



CITY OF MERRILL

WATER & SEWAGE DISPOSAL COMMITTEE

AGENDA • WEDNESDAY JULY 24, 2019

Regular Meeting

City Hall Council Chambers

5:00 PM

- I. Call to Order
- II. Preliminary Items
 1. June Vouchers
- III. Agenda Items for Consideration
 1. Discussion on Water Tower - Mike Forslund from Strand will be at the meeting for a presentation, questions and answers
- IV. Public Comment
- V. Establish date, time & location of next meeting
- VI. Adjournment

7/11/2019 7:31 AM

A/P Regular Open Item Register

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PACKET: 08172 UTILITY AP
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-004374		AgSOURCE COOPERATIVE SERVICES				
I-2019061230618		AgSOURCE COOPERATIVE SERVICES	230.00			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		AgSOURCE COOPERATIVE SERVICES		62 53712-00-63210	Outside Services-Testing	230.00
=== VENDOR TOTALS ===			230.00			
=====						
01-003513		BATTERIES PLUS				
I-P15724294		BATTERIES PLUS	51.80			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		BATTERIES PLUS		63 56150-00-82705	Industrial Monitoring	51.80
=== VENDOR TOTALS ===			51.80			
=====						
01-001521		BAY TOWEL, INC				
I-063019		BAY TOWEL, INC	543.99			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed	192.26
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed	351.73
=== VENDOR TOTALS ===			543.99			
=====						
01-002809		CARQUEST OF MERRILL				
I-063019		CARQUEST OF MERRILL	5.94			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		CARQUEST OF MERRILL		62 53713-00-64110	Warehouse Cost of Operat	5.94
=== VENDOR TOTALS ===			5.94			
=====						
01-000381		CITY OF MERRILL				
I-SWG REPL 063019		CITY OF MERRILL	20,000.00			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		CITY OF MERRILL		63 11-2650	Capital Rep.-River Valle	20,000.00
=== VENDOR TOTALS ===			20,000.00			
=====						
01-001556		CORE & MAIN LP				
I-K530046		CORE & MAIN LP	20,000.00			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		CORE & MAIN LP		62 15-5000	Materials/Supplies-Const	20,000.00
=== VENDOR TOTALS ===			20,000.00			

Attachment: June Vouchers (4338 : June Vouchers)

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000212 FASTENAL COMPANY						

I-063019		FASTENAL COMPANY	210.61			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		FASTENAL COMPANY		63 56156-00-85600	Misc General Expense	145.02
		FASTENAL COMPANY		63 56152-00-83100	Sewer Main Maintenance	41.89
		FASTENAL COMPANY		63 56150-00-82700	Other Operating Sup/Exp	23.70
=== VENDOR TOTALS ===			210.61			
=====						
01-000632 FERGUSON ENTERPRISES #1476						

I-063019		FERGUSON ENTERPRISES #1476	1,830.59			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		FERGUSON ENTERPRISES #1476		62 15-5000	Materials/Supplies-Const	1,830.59
=== VENDOR TOTALS ===			1,830.59			
=====						
01-002661 FRONTIER						

I-063019		FRONTIER	155.07			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		FRONTIER		62 53713-00-64110	Warehouse Cost of Operat	155.07
=== VENDOR TOTALS ===			155.07			
=====						
01-000221 GRAINGER						

I-9218469816		GRAINGER	62.51			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		FILTER CARTRIDGE;WTR COOLER		63 56150-00-82700	Other Operating Sup/Exp	62.51
=== VENDOR TOTALS ===			62.51			
=====						
01-003164 HEARTLAND COOPERATIVE SERVICES						

I-063019		HEARTLAND COOPERATIVE SERVICE	432.53			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		HEARTLAND COOPERATIVE SERVICES		62 53713-00-65500	Maint - Other Plant	271.75
		HEARTLAND COOPERATIVE SERVICES		62 53716-00-93000	Miscellaneous Expense	1.79
		HEARTLAND COOPERATIVE SERVICES		62 53713-00-65200	Maint - Services	26.61
		HEARTLAND COOPERATIVE SERVICES		63 56152-00-83400	Bldg./Grounds Maintenanc	132.38
=== VENDOR TOTALS ===			432.53			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002849 HYDROCORP						
I-0052797-IN		HYDROCORP	1,340.00			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		HYDROCORP		62 53713-00-64500	Cross Connection Inspect	1,340.00
=== VENDOR TOTALS ===			1,340.00			
=====						
01-000751 L W ALLEN LLC						
I-108172		L W ALLEN LLC	2,364.58			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		L W ALLEN LLC		62 53713-00-65000	Maint-Standpipe/Reservio	2,364.58
=== VENDOR TOTALS ===			2,364.58			
=====						
01-000313 LINCOLN CO TREASURER'S OFFICE						
I-12490		LINCOLN CO TREASURER'S OFFICE	195.63			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		LINCOLN CO TREASURER'S OFFICE		63 56150-00-82720	Landfill Tipping Fees	195.63
=== VENDOR TOTALS ===			195.63			
=====						
01-000351 LOCAL GOVERNMENT INVESTMENT PO						
I-REV BOND 063019		LOCAL GOVERNMENT INVESTMENT P	8,750.00			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		LOCAL GOVERNMENT INVESTMENT PO		62 11-2735	SDWLP Bond - LGIP	8,750.00
=== VENDOR TOTALS ===			8,750.00			
=====						
01-000522 MECHANICAL, INC.						
I-0054170		MECHANICAL, INC.	18,315.00			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		MECHANICAL, INC.		63 50000-07-55790	WWT - Lab Update	18,315.00
=== VENDOR TOTALS ===			18,315.00			
=====						
01-001064 MENARDS - WAUSAU						
I-30940		MENARDS - WAUSAU	59.98			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		MENARDS - WAUSAU		63 56152-00-83400	Bldg./Grounds Maintenanc	59.98
=== VENDOR TOTALS ===			59.98			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-000041		MERRILL ACE HARDWARE					
=====							
I-063019		MERRILL ACE HARDWARE	173.83				
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N			
		MERRILL ACE HARDWARE		63 56150-00-82700	Other Operating Sup/Exp	4.18	
		MERRILL ACE HARDWARE		63 56156-00-85600	Misc General Expense	16.48	
		MERRILL ACE HARDWARE		62 53713-00-65200	Maint - Services	40.37	
		MERRILL ACE HARDWARE		62 53716-00-92100	Supplies & Expenses	17.99	
		MERRILL ACE HARDWARE		63 56152-00-83100	Sewer Main Maintenance	14.57	
		MERRILL ACE HARDWARE		62 53713-00-64100	Supplies & Expenses	4.49	
		MERRILL ACE HARDWARE		62 53711-00-62500	Maint. - Pumping Plant	72.96	
		MERRILL ACE HARDWARE		62 53716-00-93000	Miscellaneous Expense	2.79	
		=== VENDOR TOTALS ===	173.83				
=====							
01-000328		MERRILL WATER UTILITY					
=====							
I-063019		MERRILL WATER UTILITY	34.85				
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N			
		MERRILL WATER UTILITY		63 56150-00-82700	Other Operating Sup/Exp	34.85	
		=== VENDOR TOTALS ===	34.85				
=====							
01-000540		NAPA AUTO PARTS					
=====							
I-063019		NAPA AUTO PARTS	83.20				
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N			
		NAPA AUTO PARTS		62 53716-00-93000	Miscellaneous Expense	10.63	
		NAPA AUTO PARTS		62 53713-00-64100	Supplies & Expenses	72.57	
		=== VENDOR TOTALS ===	83.20				
=====							
01-000337		NORTH CENTRAL LABORATORIES					
=====							
I-424394		NORTH CENTRAL LABORATORIES	444.27				
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N			
		NORTH CENTRAL LABORATORIES		63 56150-00-82710	Laboratory Supplies	444.27	
		=== VENDOR TOTALS ===	444.27				
=====							
01-001891		NORTHERN LAKE SERVICE INC					
=====							
I-356445		NORTHERN LAKE SERVICE INC	333.00				
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N			
		NORTHERN LAKE SERVICE INC		20 53622-02-22500	Contractor - Sampling	333.00	
		=== VENDOR TOTALS ===	333.00				

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-004579		PLAUTZ EXCAVATING & LOGGING				
I-3236		PLAUTZ EXCAVATING & LOGGING	150.00			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		PLAUTZ EXCAVATING & LOGGING		62 53713-00-65200	Maint - Services	150.00
=== VENDOR TOTALS ===			150.00			
=====						
01-000586		QUILL CORPORATION				
I-063019		QUILL CORPORATION	130.04			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		QUILL CORPORATION		63 56156-00-85100	Office Supplies & Expens	130.04
=== VENDOR TOTALS ===			130.04			
=====						
01-000377		REINDL PRINTING INC				
I-149409		REINDL PRINTING INC	2,380.00			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		REINDL PRINTING INC		62 53716-00-92300	Outside Serv. Employed	1,190.00
		REINDL PRINTING INC		63 56156-00-85200	Outside Service Employed	1,190.00
=== VENDOR TOTALS ===			2,380.00			
=====						
01-004070		SAND CREEK CONSULTANTS INC				
I-6746		SAND CREEK CONSULTANTS INC	1,811.75			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		SAND CREEK CONSULTANTS INC		63 56156-00-85200	Outside Service Employed	506.25
		SAND CREEK CONSULTANTS INC		20 53622-02-13250	Engineering Fees	1,305.50
=== VENDOR TOTALS ===			1,811.75			
=====						
01-000554		SUPERIOR CHEMICAL CORP				
I-230220		SUPERIOR CHEMICAL CORP	803.40			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		SUPERIOR CHEMICAL CORP		63 56152-00-83400	Bldg./Grounds Maintenanc	803.40
=== VENDOR TOTALS ===			803.40			
=====						
01-000578		USA BLUE BOOK				
I-063019		USA BLUE BOOK	603.54			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		USA BLUE BOOK		63 56150-00-82700	Other Operating Sup/Exp	94.03
		USA BLUE BOOK		62 53712-00-63200	Water Treatment Supplies	478.00
		USA BLUE BOOK		62 53713-00-64100	Supplies & Expenses	31.51
=== VENDOR TOTALS ===			603.54			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000650 VICTORY JANITORIAL, INC.						
I-107675		VICTORY JANITORIAL, INC.	133.60			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		VICTORY JANITORIAL, INC.		62 53713-00-64100	Supplies & Expenses	133.60
=== VENDOR TOTALS ===			133.60			
=====						
01-000707 VIKING ELECTRIC SUPPLY						
I-S002711738.001		VIKING ELECTRIC SUPPLY	270.51			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		VIKING ELECTRIC SUPPLY		63 56152-00-83200	Lift Station Maintenance	270.51
=== VENDOR TOTALS ===			270.51			
=====						
01-000284 VIP ALL-VALUE						
I-0106298-001		VIP ALL-VALUE	13.99			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		VIP ALL-VALUE		63 56156-00-85100	Office Supplies & Expens	13.99
I-0106334-001		VIP ALL-VALUE	14.99			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		VIP ALL-VALUE		62 53716-00-93000	Miscellaneous Expense	14.99
=== VENDOR TOTALS ===			28.98			
=====						
01-000587 WI STATE LAB OF HYGIENE						
I-597576		WI STATE LAB OF HYGIENE	26.00			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		WI STATE LAB OF HYGIENE		62 53712-00-63210	Outside Services-Testing	26.00
=== VENDOR TOTALS ===			26.00			
=====						
01-000266 WISCONSIN BUILDING SUPPLY						
I-9515233		WISCONSIN BUILDING SUPPLY	125.56			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		WISCONSIN BUILDING SUPPLY		62 53713-00-65200	Maint - Services	125.56
=== VENDOR TOTALS ===			125.56			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000656 WISCONSIN PUBLIC SERVICE						
=====						
I-063019		WISCONSIN PUBLIC SERVICE	7,263.99			
6/30/2019	4	DUE: 6/30/2019 DISC: 6/30/2019		1099: N		
		WWTP, LIFT STATIONS		63 56150-00-82100	Power & Fuel for Pumping	2,179.49
		WWTP, LIFT STATIONS		63 56150-00-82210	Gas for Heat & Digesters	344.23
		WWTP, LIFT STATIONS		63 56150-00-82200	Power & Fuel for Aeratio	2,912.88
		WHSE, TOWERS, WELLS		62 53711-00-62200	Operation - Electric Pum	960.97
		WHSE, TOWERS, WELLS		62 53711-00-62210	Gas for Heat	57.76
		WHSE, TOWERS, WELLS		62 53713-00-64110	Warehouse Cost of Operat	682.88
		WHSE, TOWERS, WELLS		62 53713-00-65000	Maint-Standpipe/Reservio	125.78
=== VENDOR TOTALS ===			7,263.99			
=== PACKET TOTALS ===			89,344.75			

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** T O T A L S **

INVOICE TOTALS	89,344.75
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00

BATCH TOTALS	89,344.75
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** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
					ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019	20	-21-0000	Accounts Payable Control	1,638.50-*						
	20	-53622-02-13250	Engineering Fees	1,305.50	2,500	1,194.50		29,000	16,284.29	
	20	-53622-02-22500	Contractor - Sampling	333.00	12,750	5,724.90		29,000	17,256.79	
	62	-11-2735	SDWLP Bond - LGIP	8,750.00						
	62	-15-5000	Materials/Supplies-Const	21,830.59						
	62	-21-0000	Accounts Payable Control	39,526.91-*						
	62	-53711-00-62200	Operation - Electric Pum	960.97	42,500	24,309.49		79,750	33,509.56	
	62	-53711-00-62210	Gas for Heat	57.76	4,750	1,619.89		79,750	34,412.77	
	62	-53711-00-62500	Maint. - Pumping Plant	72.96	17,500	1,114.74- Y		79,750	34,397.57	
	62	-53712-00-63200	Water Treatment Supplies	478.00	7,500	5,669.10		62,000	34,555.06	
	62	-53712-00-63210	Outside Services-Testing	256.00	5,000	3,222.00		62,000	34,777.06	
	62	-53713-00-64100	Supplies & Expenses	242.17	10,000	8,091.56		257,250	85,540.87	
	62	-53713-00-64110	Warehouse Cost of Operat	843.89	17,500	8,691.50		257,250	84,939.15	
	62	-53713-00-64500	Cross Connection Inspect	1,340.00	23,500	13,110.93		257,250	84,443.04	
	62	-53713-00-65000	Maint-Standpipe/Reservio	2,490.36	10,000	2,721.16- Y		257,250	83,292.68	
	62	-53713-00-65200	Maint - Services	342.54	25,000	8,332.24		257,250	85,440.50	
	62	-53713-00-65500	Maint - Other Plant	271.75	7,500	2,048.04		257,250	85,511.29	
	62	-53716-00-92100	Supplies & Expenses	17.99	4,500	2,921.28		741,706	557,473.09	
	62	-53716-00-92300	Outside Serv. Employed	1,541.73	25,000	13,321.89		741,706	555,949.35	
	62	-53716-00-93000	Miscellaneous Expense	30.20	5,000	1,722.79		741,706	557,460.88	
	63	-11-2650	Capital Rep.-River Valle	20,000.00						
	63	-21-0000	Accounts Payable Control	48,179.34-*						
	63	-50000-07-55790	WWT - Lab Update	18,315.00	70,000	33,102.49- Y		470,500	213,551.91	
	63	-56150-00-82100	Power & Fuel for Pumping	2,179.49	30,000	15,184.38		276,250	147,998.68	
	63	-56150-00-82200	Power & Fuel for Aeratio	2,912.88	43,500	26,638.95		276,250	147,265.29	
	63	-56150-00-82210	Gas for Heat & Digesters	344.23	12,500	5,233.92		276,250	149,833.94	
	63	-56150-00-82700	Other Operating Sup/Exp	219.27	5,500	2,004.89		276,250	149,958.90	
	63	-56150-00-82705	Industrial Monitoring	51.80	7,500	2,542.40		276,250	150,126.37	
	63	-56150-00-82710	Laboratory Supplies	444.27	10,000	6,569.66		276,250	149,733.90	
	63	-56150-00-82720	Landfill Tipping Fees	195.63	3,000	1,738.91		276,250	149,982.54	
	63	-56152-00-83100	Sewer Main Maintenance	56.46	56,500	33,000.95		273,072	147,492.60	

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BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
		63 -56152-00-83200	Lift Station Maintenance	270.51	27,500	14,603.43		273,072	147,278.55	
		63 -56152-00-83400	Bldg./Grounds Maintenanc	995.76	40,000	15,661.26		273,072	146,553.30	
		63 -56156-00-85100	Office Supplies & Expens	144.03	5,000	2,803.00		451,150	268,098.29	
		63 -56156-00-85200	Outside Service Employed	1,888.51	20,000	8,713.36		451,150	266,353.81	
		63 -56156-00-85600	Misc General Expense	161.50	7,500	5,240.88		451,150	268,080.82	
		99 -14-0020	Due From Remedial (Landf	1,638.50 *						
		99 -14-0062	Due From Water Fund	39,526.91 *						
		99 -14-0063	Due From Sewer Fund	48,179.34 *						
		** 2019 YEAR TOTALS		89,344.75						

Attachment: June Vouchers (4338 : June Vouchers)

7/11/2019 7:31 AM

A/P Regular Open Item Register

PAGE: 10

PACKET: 08172 UTILITY AP

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
20	6/2019	1,638.50
62	6/2019	39,526.91
63	6/2019	48,179.34

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: June Vouchers (4338 : June Vouchers)