



**CITY OF MERRILL**  
**HEALTH AND SAFETY COMMITTEE**  
**MINUTES • MONDAY AUGUST 24, 2020**

**Regular Meeting**

**City Hall Council Chambers**

**5:15 PM**

**I. Call to Order**

Acting Chairperson Hass called the meeting to order at 5:15 P.M.

| Attendee Name | Title                           | Status  | Arrived |
|---------------|---------------------------------|---------|---------|
| Rick Blake    | Aldersperson - Third District   | Present |         |
| Paul Russell  | Aldersperson - First District   | Excused |         |
| Mark Weix     | Aldersperson - Seventh District | Present |         |

Also in attendance: Acting Chairperson Alderman Steve Hass, City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Yareldi Gutierrez and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

**II. COVID-19 Updates:**

**1. Lincoln County Health Department Director Shelley Hersil**

Alderman Hass reported that he spoke with Lincoln County Health Department Director Hersil, who informed him she has nothing new to report at this time.

City Administrator Johnson reported that the Centers for Disease Control and Prevention (CDC) has instituted new travel guidelines related to the COVID-19 pandemic. This issue will be addressed to ensure that City employees follow the guidelines.

**2. Lincoln County Emergency Planning Manager September Murphy**

Alderman Hass stated that there was nothing new to report.

**III. Nuisance Complaints and Vouchers:**

**1. Nuisance Complaints**

The nuisance complaint summary report was in the meeting packet.

The report consisted of only one case. Deputy Health Officer Ashbeck reported that, in this case, compliance was not achieved. Therefore, a citation will be issued.

**2. Vouchers**

The vouchers were in the meeting packet.

Fire Chief Klug and Police Chief Bennett answered questions related to the vouchers.

Motion (Blake/Weix) to approve.

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| <b>RESULT:</b> | <b>APPROVED</b> |
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IV. Picnic and/or Liquor License Applications:

1. Application from Casa-Amigos Mexican Restaurant, LLC, Yareldi Gutierrez, Agent, for Class "B" (beer) and "Class B" (liquor) licenses for Casa-Amigos Restaurant, N2410 State Highway 107 , effective September 9th, 2020.

A copy of the application was in the meeting packet.

Representing Casa-Amigos Restaurant, Yareldi Gutierrez provided verbal information and answered questions. Police Chief Bennett has no concerns with the application.

Motion (Weix/Blake) to recommend approval and send to the Common Council.

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| <b>RESULT:</b> | <b>APPROVED &amp; SENT TO COUNCIL</b> |
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| <b>Next: 9/8/2020 6:00 PM</b> |
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V. Other agenda items to consider:

1. Continue discussion of ATV/UTV Ordinance

A copy of the proposed ordinance amendment was in the meeting packet. Police Chief Bennett explained that the amendment adds language stipulating that the City would erect signage identifying the ATV/UTV routes. The ordinance amendment also includes other minor changes.

Discussion was held on compliance and enforcement.

Motion (Blake/Weix) to recommend approving the ordinance amendment and sending it to the Common Council.

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| <b>RESULT:</b> | <b>APPROVED &amp; SENT TO COUNCIL</b> |
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| <b>Next: 9/8/2020 6:00 PM</b> |
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VI. Minutes and Monthly Reports:

1. Minutes of July 27, 2020 meeting

The minutes were in the meeting packet.

2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug reviewed the report, including the following:

- Fire Inspector position
- Fire Inspections
- Preliminary report from Strand on Fire Station
- Retirement/Hiring
- Fire Engine sold via Wisconsin Surplus Auction
- Equipment Upgrades

3. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett reviewed the report, including the following:

CVR

New squad has arrived

Requesting disposal of vehicles & equipment (8/25 P & F meeting)

Taking Police Officer applications until September 18<sup>th</sup>

**4. Monthly Report - Lincoln County Humane Society**

The report was in the meeting packet.

**5. Consider placing monthly reports on file**

Motion (Blake/Weix) to place on file.

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| <b>RESULT:</b> | <b>PLACED ON FILE</b> |
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**VII. Establish date, time and location of next regular meeting**

Monday, September 28<sup>th</sup>, 2020 at 5:15 in the City Hall Common Council Chambers.

**VIII. Public Comment Period**

None.

**IX. Adjournment**

Motion (Blake/Weix) to adjourn. Carried. Adjourned at 5:34 P.M.