

City of Merrill
Historic Preservation Committee
Wednesday, July 19, 2023
City Hall Common Council Chambers

Historic Preservation Voting Members Present: Chair Caylor, Alderperson Sabatke, Elizabeth McCrank, and Bea Lebel. Bill Heideman was absent

Other's present: City Clerk Anderson-Malm, Social Media Specialist Savall and Merrill Productions

I. Call to order – Chair Caylor called the meeting to order at 6:02 PM

II. Approval of Previous Meeting Minutes from June 21, 2023

Alderperson Sabatke made a motion to approve the June 21 minutes. Elizabeth McCrank seconded. Elizabeth asked to revise the minutes to change “college” to “trade school”. City Clerk Anderson-Malm will revise the minutes to reflect that change. Following discussion the motion carried.

III. General Agenda Items:

1. Update and continued discussion on Legion Building:

a. Legion Building story board – Elizabeth spoke with John Van Lieshout regarding the Legion Building storyboard. She is hoping to have the storyboard updated and will present the final version at the August meeting.

b. Information from Park and Recreation regarding the building – Chair Caylor emailed Park & Recreation Director Wendorf regarding the use of the building. Any further information received will be presented at the August meeting.

2. Continued discussion on possible list of contractors for Historic homes and buildings: Elizabeth McCrank researched the graduates from the trade school and most have stayed in the East Coast area. The Minnesota Historical Society as well as the Wisconsin Historical Society does have contractors who specialize in historic buildings. However they are located in larger metro areas.

Alderperson Sabatke requested a link be placed on the city website under the History tab.

a. Discuss media coverage regarding Historic homes and buildings – Discussion occurred between committee members and Social Media Specialist Savall. Items discussed included compiling a list of property owners who would agree to have footage taken of their historic home or building along with interviews of the owners regarding the home/building.

Elizabeth asked about an interactive game that would draw people's attention to the historic aspect of Merrill. “Where am I in Merrill” was the topic. This will be on the August agenda for further discussion/collaboration.

3. Continued discussion on sign placement schedule and media coverage:
Chair Caylor updated the committee on the sign placement schedule. This will be a recurring item on the proceeding agendas.

IV. Next meeting date and time:

The next meeting would fall on Fair week. City Clerk Anderson-Malm will email the committee members regarding alternate dates for the August meeting.

V. Public Comment

There was no public comment.

VI. Adjournment

Aldersperson Sabatke made a motion to adjourn. Bea Lebel seconded and the motion carried. The meeting was adjourned at 6:32 PM.

Minutes prepared and submitted by: Lori Anderson-Malm, City Clerk