

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, July 26, 2023 - MINUTES**

Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Mayor Hass, Alderperson Sabatke, Alderperson Lupton and Alderperson Rick.

Others Present: Public Works Director/City Engineer Akey, City Attorney Hayden, Street Superintendent Bonack, Street & Weed Commissioner Liberty, City Clerk Anderson-Malm, Building and Inspector/Zoning Administrator Pagel, Utility Superintendent Steinagel and Merrill Community Media.

I. Call to Order - Mayor Hass called the meeting to order at 5:15 p.m.

II. Consider approval of meeting minutes from June 28, 2023

A motion to approve the June 28 minutes was made by Alderperson Lupton. Alderperson Rick seconded and the motion carried.

III. Water and Sewer Agenda Items:

1. Water and Sewer Vouchers

Alderperson Rick motioned to approve the vouchers. Alderperson Lupton seconded and the motion carried.

2. Water and Sewer Operation Monthly Report – Steinagel

Some item were highlighted from the monthly report. There were no additional questions.

3. Discuss and consider allowing Geiss Meats/Little Florida Trailer Court to connect to and dispose of sanitary waste to our system -

PWDCE Akey started the discussion by mentioning there are no restrictions in the Ordinance. City Attorney Hayden concurred. The proposal involves Geiss Meats to pay for four connections and waste on a quarterly basis. Utility Superintendent Steinagel mentioned this would be approximately an additional \$28,000/year without including additional testing. He said there were no concerns.

Andy from Geiss Meats was granted floor privileges and spoke on this item. He stated the potential for water would be considered.

Following additional discussion, Mayor Hass motioned to allow Geiss Meats/Little Florida Trailer Court to connect to our system with the potential of water. Alderperson Sabatke seconded and the motion carried on a 3/1 voice vote. Alderperson Rick voted no.

4. Discuss Capital Projects – The capital items were included in the agenda packet.

Utility Superintendent Steinagel answered questions from the committee. Alderperson Rick motioned to forward the capital requests to the budget. Alderperson Lupton seconded and the motion carried.

IV. Street Department Agenda Items:

1. Street Department Vouchers

Aldersperson Rick made a motion to approve the Street Department vouchers. Aldersperson Lupton seconded and the motion carried.

2. Consider a Street Use Permit application for The Haunted Sawmill – Aldersperson Lupton motioned to approve the street use permit. Aldersperson Sabatke seconded for discussion. Aldersperson Rick asked if this could be grandfathered so there is not an application every year for this event. City Attorney Hayden said he could create a Resolution to include a grandfather clause. The original motion was revised. Aldersperson Rick motioned to consider a grandfather clause in a Resolution for The Haunted Saw Mill's request for a street use permit for 10 years. Aldersperson Lupton seconded and the motion carried. This Resolution will be created and forwarded to the August Common Council meeting.

3. Street Department capital equipment requests – Street Superintendent Bonack discussed the capital equipment requests. Mayor Hass motioned to forward the capital equipment requests to the budget with favorable replacement. Aldersperson Lupton seconded and the motion carried.

4. Six-month Street Department budget update – Street Superintendent Bonack brought this update back to the committee after the initial quarterly update.

5. One-year garbage and recycle collection update – Street Superintendent Bonack gave the update and stated the 4-day work week is easier to schedule with workers. He also mentioned more carts are needed (this was in the budget requests). More businesses are requesting additional carts as well as multi-family buildings. Initially, they ordered 6% more carts and they are down to their last few from the original order.

6. Consider delinquent property bids received on July 20, 2023 – PWDCE Akey stated the property on 503 Wisconsin Street received a bid of \$5,500. The high bidders would like to create a duplex. BIZA Pagel stated this is already zoned for multi-family. Following discussion, Aldersperson Sabatke motioned to approve the 503 Wisconsin Street bid with the recommendations by the Building Inspector for conditions and timeline with the property reverting back to the City if nothing is done to the property in one year. Aldersperson Rick seconded and the motion carried.

1704 E 2nd Street received a high bid of \$25,695.00. Aldersperson Sabatke motioned to approve the bid for 1704 E 2nd St with the recommendations by the Building Inspector for conditions and timeline with the property reverting back to the City if nothing is done to the property in one year. Aldersperson Lupton seconded and the motion carried.

7. Consider removing existing sidewalk from 1309 and 1311 E 10th St – PWDCE Akey stated the carriage walk would be extended to the curb and the existing sidewalk would be removed. BIZA Pagel stated this has been done for other properties. Aldersperson

Rick motioned to remove the existing sidewalk from 1309 and 1311 E 10th St.
Aldersperson Lupton seconded and the motion carried.

V. Monthly Reports:

All monthly reports were included in the packet. There were no questions. Aldersperson Lupton motioned to place the reports on file. Aldersperson Rick seconded and the motion carried.

VI. Determine date and time of next meeting:

Following discussion, the next meeting was changed to Wednesday, August 30th at 5:00 PM.

VII. Public Comment

There was no public comment

VIII. Adjournment

Aldersperson Rick made a motion to adjourn. Aldersperson Sabatke seconded and the motion carried. The meeting was adjourned at 5:58 PM.

Prepared by: Lori L Anderson-Malm - City Clerk