

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, FEBRUARY 28, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order:** Mayor Hass called the meeting to order at 5:15 PM. P
Present: Mayor Hass, Alderperson Lupton, Alderperson Rick, Alderperson Sabatke
Excused: Ron Liberty
Others present: City Administrator/Public Works Director/City Engineer Akey, Street Superintendent Bonack, Building Inspector/Zoning Administrator Pagel, Utility Superintendent Steinagel, City Attorney Hayden, City Clerk Anderson-Malm, Alderperson Weix, Mark Seaman, Andrew Caylor, Jay Tlusty, Merrill Community Media
- II. **Consider approving minutes from the previous meeting:**
 1. **Minutes from the January 24th meeting** - Alderperson Rick made a motion to approve the meeting minutes from January 24th. Alderperson Lupton seconded and the motion passed.
- III. **Water and Sewer Agenda Items:**
 1. **Discuss and approve the Water & Sewer Vouchers** - Alderperson Lupton made a motion to approve the water and Sewer vouchers. Alderperson Rick seconded and the motion passed.
 2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - Utility Superintendent Steinagel highlighted items from the report that was included in the packet.
- IV. **Street Department Agenda Items:**
 1. **Discuss and approve the Street Department Vouchers** - Alderperson Rick made a motion to approve the Street Department vouchers. Alderperson Lupton seconded and the motion carried.
 2. **Consider bids for the M2024-01 O'Day Street Project** - PWDCE Akey provided information at the meeting regarding the bids for the M2024-01 O'Day Street project. Merrill Gravel & Construction was awarded the bid for \$503,253.37. Following discussion, Alderperson Rick motioned to award the bid to Merrill Gravel & Construction and forward it to the March Common Council. Alderperson Sabatke seconded and the motion carried.
 3. **Consider options for installing a sidewalk on O'Day Street from Center Avenue to the Golf Course.** - Mayor Hass allowed floor privileges to citizens of the 7th District. The public comments from the Health & Safety meeting on February 26 were provided to the committee members. Alderperson Weix,

1007 Pine Bluff, spoke about the sidewalk concern. He stated this is a safety issue for pedestrians. He also talked about the heavy traffic of golfers and vehicles with boat trailers using O'Day Street.

PWDCE Akey explained the special assessments for sidewalks for landowners. A list was provided to the committee with estimates for sidewalk costs. It was suggested that Merrill Gravel could prep the surface, but the sidewalks would be bid out as a separate project. Following further comments from Mark Seaman, 1304 Lark Street, Jay Tlusty, 1306 Lark Street, and Kris McGarigle from Bell Tower Residence, Mayor Hass motioned to forward this to a future Board of Public Works meeting for a special assessment meeting with a public hearing. The hearing is scheduled for 45 days. Alderperson Rick seconded and the motion carried.

V. General Agenda Items for Consideration:

1. **Discuss and consider the T-Mobile Lease Renewal** - City Attorney Hayden gave a briefing about the T-Mobile-Alamosa lease and answered questions from the committee. Alderperson Rick made a motion to renew the T-Mobile-Alamosa lease. Alderperson Lupton seconded and the motion carried.

VI. Monthly Reports: All monthly reports were included in the packet. Alderperson Rick made a motion to place the monthly reports on file. Alderperson Lupton seconded and the motion carried.

1. **Monthly Report - Building Inspector/Zoning Administrator Pagel -**
2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey -**
3. **Monthly Report - Street Superintendent Bonack -**
4. **Monthly Report - Street & Weed Commissioner Liberty -**

VII. Date and Time of Next Meeting: Wednesday, March 27 at 5:15 PM:

VIII. Public Comment: There was no public comment.

IX. Adjournment: Alderperson Rick made a motion to adjourn. Alderperson Lupton seconded and the motion carried. The meeting was adjourned at 5:42 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm