



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

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NOTICE

THE TRANSIT COMMISSION WILL MEET ON July 18, 2022 AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in phone: **Phone: 219-321-0258 PIN: 952 472 087 #**

Transit Commission: Chairman- Rick Blake, Steve Willis, Sue Kunkel, Katie Swope, Denise Ziech

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Public Comment:
- 3) Approve the minutes of the April 18, 2022 meeting:
- 4) Administrator's Report:
 - a. Ridership
 - b. Employee Status
 - c. Second Quarter report
 - d. New Year's 2023 – work or not
- 5) Consider Saturday service from 9-1. From Mayor Hass
- 6) Future Agenda items:
- 7) Next meeting date: August 15, 2022, in City Hall Council Chambers 1004 E. 1st St Merrill, WI 54452
- 8) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594

Transit Commission Meeting
June 20, 2022
Minutes

Present: Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope, Denise Ziech(remote) and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – Kecia Camp – Advocating for extended service hours and routes. Expressed ideas and willingness to help, as well as, her experience working with Metro Transit (Wausau) to do the same there.

3) Approval of April 2022 minutes

A motion to approve minutes of the April 2022 meeting was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership steady at about 100 per day
- B. Employee Status –
 - a. Going to make offer for part time driver have another application to interview
- C. Mask mandate -none
- D. Agency rate increase from ARPA from \$3.85 to \$4.04

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

5) Consider Saturday service from 9-1 (brought to commission by Mayor Haas)
Put together costs, anticipated ridership numbers to take back to mayor

6) Future Agenda Items

- Ridership
- Employee status
- Saturday Service

7) Next meeting date will be July 18, 2022. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

8) Adjournment - a Motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously

Respectfully submitted by:

Brad Brummond
Transit Administrator

SECOND QUARTER REPORT 2022

PASSENGERS						REVENUE					
YEAR	MONTH			QUARTER TOTAL	%	YEAR	MONTH			QUARTER TOTAL	%
	APRIL	MAY	JUNE								
2018	5550	5683	4609	15,842	6	2018	\$ 7,113.10	\$ 7,378.05	\$5,314.10	\$19,805.25	8
2019	5288	5483	4020	14,791	-7	2019	\$ 7,146.70	\$ 7,150.90	\$3,985.60	\$18,283.20	-8
2020	0	168	1381	1,549	90	2020	\$ -	\$ 62.00	\$770.00	\$832.00	-96
2021	3190	3212	2545	8,947	83	2021	\$ 4,331.50	\$ 5,492.00	\$6,563.00	\$16,386.50	95
2022	4754	4205	3109	12,068		2022	\$ 9,682.40	\$ 8,252.40	\$6,611.80	\$24,546.60	

REVENUE PER RIDE						MILEAGE					
YEAR	QUARTER AVERAGE				%	YEAR	MONTH			QUARTER TOTAL	
	APRIL	MAY	JUNE								
2018	\$1.28	\$1.30	\$1.15	\$1.24	14	2018	5184	5414	4637	15,235	0
2019	\$1.35	\$1.30	\$0.99	\$1.21	-2	2019	4855	4853	4323	14,031	-8
2020	\$0.00	\$0.37	\$0.50	\$0.44	64	2020	0	271	2378	2,649	-82
2021	\$1.36	\$1.70	\$2.58	\$1.88	77	2021	3676	3704	3143	10,523	75
2022	\$2.03	\$1.96	\$2.12	\$2.04		2022	4075	4101	3510	11,686	

MILES PER PASSENGER					
YEAR	QUARTER AVERAGE				%
	APRIL	MAY	JUNE		
2018	0.93	0.95	1.01	0.96	6
2019	0.92	0.89	1.07	0.96	0
2020	0	1.61	1.72	1.67	74
2021	1.15	1.15	1.23	1.18	59
2022	0.85	0.98	0.88	0.9	

YEAR	57		FREE	STUDENT	ADA	ELDERLY	ADULT	TOTAL
2015	159		322	8,480	4,980	1,661	1,720	17,163
2016	126		270	9,041	5,411	1,393	1,849	17,964
2017	60		162	8,542	5,131	1,470	1,532	16,837
2018	76		156	7,244	4,753	1,313	2,300	15,842
2019	66		307	7,310	4,077	1,215	2,189	14,791
2020	42		22	0	973	273	239	1,549
2021	0		44	3,536	2,627	973	1,767	8,947
2022								

Cost of Saturday Service (based on 3 employees)

Pay hours 15

Pay rate $\times$ 30.82 (average of overtime rate)

Pay per Saturday 462.30

50 Saturdays per year 50

Total Pay 23,115.00

Fuel + Labor

Fuel per Saturday 40 gallons

\$ 34,095

Fuel per gallon 5.49

Saturday fuel cost 219.60

50 Saturdays 50

Total fuel Cost 10,980.00

Additional Insurance ?

Additional Maintenance ?

Past Saturday riders when Saturday Service
offered (Barleyfest Saturdays)

<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
1	Cancelled 000	2	6