

**CITY OF MERRILL
HISTORIC PRESERVATION COMMITTEE
WEDNESDAY, FEBRUARY 21, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. Call to Order:** Alderperson Sabatke acted as chair and called the meeting to order at 6:00 PM
Present: Alderperson Caylor, Alderperson Sabatke, McCrank, Heideman
Excused: Bea Lebel

- II. Consider approving minutes from the previous meeting:**
 - 1. October 18, 2023 Meeting Minutes** - McCrank made a motion to place the minutes from October 18, 2023, on file. Heideman seconded and the motion carried.

- III. General Agenda Items for Consideration:**
 - 1. Continued discussion and updates on the sign placement schedule and future nominations.** - Chair Caylor gave an update on the remaining signs that need to be placed. April 1st is the deadline for new historic street sign nominations.
 - 2. Consider and approve the sign for Normal Park** - Elizabeth McCrank received the estimate for the storyboard sign from Premier of \$1,400 per sign. This would be for signs by the Legion building and Normal Park. Chair Caylor will talk with Finance Director Ley about available funds in the non-lapsing account. He will also talk to Parks & Recreation Director Wendorf regarding the installation of the signs. Following further discussion, McCrank made a motion to approve the signs contingent upon the availability of funding of \$3,400. Heideman seconded and the motion carried.
 - 3. Update on virtual Historic home/building tour - Hallie Savall and Merrill Community Media** - Alderperson Meyer was given floor privileges and updated the committee on the virtual historic home/building tours. He stated there are four homes for virtual tours and are set for late spring.

- IV. Date and Time of Next Meeting: Wednesday, March 20th at 6:00 PM:**

- V. Public Comment:** There was no public comment.

- VI. Adjournment:** McCrank made a motion to adjourn. Heideman seconded and the motion carried. The meeting was adjourned at 6:19 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm

