



CITY OF MERRILL
WATER & SEWAGE DISPOSAL COMMITTEE
AGENDA • WEDNESDAY JULY 29, 2020

Regular Meeting

City Hall Council Chambers

5:00 PM

- I. Call to Order
- II. Preliminary Items
 1. June Vouchers
- III. Agenda Items for Consideration
 1. 2021 Capital Requests
 2. Discussion & Recommendation on removal of fluoride to the water
- IV. Monthly Report
 1. Operations Report
- V. Public Comment Period
- VI. Establish date, time and location of next meeting
- VII. Adjournment

7/13/2020 12:55 PM

A/P Regular Open Item Register

PAGE: 1

PACKET: 08786 UTILITY A/P
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-004374 AgSOURCE COOPERATIVE SERVICES						
I-06302020	4 ✓	AgSOURCE COOPERATIVE SERVICES	230.00			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		AgSOURCE COOPERATIVE SERVICES		62 53712-00-63210	Outside Services-Testing	230.00
=== VENDOR TOTALS ===			230.00			
01-001858 ALFA LAVAL INC						
I-280017146	4 ✓	ALFA LAVAL INC	1,668.78			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		ALFA LAVAL INC		63 56152-00-83330	Belt Press Maintenance	1,668.78
=== VENDOR TOTALS ===			1,668.78			
01-000804 ANDERSON PRINTING SERVICE						
I-872	4 ✓	ANDERSON PRINTING SERVICE	203.67			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		ANDERSON PRINTING SERVICE		62 53713-00-64100	Supplies & Expenses	203.67
=== VENDOR TOTALS ===			203.67			
01-001521 BAY TOWEL, INC						
I-06302020	4 ✓	BAY TOWEL, INC	238.15			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed	238.15
I-6302020	4 ✓	BAY TOWEL, INC	424.49			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed	424.49
=== VENDOR TOTALS ===			662.64			
01-000215 CHEMTRADE CHEMICALS US LLC						
I-92918840	4 ✓	CHEMTRADE CHEMICALS US LLC	3,879.15			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		CHEMTRADE CHEMICALS US LLC		63 56150-00-82400	Phosphorous Removal Chem	3,879.15
=== VENDOR TOTALS ===			3,879.15			

Attachment: Vouchers (5168 : June Vouchers)

7/13/2020 12:55 PM

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=====						
01-000381	CITY OF MERRILL					
I-06302020	4 ✓	CITY OF MERRILL	20,000.00			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		CITY OF MERRILL		63 11-2650	Capital Rep.-incredible	20,000.00
=== VENDOR TOTALS ===			20,000.00			
=====						
01-001556	CORE & MAIN LP					
I-M474628	4 ✓	CORE & MAIN LP	181.90			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		CORE & MAIN LP		62 15-5000	Materials/Supplies-Const	181.90
I-M529582	4 ✓	CORE & MAIN LP	349.12			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		CORE & MAIN LP		62 15-5000	Materials/Supplies-Const	349.12
=== VENDOR TOTALS ===			531.02			
=====						
01-000206	DIGGERS HOTLINE					
I-200 6 56501	4 ✓	DIGGERS HOTLINE	56.00			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		DIGGERS HOTLINE		62 53713-00-65201	Maint - Diggers Hotline	56.00
=== VENDOR TOTALS ===			56.00			
=====						
01-001867	ENVIROTECH EQUIPMENT CO.					
I-20-0013483	4 ✓	ENVIROTECH EQUIPMENT CO.	52.77			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		ENVIROTECH EQUIPMENT CO.		63 56152-00-83100	Sewer Main Maintenance	52.77
=== VENDOR TOTALS ===			52.77			
=====						
01-000212	FASTENAL COMPANY					
I-WIMER112944	4 ✓	FASTENAL COMPANY	17.48			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		FASTENAL COMPANY		62 53713-00-64100	Supplies & Expenses	17.48
I-WIMER113033	4 ✓	FASTENAL COMPANY	157.07			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		FASTENAL COMPANY		63 56152-00-83300	Primary Maintenance	157.07
I-WIMER113060	4 ✓	FASTENAL COMPANY	2.07			
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		FASTENAL COMPANY		63 56152-00-83400	Bldg./Grounds Maintenanc	2.07

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7/13/2020 12:55 PM

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000212 FASTENAL COMPANY (** CONTINUED **)						
I-WIMER113111		FASTENAL COMPANY	35.21			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		FASTENAL COMPANY		63 56150-00-82700	Other Operating Sup/Exp	35.21
=== VENDOR TOTALS ===			211.83			
01-000632 FERGUSON ENTERPRISES #1476						
I-0303202		FERGUSON ENTERPRISES #1476	25.51			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		FERGUSON ENTERPRISES #1476		63 56152-00-83300	Primary Maintenance	25.51
I-0304317		FERGUSON ENTERPRISES #1476	1,110.00			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		FERGUSON ENTERPRISES #1476		62 15-5000	Materials/Supplies-Const	1,110.00
=== VENDOR TOTALS ===			1,135.51			
01-002661 FRONTIER						
I-06302020		FRONTIER	155.39			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		FRONTIER		62 53713-00-64110	Warehouse Cost of Operat	155.39
I-6302020		FRONTIER	155.03			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		FRONTIER		62 53713-00-64110	Warehouse Cost of Operat	155.03
=== VENDOR TOTALS ===			310.42			
01-004220 GOODWAY TECHNOLOGIES CORP						
I-158205		GOODWAY TECHNOLOGIES CORP	276.06			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		GOODWAY TECHNOLOGIES CORP		63 56152-00-83320	Digesters Maintenance	276.06
=== VENDOR TOTALS ===			276.06			
01-000221 GRAINGER						
I-9561147613		GRAINGER	32.81			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		GRAINGER		63 56150-00-82700	Other Operating Sup/Exp	32.81
=== VENDOR TOTALS ===			32.81			

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7/13/2020 12:55 PM

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000224		HYDRITE CHEMICAL CO				
I-02370779		HYDRITE CHEMICAL CO	1,408.80			
6/30/2020	4	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		HYDRITE CHEMICAL CO		63 56152-00-83310	Secondary Maintenance	1,408.80
		=== VENDOR TOTALS ===	1,408.80			
=====						
01-000313		LINCOLN CO TREASURER'S OFFICE				
I-13164		LINCOLN CO TREASURER'S OFFICE	824.54			
6/30/2020	4	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		LINCOLN CO TREASURER'S OFFICE		63 56150-00-82720	Landfill Tipping Fees	824.54
		=== VENDOR TOTALS ===	824.54			
=====						
01-000351		LOCAL GOVERNMENT INVESTMENT PO				
I-06302020		LOCAL GOVERNMENT INVESTMENT P	8,750.00			
6/30/2020	4	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		LOCAL GOVERNMENT INVESTMENT PO		62 11-2735	SDWLP Bond - LGIP	8,750.00
		=== VENDOR TOTALS ===	8,750.00			
=====						
01-000041		MERRILL ACE HARDWARE				
I-06302020		MERRILL ACE HARDWARE	96.36			
6/30/2020	4	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		MERRILL ACE HARDWARE		63 56152-00-83300	Primary Maintenance	63.99
		MERRILL ACE HARDWARE		63 56152-00-83310	Secondary Maintenance	28.97
		MERRILL ACE HARDWARE		63 56152-00-83400	Bldg./Grounds Maintenanc	3.40
I-6302020		MERRILL ACE HARDWARE	256.81			
6/30/2020	4	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		MERRILL ACE HARDWARE		43 57200-08-26000	Water Improvements	213.73
		MERRILL ACE HARDWARE		62 53713-00-65200	Maint - Services	17.08
		MERRILL ACE HARDWARE		62 53713-00-65500	Maint - Other Plant	26.00
		=== VENDOR TOTALS ===	353.17			
=====						
01-000328		MERRILL WATER UTILITY				
I-06302020		MERRILL WATER UTILITY	34.85			
6/30/2020	4	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		MERRILL WATER UTILITY		63 56150-00-82700	Other Operating Sup/Exp	34.85
		=== VENDOR TOTALS ===	34.85			

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7/13/2020 12:55 PM

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PAGE: 5

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=====								
01-002452 NELSON'S POWERHOUSE								
I-318182		NELSON'S POWERHOUSE		4.77				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		NELSON'S POWERHOUSE			62 53713-00-64100	Supplies & Expenses		4.77
=====								
I-318256		NELSON'S POWERHOUSE		855.96				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		NELSON'S POWERHOUSE			62 53713-00-65100	Maint - Water Mains		427.98
		NELSON'S POWERHOUSE			63 56152-00-83100	Sewer Main Maintenance		427.98
		=== VENDOR TOTALS ===		860.73				
=====								
01-000337 NORTH CENTRAL LABORATORIES								
I-440670		NORTH CENTRAL LABORATORIES		500.65				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		NORTH CENTRAL LABORATORIES			62 53712-00-63200	Water Treatment Supplies		500.65
=====								
I-441259		NORTH CENTRAL LABORATORIES		774.09				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		NORTH CENTRAL LABORATORIES			63 56150-00-82710	Laboratory Supplies		774.09
		=== VENDOR TOTALS ===		1,274.74				
=====								
01-001891 NORTHERN LAKE SERVICE INC								
I-380851		NORTHERN LAKE SERVICE INC		460.00				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		NORTHERN LAKE SERVICE INC			20 53622-02-22500	Contractor - Sampling		460.00
		=== VENDOR TOTALS ===		460.00				
=====								
01-001979 P B B S EQUIPMENT CORPORATION								
I-217690		P B B S EQUIPMENT CORPORATION		502.25				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		P B B S EQUIPMENT CORPORATION			63 56152-00-83400	Bldg./Grounds Maintenanc		502.25
		=== VENDOR TOTALS ===		502.25				
=====								
01-001392 PACE ANALYTICAL SERVICES INC								
I-2040086240		PACE ANALYTICAL SERVICES INC		1,090.00				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		PACE ANALYTICAL SERVICES INC			63 56150-00-82705	Industrial Monitoring		1,090.00
		=== VENDOR TOTALS ===		1,090.00				

Attachment: Vouchers (5168 : June Vouchers)

7/13/2020 12:55 PM

A/P Regular Open Item Register

PAGE: 6

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----			DISTRIBUTION
=====								
01-000586		QUILL CORPORATION						
I-7775157		QUILL CORPORATION		56.98				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		QUILL CORPORATION			62 53716-00-92100	Supplies & Expenses		28.49
		QUILL CORPORATION			63 56156-00-85100	Office Supplies & Expens		28.49

I-7854926		QUILL CORPORATION		12.58				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		QUILL CORPORATION			62 53716-00-92100	Supplies & Expenses		6.29
		QUILL CORPORATION			63 56156-00-85100	Office Supplies & Expens		6.29

I-7855193		QUILL CORPORATION		17.37				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		QUILL CORPORATION			62 53716-00-92100	Supplies & Expenses		8.69
		QUILL CORPORATION			63 56156-00-85100	Office Supplies & Expens		8.68

I-7968991		QUILL CORPORATION		26.94				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		QUILL CORPORATION			62 53716-00-92100	Supplies & Expenses		13.47
		QUILL CORPORATION			63 56156-00-85100	Office Supplies & Expens		13.47

I-8089643		QUILL CORPORATION		66.56				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		QUILL CORPORATION			62 53716-00-92100	Supplies & Expenses		33.28
		QUILL CORPORATION			63 56156-00-85100	Office Supplies & Expens		33.28

I-8206943		QUILL CORPORATION		229.95				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		QUILL CORPORATION			62 53716-00-92100	Supplies & Expenses		114.98
		QUILL CORPORATION			63 56156-00-85100	Office Supplies & Expens		114.97

		=== VENDOR TOTALS ===		410.38				
=====								
01-000377		REINDL PRINTING INC						
I-152545		REINDL PRINTING INC		2,385.00				
6/30/2020	4	✓ DUE: 6/30/2020 DISC: 6/30/2020			1099: N			
		REINDL PRINTING INC			62 53716-00-92300	Outside Serv. Employed		1,192.50
		REINDL PRINTING INC			63 56156-00-85200	Outside Service Employed		1,192.50

