



CITY OF MERRILL
HISTORIC PRESERVATION COMMITTEE
AGENDA • WEDNESDAY JULY 19, 2023

Regular Meeting

City Hall Council Chambers

6:00 PM

To attend remotely call 530-629-6146 PIN 195 934 932 #

- I. Call to Order
- II. Approval of previous meeting minutes:
 Consider approval of the June 21st meeting minutes
- III. General Agenda Items:
 1. Continued discussion on Legion Building:
 - a. Legion Building story board discussion
 - b. Information from Park and Recreation regarding the Legion building - continued discussion
 2. Continued discussion on list of contractors for Historic homes and buildings:
 - a. Discuss media coverage regarding Historic homes and buildings - Social Media Specialist Savall included in the discussion
 3. Continued discussion and update on sign placement schedule and media coverage
- IV. Next meeting date and time: Wednesday, August 16 at 6:00 PM
- V. Public Comment
- VI. Adjournment

**City of Merrill
Historic Preservation Committee
Wednesday, June 21, 2023
City Hall Common Council Chambers**

Historic Preservation Voting Members Present: Chair Caylor, Alderperson Sabatke, Elizabeth McCrank, and Bill Heideman. Bea Lebel was excused.

Other's present: City Clerk Anderson-Malm, Mayor Hass and Merrill Productions

I. Call to order – Chair Caylor called the meeting to order at 6:00 PM

II. Approval of Previous Meeting Minutes from May 17, 2023

Bill Heideman made a motion to place the minutes from May 17, 2023 on file. Elizabeth McCrank seconded and the motion carried.

III. General Agenda Items:

1. Update and continued discussion on Legion Building:

a. Legion Building story board – Elizabeth presented information at the meeting regarding the story board. The board will consist of four sections with information and pictures. After discussion it was decided this would be brought back to the July agenda for additional information and discussion.

b. Information from Park and Recreation regarding the building – Chair Caylor stated the building is used for summer programs and is heated to a minimal temperature in the winter. The building was given to the Park and Recreation Commission and is under their control. It was decided this would be on the July agenda for further discussion.

2. Discussion on possible list of contractors for Historic homes and buildings - Alderperson Sabatke created a list of contractors and had it available for the committee members to view. He stated it is difficult to find contractors that specialize in plaster wood working and historic arts.

Elizabeth McCrank reached out to North Bennet St. School in Boston. This is a college that specializes in craftsmanship. Their website is nbss.org. She stated the students are trained in Boston but are located throughout the country.

Following discussion, this will be placed on the July agenda for continued discussion and will invite Media Specialist Savall to the July meeting.

3. Continued discussion on sign placement schedule and media coverage:

a. Update on placed street signs – Chair Caylor updated the committee on the signs that were placed. The signs for Krueger and Kurtz will be placed in the near future when the families are available. The sign for Russell will be placed on November 11th. Sister Aniceta's sign will be placed in September. The signs for Scribner and Klattenburg will be scheduled in the future. Andrew Warren's sign will be created after a picture is included.

Attachment: 2023-06-21 Historic Preservation Minutes (10149 : Consider approval of the June 21st meeting minutes)

Chair Caylor will create a form for citizens to submit a name for an honorary street sign. The cost per request will be \$20.00 to cover the cost of the signs and is non-refundable.

IV. Next meeting date and time:

The next meeting will be Wednesday, July 19 at 6:00 PM

V. Public Comment

There was no public comment.

VI. Adjournment

Alderpersion Sabatke made a motion to adjourn. Elizabeth McCrank seconded and the motion carried. The meeting was adjourned at 6:20 PM.

Minutes prepared and submitted by: Lori Anderson-Malm, City Clerk