



CITY OF MERRILL

COMMON COUNCIL

AGENDA • WEDNESDAY AUGUST 12, 2020

Regular Meeting

City Hall Council Chambers

6:00 PM

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of Previous Common Council Meeting(s):
 1. Minutes of July 14, 2020 Common Council meeting
7. Revenue & Expense Reports(s):
 1. Revenue & Expense Report for the period ending July 31, 2020
8. General Agenda Items:
 1. Employee Years of Service Recognition:
Jamie A. Jaeger, 25 years (Police Department)
Gabriel S. Steinagel, 20 years (Water & Sewer Utilities)
Nicole M. Cimino, 15 years (Police Department)
 2. Receive input and discuss November polling place locations (final decision expected at September 8, 2020 Common Council meeting).
9. Board of Public Works:
 1. Street Use Permit application from The Haunted Sawmill to close the street in the area in front of the Haunted Sawmill (Hendricks Street from East Seventh Street to East Eighth Street) from 5:00 P.M. to 1 A.M. on the following dates in 2020: October 9, October 10, October 16, October 17, October 23, October 24, October 30 and October 31, in conjunction with a haunted house event. The Board of Public Works recommends approval.
10. Committee of the Whole:
 1. Discussion and potential action(s) on final proposed Strategic Plan for 2020-2024.
11. Health and Safety Committee:
 1. Consider application for "Class A" (liquor) license for Northwoods Maple Farm, LLC, Rebecca Renken, Agent, doing business as Northwoods Maple & More at 811 East First Street. The Health & Safety Committee recommends approval.

2. Request from Caylor's Trophy Bar, LLC, for an extension of premises to allow the sale and consumption of alcoholic beverages in a tented area directly behind their building (808 East Main Street), along with the private walkway alongside the building. This event will be Saturday, August 29, 2020, from noon to 11:00 P.M. This event is being held in conjunction with the J.O.H. Memorial Raffle, to benefit the Lincoln County Humane Society. The extended premises with further allow social distancing. Alderman Hass is brining this request directly to the Common Council.
12. Water & Sewage Disposal Committee:
 1. Consider removing the fluoride from City water. The Water & Sewage Disposal Committee recommends removing the fluoride. Mayor Woellner requests that this agenda item be referred back to the Water & Sewage Disposal Committee.
13. Placing Committee Reports on File:
 1. Consider placing the following committee reports on file: Board of Public Works, Health & Safety Committee, Library Board, Personnel & Finance Committee and Water & Sewage Disposal Committee.
14. Ordinances:

None.
15. Resolutions:
 1. A Resolution in support of the aggressive use of the tax delinquent property sale mechanism and process. On July 24th, 2020, the Committee of the Whole recommended approval.
 2. A Resolution honoring Christopher P. Clabots for his extended service and great contribution to the City of Merrill.
16. Mayor's Communications
17. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.



CITY OF MERRILL
COMMON COUNCIL
MINUTES • TUESDAY JULY 14, 2020

Regular Meeting**City Hall Council Chambers****6:00 PM**

1. Call to Order

Mayor Woellner called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Derek Woellner	Mayor	Present	

2. Silent Prayer

3. Pledge of Allegiance

4. Roll Call

5. Public Comment Period

Kelleen Wistein spoke against the rezoning resolution related to potential storage units on Poplar Street.

6. Minutes of previous Common Council meeting(s):

1. Minutes of June 9, 2020 meeting and July 7, 2020 meeting

Motion (Blake/Rick) to approve.

RESULT: APPROVED

7. Revenue & Expense Reports(s):

1. Revenue & Expense Report for the period ending June 30, 2020

Finance Director Unertl answered questions related to the report.

Motion (Osness/Van Lieshout) to approve.

RESULT: APPROVED

8. General agenda items:

1. Recognition of Daniel Vaughn for voluntary civic service

Mayor Woellner presented Daniel Vaughn with a Community Service Award. After a recent vandalism incident, Daniel initiated and completed a repainting project.

2. Employee Years of Service Recognition:

Don P. Seubert II, 25 years (Police Department)

City Clerk Heideman read a certificate of recognition for Don Seubert II.

9. Health and Safety Committee:

1. Change of trade name (Holiday #71 to Express Lane #2328) and change of agent (Gail Closser to Michelle Last) for Applegreen Midwest LLC, doing business at 702 N. Center Avenue. The Health and Safety Committee recommends approving both the trade name change and the change of agent.

Motion (Russell/Weix) to approve.

RESULT:	APPROVED
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10. Personnel & Finance Committee:

1. Consider Festival Grounds Manager contract

City Attorney Hayden reported that Festival Grounds Manager Bjorklund has agreed to the terms of the revised contract.

Motion (Van Lieshout/Blake) to approve the revised contract.

RESULT:	APPROVED
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11. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, City Plan Commission, Health & Safety Committee, Library Board, Merrill Enrichment Center Committee, Parks & Recreation Commission, Personnel & Finance Committee, Police & Fire Commission, Redevelopment Authority, Transit Commission, Water & Sewage Disposal Committee and Zoning Board of Appeals.

Motion (Van Lieshout/Osness) to place on file.

RESULT:	PLACED ON FILE
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12. Ordinances:

1. An Ordinance amending Chapter 2, Article IV, Section 2-85, related to the authority to call Committee of the Whole meetings (Ordinance #2020-12).

City Attorney Hayden gave the ordinance a first reading.

Motion (Osness/Van Lieshout) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Mike Rick, Alderperson - Sixth District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

13. Resolutions:

1. A Resolution disapproving a rezoning request (Residential to Industrial), to establish storage units on Poplar Street (north of East Ninth Street) (Resolution #2639).

WHEREAS, Jesse Dengel, has requested to rezone a parcel on Poplar Street north of 9th Street from Residential to Industrial pursuant to the Merrill Zoning Code Chapter 113, Section 113-430 for the purpose of establishing storage units at the following described property:

Lts 7-8-9-10, CSM1377 recorded in V6 P333 as Document #0386156, City of Merrill, Lincoln County, Wisconsin, Pin # 251-3106-121-0205,

Commonly known as Poplar Street north of 9th Street, herein referred to as the "Premises"; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on July 7, 2020, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does not meet the requirements of Merrill Zoning Code, Chapter 113, Section 113-430, and has recommended disapproval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of July, 2020, that rezoning request shall not be issued to Jesse Dengel for the purpose of establishing storage units on the aforesaid described premises.

Motion (Hass/Russell) to approve the resolution disapproving the rezoning request.

RESULT:	APPROVED
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2. A Resolution ratifying the January 1, 2020 to December 31, 2021 contract between the City of Merrill and the International Association of Firefighters Local 847 (Resolution #2640).

WHEREAS, negotiations between the City of Merrill and the International Association of Firefighters Local 847 have culminated a tentative contract agreement;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of July, 2020, that the City of Merrill accept the terms and conditions for the January 1, 2020 to December 31, 2021 employment years according to the terms of the contract between the City of Merrill and the International Association of Firefighters Local 847 on file in the City Clerk's office. Said changes and amendments in the terms and conditions to the January 1, 2020 to December 31, 2021 contract shall be effective January 1, 2020. The existing agreement shall be modified accordingly.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Rick Blake, Alderperson - Third District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

3. A Resolution honoring Christopher P. Clabots for his extended service and great contribution to the City of Merrill (Resolution #2641).

WHEREAS, Christopher P. Clabots has served the City of Merrill as a Firefighter-EMT, and Firefighter-Paramedic from July, 2000 to July, 2020; and,

WHEREAS, Christopher P. Clabots cheerful manner, dedication to Fire service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Fire Department and Merrill's citizens; and,

WHEREAS, Christopher P. Clabots has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and,

WHEREAS, Christopher P. Clabots' skills and experience, will be missed at the City of Merrill Fire Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of July, 2020, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the faithful service Christopher P. Clabots has given the City of Merrill Fire Department and commends him for those 20 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Christopher P. Clabots, congratulate him upon the occasion of his retirement from the City of Merrill Fire Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

14. Mayor's Communications

Mayor Woellner stated his opinion that, although the number of COVID-19 cases in Lincoln County is increasing, people are generally doing a good job taking safety measures.

Mayor Woellner reminded everyone of the August 11th Partisan Primary election. Because of the election, the regular August Common Council meeting will be held on Wednesday, August 12th.

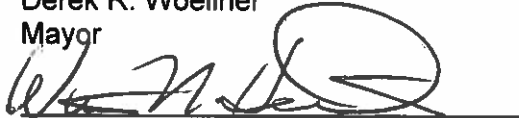
15. Adjournment

Motion (Russell/Van Lieshout) to adjourn. Carried. Adjourned at 6:22 P.M.



Derek R. Woellner

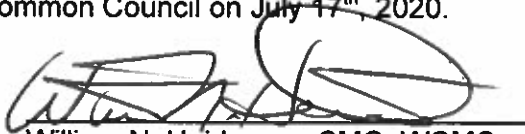
Mayor



William N. Heideman, CMC, WCMC

City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on July 17th, 2020.



William N. Heideman, CMC, WCMC

City Clerk



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: August 5th, 2020

To: Mayor Derek Woellner
Alderspersons

From: Kathy Unertl, Finance Director *Kathy Unertl*

RE: July 2020 - Revenue & Expense Reports

Revenues – General Fund:

City received \$1,009,645 in various State of Wisconsin Aids (including \$742,466 in Shared Revenue, \$51,081 in Exempt Computer, and \$216,097.90 in Transportation Aids).

Consistent with budgeted amounts – especially with Parks & Recreation Commission decision not to open aquatic center or hold summer playground, as well as Common Council policy decision to have reduced Liquor License fees.

Expenses – General Fund:

Consistent with budgeted amounts – with lower Parks & Recreation expenditures.

The deficits in Fixed Costs are COVID-19 related expenditures. I will be submitting reimbursement requests from the Wisconsin Road to Recovery allocation to the City of Merrill (i.e. total of \$158,088 for general City/Utility expenses).

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

8-05-2020 12:43 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	4,472,229.00	287,899.16	3,932,522.47	87.93	539,706.53
Intergovernmental	4,335,605.78	1,009,645.09	1,496,055.59	34.51	2,839,550.19
Licenses and Permits	40,018.00	918.37	18,584.87	46.44	21,433.13
Fines, Forfeits, & Pen.	116,500.00	6,228.11	72,343.71	62.10	44,156.29
Public Charges-Services	7,650.00	627.50	4,238.49	55.41	3,411.51
Miscellaneous Revenues	129,650.00	16,559.06	93,194.12	71.88	36,455.88
TOTAL Non-Departmental	9,101,652.78	1,321,877.29	5,616,939.25	61.71	3,484,713.53
Municipal Court					
Intergov Charges (Misc.)	7,990.00	1,244.00	2,536.50	31.75	5,453.50
TOTAL Municipal Court	7,990.00	1,244.00	2,536.50	31.75	5,453.50
City Attorney					
Intergov Charges (Misc.)	11,000.00	0.00	1,919.00	17.45	9,081.00
Miscellaneous Revenues	15,329.00	0.00	0.00	0.00	15,329.00
TOTAL City Attorney	26,329.00	0.00	1,919.00	7.29	24,410.00
City Administrator					
Miscellaneous Revenues	30,318.00	0.00	0.00	0.00	30,318.00
TOTAL City Administrator	30,318.00	0.00	0.00	0.00	30,318.00
Personnel - HR					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.00
Clerk/Treasurer Staff					
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Clerk/Treasurer Staff	1,000.00	0.00	0.00	0.00	1,000.00
Elections - AVERAGED					
Intergovernmental	0.00	0.00	5,488.80	0.00	(5,488.80)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	5,488.80	0.00	(5,488.80)
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	884.51	0.00	(884.51)
Licenses and Permits	400.00	176.95	2,212.46	553.12	(1,812.46)
Miscellaneous Revenues	28,750.00	0.00	0.00	0.00	28,750.00
TOTAL Treasurer/Finance Dir.	29,150.00	176.95	3,096.97	10.62	26,053.03

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Over-Collected Taxes					
Miscellaneous Revenues	75.00	0.00	264.45	352.60	(189.45)
TOTAL Over-Collected Taxes	75.00	0.00	264.45	352.60	(189.45)
Police					
Intergovernmental	15,700.00	0.00	0.00	0.00	15,700.00
Public Charges-Services	7,525.00	1,036.24	3,497.66	46.48	4,027.34
Intergov Charges (Misc.)	10,000.00	0.00	7,466.49	74.66	2,533.51
Miscellaneous Revenues	0.00	0.00	2,242.73	0.00	(2,242.73)
TOTAL Police	33,225.00	1,036.24	13,206.88	39.75	20,018.12
Traffic Control					
Miscellaneous Revenues	0.00	0.00	86.73	0.00	(86.73)
TOTAL Traffic Control	0.00	0.00	86.73	0.00	(86.73)
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	8,275.00	611.50	6,385.77	77.17	1,889.23
Intergov Charges (Misc.)	221,898.59	0.00	110,949.30	50.00	110,949.29
Miscellaneous Revenues	0.00	2,240.71	9,440.77	0.00	(9,440.77)
TOTAL Fire Protection	230,173.59	2,852.21	126,775.84	55.08	103,397.75
Ambulance/EMS					
Intergovernmental	1,091,000.00	1,240.00	436,972.93	40.05	654,027.07
TOTAL Ambulance/EMS	1,091,000.00	1,240.00	436,972.93	40.05	654,027.07
Bldg. Inspection/Zoning					
Licenses and Permits	32,500.00	3,050.00	17,771.00	54.68	14,729.00
Miscellaneous Revenues	12,500.00	0.00	0.00	0.00	12,500.00
TOTAL Bldg. Inspection/Zoning	45,000.00	3,050.00	17,771.00	39.49	27,229.00
Public Works/Engineer					
Miscellaneous Revenues	83,204.00	0.00	0.00	0.00	83,204.00
TOTAL Public Works/Engineer	83,204.00	0.00	0.00	0.00	83,204.00
Street Superintendent					
Miscellaneous Revenues	7,500.00	0.00	0.00	0.00	7,500.00
TOTAL Street Superintendent	7,500.00	0.00	0.00	0.00	7,500.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
Operations Support (M&E)					
Intergovernmental	353,500.00	22,928.15	153,048.62	43.30	200,451.38
Miscellaneous Revenues	0.00	0.00	1,676.60	0.00	(1,676.60)
TOTAL Operations Support (M&E)	353,500.00	22,928.15	154,725.22	43.77	198,774.78

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

8-05-2020 12:43 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Roads					
Intergovernmental	78,000.00	0.00	13,502.60	17.31	64,497.40
Public Charges-Services	2,500.00	2,298.00	2,298.00	91.92	202.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	80,500.00	2,298.00	15,800.60	19.63	64,699.40
Snow and Ice					
Public Charges-Services	10,000.00	0.00	1,838.73	18.39	8,161.27
TOTAL Snow and Ice	10,000.00	0.00	1,838.73	18.39	8,161.27
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00
Airport					
Public Charges-Services	25,500.00	875.00	19,335.86	75.83	6,164.14
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,500.00	875.00	19,335.86	75.83	6,164.14
Transit					
Specials (Utility Rev.)	242,500.00	0.00	125,113.27	51.59	117,386.73
Intergovernmental	82,500.00	0.00	17,308.00	20.98	65,192.00
Public Charges-Services	126,000.00	5,532.70	43,338.25	34.40	82,661.75
Miscellaneous Revenues	24,000.00	0.00	3,019.00	12.58	20,981.00
TOTAL Transit	475,000.00	5,532.70	188,778.52	39.74	286,221.48
Garbage Collection					
Miscellaneous Revenues	6,000.00	382.00	2,324.00	38.73	3,676.00
TOTAL Garbage Collection	6,000.00	382.00	2,324.00	38.73	3,676.00
Recycling					
Intergovernmental	32,500.00	0.00	32,576.79	100.24	(76.79)
Miscellaneous Revenues	5,000.00	110.00	945.00	18.90	4,055.00
TOTAL Recycling	37,500.00	110.00	33,521.79	89.39	3,978.21

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Weed & Nuisance Control</u>					
Public Charges-Services	5,000.00	527.50	527.50	10.55	4,472.50
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Weed & Nuisance Control	6,000.00	527.50	527.50	8.79	5,472.50
<u>MEC - Enrichment</u>					
Public Charges-Services	11,766.00	0.00	0.00	0.00	11,766.00
TOTAL MEC - Enrichment	11,766.00	0.00	0.00	0.00	11,766.00
<u>Library</u>					
Intergovernmental	449,305.00	0.00	227,652.50	50.67	221,652.50
Public Charges-Services	13,500.00	309.78	3,650.92	27.04	9,849.08
Miscellaneous Revenues	0.00	(650.00)	2,456.00	0.00	(2,456.00)
TOTAL Library	462,805.00	(340.22)	233,759.42	50.51	229,045.58
<u>Parks</u>					
Public Charges-Services	19,500.00	604.79	2,962.22	15.19	16,537.78
Miscellaneous Revenues	0.00	0.00	50.00	0.00	(50.00)
TOTAL Parks	19,500.00	604.79	3,012.22	15.45	16,487.78
<u>Recreation Programs</u>					
Public Charges-Services	81,000.00	110.00	2,595.28	3.20	78,404.72
TOTAL Recreation Programs	81,000.00	110.00	2,595.28	3.20	78,404.72
<u>Decorations & Banners</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Decorations & Banners	0.00	0.00	0.00	0.00	0.00
<u>Outside Agencies</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Outside Agencies	0.00	0.00	0.00	0.00	0.00
<u>Cable Franchise Adm</u>					
Licenses and Permits	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Cable Franchise Adm	6,000.00	0.00	0.00	0.00	6,000.00
<u>MARC - Smith Center</u>					
Public Charges-Services	70,500.00	100.00	31,587.50	44.80	38,912.50
TOTAL MARC - Smith Center	70,500.00	100.00	31,587.50	44.80	38,912.50
<u>Aquatic Center</u>					
Public Charges-Services	105,000.00	(85.00)	1,151.89	1.10	103,848.11
TOTAL Aquatic Center	105,000.00	(85.00)	1,151.89	1.10	103,848.11
TOTAL REVENUE	12,437,938.37	1,364,519.61	6,914,016.88	55.59	5,523,921.49

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

8-05-2020 12:43 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Common Council					
Personnel Services	32,900.00	2,342.84	17,313.40	52.62	15,586.60
Contractual Services	4,876.00	625.00	2,063.18	42.31	2,812.82
Supplies & Expenses	7,149.00	991.15	5,302.71	74.17	1,846.29
TOTAL Common Council	44,925.00	3,958.99	24,679.29	54.93	20,245.71
Municipal Court					
Personnel Services	89,284.00	7,003.38	51,005.02	57.13	38,278.98
Contractual Services	500.00	0.00	114.08	22.82	385.92
Supplies & Expenses	4,750.00	0.00	1,490.84	31.39	3,259.16
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	6,000.00	0.00	5,754.00	95.90	246.00
TOTAL Municipal Court	101,034.00	7,003.38	58,363.94	57.77	42,670.06
City Attorney					
Personnel Services	215,230.00	15,986.87	118,624.42	55.12	96,605.58
Contractual Services	3,700.00	1,500.00	8,205.47	221.77	(4,505.47)
Supplies & Expenses	7,000.00	664.02	2,516.01	35.94	4,483.99
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	225,930.00	18,150.89	129,345.90	57.25	96,584.10
Mayor					
Personnel Services	13,780.00	1,043.40	7,825.48	56.79	5,954.52
Supplies & Expenses	825.00	0.00	40.00	4.85	785.00
TOTAL Mayor	14,605.00	1,043.40	7,865.48	53.85	6,739.52
City Administrator					
Personnel Services	123,525.00	9,611.32	70,823.31	57.34	52,701.69
Contractual Services	675.00	42.89	254.43	37.69	420.57
Supplies & Expenses	550.00	15.70	99.59	18.11	450.41
Technology	0.00	0.00	285.00	0.00	(285.00)
TOTAL City Administrator	124,750.00	9,669.91	71,462.33	57.28	53,287.67
Personnel - HR					
Contractual Services	4,500.00	370.45	1,987.70	44.17	2,512.30
Supplies & Expenses	250.00	0.00	49.67	19.87	200.33
TOTAL Personnel - HR	4,750.00	370.45	2,037.37	42.89	2,712.63
City Clerk					
Personnel Services	79,565.00	6,233.85	45,896.97	57.68	33,668.03
Supplies & Expenses	4,550.00	194.86	2,730.63	60.01	1,819.37
Technology	4,500.00	0.00	6,251.18	138.92	(1,751.18)
TOTAL City Clerk	88,615.00	6,428.71	54,878.78	61.93	33,736.22

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Clerk/Treasurer Staff</u>					
Personnel Services	170,900.00	9,655.28	82,538.46	48.30	88,361.54
Supplies & Expenses	1,100.00	145.62	1,452.08	132.01	(352.08)
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	172,000.00	9,800.90	83,990.54	48.83	88,009.46
<u>Elections - AVERAGED</u>					
Personnel Services	25,250.00	592.48	32,323.55	128.01	(7,073.55)
Contractual Services	13,000.00	0.00	0.00	0.00	13,000.00
Supplies & Expenses	1,525.00	0.00	3,427.64	224.76	(1,902.64)
Fixed Charges	0.00	0.00	704.58	0.00	(704.58)
TOTAL Elections - AVERAGED	39,775.00	592.48	36,455.77	91.65	3,319.23
<u>Treasurer/Finance Dir.</u>					
Personnel Services	112,435.00	8,874.73	64,874.67	57.70	47,560.33
Contractual Services	6,250.00	159.42	1,257.85	20.13	4,992.15
Supplies & Expenses	25,300.00	2,037.13	18,135.12	71.68	7,164.88
Technology	0.00	0.00	310.93	0.00	(310.93)
TOTAL Treasurer/Finance Dir.	143,985.00	11,071.28	84,578.57	58.74	59,406.43
<u>Information Technology</u>					
Personnel Services	72,150.00	4,501.69	35,730.12	49.52	36,419.88
Technology	122,100.00	6,800.72	55,199.04	45.21	66,900.96
TOTAL Information Technology	194,250.00	11,302.41	90,929.16	46.81	103,320.84
<u>Assessment of Property</u>					
Contractual Services	28,825.00	6,650.00	19,950.00	69.21	8,875.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Assessment of Property	28,825.00	6,650.00	19,950.00	69.21	8,875.00
<u>Independent Auditing</u>					
Contractual Services	15,500.00	0.00	13,503.19	87.12	1,996.81
Technology	1,250.00	0.00	1,218.00	97.44	32.00
TOTAL Independent Auditing	16,750.00	0.00	14,721.19	87.89	2,028.81
<u>City Maintenance</u>					
Personnel Services	133,607.00	6,808.95	66,210.56	49.56	67,396.44
Contractual Services	69,400.00	1,882.44	35,425.68	51.05	33,974.32
Supplies & Expenses	17,050.00	1,192.17	9,584.54	56.21	7,465.46
Fixed Charges	0.00	107.60	4,185.53	0.00	(4,185.53)
Capital Outlay	7,000.00	40.68	5,744.96	82.07	1,255.04
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	227,057.00	10,031.84	121,151.27	53.36	105,905.73

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>City Maint-Library</u>					
Personnel Services	0.00	3,177.83	19,613.75	0.00	(19,613.75)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	3,177.83	19,613.75	0.00	(19,613.75)
<u>City Maint-Fire Station</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
<u>Over-Collected Taxes</u>					
Supplies & Expenses	350.00	0.00	1,439.35	411.24	(1,089.35)
TOTAL Over-Collected Taxes	350.00	0.00	1,439.35	411.24	(1,089.35)
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	343,750.00	26,978.64	226,591.14	65.92	117,158.86
TOTAL Insurance/Employee	343,750.00	26,978.64	226,591.14	65.92	117,158.86
<u>Police</u>					
Personnel Services	2,452,928.00	182,291.76	1,357,112.18	55.33	1,095,815.82
Contractual Services	47,900.00	1,677.29	37,336.25	77.95	10,563.75
Supplies & Expenses	67,100.00	1,936.53	26,887.76	40.07	40,212.24
Fixed Charges	0.00	33.00	1,652.42	0.00	(1,652.42)
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	13,000.00	0.00	12,500.88	96.16	499.12
TOTAL Police	2,591,928.00	185,938.58	1,435,489.49	55.38	1,156,438.51
<u>Traffic Control</u>					
Personnel Services	13,345.00	559.98	4,715.43	35.33	8,629.57
Supplies & Expenses	17,500.00	647.31	12,753.38	72.88	4,746.62
TOTAL Traffic Control	30,845.00	1,207.29	17,468.81	56.63	13,376.19
<u>Fire Protection</u>					
Personnel Services	1,509,328.00	134,792.45	871,762.47	57.76	637,565.53
Contractual Services	21,800.00	1,902.27	15,708.01	72.06	6,091.99
Supplies & Expenses	54,500.00	3,144.28	30,309.18	55.61	24,190.82
Fixed Charges	0.00	0.00	3,114.92	0.00	(3,114.92)
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	5,000.00	356.42	2,561.45	51.23	2,438.55
TOTAL Fire Protection	1,590,628.00	140,195.42	923,456.03	58.06	667,171.97
<u>Fire Protection-Hydrants</u>					
Contractual Services	125,160.00	0.00	62,580.00	50.00	62,580.00
TOTAL Fire Protection-Hydrants	125,160.00	0.00	62,580.00	50.00	62,580.00

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<u>Ambulance/EMS</u>					
Personnel Services	971,548.00	77,337.91	533,751.95	54.94	437,796.05
Contractual Services	27,700.00	1,861.47	15,667.09	56.56	12,032.91
Supplies & Expenses	86,752.00	7,741.83	42,282.68	48.74	44,469.32
Fixed Charges	0.00	152.48	6,555.43	0.00	(6,555.43)
Technology	5,000.00	356.42	2,561.45	51.23	2,438.55
TOTAL Ambulance/EMS	1,091,000.00	87,450.11	600,818.60	55.07	490,181.40
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	149,135.00	12,458.97	89,842.01	60.24	59,292.99
Contractual Services	450.00	8.77	52.62	11.69	397.38
Supplies & Expenses	4,280.00	203.54	2,037.97	47.62	2,242.03
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	153,865.00	12,671.28	91,932.60	59.75	61,932.40
<u>City Sealer</u>					
Contractual Services	4,800.00	0.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	0.00	4,800.00	100.00	0.00
<u>Public Works/Engineer</u>					
Personnel Services	113,541.00	5,909.92	42,987.26	37.86	70,553.74
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	2,000.00	102.05	368.33	18.42	1,631.67
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Public Works/Engineer	118,541.00	6,011.97	43,355.59	36.57	75,185.41
<u>Street Commissioner</u>					
Personnel Services	2,690.00	207.02	1,552.65	57.72	1,137.35
Contractual Services	250.00	17.55	105.30	42.12	144.70
Supplies & Expenses	810.00	453.66	523.81	64.67	286.19
TOTAL Street Commissioner	3,750.00	678.23	2,181.76	58.18	1,568.24
<u>Street Superintendent</u>					
Personnel Services	89,460.00	6,812.03	50,019.56	55.91	39,440.44
Supplies & Expenses	1,490.00	31.35	511.02	34.30	978.98
Technology	0.00	0.00	245.92	0.00	(245.92)
TOTAL Street Superintendent	90,950.00	6,843.38	50,776.50	55.83	40,173.50
<u>Garage Maintenance</u>					
Personnel Services	976.00	0.00	0.00	0.00	976.00
Contractual Services	34,000.00	692.32	17,060.11	50.18	16,939.89
Supplies & Expenses	12,500.00	747.35	13,402.17	107.22	(902.17)
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	47,476.00	1,439.67	30,462.28	64.16	17,013.72

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Operations Support (M&E)</u>					
Personnel Services	207,139.00	15,421.52	107,415.47	51.86	99,723.53
Contractual Services	3,250.00	0.00	3,024.00	93.05	226.00
Supplies & Expenses	376,850.00	28,031.99	183,278.91	48.63	193,571.09
Technology	575.00	0.00	0.00	0.00	575.00
TOTAL Operations Support (M&E)	587,814.00	43,453.51	293,718.38	49.97	294,095.62
<u>Roads</u>					
Personnel Services	206,338.00	29,526.88	154,333.91	74.80	52,004.09
Supplies & Expenses	91,000.00	4,658.64	43,371.08	47.66	47,628.92
TOTAL Roads	297,338.00	34,185.52	197,704.99	66.49	99,633.01
<u>Street Cleaning</u>					
Personnel Services	45,542.00	3,001.71	21,793.31	47.85	23,748.69
Supplies & Expenses	1,250.00	503.95	1,261.73	100.94	(11.73)
TOTAL Street Cleaning	46,792.00	3,505.66	23,055.04	49.27	23,736.96
<u>Snow and Ice</u>					
Personnel Services	225,954.00	471.46	126,913.35	56.17	99,040.65
Contractual Services	1,350.00	0.00	1,142.52	84.63	207.48
Supplies & Expenses	60,250.00	0.00	33,456.79	55.53	26,793.21
TOTAL Snow and Ice	287,554.00	471.46	161,512.66	56.17	126,041.34
<u>Stormwater Maintenance</u>					
Personnel Services	37,930.00	2,529.20	24,664.55	65.03	13,265.45
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	20,500.00	2,431.44	15,627.19	76.23	4,872.81
TOTAL Stormwater Maintenance	60,430.00	4,960.64	40,291.74	66.68	20,138.26
<u>Street Painting-Marking</u>					
Personnel Services	23,000.00	3,580.42	6,704.68	29.15	16,295.32
Supplies & Expenses	20,000.00	21.97	21.97	0.11	19,978.03
TOTAL Street Painting-Marking	43,000.00	3,602.39	6,726.65	15.64	36,273.35
<u>Street Leave Expenses</u>					
Personnel Services	73,313.00	5,391.12	21,691.66	29.59	51,621.34
TOTAL Street Leave Expenses	73,313.00	5,391.12	21,691.66	29.59	51,621.34
<u>Street Lighting</u>					
Contractual Services	158,775.00	12,013.04	76,973.87	48.48	81,801.13
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Street Lighting	163,775.00	12,013.04	76,973.87	47.00	86,801.13
<u>Stormwater Plan/Const.</u>					
Contractual Services	7,250.00	0.00	2,500.00	34.48	4,750.00
TOTAL Stormwater Plan/Const.	7,250.00	0.00	2,500.00	34.48	4,750.00

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<u>Airport</u>					
Personnel Services	1,250.00	110.10	506.70	40.54	743.30
Contractual Services	116,419.00	7,187.34	51,598.25	44.32	64,820.75
Supplies & Expenses	27,325.00	5,706.28	15,881.43	58.12	11,443.57
TOTAL Airport	144,994.00	13,003.72	67,986.38	46.89	77,007.62
<u>Transit</u>					
Personnel Services	382,575.00	27,166.99	202,641.50	52.97	179,933.50
Contractual Services	3,000.00	90.78	1,586.22	52.87	1,413.78
Supplies & Expenses	127,775.00	2,863.00	23,581.73	18.46	104,193.27
Fixed Charges	33,350.00	0.00	24,384.75	73.12	8,965.25
Technology	4,795.00	122.85	3,257.10	67.93	1,537.90
TOTAL Transit	551,495.00	30,243.62	255,451.30	46.32	296,043.70
<u>Garbage Collection</u>					
Personnel Services	122,065.00	9,193.58	64,613.37	52.93	57,451.63
Supplies & Expenses	97,150.00	10,076.02	53,665.14	55.24	43,484.86
Capital Outlay	24,000.00	1,918.39	16,393.81	68.31	7,606.19
TOTAL Garbage Collection	243,215.00	21,187.99	134,672.32	55.37	108,542.68
<u>Recycling</u>					
Personnel Services	144,495.00	12,174.88	89,508.29	61.95	54,986.71
Supplies & Expenses	95,050.00	7,936.20	60,094.30	63.22	34,955.70
TOTAL Recycling	239,545.00	20,111.08	149,602.59	62.45	89,942.41
<u>Weed & Nuisance Control</u>					
Personnel Services	16,859.00	2,551.73	5,313.55	31.52	11,545.45
Contractual Services	250.00	75.00	125.00	50.00	125.00
Supplies & Expenses	1,250.00	242.95	761.95	60.96	488.05
TOTAL Weed & Nuisance Control	18,359.00	2,869.68	6,200.50	33.77	12,158.50
<u>Health Officer</u>					
Personnel Services	3,660.00	0.00	1,830.06	50.00	1,829.94
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	1,830.06	48.67	1,929.94
<u>MEC - Enrichment</u>					
Personnel Services	134,617.00	9,957.18	71,727.44	53.28	62,889.56
Contractual Services	500.00	48.91	334.24	66.85	165.76
Supplies & Expenses	3,275.00	317.05	854.23	26.08	2,420.77
Technology	0.00	0.00	1,155.19	0.00	(1,155.19)
TOTAL MEC - Enrichment	138,392.00	10,323.14	74,071.10	53.52	64,320.90
<u>Library</u>					
Personnel Services	755,995.00	57,761.75	415,175.13	54.92	340,819.87
Contractual Services	49,000.00	5,252.96	29,408.49	60.02	19,591.51
Supplies & Expenses	47,885.00	2,204.92	22,106.70	46.17	25,778.30
Fixed Charges	9,400.00	69.02	5,188.30	55.19	4,211.70
Capital Outlay	0.00	6,150.00	7,891.95	0.00	(7,891.95)

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Print Media - Library	51,000.00	2,564.25	18,276.70	35.84	32,723.30
Non-Print Media-Library	17,855.00	5,538.01	10,075.70	56.43	7,779.30
Technology	46,315.00	3,558.61	28,217.33	60.92	18,097.67
TOTAL Library	977,450.00	83,099.52	536,340.30	54.87	441,109.70
<u>Parks</u>					
Personnel Services	238,828.00	22,739.15	129,522.68	54.23	109,305.32
Contractual Services	34,250.00	2,127.77	10,366.34	30.27	23,883.66
Supplies & Expenses	37,150.00	3,713.72	15,173.92	40.85	21,976.08
Fixed Charges	0.00	0.00	1,593.13	0.00	(1,593.13)
Capital Outlay	24,000.00	1,028.74	4,748.50	19.79	19,251.50
TOTAL Parks	334,228.00	29,609.38	161,404.57	48.29	172,823.43
<u>Athletic Park Lights</u>					
Contractual Services	1,800.00	99.69	620.74	34.49	1,179.26
Supplies & Expenses	200.00	0.00	0.00	0.00	200.00
TOTAL Athletic Park Lights	2,000.00	99.69	620.74	31.04	1,379.26
<u>Ott's Park Lights</u>					
Contractual Services	1,400.00	0.00	534.69	38.19	865.31
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	0.00	534.69	35.65	965.31
<u>Recreation Programs</u>					
Personnel Services	217,311.00	12,262.42	84,809.13	39.03	132,501.87
Contractual Services	5,650.00	177.22	3,799.32	67.24	1,850.68
Supplies & Expenses	38,900.00	231.81	5,681.77	14.61	33,218.23
TOTAL Recreation Programs	261,861.00	12,671.45	94,290.22	36.01	167,570.78
<u>Marketing - PR</u>					
Personnel Services	2,905.00	20.66	746.32	25.69	2,158.68
Supplies & Expenses	18,345.00	96.00	477.00	2.60	17,868.00
TOTAL Marketing - PR	21,250.00	116.66	1,223.32	5.76	20,026.68
<u>Decorations & Banners</u>					
Personnel Services	2,775.00	0.00	548.31	19.76	2,226.69
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	0.00	548.31	9.84	5,026.69
<u>Outside Agencies</u>					
Supplies & Expenses	46,500.00	0.00	39,500.00	84.95	7,000.00
TOTAL Outside Agencies	46,500.00	0.00	39,500.00	84.95	7,000.00

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
MARC - Smith Center					
Personnel Services	36,550.00	2,347.65	19,743.00	54.02	16,807.00
Contractual Services	54,250.00	1,236.40	30,206.78	55.68	24,043.22
Supplies & Expenses	17,700.00	916.97	7,469.09	42.20	10,230.91
Capital Outlay	5,000.00	4.58	3,722.32	74.45	1,277.68
TOTAL MARC - Smith Center	113,500.00	4,505.60	61,141.19	53.87	52,358.81
Aquatic Center					
Personnel Services	88,325.00	0.00	181.32	0.21	88,143.68
Contractual Services	24,300.00	0.00	2,138.42	8.80	22,161.58
Supplies & Expenses	41,250.00	1,057.00	2,966.08	7.19	38,283.92
Technology	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Aquatic Center	156,375.00	1,057.00	5,285.82	3.38	151,089.18
Economic Development					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES					
	12,467,759.00	905,148.91	6,746,453.89	54.11	5,721,305.11
REVENUES OVER/(UNDER) EXPENDITURES					
	(29,820.63)	459,370.70	167,562.99	0.00	(197,383.62)

*** END OF REPORT ***

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20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Remediation Action					
Personnel Services	7,825.00	514.94	5,715.13	73.04	2,109.87
Contractual Services	19,750.00	171.08	14,249.54	72.15	5,500.46
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Remediation Action	27,575.00	686.02	19,964.67	72.40	7,610.33
TOTAL EXPENDITURES	27,575.00	686.02	19,964.67	72.40	7,610.33
REVENUES OVER/(UNDER) EXPENDITURES	(27,575.00)	(686.02)	(19,964.67)	0.00	(7,610.33)

*** END OF REPORT ***

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21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	59,572.00	0.00	59,572.00	100.00	0.00
Intergovernmental	<u>63,071.00</u>	<u>28,831.88</u>	<u>28,831.88</u>	<u>45.71</u>	<u>34,239.12</u>
TOTAL Police-SRO	122,643.00	28,831.88	88,403.88	72.08	34,239.12
TOTAL REVENUE	<u>122,643.00</u>	<u>28,831.88</u>	<u>88,403.88</u>	<u>72.08</u>	<u>34,239.12</u>
EXPENDITURES					
=====					
<u>Police-SRO</u>					
Personnel Services	119,768.00	8,154.89	62,778.59	52.42	56,989.41
Supplies & Expenses	725.00	0.00	0.00	0.00	725.00
Fixed Charges	<u>2,150.00</u>	<u>0.00</u>	<u>2,214.00</u>	<u>102.98</u>	<u>(64.00)</u>
TOTAL Police-SRO	122,643.00	8,154.89	64,992.59	52.99	57,650.41
TOTAL EXPENDITURES	<u>122,643.00</u>	<u>8,154.89</u>	<u>64,992.59</u>	<u>52.99</u>	<u>57,650.41</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.00</u>	<u>20,676.99</u>	<u>23,411.29</u>	<u>0.00</u>	<u>(23,411.29)</u>
=====					

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24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Merrill Festival Grounds					
Taxes (or Utility Rev.)	36,000.00	0.00	36,000.00	100.00	0.00
Public Charges-Services	11,750.00	0.00	10,961.25	93.29	788.75
Miscellaneous Revenues	44,400.00	0.00	0.00	0.00	44,400.00
TOTAL Merrill Festival Grounds	92,150.00	0.00	46,961.25	50.96	45,188.75
Room Tax					
Taxes (or Utility Rev.)	97,500.00	840.46	37,247.75	38.20	60,252.25
TOTAL Room Tax	97,500.00	840.46	37,247.75	38.20	60,252.25
Bierman Building					
Public Charges-Services	12,500.00	150.00	1,450.00	11.60	11,050.00
Miscellaneous Revenues	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Bierman Building	32,500.00	150.00	1,450.00	4.46	31,050.00
TOTAL REVENUE	222,150.00	990.46	85,659.00	38.56	136,491.00
EXPENDITURES					
Merrill Festival Grounds					
Personnel Services	6,445.00	540.39	3,186.09	49.44	3,258.91
Contractual Services	35,669.00	2,906.69	15,438.53	43.28	20,230.47
Supplies & Expenses	6,000.00	0.00	0.00	0.00	6,000.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	41,700.00	2,500.25	2,500.25	6.00	39,199.75
TOTAL Merrill Festival Grounds	89,814.00	5,947.33	21,124.87	23.52	68,689.13
Room Tax					
Supplies & Expenses	76,525.00	0.00	28,570.46	37.33	47,954.54
TOTAL Room Tax	76,525.00	0.00	28,570.46	37.33	47,954.54
Bierman Building					
Personnel Services	18,305.00	512.01	5,494.17	30.01	12,810.83
Contractual Services	22,500.00	2,316.93	9,966.43	44.30	12,533.57
Supplies & Expenses	4,875.00	31.58	972.56	19.95	3,902.44
Fixed Charges	0.00	0.00	1,067.69	0.00	(1,067.69)
Capital Outlay	20,000.00	4,013.80	4,313.80	21.57	15,686.20
TOTAL Bierman Building	65,680.00	6,874.32	21,814.65	33.21	43,865.35
TOTAL EXPENDITURES	232,019.00	12,821.65	71,509.98	30.82	160,509.02
REVENUES OVER/(UNDER) EXPENDITURES	(9,869.00)	(11,831.19)	14,149.02	0.00	(24,018.02)

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25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	165,300.00	1,936.57	268,043.13	162.16	(102,743.13)
TOTAL CDBG Grants/Loans	165,300.00	1,936.57	268,043.13	162.16	(102,743.13)
<u>Community Development</u>					
Taxes (or Utility Rev.)	14,000.00	0.00	14,000.00	100.00	0.00
Intergov Charges (Misc.)	13,185.00	0.00	0.00	0.00	13,185.00
TOTAL Community Development	27,185.00	0.00	14,000.00	51.50	13,185.00
TOTAL REVENUE	192,485.00	1,936.57	282,043.13	146.53	(89,558.13)
=====					
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	8,690.00	150,130.82	99.75	369.18
TOTAL CDBG Grants/Loans	150,500.00	8,690.00	150,130.82	99.75	369.18
<u>Community Development</u>					
Personnel Services	24,810.00	1,946.45	14,565.91	58.71	10,244.09
Contractual Services	400.00	8.77	52.62	13.16	347.38
Supplies & Expenses	1,975.00	247.38	753.87	38.17	1,221.13
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	27,185.00	2,202.60	15,372.40	56.55	11,812.60
TOTAL EXPENDITURES	177,685.00	10,892.60	165,503.22	93.14	12,181.78
=====					
REVENUES OVER/(UNDER) EXPENDITURES	14,800.00	(8,956.03)	116,539.91	0.00	(101,739.91)
=====					

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27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>Aviation Fuel</u>					
Public Charges-Services	88,900.00	14,756.30	42,572.31	47.89	46,327.69
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	100.00	0.00	150.00	150.00	(50.00)
TOTAL Aviation Fuel	89,000.00	14,756.30	42,722.31	48.00	46,277.69
TOTAL REVENUE	89,000.00	14,756.30	42,722.31	48.00	46,277.69
EXPENDITURES					
<u>Aviation Fuel</u>					
Contractual Services	3,425.00	281.96	2,552.57	74.53	872.43
Special Services	83,250.00	325.47	42,159.39	50.64	41,090.61
Fixed Charges	1,625.00	0.00	0.00	0.00	1,625.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	88,300.00	607.43	44,711.96	50.64	43,588.04
TOTAL EXPENDITURES	88,300.00	607.43	44,711.96	50.64	43,588.04
REVENUES OVER/(UNDER) EXPENDITURES	700.00	14,148.87	(1,989.65)	0.00	2,689.65

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30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Debt Service</u>					
Taxes (or Utility Rev.)	2,333,005.44	0.00	1,552,201.00	66.53	780,804.44
Miscellaneous Revenues	519.00	0.00	0.00	0.00	519.00
Other Financing Sources	11,500.00	0.00	13,668.00	118.85	(2,168.00)
TOTAL Debt Service	2,345,024.44	0.00	1,565,869.00	66.77	779,155.44
TOTAL REVENUE	2,345,024.44	0.00	1,565,869.00	66.77	779,155.44
=====					
EXPENDITURES					
=====					
<u>Debt Service</u>					
Debt Service	1,628,123.68	2,578.63	261,258.32	16.05	1,366,865.36
TOTAL Debt Service	1,628,123.68	2,578.63	261,258.32	16.05	1,366,865.36
<u>TID - Debt Service</u>					
Debt Service	806,914.44	0.00	39,881.91	4.94	767,032.53
TOTAL TID - Debt Service	806,914.44	0.00	39,881.91	4.94	767,032.53
TOTAL EXPENDITURES	2,435,038.12	2,578.63	301,140.23	12.37	2,133,897.89
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(90,013.68)	(2,578.63)	1,264,728.77	0.00	(1,354,742.45)
=====					

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40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	1.00	0.00	0.00	0.00	1.00
TOTAL TID #10-Fox Point	1.00	0.00	0.00	0.00	1.00
TOTAL REVENUE	1.00	0.00	0.00	0.00	1.00
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	10,400.00	170.00	826.00	7.94	9,574.00
Fixed Charges	20,024.81	0.00	0.00	0.00	20,024.81
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	34,999.81	170.00	826.00	2.36	34,173.81
TOTAL EXPENDITURES	34,999.81	170.00	826.00	2.36	34,173.81
REVENUES OVER/(UNDER) EXPENDITURES	(34,998.81)	(170.00)	(826.00)	0.00	(34,172.81)

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41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	363,059.95	0.00	113,059.95	31.14	250,000.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	16,305.00	0.00	16,304.81	100.00	0.19
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	379,364.95	0.00	129,364.76	34.10	250,000.19
TOTAL REVENUE	379,364.95	0.00	129,364.76	34.10	250,000.19
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	3,435.00	0.00	0.00	0.00	3,435.00
Contractual Services	8,150.00	0.00	2,400.00	29.45	5,750.00
Special Services	130,000.00	0.00	100,000.00	76.92	30,000.00
Fixed Charges	63,179.00	0.00	0.00	0.00	63,179.00
Capital Outlay	158,500.00	0.00	0.00	0.00	158,500.00
TOTAL TID #11 - Apartments	363,264.00	0.00	102,400.00	28.19	260,864.00
TOTAL EXPENDITURES	363,264.00	0.00	102,400.00	28.19	260,864.00
REVENUES OVER/(UNDER) EXPENDITURES	16,100.95	0.00	26,964.76	0.00	(10,863.81)

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42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	20,970.36	0.00	20,970.36	100.00	0.00
TOTAL TID #12 - Weinbrenner	20,970.36	0.00	20,970.36	100.00	0.00
TOTAL REVENUE	20,970.36	0.00	20,970.36	100.00	0.00
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	6,625.00	0.00	0.00	0.00	6,625.00
Contractual Services	400.00	0.00	900.00	225.00	(500.00)
Fixed Charges	7,920.00	0.00	0.00	0.00	7,920.00
Capital Outlay	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL TID #12 - Weinbrenner	139,945.00	0.00	900.00	0.64	139,045.00
TOTAL EXPENDITURES	139,945.00	0.00	900.00	0.64	139,045.00
REVENUES OVER/(UNDER) EXPENDITURES	(118,974.64)	0.00	20,070.36	0.00	(139,045.00)

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43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	949,641.37	66,656.21	771,417.57	81.23	178,223.80
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	47,397.00	12,672.90	87,708.50	185.05	(40,311.50)
TOTAL TID #3 - East Side	997,038.37	79,329.11	859,126.07	86.17	137,912.30
<u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	150,000.00	0.00	0.00	0.00	150,000.00
TOTAL TID #3 -Festival Grounds	150,000.00	0.00	0.00	0.00	150,000.00
<u>TID #3 - Idle Sites Grant</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	0.00	0.00	89,409.13	0.00	(89,409.13)
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	89,409.13	0.00	(89,409.13)
TOTAL REVENUE	1,147,038.37	79,329.11	948,535.20	82.69	198,503.17
=====					
EXPENDITURES					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	24,975.00	0.00	1,796.00	7.19	23,179.00
Contractual Services	18,400.00	0.00	1,650.00	8.97	16,750.00
Special Services	254,500.00	0.00	100,000.00	39.29	154,500.00
Fixed Charges	542,555.00	0.00	0.00	0.00	542,555.00
Capital Outlay	60,000.00	13,122.27	13,272.75	22.12	46,727.25
Transfers	110,000.00	0.00	0.00	0.00	110,000.00
TOTAL TID #3 - East Side	1,010,430.00	13,122.27	116,718.75	11.55	893,711.25
<u>TID #3 -Festival Grounds</u>					
Personnel Services	7,225.00	54.40	4,494.43	62.21	2,730.57
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	150,000.00	0.00	4,286.14	2.86	145,713.86
TOTAL TID #3 -Festival Grounds	157,225.00	54.40	8,780.57	5.58	148,444.43

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43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Wal-Mart Dev.</u>					
Capital Outlay	0.00	0.00	89,409.13	0.00	(89,409.13)
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	89,409.13	0.00	(89,409.13)
TOTAL EXPENDITURES	1,167,655.00	13,176.67	214,908.45	18.41	952,746.55
REVENUES OVER/ (UNDER) EXPENDITURES	(20,616.63)	66,152.44	733,626.75	0.00	(754,243.38)

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44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	208,266.60	0.00	208,266.60	100.00	0.00
Intergovernmental	23,916.00	13,161.47	23,877.64	99.84	38.36
TOTAL TID #4 -Thielman/P Ridge	232,182.60	13,161.47	232,144.24	99.98	38.36
TOTAL REVENUE	232,182.60	13,161.47	232,144.24	99.98	38.36
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	10,973.00	0.00	0.00	0.00	10,973.00
Contractual Services	9,900.00	0.00	2,400.00	24.24	7,500.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	93,902.00	0.00	0.00	0.00	93,902.00
Capital Outlay	30,000.00	0.00	25,700.35	85.67	4,299.65
Transfers	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL TID #4 -Thielman/P Ridge	219,775.00	0.00	28,100.35	12.79	191,674.65
TOTAL EXPENDITURES	219,775.00	0.00	28,100.35	12.79	191,674.65
REVENUES OVER/(UNDER) EXPENDITURES	12,407.60	13,161.47	204,043.89	0.00	(191,636.29)

*** END OF REPORT ***

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	17,322.30	0.00	17,322.30	100.00	0.00
Intergovernmental	560.00	137.21	137.21	24.50	422.79
TOTAL TID #5 - Hwy 107/Taylor	17,882.30	137.21	17,459.51	97.64	422.79
TOTAL REVENUE	17,882.30	137.21	17,459.51	97.64	422.79
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	1,645.00	0.00	0.00	0.00	1,645.00
Contractual Services	650.00	0.00	650.00	100.00	0.00
Fixed Charges	2,448.00	0.00	0.00	0.00	2,448.00
Capital Outlay	35,000.00	1,316.04	2,191.04	6.26	32,808.96
TOTAL TID #5 - Hwy 107/Taylor	39,743.00	1,316.04	2,841.04	7.15	36,901.96
TOTAL EXPENDITURES	39,743.00	1,316.04	2,841.04	7.15	36,901.96
REVENUES OVER/(UNDER) EXPENDITURES	(21,860.70)	(1,178.83)	14,618.47	0.00	(36,479.17)

*** END OF REPORT ***

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46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

TID #6 - Downtown					
Taxes (or Utility Rev.)	41,796.72	0.00	41,796.72	100.00	0.00
Intergovernmental	2,845.00	2,844.45	2,844.45	99.98	0.55
Miscellaneous Revenues	36,895.00	0.00	5,000.00	13.55	31,895.00
TOTAL TID #6 - Downtown	81,536.72	2,844.45	49,641.17	60.88	31,895.55
TOTAL REVENUE	81,536.72	2,844.45	49,641.17	60.88	31,895.55
EXPENDITURES					

TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	6,150.00	0.00	1,150.00	18.70	5,000.00
Special Services	45,000.00	0.00	10,000.00	22.22	35,000.00
Fixed Charges	33,985.00	0.00	0.00	0.00	33,985.00
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL TID #6 - Downtown	90,620.00	0.00	11,150.00	12.30	79,470.00
TOTAL EXPENDITURES	90,620.00	0.00	11,150.00	12.30	79,470.00
REVENUES OVER/(UNDER) EXPENDITURES	(9,083.28)	2,844.45	38,491.17	0.00	(47,574.45)

*** END OF REPORT ***

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

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47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	18,501.32	0.00	18,501.32	100.00	0.00
Intergovernmental	36,712.00	1,475.77	1,475.77	4.02	35,236.23
Miscellaneous Revenues	2,028.00	0.00	0.00	0.00	2,028.00
TOTAL TID #7 - N Center Ave	57,241.32	1,475.77	19,977.09	34.90	37,264.23
TOTAL REVENUE	57,241.32	1,475.77	19,977.09	34.90	37,264.23
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	2,674.00	0.00	0.00	0.00	2,674.00
Contractual Services	900.00	0.00	1,400.00	155.56	(500.00)
Special Services	28,946.07	0.00	28,946.07	100.00	0.00
Fixed Charges	13,261.00	0.00	0.00	0.00	13,261.00
Capital Outlay	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL TID #7 - N Center Ave	85,781.07	0.00	30,346.07	35.38	55,435.00
TOTAL EXPENDITURES	85,781.07	0.00	30,346.07	35.38	55,435.00
REVENUES OVER/(UNDER) EXPENDITURES	(28,539.75)	1,475.77	(10,368.98)	0.00	(18,170.77)

*** END OF REPORT ***

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

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48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	615,347.70	0.00	40,347.70	6.56	575,000.00
Intergovernmental	3,675.00	3,667.68	3,667.68	99.80	7.32
Miscellaneous Revenues	36,688.00	0.00	0.00	0.00	36,688.00
TOTAL TID #8 - West Side	655,710.70	3,667.68	44,015.38	6.71	611,695.32
TOTAL REVENUE	655,710.70	3,667.68	44,015.38	6.71	611,695.32
EXPENDITURES					
TID #8 - West Side					
Personnel Services	19,562.00	500.04	7,344.23	37.54	12,217.77
Contractual Services	2,400.00	0.00	1,400.00	58.33	1,000.00
Special Services	43,000.00	135.00	135.00	0.31	42,865.00
Fixed Charges	49,863.00	0.00	0.00	0.00	49,863.00
Capital Outlay	540,000.00	0.00	19,895.76	3.68	520,104.24
TOTAL TID #8 - West Side	654,825.00	635.04	28,774.99	4.39	626,050.01
TOTAL EXPENDITURES	654,825.00	635.04	28,774.99	4.39	626,050.01
REVENUES OVER/(UNDER) EXPENDITURES	885.70	3,032.64	15,240.39	0.00	(14,354.69)

*** END OF REPORT ***

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

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49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>TID #9-WI River/S Center</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	4,775.00	4,895.82	4,895.82	102.53	(120.82)
Miscellaneous Revenues	47,840.00	234.96	1,644.72	3.44	46,195.28
TOTAL TID #9-WI River/S Center	52,615.00	5,130.78	6,540.54	12.43	46,074.46
<u>TID #9-Idle Sites (Page)</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	52,615.00	5,130.78	6,540.54	12.43	46,074.46
EXPENDITURES					

<u>TID #9-WI River/S Center</u>					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,650.00	0.00	1,650.00	5.21	30,000.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	18,650.00	0.00	0.00	0.00	18,650.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	52,615.00	0.00	1,650.00	3.14	50,965.00
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	52,615.00	0.00	1,650.00	3.14	50,965.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	5,130.78	4,890.54	0.00	(4,890.54)

*** END OF REPORT ***

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

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CITY OF MERRILL
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52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	1,928,000.00	2.00	233,204.39	12.10	1,694,795.61
Specials (Utility Rev.)	30,000.00	330.00	3,129.35	10.43	26,870.65
Intergovernmental	1,220,855.00	0.00	0.00	0.00	1,220,855.00
Public Charges-Services	0.00	0.00	540.00	0.00	(540.00)
Miscellaneous Revenues	0.00	0.00	1,000.00	0.00	(1,000.00)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	3,178,855.00	332.00	237,873.74	7.48	2,940,981.26
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	52,385.00	0.00	0.00	0.00	52,385.00
TOTAL Streets - Sealcoat	52,385.00	0.00	0.00	0.00	52,385.00
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUE	3,331,240.00	332.00	237,873.74	7.14	3,093,366.26
=====					
EXPENDITURES					
=====					
<u>Streets - Sealcoat</u>					
Personnel Services	18,135.00	0.00	0.00	0.00	18,135.00
Supplies & Expenses	34,250.00	0.00	0.00	0.00	34,250.00
TOTAL Streets - Sealcoat	52,385.00	0.00	0.00	0.00	52,385.00
<u>Streets - Resurfacing</u>					
Personnel Services	23,000.00	0.00	0.00	0.00	23,000.00
Supplies & Expenses	77,000.00	530.23	782.23	1.02	76,217.77
TOTAL Streets - Resurfacing	100,000.00	530.23	782.23	0.78	99,217.77
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	486.83	2,626.78	0.00	(2,626.78)
Capital Outlay	3,335,464.60	161,451.96	780,827.22	23.41	2,554,637.38
TOTAL Capital Outlay/Projects	3,335,464.60	161,938.79	783,454.00	23.49	2,552,010.60
<u>Financing Costs</u>					
Debt Service	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,487,849.60	162,469.02	784,236.23	22.48	2,703,613.37

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	111,276.00	7,025.00	59,310.02	53.30	51,965.98
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Public Charges-Services	1,509,660.00	166,901.20	882,760.68	58.47	626,899.32
Intergov Charges (Misc.)	23,775.00	897.65	8,765.12	36.87	15,009.88
Miscellaneous Revenues	7,500.00	0.55	703.60	9.38	6,796.40
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,650,773.00	174,824.40	951,539.42	57.64	699,233.58
=====					
TOTAL REVENUE	1,650,773.00	174,824.40	951,539.42	57.64	699,233.58
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	280,000.00	400.75	331,984.58	118.57	(51,984.58)
TOTAL Non-Departmental	280,000.00	400.75	331,984.58	118.57	(51,984.58)
=====					
<u>Pumping Expenses</u>					
	79,750.00	1,324.31	30,995.82	38.87	48,754.18
TOTAL Pumping Expenses	79,750.00	1,324.31	30,995.82	38.87	48,754.18
=====					
<u>Water Treatment Expenses</u>					
	67,750.00	1,415.88	35,570.31	52.50	32,179.69
TOTAL Water Treatment Expenses	67,750.00	1,415.88	35,570.31	52.50	32,179.69
=====					
<u>Trans & Distribution Exp</u>					
	286,250.00	14,281.12	142,939.40	49.94	143,310.60
TOTAL Trans & Distribution Exp	286,250.00	14,281.12	142,939.40	49.94	143,310.60
=====					
<u>Customer Accts Expenses</u>					
	85,250.00	7,360.62	55,699.23	65.34	29,550.77
TOTAL Customer Accts Expenses	85,250.00	7,360.62	55,699.23	65.34	29,550.77
=====					
<u>Admin & General Expenses</u>					
	759,206.00	25,581.56	203,137.12	26.76	556,068.88
TOTAL Admin & General Expenses	759,206.00	25,581.56	203,137.12	26.76	556,068.88
=====					
<u>Contract Work</u>					
	3,500.00	720.09	1,009.46	28.84	2,490.54
TOTAL Contract Work	3,500.00	720.09	1,009.46	28.84	2,490.54

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

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62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
	409,000.00	2,356.25	387,449.48	94.73	21,550.52
TOTAL Taxes	409,000.00	2,356.25	387,449.48	94.73	21,550.52
<u>Debt Service</u>					
	25,019.00	69.67	15,569.59	62.23	9,449.41
TOTAL Debt Service	25,019.00	69.67	15,569.59	62.23	9,449.41
TOTAL EXPENDITURES	1,995,725.00	53,510.25	1,204,354.99	60.35	791,370.01
REVENUES OVER/ (UNDER) EXPENDITURES	(344,952.00)	121,314.15	(252,815.57)	0.00	(92,136.43)

*** END OF REPORT ***

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CITY OF MERRILL
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AS OF: JULY 31ST, 2020

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63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	20,000.00	382.45	6,212.53	31.06	13,787.47
Intergov Charges (Misc.)	8,000.00	38.93	1,293.33	16.17	6,706.67
Miscellaneous Revenues	2,650.00	0.50	555.64	20.97	2,094.36
Other Financing Sources	8,500.00	0.00	0.00	0.00	8,500.00
Public Charges-Services	1,523,000.00	147,929.75	898,682.88	59.01	624,317.12
Other Charges-Services	125,000.00	11,940.44	80,838.59	64.67	44,161.41
TOTAL Non-Departmental	1,687,150.00	160,292.07	987,582.97	58.54	699,567.03
TOTAL REVENUE	1,687,150.00	160,292.07	987,582.97	58.54	699,567.03
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	420,000.00	2,358.44	198,364.69	47.23	221,635.31
TOTAL Non-Departmental	420,000.00	2,358.44	198,364.69	47.23	221,635.31
<u>Contract Work</u>					
	500.00	0.90	40.98	8.20	459.02
TOTAL Contract Work	500.00	0.90	40.98	8.20	459.02
<u>Taxes - SS/Medicare</u>					
	33,500.00	3,039.42	20,654.22	61.65	12,845.78
TOTAL Taxes - SS/Medicare	33,500.00	3,039.42	20,654.22	61.65	12,845.78
<u>Operations</u>					
	278,750.00	10,443.82	155,613.25	55.83	123,136.75
TOTAL Operations	278,750.00	10,443.82	155,613.25	55.83	123,136.75
<u>Maintenance</u>					
	286,072.00	16,214.49	132,369.35	46.27	153,702.65
TOTAL Maintenance	286,072.00	16,214.49	132,369.35	46.27	153,702.65
<u>Customer Accts Expenses</u>					
	103,500.00	7,365.37	63,458.70	61.31	40,041.30
TOTAL Customer Accts Expenses	103,500.00	7,365.37	63,458.70	61.31	40,041.30
<u>Admin & General Expenses</u>					
	451,650.00	26,366.85	217,446.93	48.15	234,203.07
TOTAL Admin & General Expenses	451,650.00	26,366.85	217,446.93	48.15	234,203.07

Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

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CITY OF MERRILL
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63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes & Depreciation</u>					
	325,500.00	0.00	0.00	0.00	325,500.00
TOTAL Taxes & Depreciation	325,500.00	0.00	0.00	0.00	325,500.00
<u>Transfers</u>					
	2,750.00	46.92	3,052.90	111.01	(302.90)
TOTAL Transfers	2,750.00	46.92	3,052.90	111.01	(302.90)
TOTAL EXPENDITURES	1,902,222.00	65,836.21	791,001.02	41.58	1,111,220.98
REVENUES OVER/(UNDER) EXPENDITURES	(215,072.00)	94,455.86	196,581.95	0.00	(411,653.95)

*** END OF REPORT ***

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Attachment: July 2020 Revenue and Expense Reports (5199 : Revenue & Expense Report)

CITY OF MERRILL STREET USE PERMIT

#8968

Name of Applicant: The Haunted Sawmill

Applicant Address: 700 Hendricks St Applicant Phone #: 715-536-3996

Club or Organization (if applicable): Friends of Vincent

Name of Responsible Person: Mark Porath

Responsible Person Address: W5216 Row Rd Merrill Phone #: 715-536-3996

Date of proposed street use: 10/9+10, 10/16+17, 10/23+24, 10/30+31

Time of street use: From: 5 PM To: 1 AM

Describe portion of street to be used: Area in front of Haunted Sawmill
Hendricks St from 7th to 8th

Approximate number of persons who will attend: 500-1000 Per Night

Proposed use (in detail): Haunted House Event

.....
 Petition for Street Use Permit

We, the undersigned residents of the 700 hundred block of Hendricks Street/Avenue in the City of Merrill, hereby consent to the use of this street as requested above and hereby consent to the City of Merrill granting a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of use as the City of Merrill shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than twelve (12) hours on the date above specified. We agree to remove from the street all equipment, vehicles and other personal property placed or driven thereon during the event for which the permit is granted prior to the end of said period. We further agree to designate Mark Porath as the responsible person or persons who have applied for said Street Use Permit.

 Name

 Address

 Name

 Address

Name

Address

Name

Address

Name

Address

Name

Address

Name

Address

Name

Address

Name

Address

Name

Address

FEE: \$20.00

Date paid: 7/23/2020Amount paid: \$20RECEIVED DATE: 7/23/2020RECEIVED BY: bg

Strategic Plan
2020-2024
Merrill, WI

Primary Core Values

- The City of Merrill government stakeholders identified the following core values that will be the guiding principles and foundation for the City:
 - inclusive
 - progressive
 - optimistic
 - trustworthy
 - respectful
 - collaborative
 - efficient
 - responsive
 - realistic
 - approachable
 - eco-friendly
 - transparent
 - adaptable
 - fairness

Using the primary core values, the group developed the following mission statement:

Mission Statement: Provide high quality services in an innovative consistent and efficient manner while continuing to promote growth.

Using the primary core values, the group developed the following vision statement:

Vision Statement: Envision superior services while being open, responsible and transparent to the public.

Using the primary core values, the group developed the following community vision statement:

Community Vision Statement: Embrace our diverse heritage while working toward a brighter future.

- Strengths

1. Merrill provides a safe environment for its citizens.
2. Merrill is a supportive, philanthropic community i.e. Bierman Foundation, MAPS scholarships.
3. Merrill has a quality education system with interaction with MAPS, NTC and parochial schools.
4. Recreational spaces i.e. MARC, Council Grounds, extensive municipal park system.
5. Geographic location along the Wisconsin River and Prairie River.
6. Economic development districts for tax base increase.
7. Intersectional access to Hwy 39-51 and Hwy 64.
8. High quality city services provided by committed employees and experienced department heads i.e. fire/ambulance, police, street/sanitation and the Merrill-Go-Round.
9. Recent growth momentum.
10. Establishment of Merrill Enrichment Center on the Festival Grounds.

- Opportunities

1. Desire to build out a marketing/identity platform for the City.
2. Develop industrial land availability east and north of Merrill near the Hwy 39/51 bypass - annexation.
3. Enhance Merrill's recreational park options i.e. build an indoor multi-sport complex, sponsor more state-wide sport tournaments, and develop a robust disc golf venue.
4. Continued expansion of the River Bend Trail System – both north and south.

5. Take advantage and promote MAPS recognized training and internship programs.
6. Utilize TIDs as a tool to compete and grow businesses in Merrill.
7. Rehabilitate and repurpose older buildings, residential and commercial.
8. Assist in the development of Merrill's riverfronts for both business and housing.
9. Support Good Samaritan Health Center and other medical facilities for better health care.
10. More promotion of the Central WI region i.e. consideration of a Central WI Inter-city transit program.
11. Develop a view that local government is here to promote business – both new and existing.
12. Sponsorship of more “community events” to attract non-residents.

Strategic Issue Prioritization

City officials and community members were asked to identify issues that are the most important for city government to address in the coming years.

After discussion and a voting process, officials and members chose the following strategic issues:

- How can Merrill city government help grow the city's tax base?
- How can Merrill attract more people (young and old) to live, work and play in our city?
- How can Merrill create an acceptable balance of taxes and municipal services?
- How does Merrill increase citizen civic engagement in government issues?

CITY OF MERRILL ACTION PLAN

Strategic Issue #1: How can Merrill increase the tax base?

Tasks/Action Steps:	Who	Target Completion Date	Resources Needed	Evaluation Method
What steps are relevant to achieving the Strategic Issue and who will be involved in each step? List steps in order to be implemented.	Person(s) responsible for implementing the step?	When is this step to be completed?	What resources are needed to complete this step?	How will we know if the step has 1) been completed, 2) worked?
1. Implement a balanced approach using new residential and commercial development along with annexation to promote growth throughout the city.	City Staff RDA City Council	Ongoing, projects will be reported on in the evaluation method.	Marketing, Time and Funding	A yearly report will be created to detail the progress relating to this action step and present at a council meeting.
2. The city shall use all tools available to help potential and current businesses find options to build new or expanded existing businesses.	City Staff RDA City Council	Ongoing, projects will be reported on in the evaluation method.	Marketing, Time and Funding	A yearly report will be created to detail the progress relating to this action step and present at a council meeting.

Attachment: Strategic Plan final (5195 : Strategic Plan)

3. Promote the city and city government by the latter telling stories about existing services, the local educational system, and quality of life amenities (frequently update the city website; partner with the chamber when possible; partner with community entities when possible; use various media to tell the story)	Designated City Staff	End of 2020	Marketing, time and Funding	A yearly report will be created to detail the progress and presented a council meeting.
4. Work with the Redevelopment Authority, LCEDA, and other entities to explore development of vacant, underdeveloped, or undeveloped parcels within city limits.	RDA	Ongoing	Marketing, time and Funding	A yearly report will be created to detail the progress and presented a council meeting.
5. Work with/make it easier for existing businesses and corporations to expand their operations (if city government regulations prevent them from doing something, city government must help them find another way to reach their goals that still follows regulations).	City Staff Common Council Existing business developers	End of 2020	Staff time	A yearly report will be created to detail the progress and presented a council meeting.
6. Continually assess those economic development projects that have the greatest potential to grow the tax base – e.g. return on investment (TIF will continue to be an important tool).	RDA, LCEDC	Ongoing	Time and funding	A yearly report will be created to detail the progress and presented a council meeting.
7. Apply for grants, etc. to help supplement economic development projects, whether in annexed areas or not.	City Staff, RDA Common Council	Ongoing	Marketing time and Funding	A yearly report will be created to detail the progress and presented a council meeting.

Strategic Issue #2: How can Merrill attract more people (young and old) to live, work and play in our city?

	Action Steps	Who	Target Completion Date	Resources Needed	Evaluation Method
Housing	Implement a balanced approach to provide all levels of housing: Affordable, Mid Range, High End	RDA, LCED, WHEDA, Real Estate Developers, City Administrator, City Finance Director, City Council Members	Yearly Evaluation	Establish a committee to develop a plan for TID completion projects	Committee will be established in year 4 or 5 of plan due to end date of TID
	Establish programs that could utilize Affordable Revolving Loan Funds (RLF) such as Down payment Assistance, Homeowner Rehab Loans, Rental Rehab Loans, and Homebuyers Education. (target blighted areas)	Community Development Department	Yearly Evaluation	Apply for Block Grants and other type of alternative funding options for residents and developers	Will show evidence of progress towards knowledge of application process and applicable uses of grants available

Jobs

Promote job creation and diversity	City IT/City Clerk for webpage; Local Businesses, Chamber of Commerce, RDA, LCED, City Administrator, City Finance Director, City Council Members	Yearly Evaluation	Partner with the Chamber to access the Central Wisconsin Job Recruitment website and partner with the Chamber to cross promote website that can be utilized as a recruitment tool for new businesses and thus residents to the area.	Document growth of jobs on a yearly basis and document yearly which entities are utilizing the site and set goals to increase partners.
Explore ways to support and provide services needed for jobs: Adequate Childcare & Healthcare	City; Local Businesses; Chamber of Commerce; RDA; Co-op of business resources.	Immediate need	Need to increase childcare resources, perhaps with a business co-op	A yearly report will be created to detail the progress and presented at a Council meeting.

	Provide training needed to keep students and others here for good paying jobs; recruit for training of jobs.	NTC, Youth Apprenticeship Program (Best in State), Fab Lab, Business Lab, employers with on-site training programs; scholarships for students and employees.	Yearly review	Local businesses, NTC, MAPS,	A yearly report will be created to detail the progress and presented at a Council meeting.
Quality of Life/Amenities	Support existing non-profits and organizations that provide services	City departments- Park & Recreation, Library, Enrichment Center, Airport, Transit, Local non-profits, Community organizations; Chamber of Commerce	Yearly review	Time	A yearly report will be created to detail the progress and presented at a Council meeting.
	Continue to work with partners to promote the restaurants/entertainment options	LCED, City, RDA, Chamber of Commerce, existing businesses	Yearly review	Time, Marketing and Funding	A yearly report will be created to detail the progress and presented at a Council meeting.
	Pursue and continue to sustainable community initiatives				

Marketing

Consider hiring a Marketing resource to make Merrill a destination of choice for living, working and playing	All City departments, other city partners- Chamber of Commerce, local businesses	Yearly Evaluation must include a list of partnerships made during that time period	Create a Marketing plan for the city	Evaluate yearly whether targeted steps towards a more cohesive marketing plan have made an impact and if so consider hiring a full time position.
Take a note from Tourism and develop a promotion pipeline that promotes in specific area.	Tap into already on-going platforms with Wausau, Centergy, and WEDC.	End of 2020	Implement billboards and other highly visible means of promoting Merrill both in the city and outside city limits	Report out on progress to the Common Council.
Apply for Rebranding grant and implementation plan.	Chamber of Commerce, local businesses, City, LCED.	Yearly Evaluation must include a list of partnerships made during that time period	Work with Chamber of Commerce towards developing a logo for the city Explore partnering with area entities to explore hiring a grant writer to obtain funding for initiatives	Report out on progress to the Common Council.

CITY OF MERRILL ACTION PLAN

Strategic Issue #3: How does Merrill create an acceptable balance of taxes and "municipal services"?

Tasks/Action Steps:	Who	Target Completion Date	Resources Needed	Evaluation Method
What steps are relevant to achieving the Strategic Issue and who will be involved in each step? List steps in order to be implemented.	Person(s) responsible for implementing the step?	When is this step to be completed?	What resources are needed to complete this step?	How will we know if the step has 1) been completed, 2) worked?
Establish a metric or range for yearly tax increases by considering the use of the consumer price index.	Dept. Heads Council	Annually	Cooperation with Dept. Heads & Council	Follow CPI and final Budget Approval Dept.
Do a regular prioritization review of a comprehensive list of all city capital improvement projects.	Dept. Heads Finance Dir. Council	Annually, Affects Borrowing	Review and Prioritize Plan	Capital Plan and Budget Approval
Examine the merits of revenue funding of operations in a "user utility" structure such as a wheel tax, bottle tax, etc. or creating a storm water or garbage/recycling utility.	COW meeting to establish so all are on board.	Asap, need to be established by July.	League of Municipalities. Other Municipal	Improved revenue sources, equity, improved services.

Attachment: Strategic Plan final (5195 : Strategic Plan)

Strategic Issue #4: How does Merrill increase citizen civic engagement in government issues:

Key Task	Tasks/Action Steps	Who	Target Completion Date	Resources Needed	Evaluation Method
City government improved Communication to Citizens *(marketing)	Form Task Force to see what is needed or desired	Member Contributors, Specific ACC Members Interested in Civics 101	Jan – March, 2020	Meeting time, place, facilitator, agenda	Desired directives towards next steps
	Report findings to Mayor/Council for next direction & input	Task Force, Mayor, Council, Dept. Heads & IT	March – June 2020	Meeting time, place, agenda	Obtain further direction and input along with potential constraints or obstacles for final output to citizens
	Finalize Plan(s) of improved communications	Task Force, Mayor, City Council	June – Oct. 2020	Meeting time, place, agenda, set timetable for implementation	Approval to proceed with implementation (either full or phased depending on desired plan)
	Implementation	Applicable City Staff	Oct. 2020 - ???	Staff, collaboration, applicable mediums (websites, publications, etc.)	Completion of respective plan phase(s)
General Education for Public Involvement**	Similar to above, also builds on achievement of above.	Member Contributors, Specific ACC Members, Civic Service Host Groups such as MAPS, service clubs	May initially be done in conjunction with above with similar or alternate timeline for implementation developed	Meeting time, place, facilitator, agenda, notification of events, draw for events	Number of events held/attended, increased awareness of government entities
Civics 101 Concept	Hold open forums, educational Q&A sessions, etc.	Department Heads, Police, Fire, Street Dept., etc., MAPS, Civic Groups, keep library involved	On-going based on initial timeline or event schedule established	Meeting time, place, facilitator, agenda, notification of events, draw for events	Number of events held/attended, increased awareness of government entities
Civil Discussions & Discourse***	Lead by example	All participants in any government related forum	Immediately – ongoing	Strength of Character, Voice of Reason, Power of Persuasion	Improved interaction between all impacted benefactors
Collaborative – Deliberative Processes	Incorporate into general education. Offer as part of HS curriculum/class	MAPS, Mayor, Specific Interested ACC Members	Ongoing	Parties of Authority, School Board, Mayor, Superintendent, Teacher	School has been approached to look for way to incorporate civil discourse and discussion into common coursework

* Encompasses all original tasks/action steps listed

** Encompasses #1, 2, 3, & 7 of the original tasks/action steps listed

*** Encompasses #4, 5, 6 & 7 of the original tasks/action steps listed

Success on Merrill's Strategic Plan Implementation

Success in achieving Merrill's Strategic Goals are dependent on:

- All involved in our community must be willing to be cooperative, communicative and collaborative.
- The plan and its goals must be constantly reviewed by the community and the Common Council.
- City government must take a strong leadership role in defining roles and responsibilities with specific tasks.
 - 1) Create an ad hoc Strategic Plan Committee consisting of City officials and citizen members to provide oversight and monitoring of the progress of the strategic plan.
- Throughout the year, progress on the goals must be reported out and there should be yearly summaries provided to the community and Common Council.
 - 1) A specific point person, ie committee chairperson, must be given a specific timeline to report to the Common Council at least on a quarterly basis.
 - 2) The report can be put on the Council agenda on a rotational basis with all assigned goals.
- Each goal should have an assigned administrative or Common Council member along with a community member to assist in providing input and collaboration with Merrill citizens at large to maintain a regular flow of information to the community and Common Council.

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 08/17/2020 ending: 06/30/2021
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Merrill

County of Lincoln Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456102972836902	
FEIN Number 81-1379301	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☐ Class B beer	\$
☐ Class C wine	\$
☒ Class A liquor	\$ 458
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ 10
TOTAL FEE	\$ 468

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

Northwoods Maple Farm, LLC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Renken	Anthony	Alan	W1291 County Road P Merrill, WI 54452
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Renken	Rebecca	Lynn	W1291 County Road P Merrill, WI 54452
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Renken	Rebecca	Lynn	W1291 County Road P Merrill, WI 54452
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Northwoods Maple & More Business Phone Number 715-722-0471

2. Address of Premises 811 E 1st Street Post Office & Zip Code 54452

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Retail location. Main Sales floor area and back room storage area.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued? _____

Attachment: Liquor License - Northwoods Maple Farm LLC (5146 : Liquor license for Northwoods Maple Farm, LLC)

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 02/08/16 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain. ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Renken, Rebecca L.	Title/Member Owner	Date 07/09/20
Signature <i>Rebecca Renken</i>	Phone Number 715-551-9368	Email Address northwoodsmplemore@oi

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 11/5/20	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Heideman, Bill

From: Michael Caylor <mjcaylor@aol.com>
Sent: Thursday, August 6, 2020 11:19 AM
To: Hass, Steve; Hass, Steve
Cc: Bennett, Corey; Heideman, Bill
Subject: Request for Agenda Item

Sir,

Would you please consider this request for the August meeting of the Common Council. I have previously spoken with Chief Bennett and Clerk Heideman who recommended that I follow this route to seek the extension.

Regards,

M. Caylor

Consider a request from Caylor's Trophy Bar LLC, 808 E Main Street in Merrill, for an extension of premise to allow the sale and consumption of alcoholic beverages in a tented area directly behind the building, along with the private walkway alongside of the building. This event will take place on Saturday, August 29, 2020 between the hours of noon and 11:00 PM. This request is in conjunction with the J.O.H. Memorial raffle, which benefits the Lincoln County Humane Society. The extended premise will further allow social distancing to take place. Alderman Hass is bringing this directly to the Council.

Attachment: Extension of Premises request from Caylor's (5198 : Extension of Premises - Trophy Bar)

Mayor Woellner reported that consideration is being given to installing a railroad crossing between the River Bend Trail and the downtown area. The crossing is necessary for safety reasons.

Alderman Sabatke speculated that it would take some time to apply for and hopefully receive a funding grant for this. Based on that, he urged that the process begin as soon as possible.

City Administrator Johnson replied that, before doing this, we need to have a plan. He added that the City would be dealing with both the Railroad Commissioner and Canadian National.

Without objection, Mayor Woellner granted floor privileges to Jon Krohn, President of the River District Development Foundation of Merrill.

Jon Krohn agrees with an earlier comment that the crossing should be offset. He would also like to see some type of fence or barricade installed immediately, as a safety measure.

Public Works Director/City Engineer Akey reported that a design plan would be the next step in the process. He estimates that September would be the earliest such a plan would be ready. In the meantime, research will be done on installing some type of fence or barricade.

No formal action was taken at this time.

3. Discussion and recommendation on garbage and recycling future options

Street Superintendent Bonack provided information on the current garbage/recycling policy and procedures. He then led discussion on various future options.

Mayor Woellner suggested the possibility of creating a utility for garbage services.

Motion (Rick/Van Lieshout) to seek and accept Request for Proposal documents for contracting garbage/recycling services.

RESULT:	CARRIED
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4. Consider survey of several lots on Riverside Avenue

A map was in the meeting packet.

The City owns property behind several homes on Riverside Avenue. The land is in a floodplain and is undevelopable. The adjoining property owners have expressed interest in acquiring the land. There are five property owners.

At a meeting on May 27th, 2020, the Board of Public Works passed a motion to contact the property owners about a potential purchase. Based on those contacts, there is still interest.

Public Works Director/City Engineer Akey has received a quote (\$3,000) from Riverside Land Surveying to survey and create two Certified Survey Maps of the area.

Discussion was held on the City paying ½ of the cost for this work, and the property owners paying the other half. City Attorney Hayden stated that, since there are technically no buyers at this time, the correct course of action would be to approve the entire amount. A decision on how to charge the purchasers for their share would be made later.

Motion (Rick/Van Lieshout) to approve the quote (\$3,000) from Riverside Land Surveying.

RESULT:	APPROVED
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5. Discuss petition for public works improvement process

Public Works Director/City Engineer Akey reviewed the process for submitting a petition for public works improvements. The deadline to submit petitions is August 1st, in order for the project to be considered for the following year.

Alderman Sabatke reported that he intends to submit a petition for project(s) on portions of River Street.

6. Discuss potential sales(s) of additional City property

Public Works Director/City Engineer Akey noted that the City has additional city-owned land that will never be developed. There has been discussion on selling this land. He recommends addressing this area by area throughout the City.

No action was necessary, requested or taken at this time.

7. Alley between East Eighth Street & East Ninth Street, between Cedar Street and Elm Street (to be discussed at August Board of Public Works meeting).

Public Works Director/City Engineer Akey reported that this will be discussed at the August meeting.

Property owners in the vicinity of the alley will be notified of the meeting.

4. Monthly Reports:

Note: Prior to the consideration of the monthly reports, Mayor Woellner announced that he had to depart. Alderman Van Lieshout agreed to serve as chairperson for the remainder of the meeting.

1. Building Inspector/Zoning Administrator Pagel

Reports for June and July were in the meeting packet.

2. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey gave status reports on the Grand Avenue and Genesee Street projects.

3. Street Superintendent Bonack

The report was in the meeting packet.

Street Superintendent Bonack reviewed the report.

4. Street & Weed Commissioner Liberty

Reports for June and July were in the meeting packet.

Street Commission Liberty reviewed the reports.

5. Consider placing monthly reports on file

Motion (Rick/Sabatke) to place on file.

RESULT:	PLACED ON FILE
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5. Establish date, time and location of next regular meeting

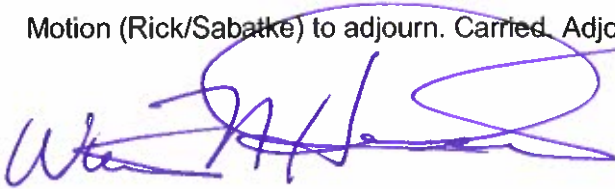
Wednesday, August 26th, 2020 at 5:30 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

None.

7. Adjournment

Motion (Rick/Sabatke) to adjourn. Carried. Adjourned at 6:16 P.M.





CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • MONDAY JULY 27, 2020

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Paul Russell	Aldersperson - First District	Present	
Mark Weix	Aldersperson - Seventh District	Present	

Also in attendance: Mayor Derek Woellner, City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Alderman Steve Sabatke, Alderman Steve Osness, Alderman Mick Rick, Alderman John Van Lieshout and City Clerk Bill Heideman.

Several members of the public (both City of Merrill residents and non -residents) were also in attendance.

II. Public Comment Period

Several people spoke against any type of mask mandate. One lady spoke in favor of a mask mandate.

One lady also spoke in favor or removing the fluoride from City water.

III. Agenda item related to masks:

1. Consider making wearing of masks mandatory in public buildings, in light of the COVID-19 pandemic and the upcoming school year.

Alderman Weix thanked everyone for attending the meeting.

Alderman Blake stated that he is in favor of some type of mandate, but not for private businesses. In his opinion, more information needs to be available before a mandate is enacted. He stated that the majority of the feedback he received from constituents was in favor of a mandate. This was the opposite of the feedback Alderman Osness cited under public comment. The majority of feedback Alderman Osness received from constituents was in opposition to a mandate.

Alderman Russell stated that the City is working closely with Lincoln County on COVID-19 issues. He expressed disappointment that the State of Wisconsin was not taking a more active role.

City Attorney Hayden suggested that any type of mask-mandate legislation would in all probability result in legal challenge(s).

Alderman Van Lieshout stated his opinion that mask do not work.

Attachment: Committee Reports (5196 : File committee reports)

Mayor Woellner responded that data demonstrates that masks do work. He is not necessary in favor of a mask-mandate, but would like to see time spent on educating people on the rationale for mask-wearing and how to wear them properly. He urged people to access the Lincoln County Health Department website for COVID-19 related information.

Police Chief Bennett stated that, if a mask mandate is adopted, it would be problematic, if not impossible, to enforce.

Motion (Russell/Weix) to table.

RESULT:	TABLED
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IV. Recess

At 6:13 P.M., Alderman Russell announced a recess. At 6:19 P.M., Alderman Russell called the meeting back to order.

V. COVID-19 Updates:

1. Lincoln County Health Department Director Shelley Hersil

Lincoln County Health Department Director Hersil was unable to attend the meeting, so no report was given.

Deputy Health Officer Ashbeck noted that the Merrill Area Public Schools are currently following the Lincoln County Health Department guidelines related to COVID-19.

2. Lincoln County Emergency Planning Manager September Murphy

Lincoln County Emergency Planning Manager Murphy was unable to attend the meeting, so no report was given.

VI. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The nuisance complaint summary report was in the meeting packet.

Deputy Health Officer Ashbeck reported that there is currently only one case not in compliance, and that person has an August 15th deadline to comply.

2. Vouchers

The vouchers were in the meeting packet.

The committee members all signed the vouchers signature sheet.

VII. Picnic and/or Liquor License Applications:

1. Consider application for "Class A" (liquor) license for Northwoods Maple Farm, LLC, Rebecca Renken, Agent, doing business as Northwoods Maple & More at 811 East First Street.

A copy of the application was in the meeting packet.

There are no concerns with the application as submitted.

Motion (Blake/Weix) to approve the application.

RESULT: APPROVED & SENT TO COUNCIL

Next: 8/12/2020 6:00 PM

VIII. Other agenda items to consider:

1. Continue discussion related to parking issues in 700 block of East Second Street.

This was originally discussed at the June 22nd meeting.

After researching this issue and gathering input, Police Chief Bennett recommends the status-quo. He noted there is a parking lot nearby.

Alderman Russell requested that discussion on this continue at the next meeting. No action was taken at this time.

2. Continue consideration of request to create Fire Marshal position in the Fire Department.

This was originally discussed at the June 22nd meeting.

Fire Chief Klug reported that this part-time position would not be eligible for health insurance.

City Administrator Johnson reported that, as requested, Carlson-Dettmann has done a wage analysis of the position. Their recommendation is to slot the position at Grade 10. This would result in a starting wage of \$22+ per hour, with the position "maxed out" at \$29 per hour. This would be a non-union, non-management position.

It was noted that this position will also be considered at the July 28th Personnel and Finance Committee meeting.

Fire Chief Klug stated that he had contacted businesses regarding this potential position. He asked the businesses to contact the alderpersons to provide feedback. The alderpersons that were present at the meeting reported that they did not receive much feedback.

Motion (Weix/Blake) to recommend approving the position (funded by the 2% Fire Dues), and to refer this recommendation to the July 28th Personnel and Finance Committee meeting. Motion carried.

3. Continue discussion of ATV/UTV Ordinance

Police Chief Bennett reported that it has been some time since the ATV/UTV ordinance was adopted, and that it should be updated. Signage should also be updated to reflect any changes made.

Police Chief Bennett will submit some "draft" language to be considered at the next meeting. No action was taken at this time.

4. Discuss potential removal of fluoride from City water. On June 24th, 2020, the Water & Sewage Disposal Committee recommended removal of the fluoride.

This item will also be discussed at the July 29th Water and Sewage Disposal Committee meeting.

It appears that the Lincoln County Health Department favors retaining the fluoride.

Alderman Blake reported that his dentist was against removing the fluoride.

Mayor Woellner stated that he was in favor of removing the fluoride. He added that a small percentage of fluoride actually reaches people's teeth, and there are other methods to provide fluoride.

This item will be on the August agenda. No action was taken.

IX. Monthly Reports:

1. Minutes of June 22, 2020 meeting

Motion (Blake/Weix) to approve.

RESULT:	APPROVED
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2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug reviewed the report and answered questions.

3. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett reported there was more activity last month.

The Police Department is in the process of seeking and accepting employment applications.

4. Monthly Report - Lincoln County Humane Society

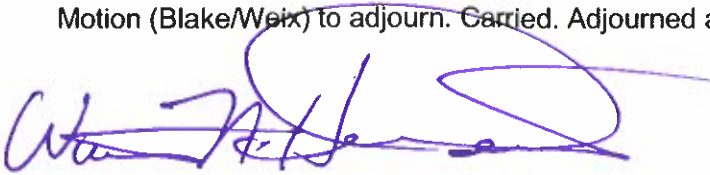
The report was in the meeting packet.

5. Consider placing monthly reports on file

Motion (Blake/Weix) to place on file.

RESULT: PLACED ON FILE

- X. Establish date, time and location of next regular meeting
Monday, August 24th, 2020 at 5:00 P.M. in the City Hall Common Council Chambers.
- XI. Adjournment
Motion (Blake/Weix) to adjourn. Carried. Adjourned at 6:57 P.M.



T. B. Scott Free Library Board of Trustees
REGULAR MEETING
July 15th 2020
Minutes

1. Opening

Vice-President Tim Meehan called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Gene Bebel, Katie Breitenmoser, Darcy Dalsky, Paul Gilk (4:20-), Audrey Huftel, Richard Mamer and Jim Wedemeyer. Excused: Mike Geisler. Also present: Laurie Ollhoff and Draco F. from Merrill Productions.

There was no correspondence. There was no public comment.

2. Consent Items

M Bebel/S Mamer/C to approve the minutes of the June meeting as printed.

M Mamer/S Huftel/C to accept the Monthly Revenue and Expense Report for June.

3. Reports/Discussion Items/Action Items

A. Update on COVID-19 Building Closure, Curbside Pickup and Reopening: Ms. Stevens gave an update on current services. Mr. Bebel shared his concerns related to school aged youth, especially youth with special needs, and urged staff to reach out to school administration to partner in serving the youth in our community. Concerns related to equitable internet access and the need to supplement homeschool resources were discussed related to the current pandemic. Mr. Bebel also shared concerns regarding elderly and homebound populations during this time and urged the staff to continue to reach out to serve these populations.

B. 2020 Mid-Year Endowment Fund Report: Mr. Mamer presented the report. Included was Form 990EZ, which has been filed. M Bebel/S Dalsky/C to accept the report. Board members requested that a review of Standing Committee assignments be on the next meeting agenda.

C. Fines Free Discussion: Ms. Stevens presented documents which provided information on factors for consideration, fine history data and library trends. Board members requested further detail on fine history data and directed to place this discussion on the next meeting agenda.

D. 2021 Preliminary Budget Worksheet: Ms. Stevens provided information available at this time from City Finance Director Unertl regarding WRS, health insurance and breakdown of personnel costs related to COL and steps. M Breitenmoser/S Dalsky/C to approve the 2021 budget as presented.

E. Quarterly Contract Review: John Greenwood: Task logs for January through May were provided. Mr. Greenwood gave an update on the Wisconsin Humanities Grant application award, an overview of the proposed grant project and other AAC activities.

F. Strategic Plan Progress: Goal #5: Updates to Goal #5 were provided.

G. Status of Church Property: Ms. Stevens has been working with the City Attorney to contact the new owner to begin discussing the parking lot agreement. Ms. Stevens spoke with the owner this week and is hopeful to start work on the agreement in the near future.

H. Wisconsin Trustee Essential #23 Dealing with Challenges to Materials and Policies: Ms. Stevens provided copies of Trustee Essential #23.

F. Reports from Friends and WVLS Representative: Due to time constraints, this item was not discussed and will be on the next meeting agenda.

4. Forthcoming Events & Library Director Report

- June Monthly Statistical Report was provided.
- Ms. Stevens spoke with Traci Lesneski, CEO, MSR Design regarding status of Space Needs Study for which funding was approved with Endowment Funds. Ms. Stevens will be in monthly contact with Ms. Lesneski, although the project is on hold due to present pandemic restrictions.
- USDA Summer Meals were completed this week with 205 meals provided on-site and 20 meals given to MAC home. Twenty-nine books were given to youth who participated.

- “Story Time Takes to the Road” begins this month. Staff continue to develop programs that engage and connect patrons to areas of interest within the community and local businesses.
- Cat’s Colors Storywalk (A children’s book taken apart, laminated and placed on signs-typically placed along popular walking routes within a community) is planned to be placed along the River Bend Trail pending permission and placement discussions with the Parks & Recreation Department.
- Virtual escape room: “Escape to the River Bend Trail” went live this week.
- Project packs continue to be popular. They will be available again in August.
- Library staff contacted sponsors that donated to Summer Library program expenses. Some of the sponsors would like us to use the funds at this time, some would like us to carry funds over for use with next year’s summer programs and one sponsor would like the funds returned-likely to fund again next year if programs are scheduled.
- Ms. Stevens discussed a request received from St. Vincent de Paul to place a container for drop off of receipts. Due to current restrictions, distribution of community flyers and other community materials has been suspended since reopening.
- Registration information for Trustee Training Week was provided.

5. **Adjournment**

M Bebel/S Gilk/C to adjourn the meeting at 5:20 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on August 19th at 4:00 p.m. in the Library Community Room.

Stacy D. Stevens, Secretary



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY JULY 28, 2020

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Hass called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
Steve Hass	Aldersperson - Second District	Present	

Others in attendance: Mayor Derek Woellner, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Library Director Stacy Stevens, Fire Chief Josh Klug, Alderman Mark Weix, Alderman Steve Sabatke, Tony Kusserow, Robert Lass and City Clerk Bill Heideman. Nathan Meyer was present to videotape the meeting for MP3.

II. Public Comment Period

Alderman Hass requested that a second "Public Comment" period be added to the agenda and held immediately. Without objection, it was so ordered.

There was no public comment made at this time.

III. Vouchers:

1. Vouchers

The vouchers were in the meeting packet.

Finance Director Unertl answered a question on the vouchers.

Motion (Osness/Blake) to approve.

RESULT:	APPROVED
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IV. Agenda items for consideration:

1. Status review of 2019 Tax Settlement overview

Finance Director Unertl reported on the information included in the meeting packet. She reported that the 2019 settlement was comparable to previous years.

2. Mid-year fiscal status review of 2020 City budgets

Finance Director Unertl reported on the information included in the meeting packet. She noted there are savings in certain accounts (Aquatic Center, Fireworks, Labor Day).

3. Review and discuss preliminary 2021 budget development provisions

Finance Director Unertl reviewed the information included in the meeting packet.

4. Consider 2021 budget requests to Lincoln County for:

Attachment: Committee Reports (5196 : File committee reports)

T.B. Scott Free Library

Library Director Stevens reviewed the proposed 2021 Library Budget.

Alderman Hass thanked Library Director Stevens for her diligence in preparing and submitting a fiscally responsible budget.

Note: Action on both the Library Budget and the Ambulance/EMS Budget was taken later in the meeting.

Merrill Ambulance/EMS

Finance Director Unertl reviewed the proposed 2021 Ambulance/EMS Budget.

Motion (Blake/Osness) to approve the proposed 2021 Library Budget and the proposed 2021 Ambulance/EMS Budget as presented and forward them to Lincoln County for consideration.

RESULT:	APPROVED & SENT TO COUNTY
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5. Review service contract information

Finance Director Unertl reviewed the information including in the meeting packet and answered questions.

6. Request to create Fire Marshal position in the Fire Department

At a meeting on July 28th, the Health and Safety Committee recommended creating the position.

Alderman Osness noted that a hiring freeze is currently in effect. He questioned the logic of adding a position, in light of the fact that two other hiring requests have been disapproved. He complimented Fire Chief Klug for a well-documented request submission.

Fire Chief Klug reported that this part-time position would be funded entirely by 2% Fire Dues.

Alderman Hass commented that he thinks it is beneficial to have multiple personnel conducting fire inspections, as it allows fire personnel and business people to meet and get acquainted with each other. This would change if only the Fire Marshal was doing inspections.

Motion (Hass/Blake) to forward the request to the 2021 Budget process.

RESULT:	CARRIED
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V. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

5. City Administrator Johnson

The report was in the meeting packet.

6. Consider placing monthly reports on file

Motion (Blake/Osness) to place on file.

RESULT:	PLACED ON FILE
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VI. Establish date, time and location of next regular meeting

Tuesday, August 25th, 2020 at 5:15 in the City Hall Common Council Chambers.

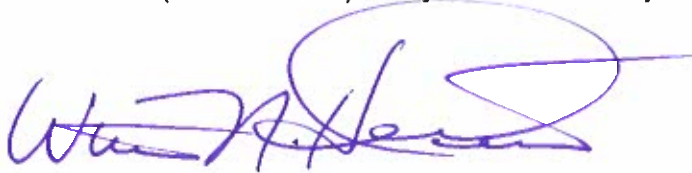
VII. Public Comment Period

Robert Lass asked a question related to the amount of money that the City gives to the Chamber of Commerce each year. He also asked about the use of those funds.

Robert Lass also stated that he was in favor of the Fire Marshal position, as long as the position would be funded by the 2% Fire Dues.

VIII. Adjournment

Motion (Osness/Blake) to adjourn. Carried. Adjourned at 5:57 P.M.





CITY OF MERRILL
WATER & SEWAGE DISPOSAL COMMITTEE
MINUTES • WEDNESDAY JULY 29, 2020

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Osness called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Steve Osness	Aldersperson - Fourth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	

Others in attendance: Mayor Derek Woellner, City Administrator Dave Johnson, Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey, City Attorney Tom Hayden, Alderman Rick Blake, Lincoln County Health Department Director Shelley Hersil, Dr. Mark Mehlos, DDS, Dr. Jeff Moore, Karen Krueger, and City Clerk Bill Heideman. A representative from MP3 was present to videotape the meeting.

II. Public Comment Period

Alderman Osness requested that the order of agenda items be amended in order to move the "Public Comment" portion of the agenda to immediately after the call to order. Without objection, it was so ordered.

Lincoln County Health Department Director Hersil reported that the Lincoln County Health Department endorses the inclusion of fluoride in water.

Dr. Mark Mehlos, DDS, stated his concern that removing fluoride would be a financial burden on residents, due to increased tooth decay and related dental issues. He added that poor dental health can lead to other health issues. He is against removing the fluoride.

Dr. Jeff Moore stated the fluoride helps to decrease cavities. There are both benefits and risks associated with fluoride. If it was put to a vote, he would vote to retain it.

Karen Krueger stated that she is opposed to removing the fluoride. In her opinion, fluoride in the water does not present any major toxicity issues.

III. Preliminary Items

1. June Vouchers

Motion (Osness/Rick) to approve the vouchers.

RESULT: APPROVED

IV. Agenda Items for Consideration

1. 2021 Capital Requests

Information was in the meeting packet.

Attachment: Committee Reports (5196 : File committee reports)

Utility Operations Manager Steinagel reviewed the requests.

Motion (Osness/Weix) to refer all 2021 capital budget requests to the 2021 budget process.

RESULT:	CARRIED
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2. Discussion & Recommendation on removal of fluoride to the water

It was noted that fluoride removal will be considered by the Common Council at their August 12th meeting.

Alderman Osness remarked that there are two sides to this issue.

Mayor Woellner agreed, and added that both sides could appear to be "right". He suggested that, if the fluoride is removed, there are other methods to promote and ensure fluoride for children. He further suggested that the City, the Lincoln County Health Department and Merrill Area Public Schools could work together on achieving these alternatives.

No action was taken.

V. Monthly Report

1. Operations Report

The report was in the meeting packet.

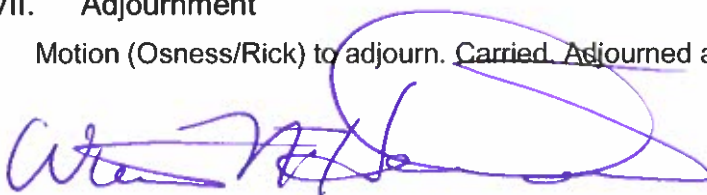
Utility Operations Manager Steinagel reviewed the report.

VI. Establish date, time and location of next meeting

Wednesday, August 26th, 2020 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Adjournment

Motion (Osness/Rick) to adjourn. ~~Carried.~~ Adjourned at 5:32 P.M.



RESOLUTION NO. _____**A RESOLUTION IN SUPPORT OF THE AGGRESSIVE USE OF THE TAX
DELINQUENT PROPERTY SALE MECHANISM AND PROCESS**

WHEREAS, Lincoln County Tax records indicate that there are numerous parcels of Real Estate located in the City of Merrill that are delinquent in Real Estate Taxes for a period of 3 years or more; and,

WHEREAS, the non-payment of the taxes owed on those parcels and the resulting property value deterioration places a greater burden on the taxpaying land owners of Lincoln County; and,

WHEREAS, Lincoln County has demanded payment on these delinquent taxes through the statutory tax collection process with collection demands going unheeded; and,

WHEREAS, it becomes necessary for the City of Merrill to issue raze orders and demolish sub-standard and non-compliant structures on these properties; and,

WHEREAS, the City of Merrill wishes to purchase many of these properties, and improve them, resulting in an increased tax base, a more attractive community, and a more vibrant city;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 12th day of August, 2020, that it encourages and promotes transfer of these tax delinquent properties by Lincoln County to the City of Merrill at the earliest date allowed by Wisconsin Statutes to effectuate the goals described above.

Recommended by: Committee of the Whole CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

RESOLUTION NO.**A RESOLUTION HONORING CHRISTOPHER P. CLABOTS FOR HIS
EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF
MERRILL**

WHEREAS, Christopher P. Clabots has served the City of Merrill as a Firefighter-EMT, and Firefighter-Paramedic from July, 2000 to July, 2020; and,

WHEREAS, Christopher P. Clabots cheerful manner, dedication to Fire service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Fire Department and Merrill's citizens; and,

WHEREAS, Christopher P. Clabots has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and,

WHEREAS, Christopher P. Clabots' skills and experience, will be missed at the City of Merrill Fire Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 12th day of August, 2020, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the faithful service Christopher P. Clabots has given the City of Merrill Fire Department and commends him for those 20 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Christopher P. Clabots, congratulate him upon the occasion of his retirement from the City of Merrill Fire Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk