CITY OF MERRILL

HEALTH AND SAFETY COMMITTEE

AGENDA ● MONDAY JULY 27, 2020

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

II. Public Comment Period

III. COVID-19 Updates:

1. Lincoln County Health Department Director Shelley Hersil
2. Lincoln County Emergency Planning Manager September Murphy

IV. Nuisance Complaints and Vouchers:

1. Nuisance Complaints
2. Vouchers

V. Picnic and/or Liquor License Applications:

1. Consider application for "Class A" (liquor) license for Northwoods Maple Farm, LLC, Rebecca Renken, Agent, doing business as Northwoods Maple & More at 811 East First Street.

VI. Other agenda items to consider:

1. Continue discussion related to parking issues in 700 block of East Second Street.
2. Continue consideration of request to create Fire Marshal position in the Fire Department.
3. Consider making wearing of masks mandatory in public buildings, in light of the COVID-19 pandemic and the upcoming school year.
4. Continue discussion of ATV/UTV Ordinance
5. Discuss potential removal of fluoride from City water. On June 24th, 2020, the Water & Sewage Disposal Committee recommended removal of the fluoride.

VII. Monthly Reports:

1. Minutes of June 22, 2020 meeting
2. Monthly Report - Fire Chief Klug
3. Monthly Report - Police Chief Bennett
4. Monthly Report - Lincoln County Humane Society
5. Consider placing monthly reports on file

VIII. Establish date, time and location of next regular meeting

IX. Adjournment

NUISANCE COMPLAINT SUMMARY 7/15/2020				
ADDRESS	***DATE STARTED***	***COMPLAINT***	***STATUS***	
507 1/2 E 7TH ST	6/8/2020	SAFETY OF FRONT PORCH	DUE 8/15/2020	

PACKET: 08752 H & S / 6/19/2020
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-004295 ASCENSION GOOD SAMARITAN HEALT						
I-1769		MEDICAL SUPPLIES	1,991.54			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	1,991.54
I-1770		MEDICAL SUPPLIES	238.13			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	238.13
I-1773		MAYIL 2020 LAB FEE'S	107.55			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		MAYIL 2020 LAB FEE'S		10 52100-02-94000	Jail/Evidence	107.55
		=== VENDOR TOTALS ===	2,337.22			
01-001623 CARDMEMBER SERVICE						
I-6/19/20 J. KLUG		JUNE STATEMENT	15.00			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		JUNE STATEMENT		10 52200-03-25500	Job Recruitment	15.00
		=== VENDOR TOTALS ===	15.00			
01-000041 MERRILL ACE HARDWARE						
C-6/2020 DIST. FIRE		DISCOUNT - FIRE DEPT.	0.80CR			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		DISCOUNT - FIRE DEPT.		10 52300-03-10000	Office Supplies	0.80CR
I-195567		SUPER GLUE, EPOXY	10.98			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		SUPER GLUE, EPOXY		10 52300-03-10000	Office Supplies	10.98
I-195616		DRILL BIT	6.89			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		DRILL BIT		10 52100-03-40000	Operating Supplies	6.89
I-195632		FASTENERS	2.10			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		FASTENERS		10 52100-03-40000	Operating Supplies	2.10
I-195773		FASTENERS	0.48			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		FASTENERS		10 52200-03-40000	Operating Supplies	0.48
I-195808		WEED & FEED	42.99			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		WEED & FEED		10 52200-03-40000	Operating Supplies	42.99

Attachment: Vouchers (5110 : Vouchers)

PACKET: 08752 H & S / 6/19/2020
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

----ID---- POST DATE	BANK CODE	---DESCRIPTION---	GROSS DISCOUNT	P.O. # G/L ACCOUNT	---ACCOUNT NAME---	DISTRIBUTION
01-000041 MERRILL ACE HARDWARE		(** CONTINUED **)				
I-195923		FASTENERS	0.52			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		FASTENERS		10 52200-03-40000	Operating Supplies	0.52
		=== VENDOR TOTALS ===	63.16			
01-004828 NATIONAL TESTING NETWORK						
I-7129		ANNUAL NTN MEMBERSHIP	500.00			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		ANNUAL NTN MEMBERSHIP		10 52200-03-25500	Job Recruitment	500.00
		=== VENDOR TOTALS ===	500.00			
01-002452 NELSON'S POWERHOUSE						
I-318206		STIHL IGNITION MODULE	169.95			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		STIHL IGNITION MODULE		10 52200-03-40000	Operating Supplies	169.95
		=== VENDOR TOTALS ===	169.95			
01-000927 ROD'S TOWING & SERVICE, LLC						
I-17725		MPD IMPOUND	275.00			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		MPD IMPOUND		10 52100-02-41000	Towing Charges	275.00
		=== VENDOR TOTALS ===	275.00			
01-003947 SAFELITE FULFILLMENT, INC						
I-05195-207692		2071 FORD EXPLORER	170.46			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		2071 FORD EXPLORER		10 52100-03-51000	Vehicle Repair/Maintenan	170.46
		=== VENDOR TOTALS ===	170.46			
01-000258 STATE INDUSTRIAL PRODUCTS						
I-901541983		ECOLUTION CAR & TRUCK WASH	149.70			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		ECOLUTION CAR & TRUCK WASH		10 52200-03-40000	Operating Supplies	149.70
		=== VENDOR TOTALS ===	149.70			

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--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-000266 WISCONSIN BUILDING SUPPLY						
I-9526603		ARMSTRONG CEILING TILE 928	210.99			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		ARMSTRONG CEILING TILE 928		10 52200-03-40000	Operating Supplies	210.99
		=== VENDOR TOTALS ===	210.99			
01-000727 ZIEBELL'S DOOR COMPANY						
I-10653		SERV. CALL REPLACE JAMB SEAL	132.10			
6/19/2020	1	DUE: 6/19/2020 DISC: 6/19/2020		1099: N		
		SERV. CALL REPLACE JAMB SEAL		10 52200-03-40000	Operating Supplies	132.10
		=== VENDOR TOTALS ===	132.10			
		=== PACKET TOTALS ===	4,023.58			

Attachment: Vouchers (5110 : Vouchers)

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VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	4,024.38
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.80CR
BATCH TOTALS	4,023.58

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	OVER BUDG
	2020	10 -21-0000	Accounts Payable Control	4,023.58-*						
		10 -52100-02-41000	Towing Charges	275.00	500	225.00		2,591,928	1,447,323.50	
		10 -52100-02-94000	Jail/Evidence	107.55	4,500	3,589.83		2,591,928	1,447,490.95	
		10 -52100-03-40000	Operating Supplies	8.99	9,000	6,866.74		2,591,928	1,447,589.51	
		10 -52100-03-51000	Vehicle Repair/Maintenan	170.46	9,000	6,987.64		2,591,928	1,447,428.04	
		10 -52200-03-25500	Job Recruitment	515.00	1,500	409.00		1,590,628	868,356.51	
		10 -52200-03-40000	Operating Supplies	706.73	32,500	21,908.61		1,590,628	868,164.78	
		10 -52300-03-10000	Office Supplies	10.18	2,000	1,123.80		1,091,000	625,480.54	
		10 -52300-03-40000	Operating Supplies	2,229.67	61,752	44,177.16		1,091,000	623,261.05	
		99 -14-0010	Due from General Fund	4,023.58 *						
			** 2020 YEAR TOTALS	4,023.58						

Attachment: Vouchers (5110 : Vouchers)

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	6/2020	4,023.58

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 08769 6/26/2020 - H & S
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-002555 AMERICAN WELDING & GAS INC.						
I-07064174		OXYGEN	112.83			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		OXYGEN		10 52300-03-40000	Operating Supplies	112.83
I-07138181		ACETYLENE, COMPRESSED AIR	89.01			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		ACETYLENE, COMPRESSED AIR		10 52300-03-40000	Operating Supplies	89.01
		=== VENDOR TOTALS ===	201.84			
01-004487 AT & T MOBILITY						
I-287287509340X06192		ACCT.#287287509340/FIRE DEPT	469.98			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		ACCT.#287287509340/FIRE DEPT		10 52200-02-25500	Fiber - Internet & VOIP	234.99
		ACCT.#287287509340/FIRE DEPT		10 52300-02-25000	Telephone & Internet	234.99
		=== VENDOR TOTALS ===	469.98			
01-000130 EMERGENCY MEDICAL PRODUCTS INC						
I-2170084		LSP FLOW SELECTOR VALVE	223.60			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		LSP FLOW SELECTOR VALVE		10 52300-03-40000	Operating Supplies	223.60
I-2175004		V2 READERS 1.5 & 2.0 LENS	429.75			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		V2 READERS 1.5 & 2.0 LENS		10 52300-05-50220	COVID-19 Expenses	85.80
		V2 READERS 1.5 & 2.0 LENS		10 52300-03-40000	Operating Supplies	343.95
		=== VENDOR TOTALS ===	653.35			
01-003769 EMERGENCY SERVICES MARKETING C						
I-20-10979		1 YR. OF 5 SUBSCRIPTION	660.00			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		1 YR. OF 5 SUBSCRIPTION		10 52200-03-40000	Operating Supplies	330.00
		1 YR. OF 5 SUBSCRIPTION		10 52300-03-40000	Operating Supplies	330.00
		=== VENDOR TOTALS ===	660.00			

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-------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-000131 ETCO ELECTRIC SUPPLY						
I-3332552		RABPS4-11-20D2	1,373.90			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		RABPS4-11-20D2		52 57001-08-27322	Fire-406 Tyler St.	1,373.90
I-3332553		RABBOLT4/11 ANCHOR BOLT KIT	85.06			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		RABBOLT4/11 ANCHOR BOLT KIT		52 57001-08-27322	Fire-406 Tyler St.	85.06
I-3332874		MOR74010A	356.40			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		MOR74010A		52 57001-08-27322	Fire-406 Tyler St.	356.40
		=== VENDOR TOTALS ===	1,815.36			
01-001155 HASTINGS AIR-ENERGY CONTROL, I						
I-186372		CUST. ID #MERRFD03	2,121.95			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		CUST. ID #MERRFD03		10 52200-03-40000	Operating Supplies	1,060.98
		CUST. ID #MERRFD03		10 52300-03-40000	Operating Supplies	1,060.97
		=== VENDOR TOTALS ===	2,121.95			
01-001639 KLUG'S COUNTRY GOLD, LTD						
I-6/26/2020		ENGRAVE COINS X6	18.30			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		ENGRAVE COINS X6		10 52200-03-40000	Operating Supplies	18.30
		=== VENDOR TOTALS ===	18.30			
01-004818 TELEFLEX LLC						
I-9502696385		EZ-IO 25MM NEEDELS(BOX OF 5)	562.50			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		EZ-IO 25MM NEEDELS(BOX OF 5)		10 52300-03-40000	Operating Supplies	562.50
I-9502713033		AIRTRAQ WIFI CAMERA FULL KIT	2,475.00			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		AIRTRAQ WIFI CAMERA FULL KIT		10 52300-05-50220	COVID-19 Expenses	2,475.00
I-9502713034		AIRTRAQ-SP / PEDIATRIC	159.96			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		AIRTRAQ-SP / PEDIATRIC		10 52300-05-50220	COVID-19 Expenses	159.96
		=== VENDOR TOTALS ===	3,197.46			

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--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-004360 U.S. BANK EQUIPMENT FINANCE						
I-416778066		500-0533154-000/POLICE DEPT.	160.33			
6/26/2020	1	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		500-0533154-000/POLICE DEPT.		10 52100-03-40000	Operating Supplies	160.33
		=== VENDOR TOTALS ===	160.33			
		=== PACKET TOTALS ===	9,298.57			

Attachment: Vouchers (5110 : Vouchers)

PACKET: 08769 6/26/2020 - H & S
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** T O T A L S **

INVOICE TOTALS	9,298.57
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00
BATCH TOTALS	9,298.57

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
	2020	10 -21-0000	Accounts Payable Control	7,483.21-*						
		10 -52100-03-40000	Operating Supplies	160.33	9,000	6,706.41		2,591,928	1,344,631.34	
		10 -52200-02-25500	Fiber - Internet & VOIP	234.99	5,500	940.50-	Y	1,590,628	809,376.45	
		10 -52200-03-40000	Operating Supplies	1,409.28	32,500	20,499.33		1,590,628	808,202.16	
		10 -52300-02-25000	Telephone & Internet	234.99	11,000	4,559.60		1,091,000	584,250.56	
		10 -52300-03-40000	Operating Supplies	2,722.86	61,752	41,454.30		1,091,000	581,762.69	
		10 -52300-05-50220	COVID-19 Expenses	2,720.76	0	6,402.95-	Y	1,091,000	581,764.79	
		52 -21-0000	Accounts Payable Control	1,815.36-*						
		52 -57001-08-27322	Fire-406 Tyler St.	1,815.36	19,250	11,803.40		3,303,164	2,945,172.77	
		99 -14-0010	Due from General Fund	7,483.21 *						
		99 -14-0052	Due From Capital Project	1,815.36 *						
			** 2020 YEAR TOTALS	9,298.57						

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	6/2020	7,483.21
52	6/2020	1,815.36

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 08779 7/10/2020 - H & S
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-000010 5 ALARM FIRE & SAFETY EQUIPMEN						
I-197724-1		HURST SERVICE AIR BAG TEST	440.00			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		HURST SERVICE AIR BAG TEST		10 52300-03-40000	Operating Supplies	440.00
		=== VENDOR TOTALS ===	440.00			
01-002622 ALLIED 100 LLC						
I-1619661		TRAINING MANIKIN, FACE SHIELD	1,419.79			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		TRAINING MANIKIN, FACE SHIELDS		10 52300-01-19000	Ambulance Training	1,419.79
		=== VENDOR TOTALS ===	1,419.79			
01-002088 BOB'S WEST 64						
I-50155		2018 FORD TAURUS	70.15			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		2018 FORD TAURUS		10 52100-03-51000	Vehicle Repair/Maintenan	70.15
I-50163		2017 FORD TRUCK EXPLORER	22.21			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		2017 FORD TRUCK EXPLORER		10 52100-03-51000	Vehicle Repair/Maintenan	22.21
		=== VENDOR TOTALS ===	92.36			
01-000091 BOUND TREE MEDICAL, LLC						
I-83670815		THERMOMETER PROBE CAP	110.49			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		THERMOMETER PROBE CAP		10 52300-05-50220	COVID-19 Expenses	110.49
		=== VENDOR TOTALS ===	110.49			
01-000811 CENTRAL CARPET & FLOORING, INC						
I-7/10/20 - PD		ADORE DECORIA #CO W665 JETTY	8,300.00			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		ADORE DECORIA #CO W665 JETTY		52 57001-08-27100	City Hall - Improvements	8,300.00
		=== VENDOR TOTALS ===	8,300.00			

PACKET: 08779 7/10/2020 - H & S
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--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-001639 KLUG'S COUNTRY GOLD, LTD						
I-6/26/20 - MFD		ENGRAVE COIN	5.05			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		ENGRAVE COIN		10 52200-03-40000	Operating Supplies	5.05
		=== VENDOR TOTALS ===	5.05			
01-000540 NAPA AUTO PARTS						
I-840554		QT:PRE MIX, QT - 4-CYCLE	50.27			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		QT:PRE MIX, QT - 4-CYCLE		10 52200-03-51000	Vehicle Repair/Maintenan	50.27
		=== VENDOR TOTALS ===	50.27			
01-004828 NATIONAL TESTING NETWORK						
I-7190		JUNE VOUCHER USAGE	150.00			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		JUNE VOUCHER USAGE		10 52200-03-25500	Job Recruitment	150.00
		=== VENDOR TOTALS ===	150.00			
01-000545 NORTHCENTRAL TECHNICAL						
I-MSC-005335		AHA CARDS	126.00			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		AHA CARDS		10 52300-01-19000	Ambulance Training	126.00
		=== VENDOR TOTALS ===	126.00			
01-000551 NORTHWAY COMMUNICATIONS						
I-175685		ANNUAL MAINT. CONTRACT	336.00			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		ANNUAL MAINT. CONTRACT		10 52100-02-90000	Radio Contract	336.00
		=== VENDOR TOTALS ===	336.00			
01-004482 OVERLAND TRANSPORTATION SERVIC						
I-2003841		JACOB AUMANN 8201 COMP. PHY.	548.00			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		JACOB AUMANN 8201 COMP. PHY.		10 52200-03-25500	Job Recruitment	548.00
		=== VENDOR TOTALS ===	548.00			

Attachment: Vouchers (5110 : Vouchers)

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--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-003164 RIVER COUNTRY CO-OP						
I-292789		TOW DOG HIGH PRAIRIE 28#'S	49.79			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		TOW DOG HIGH PRAIRIE 28#'S		26 52100-03-41575	Dog Unit Expenses	49.79
		=== VENDOR TOTALS ===	49.79			
01-003549 ROCKWOOD HOSPITAL FOR PETS						
I-49963		VETRI FLEX OVER 60# - 5OCT BA	79.75			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		VETRI FLEX OVER 60# - 5OCT BAG		26 52100-03-41575	Dog Unit Expenses	79.75
		=== VENDOR TOTALS ===	79.75			
01-003517 TRANSUNION RISK AND ALTERNATIV						
I-172022-202006-1		TRANSUNION RISK & ALTERNATIVE	50.00			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		TRANSUNION RISK & ALTERNATIVE		10 52100-02-94000	Jail/Evidence	50.00
		=== VENDOR TOTALS ===	50.00			
01-000650 VICTORY JANITORIAL, INC.						
I-113349		2PY STND ROLL, BOWL CLEANER	144.04			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		2PY STND ROLL, BOWL CLEANER		10 52200-03-40000	Operating Supplies	144.04
I-113592		ROLL TOWEL, CLEANER W/BLEACH	119.31			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		ROLL TOWEL, CLEANER W/BLEACH		10 52200-03-40000	Operating Supplies	119.31
		=== VENDOR TOTALS ===	263.35			
01-000284 VIP ALL-VALUE						
I-0108443-001		LAMINATOR POUCHES	25.99			
7/10/2020	1	DUE: 7/10/2020 DISC: 7/10/2020		1099: N		
		LAMINATOR POUCHES		10 52300-03-10000	Office Supplies	25.99
		=== VENDOR TOTALS ===	25.99			
		=== PACKET TOTALS ===	12,046.84			

Attachment: Vouchers (5110 : Vouchers)

PACKET: 08779 7/10/2020 - H & S
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	12,046.84
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00
BATCH TOTALS	12,046.84

** G/L ACCOUNT TOTALS **

					==========LINE ITEM==========		========GROUP BUDGET======	
BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	2020	10 -21-0000	Accounts Payable Control	3,617.30-*				
		10 -52100-02-90000	Radio Contract	336.00	3,000	2,664.00	2,591,928	1,266,757.84
		10 -52100-02-94000	Jail/Evidence	50.00	4,500	3,539.83	2,591,928	1,267,043.84
		10 -52100-03-51000	Vehicle Repair/Maintenan	92.36	9,000	6,895.28	2,591,928	1,267,001.48
		10 -52200-03-25500	Job Recruitment	698.00	1,500	289.00- Y	1,590,628	758,929.20
		10 -52200-03-40000	Operating Supplies	268.40	32,500	20,132.43	1,590,628	759,358.80
		10 -52200-03-51000	Vehicle Repair/Maintenan	50.27	10,000	319.75	1,590,628	759,576.93
		10 -52300-01-19000	Ambulance Training	1,545.79	5,000	485.57- Y	1,091,000	545,933.00
		10 -52300-03-10000	Office Supplies	25.99	2,000	1,097.81	1,091,000	547,452.80
		10 -52300-03-40000	Operating Supplies	440.00	61,752	40,915.80	1,091,000	547,038.79
		10 -52300-05-50220	COVID-19 Expenses	110.49	0	6,513.44- Y	1,091,000	547,368.30
		26 -21-0000	Accounts Payable Control	129.54-*				
		26 -52100-03-41575	Dog Unit Expenses	129.54	0	2,558.86- Y	0	26,923.98- Y
		52 -21-0000	Accounts Payable Control	8,300.00-*				
		52 -57001-08-27100	City Hall - Improvements	8,300.00	108,500	91,780.72	4,013,164	3,343,317.63
		99 -14-0010	Due from General Fund	3,617.30 *				
		99 -14-0026	Due From Non-Lapsing	129.54 *				
		99 -14-0052	Due From Capital Project	8,300.00 *				
			** 2020 YEAR TOTALS	12,046.84				

Attachment: Vouchers (5110 : Vouchers)

PACKET: 08779 7/10/2020 - H & S
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	7/2020	3,617.30
26	7/2020	129.54
52	7/2020	8,300.00

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 08794 7/17/2020 - H & S
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-002555 AMERICAN WELDING & GAS INC.						
I-07198003		ACETYLENE, OXYGEN,COMP.AIR	86.65			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		ACETYLENE, OXYGEN,COMP.AIR		10 52300-03-40000	Operating Supplies	86.65
		=== VENDOR TOTALS ===	86.65			
01-004295 ASCENSION GOOD SAMARITAN HEALT						
I-1776		MEDICAL SUPPLIES	1,098.69			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	1,098.69
I-1777		MEDICAL SUPPLIES	1,036.37			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	1,036.37
I-1779		JUNE LAB FEE'S	107.55			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		JUNE LAB FEE'S		10 52100-02-94000	Jail/Evidence	107.55
		=== VENDOR TOTALS ===	2,242.61			
01-000811 CENTRAL CARPET & FLOORING, INC						
I-7/17/2020		SHAW INTELLECT #54845-45505	3,679.20			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		SHAW INTELLECT #54845-45505		52 57001-08-27100	City Hall - Improvements	3,679.20
		=== VENDOR TOTALS ===	3,679.20			
01-000130 EMERGENCY MEDICAL PRODUCTS INC						
I-2181457		COOK EMERG. PNEUMOTHORAX	899.94			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		COOK EMERG. PNEUMOTHORAX		10 52300-03-40000	Operating Supplies	899.94
		=== VENDOR TOTALS ===	899.94			
01-003315 IMAGE TREND						
I-122941		ELITE RESCUE BILLING	712.84			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		ELITE RESCUE BILLING		10 52200-15-92500	CAD-Software Linking	356.42
		ELITE RESCUE BILLING		10 52300-15-92500	CAD-Linking Software	356.42
		=== VENDOR TOTALS ===	712.84			

Attachment: Vouchers (5110 : Vouchers)

PACKET: 08794 7/17/2020 - H & S
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-001494 JEFFERSON FIRE & SAFETY, INC.						
I-119536		BAUER COMPRESSOR MAINT.	665.25			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		BAUER COMPRESSOR MAINT.		10 52200-03-40000	Operating Supplies	665.25
		=== VENDOR TOTALS ===	665.25			
01-000041 MERRILL ACE HARDWARE						
C-7/20-DISC. POLICE		DISCOUNT POLICE	10.09CR			
7/17/2020	1	DUE: 6/22/2020 DISC: 6/22/2020		1099: N		
		DISCOUNT POLICE		10 51600-03-50000	Repair/Maintenance Suppl	10.09CR
I-197043		C7K INT P&P SAT , ROLLER	100.94			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		C7K INT P&P SAT , ROLLER		10 51600-03-50000	Repair/Maintenance Suppl	100.94
		=== VENDOR TOTALS ===	90.85			
01-004828 NATIONAL TESTING NETWORK						
I-7197		JUNE VOUCHER USAGE	50.00			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		JUNE VOUCHER USAGE		10 52200-03-25500	Job Recruitment	50.00
		=== VENDOR TOTALS ===	50.00			
01-000284 VIP ALL-VALUE						
I-0108392-001		BLACK MESH CHAIR	205.99			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		BLACK MESH CHAIR		10 52300-03-10000	Office Supplies	205.99
		=== VENDOR TOTALS ===	205.99			
01-004101 WI DEPT OF JUSTICE						
I-455TIME0000008911		TIME ACCESS,OFFICECR SUPPORT	402.00			
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N		
		TIME ACCESS, OFFCRSUPT.		10 52100-02-27000	Teletype/Badger-Net	402.00
		=== VENDOR TOTALS ===	402.00			

PACKET: 08794 7/17/2020 - H & S
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT		------ACCOUNT NAME------	DISTRIBUTION
01-000291 WI DOT - TVRP UNIT							
I-07/17/2020		UNPAID PARKING CITATION FEE'S	25.00				
7/17/2020	1	DUE: 7/17/2020 DISC: 7/17/2020		1099: N			
		UNPAID PARKING CITATION FEE'S		10	52100-02-52115	DOT-Suspension Fee	25.00
		=== VENDOR TOTALS ===	25.00				
01-000266 WISCONSIN BUILDING SUPPLY							
C-9529119		ARMSTONG CEILING TILES	210.99CR				
7/17/2020	1	DUE: 6/18/2020 DISC: 6/18/2020		1099: N			
		ARMSTONG CEILING TILES		10	52200-03-40000	Operating Supplies	210.99CR
		=== VENDOR TOTALS ===	210.99CR				
		=== PACKET TOTALS ===	8,849.34				

PACKET: 08794 7/17/2020 - H & S
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	9,070.42
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	221.08CR
BATCH TOTALS	8,849.34

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
	2020	10 -21-0000	Accounts Payable Control	5,170.14-*						
		10 -51600-03-50000	Repair/Maintenance Suppl	90.85	5,000	2,867.66		227,057	112,177.96	
		10 -52100-02-27000	Teletype/Badger-Net	402.00	1,500	294.00		2,591,928	1,266,213.48	
		10 -52100-02-52115	DOT-Suspension Fee	25.00	500	175.00		2,591,928	1,266,590.48	
		10 -52100-02-94000	Jail/Evidence	107.55	4,500	3,432.28		2,591,928	1,266,507.93	
		10 -52200-03-25500	Job Recruitment	50.00	1,500	339.00-	Y	1,590,628	758,560.53	
		10 -52200-03-40000	Operating Supplies	454.26	32,500	19,678.17		1,590,628	758,156.27	
		10 -52200-15-92500	CAD-Software Linking	356.42	5,000	2,438.55		1,590,628	758,254.11	
		10 -52300-03-10000	Office Supplies	205.99	2,000	891.82		1,091,000	545,150.53	
		10 -52300-03-40000	Operating Supplies	3,121.65	61,752	37,794.15		1,091,000	542,234.87	
		10 -52300-15-92500	CAD-Linking Software	356.42	5,000	2,438.55		1,091,000	545,000.10	
		52 -21-0000	Accounts Payable Control	3,679.20-*						
		52 -57001-08-27100	City Hall - Improvements	3,679.20	108,500	88,101.52		4,013,164	3,337,350.21	
		99 -14-0010	Due from General Fund	5,170.14 *						
		99 -14-0052	Due From Capital Project	3,679.20 *						
			** 2020 YEAR TOTALS	8,849.34						

Attachment: Vouchers (5110 : Vouchers)

PACKET: 08794 7/17/2020 - H & S
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	7/2020	5,170.14
52	7/2020	3,679.20

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

3 due to election

For the license period beginning: 08/1~~1~~/2020 (mm dd yyyy) ending: 06/30/2021 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of Merrill

County of Lincoln

Aldermanic Dist. No. ______ (if required by ordinance)

Check one: ☐ Individual ☑ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number: 456102972836902

FEIN Number: 81-1379301

TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☑ Class A liquor	$ 458 .3
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 10
TOTAL FEE	$ 468 .3

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

Northwoods Maple Farm, LLC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
President / Member: Renken	Anthony	Alan	W1291 County Road P Merrill, WI 54452
Vice President / Member: Renken	Rebecca	Lynn	W1291 County Road P Merrill, WI 54452
Secretary / Member:			
Treasurer / Member:			
Agent: Renken	Rebecca	Lynn	W1291 County Road P Merrill, WI 54452
Directors / Managers:			

1. Trade Name Northwoods Maple & More Business Phone Number 715-722-0471
2. Address of Premises 811 E 1st Street Post Office & Zip Code 54452
3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

   Retail location. Main Sales floor area and back room storage area.

4. Legal description (omit if street address is given above): ____________
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? . . . . ☐ Yes ☑ No

   (b) If yes, under what name was license issued? ____________

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☑ No

7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☑ No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☑ No

9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 02/08/16 of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☑ No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☑ No
If yes, explain.

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☑ Yes ☐ No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☑ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.)	Title/Member	Date
Renken, Rebecca L.	Owner	07/09/20
Signature	**Phone Number**	**Email Address**
Rebecca Renken	715-551-9368	northwoodsmaplemore@ou

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
7/15/20			
Date license granted	**Date license issued**	**License number issued**	

Attachment: Liquor License - Northwoods Maple Farm LLC (5146 : Liquor license for Northwoods Maple Farm, LLC)

CITY OF MERRILL
Fire Department
Joshua Klug, Fire Chief
110 *Pier Street · Merrill, Wisconsin 54452*
Phone: 715-536-2233 · Work Cell: 715-218-0815 · Fax: 715-536-8334

July 21, 2020

Fire Marshal – Additional Information

- Sturgeon Bay Fire Department went through similar inspections and audit issued which resulted in hiring part-time Fire Inspector (job description attached)
  1) Employee is limited part-time employee
  2) Works 24 hours/week
  3) Does receive holiday pay & vacation
  4) $25.00/hour or $31,2000 annually
  5) Eligible & enrolled in Wisconsin Retirement System (WRS)

- WRS website shows employees hired after July 1, 2011 are eligible if they work 880 hours/year. This is approximately 16.9 hours/week.
- Employer contribution rate is 6.75%

- According to Payroll Specialist Bostrom, employees are only eligible for health insurance if they work over 29 hours/week. As a part-time employee, they would not be eligible for health insurance through the city.

- Job position is currently being reviewed by Carlson Dettmann for wage classification. We will share the results as soon as they are available.

- We fully intend to only use 2% Dues funds to pay for part-time position. If classification comes back too high, we would re-write job description.

Grefe, Brenda

From: Weix, Mark
Sent: Wednesday, July 22, 2020 9:57 AM
To: Grefe, Brenda
Subject: Masks to be mandatory in public buildings of Health and Safety Committee agenda

Brenda,
Due to increasing numbers of Covid 19 and the up coming school year I believe we need to address this as community wide effort. Please put this on the agenda for the Committee on Health and Public Safety.

Thanks,
Mark
Sent from my iPad

Grefe, Brenda

From: Weix, Mark
Sent: Monday, July 20, 2020 11:39 AM
To: Grefe, Brenda
Subject: Fluoride on the Agenda

Brenda,
I would like discussion and input on public health and safety committee about possible removal of fluoride from the Merrill water supply. We had it on the agenda for sewer and water, but would like to see it here as well.

Thanks,
Mark

Sent from my iPad

Alderman Osness reported that the cost of adding fluoride to the water is approximately $2,200 annually. It was mentioned that the fluoride affects equipment adversely. It was also noted that a small percentage of fluoride is in the water naturally.

The possibility of having a public hearing and/or a public informational meeting before the Common Council makes a decision on this was discussed. These meeting(s) would allow the public to receive information as well as provide input on this issue. It was agreed that, if the Water and Sewer Committee recommends removing the fluoride, the earliest it would be considered by the Common Council would be at the August Common Council meeting (August 12th).

Motion (Rick/Osness) to remove the fluoride from City water.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 8/12/2020 6:00 PM**

IV. Monthly Report

1. Operations Report

The report was in the meeting packet.

Utility Operations Manager Steinagel reviewed the report, as follows:

Lead and copper sampling has been delayed due to COVID-19
Stopped/postponed meter changes due to COVID-19
Sewer main cleaning is ongoing
Maintenance continues, including painting in filter room
Annual Consumer Confidence Report/Newsletter has been completed

Public Works Director/City Engineer then verbally reported on projects in process. The water and sewer portion of the Grand Avenue project has been completed. No lead was found on any homeowner side. Currently, the projects are ahead of schedule.

V. Public Comment Period

None.

VI. Establish date, time and location of next meeting

Wednesday, July 29th, 2020 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Adjournment

Motion (Rick/Weix) to adjourn. Carried. Adjourned at 5:21 P.M.

CITY OF MERRILL

HEALTH AND SAFETY COMMITTEE

MINUTES • MONDAY JUNE 22, 2020

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Alderman Russell called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Alderperson - Third District	Present	
Paul Russell	Alderperson - First District	Present	
Mark Weix	Alderperson - Seventh District	Present	

Others in attendance: City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Alderman Steve Hass, Alderman Steve Sabatke, Thea Witucki, Lincoln County Health Department Director Shelley Hersil (Remote) and City Clerk Bill Heideman.

II. COVID-19 Updates:

1. Lincoln County Health Department Director Shelley Hersil

Lincoln County Health Department Director Hersil reported that Lincoln County has confirmed the eighth case of COVID-19 in Lincoln County.

In surrounding counties lately, there has been an increase of COVID-19 cases in young people, most likely as a result of mass gatherings.

The latest round of testing did not result in any positive cases.

Guidelines have been established for the reopening of schools.

Lincoln County Health Department Director Hersil explained the difference between “cases” and “contacts” as those terms relate to COVID-19. Both are subject to quarantine.

2. Lincoln County Emergency Planning Manager September Murphy

Lincoln County Emergency Planning Manager September Murphy did not call in to the meeting, and attempts to call her resulted in no answer. Therefore, no update report was given.

Alderman Russell assured the committee that, as he receives updates; he will share them with committee members.

III. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

Deputy Health Officer Ashbeck reported that COVID-19 has “slowed things down” and he has nothing new to report.

As a member of the Merrill School Board, Deputy Health Officer Ashbeck reported that, for the 2020-2021 school year, students will be given a choice to attend school in-person or virtually.

2. Vouchers

The vouchers were in the meeting packet.

All committee members signed the voucher sheet. No formal action was taken.

IV. Picnic and/or Liquor License Applications:

1. Change of trade name (Holiday #71 to Express Lane #2328) and change of agent (Gail Closser to Michelle Last) for Applegreen Midwest LLC, doing business at 702 N. Center Avenue.

Motion (Blake/Weix) to approve both the change of agent and the trade name change.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 7/14/2020 6:00 PM**

V. Other agenda items to consider:

1. Discuss parking issues in 700 block of East Second Street

At the request of Thea Witucki (Wit's End DaySpa), Alderman Hass had requested that this item be placed on the agenda.

Thea Witucki expressed her concerns with inadequate parking in the vicinity of Wit's End DaySpa (718 East Second Street). She explained that, although there is two-hour parking available in that area, the average time her clients are at her facility is closer to three hours.

Police Chief Bennett responded that this is one of several instances in the City where parking is inadequate. At this point, he does not have a lot of suggestions to resolve this issue. He stated that a permit system is a possibility, although there are pitfalls associated with permit-parking.

It was suggested that, when the Veterans of Foreign Wars (VFW) relocates to their new facility, perhaps their former clubhouse area could be used for parking. However, the future use of that site has not been determined.

Discussion on this will continue at the next meeting. No action was taken at this time.

2. Request to create Fire Marshal position in the Fire Department

Information was in the meeting packet.

Fire Chief Klug reported on his request. He explained that the creation of a Fire Marshall position could address issues related to fire inspections. Fire Chief Klug then provided historical information on fire inspections. Currently, fire inspections are to be done twice annually for every business.

Fire Chief Klug explained that ideally the position would be full-time. The estimated annual cost for a full-time position is currently $107,000. Another possibility would be a part-time position. In that case, the cost of the position (approximately $30,000) could be funded from the 2% Fire Dues.

Alderman Hass recommended that this request be referred to the 2021 budget process.

Alderman Weix stated that creation of this position could increase the efficiency and standardization of fire inspections.

Alderman Russell requested that, at the next meeting, City Administrator Johnson and Fire Chief Klug provide additional and more detailed cost information related to the position. No action was taken at this time.

VI. Minutes & Reports:

1. Minutes of May 18, 2020 meeting

The minutes were in the meeting packet.

Motion (Blake/Weix) to approve.

RESULT:	**APPROVED**

2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug reviewed the report. He noted that the report format has changed slightly, which should make it easier to read.

There has been an increase in requests to fill swimming pools this year. To date, there have been approximately 25 requests.

3. 2019 Annual Report - Police Department (will be distributed at meeting)

The report has been distributed. Police Chief Bennett answered questions related to the report.

4. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett answered questions related to the effect of COVID-19 on the Police Department.

Alderman Russell thanked the Police Department for their dedication during two recent incidents. He then thanked both the Fire Department and Police Department for their continued service.

5. Monthly Reports - Lincoln County Humane Society

Reports for two months were in the meeting packet.

6. Consider placing monthly reports on file

Motion (Blake/Weix) to place on file.

RESULT:	**PLACED ON FILE**

VII. Establish date, time and location of next regular meeting

Monday, July 27th, 2020 at 5:15 P.M. in the City Hall Common Council Chambers.

VIII. Public Comment Period

Alderman Sabatke reported that he had received several complaints from citizens as a result of the cancellation of Gazebo Nights in 2020. He requested that City officials reconsider that decision.

IX. Adjournment

Motion (Blake/Weix) to adjourn. Carried. Adjourned at 6:29 P.M.

MERRILL FIRE DEPARTMENT
MONTHLY REPORT JUNE 2020

EMS Prevention Bureau

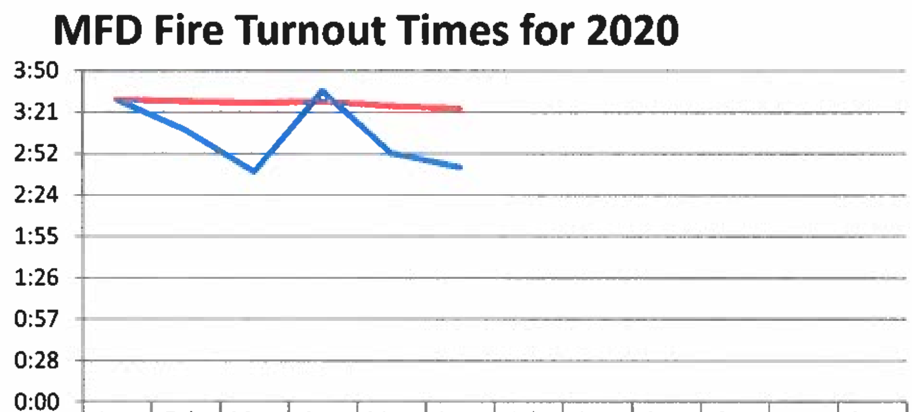
		Requests for Service	Patient Visits
Community Paramedicine Program		0	0
		1	1
		# of Persons Reached	Hours Spent
BP Checks			
Month	0	0	0
Year-to-Date	9	75	9.00
CPR Classes			
Month	0	0	0
Year-to Date	11	61	35.00
Stop the Bleed			
Month	0	0	0
Year-to-Date	0	0	0
Hands Only CPR			
Month	0	0	0
Year-to Date	0	0	0
Facebook Posts			
Month	13	19,835	3.25
Year-to-Date	65	88,967	17.25

Fire Prevention Bureau

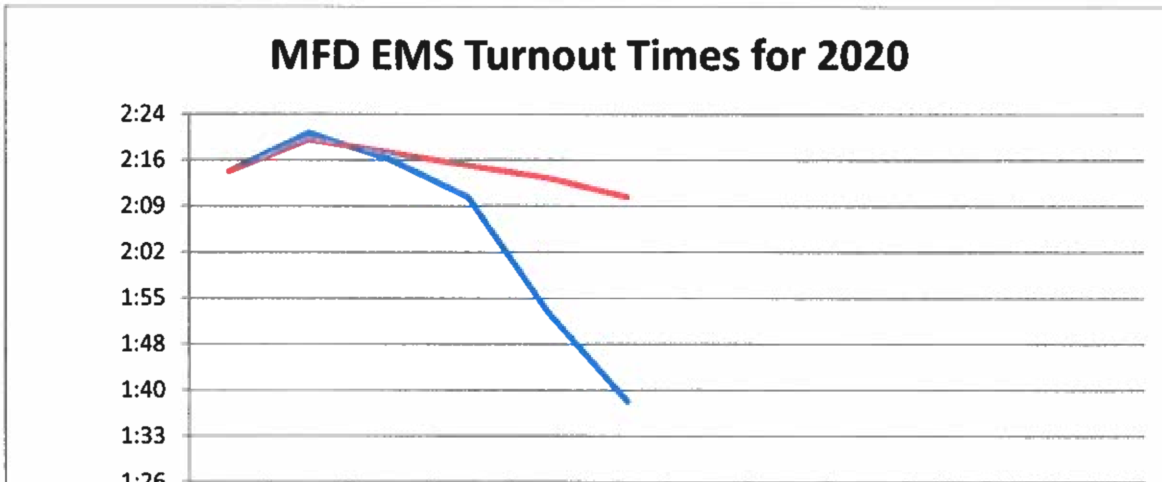
	# of Events	# of Persons Reached	Hours Spent
Extinguisher Training			
Month	0	0	0
Year-to-Date	0	0	0
Facebook Posts			
Month	14	24,150	3.5
Year-to-Date	90	139,384	25.5
Fire Drills			
Month	0	0	0
Year-to-Date	0	0	0
School Programs			
Month	0	0	0
Year-to-Date	0	0	0
Bigs w/ Badges Mentorship			
Month	0	0	0
Year-to-Date	20	20	15.50
In House Tours			
Month	0	0	0
Year-to-Date	1	20	1.00

Turnout Time*

* Turnout Time is defined by NFPA 1710 as the elapsed time from when a unit is dispatched until that unit changes their status to "responding." NFPA 1710 sets the standard for turnout time at 60 seconds for EMS calls and 80 seconds for fire calls. Using 90th percentile gives an accurate snapshot of these calls. An emergent response indicates the use of lights and sirens to a call and the responding time is less than 6 minutes



	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.
Month	3:30	3:09	2:40	3:36	2:53	2:43						
Year	3:30	3:29	3:28	3:29	3:26	3:24						



	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.
Month	2:15	2:21	2:17	2:11	1:53	1:39						
Year	2:15	2:20	2:18	2:16	2:14	2:11						

Calls For Service

Month	EMS Incidents		EMS Incidents Motor Vehicle Crash		Structure Fire		Other Fires		Other Hazards & Service Calls		Mutual Aid		Total Incidents for Month	
	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020
January	133	144	3	3	4	1	0	0	17	24	1	1	158	173
February	133	160	7	4	1	6	0	1	18	12	0	0	159	183
March	147	165	7	1	1	0	1	0	12	13	1	0	169	179
April	110	126	1	4	2	1	3	2	5	11	1	0	122	144
May	163	114	2	5	1	2	5	1	11	14	0	1	182	137
June	153	119	3	1	0	2	2	3	15	18	0	1	173	144
July	152		9		1		0		20		2		184	
August	139		7		1		1		28		5		181	
September	167		4		5		1		18		2		197	
October	161		6		1		0		15		0		183	
November	144		7		1		4		24		2		182	
December	156		6		2		1		12		1		178	
Total YTD	1758	828	62	18	20	12	18	7	195	92	15	3	2068	960

Fire Inspection Bureau

	Total Inspections		# of Violations		# of Corrected Violations		# of Staff Hrs. this Month
	Month	Year	Month	Year	Month	Year	
Fire Inspections by staff	2	215	0	106	12	119*	1:27
Reinspections by BC	2	34	0	0	3	33	0:15
Code Review/Inquires	6	12					4:30

* Corrected violations include some violations that were corrected from 2019 inspections as the violation reinspect date went into 2020 and includes the reinspection violations corrected by BC Skoug.

Complaints/Notes

06/05/2020 Per request of Merrill Golf Club an occupancy load calculation was performed for their entire main building.

06/06/2020 Met with the owners of Ballyhoo's to measure and calculate their occupancy load following a remodeling of the dining room.

06/10/2020 Met with a potential buyer of 1000 W. Main Street to discuss fire inspection violations and fire inspections in general. Potential buyer advised of the most common fire violations and how to avoid violations.

06/16/2020 In station visit from the operators of West Side Laundromat to discuss adding ventilation to their building and looking for fire code information regarding this.

EMS

Month	Total EMS Patients		Out of Town Inter-Facility Transfers		Transports from Scene to other Hosp.		Special Event Stand-Bys		Stand By Tomahawk		FD Operating Expenses		Total Ambulance Billing	
	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020
January	143	155	4	5	15	17	2	1	0	1	$88,484.50	$100,389.72	$100,875.00	$104,256.00
February	154	167	3	3	22	16	2	3	1	0	$71,245.89	$76,542.36	$104,081.50	$116,609.00
March	160	169	10	3	22	16	1	0	0	0	$85,298.14	$82,042.58	$104,515.80	$113,617.80
April	112	135	2	1	13	12	0	0	0	0	$71,559.81	$78,849.07	$81,039.70	$94,628.10
May	170	130	6	1	21	15	0	0	0	1	$106,705.22	$97,909.20	$120,502.30	$91,273.50
June	162	126	5	0	14	11	4	0	0	1	$75,997.37	$77,537.06	$104,858.90	$88,001.90
July	170		3		23		1		1		$73,653.64		$103,342.20	
August	159		5		16		7		3		$74,181.32		$104,721.60	
September	177		4		25		2		2		$79,701.16		$130,130.20	
October	172		1		19		0		0		$83,038.68		$114,519.60	
November	159		6		12		0		0		$167,290.64		$111,993.90	
December	169		4		17		0		0		$82,338.46		$121,895.10	
Total YTD	1,907	882	53	13	219	87	19	4	7	3	$1,059,494.83	$513,269.99	$1,302,475.80	$608,386.30

6/24/2020 Occupancy load calculation for new E. Main St. business following a remodel and prior to opening.

Training Fire/EMS	Month	Year
Number of trainings offered	20	124
Number of Staff attending	213	1,198
Number of Staff Hours	373.05	2,827.73

June Trainings- Items in red are required/mandatory trainings

- Monthly Shift Skill Drill was simulating an incident using our software called SimUshare. Crews were able to practice their building size up reports, stretching of hoselines, and use of our new accountability system.
- Weekly Skill Drill #1 was a walkthrough and preplanning of the new Golden Harvest Market building to become familiar with its layout and fire suppression systems locations.
- Weekly Skill Drill #2 was part of a national campaign to raise awareness to the safety of firefighters while on scene call Firefighter Stand Down Week. The topic for this year's topic was operating safely at incidents on the roadways.
- A webinar from the FAA regarding responding to aircraft incidents. Topics covered included aircraft familiarization as far as fuel locations and their respective shut off locations.
- FF/Paramedic Bryson Cruise continued a State of Wisconsin Fire Officer I certification course offered virtually via Nicolet College.
- Monthly E.M.S. training was delivered by our Medical Director Dr. Clark regarding the initial training for our new Rapid Sequence Intubation protocol and other protocol updates.

Call Back Report

Month	EMS Incidents				Total Personnel Requested		Total Personnel Available		Coverage Percentage	
	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020
January	21	22	3	2	50	52	44	45	88%	87%
February	23	23	1	6	63	66	68	77	108%	117%
March	28	22	1	1	53	50	53	70	100%	140%
April	28	15	4	1	41	33	57	46	139%	139%
May	24	30	3	2	58	62	59	85	102%	137%
June	29	29	2	2	72	62	46	65	64%	105%
July										
August										
September										
October										
November										
December										
Total YTD	153	141	14	14	337	325	327	388		

Meeting, Community Activities & Engagements	
06/02/2020	*MFD Officers' meeting
06/03/2020	*MFD-GSHC teleconference meeting with Medical Director
06/09/2020	*Department Head meeting *Common Council Meeting *Town of Scott Town Board meeting
06/10/2020	*Lincoln County EMS Committee Meeting
06/16/2020	*Community Scan radio show teleconference for WJMT
06/18/2020	*Police and Fire Commission meeting
06/19/2020	*Chief's Panel interview of candidates for the Firefighter/Paramedic position
06/22//2020	*Health and Safety Meeting

Significant Events/Issues/Activities	
06/03/2020	Candidates for the Firefighter/Paramedic position interviewed by a 6 person panel. (4 Battalion Chiefs, Union President, & GSHC ED Supervisor).
06/18/2020	Fire Prevention Inspections to resume July 1, 2020 following the Governor Evers updating his previous Emergency order.
06/22/2020	Previous Engine 2 returns to Merrill Fire Department from North Central Technical College

Merrill Fire Department Calls for Service
June2020

Basic Incident Date Original (FD1.3)	Basic Incident Number (FD1)	Basic Incident Zone Number (FD1)	Basic Incident Street Number (FD1.10)	Basic Incident Street Prefix (FD1.11)	Basic Incident Street Name (FD1.12)	Basic Incident Street Type (FD1.13)	Basic Incident Type Code (FD1.21)	Basic Incident Type (FD1.21)
6/1/2020	MFD2000817	MERR	MM 217 NB		US 51	Highway	611	Dispatched and cancelled en route
6/1/2020	MFD2000818	CORN	W8428		COUNTY M	Road	321	EMS call, excluding vehicle accident with injury
6/1/2020	MFD2000819	CITY	1205		O'DAY	Street	321	EMS call, excluding vehicle accident with injury
6/1/2020	MFD2000820	CITY	1200	North	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/2/2020	MFD2000821	CITY	108	South	POLK	Street	321	EMS call, excluding vehicle accident with injury
6/2/2020	MFD2000822	CITY	505	South	PINE RIDGE	Avenue	733	Smoke detector activation due to malfunction
6/2/2020	MFD2000823	CITY	603	South	FOSTER	Street	321	EMS call, excluding vehicle accident with injury
6/2/2020	MFD2000824	CITY	406		LIBERTY	Street	321	EMS call, excluding vehicle accident with injury
6/3/2020	MFD2000825	CITY	1104	East	1ST	Street	321	EMS call, excluding vehicle accident with injury
6/3/2020	MFD2000826	CITY	911	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/3/2020	MFD2000827	CITY	711		MARTIN	Street	321	EMS call, excluding vehicle accident with injury
6/4/2020	MFD2000828	CITY	1503	West	MAIN	Street	321	EMS call, excluding vehicle accident with injury
6/4/2020	MFD2000829	CORN	W8428		COUNTY M	Road	321	EMS call, excluding vehicle accident with injury
6/4/2020	MFD2000830	SCOT	W5170		JOE SNOW	Road	321	EMS call, excluding vehicle accident with injury
6/5/2020	MFD2000831	RUSS	N6523		NEIDER	Road	321	EMS call, excluding vehicle accident with injury

Merrill Fire Department Calls for Service
June2020

6/5/2020	MFD2000832	CITY	1703	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/5/2020	MFD2000833	CITY	314	North	NAST	Street	531	Smoke or odor removal
6/5/2020	MFD2000834	CITY	1500		O DAY	Street	321	EMS call, excluding vehicle accident with injury
6/5/2020	MFD2000835	CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/5/2020	MFD2000836	CITY	402	East	4TH	Street	321	EMS call, excluding vehicle accident with injury
6/5/2020	MFD2000837	CITY	2700	East	MAIN	Street	321	EMS call, excluding vehicle accident with injury
6/6/2020	MFD2000838	RUSS	N5868		BACHELORS	Avenue	321	EMS call, excluding vehicle accident with injury
6/6/2020	MFD2000839	CITY	711	East	1ST	Street	321	EMS call, excluding vehicle accident with injury
6/6/2020	MFD2000840	CITY	505		CLEVELAND	Street	321	EMS call, excluding vehicle accident with injury
6/6/2020	MFD2000841	CITY	308		HENDRICKS	Street	6111	Dispatched and cancelled en route(EMS)
6/6/2020	MFD2000842	CITY	711	East	1ST	Street	321	EMS call, excluding vehicle accident with injury
6/6/2020	MFD2000843	CITY		East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/7/2020	MFD2000844	CITY	1106	West	MAIN	Street	321	EMS call, excluding vehicle accident with injury
6/7/2020	MFD2000845	CITY	1807		ARTHUR	Street	341	Search for person on land
6/7/2020	MFD2000846	CITY	1406		WATER	Street	321	EMS call, excluding vehicle accident with injury
6/7/2020	MFD2000847	CITY	101	North	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/8/2020	MFD2000848	CITY	601	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/8/2020	MFD2000849	CITY	601	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury

Merrill Fire Department Calls for Service
June2020

6/8/2020	MFD2000850	SCOT	N357		BRANDENBURG	Avenue	321	EMS call, excluding vehicle accident with injury
6/8/2020	MFD2000851	CITY	1324	West	MAIN	Street	112	Fires in structure other than in a building
6/8/2020	MFD2000852	CITY	2801		THIELMAN	Street	321	EMS call, excluding vehicle accident with injury
6/9/2020	MFD2000853	PINE			MILE SQUARE	Avenue	321	EMS call, excluding vehicle accident with injury
6/9/2020	MFD2000854	CITY	1704		LOGAN	Avenue	321	EMS call, excluding vehicle accident with injury
6/10/2020	MFD2000855	CITY	409	North	PROSPECT	Street	321	EMS call, excluding vehicle accident with injury
6/10/2020	MFD2000856	CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/10/2020	MFD2000857	CITY	801		SUPERIOR	Street	321	EMS call, excluding vehicle accident with injury
6/10/2020	MFD2000858	CITY	1603		MATHEWS	Street	746	Carbon monoxide detector activation, no CO
6/10/2020	MFD2000859	CITY	1500		O'DAY	Street	321	EMS call, excluding vehicle accident with injury
6/11/2020	MFD2000860	CITY	808		LAKE	Street	321	EMS call, excluding vehicle accident with injury
6/11/2020	MFD2000861	CITY	1012	East	6TH	Street	151	Outside rubbish, trash or waste fire
6/11/2020	MFD2000862	MERR	W5425		HILLSIDE	Drive	131	Passenger vehicle fire
6/11/2020	MFD2000863	CITY	1209	West	TAYLOR	Street	743	Smoke detector activation, no fire - unintentional
6/11/2020	MFD2000864	CITY	2801		THIELMAN	Street	321	EMS call, excluding vehicle accident with injury
6/12/2020	MFD2000865	CITY	616		COTTAGE	Street	321	EMS call, excluding vehicle accident with injury
6/12/2020	MFD2000866	CITY	920	East	MAIN	Street	321	EMS call, excluding vehicle accident with injury
6/12/2020	MFD2000867	MERR	N2541		AIRPORT	Road	321	EMS call, excluding vehicle accident with injury

Attachment: Monthly Report - June (5113 : Monthly Report - Fire Department - Fire Chief Klug)

Merrill Fire Department Calls for Service
June2020

6/12/2020	MFD2000868	CORN	W8520		STATE 64	Road	321	EMS call, excluding vehicle accident with injury
6/12/2020	MFD2000869	CITY	2801		THIELMAN	Street	321	EMS call, excluding vehicle accident with injury
6/13/2020	MFD2000870	CITY	409	North	GENESEE	Street	321	EMS call, excluding vehicle accident with injury
6/13/2020	MFD2000871	CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/13/2020	MFD2000872	SCHL	N3400		TOWN HALL	Road	321	EMS call, excluding vehicle accident with injury
6/13/2020	MFD2000873	CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/14/2020	MFD2000874	CITY	607		FRANCIS	Drive	321	EMS call, excluding vehicle accident with injury
6/14/2020	MFD2000875	CITY			RIVERBEND	Trail	6111	Dispatched and cancelled en route(EMS)
6/14/2020	MFD2000876	CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/14/2020	MFD2000877	CITY	808	South	STATE	Street	321	EMS call, excluding vehicle accident with injury
6/15/2020	MFD2000878	CITY		West	MAIN	Street	321	EMS call, excluding vehicle accident with injury
6/15/2020	MFD2000879	CITY	507	East	7TH	Street	151	Outside rubbish, trash or waste fire
6/15/2020	MFD2000880	SCHL	N4845		LILAC	Lane	321	EMS call, excluding vehicle accident with injury
6/15/2020	MFD2000881	HARD			BURMA	Road	321	EMS call, excluding vehicle accident with injury
6/15/2020	MFD2000882	CITY	800	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/15/2020	MFD2000883	CITY	1500		ODAY	Street	321	EMS call, excluding vehicle accident with injury
6/16/2020	MFD2000884	CITY	1004	East	3RD	Street	321	EMS call, excluding vehicle accident with injury
6/16/2020	MFD2000885	CITY	706	North	PROSPECT	Street	412	Gas leak (natural gas or LPG)

Merrill Fire Department Calls for Service
June2020

6/16/2020	MFD2000886	CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/16/2020	MFD2000887	MERR	W5387		ROW	Road	321	EMS call, excluding vehicle accident with injury
[redacted]								
6/16/2020	MFD2000889	CITY	701	North	MEMORIAL	Drive	321	EMS call, excluding vehicle accident with injury
6/17/2020	MFD2000890	CORN	W7583		HIGHLAND	Avenue	321	EMS call, excluding vehicle accident with injury
6/17/2020	MFD2000891	CITY	1102	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/17/2020	MFD2000892	CITY	803	West	TAYLOR	Street	321	EMS call, excluding vehicle accident with injury
6/17/2020	MFD2000893	CITY	904	East	7TH	Street	321	EMS call, excluding vehicle accident with injury
6/17/2020	MFD2000894	CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/18/2020	MFD2000895	CITY	1500		O'DAY	Street	321	EMS call, excluding vehicle accident with injury
6/18/2020	MFD2000896	CITY	601	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/18/2020	MFD2000897	BIRC	W4380		COPPER LAKE	Avenue	321	EMS call, excluding vehicle accident with injury
6/18/2020	MFD2000898	MERR	N2670		ROW	Road	321	EMS call, excluding vehicle accident with injury
6/18/2020	MFD2000899	CITY	402	West	MAIN	Street	321	EMS call, excluding vehicle accident with injury
6/18/2020	MFD2000900	CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/18/2020	MFD2000901	RUSS	W1384		1ST	Avenue	321	EMS call, excluding vehicle accident with injury
6/19/2020	MFD2000902	CORN	W8428		COUNTY M	Road	321	EMS call, excluding vehicle accident with injury

Merrill Fire Department Calls for Service
June2020

6/19/2020	MFD2000903 CITY	402		LIBERTY	Street	321	EMS call, excluding vehicle accident with injury
6/19/2020	MFD2000904 RUSS	N5379		STATE 17	Road	321	EMS call, excluding vehicle accident with injury
6/19/2020	MFD2000905 CITY	409	North	PROSPECT	Street	321	EMS call, excluding vehicle accident with injury
6/19/2020	MFD2000906 MERR	N2224		COUNTY K	Road	321	EMS call, excluding vehicle accident with injury
6/20/2020	MFD2000907 CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/20/2020	MFD2000908 CITY	106		VAN RENSSELAER	Street	321	EMS call, excluding vehicle accident with injury
6/20/2020	MFD2000909 BIRC	N6540		1ST	Street	321	EMS call, excluding vehicle accident with injury
6/20/2020	MFD2000910 CITY	401		LIBERTY	Street	321	EMS call, excluding vehicle accident with injury
6/20/2020	MFD2000911 MERR	N1895		COUNCIL GROUND	Drive	342	Search for person in water
6/20/2020	MFD2000912 CITY	1500		O'DAY	Street	321	EMS call, excluding vehicle accident with injury
6/20/2020	MFD2000913 CITY	601	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/21/2020	MFD2000914 CITY	602	West	2ND	Street	321	EMS call, excluding vehicle accident with injury
6/21/2020	MFD2000915 CITY	1302	North	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/21/2020	MFD2000916 CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/22/2020	MFD2000917 SCOT	W5574		JOE SNOW	Road	412	Gas leak (natural gas or LPG)
6/22/2020	MFD2000918 CITY	2100	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/23/2020	MFD2000919 CITY	601	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/23/2020	MFD2000920 MERR	N2258		AIRPORT	Road	321	EMS call, excluding vehicle accident with injury

Merrill Fire Department Calls for Service
June2020

6/23/2020	MFD2000921	CITY	402	East	6TH	Street	321	EMS call, excluding vehicle accident with injury
6/23/2020	MFD2000922	CITY	1209	East	9TH	Street	321	EMS call, excluding vehicle accident with injury
6/23/2020	MFD2000923	CITY	3300	East	MAIN	Street	611	Dispatched and cancelled en route
6/23/2020	MFD2000924	ROCK	W5417		NORTH SHORE	Drive	444	Power line down
6/23/2020	MFD2000925	SCHL	W890		COUNTY C	Road	321	EMS call, excluding vehicle accident with injury
6/23/2020	MFD2000926	SCHL	N4822		LILAC	Lane	321	EMS call, excluding vehicle accident with injury
6/24/2020	MFD2000927	CITY	108 1/2	South	FOSTER	Street	321	EMS call, excluding vehicle accident with injury
6/24/2020	MFD2000928	CITY	601	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/24/2020	MFD2000929	CITY	1500		O'DAY	Street	321	EMS call, excluding vehicle accident with injury
6/24/2020	MFD2000930	CITY	805	North	PROSPECT	Street	521	Water evacuation
6/24/2020	MFD2000931	CITY	601	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/24/2020	MFD2000932	CITY	713		MARTIN	Street	321	EMS call, excluding vehicle accident with injury
6/25/2020	MFD2000933	CITY	908		WEST	Street	321	EMS call, excluding vehicle accident with injury
6/25/2020	MFD2000934	CITY	401		BLAINE	Street	321	EMS call, excluding vehicle accident with injury
6/25/2020	MFD2000935	BIRC			US 51	Highway	5711	Standby for Tomahawks E.M.S.
6/25/2020	MFD2000936	BIRC	W3986		COUNTY J	Road	321	EMS call, excluding vehicle accident with injury
6/25/2020	MFD2000937	SCOT	W4799		CREEK	Avenue	321	EMS call, excluding vehicle accident with injury
6/26/2020	MFD2000938	RUSS			CAMP DOERING	Road	321	EMS call, excluding vehicle accident with injury
6/26/2020	MFD2000939	CITY	1500		O'DAY	Street	321	EMS call, excluding vehicle accident with injury

Merrill Fire Department Calls for Service
June2020

6/26/2020	MFD2000940	CITY	202		EUGENE	Street	412	Gas leak (natural gas or LPG)
6/26/2020	MFD2000941	CITY	601	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury
6/26/2020	MFD2000942	CITY	1104	East	1ST	Street	321	EMS call, excluding vehicle accident with injury
6/26/2020	MFD2000943	CITY	915		GRAND	Avenue	321	EMS call, excluding vehicle accident with injury
6/26/2020	MFD2000944	CITY	607		FRANCIS	Drive	321	EMS call, excluding vehicle accident with injury
6/27/2020	MFD2000945	CITY	301	North	FOSTER	Street	321	EMS call, excluding vehicle accident with injury
6/27/2020	MFD2000946	CITY	1206		LARK	Street	321	EMS call, excluding vehicle accident with injury
6/27/2020	MFD2000947	CITY			THIELMAN ST	Drive	321	EMS call, excluding vehicle accident with injury
6/27/2020	MFD2000948	CITY	806	South	STATE	Street	321	EMS call, excluding vehicle accident with injury
6/27/2020	MFD2000949	CITY	110		PIER	Street	321	EMS call, excluding vehicle accident with injury
6/27/2020	MFD2000950	CITY	1608	East	1ST	Street	321	EMS call, excluding vehicle accident with injury
6/28/2020	MFD2000951	CORN	W8428		COUNTY M	Road	321	EMS call, excluding vehicle accident with injury
6/28/2020	MFD2000952	MUTA	N9577		CHELSEA	Road	600	Good intent call, other
6/28/2020	MFD2000953	CITY	309	North	MILL	Street	111	Building fire
6/28/2020	MFD2000954	MUTA		East	BEAR TRAIL	Road	600	Good intent call, other
6/28/2020	MFD2000955	RUSS	W1384		1ST	Avenue	321	EMS call, excluding vehicle accident with injury
6/29/2020	MFD2000956	CITY	1700	West	1ST	Street	321	EMS call, excluding vehicle accident with injury
6/29/2020	MFD2000957	CITY	1500		O'DAY	Street	321	EMS call, excluding vehicle accident with injury
6/29/2020	MFD2000958	CITY	601	South	CENTER	Avenue	321	EMS call, excluding vehicle accident with injury

Merrill Fire Department Calls for Service
June2020

6/30/2020	MFD2000959	CITY	503	South	CENTER AV	Street	321	EMS call, excluding vehicle accident with injury
6/30/2020	MFD2000960	WAUS	721		BROWN	Street	6111	Dispatched and cancelled en route(EMS)

City of Merrill

Police Department

Chief Corey A. Bennett
Captain Dale A. Bacher • Captain Greg D. Hartwig
1004 East First Street • Merrill, Wisconsin • 54452-2586
Phone (715)536-8311 • FAX (715)536-5930

June 2020

	Last Month	This Month	Last Year
Complaints received	588	723	649
Parking Tickets Issued	14	23	9
Reportable traffic crashes	18	18	14
Juvenile non-traffic arrests	9	3	4
Traffic Citations (adult & juv.)	79	81	41
Adult non-traffic arrests	53	62	72

Facebook Stats
People reached: 26,986
Post Engagements: 10,603
Followers: 7,801

CVR Transactions

	Last Month	This Month	Last Year
New applications	17	54	13
New application city revenue	$164.05	$521.10	$169.00
Renewals	3	15	8
Renewal city revenue	$16.50	$82.50	$52.00

	2020	*2019*
CVR Revenue YTD	$1,289.40	$1,761.50

"Serving Merrill with Pride"

SPECIAL ASSIGNMENTS AND ACTIVITIES

June 2, Lincoln County EOC meeting

June 9, **Chief Bennett** attended Department Head meeting

June 9, **Chief Bennett** attended Common Council meeting

June 9, Mass testing site meeting

June 11, Nation Guard/Lincoln County Health Department mass testing site

June 18, **Chief Bennett** attended Police & Fire Commission meeting

June 22, **Chief Bennett** attended Health & Safety meeting

June, Liquor license deliveries for the entire city

Corey A. Bennett
Chief of Police

Anniversaries:

Dale Bacher - 32 years

Brad Becker – 24 years

Don Seubert – 25 years

Matt Drabek – 13 years

City of Merrill
Police Department

Department Activity Report

Printed on July 14, 2020

Description

911 HANGUP Total: 2
911 NUISANCE Total: 9
ABAND VEH Total: 3
AGENCY/ASST Total: 7
ALARM Total: 13
AMBULANCE Total: 20
ANIMAL BITE Total: 3
ANIMAL CARCS Total: 1
ANIMAL COMP Total: 22
ATT BURGLARY Total: 1
ATT FRAUD Total: 1
ATV/SNOW COMP Total: 3
BAIL JUMP Total: 1
BATTERY Total: 3
BURGLARY Total: 2
CHASE IN PRO Total: 2
CHILD ABUSE Total: 5
CHILD CUS Total: 6
CONTLD BURN Total: 1
CRASH/INJURY Total: 2
CRASH/PDO Total: 13
CVL Total: 5
DEBRIS SPILL Total: 3
DIS CONDUCT Total: 29
DOMESTIC Total: 13
DRUG ACTIVITY Total: 4
DRV COMP Total: 17
ESCORT Total: 2
EXTRA PATRL Total: 2
FALSE ALARM Total: 1
FIGHT Total: 2
FIRE MISC Total: 1
FIRE STRUC Total: 2
FORGERY/FRAU Total: 2
FOUND ITM/AN Total: 24
GARBAGE DUMP Total: 2
GAS SKIP Total: 3
HARASS CALLS Total: 3
HARASSMENT Total: 4
HAZ SITUATIO Total: 6
HIT & RUN Total: 5
HOUSEWATCH Total: 1
IMP/ILL PARK Total: 25
INFO COMPL Total: 8
JUNK ORD Total: 56
JUV COMP Total: 1
LITTERING Total: 1
LIVESTOCK Total: 1
LOCKOUT Total: 25
LOITERING Total: 1
LOST ITEM/AN Total: 13
MAN WITH GUN Total: 3
MENTAL SUB Total: 3
MESS DEL Total: 3
MISSING PER Total: 3
MOTORIST AST Total: 7
NEIGH COMP Total: 3
NOISE COMP Total: 11
ODOR INVEST Total: 5
OPEN DR/WIN Total: 5
ORD VIOLATE Total: 11
PED ROADWAY Total: 4
PROB VIO Total: 3
PROP DAM Total: 8
RCKLS CN/DRV Total: 3
RD SIN COMP Total: 2
ROAD BLOCKED Total: 1
RUNAWAY Total: 2
SECURITY CHECK Total: 1
SEX ASSLT A Total: 1
SEX ASSLT J Total: 2
SHOPLIFTING Total: 1
SHOTS FIRED Total: 1
SMOKE REPORT Total: 1
SPECIAL DUTY Total: 9
STAND BY Total: 6
SUDDEN DEATH Total: 1
SUICIDE ATT Total: 1
SUICIDE THRT Total: 5
SUSP ACTVTY Total: 32
SUSP PERSON Total: 11
SUSP VEH Total: 15
THEFT Total: 20
THREAT Total: 4
TRAFFIC STOP Total: 109
TRESPASSING Total: 4
VANDALISM Total: 10
VIO CRT ORD Total: 2
WANTED PER Total: 3
WELFARE CHECK Total: 24
WRG WAY DRVR Total: 1
Total Records: 723

City of Merrill
Police Department

ASR Custody - JUV

Printed on July 14, 2020

Case Number	Statutes/Charges	Arrest Date	Age	Sex
MPD2002590	26-30(B) - POSSESSION OF MARIJUANA	06/03/20	16	Male
MPD2002743	26-94 - UNDERAGE ALCOHOL VIOLATIONS	06/10/20	16	Male
MPD2003165	36-249 - ATV & Off Road Motor Vehicle	06/25/20	16	Male

Total Records: 3

Case Number	Statutes/Charges	Arrest Date	Age	Sex
MPD2002672	973.10 - Probation Violation; 946.49(1)(a) - Bail Jumping-Misdemeanor; 946.41(1) - Resisting or Obstructing an Officer; 947.01(1) - Disorderly Conduct	06/07/20	26	Male
MPD2002661	946.49(1)(a) - Bail Jumping-Misdemeanor; 947.01(1) - Disorderly Conduct	06/07/20	22	Male
MPD2002714	943.01(1) - Criminal Damage to Property	06/09/20	30	Female
MPD2002714	943.14 - Criminal Trespass to Dwelling; 943.01(1) - Criminal Damage to Property	06/09/20	38	Male
MPD2002713	946.41(1) - Resisting or Obstructing an Officer; 961.573(1) - Possess Drug Paraphernalia; 961.41(1m)(e)4 - Possess w/Intent-Amphetamine (>50g)	06/09/20	31	Male
MPD2002746	26-58 - RETAIL THEFT	06/10/20	35	Female
MPD1907588	943.50(1m)(b) - Retail Theft-Intentionally Take(<=$2500)	06/10/20	51	Female
MPD2002786	36-149 - DISORDERLY CONDUCT WITH A MOTOR VEHICLE	06/12/20	29	Male
MPD2002801	346.63(1)(a) - Operating While under Influence (5th or 6th)	06/12/20	63	Male
MPD2002812	946.41(1) - Resisting or Obstructing an Officer; 940.235(1) - Strangulation and Suffocation; 940.19(1) - Battery; 947.01(1) - Disorderly Conduct	06/13/20	39	Male

City of Merrill
Police Department

ASR Custody - ADULT

Printed on July 14, 2020

Case Number	Statutes/Charges	Arrest Date	Age	Sex
MPD2002568	947.01(1) - Disorderly Conduct	06/02/20	40	Male
MPD2002582	946.49(1)(b) - Bail Jumping-Felony; 947.01(1) - Disorderly Conduct	06/02/20	65	Male
MPD2002569	973.10 - Probation Violation	06/02/20	18	Female
MPD2002588	961.41(3g) - Possession of Narcotic Drugs	06/03/20	39	Male
MPD2002588	973.10 - Probation Violation	06/03/20	34	Male
MPD2002600	973.10 - Probation Violation	06/03/20	35	Male
MPD2002616	961.41(3g)(b) - Possession of Controlled Substance; 346.63(1)(a) - Operating While under Influence (1st)	06/04/20	37	Female
MPD2002619	973.10 - Probation Violation	06/04/20	50	Male
MPD2002662	948.03(2)(b) - Child Abuse-Intentionally Cause Harm	06/06/20	31	Female
MPD2002670	973.10 - Probation Violation; 947.01(1) - Disorderly Conduct	06/07/20	39	Male

Case Number	Statutes/Charges	Arrest Date	Age	Sex
MPD2002825	973.10 - Probation Violation	06/13/20	43	Male
MPD2002820	26-29(A) - DISORDERLY CONDUCT	06/13/20	24	Female
MPD2002820	26-29(A) - DISORDERLY CONDUCT	06/13/20	62	Female
MPD2002871	973.07 - Failure to Pay	06/15/20	31	Female
MPD2002905	946.41(1) - Resisting or Obstructing an Officer; 941.30(1) - 1st-Degree Recklessly Endangering Safety; 346.04(3) - Vehicle Operator Flee/Elude Officer	06/16/20	32	Male
MPD2002917	947.01(1) - Disorderly Conduct	06/16/20	36	Female
MPD2002969	947.01(1) - Disorderly Conduct	06/18/20	19	Female
MPD2002962	946.49(1)(b) - Bail Jumping-Felony	06/18/20	39	Male
MPD2002965	26-29(A) - DISORDERLY CONDUCT	06/18/20	61	Male
MPD2003108	968.075 - Domestic Abuse Enhancer; 946.49(1)(a) - Bail Jumping-Misdemeanor; 940.235(1) - Strangulation and Suffocation; 940.19(1) - Battery; 947.01(1) - Disorderly Conduct	06/23/20	44	Male
MPD2003144	973.10 - Probation Violation	06/24/20	26	Female

Case Number	Statutes/Charges	Arrest Date	Age	Sex
MPD2003114	946.49(1)(a) - Bail Jumping-Misdemeanor; 940.19(1) - Battery; 947.01(1) - Disorderly Conduct	06/24/20	29	Female
MPD2003144	973.10 - Probation Violation	06/24/20	27	Male
MPD2003141	36-149 - DISORDERLY CONDUCT WITH A MOTOR VEHICLE	06/25/20	19	Male
MPD2003184	973.10 - Probation Violation; 940.19(1) - Battery; 947:01(1) - Disorderly Conduct; 943.10(2)(d) - Burglary-Commit a Battery on Person	06/26/20	29	Male
MPD2003189	973.10 - Probation Violation	06/26/20	50	Male
MPD2003195	973.10 - Probation Violation	06/26/20	27	Male
MPD2003305	968.09 - Failure to Appear	06/27/20	30	Male
MPD2003274	973.10 - Probation Violation; 940.19(1) - Battery; 947.01(1) - Disorderly Conduct	06/30/20	28	Male

Total Records: 39

Shelter Report

July 2020 Meeting

Animals:

Adoptions remain steady. Overall, the animals are doing well. Several kittens have returned from foster care but are being adopted quickly.

We are working on some special promotions for adult cats that have been at the shelter more than two months. Hopefully that will help those kitties to be adopted.

Staff:

Andrea and Kassie have both returned to work but at reduced hours.

Events & Activities:

We are doing well with adoptions, except for the rabbits. They are on a waiting list to go to a rescue organization.

We have been steadily increasing the number of volunteers scheduled to come in. Some of our dog walkers are now coming in the early morning so the dogs can still get walked before the temperatures get too high.

2:09 PM
07/07/20
Accrual Basis

Lincoln County Humane Society
Balance Sheet
As of June 30, 2020

	Jun 30, 20
ASSETS	
Current Assets	
Checking/Savings	
Expense Checking Account	104,631.98
PayPal / Square Checking (RVB)	1,256.14
Buddy & Tar Savings	1,051.38
RVSB - Reserve Fund	200.46
CoVantage Credit Union	
CoVantage Money Market	250,587.86
CoVantage Savings	10.00
Total CoVantage Credit Union	250,597.86
PayPal	499.77
Total Checking/Savings	358,237.59
Other Current Assets	
CD #700344021 1.5% 5/9/22	10,000.00
Total Other Current Assets	10,000.00
Total Current Assets	368,237.59
Fixed Assets	
Accumulated Depreciation	-111,216.77
Equipment	27,201.12
Value of Facilities	934,934.13
Total Fixed Assets	850,918.48
TOTAL ASSETS	**1,219,156.07**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Sales Tax Payables	335.85
Total Accounts Payable	335.85
Other Current Liabilities	
Live Trap Deposits	1.00
Spay/Neuter Deposits	4,325.00
Payroll Liabilities	
Payroll Tax Liabilities	2,251.47
Total Payroll Liabilities	2,251.47
Sales Tax Payable	-101.83
Accrued payroll	5,598.48
Total Other Current Liabilities	12,074.12
Total Current Liabilities	12,409.97
Total Liabilities	12,409.97
Equity	
Fund Balance	1,154,910.90
Net Income	51,835.20
Total Equity	1,206,746.10
TOTAL LIABILITIES & EQUITY	**1,219,156.07**

Statistics	2020											
INCOMING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Strays													
Cats	10	11	15	19	18	16							89
Dogs	10	6	10	9	12	15							62
Other	0	0	0	1	0	0							1
Surrendors													
Cats	19	9	23	14	29	37							131
Dogs	9	7	13	5	11	4							49
Other	0	6	3	3	0	0							12
Transfer													
Cats	0	0	0	0	1	0							1
Dogs	6	12	0	0	0	0							18
Other	0	0	0	0	0	0							0
Born at Shelter / Foster													
Kittens	0	0	0	0	0	0							0
Puppies	0	0	0	0	0	0							0
Returns													
Cats	5	2	5	3	6	1							22
Dogs	0	1	0	1	0	1							3
Other	0	0	0	0	0	0							0
Total Incoming	59	54	69	55	77	74							388

OUTGOING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Redeems													
Cats	1	3	4	5	1	4							18
Dogs	7	5	11	9	9	13							54
Other	0	0	0	0	0	0							0
Adoptions													
Cats	48	30	32	38	34	23							205
Dogs	12	13	25	5	10	5							70
Other	2	4	2	3	3	0							14
Euthanasia													
Cats	3	2	0	0	0	0							5
Dogs	1	0	0	0	1	2							4
Other	0	0	0	0	0	0							0
Rescue													
Cats	0	3	1	1	5	5							15
Dogs	0	1	0	0	0	0							1
Other	0	0	0	1	0	0							1
Natural Death													
Cats	0	1	0	1	0	0							2
Dogs	0	0	0	0	0	0							0
Other	0	0	0	0	0	0							0
Total Outgoing	74	62	75	63	63	52							389

Currently at Shelter													AVG
Cats	31	30	24	24	25	39							27
Dogs	3	2	1	1	5	13							2
Other	0	6	0	0	1	2							2

Currently in Foster Care													AVG
Cats	9	7	19	17	24	24							15
Dogs	0	0	3	0	2	2							1
Other	3	2	6	6	4	4							4

Adoption Partners													
Petsmart	21	0	9	0	0	0							30

Quarantine Animals													Total
Public Cats	0	0	1	0	0	2							3
Public Dogs	0	0	0	0	0	0							0
LCHS Cats	0	0	0	0	0	0							0
LCHS Dogs	0	0	1	0	0	0							1

12:04 PM
07/07/20
Cash Basis

Lincoln County Humane Society
Profit & Loss
June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
LCHS INCOME					
Animal Related Income					
Sponsorship	0.00	833.34	2,275.00	4,999.96	10,000.00
Adoption Fees	1,790.00	2,916.67	16,250.00	17,499.98	35,000.00
Reclamation Fees	80.00	58.34	275.00	349.96	700.00
Dog License-Public	420.00	0.00	12,955.00	12,000.00	24,000.00
Dog License-County	0.00	0.00	37,738.49	37,738.00	37,738.00
Red Dingo Tags	15.00	50.00	161.00	300.00	600.00
Microchip	60.00	16.67	250.00	99.98	200.00
Other Animal Related Income	200.00	33.30	400.00	200.00	400.00
Total Animal Related Income	2,565.00	3,908.32	70,304.49	73,187.88	108,638.00
Fundraising Income					
Aluminum Cans	206.10	295.84	4,263.08	1,775.04	3,550.00
Donation Banks	1,586.35	208.34	2,701.16	1,250.04	2,500.00
Sales/General Event Income	75.00	166.67	20,187.80	13,400.02	19,208.00
Registration Fee	0.00		4.00		
Tickets	0.00		322.00		
Event Sponsorships	0.00		350.00		
Raffle	120.00	0.00	120.00	0.00	4,000.00
Passive Fundraisers	0.00	83.34	0.00	500.04	1,000.00
Other Fundraising Income	0.00	125.00	0.00	750.00	1,500.00
Total Fundraising Income	1,987.45	879.19	27,948.04	17,675.14	31,758.00
Donation Income					
General Donation	4,542.23	5,416.67	28,908.15	32,499.98	65,000.00
Memorial Income	2,600.00	1,666.67	10,388.72	9,999.98	20,000.00
Total Donation Income	7,142.23	7,083.34	39,296.87	42,499.96	85,000.00
Municipal Funding					
County Installments	0.00	0.00	20,500.00	20,500.00	41,000.00
City of Tomahawk	0.00	0.00	0.00	1,500.00	1,500.00
City of Merrill	0.00	0.00	15,000.00	15,000.00	15,000.00
Village of Maine	750.00	0.00	1,750.00	1,750.00	3,500.00
Total Municipal Funding	750.00	0.00	37,250.00	38,750.00	61,000.00
Other					
Bank Interest	181.14	50.00	682.71	300.00	600.00
Other Income					
Square 4% Surcharge	36.04	58.34	277.72	349.96	700.00
Total Other Income	36.04	58.34	277.72	349.96	700.00
Total Other	217.18	108.34	960.43	649.96	1,300.00
Total LCHS INCOME	12,661.86	11,979.19	175,759.83	172,762.94	287,696.00
Total Income	12,661.86	11,979.19	175,759.83	172,762.94	287,696.00
Gross Profit	12,661.86	11,979.19	175,759.83	172,762.94	287,696.00
Expense					
EXPENSES					
Animal Related Expenses					

12:04 PM
07/07/20
Cash Basis

Lincoln County Humane Society
Profit & Loss
June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
Cat litter	224.75	250.00	1,170.38	1,500.00	3,000.00
Food	-124.83	250.00	1,549.19	1,500.00	3,000.00
Medical - Surgeries/ Exams/Euth	1,180.13	2,750.00	22,250.41	16,500.00	33,000.00
Cremation Expense	0.00		20.00		
Medical Supplies	-10.00	1,583.30	2,646.72	9,500.00	19,000.00
Dog License to County	0.00	1,916.67	0.00	11,500.02	23,000.00
Sales Tax	0.00	200.00	1,492.53	1,200.00	2,400.00
Microchip	0.00	283.34	0.00	1,700.04	3,400.00
Other Animal Related Expenses	0.00	29.17	0.00	175.02	350.00
Total Animal Related Expenses	1,270.05	7,262.48	29,129.23	43,575.08	87,150.00
Total EXPENSES	1,270.05	7,262.48	29,129.23	43,575.08	87,150.00
Fundraising Expenses					
Advertising	64.96		64.96		
Supplies	0.00		58.48		
Printing	36.72		-73.28		
Pavers/Tiles	0.00		505.10		
Event Fees	0.00		185.00		
Starting Cash	0.00		0.00		
PayPal Expense	15.23		163.90		
Other Fundraising Expenses	0.00	116.67	0.00	700.02	1,400.00
Total Fundraising Expenses	116.91	116.67	904.16	700.02	1,400.00
Office Related Expenses					
Computer Purchase	0.00		960.00		
Bank & Square Merchant Fees	33.41		274.43		
Licenses and Permits	54.00	41.67	235.49	250.02	500.00
Domain/QuickBooks/Software	0.00	225.00	924.00	1,350.00	2,700.00
Professional Fees	100.00	250.00	1,600.00	1,500.00	3,000.00
Office Supplies / Equipment	55.29	250.00	599.52	1,500.00	3,000.00
Postage	0.00	83.34	803.54	499.96	1,000.00
Staff Meetings	68.35	41.67	471.86	250.02	500.00
Uniforms	0.00	16.67	600.00	99.98	200.00
Other Office Related Expenses	0.00	16.67	0.00	100.02	200.00
Total Office Related Expenses	311.05	925.02	6,468.84	5,550.00	11,100.00
Payroll Expenses					
Hourly Employees	5,727.65	8,166.67	45,618.20	49,000.02	98,000.00
Manager Salary	2,807.70	3,125.00	18,250.05	18,750.00	37,500.00
Employee Bonus	0.00	166.67	0.00	999.98	2,000.00
Federal Payroll Tax Expense	652.95	916.67	4,885.92	5,499.98	11,000.00
Unemployment Expense	37.23	50.00	387.51	300.00	600.00
Employee Health Insurance	0.00	541.67	2,781.80	3,249.98	6,500.00
Total Payroll Expenses	9,225.53	12,966.68	71,923.48	77,799.96	155,600.00
Shelter Expenses					
Security Services	0.00	116.67	840.12	699.98	1,400.00
Staff Education	0.00		50.00		
Equipment	0.00	25.00	62.98	150.00	300.00
Repairs/Maintenance	190.00	333.34	574.20	1,999.96	4,000.00
Supplies	35.25	416.67	1,900.96	2,499.98	5,000.00

12:04 PM
07/07/20
Cash Basis

Lincoln County Humane Society
Profit & Loss
June 2020

	Jun 20	Budget	Jan - Jun 20	YTD Budget	Annual Budget
Electric/Gas	0.00	566.67	2,915.00	3,400.02	6,800.00
Insurance (Gen'l Lia, Vehicle)	-30.08	625.00	228.92	3,750.00	7,500.00
Telephone	679.88	441.63	3,100.09	2,649.98	5,300.00
Vehicle	1,060.28	291.67	2,154.00	1,750.02	3,500.00
Water	0.00	166.67	843.22	1,000.02	2,000.00
Waste Removal	502.32	441.67	3,404.38	2,649.98	5,300.00
Shelter Expenses - Other	0.00		15.99		
Total Shelter Expenses	2,437.65	3,424.99	16,089.86	20,549.94	41,100.00
Total Expense	13,361.19	24,695.84	124,515.57	148,175.00	296,350.00
Net Ordinary Income	-699.33	-12,716.65	51,244.26	24,587.94	-8,654.00
Net Income	-699.33	-12,716.65	51,244.26	24,587.94	-8,654.00

LCHS Board meeting minutes - June 18, 2020

Attendance:

President: Pat Hoerstmann
Vice President:
Shelter Manager: Liz Friedenfels
Treasurer: Lynn Wisniewski
Secretary: Mary Moscherosch
County Board Rep: Elizabeth McCrank
Board members: Diane Brunelle, Trina DeLasky, Jenny Miner
Lisa Skutak,

Pat called our meeting to order. A motion to approve the minutes from our May 21, 2020 meeting was made by Trina, 2nd by Lynn. Voted on and approved.

President Report:

Vice President Report:

Secretary Report:

Treasurers Report: We went over the financial reports. A motion to approve was made by Jenny and 2nd by Lisa. Voted on and approved.

Shelter Manager Report: With the success of our 1st online auction we will hold another one in October.
The Fix Is In will hold another surgery day at LCHS this month.
Things are going well with Dr. Johnson and the mobile unit.
We are going to stay with the open by appointments plan for now.
Adoptions have been steady.
Tim is helping with yard work for free right now.
Liz will be checking on getting a protection shield for the front desk.

Volunteer Coordinator Report:

Other Business: Elizabeth McCrank has joined the board as the County Board representative.
We are postponing our fundraisers Walk for Whiskers and the ATV/UTV ride for now.
A discussion was held about the prepay policy and requirements for stray pick-up. Liz will write up an amendment regarding raising the proof of rabies vaccine fee to $40.00 and the amount the owner receives back after vet proof the animal was vaccinated. Liz will update the policy on our website. We will be going over two of our policies at each upcoming meeting and make sure everything is updated and posted on our website.
Liz will let the boy scout who wanted to work on a raingarden for the shelter for his Eagle Scout badge know that we cannot supply materials at this time due to having to cancel most of our fundraisers.
At this time, we will stay with just having one of our can trailers set up in Tomahawk and will still hold off on having the trailers set up in Merrill.
We had a discussion about a surrender case this month of a dog that was in very bad health and after two different vet recommendations needed to be euthanized. A complaint was received from an acquaintance of the person who surrendered the dog. It was decided the complainant did not know the entire situation and Liz will send a letter explaining the situation and will also include the two vet opinions.

A motion to adjourn was made by Trina and 2nd by Lynn

Upcoming meetings: **July 14, 2020**

11:59 AM
07/07/20
Cash Basis

Lincoln County Humane Society
Profit & Loss Expense Detail
June 2020

	Type	Date	Num	Name	Memo	Paid Amount
Ordinary Income/Expense						
Expense						
EXPENSES						
Animal Related Expenses						
Cat litter						
	Bill	06/08/2020	Litter	Colleen Woller.		53.94
	Bill	06/09/2020	Litter	Liz K Friedenfels		26.97
	Bill	06/09/2020	Litter	Liz K Friedenfels		35.96
	Bill	06/19/2020	Litter	Colleen Woller.		53.94
	Bill	06/29/2020	Litter	Colleen Woller.		53.94
Total Cat litter						224.75
Food						
	Deposit	06/02/2020		Liz Friedenfels	Reimbursement	-180.00
	Deposit	06/02/2020		Amber Renken	Reimbursement	-35.00
	Deposit	06/08/2020		Liz Friedenfels	Reimbursement	-20.00
	Check	06/09/2020	Debit	Sam's Club	Reimbursed by Liz	35.96
	Check	06/11/2020	Debit	Chewy.com		137.78
	Deposit	06/12/2020		Misty Suwyn	Reimbursement	-86.00
	Deposit	06/12/2020		Liz Friedenfels	Reimbursement	-60.00
	Check	06/24/2020	Debit	Chewy.com		72.90
	Bill	06/29/2020	6/12/20	Wal-Mart Community		9.53
Total Food						-124.83
Medical - Surgeries/ Exams/Euth						
	Deposit	06/08/2020		Chris Albrecht	Pre-pay Rabies	-20.00
	Deposit	06/08/2020		Carey Kerchefski	Pre-pay Rabies	-40.00
	Bill	06/09/2020	48656	Animal Medical & Surgical Clinic		61.40
	Bill	06/11/2020	6/4/20	Dr. Karen Johnson		370.00
	Deposit	06/12/2020		Alyssa Hardrath	Pre-pay Rabies	-20.00
	Bill	06/19/2020	Peek-a-boo	Allison Kloth.	Peek-a-boo (kitten)	100.00
	Bill	06/20/2020	6/30/20	Dr. Karen Johnson	Mary - kitten sedation and w	35.00
	Bill	06/20/2020	6/30/20	Dr. Karen Johnson	Jetson - cat neuter	25.00
	Bill	06/29/2020	Nala - dog	Rick & Melissa Beese.	spay reimbursement - VCA	100.00
	Bill	06/29/2020	283517	Wisconsin Valley Veterinar	Bronchi-Shield & Fel-o-guar	588.73
	Deposit	06/30/2020		Patrick Collins	Pre-pay Rabies	-20.00
Total Medical - Surgeries/ Exams/Euth						1,180.13
Medical Supplies						
	Deposit	06/29/2020		Deven Brunner	Zephyr - cat meds (The Fix)	-10.00
Total Medical Supplies						-10.00
Total Animal Related Expenses						1,270.05
Total EXPENSES						1,270.05
Fundraising Expenses						
Advertising						
	Bill	06/09/2020	00030582	Merrill Foto News & Merrill (	Aluminum can advertisemel	64.96
Total Advertising						64.96
Printing						
	Bill	06/08/2020	6/30/20	Digicopy		36.72
Total Printing						36.72
PayPal Expense						
	Deposit	06/01/2020		Paypal	Deposit	0.85
	Deposit	06/02/2020		Paypal	Deposit	0.52
	Deposit	06/07/2020		Paypal	Deposit	1.40
	Deposit	06/10/2020		Paypal	Deposit	0.63
	Deposit	06/11/2020		Paypal	Deposit	0.85

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07/07/20
Cash Basis

Lincoln County Humane Society
Profit & Loss Expense Detail
June 2020

	Type	Date	Num	Name	Memo	Paid Amount
	Deposit	06/11/2020		Paypal	Deposit	1.62
	Deposit	06/13/2020		Paypal	Deposit	2.50
	Deposit	06/15/2020		Paypal	Deposit	0.85
	Deposit	06/15/2020		Paypal	Deposit	0.52
	Deposit	06/18/2020		Paypal	Deposit	0.52
	Deposit	06/22/2020		Paypal	Deposit	0.52
	Deposit	06/26/2020		Paypal	Deposit	0.85
	Deposit	06/29/2020		Paypal	Deposit	3.60
Total PayPal Expense						15.23
Total Fundraising Expenses						116.91
Office Related Expenses						
Bank & Square Merchant Fees						
	Deposit	06/08/2020		Square	Deposit	1.24
	Deposit	06/12/2020		Square	Deposit	2.26
	Deposit	06/12/2020		Square	Deposit	1.32
	Deposit	06/13/2020		Square	Deposit	4.56
	Deposit	06/16/2020		Square	Deposit	5.30
	Check	06/16/2020	Square	Leslie Gaughan		-2.71
	Deposit	06/20/2020		Square	Deposit	1.45
	Deposit	06/24/2020		Square	Deposit	0.86
	Deposit	06/26/2020		Square	Deposit	4.56
	Deposit	06/26/2020		Square	Deposit	1.17
	Deposit	06/27/2020		Square	Deposit	4.97
	Deposit	06/29/2020		Square	Deposit	7.79
	Deposit	06/30/2020		Square	Deposit	0.64
Total Bank & Square Merchant Fees						33.41
Licenses and Permits						
	Check	06/10/2020	olp	Wisconsin Dept Financial Ir	Charitable org. reg renewal	54.00
Total Licenses and Permits						54.00
Professional Fees						
	Bill	06/11/2020	1570	Janet Klutterman.		100.00
Total Professional Fees						100.00
Office Supplies / Equipment						
	Bill	06/29/2020	6/12/20	Wal-Mart Community		55.29
Total Office Supplies / Equipment						55.29
Staff Meetings						
	Check	06/16/2020	Debit	Eagle's Club		40.64
	Check	06/19/2020	Debit	Pizza Hut		27.71
Total Staff Meetings						68.35
Total Office Related Expenses						311.05
Payroll Expenses						
Hourly Employees						
	Paycheck	06/05/2020	12244	Amber L Renken		361.47
	Paycheck	06/05/2020	12244	Amber L Renken		52.24
	Paycheck	06/05/2020	12245	Andrea L Nicholson		317.74
	Paycheck	06/05/2020	12246	Bonnyjean M Graap		94.40
	Paycheck	06/05/2020	12248	Kassandra A Boyce		361.43
	Paycheck	06/05/2020	12249	Kimberly T Gums		50.63
	Paycheck	06/05/2020	12250	Misty L Wirt		632.15
	Paycheck	06/05/2020	12250	Misty L Wirt		29.89
	Paycheck	06/05/2020	12251	Tiffany K Tupa		885.15
	Paycheck	06/05/2020	12251	Tiffany K Tupa		47.41
	Paycheck	06/19/2020	12265	Amber L Renken		437.68

Attachment: Monthly Report - Humane Society (5115 : Monthly Report - Lincoln County Humane Society)

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07/07/20
Cash Basis

Lincoln County Humane Society
Profit & Loss Expense Detail
June 2020

	Type	Date	Num	Name	Memo	Paid Amount
	Paycheck	06/19/2020	12266	Andrea L Nicholson		529.56
	Paycheck	06/19/2020	12267	Bonnyjean M Graap		110.52
	Paycheck	06/19/2020	12267	Bonnyjean M Graap		50.00
	Paycheck	06/19/2020	12269	Kimberly T Gums		48.75
	Paycheck	06/19/2020	12270	Misty L Wirt		717.57
	Paycheck	06/19/2020	12271	Tiffany K Tupa		1,001.06
Total Hourly Employees						5,727.65
Manager Salary						
	Paycheck	06/05/2020	12247	Elizabeth K Friedenfels		1,403.85
	Paycheck	06/19/2020	12268	Elizabeth K Friedenfels		1,403.85
Total Manager Salary						2,807.70
Federal Payroll Tax Expense						
	Paycheck	06/05/2020	12244	Amber L Renken		25.65
	Paycheck	06/05/2020	12244	Amber L Renken		6.00
	Paycheck	06/05/2020	12245	Andrea L Nicholson		19.70
	Paycheck	06/05/2020	12245	Andrea L Nicholson		4.60
	Paycheck	06/05/2020	12246	Bonnyjean M Graap		5.85
	Paycheck	06/05/2020	12246	Bonnyjean M Graap		1.37
	Paycheck	06/05/2020	12247	Elizabeth K Friedenfels		87.03
	Paycheck	06/05/2020	12247	Elizabeth K Friedenfels		20.36
	Paycheck	06/05/2020	12248	Kassandra A Boyce		22.41
	Paycheck	06/05/2020	12248	Kassandra A Boyce		5.24
	Paycheck	06/05/2020	12249	Kimberly T Gums		3.14
	Paycheck	06/05/2020	12249	Kimberly T Gums		0.73
	Paycheck	06/05/2020	12250	Misty L Wirt		41.04
	Paycheck	06/05/2020	12250	Misty L Wirt		9.60
	Paycheck	06/05/2020	12251	Tiffany K Tupa		57.82
	Paycheck	06/05/2020	12251	Tiffany K Tupa		13.52
	Paycheck	06/19/2020	12265	Amber L Renken		27.14
	Paycheck	06/19/2020	12265	Amber L Renken		6.34
	Paycheck	06/19/2020	12266	Andrea L Nicholson		32.84
	Paycheck	06/19/2020	12266	Andrea L Nicholson		7.68
	Paycheck	06/19/2020	12267	Bonnyjean M Graap		9.95
	Paycheck	06/19/2020	12267	Bonnyjean M Graap		2.33
	Paycheck	06/19/2020	12268	Elizabeth K Friedenfels		87.04
	Paycheck	06/19/2020	12268	Elizabeth K Friedenfels		20.36
	Paycheck	06/19/2020	12269	Kimberly T Gums		3.02
	Paycheck	06/19/2020	12269	Kimberly T Gums		0.71
	Paycheck	06/19/2020	12270	Misty L Wirt		44.49
	Paycheck	06/19/2020	12270	Misty L Wirt		10.41
	Paycheck	06/19/2020	12271	Tiffany K Tupa		62.06
	Paycheck	06/19/2020	12271	Tiffany K Tupa		14.52
Total Federal Payroll Tax Expense						652.95
Unemployment Expense						
	Paycheck	06/05/2020	12244	Amber L Renken		2.69
	Paycheck	06/05/2020	12245	Andrea L Nicholson		2.06
	Paycheck	06/05/2020	12246	Bonnyjean M Graap		0.62
	Paycheck	06/05/2020	12247	Elizabeth K Friedenfels		0.00
	Paycheck	06/05/2020	12248	Kassandra A Boyce		2.35
	Paycheck	06/05/2020	12249	Kimberly T Gums		0.33
	Paycheck	06/05/2020	12250	Misty L Wirt		4.30
	Paycheck	06/05/2020	12251	Tiffany K Tupa		6.06
	Paycheck	06/19/2020	12265	Amber L Renken		2.84

11:59 AM
07/07/20
Cash Basis

Lincoln County Humane Society
Profit & Loss Expense Detail
June 2020

	Type	Date	Num	Name	Memo	Paid Amount
	Paycheck	06/19/2020	12266	Andrea L Nicholson		3.45
	Paycheck	06/19/2020	12267	Bonnyjean M Graap		1.04
	Paycheck	06/19/2020	12268	Elizabeth K Friedenfels		0.00
	Paycheck	06/19/2020	12269	Kimberly T Gums		0.32
	Paycheck	06/19/2020	12270	Misty L Wirt		4.67
	Paycheck	06/19/2020	12271	Tiffany K Tupa		6.50
Total Unemployment Expense						37.23
Total Payroll Expenses						9,225.53
Shelter Expenses						
Repairs/Maintenance						
	Bill	06/08/2020	6/5/20	Delta Heating and Cooling		190.00
Total Repairs/Maintenance						190.00
Supplies						
	Check	06/09/2020	Debit	Doterra		23.49
	Bill	06/29/2020	6/12/20	Wal-Mart Community		11.76
Total Supplies						35.25
Insurance (Gen'l Lia, Vehicle)						
	Deposit	06/29/2020	230656	Church Mutual Insurance C	Insurance reimbursement ((	-30.08
Total Insurance (Gen'l Lia, Vehicle)						-30.08
Telephone						
	Bill	06/09/2020	6/18/20	Charter Communications		164.37
	Check	06/20/2020	Debit	CellCom		104.90
	Check	06/20/2020	Debit	CellCom		29.01
	Deposit	06/23/2020		CellCom	Refund	-10.00
	Check	06/23/2020	Debit	CellCom		69.95
	Bill	06/29/2020	394593	Cellcom Rhinelander PCS		321.65
Total Telephone						679.88
Vehicle						
	Check	06/04/2020	Debit	Auto Jockey's LLC	Neuter Van Repairs	344.33
	Check	06/17/2020	Debit	Auto Jockey's LLC		715.95
Total Vehicle						1,060.28
Waste Removal						
	Bill	06/08/2020	7/1/20	Waste Management of Central Wisconsin		502.32
Total Waste Removal						502.32
Total Shelter Expenses						2,437.65
Total Expense						13,361.19
Net Ordinary Income						-13,361.19
						-13,361.19

Lincoln County Humane Society
Board of Directors
Agenda
July 14, 2020 - 5:30 pm
Held at LCHS

1. Minutes from previous meeting

2. Reports from Officers:
   President
   Vice President
   Secretary
   Treasurer

3. Shelter Manager:

4. Volunteer Coordinator:

5. Other Business:
   1. Upcoming fundraisers
   2. Front desk protection shields
   3. Review the By-Laws
   4. Review Euthanasia policy

6. Public Comments:

7. Open Discussion:

8. Upcoming meeting: To be decided

9. Adjourn