		=== VENDOR TOTALS ===		2,385.00				

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7/13/2020 12:55 PM

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003164	RIVER COUNTRY CO-OP					
I-260905		RIVER COUNTRY CO-OP	103.79			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		RIVER COUNTRY CO-OP		63 56152-00-83400	Bldg./Grounds Maintenanc	103.79
=====						
I-260906		RIVER COUNTRY CO-OP	30.60			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		RIVER COUNTRY CO-OP		63 56152-00-83400	Bldg./Grounds Maintenanc	30.60
=== VENDOR TOTALS ===			134.39			
=====						
01-004070	SAND CREEK CONSULTANTS INC					
I-7136		SAND CREEK CONSULTANTS INC	1,819.25			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		SAND CREEK CONSULTANTS INC		20 53622-02-13250	Engineering Fees	1,819.25
=== VENDOR TOTALS ===			1,819.25			
=====						
01-000578	USA BLUE BOOK					
I-263344		USA BLUE BOOK	291.21			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		USA BLUE BOOK		62 53713-00-64100	Supplies & Expenses	291.21
=====						
I-274246		USA BLUE BOOK	633.95			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		USA BLUE BOOK		62 53713-00-64110	Warehouse Cost of Operat	128.05
		USA BLUE BOOK		62 53712-00-63200	Water Treatment Supplies	251.91
		USA BLUE BOOK		62 53713-00-64100	Supplies & Expenses	36.41
		USA BLUE BOOK		62 53713-00-65100	Maint - Water Mains	46.76
		USA BLUE BOOK		63 56152-00-83100	Sewer Main Maintenance	170.82
=====						
I-279420		USA BLUE BOOK	44.75			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		USA BLUE BOOK		62 53713-00-65201	Maint - Diggers Hotline	44.75
=====						
I-282020		USA BLUE BOOK	365.33			
6/30/2020	4 ✓	DUE: 6/30/2020 DISC: 6/30/2020		1099: N		
		USA BLUE BOOK		62 53713-00-64100	Supplies & Expenses	365.33
=== VENDOR TOTALS ===			1,335.24			

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7/13/2020 12:55 PM

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=====							
01-000284	VIP	ALL-VALUE					
I-0108496-001	4 ✓	VIP ALL-VALUE	88.55				
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N			
		VIP ALL-VALUE		62 53716-00-92100	Supplies & Expenses	44.28	
		VIP ALL-VALUE		63 56156-00-85100	Office Supplies & Expens	44.27	
=====							
I-0108538-001	4 ✓	VIP ALL-VALUE	35.49				
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N			
		VIP ALL-VALUE		63 56156-00-85220	Outside Lab Services	35.49	
=====							
I-0108601-001	4 ✓	VIP ALL-VALUE	25.35				
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N			
		VIP ALL-VALUE		62 53712-00-63200	Water Treatment Supplies	25.35	
		=== VENDOR TOTALS ===	149.39				
=====							
01-000587	WI STATE LAB OF HYGIENE						
I-638604	4 ✓	WI STATE LAB OF HYGIENE	26.00				
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N			
		WI STATE LAB OF HYGIENE		62 53712-00-63210	Outside Services-Testing	26.00	
		=== VENDOR TOTALS ===	26.00				
=====							
01-000656	WISCONSIN PUBLIC SERVICE						
I-06302020	4 ✓	WISCONSIN PUBLIC SERVICE	1,952.38				
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N			
		WISCONSIN PUBLIC SERVICE		62 53711-00-62200	Operation - Electric Pum	1,072.53	
		WISCONSIN PUBLIC SERVICE		62 53711-00-62210	Gas for Heat	60.35	
		WISCONSIN PUBLIC SERVICE		62 53713-00-64110	Warehouse Cost of Operat	677.49	
		WISCONSIN PUBLIC SERVICE		62 53713-00-65000	Maint-Standpipe/Reservio	142.01	
=====							
I-6302020	4 ✓	WISCONSIN PUBLIC SERVICE	768.35				
6/30/2020		DUE: 6/30/2020 DISC: 6/30/2020		1099: N			
		WISCONSIN PUBLIC SERVICE		63 56150-00-82100	Power & Fuel for Pumping	695.23	
		WISCONSIN PUBLIC SERVICE		63 56150-00-82210	Gas for Heat & Digesters	73.12	
		WISCONSIN PUBLIC SERVICE		63 56150-00-82200	Power & Fuel for Aeratio	0.00	
		=== VENDOR TOTALS ===	2,720.73				
		=== PACKET TOTALS ===	53,790.12				

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7/13/2020 12:55 PM

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** T O T A L S **

INVOICE TOTALS 53,790.12
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 53,790.12

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====			
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG		
2020	20	-21-0000	Accounts Payable Control	2,279.25-*						
	20	-53622-02-13250	Engineering Fees	1,819.25	2,500	2,169.25- Y	28,075	8,754.57		
	20	-53622-02-22500	Contractor - Sampling	460.00	12,750	6,354.40	28,075	10,113.82		
	43	-21-0000	Accounts Payable Control	213.73-*						
	43	-57200-08-26000	Water Improvements	213.73	0	611.30- Y	157,225	152,119.45		
	62	-11-2735	SDWLP Bond - LGIP	8,750.00						
	62	-15-5000	Materials/Supplies-Const	1,641.02						
	62	-21-0000	Accounts Payable Control	17,219.69-*						
	62	-53711-00-62200	Operation - Electric Pum	1,072.53	42,500	25,742.88	79,750	49,667.30		
	62	-53711-00-62210	Gas for Heat	60.35	4,750	2,407.71	79,750	50,679.48		
	62	-53712-00-63200	Water Treatment Supplies	777.91	7,500	4,013.10	67,750	33,068.67		
	62	-53712-00-63210	Outside Services-Testing	256.00	13,000	9,592.00	67,750	33,590.58		
	62	-53713-00-64100	Supplies & Expenses	918.87	10,000	7,021.68	286,250	155,624.75		
	62	-53713-00-64110	Warehouse Cost of Operat	1,115.96	17,500	6,087.68	286,250	155,427.66		
	62	-53713-00-65000	Maint-Standpipe/Reservio	142.01	20,000	16,962.82	286,250	156,401.61		
	62	-53713-00-65100	Maint - Water Mains	474.74	32,500	20,999.20	286,250	156,068.88		
	62	-53713-00-65200	Maint - Services	17.08	25,000	7,358.83	286,250	156,526.54		
	62	-53713-00-65201	Maint - Diggers Hotline	100.75	23,500	10,453.14	286,250	156,442.87		
	62	-53713-00-65500	Maint - Other Plant	26.00	7,500	5,817.12- Y	286,250	156,517.62		
	62	-53716-00-92100	Supplies & Expenses	249.48	4,500	3,207.22	759,206	576,003.64		
	62	-53716-00-92300	Outside Serv. Employed	1,616.99	25,000	12,128.33	759,206	574,636.13		
	63	-11-2650	Capital Rep.-incredibleb	20,000.00						
	63	-21-0000	Accounts Payable Control	34,077.45-*						
	63	-56150-00-82100	Power & Fuel for Pumping	695.23	30,500	15,958.50	278,750	135,939.58		
	63	-56150-00-82200	Power & Fuel for Aeratio	0.00	44,000	27,310.42	278,750	136,634.81		
	63	-56150-00-82210	Gas for Heat & Digesters	73.12	12,500	5,058.58	278,750	136,561.69		
	63	-56150-00-82400	Phosphorous Removal Chem	3,879.15	35,000	16,387.34	278,750	132,755.66		
	63	-56150-00-82700	Other Operating Sup/Exp	102.87	5,500	2,555.04	278,750	136,531.94		
	63	-56150-00-82705	Industrial Monitoring	1,090.00	8,000	3,526.13	278,750	135,544.81		
	63	-56150-00-82710	Laboratory Supplies	774.09	10,000	5,587.32	278,750	135,860.72		
	63	-56150-00-82720	Landfill Tipping Fees	824.54	3,000	982.99	278,750	135,810.27		

Attachment: Vouchers (5168 : June Vouchers)

7/13/2020 12:55 PM

A/P Regular Open Item Register

PAGE: 10

PACKET: 08786 UTILITY A/P
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		63 -56152-00-83100	Sewer Main Maintenance	651.57	57,000	38,730.65	286,072	147,688.90
		63 -56152-00-83300	Primary Maintenance	246.57	32,500	2,202.68- Y	286,072	148,093.90
		63 -56152-00-83310	Secondary Maintenance	1,437.77	32,500	20,600.43	286,072	146,902.70
		63 -56152-00-83320	Digesters Maintenance	276.06	30,000	17,851.37	286,072	148,064.41
		63 -56152-00-83330	Belt Press Maintenance	1,668.78	10,000	2,261.73	286,072	146,671.69
		63 -56152-00-83400	Bldg./Grounds Maintenanc	642.11	40,000	20,833.70	286,072	147,698.36
		63 -56156-00-85100	Office Supplies & Expens	249.45	5,000	2,557.49	451,650	254,734.24
		63 -56156-00-85200	Outside Service Employed	1,430.65	20,000	8,319.44	451,650	253,553.04
		63 -56156-00-85220	Outside Lab Services	35.49	5,000	2,044.75	451,650	254,948.20
		99 -14-0020	Due From Remedial (Landf	2,279.25 *				
		99 -14-0043	Due From TID #3 Fund	213.73 *				
		99 -14-0062	Due From Water Fund	17,219.69 *				
		99 -14-0063	Due From Sewer Fund	34,077.45 *				
		** 2020 YEAR TOTALS		53,790.12				

Attachment: Vouchers (5168 : June Vouchers)

7/13/2020 12:55 PM

A/P Regular Open Item Register

PACKET: 08786 UTILITY A/P
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
20	6/2020	2,279.25
43	6/2020	213.73
62	6/2020	17,219.69
63	6/2020	34,077.45

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: Vouchers (5168 : June Vouchers)

CAPITAL REQUEST 2019-2029

Department Utilities
Responsible Person Gabe Steinagel

PROJECT # _____
PROJECT NAME Filter Rehab Maintenance

CATEGORY Utilities Improvement Maintenance Equipment
 PRIORITY 1 (1 High...5 Low) Useful Life 5 - 10 years

DESCRIPTION Replace media in the filter or chemically treat the media.

JUSTIFICATION When we start getting poor mineral removal from the filter then we will rehab the filter.

Expenditure Schedule

PRIOR TOTAL	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	FUTURE TOTAL
		\$35,000						\$40,000				

Funding Sources

PRIOR TOTAL	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	FUTURE TOTAL
Budget		\$35,000						\$40,000				

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	FUTURE TOTAL
		\$35,000						\$40,000				

Attachment: Filter Rehab (5169 : 2021 Capital Requests)



Attachment: Filter Rehab (5169 : 2021 Capital Requests)

CAPITAL REQUEST 2019-2029

Department Utilities
Responsible Person Gabe Steinagel

PROJECT # _____
PROJECT NAME SCADA upgrade

CATEGORY Utilities Improvement X Equipment
 PRIORITY 1 (1 High...5 Low) Useful Life 20 years

DESCRIPTION A system upgrade for the Supervisory Control and Data Acquisition program. The communication between the water utility and the liftstations, wells, towers and booster station.

JUSTIFICATION The original equipment is from 1997 and has to be upgraded with a new hard drive and Windows update. The antenna's and cables at the liftstations and wells are weathered and need to be replaced.

Expenditure Schedule

PRIOR TOTAL	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	FUTURE TOTAL
		\$25,000										

Funding Sources

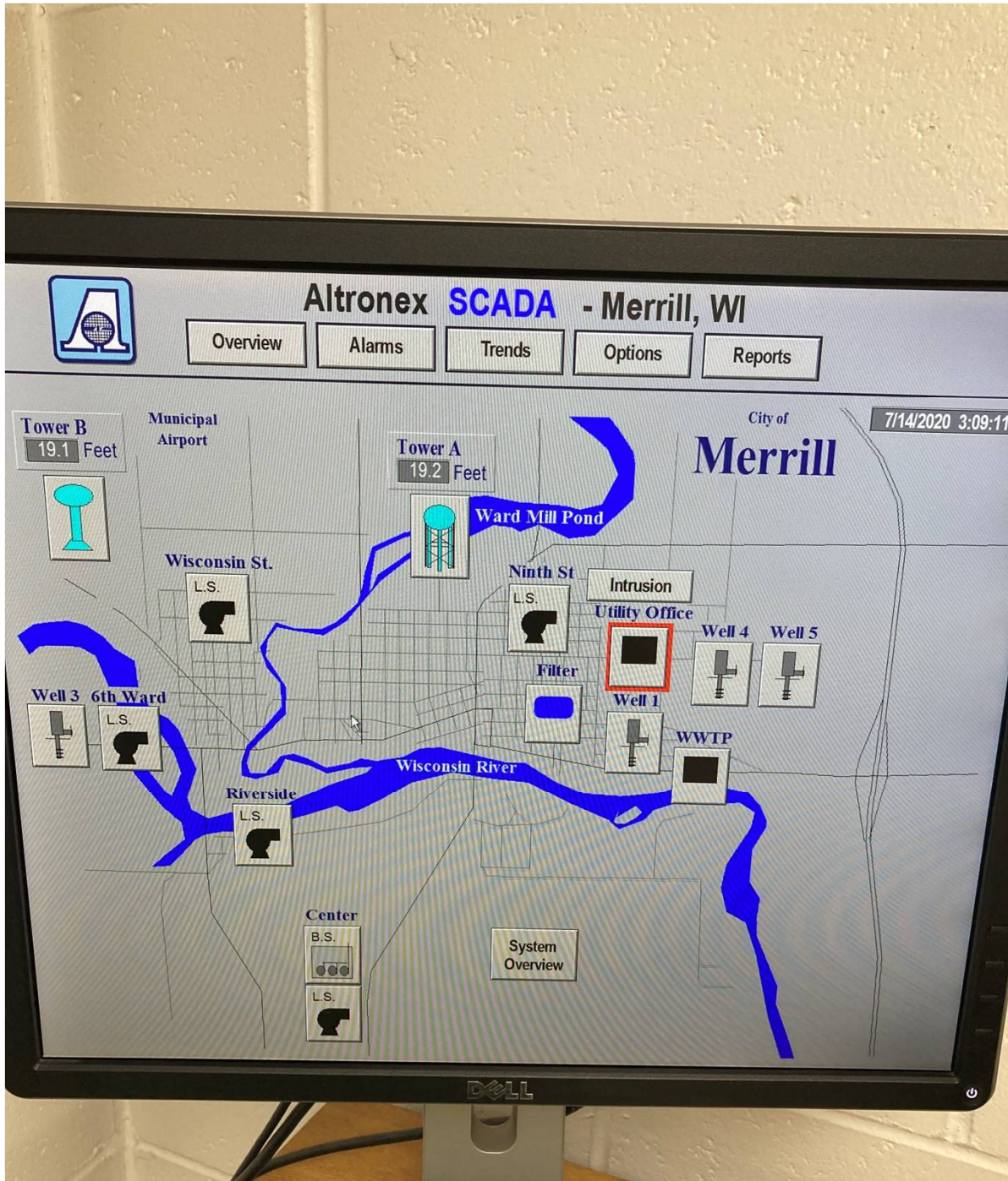
PRIOR TOTAL	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	FUTURE TOTAL
Budget		\$25,000										

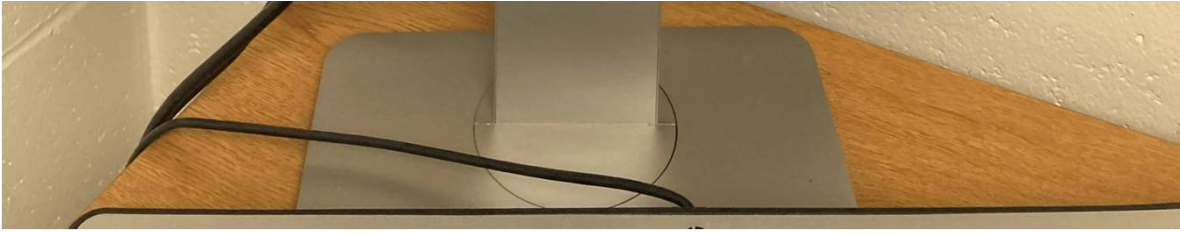
OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	FUTURE TOTAL
		\$25,000										

Attachment: SCADA upgrade (5169 : 2021 Capital Requests)





Type		Year	Replace Cost 2017	Life Expectancy	Front line Replacement Date	Target Replacement Date	2021	2022
Digester Cleaning	Every 5 years							
Sewer Lining	Annually	started 2019		100			\$50,000	\$50,000
1 Ton Truck		1991 Ford						
Aeration Blowers								
Aeration Diffusers	Plant Upgrade							
Grit Blowers								
Clarifier Rehab								
Digester Transfer Pumps								\$70,000
Boiler-Main Building								
MCC Sampler Building								
Sludge Hauling Truck		1991 International						
Mower								
Digester Feed Pump								
Sewer Truck		2018 Vaccon						
Storage Building w/ Class A								
Refurbish Digester Covers								
UV disinfection/Clarifier Covers	Plant Upgrade							
Class A Sludge	Plant Upgrade							
Biological Phosphorus Removal	Plant Upgrade							
Polymer Upgrade								
Primary Sludge Transfer Pumps								
Digester Heat Exchanger								
			\$0				\$ 50,000.00	\$ 120,000.00

Attachment: Wastewater 10 year plan New (5169 : 2021 Capital Requests)

2023	2024	2025	2026	2027	2028	2029	2030	2031
\$60,000					\$70,000			2033/\$?
\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000		\$50,000
	\$70,000	\$50,000						
			\$100,000					
\$100,000				\$50,000				
	\$70,000							
		\$70,000						
			\$200,000					
				\$35,000				
			\$75,000					
				\$400,000				
								\$280,000
								\$150,000
								\$800,000
				\$40,000				
							\$ 95,000.00	
\$210,000	\$190,000.00	\$170,000.00	\$425,000.00	\$575,000	\$120,000	\$ 50,000.00		

Attachment: Wastewater 10 year plan New (5169 : 2021 Capital Requests)

CAPITAL REQUEST 2019-2029

Department Utilities
Responsible Person Gabe Steinagel

PROJECT # _____
PROJECT NAME Van 52

CATEGORY Utilities Improvement Equipment X
 PRIORITY 1 (1 High...5 Low) Useful Life 15 years

DESCRIPTION Replace van

JUSTIFICATION The van is a 2004. Stay on a 15 year cycle with the trucks. We need a bigger van for storage of the tving equipment.

Expenditure Schedule

PRIOR TOTAL	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	FUTURE TOTAL
		\$35,000										

Funding Sources

PRIOR TOTAL	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	FUTURE TOTAL
ment Replacement fund		\$35,000										

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	FUTURE TOTAL
		\$35,000										

Attachment: Van 52 (5169 : 2021 Capital Requests)



Attachment: Van 52 (5169 : 2021 Capital Requests)

CAPITAL REQUEST 2019-2029

Department Utilities
Responsible Person Gabe Steinagel

PROJECT # _____
PROJECT NAME Lab Tech for Treatment Plant

CATEGORY Utilities Improvement Equipment
 PRIORITY 1 (1 High...5 Low) Useful Life _____

DESCRIPTION Reinstated the Lab Technician for quality control and additional testing.

JUSTIFICATION With the addition of a lab tech we would be able to keep up with increased testing requirements and maintain consistency in the lab. With the new requirements under our Discharge Permit we are required to test more. There has been a 30% increase in revenue from septic haulers in the last 5 years and will continue to grow with the regulations that the DNR is implementing. We can keep up with testing the septic haulers waste loads. The position was eliminated in 2011 and there has been issues meeting control limits. We are unable to operate all treatment plant functions on Thursday's and Friday's due to a limited amount of operators (ex. Vaction and Sick Leave). We would eliminate the LTE position when the lab tech position is started.

Expenditure Schedule

PRIOR TOTAL	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	FUTURE TOTAL
	\$59,000											

Funding Sources

PRIOR TOTAL	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	FUTURE TOTAL
Budget	\$59,000											

OPERATIONAL IMPACT/OTHER \$59,000

Operating Budget Impact

PRIOR TOTAL	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	FUTURE TOTAL

Attachment: Lab Tec (5169 : 2021 Capital Requests)



July 23, 2020

TO: Water & Sewage Committee

FROM: Gabe Steinagel, Utility Manager

RE: Operations Report

Water & Sewer Operations & Water Recycling Operations aka Wastewater Operations

- Wastewater Treatment Plant was hit by lightning – samplers were hit
- Replaced water & sewer on dead end of 7th & Douglas St
- Filter room has been painted
- Sewer main cleaning is ongoing
- Gate valve inspections
- Started cross connection inspections with COVID-19

Respectfully submitted,



Gabe Steinagel
Utility Manager

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