



CITY OF MERRILL
COMMON COUNCIL
AGENDA • TUESDAY JULY 13, 2021

Regular Meeting

City Hall Council Chambers

6:00 PM

To attend remotely, call 405-349-3137 and PIN 424 226 213 #.

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
 1. Minutes of June 8, 2021 meeting
7. Revenue & Expense Reports(s):
 1. Revenue & Expense Report for the Period Ending June 30, 2021
8. General agenda items:
 1. Presentation on The Lofts at City Hall Apartments
 2. Employee Years of Service Recognition:
Brad J. Becker, 25 years (Police Department)
 3. Consider relocating, to the Northwoods Veteran's Center, the veteran-related plaques and pictures currently housed in the Common Council Chambers. Mayor Woellner is bringing this agenda item directly to the Common Council.
9. Board of Public Works:
 1. The Board of Public Works referred, without recommendation, the proposal from Complete Control Inc. (\$12,417) to add APR valves to "A" coils at the Fire Station.
10. Committee of the Whole:
 1. The Committee of the Whole recommends approving the request from Merrill Community Theater for \$8,000 from the American Rescue Plan Act Funding grant program, to be used to purchase a portable stage.
11. Community Development Committee:
 1. Consider an Economic Development loan (\$200,000) for The Lofts at City Hall, 713 East Second Street. The loan would be for 20 years at a 2% annual rate, with a one-year deferred payment (July, 2022). The City would secure the loan with a second mortgage which cannot be subordinated and personal guarantees. The Community Development Committee recommends approval.

12. Health and Safety Committee:

1. Application from the Merrill Firefighters Charities for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at Ott's Park in conjunction with the Merrill Firefighters Charities Softball Tournament, August 6 - August 8, 2021. The Health and Safety Committee recommends approval.
2. Application from Hometown Grocers Inc., Steve Burkhardt, Agent, for a Class "A" (beer) and a "Class A" (liquor) license for Dave's County Market, 300 East First Street, effective July 30, 2021. The Health and Safety Committee recommends approval.
3. Application from Swami Bapa Hotels Inc., Ketul Patel, Agent for a Class "B" (beer) license for Cobblestone Inn & Suites, 3209 East Main Street, effective July 14, 2021. The Health and Safety Committee recommends approval.

13. Redevelopment Authority:

1. Consider TID New Residential Incentive Program for privately-owned lots. The Redevelopment Authority recommends approval.
2. Consider New Residential Incentive Program in areas not eligible for TID funding. The Redevelopment Authority recommends approval.
3. Consider 2021 TID No. 8 budget request of \$200,000 for Webster St. infrastructure extension between Alexander St. and Eugene St. The Redevelopment Authority recommends approval.

14. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Board of Review, Community Development Committee, Festival Grounds Committee, Health & Safety Committee, Historic Preservation Committee, Joint Review Board, Library Board, Merrill Enrichment Center Committee, Personnel & Finance Committee, Redevelopment Authority and Transit Commission.

15. Mayor's Appointments:

1. Andrew Polzin to the Housing Authority, replacing Jill Laufenberg, who has resigned.
2. Aldermen Blake (Chairperson), Van Lieshout and Weix to the Marketing and Communications Committee.
3. Alderman Hass to the Health and Safety Committee, replacing Alderman Blake.

16. Ordinances:

1. An Ordinance amending the District Zoning Map of the City for a parcel of land between Alexander and Eugene Streets, north of Heldt Street. The rezoning would be from Rural Development to R-4 (Residential). The City Plan Commission will consider this ordinance at a meeting on July 12, 2021.

2. An Ordinance amending the District Zoning Map of the City for property at 100 N. Polk Street. The rezoning would be from Public to Business. The City Plan Commission will consider this ordinance at a meeting on July 12, 2021.
17. Resolutions:
 1. A Resolution approving a Conditional Use Permit for keeping chickens at Pine Crest Nursing Home, 2100 East Sixth Street. The City Plan Commission will consider this resolution at a meeting on July 12, 2021.
 2. A Resolution approving a Planned Unit Development and construction of an apartment development a location west of Eugene Street. The City Plan Commission will consider this resolution at a meeting on July 12, 2021.
 3. A Resolution authorizing a Development Agreement between the City and Nicolet Lumber Company (Phase 3). The Redevelopment Authority recommends approval.
 4. A Resolution supporting Weinbrenner Shoe Company's application for Wisconsin Economic Development Corporation (WEDC) funds for a renovation. The Redevelopment Authority recommends approval.
 5. A Resolution honoring Stacy Stevens for her long-time service to the City of Merrill.
 6. A Resolution honoring Greg Hartwig for his extended service and great contribution to the City of Merrill.
18. Mayor's Communications
19. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.



CITY OF MERRILL
COMMON COUNCIL
MINUTES • TUESDAY JUNE 8, 2021

Regular Meeting**City Hall Council Chambers****6:00 PM**

1. Call to Order

Mayor Woellner called the meeting to order at 6:03 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Derek Woellner	Mayor	Present	

2. Silent Prayer

3. Pledge of Allegiance

4. Roll Call

5. Public Comment Period

Greg Hartwig explained why he is not in favor of any type of COVID-19 vaccine incentive. He added that he feels that the funds that would be used for incentive(s) could be better used for other projects.

Lori Anderson-Malm stated that she is against government involvement in COVID-19 vaccines and incentives. In her opinion, this should be a personal choice.

LaDonna Fermanich stated that, in her opinion, COVID-19 vaccines are not governmental issues. She added that, while she admires Mayor Woellner's passion about COVID-19 vaccine incentive possibilities, she wished he would have had equal passion for other issues. She urged the Common Council to reject any and all COVID-19 vaccine incentive plans.

Kenneth Zastrow remarked that he agreed with everything LaDonna Fermanich said earlier.

Christine Vorpapel stated that, in her opinion, the City needs to develop and implement a marketing plan.

6. Minutes of previous Common Council meeting(s):

1. Minutes of May 11, 2021 meeting

Motion (Osness/Rick) to approve.

RESULT: APPROVED

7. Revenue & Expense Reports(s):
1. Revenue & Expense Report for Period Ending May 31, 2021
- Motion (Hass/Russell) to approve.

RESULT: APPROVED

8. General Agenda Items:
1. Consider potential COVID-19 vaccination lottery incentive. Mayor Woellner is bringing this agenda item directly to the Common Council.
- Motion (Rick/Van Lieshout) to table. Motion to table carried 6-2 on roll call vote. Voting No - Alderman Blake and Alderman Weix.

RESULT: TABLED

9. Committee of the Whole:
1. The Committee of the Whole recommends designating \$70,000 of the American Rescue Plan (ARP) Federal Grant Program funds to fund the American Rescue Plan Act Funding grant program for organizations holding local events/programs.
- Motion (Van Lieshout/Sabatke) to approve.

RESULT: APPROVED

2. The Committee of the Whole recommends approving the request (\$15,000) from the Merrill Youth Softball Association for American Rescue Plan Act Funding grant funds.
- Motion (Osness/Blake) to approve

RESULT: APPROVED

10. Health and Safety Committee:
1. The Health and Safety Committee recommends approving the applications from the Lincoln County Fair Association for five temporary Class "B" (picnic) licenses to sell fermented malt beverages at the Alumni Tent, the VFW stand and the Eagle's stand (all at the Merrill Festival Grounds) during the Lincoln County Free Fair, August 11-August 15, 2021.
- Motion (Russell/Rick) to approve.

RESULT: APPROVED

2. The Health and Safety Committee recommends approving the 2021-2022 Liquor License Applications (per list).

Motion (Blake/Hass) to approve,

RESULT:	APPROVED
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3. Consider applications from the Merrill Fastpitch and Merrill Youth Softball Association for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at the softball fields at the Merrill Area Recreation Complex (MARC), 1100 MARC Drive, on July 23-25, 2021, in conjunction with the Merrill Fastpitch Tournament. Alderman Osness is brining these applications directly to the Common Council.

Motion (Osness/Van Lieshout) to approve.

RESULT:	APPROVED
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11. Personnel and Finance Committee:

1. The Personnel and Finance Committee recommends implementing a utility employee "in-house" program for cross connection inspections. At a meeting on April 28th, 2021, the Water and Sewage Disposal Committee recommended implementing an in-house cross connection inspection program, and referred this recommendation to the Personnel and Finance Committee.

Motion (Hass/Blake) to approve.

RESULT:	APPROVED
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12. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Committee of the Whole, Festival Grounds Committee. Library Board, Merrill Enrichment Center Committee, Redevelopment Authority, Transit Commission, Water & Sewage Disposal Committee and Zoning Board of Appeals.

Motion (Rick/Weix) to place on file.

RESULT:	PLACED ON FILE
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13. Mayor's Appointments:

Josh Jaeger, Enrichment Center Committee, term to expire May 1, 2022

Motion (Hass/Osness) to approve.

RESULT:	APPROVED
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14. Ordinances:

1. An Ordinance Amending Code of Ordinances Chapter 2, Article IV, Section 2-81, to create Marketing and Communications Committee (Ordinance #2021-09).

City Attorney Hayden gave the ordinance a third reading by synopsis.

Motion (Hass/Blake) to amend by changing the composition of the committee to specify that only the three alderpersons would be voting members. All other committee members would be non-voting. Motion to amend carried.

RESULT:	APPROVED, AS AMENDED [6 TO 2]
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Rick Blake, Alderperson - Third District
AYES:	Russell, Hass, Blake, Van Lieshout, Weix, Sabatke
NAYS:	Osness, Rick

2. An Ordinance amending Code of Ordinances Chapter 2, Article III, Section 2-81, to merge the Water and Sewage Disposal Committee into the Board of Public Works (Ordinance #2021-10).

City Attorney Hayden gave the ordinance a first reading by synopsis.

Motion (Hass/Rick) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	John M. Van Lieshout, Alderperson - Fifth District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

15. Resolutions:

Note: Mayor Woellner requested that the order of agenda items be changed to consider the Resolution creating Tax Incremental District No. 14 before the Resolution related to a Development Agreement with Rain Auto Wash LLC. Without objection, it was so ordered.

1. A Resolution creating Tax Incremental District No. 14, approving its project plan and establishing its boundaries (Resolution #2685).

WHEREAS, the City of Merrill (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 14 (the "District") is proposed to be created by the City as a blighted area district in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, a Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;

- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the District promotes the orderly development of the City;
- k. An opinion of the City Attorney advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to owners of all property in the proposed district, to the chief executive officers of Lincoln County, the Merrill Area School District, and the Northcentral Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Redevelopment Authority, on May 25, 2021 held a public hearing concerning the project plan and boundaries and proposed creation of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the Redevelopment Authority designated the boundaries of the District, adopted the Project Plan, and recommended to the Common Council that it create such District and approve the Project Plan.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Merrill that:

1. The boundaries of the District that shall be named "Tax Incremental District No. 14, City of Merrill", are hereby established as specified in Exhibit A of this Resolution.
2. The District is created effective as of January 1, 2021.
3. The Common Council finds and declares that:
 - (a) Not less than 50% by area of the real property within the District is a blighted area within the meaning of Wisconsin Statutes Section 66.1105(2)(ae)1.
 - (b) Based upon the finding stated in 3.a. above, the District is declared to be a blighted area district based on the identification and classification of the property included within the District.
 - (c) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
 - (d) The equalized value of the taxable property in the District plus the value increment of all other existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.

- (e) That there are no parcels to be included within the District that were annexed by the City within the preceding three-year period.
 - (f) The City estimates that none of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
 - (g) The project costs relate directly to promoting the elimination of blight of the area consistent with the purpose for which the District is created.
4. The Project Plan for "Tax Incremental District No. 14, City of Merrill" (see Exhibit B) is approved, and the City further finds the Plan is feasible and in conformity with the master plan of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby authorized and directed to apply to the Wisconsin Department of Revenue, in such form as may be prescribed, for a "Determination of Tax Incremental Base", as of January 1, 2021, pursuant to the provisions of Wisconsin Statutes Section 66.1105(5)(b).

BE IT FURTHER RESOLVED THAT pursuant to Section 66.1105(5)(f) of the Wisconsin Statutes that the City Assessor is hereby authorized and directed to identify upon the assessment roll returned and examined under Wisconsin Statutes Section 70.45, those parcels of property which are within the District, specifying thereon the name of the said District, and the City Clerk is hereby authorized and directed to make similar notations on the tax roll made under Section 70.65 of the Wisconsin Statutes.

Motion (Weix/Russell) to approve.

RESULT:	APPROVED
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2. A Resolution authorizing a Development Agreement by and between the City and Rain Auto Wash LLC (Resolution #2686).

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No.14 on June 8, 2021 and the redevelopment site is within TID No. 14; and,

WHEREAS, Rain Auto Wash LLC has proposed acquisition of the former real estate office site at 2806 - 2808 East Main Street; demolition of existing building; and construction of new car wash and showroom; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated from this redevelopment project; and,

WHEREAS, Rain Auto Wash LLC has negotiated the development agreement to provide an incentive payment not to exceed \$130,000 to facilitate the commercial redevelopment project.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of June, 2021, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and Rain Auto Wash LLC and to facilitate the implementation thereof.

Motion (Van Lieshout/Blake) to approve.

RESULT:	APPROVED
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3. A Resolution approving the 2020 Compliance Maintenance Annual Report for the City of Merrill Wastewater Treatment Plant (Resolution #2687).

Note: City Attorney Hayden noted that the Water and Sewage Committee has not reviewed the report, but that the City staff and the Common Council have reviewed it. He requested that, if the resolution is adopted, the language be changed to reflect those facts. Without objection, it was so ordered.

WHEREAS, the City of Merrill is required by the Wisconsin Department of Natural Resources (WDNR) to complete a Compliance Maintenance Annual Report on its Wastewater Treatment Plant; and

WHEREAS, the Water and Sewage Committee, of the City of Merrill, has reviewed the Compliance Maintenance Report for the year 2020, and has determined that it reflects the performance of the Wastewater Treatment Plant during 2020; and

WHEREAS, the report indicates a need for continued improvements at the Wastewater Treatment Plant and its operations to meet the requirements set forth by the WDNR;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 8th day of June, 2021, that:

1. The Compliance Maintenance Annual Report for 2020 is hereby approved and authorized to be filed with the WDNR.
2. That the Compliance Maintenance Annual Report for 2020 is an accurate indication of the performance of the City of Merrill Wastewater Treatment Plant for the year 2020.

Motion (Weix/Blake) to approve.

RESULT:	APPROVED
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16. Mayor's Communications

Mayor Woellner reported that 2021 Gazebo Nights are scheduled and will be starting on Thursdays soon. The first show of the season will be July 8th. Gazebo Nights are held at Normal Park.

City Administrator Johnson provided information on the City 2021 Fourth of July fireworks show. This event will be held at the Merrill Area Recreation Complex (MARC) on Sunday, July 4th. The show begins at dusk.

17. Adjournment

Motion (Russell/Hass) to adjourn. Carried. Adjourned at 6:52 P.M.



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: July 5, 2021

To: Mayor Derek Woellner
Alderspersons

From: Kathy Unertl, Finance Director

RE: June 2021 - Revenue & Expense Reports

There will be expanded mid-year 2021 fiscal report provided for the July 27th Personnel & Finance Committee agenda packet.

Revenues – General Fund:

Consistent with budgeted amounts. There has been strong 2021 revenues for Parks & Recreation activities and Transit Fare Box.

Expenses – General Fund:

Consistent with budgeted amounts – except: lump sum retirement sick leave payouts.

American Rescue Plan Act (ARPA):

City received \$473,520.54 in Federal funding (through State of Wisconsin). An additional \$473,520.54 will be received in June 2022. The ARPA funds must be expended by 12/31/2024.

Per Common Council action, \$55,500.00 was allocated to Water Fund for Strand water tower engineering and Safe Drinking Water Loan Program (SDWLP) funding application.

Balance of \$418,020.54 has been posted to Fund 26 (Non-Lapsing). The detailed quarterly Fund 26 report will be provided for the July 27th Personnel & Finance Committee meeting agenda packet.

7-05-2021 12:38 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

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52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	1,889,090.00	1.93	153,011.52	8.10	1,736,078.48
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
Intergovernmental	776,022.50	299.48	714,664.28	92.09	61,358.22
Public Charges-Services	0.00	260.00	640.00	0.00	(640.00)
Miscellaneous Revenues	15,000.00	0.00	13,179.99	87.87	1,820.01
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	2,690,112.50	561.41	881,495.79	32.77	1,808,616.71
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	55,000.00	0.00	0.00	0.00	55,000.00
TOTAL Streets - Sealcoat	55,000.00	0.00	0.00	0.00	55,000.00
<u>Streets - Concrete</u>					
Taxes (or Utility Rev.)	90,000.00	0.00	0.00	0.00	90,000.00
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Streets - Concrete	100,000.00	0.00	0.00	0.00	100,000.00
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUE	2,945,112.50	561.41	881,495.79	29.93	2,063,616.71
=====					
EXPENDITURES					
=====					
<u>Streets - Sealcoat</u>					
Personnel Services	0.00	102.91	102.91	0.00	(102.91)
Supplies & Expenses	55,000.00	0.00	0.00	0.00	55,000.00
TOTAL Streets - Sealcoat	55,000.00	102.91	102.91	0.19	54,897.09
<u>Streets - Concrete</u>					
Personnel Services	46,300.00	7,912.80	18,571.19	40.11	27,728.81
Supplies & Expenses	53,700.00	2,211.17	4,529.67	8.44	49,170.33
TOTAL Streets - Concrete	100,000.00	10,123.97	23,100.86	23.10	76,899.14
<u>Streets - Resurfacing</u>					
Personnel Services	23,000.00	0.00	0.00	0.00	23,000.00
Supplies & Expenses	77,000.00	0.00	0.00	0.00	77,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00

Attachment: Revenue & Expense Report - June 2021 (7104 : Revenue & Expense Report for the Period Ending June 30, 2021)

7-05-2021 12:38 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

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52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Capital Outlay/Projects					
Personnel Services	0.00	0.00	649.55	0.00	(649.55)
Capital Outlay	<u>2,480,293.50</u>	<u>74,633.86</u>	<u>1,052,206.63</u>	<u>42.42</u>	<u>1,428,086.87</u>
TOTAL Capital Outlay/Projects	2,480,293.50	74,633.86	1,052,856.18	42.45	1,427,437.32
Financing Costs					
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES					
	<u>2,735,293.50</u>	<u>84,860.74</u>	<u>1,076,059.95</u>	<u>39.34</u>	<u>1,659,233.55</u>
REVENUES OVER/(UNDER) EXPENDITURES					
	<u>209,819.00</u>	<u>(84,299.33)</u>	<u>(194,564.16)</u>	<u>0.00</u>	<u>404,383.16</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2021 (7104 : Revenue & Expense Report for the Period Ending June 30, 2021)

7-05-2021 12:38 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

PAGE: 1

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	110,376.00	7,235.81	60,762.16	55.05	49,613.84
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	0.00	55,500.00	55,500.00	0.00	(55,500.00)
Public Charges-Services	1,490,660.00	134,072.40	718,464.22	48.20	772,195.78
Intergov Charges (Misc.)	23,775.00	997.53	12,127.93	51.01	11,647.07
Miscellaneous Revenues	500.00	15.87	102.08	20.42	397.92
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,623,873.00	197,821.61	846,956.39	52.16	776,916.61
TOTAL REVENUE	1,623,873.00	197,821.61	846,956.39	52.16	776,916.61
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	78,000.00	2,190.00	1,673.75	2.15	76,326.25
TOTAL Non-Departmental	78,000.00	2,190.00	1,673.75	2.15	76,326.25
<u>Pumping Expenses</u>					
	89,250.00	6,001.54	59,417.17	66.57	29,832.83
TOTAL Pumping Expenses	89,250.00	6,001.54	59,417.17	66.57	29,832.83
<u>Water Treatment Expenses</u>					
	100,750.00	9,676.96	54,650.07	54.24	46,099.93
TOTAL Water Treatment Expenses	100,750.00	9,676.96	54,650.07	54.24	46,099.93
<u>Trans & Distribution Exp</u>					
	286,750.00	21,787.19	129,896.27	45.30	156,853.73
TOTAL Trans & Distribution Exp	286,750.00	21,787.19	129,896.27	45.30	156,853.73
<u>Customer Accts Expenses</u>					
	90,500.00	7,813.38	50,569.12	55.88	39,930.88
TOTAL Customer Accts Expenses	90,500.00	7,813.38	50,569.12	55.88	39,930.88
<u>Admin & General Expenses</u>					
	756,956.00	26,033.33	170,073.77	22.47	586,882.23
TOTAL Admin & General Expenses	756,956.00	26,033.33	170,073.77	22.47	586,882.23

Attachment: Revenue & Expense Report - June 2021 (7104 : Revenue & Expense Report for the Period Ending June 30, 2021)

7-05-2021 12:38 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

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62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Work</u>					
	3,500.00	334.44	933.33	26.67	2,566.67
TOTAL Contract Work	3,500.00	334.44	933.33	26.67	2,566.67
<u>Taxes</u>					
	397,000.00	2,302.56	396,250.15	99.81	749.85
TOTAL Taxes	397,000.00	2,302.56	396,250.15	99.81	749.85
<u>Debt Service</u>					
	25,019.00	0.00	19,715.28	78.80	5,303.72
TOTAL Debt Service	25,019.00	0.00	19,715.28	78.80	5,303.72
TOTAL EXPENDITURES	1,827,725.00	76,139.40	883,178.91	48.32	944,546.09
REVENUES OVER/(UNDER) EXPENDITURES	(203,852.00)	121,682.21	(36,222.52)	0.00	(167,629.48)

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2021 (7104 : Revenue & Expense Report for the Period Ending June 30, 2021)

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CITY OF MERRILL
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63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	8,500.00	61.43	364.31	4.29	8,135.69
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	5,000.00	438.23	5,610.50	112.21	(610.50)
Miscellaneous Revenues	350.00	15.88	83.16	23.76	266.84
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,526,000.00	157,969.58	760,583.54	49.84	765,416.46
Other Charges-Services	160,000.00	12,349.98	67,814.24	42.38	92,185.76
TOTAL Non-Departmental	1,699,850.00	170,835.10	834,455.75	49.09	865,394.25
TOTAL REVENUE	1,699,850.00	170,835.10	834,455.75	49.09	865,394.25
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	197,009.00	40,821.00	82,565.69	41.91	114,443.31
TOTAL Non-Departmental	197,009.00	40,821.00	82,565.69	41.91	114,443.31
Contract Work					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
Taxes - SS/Medicare					
	37,500.00	2,903.54	18,771.79	50.06	18,728.21
TOTAL Taxes - SS/Medicare	37,500.00	2,903.54	18,771.79	50.06	18,728.21
Operations					
	305,000.00	21,454.57	128,396.38	42.10	176,603.62
TOTAL Operations	305,000.00	21,454.57	128,396.38	42.10	176,603.62
Maintenance					
	291,072.00	20,605.85	156,493.62	53.76	134,578.38
TOTAL Maintenance	291,072.00	20,605.85	156,493.62	53.76	134,578.38
Customer Accts Expenses					
	108,250.00	8,054.25	61,021.96	56.37	47,228.04
TOTAL Customer Accts Expenses	108,250.00	8,054.25	61,021.96	56.37	47,228.04

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63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	475,050.00	33,449.84	181,848.23	38.28	293,201.77
TOTAL Admin & General Expenses	475,050.00	33,449.84	181,848.23	38.28	293,201.77
<u>Taxes & Depreciation</u>					
	325,500.00	0.00	0.00	0.00	325,500.00
TOTAL Taxes & Depreciation	325,500.00	0.00	0.00	0.00	325,500.00
<u>Transfers</u>					
	7,250.00	0.00	5,814.11	80.19	1,435.89
TOTAL Transfers	7,250.00	0.00	5,814.11	80.19	1,435.89
 TOTAL EXPENDITURES	 1,747,131.00	 127,289.05	 634,911.78	 36.34	 1,112,219.22
 REVENUES OVER/(UNDER) EXPENDITURES	 (47,281.00)	 43,546.05	 199,543.97	 0.00	 (246,824.97)

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,394,384.00	222,232.82	3,677,692.46	83.69	716,691.54
Intergovernmental	4,406,184.71	0.00	537,919.75	12.21	3,868,264.96
Licenses and Permits	40,070.00	7,535.50	26,002.35	64.89	14,067.65
Fines, Forfeits, & Pen.	116,750.00	4,845.55	47,529.98	40.71	69,220.02
Public Charges-Services	7,650.00	706.34	4,237.19	55.39	3,412.81
Miscellaneous Revenues	121,675.00	950.85	47,204.82	38.80	74,470.18
TOTAL Non-Departmental	9,086,713.71	236,271.06	4,340,586.55	47.77	4,746,127.16
<u>Municipal Court</u>					
Intergov Charges (Misc.)	8,004.00	480.00	2,339.00	29.22	5,665.00
TOTAL Municipal Court	8,004.00	480.00	2,339.00	29.22	5,665.00
<u>City Attorney</u>					
Intergov Charges (Misc.)	10,000.00	0.00	1,524.50	15.25	8,475.50
Miscellaneous Revenues	16,500.00	0.00	0.00	0.00	16,500.00
TOTAL City Attorney	26,500.00	0.00	1,524.50	5.75	24,975.50
<u>City Administrator</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	35,935.00	0.00	0.00	0.00	35,935.00
TOTAL City Administrator	35,935.00	0.00	0.00	0.00	35,935.00
<u>Personnel - HR</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.00
<u>Clerk/Treasurer Staff</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.00
<u>Elections - AVERAGED</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<u>Treasurer/Finance Dir.</u>					
Intergovernmental	0.00	0.00	2,403.05	0.00	(2,403.05)
Licenses and Permits	400.00	213.98	978.62	244.66	(578.62)
Miscellaneous Revenues	32,500.00	0.00	0.00	0.00	32,500.00
TOTAL Treasurer/Finance Dir.	32,900.00	213.98	3,381.67	10.28	29,518.33

Attachment: Revenue & Expense Report - June 2021 (7104 : Revenue & Expense Report for the Period Ending June 30, 2021)

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Information Technology</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Information Technology	0.00	0.00	0.00	0.00	0.00
<u>City Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	1,937.74	0.00	(1,937.74)
TOTAL City Maintenance	0.00	0.00	1,937.74	0.00	(1,937.74)
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	750.00	0.00	441.76	58.90	308.24
TOTAL Over-Collected Taxes	750.00	0.00	441.76	58.90	308.24
<u>Police</u>					
Intergovernmental	15,700.00	1,488.00	7,394.73	47.10	8,305.27
Public Charges-Services	7,300.00	1,683.25	9,388.20	128.61	(2,088.20)
Intergov Charges (Misc.)	10,125.00	0.00	6,798.44	67.15	3,326.56
Miscellaneous Revenues	0.00	1,429.80	2,291.60	0.00	(2,291.60)
TOTAL Police	33,125.00	4,601.05	25,872.97	78.11	7,252.03
<u>Traffic Control</u>					
Miscellaneous Revenues	0.00	0.00	1,691.09	0.00	(1,691.09)
TOTAL Traffic Control	0.00	0.00	1,691.09	0.00	(1,691.09)
<u>Fire Protection</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	8,275.00	4,792.47	6,262.54	75.68	2,012.46
Intergov Charges (Misc.)	221,898.59	110,949.30	221,898.60	100.00	(0.01)
Miscellaneous Revenues	0.00	5,793.49	9,052.41	0.00	(9,052.41)
TOTAL Fire Protection	230,173.59	121,535.26	237,213.55	103.06	(7,039.96)
<u>Ambulance/EMS</u>					
Intergovernmental	1,116,000.00	74,030.89	437,857.31	39.23	678,142.69
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,116,000.00	74,030.89	437,857.31	39.23	678,142.69
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	35,376.00	2,555.00	23,368.50	66.06	12,007.50
Miscellaneous Revenues	13,250.00	0.00	0.00	0.00	13,250.00
TOTAL Bldg. Inspection/Zoning	48,626.00	2,555.00	23,368.50	48.06	25,257.50
<u>Public Works/Engineer</u>					
Miscellaneous Revenues	86,336.00	0.00	0.00	0.00	86,336.00
TOTAL Public Works/Engineer	86,336.00	0.00	0.00	0.00	86,336.00

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Miscellaneous Revenues	11,505.00	0.00	0.00	0.00	11,505.00
TOTAL Street Superintendent	11,505.00	0.00	0.00	0.00	11,505.00
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Operations Support (M&E)</u>					
Intergovernmental	353,500.00	27,157.45	127,874.74	36.17	225,625.26
Miscellaneous Revenues	0.00	168.75	980.62	0.00	(980.62)
TOTAL Operations Support (M&E)	353,500.00	27,326.20	128,855.36	36.45	224,644.64
<u>Roads</u>					
Intergovernmental	78,000.00	0.00	13,764.81	17.65	64,235.19
Public Charges-Services	2,500.00	0.00	2,552.03	102.08	(52.03)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	80,500.00	0.00	16,316.84	20.27	64,183.16
<u>Snow and Ice</u>					
Intergovernmental	0.00	0.00	566.52	0.00	(566.52)
Public Charges-Services	10,000.00	0.00	900.00	9.00	9,100.00
TOTAL Snow and Ice	10,000.00	0.00	1,466.52	14.67	8,533.48
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
<u>Street Leave Expenses</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Airport</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	25,500.00	2,640.00	18,755.84	73.55	6,744.16
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,500.00	2,640.00	18,755.84	73.55	6,744.16
<u>Transit</u>					
Specials (Utility Rev.)	279,055.00	0.00	81,700.68	29.28	197,354.32
Intergovernmental	70,000.00	0.00	0.00	0.00	70,000.00
Public Charges-Services	90,500.00	7,561.00	48,858.70	53.99	41,641.30
Miscellaneous Revenues	3,000.00	0.00	3,077.00	102.57	(77.00)
TOTAL Transit	442,555.00	7,561.00	133,636.38	30.20	308,918.62
<u>Garbage Collection</u>					
Miscellaneous Revenues	6,000.00	392.45	1,571.63	26.19	4,428.37
TOTAL Garbage Collection	6,000.00	392.45	1,571.63	26.19	4,428.37
<u>Recycling</u>					
Intergovernmental	32,500.00	0.00	32,695.62	100.60	(195.62)
Miscellaneous Revenues	5,000.00	(85.00)	395.00	7.90	4,605.00
TOTAL Recycling	37,500.00	(85.00)	33,090.62	88.24	4,409.38
<u>Weed & Nuisance Control</u>					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	7,500.00	0.00	0.00	0.00	7,500.00
<u>MEC - Enrichment</u>					
Public Charges-Services	8,750.00	0.00	0.00	0.00	8,750.00
TOTAL MEC - Enrichment	8,750.00	0.00	0.00	0.00	8,750.00
<u>Library</u>					
Intergovernmental	457,661.00	0.00	228,830.50	50.00	228,830.50
Public Charges-Services	10,000.00	540.61	3,371.57	33.72	6,628.43
Miscellaneous Revenues	0.00	200.00	13,106.27	0.00	(13,106.27)
TOTAL Library	467,661.00	740.61	245,308.34	52.45	222,352.66
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	19,500.00	1,515.79	10,286.13	52.75	9,213.87
Miscellaneous Revenues	0.00	450.00	1,950.00	0.00	(1,950.00)
TOTAL Parks	19,500.00	1,965.79	12,236.13	62.75	7,263.87
<u>Recreation Programs</u>					
Public Charges-Services	51,000.00	6,059.87	9,976.57	19.56	41,023.43
TOTAL Recreation Programs	51,000.00	6,059.87	9,976.57	19.56	41,023.43

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Cable Franchise Adm</u>					
Licenses and Permits	6,250.00	0.00	0.00	0.00	6,250.00
TOTAL Cable Franchise Adm	6,250.00	0.00	0.00	0.00	6,250.00
<u>MARC - Smith Center</u>					
Public Charges-Services	70,500.00	500.81	22,513.08	31.93	47,986.92
TOTAL MARC - Smith Center	70,500.00	500.81	22,513.08	31.93	47,986.92
<u>Aquatic Center</u>					
Public Charges-Services	105,000.00	29,291.77	29,893.54	28.47	75,106.46
TOTAL Aquatic Center	105,000.00	29,291.77	29,893.54	28.47	75,106.46
TOTAL REVENUE	12,409,034.30	516,080.74	5,729,835.49	46.17	6,679,198.81
EXPENDITURES					
<u>Common Council</u>					
Personnel Services	34,000.00	2,685.92	17,758.61	52.23	16,241.39
Contractual Services	4,082.00	0.00	615.22	15.07	3,466.78
Supplies & Expenses	6,843.00	0.00	5,807.79	84.87	1,035.21
TOTAL Common Council	44,925.00	2,685.92	24,181.62	53.83	20,743.38
<u>Municipal Court</u>					
Personnel Services	91,615.00	7,159.44	45,155.81	49.29	46,459.19
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,180.00	237.13	1,313.86	31.43	2,866.14
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	5,754.00	0.00	5,754.00	100.00	0.00
TOTAL Municipal Court	102,549.00	7,396.57	52,223.67	50.93	50,325.33
<u>City Attorney</u>					
Personnel Services	209,870.00	17,089.68	109,166.89	52.02	100,703.11
Contractual Services	3,700.00	1,117.50	9,709.80	262.43	(6,009.80)
Supplies & Expenses	7,000.00	685.49	2,431.72	34.74	4,568.28
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	220,570.00	18,892.67	121,308.41	55.00	99,261.59
<u>Mayor</u>					
Personnel Services	13,780.00	1,043.40	6,782.10	49.22	6,997.90
Supplies & Expenses	825.00	0.00	114.00	13.82	711.00
TOTAL Mayor	14,605.00	1,043.40	6,896.10	47.22	7,708.90

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<u>City Administrator</u>					
Personnel Services	125,760.00	9,697.96	62,313.67	49.55	63,446.33
Contractual Services	675.00	41.24	171.88	25.46	503.12
Supplies & Expenses	500.00	0.00	24.44	4.89	475.56
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Administrator	126,935.00	9,739.20	62,509.99	49.25	64,425.01
<u>Personnel - HR</u>					
Contractual Services	4,500.00	371.60	2,066.00	45.91	2,434.00
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	4,750.00	371.60	2,066.00	43.49	2,684.00
<u>City Clerk</u>					
Personnel Services	81,085.00	6,288.47	40,410.50	49.84	40,674.50
Supplies & Expenses	4,550.00	431.95	1,872.97	41.16	2,677.03
Technology	4,750.00	0.00	6,892.77	145.11	(2,142.77)
TOTAL City Clerk	90,385.00	6,720.42	49,176.24	54.41	41,208.76
<u>Clerk/Treasurer Staff</u>					
Personnel Services	157,028.00	11,175.58	78,540.87	50.02	78,487.13
Supplies & Expenses	1,250.00	0.00	348.39	27.87	901.61
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	158,278.00	11,175.58	78,889.26	49.84	79,388.74
<u>Elections - AVERAGED</u>					
Personnel Services	27,425.00	0.00	12,362.76	45.08	15,062.24
Contractual Services	13,000.00	0.00	0.00	0.00	13,000.00
Supplies & Expenses	5,075.00	1.53	1,832.12	36.10	3,242.88
Fixed Charges	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	45,500.00	1.53	14,194.88	31.20	31,305.12
<u>Treasurer/Finance Dir.</u>					
Personnel Services	117,226.00	9,185.68	58,421.83	49.84	58,804.17
Contractual Services	6,250.00	152.13	2,357.77	37.72	3,892.23
Supplies & Expenses	25,050.00	1,570.36	11,281.37	45.04	13,768.63
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	148,526.00	10,908.17	72,060.97	48.52	76,465.03
<u>Information Technology</u>					
Personnel Services	71,450.00	5,133.48	33,380.01	46.72	38,069.99
Technology	109,500.00	1,905.40	48,564.28	44.35	60,935.72
TOTAL Information Technology	180,950.00	7,038.88	81,944.29	45.29	99,005.71
<u>Assessment of Property</u>					
Contractual Services	29,350.00	0.00	13,500.00	46.00	15,850.00
Supplies & Expenses	0.00	0.00	5.59	0.00	(5.59)
TOTAL Assessment of Property	29,350.00	0.00	13,505.59	46.02	15,844.41

Attachment: Revenue & Expense Report - June 2021 (7104 : Revenue & Expense Report for the Period Ending June 30, 2021)

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Independent Auditing</u>					
Contractual Services	13,500.00	4,570.00	16,848.42	124.80	(3,348.42)
Technology	1,250.00	0.00	1,279.00	102.32	(29.00)
TOTAL Independent Auditing	14,750.00	4,570.00	18,127.42	122.90	(3,377.42)
<u>City Maintenance</u>					
Personnel Services	129,878.00	9,963.00	59,885.62	46.11	69,992.38
Contractual Services	70,900.00	7,106.64	38,182.71	53.85	32,717.29
Supplies & Expenses	17,050.00	3,684.37	10,035.50	58.86	7,014.50
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	7,000.00	54.32	78.59	1.12	6,921.41
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	224,828.00	20,808.33	108,182.42	48.12	116,645.58
<u>City Maint-Library</u>					
Personnel Services	0.00	73.37	731.38	0.00	(731.38)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	73.37	731.38	0.00	(731.38)
<u>City Maint-Fire Station</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
<u>Over-Collected Taxes</u>					
Supplies & Expenses	600.00	0.00	3,794.70	632.45	(3,194.70)
TOTAL Over-Collected Taxes	600.00	0.00	3,794.70	632.45	(3,194.70)
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	346,250.00	52,831.77	400,563.96	115.69	(54,313.96)
TOTAL Insurance/Employee	346,250.00	52,831.77	400,563.96	115.69	(54,313.96)
<u>Police</u>					
Personnel Services	2,543,020.00	201,219.12	1,218,229.05	47.90	1,324,790.95
Contractual Services	46,900.00	885.92	34,995.81	74.62	11,904.19
Supplies & Expenses	64,350.00	4,889.57	27,759.63	43.14	36,590.37
Fixed Charges	0.00	0.00	38.97	0.00	(38.97)
Capital Outlay	11,000.00	0.00	340.30	3.09	10,659.70
Technology	23,000.00	0.00	2,506.09	10.90	20,493.91
TOTAL Police	2,688,270.00	206,994.61	1,283,869.85	47.76	1,404,400.15
<u>Traffic Control</u>					
Personnel Services	13,758.00	937.27	3,592.45	26.11	10,165.55
Supplies & Expenses	17,000.00	210.03	8,003.32	47.08	8,996.68
TOTAL Traffic Control	30,758.00	1,147.30	11,595.77	37.70	19,162.23

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Fire Protection</u>					
Personnel Services	1,551,486.00	105,948.50	760,587.03	49.02	790,898.97
Contractual Services	19,300.00	1,662.56	11,217.72	58.12	8,082.28
Supplies & Expenses	54,500.00	7,742.10	39,844.60	73.11	14,655.40
Fixed Charges	0.00	0.00	512.82	0.00	(512.82)
Capital Outlay	0.00	0.00	4,550.00	0.00	(4,550.00)
Technology	5,000.00	367.12	3,457.45	69.15	1,542.55
TOTAL Fire Protection	1,630,286.00	115,720.28	820,169.62	50.31	810,116.38
<u>Fire Protection-Hydrants</u>					
Contractual Services	125,160.00	0.00	62,580.00	50.00	62,580.00
TOTAL Fire Protection-Hydrants	125,160.00	0.00	62,580.00	50.00	62,580.00
<u>Ambulance/EMS</u>					
Personnel Services	991,638.00	70,534.61	470,289.42	47.43	521,348.58
Contractual Services	26,250.00	1,662.57	10,997.87	41.90	15,252.13
Supplies & Expenses	88,112.00	4,204.47	29,152.37	33.09	58,959.63
Fixed Charges	5,000.00	0.00	728.98	14.58	4,271.02
Technology	5,000.00	367.11	3,457.43	69.15	1,542.57
TOTAL Ambulance/EMS	1,116,000.00	76,768.76	514,626.07	46.11	601,373.93
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	165,166.00	12,793.09	81,249.99	49.19	83,916.01
Contractual Services	450.00	10.83	54.15	12.03	395.85
Supplies & Expenses	3,975.00	904.03	2,082.03	52.38	1,892.97
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	169,591.00	13,707.95	83,386.17	49.17	86,204.83
<u>City Sealer</u>					
Contractual Services	4,800.00	0.00	0.00	0.00	4,800.00
TOTAL City Sealer	4,800.00	0.00	0.00	0.00	4,800.00
<u>Public Works/Engineer</u>					
Personnel Services	113,541.00	6,079.95	38,973.11	34.33	74,567.89
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	5,000.00	114.51	285.97	5.72	4,714.03
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Public Works/Engineer	121,541.00	6,194.46	39,259.08	32.30	82,281.92
<u>Street Commissioner</u>					
Personnel Services	2,690.00	207.02	1,345.63	50.02	1,344.37
Contractual Services	250.00	21.66	108.30	43.32	141.70
Supplies & Expenses	810.00	190.22	270.86	33.44	539.14
TOTAL Street Commissioner	3,750.00	418.90	1,724.79	45.99	2,025.21

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Personnel Services	93,455.00	7,059.40	44,975.87	48.13	48,479.13
Supplies & Expenses	1,500.00	27.12	626.38	41.76	873.62
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	94,955.00	7,086.52	45,602.25	48.03	49,352.75
<u>Garage Maintenance</u>					
Personnel Services	665.00	0.00	149.43	22.47	515.57
Contractual Services	30,000.00	1,798.45	17,229.35	57.43	12,770.65
Supplies & Expenses	15,500.00	585.16	13,574.18	87.58	1,925.82
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	46,165.00	2,383.61	30,952.96	67.05	15,212.04
<u>Operations Support (M&E)</u>					
Personnel Services	214,276.00	14,672.87	93,989.36	43.86	120,286.64
Contractual Services	3,024.00	0.00	3,024.00	100.00	0.00
Supplies & Expenses	376,850.00	20,425.03	171,492.43	45.51	205,357.57
Technology	575.00	0.00	30.23	5.26	544.77
TOTAL Operations Support (M&E)	594,725.00	35,097.90	268,536.02	45.15	326,188.98
<u>Roads</u>					
Personnel Services	242,149.00	16,083.73	107,695.09	44.47	134,453.91
Supplies & Expenses	91,000.00	6,360.18	49,143.62	54.00	41,856.38
TOTAL Roads	333,149.00	22,443.91	156,838.71	47.08	176,310.29
<u>Street Cleaning</u>					
Personnel Services	46,775.00	5,095.76	17,096.74	36.55	29,678.26
Supplies & Expenses	1,250.00	13.80	630.37	50.43	619.63
TOTAL Street Cleaning	48,025.00	5,109.56	17,727.11	36.91	30,297.89
<u>Snow and Ice</u>					
Personnel Services	231,036.00	0.00	76,183.39	32.97	154,852.61
Contractual Services	1,600.00	0.00	675.00	42.19	925.00
Supplies & Expenses	60,250.00	1,899.00	17,451.52	28.97	42,798.48
TOTAL Snow and Ice	292,886.00	1,899.00	94,309.91	32.20	198,576.09
<u>Stormwater Maintenance</u>					
Personnel Services	37,416.00	2,403.62	13,906.33	37.17	23,509.67
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	22,500.00	9,359.40	12,548.76	55.77	9,951.24
TOTAL Stormwater Maintenance	61,916.00	11,763.02	26,455.09	42.73	35,460.91
<u>Street Painting-Marking</u>					
Personnel Services	23,576.00	2,947.03	2,947.03	12.50	20,628.97
Supplies & Expenses	20,000.00	12,420.32	12,420.32	62.10	7,579.68
TOTAL Street Painting-Marking	43,576.00	15,367.35	15,367.35	35.27	28,208.65

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Leave Expenses</u>					
Personnel Services	74,655.00	1,971.45	28,844.96	38.64	45,810.04
TOTAL Street Leave Expenses	74,655.00	1,971.45	28,844.96	38.64	45,810.04
<u>Street Lighting</u>					
Contractual Services	160,275.00	1,357.25	63,233.97	39.45	97,041.03
Capital Outlay	3,500.00	0.00	1,672.90	47.80	1,827.10
TOTAL Street Lighting	163,775.00	1,357.25	64,906.87	39.63	98,868.13
<u>Stormwater Plan/Const.</u>					
Contractual Services	7,250.00	1,000.00	2,500.00	34.48	4,750.00
TOTAL Stormwater Plan/Const.	7,250.00	1,000.00	2,500.00	34.48	4,750.00
<u>Airport</u>					
Personnel Services	1,101.00	89.00	249.06	22.62	851.94
Contractual Services	118,318.00	7,294.79	46,177.92	39.03	72,140.08
Supplies & Expenses	25,575.00	1,466.46	6,104.83	23.87	19,470.17
TOTAL Airport	144,994.00	8,850.25	52,531.81	36.23	92,462.19
<u>Transit</u>					
Personnel Services	390,955.00	28,237.68	184,291.52	47.14	206,663.48
Contractual Services	2,775.00	138.89	1,653.04	59.57	1,121.96
Supplies & Expenses	88,200.00	2,656.65	18,676.77	21.18	69,523.23
Fixed Charges	32,125.00	0.00	16,875.31	52.53	15,249.69
Technology	4,995.00	151.63	3,318.28	66.43	1,676.72
TOTAL Transit	519,050.00	31,184.85	224,814.92	43.31	294,235.08
<u>Garbage Collection</u>					
Personnel Services	99,597.00	8,341.21	46,197.73	46.38	53,399.27
Supplies & Expenses	97,150.00	8,045.50	41,229.02	42.44	55,920.98
Capital Outlay	24,000.00	2,570.69	14,462.54	60.26	9,537.46
TOTAL Garbage Collection	220,747.00	18,957.40	101,889.29	46.16	118,857.71
<u>Recycling</u>					
Personnel Services	101,502.00	11,688.93	75,371.58	74.26	26,130.42
Supplies & Expenses	117,450.00	10,757.87	57,431.49	48.90	60,018.51
TOTAL Recycling	218,952.00	22,446.80	132,803.07	60.65	86,148.93
<u>Weed & Nuisance Control</u>					
Personnel Services	17,125.00	2,370.77	3,515.72	20.53	13,609.28
Contractual Services	250.00	50.00	75.00	30.00	175.00
Supplies & Expenses	1,250.00	1,173.47	1,173.47	93.88	76.53
TOTAL Weed & Nuisance Control	18,625.00	3,594.24	4,764.19	25.58	13,860.81

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Health Officer					
Personnel Services	3,660.00	0.00	1,830.06	50.00	1,829.94
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	1,830.06	48.67	1,929.94
MEC - Enrichment					
Personnel Services	140,281.00	10,185.90	65,097.46	46.41	75,183.54
Contractual Services	575.00	51.08	349.74	60.82	225.26
Supplies & Expenses	2,895.00	36.44	312.38	10.79	2,582.62
Technology	0.00	949.34	1,237.61	0.00	(1,237.61)
TOTAL MEC - Enrichment	143,751.00	11,222.76	66,997.19	46.61	76,753.81
Library					
Personnel Services	775,440.00	66,578.02	398,693.47	51.42	376,746.53
Contractual Services	50,000.00	4,846.41	26,678.69	53.36	23,321.31
Supplies & Expenses	44,900.00	5,932.19	26,840.68	59.78	18,059.32
Fixed Charges	9,400.00	623.50	4,056.98	43.16	5,343.02
Capital Outlay	0.00	0.00	8,965.45	0.00	(8,965.45)
Print Media - Library	51,000.00	2,312.24	18,010.91	35.32	32,989.09
Non-Print Media-Library	16,001.00	5,912.77	12,427.27	77.67	3,573.73
Technology	45,363.00	8,045.18	40,997.47	90.38	4,365.53
TOTAL Library	992,104.00	94,250.31	536,670.92	54.09	455,433.08
Parks					
Personnel Services	274,445.00	27,765.31	112,671.89	41.05	161,773.11
Contractual Services	34,250.00	1,818.30	8,791.63	25.67	25,458.37
Supplies & Expenses	38,700.00	4,274.46	14,371.67	37.14	24,328.33
Fixed Charges	2,500.00	0.00	676.70	27.07	1,823.30
Capital Outlay	24,000.00	0.00	8,055.77	33.57	15,944.23
TOTAL Parks	373,895.00	33,858.07	144,567.66	38.67	229,327.34
Athletic Park Lights					
Contractual Services	1,750.00	137.51	527.46	30.14	1,222.54
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,750.00	137.51	527.46	30.14	1,222.54
Ott's Park Lights					
Contractual Services	1,400.00	0.00	287.23	20.52	1,112.77
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	0.00	287.23	19.15	1,212.77
Recreation Programs					
Personnel Services	215,990.00	23,790.49	83,626.63	38.72	132,363.37
Contractual Services	5,660.00	178.52	2,990.75	52.84	2,669.25
Supplies & Expenses	33,850.00	1,540.54	3,089.38	9.13	30,760.62
TOTAL Recreation Programs	255,500.00	25,509.55	89,706.76	35.11	165,793.24

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Marketing - PR					
Personnel Services	2,905.00	977.87	977.87	33.66	1,927.13
Supplies & Expenses	18,345.00	0.00	4,844.00	26.41	13,501.00
TOTAL Marketing - PR	21,250.00	977.87	5,821.87	27.40	15,428.13
Decorations & Banners					
Personnel Services	2,775.00	0.00	1,032.65	37.21	1,742.35
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	930.84	93.08	69.16
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	0.00	1,963.49	35.22	3,611.51
Outside Agencies					
Supplies & Expenses	32,242.22	0.00	25,742.22	79.84	6,500.00
TOTAL Outside Agencies	32,242.22	0.00	25,742.22	79.84	6,500.00
MARC - Smith Center					
Personnel Services	36,875.00	1,516.41	16,089.70	43.63	20,785.30
Contractual Services	49,250.00	2,056.94	26,585.92	53.98	22,664.08
Supplies & Expenses	18,450.00	(519.06)	2,610.24	14.15	15,839.76
Capital Outlay	5,000.00	0.00	350.00	7.00	4,650.00
TOTAL MARC - Smith Center	109,575.00	3,054.29	45,635.86	41.65	63,939.14
Aquatic Center					
Personnel Services	88,325.00	27,590.63	29,169.63	33.03	59,155.37
Contractual Services	24,300.00	4,881.62	6,133.65	25.24	18,166.35
Supplies & Expenses	41,250.00	20,024.02	26,123.31	63.33	15,126.69
Technology	2,500.00	1,176.00	1,176.00	47.04	1,324.00
TOTAL Aquatic Center	156,375.00	53,672.27	62,602.59	40.03	93,772.41
Economic Development					
Contractual Services	20,200.00	3,200.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	3,200.00	20,200.00	100.00	0.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	12,644,829.22	991,605.41	6,198,966.07	49.02	6,445,863.15
REVENUES OVER/ (UNDER) EXPENDITURES	(235,794.92)	(475,524.67)	(469,130.58)	0.00	233,335.66

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20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	8,985.00	39.53	3,078.99	34.27	5,906.01
Contractual Services	<u>21,000.00</u>	<u>6,545.09</u>	<u>11,063.35</u>	<u>52.68</u>	<u>9,936.65</u>
TOTAL Remediation Action	29,985.00	6,584.62	14,142.34	47.16	15,842.66
=====					
TOTAL EXPENDITURES	29,985.00	6,584.62	14,142.34	47.16	15,842.66
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(29,985.00)	(6,584.62)	(14,142.34)	0.00	(15,842.66)
=====					

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21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	60,667.00	0.00	60,667.00	100.00	0.00
Intergovernmental	<u>66,166.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,166.00</u>
TOTAL Police-SRO	126,833.00	0.00	60,667.00	47.83	66,166.00
TOTAL REVENUE	<u>126,833.00</u>	<u>0.00</u>	<u>60,667.00</u>	<u>47.83</u>	<u>66,166.00</u>
EXPENDITURES =====					
<u>Police-SRO</u>					
Personnel Services	122,108.00	8,139.98	63,674.74	52.15	58,433.26
Supplies & Expenses	500.00	296.75	450.00	90.00	50.00
Fixed Charges	<u>2,225.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,225.00</u>
TOTAL Police-SRO	124,833.00	8,436.73	64,124.74	51.37	60,708.26
TOTAL EXPENDITURES	<u>124,833.00</u>	<u>8,436.73</u>	<u>64,124.74</u>	<u>51.37</u>	<u>60,708.26</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>2,000.00</u>	<u>(8,436.73)</u>	<u>(3,457.74)</u>	<u>0.00</u>	<u>5,457.74</u>

*** END OF REPORT ***

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24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Tractor Pull					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	0.00	0.00	0.00	0.00	0.00
Merrill Festival Grounds					
Taxes (or Utility Rev.)	36,000.00	0.00	36,000.00	100.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	2,500.00	0.00	2,950.00	118.00	(450.00)
Miscellaneous Revenues	24,900.00	0.00	0.00	0.00	24,900.00
TOTAL Merrill Festival Grounds	63,400.00	0.00	38,950.00	61.44	24,450.00
Room Tax					
Taxes (or Utility Rev.)	65,225.00	21,656.95	37,340.61	57.25	27,884.39
TOTAL Room Tax	65,225.00	21,656.95	37,340.61	57.25	27,884.39
Bierman Building					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	6,500.00	800.00	2,428.00	37.35	4,072.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	6,500.00	800.00	2,428.00	37.35	4,072.00
TOTAL REVENUE	135,125.00	22,456.95	78,718.61	58.26	56,406.39
EXPENDITURES					
Merrill Festival Grounds					
Personnel Services	6,445.00	2,865.18	4,845.12	75.18	1,599.88
Contractual Services	30,250.00	5,805.94	12,482.52	41.26	17,767.48
Supplies & Expenses	4,750.00	0.00	44.96	0.95	4,705.04
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	40,200.00	5,157.16	11,410.60	28.38	28,789.40
TOTAL Merrill Festival Grounds	81,645.00	13,828.28	28,783.20	35.25	52,861.80
Room Tax					
Supplies & Expenses	50,495.00	11,663.54	23,639.43	46.82	26,855.57
TOTAL Room Tax	50,495.00	11,663.54	23,639.43	46.82	26,855.57
Bierman Building					
Personnel Services	11,555.00	481.52	3,730.24	32.28	7,824.76
Contractual Services	17,500.00	1,225.80	9,065.33	51.80	8,434.67
Supplies & Expenses	4,125.00	0.00	1,010.91	24.51	3,114.09
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	33,180.00	1,707.32	13,806.48	41.61	19,373.52

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24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	165,320.00	27,199.14	66,229.11	40.06	99,090.89
REVENUES OVER/(UNDER) EXPENDITURES	(30,195.00)	(4,742.19)	12,489.50	0.00	(42,684.50)

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25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	169,350.00	16,917.77	107,639.20	63.56	61,710.80
TOTAL CDBG Grants/Loans	169,350.00	16,917.77	107,639.20	63.56	61,710.80
<u>Community Development</u>					
Taxes (or Utility Rev.)	12,905.00	0.00	12,905.00	100.00	0.00
Intergov Charges (Misc.)	14,885.00	0.00	0.00	0.00	14,885.00
TOTAL Community Development	27,790.00	0.00	12,905.00	46.44	14,885.00
TOTAL REVENUE	197,140.00	16,917.77	120,544.20	61.15	76,595.80
=====					
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	30.00	23,420.00	15.56	127,080.00
TOTAL CDBG Grants/Loans	150,500.00	30.00	23,420.00	15.56	127,080.00
<u>Community Development</u>					
Personnel Services	25,415.00	1,967.00	12,521.55	49.27	12,893.45
Contractual Services	400.00	10.83	1,729.59	432.40	(1,329.59)
Supplies & Expenses	1,975.00	168.32	678.10	34.33	1,296.90
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	27,790.00	2,146.15	14,929.24	53.72	12,860.76
TOTAL EXPENDITURES	178,290.00	2,176.15	38,349.24	21.51	139,940.76
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	18,850.00	14,741.62	82,194.96	0.00	(63,344.96)
=====					

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27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Aviation Fuel					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	80,000.00	7,649.85	19,038.79	23.80	60,961.21
Miscellaneous Revenues	0.00	0.00	464.60	0.00	(464.60)
Other Financing Sources	100.00	0.00	0.00	0.00	100.00
TOTAL Aviation Fuel	80,100.00	7,649.85	19,503.39	24.35	60,596.61
TOTAL REVENUE	80,100.00	7,649.85	19,503.39	24.35	60,596.61
EXPENDITURES					
Aviation Fuel					
Contractual Services	4,925.00	1,221.07	5,830.76	118.39	(905.76)
Special Services	71,100.00	243.58	16,017.58	22.53	55,082.42
Fixed Charges	1,625.00	0.00	812.50	50.00	812.50
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	77,650.00	1,464.65	22,660.84	29.18	54,989.16
TOTAL EXPENDITURES	77,650.00	1,464.65	22,660.84	29.18	54,989.16
REVENUES OVER/(UNDER) EXPENDITURES	2,450.00	6,185.20	(3,157.45)	0.00	5,607.45

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30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Debt Service					
Taxes (or Utility Rev.)	2,734,273.92	18.14	1,688,400.53	61.75	1,045,873.39
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	37,742.74	0.00	14,041.00	37.20	23,701.74
TOTAL Debt Service	2,772,016.66	18.14	1,702,441.53	61.42	1,069,575.13
TOTAL REVENUE	2,772,016.66	18.14	1,702,441.53	61.42	1,069,575.13
EXPENDITURES					
Debt Service					
Debt Service	1,613,488.36	0.00	374,613.62	23.22	1,238,874.74
TOTAL Debt Service	1,613,488.36	0.00	374,613.62	23.22	1,238,874.74
TID - Debt Service					
Debt Service	1,158,725.52	0.00	113,557.64	9.80	1,045,167.88
TOTAL TID - Debt Service	1,158,725.52	0.00	113,557.64	9.80	1,045,167.88
TOTAL EXPENDITURES	2,772,213.88	0.00	488,171.26	17.61	2,284,042.62
REVENUES OVER/(UNDER) EXPENDITURES	(197.22)	18.14	1,214,270.27	0.00	(1,214,467.49)

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43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #3 - East Side					
Taxes (or Utility Rev.)	968,674.33	60,049.46	777,969.29	80.31	190,705.04
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	52,173.00	0.00	36,872.31	70.67	15,300.69
TOTAL TID #3 - East Side	1,020,847.33	60,049.46	814,841.60	79.82	206,005.73
TID #3 - Borrowing					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Borrowing	0.00	0.00	0.00	0.00	0.00
TID #3 -Festival Grounds					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
TID #3 - Idle Sites Grant					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
TID #3 - Wal-Mart Dev.					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,020,847.33	60,049.46	814,841.60	79.82	206,005.73
=====					
EXPENDITURES					
=====					
TID #3 - East Side					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.00
Contractual Services	2,900.00	0.00	2,650.00	91.38	250.00
Special Services	165,000.00	0.00	0.00	0.00	165,000.00
Fixed Charges	797,068.00	0.00	32,961.22	4.14	764,106.78
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	45,000.00	0.00	0.00	0.00	45,000.00
TOTAL TID #3 - East Side	1,013,768.00	0.00	35,611.22	3.51	978,156.78
TID #3 -Festival Grounds					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00

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43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TID #3 - Idle Sites Grant					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
TID #3 - Wal-Mart Dev.					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,013,768.00	0.00	35,611.22	3.51	978,156.78
REVENUES OVER/ (UNDER) EXPENDITURES	7,079.33	60,049.46	779,230.38	0.00	(772,151.05)

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44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	197,868.08	0.00	197,868.08	100.00	0.00
Intergovernmental	23,877.00	0.00	10,672.01	44.70	13,204.99
TOTAL TID #4 -Thielman/P Ridge	221,745.08	0.00	208,540.09	94.04	13,204.99
TOTAL REVENUE	221,745.08	0.00	208,540.09	94.04	13,204.99
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	6,575.00	0.00	0.00	0.00	6,575.00
Contractual Services	7,400.00	0.00	19,501.50	263.53	(12,101.50)
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	92,683.00	0.00	2,625.00	2.83	90,058.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL TID #4 -Thielman/P Ridge	206,658.00	0.00	22,126.50	10.71	184,531.50
TOTAL EXPENDITURES	206,658.00	0.00	22,126.50	10.71	184,531.50
REVENUES OVER/(UNDER) EXPENDITURES	15,087.08	0.00	186,413.59	0.00	(171,326.51)

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45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	17,464.23	0.00	17,464.23	100.00	0.00
Intergovernmental	137.00	0.00	(210.51)	153.66-	347.51
TOTAL TID #5 - Hwy 107/Taylor	17,601.23	0.00	17,253.72	98.03	347.51
TOTAL REVENUE	17,601.23	0.00	17,253.72	98.03	347.51
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	1,395.00	0.00	210.31	15.08	1,184.69
Contractual Services	650.00	0.00	150.00	23.08	500.00
Fixed Charges	2,406.44	0.00	458.53	19.05	1,947.91
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL TID #5 - Hwy 107/Taylor	9,451.44	0.00	818.84	8.66	8,632.60
TOTAL EXPENDITURES	9,451.44	0.00	818.84	8.66	8,632.60
REVENUES OVER/(UNDER) EXPENDITURES	8,149.79	0.00	16,434.88	0.00	(8,285.09)

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46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	57,647.58	0.00	57,647.58	100.00	0.00
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844.00
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #6 - Downtown	60,491.58	0.00	57,647.58	95.30	2,844.00
TOTAL REVENUE	60,491.58	0.00	57,647.58	95.30	2,844.00
EXPENDITURES					
<u>TID #6 - Downtown</u>					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	6,150.00	0.00	1,400.00	22.76	4,750.00
Special Services	20,000.00	1,004.41	2,911.51	14.56	17,088.49
Fixed Charges	27,873.00	0.00	5,403.03	19.38	22,469.97
Capital Outlay	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
TOTAL TID #6 - Downtown	59,508.00	1,004.41	9,714.54	16.32	49,793.46
TOTAL EXPENDITURES	59,508.00	1,004.41	9,714.54	16.32	49,793.46
REVENUES OVER/(UNDER) EXPENDITURES	983.58	(1,004.41)	47,933.04	0.00	(46,949.46)

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47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	116,594.15	0.00	116,594.15	100.00	0.00
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #7 - N Center Ave	118,070.15	0.00	116,594.15	98.75	1,476.00
TOTAL REVENUE	118,070.15	0.00	116,594.15	98.75	1,476.00
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	8,075.00	0.00	0.00	0.00	8,075.00
Contractual Services	1,400.00	1,582.00	3,482.00	248.71	(2,082.00)
Special Services	0.00	0.00	1,325.52	0.00	(1,325.52)
Fixed Charges	105,746.00	0.00	2,437.50	2.31	103,308.50
Capital Outlay	32,500.00	0.00	0.00	0.00	32,500.00
TOTAL TID #7 - N Center Ave	147,721.00	1,582.00	7,245.02	4.90	140,475.98
TOTAL EXPENDITURES	147,721.00	1,582.00	7,245.02	4.90	140,475.98
REVENUES OVER/(UNDER) EXPENDITURES	(29,650.85)	(1,582.00)	109,349.13	0.00	(138,999.98)

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48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	461,660.26	0.00	58,260.26	12.62	403,400.00
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668.00
Public Charges-Services	0.00	0.00	200.00	0.00	(200.00)
Miscellaneous Revenues	125,000.00	0.00	5,100.00	4.08	119,900.00
TOTAL TID #8 - West Side	590,328.26	0.00	63,560.26	10.77	526,768.00
TOTAL REVENUE	590,328.26	0.00	63,560.26	10.77	526,768.00
EXPENDITURES					
TID #8 - West Side					
Personnel Services	10,550.00	1,302.56	1,302.56	12.35	9,247.44
Contractual Services	4,400.00	(150.00)	2,286.00	51.95	2,114.00
Special Services	300,000.00	0.00	42,087.87	14.03	257,912.13
Fixed Charges	90,055.00	0.00	42,760.69	47.48	47,294.31
Capital Outlay	103,400.00	46,095.33	240,034.44	232.14	(136,634.44)
TOTAL TID #8 - West Side	508,405.00	47,247.89	328,471.56	64.61	179,933.44
TOTAL EXPENDITURES	508,405.00	47,247.89	328,471.56	64.61	179,933.44
REVENUES OVER/(UNDER) EXPENDITURES	81,923.26	(47,247.89)	(264,911.30)	0.00	346,834.56

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49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-WI River/S Center					
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896.00
Miscellaneous Revenues	47,840.00	234.96	1,409.76	2.95	46,430.24
TOTAL TID #9-WI River/S Center	52,736.00	234.96	1,409.76	2.67	51,326.24
TID #9-Idle Sites (Page)					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	52,736.00	234.96	1,409.76	2.67	51,326.24
EXPENDITURES					
TID #9-WI River/S Center					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,650.00	0.00	2,225.00	7.03	29,425.00
Special Services	0.00	0.00	131.17	0.00	(131.17)
Fixed Charges	23,350.00	0.00	4,175.00	17.88	19,175.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	57,315.00	0.00	6,531.17	11.40	50,783.83
TID #9-Idle Sites (Page)					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	57,315.00	0.00	6,531.17	11.40	50,783.83
REVENUES OVER/(UNDER) EXPENDITURES	(4,579.00)	234.96	(5,121.41)	0.00	542.41

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2021 (7104 : Revenue & Expense Report for the Period Ending June 30, 2021)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

PAGE: 1

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	595,000.00	0.00	0.00	0.00	595,000.00
Miscellaneous Revenues	1.00	0.00	1.00	100.00	0.00
TOTAL TID #10-Fox Point	595,001.00	0.00	1.00	0.00	595,000.00
TOTAL REVENUE	595,001.00	0.00	1.00	0.00	595,000.00
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	400.00	0.00	400.00	100.00	0.00
Special Services	100,000.00	0.00	25,000.00	25.00	75,000.00
Fixed Charges	525,132.00	0.00	0.00	0.00	525,132.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	630,107.00	0.00	25,400.00	4.03	604,707.00
TOTAL EXPENDITURES	630,107.00	0.00	25,400.00	4.03	604,707.00
REVENUES OVER/(UNDER) EXPENDITURES	(35,106.00)	0.00	(25,399.00)	0.00	(9,707.00)

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2021 (7104 : Revenue & Expense Report for the Period Ending June 30, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	1,184,574.78	0.00	145,074.78	12.25	1,039,500.00
Intergovernmental	16,305.00	0.00	20,041.86	122.92	(3,736.86)
Public Charges-Services	0.00	0.00	380.00	0.00	(380.00)
Miscellaneous Revenues	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
TOTAL TID #11 - Apartments	1,200,881.78	0.00	165,496.64	13.78	1,035,385.14
TOTAL REVENUE	<u>1,200,881.78</u>	<u>0.00</u>	<u>165,496.64</u>	<u>13.78</u>	<u>1,035,385.14</u>
EXPENDITURES					
=====					
<u>TID #11 - Apartments</u>					
Personnel Services	5,150.00	7,277.31	9,247.10	179.56	(4,097.10)
Contractual Services	5,150.00	303.96	17,988.52	349.29	(12,838.52)
Special Services	160,000.00	0.00	40,000.00	25.00	120,000.00
Fixed Charges	594,458.00	0.00	21,199.17	3.57	573,258.83
Capital Outlay	<u>435,000.00</u>	<u>101,648.21</u>	<u>230,356.94</u>	<u>52.96</u>	<u>204,643.06</u>
TOTAL TID #11 - Apartments	1,199,758.00	109,229.48	318,791.73	26.57	880,966.27
TOTAL EXPENDITURES	<u>1,199,758.00</u>	<u>109,229.48</u>	<u>318,791.73</u>	<u>26.57</u>	<u>880,966.27</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>1,123.78</u>	<u>(109,229.48)</u>	<u>(153,295.09)</u>	<u>0.00</u>	<u>154,418.87</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2021 (7104 : Revenue & Expense Report for the Period Ending June 30, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	20,395.07	0.00	20,395.07	100.00	0.00
TOTAL TID #12 - Weinbrenner	20,395.07	0.00	20,395.07	100.00	0.00
TOTAL REVENUE					
	20,395.07	0.00	20,395.07	100.00	0.00
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	2,075.00	24.76	24.76	1.19	2,050.24
Contractual Services	900.00	0.00	900.00	100.00	0.00
Fixed Charges	8,075.00	0.00	1,537.50	19.04	6,537.50
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	11,050.00	24.76	2,462.26	22.28	8,587.74
TOTAL EXPENDITURES					
	11,050.00	24.76	2,462.26	22.28	8,587.74
REVENUES OVER/(UNDER) EXPENDITURES	9,345.07	(24.76)	17,932.81	0.00	(8,587.74)

*** END OF REPORT ***

Attachment: Revenue & Expense Report - June 2021 (7104 : Revenue & Expense Report for the Period Ending June 30, 2021)

Recommendation from the June 23rd, 2021 Board of Public Works meeting:

Motion (Woeller/Rick) to refer to the July 13th, 2021 Common Council meeting, without recommendation, the proposal from Complete Control Inc. (\$12,417) to add APR valves to “A” coils at the Fire Station. Motion carried.

Note: The minutes of this meeting will be published upon completion.

FISCAL NOTE – 2021 BUDGET AMENDMENT

Board or Committee: Board of Public Works
Date of Meeting: Wednesday – June 23, 2021
Request by: Finance Director Kathy Unertl

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information):

Consider 2021 Budget Amendment – Fire Station APR Valves:

The proposed Capital Project exceeds available Fire Department 2021 Operational Budget funds.

Recommend reallocation of 2021 Capital – Tax Levy funds:

- Airport Fueling System budgeted at \$20,000. Will be receiving 80% Federal grant which frees up to \$16,000.
- Reallocate the Airport Capital savings for the Fire Station HVAC improvements.

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Wisconsin Rapids, WI 54495
(715) 887.4400
Fax (715) 887.3330

804 North 4th Avenue
Edgar, WI 54426
(715) 301.1670
Fax (715) 352.2370

425 Holton Avenue
Sparta, WI 54656

Nick Wszalek
City of Merrill

Revision: 2
Date: 6-15-2021
Proposal Number: 2139019

Project: **Add APR Valves to A coils at fire station**

Proposal: Thank you for the opportunity to quote the above-mentioned project to you. Our scope is as follows,

- Remove refrigerant from each split system/condensing unit as required.
- Install (1) APR valve to each cooling coil as required. This will allow the system to modulate down to 50% on the (2) smaller units and to 63% on the (3) larger units thus removing more humidity from the space.

Base Bid: _____ \$12,417.00

This proposal is conditioned on acceptance of the attached Terms and Conditions of Sale, which are incorporated into this agreement by reference in full upon written acceptance by Buyer.

Proposal Accepted:
Complete Control, Inc. is authorized to proceed.

Proposal Submitted:
Complete Control, Inc.

Buyer _____

Seller Complete Control Inc.

By _____

By Rick Riemer

Title _____

Title Sales Account Executive

Date _____

Date 6-15-2021

- *This proposal may be withdrawn by Complete Control Inc. if not accepted within (30) days*

Attachment: Proposal from Complete Control (7106 : Referral from BPW on Complete Control proposal for valves at Fire Station)

Complete Control, Inc.

STANDARD TERMS AND CONDITIONS OF SALE

All products and services of Complete Control, Inc. ("Complete Control") are furnished to the buyer ("Buyer") only on the terms and conditions stated in this document and in the applicable Complete Control proposal to the exclusion of any terms and conditions submitted by Buyer in any purchase order or other order documentation, preprinted or otherwise, except as to the identification and quantity of such products and/or services. Complete Control's performance of any contract is expressly conditioned on Buyer's agreement to these terms and conditions of sale, and in the absence of such agreement shall be for Buyer's convenience only, shall not create any contractual obligation, and shall not be construed as acceptance by Complete Control of any of Buyer's terms and conditions printed or stated in its orders. Buyer's signed acceptance of a proposal or submission of a signed purchase order for any products or services of Complete Control shall be deemed acceptance of these standard terms and conditions in their entirety and without alteration or supplementation. These terms and conditions may **not** be altered, supplemented, or amended by the use of any other document(s), and any additional or different terms and conditions contained in any purchase order or other document of Buyer will be null and void.

1. **Proposal and Prices.** Complete Control's proposal(s) for any identified temperature control materials or software and any related and incidental installation or maintenance services ("Products") are firm for the period, and expire on the date, set forth in the proposal. All typographical or clerical errors are subject to correction. The prices quoted are net F.O.B. from Complete Control's headquarters, Wisconsin Rapids, Wisconsin. Unless expressly indicated otherwise on Complete Control's proposal, the price does not include and Buyer shall be responsible for any and all taxes and duties incurred on the Products and taxes may be added to the proposal to be paid by Buyer.
2. **Payment Terms, Security Interest and Lien Rights Notice.** Complete Control reserves the right to invoice Buyer monthly as the work progresses, for all Products delivered to the job site or to an off-site facility of Buyer and for all work performed on-site and off-site. Engineering, drafting and other mobilization costs incurred prior to installation shall be included in Complete Control's initial invoice and be equal to twenty-five percent (25%) of the contract price. Invoices are due upon receipt by Buyer. If Buyer becomes overdue on any progress payment, Complete Control shall be entitled to suspend or work or terminate the agreement, and shall be entitled to interest at the annual rate of 18% or the maximum otherwise permitted by the State of Wisconsin, whichever is larger, in addition to any and all other remedies available under this agreement.

If requested, Buyer shall furnish Complete Control with all information, including financial statements, necessary to make a proper credit appraisal. Refusal to do so shall be grounds for termination of this agreement.

As required by the Wisconsin construction lien law, Complete Control also hereby notifies Buyer that persons or companies furnishing labor or materials for the construction on Buyer's land may have lien rights on Buyer's land and buildings if not paid. Those entitled to lien rights, in addition to Complete Control, are those who contract directly with the Buyer or those who give the Buyer notice within 60 days after they first furnish labor and materials for the construction. Accordingly, Buyer probably will receive notices from those who furnish labor and materials for the construction, and should give a copy of each notice received to the mortgage lender, if any. Complete Control agrees to cooperate with the Buyer and the Buyer's lender, if any, to see that all lien claimants are duly paid.

3. **Software License.** In the event software is included within the Products provided, Complete Control grants to Buyer a nonexclusive and nontransferable license to use the Software, but only to the extent allowed under and subject to the licensing terms of the original software manufacture.
4. **Warranty.** (a) **Product Warranty.** For a period of 12 months from the date of installation of the Products, Complete Control warrants that the Products will be free from defects in material and workmanship. If such defects are revealed within the 12 month period and brought by Buyer to the attention of Complete Control, Complete Control will repair or replace the Products at its cost.

This Product Warranty is subject to the following conditions: the Products (i) if not installed by Complete Control, are to be installed in accordance with all Complete Control's and the original manufacturer's instructions; (ii) is to be operated only by personnel duly trained in the proper operation of the Products; (iii) is to be operated according to all operation manuals provided with the Products; and (iv) is to be maintained in strict compliance with all recommended and scheduled maintenance instructions provided with the Products.

(b) **Exclusions.** Warranty coverage does not include any defect or performance deficiency which is the direct or indirect result of (i) accident, abuse or misuse; (ii) operation of the Products outside of specified environmental, electrical, or performance requirements, conditions, capabilities, or standards; (iii) power fluctuation or failure; (iv) vandalism or any other damage or alteration of the Products by the persons other than Complete Control employees; (v) combination of incompatible products; (vi) fires, floods, decomposition by chemical or galvanic action and other natural causes; or (vii) damage, neglect, alteration, or any impairment of the Products resulting from (a) causes or conditions not associated with ordinary storage, handling, installation, maintenance, service, or use, or (b) maintenance or service by any party other than Complete Control and its authorized personnel, (c) any acts, omissions, causes, or events beyond the control of Complete Control. Complete Control retains the right to seek reimbursement under any warranty issued of the original manufacturer of any Product subject to a warranty claim. In addition, alteration or removal of any serial number, identification mark or patent marking voids Complete Control's warranty.

(c) **Disclaimer.**

THE WARRANTIES SET FORTH ABOVE ARE EXPRESSLY IN LIEU OF ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, NONINFRINGEMENT, OR FITNESS FOR PARTICULAR PURPOSE. COMPLETE CONTROL NEITHER ASSUMES (NOR HAS AUTHORIZED ANY PERSON TO ASSUME FOR IT) ANY OTHER WARRANTY IN CONNECTION WITH THE PRODUCTS. CUSTOMER'S SOLE REMEDIES FOR BREACH OF SUCH WARRANTIES ARE SET FORTH IN THIS WARRANTY, AND SUCH REMEDIES ARE SUBJECT TO THE TERMS AND LIMITATIONS OF SECTION 5, BELOW.

5. **Damages and Liability.**

COMPLETE CONTROL'S TOTAL LIABILITY IN DAMAGES OR OTHERWISE FOR ANY CLAIM ARISING FROM OR IN CONNECTION WITH THE PRODUCTS OR ANY SERVICES PROVIDED BY COMPLETE CONTROL IN CONNECTION THEREWITH SHALL NOT EXCEED THE PAYMENT, IF ANY, RECEIVED BY COMPLETE CONTROL FOR SUCH PRODUCTS OR SERVICES. IN NO EVENT SHALL COMPLETE CONTROL BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, PUNITIVE, OR SPECIAL DAMAGES, INCLUDING BUT NOT LIMITED TO ANY LOSS OF USE, LOST REVENUES, LOST PROFITS, DAMAGE TO ASSOCIATED PRODUCTS OR FACILITIES, COSTS OF REPLACEMENT POWER, COSTS ASSOCIATED WITH DOWNTIME, AND ANY SIMILAR OR DISSIMILAR DAMAGES, EXPENSES, OR LOSSES, AND REGARDLESS OF HOWEVER CAUSED, WHETHER BASED ON CONTRACT, TORT, OR ANY OTHER LEGAL THEORY. It is expressly recognized and agreed by the parties that the predominant purpose of this agreement is the provision of goods. Liability to third parties for bodily injury or death resulting from Complete Control's performance or Products shall not be affected by the limitations set forth above in this Section 5 and shall be determined in accordance with Section 6, below, in proportion to Complete Control's relative fault under applicable law.

6. **Indemnity.** With respect to bodily injury to or death of third parties, Buyer shall be responsible for all liability for damages arising from or in any way related to the use or operation of any Products by Buyer, its employees, agents, and other non-Complete Control personnel. Notwithstanding the foregoing and notwithstanding any fault or neglect attributable to Complete Control, Complete Control shall have no responsibility whatsoever for, and Buyer shall indemnify, defend, and hold Complete Control harmless from, any and all damages or injury that arises from or relates to any use, operation, or service of any Products contrary to written warning or instructions given by Complete Control with respect to such Products, including but not

limited to unauthorized use and/or modification of any Products or components thereof.

7. **Cancellation Before Full Performance.** If the Buyer cancels this contract before complete performance, the Buyer shall pay to Complete Control, as liquidated damages, in lieu of any and all other remedies, (a) 25% of the full contract price for engineering, drafting and mobilization costs, and if Complete Control has commenced post-mobilization work, that percentage of the full contract price as is equal to the percentage of such work then completed and in place at the time of cancellation, and (b) the costs which the Complete Control shall have incurred at the time of such cancellation by reason of its having ordered materials and supplies required to effect its performance under this agreement, provided that no payment for such costs shall be required until such time as such materials and supplies in question shall have been delivered to the jobsite or to such alternative site as the Buyer may reasonably direct.
8. **Changes.** Without nullifying this agreement, the Buyer may make reasonable changes adding to the scope of the work performed or Products provided under this agreement (an "extra"). Buyer's authorization for an extra may be oral or in writing. Absent a contemporaneous agreement on the price of such extra at the time of authorization, through such authorization, Buyer commits to compensate Complete Control for the reasonable cost of such extra, plus a reasonable markup for Complete Control's general conditions and overhead. Complete Control's proposals are based on straight-time labor, and any request by Buyer for overtime work shall also constitute an extra.
9. **Limitation of Claims.** No claims, regardless of form, arising out of or in connection with the Products or services provided by Complete Control may be brought against Complete Control more than one year after the earlier of the date on which the cause of action accrued or the date on which Complete Control's performance with respect to such Products or services was completed or terminated.
10. **Dispute Resolution and Fee Shifting.** Buyer agrees that in the event of a dispute between the Buyer and Complete Control in any way arising from this agreement or either parties' performance there under, that at Complete Control's option and request the parties shall submit said dispute to binding arbitration in Madison, Wisconsin. The arbitrator shall have at least 10 years of experience mediating and arbitrating construction disputes and shall be selected by mutual agreement of the Buyer and Complete Control. If the parties can not come to a mutual agreement on an arbitrator the arbitrator shall be appointed by application to a circuit court judge for Dane County. The binding arbitration shall be conducted in accordance with the Wisconsin Rules for Arbitration of Construction Disputes. In the event Complete Control prevails, in whole or in part, in the arbitration with the Buyer, the Buyer shall be required by the arbitration award to reimburse Complete Control for all of Complete Control's costs and expenses, including attorneys fees, incurred by Complete Control in connection with any and all disputes between Complete Control and Buyer in any way arising from this subcontract or the parties' performance there under.
11. **Governing Law, Compliance with Laws.** These terms and conditions shall be governed by and construed in accordance with the laws of the State of Wisconsin.
12. **Miscellaneous.** (a) **Performance.** Complete Control shall not be liable for any loss, damage, delay or other default in delivery or performance that is due to unforeseen circumstances, or to causes beyond its control, including without limitation, strike, lockout, riot, war, civil unrest, fire, flood, and other similar and dissimilar natural causes, act of God, acts of third parties, sabotage, vandalism, embargoes, labor disputes, unforeseen delays in obtaining any permits or licenses, or other delays caused by government action or inaction or contractors or subcontractors (other than those contractors or subcontractors under the control of Complete Control), acts of civil or military authorities, and any other cause or condition beyond Complete Control's reasonable control. Provided any such delay or default is neither material nor indefinite, the time for Complete Control's performance shall be extended for a commercially reasonable period of time and thereafter Buyer shall accept performance hereunder. In the event of delay occasioned in whole or in part by factors under the control of the Buyer,

Complete Control shall be entitled both to an extension of time to perform as well as compensation as an extra.

(b) **Default.** Buyer's failure to either make any payment when due or comply with any other material term or condition of these terms and conditions shall constitute default. If Buyer has not cured the default within 30 days after Complete Control gives written notice of such default, Complete Control may, in addition to any other rights and remedies provided herein or under law, terminate the agreement between itself and Buyer and terminate its obligations to perform thereunder by giving Buyer written notice to take effect upon receipt. In such event, and in addition to any other damages provided herein or allowed under applicable law, Complete Control shall recover all costs, expenses, and attorney fees incurred in connection with such default and termination.

(c) **Changes.** Prior to delivery, Complete Control may change the construction, design or configuration of the Products without notice to Buyer as long as the general function of the Products is not thereby altered. If, prior to delivery, the general function of the Products will be altered by a change in construction, design, or configuration then Complete Control shall notify Buyer, and Buyer shall then have the option to terminate the agreement between itself and Complete Control for such Products and recover any and all monies paid to Complete Control thereunder.

(d) **Assignment.** Neither party may assign any of its rights or delegate any of its duties hereunder without the prior written consent of the other party, such consent not to be unreasonably withheld. Notwithstanding the foregoing, Complete Control may, without the prior approval of Buyer, assign its rights and obligations hereunder to a surviving corporation in the event of a merger or consolidation between Complete Control and the surviving corporation or to an entity that acquires substantially all the assets of Complete Control relating to the subject matter hereof; provided that the surviving corporation or an entity that acquires substantially all the assets of Complete Control shall assume all the duties, liabilities and obligations of Complete Control hereunder.

(e) **Waiver.** The failure of Buyer or Complete Control at any time to require the performance of any obligation will not affect the right to require such performance at any time thereafter. The waiver of any remedy with respect to any default will not be taken as a waiver of any remedy for any succeeding default. Unless otherwise provided herein, no limitation or restriction on the remedies available to either party is intended by these terms and conditions.

(f) **Invalidity and Interpretation.** The invalidity or unenforceability of any provision hereof, whether in whole or in part, for any reason, will not affect the remaining provisions, and all terms and conditions will be construed in all respects as if any such invalid or unenforceable provision(s) were omitted. Course of dealing, course of performance, course of conduct, prior dealings, usage of trade, community standards, industry standards, and customary practice or interpretation in matters involving the sale, delivery, installation, use, or service of the Products and services provided hereunder or similar or dissimilar Products, goods, or services shall not serve as references in interpreting the terms and conditions hereof.

(g) **Entire Agreement.** These terms and conditions together with the applicable proposal(s) for Products and any related documents expressly agreed to in writing by the parties contain the complete and exclusive statement of the terms of agreement of the parties with respect to the subject matter hereof and supersede all prior understandings, representations, and warranties, written or oral.

(h) **Survival.** The provisions of, and respective obligations of the parties under, Sections 2, and 5 through 12, inclusive, shall survive any termination this agreement with respect to the Products or services of Complete Control.

(i) **Conflicts.** In the event of any ambiguity or conflict between or among these terms and conditions, Complete Control's proposal(s) for the Product(s), and any other agreement or writing signed by Complete Control, the express terms of the proposal, and if there are no such terms with respect to the subject matter in question, these Standard Terms and Conditions shall govern and control. In no event, however, shall any additional, differing, conflicting, supplemental or other terms and conditions stated in any purchase order, acknowledgment, contract or other document issued by Buyer have any effect or bind Complete Control unless such terms are specifically accepted in writing by the President of Complete Control.

Report for City of Merrill, Wisconsin

Merrill Fire Department Humidity Study



Prepared by:

STRAND ASSOCIATES, INC.®
910 West Wingra Drive
Madison, WI 53715
www.strand.com

October 2020



SUMMARY

A number of areas of the fire station have issues with humidity and temperature control. Based on feedback from the fire station personnel, the North Bunk area (North Bunk) and South Bunk area (South Bunk) are the areas of most concern related to humidity, overcooling, and occupant comfort. This report identifies potential causes and suggests potential improvements to mitigate the humidity and provide an increased level of occupant comfort. The potential improvements reviewed can be incorporated in a phased process to aid in capital budgeting.

Overall, the mechanical systems appear to be sized appropriately for typical heating, ventilating, and air conditioning (HVAC) industry standards. The equipment provided is residential grade equipment. It is not practical to change to commercial grade equipment because of the high cost and existing space constraints. The recent addition of a new cooling coil to aid in removing moisture from the ventilation air is a benefit to the system. The control strategies also appear typical for the equipment installed. Therefore, the construction of the walls and roof were brought into question. The potential improvements outlined below only apply to the HVAC systems. If the building humidity can be attributed to the wall construction, additional modifications to the structure may be necessary to address these issues.

Potential improvements to reviewed deficiencies and associated costs include the following summarized in Table 1.

Order of Priority	Deficiency	Improvement	Cost	Remarks
1	Low Supply Air Volume	Testing and Rebalancing of System	\$10,000	For additional information, see Review of Deficiencies and Proposed Improvements Sections A. 1. and B. 2.
2	Return Air Path	Addition of Door Grilles (Quantity: Nine)	\$2,000	For additional information, see Review of Deficiencies and Proposed Improvements Section A. 2.
3	Temperature Sensor Locations	Relocating of Temperature Sensors	\$1,500	For additional information, see Review of Deficiencies and Proposed Improvements Section A. 3.
4	High Humidity Levels	Addition of Hot Gas Bypass and Dehumidification Control Language	\$3,500 (per unit)	For additional information, see Review of Deficiencies and Proposed Improvements Section B. 1.

Table 1 Potential Improvements to Reviewed Deficiencies

BACKGROUND

The fire station was constructed in 2014. Since construction, there have been complaints from station personnel related to temperature fluctuations and high humidity. Station personnel indicated the areas that exhibit the most issues are the North and South Bunk areas, as well as the Day Room and Training Room. The areas on the east side of the fire station also exhibit temperature control issues. However, these areas are not occupied as regularly and were not requested to be reviewed for improvements.

The North and South Bunks experience issues with high humidity in the summer. It was also noted by fire station personnel that the South Bunk can experience overcooling, while the North Bunk tends to be hot. The North and South Bunks are served by a common furnace. The Day Room and Training Room are also provided with dedicated furnaces.

Outside air for the furnaces located on the mezzanine is tempered by an energy recovery ventilator (ERV) as well as an additional cooling coil to further reduce moisture in the ventilation air. The Bunk Room Furnace (F-4) is also equipped with a bypass and zone dampers that can isolate the North and South Bunks. Each bunk room has its own supply ductwork, with central return air located in the associated corridor.

REVIEW OF DEFICIENCIES AND PROPOSED IMPROVEMENTS

A. South Bunk Overcooling

As the system calls for cooling, both bunk areas receive cool air, but the South Bunk is significantly cooler than the North Bunk. Staff has indicated in some instances it has been cold enough to make it difficult to sleep.

To address this deficiency, Strand Associates, Inc.[®] (Strand) recommends the following.

1. **Improve Return Air Path**—Install door grilles between the bunk rooms in both bunk areas and the associated corridors. This will assist air supplied to the bunk rooms effectively being returned to the system and will improve air movement.
2. **Test and Rebalance the Airflow**—It is recommended to rebalance the ductwork and grilles serving both bunk areas to ensure the correct amount of airflow is being supplied to both areas. Refer to the Appendix for a drawing indicating the suggested rebalanced airflows, without exceeding the maximum unit airflow.
3. **Temperature Sensor Addition and Relocation**—Based on the current ventilation layout, cool air is supplied to the bunk rooms, and is returned from the corridor. The conditions of the corridor are not an accurate representation of the bunk rooms. By relocating the thermostat from the corridor to the bunk room, the system cooling load will be determined by the desired bunk room temperature, rather than the temperature in the corridor. Additionally, Strand recommends adding temperature sensors downstream of both zone

valves and adding control logic to modulate the zone dampers to better match the space temperature demand with the supply.

A number of strategies were considered to address this issue but were determined not to be as beneficial as the items listed above, including removing the bypass and control dampers, operating the system as constant volume, and replacing the control dampers with variable air volume (VAV) boxes.

B. High Humidity Levels

Another issue discussed and reviewed is high humidity levels in the bunk areas, Day Room, and Training Room during summer. The fire station has used local dehumidifying units to try to reduce the levels of humidity. Staff indicated these local dehumidifiers run constantly and need to be emptied often, and the space still exhibits signs of high humidity.

To address this deficiency, Strand recommends the following.

1. Hot Gas Bypass on All Condensing Units—Provide a modulating hot gas bypass valve on all of the air-cooled condensing units (ACCU). Currently, the ACCUs operate as on or off. If the ACCUs are not sized to meet the load correctly, which is often the case with a residential style unit, it can result in short cycling of the cooling. When short cycling occurs, it prevents the cooling system from operating long enough to dehumidify. Installing hot gas bypass allows the cooling cycle to run longer and drive out moisture.
2. Test and Rebalance and Increase Airflow: The residential style furnaces currently installed are typically provided with multiple fan motor speed options. Based on the provided shop drawings and literature available online for the existing units, it appears the existing furnace units may not be capable of providing the scheduled airflow. Therefore, Strand recommends a testing and balancing contractor test the system and make adjustments as possible to achieve the design airflow.

Furnace	Current Airflow Based on Existing Drawings (cfm)	Remarks
F-1	1,175	Based on existing shop drawings, it is not clear if the provided unit can supply the scheduled airflow.
F-2	1,900	Based on existing shop drawings, it is not clear if the provided unit can supply the scheduled airflow.
F-3	1,740	Based on existing shop drawings, it is not clear if the provided unit can supply the scheduled airflow.
F-4	1,010	Based on existing shop drawings, it is not clear if the provided unit can supply the scheduled airflow.
F-5	1,000	Could potentially be increased to 1,450 cfm.

Notes: Further field investigation would be required to verify whether these adjustments can be made.

cfm=cubic feet per minute

Table 2 Existing Furnace Unit Airflow Summary

During the review it was identified there is a large volume of stagnant air in the plenum space above the bunk areas. This large volume of air is not conditioned and is likely contributing to the temperature and humidity issues within the bunk areas specifically. It was discussed whether there is a simple option to promote more air circulation within the plenum area. Unfortunately, the partitions between rooms run from the floor to the underside of the roof deck. Therefore, circulating air within the plenum is not practical. Additionally, the effects of the plenum are less within the Day Room and Training Room.

REVIEW OF WALL CONSTRUCTION AND HUMIDITY

Staff have noted that the normally occupied areas of the fire station experience high humidity levels in the summer months and low humidity levels in the winter months. Staff noted there were issues identified with the wall system used to construct the fire station at the time of installation. For this reason, the wall construction has been reviewed. Strand contacted the wall system manufacturer to discuss whether the wall system contains a vapor or air barrier. A vapor or air barrier is a common and beneficial component of modern wall systems. Without a vapor or air barrier in a wall or floor system it is possible to have moisture transfer from the exterior to the interior through water or air movement. The manufacturer indicated the wall construction likely does not contain a vapor or air barrier. It may be possible infiltration of moisture through the wall system or other areas into the building is contributing to humidity issues.

High levels of humidity and potential moisture within the wall can lead to mold growth within the building. During its site visit, Strand reviewed the building for visible signs of mold or areas where there was excessive moisture. Mold was not observed at the time of the site visit. However, there appeared to be

an unusual wet surface on the masonry wall at the base of the exterior wall where it meets the roof. This suggests the possibility of excessive moisture build-up within wall. Refer to Figure 1.

Typically, there would be wall flashing in the wall to direct any moisture that penetrated the masonry back out of the wall at the flashing location. The original building drawings are unclear as to whether a flashing was called out to be installed in this location. During rain or other exterior wet events, the inside of this wall should be checked to see whether moisture is making its way through to the inside face of wall.

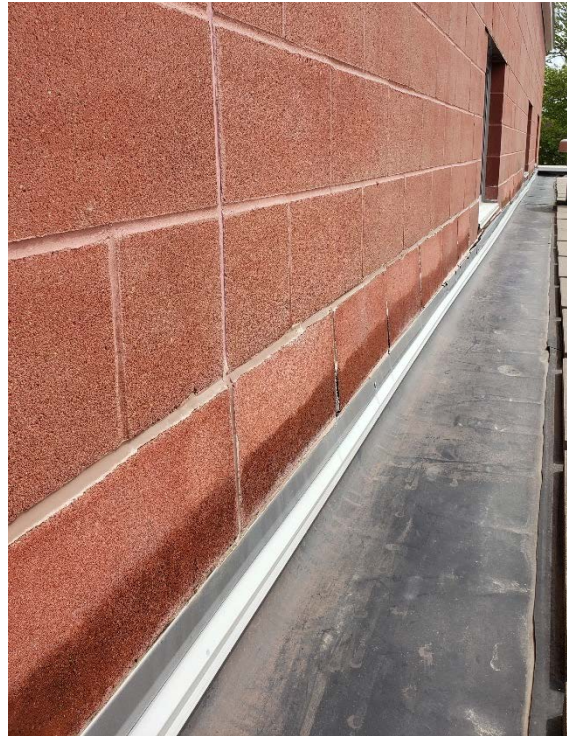
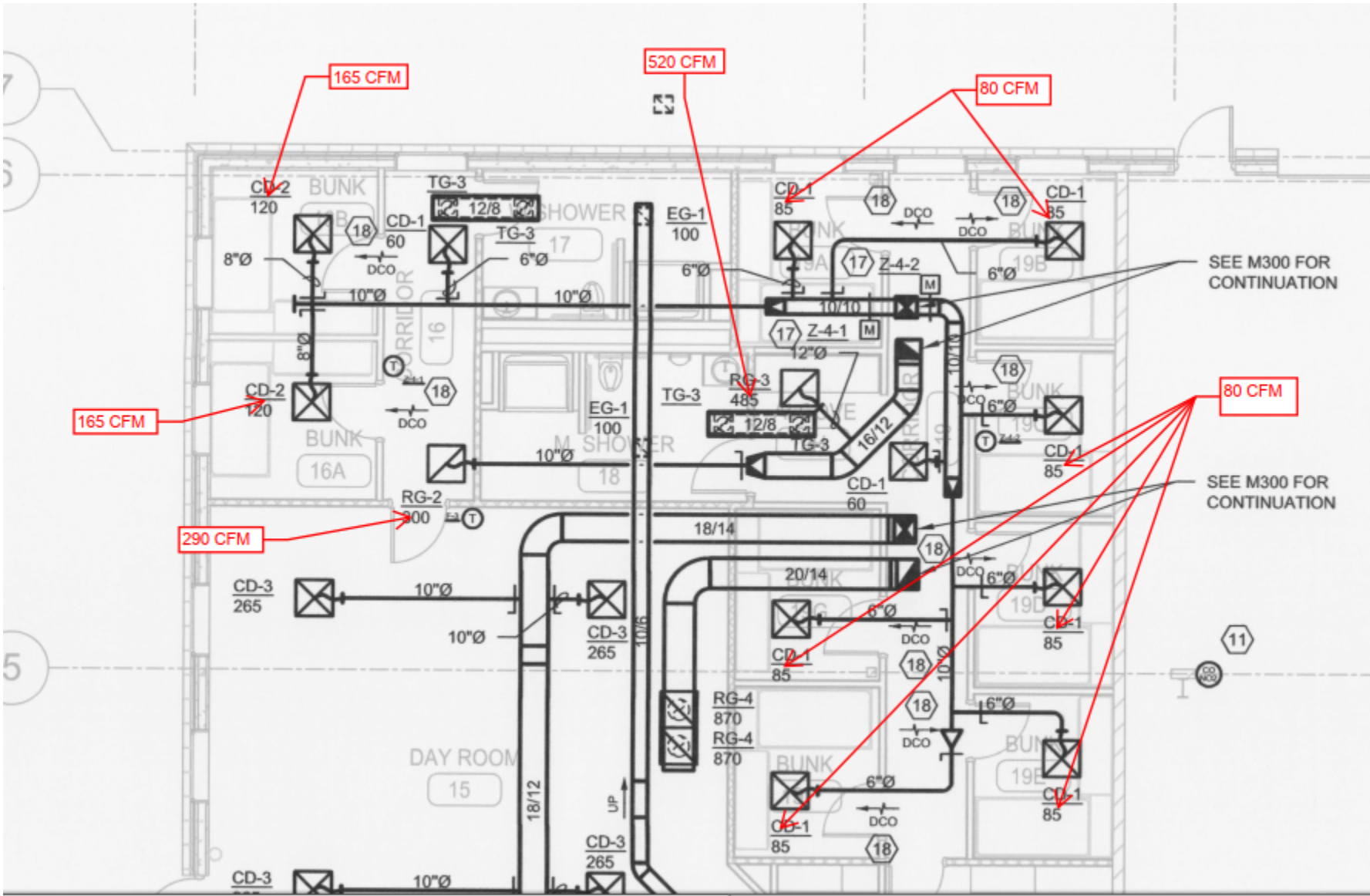


Figure 1 Observed Moisture on the South Wall

To help determine whether the wall systems are contributing to the space humidity, Strand recommends performing a plastic film moisture test. This is a test that is common in the concrete coatings industry to determine if a surface is ready to be coated. The test procedure typically follows the guidance developed by American Society of Testing and Materials D4263. For this instance, Strand recommends taping the perimeter of a 24-inch square piece of clear polyethylene film onto the inside masonry wall surface and waiting 24 to 48 hours to see whether moisture develops on the back side of the plastic. Any moisture condensation on the sheet may suggest excessive moisture transfer through the walls. Strand recommends performing this test on the wall system both above and below the acoustical ceiling.

APPENDIX PROPOSED AIRFLOWS FOR NORTH AND SOUTH BUNK AREAS



Recommendation from the June 8th, 2021 Committee of the Whole meeting:

Motion (Blake/Woellner) to approve the request from Merrill Community Theater for \$8,000 from the American Rescue Plan Act Funding grant program, to be used to purchase a portable stage. On roll call vote, motion carried 5-4. Voting No – Alderman Hass, Alderman Osness, Alderman Rick and Alderman Sabatke. This recommendation will be considered at the July 13th, 2021 Common Council meeting.

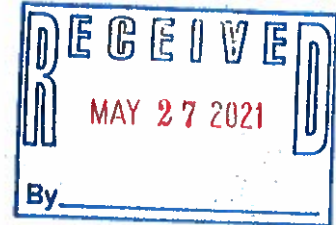
Note: The minutes of this meeting will be published upon completion.



WW5588 River Ave.
Merrill, WI 54452
443-871-3593

May 26, 2021

Clerk/Treasurer's Office
Merrill City Hall
1004 East 1st St.
Merrill, WI 54452



To whom it may concern,

Enclosed is a proposal submitted on behalf of Merrill Community Theater for funding by the American Rescue Plan Act.

The proposal requests \$8,000 to purchase a portable stage to be used in Merrill Community Theater's production of "Over the River and Through the Woods," which will be presented as a dinner theatre at the Sawmill Brewery in Merrill, August 7 and 8, 2021. The stage will also give us the opportunity to put on productions in other venues around Merrill, particularly outdoors.

Thank you for considering our request.

If you have questions, I'll be happy to answer them.

Sincerely,

Ed Kemery, Founder
Merrill Community Theater Corp.



City of Merrill
Grant Application
American Rescue Plan Act Funding

It is recognized that many local events and programs have suffered as a result of the COVID Pandemic. Utilizing American Rescue Plan Act funding the City of Merrill has established a grant program to encourage and promote economic recovery of hospitality businesses, tourism and non-profit organizations in Merrill. Organizations that have promoted tourism in the Merrill Area through events and programs may apply for assistance to fund their events and programs in 2021.

Applicants are required to disclose their complete organizational budget and source of funding when completing this form to be considered for funding. Non-complete forms will not be considered for funding.

This application must be returned by **10:00 am on May 28,**
2021 to: Clerk/Treasurer's Office 1004 East 1st St.
Merrill, WI 54452

The City reserves the right to deny or modify requests.

Approved applicants will be notified via a letter from the City of Merrill stating the approved amount and further instructions regarding the allocation of approved dollars.

Please call the City of Merrill with any questions about the application process at 715-536-5594.

Your application must be complete or it will not be considered for funding.

Name of event or program: Dinner Theatre - "Over the River and Through the Woods"

Applicant organization name: Merrill Community Theater

Mailing address or P.O. Box: W5588 River Ave

City: Merrill State: WI Zip: 54452

Organization Phone: 443-871-3593 Email: ekemery@verizon.net

Name/title of person filling out application: Edward Kemery

Telephone: 443-871-3593

Email: ekemery@verizon.net

Amount of Request: \$ 8,000

Describe event or program and include dates and times:

Dinner Theatre at the Sawmill, August 7&8, 2021. Three shows, Saturday matinee (2pm), Saturday evening (7pm), and Sunday matinee (1pm)

List the goals of the event or program, including the economic impact it will have on our area: **Our goals include bringing dinner theatre to Merrill, offering a new (and hopefully, continuing) entertainment option for community members; a beginning to establish Merrill Community Theater as a venue for people of all ages to develop talents for, and appreciation of, the theatre arts; through extensive media exposure and advertising, we aim to provide an opportunity for residents and tourists from beyond Merrill to visit the city and become aware of what we have to offer.**

1

Present 2019 complete financial information for the event which shows your expenses and income from that year. **This information must be included to be considered for funding:**

The chart below indicates our financial situation at the beginning of January 2020. Merrill Community Theater was started in June of 2019, so these data reflect our 2019 financial information inclusive of our only event to date. As of January 2020,, we planned for an event with the Missoula Children's Theatre (in conjunction with Merrill Area Public Schools summer program) and a dinner theatre at a local restaurant. Both of them were cancelled due to the pandemic.

January 2020 Financial Information (from June 2019)			
	Income	Expenses	Difference
Organization	\$ -	\$ 1,292.75	\$ (1,292.75)
Business	\$ -	\$ 24.41	\$ (24.41)
Office Supplies	\$ -	\$ 106.16	\$ (106.16)
Fundraising	\$ 2,066.00	\$ 50.05	\$ 2,015.95
Donations	\$ 1,996.00	\$ -	\$ 1,996.00
TBCPE	\$ 3,340.00	\$ 1,818.19	\$ 1,521.81
Charitable Donation	\$ -	\$ 52.00	\$ (52.00)
Insurance	\$ -	\$ 263.00	\$ (263.00)
Interest	\$ 0.37	\$ -	\$ 0.37
Grant	\$ 4,000.00	\$ -	\$ 4,000.00
Logo Contest	\$ -	\$ 100.00	\$ (100.00)
Reimbursement	\$ -	\$ 315.45	\$ (315.45)
Missoula	\$ -	\$ 500.00	\$ (500.00)
Equipment	\$ -	\$ 1,524.30	\$ (1,524.30)
	\$ 11,402.37	\$ 6,046.31	\$ 5,356.06

Are you receiving funds from any other source? If yes, from where and how much? **No**

Present your event or program plan, indicate how you specifically plan to use the funds you are requesting.

Merrill Community Theater is hosting a dinner theatre at the Sawmill in Merrill. The event will be held in and around their garage. This necessitates us having a stage, one that is portable and easily handled. The funds we are requesting will be used to obtain a stage, one that we will be able to use in this and other venues in the Merrill area. Having a portable stage will allow us to offer events in places such as Banker's Square and other outside venues.

If necessary, attach additional pages with any other pertinent information.

We are requiring your complete/entire budget for the event you are requesting funding for. Due to the potential competitiveness of these grant, we must now see the entire budget for the event. Without it, your application will not be considered.

The budget for our dinner theatre is provided in the table below. As shown, the largest expenditure is for a portable stage. While the Sawmill has a small outside stage, it is not adequate for our purposes. A quality portable stage will not only serve our needs for our current play, but it also will serve future performances, particularly those held outside. Examples of this would include plays in Merrill's Banker's Square pocket park as well as other local parks.

Budget for Over the River and Through the Woods		
Sawmill Venue	\$300.00	\$100 per show times 3 shows
Sawmill Food	\$1,800.00	\$15 per person times 40 persons per performance
Advertising and Tickets	\$285.00	estimated from previous play
License	\$240.00	
Scripts	\$101.85	
Stage	\$7,890.00	Portable - 12'x24'x32" (from the Stage Depot)
Total	\$10,616.85	

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

Application Date:

☐ Town☐ Village☒ City ofMerrill

County of

Lincoln

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-6-21 and ending 8-8-21 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club☐ Church☐ Lodge/Society☐ Chamber of Commerce or similar Civic or Trade Organization☐ Veteran's Organization☐ Fair Association

(a) Name

Merrill Firefighters Charities

(b) Address

110 Pio St Merrill, WI 54452

(Street)

☐ Town☐ Village☒ City

(c) Date organized

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Tyler MuellerVice President Bryson CruiseSecretary Paul PetersonTreasurer Paul Peterson

(g) Name and address of manager or person in charge of affair:

Merrill, WIKyle Bomszak W3626 Hillview Rd
715 409-1947

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number

501 N. Foster St Merrill, WI 54452 OTT'S Park

(b) Lot

Block

(c) Do premises occupy all or part of building?

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event

Merrill Firefighters Charities Softball Tournament

(b) Dates of event

8-6-21 — 8-8-21

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer

Tyler Mueller
(Signature/date)6-11-21

Officer

Bryson Cruise
(Signature/date)6-11-21

Date Filed with Clerk

6-11-2021

Date Granted by Council

Officer

Paul Peterson
(Signature/date)6-11-21

Officer

(Signature/date)

Date Reported to Council or Board

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07/30/2021 ending: 06/30/2022
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of } MERRILL
☐ Village of }
☒ City of }

County of LINCOLN Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company
☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
☒ Class A beer	\$ 100
☐ Class B beer	\$
☐ Class C wine	\$
☒ Class A liquor	\$ 500
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ 10
TOTAL FEE	\$ 610

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

HOMETOWN GROCERS, INC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SKOGEN	MARK	DAVID	1650 HAWTHORNE HEIGHTS DR, DE PERE, WI 54115
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
BURKHARDT	STEVE	PAUL	W8972 GREAT OAKS LN, HORTONVILLE, WI 54944
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
BAUMAN	BRIAN		2324 E HIGHPOND CROSSING, APPLETON, WI 54913
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
STOA	KIRK		N6818 JOE JOHNSON RD, HOLMAN, WI 54636
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
BURKHARDT	STEVE	PAUL	W8972 GREAT OAKS LN, HORTONVILLE, WI 54944
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name DAVE'S COUNTY MARKET Business Phone Number (715) 536-2571
2. Address of Premises 300 E 1ST ST Post Office & Zip Code MERRILL, WI 54452

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

RETAIL GROCERY @ 300 E 1ST ST, MERRILL, WI 54452

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? BONNELL'S INC.

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☒ Yes ☐ No
Agent Steve Burkhardt must complete a WI Responsible Beverage Server's
course. The store manager will hold a bartender's license along with some
others. This will be completed prior to Hometown Grocers, Inc take over.
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No

9. (a) **Corporate/limited liability company applicants only:** Insert state Wisconsin and date 04/28/21 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No

- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☒ Yes ☐ No
SKOGEN'S FOODLINER PER EMAIL FROM NICOLE MILACH @ NMILACH@FESTFOODS.COM

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.)	Title/Member	Date
Signature	Phone Number	Email Address

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 7/14/21 ending: 6/30/22
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Merrill

County of _____ Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1030738460-04</u>	
FEIN Number <u>86-3828599</u>	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$ _____
☒ Class B beer	\$ _____
☐ Class C wine	\$ _____
☐ Class A liquor	\$ _____
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$ _____
☐ Reserve Class B liquor	\$ _____
☐ Class B (wine only) winery	\$ _____
Publication fee	\$ <u>10.00</u>
TOTAL FEE	\$ <u>10.00</u>

Name (individual / partners give last name, first, middle, corporations / limited liability companies give registered name)

Swami Bapa Hotels Inc

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Patel</u>	(First) <u>Mahesh</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>619, ^{Muharak} Mubarak St, Tomah, WI, 54660</u>
Vice President / Member Last Name <u>Patel</u>	(First) <u>Lal</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>479 Driftwood St, West Salem, WI 54686</u>
Secretary / Member Last Name <u>Patel</u>	(First) <u>Ketul</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>3209, E main St, Merrill, WI, 54452</u>
Treasurer / Member Last Name <u>Patel</u>	(First) <u>Sushil</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>5441, ^{Nashua} Nashua Dr, Caledonia 61011</u>
Agent Last Name <u>Patel</u>	(First) <u>Ketul</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>3209, E main St, Merrill, WI 54452</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Cobblestone Inn & Suites Business Phone Number 715-536-6880
2. Address of Premises 3209 E main St, Merrill, WI 54452 Post Office & Zip Code 54452

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Its a motel and beer will be sold at the front desk only.

Possession and consumption to occur within the building structure.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☒ Yes ☐ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 05-28-2021 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☒ No
If yes, explain.
- Swami Hospitality, 2005 N. Superior, Tomah 54660 Ketul
- Adhyashakti LLC, Best western, Sparta, WI 54656
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Patel Ketul Kumar N</u>	Title/Member <u>owner, operator</u>	Date <u>06-18-2021</u>
Signature <u>[Signature]</u>	Phone Number <u>815-329-4895</u>	Email Address <u>Ketul.Patel11@gmail.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6/18/21</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued <u>09175</u>	

Tax Incremental District (TID) Residential Incentive Program – City of Merrill**DRAFT – 2021-06-21****Program Objective:**

To provide incentive for new single-family or duplex home construction within City of Merrill on privately-owned development lots.

Areas eligible for the Tax Incremental District (TID) program include development lots within TIDs or within ½ mile of TID boundary.

Amount Available:

Up to 5% of the preliminary assessment valuation (maximum of \$10,000) for completed new residential homes or duplexes.

TID Incentive Payment:

Will be paid within thirty days after an Occupancy Permit has been issued by the City of Merrill Building Inspector and after preliminary assessment valuation by the City of Merrill Assessor.

Application Process:

Completion of TID Residential Incentive Program form and submission to the Merrill Redevelopment Authority (RDA) via City Clerk-Treasurer Office at 1004 E. 1st St. or e-mailed to RDA Secretary at Kathy.Unertl@ci.merrill.wi.us.

Please call with questions to (715) 536-5594.

DRAFT – 2021-06-21

City of Merrill

Tax Incremental District (TID) Residential Incentive Program Application Form

Owner Contact Information:

Name: _____

Mailing Address: _____

Phone Number: _____

E-Mail Address: _____

New Residential Site:

Tax Parcel Number: _____

Home Site Address: _____

House Type: Single Family ____ or Duplex ____

Date of Application: _____**Submit to:**

Merrill Redevelopment Authority (RDA) via Clerk-Treasurer Office at 1004 E. 1st St. Merrill, WI. 54452 or e-mailed to RDA Secretary at Kathy.Unertl@ci.merrill.wi.us.

Tax Increment District (TID) No. _____

City of Merrill
Commission Meeting Minutes
Wednesday, June 16, 2021
Merrill Airport Terminal

Members Present: Gary Schwartz (Chairman), Lyle Baner, Joe Malsack, Gary Schulz, Rich McCullough (Airport Manager)

Public Present: Draco Fink (Cameraman)

1. Call to Order – Meeting called to order by Chairman Schwartz at 19:00.
2. Approval of Meeting Minutes from May 2021 – Motion by Malsack; second by Baner to approve minutes. All ayes. Motion carried.
3. Approval of Vouchers – Vouchers reviewed and initialed. Motion to pay vouchers by Malsack; second by Baner. All ayes. Motion carried.
4. Runway 16/34 Project Status – Reviewed a letter sent to Chairman Schwartz from Gary Wilson, Chicago ADO. Airport Commission does not agree with his opinion that Merrill Airport has not met criteria in the design manual; so, we will procure other means to come to resolution.
5. Discussion Flight Training – Schwartz reported on the Sundowner (flight training plane). It was beyond repair after an a forced off airport landing. Park City Flight Training has proven local training is feasible and is looking for persons interested in continuing flight training at Merrill Airport.
6. Update Fuel System Credit Card Reader – Schulz reports the new card reader system works great. It is easier to use and read and is fast. It will be a great improvement. McCullough is working with QT Pod to gain access on computer.
7. Discussion F-84 Display and Mounting – McCullough is working with Master Sargent Mike Schmidt. He will be available to help after February 2022. Also, McCullough is hoping to get a local company to design a stand and we will keep working on the display stand.
8. Update Entitlement Projects 2021 – Schwartz circulated a map showing the pavement to be coated with the GEE pavement restoration product. We are hoping to start the project by August.
9. Update EAA Race – No report. Will have information next meeting.
10. Manager's Report – McCullough reported the New Holland tractor air conditioner was not working properly, so they charged it and will see how it works. The zero-turn mower will

be getting a new seal so the Airport is temporarily using a smaller mower. McCullough reported we needed a new push mower. Schulz offered a mower he has. Problem solved. Thanks Gary. Malsack made a motion for a local farmer to use 18 acres of tillable land in exchange for maintaining weed spraying on Airport gravel road bases/taxiways. Second by Banser. All ayes. Motion carried.

11. Airport General Maintenance – Contractor is looking for a different supplier for the walk-in door on the Mechanics Shop and try to make it a standard size. Wind sock will be replaced. Wednesday, June 23 will be the Merrill Fly-In Hamburger Night. It's great to get fly-ins going again. Peterson Construction is going to try to push the wooden fence posts down next week.

Airport Lighting Outside – Nothing new.

Airport Signage – Nothing new.

12. Chairman's Report – Schwartz explained about a grant that saved the City over \$15,000 for charge card equipment recently installed because old system was obsolete. Cost to the City would have been over \$18,000 without the grant, now approximately 3,000.
13. Aviation Happenings – Schulz reported an article about how fast, unmanned aerial vehicles are being conceived and designed. There is interest in making these planes work Uber rides to pick up and deliver passengers to their destinations utilizing smaller airports like Merrill for the drop off points.

Schulz reported that the FAA is changing their stance on special training for different types of planes (i.e., War Birds). They are suggesting trainers are not allowed to charge (make a profit) for special training done on these types of planes, which makes it almost impossible for pilots to learn to fly different types of planes, some of which are WWII vintage.

Development is happening for supersonic transport planes. A company called Boom has partnered with Boeing for production of short- and long-range planes and have already received orders for 15 planes.

14. Public Comment – None
15. Agenda Items for Next Meeting – Young Eagles Event
16. Adjournment – Motion to adjourn by Schulz; second by Malsack. All ayes. Motion carried.

Minutes prepared by Lyle Banser



CITY OF MERRILL
BOARD OF REVIEW
MINUTES • THURSDAY JUNE 3, 2021

Regular Meeting

City Hall Council Chambers

4:00 PM

I. Call to Order

Mayor Woellner called the meeting to order at 4:00 P.M.

Attendee Name	Title	Status	Arrived
Bill Heideman	City Clerk	Present	
Paul Russell	Aldersperson - First District	Absent	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Steve Osness	Aldersperson - Fourth District	Excused	
Derek Woellner	Mayor	Present	
Steve Hass	Aldersperson - Second District	Present	

Other meeting attendees included: City Assessor Kitt Koski and Christopher Hayden (Wal-Mart Real Estate Business Trust). Merrill Productions was present to videotape the meeting.

II. Agenda Items:

1. Roll Call - City Clerk Heideman

Roll call showed four Board of Review members present.

2. Verify that at least one member has met the mandatory training requirements.

City Clerk Heideman verbally indicated that he has taken the required training and has submitted the training affidavit to the State of Wisconsin.

3. Opening Comments - Mayor Woellner

At the request of Mayor Woellner, City Clerk Heideman made the following announcements:

- The publishing requirements for Open Book and Board of Review meeting have been met.
- The meeting notices have been property posted.
- One member (City Clerk Heideman) has received training.
- By ordinance, the Mayor serves as Board of Review chair and the Common Council President (Alderman Russell) serves as vice-chair.

Based on the absence of Alderman Russell, Mayor Woellner called for nominations for vice-chair. Alderman Hass nominated Alderman Van Lieshout. There were no other nominations. On voice vote, Alderman Van Lieshout was elected vice-chair.

- Any hearings during the meeting will be videotaped.
- Per State Statutes, the Board of Review will be in session for a minimum of two hours.
- 4. Acknowledge policy regarding the procedures for waiver of Board of Review hearing requests.

A copy of the policy was in the meeting packet.

City Clerk Heideman reported that the policy was adopted in 2017 and is still in effect.

- 5. Acknowledge policy regarding the procedures for sworn telephone testimony requests and sworn written testimony requests.

A copy of the policy was in the meeting packet.

City Clerk Heideman reported that the policy was adopted in 2017 and is still in effect.

6. Receipt of the Assessment Roll from the Assessor

City Clerk Heideman reported that he has received the Assessment Roll from City Assessor Koski.

7. Board of Review Hearings

Objection #1

Arc Cafehld001 LLC has filed an Objection to Real Property Assessment related to their property at 901 North Center Avenue (Pizza Hut). They have also filed a Request to Testify by Telephone form.

The current assessment is \$231,700 (Land = \$41,100, Improvements = \$190,600). On their objection form, Arc Cafehld001 LLC contends that the total assessment should be \$182,000.

Motion (Hass/Heideman) to deny the Request to Testify by Telephone. Carried.

Based on the facts that nobody appeared on behalf of Arc Cafehld001 LLC, and their Request to Testify by Telephone was denied, no hearing was held on the objection form filed by Arc Cafehld001 LLC. The assessment, as determined by the assessor, remains unchanged.

Objection #2

Wal-Mart Real Estate Business Trust has filed an Objection to Real Property Assessment related to their property at 505 South Pine Ridge Avenue (Wal-Mart). They have also filed a Request for Waiver of Board of Review Hearing form and a Request to Testify by Telephone form.

The current assessment is \$9,956,700 (Land = \$1,309,000, Improvements = \$8,647,700). On their objection form, Wal-Mart contends that the total assessment should be \$5,138,500.

City Clerk Heideman swore in City Assessor Koski and Christopher Hayden.

Motion (Woellner/Van Lieshout) to deny the request for Waiver of Board of Review Hearing on this objection. Carried 4-0 on roll call vote.

The Request to Testify by Telephone was not considered, as Wal-Mart had a representative at the meeting.

Motion (Hass/Van Lieshout) to open the hearing. Carried.

Representing Wal-Mart, Christopher Hayden presented his case and answered questions.

City Assessor Koski then presented his case and answered questions.

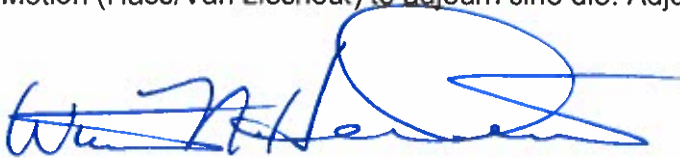
Motion (Woellner/Van Lieshout) to retain the assessment of Wal-Mart at \$9,956,700 (Land = \$1,309,000, Improvements = \$8,647,700). Carried 4-0 on roll call vote.

III. Public Comment Period

None.

IV. Adjournment

Motion (Hass/Van Lieshout) to adjourn sine die. Adjourned at 6:00 P.M.



COMMUNITY DEVELOPMENT COMMITTEE MINUTES
Thursday, June 10, 2021, City Hall, Merrill, WI

Present: Ron Peterson, Pete Koblitz, Nancy Kwiesielewicz, Betsy Wiesneski and Paul Russell.

Present: William Bialecki, Lincoln County Economic Development, Dave Johnson, City Administrator and Shari Wicke, Community Development Program Coordinator

No Public Comment.

The meeting was called to order at 8:00 a.m. Mr. Koblitz made a motion to approve the minutes of the previous meeting; seconded by Ms. Kwiesielewicz. The motion carried.

Motion by Ms. Kwiesielewicz to convene in closed session pursuant to Wis. Statutes Section 19.85(i) (f) for consideration of personal financial related to Economic Development loan application File#21001 and Grant request; seconded by Mr. Koblitz. The motion carried 5-0 on roll vote.

Motion to reconvene in open session was made by Ms. Kwiesielewicz; seconded by Mr. Russell, motion carried. The meeting reconvened in open session.

Motion made by Ms. Kwiesielewicz to approve a loan up to \$200,000 to The Lofts at City Hall, File#2100. The loan would be for 20 years at 2% interest, with a one year deferred payment until July, 2022. The loan will be secured by a 2nd mortgage which cannot be subordinated and Personal Guaranty; seconded by Mr. Russell, motion carried.

Motion made by Ms. Kwiesielewicz to deny the grant request from The Lofts at City Hall in the amount of \$50,000; seconded by Mr. Russell, motion carried.

Ms. Wicke informed the committee with Mayor Woellner's new home construction incentive program. No action taken.

There being no further business to discuss, Ms. Wiesneski made a motion to adjourn; seconded by Ms. Kwiesielewicz. The motion carried. Adjournment was at 8:25a.m.

Respectfully submitted,
Shari Wicke



CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
MINUTES • THURSDAY JULY 1, 2021

Regular Meeting

City Hall Council Chambers

6:00 PM

I. Call to Order

In the absence of Alderman Van Lieshout, Mayor Woellner called the meeting to order at 6:05 P.M. Mayor Woellner will act as Chairperson for the meeting.

Attendee Name	Title	Status	Arrived
Michael Caylor	Food Vendor Rep.	Present	
Mike Rick	Aldersperson - Sixth District	Absent	
Steve Sabatke	Aldersperson - Eighth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Absent	
Derek Woellner	Mayor	Present	
Bryan Bloch	Rodeo Assn. Rep.	Present	
Brad Becker	Fair Assn. Rep.	Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, George Henrich Jr. and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Agenda Items for Consideration:

1. Lighting

Rodeo Association Rep. Bloch had asked that this item be placed on the agenda. He cited several concerns with the lighting in certain areas on the grounds. Also, he noted that certain lights shine into the grandstand, making visibility difficult for people sitting there during events. He suggested that consultant(s) be retained to evaluate the lighting and then provide recommendation(s) and cost estimates.

City Administrator Johnson replied that the City is already in the "research" phase on addressing the lighting concerns. After an evaluation is done, City Administrator Johnson plans on requesting funds from the Bierman Foundation to improve the lighting.

No action was taken at this time.

2. Rodeo Update

Rodeo Association Rep. Block reported that the rodeo was a success.

The crowd on Friday was down, most likely due to inclement weather earlier in the day. Saturday night's crowd was capacity, people had to be turned away. Sunday's crowd was also very good.

Several positive comments on the conditions of the ground were received.

Lack of sufficient power at several places on the grounds is an ongoing concern.

No major problems with the inclusion of the hog show this year.

3. Fair Update

Attachment: Committee Reports (7080 : File Committee Reports)

Fair Association Rep. Becker reported.

The status of the cattle barn renovation was discussed. The cattle barn should be ready for the fair, although the ceiling fans in the rotunda will not be installed in time for the fair.

Discussion was held on a fair entertainment event being sponsored jointly by the VFW and the Eagles. Fair Association Rep. Becker expressed disappointment that, in his opinion, this event was planned and scheduled without proper approval. Alderman Sabatke replied that there is a letter (on Fair Board letterhead) approving the event. Alderman Sabatke will share a copy of this letter with Fair Association Rep. Becker.

4. Calendar of Events

The calendar was in the meeting packet.

City Attorney Hayden reported that Krista Mitchell was unable to attend the meeting.

III. Monthly Reports:

1. Festival Grounds Manager Bjorklund

The report was in the meeting packet.

City Attorney Hayden reported that Festival Grounds Manager Bjorklund was unable to attend the meeting.

2. Permanent Vendor Rep. Caylor

The report was in the meeting packet.

Prices are on the rise. Permanent Vendor Rep. Caylor noted a dramatic increase in the price of oil used in food preparation.

All stands are aware that their facilities need work. Most projects are being delayed until at least the fall, due to high materials prices.

IV. Public Comment Period

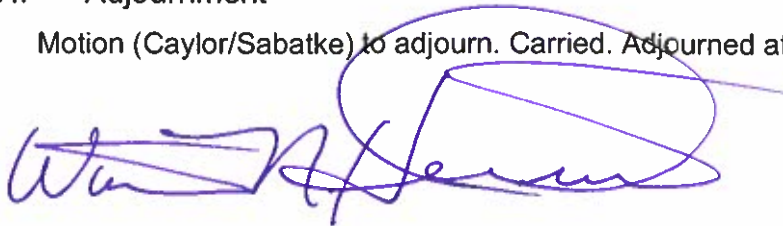
None.

V. Establish date, time and location of next meeting

Thursday, August 5th, 2021 at 6:00 P.M. in the City Hall Common Council Chambers.

VI. Adjournment

Motion (Caylor/Sabatke) to adjourn. Carried. Adjourned at 6:34 P.M.





CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • MONDAY MAY 24, 2021

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Paul Russell	Aldersperson - First District	Present	
Mark Weix	Aldersperson - Seventh District	Present	

Others in attendance (either in-person or remotely) included: Mayor Derek Woellner, City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, I/T Manager Dustin Brown, Alderman Steve Hass, Jeremy Ratliff and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. COVID-19 Reports

Alderman Russell reported that he has not received any reports in the last month from Lincoln County officials.

City Administrator Johnson reported that the "new cases" rating for Lincoln County has been changed from High to Medium.

On May 27th, there will be a drive-through vaccination clinic at the Merrill Festival Grounds. This event will run from 3:30 P.M. to 4:30 P.M.

It was noted that vaccinations have now been approved for 12 to 16 year olds.

The Lincoln County Health Department website now includes an event-planning tool.

COVID-19 grant opportunities for small businesses are available on the City website and Facebook page.

Both Police Chief Bennett and Fire Chief Klug reported that they currently have an adequate supply of all Personal Protective Equipment (PPE).

III. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The nuisance complaint summary report was in the meeting packet.

Two cases were listed on the summary report. Deputy Health Officer Ashbeck reported that orders have been issued for the first case. The second case involves multiple issues and will be a "work in process" for now. The tenants have been ordered to vacate the premises and have been given 30 days to clean up the premises.

2. Vouchers

Attachment: Committee Reports (7080 : File Committee Reports)

The vouchers were in the meeting packet.

Fire Chief Klug answered questions on the vouchers.

Policies related to reimbursement for damaged equipment were discussed.

Motion (Blake/Weix) to approve the vouchers.

RESULT:	APPROVED
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IV. Picnic and/or Liquor License Applications:

1. The Health and Safety Committee recommends approving the applications from the Lincoln County Fair Association for five temporary Class "B" (picnic) licenses to sell fermented malt beverages at the Alumni Tent, the VFW stand and the Eagle's stand (all at the Merrill Festival Grounds) during the Lincoln County Free Fair, August 11-August 15, 2021.

A copy of the application was in the meeting packet.

Motion (Weix/Blake) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 6/8/2021 6:00 PM
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2. The Health and Safety Committee recommends approving the 2021-2022 Liquor License Applications (per list).

The list of license applications and related information were in the meeting packet.

Motion (Blake/Weix) to approve the licenses, as presented on the list.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 6/8/2021 6:00 PM
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V. Public Comment Period

Alderman Russell requested that he be allowed to change the order of agenda items and have the "Public Comment Period" next. Without objection, it was so ordered.

Jeremy Ratliff stated that he favors increasing the ATV/UTV speed limit in the City. The current speed limit is 15 miles per hour. Mr. Ratliff cited a City of Rhinelander ordinance that established the ATV/UTV speed limit as the same as for other vehicular operation. Mr. Ratliff stated that he has discussed this with Police Chief Bennett, Alderman Russell and Alderman Hass.

VI. Other agenda items to consider:

1. Discuss ATV/UTV speed limits

Information was in the meeting packet.

Police Chief Bennett explained that the rationale behind the ordinance was to provide ATV/UTV users in the City access to the ATV/UTV trails. It was not intended to allow unrestricted ATV/UTV usage within the City limits.

Police Chief Bennett, Alderman Blake and Alderman Russell all expressed their concerns with increasing the speed limit.

No action was taken.

2. Police Department 2020 Annual Report

The report was distributed to committee members prior to the meeting.

Police calls to the schools were discussed.

Committee members complimented Police Chief Bennett on the annual report.

Police Chief Bennett estimates that the percentage of Police Department staff that have received the COVID-19 vaccination(s) is 50% or higher.

No action on the report was necessary, requested or taken.

VII. Minutes & Monthly Reports:

1. Minutes of April 26, 2021 meeting

The minutes were in the meeting packet.

Motion (Weix/Blake) to approve.

RESULT:	APPROVED
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2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug reviewed the report, providing information on training and community events. He added verbal details related to a recent fire at Lincoln Wood.

3. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett reviewed the report, including the monthly statistics and community involvement.

4. Monthly Report - Lincoln County Humane Society

To date, no monthly report has been submitted.

5. Consider placing monthly reports on file

Motion (Weix/Blake) to place on file.

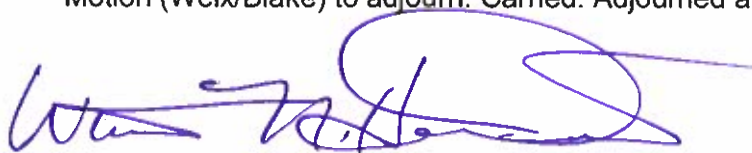
RESULT:	PLACED ON FILE
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VIII. Establish date, time and location of next regular meeting

Monday, June 28th, 2021 at 5:15 P.M. in the City Hall Common Council Chambers.

IX. Adjournment

Motion (Weix/Blake) to adjourn. Carried. Adjourned at 6:10 P.M.

A handwritten signature in blue ink, appearing to be "W. Weix", is written over the text of the motion.



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • MONDAY JUNE 28, 2021

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:14 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Paul Russell	Aldersperson - First District	Present	
Mark Weix	Aldersperson - Seventh District	Present	

Others in attendance included: City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, City Attorney Tom Hayden, Ketul Patel, Steve Burkhardt and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting. Deputy Health Officer Norbert Ashbeck had an excused absence.

II. COVID-19 Reports

Alderman Russell reported that he has not received any reports in the last month from Lincoln County officials.

Both Police Chief Bennett and Fire Chief Klug reported that they currently have an adequate supply of Personal Protective Equipment (PPE).

Encouraging residents to receive the COVID-19 vaccination is currently a high priority. Drive-thru vaccinations at the Merrill Festival Grounds continue to be available.

Alderman Russell remarked that fair board is considering a vaccination booth at the fair in August. Fire Chief Klug replied that the Fire Department could help with this as necessary.

III. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The nuisance complaint summary report was in the meeting packet.

City Clerk Heideman reported on behalf of Deputy Health Officer Ashbeck.

There were three cases on the summary report. Two of the cases have upcoming due dates.

City Clerk Heideman reported that progress is being made on the third case. Based on that progress, Building Inspector/Zoning Administrator Pagel has granted an extension until the end of June.

2. Vouchers

The vouchers were in the meeting packet.

Fire Chief Klug answered questions on the vouchers.

Attachment: Committee Reports (7080 : File Committee Reports)

Motion (Weix/Blake) to approve.

RESULT:	APPROVED
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IV. Picnic and/or Liquor License Applications:

1. Application from the Merrill Firefighters Charities for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at Ott's Park in conjunction with the Merrill Firefighters Charities Softball Tournament, August 6 - August 8, 2021.

A copy of the application was in the meeting packet.

Police Chief Bennett has no concerns with the application.

Motion (Weix/Blake) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/13/2021 6:00 PM
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2. Application from Hometown Grocers Inc., Steve Burkhardt, Agent, for a Class "A" (beer) and a "Class A" (liquor) license for Dave's County Market, 300 East First Street, effective July 30, 2021.

A copy of the application was in the meeting packet.

On behalf of Hometown Grocers Inc., Steve Burkhardt provided information and answered questions.

Police Chief Bennett has no concerns with the application.

Motion (Weix/Blake) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/13/2021 6:00 PM
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3. Application from Swami Bapa Hotels Inc., Ketul Patel, Agent for a Class "B" (beer) license for Cobblestone Inn & Suites, 3209 East Main Street, effective July 14, 2021.

A copy of the application was in the meeting packet.

On behalf of Swami Bapa Hotels Inc., Ketul Patel and another representative provided information and answered questions.

Police Chief Bennett has no concerns with the application.

Motion (Weix/Blake) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 7/13/2021 6:00 PM
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V. Other agenda items to consider:

1. None.

VI. Minutes & Monthly Reports:

1. Minutes of May 24, 2021 meeting

The minutes were in the meeting packet.

Motion (Blake/Weix) to approve.

RESULT:	APPROVED
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2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug reported that CPR classes have resumed.

Training on new equipment was mentioned.

Recent significant events included a structure fire in Marathon County (aided) and a structure fire at Northern Wire.

Requests to fill swimming pools have reached an all-time high this year.

3. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett reported that revenue from CVR transactions is on the rise.

Officer Greg Hartwig has retired. A new officer has started work and is doing well on the job.

Liquor license renewal deliveries are underway. The question of whether a license should be withheld if a landlord (but not the licensee) has debts to the City was raised. The current ordinance specifies that the license should be withheld. This could be an item to be considered at a future meeting.

4. Monthly Reports - Lincoln County Humane Society

Two monthly reports were in the meeting packet.

5. Consider placing monthly reports on file

Motion (Weix/Blake) to place on file.

RESULT:	PLACED ON FILE
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VII. Establish date, time and location of next regular meeting

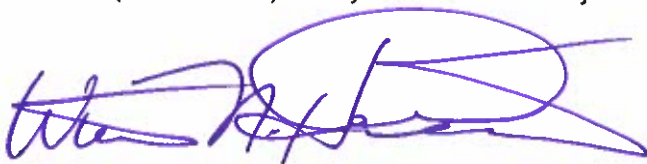
Monday, July 26th, 2021 at 5:15 P.M. in the City Hall Common Council Chambers.

VIII. Public Comment Period

None.

IX. Adjournment

Motion (Blake/Weix) to adjourn. Carried. Adjourned at 5:46 P.M.



HISTORIC PRESERVATION COMMITTEE MEETING 5-13-2021

Present at the meeting: Alderman Paul Russell, City Administrator Dave Johnson, Heather O'Neil, Elizabeth McCrank, Building Inspector/Zoning Administrator Darin Pagel, Mike Caylor, Steve Sabatke, Bea Lebal, I/T Manager Dustin Brown, City Attorney Tom Hayden, Alderman Rick Blake. Merrill Productions to videotape.

Alderman Russell calls meeting to order at 5:19 pm.

Russell welcomed Mike Caylor to the committee. Motion McCrank/Sabatke to approve April 8th minutes, motion carried.

A discussion ensued regarding ordinance revisions. Russell introduced the ordinance revisions pointing out that the original ordinance required a Historian, Real Estate Agent and Architect to be on the committee. Bea Lebal and Elizabeth McCrank are the historians and he felt that the agent and architect are not necessary to the committee.

Sabatke stated that he had substantial experience in architecture and related matters.

Russell indicated he would propose that one of the four "civilian" members be a resident of Lincoln County. Much interest in the TB Scott situation was shown by Lincoln County residents. Sabatke stated that the committee should not be diluted with non-residents and he disagreed.

Darin Pagel pointed out that if the ordinance remains in its present form, the committee would be a highly regulatory one, and it may be difficult to ask a non-resident to enforce City regulations. Caylor expressed agreement. Bea Lebal stated that she feels there are non-residents that have expertise and she hopes the committee would be willing to listen to them. Caylor stated that the committee would grant citizens with expertise floor privileges. Dave Johnson stated that the ordinance should deal with parameters on preservation not necessarily destruction.

Caylor made a motion seconded by Sabatke to remove the non-resident limitation, keep the real estate broker, strike the three term language and leave the architect language in. This will be discussed at the next meeting.

Motion by Sabatke, seconded by Caylor to eliminate the revised ordinance. Carried.

Regarding nominations, designations, etc., for historic structures, Sabatke shared a spreadsheet with properties he would propose to use as a starting point. These properties were in the original 1993 survey.

A discussion ensued regarding the use of plaques, the historic building list, and the number of houses in Merrill's historic district. McCrank stated that if the City could help homeowners, buy-in from homeowners would increase. Many of the houses are run-

down. A discussion ensued regarding what the City could offer, the process for historic structure nomination, as well as the criteria. McCrank indicated that "shall" made her nervous and not everyone would be interested in participating. A short discussion ensued regarding the use of tax credits.

Lebal commented that having a list of contractors that have worked on historic homes would be an asset to the community. McCrank felt we should consider different types of criteria that would qualify a house as historic. Among these are: who lived there, architectural features, the definition of "historic". Another issue is whether the committee would be interested in commercial and industrial buildings. Russell felt that rules and standards should be different for commercial, than they are for residential.

There was a brief discussion regarding the ongoing work at the City Hall Loft Apartments and the relocation of the TB Scott Mansion tower.

Chairman Russell opened the meeting for public comment. The only public comment was provided by Heather O'Neil, who gave a report on the inventory of the historic properties in the city of Merrill.

Motion to adjourn Sabatke/Caylor at 6:36 pm. Motion carried. Next meeting will be Thursday, June 10th at 5:15pm in City Hall.

**City of Merrill
Historic Preservation Committee
Thursday, June 10th, 2021 at 5:15 P.M.
City Hall Common Council Chambers, 1004 East First Street**

Voting Members Present (5 of 5): Alderman Paul Russell (Chairperson), Alderman Steve Sabatke, Elizabeth McCrank, Bea Lebal and Michael Caylor.

Others meeting attendees (either in-person or remotely) included: Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, I/T Manager Dustin Brown and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

Call to order

Alderman Russell called the meeting to order at 5:17 P.M.

Minutes of previous meeting(s)

Motion (McCrank/Caylor) to approve the May 13th, 2021 minutes.

Bea Lebal requested that certain additions be made to the "Public Comment" portion of the minutes. Without objections, those additions will be made.

Motion to approve the minutes was carried.

Consider changes to the Historic Preservation Ordinance

The meeting packet included a memorandum from City Attorney Hayden. The memorandum included a recommendation from City Attorney Hayden that the Historic Preservation Ordinance should be repealed.

Bea Lebal speculated that, at this point, the Historic Preservation Committee is struggling to determine purpose, goals and future direction.

Elizabeth McCrank expressed confidence that the committee can and will take steps that will be beneficial to the community.

Building Inspector/Zoning Administrator Pagel suggested that the committee could take measures to become more of an advisory body rather than a regulatory body. Alderman Sabatke responded by raising the question of how the committee would get to that point.

Bea Lebal mentioned that ladies from Wausau had attended previous meetings when the Scott Mansion was being discussed. She acknowledged their expertise in historical preservation matters, and suggested that they could be a valuable resource of information. Elizabeth McCrank agreed to contact those ladies and invite them to future meeting(s).

Alderman Sabatke suggested that people that live outside the City, but pay City taxes, could also be a resource for the committee.

Building Inspector/Zoning Administrator Pagel suggested amending the ordinance to be less restrictive, rather than forcing property owners to achieve the "perfect" look. He also asked the committee how they wanted him to address issues until any potential ordinance amendment(s) are in place.

Elizabeth McCrank raised the question of how to work with property owners. She also wondered about ways to convince property owners to speak to the committee.

Building Inspector/Zoning Administrator Pagel stated that there seems to be consensus that the committee favors regulation on demolitions, but an advisory position on other issues.

An ordinance will be drafted for consideration at the next meeting. No action was taken.

Public Comment Period

Michael Caylor provided information on his suggestion to designate certain streets in honor of prominent people from Merrill's past. No street names would actually change.

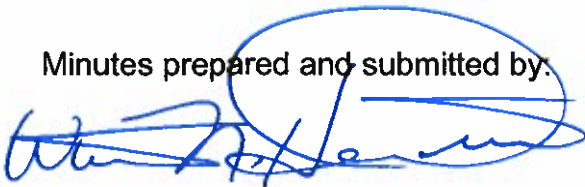
Establish date, time and location of next meeting

Wednesday, July 7th, 2021 at 5:30 P.M. in the City Hall Common Council Chambers.

Adjournment

Motion (McCrank/Sabatke) to adjourn. Carried. Adjourned at 6:02 P.M.

Minutes prepared and submitted by:



William N. Heideman CMC, WCMC
City Clerk

City of Merrill - Joint Review Board

Tuesday, May 25, 2021 at 5:00 P.M.

Merrill City Hall – Council Chambers & Remote

Members Present: Mayor Derek Woellner (City of Merrill representative), John Sample (Merrill Area Public Schools representative), Roxane Lutgen (Northcentral Technical District representative - Remote), Bob Weaver (Lincoln County representative), and Ryan Schwartzman (public member)

Others Present: Alderpersons Rick Blake and Steve Sabatke, City Administrator Dave Johnson, Finance Director/RDA Secretary Kathy Unertl, City Attorney Tom Hayden, Brian Reilly from Ehlers & Associates, City IT Manager Dustin Brown, and Merrill Productions video operator

Call to order: Chair Woellner called the meeting to order at 5:00 P.M.

Unertl reported that the Public Meeting Notice for the Joint Review Board had been published in the Merrill FotoNews on May 6th and May 13th.

Reconfirm Public Member: Motion (Woellner/Lutgen) to reconfirm Ryan Schwartzman as the Public Member. Carried.

Election of Chairperson: Motion (Schwartzman/Weaver) to reconfirm Woellner as Chairperson. Carried.

Review and consideration of Joint Review Board meeting minutes of February 23, 2021:

Motion (Schwartzman/Sample) to approve the minutes of February 23, 2021 meeting, Carried.

Discuss responsibilities of the Joint Review Board: Unertl highlighted the key criteria that should be used in when considering creation of new Tax Incremental District (TID). Brian Reilly from Ehlers & Associates provided brief overview of the process. There were no questions regarding JRB responsibilities.

TID No. 14 creation:

Brian Reilly from Ehlers & Associates highlighted the TID No. 14 Plan. Reilly covered Equalized Value Test (i.e. under 12,0%), proposed project costs, development assumptions, revenue projections, and cash flow projections.

TID No. 14 creation (Continued):

- The proposed TID includes two parcels in need of redevelopment.
- There are limited infrastructure improvements (such as larger water and sanitary sewer mains)
- The Rain Car Wash development is proposed for one of the parcels.

There were no questions on the draft TID No. 14 Plan.

Review TID No. 14 Rain Auto Wash development agreement:

Unertl highlighted the proposed \$1.5 million redevelopment project, which includes demolition of existing building, new three-phase electrical service, and vapor barrier to cap an area with petroleum contamination. A project overview, TID fiscal projections, and the draft development agreement were included with the Joint Review Board agenda packet,

Over the lifespan of proposed TID, over \$560,000 in tax increment will be generated. There is a total \$130,000 TID No. 14 cash development incentive which will be paid over three years to the developer.

There were no questions regarding the Rain Auto Wash information.

Next Joint Review Board meeting date:

The Merrill Redevelopment Authority has a scheduled public hearing on the TID Plan at 6:00 p.m. on Tuesday, May 25th. Merrill Common Council action on Redevelopment Authority (RDA) recommendations are scheduled for Tuesday, June 8th.

Joint Review Board member consensus to meet on Tuesday, June 29th at 5:00 p.m. The agenda for this meeting will include review of 2020 TID Annual Report information.

Adjournment:

Motion (Schwartzman/Sample) to adjourn. Carried at 5:18 p.m.

Minutes prepared and submitted by:
Kathy Unertl, Finance Director/RDA Secretary

**City of Merrill
Joint Review Board**

**Tuesday, June 29, 2021 at 5:00 P.M.
City Hall Common Council Chambers, 1004 East 1st Street**

Members Present: Derek Woellner (City of Merrill representative), Bob Weaver (Lincoln County representative), Roxanne Lutgen (Northcentral Technical District representative - Virtual), John Sample (Merrill Area Public Schools representative), and Ryan Schwartzman (Public member)

Others Present: Finance Director/RDA Secretary Kathy Unertl, Brian Reilly from Ehlers & Associates, City Administrator Dave Johnson, Alderperson Mark Weix, Bill Bialecki from Lincoln County Economic Development Corp. (LCEDC), Lori Anderson-Malm, and Merrill Productions Camera Operator

Call to order: JRB Chair Woellner called the meeting to order at 5:00 P.M. Unertl reported that the required legal notice had been published in the Merrill FotoNews.

Public Comment: None

Review and consideration of May 25, 2021 meeting minutes:

Motion (Schwartzman/Lutgen) to approve the Joint Review Board meeting minutes from May 25, 2021. Carried.

Review the public record, planning documents, Redevelopment Authority resolution adopting the project plan, the resolution passed by the Common Council approving the creating Tax Incremental District No. 14, and development agreement with Rain Car Wash, LLC:

Reilly and Unertl provided a brief overview of the process for reviewing and approving the TID No. 14 Plan. The Redevelopment Authority and Common Council actions were included in the agenda packet. The only change in the TID Plan was the inclusion of City Attorney legal letter. Copies of a Common Council Resolution and development agreement with Rain Car Wash, LLC. were also included in the agenda packet.

Consideration of Joint Review Board Resolution 2021-04 – A Resolution Approving Project Plan for Tax Incremental District No. 14 of City of Merrill:

Motion (Schwartzman/Sample) adopting Joint Review Board Resolution 2013-04 – A Resolution Approving the Creation of Tax Increment District No. 14 of the City of Merrill.
Carried.

Review and discussion of 2020 Annual PE-300 Reports and the performance and status of Merrill Tax Incremental Districts (TIDs):

Unertl highlighted historical Equalized Valuation information from 2000 through 2020, as well as both TID-in and TID-out Equalized Valuations from 2013 through 2020. There is more rapid tax base development occurring within Tax Increment Districts (TIDs). There was \$53,707,200 in 1/1/2020 Equalized Valuation within the Merrill TIDs with \$32,885,900 in TID No. 3 (i.e. East Side). Developments in recent years are occurring in other TIDs. Unertl also highlighted residential developments including single-family homes and multi-family units.

The 2020 TID Annual Reports filed with Wisconsin Department of Revenue, including summary spreadsheet, for the ten Merrill TIDs were reviewed. The Ehlers & Associates Closing Memorandum for \$4,420,000 in TID No. 3 Tax Increment Revenue Bond (Series 2020D) refinancing was included in the agenda packet. Principal and Interest repayments extend through October 1st, 2026.

Brian Reilly from Ehlers & Associates reported that Merrill has ten open TIDs. The \$53,707,200 in Equalized Valuation equaled 11.57% of the City's total Equalized Valuation. State of Wisconsin limits TIDs to maximum of 12.0% in order to create a new TID or add parcels to an existing TID. Updated 1/1/2021 Equalized Valuation will be provided in August 2021 when available from the Wisconsin Department of Revenue.

Reilly provided cash flow overviews of each TID, including future debt service obligations. Valuation projections for several current developments were included in the information. There will also be new growth on about 20 acres in TID No. 8 for Nicolet Lumber Company apartments and other residential developments. These future developments have not been included.

Unertl advised that the Merrill Redevelopment Authority (RDA) and Common Council were planning on extending the lifespan of TID No. 3 to 2027 for affordable housing. With the S.C. Swiderski FoxPoint apartment development in TID No. 10, Unertl reported that a Plan Amendment to allow for tax increment sharing is likely in about 2023.

Adjournment: Motion (Lutgen/Sample) to adjourn. Carried. Adjourned at 5:42 P.M.

Minutes prepared and submitted by:

Kathy Unertl, JRB Secretary

T. B. Scott Free Library · Board of Trustees
Minutes of the regular meeting, June 16th, 2021

Opening

Vice President Tim Meehan called the regular meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Katie Breitenmoser, Darcy Dalsky, Paul Gilk, Richard Mamer, Tim Meehan, and Jim Wedemeyer. Excused: Mike Geisler and Audrey Huftel. Not present: Gene Bebel. Also present: Jessica Zellers, Laurie Ollhoff, and camera operator.

The Board reviewed two items: a thank-you note from the University of Wisconsin-Madison Division of Extension Lincoln County for the Board's contribution of \$4,000 and a patron Facebook comment praising the library's family activity bag. There was no public comment.

Consent items

R. Mamer/D. Dalsky/C to approve the minutes of the regular meeting of May 19, 2021.
K. Breitenmoser/J. Wedemeyer/C to accept the monthly Revenue and Expense Report for May.

Reports/discussion items/action items

- A. Update on COVID-19 building closure, curbside pickup, and reopening.** In keeping with the mask policy of the City and the schools, the likely direction of the County, and two consecutive weeks of Covid low activity level in Lincoln County, the Board modified the mask policy: "Effective immediately, vaccinated patrons will no longer be required to wear a mask," R. Mamer/P. Gilk/C. People who are not patrons, notably staff, will still be required to wear masks. The Board will revisit this and other Covid issues each month for as long as necessary. J. Zellers will investigate worker's comp insurance benefits in the event an employee contracts Covid at work.
- B. Strategic Plan Progress: Goal #4.** J. Zellers provided updates to Goal #4.
- C. Wisconsin Trustee Essential #8: Developing the Library Budget.** J. Zellers provided copies of Trustee Essential #8.
- D. Reports from Friends and WVLS Representative.** The Friends have earned over \$200 from the Bag of Books sale, which will continue indefinitely. They voted to put the money toward the purchase of a metal detector for the Library of Things. In WVLS, there has been a change of leadership at Marathon County Public Library. It is unclear if this will affect their bid to withdraw from WVLS.

Forthcoming events & director's report

- Youth Services gave out all 50 Family Activity Bags, including crafts and activities that encourage children and caregivers to spend time together.
- Tales & Cocktails @ Sutton's Wine Bar will be on Wednesday, June 23rd, 7-8 pm, featuring poetry readings and book talks.
- The Merrill Police Department has agreed to assist with building security after hours, since the Director, Assistant Director, and Head of Youth Services all live in Wausau.
- The main doors, purchased two years ago, are getting increasingly difficult to lock. A locksmith has been out repeatedly. Nick Wszalek will explore options with the warranty. He is also looking into keyless entry.
- Carolyn Forde, Head of Youth Services, will be leaving on August 31st. The search for her successor is underway.

- Trustee Training Week is August 23-27.

Other

- P. Gilk shared two handbooks about local wood and wood conservation. These will be available for patrons to peruse in the library.
- Board member Gene Bebel has unofficially tendered his resignation.

Adjournment

T. Meehan/J. Wedermeyer/C moved to adjourn the meeting at 4:41 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on July 21st, 2021, at 4:00 p.m. in the Library Community Room.

Jessica Zellers, Secretary

JUNE '21 MEETING MINUTES**Merrill Enrichment Center Committee**Meeting was held on June 17th, 2021 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Laura Bertagnoli (Chair), Paul Russell (Alderpersion), Gene Bebel, Rose Akey,
Jennifer Clark (ADRC representative), Sharon Anderson, Josh Jaeger *Absent:* Sharon Harvey**1. Opening**

- a. Bertagnoli called the meeting to order.
- b. Bertagnoli and committee welcomed our new committee members Anderson and Jaeger as they were both absent last month.

2. Consent Items

- a. Motion by Bebel second Akey to approve May '21 minutes. Motion carried.
- b. Motion by Akey second by Anderson to approve May '21 vouchers. Motion carried.

3. Public Comment

- a. none

4. COVID-19 – Update on Operations

- a. Director shared that our attendance continues to increase each week. The numbers do fluctuate weekly. Our third week of each month tends to be heavy with instruction resulting in higher weekly averages. A notable decrease was seen when Gigi was sick during the last two weeks of May. Summer numbers tend to be lower on average over the years. To date we have over 2600 participants beginning the week of Jan 18th, many of whom are repeats in exercise classes. Director noted that attendance numbers *do not* directly reflect activity funds; for example our quilting room is mainly for outreach and walking, neither have fees. Director asked the committee to actively promote the Center as word-of-mouth is very powerful, as is social media.
- b. Discussion took place on the status of our funds. Director started discussion on our #10 and #26 budgets. Anderson asked what the City is responsible for regarding our department. This discussion was beneficial to our new members and also a great refresh for existing members. Director explained that budget #10 is the general budget, pays for our salaries, operating and IT expenses, etc. Budget #26 is our reserved funds which come from grants, donations, and activity fees which instructors get paid from. The MEC is expected to contribute back to the general fund, especially if we have overspent, which is rare. Protected funds, for example Memorials, are specifically given directly to the MEC by individuals and are not taken. We are allowed to use these funds as we see fit. Jaeger asked if we manage the rentals of the expo. This led to a further discussion of the 'gray line' that exists between the MEC and Expo operations. Additionally we discussed the money expected of the MEC to pay back into the general fund. Bebel asked if we rent our space in the evenings. At this time we do not because it needs to be staffed. If we happen to be open in the evening for other activities, then it would work.
- c. Instructor Fees were discussed relative to activity fees. \$2 fee covers book club and cards. Guys group is donation. \$3 fee covers all other activities including instructor led art classes and exercise. After a request for an increase in pay from an instructor, Director and staff are looking into our fee structure. Director consulted with the committee for input. Committee and Director agreed that increasing activity fee to \$4 would be detrimental for participants. If instructor fees go up, MEC would need to incur that cost. Akey mentioned insurance coverage for our classes similar to the Silver Sneakers program. Director will check into this as a possibility for our exercise classes. Anderson suggested bring a friend for free as a promotion to get new people here. Bertagnoli agreed. Director and staff had discussed that and other promotional ideas prior to the meeting. We will begin those in July or August.
- d. MEC will be open on Wednesday and Thursday during the fair this year for promotional reasons. Stephanie Zoellner, MEC Assistant joined the meeting as she is very familiar with 4H operations during the fair. She informed us that Wednesday is entry day and may bring the most 'dirty' foot traffic between the barn and the MEC. With that information we decided to keep the South entry locked and the doors to the expo open if people wanted to see what we have to offer. All entry doors will be open on Thursday. We hope this helps bring more awareness to the MEC and what we have to offer.

5. ADRC

Jennifer provided the following updates;

- a. ADRC will be opening their doors on Monday, June 7 for scheduled appointments only. Walk-ins will not be allowed at this point.
- b. \$25 senior farmers market vouchers start June 1st. Ages 60+. Can be used in the following counties; Lincoln, Langlade, Marathon, Wood. Contact the ADRC at 715-536-0311.
- c. The Remember Project will provide a short virtual play called, "In the Garden", a one act play about memory loss. Date: Thursday, June 24th, 2021. Log-on begins at 2:45 pm, the event will run from 3-5 pm, reservations required, attendance is limited. Call the ADRC for more information at 1-888-486-9545.
- d. Another Virtual Fall Prevention Event will take place in October with the ADRC of Central Wisconsin with partners Aspirus, Marshfield Clinic, and ADRC of Portage County. The last event registered over 80 people and was very successful.

6. Discussion

- a. Director informed committee on the progress of a city marketing committee as it seems to be in the final stage. Director shared email comments from Mayor Woellner.
- b. Upcoming is our Fall Craft & Market Event on October 2nd. We are expanding our show outside to include farmers and some flea market items in addition to a variety of food vendors. It will run on the same day as Barley Fest. Both events should bring many people to Merrill for the day.
- c. Committee asked if we would have a July meeting. Director will decide if needed.

7. Adjournment

- a. Motion to adjourn made by Akey second by Anderson.

The next meeting date is *tentatively* **July 15th at 2:15pm in the MEC Conference room.***Vouchers will be available for review 10 minutes prior to meeting time.**Respectfully submitted,**TMrachek, Tammie Mrachek, MEC Director*



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • THURSDAY MAY 27, 2021

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Hass called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
Steve Hass	Aldersperson - Second District	Present	

Others in attendance (either in-person or remotely) included: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Utility Operations Manager Gabe Steinagel, Library Director Jessica Zellers, Alderman Paul Russell, Alderman Mark Weix, Alderman Steve Sabatke, Rob Moore and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting. Note: Attorney Dean Dietrich attended the closed session only (remotely).

II. Vouchers:

1. Vouchers

The vouchers were in the meeting packet.

Motion (Osness/Blake) to approve.

RESULT: APPROVED

III. Agenda items for consideration:

1. The Personnel and Finance Committee recommends implementing a utility employee "in-house" program for cross connection inspections. At a meeting on April 28th, 2021, the Water and Sewage Disposal Committee recommended implementing an in-house cross connection inspection program, and referred this recommendation to the Personnel and Finance Committee.

Information was in the meeting packet.

Alderman Osness spoke in favor of the in-house option.

Motion (Osness/Blake) to implement the in-house option for cross connection inspections.

RESULT: APPROVED & SENT TO COUNCIL

Next: 6/8/2021 6:00 PM

2. Review committee, commission and board information in City directory and on City website. This agenda item was requested by Alderman Russell.

Attachment: Committee Reports (7080 : File Committee Reports)

Information was in the meeting packet.

It was reported that one member of the Zoning Board of Appeals is no longer a City resident.

Alderman Hass suggested that the committee information in the directory and on the website should be reviewed and updated as necessary.

Alderman Russell also favors enacting measures to make sure this information is kept current. He wants to see all City committees included in the directory and on the website.

Alderman Russell also suggested that the number of committees could be reduced by combining certain committees.

City staff will meet with Mayor Woellner to discuss directory and website review/maintenance. They will also discuss issues related to current City committee structure and future options.

No formal action was taken.

3. Consider seeking bids for outside legal services. This agenda item was requested by Alderman Osness.

Alderman Osness explained that he believes the Common Council has the authority of retain outside legal services, as necessary, on a case-by-case basis.

City Attorney Hayden responded that a limited number of firms provide outside legal services for local governments. He stated that he would draft some type of Request for Proposal (RFP) documents for possible consideration at the next or future meeting.

No action was taken.

4. Consider funding sources for potential Marketing & Communications Committee and potential new City Marketing position. This agenda item was requested by Alderman Russell.

Alderman Hass has asked Finance Director Unertl to do research to determine possible funding options for a new Marketing and Communications Committee being considered. Possible funding for a new marketing position could also be necessary if the committee creation is approved. In response, Finance Director Unertl has sent an e-mail to Alderman Hass. Alderman Hass read the e-mail. It suggested the possibility of using cable franchise fee funding for the marketing committee and position.

Alderman Russell suggested that consideration of the marketing position should begin, in case committee creation is approved by the Common Council.

City Administrator Johnson noted that, if approved, the Marketing and Communications Committee would be a permanent committee.

Alderman Russell raised the question of which committee would authorize funding for the prospective new committee.

Alderman Hass requested that the e-mail from Finance Director Unertl be included in the June 8th Common Council meeting packet.

No action was taken at this time.

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

Alderman Hass noted that it appears that monthly court revenue has been increasing lately.

2. Finance Director Unertl

The report was in the meeting packet.

Finance Director Unertl reported that City staff has met with Trilogy to devise various water rate adjustment options. City staff will be preparing those options for presentation and consideration at the June 8th Committee of the Whole meeting.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

5. City Administrator Johnson

The report was in the meeting packet.

6. Fire Department Callback Report

The report was in the meeting packet.

7. Consider placing monthly reports on file

Motion (Osness/Blake) to place on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next regular meeting

Tuesday, June 22nd, 2021 at 5:15 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Closed Session:

1. The Committee may convene into closed session pursuant to Section 19.85(1)(c) of the Wisconsin State Statutes for the purpose of considering performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, including review of performance review documents for City Administrator and discussion regarding final review of report regarding communication between City Officials and Elected Officials. The Committee will not reconvene into open session to take any action as a result of the closed session.

Motion (Blake/Osness) to convene in closed session. Carried 3-0 on roll call vote.

Attending the closed session (either in-person or remotely): Alderman Hass, Alderman Blake, Alderman Osness, Alderman Russell, Alderman Weix, Alderman Sabatke, Attorney Dean Dietrich and City Clerk Heideman.

The closed session minutes will be filed separately and confidentially.

VIII. Adjournment

Motion (Blake/Osness) to adjourn. Carried. Adjourned (from closed session) at 6:55 P.M.





CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY JUNE 22, 2021

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Hass called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
Steve Hass	Aldersperson - Second District	Present	

Others in attendance: Finance Director Kathy Unertl, City Attorney Tom Hayden, Transit Director Brad Brummond, Alderman Mark Weix and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting. City Administrator Johnson had an excused absence.

II. Vouchers:

1. Vouchers

The vouchers were in the meeting packet.

Motion (Osness/Blake) to approve.

RESULT: APPROVED

III. Agenda items for consideration:

1. Consider disposal of outdated bus parts

A copy of the request was in the meeting packet.

Motion (Osness/Blake) to approve the disposal (sale) of the outdated bus parts, as determined by Transit Director Brummond.

RESULT: APPROVED

2. Consider Contact Person/Authorized Representative Designations - American Rescue Plan Act (ARPA)

Information was in the meeting packet.

Motion (Osness/Blake) to approve the designations of City Clerk Heideman as Contact Person and Finance Director Unertl as Authorized Representative for American Rescue Plan Act (ARPA) funding.

RESULT: APPROVED

IV. Monthly Reports:

1. Municipal Court

Attachment: Committee Reports (7080 : File Committee Reports)

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

Finance Director Unertl provided additional details and answered questions related to her report.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

5. City Administrator Johnson

The report was in the meeting packet.

6. Fire Department Callback Report

The report was in the meeting packet.

7. Consider placing monthly reports on file

Motion (Blake/Osness) to place the reports on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next regular meeting

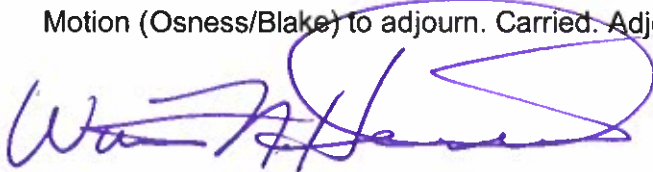
Tuesday, July 27th, 2021 at 5:15 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Adjournment

Motion (Osness/Blake) to adjourn. Carried. Adjourned at 5:22 P.M.



City of Merrill
Meeting of Redevelopment Authority (RDA)

Tuesday, June 29, 2021 at 6:00 p.m.
City Hall Common Council Chambers

RDA Present: Clyde Nelson, Derek Woellner, Steve Sabatke, Sheila Polak, Lori Anderson-Malm, Tony Kusserow, and Val Mindak

Others: Alderpersons Rick Blake and Mark Weix, Finance Director Kathy Unertl, City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, City Building Inspector/Zoning Administrator Darin Pagel, Bill Bialecki from Lincoln County Economic Corp. (LCEC), Brian Reilly from Ehlers & Associates, Ryan Ott from Ott Development & Construction, Julie LePasse, and Merrill Productions video operator

Call to Order: Nelson called the meeting to order at 6:00 p.m.

Consider approval of RDA meeting minutes from May 25th:

Motion (Polak/Kusserow) to approve the meeting minutes from May 25th. Carried.

Public Comment: None

Consider Residential Incentive Program Policy for privately-owned lots:

Following up from the May 5th RDA meeting, RDA Commissioners reviewed the draft TID Residential Incentive Program. The program would include Tax Increment Districts (TIDs) and properties within ½ mile of the TID boundaries.

Motion (Sabatke/Mindak) to recommend the TID New Residential Incentive Program for privately-owned lots. Carried.

Woellner also recommended including 2022 General Fund Budget request for any new residential developments outside of the TID boundaries or within ½ mile of the TID boundaries.

Motion (Woellner/Sabatke) to recommend New Residential Incentive Program in areas not eligible for TID funding. Mindak emphasized that development of new housing throughout the community was part of the City's Strategic Plan. Carried.

Consider authorization to submit Idle Sites Grant to the Wisconsin Economic Development Corp. (WEDC) for Weinbrenner Shoe Company (TID No. 8):

Johnson reported that Weinbrenner Shoe Company was requesting WEDC Idle Sites grant funding to assist with building improvements to facilitate their manufacturing expansion. The former Hurd property meets the Idle Sites grant criteria of idle or underutilized property. The City of Merrill needs to be the applicant; however, the City does not need to own the property.

Motion (Woellner/Polak) to recommend a resolution supporting an Idle Sites grant application on behalf of Weinbrenner Shoe Company. Carried.

Consider resolution authorizing development agreement by and between the City of Merrill, Wisconsin and Nicolet Lumber Company (TID No. 8):

Background information on the Phase 3 of Nicolet Lumber Company was included in the agenda packet. Site plan and building elevations were distributed. City Plan Commission is scheduled to consider rezoning from Agricultural to Rural Development and the Planned Unit Development (PUD) request.

Utility and Webster St. infrastructure will be extended between Alexander St. and Eugene St. The apartments will have access off Webster St. City will provide about 5.9 acres for the development (Lot 1), as well as \$200,000 in TID No. 8 cash development incentive upon completion of the new apartment buildings. Unertl reported that the apartment development cash flows the purchase of the land; utility and street improvements of Webster St., and the future TID No. 8 cash development incentive.

Motion (Woellner/Kusserow) to recommend a resolution authorizing development agreement by and between the City of Merrill, Wisconsin and Nicolet Lumber Company (TID No. 8). Carried.

Consider 2021 TID No. 8 budget amendment for utility and street infrastructure extension of Webster St. (between Alexander St. and Eugene St.):

Public Works Director/City Engineer Rod Akey provided engineering cost estimate of \$350,000 for utility and street infrastructure for the Webster Street extension.

Motion (Sabatke/Woellner) to recommend 2021 TID No. 8 budget amendment. Due to timing and contractor availability, Akey advised it likely that only utility infrastructure and gravel base could be installed before winter.

Amended Motion (Woellner/Mindak) to recommend a 2021 TID No. 8 budget request of \$200,000 for Webster St. infrastructure extension between Alexander St. and Eugene St. Carried. There will be an additional 2022 TID No. 8 budget request for curb, gutter, and paving of Webster St., as well as streetlighting.

Review and discussion of 2020 PE-300 Annual Reports:

Unertl reported that the 2020 PE-300 Annual Reports were submitted to the Wisconsin Department of Revenue and reviewed by the Merrill Joint Review Board. A summary spreadsheet highlighted the detail from the ten individual TID reports of 2020 revenues and expenditures. The draft CliftonLarsonAllen (CLA) 2020 audit report for the TIDs was provided. There was major refinancing of TID No. 3 debt service through issuance of \$4,420,000 in Tax Increment Revenue Bonds, Series 2020D. Unertl thanked incredible bank (formerly River Valley Bank) for their community investments in the TID No. 3 Revenue Bonds that were repaid by the TID No. 3 refinancing process.

Review and discuss historic Tax Incremental District (TID) revenues, expenses, current fiscal status, and future fiscal projections:

Unertl advised the updated 1/1/2021 Equalized Valuation information would be available in early August 2021 from the Wisconsin Department of Revenue. There was historical information from 2000 through 2020 in the RDA agenda packet.

Brian Reilly from Ehlers & Associates provided presentation on the fiscal status of Merrill TIDs (No. 3 through No. 12) and responded to questions. Both TID No. 13 and No. 14 were created in 2021, so weren't included in the cash projections.

As of 1/1/2020, the City TIDs captured \$53,707,200 in increased valuation. This was 11.57% of the total City Equalized Valuation. With State maximum TID limit of 12.0%, it is probable that City will not be able to create any new TIDs or add properties to existing TID boundaries without State Legislative special authorization. Woellner asked about subtracting parcels. Reilly responded that it would be possible to subtract parcels if the TIDs are cash flowing to meet future fiscal obligations.

The last regular year for TID No. 3 is 2026. Unertl emphasized that the RDA and Common Council have discussed keeping the TID open for 2027 for affordable housing in the community. Reilly highlighted the detailed cash flows for each TID. Refinancing of the TID No. 10 and No. 11 Note Anticipation Notes (NAN) is planned by October 1st, 2021.

Expenditure periods for TID No. 4 and No. 5 end 9/11/2022. With the S.C. Swiderski FoxPoint development, Unertl recommended that TID No. 10 Plan be amended in about 2023 to allow for transfers to other "blighted area TIDs" (i.e. No. 6, No. 8, and No. 9). Reilly noted that the increased TID No. 7 tax base will generate adequate tax increment to cover that TIDs fiscal obligations including payoff of TID No. 7 portion of the 2016 NAN.

Next RDA meeting: Wednesday, August 4th at 8 a.m. .

Adjournment: (Woellner/Polak) to adjourn at 7:47 p.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Transit Commission Meeting May 17, 2021 Minutes

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Denise Ziech, and Brad Brummond – Transit Administrator, 1 member of the public

- 1) Call to order 4:00pm
- 2) Public Comment – None
- 3) Approval of April 2020 minutes

A motion to approve minutes of the April 2020 meeting was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

- A) New Bus Progress
 - a. Both bus 9 and 10 are on the road
 - b. All equipment working

5) Covid-19 update

- A) Ridership still holding steady at 40 to 60 same day rides
- B) Discussion about capacity limitations- removed last month no issues

6) 100 Year of Motorbus Anniversary

- a. Tokens, brochures, and banners being printed and cut. Will pick up when done.
- b. Discussions about banner placements
 - i. Permission granted to put in city right of ways without obstructing views

6)Future Agenda Items

- Policy review pertaining to May 11, 2021
- 100 year celebration

6)Next meeting date will be June 21, 2021. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

- 7) Motion to adjourn was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: City Plan Commission
Re: Amending the District Zoning Map of the City of Merrill, Wisconsin for a parcel of land located between Alexander and Eugene Streets and north of Heldt Street.

ORDINANCE NO. 2021-

Introduced: July 13, 2021

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. The District Zoning Map of the City of Merrill, Wisconsin is hereby amended by changing the zoning of the following described parcel of land located between Alexander and Eugene Streets and north of Heldt Street in the City of Merrill from Rural Development to R-4 (Residential), said parcel more particularly described as follows:

Assessor's Plat No. 617, City of Merrill, Lincoln County, Wisconsin, EXCEPT Lot One (1) of Certified Survey Map No. 648, recorded June 2, 1992, in Volume 3 of Certified Surveys, page 169, as Document No. 319881, in the Office of the Register of Deeds for Lincoln County, Wisconsin, being a part of the SW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 15, Township 31 North, Range 6 East, City of Merrill, Lincoln County, Wisconsin, AND FURTHER EXCEPTING, Certified Survey Map No. 1753, recorded March 4, 2010, in Volume 9 of Certified Surveys, page 5, as Document No. 430724, being a part of the SW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 15, Township 31 North, Range 6 East, City of Merrill, Lincoln County, Wisconsin, AND FURTHER EXCEPTING, The Plat of Sunset Estates.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Attachment: Ordinance on rezoning on Alexander and Eugene Streets (7082 : Rezoning between Alexander and Eugene Streets)

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Derek Woellner, Mayor

Attest:

William N. Heideman, City Clerk

Attachment: Ordinance on rezoning on Alexander and Eugene Streets (7082 : Rezoning between Alexander and Eugene Streets)



Attachment: Rezoning Between Alexander and Eugene Streets (7082 : Rezoning between Alexander and Eugene Streets)

Lincoln County, WI

Author: Public

Date Printed: 5/13/2021



DISCLAIMER: The information depicted on this map is a compilation of public record information including aerial photography and other base maps. No warranty is made, express or implied, as to the accuracy of the information used. The data layers are a representation of current data to the best of our knowledge and may contain errors. It is not a legally recorded map and cannot be substituted for field-verified information. Errors should be reported to Land Services Department, 801 North Sales St, Merrill, WI, 54452. Phone (715) 539-1087.

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: City Plan Commission
Re: Amending the District Zoning Map of the City of
Merrill, Wisconsin for property located at 100 N
Polk Street.

ORDINANCE NO. 2021-

Introduced: July 13, 2021

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. The District Zoning Map of the City of Merrill, Wisconsin is hereby amended by changing the zoning of the following described property at 100 N Polk Street in the City of Merrill from Public to Business, said parcels more particularly described as follows:

Lot 370 and a part of Lot 371.1 of the Assessor's Plat of the City of Merrill, except that part described in Volume 195-33, subject to that Line by Agreement in Volume 587-469, Lincoln County, Wisconsin.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Attachment: Ordinance on rezoning of 100 N Polk Street (7083 : Rezoning of 100 N. Polk Street)

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Derek Woellner, Mayor

Attest:

William N. Heideman, City Clerk

APPLICATION FOR ZONING AMENDMENT

CITY OF MERRILL

.. Christian mens
Discipleship

NAME: _____ STREET ADDRESS: 100 Polk St.

PROPERTY ADDRESS: 100 Polk St. TAX ROLL#: _____

LEGAL DESCRIPTION: (MUST PROVIDE DEED) _____

EXISTING USE: Public PROPOSED USE: Commercial

REASONS FOR REQUESTING A ZONE CHANGE: _____

Change to "B" Zoning.

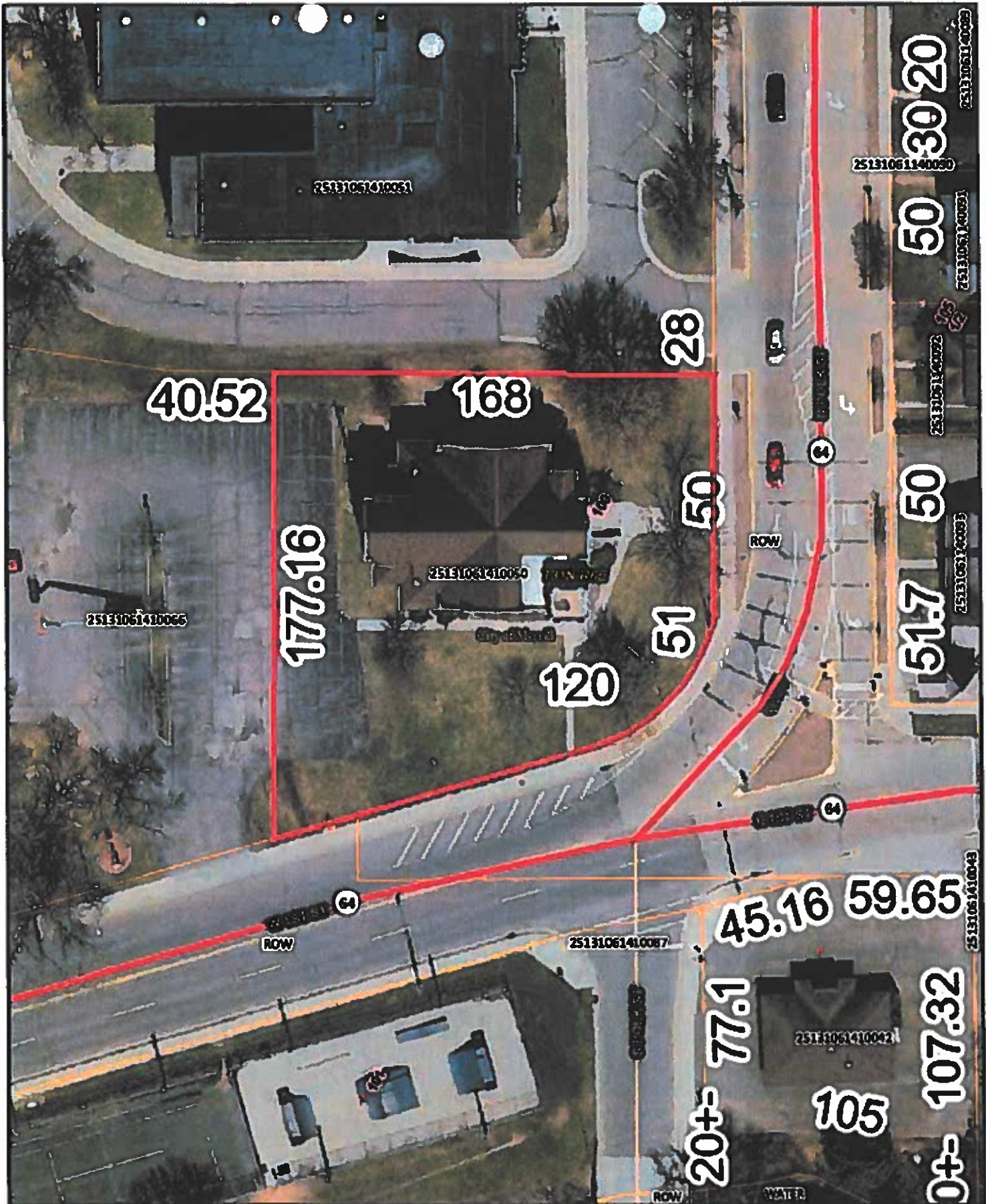
Additional Requirements

1. Names and addresses of all abutting and opposite property owners within 300 feet of the property to be altered.
2. Principal use of all properties within 300 feet of the property to be altered.
3. A plot plan or survey plat, drawn to scale, showing the property to be rezoned, location of structures, and property lines within 300 feet of the parcel.
4. Any further information with at may be pertinent in considering the application.
5. FAILURE TO SUPPLY SUCH INFORMATION SHALL BE GROUNDS FOR DISMISSAL OF PETITION.
6. A fee of \$175.00 shall be paid to the Clerk-Treasurer at time of application.

All information submitted is accurate to the best of my knowledge.

Manuel Polon 6/18/2021
Signature of Applicant Date

Attachment: 100 N Polk Street Rezoning (7083 : Rezoning of 100 N. Polk Street)



Lincoln County, WI

Author: Public

Date Printed: 8/8/2021



DISCLAIMER The information depicted on this map is a compilation of public record information including aerial photography and other base maps. No warranty is made, express or implied, as to the accuracy of the information used. The data layers are a representation of current data to the best of our knowledge and may contain errors. It is not a legally recorded map and cannot be substituted for field-verified information. Errors should be reported to Land Services Department, 801 North Sales St., Merrill, WI, 54452. Phone (715) 539-1087.

RESOLUTION NO. _____

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR THE
KEEPING OF CHICKENS AT PINE CREST NURSING HOME, LOCATED AT
2100 E 6th STREET, MERRILL**

WHEREAS, Pine Crest Nursing Home has requested a conditional use permit pursuant to the Merrill Zoning Code Chapter 113, Section 113-97 through 113-106, for the purpose of the keeping of chickens at the following described property:

The SW $\frac{1}{4}$ of the NW $\frac{1}{4}$, Section 7, Township 31 North, Range 7 East, City of Merrill, Lincoln County, Wisconsin, Except the North 200 feet of the East 360 feet described in Volume 307/286.

Commonly known as Pine Crest Nursing Home, herein referred to as the "Premises"; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on July 12, 2021, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code, Chapter 113, Section 113-97 through 113-106, and has recommended approval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of July, 2021, that a conditional use permit shall be issued to Pine Crest Nursing Home for the purpose of the keeping of up to 3 chickens, no roosters, on the aforesaid described premises.

Recommended by: City Plan
Commission

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution on CUP to keep chickens at Pine Crest (7084 : Resolution on CUP for chickens at Pine Crest)

APPLICATION FOR CONDITIONAL USE PERMIT CITY OF MERRILL

DATE May 27, 2021

APPLICANT'S NAME: Zach Ziesemer
 BUSINESS NAME: Pine Crest Nursing Home
 PHONE #: 715-536-0355 EMAIL: zziesemer@nrcn.org
 PROPERTY ADDRESS: 2100 E 6th Street, Merrill, WI 54452
 PROPERTY OWNER'S NAME: Linn County (North Central Health Care manages)
 TAX ROLL#: 34- PIN #: 251-31061820100
 EXISTING USE: _____
 PROPOSED USE: _____

REASON FOR REQUESTING A USE PERMIT CHANGE: Allow for the
nursing home to have a chicken coop, with a max of three hens, be
located in a designated outdoor space. Reference map in regards to the coop's proposed location

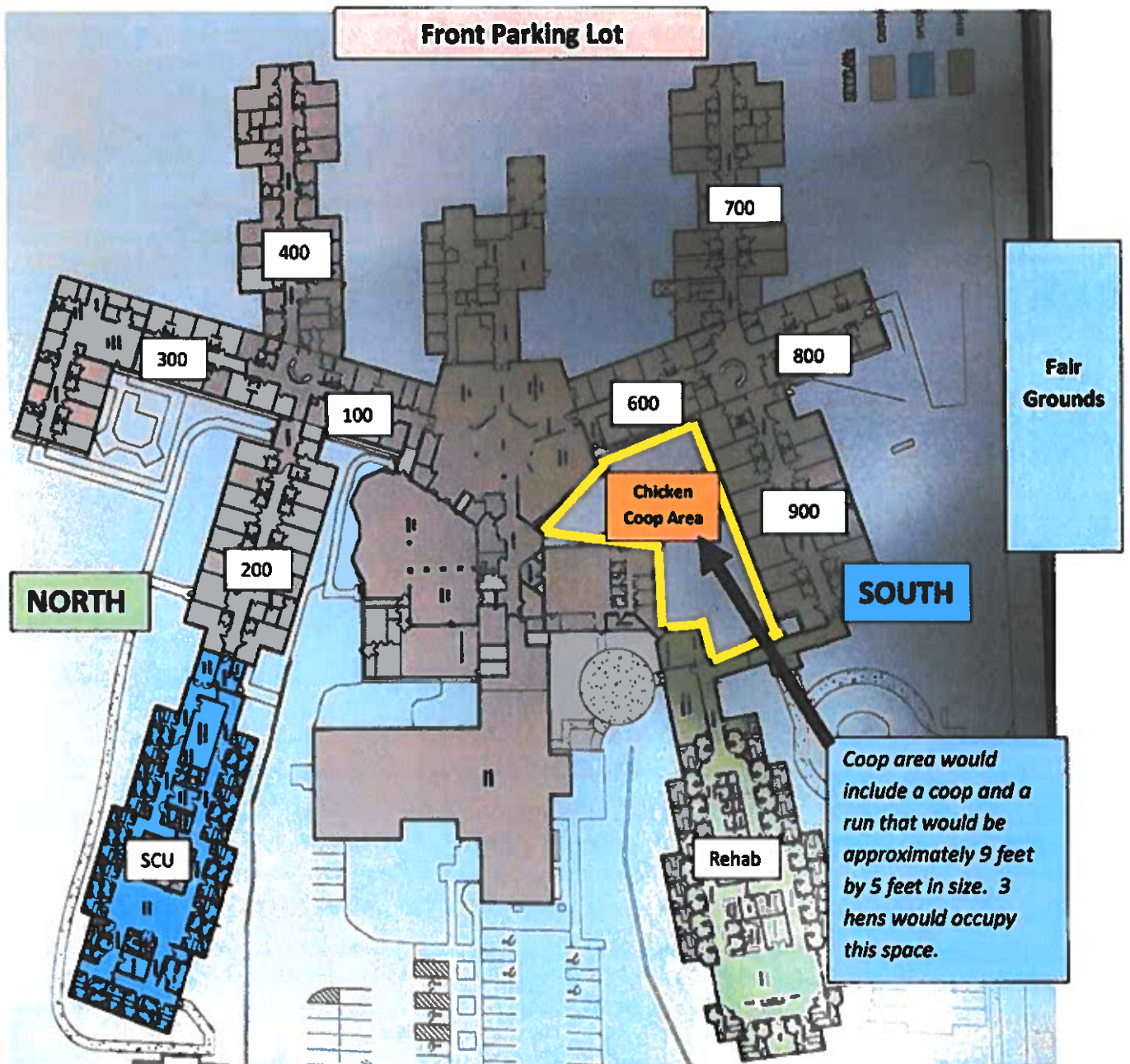
PLEASE PROVIDE A SEPARATE ATTACHMENT WITH A RESPONSE TO EACH OF THE FOLLOWING ITEMS

(Required per Section 113-100 of the Zoning Code)

1. A statement, in writing by applicant, that describes how the proposed conditional use(s) shall conform to the standards set forth in Section 113-103 hereinafter.
 - a) The establishment, maintenance or operation of the conditional use will not be detrimental or endanger public health, safety, morals, comfort or general welfare.
 - b) That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with use of adjacent land (describe mitigating features to be part of the operations of the proposed use).
 - c) Describe how the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the Zoning District.
 - d) Describe if adequate utilities, access roads, drainage, and other required site improvements have been or will be provided.
 - e) Describe what adequate measures have been taken to provide ingress and egress and how designed as to minimize traffic congestion in public streets.

Attachment: Pine Crest - Chickens (7084 : Resolution on CUP for chickens at Pine Crest)

Pine Crest Map



Attachment: Pine Crest - Chickens (7084 : Resolution on CUP for chickens at Pine Crest)

RESOLUTION NO. _____

**A RESOLUTION APPROVING A PLANNED UNIT DEVELOPMENT AND
CONSTRUCTION OF AN APARTMENT DEVELOPMENT AT
A LOCATION WEST OF EUGENE STREET, MERRILL**

WHEREAS, the City of Merrill has requested a Planned Unit Development pursuant to the Merrill Zoning Code Chapter 113, Article III, Section 113 for the purpose constructing an apartment development on the following described property:

Lot One (1) and Two (2) of Certified Survey Map No. 426 recorded in the Office of the Register of Deeds for Lincoln County, Wisconsin, on March 21, 1985 in Volume 2 of Certified Survey Maps on page 210, as Document No. 281397; being a part of the NE ¼ of the NE 1/4, Section 12, Township 31 North, Range 6 East, City of Merrill, Lincoln County, Wisconsin.

Commonly known as a location west of Eugene Street herein referred to as the "Premises"; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on July 12, 2021, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code, Chapter 113, Article III, Section 113 and has recommended approval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of July, 2021, that a Planned Unit Development consisting of an apartment development on the above described premises is approved.

Recommended by: City Plan
Commission

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution on PUD West of Eugene Street (7085 : Resolution on PUD west of Eugene Street)





RESOLUTION NO.**A RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT BY AND
BETWEEN THE CITY OF MERRILL, WISCONSIN AND
NICOLET LUMBER COMPANY (PHASE 3)**

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 8 on September 27, 2011 and the development site is within TID No. 8; and,

WHEREAS, Nicolet Lumber Company has proposed construction of three additional twelve-unit apartment buildings; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated and new residential units created from this development project; and,

WHEREAS, Nicolet Lumber Company has negotiated the development agreement to provide for transfer of property ownership of about 5.9 acres north of future Webster Street extension and an incentive payment not to exceed \$200,000 to facilitate Phase 3 of the apartment development project;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of July, 2021, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and Nicolet Lumber Company and to facilitate the implementation thereof.

Recommended by:
Redevelopment Authority (RDA)

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

TAX INCREMENT DISTRICT (TID) No. 8 -

PHASE 3 APARTMENTS DEVELOPMENT OVERVIEW

Since the Rock Ridge third lot is being developed for single-family homes, alternative development sites were reviewed for additional apartment complex construction.

- Three 12-unit apartment buildings will be constructed by Nicolet Lumber Company (Green Bay) - comparable to the existing Rock Ridge Apartments.

Key development background:

- City of Merrill purchased 19.450 acres from by Heinz & Erich Roth for \$184,775 (i.e. between Alexander St., Heldt St., and Eugene St.).
- Existing City utility services (i.e. water and sanitary sewer) is available on both S. Alexander St. and S. Eugene St. starting in 2021.
- Webster St. will be extended between S. Alexander St. and S. Eugene St. – including water, sanitary sewer, storm sewer, curb, gutter, and paving, and streetlighting.
- The apartment development will be accessed off Webster St. and connected to new utility services.
- Additional residential housing sites (i.e. single-family and duplexes) will be available off Webster St. through Request for Proposal process.
- Timeframe for finalizing sale of development site and executed development agreement is by September 1st, 2021. Completion of the apartment development by end of 2023.

Cash Development Incentive

- Besides land for \$1.00, developer and City agreed to TIF cash development incentive of \$200,000.

Development Fiscal:

Development fiscal projection spreadsheet follows – estimated at about \$950,000 over remaining TID No. 8 lifespan.

The overall TID No. 8 development project, including borrowing for City purchase of land, Webster St. infrastructure, and cash development incentive cash flows.



LINCOLN COUNTY CERTIFIED SURVEY MAP

MAP NO. 2855 VOLUME 17 PAGE 77

PREPARED FOR: CITY OF MERRILL

LANDOWNER: HEINZ ROTH

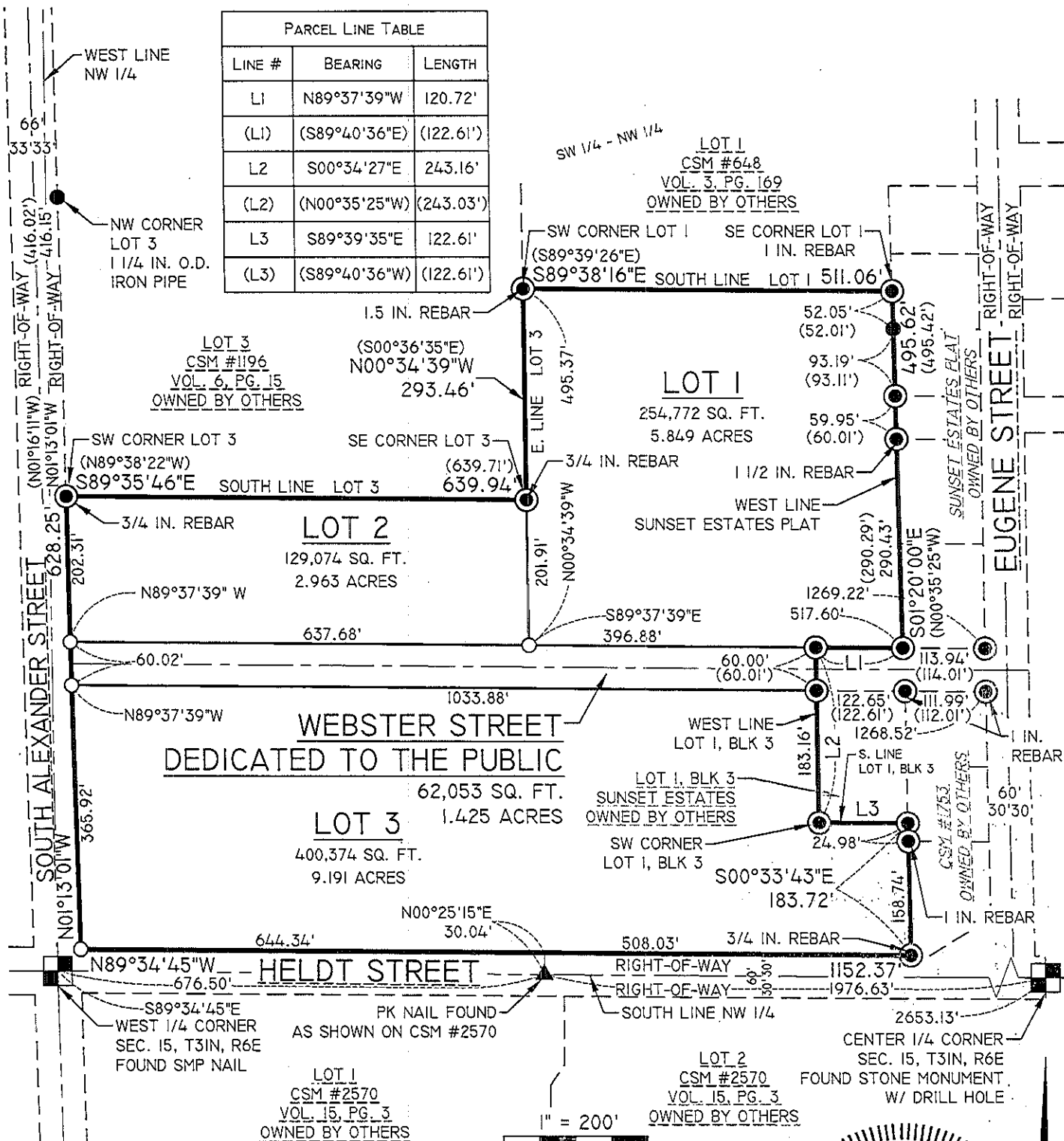
OF PART OF ASSESSOR'S PLAT OF THE CITY OF MERRILL NUMBER 617, LOCATED
IN THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 15, TOWNSHIP 31
NORTH, RANGE 6 EAST, CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN.

SARAH L. KOSS
LINCOLN COUNTY, WI
REGISTER OF DEEDS

07/01/2021 12:41:39PM

RECORDING FEE: 30.00
PAGES: 2

PARCEL LINE TABLE		
LINE #	BEARING	LENGTH
L1	N89°37'39"W	120.72'
(L1)	(S89°40'36"E)	(122.61')
L2	S00°34'27"E	243.16'
(L2)	(N00°35'25"W)	(243.03')
L3	S89°39'35"E	122.61'
(L3)	(S89°40'36"W)	(122.61')



NOTES-

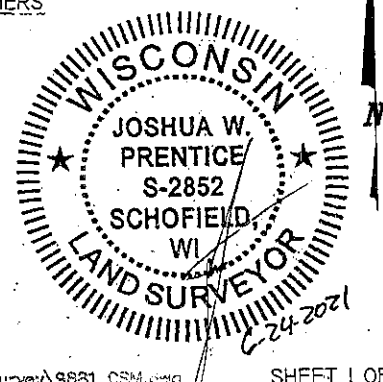
1. BEARINGS ARE BASED ON THE LINCOLN COUNTY COORDINATE SYSTEM, NAD 83(2011) DATUM AND REFERENCED TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SECTION 15, TOWNSHIP 31 NORTH, RANGE 6 EAST, MEASURED TO BEAR SOUTH 89°34'45" EAST.

2. FIELD WORK WAS COMPLETED ON 6-18-2021.

3. RIGHTS-OF-WAY SHOWN ARE BASED ON SURVEYS OF RECORD AND MONUMENTS FOUND IN THE FIELD.

LEGEND

- (126') - 1 IN. BAR FOUND UNLESS NOTED
 (126') - 1-3/4 IN. O.D. IRON PIPE FOUND UNLESS NOTED
 (126') - 1-1/4 IN. O.D. X 18 IN. IRON PIPE WEIGHING 1.68 LBS/LIN. FT. SET
 (126') - RECORDED BEARING/LENGTH
 (126.00') - MEASURED BEARING/LENGTH





REI

CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING
4080 N. 20TH AVENUE, WAUSAU, WI 54401
(715) 675-9784

LINCOLN COUNTY CERTIFIED SURVEY MAP

MAP NO. 2855 VOLUME 17 PAGE 77

PREPARED FOR: CITY OF MERRILL

LANDOWNER: HEINZ ROTH

OF PART OF ASSESSOR'S PLAT OF THE CITY OF MERRILL NUMBER 617, LOCATED
IN THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 15, TOWNSHIP 31
NORTH, RANGE 6 EAST, CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, JOSHUA W. PRENTICE, WISCONSIN PROFESSIONAL LAND SURVEYOR S-2852, DO HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF:
THAT I HAVE SURVEYED, MAPPED AND DIVIDED PART OF ASSESSOR'S PLAT OF THE CITY OF MERRILL NUMBER 617, LOCATED IN THE SOUTHWEST 1/4
OF THE NORTHWEST 1/4, SECTION 15, TOWNSHIP 31 NORTH, RANGE 6 EAST, CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN, MORE PARTICULARLY
DESCRIBED AS FOLLOWS:
COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 15; THENCE SOUTH 89°34'45" EAST, COINCIDENT WITH THE SOUTH LINE OF SAID
NORTHWEST 1/4, 676.50 FEET; THENCE NORTH 00°25'15" EAST, 30.04 FEET TO THE NORTH RIGHT-OF-WAY LINE OF HELDT STREET AND THE POINT OF
BEGINNING; THENCE NORTH 89°34'45" WEST, 644.34 FEET TO THE EAST RIGHT-OF-WAY LINE OF SOUTH ALEXANDER STREET; THENCE NORTH 01°13'01"
WEST, COINCIDENT WITH SAID WEST RIGHT-OF-WAY LINE, 628.25 FEET TO THE SOUTHWEST CORNER OF LOT 3 OF CERTIFIED SURVEY MAP NUMBER
1196, RECORDED IN VOLUME 6, ON PAGE 15, AS DOCUMENT NUMBER 370061, FILED IN THE LINCOLN COUNTY REGISTER OF DEEDS OFFICE; THENCE
SOUTH 89°35'46" EAST, COINCIDENT WITH THE SOUTH LINE OF SAID LOT 3, 639.94 FEET TO THE SOUTHEAST CORNER OF SAID LOT 3; THENCE
NORTH 00°34'39" WEST, COINCIDENT WITH THE EAST LINE OF SAID LOT 3, 293.46 FEET TO THE SOUTHWEST CORNER OF LOT 1 OF CERTIFIED SURVEY
MAP NUMBER 648, RECORDED IN VOLUME 3, ON PAGE 169, AS DOCUMENT NUMBER 319881, FILED IN SAID REGISTER OF DEED'S OFFICE; THENCE SOUTH
89°38'16" EAST, COINCIDENT WITH THE SOUTH LINE OF SAID LOT 1, 511.06 FEET TO THE SOUTHEAST CORNER OF SAID LOT 1 AND THE WEST LINE OF
THE SUNSET ESTATES PLAT, RECORDED IN VOLUME 6 ON PAGE 175 AS DOCUMENT NUMBER 437213, FILED IN SAID REGISTER OF DEED'S OFFICE;
THENCE SOUTH 01°20'00" EAST, COINCIDENT WITH SAID WEST LINE OF SUNSET ESTATES PLAT, 495.62 FEET TO THE NORTH RIGHT-OF-WAY LINE OF
WEBSTER STREET; THENCE NORTH 89°37'39" WEST, COINCIDENT WITH SAID NORTH RIGHT-OF-WAY LINE OF WEBSTER STREET, 120.72 FEET TO SAID
WEST LINE OF SUNSET ESTATES PLAT; THENCE SOUTH 00°34'27" EAST, COINCIDENT WITH SAID WEST LINE OF SUNSET ESTATES PLAT, 243.16 FEET
TO THE SOUTHWEST CORNER OF LOT 1, BLOCK 3 OF SUNSET ESTATES PLAT; THENCE SOUTH 89°39'35" EAST, COINCIDENT WITH THE SOUTH LINE OF
SAID LOT 1, BLOCK 3, 122.61 FEET TO THE SOUTHEAST CORNER OF SAID LOT 1, BLOCK 3 AND THE WEST LINE OF CERTIFIED SURVEY MAP NUMBER
1753, RECORDED IN VOLUME 9 ON PAGE 5 AS DOCUMENT NUMBER 430724, RECORDED IN THE LINCOLN COUNTY REGISTER OF DEEDS OFFICE; THENCE
SOUTH 00°33'43" EAST, COINCIDENT WITH SAID WEST LINE OF CERTIFIED SURVEY MAP NUMBER 1753, 183.72 FEET TO SAID NORTH RIGHT-OF-WAY
LINE OF HELDT STREET; THENCE NORTH 89°34'45" WEST, COINCIDENT WITH SAID NORTH RIGHT-OF-WAY LINE, 508.03 FEET TO THE POINT OF
BEGINNING.

THAT THE ABOVE DESCRIBED PARCEL OF LAND CONTAINS 846,273 SQUARE FEET, 19.428 ACRES, MORE OR LESS.

THAT I HAVE MADE THIS SURVEY, DIVISION AND MAP THEREOF AT THE DIRECTION OF THE CITY OF MERRILL, AGENT OF SAID PARCEL.

THAT SAID PARCEL IS SUBJECT TO EASEMENTS, RESTRICTIONS, AND RIGHTS-OF-WAY OF RECORD.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE
CITY OF MERRILL.

THAT THIS MAP IS A CORRECT AND ACCURATE REPRESENTATION OF THE EXTERIOR BOUNDARIES OF SAID PARCEL, AND OF THE DIVISION THEREOF
MADE.

DATED THIS 24TH DAY OF JUNE 2021

REI
JOSHUA W. PRENTICE
WI P.L.S. S-2852

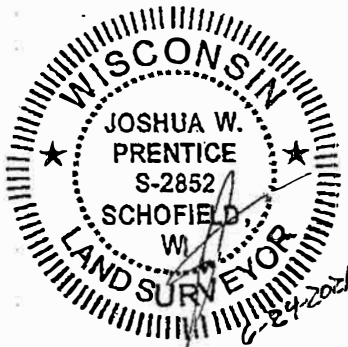
\$30.00 pd c.

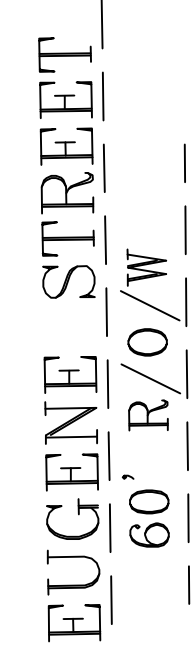
CITY OF MERRILL APPROVAL CERTIFICATE

RESOLVED, THAT THIS CERTIFIED SURVEY MAP IS WITHIN THE CITY OF MERRILL AND IS HEREBY
APPROVED.

DATE 6-30-21 APPROVED Dawn Fassel

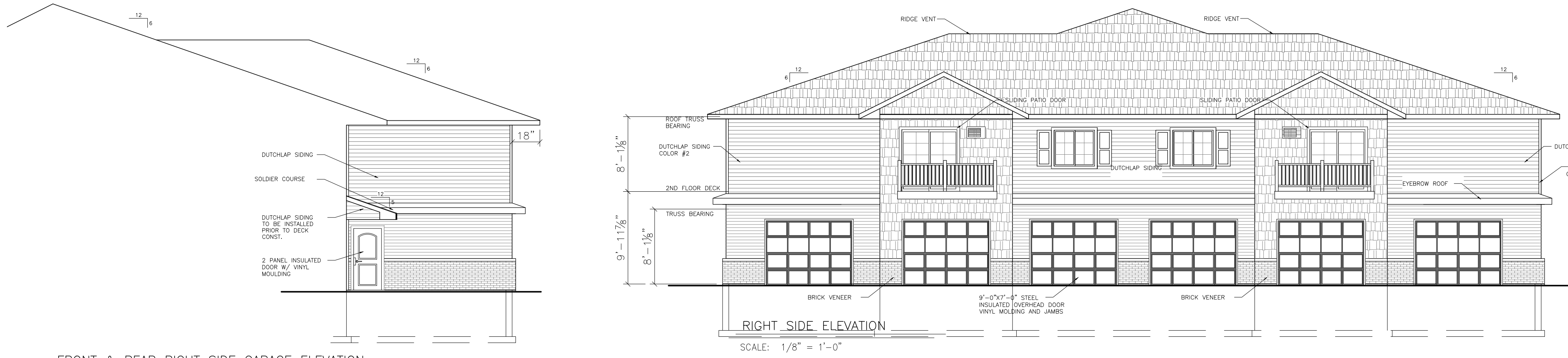
DATE 6-30-21 SIGNED [Signature]



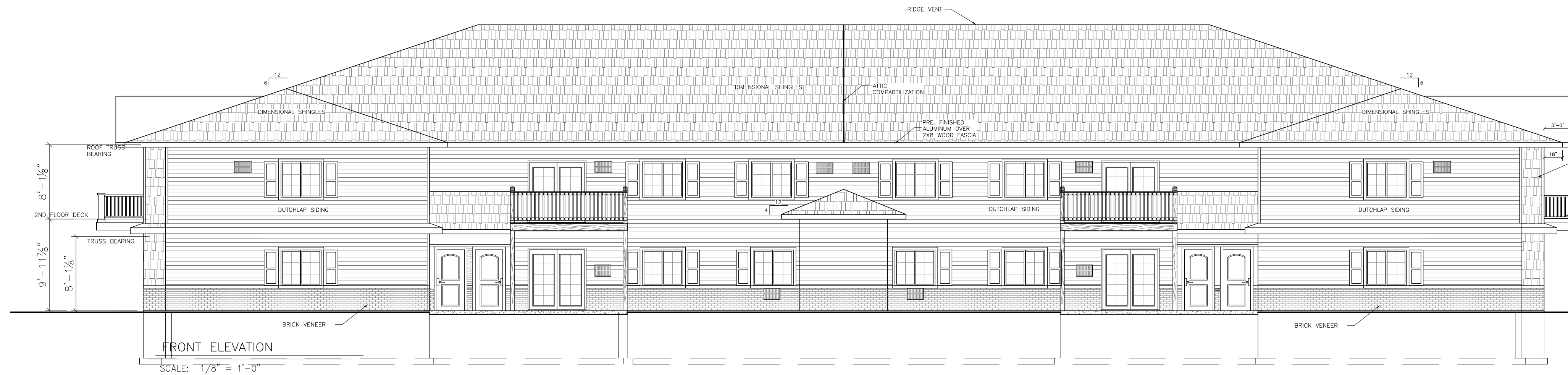


SCALE: 1"=30'

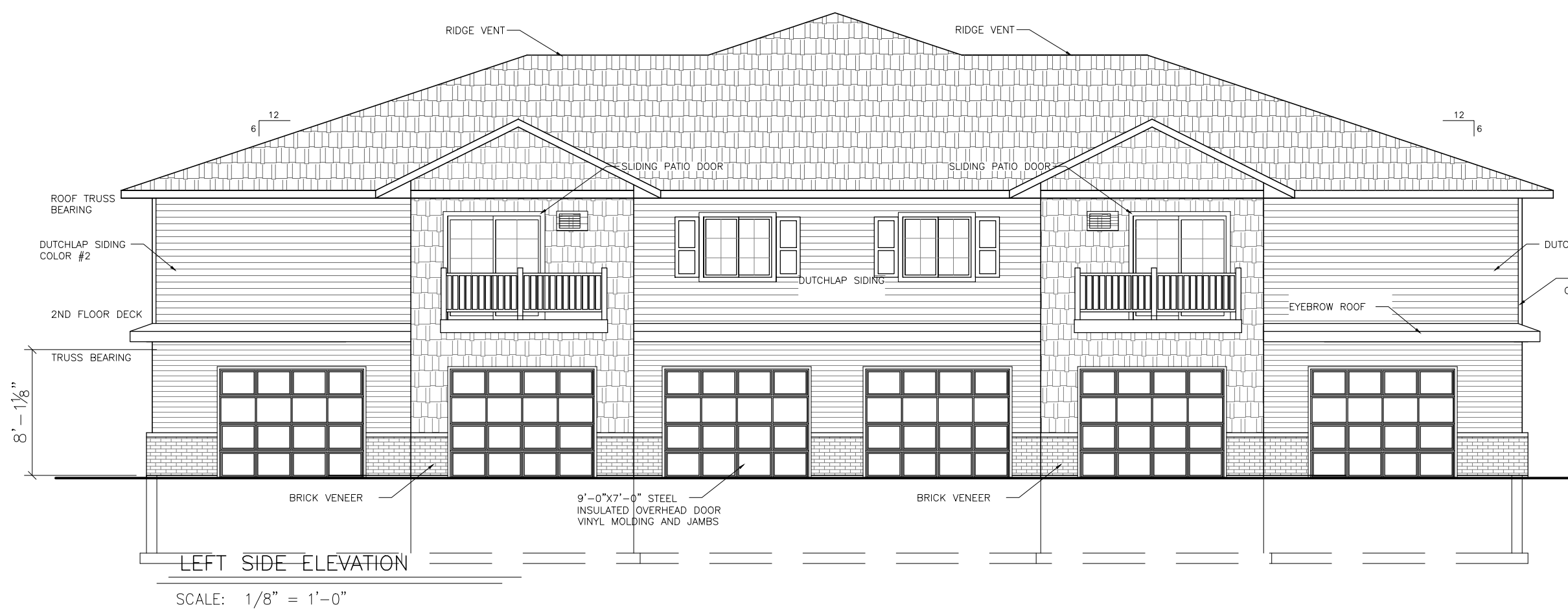
Attachment: T1D8 - Nicolet Lumber Apartments Background (7102 : Resolution on Development Agreement with Nicolet Lumber)



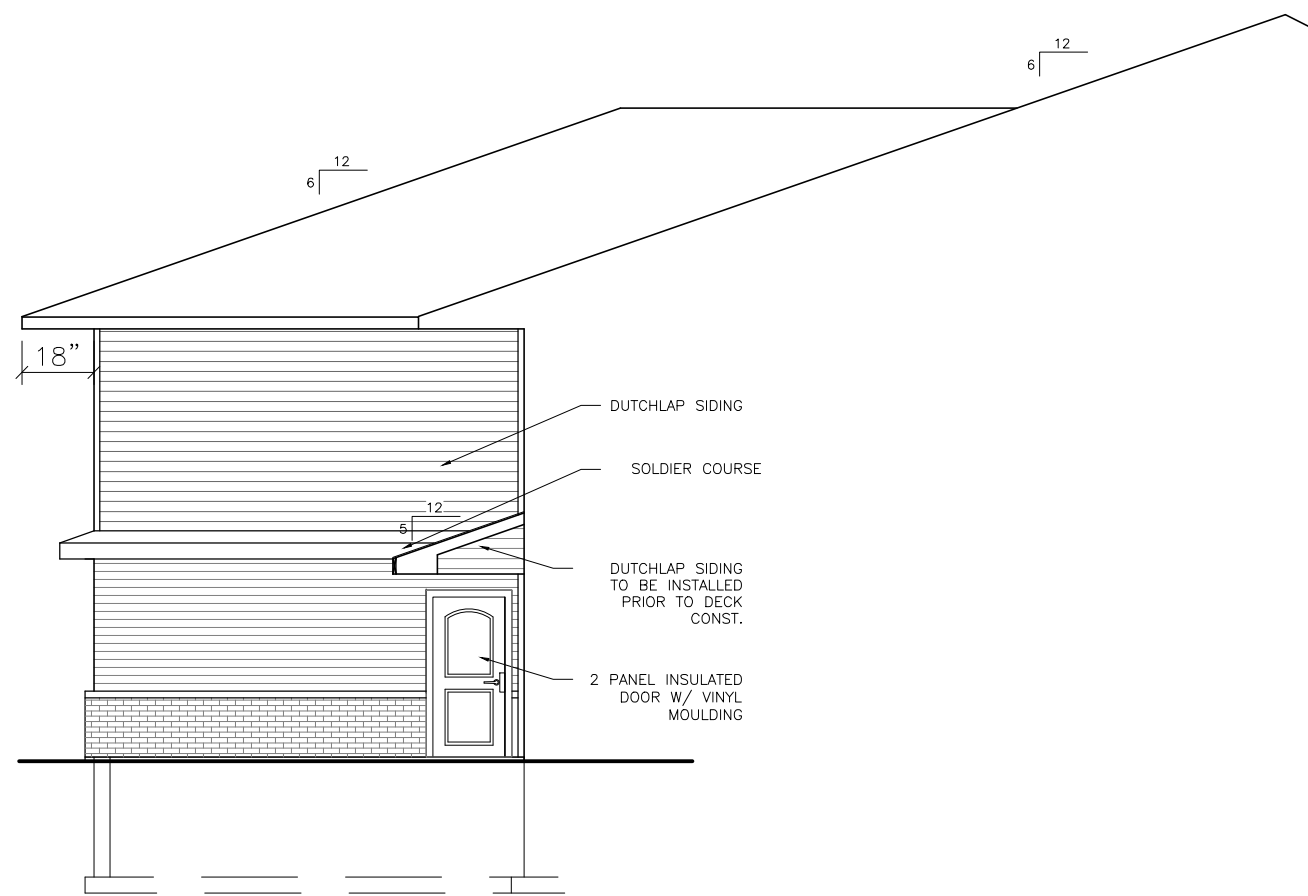
FRONT & REAR RIGHT SIDE GARAGE ELEVATION
SCALE: 1/8" = 1'-0"



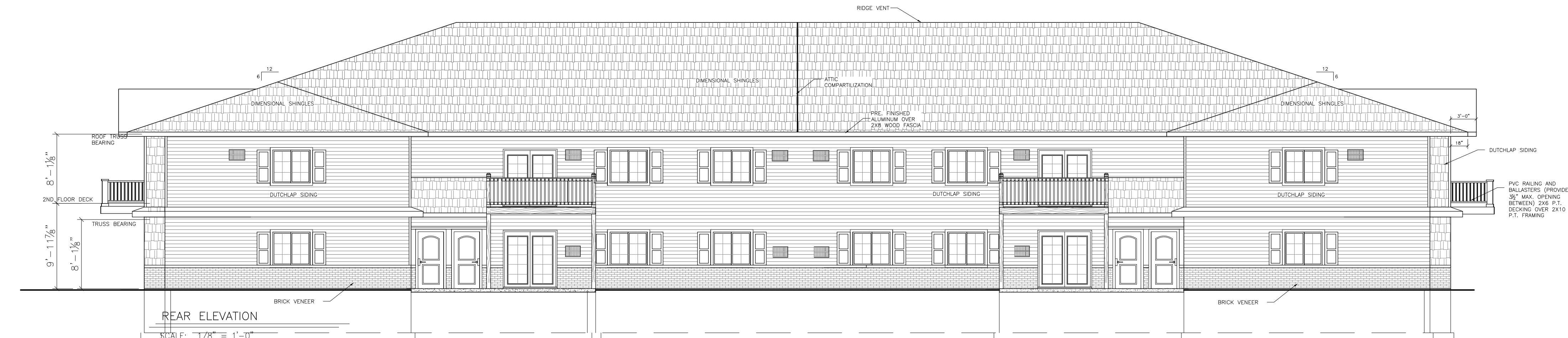
FRONT ELEVATION
SCALE: 1/8" = 1'-0"



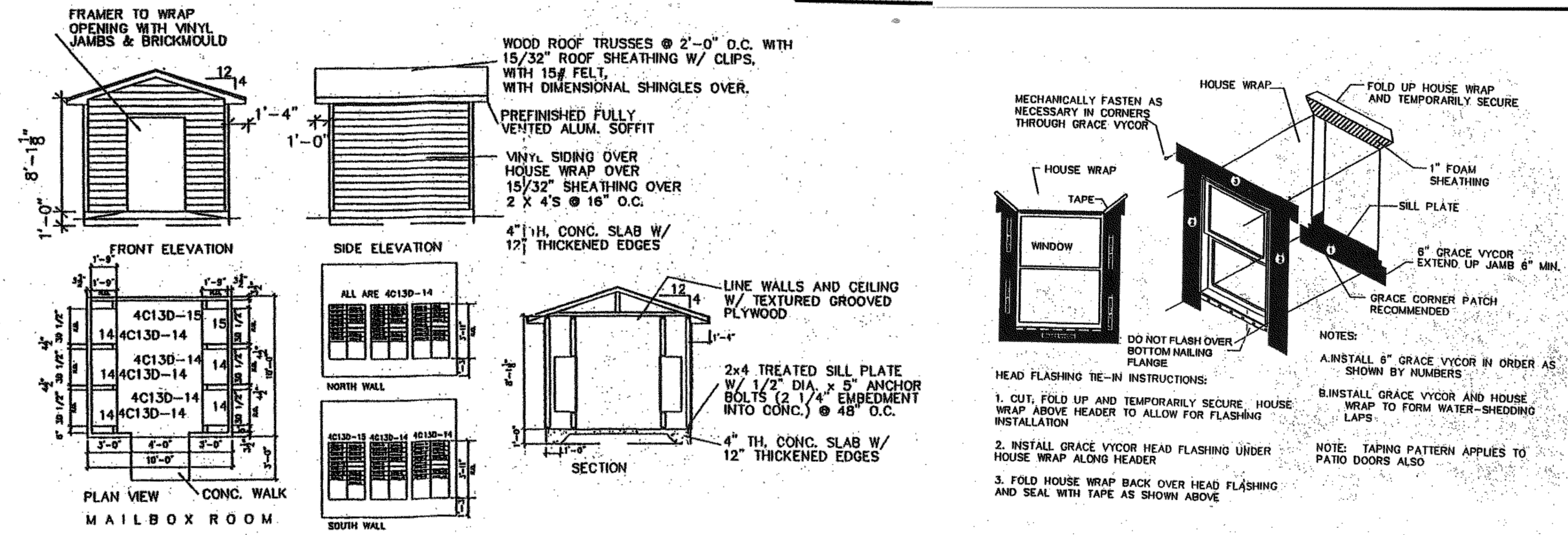
LEFT SIDE ELEVATION
SCALE: 1/8" = 1'-0"



FRONT & REAR LEFT SIDE GARAGE ELEVATION
SCALE: 1/8" = 1'-0"



REAR ELEVATION
SCALE: 1/8" = 1'-0"



24 LIGHT FIXTURES AROUND BUILDING AND STANDARD (6X6) J-BLOCK FOR RECEPTACLES (12)

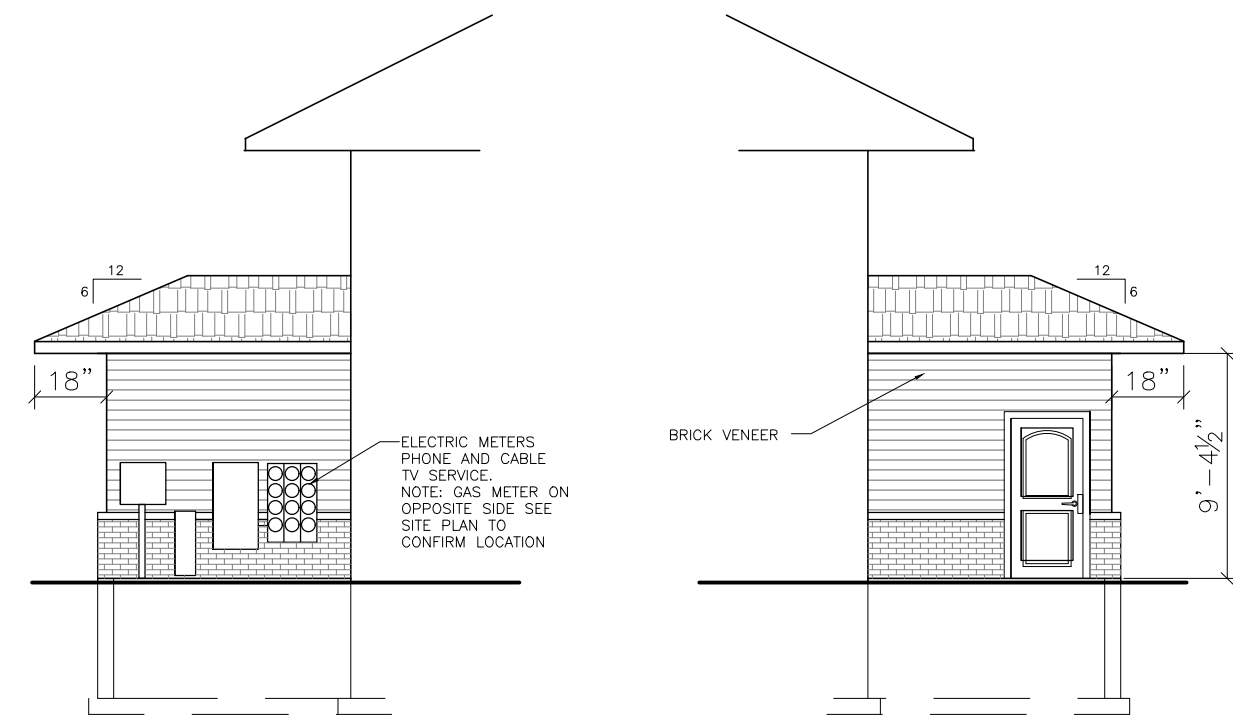
NOTE: SIDING INSTALLER TO PROVIDE HOODED STYLE 4" DRYER DUCT VENTS W/ FLAPPER (8) AND HOODED STYLE 4" BATH EXHAUST VENTS W/ FLAPPER (8) TO MATCH SIDING COLOR AND DEFLECT-O SOFFIT STYLE DRYER EXHAUST VENTS W/ FLAPPER (4) WHITE COLOR TRIM OUT GRILLES PER MANF. INSTRUCTION FOR DRYERS.

NOTE: SIDING INSTALLER TO CONNECT TO BATH EXHAUST DUCT AND INSTALL SOFFIT GRILLE WITH MID AMERICA MASTER EXHAUST VENT WHITE COLOR. (16)

NOTE: SIDING INSTALLER TO PROVIDE CLEAR EXTERIOR GRADE SEALANT AND CAULK ALONG STONE, AC SLEEVES, DOOR MOLDINGS, DECK JOIST AND RAILINGS, J-TRIM.

TAPE OFF VENTED SOFFIT WITH TYVEK LIKE TAPE 24" EACH SIDE OF SOFFIT EXHAUST VENT.

VERIFY ALL WINDOW & DOOR LOCATIONS & STYLES WITH FLOOR PLAN SHEET 10 DETAILS & DEVELOPER



RIGHT & LEFT SIDE UTILITY ELEVATION
SCALE: 1/8" = 1'-0"

NOTE: THOUGH EVERY EFFORT HAS BEEN MADE IN PREPARING THESE PLANS AND CHECKING THEM FOR ACCURACY, THE CONTRACTOR MUST CHECK ALL DETAILS, DIMENSIONS & CONDITIONS AND REPORT ANY DISCREPANCIES TO THE ARCHITECT PRIOR TO CONSTRUCTION

PROPOSED 12 UNIT APARTMENT
NICHOLET LUMBER CO.
MERRILL, WISCONSIN
LLOYD CARPENTER-ARCHITECT, LLC
2663 MAPLE HILLS DRIVE, GREEN BAY, WI. 54313
- CELL (920) 655-3829
CARPARCH@GMAIL.COM

DATE: 3
FILE: 3
JOB: 3
SHEET: 5

City of Merrill - TID No. 8 Projected Tax Increment					
Projected Tax Increment for 36 apartments (Three 12-unit buildings)					
Fiscal projections based upon actual Rock Ridge Apartments					
Part of PIN 251-3106-152-0228 - now owned by City of Merrill					
Existing	Land	Improved	Total RE		
1/1/2021	Valuation	Valuation	Valuation		Taxes 2020
	\$14,700	\$0	\$14,700		of \$459.08
Projected	Land	Improved	Total RE		
Increase	Valuation	Valuation	Valuation		
	\$120,000	\$1,950,000	\$2,070,000		
Planned site about 5.9 acres (Proposed Lot 1 of future Certified Survey Map)					
Projected Tax Increment:					
Const.	Value	Revenue	TID Value	Tax	Projected
Year	Year	Year	Increment	Rate	Tax Increment
2021	2022	2023	\$500,000	\$30.00	\$15,000
	2023	2024	\$2,070,000	\$30.00	\$62,100
	2024	2025	\$2,070,000	\$30.00	\$62,100
	2025	2026	\$2,070,000	\$30.00	\$62,100
	2026	2027	\$2,070,000	\$30.00	\$62,100
	2027	2028	\$2,070,000	\$30.00	\$62,100
	2028	2029	\$2,070,000	\$30.00	\$62,100
	2029	2030	\$2,070,000	\$30.00	\$62,100
	2030	2031	\$2,070,000	\$30.00	\$62,100
	2031	2032	\$2,070,000	\$30.00	\$62,100
	2032	2033	\$2,070,000	\$30.00	\$62,100
	2033	2034	\$2,070,000	\$30.00	\$62,100
	2034	2035	\$2,070,000	\$30.00	\$62,100
	2035	2036	\$2,070,000	\$30.00	\$62,100
	2036	2037	\$2,070,000	\$30.00	\$62,100
	2037	2038	\$2,070,000	\$30.00	\$62,100
					\$946,500

City of Merrill - TID No. 8 Preliminary Cash Flow								
Projected Tax Increment & Cash Flow for 36 apartments (Three Buildings)								
There will also be tax increment from about 18 additional residential units*								
*(Single-Family Homes and Duplexes with potential \$75,000+ annual Tax Increment)								
Preliminary new borrowing for infrastructure & development incentive:								
			-Land Purchase				\$200,000	
			-Webster St. Extension (Alexander St. to Eugene St.)				\$350,000	
			(Utilities, Curb-gutter-paving, & Streetlighting)					
			-Cash TID No. 8 Development Incentive				\$200,000	
						Preliminary TID No. 8 Borrowing	\$750,000	
Projected TID No. 8 Cash Flow:								
Const.	Value	Revenue	Projected		Land	Webster St.	Dev. Incentive	Available
Year	Year	Year	Tax Increment		Debt Service	Debt Service	Debt Service	Increment
2021	2022	2023	\$15,000		\$13,750	\$25,000		(\$23,750) *
2022	2023	2024	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2024	2025	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2025	2026	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2026	2027	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2027	2028	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2028	2029	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2029	2030	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2030	2031	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2031	2032	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2032	2033	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2033	2034	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2034	2035	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2035	2036	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2036	2037	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
	2037	2038	\$62,100		\$13,750	\$25,000	\$15,000	\$8,350
			\$946,500		\$220,000	\$400,000	\$225,000	\$101,500 **
							*Transfer from TID No. 3	
								**Available for other TID No. 8 expenses

**DEVELOPMENT AGREEMENT
BY AND BETWEEN THE
CITY OF MERRILL, WISCONSIN
NICOLET LUMBER COMPANY (PHASE 3)**

THE DEVELOPMENT AGREEMENT (the “Agreement”) is entered into as of _____, 2021 by and between the City of Merrill, Wisconsin, (the “City”) a political subdivision of the State of Wisconsin and Nicolet Lumber Company, (the “Developer”).

RECITALS

- A. The City desires to encourage economic development, the development of underutilized land, expand its tax base and create new jobs within the City.
- B. Wis. Stat. §66.1105 (the “Tax Increment Law”) provides the authority and establishes procedures by which the City may exercise powers necessary and convenient to carry out the purposes of the Tax Increment Law, cause project plans to be prepared, approve such plans, implement provisions and effectuate the purposes of such plans and finance such development through the use of tax incremental financing.
- C. Wis. Stat. §66.1333 (the “Redevelopment Law”) provides the authority and establishes the procedures by which the City acting through and by the Redevelopment Authority of the City of Merrill (the “RDA”) may exercise powers necessary and convenient to carry out the purposes of the Redevelopment Law, cause redevelopment plans to be prepared, approve such plans, borrow money and issue bonds, implement provisions and effectuate the purposes of such plans and finance redevelopment through the Redevelopment Law.
- D. The City of Merrill has acquired and will sell about 5.9 acres to the Developer land for apartment buildings development/construction.

Phase 3

TBD – Alexander St. **[Likely Lot 1 of future Certified Survey Map]**

- E. The Developer proposes to construct three, twelve-unit apartment buildings as Phase III, located within the Development Area (the “Project”).

F. As an inducement to Developer to undertake the Development in TID 8 and to construct or cause to construct the Development, the City and the RDA intend to provide an incentive to Developer by making an incentive payment to the Developer, for project costs incurred, to construct apartment buildings within TID 8.

G. The City will construct Webster Street utility and street infrastructure between Alexander Street and Eugene Street.

H. The City will permit the developer to connect to the new Webster Street water and sanitary sewer mains, for the benefit and servicing of the Project.

I. The City and RDA finds incentives to be necessary to encourage the Development in the Development Area and for Developer to undertake the Development in such a manner as to accomplish the City goals.

J. The City finds that the redevelopment and the fulfillment generally of the terms and conditions of this Agreement are in the vital and best interest of the City, RDA and City residents by expanding the tax base, creating new jobs and causing the redevelopment of underutilized property thereby serving a public purpose in accordance with state and local law.

NOW THEREFORE, in consideration of the promises and mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

Section 1.01 Initial Undertaking of the City of Merrill

The City has:

- a. Included the Development Area within TID #8, which was created by the Merrill Common Council on September 27, 2011.
- b. Purchased the Alexander Street property and arranged for necessary survey services and preparation of certified survey map.
- c. Will hold a City Plan Commission Public hearing on the Planned Unit Development (PUD) when available from Developer.

Following Execution of this Agreement, the City agrees that it shall cooperate with Developer to facilitate Developer's performance under this Agreement.

Section 1.02 Initial Undertakings of the Developers

- a. Will raise equity and arrange for financing necessary for the Project.
- b. File site plan and permit applications with the City and/or State.

- c. Contract for construction of three apartment buildings and related infrastructure improvements with occupancy planned by December 15, 2023. The new tax increment would be generated beginning with 2023 (to the extent of improvements completed as of January 1, 2023) property tax (2024 collection).

ARTICLE II INCENTIVE PAYMENTS TO DEVELOPER

This development incentive is to facilitate development of the Project, a three (3) apartment building complex in Phase III.

The City shall pay a cash TIF development incentive to the Developer in the aggregate amount of Two Hundred Thousand Dollars (\$200,000) upon completion of the three (3) apartment building complex. This incentive shall be paid per the following schedule:

PAYMENT TIME FRAME

DEVELOPMENT INCENTIVES

Nicolet Lumber Company

\$100,000.00 upon State building occupancy permits.

\$100,000.00 by September 1st the following year.

ARTICLE III MISCELLANEOUS

Section 3.01 Restriction on Sale.

Prior to the earlier of January 1, 2038 or the date TID #8 is dissolved, Nicolet Lumber Company shall not sell, transfer, convey or assign the Development Area or any part thereof to any person, entity or in any manner which would render the Development Area exempt from property taxation without the prior written consent to the City. As an express condition for such consent, the City shall require purchaser to annually pay to the City an amount equal to all property taxes, which would have accrued to the Development Area if it were subject to property taxation. Any such payments shall be considered tax increment and shall be applied as set forth in above.

Section 3.02 Indemnification.

Nicolet Lumber Company, its successors and assigns shall indemnify and save harmless and defend the City and its respective officers, agents and employees from any and all liabilities, suits, actions, claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or occasioned wholly or in part by any act or omission on Developer's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

The City, its successors and assigns, to the extent permitted under Wisconsin law, shall indemnify and save harmless and defend the Developer and its respective officers, agents and employees from any and all liabilities, suits, action claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or accessioned wholly or in part by any act or omission on the City's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

Section 3.03 No City Obligations.

The City shall have no obligations or liability for any obligations or responsibilities to any lending institution, architect, contractor or sub-contractor or any other party retained by Developers in the performance of its obligations and responsibilities under the terms and conditions of this Agreement. The Developers specifically agrees that no representation, statements, assurances or guarantees will be made by Developers to any third-party contrary to this provision. Notwithstanding anything aforesaid to the contrary, the Developer may assign the payments due it under this agreement to the Developer's lender, for collateral purposes only.

Section 3.04 Default.

a. Default and Notice of Default. In the event either party to this Agreement is in default hereunder (the "Defaulting Party") the other party (the "Non-Defaulting Party") shall be entitled to take any action allowed by applicable law, by virtue of said default, provided that Non-Defaulting Party gives the Defaulting Party written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specifying a time period of not less than sixty (60) days in which the

default may be cured by the Defaulting party. Notwithstanding the foregoing, if any default cannot reasonably be cured within sixty (60) days, the Non-Defaulting Party shall refrain from exercising remedies as long as a cure is being diligently pursued.

If either party fails to cure a default as permitted herein, the Non-Defaulting Party, without limiting its remedies under this Agreement, may compel performance by the Defaulting Party by bringing an action for specific performance. If after the specified time period for cure proceedings are initiated to cure an alleged default, the prevailing party in such proceedings shall be entitled to reimbursement from the other party for its reasonable attorney's fees and associated costs incurred in such proceedings.

b. Force Majeure. Neither party shall be responsible to the other party for any resulting losses if the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of the enemies, strikes, fires, floods, acts of God, unusual weather, or by any other cause not within the control of the party whose performance was interfered with and which by the exercise of reasonable diligence such party is unable to prevent, whether of the class of causes herein above enumerated or not, and the time for performance shall be extended by the period of delay occasioned by any such cause.

Section 3.05 Non-Discrimination.

Neither the Development nor any portion thereof shall be used by any party in any manner to permit unlawful discrimination or unlawful restriction on the basis of race, creed, ethnic origin or identity, color, gender, marital status, familial status, age, handicap, sexual orientation, or national origin and the construction and operation of the Development shall be in compliance with all effective laws, ordinances, and regulations relating to discrimination on any of the foregoing grounds.

Section 3.06 Parties and Interest; Survival of Agreements.

Except as otherwise expressly provided herein, this Agreement is made solely for the benefit of the parties hereto and no other person, partnership, association, or corporation shall acquire or have any rights hereunder by virtue hereof. All representations and agreements in this Agreement shall remain operative and at full force and effect regardless of any investigation made by or on behalf of any party. No party may assign its rights under this Agreement without the written consent of the other party.

Section 3.07 Notices.

All notices, demand, certificates, or other communications under this Agreement shall be sufficiently given and shall be deemed given when hand-delivered or when mailed by first class mail postage pre-paid with property addresses indicated below:

To the City: City of Merrill, Wisconsin
 Attention: City Clerk
 1004 East First Street
 Merrill, Wisconsin 54452

With a copy: The City Attorney, City of Merrill

To the Developers: Nicolet Lumber Co.
 Attention: Jon Hermans
 4050 Nicolet Dr.
 Green Bay, WI 54311

Any party may, by written notice to the other party, designate a change of address for the purposes of aforesaid.

Section 3.08 Amendment.

No modification, alteration, or amendment of this Agreement shall be binding upon any party hereto until such modification, alteration, or amendment is reduced to writing and executed by all parties hereto.

Section 3.09 Governing Law.

The laws of the State of Wisconsin shall govern this Agreement.

Section 3.10 Severability.

If any provisions of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case, in any jurisdiction or jurisdictions or in all jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance or of rendering and provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatsoever.

Section 3.11 Compliance with Law.

The parties shall, in undertaking the construction and operation of the Development, comply with all applicable federal, state, and local laws.

Section 3.12 City Authorization.

The execution of this Agreement was authorized by Resolution No _____ adopted on _____, 2021, by the Common Council

IN WITNESS WHEREOF:

The parties have executed this Agreement as of _____, 2021

CITY OF MERRILL, WISCONSIN

Derek Woellner, Mayor

William N. Heideman, Clerk

Approved:

Approved as to Form:

Katherine G. Unertl, Finance Director

Thomas N. Hayden, City Attorney

STATE OF WISCONSIN)

) ss.

COUNTY OF LINCOLN)

Personally came before me this ____ day of _____, 2021, the above named Derek Woellner, Mayor and William N. Heideman, Clerk, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My commission _____

NICOLET LUMBER COMPANY

By _____
Jon Hermans, President

STATE OF WISCONSIN)

) ss.

COUNTY OF Waukesha)

Personally appeared before me this ____ day of _____, 2021, the above named Jon Hermans, President of Nicolet Lumber Company to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My commission _____

RESOLUTION NO. _____

**RESOLUTION SUPPORTING WEINBRENNER SHOE COMPANY'S
APPLICATION FOR WISCONSIN ECONOMIC DEVELOPMENT
CORPORATION (WEDC) FUNDS FOR A RENOVATION**

WHEREAS, Weinbrenner Shoe Company has purchased a major portion of the former Hurd Manufacturing property located adjacent to their existing manufacturing facility at 108 S. Polk St. in Merrill, Wisconsin, including a 110,000 sf and a 17,000 sf building, for the purpose of expanding their manufacturing capacity. They are engaged, among other things, in the business of renovating, updating, and maintaining the acquired buildings; and

WHEREAS, it is necessary that funds be procured for that project, including a grant applied for by the City of Merrill for Weinbrenner Shoe Company through the Wisconsin Economic Development Corporation (WEDC); and

WHEREAS, this project will expand Weinbrenner's production capacity which will provide new jobs in Merrill; and

WHEREAS, this project will utilize two previously vacant buildings and add to the City's tax base; and

WHEREAS, Weinbrenner Shoe Company has been a major employer in Merrill since 1938; and

WHEREAS, these funds will be used to renovate, update, and maintain the acquired property; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of July, 2021, that the City of Merrill hereby supports speedy approval of the grant application by the City of Merrill for Weinbrenner Shoe Company to the WEDC in furtherance of this project to provide increased production capacity, and further, wishes Weinbrenner Shoe Company the best of luck in their endeavor, and further urges WEDC to expeditiously handle the grant application, approval, and related matters

Recommended by: Redevelopment
Authority

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

RESOLUTION NO.**A RESOLUTION HONORING STACY STEVENS FOR HER LONG-TIME
SERVICE TO THE CITY OF MERRILL**

WHEREAS, Stacy Stevens has served the City of Merrill T.B. Scott Library for 21 years as the Assistant Library Director and then as the Library Director; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Stacy Stevens has earned the admiration and respect of her fellow employees by exhibiting an unmatched work ethic; and

WHEREAS, Stacy Stevens skills, experience, vision and her upbeat sense of humor will be missed at the City of Merrill T.B. Scott Library;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of July, 2021, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Stacy Stevens has given the City of Merrill T.B. Scott Library and commends her for those 21 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Stacy Stevens, congratulate her upon the occasion of her retirement from the City of Merrill T.B. Scott Library, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

RESOLUTION NO.**A RESOLUTION HONORING GREG HARTWIG FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL**

WHEREAS, Greg Hartwig has served the City of Merrill as a PO, POI, POII, Lieutenant, and then promoted to Patrol Captain, from March, 1990 to June, 2021; and,

WHEREAS, Greg Hartwig's cheerful manner, dedication to Police service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Police Department and Merrill's citizens; and,

WHEREAS, Greg Hartwig has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and,

WHEREAS, Greg Hartwig's skills and experience will be missed at the City of Merrill Police Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of July, 2021, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the faithful service Greg Hartwig has given the City of Merrill Police Department and commends him for those 31 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Greg Hartwig, congratulate him upon the occasion of his retirement from the City of Merrill Police Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk