CITY OF MERRILL

COMMON COUNCIL

AGENDA ● TUESDAY JULY 14, 2020

Regular Meeting | **City Hall Council Chambers** | **6:00 PM**

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
    1. Minutes of June 9, 2020 meeting and July 7, 2020 meeting
7. Revenue & Expense Reports(s):
    1. Revenue & Expense Report for the period ending June 30, 2020
8. General agenda items:
    1. Recognition of Daniel Vaughn for voluntary civic service
    2. Employee Years of Service Recognition:

       Don P. Seubert II, 25 years (Police Department)
9. Health and Safety Committee:
    1. Change of trade name (Holiday #71 to Express Lane #2328) and change of agent (Gail Closser to Michelle Last) for Applegreen Midwest LLC, doing business at 702 N. Center Avenue. The Health and Safety Committee recommends approving both the trade name change and the change of agent.
10. Personnel & Finance Committee:
    1. Consider Festival Grounds Manager contract
11. Placing Committee Reports on File:
    1. Consider placing the following committee reports on file: Airport Commission, City Plan Commission, Health & Safety Committee, Library Board, Merrill Enrichment Center Committee, Parks & Recreation Commission, Personnel & Finance Committee, Police & Fire Commission, Redevelopment Authority, Transit Commission, Water & Sewage Disposal Committee and Zoning Board of Appeals.
12. Ordinances:
    1. An Ordinance amending Chapter 2, Article IV, Section 2-85, related to the authority to call Committee of the Whole meetings.

13. Resolutions:
    1. A Resolution disapproving a rezoning request (Residential to Industrial), to establish storage units on Poplar Street (north of East Ninth Street). The City Plan Commission recommends disapproving the rezoning request.
    2. A Resolution ratifying the January 1, 2020 to December 31, 2021 contract between the City of Merrill and the International Association of Firefighters Local 847.
    3. A Resolution honoring Christopher P. Clabots for his extended service and great contribution to the City of Merrill.
14. Mayor's Communications
15. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

CITY OF MERRILL

COMMON COUNCIL

MINUTES • TUESDAY JUNE 9, 2020

Regular Meeting | **City Hall Council Chambers** | **6:00 PM**

1. Call to Order

Mayor Woellner called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Alderperson - First District	Present	
Steve Hass	Alderperson - Second District	Present	
Rick Blake	Alderperson - Third District	Present	
Steve Osness	Alderperson - Fourth District	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	
Mike Rick	Alderperson - Sixth District	Present	
Mark Weix	Alderperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Derek Woellner	Mayor	Present	

2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period

Cody Hoffman spoke in favor of the resolution related to his application for a Conditional Use Permit.

Ryan Schwartzman thanked Brenda Grefe (25 years) and James Yates (20 years) for their service to the City. He also thanked Mayor Woellner for appointing him to the Tourism Commission. Mr. Schwartzman spoke in favor the rezoning ordinance. He also spoke in favor of the ordinance related to the scope of authority to call special meeting. However, he suggested adding language to the ordinance that would prohibit calling special meetings while the Mayor is on a previously scheduled or planned vacation. Finally, Mr. Schwartzman stated that he enjoyed working with Rob Norton on the Common Council and thanked him for his community service.

6. Minutes of previous Common Council meeting(s):

1. Minutes of May 13, 2020 meeting

Motion (Osness/Blake) to approve.

RESULT: **APPROVED**

7. Revenue & Expense Reports(s):

1. Revenue and Expense Report for the period ending May 31, 2020

Motion (Osness/Rick) to approve.

Attachment: 2020-06-09 Council Minutes (5138 : Minutes of previous meetings)

RESULT:	APPROVED

8. Communications and Petitions:

   1. Discussion of City and State Small Business Programs

   The meeting packet contained information on both the local and state loan/grant programs for small businesses. Mayor Woellner provided additional details on the packet information and verbally shared other information related to both programs.

   Alderman Russell stated that he will be scheduling a Community Development Committee meeting in the near future to discuss the potential addition of another loan program. No formal action was taken at this time.

9. General agenda items:

   1. Employee Years of Service Recognition:

      Brenda L. Grefe, 25 years (Clerk/Treasurer office)

   City Clerk Heideman read a certificate of recognition for Brenda Grefe.

      James D. Yates, 20 years (Parks & Recreation)

   City Clerk Heideman read a certificate of recognition for James Yates.

10. Health and Safety Committee:

   1. 2020-2021 Liquor License Renewal Applications. On May 18th, 2020, the Health and Safety Committee referred the license applications to the Common Council.

   Motion (Russell/Blake) to approve the list, including the following:

   1. The agent for the VFW Post 1638 is changed from Michael Porath to Arnold Viljevac.
   2. The license application from Craig Erickson at 116 N. Prospect Street is approved.
   3. The license application from Kickback Lounge and Pub, LLC at 116 N. Prospect Street is not approved.

RESULT:	APPROVED

   2. Request for extension of premises from In and Out Beer and Liquor, LLC, 701 East Second Street, to accommodate an alcohol sampling event on Friday, June 19, 2020. Alderman Osness is bringing this request directly to the Common Council.

   Motion (Osness/Sabatke) to approve.

RESULT:	APPROVED

11. Personnel and Finance Committee:

   1. Consider action(s) on any potential recommendation(s) from the June 9, 2020 Personnel & Finance Committee meeting, related to the Festival Grounds Manager contract.

Attachment: 2020-06-09 Council Minutes (5138 : Minutes of previous meetings)

Alderman Hass announced that, at a meeting earlier, the Personnel and Finance Committee referred this to their July 23rd, 2020 meeting.

No Common Council action was necessary, requested or taken.

12. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Board of Public Works, City Plan Commission, Committee of the Whole, Health & Safety Committee, Library Board, Merrill Enrichment Center Committee, Parks & Recreation Commission, Redevelopment Authority, Water & Sewage Disposal Committee and Zoning Board of Appeals.

Motion (Russell/Van Lieshout) to place on file.

RESULT:	**PLACED ON FILE**

13. Mayor's Appointments:

1. Mayor's Citizen Appointments (per list)

Motion (Osness/Blake) to approve.

RESULT:	**APPROVED**

14. Ordinances:

1. An Ordinance amending the District Zoning Map of the City to change the zoning from Thoroughfare Commercial to Planned Until Development for the property at East 14th Street and North Sales Street (Ordinance #2020-10).

City Attorney Hayden gave the ordinance a first reading by synopsis.

Motion (Hass/Sabatke) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

RESULT:	**APPROVED [7 TO 1]**
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Steve Osness, Alderperson - Fourth District
AYES:	Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
NAYS:	Russell

2. An Ordinance amending Code of Ordinances Chapter 113, Article II, Section 113-46(m), to make revisions to the wellhead protection ordinance (Ordinance #2020-11).

City Attorney Hayden gave the ordinance a first reading by synopsis.

Motion (Hass/Russell) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

Attachment: 2020-06-09 Council Minutes (5138 : Minutes of previous meetings)

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Rick Blake, Alderperson - Third District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

3. An Ordinance amending Code of Ordinances Chapter 2, Article IV, Section 2-85, related to the scope of authority to call special meetings.

City Attorney Hayden gave the ordinance a first reading.

Motion (Hass/Sabatke) to refer the ordinance to the June 23rd, 2020 Personnel and Finance Committee meeting.

RESULT:	**REFERRED TO P & F**	**Next: 6/23/2020 5:15 PM**

15. Resolutions:

1. A Resolution approving a Conditional Use Permit to establish an auto repair shop and used car dealership at 209 North Pine Street. The City Plan Commission recommends disapproving the application and resolution.

WHEREAS, Cody R. Hoffman, has requested a conditional use permit pursuant to the Merrill Zoning Code Chapter 113, Section 113-97 through 113-106, 113-111 for the purpose of establishing an auto repair shop and used car dealership at the following described property:

JM Smith & Company's 3rd Addition Lots 2 & 3, Block 5, City of Merrill, Lincoln County, Wisconsin, Pin # 251-3106-104-0047,

Commonly known as 209 N. Pine Street, herein referred to as the "Premises"; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on June 2, 2020, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code, Chapter 113, Section 113-97 through 113-106, 113-111, and has recommended approval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of June, 2020, that a conditional use permit shall be issued to Cody R. Hoffman for the purpose of establishing an auto repair shop and used car dealership on the aforesaid described premises.

Motion (Hass/Van Lieshout) to deny the request. Carried.

Attachment: 2020-06-09 Council Minutes (5138 : Minutes of previous meetings)

2. A Resolution approving a Conditional Use Permit to establish a communication tower at 3200 East Main Street (Resolution #2634).

WHEREAS, Wisconsin Public Service Corporation by Aaron Kenealy and Tom Grones has requested a conditional use permit pursuant to the Merrill Zoning Code Chapter 113, Section 113-97 through 113-106, 113-111 for the purpose of establishing a communication tower at the following described property:

Lot 3 Certified Survey Map 1740 V8 P319 D0428428, City of Merrill, Lincoln County, Wisconsin, Pin # 251-3106-182-0172,

Commonly known as 3200 E. Main Street herein referred to as the "Premises"; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on June 2, 2020, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code, Chapter 113, Section 113-97 through 113-106, 113-111, and has recommended approval of said application. Wisconsin Public Service Corporation shall receive Common Council approval prior to leasing any space on the tower for commercial use;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of June, 2020, that a conditional use permit shall be issued to Wisconsin Public Service Corporation for the purpose of establishing a communication tower on the aforesaid described premises.

Motion (Hass/Sabatke) to approve.

RESULT:	**APPROVED**

3. A Resolution authorizing a Development Agreement by and between the City and SCS - S.C. Swiderski LLC (Resolution #2635).

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 10 on September 22, 2015 and the development site is within TID No. 10; and,

WHEREAS, SCS - S.C. Swiderski LLC has proposed construction of up to four multi-family apartment buildings through a phased construction timeframe; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

Attachment: 2020-06-09 Council Minutes (5138 : Minutes of previous meetings)

WHEREAS, additional property tax will be generated and new market-rate residential units created from this development project; and,

WHEREAS, SCS - S.C. Swiderski LLC has negotiated the development agreement to provide for transfer of ownership of the City-owned property located at the corner of Lincoln County Highway G and Sales Street and an incentive payment not to exceed $250,000 to facilitate the multi-family housing development project.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of June, 2020, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and SCS - S.C. Swiderski LLC and to facilitate the implementation thereof.

Motion (Hass/Osness) to approve.

RESULT: APPROVED

4. A Resolution approving the 2019 Compliance Maintenance Annual Report for the Wastewater Treatment Plant (Resolution #2636).

WHEREAS, the City of Merrill is required by the Wisconsin Department of Natural Resources (WDNR) to complete a Compliance Maintenance Annual Report on its Wastewater Treatment Plant; and

WHEREAS, the Water and Sewage Committee, of the City of Merrill, has reviewed the Compliance Maintenance Report for the year 2019, and has determined that it reflects the performance of the Wastewater Treatment Plant during 2019; and

WHEREAS, the report indicates a need for continued improvements at the Wastewater Treatment Plant and its operations to meet the requirements set forth by the WDNR;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 9th day of June, 2020, that:

1. The Compliance Maintenance Annual Report for 2019 is hereby approved and authorized to be filed with the WDNR.

2. That the Compliance Maintenance Annual Report for 2019 is an accurate indication of the performance of the City of Merrill Wastewater Treatment Plant for the year 2019.

Motion (Van Lieshout/Rick) to approve.

RESULT: APPROVED

5. A Resolution honoring Rob Norton for his extended service and great contribution to the City of Merrill (Resolution #2637).

WHEREAS, Rob Norton is retiring as Seventh District Alderperson and Council President of the City of Merrill; and,

Attachment: 2020-06-09 Council Minutes (5138 : Minutes of previous meetings)

WHEREAS, Rob Norton has served as an alderperson for the City of Merrill since April 17, 2012; and,

WHEREAS, the personal commitment and unselfish dedication Rob Norton has put forth has contributed greatly to the growth, progress and stability of the City of Merrill; and,

WHEREAS, the City of Merrill offers a solid and stable community environment for all of its citizens in part because of Rob Norton's dedicated service; and,

WHEREAS, Rob Norton's cheerful manner and hard work will be missed at the Merrill City Hall;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of June, 2020, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Rob Norton has given the City of Merrill and commends him for those years of service.

Motion (Common Council/Common Council) to approve.

RESULT:	**APPROVED**

16. Mayor's Communications

Mayor Woellner thanked Rob Norton for his years of service as an alderperson and Council President. Alderman Russell also extended thanks to Rob Norton.

Free COVID-19 testing will be held at the Merrill Festival Grounds from 11 A.M. to 7:00 P.M. on Thursday, June 11th. Anyone displaying COVID-19 symptoms is eligible for testing.

17. Adjournment

Motion (Russell/Van Lieshout) to adjourn. Carried. Adjourned at 6:58 P.M.

Attachment: 2020-06-09 Council Minutes (5138 : Minutes of previous meetings)

CITY OF MERRILL

COMMON COUNCIL

MINUTES • TUESDAY JULY 7, 2020

Special Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Mayor Woellner called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Alderperson - First District	Present	
Steve Hass	Alderperson - Second District	Remote	
Rick Blake	Alderperson - Third District	Excused	
Steve Osness	Alderperson - Fourth District	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	
Mike Rick	Alderperson - Sixth District	Present	
Mark Weix	Alderperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
Derek Woellner	Mayor	Present	

II. Silent Prayer

III. Pledge of Allegiance

IV. Roll Call

V. Public Commnet Period

None.

VI. Resolutions:

1. A Resolution temporarily moving Aldermanic District 3 and 6 polling places to the Merrill Area Recreation Complex (MARC) for the election to be held on August 11, 2020 (Resolution #2638).

WHEREAS, Ordinance No. 2012-04 provides that the designated polling place for Aldermanic Districts 3 and 6 is the TB Scott Library; and,

WHEREAS, neither the TB Scott Library or the Prairie River Middle School will be available for the August 11, 2020 election; and,

WHEREAS, the Merrill Area Recreation Complex (MARC) is a desirable and fitting alternative polling location; and,

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 7th day of July, 2020, that the Common Council, does hereby temporarily relocate Aldermanic Districts 3 and 6 from TB Scott Library to the MARC at 1100 Marc Drive for the August 11, 2020 election.

Motion (Osness/Van Lieshout) to approve.

Attachment: 2020-07-07 Council Minutes Special (5138 : Minutes of previous meetings)

RESULT:	APPROVED

VII. Mayor's Communications

Mayor Woellner reminded everyone that, due to the August 11th Partisan Primary Election, the regular August Common Council meeting will be held on Wednesday, August 12th.

He urged residents to wear masks when and where applicable.

VIII. Adjournment

Motion (Russell/Osness) to adjourn. Carried. Adjourned at 5:27 P.M.

Attachment: 2020-07-07 Council Minutes Special (5138 : Minutes of previous meetings)

Derek R. Woellner
Mayor

William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on July 10th, 2020.

William N. Heideman, CMC, WCMC
City Clerk

Attachment: 2020-07-07 Council Minutes Special (5138 : Minutes of previous meetings)

City of Merrill
Kathy Unertl, Finance Director
1004 East 1st Street • Merrill, Wisconsin • 54452
Phone: 715.536.5594 • Fax: 715.539.2668
e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: July 6th, 2020

To: Mayor Derek Woellner
Alderpersons

From: Kathy Unertl, Finance Director

RE: June 2020 - Revenue & Expense Reports

Grand Ave. Infrastructure Project:

There was a $197,645 City/Utility payment in May. An additional $576,087 was paid on June 30th (i.e. Water of $227,985, Sewer of $88,949, and City of $259,153).

Revenues – General Fund:

Generally consistent with budgeted amounts – especially with Parks & Recreation Commission decision not to open aquatic center or hold summer playground, as well as Common Council policy decision to have reduced Liquor License fees. Additional Federal Transit Aid of $77,044 received.

Expenses – General Fund:

Consistent with budgeted amounts.

Tax Increment Districts (TIDs):

Per TID No. 3 development agreement, $100,000 cash development incentive paid for the Golden Harvest project. The first $100,000 installment of the Rock Ridge Apartment TID No. 11 Phase 2 cash development incentive was also paid.

There will be expanded **mid-year fiscal status report** provided for the July Personnel and Finance Committee meeting.

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	4,472,229.00	213,427.49	3,644,623.31	81.49	827,605.69
Intergovernmental	4,335,605.78	0.00	486,410.50	11.22	3,849,195.28
Licenses and Permits	40,018.00	4,783.50	17,666.50	44.15	22,351.50
Fines, Forfeits, & Pen.	116,500.00	9,799.74	66,115.60	56.75	50,384.40
Public Charges-Services	7,650.00	560.33	3,610.99	47.20	4,039.01
Miscellaneous Revenues	129,650.00	966.36	76,436.89	58.96	53,213.11
TOTAL Non-Departmental	9,101,652.78	229,537.42	4,294,863.79	47.19	4,806,788.99
Municipal Court					
Intergov Charges (Misc.)	7,990.00	0.00	1,292.50	16.18	6,697.50
TOTAL Municipal Court	7,990.00	0.00	1,292.50	16.18	6,697.50
City Attorney					
Intergov Charges (Misc.)	11,000.00	0.00	1,919.00	17.45	9,081.00
Miscellaneous Revenues	15,329.00	0.00	0.00	0.00	15,329.00
TOTAL City Attorney	26,329.00	0.00	1,919.00	7.29	24,410.00
City Administrator					
Miscellaneous Revenues	30,318.00	0.00	0.00	0.00	30,318.00
TOTAL City Administrator	30,318.00	0.00	0.00	0.00	30,318.00
Personnel - HR					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.00
Clerk/Treasurer Staff					
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Clerk/Treasurer Staff	1,000.00	0.00	0.00	0.00	1,000.00
Elections - AVERAGED					
Intergovernmental	0.00	5,488.80	5,488.80	0.00	(5,488.80)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	5,488.80	5,488.80	0.00	(5,488.80)
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	884.51	0.00	(884.51)
Licenses and Permits	400.00	216.10	2,035.51	508.88	(1,635.51)
Miscellaneous Revenues	28,750.00	0.00	0.00	0.00	28,750.00
TOTAL Treasurer/Finance Dir.	29,150.00	216.10	2,920.02	10.02	26,229.98

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Over-Collected Taxes					
Miscellaneous Revenues	75.00	0.00	264.45	352.60	(189.45)
TOTAL Over-Collected Taxes	75.00	0.00	264.45	352.60	(189.45)
Police					
Intergovernmental	15,700.00	0.00	0.00	0.00	15,700.00
Public Charges-Services	7,525.00	1,047.10	2,461.42	32.71	5,063.58
Intergov Charges (Misc.)	10,000.00	0.00	7,466.49	74.66	2,533.51
Miscellaneous Revenues	0.00	0.00	2,242.73	0.00	(2,242.73)
TOTAL Police	33,225.00	1,047.10	12,170.64	36.63	21,054.36
Traffic Control					
Miscellaneous Revenues	0.00	86.73	86.73	0.00	(86.73)
TOTAL Traffic Control	0.00	86.73	86.73	0.00	(86.73)
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	8,275.00	2,104.84	5,774.27	69.78	2,500.73
Intergov Charges (Misc.)	221,898.59	110,949.30	110,949.30	50.00	110,949.29
Miscellaneous Revenues	0.00	7,200.06	7,200.06	0.00	(7,200.06)
TOTAL Fire Protection	230,173.59	120,254.20	123,923.63	53.84	106,249.96
Ambulance/EMS					
Intergovernmental	1,091,000.00	97,909.20	435,732.93	39.94	655,267.07
TOTAL Ambulance/EMS	1,091,000.00	97,909.20	435,732.93	39.94	655,267.07
Bldg. Inspection/Zoning					
Licenses and Permits	32,500.00	4,183.50	14,721.00	45.30	17,779.00
Miscellaneous Revenues	12,500.00	0.00	0.00	0.00	12,500.00
TOTAL Bldg. Inspection/Zoning	45,000.00	4,183.50	14,721.00	32.71	30,279.00
Public Works/Engineer					
Miscellaneous Revenues	83,204.00	0.00	0.00	0.00	83,204.00
TOTAL Public Works/Engineer	83,204.00	0.00	0.00	0.00	83,204.00
Street Superintendent					
Miscellaneous Revenues	7,500.00	0.00	0.00	0.00	7,500.00
TOTAL Street Superintendent	7,500.00	0.00	0.00	0.00	7,500.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
Operations Support (M&E)					
Intergovernmental	353,500.00	18,506.46	130,120.47	36.81	223,379.53
Miscellaneous Revenues	0.00	287.10	1,676.60	0.00	(1,676.60)
TOTAL Operations Support (M&E)	353,500.00	18,793.56	131,797.07	37.28	221,702.93

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Roads					
Intergovernmental	78,000.00	7,502.60	13,502.60	17.31	64,497.40
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	80,500.00	7,502.60	13,502.60	16.77	66,997.40
Snow and Ice					
Public Charges-Services	10,000.00	0.00	1,838.73	18.39	8,161.27
TOTAL Snow and Ice	10,000.00	0.00	1,838.73	18.39	8,161.27
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00
Airport					
Public Charges-Services	25,500.00	2,640.00	18,460.86	72.40	7,039.14
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,500.00	2,640.00	18,460.86	72.40	7,039.14
Transit					
Specials (Utility Rev.)	242,500.00	77,040.51	125,113.27	51.59	117,386.73
Intergovernmental	82,500.00	0.00	17,308.00	20.98	65,192.00
Public Charges-Services	126,000.00	6,521.00	37,805.55	30.00	88,194.45
Miscellaneous Revenues	24,000.00	0.00	3,019.00	12.58	20,981.00
TOTAL Transit	475,000.00	83,561.51	183,245.82	38.58	291,754.18
Garbage Collection					
Miscellaneous Revenues	6,000.00	454.00	1,942.00	32.37	4,058.00
TOTAL Garbage Collection	6,000.00	454.00	1,942.00	32.37	4,058.00
Recycling					
Intergovernmental	32,500.00	32,576.79	32,576.79	100.24	(76.79)
Miscellaneous Revenues	5,000.00	170.00	835.00	16.70	4,165.00
TOTAL Recycling	37,500.00	32,746.79	33,411.79	89.10	4,088.21

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Weed & Nuisance Control					
Public Charges-Services	5,000.00	0.00	0.00	0.00	5,000.00
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Weed & Nuisance Control	6,000.00	0.00	0.00	0.00	6,000.00
MEC - Enrichment					
Public Charges-Services	11,766.00	0.00	0.00	0.00	11,766.00
TOTAL MEC - Enrichment	11,766.00	0.00	0.00	0.00	11,766.00
Library					
Intergovernmental	449,305.00	0.00	227,652.50	50.67	221,652.50
Public Charges-Services	13,500.00	269.01	3,341.14	24.75	10,158.86
Miscellaneous Revenues	0.00	0.00	3,106.00	0.00	(3,106.00)
TOTAL Library	462,805.00	269.01	234,099.64	50.58	228,705.36
Parks					
Public Charges-Services	19,500.00	(545.00)	2,357.43	12.09	17,142.57
Miscellaneous Revenues	0.00	0.00	50.00	0.00	(50.00)
TOTAL Parks	19,500.00	(545.00)	2,407.43	12.35	17,092.57
Recreation Programs					
Public Charges-Services	81,000.00	1,153.28	2,485.28	3.07	78,514.72
TOTAL Recreation Programs	81,000.00	1,153.28	2,485.28	3.07	78,514.72
Decorations & Banners					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Decorations & Banners	0.00	0.00	0.00	0.00	0.00
Outside Agencies					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Outside Agencies	0.00	0.00	0.00	0.00	0.00
Cable Franchise Adm					
Licenses and Permits	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Cable Franchise Adm	6,000.00	0.00	0.00	0.00	6,000.00
MARC - Smith Center					
Public Charges-Services	70,500.00	10,973.00	31,487.50	44.66	39,012.50
TOTAL MARC - Smith Center	70,500.00	10,973.00	31,487.50	44.66	39,012.50
Aquatic Center					
Public Charges-Services	105,000.00	(575.00)	1,236.89	1.18	103,763.11
TOTAL Aquatic Center	105,000.00	(575.00)	1,236.89	1.18	103,763.11
TOTAL REVENUE	12,437,938.37	615,696.80	5,549,299.10	44.62	6,888,639.27

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Common Council					
Personnel Services	32,900.00	2,396.64	14,970.56	45.50	17,929.44
Contractual Services	4,876.00	1,050.21	1,438.18	29.50	3,437.82
Supplies & Expenses	7,149.00	737.58	4,311.56	60.31	2,837.44
TOTAL Common Council	44,925.00	4,184.43	20,720.30	46.12	24,204.70
Municipal Court					
Personnel Services	89,284.00	6,964.97	44,001.64	49.28	45,282.36
Contractual Services	500.00	0.00	114.08	22.82	385.92
Supplies & Expenses	4,750.00	44.10	1,345.04	28.32	3,404.96
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	6,000.00	0.00	5,754.00	95.90	246.00
TOTAL Municipal Court	101,034.00	7,009.07	51,214.76	50.69	49,819.24
City Attorney					
Personnel Services	215,230.00	15,849.21	102,637.55	47.69	112,592.45
Contractual Services	3,700.00	2,725.00	6,705.47	181.23	(3,005.47)
Supplies & Expenses	7,000.00	153.19	1,821.64	26.02	5,178.36
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	225,930.00	18,727.40	111,164.66	49.20	114,765.34
Mayor					
Personnel Services	13,780.00	1,043.40	6,782.08	49.22	6,997.92
Supplies & Expenses	825.00	0.00	40.00	4.85	785.00
TOTAL Mayor	14,605.00	1,043.40	6,822.08	46.71	7,782.92
City Administrator					
Personnel Services	123,525.00	9,528.94	61,211.99	49.55	62,313.01
Contractual Services	675.00	42.26	211.54	31.34	463.46
Supplies & Expenses	550.00	16.69	83.89	15.25	466.11
Technology	0.00	0.00	285.00	0.00	(285.00)
TOTAL City Administrator	124,750.00	9,587.89	61,792.42	49.53	62,957.58
Personnel - HR					
Contractual Services	4,500.00	260.45	1,617.25	35.94	2,882.75
Supplies & Expenses	250.00	49.67	49.67	19.87	200.33
TOTAL Personnel - HR	4,750.00	310.12	1,666.92	35.09	3,083.08
City Clerk					
Personnel Services	79,565.00	6,182.82	39,663.12	49.85	39,901.88
Supplies & Expenses	4,550.00	90.05	1,769.45	38.89	2,780.55
Technology	4,500.00	0.00	6,251.18	138.92	(1,751.18)
TOTAL City Clerk	88,615.00	6,272.87	47,683.75	53.81	40,931.25

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Clerk/Treasurer Staff					
Personnel Services	170,900.00	10,080.01	72,883.18	42.65	98,016.82
Supplies & Expenses	1,100.00	151.09	1,306.46	118.77	(206.46)
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	172,000.00	10,231.10	74,189.64	43.13	97,810.36
Elections - AVERAGED					
Personnel Services	25,250.00	65.97	31,731.07	125.67	(6,481.07)
Contractual Services	13,000.00	0.00	0.00	0.00	13,000.00
Supplies & Expenses	1,525.00	189.75	2,014.20	132.08	(489.20)
Fixed Charges	0.00	0.00	704.58	0.00	(704.58)
TOTAL Elections - AVERAGED	39,775.00	255.72	34,449.85	86.61	5,325.15
Treasurer/Finance Dir.					
Personnel Services	112,435.00	8,794.58	55,999.94	49.81	56,435.06
Contractual Services	6,250.00	150.54	1,098.43	17.57	5,151.57
Supplies & Expenses	25,300.00	2,270.84	19,512.13	77.12	5,787.87
Technology	0.00	0.00	310.93	0.00	(310.93)
TOTAL Treasurer/Finance Dir.	143,985.00	11,215.96	76,921.43	53.42	67,063.57
Information Technology					
Personnel Services	72,150.00	4,259.77	31,228.43	43.28	40,921.57
Technology	122,100.00	3,372.03	48,398.32	39.64	73,701.68
TOTAL Information Technology	194,250.00	7,631.80	79,626.75	40.99	114,623.25
Assessment of Property					
Contractual Services	28,825.00	0.00	13,300.00	46.14	15,525.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Assessment of Property	28,825.00	0.00	13,300.00	46.14	15,525.00
Independent Auditing					
Contractual Services	15,500.00	0.00	13,503.19	87.12	1,996.81
Technology	1,250.00	0.00	1,218.00	97.44	32.00
TOTAL Independent Auditing	16,750.00	0.00	14,721.19	87.89	2,028.81
City Maintenance					
Personnel Services	133,607.00	7,490.46	59,401.61	44.46	74,205.39
Contractual Services	69,400.00	6,655.88	33,543.24	48.33	35,856.76
Supplies & Expenses	17,050.00	683.35	8,392.37	49.22	8,657.63
Fixed Charges	0.00	1,254.50	4,077.93	0.00	(4,077.93)
Capital Outlay	7,000.00	400.51	5,704.28	81.49	1,295.72
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	227,057.00	16,484.70	111,119.43	48.94	115,937.57

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
City Maint-Library					
Personnel Services	0.00	1,580.50	16,435.92	0.00	(16,435.92)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	1,580.50	16,435.92	0.00	(16,435.92)
City Maint-Fire Station					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
Over-Collected Taxes					
Supplies & Expenses	350.00	0.00	1,439.35	411.24	(1,089.35)
TOTAL Over-Collected Taxes	350.00	0.00	1,439.35	411.24	(1,089.35)
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	343,750.00	(112,065.93)	199,612.50	58.07	144,137.50
TOTAL Insurance/Employee	343,750.00	(112,065.93)	199,612.50	58.07	144,137.50
Police					
Personnel Services	2,452,928.00	187,585.67	1,174,820.42	47.89	1,278,107.58
Contractual Services	47,900.00	1,320.79	35,658.96	74.44	12,241.04
Supplies & Expenses	67,100.00	2,290.42	24,769.63	36.91	42,330.37
Fixed Charges	0.00	137.45	1,619.42	0.00	(1,619.42)
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	13,000.00	0.00	12,500.88	96.16	499.12
TOTAL Police	2,591,928.00	191,334.33	1,249,369.31	48.20	1,342,558.69
Traffic Control					
Personnel Services	13,345.00	595.61	4,155.45	31.14	9,189.55
Supplies & Expenses	17,500.00	2,793.48	12,106.07	69.18	5,393.93
TOTAL Traffic Control	30,845.00	3,389.09	16,261.52	52.72	14,583.48
Fire Protection					
Personnel Services	1,509,328.00	149,710.06	736,925.62	48.82	772,402.38
Contractual Services	21,800.00	2,334.73	13,805.74	63.33	7,994.26
Supplies & Expenses	54,500.00	4,022.13	27,164.90	49.84	27,335.10
Fixed Charges	0.00	0.00	3,114.92	0.00	(3,114.92)
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	5,000.00	433.31	2,205.03	44.10	2,794.97
TOTAL Fire Protection	1,590,628.00	156,500.23	783,216.21	49.24	807,411.79
Fire Protection-Hydrants					
Contractual Services	125,160.00	0.00	62,580.00	50.00	62,580.00
TOTAL Fire Protection-Hydrants	125,160.00	0.00	62,580.00	50.00	62,580.00

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Ambulance/EMS					
Personnel Services	971,548.00	65,169.62	456,414.04	46.98	515,133.96
Contractual Services	27,700.00	2,334.69	13,805.62	49.84	13,894.38
Supplies & Expenses	86,752.00	6,017.42	34,540.85	39.82	52,211.15
Fixed Charges	0.00	3,680.52	6,402.95	0.00	(6,402.95)
Technology	5,000.00	433.31	2,205.03	44.10	2,794.97
TOTAL Ambulance/EMS	1,091,000.00	77,635.56	513,368.49	47.05	577,631.51
Bldg. Inspection/Zoning					
Personnel Services	149,135.00	12,302.40	77,383.04	51.89	71,751.96
Contractual Services	450.00	8.77	43.85	9.74	406.15
Supplies & Expenses	4,280.00	326.60	1,673.28	39.10	2,606.72
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	153,865.00	12,637.77	79,100.17	51.41	74,764.83
City Sealer					
Contractual Services	4,800.00	4,800.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	4,800.00	4,800.00	100.00	0.00
Public Works/Engineer					
Personnel Services	113,541.00	5,858.66	37,077.34	32.66	76,463.66
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	2,000.00	87.89	251.20	12.56	1,748.80
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Public Works/Engineer	118,541.00	5,946.55	37,328.54	31.49	81,212.46
Street Commissioner					
Personnel Services	2,690.00	207.02	1,345.63	50.02	1,344.37
Contractual Services	250.00	17.55	87.75	35.10	162.25
Supplies & Expenses	810.00	0.00	70.15	8.66	739.85
TOTAL Street Commissioner	3,750.00	224.57	1,503.53	40.09	2,246.47
Street Superintendent					
Personnel Services	89,460.00	6,744.31	43,207.53	48.30	46,252.47
Supplies & Expenses	1,490.00	6.27	479.67	32.19	1,010.33
Technology	0.00	0.00	245.92	0.00	(245.92)
TOTAL Street Superintendent	90,950.00	6,750.58	43,933.12	48.30	47,016.88
Garage Maintenance					
Personnel Services	976.00	0.00	0.00	0.00	976.00
Contractual Services	34,000.00	1,373.03	16,367.79	48.14	17,632.21
Supplies & Expenses	12,500.00	153.92	12,654.82	101.24	(154.82)
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	47,476.00	1,526.95	29,022.61	61.13	18,453.39

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Operations Support (M&E)					
Personnel Services	207,139.00	14,603.89	91,993.95	44.41	115,145.05
Contractual Services	3,250.00	0.00	3,024.00	93.05	226.00
Supplies & Expenses	376,850.00	24,283.62	155,246.92	41.20	221,603.08
Technology	575.00	0.00	0.00	0.00	575.00
TOTAL Operations Support (M&E)	587,814.00	38,887.51	250,264.87	42.58	337,549.13
Roads					
Personnel Services	206,338.00	25,770.96	124,807.03	60.49	81,530.97
Supplies & Expenses	91,000.00	9,053.14	38,712.44	42.54	52,287.56
TOTAL Roads	297,338.00	34,824.10	163,519.47	54.99	133,818.53
Street Cleaning					
Personnel Services	45,542.00	4,349.96	18,791.60	41.26	26,750.40
Supplies & Expenses	1,250.00	3.19	757.78	60.62	492.22
TOTAL Street Cleaning	46,792.00	4,353.15	19,549.38	41.78	27,242.62
Snow and Ice					
Personnel Services	225,954.00	0.00	126,441.89	55.96	99,512.11
Contractual Services	1,350.00	0.00	1,142.52	84.63	207.48
Supplies & Expenses	60,250.00	0.00	33,456.79	55.53	26,793.21
TOTAL Snow and Ice	287,554.00	0.00	161,041.20	56.00	126,512.80
Stormwater Maintenance					
Personnel Services	37,930.00	1,306.01	22,135.35	58.36	15,794.65
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	20,500.00	2,598.56	13,195.75	64.37	7,304.25
TOTAL Stormwater Maintenance	60,430.00	3,904.57	35,331.10	58.47	25,098.90
Street Painting-Marking					
Personnel Services	23,000.00	3,124.26	3,124.26	13.58	19,875.74
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Street Painting-Marking	43,000.00	3,124.26	3,124.26	7.27	39,875.74
Street Leave Expenses					
Personnel Services	73,313.00	6,526.01	16,300.54	22.23	57,012.46
TOTAL Street Leave Expenses	73,313.00	6,526.01	16,300.54	22.23	57,012.46
Street Lighting					
Contractual Services	158,775.00	12,169.27	64,960.83	40.91	93,814.17
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Street Lighting	163,775.00	12,169.27	64,960.83	39.66	98,814.17
Stormwater Plan/Const.					
Contractual Services	7,250.00	1,000.00	2,500.00	34.48	4,750.00
TOTAL Stormwater Plan/Const.	7,250.00	1,000.00	2,500.00	34.48	4,750.00

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Airport					
Personnel Services	1,250.00	146.65	396.60	31.73	853.40
Contractual Services	116,419.00	8,389.21	44,410.91	38.15	72,008.09
Supplies & Expenses	27,325.00	1,702.42	10,175.15	37.24	17,149.85
TOTAL Airport	144,994.00	10,238.28	54,982.66	37.92	90,011.34
Transit					
Personnel Services	382,575.00	26,868.16	175,474.51	45.87	207,100.49
Contractual Services	3,000.00	197.39	1,495.44	49.85	1,504.56
Supplies & Expenses	127,775.00	1,392.68	20,684.65	16.19	107,090.35
Fixed Charges	33,350.00	7,440.00	24,384.75	73.12	8,965.25
Technology	4,795.00	122.85	3,134.25	65.36	1,660.75
TOTAL Transit	551,495.00	36,021.08	225,173.60	40.83	326,321.40
Garbage Collection					
Personnel Services	122,065.00	7,777.52	55,419.79	45.40	66,645.21
Supplies & Expenses	97,150.00	9,396.88	43,589.12	44.87	53,560.88
Capital Outlay	24,000.00	1,736.49	14,475.42	60.31	9,524.58
TOTAL Garbage Collection	243,215.00	18,910.89	113,484.33	46.66	129,730.67
Recycling					
Personnel Services	144,495.00	11,467.10	77,333.41	53.52	67,161.59
Supplies & Expenses	95,050.00	8,957.86	52,158.10	54.87	42,891.90
TOTAL Recycling	239,545.00	20,424.96	129,491.51	54.06	110,053.49
Weed & Nuisance Control					
Personnel Services	16,859.00	2,257.58	2,761.82	16.38	14,097.18
Contractual Services	250.00	50.00	50.00	20.00	200.00
Supplies & Expenses	1,250.00	0.00	74.00	5.92	1,176.00
TOTAL Weed & Nuisance Control	18,359.00	2,307.58	2,885.82	15.72	15,473.18
Health Officer					
Personnel Services	3,660.00	0.00	1,830.06	50.00	1,829.94
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	1,830.06	48.67	1,929.94
MEC - Enrichment					
Personnel Services	134,617.00	9,882.15	61,770.26	45.89	72,846.74
Contractual Services	500.00	47.36	285.33	57.07	214.67
Supplies & Expenses	3,275.00	23.90	537.18	16.40	2,737.82
Technology	0.00	620.34	1,155.19	0.00	(1,155.19)
TOTAL MEC - Enrichment	138,392.00	10,573.75	63,747.96	46.06	74,644.04
Library					
Personnel Services	755,995.00	57,008.69	357,413.38	47.28	398,581.62
Contractual Services	49,000.00	5,838.24	24,155.53	49.30	24,844.47
Supplies & Expenses	47,885.00	2,536.98	19,901.78	41.56	27,983.22
Fixed Charges	9,400.00	1,560.08	5,119.28	54.46	4,280.72
Capital Outlay	0.00	1,741.95	1,741.95	0.00	(1,741.95)

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Print Media - Library	51,000.00	4,112.61	15,712.45	30.81	35,287.55
Non-Print Media-Library	17,855.00	812.77	4,537.69	25.41	13,317.31
Technology	46,315.00	4,575.64	24,658.72	53.24	21,656.28
TOTAL Library	977,450.00	78,186.96	453,240.78	46.37	524,209.22
Parks					
Personnel Services	238,828.00	20,668.18	106,783.53	44.71	132,044.47
Contractual Services	34,250.00	1,531.29	8,238.57	24.05	26,011.43
Supplies & Expenses	37,150.00	2,062.60	11,413.50	30.72	25,736.50
Fixed Charges	0.00	1,593.13	1,593.13	0.00	(1,593.13)
Capital Outlay	24,000.00	775.00	3,719.76	15.50	20,280.24
TOTAL Parks	334,228.00	26,630.20	131,748.49	39.42	202,479.51
Athletic Park Lights					
Contractual Services	1,800.00	88.29	521.05	28.95	1,278.95
Supplies & Expenses	200.00	0.00	0.00	0.00	200.00
TOTAL Athletic Park Lights	2,000.00	88.29	521.05	26.05	1,478.95
Ott's Park Lights					
Contractual Services	1,400.00	90.33	534.69	38.19	865.31
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	90.33	534.69	35.65	965.31
Recreation Programs					
Personnel Services	217,311.00	11,875.13	72,546.71	33.38	144,764.29
Contractual Services	5,650.00	172.90	3,622.10	64.11	2,027.90
Supplies & Expenses	38,900.00	319.59	5,439.46	13.98	33,460.54
TOTAL Recreation Programs	261,861.00	12,367.62	81,608.27	31.16	180,252.73
Marketing - PR					
Personnel Services	2,905.00	571.85	725.66	24.98	2,179.34
Supplies & Expenses	18,345.00	62.00	381.00	2.08	17,964.00
TOTAL Marketing - PR	21,250.00	633.85	1,106.66	5.21	20,143.34
Decorations & Banners					
Personnel Services	2,775.00	0.00	548.31	19.76	2,226.69
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	0.00	548.31	9.84	5,026.69
Outside Agencies					
Supplies & Expenses	46,500.00	0.00	39,500.00	84.95	7,000.00
TOTAL Outside Agencies	46,500.00	0.00	39,500.00	84.95	7,000.00

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
MARC - Smith Center					
Personnel Services	36,550.00	1,559.81	17,395.35	47.59	19,154.65
Contractual Services	54,250.00	3,112.98	28,970.38	53.40	25,279.62
Supplies & Expenses	17,700.00	649.28	6,507.77	36.77	11,192.23
Capital Outlay	5,000.00	970.90	3,717.74	74.35	1,282.26
TOTAL MARC - Smith Center	113,500.00	6,292.97	56,591.24	49.86	56,908.76
Aquatic Center					
Personnel Services	88,325.00	0.00	181.32	0.21	88,143.68
Contractual Services	24,300.00	1,007.40	2,138.42	8.80	22,161.58
Supplies & Expenses	41,250.00	1,735.68	1,909.08	4.63	39,340.92
Technology	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Aquatic Center	156,375.00	2,743.08	4,228.82	2.70	152,146.18
Economic Development					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	12,467,759.00	773,513.37	5,841,380.35	46.85	6,626,378.65
REVENUES OVER/(UNDER) EXPENDITURES	(29,820.63)	(157,816.57)	(292,081.25)	0.00	262,260.62

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Remediation Action					
Personnel Services	7,825.00	1,253.18	5,200.19	66.46	2,624.81
Contractual Services	19,750.00	222.38	11,799.21	59.74	7,950.79
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Remediation Action	27,575.00	1,475.56	16,999.40	61.65	10,575.60
TOTAL EXPENDITURES	27,575.00	1,475.56	16,999.40	61.65	10,575.60
REVENUES OVER/(UNDER) EXPENDITURES	(27,575.00)	(1,475.56)	(16,999.40)	0.00	(10,575.60)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Police-SRO					
Taxes (or Utility Rev.)	59,572.00	0.00	59,572.00	100.00	0.00
Intergovernmental	63,071.00	0.00	0.00	0.00	63,071.00
TOTAL Police-SRO	122,643.00	0.00	59,572.00	48.57	63,071.00
TOTAL REVENUE	122,643.00	0.00	59,572.00	48.57	63,071.00
EXPENDITURES					
Police-SRO					
Personnel Services	119,768.00	8,180.04	54,623.70	45.61	65,144.30
Supplies & Expenses	725.00	0.00	0.00	0.00	725.00
Fixed Charges	2,150.00	2,214.00	2,214.00	102.98	(64.00)
TOTAL Police-SRO	122,643.00	10,394.04	56,837.70	46.34	65,805.30
TOTAL EXPENDITURES	122,643.00	10,394.04	56,837.70	46.34	65,805.30
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(10,394.04)	2,734.30	0.00	(2,734.30)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Merrill Festival Grounds					
Taxes (or Utility Rev.)	36,000.00	0.00	36,000.00	100.00	0.00
Public Charges-Services	11,750.00	(2,500.00)	10,961.25	93.29	788.75
Miscellaneous Revenues	44,400.00	0.00	0.00	0.00	44,400.00
TOTAL Merrill Festival Grounds	92,150.00	(2,500.00)	46,961.25	50.96	45,188.75
Room Tax					
Taxes (or Utility Rev.)	97,500.00	0.00	36,407.29	37.34	61,092.71
TOTAL Room Tax	97,500.00	0.00	36,407.29	37.34	61,092.71
Bierman Building					
Public Charges-Services	12,500.00	(1,050.00)	1,250.00	10.00	11,250.00
Miscellaneous Revenues	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Bierman Building	32,500.00	(1,050.00)	1,250.00	3.85	31,250.00
TOTAL REVENUE	222,150.00	(3,550.00)	84,618.54	38.09	137,531.46
EXPENDITURES					
Merrill Festival Grounds					
Personnel Services	6,445.00	2,645.70	2,645.70	41.05	3,799.30
Contractual Services	35,669.00	5,595.49	12,701.84	35.61	22,967.16
Supplies & Expenses	6,000.00	0.00	0.00	0.00	6,000.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	41,700.00	0.00	0.00	0.00	41,700.00
TOTAL Merrill Festival Grounds	89,814.00	8,241.19	15,347.54	17.09	74,466.46
Room Tax					
Supplies & Expenses	76,525.00	12,355.51	28,570.46	37.33	47,954.54
TOTAL Room Tax	76,525.00	12,355.51	28,570.46	37.33	47,954.54
Bierman Building					
Personnel Services	18,305.00	331.63	4,982.16	27.22	13,322.84
Contractual Services	22,500.00	435.58	7,649.50	34.00	14,850.50
Supplies & Expenses	4,875.00	0.00	940.98	19.30	3,934.02
Fixed Charges	0.00	1,067.69	1,067.69	0.00	(1,067.69)
Capital Outlay	20,000.00	0.00	300.00	1.50	19,700.00
TOTAL Bierman Building	65,680.00	1,834.90	14,940.33	22.75	50,739.67
TOTAL EXPENDITURES	232,019.00	22,431.60	58,858.33	25.37	173,160.67
REVENUES OVER/(UNDER) EXPENDITURES	(9,869.00)	(25,981.60)	25,760.21	0.00	(35,629.21)

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
CDBG Grants/Loans					
Miscellaneous Revenues	165,300.00	1,730.89	266,106.56	160.98	(100,806.56)
TOTAL CDBG Grants/Loans	165,300.00	1,730.89	266,106.56	160.98	(100,806.56)
Community Development					
Taxes (or Utility Rev.)	14,000.00	0.00	14,000.00	100.00	0.00
Intergov Charges (Misc.)	13,185.00	0.00	0.00	0.00	13,185.00
TOTAL Community Development	27,185.00	0.00	14,000.00	51.50	13,185.00
TOTAL REVENUE	192,485.00	1,730.89	280,106.56	145.52	(87,621.56)
EXPENDITURES					
CDBG Grants/Loans					
Special Services	150,500.00	14,548.98	141,440.82	93.98	9,059.18
TOTAL CDBG Grants/Loans	150,500.00	14,548.98	141,440.82	93.98	9,059.18
Community Development					
Personnel Services	24,810.00	1,909.18	12,619.46	50.86	12,190.54
Contractual Services	400.00	8.77	43.85	10.96	356.15
Supplies & Expenses	1,975.00	138.88	431.12	21.83	1,543.88
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	27,185.00	2,056.83	13,094.43	48.17	14,090.57
TOTAL EXPENDITURES	177,685.00	16,605.81	154,535.25	86.97	23,149.75
REVENUES OVER/(UNDER) EXPENDITURES	14,800.00	(14,874.92)	125,571.31	0.00	(110,771.31)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Aviation Fuel					
Public Charges-Services	88,900.00	9,034.69	27,816.01	31.29	61,083.99
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	100.00	0.00	150.00	150.00	(50.00)
TOTAL Aviation Fuel	89,000.00	9,034.69	27,966.01	31.42	61,033.99
TOTAL REVENUE	89,000.00	9,034.69	27,966.01	31.42	61,033.99
EXPENDITURES					
Aviation Fuel					
Contractual Services	3,425.00	265.37	2,270.61	66.30	1,154.39
Special Services	83,250.00	23,193.53	41,833.92	50.25	41,416.08
Fixed Charges	1,625.00	0.00	0.00	0.00	1,625.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	88,300.00	23,458.90	44,104.53	49.95	44,195.47
TOTAL EXPENDITURES	88,300.00	23,458.90	44,104.53	49.95	44,195.47
REVENUES OVER/(UNDER) EXPENDITURES	700.00	(14,424.21)	(16,138.52)	0.00	16,838.52

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

30 -Debt Sevice

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Debt Service					
Taxes (or Utility Rev.)	2,333,005.44	0.00	1,552,201.00	66.53	780,804.44
Miscellaneous Revenues	519.00	0.00	0.00	0.00	519.00
Other Financing Sources	11,500.00	0.00	13,668.00	118.85	(2,168.00)
TOTAL Debt Service	2,345,024.44	0.00	1,565,869.00	66.77	779,155.44
TOTAL REVENUE	2,345,024.44	0.00	1,565,869.00	66.77	779,155.44
EXPENDITURES					
Debt Service					
Debt Service	1,628,123.68	0.00	258,679.69	15.89	1,369,443.99
TOTAL Debt Service	1,628,123.68	0.00	258,679.69	15.89	1,369,443.99
TID - Debt Service					
Debt Service	806,914.44	0.00	39,881.91	4.94	767,032.53
TOTAL TID - Debt Service	806,914.44	0.00	39,881.91	4.94	767,032.53
TOTAL EXPENDITURES	2,435,038.12	0.00	298,561.60	12.26	2,136,476.52
REVENUES OVER/(UNDER) EXPENDITURES	(90,013.68)	0.00	1,267,307.40	0.00	(1,357,321.08)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	949,641.37	47,586.15	913,027.96	96.14	36,613.41
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	47,397.00	0.00	75,035.60	158.31	(27,638.60)
TOTAL TID #3 - East Side	997,038.37	47,586.15	988,063.56	99.10	8,974.81
TID #3 -Festival Grounds					
Taxes (or Utility Rev.)	150,000.00	0.00	0.00	0.00	150,000.00
TOTAL TID #3 -Festival Grounds	150,000.00	0.00	0.00	0.00	150,000.00
TID #3 - Idle Sites Grant					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
TID #3 - Wal-Mart Dev.					
Miscellaneous Revenues	0.00	0.00	89,409.13	0.00	(89,409.13)
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	89,409.13	0.00	(89,409.13)
TOTAL REVENUE	1,147,038.37	47,586.15	1,077,472.69	93.94	69,565.68
EXPENDITURES					
TID #3 - East Side					
Personnel Services	24,975.00	0.00	1,796.00	7.19	23,179.00
Contractual Services	18,400.00	0.00	1,650.00	8.97	16,750.00
Special Services	254,500.00	100,000.00	100,000.00	39.29	154,500.00
Fixed Charges	542,555.00	0.00	0.00	0.00	542,555.00
Capital Outlay	60,000.00	0.00	150.48	0.25	59,849.52
Transfers	110,000.00	0.00	0.00	0.00	110,000.00
TOTAL TID #3 - East Side	1,010,430.00	100,000.00	103,596.48	10.25	906,833.52
TID #3 -Festival Grounds					
Personnel Services	7,225.00	4,391.47	4,440.03	61.45	2,784.97
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	150,000.00	0.00	397.57	0.27	149,602.43
TOTAL TID #3 -Festival Grounds	157,225.00	4,391.47	4,837.60	3.08	152,387.40

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TID #3 - Idle Sites Grant					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
TID #3 - Wal-Mart Dev.					
Capital Outlay	0.00	0.00	89,409.13	0.00	(89,409.13)
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	89,409.13	0.00	(89,409.13)
TOTAL EXPENDITURES	1,167,655.00	104,391.47	197,843.21	16.94	969,811.79
REVENUES OVER/(UNDER) EXPENDITURES	(20,616.63)	(56,805.32)	879,629.48	0.00	(900,246.11)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	208,266.60	0.00	0.00	0.00	208,266.60
Intergovernmental	23,916.00	0.00	10,716.17	44.81	13,199.83
TOTAL TID #4 -Thielman/P Ridge	232,182.60	0.00	10,716.17	4.62	221,466.43
TOTAL REVENUE	232,182.60	0.00	10,716.17	4.62	221,466.43
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	10,973.00	0.00	0.00	0.00	10,973.00
Contractual Services	9,900.00	0.00	2,400.00	24.24	7,500.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	93,902.00	0.00	0.00	0.00	93,902.00
Capital Outlay	30,000.00	959.85	25,700.35	85.67	4,299.65
Transfers	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL TID #4 -Thielman/P Ridge	219,775.00	959.85	28,100.35	12.79	191,674.65
TOTAL EXPENDITURES	219,775.00	959.85	28,100.35	12.79	191,674.65
REVENUES OVER/(UNDER) EXPENDITURES	12,407.60	(959.85)	(17,384.18)	0.00	29,791.78

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	17,322.30	0.00	17,322.30	100.00	0.00
Intergovernmental	560.00	0.00	0.00	0.00	560.00
TOTAL TID #5 - Hwy 107/Taylor	17,882.30	0.00	17,322.30	96.87	560.00
TOTAL REVENUE	17,882.30	0.00	17,322.30	96.87	560.00
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	1,645.00	0.00	0.00	0.00	1,645.00
Contractual Services	650.00	0.00	650.00	100.00	0.00
Fixed Charges	2,448.00	0.00	0.00	0.00	2,448.00
Capital Outlay	35,000.00	875.00	875.00	2.50	34,125.00
TOTAL TID #5 - Hwy 107/Taylor	39,743.00	875.00	1,525.00	3.84	38,218.00
TOTAL EXPENDITURES	39,743.00	875.00	1,525.00	3.84	38,218.00
REVENUES OVER/(UNDER) EXPENDITURES	(21,860.70)	(875.00)	15,797.30	0.00	(37,658.00)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	41,796.72	0.00	41,796.72	100.00	0.00
Intergovernmental	2,845.00	0.00	0.00	0.00	2,845.00
Miscellaneous Revenues	36,895.00	5,000.00	5,000.00	13.55	31,895.00
TOTAL TID #6 - Downtown	81,536.72	5,000.00	46,796.72	57.39	34,740.00
TOTAL REVENUE	81,536.72	5,000.00	46,796.72	57.39	34,740.00
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	6,150.00	0.00	1,150.00	18.70	5,000.00
Special Services	45,000.00	0.00	10,000.00	22.22	35,000.00
Fixed Charges	33,985.00	0.00	0.00	0.00	33,985.00
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL TID #6 - Downtown	90,620.00	0.00	11,150.00	12.30	79,470.00
TOTAL EXPENDITURES	90,620.00	0.00	11,150.00	12.30	79,470.00
REVENUES OVER/(UNDER) EXPENDITURES	(9,083.28)	5,000.00	35,646.72	0.00	(44,730.00)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	18,501.32	0.00	18,501.32	100.00	0.00
Intergovernmental	36,712.00	0.00	0.00	0.00	36,712.00
Miscellaneous Revenues	2,028.00	0.00	0.00	0.00	2,028.00
TOTAL TID #7 - N Center Ave	57,241.32	0.00	18,501.32	32.32	38,740.00
TOTAL REVENUE	57,241.32	0.00	18,501.32	32.32	38,740.00
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	2,674.00	0.00	0.00	0.00	2,674.00
Contractual Services	900.00	0.00	1,400.00	155.56	(500.00)
Special Services	28,946.07	0.00	28,946.07	100.00	0.00
Fixed Charges	13,261.00	0.00	0.00	0.00	13,261.00
Capital Outlay	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL TID #7 - N Center Ave	85,781.07	0.00	30,346.07	35.38	55,435.00
TOTAL EXPENDITURES	85,781.07	0.00	30,346.07	35.38	55,435.00
REVENUES OVER/(UNDER) EXPENDITURES	(28,539.75)	0.00	(11,844.75)	0.00	(16,695.00)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2020

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	615,347.70	0.00	40,347.70	6.56	575,000.00
Intergovernmental	3,675.00	0.00	0.00	0.00	3,675.00
Miscellaneous Revenues	36,688.00	0.00	0.00	0.00	36,688.00
TOTAL TID #8 - West Side	655,710.70	0.00	40,347.70	6.15	615,363.00
TOTAL REVENUE	655,710.70	0.00	40,347.70	6.15	615,363.00
EXPENDITURES					
TID #8 - West Side					
Personnel Services	19,562.00	2,968.26	6,844.19	34.99	12,717.81
Contractual Services	2,400.00	0.00	1,400.00	58.33	1,000.00
Special Services	43,000.00	0.00	0.00	0.00	43,000.00
Fixed Charges	49,863.00	0.00	0.00	0.00	49,863.00
Capital Outlay	540,000.00	13,423.08	19,895.76	3.68	520,104.24
TOTAL TID #8 - West Side	654,825.00	16,391.34	28,139.95	4.30	626,685.05
TOTAL EXPENDITURES	654,825.00	16,391.34	28,139.95	4.30	626,685.05
REVENUES OVER/(UNDER) EXPENDITURES	885.70	(16,391.34)	12,207.75	0.00	(11,322.05)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-WI River/S Center					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	4,775.00	0.00	0.00	0.00	4,775.00
Miscellaneous Revenues	47,840.00	234.96	1,409.76	2.95	46,430.24
TOTAL TID #9-WI River/S Center	52,615.00	234.96	1,409.76	2.68	51,205.24
TID #9-Idle Sites (Page)					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	52,615.00	234.96	1,409.76	2.68	51,205.24
EXPENDITURES					
TID #9-WI River/S Center					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,650.00	0.00	1,650.00	5.21	30,000.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	18,650.00	0.00	0.00	0.00	18,650.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	52,615.00	0.00	1,650.00	3.14	50,965.00
TID #9-Idle Sites (Page)					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	52,615.00	0.00	1,650.00	3.14	50,965.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	234.96	(240.24)	0.00	240.24

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	1.00	0.00	0.00	0.00	1.00
TOTAL TID #10-Fox Point	1.00	0.00	0.00	0.00	1.00
TOTAL REVENUE	1.00	0.00	0.00	0.00	1.00
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	10,400.00	0.00	486.00	4.67	9,914.00
Fixed Charges	20,024.81	0.00	0.00	0.00	20,024.81
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	34,999.81	0.00	486.00	1.39	34,513.81
TOTAL EXPENDITURES	34,999.81	0.00	486.00	1.39	34,513.81
REVENUES OVER/(UNDER) EXPENDITURES	(34,998.81)	0.00	(486.00)	0.00	(34,512.81)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	363,059.95	0.00	113,059.95	31.14	250,000.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	16,305.00	0.00	16,304.81	100.00	0.19
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	379,364.95	0.00	129,364.76	34.10	250,000.19
TOTAL REVENUE	379,364.95	0.00	129,364.76	34.10	250,000.19
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	3,435.00	0.00	0.00	0.00	3,435.00
Contractual Services	8,150.00	0.00	2,400.00	29.45	5,750.00
Special Services	130,000.00	100,000.00	100,000.00	76.92	30,000.00
Fixed Charges	63,179.00	0.00	0.00	0.00	63,179.00
Capital Outlay	158,500.00	0.00	0.00	0.00	158,500.00
TOTAL TID #11 - Apartments	363,264.00	100,000.00	102,400.00	28.19	260,864.00
TOTAL EXPENDITURES	363,264.00	100,000.00	102,400.00	28.19	260,864.00
REVENUES OVER/(UNDER) EXPENDITURES	16,100.95	(100,000.00)	26,964.76	0.00	(10,863.81)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	20,970.36	0.00	20,970.36	100.00	0.00
TOTAL TID #12 - Weinbrenner	20,970.36	0.00	20,970.36	100.00	0.00
TOTAL REVENUE	20,970.36	0.00	20,970.36	100.00	0.00
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	6,625.00	0.00	0.00	0.00	6,625.00
Contractual Services	400.00	0.00	900.00	225.00	(500.00)
Fixed Charges	7,920.00	0.00	0.00	0.00	7,920.00
Capital Outlay	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL TID #12 - Weinbrenner	139,945.00	0.00	900.00	0.64	139,045.00
TOTAL EXPENDITURES	139,945.00	0.00	900.00	0.64	139,045.00
REVENUES OVER/(UNDER) EXPENDITURES	(118,974.64)	0.00	20,070.36	0.00	(139,045.00)

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	1,928,000.00	80,003.87	233,202.39	12.10	1,694,797.61
Specials (Utility Rev.)	30,000.00	1,848.95	2,799.35	9.33	27,200.65
Intergovernmental	1,220,855.00	0.00	0.00	0.00	1,220,855.00
Public Charges-Services	0.00	0.00	540.00	0.00	(540.00)
Miscellaneous Revenues	0.00	0.00	1,000.00	0.00	(1,000.00)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	3,178,855.00	81,852.82	237,541.74	7.47	2,941,313.26
Streets - Sealcoat					
Taxes (or Utility Rev.)	52,385.00	0.00	0.00	0.00	52,385.00
TOTAL Streets - Sealcoat	52,385.00	0.00	0.00	0.00	52,385.00
Streets - Resurfacing					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUE	3,331,240.00	81,852.82	237,541.74	7.13	3,093,698.26
EXPENDITURES					
Streets - Sealcoat					
Personnel Services	18,135.00	0.00	0.00	0.00	18,135.00
Supplies & Expenses	34,250.00	0.00	0.00	0.00	34,250.00
TOTAL Streets - Sealcoat	52,385.00	0.00	0.00	0.00	52,385.00
Streets - Resurfacing					
Personnel Services	23,000.00	0.00	0.00	0.00	23,000.00
Supplies & Expenses	77,000.00	0.00	252.00	0.33	76,748.00
TOTAL Streets - Resurfacing	100,000.00	0.00	252.00	0.25	99,748.00
Capital Outlay/Projects					
Personnel Services	0.00	2,139.95	2,139.95	0.00	(2,139.95)
Capital Outlay	3,335,464.60	271,867.62	619,375.26	18.57	2,716,089.34
TOTAL Capital Outlay/Projects	3,335,464.60	274,007.57	621,515.21	18.63	2,713,949.39
Financing Costs					
Debt Service	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,487,849.60	274,007.57	621,767.21	17.83	2,866,082.39

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES OVER/(UNDER) EXPENDITURES	(156,609.60)	(192,154.75)	(384,225.47)	0.00	227,615.87

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	111,276.00	8,938.10	52,279.02	46.98	58,996.98
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Public Charges-Services	1,509,660.00	130,188.30	715,859.48	47.42	793,800.52
Intergov Charges (Misc.)	23,775.00	378.07	7,867.47	33.09	15,907.53
Miscellaneous Revenues	7,500.00	11.59	703.05	9.37	6,796.95
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,650,773.00	139,516.06	776,709.02	47.05	874,063.98
TOTAL REVENUE	1,650,773.00	139,516.06	776,709.02	47.05	874,063.98
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	280,000.00	231,660.21	331,434.79	118.37	(51,434.79)
TOTAL Non-Departmental	280,000.00	231,660.21	331,434.79	118.37	(51,434.79)
Pumping Expenses	79,750.00	1,396.95	28,538.63	35.79	51,211.37
TOTAL Pumping Expenses	79,750.00	1,396.95	28,538.63	35.79	51,211.37
Water Treatment Expenses	67,750.00	2,184.92	33,120.52	48.89	34,629.48
TOTAL Water Treatment Expenses	67,750.00	2,184.92	33,120.52	48.89	34,629.48
Trans & Distribution Exp	286,250.00	12,712.90	123,353.52	43.09	162,896.48
TOTAL Trans & Distribution Exp	286,250.00	12,712.90	123,353.52	43.09	162,896.48
Customer Accts Expenses	85,250.00	7,189.27	48,338.61	56.70	36,911.39
TOTAL Customer Accts Expenses	85,250.00	7,189.27	48,338.61	56.70	36,911.39
Admin & General Expenses	759,206.00	38,047.07	175,689.09	23.14	583,516.91
TOTAL Admin & General Expenses	759,206.00	38,047.07	175,689.09	23.14	583,516.91
Contract Work	3,500.00	101.85	289.37	8.27	3,210.63
TOTAL Contract Work	3,500.00	101.85	289.37	8.27	3,210.63

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Taxes					
	409,000.00	2,427.67	385,093.23	94.15	23,906.77
TOTAL Taxes	409,000.00	2,427.67	385,093.23	94.15	23,906.77
Debt Service					
	25,019.00	0.00	15,499.92	61.95	9,519.08
TOTAL Debt Service	25,019.00	0.00	15,499.92	61.95	9,519.08
TOTAL EXPENDITURES	1,995,725.00	295,720.84	1,141,357.68	57.19	854,367.32
REVENUES OVER/(UNDER) EXPENDITURES	(344,952.00)	(156,204.78)	(364,648.66)	0.00	19,696.66

*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	20,000.00	164.98	5,830.08	29.15	14,169.92
Intergov Charges (Misc.)	8,000.00	85.49	1,254.40	15.68	6,745.60
Miscellaneous Revenues	2,650.00	11.00	555.14	20.95	2,094.86
Other Financing Sources	8,500.00	0.00	0.00	0.00	8,500.00
Public Charges-Services	1,523,000.00	152,072.81	750,753.13	49.29	772,246.87
Other Charges-Services	125,000.00	11,597.49	68,898.15	55.12	56,101.85
TOTAL Non-Departmental	1,687,150.00	163,931.77	827,290.90	49.03	859,859.10
TOTAL REVENUE	1,687,150.00	163,931.77	827,290.90	49.03	859,859.10
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	420,000.00	89,457.85	175,896.29	41.88	244,103.71
TOTAL Non-Departmental	420,000.00	89,457.85	175,896.29	41.88	244,103.71
Contract Work					
	500.00	0.00	40.08	8.02	459.92
TOTAL Contract Work	500.00	0.00	40.08	8.02	459.92
Taxes - SS/Medicare					
	33,500.00	2,777.04	17,614.80	52.58	15,885.20
TOTAL Taxes - SS/Medicare	33,500.00	2,777.04	17,614.80	52.58	15,885.20
Operations					
	278,750.00	9,749.03	137,730.43	49.41	141,019.57
TOTAL Operations	278,750.00	9,749.03	137,730.43	49.41	141,019.57
Maintenance					
	286,072.00	15,291.74	129,923.56	45.42	156,148.44
TOTAL Maintenance	286,072.00	15,291.74	129,923.56	45.42	156,148.44
Customer Accts Expenses					
	103,500.00	7,525.40	56,093.33	54.20	47,406.67
TOTAL Customer Accts Expenses	103,500.00	7,525.40	56,093.33	54.20	47,406.67
Admin & General Expenses					
	451,650.00	36,390.34	189,364.49	41.93	262,285.51
TOTAL Admin & General Expenses	451,650.00	36,390.34	189,364.49	41.93	262,285.51

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Taxes & Depreciation					
	325,500.00	0.00	0.00	0.00	325,500.00
TOTAL Taxes & Depreciation	325,500.00	0.00	0.00	0.00	325,500.00
Transfers					
	2,750.00	0.00	3,005.98	109.31	(255.98)
TOTAL Transfers	2,750.00	0.00	3,005.98	109.31	(255.98)
TOTAL EXPENDITURES	1,902,222.00	161,191.40	709,668.96	37.31	1,192,553.04
REVENUES OVER/(UNDER) EXPENDITURES	(215,072.00)	2,740.37	117,621.94	0.00	(332,693.94)

*** END OF REPORT ***

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*** END OF REPORT ***

Attachment: June 2020 - Revenue & Expense Reports (5137 : Revenue & Expense Report for the period ending June 30, 2020)

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

Applicant's Wisconsin Seller's Permit Number	
456-1030148174-04	
FEIN Number	
84-2054129	
TYPE OF LICENSE REQUESTED	**FEE**
☑ Class A beer	$ 100
☐ Class B beer	$
☐ Class C wine	$
☑ Class A liquor	$ 500
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 5
TOTAL FEE	$ 605

For the license period beginning: 07 01 2020 *(mm dd yyyy)* ending: 06 30 2021 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of MERRILL

County of LINCOLN

Aldermanic Dist. No. _____ (If required by ordinance)

Check one: ☐ Individual ☐ Partnership ☑ Limited Liability Company ☐ Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
APPLEGREEN MIDWEST, LLC	200 BRICKSTONE SQ STE 404, ANDOVER, MA 01810

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
~~CLOUGH~~	~~GAIL~~	~~ANN~~	~~N2660 COUNTY RD G, MERRILL, WI 54452~~

See New Agent Form

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
PIERCE	ELIZABETH	ANN	18 DUE WEST DR, LEXINGTON, SC 29072
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
KENNEDY	PETER	F	4 WICCOPPEE COURT, PUTNAM VALLEY, NY 10579
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name EXPRESS LANE #2328 Business Phone Number 715-536-1438
2. Address of Premises 702 N CENTER AVE Post Office & Zip Code MERRILL 54452
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☐ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

SINGLE STORY CONVENIENCE STORE

Attachment: Updated Liquor License Application & Agent-Applegreen Midwest (5096 : Change of trade name and agent for Holiday on Center

5. Legal description (omit if street address is given on previous page).

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☒ No

b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☒ No

7 Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☒ Yes ☐ No

- DBA change from Holiday #71 to Express Lane #2328
- New Agent: Michelle Last

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☐ Yes ☒ No

Will be reported once taxes are filed

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ☐ Yes ☒ No
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application, that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Pierce, Elizabeth, A	President	6/5/20
Signature Elizabeth Pierce	**Phone Number** 803-315-5982	**Email Address** elizabeth.pierce@applegreenstores.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
6/11/2020	7/14/2020	
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

AT-115 (R. 5-10)

Attachment: Updated Liquor License Application & Agent-Applegreen Midwest (5096 : Change of trade name and agent for Holiday on Center

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☑ City of MERRILL County of LINCOLN

The undersigned duly authorized officer/member/manager of APPLEGREEN MIDWEST, LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

EXPRESS LANE #2328
(Trade Name)

located at 702 N CENTER AVENUE, MERRILL WI 54452

appoints MICHELLE L LAST
(Name of Appointed Agent)

N4704 TOWN HALL RD, GLEASON, WI 54435
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☑ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☑ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 11 years

Place of residence last year N4704 TOWN HALL RD, GLEASON, WI 54435

For: APPLEGREEN MIDWEST, LLC
(Name of Corporation / Organization / Limited Liability Company)

By: Elizabeth Fiore
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

ACCEPTANCE BY AGENT

I, MICHELLE L LAST , hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Michelle L Last 6/2/2020
(Signature of Agent) *(Date)*

Agent's age 48

N2680 COUNTY RD G, MERRILL, WI 54452
(Home Address of Agent)

Date of birth 08/24/1955

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) *(Signature of Proper Local Official)* *(Town Chair, Village President, Police Chief)*

AT-104 (R 4-18) Wisconsin Department of Revenue

Attachment: Updated Liquor License Application & Agent-Applegreen Midwest (5096 : Change of trade name and agent for Holiday on Center

CITY OF MERRILL FESTIVAL GROUNDS MANAGER AGREEMENT

THIS AGREEMENT, made and entered into by and between the City of Merrill, a municipal corporation ("City") and Richard Bjorklund ("Festival Grounds Manager"), is subject to the terms and conditions set forth herein:

I. DUTIES AND RESPONSIBILITIES

The FESTIVAL GROUNDS MANAGER, is generally being contracted to plan, organize, lead and administer all activities for the City of Merrill Festival Grounds in accordance with State Laws and City Ordinances. ~~He~~ The Festival Grounds Manager shall positively promote and coordinate events utilizing the City of Merrill Festival Grounds facilities, and ensure the effective and efficient use of labor, funds, material and time.

EXAMPLES OF DUTIES: Plans, organizes, directs, coordinates, and administers the City of Merrill Festival Grounds; develops and recommends goals, objectives and policies; prepares and administers the budget recommended by the City of Merrill Common Council; controls fiscal expenditures and revenues; formulates rules and regulations for lessees and the public; rents commercial exhibit space; prepares and administers bid processes for carnivals, vendors, and other contract services; negotiates contracts and agreements; arranges for special attractions and events; plans and carries out the Festival Grounds programs; selects and contracts for judges, when necessary; makes arrangements for adequate police, fire, first aid, and sanitary facilities; promotes and advertises for City of Merrill Festival Grounds activities through a variety of media, including the press and radio; participates in community activities or civic groups; encourages and arranges for the use of the City of Merrill Festival Grounds and buildings on a year-round basis; ensures proper maintenance of fiscal and other records in accordance with applicable regulations; cooperates with a variety of State, County, and local agencies; submits monthly report to the Personnel and Finance Committee and Festival Grounds committee detailing events of the prior month, and future events booked and potential future events.

II HOURS OF WORK

The parties understand and agree that this contract is for part-time services. It occasionally requires the Festival Grounds Manager to work before and beyond normal business hours, and on weekends and holidays.

III COMPENSATION

Commencing on August 1, 2020, for the services rendered pursuant to this agreement, the City will provide the Festival Grounds Manager with a monthly compensation of ~~One Thousand Dollars ($1,000.00)~~ Five Hundred Dollars ($500), which will be paid bi-monthly about the 15th of and the end of the month. This reduction in compensation shall continue until the City of Merrill Common Council finds that the bookings and inquiries have returned to pre-COVID-19 crisis levels. The City Administrator shall notify the Common Council when it appears that bookings and inquiries reach such level.

DRAFT

Attachment: FESTIVAL GROUNDS Manager contract 2020 (5143 : Consider Festival Grounds Manager contract)

IV TERM/TERMINIATION

This agreement supersedes and replaces the prior agreement dated April 8, 2016. It may be terminated by either party upon 60 days written notice to the other.

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals the day and year so noted.

DRAFT

CITY OF MERRILL

Dated:_____ Dated:_____

BY:_____ By:_____
Derek Woellner, Mayor Richard Bjorklund

BY:_____
William N. Heideman, City Clerk

Attachment: FESTIVAL GROUNDS Manager contract 2020 (5143 : Consider Festival Grounds Manager contract)

CITY OF MERRILL

Office of the City Attorney

Thomas N. Hayden, City Attorney
1004 East First Street • Merrill, Wisconsin • 54452
Phone (715) 539-3510 • FAX (715) 536-0514
e-mail: tom.hayden@ci.merrill.wi.us

M E M O R A N D U M

DATE: July 10, 2020
TO: Bill Heideman
FROM: City Attorney Thomas N. Hayden
RE: Merrill Festival Grounds Manager

Attached is a counter proposal from Rick Bjorklund that he presented to City staff. This matter can be discussed at the Common Council meeting on July 14, 2020.

Attachment: FGM memo (5143 : Consider Festival Grounds Manager contract)

To: Tom Hayden

From: Rick Bjorklund

Date: 7-10-20

Dear Mr. Hayden,

Recently, Foto News quoted Mr. Steve Hass concerning the Merrill's efforts to save money due to the impacts of the Covid 19 Virus. Subsequently he has made proposals to lower the monthly payment I receive from the city. I agree with that request.

On or about the first and the fifteenth of each month, beginning August 1, 2020, I will write a check to the City for two hundred fifty dollars from the payment I receive from the City. It is my hope that this effort will prompt other cost saving efforts by the City Council from their declared economic emergency due to the Covid 19 Virus.

During the month of December 2020, I will review the booking and prospective Merrill Expo Grounds schedule with Dave Johnson and yourself as well as the members of the Festival Grounds Committee to determine if future bookings warrant lifting my payment to the City.

I hope this meets with your approval.

Best Regards,

Rick Bjorklund

Attachment: FGM memo (5143 : Consider Festival Grounds Manager contract)

Minutes Merrill Airport Commission

Wednesday May 20, 2020

Present: Gary Schwartz (Chairman), Joe Malsack, Gary Schulz , Lyle Banser via phone and Mark Weix (Alderman).

Also: Larry Wenning

1. Gary called the meeting to order at 7 pm.
2. April minutes were reviewed. Gary Schulz made a motion to approve the minutes, Joe Malsack seconded. Motion passed.
3. Vouchers were passed around and discussed. Joe Malsack made a motion to approve paying the vouchers, Gary Schulz seconded, Motion passed.
4. Runway 16/34 project: Gary contacted BOA and was working on getting someone to call back. Was not having any success until sent another email and someone called back within 2 hours. He asked for Lucas to work as our engineer. They are currently short one. Gary asked Mark to discuss with Matt to take Medford and Antigo's AWOS data and combining to come up with numbers for Merrill. This info should be sent to FAA in regards to rebuilding the north south runway. There was found and 8-10-degree error in our unit. They are supposed to be here in mid-May to retest operation. There are no thresholds of runway operations in the regulations. We showed over 1600 operations just in local pilots.
5. Entitlement Projects: Gary Schwartz received info on our AWOS PT3, they are just going to replace the thunderstorm part only. The rest is already up to date. All eight entitlement items sent down to the State have been approved for fixing and updating airport.
6. Discussion/Decision fuel system credit card reader: Rich not here and no information. Gary Schulz talked to Rich earlier in the day and could possibly cost $8500. No service will be available after June 1 to repair current unit if it fails.
7. Managers' Report: 1 deer and 3 cranes on airport property and working with the DNR to remove from airport. Chasing cranes off with bang gun. We bought a load of 100LL and reset price to be competitive, we are making a fair

Attachment: Committee Reports (5140 : File committee reports)

margin for the city. Utilities, WPS has been contacted to run electric to new hangers being built.

8. Airport General Maintenance: no report
9. Chairman's Report: We have received a notice from the FAA to receive $30,000 under the CARES program. Gary filled out paper work and asked the Mayor sign. We are getting the money to pay for wages, salaries, rent, and utilities.
10. Aviation Happenings: Garmin's auto land was granted approval to Piper by FAA. FCC granted research for 5g cell phone. The signal is very close to GPS signal. This has come back alive and Congress is looking at to make sure no interference with aviation GPS signals. 3 military aircraft crashed this last week. Cessna flew new aircraft 2 hours, twin engine high wing, hopefully to replace the aging Beaver fleet. Most fly ins canceled for the year.
11. Public Comment: None.
12. Agenda Items for Next Meeting: Roundup on taxi ways, jet mount tilting.
13. A motion to adjourn was made by Joe Malsack, seconded by Gary Schulz. Motion passed.

Minutes submitted by Joe Malsack

Attachment: Committee Reports (5140 : File committee reports)

CITY OF MERRILL

CITY PLAN COMMISSION

MINUTES • TUESDAY JULY 7, 2020

Regular Meeting | **City Hall Council Chambers** | **5:45 PM**

I. Call to Order

Mayor Woellner called the meeting to order at 5:45 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman		Present	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Robert Reimann		Present	
Derek Woellner	Mayor	Present	
Steve Hass	Alderperson - Second District	Remote	
Kyle Gulke		Present	

Others in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Alderman Mark Weix, Alderman Steve Osness, Alderman Mike Rick, Jason Krueger, Jesse Dengel, Tina Dengel and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Minutes of previous meeting(s):

1. Minutes of June 2, 2020 meeting

Motion (Schroeder/Schwartzman) to approve.

RESULT: **APPROVED**

III. Agenda items for consideration:

1. Oral report from Building Inspector/Zoning Administrator Pagel on Certified Survey Maps

Building Inspector/Zoning Administrator Pagel had nothing to report at this time.

IV. Recess:

At 5:47 P.M., Mayor Woellner announced a recess until 6:00 P.M., the scheduled time for the public hearing.

At 6:00 P.M., Mayor Woellner called the meeting back to order.

V. Public Hearing (will begin at 6:00 P.M.):

1. Rezoning request from Jesse Dengel to rezone, from Residential to Industrial, a parcel on Poplar Street (north of East Ninth Street).

City Attorney Hayden read the public hearing notice.

Motion (Schroeder/Schwartzman) to open the public hearing. Carried.

Attachment: Committee Reports (5140 : File committee reports)

Jason Krueger spoke against the request. He believes that storage units would have a negative impact on the area, including a decrease in property values.

Jesse Dengel spoke in favor of the request. In his opinion, storage units would not drastically alter the amount of traffic in the area.

Steve Osness noted that recently the Common Council unanimously disallowed a Conditional Use Permit application for an auto repair shop and used car lot. In his opinion, that disallowance set a precedence.

Motion (Schwartzman/Sturm) to close the public hearing. Carried.

Building Inspector/Zoning Administrator Pagel reported that he had received two phone calls from neighbors who were against the rezoning.

Alderman Hass reported that he had received numerous phone calls from people who were against the rezoning.

Tina Dengel spoke in favor of the rezoning. She noted that there is industry in that area already. In her opinion, the storage units would not drastically change the area.

Kyle Gulke commented that, if storage units were placed in that area, it could affect further connecting of the trail.

Note: Regardless of any City Plan recommendation(s), the request will be considered by resolution at the July 14th, 2020 Common Council meeting.

Motion (Schwartzman/Schroeder) to disallow the request.

RESULT:	**DISALLOWED**

VI. Public Comment Period

Tina Dengel cited a comment made by Mayor Woellner during the public hearing earlier in the meeting. Mayor Woellner had mentioned that the Common Council has historically disallowed requests for storage units when there was neighborhood opposition. She added that she wished she would have been aware of that prior to the payment of the rezoning request fee.

Tina Dengel then stated that the opinion of several of the neighbors on this issue is unknown at this time. She speculated that some of the neighbors that did not voice an opinion may be in favor of the rezoning. She asked whether she could prepare and submit a petition prior to the July 14th Common Council meeting. At that meeting, the Common Council will consider and take action on the rezoning request. She was assured that she could submit a petition and/or other related materials.

VII. Establish date, time and location of next meeting

The next meeting will be a the call of the Chairperson.

VIII. Adjournment

Motion (Schwartzman/Sturm) to adjourn. Carried. Adjourned at 6:25 P.M.

Attachment: Committee Reports (5140 : File committee reports)

CITY OF MERRILL

HEALTH AND SAFETY COMMITTEE

MINUTES • MONDAY JUNE 22, 2020

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Alderman Russell called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Alderperson - Third District	Present	
Paul Russell	Alderperson - First District	Present	
Mark Weix	Alderperson - Seventh District	Present	

Others in attendance: City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Alderman Steve Hass, Alderman Steve Sabatke, Thea Witucki, Lincoln County Health Department Director Shelley Hersil (Remote) and City Clerk Bill Heideman.

II. COVID-19 Updates:

1. Lincoln County Health Department Director Shelley Hersil

Lincoln County Health Department Director Hersil reported that Lincoln County has confirmed the eighth case of COVID-19 in Lincoln County.

In surrounding counties lately, there has been an increase of COVID-19 cases in young people, most likely as a result of mass gatherings.

The latest round of testing did not result in any positive cases.

Guidelines have been established for the reopening of schools.

Lincoln County Health Department Director Hersil explained the difference between "cases" and "contacts" as those terms relate to COVID-19. Both are subject to quarantine.

2. Lincoln County Emergency Planning Manager September Murphy

Lincoln County Emergency Planning Manager September Murphy did not call in to the meeting, and attempts to call her resulted in no answer. Therefore, no update report was given.

Alderman Russell assured the committee that, as he receives updates; he will share them with committee members.

III. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

Deputy Health Officer Ashbeck reported that COVID-19 has "slowed things down" and he has nothing new to report.

Attachment: Committee Reports (5140 : File committee reports)

As a member of the Merrill School Board, Deputy Health Officer Ashbeck reported that, for the 2020-2021 school year, students will be given a choice to attend school in-person or virtually.

2. Vouchers

The vouchers were in the meeting packet.

All committee members signed the voucher sheet. No formal action was taken.

IV. Picnic and/or Liquor License Applications:

1. Change of trade name (Holiday #71 to Express Lane #2328) and change of agent (Gail Closser to Michelle Last) for Applegreen Midwest LLC, doing business at 702 N. Center Avenue.

Motion (Blake/Weix) to approve both the change of agent and the trade name change.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/14/2020 6:00 PM

V. Other agenda items to consider:

1. Discuss parking issues in 700 block of East Second Street

At the request of Thea Witucki (Wit's End DaySpa), Alderman Hass had requested that this item be placed on the agenda.

Thea Witucki expressed her concerns with inadequate parking in the vicinity of Wit's End DaySpa (718 East Second Street). She explained that, although there is two-hour parking available in that area, the average time her clients are at her facility is closer to three hours.

Police Chief Bennett responded that this is one of several instances in the City where parking is inadequate. At this point, he does not have a lot of suggestions to resolve this issue. He stated that a permit system is a possibility, although there are pitfalls associated with permit-parking.

It was suggested that, when the Veterans of Foreign Wars (VFW) relocates to their new facility, perhaps their former clubhouse area could be used for parking. However, the future use of that site has not been determined.

Discussion on this will continue at the next meeting. No action was taken at this time.

2. Request to create Fire Marshal position in the Fire Department

Information was in the meeting packet.

Attachment: Committee Reports (5140 : File committee reports)

Fire Chief Klug reported on his request. He explained that the creation of a Fire Marshall position could address issues related to fire inspections. Fire Chief Klug then provided historical information on fire inspections. Currently, fire inspections are to be done twice annually for every business.

Fire Chief Klug explained that ideally the position would be full-time. The estimated annual cost for a full-time position is currently $107,000. Another possibility would be a part-time position. In that case, the cost of the position (approximately $30,000) could be funded from the 2% Fire Dues.

Alderman Hass recommended that this request be referred to the 2021 budget process.

Alderman Weix stated that creation of this position could increase the efficiency and standardization of fire inspections.

Alderman Russell requested that, at the next meeting, City Administrator Johnson and Fire Chief Klug provide additional and more detailed cost information related to the position. No action was taken at this time.

VI. Minutes & Reports:

1. Minutes of May 18, 2020 meeting

The minutes were in the meeting packet.

Motion (Blake/Weix) to approve.

RESULT:	**APPROVED**

2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug reviewed the report. He noted that the report format has changed slightly, which should make it easier to read.

There has been an increase in requests to fill swimming pools this year. To date, there have been approximately 25 requests.

3. 2019 Annual Report - Police Department (will be distributed at meeting)

The report has been distributed. Police Chief Bennett answered questions related to the report.

4. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett answered questions related to the effect of COVID-19 on the Police Department.

Attachment: Committee Reports (5140 : File committee reports)

Alderman Russell thanked the Police Department for their dedication during two recent incidents. He then thanked both the Fire Department and Police Department for their continued service.

5. Monthly Reports - Lincoln County Humane Society

Reports for two months were in the meeting packet.

6. Consider placing monthly reports on file

Motion (Blake/Weix) to place on file.

RESULT:	**PLACED ON FILE**

VII. Establish date, time and location of next regular meeting

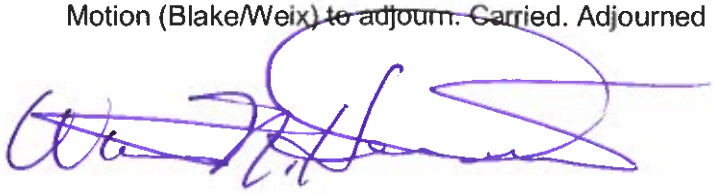
Monday, July 27th, 2020 at 5:15 P.M. in the City Hall Common Council Chambers.

VIII. Public Comment Period

Alderman Sabatke reported that he had received several complaints from citizens as a result of the cancellation of Gazebo Nights in 2020. He requested that City officials reconsider that decision.

IX. Adjournment

Motion (Blake/Weix) to adjourn. Carried. Adjourned at 6:29 P.M.



Attachment: Committee Reports (5140 : File committee reports)

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
June 17th 2020
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. virtually facilitated through BlueJeans. Present: Darcy Dalsky, Paul Gilk (4:05-), Audrey Huftel, Richard Mamer, Tim Meehean and Jim Wedemeyer. Excused: Gene Bebel and Katie Breitenmoser. Also present: Laurie Ollhoff.

There was no correspondence. There was no public comment.

2. Consent Items

M Meehean/S Wedemeyer/C to approve the minutes of the May meeting as printed.

M Meehean/S Mamer/C to accept the Monthly Revenue and Expense Report for May.

3. Reports/Discussion Items/Action Items

A. Update on COVID-19 Building Closure, Curbside Pickup and Reopening: Ms. Stevens gave an update on reopening activity. The library reopened to the public on June 1st with current maximum building capacity limitations not yet reached. Approximately 5% of patrons come to the library who do not have masks and staff are attempting to serve these individuals at curbside and/or by offering other options.

B. Request to Sponsor Calendar for Merrill Historical Society: There was no action taken.

C. Strategic Plan Progress: Goal #4: Updates to Goal #4 were provided.

D. Status of Church Property: Mr. Bebel, Chair of the Buildings & Grounds Committee, has been unsuccessful in his attempt to contact the new owner of the property. Ms. Stevens was directed to work with the City Attorney to contact the new owner to begin discussing the parking lot agreement.

E. Wisconsin Trustee Essential #22-Freedom of Expression and Inquiry: Ms. Stevens provided copies of Trustee Essential #22.

F Reports from Friends and WVLS Representative: The Friends did not meet in June. There have been significant donations during this time. A copy of the WVLS Director's Report for May was included in the board packet.

4. Forthcoming Events & Library Director Report

- May Monthly Statistical Report was provided.
- This year's Summer Library Program began the use of an online program called Beanstack, in addition to the traditional paper reading log format for both youth & adult. As of this time, 64 readers have logged 10,473 minutes of reading.
- USDA Summer Meals are being provided curbside from 11:30a – 12:30p Mondays & Tuesdays beginning June 15 and ending July 14. All youth who participate will be given a free book with their meal.
- Facebook Live Storytime continues. Staff are assessing the level of community interest in virtual program offerings this summer. Staff are working towards developing programs that engage & connect patrons to areas of interest within the community and local businesses.
- The Library, Ascension, UWEX and Kinship in Tomahawk have collaborated to create an activity bag called a "Project Pack". Project packs have been very popular. They will be available again in July and likely in August.
- Ms. Stevens gave a brief update on work being done by Mr. Greenwood regarding continuing progress with the AAC and other civic engagement initiatives.

5. Adjournment

M Gilk/S Wedemeyer/C to adjourn the meeting at 4:30 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on July 15th at 4:00 p.m. in the Library Board room.

Stacy D. Stevens, Secretary

Attachment: Committee Reports (5140 : File committee reports)

JUNE '20 MEETING MINUTES

Merrill Enrichment Center Committee

Meeting was held on June 18th, 2020 at 3:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Laura Bertagnoli (Chair), Gene Bebel, Rose Akey, Sharon Harvey, Jennifer Clark (ADRC representative)

Absent: Paul Russell (Alderperson), Rev. Lucas Williams

1. **Opening**
   a. Laura called the meeting to order.
2. **Public Comment** – no public comment
3. **COVID-19 – Phase 2**
   a. Director updated committee to MEC's operations starting July 1st. We will begin phase 2 which allows 50 and under participants. This will only apply to classes that take place in the expo. Classes in the MEC portion of the building will remain 10 and under.
      i. Gigi Heinz, BeWellYoga owner and instructor, will now operate under MEC programming to bring two mat-based yoga sessions to the Center. This will reach out to a new demographic and bring in new participants for us. Committee members mentioned having Gigi on a big screen if possible so all participants could see her because they are so spread out. At this time the MEC does not have the equipment for this option. We did however recently purchase a cordless microphone for instructors. The suggestion to video Gigi and post it on our Facebook page for those who are homebound was also brought up. Director will discuss this with Gigi.
      ii. Bus trips are on hold until it is deemed safe to travel. In addition, many of the trips we had on the schedule are businesses that are not opening.
   b. Committee reviewed finance directors explanation of MECs obligation to pay into Fund #10 operational expenses. Questions arose on wording but were clarified by director. Concerns were expressed that we would not be bringing in near the amount of revenues but yet are expected to contribute $11,746 into fund #10. MEC's #26 activities fund does have the amount requested available.
   c. Director asked committee and other community leaders and members if MEC should continue to require masks entering and leaving the building as this is when physical distancing is the most difficult. The overall general consensus is to continue to do so. Further conversation led to the possibility of running classes outside if numbers push our capacity for safe physical distancing in the expo.
   d. Director moved this item (Plan through end of the year) to the July meeting.
4. **ADRC**
   a. Jennifer shared that the ADRC offices remain closed for in person meetings. Their front desk is staffed daily from 8am-4:30pm for calls. The staff is meeting via phone and video meetings.
   b. The Senior Farmers Market Voucher program is available now, but will look different in how it is administered. Criteria to receiver vouchers are age 60+ /55+ if Native American, resident of Lincoln county, monthly income guidelines. Residents can call the ADRC for more information.
      i. The steps are as follows:
         1. ADRC mails application to recipient
         2. Recipient mails the application form back to the ADRC
         3. ADRC mails the vouchers to the recipient
   c. Medicare Basics Virtual Classes are available starting now through December for those new to Medicare (A-D plus prescription drug) of just enrolling. Please see the ADRC website for specific dates and times. Laura Bertagnoli shared that she and her husband took the class last year and were extremely impressed. She applauds the ADRC for offering this educational class.
   d. Programs offered through the Wisconsin Institute for Healthy Aging **(WIHA)** are evidence-based for in-person classes only; WIHA has had to test/pilot the classes for an online, virtual format. They have found that they do work! The ADRC will be offering a Healthy Living with Diabetes and Living Well with Chronic Conditions program virtually this fall. More info to follow.
5. **Discussion**
   a. Director discussed the MEC's outreach to keep in touch with home bound elderly population. We are beginning to assemble activity bags to deliver. Pastor Lucas provided small prayer shawls and inspirational cards to add to our care packages. We started delivery last week.
6. **Adjournment**
   a. Motion to adjourn made by Bebel second by Akey.

The next meeting date is **July 16th at 3:15pm in the MEC Conference room.**
Public invited to call in: 1-401-753-9586 PIN: 413727433

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek
MEC Director

Attachment: Committee Reports (5140 : File committee reports)

PARKS AND RECREATION COMMISSION

July 1, 2020

The Merrill Parks and Recreation Commission met on Wednesday, July 1, 2020 at 4:15 p.m. at the Merrill City Hall.

Members Present: Kyle Gulke, Jean Ravn, Joan Tabor, Brian Artac, Amanda Groth and John Van Lieshout.

Members Excused Absent: Dan Novitch

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Christine Vorpagel

***Motion by Vanlieshout, seconded by Ravn to approve the minutes from the June meeting.

***Carried unanimously.

***Motion by Vanlieshout, seconded by Tabor, to approve the claims from June.

***Carried unanimously.

Public Comment: Dan Wendorf extended a welcome to our new Park and Recreation Commission member Amanda Groth.

The next item on the agenda was to COVID-19 updates. Wendorf stated that we are slowly seeing some progress in shelter reservations. Bathrooms will remain closed to the public and will only be opened when there is a shelter reservation by the reserving party. Soccer league will not be able to run this year. Some smaller activities are starting back up. The Park and Recreation Department have some smaller programs and baseball is starting to play some games with health guidelines. Lion's Car Show and the Dog Show are both cancelled for this year. Wendorf stated that he has still been working with the health department on everything.

The next item on the agenda was the 2021 Capital Budget discussion. Wendorf asked if anyone had any questions. Gulke questioned how long crack sealing lasted. Wendorf stated maybe 3 years. Wendorf stated that he would like to keep this agenda item on for the next couple months to discuss.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Wendorf stated that the department is working with only 3 seasonal staff this year. Wendorf stated that the department will be running some small programs in July and parks are available for rental, with some rules and regulations to follow.

The next regular meeting is scheduled for Wednesday, August 5, 2020 at 4:15 p.m. at the Merrill City Hall.

Public Comment: Christine Vorpagel, N2227 Oak Ridge Ave. Merrill, WI. Christine stated that Recreation is more than just COVID-19. Christine stated that she is with great exception against canceling Gazebo Nights. She stated that there is a whole city block to sit. Christine stated that we need to think of the physical, mental and emotional stress that COVID-19 is causing. Christine also stated that she thought it was wrong how Gazebo Nights was cancelled, no one

Attachment: Committee Reports (5140 : File committee reports)

personally called but sent an email. Christine stated tourism is at a dead stand still, small businesses are hurting, Easter Egg Hunts cancelled, and questioned if we were going to cancel Santa Claus next? Christine stated that people should have the choice if they want to attend, not be told they can't.

Dave Johnson, 1010 Johnson Street, Merrill WI. Dave Johnson stated that the City Council will continue to follow the guidelines set by the Lincoln County Health Department. Johnson also stated that the Merrill Park and Recreation did not refuse to rent them the park but stated that if could not keep the event under 50 people than they would be unable to rent them the park. Johnson stated that we should be happy having few cases here in Lincoln County, it means that what we are doing is working.

***Motion by Gulke, seconded by Ravn to adjourn at 5:00 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

Attachment: Committee Reports (5140 : File committee reports)

CITY OF MERRILL

PERSONNEL AND FINANCE COMMITTEE

MINUTES • TUESDAY JUNE 9, 2020

Special Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Alderman Hass called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Alderperson - Third District	Present	
Steve Osness	Alderperson - Fourth District	Present	
Steve Hass	Alderperson - Second District	Present	

Also in attendance: Mayor Derek Woellner (closed session only), City Administrator Dave Johnson, City Attorney Tom Hayden, Alderman Mark Weix, Alderman Steve Sabatke, Alderman John Van Lieshout, Alderman Mike Rick, Festival Grounds Manager Rick Bjorklund and City Clerk Bill Heideman (open session only). A representative from Merrill Productions was present to videotape the open session portion of the meeting.

II. Public Comment Period

None.

III. Closed Session:

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) & (g) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, to consider the Festival Grounds Manager contract.

Motion (Osness/Blake) to convene in closed session. Carried 3-0 on roll call vote.

Convened in closed session at 5:16 P.M.

The closed session minutes will be filed separately.

IV. Adjournment

Motion (Hass/Blake) to adjourn. ~~Carried.~~ Adjourned (from closed session) at 5:33 P.M.

Attachment: Committee Reports (5140 : File committee reports)

CITY OF MERRILL

PERSONNEL AND FINANCE COMMITTEE

MINUTES • TUESDAY JUNE 23, 2020

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Alderman Hass called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Alderperson - Third District	Present	
Steve Osness	Alderperson - Fourth District	Present	
Steve Hass	Alderperson - Second District	Present	

Others in attendance: Mayor Derek Woellner, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl (remote), Alderman John Van Lieshout, Alderman Mark Weix, Al Wix, John Garihee and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the open session portion of the meeting.

II. Vouchers:

1. Vouchers

The vouchers were in the meeting packet.

Finance Director Unertl and City Clerk Heideman answered questions on the vouchers.

Motion (Osness/Blake) to approve.

RESULT: **APPROVED**

III. Agenda items for consideration:

1. Consider lifting hiring freeze to fill Street Department position(s).

Alderman Hass announced that, at this time, there are no open positions in the Street Department. If position(s) become open, a special meeting could be called to consider filling open position(s).

No action was taken at this time.

2. Six-month status review of 2020 City Budget

Alderman Hass has this item placed on the agenda.

Finance Director Unertl reported. There are still questions to be answered on whether the state will reimburse the City fo certain expenditures.

Finance Director Unertl reported that, at this time, the 2020 budget seems to be in adequate shape. At the end of July, she will provide up-to-date six month figures.

No action was taken.

Attachment: Committee Reports (5140 : File committee reports)

3. Ordinance amending Code of Ordinances Chapter 18, Article II, Section 18-21, related to policy to limit tax rate increase in annual City budgets.

The proposed ordinance was in the meeting packet. It was on the agenda at the request of Mayor Woellner.

To begin, Mayor Woellner asked for one minor amendment to the proposed ordinance. The amendment would involve deleted the word "budget" and inserting "tax rate" instead. Mayor Woellner.

Mayor Woellner explained that one reason he is proposing the ordinance is to allow the Common Council to concentrate more on adding items during the budget process, rather than the historic focus on budget cutting.

Alderman Osness does not think the ordinance is necessary. He stated that he is fearful that the ordinance could result in residents being responsible for annual budget increases greater than their annual income increases.

Motion (Osness/Blake) to refer the ordinance to a future Personnel and Finance Committee meeting. No action was taken on the motion.

Alderman Blake suggested the possibility of forming an ad-hoc committee to consider the ordinance.

Alderman Hass suggested that, instead of an ordinance, a Committee of the Whole meeting could be held annually in July, at the beginning of the budget process. The purpose of that meeting would be to establish budgetary goal(s) for the next year's budget.

Mayor Woellner and Alderman Osness will work together to "tweak" the proposed ordinance and then submit it to the Personnel and Finance Committee meeting in July. No action was taken at this time.

4. Ordinance amending Code of Ordinances Chapter 2, Article IV, Section 2-85, related to the scope of authority to call special meetings.

At a meeting on June 9th, 2020, the Common Council referred the proposed ordinance to the Personnel and Finance Committee. A copy of the proposed ordinance was in the meeting packet.

Motion (Osness/Blake) to approve the ordinance.

Mayor Woellner stated that he is not in favor of the ordinance as drafted. In his opinion, the ordinance limits mayoral power.

Attachment: Committee Reports (5140 : File committee reports)

There was discussion on whether "special meetings" means only special Common Council meetings, or if the term includes Committee of the Whole meetings. After further discussion, Alderman Osness requested that his motion be withdrawn. Without objection, it was so ordered.

City Attorney Hayden was directed to prepare an amended draft ordinance for consideration at the July Personnel and Finance Committee meeting.

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

5. City Administrator Johnson

The report was in the meeting packet.

6. Consider placing monthly reports on file

Motion (Osness/Blake) to place on file.

RESULT:	PLACED ON FILE

V. Establish date, time and location of next regular meeting

Tuesday, July 28th, 2020 at 515 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Closed Session:

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) & (g) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, to continue consideration of the Festival Grounds Manager contract.

Motion (Osness/Blake) to convene in closed session. Carried 3-0 on roll call vote.

Convened in closed session at 6:13 P.M.

Attachment: Committee Reports (5140 : File committee reports)

Discussion on the Festival Grounds Manager contract continued.

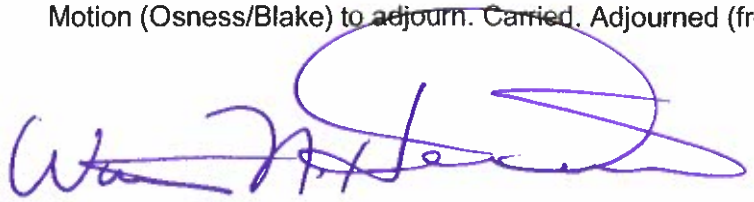
VIII. Open Session:

1. The Committee may reconvene in open session for potential action(s) on closed session issues(s).

The Committee opted not to reconvene in open session.

IX. Adjournment

Motion (Osness/Blake) to adjourn. Carried. Adjourned (from closed session) at 6:34 P.M.



Attachment: Committee Reports (5140 : File committee reports)

CITY OF MERRILL

POLICE AND FIRE COMMISSION

Thursday, June 18, 2020 · 5:00 p.m.
Council Chambers – City Hall · 1004 E. First St., Merrill, WI

Members Present:	Nicole Johnson (Secretary), Don Heyel, Paul Russell, Lisa Gervais, Norm Hanson
Members Absent:	n/a
Others Present:	Fire Chief Klug, Police Chief Bennett, Mayor, Derek Woellner, and City Administrator Dave Johnson

I. **Call to Order:**
Temporary Chairman Woellner called the meeting to order at 5:00 p.m.

II. **Public Comment Period:**
Chief Bennett gave an update of the Merrill PD about upcoming retirements, promotions, etc.
No public comments.

III. **Election of Chair:**
Position of Commission Chairperson available: Don Heyel made a nomination of Paul Russell. *Carried.*
Russell took over reminder of meeting as newly elected Chair and Woellner excused himself.

IV. **Closed Session(s):** Convened at 5:15 p.m.
Pursuant to Wisconsin State Statutes Section 19.85(1)(c), moved (Russell/Johnson) that the Commission go into closed session "to consider employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction of exercises responsibility. *Carried.*

V. **Reconvene in Open Session:** Reconvened at 7:32 p.m.
The committee may reconvene in open session to approve 4/4 candidates for the option to hire for the MFD.
Motion to move to open session (Heyel/Johnson). *Carried.*

Moved to allow Chief Klug to continue with all four applicants. *Carried 5/5 vote.*

VI. **Adjournment:**
Moved to adjourn at 7:34 p.m. (Heyel/Gervais). *Carried.*

Respectfully submitted,

Nicole Johnson
Secretary
Merrill Police and Fire Commission

Attachment: Committee Reports (5140 : File committee reports)

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, June 3rd, 2020 at 8:00 a.m. **- Closed**
City Hall Common Council Chambers

RDA Present: Derek Woellner, Tony Kusserow, Steve Sabatke, Sheila Polak, Lori Anderson-Malm, Val Mindak, and Clyde Nelson

Others: Alderpersons Rick Blake and Steve Hass, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl (via phone), Public Works Director/City Engineer Rod Akey, Bill Bialecki from Lincoln County Economic Development Corp.

Closed Session:

Chair Nelson read the following: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:

a. Consider approval of closed session RDA meeting minutes from May 6th, 2020

b. Consider potential negotiation terms for acquisition of property located along Wisconsin River (TID No. 9)

Motion (Sabatke/Kusserow) to move into closed session. Carried 7-0 on roll call vote at 8:27 a.m.

Motion (Anderson-Malm/Kusserow) to approve the closed session meeting minutes from May 6th. Carried.

RDA Commissioners provided negotiation direction to City staff regarding potential property acquisition along Wisconsin River (TID No. 9). There will be future RDA discussion on potential vision for redevelopment options.

This would be a multi-year redevelopment project. Various potential Wisconsin Economic Development Corp. (WEDC) grant funding opportunities will be explored by City staff.

Adjournment: (Polak/Anderson-Malm) to adjourn at 9:22 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Attachment: Committee Reports (5140 : File committee reports)

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, June 17th, 2020 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Clyde Nelson, Derek Woellner, Tony Kusserow, Steve Sabatke, Sheila Polak, Lori Anderson-Malm, and Val Mindak

Others: City Clerk Bill Heideman, Alderperson Rick Blake, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl (via phone), City Building Inspector/Zoning Administrator Darin Pagel, Ken Maule and Bill Bialecki from Lincoln County Economic Development Corp. (LCEDC)

Call to Order: Chair Nelson called the meeting to order at 8:00 a.m.

Consider approval of RDA meeting minutes from June 3rd, 2020:

Motion (Mindak/Kusserow) to approve the meeting minutes from June 3rd. Carried.

Public Comment: None

Next RDA meeting: Scheduled for Wednesday, July 8th at 8:00 a.m.

Closed Session:

Chair Nelson read the following: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:

a. Consider approval of closed session RDA meeting minutes from June 3rd, 2020

b. Consider potential negotiation terms for cash development incentive(s) to facilitate manufacturing relocation into vacant building located in Tax Increment District (TID) No. 8

Motion (Sabatke/Kusserow) to move into closed session. Carried 7-0 on roll call vote at 8:02 a.m.

Motion (Polak/Mindak) to approve the closed session meeting minutes from June 3rd. Carried.

City Administrator Johnson reported on the potential property purchase from Merrill Area Development Corp. (MADC) and the TID cash development incentive requests from the current Merrill manufacturer. RDA Commissioner Sabatke asked about "but for" TID? Ken Maule from Lincoln County Economic Development Corp. emphasized other potential relocation opportunities and desire of the Merrill manufacture to consolidate two operations into larger manufacturing facility.

Attachment: Committee Reports (5140 : File committee reports)

Closed Session (Continued):

There was extensive RDA Commissioner discussion regarding the importance of retaining jobs in City of Merrill, as well as improving the appearance of now vacant manufacturing building. Past TID cash development incentive forgivable loans for SuperSeal (now Sierra Pacific) and FreqMarq Innovations were highlighted.

RDA Commissioners provided negotiation direction to City staff regarding potential TID No. 8 cash development incentive(s).

Adjournment: (Mindak/Kusserow) to adjourn at 9:05 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Attachment: Committee Reports (5140 : File committee reports)

Transit Meeting
May 18, 2020
Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope and Brad Brummond – Transit Administrator

1) Call to order 4:00pm

2) Public Comment – None

3) Approval of February 2020 minutes

A motion to approve minutes of the February 17, 2020 meeting was made by Steve Willis and seconded by Rick Blake. All ayes, motion approved unanimously.

4) Administrator's Report;

A) Covid-19 update
   a. Following CDC guidelines
B) Administrative Leave Policy
   a. A motion to approve administrative leave policy as written was made by Rick Blake and seconded by Katie Swope. All ayes, motion approved unanimously
C) Return to Service Plan
   a. Returning on May 26th with limited service. Essential travel work, medical, and nutritional.
   b. Try to limit to 2 buses. Will keep sanitizing to a minimum and clean spare buses.
D) New Buses Progress
   a. Production set for July 7, 8 and 10 start dates for new buses. Tentative ship dates July 23,24, and 28
   b. Inspection determine if we will be going to do inspection or contracting it out. Brad will check into the cost of each.
   c. Final 2 buses of the fleet the PO has been issued waiting for Gillig to return.
E) Agency Charges
   a. If paid will be crediting for April and May, resuming billing for June.
F) 2020 1st Quarter Review
   a. A motion to approve quarter report as written was made by Steve Willis and seconded by Katie Swope. All ayes, motion approved unanimously
G) Merrill Transit Facebook page
   a. Nothing completed at this time.

Next meeting date will be June 15, 2020. Meeting to be held at the Transit Office in City Hall, 1004 E 1st St, Merrill, WI 54452.

6) Motion to adjourn was made by Rick Blake and seconded by Steve Willis. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: Committee Reports (5140 : File committee reports)

CITY OF MERRILL

WATER & SEWAGE DISPOSAL COMMITTEE

MINUTES • WEDNESDAY JUNE 24, 2020

Regular Meeting | **City Hall Council Chambers** | **5:00 PM**

I. Call to Order

Alderman Osness called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Steve Osness	Alderperson - Fourth District	Present	
Mike Rick	Alderperson - Sixth District	Present	
Mark Weix	Alderperson - Seventh District	Present	

Also in attendance: Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Preliminary Items

1. May Vouchers

The vouchers were in the meeting packet.

Motion (Weix/Rick) to approve.

RESULT: **APPROVED**

III. Agenda Items for Consideration

1. Review & discussion of 2019 Water PSC Annual Report

The 2019 report was in the meeting packet. Utility Operations Manager Steinagel reviewed the report.

There are approximately 73 miles of water main in the City. Based on a 100-year cycle, the goal is to replace 3,900 feet per year. Last year, 4,800 feet was replaced, which exceeded the annual goal.

Water loss percentage was down to 16% in 2019. The loss percentage has been cut in half since 2016.

Testing of meters is ongoing. There are 4,050 meters in the City.

The rate of return on water is down to 0.69%. Consideration is being given to contracting with a firm to conduct a rate study.

No action on the report was necessary, requested or taken.

2. Discussion on removal of fluoride to the water

Alderman Osness had placed this item on the agenda. He stated that, for several reasons, he wanted consideration given to removing the fluoride from City water.

Attachment: Committee Reports (5140 : File committee reports)

Alderman Osness reported that the cost of adding fluoride to the water is approximately $2,200 annually. It was mentioned that the fluoride affects equipment adversely. It was also noted that a small percentage of fluoride is in the water naturally.

The possibility of having a public hearing and/or a public informational meeting before the Common Council makes a decision on this was discussed. These meeting(s) would allow the public to receive information as well as provide input on this issue. It was agreed that, if the Water and Sewer Committee recommends removing the fluoride, the earliest it would be considered by the Common Council would be at the August Common Council meeting (August 12th).

Motion (Rick/Osness) to remove the fluoride from City water.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 8/12/2020 6:00 PM

IV. Monthly Report

1. Operations Report

The report was in the meeting packet.

Utility Operations Manager Steinagel reviewed the report, as follows:

Lead and copper sampling has been delayed due to COVID-19
Stopped/postponed meter changes due to COVID-19
Sewer main cleaning is ongoing
Maintenance continues, including painting in filter room
Annual Consumer Confidence Report/Newsletter has been completed

Public Works Director/City Engineer then verbally reported on projects in process. The water and sewer portion of the Grand Avenue project has been completed. No lead was found on any homeowner side. Currently, the projects are ahead of schedule.

V. Public Comment Period

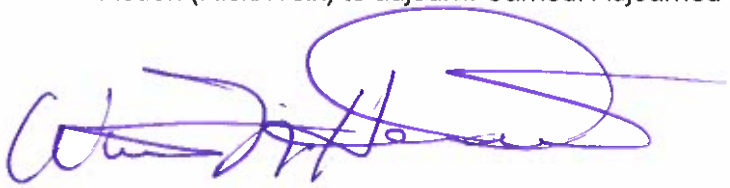
None.

VI. Establish date, time and location of next meeting

Wednesday, July 29th, 2020 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Adjournment

Motion (Rick/Weix) to adjourn. Carried. Adjourned at 5:21 P.M.



Attachment: Committee Reports (5140 : File committee reports)

ZONING BOARD OF APPEALS MINUTES
July 7, 2020, 6:30p.m.

PRESENT: Chairman Steve Hass, Alderman Mike Rick, Ron Burrows, Dean Haas, James Koebe, and Zoning Administrator Darin Pagel
Absent: Jeremy Thompson

Motion to approve May 26, 2020 minutes Mr. Rick, second Mr. Haas, carried.

Chairman Hass was present by telephone and agreed to have ZA Pagel Chair the meeting. ZA Pagel explained the procedure and read the meeting notice.

First item on agenda is a variance request from Cary & Rebecca Kerins, 600 S. Oregon Street, to construct a 6' high side and front yard fence. ZA Pagel explained the variance request.

Motion to open hearing Mr. Koebe, second Mr. Burrows, carried.

Mr. and Mrs. Kerins spoke in favor of the variance for privacy purposes. They also supplied notes from two neighbors in favor and provided a picture of the proposed fence. ZA Pagel explained the reason a variance was needed for this lot configuration. No one spoke in opposition.

Motion to close hearing Mr. Haas, second Mr. Rick, carried.

Motion to approve variance by Mr. Rick, second Mr. Burrows, motion carried unanimously.

No public comment.

With no other business, Motion to adjourn Mr. Haas, second Mr. Rick, carried.

Meeting adjourned 6:40pm

Darin Pagel, Recording Secretary.

Attachment: Committee Reports (5140 : File committee reports)

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: Personnel and Finance Committee

Re: Amending Chapter 2, Article IV, Section 2-85 Special Meetings.

ORDINANCE NO. 2020-
Introduced: July 14, 2020
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 2, Article IV, Section 2-85 of the Code of Ordinances for the City of Merrill is amended to read as follows:

Special Committee of the Whole meetings may be called by the ~~m~~Mayor or two Common Council Members, one who shall be president of the Common Council, upon written notice of the time and purpose thereof to each member of the council delivered to him or her personally or left at ~~his~~ their usual place of abode at least six hours before the meeting. No such meeting shall be called while the Mayor is on a previously scheduled or planned vacation. The ~~c~~City ~~c~~Clerk shall cause an affidavit of service of such notice to be filed in his office prior to the time fixed for such special meetings.

Section 2. **Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. **Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

_____
Derek Woellner, Mayor

Attest:

_____
William N. Heideman, City Clerk

Attachment: Ordinance on authority to call COW meetings (5141 : Ordinance on calling COW meetings)

RESOLUTION NO. _____

A RESOLUTION DISAPPROVING REZONING TO ESTABLISH STORAGE UNITS ON POPLAR STREET NORTH OF 9TH STREET (PIN#251-3106-121-0205), MERRILL

WHEREAS, Jesse Dengel, has requested to rezone a parcel on Poplar Street north of 9th Street from Residential to Industrial pursuant to the Merrill Zoning Code Chapter 113, Section 113-430 for the purpose of establishing storage units at the following described property:

Lts 7-8-9-10, CSM1377 recorded in V6 P333 as Document #0386156, City of Merrill, Lincoln County, Wisconsin, Pin # 251-3106-121-0205,

Commonly known as Poplar Street north of 9th Street, herein referred to as the "Premises"; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on July 7, 2020, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does not meet the requirements of Merrill Zoning Code, Chapter 113, Section 113-430, and has recommended disapproval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of July, 2020, that rezoning request shall not be issued to Jesse Dengel for the purpose of establishing storage units on the aforesaid described premises.

Denial of Rezoning
Recommended by City Plan Commission

Moved: _____

Passed: _____

CITY OF MERRILL, WISCONSIN

_____
Derek Woellner
Mayor

_____
William N. Heideman
City Clerk

Attachment: Resolution on rezoning request from Jess Dengel (5139 : Resolution on rezoning request from Dengel)

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452

NOTICE OF PUBLIC HEARING

All persons interested will be given an opportunity to be heard at a public hearing to be held by and before the City Plan Commission of the City of Merrill, Wisconsin, commencing at **6:00 p.m., on Tuesday, July 7, 2020**, in the City Hall Council Chambers, 1004 East First Street, Merrill, Wisconsin, on the following proposed matter, to wit;

1.) Jesse Dengel, requesting to Rezone a parcel per M.M.C. Sec. 113-430 on Poplar Street north of 9th Street from Residential to Industrial within the City of Merrill. Legally Described as Pin# 251-3106-121-0205.

Anyone having any questions regarding the hearing should contact Zoning Administrator, Darin Pagel at 536-4880.

Dated: June 11, 2020

CITY OF MERRILL, WISCONSIN

By: _____
William N. Heideman
City Clerk

Attachment: Public Hearing Notice and Info - Jess Dengel Rezoning (5139 : Resolution on rezoning request from Dengel)

APPLICATION FOR ZONING AMENDMENT
CITY OF MERRILL

NAME: Jess Dengel Dengel Properties LLC STREET ADDRESS: 1201 E 3rd St

PROPERTY ADDRESS: 0 Poplar St / 10th Lots 7, 8, 9, 10 TAX ROLL#: Parcel # 251 3106 121 0205

LEGAL DESCRIPTION: Lts 7-8-9-10 CSM 1377 V6 P333 D0386156

EXISTING USE: Residential PROPOSED USE: Industrial (Storage Units)

REASONS FOR REQUESTING A ZONE CHANGE:

To be able to build a storage unit building in a residential neighborhood on the edge of city

ADDITIONAL REQUIREMENTS

1.) Names and addresses of all abutting and opposite property owners within 300 feet of the property to be altered.
2.) Principal use of all properties within 300 feet of the property to be altered.
3.) A plot plan or survey plat, drawn to scale, showing the property to be rezoned, location of structures, and property lines within 300 feet of the parcel.
4.) Any further information that may be pertinent in considering the application.
5.) FAILURE TO SUPPLY SUCH INFORMATION SHALL BE GROUNDS FOR DISMISSAL OF PETITION.
6.) A fee of $175.00 shall be paid to the Clerk-Treasurer at time of application.

All information submitted is accurate to the best of my knowledge.

Jess Dengel 6/11/2020

Signature of Applicant Date

Attachment: Public Hearing Notice and Info - Jess Dengel Rezoning (5139 : Resolution on rezoning request from Dengel)

Lincoln County Public Access Land Records Viewer

Author: Public
Date Printed: 6/11/2020

The information depicted on this map is a compilation of public record information including aerial photography and other bas maps. No warranty is made, express or implied, as to the accuracy of the information used. The data layers are a representation of current data to the best of our knowledge and may contain errors. It is not a legally recorded map and cannot be substituted for field-verified information. Map may be reproduced with permission of the Lincoln County Land Services D be reported to Land Services Department, 801 North Sales St, Merrill, WI, 54452. Copyright © 2015 Phone

Attachment: Public Hearing Notice and Info - Jess Dengel Rezoning (5139 : Resolution on rezoning request from Dengel)

RESOLUTION NO._____

A RESOLUTION RATIFYING THE JANUARY 1, 2020 TO DECEMBER 31, 2021 CONTRACT BETWEEN THE CITY OF MERRILL AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 847

WHEREAS, negotiations between the City of Merrill and the International Association of Firefighters Local 847 have culminated a tentative contract agreement;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of July, 2020, that the City of Merrill accept the terms and conditions for the January 1, 2020 to December 31, 2021 employment years according to the terms of the contract between the City of Merrill and the International Association of Firefighters Local 847 on file in the City Clerk's office. Said changes and amendments in the terms and conditions to the January 1, 2020 to December 31, 2021 contract shall be effective January 1, 2020. The existing agreement shall be modified accordingly.

Recommended by: Derek Woellner

Moved: _____

Passed: _____

CITY OF MERRILL, WISCONSIN

_____
Derek Woellner
Mayor

_____
William N. Heideman
City Clerk

Attachment: Resolution on Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

AGREEMENT BETWEEN

CITY OF MERRILL

And The

MERRILL FIREFIGHTERS

International Association of Firefighters

Local 847

2020-2021

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

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Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

AGREEMENT

ARTICLE 1 - PURPOSE OF AGREEMENT

This agreement made and entered into at Merrill, Wisconsin, effective January 1, 2020, according to the provisions of the Municipal Code of Merrill, Wisconsin, and the Wisconsin Statutes, by and between the City of Merrill, Wisconsin as Municipal Employer with the Fire Chief as its agent, hereinafter referred to as the "City", and Local 847 of the International Association of Firefighters, AFL-CIO, hereinafter referred to as the "Union". This agreement is designed to promote and maintain the harmonious relationship between the City and the Union, in order that more efficient and progressive public service may be rendered.

Now, therefore, the City and the Union have reached this Agreement.

ARTICLE 2 - RECOGNITION

A) The Employer recognizes the Union as the exclusive collective bargaining agent excluding the Fire Chief and the Shift Commanders for hours of work, and conditions of employment for regular Firefighters in the City of Merrill Fire Department.

B) The Union recognizes the Employer's right of management reserved by and vested in the Fire Chief and the Police and Fire Commission and the Common Council, and modified only to the extent of the terms of this agreement.

C) The Employer recognizes that the power to hire, promote, discharge, and suspend Firefighters lies only with the Fire Chief and Shift Commanders of the Department and the Police and Fire Commission of this City, according to the Wisconsin Statutes 62.13.

D) The City shall have the authority to consolidate the operations of two or more departments within the Fire Department and to reorganize the operation within the Fire Department.

ARTICLE 3 - RESERVATION OF RIGHTS

The Union recognizes the right of the City and Chief of the Fire Department to operate and manage its affairs in all respects. The Union recognizes the exclusive right of the Chief of the Fire Department to establish departmental rules and procedures.

The City and the Chief of the Fire Department have the exclusive rights and authority to schedule overtime work as required in the manner most advantageous to the City, commensurate with the applicable Ordinances or Resolutions for overtime compensation, as outlined in this Agreement, to members of the bargaining unit.

It is understood by the parties that every duty connected with the Fire Department operations enumerated in job descriptions is not always specifically described and it is intended that all such duties shall be performed by the employees.

The Chief of the Fire Department and the Police and Fire Commission reserve the right to discipline or discharge for cause. The City reserves the right to lay-off personnel of the Department. The City and Fire Chief of the Fire Department shall determine work schedules consistent with this Agreement and establish methods and processes by which such work is performed. The City and Chief of the Fire Department shall have the right to transfer employees

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

within the Fire Department in a manner most advantageous to the City.

The City, Chief of the Fire Department, and the Police and Fire Commission shall retain all rights and authority to which, by law, they are entitled.

The City shall have exclusive authority to transfer any governmental operation now conducted by it to another unit of government, providing it meets with the approval of the Common Council upon transfer, all agreements are terminated, including this Agreement, as pertaining to personnel of the Department affected by the transfer.

The Union recognizes that the City has Statutory and Charter rights and obligations in contracting for matters relating to Municipal Operations. The right of contracting or subcontracting is vested in the City.

All Fire Department Employees, hired after January 1, 2013, shall reside within a 15-mile radius of the jurisdictional boundaries of the City of Merrill, WI no later than 60 days after completion of their probationary period.

The Union pledges cooperation to the increasing of departmental efficiency and effectiveness. Any and all rights concerning the management and direction of the Fire Department and the Firefighters shall be exclusively the right to the City and the Chief of the Fire Department, unless otherwise provided by the terms of this Agreement as permitted by Law.

ARTICLE 4 - UNION SECURITY

The City agrees to deduct the employee's Union dues from the firefighter's check each month upon written authorization to do by the individual employee. The amount of such dues to be determined by the Union. Said dues shall be paid to Local #847, the International Association of Firefighters, AFL-CIO.

The City agrees to allow two members from the Union time off with no loss of pay to attend an in-state event annually to be selected by January 31st of that year; said two members shall not be members of the same shifts. Any overtime occurring from the event shall be paid for by the City.

Union meetings held at the Fire Station shall be held after 7:15 a.m.

The powers, rights, and/or authority claimed by the City are not to be exercised in a manner that will undermine the Union, or as an attempt to evade the provisions of this Agreement, or to violate the spirit, intent, or purpose of this Agreement.

The City agrees to provide bulletin boards for the Union's use and erect them in locations to be agreed upon for posting notices regarding Union affairs, restricted to notices of Union meetings, activities, and notices concerning bona fide Union activities such as cooperatives, credit union and unemployment compensation information, and other notices concerning Union affairs which are not political or controversial in nature.

The City will retain ownership of the bulletin boards and in the event the Union fails to remove material in violation of this Article, the City reserves the right to remove such bulletin boards.

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

ARTICLE 5 - SUSPENSIONS AND DISMISSALS

All newly hired permanent employees shall be considered probationary for a period of one (1) year from their date of employment with the Merrill Fire Department, or an additional six months after the employee has obtained a State of Wisconsin Paramedic License. Probationary employees may be discharged upon just cause.

In the event that the Common Council determines that it is necessary to reduce the Fire Department personnel, the employees with the least seniority will be laid off first. No new employees shall be hired until all laid-off employees have been given the opportunity to return to work.

ARTICLE 6 - HOURS

The City agrees to allow changes in work days or hours between members of the Department. Written notification must be given to and approved by the Chief of the Fire Department, or his designee , provided the employee substituted is of the same rank or equally qualified. The City shall not be liable for compensation due to exchange of hours or failure of an employee to report for work.

The work week for the Merrill Fire Department shall be averaged over a 52 week period to a 56-hour duty week. The schedule shall operate based on a 48/96 hour work schedule.

Monday through Friday, the standard Duty Hours are from 07:00 to 17:00. On Saturdays and Sundays the standard Duty Hours are from 07:00 to 14:30. On Holidays (as designated in Article 13 – Holidays) the standard Duty Hours are from 07:00 to 11:30. The typical lunch period will be from 11:30 – 13:00 hours.

All remaining hours will be Stand-by time. Stand-by time is defined as that period during which employees are in a ready state for emergency calls. During this period of time, standard work assignments shall be limited to those maintenance duties which are essential for response to calls for service and station safety including morning and evening chores.

ARTICLE 7 - SALARIES

See Appendix “A” attached.

ARTICLE 8 - RECALL TIME/COMPENSATORY TIME

RECALL TIME:

Recall time is defined as anytime an off-duty firefighter is called in to work, or held over beyond their normal workday, until relieved, including scheduled overtime.

The City shall pay recall time at the rate of one and one-half times the employees' regular rate of pay, as per schedule, for all hours worked outside of the employee’s regularly scheduled work day. The following premiums shall apply:

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

A. Employees called in for transfers and emergency recalls shall receive additional pay of two (2) hours straight time for the call.
B. Employees called in for other purposes shall receive additional pay of two (2) hours straight time for the call.

Overtime shall be rounded up or down to the nearest quarter hour.

Employees held over on emergency call occurring at shift exchange shall be compensated only for actual time worked rounded up to the nearest quarter hour. The two hour call time premium shall not apply to training, staff (officer) meetings, and department meetings.

COMPENSATORY TIME

The parties agree that compensatory time be given in lieu of overtime payment at the discretion of the employee as provided in this section. If compensatory time is given, the same shall be at the rate of time and one-half, along with the said conditions of two (2) hours straight time for the call.

Compensatory time may be accumulated up to a maximum of 96 hours and a maximum of 48 hours annually may be paid out by December 15th. In addition, a maximum of 48 hours of compensatory time may be carried over into the following year.

Compensatory time may only be used in increments of 1/4 hour increments and any part of an hour shall be rounded to the next quarter-hour. i.e. If a firefighter took off of work from 07:00 to 08:15 it would count as 1 ¼ hours in "comp time". Furthermore compensatory time may only be utilized when the said shift working remains at 5 or more personnel while the "comp time" is being used. The fifth man may include Battalion Chiefs. Once compensatory time has been approved by the Fire Chief or his designee it cannot be revoked for any reason, unless the employee voluntarily agrees to reschedule his time at the request of the Fire Chief or his designee. The Fire Chief shall also have the right to call people in off of their compensatory time for emergencies as determined by the Fire Chief. Employee will be reimbursed his/her remaining compensatory time plus be compensated for recall time and either the overtime rate or compensatory time.

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Compensation time may only be picked after all vacation and/or Kelly days have been offered to be scheduled by the entire shift, once all shift members have been offered their chance to pick all vacation and/or Kelly days. If an employee voluntarily "passes" or "holds" Kelly days, Compensation Time may then be picked. After the vacation schedule has been established all "carried over" comp time may be selected by seniority in a similar fashion as vacation picks. After all employees "carrying over" comp time have been given the opportunity to utilize their "carry over" time, all other accumulated comp time shall be given on a first come basis, with a written request to the Fire Chief or his designee.

The Fire Chief shall post individual compensatory hours used and accrued and total available on a monthly basis. The above shall be posted on the seventh work day of the month, by the Fire Chief.

FLSA pay shall not be reduced, when an employee utilizes compensatory time.

ARTICLE 9 - PAY PERIOD

All salaried payroll checks shall be issued bi-weekly.

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

Holiday pay and other monies, in addition to regular earnings, shall be noted on the employee's paychecks.

ARTICLE 10 - LONGEVITY

The City shall pay the following longevity payments:

After five (5) years of continuous service, $2.25 per month of paid services retroactive to the first day of employment.

Longevity payments will be paid around the first of December of each year.

Retiring employees shall receive payment for longevity prorated on the basis of the percentage of calendar years served at the time of retirement.

Longevity shall not be included in base pay for purposes of computing overtime or holiday pay.

ARTICLE 11 - VACATIONS

The vacation policy for the Fire Department shall be as follows:

One (1) year of service ....6 hours/month, total 72 hours/year
Two (2) years of service ....10 hours/month, total 120 hours/year
Seven (7) years of service ... .16 hours/month, total 192 hours/year
Twelve (12) years of service .....20 hours/month, total 240 hours/year
Eighteen (18) years of service .....26 hours/month, total 312 hours/year

1. The Fire Chief shall establish the vacation posting schedule and Procedure for posting. The Fire Chief shall have the right to block out any days due to training when personnel are sent to such training, due to absence of personnel due to required summer military service. Such blocking shall be for the shift or shifts affected. The Fire Chief shall also have the right to call people in off of their vacations for emergency reasons.

2. After the schedule has been posted, all employees, except the Fire Chief, and other non-24hr. shift employees who are eligible for vacation shall indicate on the posting board their choice of dates, which choices shall be posted no later than January 31st .The choice shall be made strictly on the basis of seniority.

3. There shall not be more than (1) bargaining member employee and/or Shift Commander out on each shift on vacation at any time

4. The bargaining member employees, except the Fire Chief and other non-24hr. shift employees shall select their vacation strictly by seniority, as follows:

(a) On the first round, the employee is entitled to select up to, but not more than, five (5) days of vacation, which must be consecutive and may not be split into two (2) separate time periods.

(b) On the second round and all succeeding rounds of vacation selection, the same procedure shall apply.

5. Vacation carryover policy shall reflect City policy as attached as Appendix B.

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

6. If additional vacation time would not reduce staffing below 5 member minimum, an additional member may be off on vacation on any other day to reach the goal hours listed above. Said additional days would be picked after vacation days, Kelly days and carry over compensatory time. This clause will sunset on December 31, 2020.

7. Due to accrual posting, a negative balance may occasionally appear on the employee records. This negative balance should never be greater than 48 hours at any time.

8. New employees shall not be eligible for vacation benefits until they have completed six-months of service.

9. Each year on or before October 15th the employer shall post the shifts.

10. All employees with at least one (1) year of service will be allowed one Kelly Day per year. This Kelly day may be picked any time after vacations are picked. Such approval will not be unreasonably withheld. A 2nd Kelly Day will be allowed after 18 years of service.

ARTICLE 12 - UNIFORMS

The City agrees to provide a clothing allowance in the amount of $400.00 per firefighter per year, paid in a lump sum each year in January. Newly hired firefighters shall receive an additional one-time $350 allotment. If new employees quit or do not finish out the first full year, the uniforms shall be the property of the City.

The annual clothing allowance shall be prorated for new employees based upon the number of full months remaining in the year of hire.

The City agrees to furnish turnout gear including boots, turnout coats, bunker pants, gloves, helmets, hoods, and Department badges and dress hat.

ARTICLE 13 - HOLIDAYS

All employees shall be granted ten and one-half (10 1/2) paid holidays. The actual date the holiday falls on will be recognized as the paid holiday. The legal holidays are as follows:

December 24
One-half day for December 31
Christmas Day (December 25)
Independence Day (July 4)
Friday (following Thanksgiving Day)
Good Friday
New Year's Day
Memorial Day
Labor Day
Easter
Thanksgiving Day

These holidays shall be compensated at the rate of one (1) regular days pay. A regular days pay shall be calculated as follows: Annual salary divided by 165 daily rate. Example: $16,000.00 divided by 165.00 = $96.97 per day. Holiday pay is to be paid monetarily. Holiday pay is to be paid around December 1.

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

ARTICLE 14 - SICK LEAVE

A. Sick leave shall be administered by the Fire Chief.

Sick leave shall accumulate at the rate of one (1) day for each month of service in the calendar year and may be accumulated to an unlimited number of hours. Sick leave shall be utilized as attached as Appendix C.

B. Employee to notify supervisor.

Any employee who is not available for work shall notify the firefighter's supervisor at least 60 minutes prior to the commencement of the firefighter's shift of duty of such unavailability. Upon the firefighter's first failure to so notify the firefighter's supervisor of the firefighter's unavailability, a reprimand shall be noted in the employee's file. In the event an employee accumulates a second failure in a three (3) year period, that employee shall forfeit one-half (½) day pay, as calculated on the basis on the firefighter's annual salary divided by 2920 hours multiplied by 12. In the event an employee does not accumulate a second failure in a three (3) year period, any reprimand occurring more than three (3) years prior shall be removed from the file of the employee, and the employer will destroy any record of reference to said reprimand.

C. Accrued sick leave credit.

All employees covered by the agreement who actually retire from the City service and apply within sixty (60) days of the last day paid for a retirement annuity from the Wisconsin Retirement Fund shall have their sick leave credits from the time of retirement converted to a monetary value which the City shall deposit in Post-Employment Health Plan (PEHP).

Upon retirement the City shall deposit the employees accumulated, unused sick leave (1300 hours maximum) calculated as per current fire department formula (52 weeks x 40 hours per week = 2080 hours Base wage divided by 2080 hours = hourly rate. Hourly rate x 1300 sick leave hours = Dollar amount to transfer to PEHP).

If an employee retires before his/her 62nd birthday, but after his/her 50th birthday with adequate years of service, the employee may then remain a member of the City's insurance group until age sixty-five (65). Retired is defined for purposes of this section, as drawing a monthly pension check from the Wisconsin Retirement Fund. The employee shall be responsible for the entire premium as charged to the City for such insurance; the amount will be deducted from the total amount due the employee from the funds available from the converted sick leave accumulation.

The maximum number of hours an employee will be entitled to so convert is a total of 1300 hours.

D. Sick Leave Credit:

Firefighters shall receive one personal (Kelly) day off when the firefighter does not use sick leave during a calendar year and after twenty (20) years of service will receive two Kelly days off when the firefighter does not use sick leave during a calendar year. Said Kelly day(s) will be granted in the year following the year in which it was earned.

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

E. Donation Of Time:

Firefighters will be allowed to donate vacation time, Kelly days, and/or comp. time to other firefighters who have exhausted their sick leave and are in need of additional time off.

ARTICLE 15 - FUNERAL LEAVE

Funeral leave shall be utilized as per City policy as attached as Appendix D.

ARTICLE 16 - LEAVE OF ABSENCE WITHOUT PAY

Request for leave of absence without pay for justifiable reasons shall be made by written application on a form provided by the Personnel Director and be submitted at least two (2) days prior to the anticipated leave.

A) For a leave not to exceed three (3) consecutive work days, the firefighter's request shall be made to and approved by the Fire Chief.

B) For a leave in excess of three (3) work days, the firefighter shall make the firefighter's request to the Personnel Director after notifying the Fire Chief.

Failure to comply with the requirements of this Article shall result in disciplinary action.

The Fire Chief or Officer in charge may grant emergency leaves of short duration for matters of urgent nature.

A maximum of two (2) members of the Bargaining Committee who are on duty when a meeting between the City and Union is called shall be permitted to attend with no loss of pay.

Any employee entitled to vote in any public election shall be afforded time to do so in accordance with the provisions of Wisconsin Statutes.

ARTICLE 17 – MILITARY SERVICE LEAVE

The procedure for administering Military Leave will follow the City Employee Handbook.

Handbook language: The City of Merrill recognizes and appreciates any City employee who elects to serve their country in the United States Armed Forces (Army, Air Force, Navy, Marines, or Coast Guard including Reserves). Employees should notify their respective department head as soon as possible with training dates or notice of active duty and/or deployment. The City intends to keep the employee whole during training and active duty; therefore they will continue to pay the employee their regular pay in compliance with any and all respective laws. The employee is not required to use leave time for military service. However, the employee's earnings will be reduced by the amount they are paid from the military on the dates they would have otherwise been scheduled to work for the City. The employee is responsible for submitting a copy of their Leave and Earning Statement (LES) to the Payroll & Benefits Specialist at City Hall in a timely fashion, so their military pay amount can be subtracted from future payrolls. The City will determine military pay reduction by taking employee's base pay and dividing it by the number of military days on the respective LES. The daily military amount figured above will be multiplied by the number of missed work days. If the employee leaves employment with the City prior to submitting their LES, the City will withhold

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

any potential payouts to the employee until respective their LES are submitted. Employees may request an unpaid leave of absence for military service consistent with the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA).

ARTICLE 18 – WORKER'S COMPENSATION

It is expected that members of the Fire Department shall exercise sound safety practices in the performance of their duties. However, the nature of emergency duties, when protecting the interests of the general public, may place them in unforeseen and/or unpredictable hazardous situations. Therefore, the members of the Fire Department who contract a disease or are injured while on duty are covered.

The City also agrees that if a firefighter is hurt on the job or contracts an employee related disease, the City will pay the difference between the worker's compensation and the firefighters pay providing the employee has sick leave credits, and such time be counted against the firefighter's sick leave as it is covered under worker's compensation.

In cases involving third-party liability, Chapter 102.29 of the Wisconsin Statutes will apply.

ARTICLE 19 - INSURANCE

A. Health Insurance

For 2020 Firefighters shall pay 11.00%of the health insurance premiums as an employee contribution. For 2021, effective December 28, 2020, the Firefighters shall pay 11.5% of the health insurance premium if the premium to the City increases by 6% or less, and 12.00% if the premium increase to the City is greater than 6% and up to 12%, and 12.50% if the increase in premiums to the City is greater than 12%. If the premium for non-union employees remains at 11.00% in 2021, the same rate shall apply to union personnel.

The premium for 2021 shall be the same rate as non-union employees.

The Employee shall be responsible for the single or family annual deductible.

The City shall contribute the same amount in HSA accounts for fire union personnel, single and family plans as that contributed for non-union employees or other union employees.

B. Life Insurance

The State Life Insurance is based on salary earned and age of the employee. Employees covered by this contract shall be insured for an amount double their annual salary.

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The City agrees to pay its share of the cost, and in addition, one hundred percent (100%) of the employee's contribution in the State Life Insurance Program. An employee not wishing to participate in the life insurance program must sign a waiver of insurance form available in the Clerk-Treasurer's Office.

C. Wisconsin Retirement

All employees shall pay the entire employee required share to the Wisconsin Retirement Fund, equal to general municipal employees.

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

ARTICLE 20 - LOSS OR DAMAGE

Employees shall not be charged for any loss or damage of City owned property or material unless clear proof of negligence or maliciousness is shown.

ARTICLE 21 - GRIEVANCE PROCEDURE

Definition of a Grievance:

The procedure under this Article provides an orderly meeting to present and settle grievances (not involving wage rates and hours of work as such) which may arise between the Union employees and the City, as to the meaning or application of or compliance with the provisions of this agreement. It is a further purpose of this grievance procedure to assure observance of the terms and work relationship set forth to this agreement. The Grievance procedure is available to the Union employee and is limited to matters covered by this agreement.

The purpose of the Grievance Procedure shall be to settle all grievances between Fire Department and Union employees or City and Union or any member thereof.

The steps of the procedure shall be as follows:

Step 1. The aggrieved member, with Union representation, shall within (7) days after the occurrence of the grievance (exclusive of Saturday, Sunday and Holidays), meet with the Officer on duty at the time of the alleged grievance. Such grievance shall be submitted in writing. If said meeting and discussion does not resolve the matter within ten (10) days...it may proceed to the next step.

Step 2. If the grievance is not settled at the first step of the grievance procedure, the grievance shall be represented in writing to the Fire Chief. The Fire Chief shall, within ten (10) days (Saturday, Sunday and Holidays excluded), hold an informal meeting with the aggrieved employee, the Officer in charge, and Union representatives. If the grievance is not resolved to the satisfaction of all parties within ten (10) days (Saturday, Sunday and Holidays excluded), either party may proceed to the next step.

Step 3. If the grievance is not settled at the second step of the grievance procedure, the Union, within ten (10) days (Saturday, Sunday and Holidays excluded), shall submit the determinations made to the City Administrator. The grievance shall be submitted in writing and the City Administrator shall meet with Union representative and any parties involved in relation to the facts surrounding said grievance to make a determination of said grievance.

Step 4. If the grievance is not settled at the third step of the grievance procedure, the Union, within ten (10) days (Saturday, Sunday and Holidays excluded), shall submit the determinations made to the Personnel & Finance Committee. The grievance shall be submitted in writing and the Personnel & Finance Committee shall meet with Union representative and any parties involved in relation to the facts surrounding said grievance to make a determination of said grievance.

Step 5. If the grievance is not settled at the fourth step of the grievance procedure, the Union, within ten (10) days of the meeting of the Personnel & Finance Committee, shall submit the grievance to an arbitrator. The arbitrator shall be selected by the Wisconsin Employment Relations Commission. The decision of the arbitrator will be final and binding on all parties except for judicial

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review. The cost of the arbitrator will be borne equally by the City and the Union.

The City and the Union may waive any of the steps of the grievance procedure pursuant to mutual agreement.

The Union may appoint representatives of the Union and shall inform the City of the names of the individuals so appointed and of any change thereafter made in such appointments. The City will allow the representatives the necessary time to process grievance during the course of the duty day, as long as it does not interfere with their regular work responsibilities.

ARTICLE 22 - TEMPORARY SUPERVISION

A pool of six (6) members established by criteria created by the Fire Chief, all other things being equal seniority shall prevail, excluding Shift Commanders consisting of Firefighters with at least five years seniority shall be established. Said members shall meet the criteria set by the fire chief, with criteria to be posted on the back board. Chief will also post the procedure used to select TS from "unqualified" applicants if not enough "qualified" applicants apply. This pool of employees shall be eligible to work in the temporary position of supervisory capacity in the absence of such permanent officer of a shift. Any firefighters acting as such officers shall be responsible for all the normal duties of that officer, and shall be responsible for the professional performance thereof and receive certification pay of $200.00 annually. This pay will be received in the first pay period after successful completion of the course for the first year and with clothing allowance in the successive years. Those individuals serving in a supervisory capacity in the absence of regular supervisory personnel shall be compensated for at the rate at the difference between a Firefighter/Paramedic and Battalion Chief when serving in that capacity.

ARTICLE 23 - AMENDMENT PROVISIONS

This agreement is subject to amendments, alterations, or additions only by subsequent written agreement between and executed by the City and the Union where mutually agreeable. The waiver of any breach, term, or condition of this agreement by either party shall not constitute a precedent in the future enforcement of all its terms and conditions.

ARTICLE 24 - SAVINGS CLAUSE

If any article or section of this agreement or any addendum thereto should be held invalid by operation of Law of by any tribunal competent jurisdiction or if compliance with or enforcement of any article of section should be retained by such tribunal, the remainder of this agreement and addendum shall not be affected thereby, and the parties shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement for such article or section.

ARTICLE 25 – EDUCATIONAL/TRAINING BENEFITS

Firefighters with at least one (1) year of service shall receive pay for an educational incentive program. Credits earned by Firefighters under this incentive must be toward an associate degree (or better) in Fire/Public Service/EMS Administration, Fire Prevention Technology, Fire Science, Education or other related accredited programs. The City will pay Firefighters on the following schedule:

Half completion of an associate's degree

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(minimum of 30 credits):	$15 per month
Completion of an associate's degree (minimum of 60 credits):	$30 per month
Completion of a Bachelor's degree (minimum of 120 credits)	$60 per month

In order to receive the monthly benefit provided for under this Article, the degree course work must be offered by an accredited technical college or university. In addition the employee must obtain a pass grade for a pass/fail course of a "C" grade or better for a graded course to receive credit for the course work. Payments of benefits under this Article shall be made in a single lump sum payment annually (i.e., $180 for a ½ an associate's degree; and $360 for a full associate's degree as provided above). Said payments shall be made no later than April 1 of each year and shall be based on credits obtained as of December 31 of the previous year. Proof of credit completion shall be based on an official transcript from the institution(s) granting the credit.

A. Mandatory Training:
The City will pay for mandatory training. Mandatory training is anytime an employee is required to attend a class, training session or conference in order to maintain current rank, license or any other reason mandated by the Chief or the City. Class time will be paid at the overtime rate, if applicable, and enroute travel time will be paid at the straight-time rate. At the discretion of the employee, compensation may be at the overtime rate or compensatory time. The City will notify employees a minimum of 14 days prior to the training and will include an alternative date for training as not to require employees to attend if on vacation, Kelly days, comp-time, family leave or sick days. If an alternative date cannot be accommodated, said employee would not be required to attend training, unless license requirement is compromised. All training will include reimbursement for books, class fees/tuition, class time, and, mileage. Meals and lodging will be reimbursed if further than 50 miles from the Fire Station. If city vehicle is available it shall be used.

B. Approved Training:
The City will pay for approved training, approved training will include seminars, conference and educational classes which are professionally related in accordance with the Fire Chief. Once training is approved by the Fire Chief, said employee(s) cannot be recalled for duty if notified less than seven (7) days from the date of training. The Department will provide duty time coverage; no duty trades shall be required. Comp-time at the straight time rate shall be paid to the attendee for off duty attendance. Registration fees, lodging, meal reimbursement, and travel costs may be paid by the Department according to city policy.

C. Voluntary Training:
Defined as those training opportunities, which the Firefighter may attend on a voluntary basis. The Department may provide duty time coverage depending upon manpower availability; a duty trade may be required. No overtime shall be paid to the firefighter for off-duty attendance. Registration fees, lodging, meal reimbursement, and travel costs may be paid by the department according to city policy.

Final Determination of the level of the training shall be the responsibility of the Training Officer/Fire Chief based upon available funds.

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Certification Pay For maintaining current EMT Technician Certification, each firefighter shall receive $100 annually pursuant to above schedule. For maintaining current EMT-Paramedic, each EMT – Paramedic shall receive $500. Annual certification pay shall be prorated for new employees based upon the number of full months remaining in the year of hire,

ARTICLE 26 - COURT TIME

Firefighters that are authorized by the Fire Chief, the Fire Chief's designee, or have been subpoenaed, will be paid for the court time and for deposition at the rate of time and one-half of the employee's normal hourly rate. This overtime rate will only be paid if said firefighter must appear in court when he or she is off duty and when the City of Merrill or the State of Wisconsin are parties to the law suit. Overtime shall be paid to retirees required to attend Court.

ARTICLE 27 - NO OTHER AGREEMENT

The City agrees not to enter into any other agreements, written or verbal, with firefighters individually or collectively which in any way conflicts with the provisions of this agreement.

ARTICLE 28 - DURATION

This agreement shall be effective as of January 1, 2020, and shall remain in full force until its expiration date, December 31, 2021.

A) On or before July 15, 2021, either party hereto may notify the other party in writing of its desire to negotiate the terms and provisions of a successor agreement.

B) Negotiations shall begin as close to August 15, as a mutually agreeable date can be set (this may be extended by the parties) and will attempt to reach an agreement by October 15, however, this date can be extended by mutual agreement.

C) If a satisfactory agreement cannot be reached by October 15, or shortly thereafter, it is agreed the parties will proceed to mediation provided by the Wisconsin Employment Relations Commission.

If neither party hereto gives notice to the other party of its desire to negotiate a successor agreement prior to the expiration date of this agreement as above provided, this agreement shall automatically be renewed for successive one (1) year terms thereafter.

ARTICLE 29 - SEVERANCE PAY

Severance pay will be paid for a period of 60 days if the City lays off any personnel permanently.

ARTICLE 30 - INSTRUCTOR PAY

At the discretion of the Fire Chief, up to six (6) members within the Department shall receive instructor pay of $300.00 per year for conducting training programs for the public and City employees during the instructor's normal working hours. Instructors shall consist of up to three (3) ~~State Certified Fire~~ Emergency Service Instructors with the remaining positions to be filled by

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Certified CPR/First Aid Instructors by criteria established by the Fire Chief, all other things being equal seniority shall prevail, if no member volunteers the least senior members shall fill the open instructor positions. An individual is only eligible for one certification pay of $300.00 per year.

ARTICLE 31 - SPECIAL SERVICE RATE

Merrill Firefighters Local 847 understands the importance of providing Emergency ~~Medical~~ Services during special events within the City of Merrill or Lincoln County. To that end, Local 847 agrees to a Dedicated Standby Service rate per Appendix A for their members, with a three hour minimum, per event within the prescribed service area. Local 847, for the benefit of the community, agrees to waive the standard call time payment. The contracting entity must give 72 hour notice of the date, times and location of the event. This special service pay rate shall increase during the term of this contract at the same rate as regular hourly pay. When a firefighter signs up for a special service event, the firefighter is committed to work the special event. In the event that he can't work the event, it is the firefighter's obligation to either fill that spot himself or find someone to fill that duty. No off-duty Union member shall be forced to provide standby service.

ARTICLE 32 - RELEASE TIME - TRAINING

Whenever the Merrill Fire Department is staffed with a crew of six (6) or more personnel, crew member(s) shall be released to attend job related training as approved by the Fire Chief. Release time shall be awarded on the basis of seniority with the most senior employee/student given the first option to claim release time. Once scheduled, release time may be revoked by the Fire Chief with at least 24 hours advanced notice or at any time in the event of an emergency.

ARTICLE 33 - PROMOTIONS

Promotions within the Union shall be made in accordance with the Fire Chief's recommendation of the most senior qualified candidate. The Fire Chief has the right to determine qualifications.

ARTICLE 34 - RIGHT OF FIRST REFUSAL

Union employment opportunities involving overtime called in from the twelve (12) hour call list and stand-by list shall be offered to Union employees first, then the offer may be extended to a nonunion employee. Nothing in this article shall be construed to require the employer to fill a vacancy or otherwise employ anyone.

ARTICLE 35 – NEW EMPLOYEES

Newly hired employees agree to remain with the Merrill Fire Department for three (3) years or more. During that period of time, the Merrill Fire Department will commit to providing the employee with the required training and all other benefits provided by the existing labor contract. Additional specialized training will also be provided, as deemed necessary by the Chief of the Fire Department.

If employment with the City of Merrill Fire Department is voluntarily terminated prior to the completion of the three (3) year period the employee hereby agrees to repay the City of Merrill costs associated with outside training received, all equipment issued that cannot be reused, and all costs associated with the hiring of the employee, such as the cost of a background check, drug screening, medical costs, physical and psychological expenses, written examination and clothing

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allowance.

The repayment shall be pro-rated over the course of the three year period based on the following schedule. If the employee leaves voluntarily during the first year of employment they shall repay all costs. If the employee leaves voluntarily during the second year of employment the employee shall repay two-thirds of the costs. If the employee leaves voluntarily during the third year of employment the employee shall repay one-third of the costs. The repayment of costs will be pro-rated based upon the date of issuance in one year increments.

ARTICLE 36 – PEHP PLAN

The City of Merrill agrees to participation in the Life Insurance and Health Plan for Collectively Bargained Public Employee (variable employee benefit agreement – "Plan"); the City will contribute the following into each bargaining unit employee's account:

Paramedic/Firefighter $16.00 per pay period, plus an additional annual contribution of $575.77, which consists of the 2015 daily rate ($475.77) plus $100.00.

EMT/Firefighter $16.00 per pay period, plus an additional annual contribution of $529.12, which consists of the 2015 daily rate ($429.12) plus $100.00.

ARTICLE 37 – RECALL FOR DUTY PROGRAM

RECALL PROGRAM

1. All Firefighters will provide, regularly carry, and maintain a cellular telephone. The cellular telephone number will be provided to the Fire Chief or his designee. All Firefighters will notify the Fire Chief or his designee of any changes in that telephone number. All Firefighters are expected to carry the cell phone to receive notifications and respond to the Recall for Duty Program when able.

2. Effective January 1, 2020, Firefighters shall receive pay for cell phone use at the rate of $20.00 per month and effective January 1, 2021 Firefighters shall receive pay for cell phone use at the rate of $22.50 per month.

3. Said payments shall be made no later than April 1 of each year, and shall be paid with the Education/Training benefit.

Article 38 - Critical Care Paramedic (CCP) Certification

1. Members shall have the option to become and maintain a Critical Care Paramedic endorsement at their expense. With the CCP endorsement, the member shall receive an additional 2% increase in pay to the Paramedic/Firefighter rate. Said members may decide to discontinue endorsement at which time they would return to Paramedic/Firefighter rate.
2. This additional compensation is only available if the CCP level of service operations is supported by Lincoln County EMS Committee, if applicable, and the ambulance service medical director.

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Article 39 - Tactical Emergency Medical Services (TEMS)

Joining the TEMS Team shall be a voluntary assignment. No on-duty members may attend training or be deployed, only off-duty members can attend training and deploy. Members willing to volunteer for TEMS service shall be compensated in the following manner:

1. All required TEMS training shall be considered Mandatory Training as listed in Article 25 of the contract.
2. Deployments of TEMS members shall be compensated at the appropriate overtime rate.
3. Compensatory time cannot be accrued by TEMS members for training or deployments, they must be paid overtime.

In the event there are more applicants than positions available, TEMS Team membership shall be selected by the most qualified members that volunteer to fill the positions. Lincoln County Sheriff Office may be used to help determine qualifications and select TEMS members.

Article 40 - Community Care Paramedic (CPP)

1. Off duty personnel are to be used for the first Community Paramedic Program (CPP) visit. The call for personnel should be issued immediately after the appointment is made for the first CPP visit is scheduled. If off-duty staff are not available, on-duty staff may be used.
2. Filling the request for off duty personnel will be handled per the current callback procedure used by the fire department.
3. Appointments will be scheduled in accordance with the duty day hours listed in Article 6 of the contract.
4. The City reserves the right to change administration of this program if they determine a more efficient and/or effective method is found. This could include, but not limited to, changes in financial support of the program, staffing, or educational requirements for CPP personnel.
5. This article will be removed at the completion of this contract.

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SIGNATURES:

DATED:_____	DATED:_____
FOR THE UNION:	FOR THE CITY:
_____	_____
President,	Mayor, Derek Woellner
_____	_____
Vice President	City Administrator, David Johnson

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

APPENDIX A

2020-2021 SALARY SCHEDULE

~~WITH OFFSET 6.0% TO 6.7% OF WISCONSIN RETIREMENT SYSTEM (WRS)~~

	12/23/19	6/22/20	12/21/20	6/21/21		
Increase	1.00%	1.00%	1.50%	1.00%		
Paramedic/Firefighter	$65,498.94	$66,153.93	$67,146.24	$67,817.70		
EMT/Firefighter	$61,207.22	$61,819.29	$62,746.58	$63,374.05		
Special Service Rate	$29.02	$29.31	$29.75	$30.05		

New Hire Schedule will be as follows:

A New Hire starts at 95% of wages of whichever classification they are assigned.

Upon completion of their probationary period, they shall receive 100% of wages of whichever classification they are assigned.

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

APPENDIX B

12-2-9 ***Vacation Carry Over Limits***

Employees may carry over a maximum of 120 hours annually. Employees in the Police Department and Fire Departments work 42 hour and 56 hour work weeks respectively, resulting in a different carry over amount for those departments. Maximum carry over in the Police Department is 144 hours annually (excluding the Police Chief, Non-Union Investigators, and the Administrative Assistants). Maximum carry over in the Fire Department is 168 hours annually (excluding the Fire Chief, Battalion Chief of Administration and Administrative Assistant). The transition time to these carry over maximums will be as follows:

Non-union personnel including Police and Fire Support Positions Administrative, Professional Supervisory and Technical Personnel

12-31-2017: No cap
12-31-2018: 160 hours may be carried over to the next year
12-31-2019: 120 hours may be carried over to the next year

Police Department Employees (Excluding the Police Chief, Non-Union Investigators and Administrative Assistants)

12-31-2017: No cap
12-31-2018: 240 hours may be carried over to the next year
12-31-2019: 192 hours may be carried over to the next year
12-31-2020: 144 hours may be carried over to the next year

Fire Department Employees (Excluding the Fire Chief, Battalion Chief of Administration and Administrative Assistant)

12-31-2017: No cap
12-31-2018: 280 Hours may be carried over to the next year
12-31-2019: 224 hours may be carried over to the next year
12-31-2020: 168 hours may be carried over to the next year

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APPENDIX C

12-3 SICK LEAVE. Sick leave for all employees is accumulated at a rate of one work day for each month of continuous service.(prorated for part time employees except LTE employees) Upon termination of an employee, any accumulated sick leave is forfeited and not paid, except for retirement or employee death as provided below:

12-3-1 Sick leave is intended for the use of employees in the event of personal illness, bodily injury, exposure to a contagious disease, or in the event of an unexpected serious illness or accident involving a member of the employee's immediate family.

(a) Immediate family is defined as spouse, child/step-child, spouses of children/step-children, parent, brother, sister, mother-in-law, father-in-law, or any person who is residing with the employee.

Unpaid leave must be granted per Family Medical Leave Act (FMLA) eligible purposes.

Sick leave can be used for doctor or dental appointments which cannot be scheduled during an employee's regular time off.

12-3-2 Newly hired employees are not eligible to use any sick leave until they have completed six (6) months of service.

12-3-3 A Department Head may require an employee to submit a medical statement, stating the specific illness, period of treatment, and date that the employee may return to work from sick leave when it occurs before or after a holiday or other scheduled days off, for sick leave in excess of three (3) days, or when an employee has a record of repetitious usage of short amounts of sick leave over an extended period of time. The Department Head may require an employee to take a medical examination upon returning from sick leave or on such occasions that it is in the best interest of the City. The medical examination is paid for by the City.

12-3-4 A Family Medical Leave Act (FMLA) leave request form must be completed upon the fourth consecutive sick leave day taken.

12-3-5 Employees who are going to be absent from duty for reasons which entitle them to sick leave must notify their Department Head or supervisor one hour before the start of scheduled work hours when possible.

12-3-6 The Department Head may investigate the alleged illness of an employee absent from work on sick leave. False or fraudulent use of sick leave may result in disciplinary action against the employee, up to and including dismissal.

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

12-3-7 Sick leave may be used in no less than one quarter hour units.

12-3-8 An employee who moves from one department to another by transfer, promotion, or demotion may have his/her total sick leave credits transferred to the new department.

12-3-9 Sick leave accumulation upon retirement is set at a maximum of the employee's total accumulated sick leave hours or 1,300 hours, whichever is less. Accumulated sick leave may be converted to a sick leave cash equivalent based on the employee's hourly rate at the time of retirement. The sick leave cash equivalent may be used to purchase health insurance coverage under the City's health insurance plan or as a cash payout.

12-3-10 Sick leave accumulation upon employee death before retirement is set at a maximum of the employee's total accumulated sick leave hours or 1,300 hours, whichever is less. Accumulated sick leave may be converted to a sick leave cash equivalent based on the employee's hourly rate at the time of death. The sick leave cash equivalent may only be paid as a cash payout to the estate of the deceased employee.

12-3-11 For purposes of this section, "retire" is defined as drawing a monthly pension or a lump sum payment check from the Wisconsin Retirement System (WRS). (Said payments do not include any separation benefits). Employees who retire for medical/disability reasons or when the WRS allows for early window period retirements shall not be subject to this restriction.

12-3-12 Upon retirement, employees eligible for a pension under the Wisconsin Retirement System may remain a member of the City's Group Health Insurance until the employee is eligible for Medicare. Said employee is responsible for the entire premium as deducted from the total amount due the employee from the funds available from the converted sick leave accumulation.

In the event that the retired employee exhausts the converted sick leave benefit, the retired employee shall pay any future premiums one (1) month in advance, by the 10th of each month.

In the event the retired employee dies, the surviving spouse may elect to continue such insurance coverage under COBRA. That coverage shall continue to be paid for until the accumulated sick leave is exhausted. In the event that the surviving spouse exhausts the converted sick leave benefit, the surviving spouse shall pay any future premiums one (1) month

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in advance, by the 10th of each month.

12-3-13 Employees eligible for a cash payout must make an irrevocable election prior to retiring to accept either extended health insurance coverage or the cash payout. The sick leave cash equivalent is taxed in accordance with State and Federal law, as applicable. In the event that the retired employee leaves the City's health plan before exhausting the sick leave cash equivalent, or chooses not to remain a part of the City's health care plan after retirement, any amount in the retired employee's sick leave cash equivalent is forfeited to the City, provided that the employee was not eligible for a cash payout as provided above.

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APPENDIX D

12-4 FUNERAL LEAVE. Funeral leave is granted to all full-time and part-time employees in accordance with the following provisions.

12-4-1 *Immediate Family*. In the event of a death in an employee's immediate family, an employee may be excused from work for up to three (3) working days without loss of pay to attend the funeral and to attend to matters of the estate.

(a) Immediate family is defined as spouse, child/step-child, spouses of children/step-children, parent, brother, sister, mother-in-law, father-in-law, or any person who has resided with the employee immediately preceding the person's death.

12-4-2 *Extended Family*. In the event of the death in the extended family of an employee, the employee may request funeral leave from the Department Head, or if the employee is a Department Head, the City Administrator, and upon such request be granted funeral leave of up to one working day for attending the funeral.

(a) Extended family includes the aunt, uncle, niece, nephew, brother-in-law, sister-in-law, grandchildren, and grandparents.

12-4-3 *Attendance other than Family*. Employees wishing to attend the funeral other than a family member not listed above must use earned vacation.

Attachment: Fire Union Contract (5144 : Resolution ratifying Fire Union contract)

RESOLUTION NO.

A RESOLUTION HONORING CHRISTOPHER P. CLABOTS FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL

WHEREAS, Christopher P. Clabots has served the City of Merrill as a Firefighter-EMT, and Firefighter-Paramedic from July, 2000 to July, 2020; and,

WHEREAS, Christopher P. Clabots cheerful manner, dedication to Fire service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Fire Department and Merrill's citizens; and,

WHEREAS, Christopher P. Clabots has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and,

WHEREAS, Christopher P. Clabots' skills and experience, will be missed at the City of Merrill Fire Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of July, 2020, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the faithful service Christopher P. Clabots has given the City of Merrill Fire Department and commends him for those 20 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Christopher P. Clabots, congratulate him upon the occasion of his retirement from the City of Merrill Fire Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved:_____

_____
Derek Woellner
Mayor

Passed:_____

_____
William N. Heideman
City Clerk

Attachment: Resolution Honoring Chris Clabots (5118 : Resolution honoring Chris Clabots retirement)