



CITY OF MERRILL
COMMON COUNCIL
AGENDA • TUESDAY JULY 12, 2022

Regular Meeting

City Hall Council Chambers

6:00 PM

To attend remotely, call 478-352-1430 PIN 656 260 266 #

- I. Call to Order
- II. Invocation
 1. Sister Celine Goessl - Holy Cross Sisters
- III. Pledge of Allegiance
- IV. Roll Call
- V. Public Comment Period
- VI. Minutes of Previous Common Council meeting:
 1. Consider placing the minutes of the June 14, 2022 Common Council meeting on file.
- VII. Revenue & Expense Report(s):
 1. Revenue and Expense Reports for Period Ending June 30, 2022
- VIII. Merrill Enrichment Center:
 1. Consider a request to begin working on a proposal for an endowment fund for the Merrill Enrichment Center. Merrill Enrichment Center Director Tammie Mrachek is bringing this to the Common Council.
- IX. Health & Safety Committee:
 1. Consider Street Use Permit for Gesundheit Bar to close South Park Street between E. 1st St and Main St from 6:00 PM to 11:00 PM on Friday, July 15 for a live band event. The Health & Safety Committee recommends approval.
 2. Consider a Temporary Class "B" picnic license for Merrill Youth Softball Association (Merrill Fastpitch) to sell fermented malt beverages for July 22, July 23 and July 24 at the MARC in conjunction with the Merrill Fastpitch Tournament. The Health and Safety Committee recommends approval.
 3. Consider a Temporary Class "B" picnic license for Lincoln County Fair Association to sell fermented malt beverages for the dates of August 17, 18, 19, 20 and 21 in conjunction with the 2022 Lincoln County Fair. The Health & Safety Committee recommends approval.
 4. Consider a Temporary Class "B" and "Class B" picnic license for Merrill Youth Hockey Association to sell fermented malt beverages and wine on August 25 and August 26 at the Merrill Enrichment Center in conjunction with the Wisconsin Evergreen Convention. The Health and Safety Committee recommends approval.

5. Consider a Temporary Class "B" picnic license for Merrill Youth Hockey Association to sell fermented malt beverages on September 17, 2022 at the Merrill Festival Grounds in conjunction with Pork in the Park. The Health and Safety Committee recommends approval.
- X. Place Committee Reports on File:
1. Consider placing committee reports on file: Committee of the Whole (various months in 2021), Committee of the Whole (May training session), City Plan Commission, Library Board, Merrill Enrichment Center Committee, Historic Preservation and Marketing & Communications June 16th joint meeting, Transit Commission, Health & Safety Committee, Personnel & Finance Committee, Board of Public Works, Redevelopment Authority and Historic Preservation and Marketing & Communications June 30th joint meeting.
- XI. Ordinances:
1. Consider amending Code of Ordinances No. 2021-18 - Section 2: Non-Union Compensation in the 2022 City of Merrill Budget and Establishing CDL Step (after Step 11). The Personnel and Finance Committee recommends approval.
 2. Consider adding Sec 36-95: The parking of unregistered motor vehicles prohibited on highways, to the Code of Ordinances, Chapter 36, Article II, Division 3, System of Parking and Safety Zones. The Health and Safety Committee recommends approval.
- XII. Resolutions:
1. A Resolution approving a final plat for residential development between Eugene, Alexander, and Heldt Streets aka Alexander Estates in the City of Merrill
 2. A Resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and Plant Garden Center, LLC. The Redevelopment Authority recommends approval.
- XIII. Mayor's Appointments:
1. Alderperson Michael Caylor to Chairman of Personnel & Finance Committee
 2. Alderperson Paul Russell from Chairman of Personnel & Finance to committee member
- XIV. Mayor's Communications:
- XV. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

CITY OF MERRILL COMMON COUNCIL

TUESDAY, June 14, 2022 MINUTES

Regular Meeting

City Hall Council Chambers

6:00 p.m.

1. **Mayor Hass called the meeting to order** at 6:08 p.m. The following elected officials, department heads and residents were in attendance:

Elected Officials and Department Heads present: City Attorney – Tom Hayden, City Administrator – Dave Johnson, City Clerk – Lori Anderson-Malm, Facilities Maintenance Manager – Nick Wszalek, Finance Director – Kathy Unertl, Fire Chief – Josh Klug, Library Director – Jessica Zellers, Police Chief – Corey Bennett, Public Works Director/ City Engineer – Rod Akey, Park & Recreation Director – Dan Wendorf, Building Inspector/Zoning Administrator – Darin Pagel, Utility Operations Manager – Gabe Steinagel and Nathan from Merrill Productions.

Residents in attendance: Renae Fredrick, Mr. & Mrs. Martin, Bill Bialecki and Al Wix

2. **Invocation** by Sister Pam Hodgson – Holy Cross Sisters
3. **Pledge of Allegiance** was recited.
4. **Roll Call** was taken and the following alderperson's were in attendance:

Paul Russell – First District	Attended Remotely
Michael "Gus" Caylor – Second District	Present
Rick Blake – Third District	Present
LaDonna Fermanich – Fourth District	Present
Dick Lupton – Fifth District	Present
Mike Rick - Sixth District	Present
Mark Weix – Seventh District	Present
Steve Sabatke – Eighth District	Present

5. **Public Comment** – Mayor Hass asked Library Director Zellers to inform the council and those in attendance the hours of the library.
6. **Minutes of previous Common Council meeting** – May 10, 2022

Aldersperson Rick made a motion to approve the minutes from the May 10, 2022 Common Council meeting. Aldersperson Lupton seconded and the motion passed.

7. **Revenue & Expense Reports:**

Attachment: 2022-06-14 Council Minutes (8979 : Minutes of June 14, 2022 meeting)

Alderson Russell made a motion to approve the revenue and expense reports ending May 31, 2022. Alderson Rick seconded and the motion passed.

8. Board of Public Works:

1. **Consider increasing the minimum bid to \$500 for vacant city lots. If the minimum bid would need to be adjusted, the bid would go back to the Board of Public Works.**

Alderson Sabatke explained the reasoning behind increasing the minimum bid. Alderson Rick mentioned he would like to see earnest money toward the purchase of a vacant city lot.

A motion was made by Alderson Blake to approve. Alderson Sabatke seconded and the motion passed.

2. **Approve Certified Survey Map and Right-of-Way Dedication for Johnson Street lots.**

A motion was made by Alderson Russell to approve. Alderson Lupton seconded and the motion passed.

9. Health & Safety Committee:

1. **Consider approving the 2020/2023 liquor license applications (per list) with the exception of Erickson's Westside Tap for non-compliance with the city ordinance.**

Mayor Hass explained the first vote would be to vote for all licensees except for Caylor's Trophy Bar. Alderson Caylor motioned to approve the list with the exception of Caylor's Trophy Bar. Alderson Sabatke seconded and the motion passed.

Alderson Lupton made a motion to approve the 2022/2023 liquor license for Caylor's Trophy Bar. Alderson Weix seconded and the motion passed with Alderson Caylor abstaining from the vote.

2. **Street Use Permit application from Ballyhoo's to close Prospect Street (from Grand Avenue to West Main Street) from 12:00 PM to 10:00 PM on Saturday, June 20, 2022 for the Lobster Fest event.**

Alderson Rick motioned to approve the street use permit for Ballyhoo's. Alderson Sabatke seconded and the motion passed.

3. **Application from Athletic Park Baseball Boosters for 30 temporary Class "B" picnic licenses to sell fermented malt beverages inside Athletic Park during baseball games on the following dates in 2022: May 29, June 4, 8, 9, 13, 14, 19, 20, 22, 26, 28, 29, July 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 20, 21, 22, 23, 24, 29.**

Alderson Weix motioned to approve. Alderson Caylor seconded and the motion carried.

10. Placing Committee Reports on File:

Alderson Russell motioned to place the committee reports on file. Alderson Lupton seconded and the motion passed.

11. **Proclamation: 175th Anniversary of the Founding of Merrill**

City Attorney Hayden read the Proclamation declaring the 175th Anniversary of the Founding of Merrill.

12. **Ordinances:**

1. **Consider amending Code of Ordinances Chapter 8, Article V, Section 8-113, to revise language regarding the certificate of liability insurance.**

City Attorney Hayden read the first reading of the Ordinance. Alderson Russell motioned to give the ordinance the second and third readings by title only. Alderson Blake seconded and the motion passed.

Alderson Lupton motioned to accept the revision of the ordinance. Alderson Weix seconded the motion to approve.

A roll call vote was taken: Russell, Caylor, Blake, Fermanich, Lupton, Rick, Weix, Sabatke all voted yes. Motioned passed on an 8-0 roll call vote.

2. **Consider amending Code of Ordinances Chapter 14, Article 11, Section 14-39 regarding Electronic smoking device(s).**

City Attorney Hayden read the first reading of the Ordinance. Alderson Caylor motioned to have the second and third readings by title only. Alderson Weix seconded and the motion passed.

Alderson Russell motioned to approve the ordinance. Alderson Blake seconded and a roll call vote was taken. Russell, Caylor, Blake, Fermanich, Lupton, Rick, Weix, Sabatke all voted yes. Motion passed on an 8-0 roll call vote.

3. **Consider amending Code of Ordinances Chapter 36, Article II, Division 1, Section 36-23 regarding School bus warning lights.**

City Attorney Hayden read the first reading of the Ordinance. Alderson Russell motioned to give the ordinance the second and third readings by title only. Alderson Blake seconded and the motion passed.

Alderson Blake motioned to approve the ordinance. Alderson Weix seconded and a roll call vote was taken. Russell, Caylor, Blake, Fermanich, Lupton, Rick, Weix, Sabatke all voted yes. Motion passed on an 8-0 roll call vote.

4. **Consider amending the District Zoning Map of the City of Merrill, Wisconsin for a parcel of land located on the east side of Johnson St from Rural to R1.**

City Attorney Hayden read the first reading of the Ordinance. Alderperson Blake motioned to give the ordinance the second and third readings by title only. Alderperson Weix seconded and the motion passed.

Alderperson Caylor motioned to approve the ordinance. Alderperson Lupton seconded and a roll call vote was taken. Russell, Caylor, Blake, Fermanich, Lupton, Rick, Weix, Sabatke all voted yes. Motion passed on an 8-0 roll call vote.

13. **Public Hearing on Alley Vacation**

City Attorney Hayden read the language regarding the public hearing on the alley vacation.

Alderperson Sabatke made a motion to open the public hearing for the alley vacation. Alderperson Caylor seconded and the motion passed.

There was no one testifying for or against the alley vacation.

Alderperson Russell made a motion to close the public hearing for the alley vacation. Alderperson Sabatke seconded and the motion passed.

Alderperson Sabatke made a motion to approve the alley vacation. Alderperson Fermanich seconded and the motion passed.

14. **Resolutions:**

1. **A Resolution honoring Merilee J DuPlayee, a/k/a Toby, for her long-time service to the City of Merrill.**

Alderperson Russell made a motion to approve the resolution. Alderperson Blake seconded and the motion passed.

2. **A Resolution authorizing the vacation of an alley located in part of H.W. Wright Lumber Company's addition.**

Alderperson Lupton made a motion to approve the resolution. Alderperson Rick seconded and the motion passed.

3. **A Resolution approving the 2021 Compliance Maintenance Annual Report (CMAR) for the City of Merrill wastewater treatment plant.**

Alderperson Rick made a motion to approve the resolution. Alderperson Weix seconded and the motion passed.

- 4. A Resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and Ott Development & Construction, LLC (for Johnson St. homes).**

Alderson Russell made a motion to approve the resolution. Alderson Blake seconded and the motion passed.

- 5. A resolution approving a preliminary plat for residential development between Eugene, Alexander, and Heldt Streets aka Alexander Estates in the City of Merrill.**

Alderson Russell made a motion to approve the resolution. Alderson Lupton seconded and the motion passed.

- 6. A resolution approving a conditional use permit for a daycare facility at 201 Stange Street, Merrill.**

Alderson Sabatke made a motion to approve the resolution. Alderson Caylor seconded and the motion passed.

- 7. A resolution in support of Construction and Promotion of "Affordable Housing" within the City of Merrill.**

Alderson Sabatke made a motion to approve the resolution. Alderson Blake seconded. Mayor Hass asked if there was any discussion.

Alderson Fermanich asked to amend the wording on the last sentence of the resolution. She amended to strike "and participate in the construction of such housing" and revise to "participate in pursuit of such housing opportunities". Alderson Rick seconded to revise the wording. The revised wording was approved.

Alderson Rick made a motion to adopt the resolution as amended. Alderson Blake seconded and the motion carried.

15. Mayor's Appointments:

- 1. Alderson Rick Blake to the Library Board, replacing Tim Meehan, term to expire 04/16/24.**
- 2. Reappoint Mike Giesler to the Library Board, term to expire 04/16/24.**

Alderson Russell made a motion to approve both of the Mayor's appointments. Alderson Fermanich seconded and the motion passed.

16. Mayor's Communications:

Mayor Hass reminded everyone that Flag Day is June 14th and it is a very important day for all citizens to remember.

Construction will begin on June 27th for areas in the city.

The City Band will begin their summer concerts on June 29.

Gazebo Nights start on July 7th.

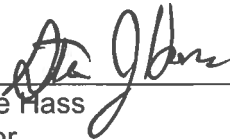
17. Adjournment:

Mayor Hass asked for a motion to adjourn. Alderperson Rick made a motion to adjourn.

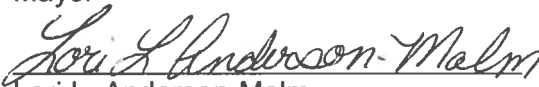
Alderperson Lupton seconded and the motion passed.

The meeting was adjourned at 7:02 PM.

Minutes respectfully submitted by Lori L Anderson-Malm – City Clerk.



Steve Hass
Mayor



Lori L. Anderson-Malm
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on June 17th, 2022.



Lori L. Anderson-Malm
City Clerk



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: July 4, 2022

To: Mayor Steve Hass
Alderpersons

From: Kathy Unertl, Finance Director *Kathy Unertl*

RE: June 2022 - Revenue & Expense Reports

Fund 26 – Non-Lapsing Accounts & Mid-Year 2022 Fiscal:

Summary as of 6/30/2022 will be provided with July Personnel & Finance Committee monthly report. In addition, there will be Finance Director mid-year fiscal status update.

In Fund 24 (Merrill Festival Grounds): Thanks to Bierman Family Foundation for the \$173,230 donation for the new grandstand lighting.

Revenues – General Fund:

Consistent with budgeted amounts.

Expenses – General Fund:

Consistent with budgeted amounts except for the following:

- Significant Personnel Services savings due to vacant positions which can cover the proposed hire of three new Police Officers (including one in advance of a planned January 2023 retirement).
- If fuel prices remain high through the rest of 2022, projecting about \$49,000 Net Overage (see following analysis based upon actual 2011 and mid-year 2022 fiscal information).
- Due to the lag timeframe of April 1st, 2022 before the Public Fire Protection was shifted from property tax to Water bills, there is a \$53,712.43 expenditure (i.e. from October – December 2021 and for January – March 2022). This could be offset by other Net Savings (such as Lump Sum Sick Leave Retirements).

City of Merrill - Fuel Projections for 2022

There has been significant increase in fuel expenses.

The following in preliminary projections for 2022 (based upon actual 2011 Net Overages).

	2011 Budget	2011 Actual	2011 Difference	
Department				
Police	\$31,000	\$38,516	(\$7,516)	
Fire	\$5,500	\$6,778	(\$1,278)	
Ambulance/EMS	\$12,750	\$15,046	(\$2,296)	
Transit	\$45,000	\$55,723	(\$10,723)	
Parks	\$6,500	\$11,335	(\$4,835)	
Streets	\$160,418	\$212,115	(\$51,697)	
Expense Totals	\$261,168	\$339,513	(\$78,345)	
Department Sales	(\$100,750)	(\$127,398)	\$26,648	
Transit Revenue - 75%	(\$33,750)	(\$41,792)	\$8,042	
Ambulance/EMS	(\$12,750)	(\$15,046)	\$2,296	
Offsetting Revenues	(\$147,250)	(\$184,236)	\$36,986	
Net City Expense	\$113,918	\$155,277	(\$41,359)	Overage

	2022 Budget	2022 Projected	2022 Difference	
Department				
Police	\$23,500	\$40,000	(\$16,500)	
Fire	\$7,500	\$10,500	(\$3,000)	
Ambulance/EMS	\$10,000	\$16,500	(\$6,500)	
Transit	\$31,000	\$37,000	(\$6,000)	
Parks	\$10,500	\$12,500	(\$2,000)	
Streets	\$191,500	\$251,500	(\$60,000)	
Expense Totals	\$274,000	\$368,000	(\$94,000)	
Department Sales	(\$82,500)	(\$116,500)	\$34,000	
Transit Revenue - 75%	(\$23,250)	(\$27,750)	\$4,500	
Ambulance/EMS	(\$10,000)	(\$16,500)	\$6,500	
Offsetting Revenues	(\$115,750)	(\$160,750)	\$45,000	
Net City Expense	\$158,250	\$207,250	(\$49,000)	Overage

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,445,502.00	257,876.70	3,702,442.24	83.29	743,059.76
Intergovernmental	4,399,898.10	0.00	526,330.26	11.96	3,873,567.84
Licenses and Permits	41,720.00	4,545.00	29,629.50	71.02	12,090.50
Fines, Forfeits, & Pen.	118,500.00	8,102.72	65,629.20	55.38	52,870.80
Public Charges-Services	9,150.00	415.11	3,780.25	41.31	5,369.75
Miscellaneous Revenues	120,325.00	2,188.12	47,028.75	39.08	73,296.25
TOTAL Non-Departmental	9,135,095.10	273,127.65	4,374,840.20	47.89	4,760,254.90
<u>Municipal Court</u>					
Intergov Charges (Misc.)	8,025.00	935.50	2,045.50	25.49	5,979.50
TOTAL Municipal Court	8,025.00	935.50	2,045.50	25.49	5,979.50
<u>City Attorney</u>					
Intergov Charges (Misc.)	10,000.00	0.00	1,994.30	19.94	8,005.70
Miscellaneous Revenues	31,000.00	0.00	0.00	0.00	31,000.00
TOTAL City Attorney	41,000.00	0.00	1,994.30	4.86	39,005.70
<u>Mayor</u>					
Miscellaneous Revenues	1,600.00	0.00	0.00	0.00	1,600.00
TOTAL Mayor	1,600.00	0.00	0.00	0.00	1,600.00
<u>City Administrator</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	36,005.00	0.00	0.00	0.00	36,005.00
TOTAL City Administrator	36,005.00	0.00	0.00	0.00	36,005.00
<u>Personnel - HR</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.00
<u>Clerk/Treasurer Staff</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.00
<u>Elections - AVERAGED</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<u>Treasurer/Finance Dir.</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	400.00	315.01	429.53	107.38	(29.53
Miscellaneous Revenues	37,744.00	0.00	0.00	0.00	37,744.00
TOTAL Treasurer/Finance Dir.	38,144.00	315.01	429.53	1.13	37,714.47

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Information Technology					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Information Technology	0.00	0.00	0.00	0.00	0.00
City Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00
Over-Collected Taxes					
Miscellaneous Revenues	750.00	0.00	123.92	16.52	626.08
TOTAL Over-Collected Taxes	750.00	0.00	123.92	16.52	626.08
Police					
Intergovernmental	18,700.00	2,789.82	10,684.69	57.14	8,015.31
Public Charges-Services	15,300.00	911.55	6,378.04	41.69	8,921.96
Intergov Charges (Misc.)	10,341.00	0.00	7,845.49	75.87	2,495.51
Miscellaneous Revenues	0.00	0.00	3,442.65	0.00	(3,442.65
TOTAL Police	44,341.00	3,701.37	28,350.87	63.94	15,990.13
Traffic Control					
Miscellaneous Revenues	0.00	8,768.68	8,973.78	0.00	(8,973.78
TOTAL Traffic Control	0.00	8,768.68	8,973.78	0.00	(8,973.78
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	11,025.00	5,276.91	10,362.72	93.99	662.28
Intergov Charges (Misc.)	221,899.00	110,949.30	221,898.60	100.00	0.40
Miscellaneous Revenues	0.00	0.00	1,189.80	0.00	(1,189.80
TOTAL Fire Protection	232,924.00	116,226.21	233,451.12	100.23	(527.12
Ambulance/EMS					
Intergovernmental	1,155,912.00	87,117.24	447,736.58	38.73	708,175.42
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,155,912.00	87,117.24	447,736.58	38.73	708,175.42
Bldg. Inspection/Zoning					
Licenses and Permits	40,500.00	4,135.00	25,513.90	63.00	14,986.10
Miscellaneous Revenues	12,250.00	0.00	0.00	0.00	12,250.00
TOTAL Bldg. Inspection/Zoning	52,750.00	4,135.00	25,513.90	48.37	27,236.10
Public Works/Engineer					
Miscellaneous Revenues	122,550.00	0.00	0.00	0.00	122,550.00
TOTAL Public Works/Engineer	122,550.00	0.00	0.00	0.00	122,550.00

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Miscellaneous Revenues	11,847.00	0.00	0.00	0.00	11,847.00
TOTAL Street Superintendent	11,847.00	0.00	0.00	0.00	11,847.00
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Operations Support (M&E)</u>					
Intergovernmental	349,585.00	24,491.94	150,922.48	43.17	198,662.52
Miscellaneous Revenues	0.00	0.00	766.50	0.00	(766.50)
TOTAL Operations Support (M&E)	349,585.00	24,491.94	151,688.98	43.39	197,896.02
<u>Roads</u>					
Intergovernmental	78,000.00	9,023.93	19,380.68	24.85	58,619.32
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	80,500.00	9,023.93	19,380.68	24.08	61,119.32
<u>Snow and Ice</u>					
Intergovernmental	0.00	0.00	870.96	0.00	(870.96)
Public Charges-Services	10,000.00	0.00	2,050.00	20.50	7,950.00
TOTAL Snow and Ice	10,000.00	0.00	2,920.96	29.21	7,079.04
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
<u>Street Leave Expenses</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Plan/Const.	0.00	0.00	0.00	0.00	0.00

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Airport</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	25,500.00	2,265.00	14,180.66	55.61	11,319.34
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,500.00	2,265.00	14,180.66	55.61	11,319.34
<u>Transit</u>					
Specials (Utility Rev.)	282,455.00	0.00	96,105.61	34.03	186,349.39
Intergovernmental	70,000.00	13,906.00	13,906.00	19.87	56,094.00
Public Charges-Services	92,500.00	6,690.70	54,805.80	59.25	37,694.20
Miscellaneous Revenues	3,000.00	0.00	2,461.00	82.03	539.00
TOTAL Transit	447,955.00	20,596.70	167,278.41	37.34	280,676.59
<u>Garbage Collection</u>					
Miscellaneous Revenues	2,500.00	466.31	1,713.74	68.55	786.26
TOTAL Garbage Collection	2,500.00	466.31	1,713.74	68.55	786.26
<u>Recycling</u>					
Intergovernmental	32,500.00	32,612.21	32,612.21	100.35	(112.21
Miscellaneous Revenues	5,000.00	0.00	375.00	7.50	4,625.00
TOTAL Recycling	37,500.00	32,612.21	32,987.21	87.97	4,512.79
<u>Weed & Nuisance Control</u>					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	7,500.00	0.00	0.00	0.00	7,500.00
<u>MEC - Enrichment</u>					
Intergovernmental	5,000.00	0.00	5,000.00	100.00	0.00
Public Charges-Services	9,250.00	0.00	0.00	0.00	9,250.00
TOTAL MEC - Enrichment	14,250.00	0.00	5,000.00	35.09	9,250.00
<u>Library</u>					
Intergovernmental	468,671.94	568.64	242,404.64	51.72	226,267.30
Public Charges-Services	8,000.00	101.93	1,304.05	16.30	6,695.95
Miscellaneous Revenues	0.00	0.00	7,556.87	0.00	(7,556.87
TOTAL Library	476,671.94	670.57	251,265.56	52.71	225,406.38
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	26,500.00	388.63	11,968.15	45.16	14,531.85
Miscellaneous Revenues	0.00	0.00	1,651.16	0.00	(1,651.16
TOTAL Parks	26,500.00	388.63	13,619.31	51.39	12,880.69

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Recreation Programs</u>					
Public Charges-Services	41,000.00	3,121.35	11,941.05	29.12	29,058.95
TOTAL Recreation Programs	41,000.00	3,121.35	11,941.05	29.12	29,058.95
<u>Cable Franchise Adm</u>					
Licenses and Permits	6,500.00	0.00	0.00	0.00	6,500.00
TOTAL Cable Franchise Adm	6,500.00	0.00	0.00	0.00	6,500.00
<u>MARC - Smith Center</u>					
Public Charges-Services	65,500.00	200.00	34,466.19	52.62	31,033.81
Miscellaneous Revenues	0.00	0.00	279.92	0.00	(279.92)
TOTAL MARC - Smith Center	65,500.00	200.00	34,746.11	53.05	30,753.89
<u>Aquatic Center</u>					
Intergovernmental	0.00	0.00	30,000.00	0.00	(30,000.00)
Public Charges-Services	108,850.00	19,862.29	21,524.22	19.77	87,325.78
TOTAL Aquatic Center	108,850.00	19,862.29	51,524.22	47.34	57,325.78
TOTAL REVENUE	12,581,255.04	608,025.59	5,881,706.59	46.75	6,699,548.45
<u>EXPENDITURES</u>					
<u>Common Council</u>					
Personnel Services	36,875.00	2,253.40	14,111.34	38.27	22,763.66
Contractual Services	3,500.00	1,002.21	1,865.89	53.31	1,634.11
Supplies & Expenses	6,850.00	900.50	6,849.91	100.00	0.09
TOTAL Common Council	47,225.00	4,156.11	22,827.14	48.34	24,397.86
<u>Municipal Court</u>					
Personnel Services	93,295.00	7,279.26	43,911.17	47.07	49,383.83
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,955.00	26.91	2,016.84	50.99	1,938.16
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	5,875.00	155.69	6,086.61	103.60	(211.61)
TOTAL Municipal Court	104,125.00	7,461.86	52,014.62	49.95	52,110.38
<u>City Attorney</u>					
Personnel Services	215,850.00	17,368.32	106,768.89	49.46	109,081.11
Contractual Services	16,200.00	7,654.50	18,118.79	111.84	(1,918.79)
Supplies & Expenses	6,200.00	763.39	2,787.71	44.96	3,412.29
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	238,250.00	25,786.21	127,675.39	53.59	110,574.61

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mayor</u>					
Personnel Services	20,775.00	2,070.20	8,677.76	41.77	12,097.24
Supplies & Expenses	950.00	314.00	807.00	84.95	143.00
Capital Outlay	0.00	0.00	190.99	0.00	(190.99
TOTAL Mayor	21,725.00	2,384.20	9,675.75	44.54	12,049.25
<u>City Administrator</u>					
Personnel Services	125,830.00	9,685.46	59,150.80	47.01	66,679.20
Contractual Services	675.00	41.10	207.81	30.79	467.19
Supplies & Expenses	500.00	123.39	123.39	24.68	376.61
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Administrator	127,005.00	9,849.95	59,482.00	46.83	67,523.00
<u>Personnel - HR</u>					
Contractual Services	4,500.00	255.05	1,773.45	39.41	2,726.55
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	4,750.00	255.05	1,773.45	37.34	2,976.55
<u>City Clerk</u>					
Personnel Services	81,995.00	6,372.57	14,395.71	17.56	67,599.29
Supplies & Expenses	4,550.00	40.00	1,042.28	22.91	3,507.72
Capital Outlay	0.00	0.00	349.99	0.00	(349.99
Technology	4,750.00	155.69	4,844.07	101.98	(94.07
TOTAL City Clerk	91,295.00	6,568.26	20,632.05	22.60	70,662.95
<u>Clerk/Treasurer Staff</u>					
Personnel Services	160,825.00	10,935.98	75,511.79	46.95	85,313.21
Supplies & Expenses	1,250.00	71.47	644.07	51.53	605.93
TOTAL Clerk/Treasurer Staff	162,075.00	11,007.45	76,155.86	46.99	85,919.14
<u>Elections - AVERAGED</u>					
Personnel Services	27,425.00	0.00	8,236.10	30.03	19,188.90
Contractual Services	12,000.00	0.00	0.00	0.00	12,000.00
Supplies & Expenses	6,075.00	0.00	1,104.47	18.18	4,970.53
Fixed Charges	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	45,500.00	0.00	9,340.57	20.53	36,159.43
<u>Treasurer/Finance Dir.</u>					
Personnel Services	121,870.00	9,532.81	57,521.11	47.20	64,348.89
Contractual Services	6,250.00	159.62	892.74	14.28	5,357.26
Supplies & Expenses	25,650.00	1,572.53	15,630.92	60.94	10,019.08
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	153,770.00	11,264.96	74,044.77	48.15	79,725.23

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Information Technology</u>					
Personnel Services	68,575.00	5,149.16	31,881.48	46.49	36,693.52
Technology	111,750.00	2,558.71	45,643.85	40.84	66,106.15
TOTAL Information Technology	180,325.00	7,707.87	77,525.33	42.99	102,799.67
<u>Assessment of Property</u>					
Contractual Services	31,150.00	0.00	13,700.00	43.98	17,450.00
Supplies & Expenses	0.00	45.00	45.00	0.00	(45.00
TOTAL Assessment of Property	31,150.00	45.00	13,745.00	44.13	17,405.00
<u>Independent Auditing</u>					
Contractual Services	17,500.00	282.50	13,804.09	78.88	3,695.91
Technology	1,250.00	0.00	1,407.00	112.56	(157.00
TOTAL Independent Auditing	18,750.00	282.50	15,211.09	81.13	3,538.91
<u>City Maintenance</u>					
Personnel Services	127,800.00	11,862.04	68,242.39	53.40	59,557.61
Contractual Services	68,150.00	8,235.19	46,475.68	68.20	21,674.32
Supplies & Expenses	18,550.00	1,484.64	7,063.01	38.08	11,486.99
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	7,000.00	1,324.52	8,413.32	120.19	(1,413.32
Technology	0.00	0.00	187.55	0.00	(187.55
TOTAL City Maintenance	221,500.00	22,906.39	130,381.95	58.86	91,118.05
<u>City Maint-Library</u>					
Personnel Services	0.00	193.80	1,099.97	0.00	(1,099.97
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	193.80	1,099.97	0.00	(1,099.97
<u>City Maint-Fire Station</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
<u>Livingston Building</u>					
Contractual Services	0.00	112.77	1,383.80	0.00	(1,383.80
TOTAL Livingston Building	0.00	112.77	1,383.80	0.00	(1,383.80
<u>Over-Collected Taxes</u>					
Supplies & Expenses	600.00	0.00	0.00	0.00	600.00
TOTAL Over-Collected Taxes	600.00	0.00	0.00	0.00	600.00
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	346,250.00	50,977.73	183,783.04	53.08	162,466.96
TOTAL Insurance/Employee	346,250.00	50,977.73	183,783.04	53.08	162,466.96

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Police</u>					
Personnel Services	2,557,035.00	188,313.94	1,163,432.29	45.50	1,393,602.71
Contractual Services	47,100.00	1,590.74	7,591.27	16.12	39,508.73
Supplies & Expenses	59,175.00	6,806.25	33,843.03	57.19	25,331.97
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	23,000.00	0.00	3,251.57	14.14	19,748.43
TOTAL Police	2,697,310.00	196,710.93	1,208,118.16	44.79	1,489,191.84
<u>Traffic Control</u>					
Personnel Services	12,300.00	1,702.87	4,173.43	33.93	8,126.57
Supplies & Expenses	16,500.00	5,739.70	13,182.06	79.89	3,317.94
TOTAL Traffic Control	28,800.00	7,442.57	17,355.49	60.26	11,444.51
<u>Fire Protection</u>					
Personnel Services	1,595,074.00	108,834.90	745,221.68	46.72	849,852.32
Contractual Services	22,825.00	2,432.39	12,997.60	56.94	9,827.40
Supplies & Expenses	56,500.00	6,628.68	37,947.68	67.16	18,552.32
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	5,000.00	1,065.76	4,062.90	81.26	937.10
TOTAL Fire Protection	1,679,399.00	118,961.73	800,229.86	47.65	879,169.14
<u>Fire Protection-Hydrants</u>					
Contractual Services	0.00	0.00	53,712.43	0.00	(53,712.43
TOTAL Fire Protection-Hydrants	0.00	0.00	53,712.43	0.00	(53,712.43
<u>Ambulance/EMS</u>					
Personnel Services	1,032,894.00	72,988.67	465,520.29	45.07	567,373.71
Contractual Services	24,895.00	2,432.39	13,330.13	53.55	11,564.87
Supplies & Expenses	88,123.00	11,632.21	52,942.30	60.08	35,180.70
Fixed Charges	5,000.00	0.00	0.00	0.00	5,000.00
Technology	5,000.00	309.49	3,306.62	66.13	1,693.38
TOTAL Ambulance/EMS	1,155,912.00	87,362.76	535,099.34	46.29	620,812.66
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	169,290.00	13,131.57	80,438.19	47.52	88,851.81
Contractual Services	450.00	10.41	53.60	11.91	396.40
Supplies & Expenses	3,975.00	526.49	1,648.42	41.47	2,326.58
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	173,715.00	13,668.47	82,140.21	47.28	91,574.79
<u>City Sealer</u>					
Contractual Services	4,800.00	4,800.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	4,800.00	4,800.00	100.00	0.00

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Public Works/Engineer</u>					
Personnel Services	119,550.00	6,146.49	37,524.49	31.39	82,025.51
Contractual Services	1,500.00	60.00	60.00	4.00	1,440.00
Supplies & Expenses	5,000.00	220.64	628.36	12.57	4,371.64
Technology	1,500.00	0.00	57.31	3.82	1,442.69
TOTAL Public Works/Engineer	127,550.00	6,427.13	38,270.16	30.00	89,279.84
<u>Street Commissioner</u>					
Personnel Services	3,835.03	331.24	1,485.06	38.72	2,349.97
Contractual Services	250.00	20.81	107.19	42.88	142.81
Supplies & Expenses	810.00	146.25	317.75	39.23	492.25
TOTAL Street Commissioner	4,895.03	498.30	1,910.00	39.02	2,985.03
<u>Street Superintendent</u>					
Personnel Services	94,047.00	7,371.38	44,520.95	47.34	49,526.05
Supplies & Expenses	1,250.00	369.45	631.88	50.55	618.12
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	95,297.00	7,740.83	45,152.83	47.38	50,144.17
<u>Garage Maintenance</u>					
Personnel Services	645.00	0.00	47.16	7.31	597.84
Contractual Services	27,500.00	1,689.96	21,907.23	79.66	5,592.77
Supplies & Expenses	17,000.00	533.16	10,525.97	61.92	6,474.03
Capital Outlay	0.00	0.00	465.00	0.00	(465.00)
TOTAL Garage Maintenance	45,145.00	2,223.12	32,945.36	72.98	12,199.64
<u>Operations Support (M&E)</u>					
Personnel Services	204,696.00	15,934.21	106,593.25	52.07	98,102.75
Contractual Services	3,024.00	0.00	2,736.00	90.48	288.00
Supplies & Expenses	376,850.00	56,051.80	224,335.36	59.53	152,514.64
Technology	575.00	0.00	0.00	0.00	575.00
TOTAL Operations Support (M&E)	585,145.00	71,986.01	333,664.61	57.02	251,480.39
<u>Roads</u>					
Personnel Services	239,750.00	24,802.58	88,087.14	36.74	151,662.86
Supplies & Expenses	91,000.00	8,962.19	50,394.60	55.38	40,605.40
TOTAL Roads	330,750.00	33,764.77	138,481.74	41.87	192,268.26
<u>Street Cleaning</u>					
Personnel Services	46,500.00	2,498.34	13,764.96	29.60	32,735.04
Supplies & Expenses	1,250.00	16.36	2,428.82	194.31	(1,178.82)
TOTAL Street Cleaning	47,750.00	2,514.70	16,193.78	33.91	31,556.22
<u>Snow and Ice</u>					
Personnel Services	229,875.00	0.00	125,409.90	54.56	104,465.10
Contractual Services	1,600.00	0.00	1,125.00	70.31	475.00
Supplies & Expenses	60,250.00	1,902.00	47,896.50	79.50	12,353.50
TOTAL Snow and Ice	291,725.00	1,902.00	174,431.40	59.79	117,293.60

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Stormwater Maintenance</u>					
Personnel Services	37,900.00	2,815.88	14,817.95	39.10	23,082.05
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	22,500.00	4,375.00	12,358.84	54.93	10,141.16
TOTAL Stormwater Maintenance	62,400.00	7,190.88	27,176.79	43.55	35,223.21
<u>Street Painting-Marking</u>					
Personnel Services	22,700.00	8,425.79	8,425.79	37.12	14,274.21
Supplies & Expenses	20,000.00	4,680.00	20,096.50	100.48	(96.50
TOTAL Street Painting-Marking	42,700.00	13,105.79	28,522.29	66.80	14,177.71
<u>Street Leave Expenses</u>					
Personnel Services	70,055.00	1,254.92	19,638.04	28.03	50,416.96
TOTAL Street Leave Expenses	70,055.00	1,254.92	19,638.04	28.03	50,416.96
<u>Street Lighting</u>					
Contractual Services	152,750.00	12,976.02	68,939.11	45.13	83,810.89
Capital Outlay	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL Street Lighting	156,250.00	12,976.02	68,939.11	44.12	87,310.89
<u>Stormwater Plan/Const.</u>					
Contractual Services	4,000.00	0.00	2,500.00	62.50	1,500.00
TOTAL Stormwater Plan/Const.	4,000.00	0.00	2,500.00	62.50	1,500.00
<u>Airport</u>					
Personnel Services	985.00	136.44	401.12	40.72	583.88
Contractual Services	118,434.00	8,348.48	52,423.83	44.26	66,010.17
Supplies & Expenses	25,575.00	3,620.38	10,527.56	41.16	15,047.44
TOTAL Airport	144,994.00	12,105.30	63,352.51	43.69	81,641.49
<u>Transit</u>					
Personnel Services	400,105.00	26,678.19	172,372.05	43.08	227,732.95
Contractual Services	2,775.00	278.32	2,745.95	98.95	29.05
Supplies & Expenses	84,450.00	3,796.18	27,827.69	32.95	56,622.31
Fixed Charges	32,125.00	0.00	30,638.70	95.37	1,486.30
Technology	4,995.00	145.67	3,270.33	65.47	1,724.67
TOTAL Transit	524,450.00	30,898.36	236,854.72	45.16	287,595.28
<u>Garbage Collection</u>					
Personnel Services	98,475.00	8,143.13	50,072.82	50.85	48,402.18
Supplies & Expenses	97,150.00	9,147.85	44,608.09	45.92	52,541.91
Capital Outlay	25,000.00	4,864.35	19,149.76	76.60	5,850.24
TOTAL Garbage Collection	220,625.00	22,155.33	113,830.67	51.59	106,794.33

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Recycling					
Personnel Services	132,529.00	10,608.71	69,562.80	52.49	62,966.20
Supplies & Expenses	117,950.00	2,414.48	51,234.87	43.44	66,715.13
TOTAL Recycling	250,479.00	13,023.19	120,797.67	48.23	129,681.33
Weed & Nuisance Control					
Personnel Services	11,265.00	1,646.37	2,244.99	19.93	9,020.01
Contractual Services	250.00	50.00	50.00	20.00	200.00
Supplies & Expenses	1,500.00	417.00	577.00	38.47	923.00
TOTAL Weed & Nuisance Control	13,015.00	2,113.37	2,871.99	22.07	10,143.01
Health Officer					
Personnel Services	4,845.00	0.00	2,906.56	59.99	1,938.44
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	4,945.00	0.00	2,906.56	58.78	2,038.44
MEC - Enrichment					
Personnel Services	145,701.00	10,998.13	66,642.52	45.74	79,058.48
Contractual Services	575.00	51.01	250.18	43.51	324.82
Supplies & Expenses	1,975.00	379.98	1,036.09	52.46	938.91
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	149,251.00	11,429.12	67,928.79	45.51	81,322.21
Library					
Personnel Services	775,440.00	55,757.02	345,568.15	44.56	429,871.85
Contractual Services	47,400.00	8,439.29	30,032.45	63.36	17,367.55
Supplies & Expenses	47,500.00	5,102.37	24,170.13	50.88	23,329.87
Fixed Charges	9,400.00	95.88	2,650.08	28.19	6,749.92
Capital Outlay	0.00	0.00	1,793.59	0.00	1,793.59
Print Media - Library	51,000.00	5,175.92	24,953.94	48.93	26,046.06
Non-Print Media-Library	16,001.00	2,052.72	5,178.63	32.36	10,822.37
Technology	54,374.00	5,152.96	24,718.33	45.46	29,655.67
TOTAL Library	1,001,115.00	81,776.16	459,065.30	45.86	542,049.70
Parks					
Personnel Services	307,025.00	26,853.08	138,273.87	45.04	168,751.13
Contractual Services	31,750.00	2,205.90	11,287.69	35.55	20,462.31
Supplies & Expenses	40,450.00	5,410.89	22,243.77	54.99	18,206.23
Fixed Charges	2,000.00	0.00	0.00	0.00	2,000.00
Capital Outlay	18,500.00	398.75	5,735.32	31.00	12,764.68
TOTAL Parks	399,725.00	34,868.62	177,540.65	44.42	222,184.35
Athletic Park Lights					
Contractual Services	1,750.00	304.63	631.12	36.06	1,118.88
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,750.00	304.63	631.12	36.06	1,118.88

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ott's Park Lights</u>					
Contractual Services	1,400.00	164.66	532.94	38.07	867.06
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	164.66	532.94	35.53	967.06
<u>Recreation Programs</u>					
Personnel Services	207,775.00	20,855.77	79,542.01	38.28	128,232.99
Contractual Services	5,450.00	260.81	4,344.93	79.72	1,105.07
Supplies & Expenses	23,325.00	3,076.65	6,648.48	28.50	16,676.52
TOTAL Recreation Programs	236,550.00	24,193.23	90,535.42	38.27	146,014.58
<u>Marketing - PR</u>					
Personnel Services	2,905.00	871.36	871.36	30.00	2,033.64
Supplies & Expenses	18,345.00	4,250.00	8,978.00	48.94	9,367.00
TOTAL Marketing - PR	21,250.00	5,121.36	9,849.36	46.35	11,400.64
<u>Decorations & Banners</u>					
Personnel Services	2,775.00	0.00	690.86	24.90	2,084.14
Contractual Services	300.00	0.00	152.80	50.93	147.20
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	0.00	843.66	15.13	4,731.34
<u>Outside Agencies</u>					
Supplies & Expenses	36,962.68	0.00	29,462.68	79.71	7,500.00
TOTAL Outside Agencies	36,962.68	0.00	29,462.68	79.71	7,500.00
<u>MARC - Smith Center</u>					
Personnel Services	37,475.00	2,311.99	19,276.05	51.44	18,198.95
Contractual Services	48,250.00	2,574.18	31,188.67	64.64	17,061.33
Supplies & Expenses	16,450.00	(198.22)	4,303.37	26.16	12,146.63
Capital Outlay	5,000.00	1,301.13	4,370.17	87.40	629.83
TOTAL MARC - Smith Center	107,175.00	5,989.08	59,138.26	55.18	48,036.74
<u>Aquatic Center</u>					
Personnel Services	93,950.00	21,880.03	22,200.60	23.63	71,749.40
Contractual Services	25,500.00	6,185.43	8,419.75	33.02	17,080.25
Supplies & Expenses	46,900.00	23,440.43	26,325.53	56.13	20,574.47
Technology	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Aquatic Center	168,850.00	51,505.89	56,945.88	33.73	111,904.12
<u>Economic Development</u>					
Contractual Services	20,200.00	3,200.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	3,200.00	20,200.00	100.00	0.00

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Transfers</u>					
Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL EXPENDITURES	12,733,249.71	1,050,339.34	6,046,266.56	47.48	6,686,983.15
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(151,994.67)	(442,313.75)	(164,559.97)	0.00	12,565.30
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Remediation Action</u>					
Taxes (or Utility Rev.)	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL Remediation Action	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL REVENUE	26,945.00	0.00	26,945.00	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	8,985.00	801.36	4,344.01	48.35	4,640.99
Contractual Services	21,000.00	6,780.62	14,059.22	66.95	6,940.78
Capital Outlay	9,000.00	0.00	0.00	0.00	9,000.00
TOTAL Remediation Action	38,985.00	7,581.98	18,403.23	47.21	20,581.77
TOTAL EXPENDITURES	38,985.00	7,581.98	18,403.23	47.21	20,581.77
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(12,040.00)	(7,581.98)	8,541.77	0.00	(20,581.77)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	60,911.00	0.00	60,911.00	100.00	0.00
Intergovernmental	63,411.00	0.00	0.00	0.00	63,411.00
TOTAL Police-SRO	124,322.00	0.00	60,911.00	48.99	63,411.00
<u>Police-23rd Officer</u>					
Intergovernmental	93,693.00	0.00	0.00	0.00	93,693.00
TOTAL Police-23rd Officer	93,693.00	0.00	0.00	0.00	93,693.00
TOTAL REVENUE					
	218,015.00	0.00	60,911.00	27.94	157,104.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Police-SRO</u>					
Personnel Services	121,172.00	8,295.67	56,010.75	46.22	65,161.25
Supplies & Expenses	500.00	235.00	235.00	47.00	265.00
Fixed Charges	2,650.00	0.00	2,078.00	78.42	572.00
TOTAL Police-SRO	124,322.00	8,530.67	58,323.75	46.91	65,998.25
<u>Police-23rd Officer</u>					
Personnel Services	93,693.00	0.00	0.00	0.00	93,693.00
TOTAL Police-23rd Officer	93,693.00	0.00	0.00	0.00	93,693.00
TOTAL EXPENDITURES					
	218,015.00	8,530.67	58,323.75	26.75	159,691.25
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(8,530.67)	2,587.25	0.00	(2,587.25)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	61,000.00	0.00	36,000.00	59.02	25,000.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	12,500.00	0.00	10,636.80	85.09	1,863.20
Miscellaneous Revenues	178,630.00	175,865.99	175,865.99	98.45	2,764.01
TOTAL Merrill Festival Grounds	252,130.00	175,865.99	222,502.79	88.25	29,627.21
<u>Room Tax</u>					
Taxes (or Utility Rev.)	100,000.00	12,520.45	49,614.75	49.61	50,385.25
TOTAL Room Tax	100,000.00	12,520.45	49,614.75	49.61	50,385.25
<u>Bierman Building</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	7,500.00	315.00	6,942.00	92.56	558.00
Miscellaneous Revenues	0.00	0.00	500.00	0.00	(500.00
TOTAL Bierman Building	7,500.00	315.00	7,442.00	99.23	58.00
TOTAL REVENUE					
	359,630.00	188,701.44	279,559.54	77.74	80,070.46
=====					
EXPENDITURES					
=====					
<u>Merrill Festival Grounds</u>					
Personnel Services	8,420.00	280.08	5,898.99	70.06	2,521.01
Contractual Services	33,500.00	2,926.91	12,872.57	38.43	20,627.43
Supplies & Expenses	5,250.00	93.57	1,194.12	22.75	4,055.88
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	200,930.00	3,152.96	5,126.46	2.55	195,803.54
TOTAL Merrill Festival Grounds	248,100.00	6,453.52	25,092.14	10.11	223,007.86
<u>Room Tax</u>					
Supplies & Expenses	78,575.00	17,985.81	38,881.92	49.48	39,693.08
TOTAL Room Tax	78,575.00	17,985.81	38,881.92	49.48	39,693.08
<u>Bierman Building</u>					
Personnel Services	11,555.00	704.69	6,149.85	53.22	5,405.15
Contractual Services	18,000.00	1,678.14	10,117.58	56.21	7,882.42
Supplies & Expenses	4,125.00	0.00	1,835.58	44.50	2,289.42
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	33,680.00	2,382.83	18,103.01	53.75	15,576.99
TOTAL EXPENDITURES					
	360,355.00	26,822.16	82,077.07	22.78	278,277.93

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES OVER/ (UNDER) EXPENDITURES	(725.00)	161,879.28	197,482.47	0.00	(198,207.47

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	199,350.00	8,410.99	37,427.34	18.77	161,922.66
TOTAL CDBG Grants/Loans	199,350.00	8,410.99	37,427.34	18.77	161,922.66
<u>Community Development</u>					
Taxes (or Utility Rev.)	10,000.00	0.00	10,000.00	100.00	0.00
Intergov Charges (Misc.)	17,725.00	0.00	0.00	0.00	17,725.00
TOTAL Community Development	27,725.00	0.00	10,000.00	36.07	17,725.00
TOTAL REVENUE	227,075.00	8,410.99	47,427.34	20.89	179,647.66
=====	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	2,250.00	66,912.35	44.46	83,587.65
TOTAL CDBG Grants/Loans	150,500.00	2,250.00	66,912.35	44.46	83,587.65
<u>Community Development</u>					
Personnel Services	25,350.00	1,985.78	12,950.29	51.09	12,399.71
Contractual Services	400.00	10.41	10,053.60	513.40	(9,653.60
Supplies & Expenses	1,975.00	142.99	404.23	20.47	1,570.77
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	27,725.00	2,139.18	23,408.12	84.43	4,316.88
TOTAL EXPENDITURES	178,225.00	4,389.18	90,320.47	50.68	87,904.53
=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	48,850.00	4,021.81	(42,893.13)	0.00	91,743.13
=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Aviation Fuel</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	80,000.00	9,318.24	25,683.35	32.10	54,316.65
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	80,000.00	9,318.24	25,683.35	32.10	54,316.65
TOTAL REVENUE	80,000.00	9,318.24	25,683.35	32.10	54,316.65
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Aviation Fuel</u>					
Contractual Services	4,925.00	247.23	2,573.52	52.25	2,351.48
Special Services	71,000.00	47,262.77	47,767.88	67.28	23,232.12
Fixed Charges	1,625.00	0.00	0.00	0.00	1,625.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	77,550.00	47,510.00	50,341.40	64.91	27,208.60
TOTAL EXPENDITURES	77,550.00	47,510.00	50,341.40	64.91	27,208.60
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	2,450.00	(38,191.76)	(24,658.05)	0.00	27,108.05
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

30 -Debt Sevice

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Debt Service</u>					
Taxes (or Utility Rev.)	2,968,509.44	34.50	1,629,243.80	54.88	1,339,265.64
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	35,243.00	0.00	14,283.00	40.53	20,960.00
TOTAL Debt Service	3,003,752.44	34.50	1,643,526.80	54.72	1,360,225.64
TOTAL REVENUE	3,003,752.44	34.50	1,643,526.80	54.72	1,360,225.64
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Debt Service</u>					
Debt Service	1,753,810.20	0.00	392,484.35	22.38	1,361,325.85
TOTAL Debt Service	1,753,810.20	0.00	392,484.35	22.38	1,361,325.85
<u>TID - Debt Service</u>					
Debt Service	1,249,942.00	0.00	129,744.08	10.38	1,120,197.92
TOTAL TID - Debt Service	1,249,942.00	0.00	129,744.08	10.38	1,120,197.92
TOTAL EXPENDITURES	3,003,752.20	0.00	522,228.43	17.39	2,481,523.77
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.24	34.50	1,121,298.37	0.00	(1,121,298.13
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	1,014,953.48	73,624.69	819,084.10	80.70	195,869.38
Intergovernmental	47,294.52	0.00	34,621.52	73.20	12,673.00
TOTAL TID #3 - East Side	1,062,248.00	73,624.69	853,705.62	80.37	208,542.38
<u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Idle Sites Grant</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,062,248.00	73,624.69	853,705.62	80.37	208,542.38
	=====	=====	=====	=====	=====
EXPENDITURES =====					
<u>TID #3 - East Side</u>					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.00
Contractual Services	5,150.00	500.00	650.00	12.62	4,500.00
Special Services	45,000.00	0.00	0.00	0.00	45,000.00
Fixed Charges	792,215.00	0.00	0.00	0.00	792,215.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL TID #3 - East Side	1,046,165.00	500.00	650.00	0.06	1,045,515.00
<u>TID #3 -Festival Grounds</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TID #3 - Wal-Mart Dev.</u>					
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,046,165.00	500.00	650.00	0.06	1,045,515.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	16,083.00	73,124.69	853,055.62	0.00	(836,972.62
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	816,642.77	0.00	191,642.77	23.47	625,000.00
Intergovernmental	23,877.17	0.00	10,716.17	44.88	13,161.00
TOTAL TID #4 -Thielman/P Ridge	840,519.94	0.00	202,358.94	24.08	638,161.00
TOTAL REVENUE	840,519.94	0.00	202,358.94	24.08	638,161.00
=====					
EXPENDITURES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	6,575.00	0.00	0.00	0.00	6,575.00
Contractual Services	12,900.00	500.00	4,208.00	32.62	8,692.00
Special Services	325,000.00	2,700.00	383,161.76	117.90	(58,161.76
Fixed Charges	102,434.00	0.00	0.00	0.00	102,434.00
Capital Outlay	300,000.00	0.00	1,350.58	0.45	298,649.42
Transfers	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL TID #4 -Thielman/P Ridge	846,909.00	3,200.00	388,720.34	45.90	458,188.66
TOTAL EXPENDITURES	846,909.00	3,200.00	388,720.34	45.90	458,188.66
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(6,389.06)	(3,200.00)	(186,361.40)	0.00	179,972.34
=====					

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	16,524.07	0.00	16,524.07	100.00	0.00
Intergovernmental	<u>137.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>137.00</u>
TOTAL TID #5 - Hwy 107/Taylor	16,661.07	0.00	16,524.07	99.18	137.00
TOTAL REVENUE	16,661.07	0.00	16,524.07	99.18	137.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	1,395.00	0.00	0.00	0.00	1,395.00
Contractual Services	650.00	500.00	650.00	100.00	0.00
Fixed Charges	2,361.00	0.00	0.00	0.00	2,361.00
Capital Outlay	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>
TOTAL TID #5 - Hwy 107/Taylor	24,406.00	500.00	650.00	2.66	23,756.00
TOTAL EXPENDITURES	24,406.00	500.00	650.00	2.66	23,756.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(7,744.93)	(500.00)	15,874.07	0.00	(23,619.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	73,238.49	0.00	73,238.49	100.00	0.00
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	76,082.49	0.00	73,238.49	96.26	2,844.00
TOTAL REVENUE	76,082.49	0.00	73,238.49	96.26	2,844.00
=====					
EXPENDITURES					
=====					
<u>TID #6 - Downtown</u>					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	1,400.00	500.00	2,150.00	153.57	(750.00
Special Services	25,000.00	0.00	15,000.00	60.00	10,000.00
Fixed Charges	32,376.00	0.00	0.00	0.00	32,376.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	61,761.00	500.00	17,150.00	27.77	44,611.00
TOTAL EXPENDITURES	61,761.00	500.00	17,150.00	27.77	44,611.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	14,321.49	(500.00)	56,088.49	0.00	(41,767.00
=====					

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	930,908.75	0.00	130,908.75	14.06	800,000.00
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476.00
Miscellaneous Revenues	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #7 - N Center Ave	962,384.75	0.00	130,908.75	13.60	831,476.00
TOTAL REVENUE	962,384.75	0.00	130,908.75	13.60	831,476.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	8,075.00	0.00	255.21	3.16	7,819.79
Contractual Services	2,150.00	695.00	2,345.00	109.07	(195.00
Special Services	0.00	0.00	1,653.23	0.00	(1,653.23
Fixed Charges	84,725.00	0.00	0.00	0.00	84,725.00
Capital Outlay	800,000.00	98,723.23	98,723.23	12.34	701,276.77
TOTAL TID #7 - N Center Ave	894,950.00	99,418.23	102,976.67	11.51	791,973.33
TOTAL EXPENDITURES	894,950.00	99,418.23	102,976.67	11.51	791,973.33
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	67,434.75	(99,418.23)	27,932.08	0.00	39,502.67
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	880,290.33	0.00	75,290.33	8.55	805,000.00
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668.00
Public Charges-Services	200.00	0.00	0.00	0.00	200.00
Miscellaneous Revenues	100,000.00	10,500.00	10,500.00	10.50	89,500.00
TOTAL TID #8 - West Side	984,158.33	10,500.00	85,790.33	8.72	898,368.00
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	984,158.33	10,500.00	85,790.33	8.72	898,368.00
=====					
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	21,100.00	3,272.35	3,272.35	15.51	17,827.65
Contractual Services	14,650.00	815.00	2,465.00	16.83	12,185.00
Special Services	117,500.00	0.00	15,976.44	13.60	101,523.56
Fixed Charges	186,202.00	0.00	0.00	0.00	186,202.00
Capital Outlay	705,000.00	1,875.98	26,226.31	3.72	678,773.69
TOTAL TID #8 - West Side	1,044,452.00	5,963.33	47,940.10	4.59	996,511.90
<u>TID #8 - 201 S Prospect</u>					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,044,452.00	5,963.33	47,940.10	4.59	996,511.90
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(60,293.67)	4,536.67	37,850.23	0.00	(98,143.90)
=====					

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>TID #9-WI River/S Center</u>					
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896.00
Miscellaneous Revenues	52,820.00	26,877.50	27,582.38	52.22	25,237.62
TOTAL TID #9-WI River/S Center	57,716.00	26,877.50	27,582.38	47.79	30,133.62
<u>TID #9-Idle Sites (Page)</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	57,716.00	26,877.50	27,582.38	47.79	30,133.62
EXPENDITURES =====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,150.00	1,725.00	3,825.00	12.28	27,325.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	22,900.00	0.00	0.00	0.00	22,900.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	56,365.00	1,725.00	3,825.00	6.79	52,540.00
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	56,365.00	1,725.00	3,825.00	6.79	52,540.00
REVENUES OVER/(UNDER) EXPENDITURES	1,351.00	25,152.50	23,757.38	0.00	(22,406.38

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #10-Fox Point					
Taxes (or Utility Rev.)	200,000.00	0.00	0.00	0.00	200,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL REVENUE	200,000.00	0.00	0.00	0.00	200,000.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	900.00	400.00	550.00	61.11	350.00
Special Services	200,000.00	0.00	0.00	0.00	200,000.00
Fixed Charges	12,987.16	0.00	0.00	0.00	12,987.16
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	218,462.16	400.00	550.00	0.25	217,912.16
TOTAL EXPENDITURES	218,462.16	400.00	550.00	0.25	217,912.16
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(18,462.16)	(400.00)	(550.00)	0.00	(17,912.16)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	785,413.02	0.00	175,413.02	22.33	610,000.00
Intergovernmental	16,304.81	0.00	16,304.81	100.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	801,717.83	0.00	191,717.83	23.91	610,000.00
TOTAL REVENUE	801,717.83	0.00	191,717.83	23.91	610,000.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #11 - Apartments</u>					
Personnel Services	5,150.00	0.00	582.84	11.32	4,567.16
Contractual Services	2,650.00	750.00	2,530.00	95.47	120.00
Special Services	200,000.00	30,000.00	70,000.00	35.00	130,000.00
Fixed Charges	120,948.00	0.00	0.00	0.00	120,948.00
Capital Outlay	510,000.00	0.00	220.17	0.04	509,779.83
TOTAL TID #11 - Apartments	838,748.00	30,750.00	73,333.01	8.74	765,414.99
TOTAL EXPENDITURES	838,748.00	30,750.00	73,333.01	8.74	765,414.99
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(37,030.17)	(30,750.00)	118,384.82	0.00	(155,414.99)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	23,509.31	0.00	23,509.31	100.00	0.00
TOTAL TID #12 - Weinbrenner	23,509.31	0.00	23,509.31	100.00	0.00
TOTAL REVENUE	23,509.31	0.00	23,509.31	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
TID #12 - Weinbrenner					
Personnel Services	2,075.00	0.00	0.00	0.00	2,075.00
Contractual Services	900.00	250.00	900.00	100.00	0.00
Fixed Charges	7,925.00	0.00	0.00	0.00	7,925.00
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #12 - Weinbrenner	40,900.00	250.00	900.00	2.20	40,000.00
TOTAL EXPENDITURES	40,900.00	250.00	900.00	2.20	40,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(17,390.69)	(250.00)	22,609.31	0.00	(40,000.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #13 - Industrial</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #13 - Industrial</u>					
Personnel Services	1,660.00	0.00	0.00	0.00	1,660.00
Contractual Services	840.00	250.00	400.00	47.62	440.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	2,500.00	250.00	400.00	16.00	2,100.00
TOTAL EXPENDITURES	2,500.00	250.00	400.00	16.00	2,100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(2,500.00)	(250.00)	(400.00)	0.00	(2,100.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #14 - Car Wash</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #14 - Car Wash	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #14 - Car Wash</u>					
Personnel Services	1,850.00	0.00	0.00	0.00	1,850.00
Contractual Services	650.00	250.00	400.00	61.54	250.00
Special Services	40,000.00	0.00	40,000.00	100.00	0.00
TOTAL TID #14 - Car Wash	42,500.00	250.00	40,400.00	95.06	2,100.00
TOTAL EXPENDITURES	42,500.00	250.00	40,400.00	95.06	2,100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(42,500.00)	(250.00)	(40,400.00)	0.00	(2,100.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	110,376.00	6,797.33	57,494.71	52.09	52,881.29
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	126,000.00	0.00	0.00	0.00	126,000.00
Public Charges-Services	1,498,288.00	180,107.69	802,436.19	53.56	695,851.81
Intergov Charges (Misc.)	22,275.00	854.17	12,971.83	58.23	9,303.17
Miscellaneous Revenues	500.00	31.93	116.46	23.29	383.54
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,756,001.00	187,791.12	873,019.19	49.72	882,981.81
TOTAL REVENUE	1,756,001.00	187,791.12	873,019.19	49.72	882,981.81
EXPENDITURES =====					
<u>Non-Departmental</u>					
Work Orders - Utility	220,500.00	41,397.00	74,335.46	33.71	146,164.54
TOTAL Non-Departmental	220,500.00	41,397.00	74,335.46	33.71	146,164.54
<u>Pumping Expenses</u>					
	89,250.00	4,873.05	29,608.90	33.18	59,641.10
TOTAL Pumping Expenses	89,250.00	4,873.05	29,608.90	33.18	59,641.10
<u>Water Treatment Expenses</u>					
	69,750.00	5,666.21	34,200.65	49.03	35,549.35
TOTAL Water Treatment Expenses	69,750.00	5,666.21	34,200.65	49.03	35,549.35
<u>Trans & Distribution Exp</u>					
	278,250.00	21,779.54	110,940.11	39.87	167,309.89
TOTAL Trans & Distribution Exp	278,250.00	21,779.54	110,940.11	39.87	167,309.89
<u>Customer Accts Expenses</u>					
	93,000.00	7,565.24	53,924.65	57.98	39,075.35
TOTAL Customer Accts Expenses	93,000.00	7,565.24	53,924.65	57.98	39,075.35
<u>Admin & General Expenses</u>					
	791,000.00	25,029.75	180,936.83	22.87	610,063.17
TOTAL Admin & General Expenses	791,000.00	25,029.75	180,936.83	22.87	610,063.17

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Work</u>					
	<u>2,000.00</u>	<u>24.39</u>	<u>221.89</u>	<u>11.09</u>	<u>1,778.11</u>
TOTAL Contract Work	2,000.00	24.39	221.89	11.09	1,778.11
<u>Taxes</u>					
	<u>424,250.00</u>	<u>2,375.46</u>	<u>386,916.25</u>	<u>91.20</u>	<u>37,333.75</u>
TOTAL Taxes	424,250.00	2,375.46	386,916.25	91.20	37,333.75
<u>Debt Service</u>					
	<u>38,977.00</u>	<u>0.00</u>	<u>20,039.60</u>	<u>51.41</u>	<u>18,937.40</u>
TOTAL Debt Service	38,977.00	0.00	20,039.60	51.41	18,937.40
 TOTAL EXPENDITURES	 <u>2,006,977.00</u>	 <u>108,710.64</u>	 <u>891,124.34</u>	 <u>44.40</u>	 <u>1,115,852.66</u>
 REVENUES OVER/(UNDER) EXPENDITURES	 <u>(250,976.00)</u>	 <u>79,080.48</u>	 <u>(18,105.15)</u>	 <u>0.00</u>	 <u>(232,870.85)</u>

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	6,000.00	132.70	470.65	7.84	5,529.35
Specials (Utility Rev.)	0.00	0.00	3,000.00	0.00	(3,000.00)
Intergovernmental	100,000.00	0.00	0.00	0.00	100,000.00
Intergov Charges (Misc.)	6,500.00	311.54	2,987.52	45.96	3,512.48
Miscellaneous Revenues	350.00	31.92	116.42	33.26	233.58
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,563,500.00	167,917.29	793,861.33	50.77	769,638.67
Other Charges-Services	160,000.00	18,218.12	83,506.04	52.19	76,493.96
TOTAL Non-Departmental	1,836,350.00	186,611.57	883,941.96	48.14	952,408.04
TOTAL REVENUE	1,836,350.00	186,611.57	883,941.96	48.14	952,408.04
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	303,500.00	47,841.05	47,841.05	15.76	255,658.95
TOTAL Non-Departmental	303,500.00	47,841.05	47,841.05	15.76	255,658.95
<u>Contract Work</u>					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
<u>Taxes - SS/Medicare</u>					
	37,500.00	3,223.67	20,899.24	55.73	16,600.76
TOTAL Taxes - SS/Medicare	37,500.00	3,223.67	20,899.24	55.73	16,600.76
<u>Operations</u>					
	297,750.00	24,849.61	140,099.97	47.05	157,650.03
TOTAL Operations	297,750.00	24,849.61	140,099.97	47.05	157,650.03
<u>Maintenance</u>					
	286,000.00	36,570.32	187,085.92	65.41	98,914.08
TOTAL Maintenance	286,000.00	36,570.32	187,085.92	65.41	98,914.08
<u>Customer Accts Expenses</u>					
	123,000.00	9,646.90	61,110.42	49.68	61,889.58
TOTAL Customer Accts Expenses	123,000.00	9,646.90	61,110.42	49.68	61,889.58

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	487,250.00	33,374.24	198,713.41	40.78	288,536.59
TOTAL Admin & General Expenses	487,250.00	33,374.24	198,713.41	40.78	288,536.59
<u>Taxes & Depreciation</u>					
	362,000.00	0.00	0.00	0.00	362,000.00
TOTAL Taxes & Depreciation	362,000.00	0.00	0.00	0.00	362,000.00
<u>Transfers</u>					
	10,900.00	0.00	5,777.50	53.00	5,122.50
TOTAL Transfers	10,900.00	0.00	5,777.50	53.00	5,122.50
TOTAL EXPENDITURES	1,908,400.00	155,505.79	661,527.51	34.66	1,246,872.49
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(72,050.00)	31,105.78	222,414.45	0.00	(294,464.45)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports 2022-06 (8980 : Revenue and Expense Reports for Period Ending June 30, 2022)

09439

CITY OF MERRILL STREET USE PERMIT

Jesse23v@gmail.com

Name of Applicant: Jesse QuadeApplicant Address: 908 South Center Ave Applicant Phone #: 715-921-5645Club or Organization (if applicable): Gesundheit Bar 1300 E Main StName of Responsible Person: Jesse QuadeResponsible Person Address: 908 South Center Ave Phone #: 715-921-5645Date of proposed street use: July 15th 2022Time of street use: 6 hours From: 6:00 pm To: 12:00 amDescribe portion of street to be used: South Park Street, Between
E 1st Street and Main Street.Approximate number of persons who will attend: 60-80Proposed use (in detail): Having a live band play for
entertainment.

Petition for Street Use Permit

We, the undersigned residents of the 1300 hundred block of Park Street/Avenue in the City of Merrill, hereby consent to the use of this street as requested above and hereby consent to the City of Merrill granting a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of use as the City of Merrill shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than twelve (12) hours on the date above specified. We agree to remove from the street all equipment, vehicles and other personal property placed or driven thereon during the event for which the permit is granted prior to the end of said period. We further agree to designate Jesse Quade as the responsible person or persons who have applied for said Street Use Permit.

Name Will JeffsAddress 100 S Park StName Will Jeffs

Address

James Stubbe 101 1/2 S Park St.
Name Address

Name Address

Name Address

Name Address

Name Address

Name Address

Name Address

Name Address

FEE: \$20.00

Date paid: 6/24/22

Amount paid: \$20

RECEIVED DATE: 6/24/22

RECEIVED BY: bg

We, Gesundheit Bar, would like to close S Park Street
Between E. 1st Street and Main Street on July 15th, 2022
for a live band entertainment night from 6pm to 12pm.
We do not have a lot of room, and there is a very
high interest in the band. So, we would like
to have the street closed off so we are not
overcrowded. Any questions please call Jesse Quilley
715-921-5645. Thankyou.
- Gesundheit Bar.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 30

Application Date: 6-1-22

☐ Town ☐ Village ☒ City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7-22-22 and ending 7-24-22 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name Merrill Youth Softball Association (Merrill Fastpitch)

(b) Address 2715 Glen Drive Merrill
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Chad Krueger

Vice President Joe Olhoff

Secretary Michelle Geisse

Treasurer Jenny Wendorf

(g) Name and address of manager or person in charge of affair: Chad / Renee Krueger
715 218-4044

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number MARC

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Fields Only

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Merrill Fastpitch Tournament

(b) Dates of event 7-22-22 ; 7-23-22 ; 7-24-22

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

MYSA

(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer Jenny Wendorf
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 09419 - 09420 - 09421

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 50.00

Application Date: 6-24-22

☐ Town ☐ Village ☒ City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-17-22 and ending 8-21-22 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☒ Fair Association

(a) Name Lincoln Co. Fair Association
 (b) Address P.O. Box 921 2001 E 2nd St Merrill, WI 54452
 (Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1888

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President David Buck
 Vice President Paul Russell
 Secretary Sue Kunkel
 Treasurer _____

(g) Name and address of manager or person in charge of affair: David Buck
P.O. Box 921 Merrill WI 54452

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2001 E 2nd St Merrill Festival Grounds
 (b) Lot _____ Block _____
 (c) Do premises occupy all or part of building? yes, Alumni, UFW, + Eagles Tents
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: All grounds

3. Name of Event

(a) List name of the event 2022 Lincoln Co. Fair
 (b) Dates of event Aug. 17th thru 21st

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 6-24-22
 (Signature/date)

Officer _____
 (Signature/date)

Date Filed with Clerk 6/24/22

Date Granted by Council _____

Officer Lincoln Co Fair Association
 (Name of Organization)

Officer _____
 (Signature/date)

Date Reported to Council or Board _____

License No. _____

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 20 -

Application Date: 6/7/22

☐ Town ☐ Village ☒ City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8/25/22 and ending 8/26/22 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Merrill Youth Hockey Association

(b) Address PO Box
(Street)

(c) Date organized _____ ☐ Town ☐ Village ☐ City

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Ryan Schroder 1001 W Saint Paul Merrill, WI

Vice President Stacy Hagenbucher W4455 Peterson Ln. Merrill, WI

Secretary Nicole Cimino W1176 Vascheau Rd. Gleason, WI

Treasurer Monica Pierce N4944 Wilderness Shore Ln. Irma, WI

(g) Name and address of manager or person in charge of affair: _____

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Merrill Enrichment Center 303 N. Sales St. Merrill, WI

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? all of building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. NAME OF EVENT

(a) List name of the event Wisconsin Evergreen Convention 303 N. Sales St. Merrill

(b) Dates of event 8/25/2022 - 8/26/2022

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 6/5/22
(Signature/date)

Officer [Signature] 6/6/22
(Signature/date)

Date Filed with Clerk 6/8/22 (email)

Date Granted by Council _____

AT-315 (R. 5-11)

Merrill Youth Hockey Association
(Name of Organization)

Officer Monica Pierce 6/5/22
(Signature/date)

Officer Nicole Cimino 6/5/22
(Signature/date)

Date Reported to Council or Board _____

License No. _____

Wisconsin Department of Revenue

PA 6/24/22

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10-

Application Date: 6/7/22

☐ Town ☐ Village ☒ City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9/17/22 and ending 9/17/22 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Merrill Youth Hockey Association

(b) Address PO Box 764 Merrill, WI
(Street)

(c) Date organized _____ ☐ Town ☐ Village ☒ City

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Ryan Schroder 1001 W Saint Paul St. Merrill, WI

Vice President Stacy Hagenbucher 4455 Peterson Ln Merrill, WI

Secretary Nicole Cimino 11716 Vascheau Rd. Gleason, WI

Treasurer Monica Pierce N4944 Wilderness Shore Ln. Irma, WI

(g) Name and address of manager or person in charge of affair: _____

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Merrill Festival Fairgrounds 301 N Sales
2001 E 2nd St. Merrill, WI

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover. _____

3. NAME OF EVENT

(a) List name of the event Pork in the Park

(b) Dates of event 9/17/2022

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer TJ Shih 6/5/22
(Signature/date)

Officer [Signature] 6/6/22
(Signature/date)

Date Filed with Clerk 6/8/22 (email)

Date Granted by Council _____

AT-315 (R. 5-11)

pd 6/24/22

Merrill Youth Hockey Association
(Name of Organization)

Officer Monica Pierce 6/5/22
(Signature/date)

Officer Nicole Cimino 6/5/22
(Signature/date)

Date Reported to Council or Board _____

License No. _____

Wisconsin Department of Revenue

Attachment: Picnic Application Merrill Hockey Sept 17 2022 (8986 : Consider a Temporary Class "B" picnic license for Merrill Youth Hockey)

**COMMITTEE OF THE WHOLE
ORIENTATION/TRAINING SESSION
Friday, January 8, 2021**

I. Call to order at 9:00 am by Mayor Woellner with the following attending:

Paul Russell – District 1, Steve Hass – District 2, Rick Blake – District 3, Steve Osness – District 4, John Van Lieshout – District 5, Mike Rick – District 6, Mark Weix – District 7, Steve Sabatke – District 8.

Other's present: Mayor Derek Woellner, City Clerk Bill Heideman, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, Transit Director Brad Brummond, Fire Chief Josh Klug, Enrichment Center Director Tammie Mrachek, Building Inspector/Zoning Administrator Darin Pagel, Utility Operations Manager Gabe Steinagle, Library Director Stacy Stevens, Park & Recreation Director Dan Wendorf, Facilities Maintenance Manager Nick Wszalek, IT Manager Dustin Brown and Merrill Productions Personnel.

Community members present; only last names were on former Clerk Heideman's notes: Bialecki, Lass, Wix, Drewek, Ravn, and Person with Strategic Plan.

II. Pledge of Allegiance

III. Preliminary Items:

1. Welcome: Common Council President Paul Russell
2. Opening Comments: Mayor Derek Woellner; no video was provided for meeting as to what was said for the Mayor's opening comments.
3. Opening Comments: City Administrator Dave Johnson – It was a difficult year and we are making progress.
4. Agenda Review and Ground Rules: Common Council President Paul Russell – He followed the 9 Tools of Civility and said anyone can comment at any time.
5. Discussion of City leadership and communication: Common Council President Paul Russell – Per Russell, we need to work together as a team for the betterment of the city to make it a better place to live and work.

IV. Agenda Items:

1. Community Development and Strategic Plan: Mike Ravn

Mike Ravn was the facilitator for the Strategic Plan. He suggested possibility of Strategic Plan Review Committee.

Decision related to change need to be addressed now. We are 15 months away from the municipal election. Use the Strategic Plan as one tool when considering changes. The pandemic has had an effect on how government does business.

2. Consider timetables for reopening City Hall and other City facilities:

Mayor Woellner said right now he is reviewing the “category” and not will reopen until “high” or “moderate” are reached. He also said Health and Safety should review and make a decision. They can function as a Board of Health.

Motion (Rick/Osness) to open all city facilities on Wednesday, January 13th. Steve was not in favor of unilateral plan to open all buildings. Motion carried on 5-4 roll call vote.

3. Proposals for City Restructure

Aldersperson Sabatke presented a power point. He recommended getting this process going for April 2022 election for potential changes. He proposed a full-time Mayor and City Manager. He provided a synopsis of job descriptions for both positions.

Finance Director Unertl stated this is not an acceptable form of city government.

Aldersperson Sabatke suggested a complete and in-depth audit of the city.

4. Plan of succession for Merrill’s leadership

Elected Officials – possibility of elected Street Commissioner.

Tax delinquent properties that are repossessed by the city were discussed.

Mayor Woellner stated he will not run again if the Mayor is a full-time position.

Mike Ravn was given the opportunity to talk, he stated there is time to make decisions but they would need to be made soon.

Council President Russell mentioned he would like to see employees hired before certain people depart.

Aldersperson Hass said there was a lack of civility and that makes it difficult to hire replacements.

Police Chief Bennett reported on the recent hiring of three officers.

It was decided Personnel and Finance will address the succession plan.

5. Consider restructuring of city committees and commissions

There was discussion held on department heads attendance at Common Council meetings.

Mayor Woellner spoke on combining the Board of Public Works with the Water and Sewage Committee. He supports this change. He also suggested creating a Marketing Committee.

Aldersperson Sabatke supported combining the Board of Public Works and Water and Sewage committees. He also recommended combining the RDA and Community Development committees. Finance Director Unertl said the two committees have different responsibilities.

Aldersperson Osness commented he does not like commissions because the common council does not have much say in commission decisions.

6. Garbage collection program kick-off issues

Aldersperson Sabatke provided a handout with frequently asked questions on the garbage/recycling start-up program

Street Superintendent Bonack and City Engineer Akey gave a status report on the start-up. Board of Public Works will continue to work on this. Necessary ordinance changes are pending.

Discussion was held on single use plastics. That resolution will go to the Board of Public Works.

V. Closing Comments:

1. Comments: Department Heads

Street Superintendent Bonack said to stay positive.
Park and Recreation Director Wendorf agreed with Bonack.

2. Comments: City Officials and employees

There were no comments written in the notes.

VI. Public Comment Period

Bob Lass supports Alderperson Sabatke's recommendation for a full-time Mayor and no City Administrator. He also suggested the Aldermen get a pay raise.

There are 890 signatures so far on petition to make changes in Merrill. Hoping for 3,000 signatures.

Bill Bialecki said "good work done by appointed people". He is not in favor of a full-time Mayor.

VII. Adjournment

A motion was made (Russell/Osness) to adjourn. Motion carried. The meeting was adjourned at 2:00 PM.

Minutes prepared by: Lori Anderson-Malm City Clerk from the agenda and meeting notes from former City Clerk Bill Heideman. No video was available for this meeting to verify any information.

COMMITTEE OF THE WHOLE
Regular Meeting
Friday, January 12, 2021

I. Call to order at 5:02 pm by Mayor Woellner with the following attending:

Paul Russell – District 1, Rick Blake – District 3, Steve Osness – District 4, John Van Lieshout – District 5, Mike Rick – District 6, Mark Weix – District 7, Steve Sabatke – District 8. Absent – Steve Hass – District 2

Other's present: Mayor Derek Woellner, City Clerk Bill Heideman, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, Transit Director Brad Brummond, Fire Chief Josh Klug, Enrichment Center Director Tammie Mrachek, Building Inspector/Zoning Administrator Darin Pagel, Utility Operations Manager Gabe Steinagle, Library Director Stacy Stevens, Park & Recreation Director Dan Wendorf, Facilities Maintenance Manager Nick Wszalek, IT Manager Dustin Brown and Merrill Productions Personnel.

Community members present: Mike Ravn, Nathan Meyer

II. Pledge of Allegiance

III. Agenda Items:

1. Review and discuss Strategic Plan Issue #1 – How can Merrill increase the tax base?

Council Chair Russell had opening comments on the aspects of core values and strengths and opportunities in Merrill. 2021 events at Festival Grounds were discussed.

Mike Ravn – suggested contacting Aspirus soon to discuss the T.B. Scott Mansion. Agreed that the future of the T.B. Scott mansion is a “hot” topic in the community.

Task/Action Steps #1 City Administrator Johnson gave a status report on various projects. Some topics were annexation and business expansions.

Financial Director Unertl talked about the positive news on building permits which were included in the meeting packet.

Strategic Issue #2 – there was no comment

Strategic Issue #3 – Videos on the website have been updated to show progress.
Mayor Woellner stated marketing is critical.

IV. Public Comment:

1. Public Comment Period – there was no public comment

V. Adjournment

A motion was made (Osness/Russell) to adjourn. Motion carried. The meeting was adjourned at 5:56 PM.

Minutes prepared by: Lori Anderson-Malm City Clerk from the agenda and meeting notes from former City Clerk Bill Heideman.

COMMITTEE OF THE WHOLE
Regular Meeting
Tuesday, February 9, 2021

I. Call to order at 5:00 pm by Mayor Woellner with the following attending:

Paul Russell – District 1(remote) , Steve Hass – District 2, Rick Blake – District 3, Steve Osness – District 4, John Van Lieshout – District 5, Mike Rick – District 6, Mark Weix – District 7, Steve Sabatke – District 8. Absent – Steve Hass – District 2

Other's present: Mayor Derek Woellner, City Clerk Bill Heideman (remote), City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett (remote), Street Superintendent Dustin Bonack, Transit Director Brad Brummond (remote), Fire Chief Josh Klug, Enrichment Center Director Tammie Mrachek, Building Inspector/Zoning Administrator Darin Pagel (remote), Utility Operations Manager Gabe Steinagle, Library Director Stacy Stevens, Park & Recreation Director Dan Wendorf, Facilities Maintenance Manager Nick Wszalek, IT Manager Dustin Brown (remote) and Merrill Productions Personnel.

Community members present: Mike Ravn, Doug Williams

II. Pledge of Allegiance

III. Agenda Items:

1. Continue review/discussion of Strategic Plan issues/goals

Mayor Woellner said there was nothing more to discuss on Strategic Issue #1. Strategic Issue #2 is to be discussed.

Council Chair Russell Most of recent housing projects has been medium to high. The RDA and COW should have joint meeting to plan how to create affordable housing. Council Chair Russell will take lead on planning the meeting.

Day care is important. Having a job fair was suggested. Posting all jobs on city website was also discussed.

2. Discuss possible administrative changes

Mayor Woellner put together a plan and was included in the meeting packet.

Aldersperson Sabatke agreed job descriptions are very important.

Aldersperson Hass disagreed with the Mayor regarding the Mayor being able to fire administration.

Aldersperson Sabatke suggested taking a look at the state statute on forms of government and then deciding which option is best.

3. Discuss creation of new Standing Committee: Marketing & Communications

This was not discussed due to time constraints.

4. Discuss amending composition of standing committees from three alderpersons to four

This was not discussed due to time constraints.

IV. Public Comment:

There was not time taken for public comment.

V. Adjournment

The meeting was adjourned without objection by Mayor Woellner at 6:04 pm.

Minutes prepared by: Lori Anderson-Malm City Clerk from the agenda and meeting notes from former City Clerk Bill Heideman.

COMMITTEE OF THE WHOLE
Regular Meeting
Tuesday, July 13, 2021

- I. Call to order at 5:00 pm by Mayor Woellner with the following attending:

Alderspersons: Paul Russell, Steve Hass, Rick Blake, Steve Osness, John Van Lieshout (remote), Mike Rick, Mark Weix and Steve Sabatke

Other's present: City Administrator Dave Johnson, Mayor Derek Woellner, Finance Director Kathy Unertl, City Attorney Tom Hayden, City Clerk Bill Heideman, Fire Chief Klug, Enrichment Center Director Mrachek, Facilities Maintenance Manager Wszalek, Transit Director Brummond, Building Inspector/Zoning Administrator Pagel, Park & Recreation Director Wendorf, Public Works Director/City Engineer Akey, IT Director Brown, Utility Operations Manager Steinagel, Police Chief Bennett, Library Director Zellers, Street Superintendent Bonack and Merrill Productions personnel.

Community members present: LaDonna Fermanich, Renee Frederick, John Kasper, Al Wix, Bryan Plautz, Ed Kearney, Bill Bialecki

- II. Pledge of Allegiance

- III. Public Comment

Bill Bialecki - Spoke as to how well the city has done the last 10 years and is wondering what you would want to change.

Bryan Plautz – Spoke as a representative of the Eagle's Club regarding their ARPA application.

John Kasper – Spoke as a representative of the Lions Club regarding their ARPA application.

Fire Chief Klug – Spoke in favor of wrestling, football and baseball ARPA grant applications.

- IV. Agenda Items:

1. Update on potential administrative reorganization

Mayor Woellner said tonight for the Mayor's Comments he will be discussing an ad-hoc committee. This committee will have two goals; to increase accountability and decrease costs. He thinks the Mayor's position needs some modifications and is hoping for recommendations by September.

Aldersperson Van Lieshout doesn't think the current system is broken.

Composition of the committees was discussed in length.

2. Consideration of recently received applications for American Rescue Fund (City of Merrill) grant program. Common Council members have received these applications via email.

Merrill Bluejay Baseball Tournament for \$13,151. Motion (Osness/Rick) to approve. Park and Recreation Director Wendorf gave a summary for this request. Aldersperson Blake made a motion to revise the amount to \$9,500. Alderman Weix seconded. Amended motion failed 4-5 on a roll call vote. Original motion for \$13,151 passed 6-3 on a roll call vote. This will be forwarded to the next common council meeting.

Merrill Eagle's Club for \$16,000 not including the Bobby Darren show. Aldersperson Sabatke motioned to award \$16,000 to the Eagle's Club. Aldersperson Russell seconded. Discussion. Aldersperson Russell made a motion to amend the amount to \$10,000. Aldersperson Blake seconded. Discussion. Passed on 5-4 roll call vote. Motion to pass the amended amount of \$10,000. Passed on 5-4 roll call vote.

St. John Church for \$11,000. Motion to deny this amount was made by Aldersperson Hass and seconded by Aldersperson Osness. Motion to eliminate all fair food stands (Lions, VFW and St. John's) requests was made by Aldersperson Rick and seconded by Aldersperson Osness. Discussion. Amended motion to eliminate all fair food stands failed on a 4-5 roll call vote. Original motion to eliminate the St. John Church request passed on a 9-0 roll call vote.

Motion to resume after the Common Council meeting was made by Mayor Woellner and seconded by Aldersperson Blake. Motion failed by a 4-5 roll call vote.

V. Public Comment:

There was not time taken for public comment.

VI. Adjournment

The meeting was adjourned without objection by Mayor Woellner at 6:04 pm.

Minutes prepared by: Lori Anderson-Malm City Clerk from the agenda and meeting notes from former City Clerk Bill Heideman.

**COMMITTEE OF THE WHOLE
ORIENTATION/TRAINING SESSION
FRIDAY, MAY 6, 2022**

- I. Call to order at 8:15 am by Mayor Steve Hass with the following attending:

Paul Russell – District 1, Michael “Gus” Caylor – District 2, Rick Blake – District 3, LaDonna Fermanich – District 4, Dick Lupton – District 5, Mike Rick – District 6, Mark Weix – District 7, Steve Sabatke – District 8. Other’s present: Mayor Steve Hass, City Clerk Lori Anderson-Malm, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Transit Director Brad Brummond, Building Inspector/Zoning Administrator Darin Pagel, Utility Operations Manager Gabe Steinagle, and Bryan Riley from Ehlers. * Alderperson Caylor left at 8:46 for a previous engagement and listened remotely.

- II. Pledge of Allegiance
- III. Public Comment – Alderperson Sabatke handed out a document titled “The Sabatke Plan” and asked for the alderperson’s to read and provide input.
- IV. Civility – 9 Tools – Council Chair Russell provided information regarding the 9 Tools of Civility which is from a Resolution in 2006. He spoke in depth about the behavior people consider to be polite and respectful. Emotions should not get in the way when communicating with fellow employees or citizens. City representatives need to focus on the agenda and consider the whole picture. Communication with intent is key. Remember to show respect especially when disagreeing with someone and ask questions to clarify if needed.

Chair Russell also reminded people to rise above emotions and take responsibility for actions. Be mindful of the words you choose. Also, be accountable and own any errors.

Mayor Hass commented on the civility of the past years. He reminded the group we need to limit gossip. Communicate to eliminate gossip and ask questions. We also need to project an image of civility to citizens.

- V. Walking Quorums, Electronic Communications Devices and Open Records
City Attorney Hayden gave a detailed discussion regarding walking quorums, electronic communication devices and open records.

There was discussion from council members regarding devices supplied from the city; phones, iPads, computers, laptops. These devices are property of the city and should only be used for city business.

City Engineer Akey requested ability for department heads to answer questions before a meeting, from council members, who might have an issue or need clarification with an item on the agenda.

There was also detailed discussion regarding closed meetings and employee files.

VI. Duties, Responsibilities and Powers: Committees, Boards and Commissions, Mayor, Alderpersons, City Administrator, Department Heads

City Attorney Hayden discussed commissions and boards. He provided a handout explaining "The Division of Roles Between Elected Officials and Staff".

Council was reminded to stick to the agenda format, meaning, discuss only items on the agenda. The Mayor or Chair of the committee or board keeps the meeting on track making sure items on the agenda are discussed.

Alderperson Fermanich asked a question regarding adding items to an agenda. This can be done by bringing the item to the City Clerk or committee head. Finance Director Unertl reminded council members and committee heads to get any background information that needs to be included in the agenda packet to the appropriate person in a timely manner.

VII. Lawn, Weeds and Snow Removal

Street & Weed Commissioner Liberty was excused from the meeting but provided the procedure used regarding lawns, weeds, snow removal and items pushed into the street.

VIII. Property Conditions and Demolitions

Building Inspector/Zoning Administrator Pagel reported on his position. The city receives over 200 orders per year approximately. All procedures follow State Statutes and City Ordinances. He also provided information regarding the 50% rule on renovations. There were questions from council members regarding delinquent tax properties and vacant lots.

IX. Tax Increment Financing (TIF)

Brian Riley from Ehlers gave an overview regarding Tax Increment Financing. There was a lot of discussion regarding TIF and TID. A number of questions were asked by council members, the mayor and city clerk.

X. City's Financial Position – Bond Rating, Debt and Future Borrowing

Brian Riley from Ehlers discussed the S&P Report regarding the city's bond rating. He provided information and gave his opinion regarding how the rating is established.

XI. Preliminary Budget Strategy for 2023

Finance Director Unertl provided information regarding the budget strategy for 2023. She mentioned the issues recruiting and retaining employees. The city has approximately 115 employees. Future health insurance increase is probable.

There was discussion regarding State Levy Limits and the 2021 ARPA – American Rescue Plan Act. Finance Director Unertl answered questions from council members.

XII. Adjournment

The meeting was adjourned at 12:00 PM. Russell and Sabatke made the motion to adjourn. Rick seconded the motion. Carried.

**CITY OF MERRILL
CITY PLAN COMMISSION
THURSDAY, APRIL 7, 2022 MEETING MINUTES
Regular Meeting City Hall Council Chambers 5:45 p.m.**

1. The meeting was called to order by Mayor Hass at 5:45 PM.

Members Present: Mayor Steve Hass, Alderperson Steve Sabatke (arrived at 5:58 PM), Kyle Gulke, Ralph Sturm, Melissa Schroeder, Ryan Schwartzman and Robert Reimann.

Others Present: City Administrator Dave Johnson, City Public Works Director/City Engineer Rod Akey, City Attorney Tom Hayden, City Clerk Lori Anderson-Malm, Building Inspector/Zoning Administrator Darin Pagel, Alderperson Dick Lupton, and Merrill Productions video operator.

Residents in attendance: Kortni Wolf, Connor Langloch, Barb Peterson, Jeff Peterson, Laurie Thiel, Dan Schneider, Adam Rodriguez, LuAnn Du Playee, Tim Zimmerman.

2. Minutes of previous meeting - April 7, 2022 – Ryan Schwartzman made a motion to approve the April 7th, 2022 minutes. Melissa Schroeder seconded and the motion passed.

3. Agenda items for consideration:

1. Discussion on Air BNB Regulations: Building Inspector/Zoning Administrator Pagel started the discussion regarding Air BNB and VRBO rentals. It was decided this item would be on a future agenda for further discussion

Recess at 5:49 p.m.

4. Mayor Hass reconvened the meeting with continuation of Public Hearing at 6:00 p.m.

1. Public Hearing Notice was read by City Attorney Hayden.

2. The City of Merrill requesting rezoning from Rural Development to R-1 to facilitate development of single family homes on 8 lots on the east side of Johnson Street within the City of Merrill, Lincoln County, Wisconsin.

Melissa Schroeder made a motion to open the public hearing. Robert Reimann seconded and the motion passed.

City Administrator Johnson made a public comment asking the commission to approve the rezoning request on Johnson Street.

Ryan Schwartzman made a motion to close the public hearing. Robert Reimann seconded and the motion passed.

Ryan Schwartzman made a motion to approve the rezoning from Rural Development to R-1 to facilitate development of single family homes on 8 lots on the east side of Johnson Street. Melissa Schroeder seconded and the motion passed.

3. **Trinity Lutheran Church, requesting a Conditional Use Permit for a daycare facility at 201 Stange Street per M.M.C. Sec 113-100, within the City of Merrill, Lincoln County, Wisconsin. Legally described in pin #251-3106-142-0099.**

Ryan Schwartzman made a motion to open the public hearing. Melissa Schroeder seconded and the motion passed.

Mayor Hass asked Dan Schneider to answer questions regarding the proposed daycare facility.

Building Inspector/Zoning Administrator Pagel asked any motion should include right-of-way language regarding the fence on the property.

Melissa Schroeder made a motion to close the public hearing. Robert Reimann seconded and the motion passed.

Aldersperson Sabatke made a motion to approve the conditional use permit to Trinity Lutheran Church for a daycare facility and work with the city attorney's office to achieve a right-of-way with the city. Ryan Schwartzman seconded and the motion passed.

4. **Preliminary Plat for residential development between Eugene, Alexander and Heldt Streets aka Alexander Estates. Located within the City of Merrill, Lincoln County, Wisconsin.**

Ryan Schwartzman made a motion to open the public hearing. Melissa Schroeder seconded and the motion passed.

Representatives of Swiderski answered questions and gave a brief overview of the development.

Ryan Schwartzman made a motion to close the public hearing. Robert Reimann seconded and the motion passed.

Ryan Schwartzman made a motion to approve the preliminary plat for residential development between Eugene, Alexander and Heldt Streets. Melissa Schroeder seconded and the motion passed.

5. **Public Comment Period** - None.
6. **Next meeting** – Call of the Chair.
7. **Adjournment** – Ryan Schwartzman made a motion to adjourn. Melissa Schroeder seconded and the motion passed. The meeting was adjourned at 6:21 PM.

Prepared by: Lori L. Anderson-Malm City Clerk

T. B. Scott Free Library · Board of Trustees
Minutes of the regular meeting, June 15th, 2022

Opening

President Mike Geisler called the regular meeting of the Board of Trustees to order at 3:59 p.m. in the Library Community Room. Present: Katie Breitenmoser, Rick Blake, Darcy Dalsky, Elizabeth McCrank, Ryan Martinovici, Jim Wedemeyer, and Richard Mamer. Excused: Audrey Huftel. Also present: Jessica Zellers, Laurie Ollhoff, Andrea Bennett, and camera operator.

The Board reviewed a thank-you note to staff from Merrill High School's Raise Your Voice Club. President Mike Geisler introduced Rick Blake, who succeeds Tim Meehan to represent Merrill's Common Council.

Consent items

K. Breitenmoser/R. Martinovici/C to approve the minutes of the regular meeting of May 18, 2022.

J. Wedemeyer/D. Dalsky/C to accept the monthly Revenue and Expense Report for May 2022.

Reports/discussion items/action items

- A. Collection Development Policy.** J. Zellers presented a new Collection Development Policy to replace the existing Materials Selection Policy. Additionally, she will work with the historical society to draft a document describing collaborative collection development for local history, local interest, and genealogical resources. D. Dalsky/E. McCrank/C to approve the policy with a minor revision to eliminate an incomplete sentence.
- B. Endowment request: collection refresh.** J. Zellers presented a collection refreshment project, which had been tabled at the May 2022 meeting. While endowment funds typically do not support the purchase of circulating materials, this is an unusual circumstance. E. McCrank/R. Blake/C to approve \$3,295.10 (for juvenile nonfiction) and \$2,336.78 (for adult fiction) for a total of \$5,631.88.
- C. Strategic Plan Goals and Objectives #5.** J. Zellers provided updates on strategic plan Goal #5.
- D. Wisconsin Trustee Essential #19: Library director certification.** J. Zellers provided copies of Trustee Essential #19. She has Wisconsin Grade I library director certification, as does Assistant Director Laurie Ollhoff.

Library director's report

- Remote attendance for Board members will be a regular feature.
- The Friends book sale had modest turnout. For the fall sale, we will try different advertising. (Thank you, Darcy, for suggesting we time it with the garage sale.)
- Summer Reading has more than 200 people signed up. Youth Services Specialist Tena Gnewuch did a terrific job controlling the throngs of people on the first day.
- I am serving on some WVLS committees while the Head of Circulation position is vacant. WVLS is helping us train the new Technology Services Coordinator.
- I spoke at the June Common Council meeting about the library's hope to open more hours after July 4th, and more hours in the future, staffing permitting. The Foto News will run an article about this as well.

T.B. Scott Free Library

Board of Trustees

June 2022

- We are conducting interviews this week for a new Head of Circulation. We hope to conduct interviews soon for Library Assistant.
- The staffing shortage continues.

President's remarks

- Trustee training is coming up in August. These are webinars that Board members may attend for free.

Adjournment

R. Martinovici/D. Dalsky/C moved to adjourn the meeting at 4:24 p.m. The next regular business meeting of the Board of Trustees is scheduled for July 20th, 2022, at 4:00 p.m. in the Library Community Room.

Respectfully submitted,
Jessica Zellers, Secretary

Attachment: 2022 Committee Reports for July Common Council (8987 : Consider placing committee reports on file:)

JUNE '22 MEETING MINUTES

Merrill Enrichment Center Committee

Meeting was held on June 16th, 2022 at 2:15pm

Merrill Enrichment Center Multipurpose Room – 303 N. Sales Street

Present: Rick Blake (Alderperson), Laura Bertagnoli (Chair), Gene Bebel, Sharon Anderson, Rose Akey, Sharon Harvey, Teresa Baker. *Absent:* Jennifer Clark (ADRC representative)

1. Opening

- a. Bertagnoli called the meeting to order.

2. Consent Items

- a. Motion by Bebel second Akey to approve May '22 minutes. Motion carried.
- b. Motion by Harvey second by Baker to approve May/June '22 vouchers. Motion carried.

3. Public Comment

- a. Bebel spoke as public regarding the big draw for the gun shows hosted in the Expo. He discussed the concern about the city being declared a sanctuary city which he feels is not a positive image for Merrill and may give the wrong message to our community. He requested the mayor and city administrator pass this topic onto the Festival Grounds committee for further discussion.

4. Operations

- a. SOAR
 - i. Review updated Strengths and Opportunities
 - 1. Bertagnoli mentioned our Reconnect with MAPS Opportunity should include the Parochial schools as well. A few programs to revive would be Steve's Friends and to re-establish the seniors working with the elementary kids after school program.
 - 2. Members discussed the possibility of using our MEC bus to provide transportation to our activities. Director stated this subject has been mentioned in the past and drivers were the issue. Director will discuss this with her team to see if we can accommodate pickups and drop-offs. Blake mentioned our city transit bus can make special trips if requested. During the school year they have to work around that schedule. Baker stated that some people cannot afford the activity fee & bus combined. This led to the possibility of 'Angel funding'. This is something that Director will need to examine as it would require setting up qualification guidelines such as income, and covering any possible legal aspects of the funding.
 - ii. Aspirations section of SOAR for discussion
 - 1. Committee reviewed the aspirations from original analysis. In depth and productive conversations took place. Page 2 gives full details.

5. ADRC

- a. No updates

6. Discussion

- a. Blake mentioned that the marketing committee should have our new city logos available before the next council meeting.

7. Adjournment

- a. Motion to adjourn by Blake second by Harvey.

The next meeting date is **July 21st at 2:15pm in the MEC Multipurpose room.**

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted

TMrachek

Tammie Mrachek, MEC Director

Attachment: 2022 Committee Reports for July Common Council (8987 : Consider placing committee reports on file:)

Aspirations (in five years)
(revisions in red)

- Move primary programming even more toward intergenerational ~~(oil painting, essential oils)~~; Change the paradigm-“I am not old enough to come here.” We have changed the paradigm and many are aware there are no age limitations to participate at the MEC.
- More resources; rebuild our volunteer base; growth to possibly include more employees; outside funding (exploring Endowment Fund)
- More extensive needs assessment with community. Begin with Housing Authority locations; social media; work with Communications Specialist to assist us.
- More people in the area in the next five years should know what the center is doing.
- “No wrong door system”; network with center included work together to serve all. (In further researching this quote, it is not in the exact context for the MEC as it was originally related to health care; however it also means streamlining access to all gov’t systems). The MEC works in partnership with many community organizations to serve all. We can develop cheat sheets to hand out to people on where to go for specific services; transportation, meals, tax filing, Medicare, etc.)
- Programs should be rotating out from the center. The center should be a catalyst for programming in other facilities/places. MEC will work to bring our classes out to the community; Jenny Towers, Stonebridge, nursing homes, etc.
- People who come to the center for services find opportunities (i.e. volunteering) to also contribute to the center.
- All five living generations are being served by the center. Work on building relationships with families so they grow with the Center as their interests change.
- If lives are being improved in the Merrill area, the center should somehow be recognized as having something to do with that. (Within five years). We have certainly achieved this goal and will continue our efforts.
- NEW – within 4 years build an Advocacy Program in our area, possibly in partnership with other organizations.

City of Merrill
Historic Preservation Committee joint with Marketing & Communications
Thursday, June 16, 2022 City Hall Common Council Chambers

Voting Members Present (5 of 5): Chairperson – Michael Caylor, Alderperson – Steve Sabatke, Elizabeth McCrank, William Heideman, Bea Lebel.

Others in attendance included: Mayor Steve Hass, City Clerk – Lori Anderson- Malm, Building Inspector/Zoning Administrator – Darin Pagel, City Attorney – Tom Hayden, Marketing & Communications committee members – Rick Blake, Chairperson, Alderperson – LaDonna Fermanich, Alderperson – Mark Weix, Sarah Sturm – Chamber of Commerce, Gene Bebel, Renea Frederick, Jessica Zellers – Library Director, John Greenwood, and Merrill Productions was present to videotape the meeting.

Committee members excused: Dan Wendorf – Park & Recreation Director, Tammie Mrachek – Enrichment Center Director

Call to order

Marketing & Communications Chairman Blake called the meeting to order at 5:16 PM.

Chairman Blake mentioned Scott Steele would be unable to attend the meeting to present the logo and branding. A special joint meeting was scheduled on June 30th at 5:30 pm to discuss the Merrill branding and logo.

Approval of Previous Meeting Minutes

Historic Preservation minutes – Chairman Caylor motioned to approve the May 18, 2022 minutes. Alderman Sabatke seconded. Motion carried.

Marketing & Communications minutes – Alderperson Weix motioned to approve the May 19, 2022 minutes. Chairperson Rick seconded and the motion passed.

Merrill Branding

Discussion with Historic Preservation Committee and Marketing & Communications regarding Merrill Branding – Chantel Kuczmariski was introduced and will put together a Strategic Communications Plan. Other projects for Marketing and Communications will not be determined until the branding is approved.

Discussion of Scott Steele's presentation at the Merrill Chamber – Scott Steele was unable to attend the meeting.

Merrill's 175th Anniversary

Discuss city involvement in recognition of the 175th Anniversary of the first settlers arriving in Jenny.

Joint Meeting Historic Preservation and Marketing & Communications June 16, 2022

Attachment: 2022 Committee Reports for July Common Council (8987 : Consider placing committee reports on file:)

There was discussion regarding the 175th Anniversary of the first settlers in Merrill. Bea Lebel from the Historical Society said they are not planning a large celebration but there is an exhibit.

Further discussion about how to celebrate this took place. Several suggestions were made.

Plaque for 105 W 1st St.

Discussion on plaque for 105 W. 1st Street as Merrill Landmark and available funds.

Building Inspector/Zoning Administrator Pagel reported on various quotes received regarding the sign for the American Legion Building at 105 W. 1st Street.

Aldersperson Sabatke made a motion to accept the quote from Premier Sign for the purchase of a sign for the Legion Building at \$1,090. The motion was seconded by Bea Lebel and was passed.

Discussion of potential future activities for Marketing & Communications Committee

Aldersperson Fermanich discussed her email to Chairperson Blake regarding some suggestions as for future ways to market Merrill.

There was discussion including having a survey for visitors, additional signage to bring visitor's to the various "downtown's" in Merrill. Other suggestions were interactive maps for the city parks as well as having a scavenger hunt.

Public Comment

There was no public comment.

Set date, time and location of next meeting

It was decided there would be a joint meeting with the Historic Preservation Committee and Marketing & Communications Committee on Thursday, June 30, 2022 at 5:30 PM in the Council Chambers.

Adjournment

Motion made by Aldersperson Weix to adjourn. Aldersperson Fermanich seconded and the motion carried. The meeting was adjourned at 6.01 P.M.

Minutes prepared and submitted by: Lori Anderson-Malm, City Clerk

Transit Commission Meeting June 20, 2022 Minutes

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope, Denise Ziech(remote) and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – Kecia Camp – Advocating for extended service hours and routes. Expressed ideas and willingness to help, as well as, her experience working with Metro Transit (Wausau) to do the same there.

3) Approval of April 2022 minutes

A motion to approve minutes of the April 2022 meeting was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership steady at about 100 per day
- B. Employee Status –
 - a. Going to make offer for part time driver have another application to interview
- C. Mask mandate -none
- D. Agency rate increase from ARPA from \$3.85 to \$4.04

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

5) Consider Saturday service from 9-1 (brought to commission by Mayor Haas)
Put together costs, anticipated ridership numbers to take back to mayor

6) Future Agenda Items

- Ridership
- Employee status
- Saturday Service

7) Next meeting date will be July 18, 2022. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

8) Adjournment - a Motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope.
All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: 2022 Committee Reports for July Common Council (8987 : Consider placing committee reports on file:)

CITY OF MERRILL
HEALTH & SAFETY COMMITTEE
MONDAY, June 27, 2022 - MINUTES

Regular Meeting

City Hall Council Chambers

5:15 p.m.

Members Present: Alderpersons Mark Weix, Michael Caylor, Mike Rick,

Others present in person or remote: Alderperson Rick Blake, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Police Chief Corey Bennett, Fire Chief Josh Klug, City Clerk Lori Anderson-Malm, City Administrator Dave Johnson, Mayor Steve Hass, and Merrill Productions video operator

1. Chair Weix called the meeting to order at 5:15 p.m.

2. Nuisance Complaints & Vouchers:

1. **Nuisance Complaints** – Deputy Health Officer Ashbeck discussed the items on the nuisance list that was included in the agenda packet.
2. **Vouchers** - Alderperson Rick made a motion to approve the vouchers for discussion. Alderperson Caylor seconded the motion.

Alderperson Rick had a question regarding one item on the Police voucher list and one on the Fire voucher list. Police Chief Bennett explained the question regarding unpaid parking citations. Fire Chief Klug was unsure of the amount that was questioned and said he would check on the amount.

Alderperson Caylor questioned an \$8,000 expense for the fire department. Fire Chief Klug explained the amount was for a floor scrubber. Discussion occurred regarding this purchase.

Motion to accept the vouchers was made by Alderperson Rick and seconded by Alderperson Caylor. Motion carried on a 2/1 vote. Chairman Weix and Alderperson Rick voted yes to approve the vouchers. Alderperson Caylor voted no to approve the vouchers.

3. **Update on COVID-19 Report.** – City Administrator Johnson reported there have been no updates from Lincoln County regarding Covid 19. Chairman Weix asked if the Lincoln County Health Director could come to a meeting to provide information regarding the Covid levels. The Lincoln County Health Officer will be asked to come to the July meeting to report on Covid in Lincoln County.
4. **Picnic and/or Liquor Licensing:**

1. **Consider a temporary class “B” picnic license for Merrill Youth Softball Association (Merrill Fast pitch) for July 22, July 23, and July 24 at the MARC.**

Alderson Caylor made a motion to approve the temporary class “B” picnic license and send this to the Common Council. Alderson Rick seconded and the motion carried.

2. **Consider a temporary class “B” picnic license for Lincoln County Fair Association for the dates of August 17, 18, 19, 20 and August 21.**

Alderson Rick made a motion to approve the temporary class “B” picnic license and send this to the Common Council. Alderson Caylor seconded and the motion carried.

3. **Consider a temporary class “B” picnic license for Merrill Youth Hockey Association for August 25 and August 26.**

Alderson Caylor made a motion to approve the temporary class “B” picnic license and send this to the Common Council. Alderson Rick seconded and the motion carried.

4. **Consider a temporary class “B” picnic license for Merrill Youth Hockey Association on September 17 in conjunction with Pork in the Park.**

Alderson Rick made a motion to approve the temporary class “B” picnic license and send this to the Common Council. Alderson Caylor seconded and the motion carried.

5. **Street Use Permit application from Gesundheit Bar to close South Park Street (between E. 1st Street and Main Street) from 6:00 PM to 12:00 AM on Friday, July 15, 2022 for a live band.**

Police Chief Bennett was asked what time the city ordinance says regarding an end time and his response was 11:00 PM.

The committee received an email regarding this street closure however; since no one from the public was at the meeting to speak against the application the following motion was made.

Alderson Caylor made a motion to approve the street use permit application for Gesundheit Bar with the condition they follow the ordinance and end the music at 11:00 PM. Alderson Rick seconded the motion and motion carried.

5. **Other agenda items to consider:**

1. **Discuss tornado siren locations; referred from May agenda –**

Police Chief Bennett presented a map with locations of the old and new sirens. It has been established that all three of the older sirens are still working. There was continued

discussion regarding converting the old sirens. Police Chief Bennett will bring information back to this committee in July regarding setting up triggers for the old sirens.

2. **Adding Sec 36-95; The parking of unregistered motor vehicles prohibited on highways, to Chapter 36, Article II, Division 3, System of Parking and Safety Zones.**

Aldersperson Caylor asked for this to be placed on the agenda. Police Chief Bennett explained this addition will deal with habitual offenders.

Aldersperson Caylor made the motion to approve this addition. Aldersperson Rick seconded and the motion passed.

6. **Minutes and Monthly Reports:**

1. Minutes from May 23, 2022 meeting. Aldersperson Caylor made a motion to accept the minutes. Aldersperson Rick seconded and the motion carried.
2. **Monthly Reports – Fire Chief Klug** – the report was in the agenda packet.
3. **Monthly Reports – Police Chief Bennett** – the report was in the agenda packet.
4. **Monthly Reports – Lincoln County Humane Society** – no report this month

Aldersperson Rick made a motion to place the monthly reports on file. Aldersperson Caylor seconded and the motion carried.

7. Next meeting will be Monday, July 25 at 5:15 p.m.
8. Public Comment Period – none.
9. **Adjournment** – Aldersperson Rick made a motion to adjourn. Aldersperson Caylor seconded and the motion passed. The meeting was adjourned at 6:02 PM.

Minutes prepared by: Lori L Anderson-Malm City Clerk

**CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, June 28, 2022 - MINUTES**

Regular Meeting

City Hall Council Chambers

6:00 p.m.

Members Present: Alderperson Michael Caylor, Alderperson LaDonna Fermanich, Chairperson Paul Russell was excused

Others Present: Alderpersons Mark Weix, Dick Lupton and Rick Blake, Mayor Hass, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Clerk Anderson-Malm, City Attorney Tom Hayden, Street Superintendent Dustin Bonack, City Engineer Rod Akey, Building Inspector/Zoning Administrator-Darin Pagel, Fire Chief Josh Klug, Police Chief Corey Bennett, Bryan Bloch, Bob Krueger, Phil Skoug, Bryson Cruse, Paul Peterson, Brad Becker and Merrill Productions video operator

I. Chair Russell was excused - Mayor Hass called the meeting to order at 6:00. Alderperson Caylor chaired the meeting in Alderperson Russell's absence.

II. Vouchers – May

Discussion took place regarding questions on some items in the vouchers. All questions were answered. Alderperson Fermanich made a motion to approve the vouchers. Alderperson Caylor seconded and the motion carried.

III. Minutes from previous meeting:

A motion was made by Alderperson Fermanich to approve the May 24, 2022 minutes. Alderperson Caylor seconded and the motion carried.

IV. Agenda Items for Consideration:

1. Discuss the timeline of the 2023 budget.

Finance Director Unertl went through the timeline that was included in the packet. It was suggested that a Committee of the Whole be scheduled in early August for the capital requests.

There was discussion on having budget meetings split with 2-3 departments presenting at evening meetings. No action was taken.

2. Budget overview format. The City of Waupun's budget overview was included in the packet as an example of a possible format.

Mayor Hass spoke in favor of using the City of Waupun's format as an example because it would be easier for the public to understand.

Aldersperson Caylor spoke with the City Administrator of Waupun regarding the format and said they had an informative conversation.

Aldersperson Fermanich spoke in favor of the format and said it shows the big picture.

Aldersperson Caylor made a motion to direct the city administration team with providing a budget overview, similar to the City of Waupun, for digestion by the full city council by late September. The motion was seconded by Aldersperson Fermanich and carried.

3. Reclassification request for Community Development Program Coordinator/Building and Zoning Assistant.

Aldersperson Fermanich made a motion to change the title to Community Development Program Director/Building and Zoning Assistant and a motion to elevate the pay to Grade 12 Step 6 retroactive back to the first of the year. Aldersperson Caylor seconded the motion for discussion.

City Administrator Johnson explained in 2015 a job classification and wage study was conducted and adopted in entirety by the common council. In the past, any new positions or appeals were sent back to Carlson Detman to evaluate for classification.

Extensive discussion occurred regarding the reasoning for this increase and reclassification request.

A motion was made to approve the request and seconded. The motion carried.

4. Consider CDL step for Transit, Streets and Parks employees (after step 11).

Finance Director Unertl reported there was updated information in the packet.

City Engineer Akey answered questions regarding this consideration.

An amended motion was made by Aldersperson Fermanich to approve the adjustment and to include the adjustment recommendation from the City Engineer. Aldersperson Caylor seconded and the motion carried.

5. Consider Police Officer position to replace a retiring officer.

Police Chief Bennett spoke on this consideration.

A motion was made by Aldersperson Fermanich and seconded by Aldersperson Caylor to open up for discussion.

After further discussion the motion was made and seconded to allow Chief Bennett to go above the maximum number officers by 1 with the anticipated retirement. The motion carried.

6. Consider clarification of voting and non-voting committee members and compensation for said members. Referred from the May meeting.

Discussion occurred regarding further clarification of voting and non-voting members.

A motion was made to refer this to the Marketing and Communications Committee for clarification and then brought back to a future Personnel and Finance meeting by Alderperson Caylor. The motion was seconded by Alderperson Fermanich and the motion carried.

7. Consider increase compensation for Election Officials. This proposal would take affect December 31, 2022.

Finance Director Unertl explained the reasoning behind this consideration.

Alderperson Fermanich made a motion to approve the increase compensation for Election Officials as recommended. Alderperson Caylor seconded and the motion carried.

8. Consider amending Chapter 2, Article III, Section 2-59, Polling Places. This pertains to the Bierman Building being the polling location for Districts 3 and 6.

Alderperson Fermanich made a motion to open this for discussion. Alderperson Caylor seconded.

A motion was made to amend Chapter 2 to move the polling places for District 3 and 6 to the Bierman Building by Alderperson Fermanich. The motion was seconded by Alderperson Caylor. The motion carried.

IV. Monthly Reports:

1. Monthly Report – Finance Director Unertl – The report was included in the packet. There were no questions.
2. Monthly Report – City Administrator Johnson – The report was included in the packet. Alderperson Fermanich and Alderperson Caylor had questions. City Administrator Johnson answered all questions.
3. Monthly Report – City Attorney Hayden – The report was included in the packet. There were no questions.
4. Monthly Report – City Clerk Anderson-Malm – The report was included in the packet. There were no questions.
5. Municipal Court Report – The report was included in the packet and there were no questions.

6. Fire Department Callback Report – The report was included in the packet and there were no questions.

V. Public Comment Period – There was no public comment

VI. Establish date, time and location of next regular meeting:

The next regular meeting will be Tuesday, July 26 at 6:00 PM

VII. Closed Session Summary:

Chairman Caylor read the following: The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(c) and (e) for considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for purposes of discussion fire union grievances, fire union collective bargaining strategy, and a union expression of concern.

A motion to move into Closed Session was made by Alderperson Fermanich and seconded by Alderperson Caylor. A roll call vote was taken and the motion passed on a 2-0 roll call vote. The committee entered into closed session at 6:56 PM.

Discussion occurred regarding a grievance, an expression of concern and collective union bargaining strategy.

VIII. Adjournment

A motion was made at 8:50 PM to adjourn by Alderperson Fermanich. Alderperson Caylor seconded and the motion carried.

Minutes prepared by: Lori Anderson-Malm – City Clerk

CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, June 29, 2022 - MINUTES

Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Mayor Steve Hass and Alderpersons Steve Sabatke and Dick Lupton and Alderperson Mike Rick

Members Absent/Excused: Utility Superintendent Gabe Steinagel

Others Present: Alderpersons Rick Blake, and Mark Weix, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Street Superintendent Dustin Bonack, City Administrator Dave Johnson, City Clerk Lori Anderson-Malm, Street & Weed Commissioner Ron Liberty and Merrill Productions video operator

I. Mayor Hass called the meeting to order at 5:15 p.m.

II. Consider approval of meeting minutes from May 25, 2022

A motion to approve the May 25 minutes was made by Alderperson Rick. The motion was seconded by Alderperson Lupton and was carried.

III. Water & Sewer Agenda Items:

1. Water and Sewer Vouchers – Alderperson Sabatke had questions regarding some voucher items. Street Superintendent Bonack and Public Works Director/City Engineer Akey answered all questions.

A motion was made by Alderperson Lupton to accept the vouchers. Alderperson Sabatke seconded and the motion carried.

2. Water and Sewer Operations Report – Utility Superintendent Steinagle was excused. The report was included in the agenda packet.

Motion to put the Water and Sewer Operations Report on file. Carried.

IV. Board of Public Works Agenda Items:

1. Board of Public Works Vouchers – Alderperson Sabatke made a motion to approve the Board of Public Works vouchers. Alderperson Lupton seconded and the motion passed.

2. Discuss 10 year capital equipment plan – Street Superintendent Bonack reported on the 2023 capital equipment plan. Replacement of a wood chipper is the capital request for 2023.

Attachment: 2022 Committee Reports for July Common Council (8987 : Consider placing committee reports on file:)

3. Discuss 1007 St Paul Drive – yard – Building Inspector Pagel explained the history regarding this parcel. After further discussion including City Attorney Hayden, Street Superintendent Bonack and the committee the following motion was made.

Mayor Hass made a motion to send notice and natural lawn application to start the process. Alderperson Rick seconded and the motion carried.

4. Discuss rapid flashing beacons at the corner of E 3rd and Logan Street and possibly E 2nd and Logan Street.

Street & Weed Commissioner Liberty reported on this issue and the near misses that have been witnessed during the school year with vehicles not paying attention to students crossing the streets. He will take this to the school board Facilities Committee in September.

5. Update on garbage and recycle program – this was moved to the Street Superintendent's monthly report portion of the agenda.

6. Consider right-of-way lease for Riverside Athletic sign – City Attorney Hayden reported on the standard form for a right-of-way. There is a small yearly fee.

A motion was made by Alderperson Rick to approve the right-of-way lease for Riverside Athletic sign. Alderperson Lupton seconded and the motion carried.

V. Monthly Report:

Monthly Report – Building Inspector Pagel – the report was included in the agenda packet. There were no questions.

Monthly Report – Public Works Director/City Engineer Akey – the report was included in the agenda packet. There were no questions.

Monthly Report - Street Superintendent Bonack – the report was included in the agenda packet. Street Superintendent Bonack reported on the garbage and recycle program. The system is running smoothly. The number of calls received has gone down.

Mayor Hass said he received a compliment on the new system.

Monthly Report - Street & Weed Commissioner Liberty – the report was included in the agenda packet. Street & Weed Commissioner Liberty reported the door hangers and letters are working and people are mowing.

A motion to put the reports on file was made by Alderperson Rick. Alderperson Lupton seconded and the motion carried.

VI. Next Meeting – Wednesday, July 27th at 5:15 p.m.

VII. Public Comment Period – None

VIII. Adjournment

A motion was made by Alderperson Rick to adjourn. Alderperson Lupton seconded. The meeting was adjourned at 5:41 P.M.

Prepared by: Lori L Anderson-Malm - City Clerk

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, June 29, 2022 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Clyde Nelson, Steve Hass, Steve Sabatke, Mark Bares, Sheila Polak, Jim Koppelman, and Tony Kusserow

Others: Alderpersons Rick Blake, Mark Weix, and LaDonna Fermanich, Finance Director Kathy Unertl, City Clerk Lori Anderson-Malm, City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, City Building Inspector/Zoning Administrator Darin Pagel, Bill Bialecki from Lincoln County Economic Corp. (LCEDC), Hollie Stoerzer from Plant Garden Center, LLC and Interstate Bank representative, and video operator from Merrill Productions,

Call to Order: Chair Nelson called the meeting to order at 8:00 a.m.

Closed Session: Chair Nelson read the following: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider: Negotiation terms of potential TID No. 9 (S. Center Ave.) development incentives

Motion (Hass/Sabatke) to move into Closed Session. Carried on Roll Call vote at 8:02 a.m.

Hollie Stoerzer from Plant Garden Center LLC highlighted her business plans and request for TID No. 9 development assistance. Development will include four greenhouses, retail building, and shed on the 2.4 vacant property. Spring 2023 business opening is planned. The State of Wisconsin building code covers this type of commercial development.

After Stoerzer and Interstate Bank representative were excused, there was extensive RDA Commissioner discussion regarding potential use and amounts of TID development incentives.

Unertl reported that as part of the property sale closing from Linda Blake to Hollie Stoerzer, TID No. 9 was repaid \$27,582 from the demolition loan for former Club Modern buildings.

Motion (Hass/Kusserow) to reconvene in open session at 8:49 a.m.

Motion (Hass/Polak) to recommend the development agreement resolution by and between the City of Merrill and Plant Garden Center LLC. for \$30,000 in two phases.
Carried.

Election of RDA Chairperson:

Motion (Sabatke/Bares) to nominate Steve Hass. Motion (Kusserow/No Second) to nominate Clyde Nelson.

Mayor Hass elected RDA Chair. Hass facilitated the rest of the RDA meeting.

Consider approval of RDA meeting minutes from June 1st:

Motion (Sabatke/Koppelman) to approve the meeting minutes from June 1st. Carried.

Public Comments: None.

Review 2004 Legal Basis for Merrill Redevelopment Authority (RDA):

Due to turnover in RDA Commissioners, the Merrill Common Council Ordinance creating the RDA was included in the agenda packet for review. Unertl reported that the RDA has worked in partnership with the Common Council to facilitate developments throughout Merrill.

Since the Merrill Area Housing Authority (MAHA) was already operating an affordable housing program under Wisconsin Statutes, the City of Merrill formed a Redevelopment Authority (RDA) in October 2004. City of Tomahawk has a Community Development Authority (CDA) structure.

Updates on Lincoln County Housing Summit and Central to Success Workforce Summit:

Key regional issues include attracting and retaining workforce; availability of housing; and availability of childcare.

LCEDC Bialecki reported on joint housing planning with Lincoln County, City of Tomahawk, and City of Merrill. Group will be issuing a Request for Proposals (RFP) for tax credit developer to construct and operate proposed scattered site Affordable Housing. Proposed development site in Merrill is the Lincoln County-owned property at the corner of Memorial Dr. and E. 6th St.

Unertl highlighted the 2022 WHEDA tax credit awards. This is extremely competitive process and only 23 projects received funding (including one in City of Antigo).

Review Updated Status of Residential Developments:

Unertl provided new format to report status of all the single-family home developments, as well as multi-family developments. Occupancy permits were issued for two additional homes on Superior St. Public Works Director/City Engineer Akey advised that Prairie River Properties would likely not do a separate Certified Survey Map (CSM) for E. 10th St. and just wait till property plat is developed.

Bares asked about number of available building lots in City of Merrill? City Administrator Johnson reported that many vacant lots are owed by adjacent homeowner and others not available for sale.

Review Updated Status of Residential Developments (Continued):

S.C. Swiderski LLC is working to complete the second 20-unit apartment building. The first three completed buildings are fully occupied. The State of Wisconsin has just approved the building plans for Nicolet Lumber apartments and City of Merrill Building Permit was issued on June 28th. Footings have been installed for the three apartment buildings.

Review Funding Sources of Residential Developments:

Unertl highlighted information of the funding options that City of Merrill has used in recent years. TID cash development incentives and infrastructure improvements have been used to support multi-family developments in TID No. 11 (Rock Ridge Apartments), TID No. 10 (Fox Point Apartments), and TID No. 8 (Nicolet Lumber apartments at Webster/Eugene St. and S.C. Swiderski duplexes on Webster St.). There have been \$10,000 per new single-family home TID No. 11 development incentives and this program is available throughout City of Merrill.

City of Rhinelander Housing Needs Assessment report from October 2021 was included in the RDA agenda packet. That report noted some housing information on City of Tomahawk and City of Merrill. Bialecki reported on pre-COVID plans to have Merrill Housing Fund with potential contributions from community employers. That type of Housing Fund initiative might no longer be fiscally viable.

One major Affordable Housing funding opportunity is extension of Tax Increment District (TID) No. 3 for another year (i.e. to 2027). This would allow for about \$1 million for Affordable Housing initiatives throughout the City of Merrill. Other communities are using TID funding to obtain guarantees of specific number of affordable housing units within larger scale multi-family developments.

Unertl reported on Payment-in-Lieu of Taxes (PILOT) acceptance from Merrill Area Housing Authority (MAHA) related to Stonebridge Apartments. The joint Lincoln County, City of Tomahawk, and City of Merrill potential tax credit project will take time if successful in being awarded WHEDA tax credits.

Consider potential options to facilitate redevelopment of S. State St. property along Wisconsin River (State Street 13 LLC – TID No. 8):

The previous RDA interest in purchase of the property was for potential WHEDA tax credit development application (i.e. property has to be owned before tax credit application can be submitted). The Lincoln County-owned property at corner of Memorial Dr. and E. 6th St. is now being advanced for the December 2022 WHEDA tax credit application.

City Administrator Johnson advised, as MADC Board member, that he will be requesting potential Merrill Area Development Corp. (MADC) assistance in obtaining option to purchase the property on S. State St. In partnership with the City of Merrill, this would allow issuing of Request for Proposals (RFP) for multi-family redevelopment. Unertl emphasized likely need for additional multi-family residential development for occupancy in 2024 or 2025.

There was extensive RDA Commissioner discussion on need for broader planning effort. Commissioners would like more info on potential upcoming development requests. There is perception that City of Merrill is reactionary. Mayor Hass commented on need to be flexible to accommodate development proposals.

Consider potential options to facilitate redevelopment of S. State St. property along Wisconsin River (State Street 13 LLC – TID No. 8) - Continued:

Johnson briefly highlighted developer interest in the City-owned site in front of former Wal-Mart/Church Mutual Insurance. City purchased the about two acres for potential sit-down restaurant in conjunction with the rehabilitation of vacant Pine Ridge Plaza building for Tractor Supply Company.

Unertl also reported that with outside legal and appraisal assistance, City staff has requested release of the Federal IRS tax liens on the former Page Milk property. Once clear property title is achieved, there has been interest in potential manufacturing facility construction.

Next RDA Meeting: Wednesday, August 3rd at 8:00 a.m.

Adjournment: (Sabatke/Polak) to adjourn at 9:25 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

City of Merrill
Historic Preservation Committee joint with Marketing & Communications
Thursday, June 30, 2022 City Hall Common Council Chambers

Historic Preservation Voting Members Present: Chairperson – Michael Caylor,
 Alderperson – Steve Sabatke

Elizabeth McCrank, William Heideman, Bea Lebel were excused

Marketing & Communications Voting Members Present: Chairperson – Rick Blake,
 Alderperson LaDonna Fermanich, Alderperson – Mark Weix

Sara Sturm – Merrill Chamber, Dan Wendorf – Park & Rec Director, Jessica Zellers –
 Library Director, Scott Steele – Church Mutual

Committee members excused: Gene Bebel, Renea Frederick, Tammie Mrachek, and
 John Greenwood

Others in attendance included: Mayor Steve Hass, City Clerk Lori Anderson-Malm, City
 Attorney Tom Hayden, City Administrator Dave Johnson, Communications Specialist
 Chantel Kuczmarski and Merrill Productions was present to videotape the meeting.

I. Call to order

Marketing & Communications Chairman Blake called the meeting to order at 5:30 PM.

Historic Preservation Committee did not have a quorum so no voting occurred.

II. Approval of Previous Joint Meeting Minutes from June 16, 2022

Alderperson Weix made a motion to approve the previous joint meeting minutes.
 Alderperson Fermanich seconded and the motion passed.

III. Merrill Branding

1. Discussion with Historic Preservation Committee and Marketing & Communications regarding Merrill Branding – The branding was approved at a previous Marketing & Communications committee meeting.

2. Consider approval of official logo for Merrill's branding – Scott Steele provided a handout with the two logo's for consideration.

Discussion regarding the logo's presented happened between all people present. The first logo was preferred and suggestions for possible revisions were noted by Scott Steele. He will present the revised logo at the next Marketing & Communications committee meeting in July.

There will not be a joint meeting. It was decided the Historic Preservation committee will continue their labeling with historic signage.

Public Comment

Nathan from Merrill Productions mentioned he like the first logo. There was no other public comment.

Set date, time and location of next meeting

The next Marketing and Communications committee meeting will be Thursday, July 21 at 5:15 PM.

Adjournment

A motion was made to adjourn by Alderperson Fermanich. Alderperson Weix seconded and the motion passed. The meeting was adjourned at 6:16 PM.

Minutes prepared and submitted by: Lori Anderson-Malm, City Clerk

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452

AN ORDINANCE: By Common Council

Re: Amending Ordinance No. 2021-18 – Section 2:
 Non-Union Compensation in the 2022 City of
 Merrill Budget and Establishing CDL Step
 (After Step 11)

ORDINANCE NO. 2022-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 2. Non-Union Compensation. Included within said budget is a 1.0% wage increase effective December 20, 2021 and June 20, 2022 for Non-Union employees, except for Election Officials. The compensation adjustments also include a December 20, 2021 Step increase for Transit, Street, and Parks & Recreation Department employees whom have not yet reached Step 11 and whom have Commercial Drivers Licenses (CDL) and an additional CDL Step (After Step 11) for Transit, Street, and Parks & Recreation Department employees whom have Commercial Drivers Licenses (CDL). Seasonal Limited Term Employee (LTE) compensation will be increased \$1.00 per hour effective December 20, 2021.

Section 6. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 7. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
Adopted: _____
Approved: _____
Published: _____

Approved: _____
Steve J. Hass,
Mayor

Attest: _____
Lori Anderson-Malm,
City Clerk

Attachment: Budget Ord - 2022 Budget update 7-5-2022 (8988 : Consider amending Code of Ordinances No. 2021-18 - Section 2:)

City of Merrill - Employees at Step 11 with CDLs

CDL Step (which is 2.5% over Step 11)

Transit, Parks & Recreation, and Streets Departments

Transit Department		Grade	CDL Step Effective	
Transit Driver	English, Randy	5	12/23/2022	
Parks Department		Grade	Effective	
Parks Laborer	Weckwerth, Joe	7	12/20/2021	Backpay
Parks Laborer	Yates, Jim	7	12/20/2021	Backpay
Street Department		Grade	CDL Step Effective	
Mechanic	Krueger, Robert	10	12/20/2021	Backpay
Public Works I	Gipple, Kody	7	12/20/2021	Backpay
Public Works I	Graap, Chris	7	12/20/2021	Backpay
Public Works II	Hoock, Geoff*	6	12/20/2021	Backpay*

*Through Reclass to Public Works I (6/6/2022) - then corrected to Step 11 (instead of Step 10)

Note: Other Transit, Parks & Recreation, and Streets Department employees are moving through the Non-Union Grid Steps and will become eligible in future years.

City of Merrill - Non-Union Compensation

CDL Step with 2.5% (After Step 11)

For BackPay (through 6/19/2022)

112.5% Step 11	Grade					
\$61.87	21					
\$58.10	20					
\$54.52	19					
\$50.90	18					
\$47.69	17					
\$44.59	16					
\$41.80	15					
\$39.29	14					
\$36.79	13					
\$34.53	12					
\$32.39	11		CDL Step	# Employees	Per Hour	Grade 6 Backpay
\$30.45	10		\$33.20	0	\$0.81	
\$28.61	9		\$31.21	1	\$0.76	
\$26.92	8					
\$25.29	7		\$25.92	4	\$0.63	
\$23.91	6		\$24.51	1	\$0.60	\$622
\$22.54	5		\$23.10	0	\$0.56	
\$21.36	4					
\$19.75	3					
\$18.30	2					
\$16.92	1					
Step 11	Grade					

Attachment: CDL Step (After Step 11) - Background (8988 : Consider amending Code of Ordinances No. 2021-18 - Section 2:)

City of Merrill - Non-Union Compensation

CDL Step with 2.5% (After Step 11) - As of 6/20/2022

112.5% Step 11	Grade					
\$62.48	21					
\$58.68	20					
\$55.06	19					
\$51.42	18					
\$48.14	17					
\$45.04	16					
\$42.22	15					
\$39.69	14					
\$37.16	13					
\$34.89	12					
\$32.74	11	CDL Step	# Employees	Per Hour	Annual in 2022	
\$30.78	10	\$33.56	0	\$0.82	\$0	
\$28.89	9	\$31.55	1	\$0.77	\$1,601	
\$27.19	8					
\$25.56	7	\$26.20	4	\$0.64	\$5,316	
\$24.14	6	\$24.74	0	\$0.60	\$0	
\$22.73	5	\$23.30	0	\$0.57	\$0	
\$21.54	4					
\$19.93	3					
\$18.50	2					
\$17.08	1					
		Total Wages \$6,917				

Step 11 Grade

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE:

Re: Adding Sec 36-95: The parking of unregistered motor vehicles prohibited on highways, to Chapter 36, Article II, Division 3, System of Parking and Safety Zones

ORDINANCE NO. 2022-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 36, Article II, Division , Section 36-95: The parking of unregistered motor vehicles prohibited on highways, of the Code of Ordinances for the City of Merrill is to read as follows:

- (a) The City of Merrill adopts WI Statute 341.65 by reference.
- (b) The City of Merrill prohibits any unregistered motor vehicle as defined by 341.65 from being located on any highway or street within the City of Merrill.
- (c) A traffic officer or parking enforcer upon discovering an unregistered vehicle in violation of 36.95(b) may take enforcement action by one or more of the following means:
 - (1) Issue a non-moving parking citation up to once a day.
 - (2) Immobilize or impound the vehicle under the process as described by WI Statute 341.65
- (d) The Chief of Police or his/her designee may determine at any time that an immobilized vehicle should also be removed from the highway where it is immobilized and impounded.
- (e) The Immobilization fee shall be \$25.00 per day.
- (f) The Impoundment fee shall be \$25.00 per day.
- (g) The owner of the vehicle may secure release of the motor vehicle as described by WI Stat. 341.65.

Attachment: Ord parking of unregistered vehicles (8989 : Consider adding Sec 36-95: The parking of unregistered motor vehicles)

- (h) The City may dispose of any vehicle which has been immobilized or impounded as described by WI Stat 341.65.
- (i) No person except as authorized by the Chief of Police or his/her designate may remove, disconnect, tamper with or otherwise circumvent the operation of an immobilization device which has been placed on a vehicle as authorized by this ordinance.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
 Adopted: _____
 Approved: _____
 Published: _____

Approved:

 Steve J. Hass, Mayor

Attest:

 Lori Anderson-Malm, City Clerk

RESOLUTION NO. _____**A RESOLUTION APPROVING A FINAL PLAT FOR RESIDENTIAL DEVELOPMENT
BETWEEN EUGENE, ALEXANDER, AND HELDT STREETS aka ALEXANDER
ESTATES IN THE CITY OF MERRILL**

WHEREAS, the City of Merrill ("The Applicant") has applied for preliminary approval of a subdivision plat pursuant to Code of Ordinances Sec.111-114 for land located in the Municipal Plat of Alexander Estates, a subdivision plat being all of Lot 2 of Certified Survey Map number 2855, recorded in volume 17 on page 77 as document number 552477, and all of Lot 1 and all of Lot 2 of Certified Survey Map number 2918, recorded in volume 17, on page 228, as document number 558428, both filed in the Lincoln County Register of Deeds office; being part of Assessor's Plat of the City of Merrill number 617, located in the southwest ¼ of the northwest ¼, section 15, Township 31 North, Range 6 East, City of Merrill, Lincoln County, Wisconsin; and

WHEREAS, The City Plan Commission considered the application at a hearing, duly noticed, and scheduled on June 7, 2022; and

WHEREAS, The City Plan Commission recommends approval of the final plat subject to certain conditions; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 12th day of July, 2022, that

1. The Common Council Adopts the City Plan Commissions findings and incorporates them into this resolution.
2. The final plat of Residential Development between Eugene, Alexander, and Heldt Streets aka Alexander Estates presented by City of Merrill and prepared by REI and involving a subdivision plat pursuant to Code of Ordinance Sec.111-114 for being all of Lot 2 of Certified Survey Map number 2855, recorded in volume 17 on page 77 as document number 552477, and all of Lot 1 and all of Lot 2 of Certified Survey Map number 2918, recorded in volume 17, on page 228, as document number 558428, both filed in the Lincoln County Register of Deeds office; being part of Assessor's Plat of the City of Merrill number 617, located in the southwest ¼ of the northwest ¼, section 15, Township 31 North, Range 6 East, City of Merrill, Lincoln County, Wisconsin is hereby approved.

BE IT FURTHER RESOLVED, That the applicant, City of Merrill City Clerk is directed to record the final plat with the Lincoln County Register of Deeds in accordance with the requirements of Chapter 111, Article II, Section 111-115 of the Code of Ordinances of the City of Merrill.

Recommended by: City Plan
Commission

Moved: _____

Passed: _____

CITY OF MERRILL, WISCONSIN

Steve J. Hass
Mayor

Lori Anderson-Malm
City Clerk



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY-DESIGNEE

Plat Review

PO Box 1645, Madison WI 53701

E-mail: plat.review@wi.gov

<https://doa.wi.gov/platreview>

June 22, 2022

Joshua Prentice
REI ENGINEERING, INC
4080 N 20TH AVE, WAUSAU WI 54401
jprentice@reiengineering.com

FILE NO. 121377
ALEXANDER ESTATES
City of Merrill, Lincoln County

Dear Joshua Prentice:

You have submitted ALEXANDER ESTATES for review. The Department of Administration does not object to the final plat bearing the June 14, 2022 revision date. We certify that it complies with: s. 236.15, s. 236.16, s. 236.20, and s. 236.21, Wis. Stats.

DEPARTMENT OF ADMINISTRATION COMMENTS:

The Department of Administration has no conditions for this plat.

The plat shall be presented to the City of Merrill for final approval and signing. The City of Merrill, during its review of the plat, will have resolved when applicable that the plat:

- complies with local ordinances;
- conforms with areawide water quality management plans, if sewerage;
- complies with Wisconsin shoreland management regulations;
- resolves possible problems with storm water runoff;
- fits the design to the topography;
- displays well designed lot and street layout;
- is served by public sewer or private sewage systems;
- includes service or is serviceable by necessary utilities.

Any changes to the plat involving details checked by this Department will require submission of the plat to the Department for recertification before the plat is eligible for recording. Such changes can be found by comparing the recordable document with the copy of the certified plat furnished with this letter.

Attachment: 121377_20220622_doa_final_cert_letter (8999 : A Resolution approving a final plat for Alexander Estates)

Page 2

121377

If there are any questions concerning this review, please contact our office, using the information at the top.

Sincerely,



Renée M. Powers, PLS
Plat Review
Email: plat.review@wi.gov

Enc: Recordable Document

cc: Owner
Clerk, City of Merrill
Register of Deeds
NCWRPC

PLAT RECEIVED FROM SURVEYOR ON 05/17/2022; REVIEWED ON 06/09/2022
REVISED PLAT RECEIVED FROM SURVEYOR ON 06/16/2022

Attachment: 121377_20220622_doa_final_cert_letter (8999 : A Resolution approving a final plat for Alexander Estates)

SURVEYOR'S CERTIFICATE

I, JOSHUA W. PRENTICE, WISCONSIN PROFESSIONAL LAND SURVEYOR S-2852, DO HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF: THAT I HAVE SURVEYED, MAPPED, AND DIVIDED A PARCEL OF LAND BEING ALL OF LOT 2 OF CERTIFIED SURVEY MAP NUMBER 2855, RECORDED IN VOLUME 17, ON PAGE 77, AS DOCUMENT NUMBER 552477, AND ALL OF LOT 1 AND ALL OF LOT 2 OF CERTIFIED SURVEY MAP NUMBER 2918, RECORDED IN VOLUME 17, ON PAGE 228, AS DOCUMENT NUMBER 558428, BOTH FILED IN THE LINCOLN COUNTY REGISTER OF DEEDS OFFICE; BEING PART OF ASSESSOR'S PLAT OF THE CITY OF MERRILL NUMBER 617, LOCATED IN THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 15, TOWNSHIP 31 NORTH, RANGE 6 EAST, CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN.

THAT THE ABOVE DESCRIBED PARCEL OF LAND CONTAINS 529,448 SQUARE FEET, 12.154 ACRES, MORE OR LESS.

THAT I HAVE MADE THIS SURVEY, DIVISION AND MAP THEREOF AT THE DIRECTION OF THE SC SWIDERSKI LLC, OWNER OF SAID PARCEL.

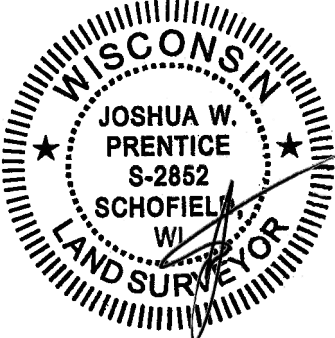
THAT SAID PARCEL IS SUBJECT TO EASEMENTS, RESTRICTIONS, AND RIGHT-OF-WAYS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATUTES, WISCONSIN ADMINISTRATIVE CODE A-47, THE SUBDIVISION REGULATIONS OF THE CITY OF MERRILL, AND THE WISCONSIN DEPARTMENT OF ADMINISTRATION.

THAT THIS MAP IS A CORRECT AND ACCURATE REPRESENTATION OF THE EXTERIOR BOUNDARIES OF SAID PARCEL, AND OF THE DIVISION THEREOF MADE.

DATED THIS 3rd DAY OF February, 2022

REI ENGINEERING, INC.
JOSHUA W. PRENTICE
WI P.L.S. S-2852



February 3rd, 2022

MORTGAGEE CERTIFICATE

I, _____, MORTGAGEE OF THE ABOVE DESCRIBED LAND, DO HEREBY CONSENT TO THE SURVEYING, DIVIDING AND MAPPING OF THE LAND DESCRIBED ON THIS PLAT, AND I DO HEREBY CONSENT TO THE ABOVE CERTIFICATE OF S.C. SWIDERSKI LLC, OWNER.
WITNESS THE HAND AND SEAL OF _____, MORTGAGEE, THIS ____ DAY OF _____, 20____.
IN THE PRESENCE OF: _____

MORTGAGEE

STATE OF WISCONSIN)
SS)
COUNTY)

PERSONALLY CAME BEFORE ME THIS ____ DAY OF _____, 20____, THE ABOVE NAMED _____, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT

AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC STATE OF WISCONSIN

MY COMMISSION EXPIRES _____

GENERAL NOTES:

1. BEARINGS AND COORDINATES ARE BASED ON THE LINCOLN COUNTY COORDINATE SYSTEM, NAD83 (2011) DATUM, AND ARE REFERENCED TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SECTION 15, TOWNSHIP 31 NORTH, RANGE 6 EAST, MEASURED TO BEAR SOUTH 89°34'45" EAST.

MUNICIPAL PLAT OF
ALEXANDER ESTATES

A SUBDIVISION PLAT BEING ALL OF LOT 2 OF CERTIFIED SURVEY MAP NUMBER 2855, RECORDED IN VOLUME 17, ON PAGE 77, AS DOCUMENT NUMBER 552477, AND ALL OF LOT 1 AND ALL OF LOT 2 OF CERTIFIED SURVEY MAP NUMBER 2918, RECORDED IN VOLUME 17, ON PAGE 228, AS DOCUMENT NUMBER 558428, BOTH FILED IN THE LINCOLN COUNTY REGISTER OF DEEDS OFFICE; BEING PART OF ASSESSOR'S PLAT OF THE CITY OF MERRILL NUMBER 617, LOCATED IN THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 15, TOWNSHIP 31 NORTH, RANGE 6 EAST, CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

S.C. SWIDERSKI LLC, AS OWNER, DOES HEREBY CERTIFY THAT THE LAND DESCRIBED ON THIS PLAT TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED ON THIS PLAT.

S.C. SWIDERSKI LLC, DOES FURTHER CERTIFY THAT THIS PLAT IS REQUIRED BY S.236.10 OR S.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: CITY OF MERRILL, LINCOLN COUNTY AND THE WISCONSIN DEPARTMENT OF ADMINISTRATION.

IN WITNESS WHEREOF, THE SAID S.C. SWIDERSKI LLC. HAS CAUSED THESE PRESENTS TO BE SIGNED BY _____

HEREUNTO AFFIXED ON THIS ____ DAY OF _____, 20____.

MEMBER

STATE OF WISCONSIN)
SS)
COUNTY)

PERSONALLY CAME BEFORE ME THIS ____ DAY OF _____, 2022.

THE ABOVE NAMED _____ MEMBER

OF THE ABOVE NAMED REPRESENTATIVE TO ME KNOWN TO BE THE SAME PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND TO ME KNOWN TO BE SUCH TRUSTEE OF SAID S.C. SWIDERSKI LLC, AND ACKNOWLEDGE THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH REPRESENTATIVE AS OF THE DEED OF SAID S.C. SWIDERSKI LLC, BY ITS AUTHORITY.

NOTARY PUBLIC STATE OF _____

MY COMMISSION EXPIRES _____

COUNTY TREASURER'S CERTIFICATE

STATE OF WISCONSIN)
SS)
LINCOLN COUNTY)

I, ROBBIN GIGL, COUNTY TREASURER, BEING THE DULY ELECTED, QUALIFIED, AND ACTING TREASURER OF THE COUNTY OF LINCOLN, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR SPECIAL ASSESSMENTS AS OF _____, 2022

AFFECTING THE LANDS INCLUDED IN THE PLAT OF ALEXANDER ESTATES.

DATED THIS ____ DAY OF _____, 2022

ROBBIN GIGL, TREASURER, LINCOLN COUNTY

CERTIFICATE OF THE CITY OF MERRILL TREASURER

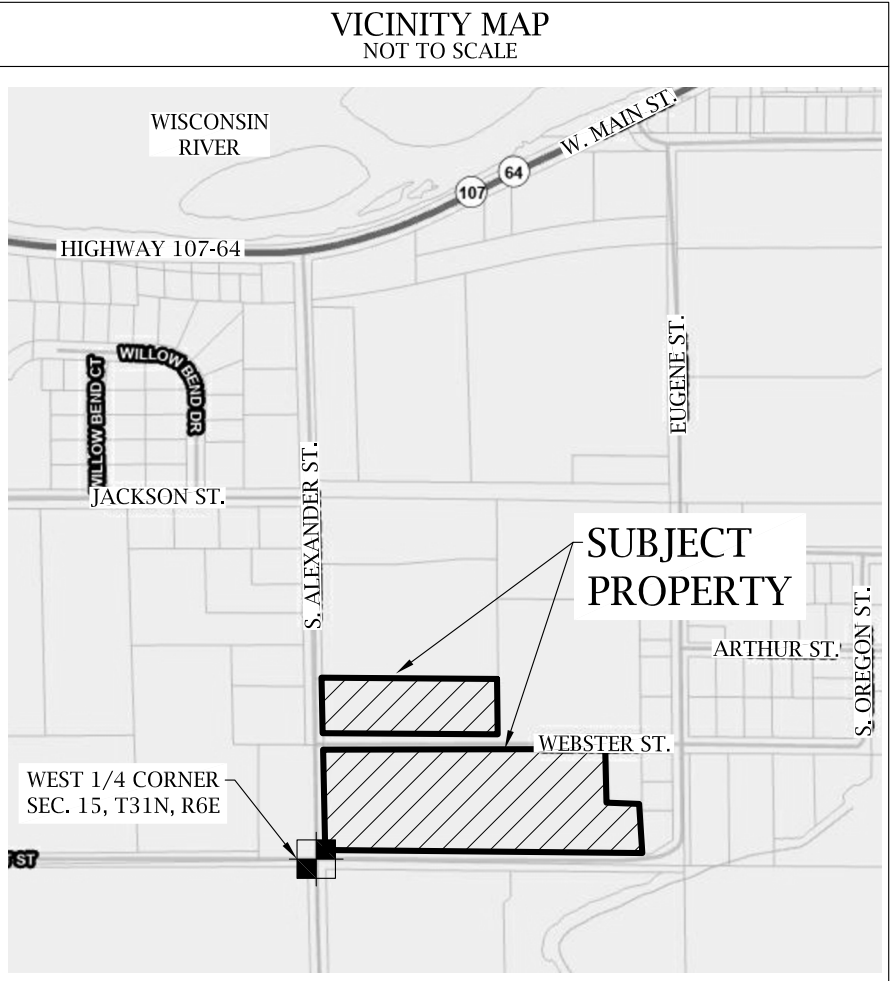
STATE OF WISCONSIN)
SS)
LINCOLN COUNTY)

I, KATHY UNERTL, BEING THE DULY APPOINTED, QUALIFIED AND ACTING TREASURER OF THE CITY OF MERRILL, WISCONSIN, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF _____, 2022 AFFECTING THE LANDS

INCLUDED IN THE PLAT OF ALEXANDER ESTATES.

DATED THIS ____ DAY OF _____, 2022

KATHY UNERTL, TREASURER



There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



CITY OF MERRILL COMMON COUNCIL APPROVAL CERTIFICATE:

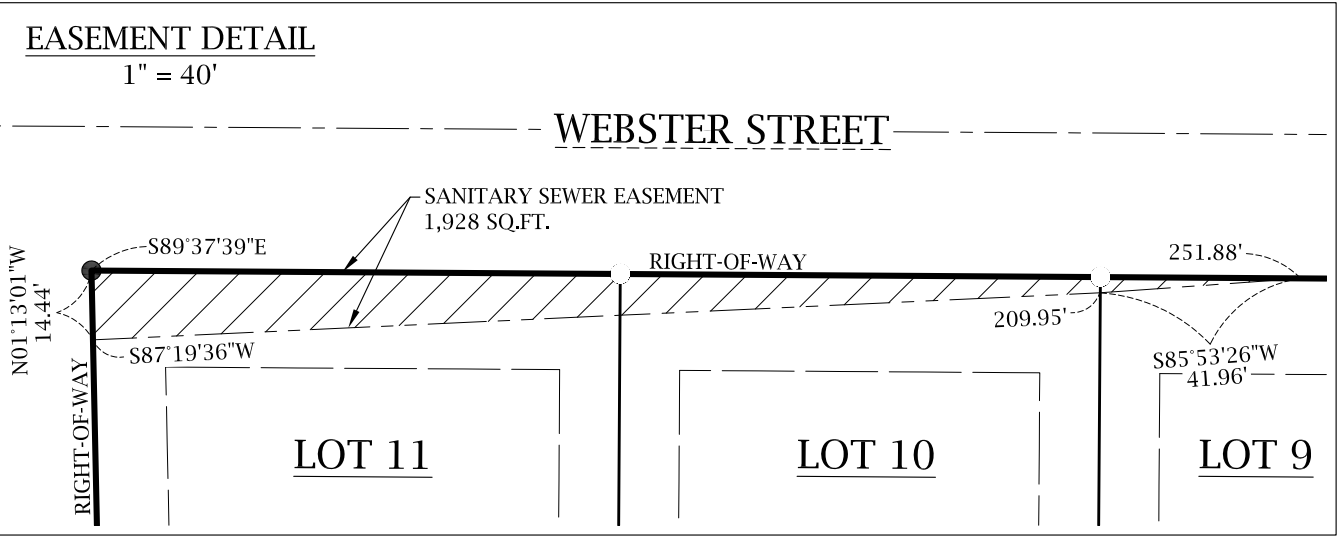
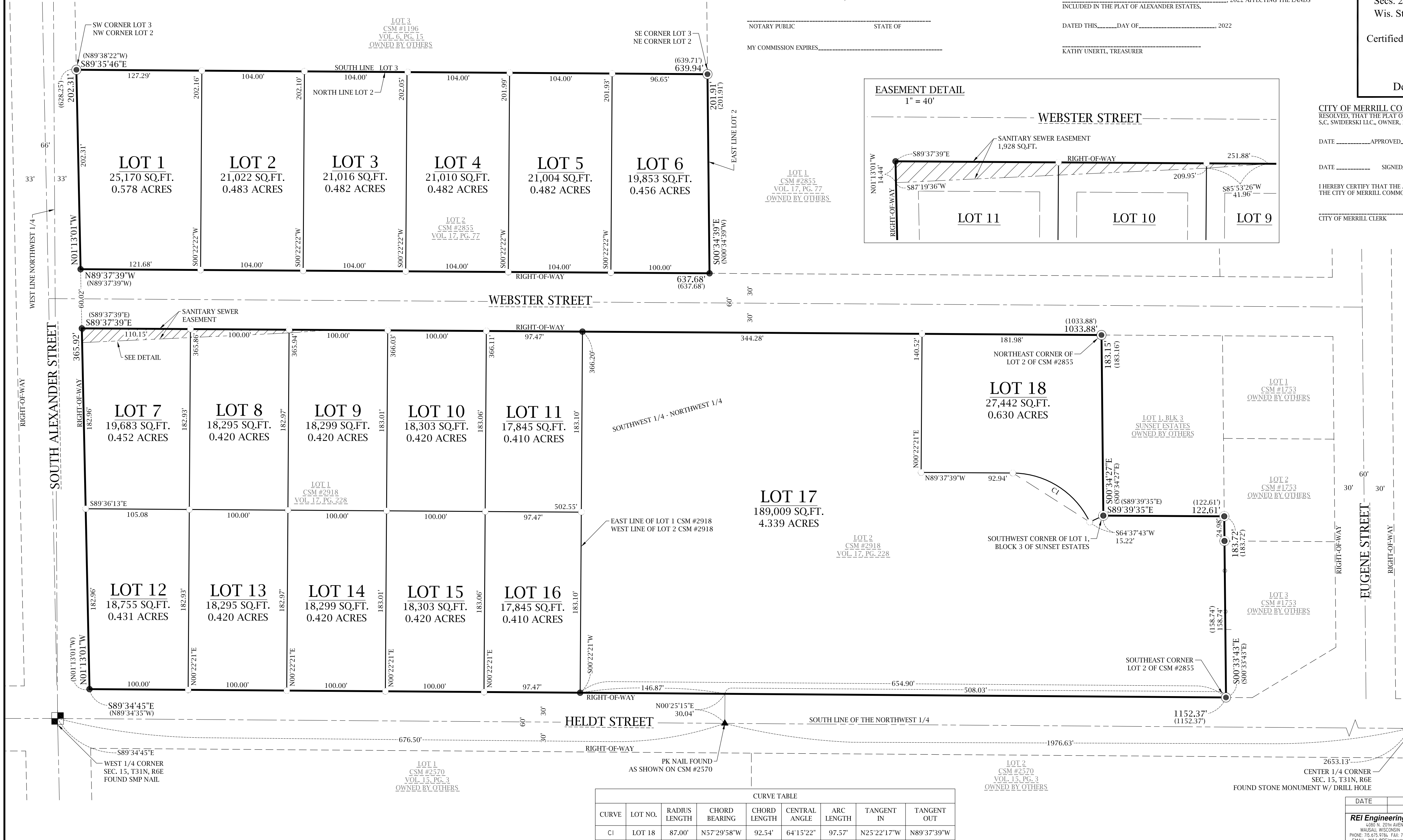
RESOLVED, THAT THE PLAT OF ALEXANDER ESTATES IN THE CITY OF MERRILL, S.C. SWIDERSKI LLC, OWNER, IS HEREBY APPROVED BY THE CITY OF MERRILL COMMON COUNCIL.

DATE _____ APPROVED _____ MAYOR

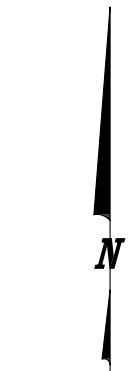
DATE _____ SIGNED _____ MAYOR

I HEREBY CERTIFY THAT THE AFOREMENTIONED PLAT OF ALEXANDER ESTATES HAS BEEN APPROVED BY THE CITY OF MERRILL COMMON COUNCIL.

CITY OF MERRILL CLERK



LEGEND	
	1 1/4 IN. O.D. X 18 IN. IRON PIPE WEIGHING 1.68 LBS./LIN. SET
	3/4 IN. IRON REBAR FOUND
	1-1/4 IN. O.D. IRON PIPE FOUND
	RECORDED BEARING/LENGTH
	MEASURED BEARING/LENGTH



1" = 50'
0 50

Register of Deeds
Lincoln County, Wis.

Received for Record this _____

day of _____ A.D. 2022

at _____ o'clock _____ M. in Plat

Cabinet No. _____ on page _____

REGISTRAR

SHEET 1 OF 1
REI PROJECT #10231

DATE	REVISION	BY	CHK'D
REI Engineering, INC. 4025 N. 25th Avenue Merrill, WI 54451 PHONE: 76.675.9784 FAX: 76.675.4260 EMAIL: MAIL@REIENGINEERING.COM			
CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING			

CURVE TABLE							
CURVE	LOT NO.	RADIUS LENGTH	CHORD BEARING	CHORD LENGTH	CENTRAL ANGLE	ARC LENGTH	TANGENT IN / TANGENT OUT
CI	LOT 18	87.00'	N57°29'58"W	92.54'	64°15'22"	97.57'	N25°22'17"W N89°37'39"W

RESOLUTION NO. ____

**A RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT BY AND
BETWEEN THE CITY OF MERRILL, WISCONSIN
AND PLANT GARDEN CENTER, LLC**

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 9 on September 24, 2013 and the redevelopment site is within TID No. 9; and,

WHEREAS, Plant Garden Center, LLC has purchased the vacant site at 1003 and 1005 South Center Avenue and proposes construction of greenhouses, storage shed, and retail building; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, new tax base and new jobs will be result from this redevelopment project; and,

WHEREAS, Plant Garden Center, LLC has negotiated the development agreement to provide for an incentive payment not to exceed \$30,000.00 in two phases.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 12th day of July, 2022, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and Plant Garden Center, LLC and to facilitate the implementation thereof.

Recommended by:
Redevelopment Authority (RDA)

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
City Clerk

Attachment: TID9 – Plant Garden Center (8990 : A Resolution authorizing a development agreement Plant Garden Center LLC)

City of Merrill – TIF Development Incentive Overview

TID No. 9 (S. Center Ave.)

Property Owner:	Developer purchased property from Linda Blake
Business Entity:	Plant Garden Center LLC (Hollie Stoerzer)
Location:	1003 & 1005 S. Center Ave. – about 2.4 acres
Development:	Growing plants for wholesale and retail. Development proposal includes four greenhouses, storage shed (50' x 50'), and retail building (24' x 30'). Under State of Wisconsin building code, the greenhouses are considered permanent structures. Since there will be employees, State Code requires restroom(s) in the retail building. Development investment of about \$500,000 projected, including purchase of property and existing wholesale customer data base. Planned opening for sales beginning in Spring 2023.
Jobs:	In addition to the Owner/Manager, there will be a full-time Foreman and two part-time employees,
Infrastructure:	N/A – None for City of Merrill.

TID Development Incentives:

Proposed City staff - TID development incentive of: \$30,000

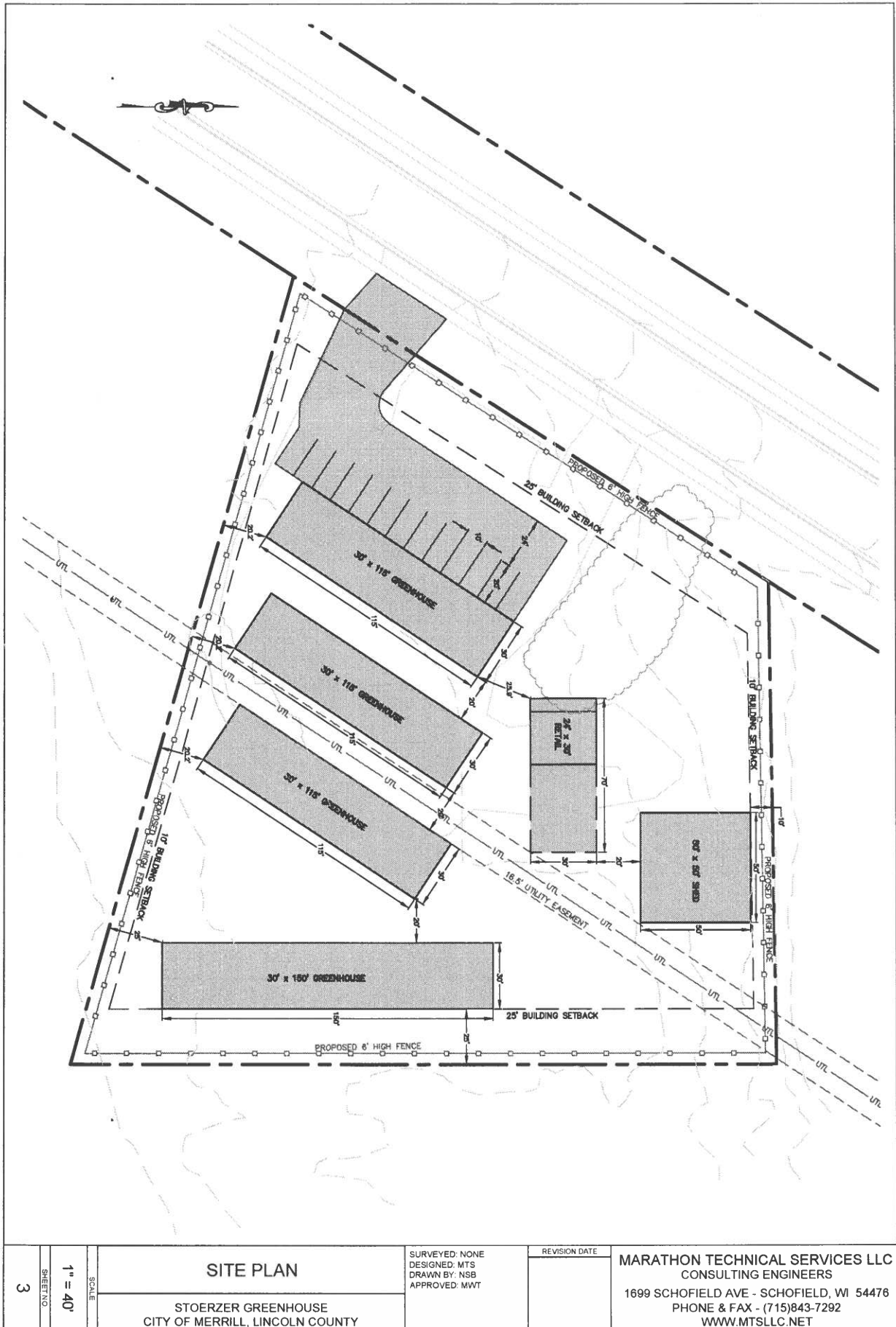
Phase 1 - \$20,000 – After completion of four greenhouses and retail building

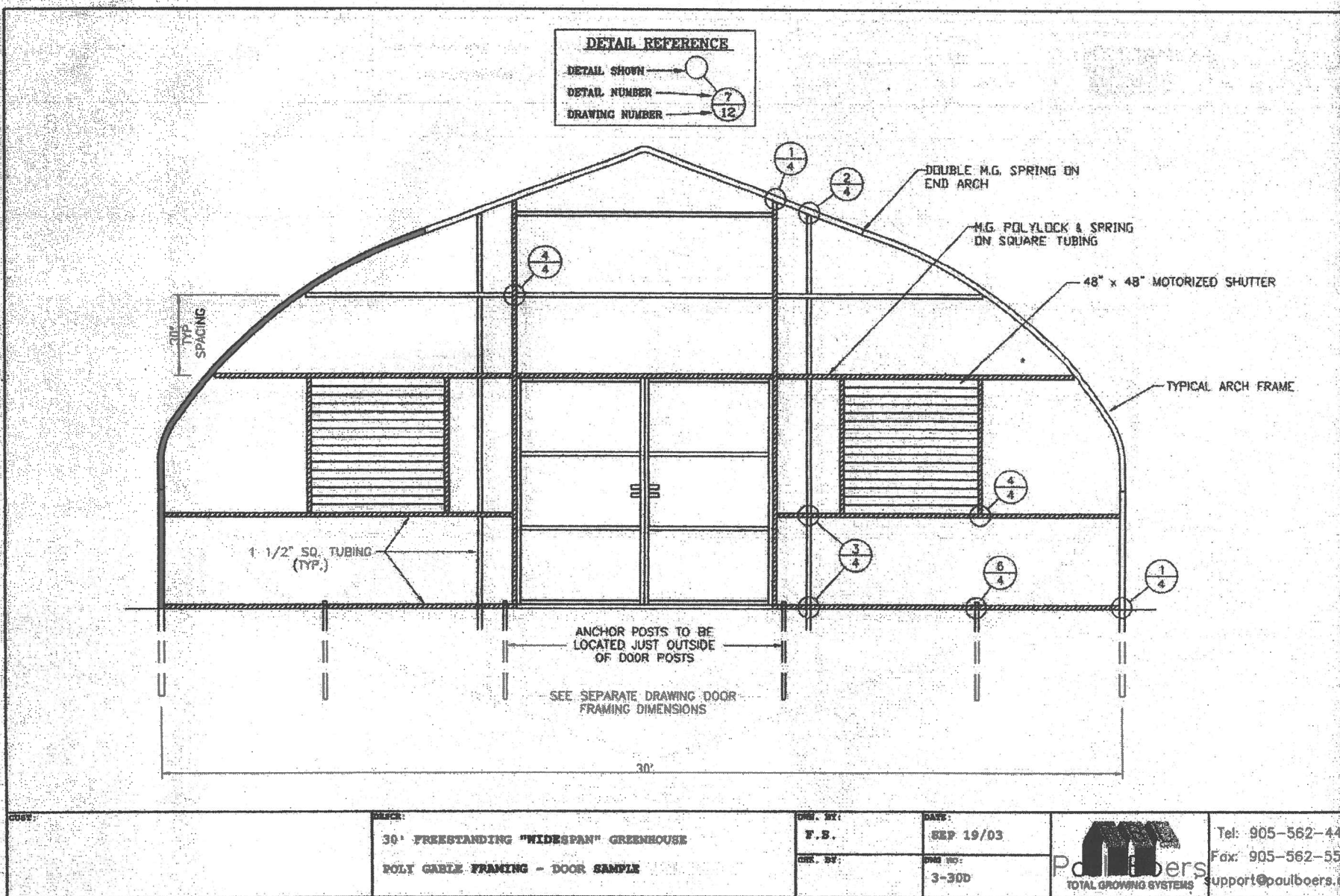
Phase 2 - \$10,000 - After completion of warehouse shed

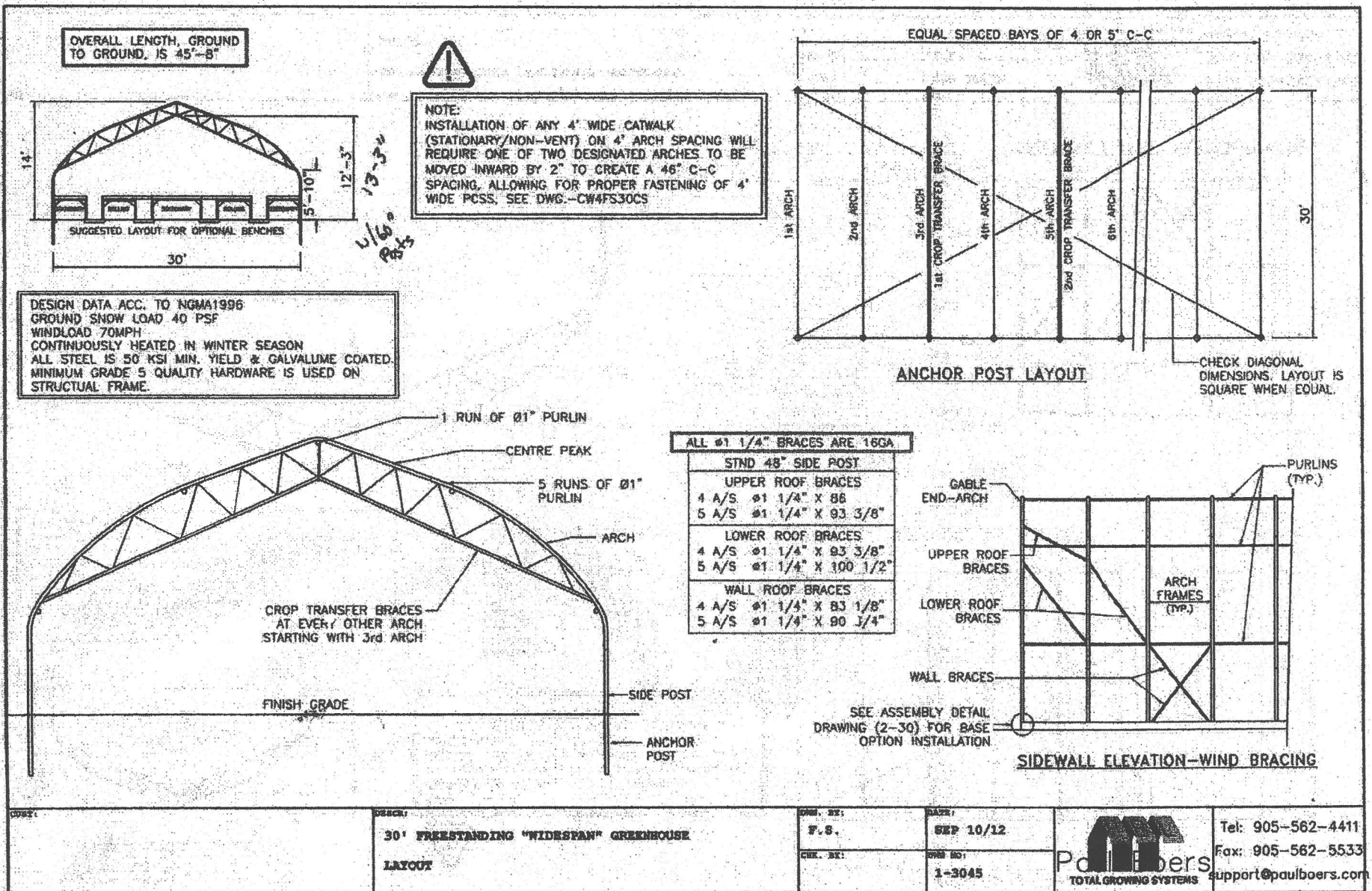
TID Lifespan Tax Increment: Projection of over \$110,000 new tax increment

City of Merrill - Tax Increment District (TID) No. 9						
Plant Garden Center, LLC - 1003 & 1005 S. Center Ave.						
Projected Tax Increment						
Real Estate Assessments:						
						Total Project
Valuations						Valuations
1/1/2022						Projected
Projected Improved Assessments						
Land	\$54,100		\$70,000	Retail building		\$54,100
Improved	\$0		\$50,000	Storage Shed		\$234,000
Total	\$54,100		\$28,500	Each Greenhouse		\$288,100
Note: Shed and greenhouses estimated at \$10 sq. ft.						
Projected Tax Increment						
Const.	Value	Revenue	Real Estate	Tax	Number	Total New
Year	Year	Year	Increment	Rate	Greenhouses	Increment
2022	2023	2024	\$184,000	\$28.03	4	\$5,158
	2024	2025	\$234,000	\$28.03	4	\$6,559
	2025	2026	\$234,000	\$28.03	4	\$6,559
	2026	2027	\$234,000	\$28.03	4	\$6,559
	2027	2028	\$234,000	\$28.03	4	\$6,559
	2028	2029	\$234,000	\$28.03	4	\$6,559
	2029	2030	\$234,000	\$28.03	4	\$6,559
	2030	2031	\$234,000	\$28.03	4	\$6,559
	2031	2032	\$234,000	\$28.03	4	\$6,559
	2032	2033	\$234,000	\$28.03	4	\$6,559
	2033	2034	\$234,000	\$28.03	4	\$6,559
	2034	2035	\$234,000	\$28.03	4	\$6,559
	2035	2036	\$234,000	\$28.03	4	\$6,559
	2036	2037	\$234,000	\$28.03	4	\$6,559
	2037	2038	\$234,000	\$28.03	4	\$6,559
	2038	2039	\$234,000	\$28.03	4	\$6,559
	2039	2040	\$234,000	\$28.03	4	\$6,559
			\$234,000			
Projected Tax Increment						\$110,102
						Total

Attachment: TID9 – Plant Garden Center (8990 : A Resolution authorizing a development agreement Plant Garden Center LLC)







**DEVELOPMENT AGREEMENT
BY AND BETWEEN THE
CITY OF MERRILL, WISCONSIN
AND PLANT GARDEN CENTER, LLC FOR
CONSTRUCTION OF GREENHOUSES, RETAIL BUILDING,
AND SHED**

THE DEVELOPMENT AGREEMENT (the “Agreement”) is entered into as of _____, 2022 by and between the City of Merrill, Wisconsin, (the “City”) a political subdivision of the State of Wisconsin and Plant Garden Center, LLC, a Wisconsin Limited Liability Company, (the “Developer”).

RECITALS

- A. The City desires to encourage economic development, the development of underutilized land, expand its tax base and create new jobs within the City.
- B. Wis. Stat. §66.1105 (the “Tax Increment Law”) provides the authority and establishes procedures by which the City may exercise powers necessary and convenient to carry out the purposes of the Tax Increment Law, cause project plans to be prepared, approve such plans, implement provisions and effectuate the purposes of such plans and finance such development through the use of tax incremental financing.
- C. Wis. Stat. §66.1333 (the “Redevelopment Law”) provides the authority and establishes the procedures by which the City acting through and by the Redevelopment Authority of the City of Merrill (the “RDA”) may exercise powers necessary and convenient to carry out the purposes of the Redevelopment Law, cause redevelopment plans to be prepared, approve such plans, borrow money and issue bonds, implement provisions and effectuate the purposes of such plans and finance redevelopment through the Redevelopment Law.
- D. Plant Garden Center, LLC owns a development area and the following area described as:

Lt 2 CSM V1 P1 D0175001
Lt 3 CSM 2523 V14 P191 D0516560

Located at: 1003-1005 S. Center Ave., Merrill, Wisconsin

E. The Developer proposes to construct greenhouses, retail building, and shed located within the Development Area.

F. As an inducement to Developer to undertake the Development in TID 9 and to construct or cause to construct the Development, the City and the RDA intend to provide an incentive to Developer by making an incentive payment to the Developer for project costs incurred to construct the greenhouses, retail building, and shed within TID 9.

G. The City and RDA finds incentives to be necessary to encourage the Development in the Development Area and for Developer to undertake the Development in such a manner as to accomplish the City goals.

H. The City finds that the redevelopment and the fulfillment generally of the terms and conditions of this Agreement are in the vital and best interest of the City, RDA and City residents by expanding the tax base, creating new jobs and causing the redevelopment of underutilized property thereby serving a public purpose in accordance with state and local law.

NOW THEREFORE, in consideration of the promises and mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

Section 1.01 Initial Undertaking of the City of Merrill

The City Has:

- a. Included the Development Area within TID #9, created September 24, 2013.
- b. Reviewed the Business Plans of the Developers

Following Execution of this Agreement, the City agrees that it shall cooperate with Developer to facilitate Developer's performance under this Agreement.

Section 1.02 Initial Undertakings of the Developers

- a. Acquired all necessary real estate interests
- b. Raised equity and financing necessary for the development.
- c. File site plan and permit applications with the City and/or State.
- d. Contracted for construction of greenhouses, retail building, and shed.
- e. Developer will commence construction of greenhouses and retail building before November 1, 2022. Additional developments are planned by December 1, 2024. The new tax increment would be generated beginning with 2023 property tax (2024 collection) for the greenhouses and retail building.
- f. This development incentive is to facilitate a wholesale and retail plant business.

ARTICLE II INCENTIVE PAYMENTS TO DEVELOPER

The City shall pay a pay-as-you-go development incentive to the Developer in the aggregate amount of Thirty Thousand Dollars (\$30,000.00). This incentive shall be paid to Plant Garden Center, LLC per the following schedule as new property tax increment is generated and property taxes paid:

<u>PAYMENT TIME FRAME</u>	<u>DEVELOPMENT INCENTIVES</u> Plant Garden Center, LLC
Within 30 days after completion of the four greenhouses and retail building	\$20,000
Within 30 days after completion of shed	\$10,000

ARTICLE III MISCELLANEOUS

Section 3.01 Restriction on Sale.

Prior to the earlier of January 1, 2040 or the date TID #9 is dissolved, Plant Garden Center, LLC shall not sell, transfer, convey or assign the Development Area or any part thereof to any person, entity or in any manner which would render the Development Area exempt from property taxation without the prior written consent to the City. As an express condition for such consent, the City shall require purchaser to annually pay to the City an amount equal to all property taxes, which would have accrued to the Development Area if it were subject to property taxation. Any such payments shall be considered tax increment and shall be applied as set forth in above.

Section 3.02 Indemnification.

Plant Garden Center, LLC., its successors and assigns shall indemnify and save harmless and defend the other party and its respective officers, agents and employees from any and all liabilities, suits, actions, claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or occasioned wholly or in part by any act or omission on the other party's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

Section 3.03 No City Obligations.

The City shall have no obligations or liability for any obligations or responsibilities to any lending institution, architect, contractor or sub-contractor or any other party retained by Developers in the performance of its obligations and responsibilities under the terms and conditions of this Agreement. The Developers specifically agrees that no representation, statements, assurances or guarantees will be made by Developers to any third party contrary to this provision.

Section 3.04 Default.

a. Default and Notice of Default. In the event either party to this Agreement is in default hereunder (the “Defaulting Party”) the other party (the “Non-Defaulting Party”) shall be entitled to take any action allowed by applicable law, by virtue of said default, provided that Non-Defaulting Party gives the Defaulting Party written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specifying a time period of not less than sixty (60) days in which the default may be cured by the Defaulting party. Notwithstanding the foregoing, if any default cannot reasonably be cured within sixty (60) days, the Non Defaulting Party shall refrain from exercising remedies as long as a cure is being diligently pursued.

If either party fails to cure a default as permitted herein, the Non-Defaulting Party, without limiting its remedies under this Agreement, may compel performance by the Defaulting Party by bringing an action for specific performance. If after the specified time period for cure proceedings are initiated to cure an alleged default, the prevailing party in such proceedings shall be entitled to reimbursement from the other party for its reasonable attorney’s fees and associated costs incurred in such proceedings.

b. Force Majeure. Neither party shall be responsible to the other party for any resulting losses if the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of the enemies, strikes, fires, floods, acts of God, unusual weather, or by any other cause not within the control of the party whose performance was interfered with and which by the exercise of reasonable diligence such party is unable to prevent, whether of the class of causes herein above enumerated or not, and the time for performance shall be extended by the period of delay occasioned by any such cause.

Section 3.05 Non Discrimination.

Neither the Development nor any portion thereof shall be used by any party in any manner to permit unlawful discrimination or unlawful restriction on the basis of race, creed, ethnic origin or identity, color, gender, marital status, familial status, age, handicap, sexual orientation, or national origin and the construction and operation of the Development shall be in compliance with all effective laws, ordinances, and regulations relating to discrimination on any of the foregoing grounds.

Section 3.06 Parties and Interest; Survival of Agreements.

Except as otherwise expressly provided herein, this Agreement is made solely for the benefit of the parties hereto and no other person, partnership, association, or corporation shall acquire or have any rights hereunder by virtue hereof. All representations and agreements in this Agreement shall remain operative and at full force and effect regardless of any investigation made by or on behalf of any party. No party may assign its rights under this Agreement without the written consent of the other party.

Section 3.07 Notices.

All notices, demand, certificates, or other communications under this Agreement shall be sufficiently given and shall be deemed given when hand-delivered or when mailed by first class mail postage pre-paid with property addresses indicated below:

To the City: City of Merrill, Wisconsin
 Attention: City Clerk
 1004 East First Street
 Merrill, Wisconsin 54452

With a copy to the City Attorney.

To the Developers: Plant Garden Center, LLC
 Att: Hollie Stoerzer
 W4480 Birch Hill Ln.
 Merrill, WI 54452

Any party may, by written notice to the other party, designate a change of address for the purposes of aforesaid.

Section 3.08 Amendment.

No modification, alteration, or amendment of this Agreement shall be binding upon any party hereto until such modification, alteration, or amendment is reduced to writing and executed by all parties hereto.

Section 3.09 Governing Law.

The laws of the State of Wisconsin shall govern this Agreement.

Section 3.10 Severability.

If any provisions of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case, in any jurisdiction or jurisdictions or in all jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance or of rendering and provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatsoever.

Section 3.11 Compliance with Law.

The parties shall, in undertaking the construction and operation of the Development, comply with all applicable federal, state, and local laws.

Section 3.12 City Authorization.

The execution of this Agreement was authorized by Resolution No _____ adopted on _____, 2022, by the Common Council

IN WITNESS WHEREOF:

The parties have executed this Agreement as of _____, 2022

CITY OF MERRILL, WISCONSIN

Steve J. Hass, Mayor

Approved:

Katherine G. Unertl, Finance Director

Lori Anderson-Malm, Clerk

Approved as to Form:

Thomas N. Hayden, City Attorney

STATE OF WISCONSIN)

) ss.

COUNTY OF LINCOLN)

Personally came before me this ____ day of _____, 2022, the above named Steve J. Hass, Mayor and Lori Anderson-Malm, Clerk, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My commission _____

Plant Garden Center, LLC

By _____

Hollie Stoerzer, Owner

STATE OF WISCONSIN)

) ss.

COUNTY OF LINCOLN)

Personally appeared before me this ____ day of _____, 2022, the above named _____ to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My commission _____