



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

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NOTICE

THE TRANSIT COMMISSION WILL MEET ON [August 21, 2023](#) AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in Phone: : 405-578-5230 PIN: 934 957 383 #

Transit Commission; Chairman- Mr. Rick Blake, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech, Ms. Sara Doerr, Brad Brummond; Transit Administrator

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Public Comment:
- 3) Approve the minutes of the June, 2023 meeting:
- 4) Administrator's Report:
 - a. Ridership
 - b. Employee Status
- 5) Restructure Employee to maintain coverage
- 6) Future Agenda items:
- 7) Next meeting date: September 18, 2023 at 4:00pm. Meeting will be held at City Hall in the Council Chambers
1004 E 1st St Merrill, WI 54452
- 8) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594.

Transit Commission Meeting
July 17, 2023
Minutes

Present: Mr. Rick Blake – Chairperson, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech, Ms. Sara Doerr and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – None

3) Approval of June, 2023 minutes

A motion to approve minutes of the June 2023 meeting was made by Ms. Sue Kunkel and seconded by, Ms. Katie Swope. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership – holding steady
- B. Employee Status - still short 2 p/t. Discussions on options
- C. Second Quarter Report

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Sara Doerr. All ayes, motion approved unanimously.

5) Restructure Employee to maintain coverage- Discussions on options.

7) Future Agenda Items: Admin Report, Restructure Employees

8) Next meeting date will be August 21, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

9) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Sara Doerr. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator