CITY OF MERRILL

COMMON COUNCIL

AGENDA • TUESDAY, MARCH 12, 2024

Regular Meeting | **City Hall Council Chambers** | **7:00 PM**

To attend remotely call 575-616-5272 PIN 590 565 954 #

I. Call to Order

II. Invocation - Pastor Bob Smallman

III. Pledge of Allegiance

IV. Roll Call

V. Public Comment

VI. Minutes from Previous Meeting

1. Consider placing the minutes from the February 13, 2024 meeting on file

VII. Revenue and Expense Reports

1. Consider approving the February revenue and expense reports

VIII. Committee of the Whole

1. Take any action regarding the EV charging stations from the previous Committee of the Whole

IX. Health & Safety

1. Consider a temporary Class "B" picnic license for the Lincoln County Rodeo Association Inc., to sell fermented malt beverages on June 7, 8, and 9, 2024 at the Merrill Festival Grounds in conjunction with the Wisconsin River Pro Rodeo. The Health & Safety Committee recommends approval.
2. Consider a temporary Class "B"/"Class B" picnic license for the Merrill Chamber of Commerce to sell fermented malt beverages and wine on May 18, 2024, at the Festival Grounds in conjunction with Merrill's Food Truck-a-Palooza. The Health & Safety Committee recommends approval.
3. Consider a temporary "Class B" license for Lincoln County Economic Development Corporation for March 15, 2024, at the Expo Center/Bierman Building at 303 N Sales Street in conjunction with the Lincoln County Economic Summit: Taste of Merrill. The Health & Safety Committee recommends approval.

X. Board of Public Works

1. Consider the bid for the M2024-01 O'Day Street Project to Merrill Gravel & Construction for $503,253.37. The Board of Public Works recommends approval.

XI. Place Committee Reports on File

1. Consider placing the following reports on file: Airport Commission, Marketing & Communications, Merrill Enrichment Center, Historic Preservation Committee, Board of Public Works, TB Scott Library, Health & Safety, Personnel & Finance, Board of Canvass, Transit Commission and Festival Grounds Committee.

XII. Mayor's Communications

XIII. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

CITY OF MERRILL
COMMON COUNCIL
TUESDAY, FEBRUARY 13, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 7:00 PM

I. **Call to Order:** Mayor Hass called the meeting to order at 7:00 p.m. The following elected officials, department heads and residents were in attendance:

Elected Officials present: City Clerk Anderson-Malm

Department Heads present: City Administrator Akey, Building Inspector/Zoning Administrator Pagel, Enrichment Center Director Mrachek (remote), Finance Director Ley, Finance Director Unertl (remote), Fire Chief Klug, IT Manager Brown (remote), Library Director Ollhoff, Police Chief Bennett.

Others in attendance: Pastor Paul Hohman, Rebecca Rutkowski, Nicole Trumblay and Merrill Media Communications.

II. **Invocation - Pastor Paul Hohman - New Testament Church:**

III. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

IV. **Roll Call:** Alderperson Russell (remote), Alderperson Caylor, Alderperson Meyer, Alderperson Fermanich, Alderperson Lupton, Alderperson Rick (remote), Alderperson Weix and Alderperson Sabatke.

V. **Public Comment:** There was no public comment.

VI. **Minutes from Previous Meeting:**

1. **Consider placing the minutes from the January 9th meeting on file** - Alderperson Meyer made a motion to place the minutes from January 9th on file. Alderperson Lupton seconded and the motion carried.

VII. **Revenue and Expense Reports:**

1. **Consider approving the December 2023 and January 2024 Revenue & Expense Reports** - Alderperson Caylor made a motion to approve the December 2023 and January 2024 Revenue and Expense Reports. Alderperson Weix Jr. seconded and the motion carried.

VIII. **General Agenda Items for Consideration::**

1. **Consider a Temporary Class B picnic license for St. Francis Xavier, 1708 E 10th Street for the past date of February 9 and future dates of February 16, 23, March 1, 8, 15, and 22, 2024 in conjunction with St. Francis Fish Fries. The Health & Safety Committee recommends approval.** - Alderperson Caylor made a motion to approve the Temporary Class B license for St. Francis Xavier for February 9, 16, 23, March 1, 8, 15, and 22, 2024. Alderperson Lupton seconded, and the motion carried.

IX. Place Committee Reports on File:

1. **Consider placing the following reports on file: Library Board, Airport Commission, Transit Commission, Enrichment Center, Marketing & Communications, Health & Safety, Board of Public Works, Personnel & Finance, Festival Grounds, Zoning Board of Appeals, Redevelopment Authority, Park & Recreation Commission and Police & Fire Commission. -** Alderperson Russell made a motion to place the committee reports on file. Alderperson Meyer seconded, and the motion carried.

X. Ordinances:

1. **An Ordinance Amending Chapter 36, Article II, Division 4, Section 36-122 & 123 Parking. The Health & Safety recommends approval. -** City Attorney Hayden read the Ordinance. Alderperson Caylor motioned to suspend the rules and give the second and third readings by title only. Alderperson Meyer seconded and the motion carried. City Attorney Hayden gave the Ordinance the second and third readings by title only.

   Alderperson Rick motioned to adopt the Ordinance. Alderperson Lupton seconded and the motion carried on an 8/0 roll call vote.

XI. Resolutions:

1. **A Resolution honoring Melissa J. Porath, for her long-time service to the City of Merrill. -** City Attorney Hayden read the following resolution:

   A RESOLUTION HONORING MELISSA J. PORATH, FOR HER LONG-TIME SERVICE TO THE CITY OF MERRILL

   WHEREAS, Melissa J. Porath, has served the City of Merrill Street Department for over 8 years, from July 6, 2015 to December 28, 2023; and,
   WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and
   WHEREAS, Melissa has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and
   WHEREAS, Melissa's skills and experience will be missed at the City of Merrill Street Department;

   NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of February 2024, that the Common Council and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Melissa has given the City of Merrill Street Department and commends her for those 8 years of service; and

   BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Melissa, congratulate her upon the occasion of her retirement from the City of Merrill Street Department, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Alderperson Lupton motioned to approve the Resolution. Alderperson Weix seconded and the motion carried.

XII. Mayor's Appointments:

1. **Ian Cohrs to the Housing Authority, replacing Nicole Johnson - term to expire November 10, 2026 -**
2. **George Henrichs to replace Bryan Bloch as Rodeo Association Rep on the Festival Grounds Committee -** Alderperson Russell motioned to accept the Mayor's appointments. Alderperson Meyer seconded and the motion carried.

XIII. Mayor's Communications: Mayor Hass had the following communications:
T.B. Scott Library offers State Park passes, tax forms, and Preschool activity bags. Contact the library with questions.
On Saturday, February 17th, an adult puzzle competition will be at the Library.
On Monday, February, the library is closed for staff development.
February 22, the library is offering Back to Tech
On February 28, the library is offering a Critic's Choice movie.
February 17th is Sleds and Jams
February 20th - Primary Election for District 2 County Supervisor and District 8 City Alderperson
March 1 - Gun show at the Expo Center
March 2 - Merrill Police Association presents "Anthems of Illusion, a STYX tribute band"
March 9 - Craft and vendor show at Les and Jims
The City has U-Tube channels for meetings and information. Please like, share, and ring the notification bell.
May 18 - Food-Truck-Palooza will be at the Festival Grounds. Follow the Food Truck facebook page.

XIV. Adjournment: Alderperson Lupton motioned to adjourn. Alderperson Meyer seconded and the motion carried. The meeting was adjourned at 7:12 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm

The complete Ordinance is available on the City of Merrill website: https://www.ci.merrill.wi.us/

Steve Hass
Mayor

Lori L. Anderson-Malm
Lori L. Anderson-Malm
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on February 16th, 2024.

Lori L. Anderson-Malm
Lori L. Anderson-Malm
City Clerk

Date: March 12, 2024
To: Mayor Hass, City Alders
From: Emily Ley, Finance Director

February 2024 Revenues and Expense Summary Report

REVENUES

Tax Revenues
The City reported and settled property taxes collected in February with the Lincoln County Treasurers Office. February collections were just under $1,047,000 (7% of the total) which is approximately $200,000 less than this point last year. The difference from last year is due to the calendar, specifically timing of weekends versus business days open for tax collection. Approximately 72.5% of the property taxes have been paid in the city (Dec-Feb), compared to 73.3% at this point last year. This suggests that most property owners in Merrill (or their mortgage companies) do not use the city's six installment payment option and instead opt to pay in full in December or January. The city will continue to collect taxes through June 30.

Other Revenues
At this point in the year, other revenues are coming in as expected. At 17% of the way through 2024 (2 of 12 months), we have collected 21.97% of budgeted revenues. Annual payments and seasonal revenues help explain the variation from budget. Many of the City's revenues are one-time payments; for example, annual state aids that are distributed on the state's schedule (these are noted as Intergovernmental revenues on the attached report). Other city revenues are seasonal; for example, summer recreation fees, etc. that won't be collected until later in the year.

EXPENSES

General Fund Expenses
As of February 29th, year-to-date General Fund expenditures are approximately $1,868,000, which represents approximately 13.5% of the total budget. In general, current expenses are in line with the budget; there are no known areas of concern or expectations to exceed the 2024 budget.

Compared to YTD 2023, General Fund expense are roughly $93,850 (+5.3%) higher from the same period last year. Significant changes from YTD 2023 include:

- Streets Department: $50,000 decrease from 2023 (unbudgeted). Highlights the impact weather can have on the department's budget.
- Treasurer/Finance Director: $9,600 increase in personnel costs from 2023 (budgeted overlap in the director position in 2024).
- Insurance: $85,000 increase from 2023, related to timing of the premium payments (budgeted).
- Transfers: the 2024 budget included the transfer of $26,945 to Debt Service (budgeted).
- Parks: $11,275 increase in 2024 expenses related to increasing personnel and employee health insurance costs, maintenance and repair expenses in 2024 (John Deere tractor repair), and the Civic Rec software program expenses (budgeted).

Upcoming expenses this month include back pay for the police department, dependent on acceptance of the union contract, and March debt payments due to the State Trust Fund (3/15/24) and Ehlers Bond Trust Services (3/25/24).

March Settlement of 2023 Tax Roll
General Property Tax Only

Tax District: City of Merrill **County: Lincoln** **Community Code: 35251**

PART I	Taxes Levied	Percent	Allocated Share
A. 1.State Taxes	**-**	**0.000000000**	**-**
B. 1. Portion of State Special Charges Upon County	-		
2. Portion of County Tax Levied Over Entire Tax District	2,271,220.88		
3. Special Purpose			
4. Special Purpose			
5. Special Purpose			
Total County Taxes - Sum of B1 thru B5	**2,271,220.88**	**0.157447817**	**164,821.54**
C. Special District Codes and Names			
1.			
2.			
3.			
D. Other Special Purpose District Taxes			
1. Total Tax Increment (TIF)	2,559,190.74	0.177410748	185,719.39
2.			
3.			
4. Other State Special Charges			
5. County Special Charges			
6. All Other Town, Village or City Taxes	5,849,296.00	0.405490675	424,480.94
7. Surplus Funds Applied to Tax Roll			
8. Overrun - Underrun	0.46	0.000000032	0.03
Total Tax District Taxes	**8,408,487.20**	**0.582901455**	**610,200.38**
E. School District Codes and Names			
1. Number 3500 School District of Merrill Area	**3,144,600.22**	**0.217993083**	**228,202.31**
2.			
3.			
4.			
5.			
1. Number 1500 North Central Technical College	**600,921.08**	**0.041657645**	**43,608.59**
2.			
3.			
G - 1. Total General Property Taxes - Real and Personal	**14,425,229.38**	**1.000000000**	**1,046,832.81**
Column 1.	Column 2.	Column 3.	Column 4.

* Must agree with Line 5 Part II.

PART II

Total Collections on Hand	$1,049,769.11	(1)	
Less: Collections of Special Charges	($640.00)	(2)	
Less: Collections of Special Assessments	$0.00	(3)	
Less: Collections of Delinquent Utilities	($2,296.30)	(4)	
Collections of General Property Taxes (Line 1 minus Lines 2, 3 and 4)	$ 1,046,832.81	(5)*	
Percentage (Line 5 Divided by Line 6)			0.072569578
Total General Property Taxes (Line G-1 From Part I)	14,425,229.38	(6)	

		Municipal Treasurer's Settlement - Lincoln County							
		City of Merrill - Tax Roll For 2023 Levy for 2024 Collection							
	State Charge	County	TIF	City	MAPS	NC Tech.	Over/ Under Run	Total	City & TIF & Under
Amount Due	0.00	2,271,220.88	2,559,190.74	5,849,296.00	3,144,600.22	600,921.08	**0.46**	14,425,229.38	8,408,487.20
0.725800554	**% Paid**								
	0.00	1,648,453.37	1,857,462.06	4,245,422.28	2,282,352.58	436,148.85	0.33	**10,469,839.47**	Calculated by %
Paid Through City of Merrill									City & TIF & Under
January	0.00	710,192.72	800,238.61	1,829,028.38	983,291.50	187,903.25	0.14	4,510,654.60	2,629,267.13
February	0.00	773,439.11	871,504.05	1,991,912.95	1,070,858.77	204,637.02	0.16	4,912,352.06	2,863,417.16
March	0.00	164,821.54	185,719.39	424,480.94	228,202.31	43,608.59	0.04	1,046,832.81	610,200.37
April	0.00							0.00	0.00
Lottery Credit	0.00							0.00	0.00
May	0.00							0.00	0.00
June	0.00							0.00	0.00
July (With unpaid PP)	0.00							0.00	0.00
Total Payments	**0.00**	**1,648,453.37**	**1,857,462.05**	**4,245,422.27**	**2,282,352.58**	**436,148.86**	**0.34**	**10,469,839.47**	6,102,884.66
Balance - County	**0.00**	**622,767.51**	**701,728.69**	**1,603,873.73**	**862,247.64**	**164,772.22**	**0.12**	**3,955,389.91**	2,305,602.54
		622,767.51		2,305,602.42					
April + Lottery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Added unpaid Personal Property to July Settlement spreadsheet (i.e. City responsible for future collection).									
								Calculated	
						Total Real Estate		10,101,460.62	
						Total Personal Property		368,378.85	
						Lottery Credit Payment			0.00
						With Unpaid PP			**% Paid**
						Total		**10,469,839.47**	**0.725800554**
								0.00	**Discrepancy**

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Non-Departmental					
Taxes (or Utility Rev.)	4,404,324.00	59,388.25	2,282,961.53	51.83	2,121,362.47
Intergovernmental	5,208,442.33	9,624.31	274,290.04	5.27	4,934,152.29
Licenses and Permits	38,045.00	355.00	940.00	2.47	37,105.00
Fines, Forfeits, & Pen.	117,077.00	6,759.23	19,434.81	16.60	97,642.19
Public Charges-Services	8,100.00	926.68	1,196.50	14.77	6,903.50
Miscellaneous Revenues	306,250.00	7,449.71	56,124.54	18.33	250,125.46
TOTAL Non-Departmental	10,082,238.33	84,503.18	2,634,947.42	26.13	7,447,290.91
Municipal Court					
Intergov Charges (Misc.)	7,350.00	450.00	1,327.00	18.05	6,023.00
TOTAL Municipal Court	7,350.00	450.00	1,327.00	18.05	6,023.00
City Attorney					
Intergov Charges (Misc.)	9,000.00	0.00	0.00	0.00	9,000.00
Miscellaneous Revenues	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL City Attorney	39,000.00	0.00	0.00	0.00	39,000.00
Mayor					
Miscellaneous Revenues	2,700.00	0.00	0.00	0.00	2,700.00
TOTAL Mayor	2,700.00	0.00	0.00	0.00	2,700.00
City Admin./PW Director					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	46,275.00	0.00	0.00	0.00	46,275.00
TOTAL City Admin./PW Director	46,275.00	0.00	0.00	0.00	46,275.00
Elections - AVERAGED					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	1,445.00	1,710.60	3,842.40	265.91	(2,397.40)
Miscellaneous Revenues	53,845.00	0.00	0.00	0.00	53,845.00
TOTAL Treasurer/Finance Dir.	55,290.00	1,710.60	3,842.40	6.95	51,447.60
City Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Over-Collected Taxes					
Miscellaneous Revenues	750.00	0.00	0.00	0.00	750.00
TOTAL Over-Collected Taxes	750.00	0.00	0.00	0.00	750.00
Police					
Intergovernmental	8,200.00	0.00	0.00	0.00	8,200.00
Public Charges-Services	13,150.00	1,333.15	2,484.15	18.89	10,665.85
Intergov Charges (Misc.)	10,000.00	0.00	8,772.68	87.73	1,227.32
Miscellaneous Revenues	0.00	0.00	1,000.00	0.00	(1,000.00)
TOTAL Police	31,350.00	1,333.15	12,256.83	39.10	19,093.17
Traffic Control					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Traffic Control	0.00	0.00	0.00	0.00	0.00
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	7,550.00	120.00	120.00	1.59	7,430.00
Intergov Charges (Misc.)	221,899.00	0.00	110,949.30	50.00	110,949.70
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	229,449.00	120.00	111,069.30	48.41	118,379.70
Ambulance/EMS					
Intergovernmental	1,234,075.00	85,844.50	85,844.50	6.96	1,148,230.50
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,234,075.00	85,844.50	85,844.50	6.96	1,148,230.50
Bldg. Inspection/Zoning					
Licenses and Permits	35,000.00	1,300.50	2,728.30	7.80	32,271.70
Miscellaneous Revenues	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Bldg. Inspection/Zoning	40,000.00	1,300.50	2,728.30	6.82	37,271.70
City Engineering					
Miscellaneous Revenues	43,528.00	0.00	0.00	0.00	43,528.00
TOTAL City Engineering	43,528.00	0.00	0.00	0.00	43,528.00
Street Superintendent					
Miscellaneous Revenues	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL Street Superintendent	15,000.00	0.00	0.00	0.00	15,000.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Operations Support (M&E)					
Intergovernmental	354,500.00	19,147.12	45,958.62	12.96	308,541.38
Miscellaneous Revenues	0.00	0.00	95.00	0.00	(95.00)
TOTAL Operations Support (M&E)	354,500.00	19,147.12	46,053.62	12.99	308,446.38
Roads					
Intergovernmental	55,000.00	0.00	0.00	0.00	55,000.00
Licenses and Permits	1,600.00	0.00	0.00	0.00	1,600.00
Public Charges-Services	2,500.00	1,702.56	1,702.56	68.10	797.44
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	59,100.00	1,702.56	1,702.56	2.88	57,397.44
Snow and Ice					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	9,000.00	300.00	300.00	3.33	8,700.00
TOTAL Snow and Ice	9,000.00	300.00	300.00	3.33	8,700.00
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Plan/Const.	0.00	0.00	0.00	0.00	0.00
Airport					
Public Charges-Services	26,000.00	840.00	11,705.66	45.02	14,294.34
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	26,000.00	840.00	11,705.66	45.02	14,294.34
Transit					
Specials (Utility Rev.)	267,500.00	0.00	0.00	0.00	267,500.00
Intergovernmental	77,500.00	0.00	0.00	0.00	77,500.00
Public Charges-Services	117,250.00	12,255.40	16,787.40	14.32	100,462.60
Miscellaneous Revenues	4,000.00	0.00	0.00	0.00	4,000.00
TOTAL Transit	466,250.00	12,255.40	16,787.40	3.60	449,462.60

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Garbage Collection					
Miscellaneous Revenues	1,000.00	78.21	78.21	7.82	921.79
TOTAL Garbage Collection	1,000.00	78.21	78.21	7.82	921.79
Recycling					
Intergovernmental	32,750.00	0.00	0.00	0.00	32,750.00
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Recycling	33,750.00	0.00	0.00	0.00	33,750.00
Weed & Nuisance Control					
Public Charges-Services	4,000.00	0.00	0.00	0.00	4,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	4,000.00	0.00	0.00	0.00	4,000.00
MEC - Enrichment					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL MEC - Enrichment	10,000.00	0.00	0.00	0.00	10,000.00
Library					
Intergovernmental	445,104.29	0.00	0.00	0.00	445,104.29
Public Charges-Services	3,000.00	240.55	567.98	18.93	2,432.02
Miscellaneous Revenues	0.00	702.30	702.30	0.00	(702.30)
TOTAL Library	448,104.29	942.85	1,270.28	0.28	446,834.01
Parks					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	28,000.00	1,677.74	4,327.31	15.45	23,672.69
Miscellaneous Revenues	0.00	0.00	362.50	0.00	(362.50)
TOTAL Parks	28,000.00	1,677.74	4,689.81	16.75	23,310.19
Recreation Programs					
Public Charges-Services	41,000.00	379.15	497.64	1.21	40,502.36
TOTAL Recreation Programs	41,000.00	379.15	497.64	1.21	40,502.36
Community/Events					
Public Charges-Services	0.00	60.00	60.00	0.00	(60.00)
TOTAL Community/Events	0.00	60.00	60.00	0.00	(60.00)
Cable Franchise Adm					
Licenses and Permits	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Cable Franchise Adm	6,000.00	0.00	0.00	0.00	6,000.00
MARC - Smith Center					
Public Charges-Services	84,000.00	1,773.46	5,355.00	6.38	78,645.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL MARC - Smith Center	84,000.00	1,773.46	5,355.00	6.38	78,645.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Aquatic Center					
Intergovernmental	30,000.00	0.00	30,000.00	100.00	0.00
Public Charges-Services	90,000.00	0.00	0.00	0.00	90,000.00
TOTAL Aquatic Center	120,000.00	0.00	30,000.00	25.00	90,000.00
TOTAL REVENUE	13,517,709.62	214,418.42	2,970,515.93	21.97	10,547,193.69
EXPENDITURES					
Common Council					
Personnel Services	36,870.00	2,098.66	3,210.55	8.71	33,659.45
Contractual Services	3,500.00	0.00	0.00	0.00	3,500.00
Supplies & Expenses	10,404.60	322.45	3,023.05	29.05	7,381.55
TOTAL Common Council	50,774.60	2,421.11	6,233.60	12.28	44,541.00
Municipal Court					
Personnel Services	99,462.00	7,606.55	12,576.90	12.64	86,885.10
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,800.00	130.82	206.64	5.44	3,593.36
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	6,288.00	0.00	6,288.00	100.00	0.00
TOTAL Municipal Court	110,550.00	7,737.37	19,071.54	17.25	91,478.46
City Attorney					
Personnel Services	226,909.00	17,394.12	27,902.98	12.30	199,006.02
Contractual Services	16,500.00	75.00	450.00	2.73	16,050.00
Supplies & Expenses	6,250.00	0.00	0.00	0.00	6,250.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	249,659.00	17,469.12	28,352.98	11.36	221,306.02
Mayor					
Personnel Services	26,915.00	2,070.20	3,178.96	11.81	23,736.04
Supplies & Expenses	1,150.00	40.00	40.00	3.48	1,110.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	28,065.00	2,110.20	3,218.96	11.47	24,846.04
City Admin./PW Director					
Personnel Services	84,552.00	6,493.10	10,176.11	12.04	74,375.89
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL City Admin./PW Director	86,552.00	6,493.10	10,176.11	11.76	76,375.89

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Personnel - HR					
Contractual Services	4,750.00	383.55	383.55	8.07	4,366.45
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	5,000.00	383.55	383.55	7.67	4,616.45
City Clerk					
Personnel Services	85,678.00	6,596.15	10,697.86	12.49	74,980.14
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,750.00	0.00	0.00	0.00	4,750.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	155.00	0.00	0.00	0.00	155.00
TOTAL City Clerk	91,083.00	6,596.15	10,697.86	11.75	80,385.14
Clerk/Treasurer Staff					
Personnel Services	174,626.00	13,301.59	21,497.36	12.31	153,128.64
Supplies & Expenses	2,000.00	105.18	105.18	5.26	1,894.82
TOTAL Clerk/Treasurer Staff	176,626.00	13,406.77	21,602.54	12.23	155,023.46
Elections - AVERAGED					
Personnel Services	26,665.00	2,009.00	2,009.00	7.53	24,656.00
Contractual Services	10,085.00	0.00	0.00	0.00	10,085.00
Supplies & Expenses	9,150.00	736.67	736.67	8.05	8,413.33
Technology	600.00	0.00	0.00	0.00	600.00
TOTAL Elections - AVERAGED	46,500.00	2,745.67	2,745.67	5.90	43,754.33
Treasurer/Finance Dir.					
Personnel Services	152,930.00	14,677.77	23,056.05	15.08	129,873.95
Contractual Services	6,750.00	178.08	298.87	4.43	6,451.13
Supplies & Expenses	30,900.00	5,255.65	7,176.22	23.22	23,723.78
Technology	500.00	0.00	215.63	43.13	284.37
TOTAL Treasurer/Finance Dir.	191,080.00	20,111.50	30,746.77	16.09	160,333.23
Information Technology					
Personnel Services	70,325.00	4,668.55	7,549.76	10.74	62,775.24
Technology	109,675.00	1,149.71	18,542.64	16.91	91,132.36
TOTAL Information Technology	180,000.00	5,818.26	26,092.40	14.50	153,907.60
Assessment of Property					
Contractual Services	31,500.00	0.00	7,250.00	23.02	24,250.00
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Assessment of Property	31,550.00	0.00	7,250.00	22.98	24,300.00
Independent Auditing					
Contractual Services	23,500.00	0.00	0.00	0.00	23,500.00
Technology	1,550.00	0.00	0.00	0.00	1,550.00
TOTAL Independent Auditing	25,050.00	0.00	0.00	0.00	25,050.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
City Maintenance					
Personnel Services	129,085.00	10,800.94	17,563.45	13.61	111,521.55
Contractual Services	93,000.00	6,702.88	15,023.33	16.15	77,976.67
Supplies & Expenses	18,415.00	1,082.21	1,815.79	9.86	16,599.21
Capital Outlay	7,000.00	0.00	0.00	0.00	7,000.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	247,500.00	18,586.03	34,402.57	13.90	213,097.43
City Maint-Library					
Personnel Services	0.00	11.86	11.86	0.00	(11.86)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	11.86	11.86	0.00	(11.86)
City Maint-Fire Station					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
Livingston Building					
Contractual Services	3,100.00	104.96	104.96	3.39	2,995.04
TOTAL Livingston Building	3,100.00	104.96	104.96	3.39	2,995.04
Over-Collected Taxes					
Supplies & Expenses	600.00	152.79	152.79	25.47	447.21
TOTAL Over-Collected Taxes	600.00	152.79	152.79	25.47	447.21
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	303,556.00	129,650.40	143,313.13	47.21	160,242.87
TOTAL Insurance/Employee	303,556.00	129,650.40	143,313.13	47.21	160,242.87
Police					
Personnel Services	2,846,013.00	185,479.58	339,273.70	11.92	2,506,739.30
Contractual Services	65,600.00	46,249.30	47,313.27	72.12	18,286.73
Supplies & Expenses	82,250.00	5,250.38	7,853.91	9.55	74,396.09
Fixed Charges	36,261.00	0.00	0.00	0.00	36,261.00
Capital Outlay	99,000.00	836.26	836.26	0.84	98,163.74
Technology	39,500.00	134.99	2,891.12	7.32	36,608.88
TOTAL Police	3,168,624.00	237,950.51	398,168.26	12.57	2,770,455.74
Traffic Control					
Personnel Services	10,827.00	398.80	1,241.48	11.47	9,585.52
Supplies & Expenses	15,758.00	309.30	765.59	4.86	14,992.41
TOTAL Traffic Control	26,585.00	708.10	2,007.07	7.55	24,577.93

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Fire Protection					
Personnel Services	1,625,252.00	110,056.84	211,921.52	13.04	1,413,330.48
Contractual Services	27,175.00	2,507.63	4,202.61	15.46	22,972.39
Supplies & Expenses	73,000.00	2,181.62	4,835.10	6.62	68,164.90
Capital Outlay	10,000.00	0.00	0.00	0.00	10,000.00
Technology	15,750.00	389.47	389.47	2.47	15,360.53
TOTAL Fire Protection	1,751,177.00	115,135.56	221,348.70	12.64	1,529,828.30
Ambulance/EMS					
Personnel Services	1,095,025.00	72,371.32	154,145.78	14.08	940,879.22
Contractual Services	26,675.00	2,507.62	4,202.57	15.75	22,472.43
Supplies & Expenses	102,125.00	9,941.54	12,572.46	12.31	89,552.54
Technology	10,250.00	389.47	389.47	3.80	9,860.53
TOTAL Ambulance/EMS	1,234,075.00	85,209.95	171,310.28	13.88	1,062,764.72
Bldg. Inspection/Zoning					
Personnel Services	164,890.00	12,804.05	20,800.06	12.61	144,089.94
Contractual Services	450.00	11.37	11.37	2.53	438.63
Supplies & Expenses	4,550.00	99.85	287.75	6.32	4,262.25
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	169,890.00	12,915.27	21,099.18	12.42	148,790.82
City Sealer					
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL City Sealer	2,000.00	0.00	0.00	0.00	2,000.00
City Engineering					
Personnel Services	57,028.00	0.00	343.17	0.60	56,684.83
Contractual Services	2,500.00	0.00	0.00	0.00	2,500.00
Supplies & Expenses	2,000.00	0.00	69.24	3.46	1,930.76
Technology	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL City Engineering	63,528.00	0.00	412.41	0.65	63,115.59
Street Commissioner					
Personnel Services	4,305.00	331.24	508.65	11.82	3,796.35
Contractual Services	250.00	22.75	22.75	9.10	227.25
Supplies & Expenses	1,070.00	0.00	0.00	0.00	1,070.00
TOTAL Street Commissioner	5,625.00	353.99	531.40	9.45	5,093.60
Street Superintendent					
Personnel Services	112,627.00	8,035.52	12,575.53	11.17	100,051.47
Supplies & Expenses	1,200.00	0.00	0.00	0.00	1,200.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	113,827.00	8,035.52	12,575.53	11.05	101,251.47

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Garage Maintenance					
Personnel Services	280.00	2,415.14	2,440.92	871.76	(2,160.92)
Contractual Services	36,775.00	3,703.74	6,403.79	17.41	30,371.21
Supplies & Expenses	13,500.00	2,600.98	3,032.98	22.47	10,467.02
Capital Outlay	0.00	0.00	123.00	0.00	(123.00)
TOTAL Garage Maintenance	50,555.00	8,719.86	12,000.69	23.74	38,554.31
Operations Support (M&E)					
Personnel Services	252,773.00	18,435.83	35,002.50	13.85	217,770.50
Contractual Services	3,000.00	2,736.00	2,736.00	91.20	264.00
Supplies & Expenses	427,050.00	8,138.36	35,481.01	8.31	391,568.99
Technology	300.00	0.00	0.00	0.00	300.00
TOTAL Operations Support (M&E)	683,123.00	29,310.19	73,219.51	10.72	609,903.49
Roads					
Personnel Services	249,523.00	23,938.24	36,907.35	14.79	212,615.65
Supplies & Expenses	111,750.00	109.39	3,256.71	2.91	108,493.29
TOTAL Roads	361,273.00	24,047.63	40,164.06	11.12	321,108.94
Street Cleaning					
Personnel Services	52,184.00	5,746.99	6,017.55	11.53	46,166.45
Supplies & Expenses	3,900.00	97.50	97.50	2.50	3,802.50
TOTAL Street Cleaning	56,084.00	5,844.49	6,115.05	10.90	49,968.95
Snow and Ice					
Personnel Services	220,608.00	13,672.39	32,036.94	14.52	188,571.06
Contractual Services	1,750.00	0.00	0.00	0.00	1,750.00
Supplies & Expenses	72,100.00	11,222.30	25,945.25	35.99	46,154.75
TOTAL Snow and Ice	294,458.00	24,894.69	57,982.19	19.69	236,475.81
Stormwater Maintenance					
Personnel Services	38,032.00	166.06	172.74	0.45	37,859.26
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	38,000.00	0.00	0.00	0.00	38,000.00
TOTAL Stormwater Maintenance	78,032.00	166.06	172.74	0.22	77,859.26
Street Painting-Marking					
Personnel Services	22,894.00	0.00	0.00	0.00	22,894.00
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Street Painting-Marking	42,894.00	0.00	0.00	0.00	42,894.00
Street Leave Expenses					
Personnel Services	94,529.00	4,800.89	7,524.45	7.96	87,004.55
TOTAL Street Leave Expenses	94,529.00	4,800.89	7,524.45	7.96	87,004.55

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Lighting					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	163,000.00	13,493.52	16,340.00	10.02	146,660.00
TOTAL Street Lighting	163,000.00	13,493.52	16,340.00	10.02	146,660.00
Stormwater Plan/Const.					
Contractual Services	4,000.00	1,500.00	1,500.00	37.50	2,500.00
TOTAL Stormwater Plan/Const.	4,000.00	1,500.00	1,500.00	37.50	2,500.00
Airport					
Personnel Services	1,000.00	0.00	58.66	5.87	941.34
Contractual Services	119,540.96	11,688.96	17,375.66	14.54	102,165.30
Supplies & Expenses	22,325.00	1,074.26	1,823.11	8.17	20,501.89
TOTAL Airport	142,865.96	12,763.22	19,257.43	13.48	123,608.53
Transit					
Personnel Services	450,690.95	34,620.10	57,902.06	12.85	392,788.89
Contractual Services	4,500.00	478.02	825.81	18.35	3,674.19
Supplies & Expenses	89,100.00	3,356.88	9,277.57	10.41	79,822.43
Fixed Charges	32,695.00	0.00	20,300.84	62.09	12,394.16
Technology	5,500.00	159.24	159.24	2.90	5,340.76
TOTAL Transit	582,485.95	38,614.24	88,465.52	15.19	494,020.43
Garbage Collection					
Personnel Services	80,705.00	5,244.38	8,435.37	10.45	72,269.63
Supplies & Expenses	125,400.00	11,355.19	13,570.31	10.82	111,829.69
Capital Outlay	61,500.00	3,588.55	6,396.05	10.40	55,103.95
TOTAL Garbage Collection	267,605.00	20,188.12	28,401.73	10.61	239,203.27
Recycling					
Personnel Services	88,136.00	5,376.50	10,393.41	11.79	77,742.59
Supplies & Expenses	141,550.00	10,291.69	17,851.59	12.61	123,698.41
Capital Outlay	11,500.00	0.00	0.00	0.00	11,500.00
TOTAL Recycling	241,186.00	15,668.19	28,245.00	11.71	212,941.00
Weed & Nuisance Control					
Personnel Services	9,227.00	1,086.34	1,653.33	17.92	7,573.67
Contractual Services	250.00	0.00	0.00	0.00	250.00
Supplies & Expenses	1,600.00	0.00	0.00	0.00	1,600.00
TOTAL Weed & Nuisance Control	11,077.00	1,086.34	1,653.33	14.93	9,423.67
Health Officer					
Personnel Services	5,813.00	0.00	0.00	0.00	5,813.00
Supplies & Expenses	75.00	0.00	0.00	0.00	75.00
TOTAL Health Officer	5,888.00	0.00	0.00	0.00	5,888.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
MEC - Enrichment					
Personnel Services	173,300.00	12,606.89	20,330.52	11.73	152,969.48
Contractual Services	675.00	67.81	138.10	20.46	536.90
Supplies & Expenses	1,750.00	381.97	384.26	21.96	1,365.74
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	176,725.00	13,056.67	20,852.88	11.80	155,872.12
Library					
Personnel Services	811,686.00	60,688.82	101,544.48	12.51	710,141.52
Contractual Services	74,500.00	3,691.41	7,090.37	9.52	67,409.63
Supplies & Expenses	51,500.00	4,868.14	6,535.14	12.69	44,964.86
Fixed Charges	12,000.00	126.00	126.00	1.05	11,874.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Print Media - Library	48,550.00	4,330.26	6,904.08	14.22	41,645.92
Non-Print Media-Library	14,250.00	358.70	401.03	2.81	13,848.97
Technology	38,070.00	102.48	120.48	0.32	37,949.52
TOTAL Library	1,050,556.00	74,165.81	122,721.58	11.68	927,834.42
Parks					
Personnel Services	317,932.00	23,996.60	39,088.01	12.29	278,843.99
Contractual Services	38,500.00	1,985.75	3,290.00	8.55	35,210.00
Supplies & Expenses	50,450.00	1,779.43	9,277.34	18.39	41,172.66
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	18,500.00	414.02	2,214.02	11.97	16,285.98
TOTAL Parks	425,382.00	28,175.80	53,869.37	12.66	371,512.63
Athletic Park Lights					
Contractual Services	1,800.00	79.07	165.73	9.21	1,634.27
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,800.00	79.07	165.73	9.21	1,634.27
Ott's Park Lights					
Contractual Services	1,450.00	0.00	100.88	6.96	1,349.12
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Ott's Park Lights	1,500.00	0.00	100.88	6.73	1,399.12
Recreation Programs					
Personnel Services	210,352.00	13,919.08	22,295.16	10.60	188,056.84
Contractual Services	6,725.00	910.45	1,858.15	27.63	4,866.85
Supplies & Expenses	23,325.00	752.43	1,636.39	7.02	21,688.61
TOTAL Recreation Programs	240,402.00	15,581.96	25,789.70	10.73	214,612.30
Community/Events					
Personnel Services	4,115.00	0.00	0.00	0.00	4,115.00
Supplies & Expenses	22,200.00	8,349.00	8,349.00	37.61	13,851.00
TOTAL Community/Events	26,315.00	8,349.00	8,349.00	31.73	17,966.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Decorations & Banners					
Personnel Services	3,228.00	509.48	766.61	23.75	2,461.39
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	5,000.00	0.00	0.00	0.00	5,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	10,028.00	509.48	766.61	7.64	9,261.39
Outside Agencies					
Supplies & Expenses	44,271.15	20,000.00	20,500.00	46.31	23,771.15
TOTAL Outside Agencies	44,271.15	20,000.00	20,500.00	46.31	23,771.15
MARC - Smith Center					
Personnel Services	43,700.00	4,048.27	6,264.60	14.34	37,435.40
Contractual Services	68,150.00	5,327.08	10,481.54	15.38	57,668.46
Supplies & Expenses	12,150.00	993.28	993.28	8.18	11,156.72
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL MARC - Smith Center	129,000.00	10,368.63	17,739.42	13.75	111,260.58
Aquatic Center					
Personnel Services	102,790.00	0.00	0.00	0.00	102,790.00
Contractual Services	27,500.00	558.73	1,164.34	4.23	26,335.66
Supplies & Expenses	47,710.00	0.00	0.00	0.00	47,710.00
Technology	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL Aquatic Center	180,000.00	558.73	1,164.34	0.65	178,835.66
Economic Development					
Contractual Services	17,500.00	0.00	15,750.00	90.00	1,750.00
TOTAL Economic Development	17,500.00	0.00	15,750.00	90.00	1,750.00
Transfers					
Transfers	26,945.00	26,945.00	26,945.00	100.00	0.00
TOTAL Transfers	26,945.00	26,945.00	26,945.00	100.00	0.00
TOTAL EXPENDITURES	13,772,056.66	1,092,995.33	1,867,766.33	13.56	11,904,290.33
REVENUES OVER/(UNDER) EXPENDITURES	(254,347.04)	(878,576.91)	1,102,749.60	0.00	(1,357,096.64)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Remediation Action					
Taxes (or Utility Rev.)	36,945.00	36,945.00	36,945.00	100.00	0.00
TOTAL Remediation Action	36,945.00	36,945.00	36,945.00	100.00	0.00
TOTAL REVENUE	36,945.00	36,945.00	36,945.00	100.00	0.00
EXPENDITURES					
Remediation Action					
Personnel Services	11,250.00	194.17	584.38	5.19	10,665.62
Contractual Services	22,500.00	478.08	1,285.21	5.71	21,214.79
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Remediation Action	33,750.00	672.25	1,869.59	5.54	31,880.41
TOTAL EXPENDITURES	33,750.00	672.25	1,869.59	5.54	31,880.41
REVENUES OVER/(UNDER) EXPENDITURES	3,195.00	36,272.75	35,075.41	0.00	(31,880.41)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Police-SRO					
Taxes (or Utility Rev.)	64,238.00	64,238.00	64,238.00	100.00	0.00
Intergovernmental	66,738.00	0.00	0.00	0.00	66,738.00
TOTAL Police-SRO	130,976.00	64,238.00	64,238.00	49.05	66,738.00
TOTAL REVENUE	130,976.00	64,238.00	64,238.00	49.05	66,738.00
EXPENDITURES					
Police-SRO					
Personnel Services	128,226.00	8,548.13	16,369.09	12.77	111,856.91
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
Fixed Charges	2,250.00	0.00	0.00	0.00	2,250.00
TOTAL Police-SRO	130,976.00	8,548.13	16,369.09	12.50	114,606.91
TOTAL EXPENDITURES	130,976.00	8,548.13	16,369.09	12.50	114,606.91
REVENUES OVER/(UNDER) EXPENDITURES	0.00	55,689.87	47,868.91	0.00	(47,868.91)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Camping Improvements					
Intergovernmental	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Camping Improvements	100,000.00	0.00	0.00	0.00	100,000.00
Merrill Festival Grounds					
Taxes (or Utility Rev.)	76,850.00	36,000.00	36,000.00	46.84	40,850.00
Public Charges-Services	14,000.00	1,000.00	13,640.25	97.43	359.75
Miscellaneous Revenues	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Merrill Festival Grounds	96,850.00	37,000.00	49,640.25	51.25	47,209.75
Room Tax					
Taxes (or Utility Rev.)	150,000.00	0.00	11,118.17	7.41	138,881.83
TOTAL Room Tax	150,000.00	0.00	11,118.17	7.41	138,881.83
Bierman Building					
Public Charges-Services	13,000.00	3,065.00	4,457.18	34.29	8,542.82
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	13,000.00	3,065.00	4,457.18	34.29	8,542.82
TOTAL REVENUE	359,850.00	40,065.00	65,215.60	18.12	294,634.40
EXPENDITURES					
Camping Improvements					
Capital Outlay	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Camping Improvements	100,000.00	0.00	0.00	0.00	100,000.00
Merrill Festival Grounds					
Personnel Services	18,015.00	0.00	0.00	0.00	18,015.00
Contractual Services	33,542.00	2,001.11	2,501.11	7.46	31,040.89
Supplies & Expenses	6,500.00	0.00	0.00	0.00	6,500.00
Capital Outlay	54,050.00	0.00	0.00	0.00	54,050.00
TOTAL Merrill Festival Grounds	112,107.00	2,001.11	2,501.11	2.23	109,605.89
Room Tax					
Supplies & Expenses	116,650.00	0.00	0.00	0.00	116,650.00
TOTAL Room Tax	116,650.00	0.00	0.00	0.00	116,650.00

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Bierman Building					
Personnel Services	12,030.00	1,443.50	2,020.42	16.79	10,009.58
Contractual Services	24,450.00	2,511.37	4,173.02	17.07	20,276.98
Supplies & Expenses	6,025.00	812.08	998.54	16.57	5,026.46
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	42,505.00	4,766.95	7,191.98	16.92	35,313.02
TOTAL EXPENDITURES	371,262.00	6,768.06	9,693.09	2.61	361,568.91
REVENUES OVER/(UNDER) EXPENDITURES	(11,412.00)	33,296.94	55,522.51	0.00	(66,934.51)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
CDBG Grants/Loans					
Miscellaneous Revenues	130,550.00	13,487.24	16,459.91	12.61	114,090.09
TOTAL CDBG Grants/Loans	130,550.00	13,487.24	16,459.91	12.61	114,090.09
Community Development					
Taxes (or Utility Rev.)	10,000.00	10,000.00	10,000.00	100.00	0.00
Intergov Charges (Misc.)	34,500.00	0.00	0.00	0.00	34,500.00
TOTAL Community Development	44,500.00	10,000.00	10,000.00	22.47	34,500.00
TOTAL REVENUE	175,050.00	23,487.24	26,459.91	15.12	148,590.09
	==============	==============	==============	======	==============
EXPENDITURES					
============					
CDBG Grants/Loans					
Special Services	175,500.00	0.00	0.00	0.00	175,500.00
TOTAL CDBG Grants/Loans	175,500.00	0.00	0.00	0.00	175,500.00
Community Development					
Personnel Services	50,494.00	3,905.85	6,476.58	12.83	44,017.42
Contractual Services	400.00	11.37	11.37	2.84	388.63
Supplies & Expenses	2,025.00	166.30	196.30	9.69	1,828.70
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	52,919.00	4,083.52	6,684.25	12.63	46,234.75
TOTAL EXPENDITURES	228,419.00	4,083.52	6,684.25	2.93	221,734.75
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REVENUES OVER/(UNDER) EXPENDITURES	(53,369.00)	19,403.72	19,775.66	0.00	(73,144.66)
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*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Aviation Fuel					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	76,000.00	1,006.27	1,393.35	1.83	74,606.65
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	76,000.00	1,006.27	1,393.35	1.83	74,606.65
TOTAL REVENUE	76,000.00	1,006.27	1,393.35	1.83	74,606.65
EXPENDITURES					
============					
Aviation Fuel					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	5,100.00	2,886.48	3,125.77	61.29	1,974.23
Special Services	79,000.00	33.84	253.39	0.32	78,746.61
Fixed Charges	6,425.00	0.00	0.00	0.00	6,425.00
Capital Outlay	0.00	29.98	29.98	0.00	(29.98)
TOTAL Aviation Fuel	90,525.00	2,950.30	3,409.14	3.77	87,115.86
TOTAL EXPENDITURES	90,525.00	2,950.30	3,409.14	3.77	87,115.86
REVENUES OVER/(UNDER) EXPENDITURES	(14,525.00)	(1,944.03)	(2,015.79)	0.00	(12,509.21)

*** END OF REPORT ***

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

30 -Debt Sevice

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Debt Service					
Taxes (or Utility Rev.)	3,174,163.00	1,705,234.00	1,705,234.00	53.72	1,468,929.00
Miscellaneous Revenues	0.00	1,487.34	3,071.97	0.00	(3,071.97)
Other Financing Sources	22,233.00	0.00	15,632.00	70.31	6,601.00
TOTAL Debt Service	3,196,396.00	1,706,721.34	1,723,937.97	53.93	1,472,458.03
TOTAL REVENUE	3,196,396.00	1,706,721.34	1,723,937.97	53.93	1,472,458.03
	==============	==============	==============	======	==============
EXPENDITURES					
============					
Debt Service					
Debt Service	1,732,996.37	0.00	0.00	0.00	1,732,996.37
TOTAL Debt Service	1,732,996.37	0.00	0.00	0.00	1,732,996.37
TID - Debt Service					
Debt Service	1,463,400.34	0.00	0.00	0.00	1,463,400.34
TOTAL TID - Debt Service	1,463,400.34	0.00	0.00	0.00	1,463,400.34
TOTAL EXPENDITURES	3,196,396.71	0.00	0.00	0.00	3,196,396.71
	==============	==============	==============	======	==============
REVENUES OVER/(UNDER) EXPENDITURES	(0.71)	1,706,721.34	1,723,937.97	0.00	(1,723,938.68)
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*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	1,152,167.79	0.00	800,238.61	69.46	351,929.18
Intergovernmental	47,294.42	0.00	0.00	0.00	4.42
TOTAL TID #3 - East Side	1,199,462.21	0.00	800,238.61	66.72	399,223.60
TOTAL REVENUE	199,462.21	0.00	8.61	66.72	399,223.60
EXPENDITURES					
TID #3 - East Side					
Personnel Services	6,543.00	0.00	0.00	0.00	6,543.00
Contractual Services	3,150.00	0.00	500.00	15.87	2,650.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	798,924.00	0.00	0.00	0.00	798,924.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	365,000.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - East Side	1,198,617.00	0.00	500.00	0.04	1,198,117.00
TOTAL EXPENDITURES	198,617.00	0.00	500.00	0.04	198,117.00
REVENUES OVER/(UNDER) EXPENDITURES	845.21	0.00	799,738.61	0.00	798,893.40

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	217,874.28	217,874.28	217,874.28	100.00	0.00
Intergovernmental	23,877.64	0.00	0.00	0.00	23,877.64
TOTAL TID #4 -Thielman/P Ridge	241,751.92	217,874.28	217,874.28	90.12	23,877.64
TOTAL REVENUE	241,751.92	217,874.28	217,874.28	90.12	23,877.64
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	6,325.00	0.00	0.00	0.00	6,325.00
Contractual Services	2,400.00	0.00	1,000.00	41.67	1,400.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	133,081.00	0.00	0.00	0.00	133,081.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	95,000.00	0.00	0.00	0.00	95,000.00
TOTAL TID #4 -Thielman/P Ridge	236,806.00	0.00	1,000.00	0.42	235,806.00
TOTAL EXPENDITURES	236,806.00	0.00	1,000.00	0.42	235,806.00
REVENUES OVER/(UNDER) EXPENDITURES	4,945.92	217,874.28	216,874.28	0.00	(211,928.36)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	14,266.80	6.80	14,266.80	100.00	0.00
Intergovernmental	137.21	0.00	0.00	0.00	137.21
TOTAL TID #5 - Hwy 107/Taylor	14,404.01	14,266.80	14,266.80	99.05	137.21
TOTAL REVENUE	14,404.01	6.80	14,266.80	99.05	137.21
	==============	==============	==============	======	==============
EXPENDITURES					
============					
TID #5 - Hwy 107/Taylor					
Personnel Services	693.00	0.00	0.00	0.00	693.00
Contractual Services	650.00	0.00	0.00	0.00	650.00
Fixed Charges	2,272.00	0.00	0.00	0.00	2,272.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #5 - Hwy 107/Taylor	3,615.00	0.00	0.00	0.00	3,615.00
TOTAL EXPENDITURES	3,615.00	0.00	0.00	0.00	3,615.00
	==============	==============	==============	======	==============
REVENUES OVER/(UNDER) EXPENDITURES	789.01	6.80	14,266.80	0.00	(3,477.79)
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*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	173,358.00	173,358.00	173,358.00	100.00	0.00
Intergovernmental	2,844.45	0.00	0.00	0.00	2,844.45
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	176,202.45	173,358.00	173,358.00	98.39	2,844.45
TOTAL REVENUE	176,202.45	173,358.00	173,358.00	98.39	2,844.45
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	2,650.00	0.00	1,500.00	56.60	1,150.00
Special Services	10,000.00	0.00	0.00	0.00	10,000.00
Fixed Charges	31,808.00	0.00	0.00	0.00	31,808.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	47,443.00	0.00	1,500.00	3.16	45,943.00
TOTAL EXPENDITURES	47,443.00	0.00	1,500.00	3.16	45,943.00
REVENUES OVER/(UNDER) EXPENDITURES	8,759.45	173,358.00	171,858.00	0.00	(43,098.55)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	809,138.43	209,138.43	209,138.43	25.85	600,000.00
Intergovernmental	1,475.77	0.00	0.00	0.00	1,475.77
Miscellaneous Revenues	60,000.00	0.00	0.00	0.00	000.00
TOTAL TID #7 - N Center Ave	870,614.20	209,138.43	209,138.43	24.02	661,475.77
TOTAL REVENUE	70,614.20	09,138.43	09,138.43	24.02	475.77
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EXPENDITURES					
============					
TID #7 - N Center Ave					
Personnel Services	77,265.00	0.00	0.00	0.00	77,265.00
Contractual Services	12,900.00	0.00	1,500.00	11.63	11,400.00
Special Services	30,000.00	0.00	0.00	0.00	30,000.00
Fixed Charges	62,495.00	0.00	0.00	0.00	62,495.00
Capital Outlay	600,000.00	0.00	0.00	0.00	0.00
TOTAL TID #7 - N Center Ave	782,660.00	0.00	1,500.00	0.19	781,160.00
TOTAL EXPENDITURES	2,660.00	0.00	0.00	0.19	1,160.00
	==============	==============	==============	======	==============
REVENUES OVER/(UNDER) EXPENDITURES	87,954.20	09,138.43	07,638.43	0.00	(119,684.23)
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*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	262,738.59	81,321.29	81,321.29	30.95	181,417.30
Intergovernmental	3,667.68	0.00	0.00	0.00	3,667.68
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	365,000.00	0.00	15,001.00	4.11	349,999.00
TOTAL TID #8 - West Side	631,406.27	81,321.29	96,322.29	15.26	535,083.98
TID #8 - 201 S Prospect					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	631,406.27	81,321.29	96,322.29	15.26	535,083.98
EXPENDITURES					
TID #8 - West Side					
Personnel Services	15,105.00	0.00	0.00	0.00	15,105.00
Contractual Services	4,650.00	0.00	1,750.00	37.63	2,900.00
Special Services	102,500.00	0.00	0.00	0.00	102,500.00
Fixed Charges	207,188.00	0.00	0.00	0.00	207,188.00
Capital Outlay	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL TID #8 - West Side	389,443.00	0.00	1,750.00	0.45	387,693.00
TID #8 - 201 S Prospect					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	389,443.00	0.00	1,750.00	0.45	387,693.00
REVENUES OVER/(UNDER) EXPENDITURES	241,963.27	81,321.29	94,572.29	0.00	147,390.98

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-WI River/S Center					
Taxes (or Utility Rev.)	1,163,456.21	13,456.21	13,456.21	1.16	1,150,000.00
Intergovernmental	4,895.81	0.00	0.00	0.00	4,895.81
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	95,000.00	0.00	0.00	0.00	95,000.00
TOTAL TID #9-WI River/S Center	1,263,352.02	13,456.21	13,456.21	1.07	1,249,895.81
TOTAL REVENUE	1,263,352.02	13,456.21	13,456.21	1.07	1,249,895.81
EXPENDITURES					
TID #9-WI River/S Center					
Personnel Services	58,157.00	0.00	0.00	0.00	58,157.00
Contractual Services	16,650.00	90.00	1,090.00	6.55	15,560.00
Special Services	10,000.00	0.00	396.96	3.97	9,603.04
Fixed Charges	32,000.00	0.00	0.00	0.00	32,000.00
Capital Outlay	1,150,000.00	126.00	126.00	0.01	1,149,874.00
TOTAL TID #9-WI River/S Center	1,266,807.00	216.00	1,612.96	0.13	1,265,194.04
TOTAL EXPENDITURES	1,266,807.00	216.00	1,612.96	0.13	1,265,194.04
REVENUES OVER/(UNDER) EXPENDITURES	(3,454.98)	13,240.21	11,843.25	0.00	(15,298.23)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	116,107.98	116,107.98	116,107.98	100.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	116,107.98	116,107.98	116,107.98	100.00	0.00
TOTAL REVENUE	116,107.98	116,107.98	116,107.98	100.00	0.00
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	8,150.00	0.00	0.00	0.00	8,150.00
Special Services	10,000.00	0.00	0.00	0.00	10,000.00
Fixed Charges	65,208.00	0.00	0.00	0.00	65,208.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	87,933.00	0.00	0.00	0.00	87,933.00
TOTAL EXPENDITURES	87,933.00	0.00	0.00	0.00	87,933.00
REVENUES OVER/(UNDER) EXPENDITURES	28,174.98	116,107.98	116,107.98	0.00	(87,933.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	354,101.60	0.00	0.00	0.00	354,101.60
Intergovernmental	16,304.81	0.00	0.00	0.00	16,304.81
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	370,406.41	0.00	0.00	0.00	370,406.41
TOTAL REVENUE	370,406.41	0.00	0.00	0.00	370,406.41
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	8,005.00	0.00	346.72	4.33	7,658.28
Contractual Services	2,900.00	0.00	1,500.00	51.72	1,400.00
Special Services	10,000.00	0.00	10,000.00	100.00	0.00
Fixed Charges	170,577.00	0.00	0.00	0.00	170,577.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	191,482.00	0.00	11,846.72	6.19	179,635.28
TOTAL EXPENDITURES	191,482.00	0.00	11,846.72	6.19	179,635.28
REVENUES OVER/(UNDER) EXPENDITURES	178,924.41	0.00	(11,846.72)	0.00	190,771.13

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	29,678.99	29,678.99	29,678.99	100.00	0.00
TOTAL TID #12 - Weinbrenner	29,678.99	29,678.99	29,678.99	100.00	0.00
TOTAL REVENUE	29,678.99	29,678.99	29,678.99	100.00	0.00
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	707.00	0.00	0.00	0.00	707.00
Contractual Services	900.00	0.00	500.00	55.56	400.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	7,625.00	0.00	0.00	0.00	7,625.00
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #12 - Weinbrenner	39,232.00	0.00	500.00	1.27	38,732.00
TOTAL EXPENDITURES	39,232.00	0.00	500.00	1.27	38,732.00
REVENUES OVER/(UNDER) EXPENDITURES	(9,553.01)	29,678.99	29,178.99	0.00	(38,732.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #13 - Industrial					
Taxes (or Utility Rev.)	495.60	495.60	495.60	100.00	0.00
TOTAL TID #13 - Industrial	495.60	495.60	495.60	100.00	0.00
TOTAL REVENUE	495.60	495.60	495.60	100.00	0.00
EXPENDITURES					
TID #13 - Industrial					
Personnel Services	3,050.00	0.00	0.00	0.00	3,050.00
Contractual Services	1,150.00	0.00	500.00	43.48	650.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	4,200.00	0.00	500.00	11.90	3,700.00
TOTAL EXPENDITURES	4,200.00	0.00	500.00	11.90	3,700.00
REVENUES OVER/(UNDER) EXPENDITURES	(3,704.40)	495.60	(4.40)	0.00	(3,700.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #14 - Car Wash					
Taxes (or Utility Rev.)	15,806.47	15,806.47	15,806.47	100.00	0.00
TOTAL TID #14 - Car Wash	15,806.47	15,806.47	15,806.47	100.00	0.00
TOTAL REVENUE	15,806.47	15,806.47	15,806.47	100.00	0.00
EXPENDITURES					
TID #14 - Car Wash					
Personnel Services	1,850.00	0.00	0.00	0.00	1,850.00
Contractual Services	650.00	0.00	250.00	38.46	400.00
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #14 - Car Wash	2,500.00	0.00	250.00	10.00	2,250.00
TOTAL EXPENDITURES	2,500.00	0.00	250.00	10.00	2,250.00
REVENUES OVER/(UNDER) EXPENDITURES	13,306.47	15,806.47	15,556.47	0.00	(2,250.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	938,300.00	113,159.40	113,329.23	12.08	824,970.77
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	948,300.00	113,159.40	113,329.23	11.95	834,970.77
Streets - Sealcoat					
Taxes (or Utility Rev.)	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
Streets - Concrete					
Taxes (or Utility Rev.)	87,500.00	0.00	0.00	0.00	87,500.00
Specials (Utility Rev.)	2,500.00	815.81	815.81	32.63	1,684.19
TOTAL Streets - Concrete	90,000.00	815.81	815.81	0.91	89,184.19
Streets - Resurfacing					
Taxes (or Utility Rev.)	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL Streets - Resurfacing	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL REVENUE	1,298,300.00	113,975.21	114,145.04	8.79	1,184,154.96
EXPENDITURES					
Streets - Sealcoat					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
Streets - Concrete					
Personnel Services	40,377.00	823.87	823.87	2.04	39,553.13
Supplies & Expenses	49,623.00	2,352.30	2,352.30	4.74	47,270.70
TOTAL Streets - Concrete	90,000.00	3,176.17	3,176.17	3.53	86,823.83
Streets - Resurfacing					
Personnel Services	28,725.00	0.00	0.00	0.00	28,725.00
Supplies & Expenses	171,275.00	0.00	0.00	0.00	171,275.00
TOTAL Streets - Resurfacing	200,000.00	0.00	0.00	0.00	200,000.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Capital Outlay/Projects					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	1,097,580.96	0.00	0.00	0.00	1,097,580.96
TOTAL Capital Outlay/Projects	1,097,580.96	0.00	0.00	0.00	1,097,580.96
Financing Costs					
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,447,580.96	3,176.17	3,176.17	0.22	1,444,404.79
REVENUES OVER/(UNDER) EXPENDITURES	(149,280.96)	110,799.04	110,968.87	0.00	(260,249.83)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	130,035.00	10,586.97	19,231.11	14.79	110,803.89
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,847,250.00	107,250.02	295,448.11	15.99	1,551,801.89
Intergov Charges (Misc.)	25,750.00	2,269.98	13,561.43	52.67	12,188.57
Miscellaneous Revenues	15,000.00	1,518.34	7,175.35	47.84	7,824.65
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	2,018,035.00	121,625.31	335,416.00	16.62	1,682,619.00
TOTAL REVENUE	2,018,035.00	121,625.31	335,416.00	16.62	1,682,619.00
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	141,350.00	0.00	0.00	0.00	141,350.00
TOTAL Non-Departmental	141,350.00	0.00	0.00	0.00	141,350.00
Pumping Expenses					
	96,500.00	1,770.70	8,792.86	9.11	87,707.14
TOTAL Pumping Expenses	96,500.00	1,770.70	8,792.86	9.11	87,707.14
Water Treatment Expenses					
	78,750.00	2,300.21	7,464.38	9.48	71,285.62
TOTAL Water Treatment Expenses	78,750.00	2,300.21	7,464.38	9.48	71,285.62
Trans & Distribution Exp					
	300,500.00	20,274.37	32,634.04	10.86	267,865.96
TOTAL Trans & Distribution Exp	300,500.00	20,274.37	32,634.04	10.86	267,865.96
Customer Accts Expenses					
	117,000.00	7,122.18	12,147.62	10.38	104,852.38
TOTAL Customer Accts Expenses	117,000.00	7,122.18	12,147.62	10.38	104,852.38
Admin & General Expenses					
	886,500.00	23,465.03	62,818.29	7.09	823,681.71
TOTAL Admin & General Expenses	886,500.00	23,465.03	62,818.29	7.09	823,681.71

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Contract Work					
	2,000.00	0.00	60.83	3.04	1,939.17
TOTAL Contract Work	2,000.00	0.00	60.83	3.04	1,939.17
Taxes					
	415,000.00	2,860.60	395,817.32	95.38	19,182.68
TOTAL Taxes	415,000.00	2,860.60	395,817.32	95.38	19,182.68
Debt Service					
	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL Debt Service	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL EXPENDITURES	2,072,600.00	57,793.09	519,735.34	25.08	1,552,864.66
REVENUES OVER/(UNDER) EXPENDITURES	(54,565.00)	63,832.22	(184,319.34)	0.00	129,754.34

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	85,000.00	6,715.85	13,787.76	16.22	71,212.24
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	474.68	963.62	12.85	6,536.38
Miscellaneous Revenues	15,000.00	1,518.33	3,135.99	20.91	11,864.01
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,700,513.00	120,586.75	283,663.59	16.68	1,416,849.41
Other Charges-Services	225,000.00	23,381.97	24,481.97	10.88	200,518.03
TOTAL Non-Departmental	2,033,013.00	152,677.58	326,032.93	16.04	1,706,980.07
TOTAL REVENUE	2,033,013.00	152,677.58	326,032.93	16.04	1,706,980.07
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	491,350.00	2,722.31	16,625.31	3.38	474,724.69
TOTAL Non-Departmental	491,350.00	2,722.31	16,625.31	3.38	474,724.69
Contract Work					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
Taxes - SS/Medicare					
	42,000.00	2,953.03	6,074.30	14.46	35,925.70
TOTAL Taxes - SS/Medicare	42,000.00	2,953.03	6,074.30	14.46	35,925.70
Operations					
	338,000.00	14,802.66	40,519.40	11.99	297,480.60
TOTAL Operations	338,000.00	14,802.66	40,519.40	11.99	297,480.60
Maintenance					
	332,000.00	13,528.94	23,724.28	7.15	308,275.72
TOTAL Maintenance	332,000.00	13,528.94	23,724.28	7.15	308,275.72
Customer Accts Expenses					
	143,000.00	7,476.57	12,890.17	9.01	130,109.83
TOTAL Customer Accts Expenses	143,000.00	7,476.57	12,890.17	9.01	130,109.83

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Admin & General Expenses					
	520,000.00	22,811.03	59,487.50	11.44	460,512.50
TOTAL Admin & General Expenses	520,000.00	22,811.03	59,487.50	11.44	460,512.50
Taxes & Depreciation					
	382,000.00	0.00	0.00	0.00	382,000.00
TOTAL Taxes & Depreciation	382,000.00	0.00	0.00	0.00	382,000.00
Transfers					
	9,750.00	0.00	0.00	0.00	9,750.00
TOTAL Transfers	9,750.00	0.00	0.00	0.00	9,750.00
TOTAL EXPENDITURES	2,258,600.00	64,294.54	159,320.96	7.05	2,099,279.04
REVENUES OVER/(UNDER) EXPENDITURES	(225,587.00)	88,383.04	166,711.97	0.00	(392,298.97)

*** END OF REPORT ***

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*** END OF REPORT ***

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 30.00 Application Date: 2-4-24

☐ Town ☐ Village ☒ City of MERRILL County of LINCOLN

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning JUNE 7-24 and ending JUNE 9-24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **ORGANIZATION** *(check appropriate box)* ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association
   - (a) Name LINCOLN COUNTY RODEO ASSOC INC.
   - (b) Address 906 N. CENTER AVE MERRILL WI 54452 *(Street)* ☐ Town ☐ Village ☒ City
   - (c) Date organized 1990
   - (d) If corporation, give date of incorporation 1998
   - (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐
   - (f) Names and addresses of all officers:
     - President BRYAN BLOCH
     - Vice President BRYAN MOODIE
     - Secretary GAIL BLOCH
     - Treasurer BILL BRUENING
   - (g) Name and address of manager or person in charge of affair: BRYAN BLOCH 239619 COUNTY ROAD S. ATHENS WI 54411 715 581-7756

2. **LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**
   - (a) Street number 300 MEMORIAL DR MERRILL WI 54452
   - (b) Lot MERRILL FESTIVAL GROUNDS Block
   - (c) Do premises occupy all or part of building? All
   - (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: THE WHOLE GROUNDS

3. **NAME OF EVENT**
   - (a) List name of the event WISCONSIN RIVER PRO RODEO
   - (b) Dates of event JUNE 7, 8, 9, 2024

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

LINCOLN COUNTY RODEO ASSOC. INC
(Name of Organization)

Officer Bryan Bloch 2-4-24 *(Signature/date)*

Officer *(Signature/date)*

Officer *(Signature/date)*

Officer *(Signature/date)*

Date Filed with Clerk 2/8/24

Date Reported to Council or Board

Date Granted by Council

License No. 09854, 09855, 09856

AT-315 (R. 5-11) Wisconsin Department of Revenue

APPLICATION FOR TEMPORARY CLASS “B”/"CLASS B" RETAILER’S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ ____________ Application Date: 2/22/24

☐ Town ☐ Village ☒ City of Merrill County of Lincoln

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☑ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning May 18, 2024 and ending May 18, 2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION *(check appropriate box)* ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Merrill Chamber of Commerce

(b) Address 705 N. Center Ave. Merrill, WI 54452
(Street) ☐ Town ☐ Village ☑ City

(c) Date organized 1911

(d) If corporation, give date of incorporation 1911

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Andrew Polzin, 705 N Center Ave, Merrill, WI 54452

Vice President Lora Bladow, 705 N Center Ave, Merrill WI 54452

Secretary Clyde Nelson, 705 N. Center Ave, Merrill WI 54452

Treasurer Kurt Rust, 705 N. Center Ave, Merrill, WI 54452

(g) Name and address of manager or person in charge of affair:
Hallie Savall & Cheryl Skoug

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Merrill Festival Grounds

(b) Lot ____________ Block ____________

(c) Do premises occupy all or part of building? n/a

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Merrill's Food Truck a-palooz

(b) Dates of event May , 18, 2024

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Merrill Chamber of Commerce
(Name of Organization)

Officer Cheryl A Skoug
(Signature/date)

Officer ____________
(Signature/date)

Officer ____________
(Signature/date)

Officer ____________
(Signature/date)

Date Filed with Clerk ____________ Date Reported to Council or Board ____________

Date Granted by Council ____________ License No. ____________

ADDITIONAL INFORMATION

May be Granted and Issued only to:

(1) Bona fide clubs that have been in existence for at least 6 months prior to the date of application.

(2) State, county, or local fair associations, or agricultural societies.

(3) Church, lodge, or society that has been in existence for at least 6 months prior to the date of application.

(4) Posts now or hereafter established of ex-servicemen's organizations.

Application:

(1) Filing: In writing, for each event, on Form AT-315.

(2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)

(3) The written application shall be filed with the clerk of the municipality in which premises are located:

Class "B" (Beer):

a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)

b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

(4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.

(5) Publication: Not required.

Fee: Not to exceed $10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

Duration: The day, or consecutive days, that the specified event is in progress.

Restrictions:

(1) License may not be issued to individuals.

(2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.

(3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.

(4) License may cover either a specified area or the entire picnic grounds.

(5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)

(6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)

(7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)

(8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)

(9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society or veterans' post in any 12 month period.

(10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 Application Date 1/15/23

☐ Town ☐ Village ☒ City of Merrill County of Lincoln

The named organization applies for: *(check appropriate box(es).)*

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3/15/24 and ending 3/15/24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* →
☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☒ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Lincoln County Economic Development Corporation

(b) Address 801 N Sales St, STE 200 Merrill, WI 54452
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 3/9/1999

(d) If corporation, give date of incorporation March 09, 1999

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:
President Gary Hartwig
Vice President Brian Arndorfer
Secretary
Treasurer Gary Hartwig

(g) Name and address of manager or person in charge of affair: Elsa Duranceau (715) 390-0740
421 Witter St, WI Rapids, WI 54494

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 303 N Sales Street

(b) Lot Block

(c) Do premises occupy all or part of building? partial

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Expo Center / Bierman building

3. Name of Event

(a) List name of the event Lincoln County Economic Summit: Taste of Merrill

(b) Dates of event March 15, 2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

Officer Gary Hartwig (Signature / Date) Lincoln County Economic Development Corporation (Name of Organization)

Date Filed with Clerk 1/17/24 Date Reported to Council or Board

Date Granted by Council License No. 09844

AT-315 (R. 9-19) Wisconsin Department of Revenue

O'day Street Reconstruction (#8942467)
Owner: Merrill WI, City of
Solicitor: Merrill WI, City of
02/20/2024 02:00 PM CST

Merrill Gravel & Construction Co	$503,253.37
Tri-City Contractors, Inc.	$562,982.00
Haas Sons, Inc.	$566,207.30
James Peterson Sons, Inc.	$570,677.87
FA Industrial Services, Inc.	$613,955.50

City of Merrill
Airport Commission Meeting Minutes
Wednesday, January 17, 2024
Merrill Airport Terminal

Members Present: Gary Schwartz (Chairman), Gary Schulz, Joe Malsack, Mark Weix Jr. (Alderman), Lyle Banser, Rich McCullough (Manager)

Public Present: Larry Wenning, Craig Hanig, Steve Krueger

1. Call to Order – Meeting called to order at 18:00 hours by Chairman Schwartz.

2. Approval of Meeting Minutes from December 20, 2023. Motion by Malsack; second by Weix. All ayes. Motion carried.

3. Approval of Vouchers – Vouchers presented, received and initialed. Motion to pay vouchers by Banser; second by Schulz. All ayes. Motion carried.

4. Runway 16/34 Project Status – Schwartz explained working with the pilot advocacy groups AOPA (Aircraft Owners and Pilot Association) and Congressmen Tiffany, Graves and Van Orden to address the crosswind runway justification for existing runways (Merrill's 16/34). Many other airports across Wisconsin and the US are being threatened with the loss of existing crosswinds runways. FAA is now requiring Justification Criteria, but as of this date they cannot or will not tell us what the justification criteria is. Crosswind runways are necessary for safety and have been funded by the FAA in the past.

5. Recap Discussion/Decision Fuel Farm Maintenance – McCullough got an estimate to do all the required hose replacements for fuel farm for $5,167.00. The 2023 budget has the $15,000.00 received for rental of office space; and it was put on the wrong line and included in the fuel budget and should have been included in the main budget.

6. Discussion/Decision Jet A Fuel Truck – Had conversation about the use of the fuel truck. We determined it had some maintenance issues coming up. Schulz motioned to sell the truck; second by Banser. All ayes. Motion carried. The sale of the fuel truck could allow purchase of other critically needed equipment at the Airport.

7. STOL Competition at Merrill – Malsack is researching the event; talking to other event locations for their opinions on how the STOL Competition went. Checking on tourism grants for the event. Possible evening entertainment that could add to the two-day event may be considered.

8. Update F-84 Monument – McCullough reported that he was contacted by the Officer at the Wisconsin National Guard and they are working on a grant to restore and display the plane in Merrill.

9. Airport General Maintenance –

a. Acquire used box snow blade for our tractor – McCullough was checking on a price for privately owned snow box blade.

b. AWOS – AWOS is being worked on. The AWOS System has been on the schedule to get the AWOS aligned with true North to eliminate the error it has had for years.

c. Beacon – Still waiting on parts. Waiting on ballast and lights for runway lights. McCullough reported electric is in at garage. Lights are working. Roll up doors are being installed and connected to electric. Also discussed replacement of plow truck. Hanig reported condition of perimeter fence with trees growing up in it. Will have to address soon. Will get estimate for tree/bush removal.

10. Chairman's Report –

a. Master Plan – Schwartz reported a meeting for the Master Plan on January 18 at the Terminal. He reported that Coffman Associates are working very well on the plan.

b. Economic Impact Study – Schwartz reported that Merrill's Impact Study is ongoing and is taking longer than expected. We need the study for possible grants for the Airport.

c. Jviation – Schwartz is working with Jviation (is a consultant) on the economic impact study.

d. Maintenance Hangar – Plans are being worked on and estimates are being started by Beecher & Hoppe.

11. Aviation Happenings – Schulz reported on the 737 that had the door plug blow out. Talked about maintenance issues at Boeing. There are safety issues that could arise because of lack of stable funding by the FAA. We are hoping the new administrator will have a positive impact. Along with the re-authorization bill. McCullough reported that rules are being worked on for drones and the conflicts with general aviation. Proposed changes by drone operators were; If you're below 500 AGL, general aviation aircraft should yield the right of way. It looks like there is becoming more pressure to equip all planes with ADSB in and out.

12. Public Comment – Krueger reported a safety seminar on Monday, February 26, at 6:00 PM, at Merrill FBO. Topics covered aviation accidents in Wisconsin. Pre-flighting and many other topics pertaining to pilots. Wenning complimented the Airport maintenance crew on snow removal around the Airport. Discussed some trouble spots for snow and ice buildup. Discussion followed on need for a compact tractor with loader/forks and mower to maintain perimeter fence and snow removal. We need to get estimates for compact tractor.

13. Agenda Items for Next Meeting – None

14. Adjournment – Motion by Malsack to adjourn; second by Banser. All ayes. Motion carried.

Minutes prepared by Lyle Banser

City of Merrill
Airport Commission Meeting
Wednesday, February 21, 2024
Merrill Airport Terminal

I. Call to Order

1. Voting Members Present: Gary Schwartz (Chairman), Gary Schulz (via phone), Mark Weix Jr. (Alderman), Joe Malsack, Lyle Banser

2. Public Present: Mark Gracykowski BOA, Larry Wenning, Craig Hanig

II. Approval of minutes from previous meeting – Minutes from January 17, 2024 meeting read and approved. Motion by Malsack; second by Weix. All ayes. Motion carried.

III. Approval of Vouchers – Vouchers presented, reviewed and initialed. Motion by Schulz to pay vouchers; second by Malsack. All ayes. Motion carried.

IV. General Agenda Items

1. Runway 16/34 Project Status – Chairman Schwartz reported no changes, but has been talking with staff from two Senators and three House Members. In talks with these staffers, there is some surprise with the issue of crosswind runway approval and expressed interest in the issue. Also planning to contact more Senate offices, including Maria Cantwell who is the Chairman of the Senate Transportation Committee. Many organizations are involved. AOPA (Aircraft Owners and Pilots Association), EAA (Experimental Aircraft Association), WAMA (Wisconsin Airport Managers Association), and others are involved and talking about the crosswind runway issue.

2. Discussion/Decision Fuel Farm Maintenance – Schwartz explained the expenditure for fuel hoses to replace outdated hoses on 100LL and Jet A pumps. Previously Approved

3. Jet A Fuel Truck – There may be some interest in our fuel truck from other airports, which will be followed up on.

4. STOL Competition at Merrill – Malsack spoke to personnel at the four airports that have hosted the STOL (Short Take Off and Landing) Competition; and they reported that it is hard to break even on the two-day event. Several people from Merrill will attend the 2024 STOL events to evaluate the feasibility of the event for 2025.

5. Update F-84 Monument – Nothing new with grant from Air National Guard yet.

6. Airport General Maintenance

   a. Acquire used box snow blade for our tractor – Checking on used snow blade equipment. Brush cutting is about over for the Spring and it looks good along 16/34. Also discussed upcoming replacement of the large tractor and the possibility of a compact tractor and the timing of tractor purchase.

b. AWOS – No report.

c. Beacon – No report.

V. Chairman's Report

1. Master Plan – Schwartz reported that the Master Plan is being worked on. Next update is at March's Meeting.

2. Economic Impact Study Aviation – Jviation is producing the study. They are using different criteria to determine what operations are being counted for the Economic Impact Study.

3. Maintenance Hangar – Schwartz is working to get the funding for projects done ASAP to try to get an earlier start on the Maintenance Hangar. Schwartz, thanked the Mayor for his help in this regard. We are hoping to start the Maintenance Hangar construction in late 2024. Mark Gracykowski came to the Meeting from the BOA (Bureau of Aeronautics) and explained the process of prioritizing projects around the Airport and how entitlements can be combined from several years for big projects and still have flexibility to change to other projects when they are approved. Discussed AWOS (Automated Weather Observation System) and will do some checking into the age of AWOS components to determine whether it is a possibility for it to be replaced at a later date. Also discussed the delay in correcting the approximate 4° error in the alignment of the system. The FAA has asked Merrill to correct it numerous times.

4. Balloon Fest – Schwartz reported the City was contacted about possibly hosting the Balloon Fest in Merrill. It was determined that the area around the Airport was not preferred by the Balloon Fest promoters (too many trees in the Merrill area). The start-up cost was high; so Balloon Fest will not be in Merrill. Schwartz also reported on 100LL is getting down to the point that we could buy a full load of fuel. It is a good point with current fuel pricing to keep selling fuel in Merrill at a competitive price.

VI. Aviation Happenings – Deferred to March Meeting

VII. Public Comment – None

VIII. Agenda Items for Next Meeting – Signage at the Merrill FBO.

IX. Date and Time of Next Meeting – Wednesday, March 20 at 6:00 PM

X. Adjournment – Motion by Malsack to adjourn; second by Weix. All ayes. Motion carried.

Minutes prepared by Lyle Banser

CITY OF MERRILL
MARKETING & COMMUNICATIONS COMMITTEE
THURSDAY, FEBRUARY 15, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM

I. **Call to Order:** The meeting was called to order by Chairperson Fermanich at 5:15 PM.
Present - Alderperson LaDonna Fermanich, Alderperson Nathan Meyer, Chamber of Commerce Sarah Sturm, Enrichment Center Director Tammi Mrachek, Library Director Laurie Ollhoff
Absent - Mark Weix Jr., Clyde Nelson, Renea Frederick, Dan Wendorf, John Greenwood, Scott Steele

Others in attendance: Mayor Hass, City Clerk Anderson-Malm, City Administrator Akey, Festival Grounds Manager Bjorklund, Social Media Specialist Savall, Cameo Amlfi, and Connor from Midwest Communications.

II. **Consider approving minutes from the previous meeting::**

1. **January 18, 2024 minutes** - Alderperson Meyer motioned to approve the January 18th meeting minutes. Chair Fermanich seconded and the motion carried.

III. **General Agenda Items for Consideration::**

1. **Food Truck-a-Palooza updates and continued discussion** - Social Media Specialist Savall gave an update on sponsors, vendors, and participants and answered questions.

a. **Discuss and consider live on-site radio broadcasting - proposals from WJMT and Midwest Communications** - The committee discussed the two proposals from WJMT and Midwest Communications. Following discussion, Alderperson Meyer motioned to use both WDEZ and WJMT for the $1,000 approved at the previous meeting, splitting that amount between the two stations. Chair Fermanich seconded and the motion carried.

b. **Bounce House update and discussion** - Social Media Specialist Savall updated the committee regarding the bounce house for the Truck-a-Palooza. The Parks and Recreation Department has a bounce house that will be used. Dawn Smith and 1-4 other volunteers will supervise the bounce house. In addition to the bounce house, SMS Savall wants to have face painting and will update at the next meeting. She also stated Incredible Bank is offering their staff to volunteer. The Rotary Club also expressed interest in volunteering.

2. **General Marketing Focus:** - Chair Fermanich wanted to have the committee focus on some of the reasons the Marketing Committee was created. This is a topic that will be brought back for further discussion.

a. **Spring - housing/relocation focus -**

b. **Spring Sports -**

c. **Spring Events -**

3. **Chamber trade shows - update -** Chamber Representative Sarah Sturm updated the committee on the trade shows that were attended and answered questions.

4. **LCEDC Summit - March 14 and 15 -** Chamber Representative Sarah Sturm gave an update. There was not a representative from the Lincoln County Economic Development Corporation to answer questions or give further details of the summit to the committee members.

5. **Midwest Communications - Brand Kamp - May 2 -** Midwest Communications Representative Cameo handed out invitations for Brand Kamp on May 2nd. She mentioned this was an educational event and answered questions from the committee.

6. **General Committee meeting protocol -** Chair Fermanich reminded the committee of the general meeting protocol. All referrals should be sent to Social Media Specialist Savall or herself for follow-up. Any information regarding an event should follow the same protocol, so there is minimal confusion for vendors and committee members.

IV. **Monthly Reports and Updates:**

1. **Monthly Reports - Social Media Specialist Savall - February -** The reports were in the packet. SMS Savall highlighted some items from her report.

a. **Social Media Analytics - January -**

2. **Monthly Report - Midwest Communications -** Midwest Communications Representatives Cameo and Connor addressed previous questions regarding the report and stated it is a 30-day review.

3. **Consider placing monthly reports on file -** Alderperson Meyer motioned to place the reports on file. Chair Fermanich seconded and the motion carried.

V. **Public Comment:** There was no public comment

VI. **Date and Time of Next Meeting: Thursday, March 21 at 5:15 PM:**

VII. **Adjournment:** Alderperson Meyer motioned to adjourn. Chair Fermanich seconded and the motion carried. The meeting was adjourned at 5:59 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm

February 15th '24 MEETING MINUTES

Merrill Enrichment Center Committee

Meeting was held on February 15th, 2024 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Laura Bertagnoli (Chair), Nathan Meyer (Alderperson), Sharon Anderson, Sharon Harvey, Jay Tlusty, Gene Bebel, Jennifer Clark (ADRC representative)

Excused: Teresa Baker

1. **Opening**
   a. Bertagnoli called the meeting to order.
2. **Consent Items**
   a. Motion by Meyer second by Harvey to approve Jan '23 minutes. Motion carried.
   b. Motion by Meyer second by Anderson to approve Jan/Feb '24 vouchers. Motion carried.
3. **Public Comment**
   a. Anderson shared that she was approached by a few poeple who asked if the MEC was in financial trouble. She assured them that we will be ok but will need to find ways to bring in more revenue.
4. **ADRC**
   a. Jennifer shared upcoming caregiver support group offerings which are the 4th Monday of the month from 10:30-Noon. In-person is the preferred method of delivery but there is a virtual option.
   b. Advocacy Days will take place in Madison on May 14th focused our aging population. Jennifer will be attending this event and we look forward to hearing what she learns and how it affects our community.
   c. Bebel asked if Jennifer had heard anything regarding programs for the Lincoln Industries group. Jennifer connected with Traci Zernicke, ADRC Director of Resource Services, who will be reaching out to us.
5. **Operations**
   a. Director shared that with the $1 increase for activities would bring in an estimated $4080 for the year. Also shared was the upcoming Festival of Quilts and Fall Craft & Market Event that both bring in substantial funds. Anderson asked how the conversation with Gigi went regarding our decision on increasing the percent we will take from her classes. She was completely understanding of the situation and shared some ideas as well.
   Bebel inquired how a person wanting to come here and use the space to work on art projects is there a fee. Our fee to use our space is our activity fee which will be $3 for the day. However, people need to call to schedule a time around our current activities. Director also shared that walking will still have no fee. Bebel expressed concern about the pressure on us to continue to increase fees. Director warned that if we try increasing our fee on an annual basis we may price ourselves out. Anderson asked about annual/monthly fees as an option. We have explored that in the past and many did not favor that option but rather the pay as you go. Bertagnoli added that we still do not and may never know who is not coming because of our fees. In addition if attendance becomes lower than normal (seasonal fluctuation taken into account), we may know if the $1 increase isn't working.
   Bebel expressed concern that the city has a limited amount of money for the MEC to operate which limits the ability of us to offer new programs. Meyer stated that the city contributed $44k to the MEC from the tax levy for operations. Director will check this amount for accuracy but added that based on the daily feedback we get from people on how thankful they are and how much they value the Center; they probably do not mind their tax dollars going to the MEC and should attend council meetings to share that during public comment.
   b. Attendance numbers were discussed relative to Meyer's comments that many of the council members have no understanding of how many people we serve. Director will compile those numbers and email to the recommended people in addition to adding it to next month's meeting.
   The TB Scott Free Library also came up in discussion as a comparison to the MEC and what is financially expected. The Library also has State funding in addition to County and City.
6. **Discussion**
   a. Director shared a document with a high level overview of definitions of a mission and vision statements, and the importance of both for an organization. Our current Mission and Core Values were established as we were moving into our new facility in 2017. We strived to fulfill our Mission of 'Bringing Generations Together' mainly focused on our young children. We were able to make some connections originally with the schools but as time went on, struggled to find volunteers as well as trying to overcome school constraints on resources such as bussing, staffing and scheduling. Tlusty asked what our current hours are and stated that is our constraint. We would like to expand hours and offering but we can only do what we have enough payroll to do. Our one evening a month allows us to give the public a taste of what we do in hopes of attracting the next generation. Anderson asked about our Tuesday and Thursday morning hours and if we could somehow fluctuate that to offer more evenings. Director shared those few hours of time we have, we need, to work on administrative. Tlusty asked why we choose Fridays to not be open. Director shared that when she started in 2014, the previous Director had made that decision based on budget cuts and we have been running the same way since. Bebel was part of the initial Strategic planning sessions back in 2017 when we created our new mission and vision statements. He reminded us that our mission should be short enough for us to remember and recite.
   If we are being true to who we really are, we need to examine our mission statement and what our visions are for the future. Currently we consistently serve three generations, which is bringing those generations together. Without additional

payroll funding, we are not able to accommodate evening and weekend offerings more than we currently do, which would be primarily to serve the younger generations.
Director shared her ideas for discussion: **Mission** – to improve lives through social, physical and educational opportunities. Committee all agreed on the proposed Mission. We will finalize in our March meeting.

b. **Vision** – to be a happy & safe **place. ('& safe' added by committee). Final decisions will be made in the March meeting. A Vision fosters the Mission. Bertagnoli added that taking out the word 'generations'** still allows us to fulfill our new Mission and Vision as it would apply to many generations.
   i. Anderson reminded us to continue discussion on Health fair ideas. These will be discussed in March.
   ii. Bebel mentioned the effectiveness of our newsletter. Director asked committee to spread the word to businesses to advertise so the MEC can avoid having to pay for that publication.
   iii. Bertagnoli asked the result of our newsletter reach for the two areas we targeted last year. Director recalls sharing that information last year as fairly successful. In addition, director added that she placed an MEC ad in the Community Profile publication coming out this year that gets inserted into every Foto News. This will be a great reach for the MEC and we will keep track of new people attending.

c. **Adjournment** Motion to adjourn by Tlusty second by Bebel.

The next meeting date is **March 21st, 2023 at 2:15pm at the MEC.** *Vouchers will be available for review 10 minutes prior to meeting time.*

Respectfully submitted, TMrachek

Tammie Mrachek
Director
Merrill Enrichment Center
City of Merrill
(715) 536-4226
MEC@ci.merrill.wi.us
303 North Sales St., Merrill, WI 54452
www.ci.merrill.wi.us

Follow Us:

CITY OF MERRILL
HISTORIC PRESERVATION COMMITTEE
WEDNESDAY, FEBRUARY 21, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM

I. Call to Order: Alderperson Sabatke acted as chair and called the meeting to order at 6:00 PM
Present: Alderperson Caylor, Alderperson Sabatke, McCrank, Heideman
Excused: Bea Lebel

II. Consider approving minutes from the previous meeting:

1. **October 18, 2023 Meeting Minutes -** McCrank made a motion to place the minutes from October 18, 2023, on file. Heideman seconded and the motion carried.

III. General Agenda Items for Consideration:

1. **Continued discussion and updates on the sign placement schedule and future nominations. -** Chair Caylor gave an update on the remaining signs that need to be placed. April 1st is the deadline for new historic street sign nominations.
2. **Consider and approve the sign for Normal Park -** Elizabeth McCrank received the estimate for the storyboard sign from Premier of $1,400 per sign. This would be for signs by the Legion building and Normal Park. Chair Caylor will talk with Finance Director Ley about available funds in the non-lapsing account. He will also talk to Parks & Recreation Director Wendorf regarding the installation of the signs. Following further discussion, McCrank made a motion to approve the signs contingent upon the availability of funding of $3,400. Heideman seconded and the motion carried.
3. **Update on virtual Historic home/building tour - Hallie Savall and Merrill Community Media -** Alderperson Meyer was given floor privileges and updated the committee on the virtual historic home/building tours. He stated there are four homes for virtual tours and are set for late spring.

IV. Date and Time of Next Meeting: Wednesday, March 20th at 6:00 PM:

V. Public Comment: There was no public comment.

VI. Adjournment: McCrank made a motion to adjourn. Heideman seconded and the motion carried. The meeting was adjourned at 6:19 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm

CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, FEBRUARY 28, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM

I. Call to Order: Mayor Hass called the meeting to order at 5:15 PM. P
Present: Mayor Hass, Alderperson Lupton, Alderperson Rick, Alderperson Sabatke
Excused: Ron Liberty
Others present: City Administrator/Public Works Director/City Engineer Akey, Street Superintendent Bonack, Building Inspector/Zoning Administrator Pagel, Utility Superintendent Steinagel, City Attorney Hayden, City Clerk Anderson-Malm, Alderperson Weix, Mark Seaman, Andrew Caylor, Jay Tlusty, Merrill Community Media

II. Consider approving minutes from the previous meeting:

1. **Minutes from the January 24th meeting** - Alderperson Rick made a motion to approve the meeting minutes from January 24th. Alderperson Lupton seconded and the motion passed.

III. Water and Sewer Agenda Items:

1. **Discuss and approve the Water & Sewer Vouchers** - Alderperson Lupton made a motion to approve the water and Sewer vouchers. Alderperson Rick seconded and the motion passed.

2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - Utility Superintendent Steinagel highlighted items from the report that was included in the packet.

IV. Street Department Agenda Items:

1. **Discuss and approve the Street Department Vouchers** - Alderperson Rick made a motion to approve the Street Department vouchers. Alderperson Lupton seconded and the motion carried.

2. **Consider bids for the M2024-01 O'Day Street Project** - PWDCE Akey provided information at the meeting regarding the bids for the M2024-01 O'Day Street project. Merrill Gravel & Construction was awarded the bid for $503,253.37. Following discussion,
Alderperson Rick motioned to award the bid to Merrill Gravel & Construction and forward it to the March Common Council. Alderperson Sabatke seconded and the motion carried.

3. **Consider options for installing a sidewalk on O'Day Street from Center Avenue to the Golf Course.** - Mayor Hass allowed floor privileges to citizens of the 7th District. The public comments from the Health & Safety meeting on February 26 were provided to the committee members. Alderperson Weix,

1007 Pine Bluff, spoke about the sidewalk concern. He stated this is a safety issue for pedestrians. He also talked about the heavy traffic of golfers and vehicles with boat trailers using O'Day Street.
PWDCE Akey explained the special assessments for sidewalks for landowners. A list was provided to the committee with estimates for sidewalk costs. It was suggested that Merrill Gravel could prep the surface, but the sidewalks would be bid out as a separate project. Following further comments from Mark Seaman, 1304 Lark Street, Jay Tlusty, 1306 Lark Street, and Kris McGarigle from Bell Tower Residence, Mayor Hass motioned to forward this to a future Board of Public Works meeting for a special assessment meeting with a public hearing. The hearing is scheduled for 45 days. Alderperson Rick seconded and the motion carried.

V. **General Agenda Items for Consideration:**

1. **Discuss and consider the T-Mobile Lease Renewal -** City Attorney Hayden gave a briefing about the T-Mobile-Alamosa lease and answered questions from the committee. Alderperson Rick made a motion to renew the T-Mobile-Alamosa lease. Alderperson Lupton seconded and the motion carried.

VI. **Monthly Reports:** All monthly reports were included in the packet. Alderperson Rick made a motion to place the monthly reports on file. Alderperson Lupton seconded and the motion carried.

1. **Monthly Report - Building Inspector/Zoning Administrator Pagel -**
2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey -**
3. **Monthly Report - Street Superintendent Bonack -**
4. **Monthly Report - Street & Weed Commissioner Liberty -**

VII. **Date and Time of Next Meeting: Wednesday, March 27 at 5:15 PM:**

VIII. **Public Comment:** There was no public comment.

IX. **Adjournment:** Alderperson Rick made a motion to adjourn. Alderperson Lupton seconded and the motion carried. The meeting was adjourned at 5:42 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm

T. B. Scott Free Library · Board of Trustees
Minutes of the Regular Meeting January 17, 2024

Opening
President Michael Geisler called the regular meeting of the Board of Trustees to order at 4:01 p.m. in the Library Community Room. Present: Katie Breitenmoser, Chris Grunenwald, Ryan Martinovici, Elizabeth McCrank, Richard Mamer. Excused: Darcy Dalsky, Audrey Huftel. Unexcused: Michael Caylor. Also present: Laurie Ollhoff, Andrea Bennett, Cat Oftedahl, and camera operator.

Note of recognition received from Jill Underly, Superintendent of the Wisconsin Department of Public Instruction to library staff for dedication to the learners in our State. Note of thanks to T.B. Scott Free Library for donations by staff members to the Merrill Fire Department "Tree of Hope" fundraiser.

No public comment was made.

Consent items
R. Martinovici/ R. Mamer/C to approve the minutes of the regular meeting of December 20, 2023.
R. Martinovici/ E. McCrank/C to accept the monthly Unaudited Revenue and Expense Report for December 2023. E. McCrank highlighted the roughly $15,000 surplus on the report. L. Ollhoff clarified that the amount as of the date of the report showed the surplus. However, payments for 2023 expenses were made since the date of the report submitted with the Board meeting packet. A revised report will show a balance amount of $0.00. No further discussion.
E. McCrank/K. Breitenmoser/C accept the Monthly Statistical Report for December 2023.

Reports/discussion items/action items

A. **E. McCrank/R. Martinovici/C** to approve the Request to the Endowment Fund for Payment of PerMar Fire Alarm System Upgrade Invoice in the amount of $4,535. Discussion included an explanation for the request. State of Wisconsin Department of Safety and Professional Services review of the upgrade plan required installation of additional equipment originally not written into the plan. The City's approved 2023 capital projects amount of $35,000 for the project was insufficient. No further discussion.
B. **Action Item:** Request to Dissolve Book Fund Account into Endowment Fund Account moved to follow the Endowment Fund Report.
C. **R. Martinovici/K. Breitenmoser/C** to approve the T.B. Scott Free Library Endowment Fund Report and the dissolution/integration of the Book Fund Account into the Library Endowment Fund General Account. Report was provided and reviewed by R. Mamer. Discussion included steps being taken to streamline fund reporting. No further discussion.
D. **MSR Design Youth Services Update** was provided by L. Ollhoff. In holding patter until N. Wszalek, the local contractor, library administration, and representatives of MSR Design meet to discuss details of schematic drawings rendered by MSR Design before an estimate is prepared.
E. **2024-2028 Long Range Plan Report** was summarized by L. Ollhoff. Highlights included: the process and the work that went into creating a useful report. E. McCrank followed up with questions and comments related to the number of respondents, the respondent base, the validity of the results, and next steps. Highlights included: The majority of respondents were regular patrons. While addressed to some degree, community needs may have been slightly missed because of the survey delivery. Checking out books was the top response. Youth and adult programming were not far behind. History and genealogy were of some importance to respondents. Surprisingly, senior programming was lower in interest of respondents. Again, this leads back to the delivery of the survey. L. Ollhoff expressed the need to refine the existing survey and invite residents in assisted living facilities to complete the survey to better reflect that demographic. No further discussion.

F. **Solar Bond Impact Update:** L. Ollhoff reviewed report received from Legacy Solar Co-op. No further discussion.
G. **Strategic Plan Goals and Objectives #5.** L. Ollhoff provided updates on Strategic Plan Goals and Objective #1-5. L. Ollhoff explained that the 2018-2023 Goals and Objectives would continue to be utilized and updated until the 2024-2028 Strategic Plan was approved and put into practice. No further discussion.
H. **Wisconsin Trustee Essential #9.** Managing the Library's Money. L. Ollhoff provided copies of Trustee Essential #9 for review and questions. No further discussion.

Library Director's Report

- Library program highlights were provided.
- Thank you to the Library Board of Trustees for the continued support of staff development days.
- The Library administration team will begin the process of evaluating and developing the Library's next set of Goals and Objectives for the 2024-2028 Strategic Plan. This will be provided at the April 2024 Board of Trustees Meeting.
- Report on Wisconsin Department of Public Instruction Annual Report process. With an anticipated approval date at the February 2024 Board of Trustees Meeting.
- The Northern Wisconsin ILS Consortium Exploration continues to move forward with subcommittee appointments to determine feasibility of a system merger. Nothing further to report.
- Board members are invited to a staff and board social gathering in February.

President's remarks

- Thank you to everyone.

K. Breitenmoser/R. Martinovici/C moved to adjourn the meeting at 4:36 p.m. The next regular business meeting of the Board of Trustees is scheduled for February 21, 2024, at 4:00 p.m. in the Library Community Room.

Respectfully submitted,
Laurie Ollhoff, Secretary

Meeting recording: https://vimeo.com/904612662

CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MONDAY, FEBRUARY 26, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM

I. **Call to Order:** The meeting was called to order by Chair Weix at 5:15 PM
Present: Alderperson Weix Jr., Alderperson Caylor, Alderperson Rick
Excused: Norb "Nubs" Ashbeck

Others in attendance: Mayor Hass, Building Inspector/Zoning Administrator Pagel, City Clerk Anderson-Malm, Social Media Specialist Savall, Andrew Caylor, Mark Seaman, Jay Tlusty and Merrill Community Media

II. **Public Comment:** Mark Weix - 1007 Pine Bluff Avenue - Spoke about safety concerns on O'Day Street. He stated this is an active neighborhood with walkers both young and old. Safety is the number 1 concern without a sidewalk on this street. He informed the committee that doctors from Marshfield Clinic would no longer go to Bell Tower Residences for residents. Instead, residents will need to be taken to the Marshfield Clinic. He stated the second reason for a sidewalk is accessibility to Riverside Park and the Merrill Golf Course. Both bring a lot of traffic and a sidewalk would be beneficial.

Kris McGarigle - Administrator at Bell Tower Residence - provided a letter distributed to the committee members. Mr. Weix read the letter that expressed safety concerns regarding the lack of a sidewalk on O'Day Street. The letter will be put in the public record.

Mark Seaman - 1304 Lark Street - Spoke about the sidewalk concern. He stated numerous people use O'Day Street to gain access to Riverside Park or Golf Course. He has noticed some drivers do not follow the speed limit and are inattentive. Sun glare, at certain times of the day, causes visibility issues for drivers and pedestrians. A sidewalk would help, so pedestrians do not need to walk in the street.

Jay Tlusty - 1306 Lark Street - Spoke on the sidewalk issue. He stated elderly people are walking, using walkers or wheelchairs on O'Day Street. There is year-round activity with pedestrians on O'Day Street. He continued stating, O'Day Street is very busy, especially during the golf season. He pointed out to the committee that there are 9 driveways and 3 roads that feed into O'Day Street. He is concerned for citizens safety and hopes a sidewalk will be constructed on one side of O'Day Street.

III. **Minutes from Previous Meeting:**

1. **Consider placing the minutes from the January 22nd meeting on file.** - Alderperson Caylor made a motion to place the minutes from the January 22nd meeting on file. Chair Weix seconded and the motion carried.

IV. **Nuisance Complaints and Vouchers:**

1. **Nuisance Complaints -** Building Inspector/Zoning Administrator Pagel presented the nuisance complaints that were in the packet.
2. **Discuss and consider approving the vouchers -** Alderperson Caylor made a motion to approve the vouchers. Alderperson Weix Jr. seconded the motion carried.

V. **General Agenda Items for Consideration::**

1. **Consider a temporary Class "B" picnic license for the Lincoln County Rodeo Association Inc., to sell fermented malt beverages on June 7, 8, and 9, 2024 at the Merrill Festival Grounds in conjunction with the Wisconsin River Pro Rodeo. -** Alderperson Rick made a motion to approve the temporary Class "B" picnic license for the Lincoln County Rodeo Association Inc. for June 7, 8, and 9, 2024 in conjunction with the Wisconsin River Pro Rodeo. Alderperson Caylor seconded and the motion carried.
2. **Consider a temporary "Class B" license to sell wine for the Knights of Columbus on April 6, 2024, at the Expo Center in conjunction with a Knights of Columbus Fund Raiser. -** This license was withdrawn - no action was needed.
3. **Consider a temporary Class "B"/"Class B" picnic license for the Merrill Chamber of Commerce to sell fermented malt beverages and wine on May 18, 2024, at the Festival Grounds in conjunction with Merrill's Food Truck-a-Palooza. -** Alderperson Caylor made a motion to approve the Class "B"/"Class B" picnic license for the Merrill Chamber of Commerce on May 18, 2024, in conjunction with Merrill's Food Truck-a-Palooza. Alderperson Rick seconded and the motion carried.
4. **Discussion on a sidewalk from Martin Street to Tee Lane; north side of O'Day Street due to safety issues for pedestrians and bikers along a busy street. -** Alderperson Rick made a motion to forward this to the Board of Public Works with no recommendation. Alderperson Caylor seconded for discussion and the motion carried. The committee discussed a sidewalk from Martin Street to Tee Lane on the north side of O'Day Street. Public Works Director/City Engineer Akey answered questions from the committee with the following information given; sidewalks are charged to landowners for special assessment. The approximate cost is $40/foot, which would be approximately $52,000 in concrete costs. This was not bid last year since no one petitioned for this issue. Due to the terrain, incline and costs that would be incurred, a sidewalk would only go to Tee Lane and not down to Riverside Park. This project would be bid out as a separate project by outside

contractors. Following further discussion, the committee approved the motion to forward this to the Board of Public Works with no recommendation.

VI. **Monthly Reports:**

1. **Monthly Report - Fire Chief Klug** - The report was included in the packet. Chief Klug highlighted some items from the report. He wanted to thank the Lions Club for the $3,000 donation for a thermal camera.
2. **Monthly Report - Police Chief Bennett -** The report was in the packet. Chief Bennett highlighted a few things. He stated the new squad is in service and the old Tahoe will be on the Wisconsin Auction site in a few weeks. He answered questions from the committee.
3. **Monthly Report - Lincoln County Humane Society** - The report was included in the packet.
4. **Consider placing monthly reports on file -** Alderperson Caylor made a motion to place the monthly reports on file. Alderperson Rick seconded and the motion carried.

VII. **Date and Time of Next Meeting: Monday, March 25 at 5:15 PM. :**

VIII. **Adjournment:** Alderperson Rick made a motion to adjourn. Alderperson Caylor seconded and the motion carried. The meeting was adjourned at 5:48 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm

CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, January 23, 2024 – MINUTES - Revised
Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Chair Russell (remote), Alderperson Caylor. Alderperson Fermanich was excused.
Others Present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl (remote), Finance Director Ley, City Administrator Akey, Fire Chief Klug, Library Director Ollhoff, Street Superintendent Bonack, Alderperson Lupton, Alderperson Weix, Andrew Caylor and Merrill Community Media.

I. **Call to Order –** Alderperson Caylor acted as Chair and called the meeting to order at 6:00 PM.

II. **Minutes from previous meeting –** Alderperson Russell made a motion to approve the minutes from the October 24th meeting. Alderperson Caylor seconded and the motion carried.

III. **Vouchers –** Alderperson Russell made a motion to approve the October, November and December vouchers. Alderperson Caylor seconded and the motion carried.

IV. **Agenda Items for Consideration -**

1. Discuss and consider the request from the Street Dept. to sell an item on the WI Surplus Auction site – Street Superintendent Bonack discussed the item to be sold and answered questions. Alderperson Caylor made a motion to approve to sell the snow blower attachment on the WI surplus auction site. Alderperson Russell seconded and the motion carried.

2. Discuss and consider new hire residency requirements exemption (Fire Department) – Fire Chief Klug explained the reason for this consideration. Following further discussion, Alderperson Caylor made a motion to modify the residency requirements for the next candidate interviews to live up to 40 miles from the station. Alderperson Russell seconded and the motion carried.

3. Discuss and consider new hire FMLA consideration within the first year of employment – City Administrator Akey discussed this consideration. Following discussion and input from City Attorney Hayden, it was decided to recommend guidance to allow new hires un-paid leave prior to their first year of employment. No motion was required.

4. Discuss and consider writing off personal property tax bills for the following businesses no longer in business: The 710 and Anderson & Associates – Alderperson Russell made a motion to write off the personal property tax bills for The 710 of $48.66 and Anderson & Associates for $104.13. Alderperson Caylor seconded and the motion carried.

5. **WPS Charges for City Facilities – January through December 2023 –** Finance Director Unertl updated the committee with the information provided in the packet. No action was required.

V. **Monthly Reports –** The committee asked the Mayor to continue to provide a monthly report to the committee. There were no other questions regarding the reports provided in the packet. Alderperson Russell made a motion to place the monthly reports on file. Alderperson Caylor seconded and the motion carried.

VI. **Public Comment –** There was no public comment

VII. **Date and time of next meeting –** Tuesday, February 27 at 6:00 PM

IV. **Adjournment –** Alderperson Caylor made a motion to adjourn. Alderperson Russell seconded and the motion carried. The meeting was adjourned at 6:28 PM.

Minutes submitted by City Clerk Anderson-Malm

CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
TUESDAY, FEBRUARY 27, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM

I. **Call to Order:** Roll Call:
Present: Alderperson Caylor, Alderperson Fermanich
Excused: Alderperson Paul Russell
Acting Chair Caylor called the meeting to order at 6:00 PM

Others present: Mayor Hass, City Clerk Anderson-Malm, City Attorney Hayden, City Administrator Akey, Finance Director Ley, Finance Director Unertl (remote), Andrew Caylor, Alderperson Weix

II. **Approval of Vouchers:**

1. **Discuss and consider approving the January vouchers -** Alderperson Fermanich made a motion to approve the January vouchers. Alderperson Caylor seconded and the motion passed.

III. **Consider approving minutes from the previous meeting::**

1. **Minutes from the January 23rd meeting -** Alderperson Fermanich made a motion to approve the minutes from the January 23rd meeting. Alderperson Caylor seconded. Alderperson Caylor asked City Clerk Anderson-Malm to revise the January 23rd minutes regarding his comment on residency requirements for the Fire Department. City Clerk Anderson-Malm said she would revise the minutes. The motion to approve the minutes with the revision passed.

IV. **General Agenda Items for Consideration::**

1. **Consider writing off the personal property tax bills for Ascent Medical Group due to their terminated lease.**
2022 - $14,844.72 (including penalty and interest through 02/29/24)
2023 - $13,023.03 (including penalty and interest through 02/29/24)
Total amount $27,867.75 - Finance Director Ley explained the reason for writing off the personal property bills for Ascent Medical Group. She answered questions from the committee. Following discussion, Alderperson Caylor made a motion to write off the personal property bills for a total of $27,867.75 for Ascent Medical Group. Alderperson Fermanich seconded and the motion carried.

V. **Monthly Reports:**

1. **Monthly Report - Mayor Hass -**

2. **Monthly Report - City Administrator Akey -**

3. **Monthly Report - Finance Director Ley -**

4. **Monthly Report - Finance Director Unertl -**
5. **Monthly Report - City Attorney Hayden -**
6. **Monthly Report - City Clerk Anderson-Malm -**
7. **Monthly Report - Municipal Court -**
8. **Consider placing monthly reports on file -** All monthly reports were included in the packet. Alderperson Fermanich made a motion to place the monthly reports on file. Alderperson Caylor seconded and the motion carried.

VI. Public Comment: There was no public comment

VII. Date and Time of Next Meeting: Tuesday, March 26 at 6:00 PM:

VIII. Closed Session:: Alderperson Caylor read the first and second closed-session statements. Alderperson Fermanich motioned it to go into closed session. Alderperson Caylor seconded, and the motion carried on a 2/0 roll call vote. The following were present in closed-session in addition to the committee members: Mayor Hass, City Administrator Akey, City Attorney Hayden, Finance Director Ley, Alderperson Weix, Alderperson Meyer. City Clerk Anderson-Malm recorded minutes without objection. The committee entered into closed-session at 6:15 PM.

1. **The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(f) considering financial, medical, social, or personal histories or disciplinary data of a specific person, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where paragraph (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, (1) to consider employment and medical history of a City employee to consider request for unpaid leave of absence. -** The committee discussed the employment and medical history of a city employee to consider a request for unpaid leave of absence.
2. **The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. -** The committee discussed employment, promotion, compensation, or performance evaluation data of a public employee.

IX. Reconvene in Open Session::

1. **The Committee may reconvene in open session regarding closed session action. -** The committee did not reconvene in open session.

X. Adjournment: The committee adjourned in closed session. Alderperson Caylor made a motion to adjourn. Alderperson Fermanich seconded and the motion carried. The meeting was adjourned at 6:27 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm

CITY OF MERRILL
BOARD OF CANVASS
MONDAY, FEBRUARY 26, 2024 MINUTES
REGULAR MEETING   CITY HALL LOWER LEVEL CONFERENCE ROOM   9:00 AM

I. **Call to Order:** The meeting was called to order at 9:00 am by City Clerk Anderson-Malm.
Present: City Clerk Anderson-Malm, Mayor Hass, Dustin Brown

II. **Public Comment:** There was no public comment.

III. **Canvass of Election:**

1. **Canvass results from Tuesday, February 20, 2024, Spring Primary -** City Clerk Anderson-Malm relayed information that was received from County Clerk Marlowe. A municipal board of canvass is not required unless there is a contested local race. The Board of Canvass is completed by the election workers on election night. However, the paperwork was not given to the workers to complete on February 20th. There were no contested races, so a Board of Canvass was not required for the February 20th primary. No action was taken.

a. **Aldermanic District 8 Primary -** No action was taken.

IV. **Adjournment:** Mayor Hass motioned to adjourn. Dustin Brown seconded and the motion carried. The meeting was adjourned at 9:03 AM.

Minutes respectfully submitted by City Clerk Anderson-Malm

Transit Commission Meeting
January 29, 2024
Minutes

Present: Mr. Rick Blake – Chairperson -remote, Ms. Sue Kunkel, Ms. Jill Weber, *Ms.* Denise Ziech -remote, Ms. Sara Doerr and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2 Public Comment – Ryan Vobornik – asking for expanded service area
Mayor Haas – asking for more of city service area

3) Approval of December, 2023 minutes

A motion to approve minutes of the December 2023regular meeting was made by Ms. Sue Kunkel and seconded by, Ms. Sara Doerr. All ayes, motion approved unanimously.

4) Administrator's Report;

A. Ridership – 4244 rides and 3572 Miles
B. Employee Status –Paul on board full time to replace Brandy who will be taking Lori's position
C. Recruitment- hiring part time
D. 2023 Q3 Report – at pre pandemic levels

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Jill Weber. All ayes, motion approved unanimously.

5) Service Area – Mayors Request – discussion about increasing service area. Do a study and present next meeting for decision

6) Future Agenda Items: Admin Report, Service Area

7) Next meeting date will be February 19, 2024 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

8) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Sara Doerr. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
THURSDAY, MARCH 7, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM

I. Call to Order: Mayor Hass called the meeting to order at 6:00 pm.
Present: Mayor Hass, Alderperson Rick (remote), Alderperson Sabatke, Becker, Henrichs
Excused: Alderperson Michael Caylor
Absent: Becky Meyer
Others present: David Buck, City Clerk Anderson-Malm, Merrill Community Media

II. Consider approving minutes from the previous meeting:

1. **February 1st meeting minutes -** Alderperson Rick made a motion to approve the minutes from the February 1st meeting. Alderperson Sabatke seconded and the motion passed.

III. General Agenda Items for Consideration:

1. **Fair Update -** Brad Becker gave the Fair update.
2. **Rodeo Update -** George Henrichs gave the Rodeo update.
3. **Permanent Vendor Update -** There was no permanent vendor update.
4. **Calendar of Events -** The calendar of events was included in the packet.
5. **Continued discussion on offering discounts to organizations to use the Festival Grounds -** There was no action and it was recommended to remove this from future agendas.
6. **Continued discussion and update on campgrounds at the Festival Grounds -** Mayor Hass gave an update.

IV. Monthly Reports:

1. **Monthly Report - Festival Grounds Manager Bjorklund -** Festival Grounds Manager Bjorklund gave a brief update.
2. **Consider placing monthly reports on file -** Alderperson Sabatke made a motion to place the monthly report on file. Alderperson Rick seconded and the motion passed.

V. Public Comment: There was no public comment.

VI. Date and Time of Next Meeting - Thursday, April 4 at 6:00 PM:

VII. Adjournment: Alderperson Rick made a motion to Adjourn. Alderperson Sabatke seconded and the motion passed. The meeting was adjourned at 6:10 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm