City of Merrill
Merrill Park and Recreation Department
1100 Marc Drive I Merrill, WI I 54452
Phone: (715) 536-7313/Smith Center
(715)536-6187

AUGUST MEETING NOTICE

The Merrill Parks and Recreation Commission will have a meeting on **Wednesday, August 2, 2023** at **4:15 p.m. at the Merrill City Hall.**

Voting members of Commission: Jean Ravn, Rebecca Rutkowski, Kyle Gulke, Joan Tabor, Mark Weix, Chad Krueger and Dan Novitch

The following items will be included on the agenda:

1. Approve minutes from previous meeting.
2. Approve claims.
3. Public Comment
4. Discuss potential Lincoln County funding for kayak lift/dock at Ott's Park & or Riverside Park.
5. Request for discussion regarding potential camping at Riverside Park.
6. Begin discussion on 2024 Capital Improvements & Equipment.
7. Continued discussion on park shelter refund policy.
8. Discuss Summer Playground Program.
9. Monthly reports.
10. Set date for next meeting.
11. Public comment
12. Adjournment

Submitted by,

Dan Novitch

Dan Novitch, Chairperson
Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594

PARKS AND RECREATION COMMISSION

June 7, 2023

The Merrill Parks and Recreation Commission met on Wednesday, June 7, 2023 at 4:15 p.m., at Merrill City Hall.

Members Present: Kyle Gulke, Chad Krueger, Dan Novitch, Rebecca Rutkowski, Jean Ravn, and Joan Tabor

Members Excused Absent: Mark Weix

Department Staff Present: Dan Wendorf and Dawn Smith

***Motion by Ravn, seconded by Rutkowski to approve the minutes from the May meeting.

***Carried unanimously.

***Motion by Tabor, seconded by Ravn, to approve the claims from May 2023.

***Carried unanimously.

Public Comment: none

The next item on the agenda was to discuss the issue of unleashed dogs and removal of pet waste in all parks. Wendorf stated that this is becoming a pretty big issue in the parks with people not leashing their dogs or picking up waste. Wendorf stated that we do have doggy ports for people that offer bags and a waste disposal. There was a discussion on having different language put in for City Ordinances. Wendorf will talk with Attorney Hayden about new language. This item will be brought back to the next meeting.

The next item on the agenda was continued discussion and update on connector bridge from Prairie Dells County Park to the City Forest. Wendorf stated that there was a couple different locations picked out. The County will be bringing in an engineer to pick out the best location for the bridge. Wendorf will keep the commission updated.

The next item on the agenda was to discuss potentially adjusting cancellation fees for Park Shelter Reservations. Wendorf stated that this is something he would like the commission to consider before budget time. Wendorf stated there has been more cancellations now with online reservations. Wendorf stated that there has to be some changes in our cancellation policy due to people just making reservations and canceling them a month later. We end up losing money because if no one else rents the park than we have an open park. Wendorf handed out a sheet with some other community policies on it for new cancellation fees. This item will be brought back on a future agenda.

The next item on the agenda is an update on the Bierman Family Aquatic Center. Wendorf stated that all the leaks were fixed and the construction joints were finished up. Hoping that Badger Pool can do start up and cross fingers that everything goes good.

The next item on the agenda was monthly reports. Wendorf asked if anyone had questions. Gulke questioned how the trail building was going on the new land purchased. Wendorf stated everything is going good. Chris Schotz is working on the trails again and doing a good job.

Wendorf stated Summer Playground is going good, leagues are in full swing and programs will be starting soon.
Rutkowski questioned if the County gave money through ARPA to the make a campground inside the City limits. Wendorf stated that he did have a conversation with a County Board member and shared a few ideas and will refer to Engineer Akey and the Park and Recreation Commission does not have anything to do with that unless it is located within a park, and that would be more of a question for the Council.

The next regular meeting is scheduled for Wednesday, August 2, 2023 at 4:15 p.m. at the Merrill City Hall.

Public Comment: Hallie Savell, N2934 Hwy 107. Hallie was concerned that all parks did not have doggy waste removal ports and was wondering if more could be purchased. Hallie stated that Ott's Park did not have one and there is a lot of waste and unleased dogs. Hallie also stated Riverside does not have one and it would be nice for both parks to have them.

***Motion by Ravn, seconded by Rutkowski to adjourn at 5:00 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

6/1/2023

WISCONSIN BUILDING SUPPLY	GAZEBO RAILINGS	6/1/2023	9554086	$1,123.91	10-55200-03-43000
VICTORY	ANTIBACTERIAL FOAM SOAP	5/31/2023	128989	$342.93	10-55400-03-40000
SARAH HOLZINGER	SECURITY DEPOSIT	6/1/2023	VOUCHER	$100.00	10-21-7200
BAJA'S	SUMMER PLAYGROUND/AQUATIC SHIRTS	5/30/2023	18453	$375.75	10-55300-03-41500
MERRILL ACE HARDWARE	CLEANING SUPPLIES POOL	6/2/2023	225701	$47.84	10-55420-03-40000
WALMART	SUMMER PLAYGROUND SUPPLIES	6/2/2023		$88.55	10-55300-03-41500
MERRILL DISTRIBUTING	URINAL PLUGS	6/2/2023	1660471	$138.72	10-55200-03-40000
MERRILL ACE HARDWARE	FASTENERS	5/25/2023	22546	$2.52	10-55200-03-4000
MERRILL ACE HARDWARE	SUPPLIES	6/1/2023	225640	$22.99	10-55200-03-4000
MERRILL ACE HARDWARE	GLOVES	6/1/2023	225641	$15.99	10-55200-03-40000
MERRILL ACE HARDWARE	PLUGS/HANDLE	6/2/2023	225689	$26.98	10-55200-03-40000
PETERSON BROS SAND AND GRAVEL	CONCRETE SAND	6/2/2023	19376	$254.00	10-55200-08-91000
LINCOLN CTY HUMANE SOCIETY	RENTAL CANCELLATION	6/6/2023	VOUCHER	$90.00	10-45200-46722-
LINCOLN CTY HUMANE SOCIETY	SECURITY DEPOSIT	6/6/2023	VOUCHER	$100.00	10-21-7200
MERRILL STREET DEPARTMENT	P-7 FORD F150	5/2/2023	18566	$159.27	10-55200-03-50000
MERRILL STREET DEPARTMENT	P-69 PARK CHECK TRUCK	5/4/2023	18573	$134.89	10-55200-03-50000
MERRILL STREET DEPARTMENT	P-25 ZERO TURN	5/15/2023	18579	$76.97	10-55200-03-50000
MERRILL STREET DEPARTMENT	P-12M FLEX WING MOWER	5/22/2023	19589	$314.87	10-55200-03-50000
MERRILL STREET DEPARTMENT	P-12M FLEX WING MOWER	5/25/2023	19601	$92.22	10-55200-03-50000
MERRILL STREET DEPARTMENT	P-12 NEW HOLLAND TRACTOR	5/18/2023	19587	$95.18	10-55200-03-50000
MERRILL STREET DEPARTMENT	P-12 NEW HOLLAND TRACTOR	5/4/2023	18574	$425.72	10-55200-03-50000
SYSTEMS TICHNOLOGIES	SECURITY CAMERA'S	5/31/2023	874445	$17,134.00	CAPITAL
FOTO NEWS	ADVERTISING	5/31/2023		$279.00	10-55300-03-41500
FOTO NEWS	ADVERTISING	5/31/2023		$399.00	10-55300-03-41500
WALMART	POOL CLEANING SUPPLIES	6/6/2023		$78.76	10-55420-03-40000
HOLIDAY WHOLESALE	PIZZA'S AQUATIC CENTER	6/6/2023	1428417	$869.00	10-55420-03-40100
CINTAS	UNIFORMS	5/31/2023	4153998299	$109.57	10-55200-03-46000
CINTAS	MOPS/MATS	5/31/2023	4156998145	$197.21	10-55400-02-23250
MERRILL DISTRIBUTING	AQUATIC CENTER FOOD	6/12/2023	1661635	$125.40	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER FOOD	6/13/2023	1661809	$433.47	10-55420-03-40100

MERRILL DISTRIBUTING	AQUATIC CENTER FOOD	6/12/2023	1661585	$611.90	10-55420-03-40100
WALMART	BATTERIES	6/7/2023		$59.92	10-55300-03-41500
SAM'S CLUB	SUPPLIES FOR AQUATIC CENTER	6/7/2023		$1,058.88	10-55420-03-40100
RIC'S SEWER SERVICE	REMOVED GLOW IN THE DARK BARCELETS	6/2/2023		$450.00	10-55400-08-82000
BLUE 96.3	ADVERTISING	5/31/2023	EVENTS HAPPENING.	$249.00	10-55400-03-41000
CINTAS	UNIFORMS JIM/JOE/RYAN	6/7/2023	4157780517	$175.66	10-55200-03-46000
MERRILL ACE HARDWARE	POCKET HOSE BLK	6/3/2023	225881	$29.99	10-55200-03-50000
SOUTHSIDE TIRE	FOAM TYRFILL	6/10/2023	102036080	$60.00	10-55200-03-50000
MERRILL ACE HARDWARE	FILM POLY CLR	6/8/2023	225876	$38.99	10-55300-03-41500
WALMART	SUMMER PLAYGROUND SUPPLIES	6/8/2023		$39.39	10-55300-03-41500
BAUMGART WASTE REMOVAL	WASTE HAULING	6/1/2023		$148.00	10-55400-02-23600
NORTH CENTRAL HEALTH CARE	REFUND SUMMER PLAYGROUND	6/13/2023	VOUCHER	$617.00	10-55300-03-41500
AMERICAN WELDING	CYLINDER RENTAL INVOICE	5/31/2023		$116.25	10-55200-03-15000
AMERICAN WELDING	LIQUID CO2 TANKS POOL	5/31/2023	9341634	$1,031.90	10-55420-03-50000
AMERICAN WELDING	CYLINDER RENTAL INVOICE	5/31/2023	9359481	$80.30	10-55300-03-41500
MID WISCONSIN BEVERAGE	BLUE/RED BLAST	6/12/2023	2922674	$250.00	10-55420-03-40100
MID WISCONSIN BEVERAGE	SODA FOR AQUATIC CENTER	6/12/2023	2922675	$525.00	10-55420-03-40100
MICHELLE STEFFEN	SECURITY DEPOSIT	6/13/2023	VOUCHER	$100.00	10-21-7200
DANIELLE KOSTROSKI	SECURITY DEPOSIT	6/13/2023	VOUCHER	$50.00	10-21-7200
ALL AMERICAN CIRCUS	SECURITY DEPOSIT	6/13/2023	VOUCHER	$100.00	10-21-7100
MIKE JIROVEC	SECURITY DEPOSIT	6/13/2023	VOUCHER	$50.00	10-21-7200
SHANNON CORTRIGHT	SECURITY DEPOSIT	5/13/2023	VOUCHER	$50.00	10-21-7200
STACY SMITH	SECURITY DEPOSIT	5/13/2023	VOUCHER	$100.00	10-21-7200
ZIEBELL'S	BROKEN GARAGE DOOR OPERATOR	6/13/2023	15655	$1,160.00	10-55400-08-82000
NASSCO	LITE AND FOAMY SOAP	6/5/2023	6300930	$72.06	10-55200-03-40000
WALMART	POOL SUPPLIES	6/13/2023		$321.24	10-55420-03-45000
DAVE'S COUNTY MARKET	DISTILLED WATER	6/14/2023	40605	$3.70	10-55200-03-40000
WALMART	POOL SUPPLIES	6/14/2023		$79.40	10-55420-03-40000
MERRILL ACE HARDWARE	HANGER/HOSE	6/15/2023	226065	$67.98	10-55400-03-40000
HELEN WALLACE	SECURITY DEPOSIT	6/14/2023	VOUCHER	$50.00	10-21-7200
KIM SKIFF	SECURITY DEPOSIT	6/14/2023	VOUCHER	$50.00	10-21-7200
JENNIFER GARTMANN	SECURITY DEPOSIT	6/14/2023	VOUCHER	$100.00	10-21-7200

PER MAR SECURITY	FIRE ALARM	6/8/2023	3070994	$567.96	10-55400-02-16500
JANET THOMPSON	TENNIS LEAGUE	6/14/2023	VOUCHER	$230.00	10-55300-03-41000
MERRILL ACE HARDWARE	ANT BAIT	6/16/2023	226120	$18.58	10-55200-03-40000
O'REILLY	PARTS FOR SHOP	6/5/2023	2327-192485	$9.99	10-55420-03-50000
MERRILL ACE HARDWARE	WASP AND HORNETT	6/6/2023	225811	$19.96	10-55200-03-40000
MERRILL ACE HARDWARE	DEXTER KEY	6/7/2023	225824	$14.95	10-55200-03-40000
MERRILL ACE HARDWARE	FASTENERS	6/7/2023	22583	$3.32	10-55200-03-40000
MERRILL ACE HARDWARE	KEY KWIKSET	6/12/2023	225970	$16.74	10-55200-03-40000
MERRILL ACE HARDWARE	FILTERS/	6/12/2023	22591	$17.97	10-55420-03-40000
MERRILL ACE HARDWARE	BOLT EYE	6/13/2023	22966	$1.59	10-55200-08-91000
MERRILL ACE HARDWARE	WIRE/ROPE/FASTENERS	6/5/2023	225756	$102.93	10-55200-08-91000
MERRILL ACE HARDWARE	FASTENERS	6/14/2023	226052	$12.49	10-55200-03-40000
HAWKINS	POOL CHEMICALS	6/8/2023	6492694	$2,602.33	10-55420-03-40000
WPS	NEW MARC CONCESSION SERVICE	7/11/2023	0401276260-00198	$30.88	
DAVE'S COUNTY MARKET	SODA FOR AQUATIC CENTER	6/17/2023	75033	$3.20	10-55300-03-41500
COSMO THEATRE	SUMMER PROGRAM	6/19/2023	61923	$594.00	10-55300-03-41500
NASSCO	TISSUE	6/19/2023	6306008	$476.33	10-55200-03-40000
NASSCO	TISSUE	6/19/2023	6306009	$263.83	10-55400-03-40000
ANGELA SMITH	SECURITY DEPOSIT	6/20/2023	VOUCHER	$100.00	10-21-7200
LINDA MABRY	SECURITY DEPOSIT	6/20/2023	VOUCHER	$50.00	10-21-7200
JAMIE BENTZ	SECURITY DEPOSIT	6/20/2023	VOUCHER	$50.00	10-21-7200
GLORIA WIEDEMAN	SECURITY DEPOSIT	6/20/2023	VOUCHER	$50.00	10-21-7200
RTL ELECTRIC	LIONS PARK	6/16/2023	65882	$90.00	10-55200-03-50000
SAM'S CLUB	AQUATIC CENTER FOOD	6/18/2023		$925.94	10-55420-03-40100
ULINE	DOGGIE BAGS	6/23/2023	2299548	$291.43	10-55200-03-40000
HOLIDAY WHOLESALE	PIZZA'S AQUATIC CENTER	6/20/2023	142731	$869.00	10-55420-03-40100
AMERICAN WELDING	CYLINDER RENTAL INVOICE	5/31/2023	9359083	$58.82	10-55200-03-15000
MERRILL DISTRIBUTING	AQUATIC CENTER FOOD	6/20/2023	1662749	$280.24	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER FOOD	6/20/2023	1662671	$568.65	10-55420-03-40100

7/1/2023

CHRIS SCHOTZ	BUILD TRAILS	7/1/2023	VOUCHER	$303.53	26-55250-08-27998
107 BAIT SHOP	GOLF AND ICE CREAM	7/13/2023	172	$371.00	10-55300-03-41500
ALLISON PALECEK	SUMMER PLAYGROUND	7/23/2023	VOUCHER	$25.36	10-55300-03-41500
AMERICAN WELDING	CHEMICALS FOR THE POOL	6/9/2023	9377283	$620.38	10-55420-03-32000
AMERICAN WELDING	CYLINDER RENTAL	6/30/2023	9427183	$58.93	10-55200-02-15000
AMERICAN WELDING	AQUATIC CENTER	7/5/2023	53403	$620.38	10-55420-03-40000
AMERICAN WELDING	AQUATIC CENTER	7/6/2023	9436933	$280.74	10-55420-03-40000
AMERICAN WELDING	CYLINDER RENTAL	6/30/2023	9427580	$79.72	10-55300-03-41500
ARTHUR SHELDON	SECURITY DEPOSIT	6/24/2023	VOUCHER	$50.00	10-21-7200
ATCO INTERNATIONAL	CENTURION	7/12/2023	10616111	$303.10	10-55400-03-40000
BADGER SWIMPOOLS	FIX LEAKS ON POOL	6/30/2023	54158	$15,260.25	52-57001-08-57500
BAJA'S	SHIRTS	7/20/2023	18471	$379.50	10-55200-03-40000
BAJA'S	T-BALL SHIRTS	6/5/2023	18456	$1,230.65	10-55300-03-41500
BAJA'S	SUMMER PLAYGROUND	6/5/2023	18457	$56.10	10-55300-03-41500
BAUMGART	WASTE HAULING	7/1/2023		$296.00	10-55400-02-23600
BETH BEHR	REFUND SUMMER PLAYGROUND	6/27/2023	VOUCHER	$337.00	
BETH BEHR	REFUND SUMMER PLAYGROUND	7/12/2023	VOUCHER	$337.00	10-55300-0341500
BRANDY BERRY	REFUND SUMMER PLAYGROUND	7/12/2023	VOUCHER	$380.00	10-55300-0341500
BROOKE HOWE	SUMMER PLAYGROUND	6/26/2023	VOUCHER	$240.00	
CARRIE GUSTIN	SECURITY DEPOSIT	7/13/2023	VOUCHER	$50.00	10-21-7200
CHERYL FICK	REFUND SUMMER PLAYGROUND FIELD TRIP	7/12/2023	VOUCHER	$8.00	10-55300-0341500
CINTAS	UNIFORMS JIM/JOE/RYAN	6/21/2023	4159178045	$186.79	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/RYAN	6/14/2023	4158483866	$175.66	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/RYAN	6/27/2023	4159724239	$186.79	10-55200-03-46000
CINTAS	MOPS/MATS	6/27/2023	4159724145	$197.21	10-55400-02-23250
CINTAS	UNIFORMS JIM/JOE/RYAN	7/5/2023	4160460916	$186.79	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/RYAN	7/12/2023	4161266456	$142.27	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/RYAN	7/19/2023	4161962325	$142.27	10-55200-03-46000
COLETTE WILDE	SECURITY DEPOSIT	7/19/2023	VOUCHER	$100.00	10-21-7200
DAVE'S COUNTY MARKET	STRAWS	6/27/2023		$11.25	10-55420-03-40100

DAVE'S COUINTY MARKET	AQUATIC CENTER	6/23/2023		$84.66	10-55420-03-40100
DAVE'S COUINTY MARKET	AQUATIC CENTER	6/24/2023		$84.98	10-55420-03-40100
DAVE'S COUINTY MARKET	DISTILLED WATER	6/29/2023		$115.75	10-55420-03-40100
DAVE'S COUINTY MARKET	WATER	7/1/2023		$6.00	10-55420-03-40100
DAVE'S COUINTY MARKET	SUPPLIES FOR AQUATIC CENTER	7/2/2023		$6.98	10-55420-03-40100
DAVE'S COUINTY MARKET	SUMMER PLAYGROUND	7/10/2023		$11.45	10-55420-03-40100
DAVE'S COUINTY MARKET	SUMMER PLAYGROUND	7/10/2023		$11.87	10-55420-03-40100
DAVE'S COUINTY MARKET	SUMMER PLAYGROUND	7/10/2023		$24.82	10-55420-03-40100
DAVE'S COUINTY MARKET	SUMMER PLAYGROUND	7/13/2023		$18.98	10-55300-03-41500
DAVE'S COUINTY MARKET	DISTILLED WATER	6/26/2023		$1.85	10-55420-03-40100
DELANA SALISBURY	SECURITY DEPOSIT	7/19/2023	VOUCHER	$50.00	10-21-7200
DONNA DEHNEL	SECURITY DEPOSIT	7/19/2023	VOUCHER	$50.00	10-21-7200
ERICA MADDEN	REFUND SUMMER PLAYGROUND FIELD TRIP	7/12/2023	VOUCHER	$16.00	10-55300-0341500
GREEN LAWN	SPRING START UP - LIONS	7/5/2023	23-29074	$307.20	10-55200-02-15000
GREEN LAWN	SPRING START UP - ATHLETIC PARK	7/5/2023	23-29073	$150.00	10-55200-02-15000
GREEN LAWN	SPRING START UP - MARC	6/20/2023	23*-29083	$200.00	10-55200-02-15000
GREEN LAWN	LIONS PARK	7/22/2023	23-29.64	$165.00	10-55200-03-50000
GREEN LAWN	MARC	7/28/2023	23-29653	$152.42	10-55200-03-50000
HALLIE SAVALL	REFUND SUMMER PLAYGROUND FIELD TRIP	7/12/2023	VOUCHER	$16.00	10-55300-0341500
HANNAH MIKALOWSKI	SECURITY DEPOSIT	7/5/2023	VOUCHER	$50.00	10-21-7200
HARDGRAVE'S	FREEZER AQUATIC CENTER	7/21/2023	23351	$769.00	26-552550-08-27998
HAWKINS	CHEMICALS FOR THE POOL	7/11/2023	6523406	$1,209.91	10-55420-03-40000
HAWKINS	CHEMICALS FOR THE POOL	7/14/2023	6523470	$2,198.52	10-55420-03-40000
HELEN WALLACE	SECURITY DEPOSIT	7/19/2023	VOUCHER	$50.00	10-21-7200
HOLIDAY WHOLESALE	AQUATIC CENTER	7/11/2023	320	$966.50	10-55420-03-40100
HOLLY WESTBERG	SECURITY DEPOSIT	7/13/2023	VOUCHER	$100.00	10-21-7200
HUEY'S HIDEAWAY	SUMMER PLAYGROUND	6/30/2023		$156.56	10-55300-03-41500
INTEGRITY	RESET DRY SYSTEM AT SMITH CENTER	6/23/2023	64747	$253.00	10-55400-08-82000
JAMES MOSER	SECURITY DEPOSIT	6/28/2023	VOUCHER	$50.00	10-21-7200
JANE SAVASKE	SECURITY DEPOSIT	7/19/2023	VOUCHER	$50.00	10-21-7200
JASON GLISCH	SECURITY DEPOSIT	6/28/2023	VOUCHER	$50.00	10-21-7200
JEANNE SCHMIDT	SECURITY DEPOSIT	7/5/2023	VOUCHER	$100.00	10-21-7200

JENNI PEHLKE	SECURITY DEPOSIT	6/28/2023	VOUCHER	$50.00	10-21-7200
JESSICA HARDING	REFUND SUMMER PLAYGROUND FIELD TRIP	7/12/2023	VOUCHER	$8.00	10-55300-0341500
JOSH KLUG	REFUND SUMMER PLAYGROUND	7/25/2023	VOUCHER	$30.00	
JULIA JANNUSCH	REFUND SUMMER PLAYGROUND FIELD TRIP	7/12/2023	VOUCHER	$24.00	10-55300-0341500
KAITLY KREAGER	SECURITY DEPOSIT	7/19/2023	VOUCHER	$50.00	10/21/7200
KALYNN PODGORSKI	SECURITY DEPOSIT	7/19/2023	VOUCHER	$50.00	10-21-7200
KASIE DALLMAN	REFUND SUMMER PLAYGROUND FIELD TRIP	7/12/2023	VOUCHER	$8.00	10-55300-0341500
KAYLA BURROWS	MILEAGE	7/17/2023		$34.71	10-55300-063-41500
KAYLEN WEBER	REFUND SUMMER PLAYGROUND FIELD TRIP	7/12/2023	VOUCHER	$8.00	10-55300-0341500
KENNEDY BERNDT	MILAGE	7/5/2023	VOUCHER	$36.02	10-55300-03-41500
KENNETH RUNKEL	SECURITY DEPOSIT	7/19/2023	VOUCHER	$100.00	10-21-7200
KENNETH RUNKEL	RENTAL REFUND	7/19/2023	VOUCHER	$85.00	10-45200-46722
KRISTA MITCHELL	REFUND SUMMER PLAYGROUND FIELD TRIP	7/12/2023	VOUCHER	$8.00	10-55300-0341500
KRUEGER PLUMBING	REPLACE 2INCH BALL VALVE & UNION	6/26/2023	35082	$1,018.21	10-55420-03-50000
LES N JIMS	BOWLING SUMMER PLAYGROUND	7/20/2023	243	$440.00	10-55300-03-41500
LINCOLN COUNTY HEALTH DEPARTMENT	AQUATIC CENTER	7/30/2023		$140.00	10-55420-03-40500
LINDA HUSS	SECURITY DEPOSIT	7/11/2023	VOUCHER	$50.00	10-21-7200
LINDA HUSS	CANCELLATION	7/11/2023	VOUCHER	$70.00	10-45200-46722
LINDER ELECTRIC MOTOR	PUMPS FOR POOL	6/28/2023	68095	$3,186.00	26-55250-08-27998
MEGAN KAMINSKI	REFUND SUMMER PLAYGROUND FIELD TRIP	7/12/2023	VOUCHER	$8.00	10-55300-0341500
MERRILL ACE HARDWARE	SUPPLIES FOR SMITH CENTER	7/3/2023	226526	$353.14	10-55400-03-50000
MERRILL ACE HARDWARE	FLEX TAPE	7/8/2023		$25.99	10-55400-03-50000
MERRILL ACE HARDWARE	TRASH BAGS	7/7/2023		$63.98	10-55400-03-44000
MERRILL ACE HARDWARE	HOSE	7/11/2023		$35.58	10-55200-03-50000
MERRILL ACE HARDWARE	FASTENERS	6/29/2023		$1.79	10-55200-03-40000
MERRILL ACE HARDWARE	HASP	7/3/2023		$4.99	10-55200-03-43000
MERRILL ACE HARDWARE	TRASH BAGS	7/3/2023	226527	$15.99	10-55200-03-40000
MERRILL ACE HARDWARE	HASP/SPRAY PAINT/DECAL	7/5/2023	226577	$21.46	10-55200-03-40000
MERRILL ACE HARDWARE	TRASH BAGS	7/7/2023	22665	$31.99	10-55200-03-40000
MERRILL ACE HARDWARE	BIT DRILL/BIT TIP HOLDER	7/12/2023	226812	$25.15	10-55200-03-40000
MERRILL ACE HARDWARE	BUNGEE CORD	7/24/2023		$67.17	10-55400-03-40000
MERRILL ACE HARDWARE	SPRAY PAINT	6/6/2023		$5.99	10-55200-03-40000

MERRILL ACE HARDWARE	POWER SPRAYER	6/9/2023		$4.99	10-55200-03-40000
MERRILL ACE HARDWARE	TRASH BAGS	6/9/2023		$31.99	10-55200-03-40000
MERRILL ACE HARDWARE	SUPPLIES FOR SHOP	6/21/2023		$10.99	10-55200-03-40000
MERRILL ACE HARDWARE	EYE BOLT	6/13/2023		$1.59	10-55200-03-40000
MERRILL ACE HARDWARE	HOSE NOZZEL	6/7/2023		$17.97	10-55200-03-50000
MERRILL COUNTRY STORE	WOOD MULCH	7/31/2023	299741	$78.37	10-55200-08-91000
MERRILL COUNTRY STORE	BAGGED PAPER	7/31/2023	290056	$92.35	10-55200-08-91000
MERRILL DISTRIBUTING	AQUATIC CENTER	6/29/2023	1664251	$529.30	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	6/27/2023	1663756	$433.16	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	6/27/2023	1663804	$102.15	10-55400-03-40000
MERRILL DISTRIBUTING	AQUATIC CENTER	6/22/2023	1663308	$62.70	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	6/22/2023	1663239	$213.80	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	3/2/2045	1659784	$540.51	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	8/17/2093	1665381	$266.70	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER CREDIT	8/27/1901	1660735	$540.51	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER CREDIT	6/21/2023	1663122	$434.90	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	7/5/2023	1664847	$1,029.70	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	7/11/2023	1665644	$334.29	10-55420-03-40100
MERRILL DISTRIBUTING	SHOP - URINAL BLOCKS	7/5/2023	1664846	$71.74	10-55200-03-40000
MERRILL DISTRIBUTING	AQUATIC CENTER	7/14/2023	1666245	$403.10	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	7/25/2023	1667392	$475.05	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	7/25/2023	1667395	$125.40	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	7/21/2023	1667016	$646.65	10-55420-03-40100
MERRILL FOTO NEWS	ADVERTISING	7/1/2023		$508.00	10-55400-03-41000
MERRILL STREET DEPARTMENT	P-7 FORD	6/27/2023	19629	$441.78	10-55200-03-50000
MERRILL STREET DEPARTMENT	P-6 JACOBSON MOWER	6/14/2023	19617	$322.35	10-55200-03-50000
MERRILL STREET DEPARTMENT	P-4 GMC3500	6/14/2023	19616	$3,693.20	26-55250-08-27998
MERRILL STREET DEPARTMENT	P-O	6/6/2023	16609	$1,021.83	26-55250-08-27998
MERRILL STREET DEPARTMENT	JOHN DEERE Z TRACK	6/13/2023	19614	$129.69	10-55200-03-50000
MERRILL STREET DEPARTMENT	P-21 JD MOWER	6/29/2023	19632	$57.75	10-55200-03-50000
MERRILL STREET DEPARTMENT	P-21 JD MOWER	6/22/2023	19622	$703.12	10-55200-03-50000
MERRILL STREET DEPARTMENT	GRAVELY ZERO TURN	6/27/2023	19628	$638.78	10-55200-03-50000

MERRILL STREET DEPARTMENT	P-1 KUBOTA ZERO TURN	6/13/2023	19613	$186.53	10-55200-03-50000
MID WISCONSIN BEVERAGE	SODA FOR AQUATIC CENTER	7/3/2023	2926236	$375.00	10-55420-03-40100
MID WISCONSIN BEVERAGE	AQUATIC CENTER	6/26/2023	2925024	$500.00	10-55420-03-40100
MID WISCONSIN BEVERAGE	AQUATIC CENTER	6/26/2023	2925025	$375.00	10-55420-03-40100
MID WISCONSIN BEVERAGE	AQUATIC CENTER	7/17/2023	2929034	$317.52	10-55420-03-40100
MID WISCONSIN BEVERAGE	AQUATIC CENTER	7/17/2023	2929033	$250.00	10-55420-03-40100
MID WISCONSIN BEVERAGE	SODA FOR AQUATIC CENTER	7/24/2023	2930141	$317.52	10-55420-03-40100
NAPA AUTO PARTS	BATTERY	7/2/2023	31542	$255.40	10-55400-08-82000
NASSCO	TOWELS	7/10/2023	6312851	$114.44	10-55200-03-40000
NEW TESTAMENT CHURCH	SECURITY DEPOSIT	6/28/2023	VOUCHER	$50.00	10-21-7200
PABLO RAMAIN	SECURITY DEPOSIT	7/8/2023	VOUCHER	$100.00	10-21-7100
PETERSON BROS SAND AND GRAVEL	SCREENED TOPSOIL	7/5/2023		$577.00	26-55250-08-27998
RACHEL WHITE	REFUND SUMMER PLAYGROUND	7/12/2023	VOUCHER	$200.00	10-55300-0341500
RIESTERER & SCHNELL	TIRE	7/3/2023		$207.58	10-55200-03-50000
SAM'S CLUB	AQUATIC CENTER	6/29/2023		$531.04	10-55420-03-40100
SARAH FORD	REFUND SUMMER PLAYGROUND FIELD TRIP	7/12/2023	VOUCHER	$8.00	10-55300-0341500
SAWMILL ADVENTURE PARK	SUMMER PLAYGROUND	7/12/2023		$638.21	10-55300-03-41500
SERVICE MOTOR COMPANY	BLADE	6/21/2023		$242.19	10-55200-03-40000
SKATE CITY	SUMMER PLAYGROUND	6/21/2023	187	$305.42	10-55300-03-41500
STAINLESS SPECILIST	REPAIRS	6/28/2023		$432.00	10-55400-03-16250
STEPHANIE VUBURNICK	REFUND SUMMER PLAYGROUND FIELD TRIP	7/12/2023	VOUCHER	$8.00	10-55300-0341500
SUNRISE BROADCASTING	ADVERTISING	7/3/2023		$249.00	10-55400-03-41000
THE LIFEGUARD STORE	EQUIPMENT FOR GUARDS	6/2/2023		$459.25	10-55420-03-40000
TIM SCHMIDT	SECURITY DEPOSIT	7/5/2023	VOUCHER	$50.00	10-21-7200
TRACY SCHMELTZER	SECURITY DEPOSIT	7/13/2023	VOUCHER	$50.00	10-21-7200
UNITED RENTALS	MINI EXCAVATOR	6/23/2023	1442564	$2,281.00	26-55250-08-27998
UNITED RENTALS	MINI EXCAVATIOR	6/28/2023	220064074-002	$663.00	26-55250-08-27998
VICTORIA BENDER	SECURITY DEPOSIT	7/13/2023	VOUCHER	$50.00	10-21-7200
VICTORY	EKCOSCREEN URINAL	7/17/2023	129555	$162.98	10-55400-03-40000
WALMART	AQUATIC CENTER	6/23/2023		$343.80	10-55420-03-40100
WALMART	AQUATIC CENTER	7/5/2023		$163.72	10-55420-03-40100
WALMART	SUMMER PLAYGROUND	7/7/2023		$102.13	10-55300-03-41500

WALMART	SUMMER PLAYGROUND	7/10/2023		$73.35	10-55300-03-41500
WALMART	PROGRAMS	7/12/2023		$53.94	10-55300-03-41500
WALMART	BIRTHDAY PARTIES AT POOL	7/14/2023		$37.68	10-55420-03-40100
WALMART	AQUATIC CENTER	7/14/2023		$49.60	10-55420-03-40100
WALMART	AQUATIC CENTER	7/21/2023		$234.00	10-55420-03-40100
WALMART	AQUATIC CENTER	7/21/2023		$92.96	10-55420-03-40100
WALMART	CLEANING SUPPLIES	7/26/2023		$132.48	10-55200-03-40000
WALMART	ICE CREAM AQUATIC CENER	7/25/2023		$125.03	10-55420-03-40100
WISCONSIN PUBLIC SERVICE	NEW CONCESSION STAND	8/10/2023	0401276260-00198	$27.13	
ALLISON PALECEK	SUMMER PLAYGROUND	7/23/2023		$6.44	
ALLISON PALECEK	SUMMER PLAYGROUND	7/23/2023		$21.10	
DAVE'S COUINTY MARKET	SUMMER PLAYGROUND	7/21/2023		$42.27	
DAVE'S COUINTY MARKET	SUMMER PLAYGROUND	7/21/2023		$14.47	

Park Shelter Reservation – Return Policy Discussion

At our last Commission Meeting we discussed the potential of changing our Park Shelter Refund Policy. I shared with you what a number of other Wisconsin Municipalities do for their refunds. For your information I will summarize those below:

Madison:	If cancel 11 or more days before the reservation you get 50% returned to you.
Marathon/Wausau:	Cancel 30 or more days in advance and forfeit 10% of your fee, 29 days or less and forfeit your entire fee.
Verona:	Cancel 30 or more days in advance full refund, 14-29 days in advance equals 50% refund, inside of 14 days is no refund.
River Falls:	Cancel 14 or more days advance is full refund minus $10 for open shelters or $40 for enclosed. Refund made within 2 weeks contingent upon shelter being reserved by someone else.
Sun Prairie:	Cancel request must be made at least 10 business days in advance. Participant may choose between 50% refund by City check or 100% program credit.
Winnebago:	Must cancel more than 14 days in advance or no refund.
Baraboo:	If cancel at least 7 days in advance you receive 50% refund.
WI Dells/Lake Delton:	Cancel at least 14 days in advance to get 50% refund. Inside of 14 days is no refund. (No weather refunds)
Mt. Horeb:	No refunds issued if notified inside of two weeks.
Marshfield:	Must cancel at least 30 days in advance or no refund.
Waunakee:	If cancel 30 or more days in advance you get 75% refunded. If less than that then $0.
DeForest:	Same as Waunakee
Eau Claire:	$7.00 fee for all cancelations. . . No refunds given if cancel inside of 5 days.

Parks & Recreation Department 5-Year Capital Project & Equipment Requests

Park/Project	Priority	2024	2025	2026	2027	2028
Ott's Park dock/boat landing	1	$25,000				
Dock at Riverside Park	1	$15,000				
Finish concrete around park shelters(Riverside/Ott's/Normal/Stange)	2	$20,000				
Replace decking on Nicklaus Bridge	1	$50,000				
Refurbish decking & rails on Prairie Trails bridge	2	$20,000				
Remove/repave Streeter Square basketball Court	1	$35,000				
Replace all park entrance signs	1	$30,000				
Replace Streeter Square Playground	2		$75,000			
Replace 2002 Polaris UTV	2		$25,000			
Road & parking lot improvements at City Forest	2		$50,000			
Construct shelter at City Forest	2		$40,000			
Replace Stange Park Playground	2			$100,000		
Replace (2) Aquatic Center feature pumps	2			$20,000		
Replace large field mower	2			$100,000		
Repave parking lot closest to Smith Center	2			$100,000		
Replace compact tractor	1				$60,000	
Replace safety netting at Athletic	1				$35,000	
Funding for 5-year Outdoor Recreation Plan	1				$10,000	
Replace one of our ½ ton pick up trucks	1				$40,000	
Replace Ott's Park Playground	1				$100,000	
Refurbish Stange 2-arch bridge	1					$40,000
Install lights on MARC trails	2					$75,000
Replace chiller system in Smith Center	1					$300,000
Install lights on MARC varsity softball field	2					$100,000

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August 2023 Parks & Recreation Director's Report

Parks: Another month has come and gone and this year is moving very quickly. July was an extremely busy month in every facet of our department. All levels of our local baseball leagues have come to an end at the end of July and youth soccer began in early July. The American Legion Post 46 baseball tournament was at Athletic Park, along with the Merrill Baseball Hall of Fame induction on July 7th and 8th and had big crowds for the weekend. We also hosted the first round of our districts Little League All-Star tournament at Lion's Park on July 5th-8th. The fireworks were held at the MARC on July 4th with beautiful weather and a massive crowd on the grounds. The Merrill Fastpitch Association held their large softball tournament at the MARC on July 21st-23rd. For the first time in many years the rain held off and the tournament was a tremendous success. There were thousands of people at the MARC all weekend from every corner of the state and beyond. The Black Squirrel Scurry Triathlon is being held on July 29th this year and will be utilizing the same park properties as previous years (Prairie Trails, Stange, MARC, and Cenotaph) and their participation is up again this year from the previous year. It is great to see our hotels filled up on all of these weekends and our businesses being patronized heavily because of our parks and our wonderful associations working hard to host their events. A special thank you as always to our Street Department staff for the wonderful job prepping the site at Ott's Park for the Pickleball Courts. They worked very hard to get everything ready for the project to continue and did a great job. American Asphalt began paving on July 24th with the first layer and returned on July 25th to put the finish coat on. American Asphalt will then return to put the finish coat and color on and install the net posts and hardware. After they are finished up, American Fence Company will come in to install the fence and windscreen. After that we are set for lights and finish work and should be able to unveil our new courts hopefully by the end of August or early September is the goal if the weather and contractors all cooperate and line up. The drought-like conditions have at least helped our crew keep up with other things as we haven't had to mow as often as we are used to this time of year. We also hosted the Merrill Youth Baseball Tourney on the weekend of June 9-11 after our last meeting that was very successful as well. The Aquatic Center has been running very well after we got things fixed and up and running. We did have a few things that we had to iron out at or after opening day. We had two of our pumps seize up that had to be fixed and had a few fittings that needed to be repaired outside of the pool vessel itself but after that point it has been finally doing what it is designed to do which is basically run itself. The numbers have been tremendous when we have great weather and like every pool, slow when the weather is cooler or threat of rain. So hopefully we can finish strong in the month of August with warm weather and a lot of patrons. The Monday closures have been alright, a majority of people have been good with it and understand what we are doing and it has really helped with our staffing, training, cleaning, and maintenance. There have been a few, as we expected, that were/are not happy with our decision but I still feel like it is best for us overall for this season and most likely moving forward. It is always amazing to me how fast things go but we are going to begin losing some summer seasonal help within the next few weeks and ultimately will be back to our three full timers by the end of August.

Forestry: Fortunately for all of us, we have received some measurable rainfall over the past few weeks but it hasn't been quite enough yet to even out our drought-like start to the summer of 2023. I have had a number of boulevard tree inspection requests that have shown drought stress. Trees can handle drought for several years without mortality and they typically (and efficiently) shut off nutrients to portions of their canopies to preserve themselves by not having to work as hard. You typically see discolored leaves that look like fall colors in those areas, and it is just the tree saving itself. Hopefully this isn't a weather pattern that will become common in the future so that our trees remain healthy. I have started preparing for our fall tree planting already and will continue working with property owners for our street tree plantings this year. Towards the end of August I will also be spending quite a bit more time with

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inspections so that we can have our fall tree pruning schedule set for the Street Department to work on over the late fall and winter months.

Recreation: Summer recreation is still in full swing and going great. We have wrapped up a number of our bigger programs thus far (T-Ball & Starter T-Ball) but still have a good number of smaller programs that are going strong. Summer Playground started off a bit rocky with behavioral issues that we spent a lot of time with in June. We had to remove a fair number of participants from the program for poor behavior (as spelled out in our behavioral contract that we have the participant and parents sign). Luckily we had plenty of people that were on a waiting list that could backfill their spots for the remainder of the summer and were glad to do so. We will have this discussion at the meeting but we did have some issues with a few of the parents following the dismissal and the remainder understood our stance. As part of our discussion, I would like to look at the future of Summer Playground and hopefully some creative solutions that we could employ to continue to offer a great product for our participants and staff. We will continue to enjoy the remainder of the summer recreation season and provide the best possible programs for our citizens. Looking forward to finishing this summer strong like we always do.

Smith Center: Following the theme of busy, it has been extremely busy in the Smith Center starting with a large wedding on July 1st. The very next day we turned the floor on to begin making ice for summer ice from July 10th through July 23rd. Youth Hockey ran camps during the day, figure skaters had ice time during the late afternoon hours, high school aged teams practiced at night and they had a youth tourney the first weekend and an adult hockey tourney the last weekend. Everything ran well from a building standpoint in that we didn't have any humidity issues or compressor issues. We are finishing removing the ice and cleaning up this week and preparing for the remainder of the dry floor season. We will be finishing some building maintenance over the next few months to prepare for the 6 month winter season of ice in. We have several large events (one new and two returning) coming up in the near future. One is a concert that is being organized by St. Stephen's Church and the other two are the Trinity Block Party and Paper Cities Kennel Club. Our events in the arena have been steadily increasing and we are very happy to continue to outpace our competition. One thing we will have to evaluate before next summer is whether or not we want to do summer ice (if Hockey is going to continue). The toughest part of summer ice is to recoup all of our true costs to ensure that we are net neutral. I will discuss with hockey in the near future to see what their plans are then discuss at a future Commission Meeting.

Note: I always like to take the opportunity this time of year to send a very special thank you to all of our hard working staff members for everything they do this time of year. I am not sure if people truly understand the scope of our department from late May through early September and the amount of people we take care of. From the Aquatic Center, youth sports organizations, park shelter reservations, recreation programs, and event organizers, to watering all of the flowers, flower beds, round-a-bout and trails. Our staff members pick peoples garbage, clean restrooms, mow grass, deal with customers, and so much more with a smile on their face and represent our department and our city with pride and I thank each and every one for everything that they do!!

Respectfully Submitted,

Dan Wendorf
Parks & Recreation Director
City of Merrill