

Transit Commission Meeting
August 21, 2023
Minutes

Present: Mr. Rick Blake – Chairperson, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech -
romote, Ms. Sara Doerr and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2 Public Comment – None

3) Approval of July, 2023 minutes

A motion to approve minutes of the June 2023 meeting was made by Ms. Sue Kunkel and
seconded by, Ms. Katie Swope. All ayes, motion approved unanimously.

4) Administrator's Report:

A. Ridership – holding steady

B. Employee Status – hired 1 p/t driver still short 1 p/t. Discussions on options

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms.
Sara Doerr. All ayes, motion approved unanimously.

5) Restructure Employee to maintain coverage- Discussions on options. Put together plans for future

7) Future Agenda Items: Admin Report, Restructure Employees plans, budget

8) Next meeting date will be September 18, 2023 at 4:00pm. Meeting will be held at the Council
Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

9) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Sara Doerr.
All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator