



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

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NOTICE

THE TRANSIT COMMISSION WILL MEET ON July 18, 2022 AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in phone: **Phone: 219-321-0258 PIN: 952 472 087 #**

Transit Commission; Chairman- Rick Blake, Steve Willis, Sue Kunkel, Katie Swope, Denise Ziech

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Public Comment:
- 3) Approve the minutes of the April 18, 2022 meeting:
- 4) Administrator's Report:
 - a. Ridership
 - b. Employee Status
 - c. Second Quarter report
 - d. New Year's 2023 – work or not
- 5) Consider Saturday service from 9-1. From Mayor Hass
- 6) Future Agenda items:
- 7) Next meeting date: August 15, 2022, in City Hall Council Chambers 1004 E 1st St Merrill, WI 54452
- 8) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594.

Transit Commission Meeting
June 20, 2022
Minutes

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope, Denise Ziech(remote) and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – Kecia Camp – Advocating for extended service hours and routes. Expressed ideas and willingness to help, as well as, her experience working with Metro Transit (Wausau) to do the same there.

3) Approval of April 2022 minutes

A motion to approve minutes of the April 2022 meeting was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership steady at about 100 per day
- B. Employee Status –
 - a. Going to make offer for part time driver have another application to interview
- C. Mask mandate -none
- D. Agency rate increase from ARPA from \$3.85 to \$4.04

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

5) Consider Saturday service from 9-1 (brought to commission by Mayor Haas)
Put together costs, anticipated ridership numbers to take back to mayor

6) Future Agenda Items

- Ridership
- Employee status
- Saturday Service

7) Next meeting date will be July 18, 2022. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

8) Adjournment - a Motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope.
All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

SECOND QUARTER REPORT												2022	
PASSENGERS							REVENUE						
YEAR	MONTH			QUARTER TOTAL	%	YEAR	MONTH			QUARTER TOTAL	%		
	APRIL	MAY	JUNE				APRIL	MAY	JUNE				
2018	5550	5683	4609	15,842	-6	2018	\$ 7,113.10	\$ 7,378.05	\$ 5,314.10	\$19,805.25	8		
2019	5288	5483	4020	14,791	-7	2019	\$ 7,146.70	\$ 7,150.90	\$ 3,985.60	\$18,283.20	-8		
2020	0	168	1381	1,549	-90	2020	\$ -	\$ 62.00	\$ 770.00	\$832.00	-96		
2021	3190	3212	2545	8,947	83	2021	\$ 4,331.50	\$ 5,492.00	\$ 6,563.00	\$16,386.50	95		
2022	4754	4205	3109	12,068		2022	\$ 9,682.40	\$ 8,252.40	\$ 6,611.80	\$24,546.60			
REVENUE PER RIDE													
YEAR	QUARTER AVERAGE			%	YEAR	MILEAGE MONTH			QUARTER TOTAL				
	APRIL	MAY	JUNE			APRIL	MAY	JUNE					
2018	\$1.28	\$1.30	\$1.15	\$1.24	14	2018	5184	5414	4637	15,235	0		
2019	\$1.35	\$1.30	\$0.99	\$1.21	-2	2019	4855	4853	4323	14,031	-8		
2020	\$0.00	\$0.37	\$0.50	\$0.44	-64	2020	0	271	2378	2,649	-82		
2021	\$1.36	\$1.70	\$2.58	\$1.88	77	2021	3676	3704	3143	10,523	75		
2022	\$2.03	\$1.96	\$2.12	\$2.04		2022	4075	4101	3510	11,686			
MILES PER PASSENGER													
YEAR	QUARTER AVERAGE			%	YEAR								
	APRIL	MAY	JUNE			APRIL	MAY	JUNE					
2018	0.93	0.95	1.01	0.96	6								
2019	0.92	0.89	1.07	0.96	0								
2020	0	1.61	1.72	1.67	74								
2021	1.15	1.15	1.23	1.18	-59								
2022	0.85	0.98	0.88	0.9									
YEAR	57	FREE	STUDENT	ADA	ELDERLY	ADULT	TOTAL						
2015	159	322	8,480	4,980	1,661	1,720	17,163						
2016	126	270	9,041	5,411	1,393	1,849	17,964						
2017	60	162	8,542	5,131	1,470	1,532	16,837						
2018	76	156	7,244	4,753	1,313	2,300	15,842						
2019	66	307	7,310	4,077	1,215	2,189	14,791						
2020	42	22	0	973	273	239	1,549						
2021	0	44	3,536	2,627	973	1,767	8,947						
2022													

Cost of Saturday Service (based on 3 employees)

Pay hours 15

Pay rate $\times 30.82$ (average of overtime rate)

Pay per Saturday 462.30

50 Saturdays per year $\times 50$

Total Pay 23,115.00

Fuel per Saturday 40 gallons

Fuel + Labor
\$ 34,095

Fuel per gallon 5.49

Saturday fuel cost 219.60

50 Saturdays 50

Total fuel Cost 10,980.00

Additional Insurance ?

Additional Maintenance ?

Past Saturday riders when Saturday Service
offered (Barleyfest Saturdays)

<u>2021</u>	<u>2020-19</u>	<u>2019</u>	<u>2018</u>
1	Cancelled COVID-19 0	2	6