

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, July 27, 2022 - MINUTES**

Regular Meeting **City Hall Council Chambers** **5:15 p.m.**

Members Present: Mayor Steve Hass, Alderpersons Steve Sabatke, Dick Lupton and Mike Rick

Others Present: Alderpersons Rick Blake, Mark Weix and Gus Caylor, Eric Malm, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, City Administrator Dave Johnson, City Clerk Lori Anderson-Malm, Street & Weed Commissioner Ron Liberty and Merrill Productions video operator

Excused from meeting: Building Inspector/Zoning Administrator – Darin Pagel

I. Call to Order - Mayor Hass called the meeting to order at 5:15 p.m.

II. Consider approval of meeting minutes from June 29, 2022

A motion to approve the June 29 minutes was made by Alderperson Rick. The motion was seconded by Alderperson Lupton and was carried.

III. Water & Sewer Agenda Items:

1. Water and Sewer Vouchers

Alderperson Rick made a motion to accept the vouchers. Alderperson Lupton seconded and the motion carried.

2. Discuss Capital Requests

- a. Water Tower Coating**
- b. Boiler Replacement – Main Building**
- c. Facility Plan**
- d. Phosphorus Analyzer**

Utility Superintendent Steinagel reported on the above items. The water tower coating was inspected in June and is inspected every five years. A full replacement would be approximately \$500,000 for inside and outside coating. The estimate for the budget is \$60,000. The budget estimate for the boiler replacement is \$90,000. The facility plan was last done in the 1980's. The DNR requires a facility plan. The budget request amount is \$90,000. The phosphorus analyzer information was included in the packet and the budget amount is \$30,000.

Mayor Hass made a motion to forward the budget requests to the Capital budget meeting. Alderperson Sabatke seconded and the motion carried.

3. Water and Sewer Operations Report

Utility Superintendent Steinagel provided his report in the packet and was available to answer any questions.

IV. Board of Public Works Agenda Items:

1. Board of Public Works Vouchers

Aldersperson Rick made a motion to approve the Board of Public Works vouchers. Aldersperson Sabatke seconded and the motion passed.

2. Discuss 1210 E 8th St. yard

Street Superintendent Bonack reported on the property at 1210 E 8th St. The invasive plant information was included in the agenda packet. The plant in question is close to the Virginia creeper. This is native to our area and is not considered a noxious weed.

Street Superintendent Bonack will work with City Attorney Hayden to compose a letter and research our yard ordinance.

3. Discuss and recommendation on make-up hours for Street employees after Holidays.

Aldersperson Rick brought this to the Mayor's attention and requested it for an agenda item. After discussion, a motion was made by Aldersperson Lupton to recommend this to the Personnel & Finance committee for employees working a scheduled for 10 hour work day to get 10 hours of holiday pay. The motion was seconded by Aldersperson Rick and carried.

4. Discuss "No Truck Routes"

Public Works Director/City Engineer Akey mentioned when they were rebuilding 3rd and Parkway Drive a resident mentioned trucks using 3rd Street instead of Hwy 64 north on Center Avenue. The city does not have designated truck route sign marking. He spoke with Police Chief Bennett and Aldersperson Lupton talking about posting a no trucks, local delivery only by the school and parks. He is looking for feedback and would like to see Taylor Street opened up again for access to the Industrial Park but that is not an option at this time.

After discussion, it was determined; this will be brought back on another agenda.

5. Discuss MAPS proposal for Washington School parking and drop-off and pick-up concept.

Public Works Director/City Engineer Akey reported on an idea from MAPS to put a bump-out for pick up and drop off on 6th and Kyes. There were issues regarding snow

removal. This is a concept only. Street Superintendent Bonack and Public Works Director/City Engineer Akey will discuss this concept with MAPS.

6. Consider a Street Use Permit application from The Haunted Sawmill to close the street in the area in front of the Haunted Sawmill (Hendricks Street from E 7th St to E 8th St) from 5:00 PM to 1AM on the following days in 2022; October 7th, 8th, 14th, 15th, 21st, 22nd, 28th, 29th and 30th, in conjunction with a haunted house event.

Aldersperson Rick made a motion to approve the street use permit. Aldersperson Sabatke seconded and the motion carried.

V. Monthly Report:

Monthly Report – Building Inspector Pagel – the report was included in the agenda packet.

Monthly Report – Public Works Director/City Engineer Akey – the report was included in the agenda packet. There were no questions.

Monthly Report - Street Superintendent Bonack – the report was included in the agenda packet.

Monthly Report - Street & Weed Commissioner Liberty – the report was included in the agenda packet.

A motion to put the reports on file was made by Aldersperson Lupton. Aldersperson Sabatke seconded and the motion carried.

VI. Next Meeting – Wednesday, August 24th at 5:15 p.m.

The City Clerk will not be at the August meeting. City Attorney Hayden agreed to take minutes at that meeting.

VII. Public Comment Period –

Eric Malm made a public comment regarding truck routes. There is a lack of a northern truck route going to the industrial park. He said almost every business in the industrial park has the desire to grow and expand but the truck access has been reduced. He would recommend opening Taylor Street and appreciated City Engineer Akey's comment and encourages the city and the county to revisit this route.

VIII. Adjournment

A motion was made by Aldersperson Rick to adjourn. Aldersperson Lupton seconded. The meeting was adjourned at 5:59 P.M.

Prepared by: Lori L Anderson-Malm - City Clerk