



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
AGENDA • TUESDAY JULY 25, 2023

Regular Meeting	City Hall Council Chambers	6:00 PM
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To attend remotely call 402-724-0135 PIN 588 182 960 #

- I. Call to Order
- II. Vouchers:
 1. Discuss and consider approving June vouchers
- III. Minutes from previous meeting:
 1. Consider approving the minutes from the June 27th meeting
- IV. Agenda Items for Consideration:
 1. Consider writing off the 2022 personal property tax bill for JW Perry, Inc., which is out-of-business, for the amount of \$186.88.
 2. 60-day review/update and discussion of the City of Merrill WPS Electric & Natural Gas charges.
 3. Status review of 2022 Tax Settlement Overview
 4. Continued discussion regarding accumulated sick leave payable at retirement. This was referred from the January 24, 2023 meeting for further discussion and possible consideration closer to budget discussions.
 5. Consider 2024 budgets before submission to Lincoln County:
 - a. Ambulance - EMS
 - b. T.B. Scott Public Library
 6. Continued review and discuss draft 2024 Budget Timeframes & Budget Criteria
 7. Update on recommendations from the July 20th Marketing & Communications Committee regarding the job description for a Communications Specialist contractor.
 8. Discuss the job description for a Finance Director
- V. Monthly Reports:
 1. Consider placing the following monthly reports on file:
 - Monthly Report - Mayor Hass
 - Monthly Report - Finance Director Unertl
 - Monthly Report - City Attorney Hayden
 - Monthly Report - City Clerk Anderson-Malm
 - Monthly Report - Municipal Court

- VI. Public Comment
- VII. Date and time of next meeting: Tuesday, August 22 at 6:00 PM
- VIII. Closed Session:
 - 1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(c) and (f) to consider employment promotion, compensation or performance evaluation data of an employee over which the governmental body has jurisdiction and to consider financial, medical, social or personal histories of disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon any person referred to in such histories or data involved in such problems or investigations, to continue review of recently reported incident(s) related to City employee(s) and to review the personnel file and status of a City employee.
- IX. Reconvene in Open Session:
 - 1. The Committee may reconvene in open session for possible action(s) related to closed session matter(s)
- X. Adjournment