

Transit Commission Meeting
July 19, 2021
Minutes

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Denise Ziech, Katie Swope and Brad Brummond – Transit Administrator, 1 member of the public

1) Call to order 4:00pm

2) Public Comment – None

3) Approval of June 2020 minutes

A motion to approve minutes of the June 2020 meeting was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

A. Quarterly Report – discussion – numbers looking to be rebounding

A motion to approve the 2nd quarter report was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

B. COVID 19 Report - discussion

5) Policy Review

Title VI - approved by DOT – discussion – question interpreter

A motion to approve Title VI was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

Drug and Alcohol - has no changes since last revision - discussion

Training Manual – few small changes – discussion- good changes

A motion to approve the changes to these manuals was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

6) Covid-19 update

A) Masks still required on the bus per federal law until September 13, 2021 - discussion

7) 100 Year of Motorbus Anniversary

a. Tokens, brochures, and banners –discussion- place brochures at chamber of commerce

b. Nickel tour – discussion – Tom Burg update on Nickel Tour, contact channel 12, see if can get on WJMT

8) Future Agenda Items

-100 year celebration

9) Next meeting date will be August 16, 2021. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

10) Motion to adjourn was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis.

All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator