

**City of Merrill
Historic Preservation Committee
Wednesday, August 9, 2023
City Hall Common Council Chambers**

Historic Preservation Voting Members Present: Chair Caylor, Alderperson Sabatke, Elizabeth McCrank, and Bill Heideman. Bea Lebel was excused.

Other's present: City Clerk Anderson-Malm and Merrill Productions

I. Call to order – Chair Caylor called the meeting to order at 6:00 PM

II. Approval of Previous Meeting Minutes from July 19, 2023

Alderperson Sabatke made a motion to approve the July 19 minutes. Elizabeth McCrank seconded and the motion carried.

III. General Agenda Items:

1. Discussion on Legion Building:

Chair Caylor included a response from Park & Recreation Director Wendorf and read it to the committee regarding the use of the Legion Building.

Elizabeth McCrank gave an update on the story board. She asked this to be on the September agenda. The committee is looking for inside pictures of the Legion Building to include on the story board. Chair Caylor will post this on a Facebook page.

2. Discussion regarding historic homes and buildings including media coverage:

Chair Caylor provided the letter that has been generated to send to six historic homeowners. This letter asks the possibility in having personnel from Merrill Media interview the homeowner, either inside their home or outside, regarding their historic home.

Chair Caylor also talked with Mike Ravn and John Greenwood, members of AAC. They are interested in collaborating with the Historic Preservation Committee regarding historic buildings. This will be added to the September agenda for further discussion.

3. Continued discussion on sign placement schedule and media coverage:

Chair Caylor updated the committee on the sign placement schedule. This will be a recurring item on the proceeding agendas. Chair Caylor contacted Kuffer Kaltenborn, a descendent of Hans von Kaltenborn; he will try to establish an interview that can be added to the QR code.

IV. Next meeting date and time:

The next meeting will be Wednesday, September 20 at 6:00 pm

V. Public Comment

There was no public comment.

VI. Adjournment

Bill Heideman made a motion to adjourn. Alderperson Sabatke seconded and the motion carried. The meeting was adjourned at 6:19 PM.

Minutes prepared and submitted by: Lori Anderson-Malm, City Clerk