



CITY OF MERRILL
COMMON COUNCIL
AGENDA • TUESDAY JULY 11, 2023

Regular Meeting	City Hall Council Chambers	7:00 PM
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To attend remotely call 605-865-2245 PIN 472 791 550 #

- I. Call to Order
- II. Invocation - Pastor Gustafson - Trinity Lutheran Church
- III. Pledge of Allegiance
- IV. Roll Call
- V. Public Comment
- VI. Agenda item related to vacant District 3 Aldermanic position:
 1. Consider recommendation from July 11, 2023 Committee of the Whole related to candidate and duration of term to fill vacant Aldermanic District #3 seat. The candidate who applied for the position is: Nathan Meyer.
 2. Oath of Office for Alderperson in the Third Aldermanic District
- VII. Minutes from previous meeting:
 1. Consider placing the minutes from the June 13th Common Council meeting on file.
- VIII. Revenue & Expense Reports:
 1. Discussion and approval of the June Revenue & Expense Reports
- IX. General Agenda Items:
 1. Employee Years of Service Recognition:

Dale Bacher - 35 years - Police Department

Angela Holz - 25 years - Merrill Utility
 2. Consider the sale of the Knights of Columbus building at the Festival Grounds to the 4-H Leaders Association. Mayor Hass is bringing this directly to the Council.
- X. Committee of the Whole:
 1. Consider recommendation from the July 11th Committee of the Whole meeting relating to Election machines for 2024.
- XI. Health & Safety Committee:
 1. Consider the change of applicant application from Krist Oil Company naming Christina Jaeger the Agent for Krist Oil Company (Krist Food Mart #88). The Health & Safety Committee recommends approval.

2. Consider a Class B Combo License application for Sunset Hollow Ranch to operate Sunset Hollow Wine Bistro & Gifts at 813 E 1st Street. The Health & Safety Committee recommends approval.
- XII. Place Committee Reports on File:
1. Consider placing the following committee reports on file: Park and Recreation Commission, Transit Commission, Airport Commission, City Plan Commission, Committee of the Whole, Merrill Enrichment Center Committee, Historic Preservation Committee, Health & Safety Committee, Personnel & Finance Committee, Board of Public Works and Redevelopment Authority.
- XIII. Resolutions:
1. A Resolution honoring Rick Blake for his extended service and great contribution to the City of Merrill
 2. A Resolution regarding Frank Romano, Best Share Mining LLC, will be provided at the meeting pending the City Plan Commission decision from Monday, July 10.
- XIV. Mayor's Appointments:
- LaDonna Fermanich to Chairperson of Marketing & Communications Committee - replacing Rick Blake
- Michael Caylor to Library Board - replacing Rick Blake
- Nathan Meyer to the Enrichment Center Committee pending Council action
- Nathan Meyer to the Marketing & Communications Committee pending Council action
- XV. Mayor's Communications
- XVI. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
COMMON COUNCIL**

Tuesday, June 13, 2023 MINUTES

Regular Meeting City Hall Council Chambers 7:00 p.m.

- I. **Call to Order:** Mayor Hass called the meeting to order at 7:06 p.m. The meeting had a delayed start due to the Committee of the Whole meeting held previously in the evening. The following elected officials, department heads and residents were in attendance:

Elected Officials and Department Heads present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Public Works Director/City Engineer Akey, Library Director Ollhoff, Police Chief Bennett, Street Superintendent Bonack, Utility Operations Manager Steinagel, Building Inspector/Zoning Administrator Pagel and Fire Department Rep.

Excused: Fire Chief Klug and Park & Recreation Director Wendorf

Others in attendance: Pastor Mike Zahn, Mike Geissler and Merrill Productions.

- II. **Invocation** by Pastor Mike Zahn – United Methodist Church

- III. **Pledge of Allegiance** was recited.

- IV. **Roll Call** was taken and the following alderperson's were in attendance:

Paul Russell – First District	Present
Michael "Gus" Caylor – Second District	Present
Rick Blake – Third District	Present
LaDonna Fermanich – Fourth District	Present
Dick Lupton – Fifth District	Present
Mike Rick – Sixth District	Present
Mark Weix – Seventh District	Present
Steve Sabatke – Eighth District	Present

- V. **Public Comment** – There was no public comment.

- VI. **Minutes of previous Common Council meeting** – May 9th, 2023

Aldersperson Russell made a motion to place the minutes from the May 9, 2023 Common Council meeting on file. Aldersperson Lupton seconded and the motion carried.

- VII. **Revenue & Expense Reports:**

Aldersperson Caylor made a motion to approve the May 2023 Revenue and Expense reports. Aldersperson Lupton seconded and the motion carried.

- VIII. **General Agenda Items:**

1. Consider approving Class "B" picnic licenses for Athletic Park Baseball Boosters to sell fermented malt beverages inside Athletic Park during baseball games on the following dates in 2023: May 28, June 2, 4, 6, 9, 13, 15, 20, 23, 26, 27, July 7, 8, 9, 10, 11, 12 and 19. An additional day of July 5th was added – Aldersperson Rick made a motion to approve the picnic licenses. Aldersperson Sabatke seconded and the motion carried.

IX. Committee of the Whole:

1. Consider recommendations from the June 13th Committee of the Whole – Mayor Hass spoke on the EV charging stations discusses at the Committee of the Whole stating this will be discussed at a future meeting.

City Clerk Anderson-Malm read the following motion regarding the Communications Specialist. A motion was made to terminate the contract of the Communication Specialist per the terms of the contract. Alderperson Rick made a motion to approve the motion from the closed session. Alderperson Sabatke seconded and the motion carried.

X. Health & Safety:

1. Consider approving three temporary Class “B” picnic licenses for Merrill Youth Fastpitch Association for July 21, 22 and 23rd – Alderperson Rick made a motion to approve the three picnic licenses for Merrill Youth Fastpitch Association. Alderperson Caylor seconded and the motion carried.

2. Consider approving a temporary Class “B” picnic license for VFW/Post 1638 for July 29th – Alderperson Weix made a motion to approve the picnic license for VFW/Post 1638. Alderperson Lupton seconded and the motion carried.

3. Consider approving the 2023/2024 liquor license applications (per list) – Alderperson Weix made a motion to approve the 2023/2024 liquor license applications per the list provided. Alderperson Rick seconded and the motion carried.

XI. City Planning Commission:

1. Update on rezoning request for 100 N Polk Street from public to business - Building Inspector/Zoning Administrator Pagel gave an update regarding this property. No action was taken.

XII. Employee Recognition:

Mayor Hass thanked David Graveen – Fire Department for his 20 years of service to the City of Merrill.

XIII. Place Committee Reports on File:

Alderperson Caylor made a motion to place the committee reports on file. Alderperson Lupton seconded and the motion carried.

XIV. Resolutions:

1. A Resolution approving the 2022 Compliance Maintenance Annual Report for the City of Merrill Wastewater Treatment Plant

WHEREAS, the City of Merrill is required by the Wisconsin Department of Natural Resources (WDNR) to complete a Compliance Maintenance Annual Report on its Wastewater Treatment Plant; and

WHEREAS, the City of Merrill, has reviewed the Compliance Maintenance Report for the year 2022, and has determined that it reflects the performance of the Wastewater Treatment Plant during 2022; and

WHEREAS, the report indicates a need for continued improvements at the Wastewater Treatment Plant and its operations to meet the requirements set forth by the WDNR;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 13th day of June, 2023, that:

1. The Compliance Maintenance Annual Report for 2022 is hereby approved and authorized to be filed with the WDNR.
2. That the Compliance Maintenance Annual Report for 2022 is an accurate indication of the performance of the City of Merrill Wastewater Treatment Plant for the year 2022.

City Attorney Hayden read the Resolution. Alderperson Rick made a motion to approve the resolution. Alderperson Blake seconded and the motion carried.

2. A Resolution honoring Joy Ellen Annis, for her long-time service to the City of Merrill

WHEREAS, Joy Ellen Annis, has served the City of Merrill Parks & Recreation Department for almost 24 years; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Joy has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and

WHEREAS, Joy's dedication was above and beyond, and she always went out of her way to help all her fellow employees; and Joy's skills and experience will be missed at the City of Merrill Parks & Recreation Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of June, 2023, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Joy has given the City of Merrill Parks & Recreation Department and commends her for those 24 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Joy, congratulate her upon the occasion of her retirement from the City of Merrill Parks & Recreation Department, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

City Attorney Hayden read the Resolution. Alderperson Russell made a motion to approve the resolution. Alderperson Lupton seconded and the motion carried.

XV. Mayor's Communications:

Mayor Hass read the following communications:

The Rodeo and June Dairy breakfast were successes

Muds and Jams is the weekend

Quad Racing at the Festival Grounds on July 29th

The Fireworks will be at the MARC this year

The Critic's Choice Movie will be on June 28th at 1:00 PM at the TB Scott Library

The library still has State Park passes; contact the library for more information

Welcome to my Band! at the TB Scott Library on June 29th at 10:30 am

The Library will be closed Monday, June 19th for a staff development day

Oil Painting with Dennis will be at the Enrichment Center, June 27th at 9:00am

XVI.**Adjournment:**

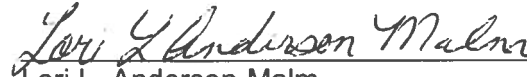
Aldersperson Rick made a motion to adjourn. Aldersperson Blake seconded and the motion carried. The meeting was adjourned at 7:20 PM.

Minutes respectfully submitted by Lori L Anderson-Malm – City Clerk

Attachment: 2023-06-13 Council Minutes (10133 : Consider placing the minutes from the June 13th Common Council meeting on file.)

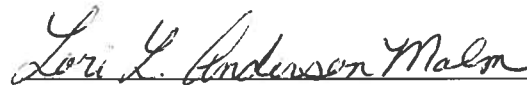


Steve Hass
Mayor



Lori L. Anderson-Malm
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on June 21st, 2023.



Lori L. Anderson-Malm
City Clerk



City of Merrill

Treasurer

Kathy Unertl, Finance Director

1004 E 1st St, Merrill, WI 54452

Phone: (715) 536-5594 | Fax: (715) 539-2668

kathy.unertl@ci.merrill.wi.us

Date: July 6, 2023

To: Mayor Steve Hass
Alderpersons

From: Kathy Unertl, Finance Director

RE: June 2023 - Revenue & Expense Reports

2022 Taxes – Settlement for May 2023 collections:

Attached is the June Tax Settlement summary for May 2023 tax payments. Comparable amount will be collected through the end of June installments.

Revenues – General Fund:

Consistent with budgeted amounts except:

- Interest Income is already at \$132,417 which is \$102,811 more than the \$29,606 budgeted level for 2023. This significantly increased monthly amount will continue with the later start on infrastructure projects and will entirely offset the Water PILOT difference.
- Utility Payment in Lieu of Taxes (PILOT) is likely going to be about \$75,000 lower than 2023 budget based upon City Auditor preliminary 2022 calculation.

With 1/1/2024 revaluation, the Water PILOT will be about \$125,000 higher than 2022 and 2023 amounts.

Note: City received \$141,506 in Federal and \$16,003 in State Transit Aids in June,

Expenses – General Fund:

Consistent with budgeted amounts. Key items to monitor:

- Diesel and Unleaded Fuel expenses.
- Wisconsin Public Service electric and natural gas expenses. Personnel & Finance Committee has requested updated review of the main City facilities every-other-month.

An equal opportunity/affirmative action employer.

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

**June Settlement of 2022 Tax Roll
General Property Tax Only**

Tax District: City of Merrill

County: Lincoln

Community Code: 35251

PART I	Taxes Levied	Percent	Allocated Share
A. 1.State Taxes	-	0.000000000	-
B. 1. Portion of State Special Charges Upon County	-		
2. Portion of County Tax Levied Over Entire Tax District	2,194,156.56		
3. Special Purpose			
4. Special Purpose			
5. Special Purpose			
Total County Taxes - Sum of B1 thru B5	2,194,156.56	0.169781690	83,214.71
C. Special District Codes and Names			
1.			
2.			
3.			
D. Other Special Purpose District Taxes			
1. Total Tax Increment (TIF)	1,900,980.80	0.147096036	72,095.84
2.			
3.			
4. Other State Special Charges			
5. County Special Charges			
6. All Other Town, Village or City Taxes	5,853,781.00	0.452959852	222,008.17
7. Surplus Funds Applied to Tax Roll			
8. Overrun - Underrun	(0.52)	-0.000000040	(0.02)
Total Tax District Taxes	7,754,761.28	0.600055848	294,103.99
E. School District Codes and Names			
1. Number 3500 School District of Merrill Area	2,423,069.65	0.187494761	91,896.38
2.			
3.			
4.			
5.			
1. Number 1500 North Central Technical College	551,411.73	0.042667701	20,912.62
2.			
3.			
G - 1. Total General Property Taxes - Real and Personal	12,923,399.22	1.000000000	490,127.70

Column 1.

Column 2.

Column 3.

Column 4.

* Must agree with Line 5 Part II.

PART II

Total Collections on Hand	\$491,053.73	(1)	
Less: Collections of Special Charges	\$0.00	(2)	
Less: Collections of Special Assessments	\$0.00	(3)	
Less: Collections of Delinquent Utilities	(\$926.03)	(4)	
Collections of General Property Taxes (Line 1 minus Lines 2, 3 and 4)	<u>490,127.70</u>	(5)	
Percentage (Line 5 Divided by Line 6)			<u>0.037925602</u>
Total General Property Taxes (Line G-1 From Part I)	<u>12,923,399.22</u>	(6)	

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,363,956.00	227,496.92	3,544,582.25	81.22	819,373.75
Intergovernmental	4,457,013.25	0.00	534,632.89	12.00	3,922,380.36
Licenses and Permits	40,120.00	7,860.00	36,331.50	90.56	3,788.50
Fines, Forfeits, & Pen.	117,500.00	6,441.74	73,037.90	62.16	44,462.10
Public Charges-Services	8,600.00	498.68	4,005.25	46.57	4,594.75
Miscellaneous Revenues	129,031.00	32,871.80	190,857.17	147.92	(61,826.17)
TOTAL Non-Departmental	9,116,220.25	275,169.14	4,383,446.96	48.08	4,732,773.29
<u>Municipal Court</u>					
Intergov Charges (Misc.)	8,175.00	300.00	2,912.00	35.62	5,263.00
TOTAL Municipal Court	8,175.00	300.00	2,912.00	35.62	5,263.00
<u>City Attorney</u>					
Intergov Charges (Misc.)	9,000.00	0.00	2,223.25	24.70	6,776.75
Miscellaneous Revenues	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL City Attorney	44,000.00	0.00	2,223.25	5.05	41,776.75
<u>Mayor</u>					
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Mayor	2,500.00	0.00	0.00	0.00	2,500.00
<u>City Administrator</u>					
Intergovernmental	45,000.00	0.00	0.00	0.00	45,000.00
Miscellaneous Revenues	17,667.00	0.00	0.00	0.00	17,667.00
TOTAL City Administrator	62,667.00	0.00	0.00	0.00	62,667.00
<u>Clerk/Treasurer Staff</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.00
<u>Elections - AVERAGED</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<u>Treasurer/Finance Dir.</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	400.00	1,445.48	2,161.29	540.32	(1,761.29)
Miscellaneous Revenues	43,826.00	0.00	0.00	0.00	43,826.00
TOTAL Treasurer/Finance Dir.	44,226.00	1,445.48	2,161.29	4.89	42,064.71

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Information Technology</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Information Technology	0.00	0.00	0.00	0.00	0.00
<u>City Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	750.00	0.00	45.21	6.03	704.79
TOTAL Over-Collected Taxes	750.00	0.00	45.21	6.03	704.79
<u>Police</u>					
Intergovernmental	184,774.00	3,705.85	19,755.46	10.69	165,018.54
Public Charges-Services	14,000.00	1,186.50	6,455.14	46.11	7,544.86
Intergov Charges (Misc.)	11,336.00	0.00	8,221.97	72.53	3,114.03
Miscellaneous Revenues	0.00	0.00	100.00	0.00	(100.00)
TOTAL Police	210,110.00	4,892.35	34,532.57	16.44	175,577.43
<u>Traffic Control</u>					
Miscellaneous Revenues	0.00	0.00	7,702.96	0.00	(7,702.96)
TOTAL Traffic Control	0.00	0.00	7,702.96	0.00	(7,702.96)
<u>Fire Protection</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	13,050.00	60.00	1,455.00	11.15	11,595.00
Intergov Charges (Misc.)	221,899.00	110,949.30	221,898.60	100.00	0.40
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	234,949.00	111,009.30	223,353.60	95.06	11,595.40
<u>Ambulance/EMS</u>					
Intergovernmental	1,198,137.00	81,467.72	458,404.32	38.26	739,732.68
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,198,137.00	81,467.72	458,404.32	38.26	739,732.68
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	43,500.00	4,505.00	17,765.00	40.84	25,735.00
Miscellaneous Revenues	5,258.00	0.00	0.00	0.00	5,258.00
TOTAL Bldg. Inspection/Zoning	48,758.00	4,505.00	17,765.00	36.44	30,993.00
<u>Public Works/Engineer</u>					
Miscellaneous Revenues	123,733.00	0.00	0.00	0.00	123,733.00
TOTAL Public Works/Engineer	123,733.00	0.00	0.00	0.00	123,733.00

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Miscellaneous Revenues	22,427.00	0.00	0.00	0.00	22,427.00
TOTAL Street Superintendent	22,427.00	0.00	0.00	0.00	22,427.00
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Operations Support (M&E)</u>					
Intergovernmental	368,500.00	27,641.89	158,188.22	42.93	210,311.78
Miscellaneous Revenues	0.00	0.00	90.00	0.00	(90.00)
TOTAL Operations Support (M&E)	368,500.00	27,641.89	158,278.22	42.95	210,221.78
<u>Roads</u>					
Intergovernmental	84,000.00	13,589.51	30,435.23	36.23	53,564.77
Licenses and Permits	0.00	0.00	800.00	0.00	(800.00)
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	86,500.00	13,589.51	31,235.23	36.11	55,264.77
<u>Snow and Ice</u>					
Intergovernmental	0.00	0.00	865.70	0.00	(865.70)
Public Charges-Services	10,000.00	0.00	2,200.00	22.00	7,800.00
TOTAL Snow and Ice	10,000.00	0.00	3,065.70	30.66	6,934.30
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
<u>Street Leave Expenses</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	17,414.03	0.00	(17,414.03)
TOTAL Stormwater Plan/Const.	0.00	0.00	17,414.03	0.00	(17,414.03)

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Airport</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	26,000.00	2,265.00	16,045.66	61.71	9,954.34
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	26,000.00	2,265.00	16,045.66	61.71	9,954.34
<u>Transit</u>					
Specials (Utility Rev.)	257,500.00	141,505.87	141,505.87	54.95	115,994.13
Intergovernmental	77,500.00	16,003.00	16,003.00	20.65	61,497.00
Public Charges-Services	122,000.00	7,110.90	51,322.93	42.07	70,677.07
Miscellaneous Revenues	2,500.00	0.00	1,593.00	63.72	907.00
TOTAL Transit	459,500.00	164,619.77	210,424.80	45.79	249,075.20
<u>Garbage Collection</u>					
Miscellaneous Revenues	1,000.00	0.00	298.59	29.86	701.41
TOTAL Garbage Collection	1,000.00	0.00	298.59	29.86	701.41
<u>Recycling</u>					
Intergovernmental	32,750.00	32,628.59	32,628.59	99.63	121.41
Miscellaneous Revenues	1,500.00	0.00	370.00	24.67	1,130.00
TOTAL Recycling	34,250.00	32,628.59	32,998.59	96.35	1,251.41
<u>Weed & Nuisance Control</u>					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	7,500.00	0.00	0.00	0.00	7,500.00
<u>MEC - Enrichment</u>					
Intergovernmental	12,500.00	0.00	0.00	0.00	12,500.00
Public Charges-Services	15,649.00	0.00	0.00	0.00	15,649.00
TOTAL MEC - Enrichment	28,149.00	0.00	0.00	0.00	28,149.00
<u>Library</u>					
Intergovernmental	484,602.00	0.00	221,647.00	45.74	262,955.00
Public Charges-Services	2,600.00	1,807.85	3,101.52	119.29	(501.52
Miscellaneous Revenues	0.00	0.00	6,000.00	0.00	(6,000.00
TOTAL Library	487,202.00	1,807.85	230,748.52	47.36	256,453.48
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	28,000.00	180.09	9,972.84	35.62	18,027.16
Miscellaneous Revenues	0.00	0.00	5,925.79	0.00	(5,925.79
TOTAL Parks	28,000.00	180.09	15,898.63	56.78	12,101.37

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Recreation Programs</u>					
Public Charges-Services	50,500.00	615.18	29,535.78	58.49	20,964.22
TOTAL Recreation Programs	50,500.00	615.18	29,535.78	58.49	20,964.22
<u>Cable Franchise Adm</u>					
Licenses and Permits	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Cable Franchise Adm	5,000.00	0.00	0.00	0.00	5,000.00
<u>MARC - Smith Center</u>					
Public Charges-Services	68,750.00	200.00	42,359.61	61.61	26,390.39
Miscellaneous Revenues	0.00	0.00	1,209.25	0.00	(1,209.25)
TOTAL MARC - Smith Center	68,750.00	200.00	43,568.86	63.37	25,181.14
<u>Aquatic Center</u>					
Intergovernmental	50,000.00	0.00	0.00	0.00	50,000.00
Public Charges-Services	90,000.00	16,486.51	16,682.51	18.54	73,317.49
TOTAL Aquatic Center	140,000.00	16,486.51	16,682.51	11.92	123,317.49
TOTAL REVENUE	12,917,503.25	738,823.38	5,938,742.28	45.97	6,978,760.97
EXPENDITURES					
<u>Common Council</u>					
Personnel Services	37,140.00	2,273.58	13,780.62	37.10	23,359.38
Contractual Services	3,500.00	0.00	458.33	13.10	3,041.67
Supplies & Expenses	9,635.00	602.03	4,482.78	46.53	5,152.22
TOTAL Common Council	50,275.00	2,875.61	18,721.73	37.24	31,553.27
<u>Municipal Court</u>					
Personnel Services	96,944.00	7,560.71	45,413.96	46.85	51,530.04
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,800.00	56.23	1,501.23	39.51	2,298.77
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	6,025.00	0.00	6,103.00	101.29	(78.00)
TOTAL Municipal Court	107,769.00	7,616.94	53,018.19	49.20	54,750.81
<u>City Attorney</u>					
Personnel Services	222,490.00	17,055.93	103,741.26	46.63	118,748.74
Contractual Services	16,500.00	1,441.50	8,616.18	52.22	7,883.82
Supplies & Expenses	6,250.00	85.99	2,621.27	41.94	3,628.73
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	245,240.00	18,583.42	114,978.71	46.88	130,261.29

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mayor</u>					
Personnel Services	26,915.00	2,070.20	12,563.99	46.68	14,351.01
Supplies & Expenses	950.00	29.99	35.02	3.69	914.98
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	27,865.00	2,100.19	12,599.01	45.21	15,265.99
<u>City Administrator</u>					
Personnel Services	88,917.00	0.00	0.00	0.00	88,917.00
Contractual Services	650.00	0.00	0.00	0.00	650.00
Supplies & Expenses	12,100.00	0.00	0.00	0.00	12,100.00
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL City Administrator	102,667.00	0.00	0.00	0.00	102,667.00
<u>Personnel - HR</u>					
Contractual Services	9,750.00	255.05	3,233.75	33.17	6,516.25
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	10,000.00	255.05	3,233.75	32.34	6,766.25
<u>City Clerk</u>					
Personnel Services	84,067.00	6,559.83	39,721.93	47.25	44,345.07
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,500.00	6.38	811.72	18.04	3,688.28
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	4,750.00	0.00	5,030.49	105.91	(280.49
TOTAL City Clerk	93,817.00	6,566.21	45,564.14	48.57	48,252.86
<u>Clerk/Treasurer Staff</u>					
Personnel Services	166,740.00	10,008.07	82,463.67	49.46	84,276.33
Supplies & Expenses	2,550.00	0.00	670.42	26.29	1,879.58
TOTAL Clerk/Treasurer Staff	169,290.00	10,008.07	83,134.09	49.11	86,155.91
<u>Elections - AVERAGED</u>					
Personnel Services	27,975.00	0.00	14,524.88	51.92	13,450.12
Contractual Services	11,500.00	0.00	227.50	1.98	11,272.50
Supplies & Expenses	6,025.00	0.00	1,787.11	29.66	4,237.89
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Technology	0.00	0.00	600.00	0.00	(600.00
TOTAL Elections - AVERAGED	45,500.00	0.00	17,139.49	37.67	28,360.51
<u>Treasurer/Finance Dir.</u>					
Personnel Services	126,952.00	9,867.28	60,019.48	47.28	66,932.52
Contractual Services	6,350.00	351.57	1,224.41	19.28	5,125.59
Supplies & Expenses	26,150.00	6,773.27	18,353.05	70.18	7,796.95
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	159,452.00	16,992.12	79,596.94	49.92	79,855.06

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Information Technology</u>					
Personnel Services	72,605.00	4,326.54	32,259.09	44.43	40,345.91
Technology	107,395.00	1,808.35	38,136.38	35.51	69,258.62
TOTAL Information Technology	180,000.00	6,134.89	70,395.47	39.11	109,604.53
<u>Assessment of Property</u>					
Contractual Services	32,000.00	0.00	14,250.00	44.53	17,750.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Assessment of Property	32,000.00	0.00	14,250.00	44.53	17,750.00
<u>Independent Auditing</u>					
Contractual Services	17,250.00	7,161.44	19,691.21	114.15	(2,441.21)
Technology	1,540.00	0.00	1,548.00	100.52	(8.00)
TOTAL Independent Auditing	18,790.00	7,161.44	21,239.21	113.03	(2,449.21)
<u>City Maintenance</u>					
Personnel Services	130,740.00	9,741.82	62,145.28	47.53	68,594.72
Contractual Services	79,160.00	14,681.88	56,174.26	70.96	22,985.74
Supplies & Expenses	15,800.00	1,905.49	9,072.62	57.42	6,727.38
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	7,000.00	0.00	3,127.92	44.68	3,872.08
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	232,700.00	26,329.19	130,520.08	56.09	102,179.92
<u>City Maint-Library</u>					
Personnel Services	0.00	52.02	1,120.14	0.00	(1,120.14)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	52.02	1,120.14	0.00	(1,120.14)
<u>City Maint-Fire Station</u>					
Personnel Services	0.00	0.00	31.27	0.00	(31.27)
TOTAL City Maint-Fire Station	0.00	0.00	31.27	0.00	(31.27)
<u>Livingston Building</u>					
Contractual Services	2,500.00	76.18	1,422.34	56.89	1,077.66
TOTAL Livingston Building	2,500.00	76.18	1,422.34	56.89	1,077.66
<u>Over-Collected Taxes</u>					
Supplies & Expenses	600.00	0.00	352.58	58.76	247.42
TOTAL Over-Collected Taxes	600.00	0.00	352.58	58.76	247.42
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	358,250.00	(24,124.22)	282,698.91	78.91	75,551.09
TOTAL Insurance/Employee	358,250.00	(24,124.22)	282,698.91	78.91	75,551.09

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Police					
Personnel Services	2,696,139.00	194,160.52	1,210,567.77	44.90	1,485,571.23
Contractual Services	47,600.00	747.44	35,171.02	73.89	12,428.98
Supplies & Expenses	79,250.00	4,303.04	23,341.18	29.45	55,908.82
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	29,000.00	0.00	2,593.80	8.94	26,406.20
TOTAL Police	2,862,989.00	199,211.00	1,271,673.77	44.42	1,591,315.23
Traffic Control					
Personnel Services	10,192.00	1,709.54	2,336.71	22.93	7,855.29
Supplies & Expenses	15,758.00	1,198.36	6,456.60	40.97	9,301.40
TOTAL Traffic Control	25,950.00	2,907.90	8,793.31	33.89	17,156.69
Fire Protection					
Personnel Services	1,580,299.00	106,932.64	733,370.06	46.41	846,928.94
Contractual Services	24,125.00	2,008.40	13,626.64	56.48	10,498.36
Supplies & Expenses	71,000.00	2,271.29	21,090.96	29.71	49,909.04
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Technology	6,000.00	389.47	3,686.19	61.44	2,313.81
TOTAL Fire Protection	1,681,424.00	111,601.80	771,773.85	45.90	909,650.15
Fire Protection-Hydrants					
Contractual Services	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection-Hydrants	0.00	0.00	0.00	0.00	0.00
Ambulance/EMS					
Personnel Services	1,064,820.00	73,692.39	486,015.91	45.64	578,804.09
Contractual Services	24,850.00	2,008.43	13,623.60	54.82	11,226.40
Supplies & Expenses	101,967.00	9,850.15	41,020.02	40.23	60,946.98
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Technology	6,500.00	389.48	3,685.24	56.70	2,814.76
TOTAL Ambulance/EMS	1,198,137.00	85,940.45	544,344.77	45.43	653,792.23
Bldg. Inspection/Zoning					
Personnel Services	158,525.00	12,598.56	76,563.20	48.30	81,961.80
Contractual Services	450.00	11.21	56.09	12.46	393.91
Supplies & Expenses	3,975.00	144.32	1,583.38	39.83	2,391.62
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	162,950.00	12,754.09	78,202.67	47.99	84,747.33
City Sealer					
Contractual Services	4,800.00	0.00	2,000.00	41.67	2,800.00
TOTAL City Sealer	4,800.00	0.00	2,000.00	41.67	2,800.00

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AS OF: JUNE 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Public Works/Engineer					
Personnel Services	123,233.00	6,345.78	38,585.45	31.31	84,647.55
Contractual Services	1,500.00	200.00	2,863.75	190.92	(1,363.75
Supplies & Expenses	2,000.00	372.45	511.98	25.60	1,488.02
Technology	2,000.00	0.00	154.57	7.73	1,845.43
TOTAL Public Works/Engineer	128,733.00	6,918.23	42,115.75	32.72	86,617.25
Street Commissioner					
Personnel Services	4,305.00	331.24	2,010.29	46.70	2,294.71
Contractual Services	250.00	22.43	112.15	44.86	137.85
Supplies & Expenses	800.00	0.00	77.07	9.63	722.93
TOTAL Street Commissioner	5,355.00	353.67	2,199.51	41.07	3,155.49
Street Superintendent					
Personnel Services	104,677.00	7,845.50	47,149.63	45.04	57,527.37
Supplies & Expenses	1,200.00	0.00	673.91	56.16	526.09
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	105,877.00	7,845.50	47,823.54	45.17	58,053.46
Garage Maintenance					
Personnel Services	200.00	0.00	0.00	0.00	200.00
Contractual Services	29,850.00	1,096.85	24,236.81	81.20	5,613.19
Supplies & Expenses	18,500.00	530.12	6,972.80	37.69	11,527.20
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	48,550.00	1,626.97	31,209.61	64.28	17,340.39
Operations Support (M&E)					
Personnel Services	217,924.00	17,574.76	111,410.46	51.12	106,513.54
Contractual Services	3,024.00	0.00	2,736.00	90.48	288.00
Supplies & Expenses	381,850.00	35,445.14	239,320.88	62.67	142,529.12
Technology	575.00	0.00	0.00	0.00	575.00
TOTAL Operations Support (M&E)	603,373.00	53,019.90	353,467.34	58.58	249,905.66
Roads					
Personnel Services	237,959.00	18,504.71	104,035.95	43.72	133,923.05
Supplies & Expenses	95,250.00	8,129.55	54,514.53	57.23	40,735.47
TOTAL Roads	333,209.00	26,634.26	158,550.48	47.58	174,658.52
Street Cleaning					
Personnel Services	48,495.00	3,735.15	16,375.72	33.77	32,119.28
Supplies & Expenses	2,900.00	16.06	1,122.23	38.70	1,777.77
TOTAL Street Cleaning	51,395.00	3,751.21	17,497.95	34.05	33,897.05
Snow and Ice					
Personnel Services	199,474.00	0.00	165,164.07	82.80	34,309.93
Contractual Services	1,600.00	405.00	1,575.00	98.44	25.00
Supplies & Expenses	69,500.00	2,070.00	47,364.06	68.15	22,135.94
TOTAL Snow and Ice	270,574.00	2,475.00	214,103.13	79.13	56,470.87

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Stormwater Maintenance</u>					
Personnel Services	37,900.00	4,418.25	11,244.33	29.67	26,655.67
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	22,500.00	7,369.00	15,077.59	67.01	7,422.41
TOTAL Stormwater Maintenance	62,400.00	11,787.25	26,321.92	42.18	36,078.08
<u>Street Painting-Marking</u>					
Personnel Services	19,800.00	7,056.77	7,056.77	35.64	12,743.23
Supplies & Expenses	20,000.00	8,280.25	8,280.25	41.40	11,719.75
TOTAL Street Painting-Marking	39,800.00	15,337.02	15,337.02	38.54	24,462.98
<u>Street Leave Expenses</u>					
Personnel Services	69,452.00	3,649.58	20,774.18	29.91	48,677.82
TOTAL Street Leave Expenses	69,452.00	3,649.58	20,774.18	29.91	48,677.82
<u>Street Lighting</u>					
Personnel Services	0.00	0.00	403.43	0.00	(403.43
Contractual Services	159,500.00	13,017.29	70,474.74	44.18	89,025.26
Capital Outlay	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL Street Lighting	161,500.00	13,017.29	70,878.17	43.89	90,621.83
<u>Stormwater Plan/Const.</u>					
Contractual Services	4,000.00	0.00	2,500.00	62.50	1,500.00
TOTAL Stormwater Plan/Const.	4,000.00	0.00	2,500.00	62.50	1,500.00
<u>Airport</u>					
Personnel Services	981.00	108.75	496.33	50.59	484.67
Contractual Services	118,669.00	7,852.67	66,000.53	55.62	52,668.47
Supplies & Expenses	22,825.00	2,988.76	8,542.25	37.42	14,282.75
TOTAL Airport	142,475.00	10,950.18	75,039.11	52.67	67,435.89
<u>Transit</u>					
Personnel Services	409,161.00	28,919.51	180,683.58	44.16	228,477.42
Contractual Services	4,000.00	121.12	3,020.44	75.51	979.56
Supplies & Expenses	93,350.00	5,234.07	30,339.94	32.50	63,010.06
Fixed Charges	32,325.00	11,678.00	31,111.40	96.25	1,213.60
Technology	4,995.00	157.01	3,494.05	69.95	1,500.95
TOTAL Transit	543,831.00	46,109.71	248,649.41	45.72	295,181.59
<u>Garbage Collection</u>					
Personnel Services	98,488.00	5,765.72	32,252.73	32.75	66,235.27
Supplies & Expenses	112,900.00	12,733.19	53,400.85	47.30	59,499.15
Capital Outlay	50,000.00	2,904.12	23,564.21	47.13	26,435.79
TOTAL Garbage Collection	261,388.00	21,403.03	109,217.79	41.78	152,170.21

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Recycling					
Personnel Services	125,779.00	6,355.61	34,305.27	27.27	91,473.73
Supplies & Expenses	107,950.00	19,277.41	57,882.03	53.62	50,067.97
TOTAL Recycling	233,729.00	25,633.02	92,187.30	39.44	141,541.70
Weed & Nuisance Control					
Personnel Services	10,765.00	728.30	1,214.14	11.28	9,550.86
Contractual Services	250.00	0.00	0.00	0.00	250.00
Supplies & Expenses	1,500.00	276.00	528.00	35.20	972.00
TOTAL Weed & Nuisance Control	12,515.00	1,004.30	1,742.14	13.92	10,772.86
Health Officer					
Personnel Services	5,813.00	0.00	2,906.56	50.00	2,906.44
Supplies & Expenses	75.00	0.00	0.00	0.00	75.00
TOTAL Health Officer	5,888.00	0.00	2,906.56	49.36	2,981.44
MEC - Enrichment					
Personnel Services	164,485.00	12,298.87	74,939.43	45.56	89,545.57
Contractual Services	600.00	66.37	333.33	55.56	266.67
Supplies & Expenses	1,975.00	0.00	117.08	5.93	1,857.92
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	168,060.00	12,365.24	75,389.84	44.86	92,670.16
Library					
Personnel Services	794,981.00	59,711.07	350,661.21	44.11	444,319.79
Contractual Services	47,400.00	4,238.39	29,413.98	62.05	17,986.02
Supplies & Expenses	47,500.00	5,730.25	32,974.55	69.42	14,525.45
Fixed Charges	9,400.00	0.00	2,507.00	26.67	6,893.00
Capital Outlay	0.00	2,430.96	2,534.56	0.00	(2,534.56)
Print Media - Library	51,000.00	4,156.20	20,620.38	40.43	30,379.62
Non-Print Media-Library	16,001.00	887.34	8,254.58	51.59	7,746.42
Technology	45,363.00	3,652.50	21,957.94	48.40	23,405.06
TOTAL Library	1,011,645.00	80,806.71	468,924.20	46.35	542,720.80
Parks					
Personnel Services	309,796.00	26,486.39	132,225.18	42.68	177,570.82
Contractual Services	34,000.00	1,514.97	10,915.53	32.10	23,084.47
Supplies & Expenses	46,950.00	5,111.00	24,084.78	51.30	22,865.22
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	18,500.00	1,429.96	5,930.72	32.06	12,569.28
TOTAL Parks	409,246.00	34,542.32	173,156.21	42.31	236,089.79
Athletic Park Lights					
Contractual Services	1,750.00	153.71	472.13	26.98	1,277.87
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,750.00	153.71	472.13	26.98	1,277.87

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ott's Park Lights</u>					
Contractual Services	1,450.00	98.82	308.59	21.28	1,141.41
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Ott's Park Lights	1,500.00	98.82	308.59	20.57	1,191.41
<u>Recreation Programs</u>					
Personnel Services	217,738.00	22,647.91	84,307.60	38.72	133,430.40
Contractual Services	5,450.00	372.52	5,287.03	97.01	162.97
Supplies & Expenses	23,325.00	2,422.54	12,862.66	55.15	10,462.34
TOTAL Recreation Programs	246,513.00	25,442.97	102,457.29	41.56	144,055.71
<u>Community/Events</u>					
Personnel Services	3,300.00	991.22	1,522.14	46.13	1,777.86
Supplies & Expenses	20,200.00	7,095.36	14,590.00	72.23	5,610.00
TOTAL Community/Events	23,500.00	8,086.58	16,112.14	68.56	7,387.86
<u>Decorations & Banners</u>					
Personnel Services	2,775.00	0.00	881.57	31.77	1,893.43
Contractual Services	300.00	0.00	325.61	108.54	(25.61
Supplies & Expenses	5,000.00	0.00	0.00	0.00	5,000.00
Capital Outlay	1,500.00	0.00	1,094.00	72.93	406.00
TOTAL Decorations & Banners	9,575.00	0.00	2,301.18	24.03	7,273.82
<u>Outside Agencies</u>					
Supplies & Expenses	40,889.00	0.00	33,388.65	81.66	7,500.35
TOTAL Outside Agencies	40,889.00	0.00	33,388.65	81.66	7,500.35
<u>MARC - Smith Center</u>					
Personnel Services	40,850.00	1,875.00	20,809.29	50.94	20,040.71
Contractual Services	52,450.00	2,606.07	27,893.92	53.18	24,556.08
Supplies & Expenses	13,150.00	(1,039.16)	4,536.43	34.50	8,613.57
Capital Outlay	5,000.00	2,104.22	3,085.63	61.71	1,914.37
TOTAL MARC - Smith Center	111,450.00	5,546.13	56,325.27	50.54	55,124.73
<u>Aquatic Center</u>					
Personnel Services	94,430.00	11,788.44	11,788.44	12.48	82,641.56
Contractual Services	52,170.00	1,612.49	3,979.21	7.63	48,190.79
Supplies & Expenses	50,900.00	8,614.63	15,548.28	30.55	35,351.72
Technology	2,500.00	0.00	1,176.00	47.04	1,324.00
TOTAL Aquatic Center	200,000.00	22,015.56	32,491.93	16.25	167,508.07
<u>Economic Development</u>					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Transfers</u>					
Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL EXPENDITURES	13,128,282.00	933,616.51	6,167,797.76	46.98	6,960,484.24
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(210,778.75)	(194,793.13)	(229,055.48)	0.00	18,276.73
	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Remediation Action</u>					
Taxes (or Utility Rev.)	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL Remediation Action	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL REVENUE	26,945.00	0.00	26,945.00	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	11,280.00	302.15	5,148.19	45.64	6,131.81
Contractual Services	19,767.00	157.04	13,695.61	69.29	6,071.39
Capital Outlay	0.00	0.00	4,826.18	0.00	(4,826.18)
TOTAL Remediation Action	31,047.00	459.19	23,669.98	76.24	7,377.02
TOTAL EXPENDITURES	31,047.00	459.19	23,669.98	76.24	7,377.02
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(4,102.00)	(459.19)	3,275.02	0.00	(7,377.02)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	62,661.00	0.00	62,661.00	100.00	0.00
Intergovernmental	65,161.00	0.00	0.00	0.00	65,161.00
TOTAL Police-SRO	127,822.00	0.00	62,661.00	49.02	65,161.00
<u>Police-23rd Officer</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Police-23rd Officer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	127,822.00	0.00	62,661.00	49.02	65,161.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Police-SRO</u>					
Personnel Services	124,922.00	8,510.95	54,008.84	43.23	70,913.16
Supplies & Expenses	500.00	99.00	279.00	55.80	221.00
Fixed Charges	2,400.00	1,968.00	1,968.00	82.00	432.00
TOTAL Police-SRO	127,822.00	10,577.95	56,255.84	44.01	71,566.16
<u>Police-23rd Officer</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL Police-23rd Officer	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	127,822.00	10,577.95	56,255.84	44.01	71,566.16
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(10,577.95)	6,405.16	0.00	(6,405.16)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	46,000.00	0.00	46,000.00	100.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	12,500.00	0.00	11,511.25	92.09	988.75
Miscellaneous Revenues	4,750.00	1,162.97	1,162.97	24.48	3,587.03
TOTAL Merrill Festival Grounds	63,250.00	1,162.97	58,674.22	92.77	4,575.78
<u>Room Tax</u>					
Taxes (or Utility Rev.)	125,000.00	17,941.36	51,485.12	41.19	73,514.88
TOTAL Room Tax	125,000.00	17,941.36	51,485.12	41.19	73,514.88
<u>Bierman Building</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	9,500.00	800.00	8,400.00	88.42	1,100.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	9,500.00	800.00	8,400.00	88.42	1,100.00
TOTAL REVENUE	197,750.00	19,904.33	118,559.34	59.95	79,190.66
=====					
EXPENDITURES					
=====					
<u>Merrill Festival Grounds</u>					
Personnel Services	10,965.00	1,152.12	2,695.08	24.58	8,269.92
Contractual Services	35,964.00	1,557.51	8,550.26	23.77	27,413.74
Supplies & Expenses	6,500.00	290.02	1,428.09	21.97	5,071.91
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	15,700.00	2,590.40	2,590.40	16.50	13,109.60
TOTAL Merrill Festival Grounds	69,129.00	5,590.05	15,263.83	22.08	53,865.17
<u>Room Tax</u>					
Supplies & Expenses	98,000.00	21,407.56	40,327.64	41.15	57,672.36
TOTAL Room Tax	98,000.00	21,407.56	40,327.64	41.15	57,672.36
<u>Bierman Building</u>					
Personnel Services	11,052.00	1,068.80	7,032.43	63.63	4,019.57
Contractual Services	18,750.00	1,336.24	9,170.41	48.91	9,579.59
Supplies & Expenses	4,125.00	1,326.41	3,845.09	93.21	279.91
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	3,107.00	0.00	(3,107.00)
TOTAL Bierman Building	33,927.00	3,731.45	23,154.93	68.25	10,772.07
TOTAL EXPENDITURES	201,056.00	30,729.06	78,746.40	39.17	122,309.60

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(3,306.00)	(10,824.73)	39,812.94	0.00	(43,118.94
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	229,525.00	3,711.29	101,123.05	44.06	128,401.95
TOTAL CDBG Grants/Loans	229,525.00	3,711.29	101,123.05	44.06	128,401.95
<u>Community Development</u>					
Taxes (or Utility Rev.)	10,000.00	0.00	10,000.00	100.00	0.00
Intergov Charges (Misc.)	34,500.00	0.00	0.00	0.00	34,500.00
TOTAL Community Development	44,500.00	0.00	10,000.00	22.47	34,500.00
TOTAL REVENUE	274,025.00	3,711.29	111,123.05	40.55	162,901.95
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	42,629.00	163,067.42	108.35	(12,567.42)
TOTAL CDBG Grants/Loans	150,500.00	42,629.00	163,067.42	108.35	(12,567.42)
<u>Community Development</u>					
Personnel Services	48,737.00	3,805.02	23,089.04	47.37	25,647.96
Contractual Services	400.00	11.21	56.05	14.01	343.95
Supplies & Expenses	1,975.00	0.00	522.46	26.45	1,452.54
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	51,112.00	3,816.23	23,667.55	46.31	27,444.45
TOTAL EXPENDITURES	201,612.00	46,445.23	186,734.97	92.62	14,877.03
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	72,413.00	(42,733.94)	(75,611.92)	0.00	148,024.92
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Aviation Fuel</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	76,000.00	4,536.61	15,991.99	21.04	60,008.01
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	76,000.00	4,536.61	15,991.99	21.04	60,008.01
TOTAL REVENUE	76,000.00	4,536.61	15,991.99	21.04	60,008.01
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Aviation Fuel</u>					
Contractual Services	4,925.00	354.21	1,537.10	31.21	3,387.90
Special Services	78,000.00	152.13	526.25	0.67	77,473.75
Fixed Charges	5,625.00	0.00	762.50	13.56	4,862.50
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	88,550.00	506.34	2,825.85	3.19	85,724.15
TOTAL EXPENDITURES	88,550.00	506.34	2,825.85	3.19	85,724.15
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(12,550.00)	4,030.27	13,166.14	0.00	(25,716.14)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>Debt Service</u>					
Taxes (or Utility Rev.)	3,095,643.48	1,601.70	1,888,553.83	61.01	1,207,089.65
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	<u>37,870.00</u>	<u>0.00</u>	<u>14,722.00</u>	<u>38.88</u>	<u>23,148.00</u>
TOTAL Debt Service	3,133,513.48	1,601.70	1,903,275.83	60.74	1,230,237.65
TOTAL REVENUE	3,133,513.48	1,601.70	1,903,275.83	60.74	1,230,237.65
	=====	=====	=====	=====	=====
EXPENDITURES =====					
<u>Debt Service</u>					
Debt Service	<u>1,791,352.36</u>	<u>0.00</u>	<u>377,181.82</u>	<u>21.06</u>	<u>1,414,170.54</u>
TOTAL Debt Service	1,791,352.36	0.00	377,181.82	21.06	1,414,170.54
<u>TID - Debt Service</u>					
Debt Service	<u>1,336,604.48</u>	<u>0.00</u>	<u>134,064.53</u>	<u>10.03</u>	<u>1,202,539.95</u>
TOTAL TID - Debt Service	1,336,604.48	0.00	134,064.53	10.03	1,202,539.95
TOTAL EXPENDITURES	3,127,956.84	0.00	511,246.35	16.34	2,616,710.49
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	5,556.64	1,601.70	1,392,029.48	0.00	(1,386,472.84)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	991,440.08	72,095.84	766,505.07	77.31	224,935.01
Intergovernmental	47,294.52	0.00	34,621.52	73.20	12,673.00
TOTAL TID #3 - East Side	1,038,734.60	72,095.84	801,126.59	77.13	237,608.01
<u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Idle Sites Grant</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,038,734.60 =====	72,095.84 =====	801,126.59 =====	77.13 =====	237,608.01 =====
EXPENDITURES =====					
<u>TID #3 - East Side</u>					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.00
Contractual Services	2,650.00	0.00	2,400.00	90.57	250.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	792,982.00	0.00	33,166.00	4.18	759,816.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	237,500.00	0.00	0.00	0.00	237,500.00
TOTAL TID #3 - East Side	1,061,932.00	0.00	35,566.00	3.35	1,026,366.00
<u>TID #3 -Festival Grounds</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TID #3 - Wal-Mart Dev.</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,061,932.00	0.00	35,566.00	3.35	1,026,366.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(23,197.40)	72,095.84	765,560.59	0.00	(788,757.99)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	167,685.32	0.00	167,685.32	100.00	0.00
Intergovernmental	23,877.64	0.00	10,716.17	44.88	13,161.47
TOTAL TID #4 -Thielman/P Ridge	191,562.96	0.00	178,401.49	93.13	13,161.47
TOTAL REVENUE	191,562.96	0.00	178,401.49	93.13	13,161.47
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	6,325.00	0.00	0.00	0.00	6,325.00
Contractual Services	2,400.00	0.00	1,984.00	82.67	416.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	96,559.00	0.00	1,875.00	1.94	94,684.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	115,000.00	0.00	0.00	0.00	115,000.00
TOTAL TID #4 -Thielman/P Ridge	220,284.00	0.00	3,859.00	1.75	216,425.00
TOTAL EXPENDITURES	220,284.00	0.00	3,859.00	1.75	216,425.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(28,721.04)	0.00	174,542.49	0.00	(203,263.53)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	14,131.63	0.00	14,131.63	100.00	0.00
Intergovernmental	<u>137.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>137.00</u>
TOTAL TID #5 - Hwy 107/Taylor	14,268.63	0.00	14,131.63	99.04	137.00
TOTAL REVENUE	<u>14,268.63</u>	<u>0.00</u>	<u>14,131.63</u>	<u>99.04</u>	<u>137.00</u>
EXPENDITURES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	376.00	0.00	0.00	0.00	376.00
Contractual Services	400.00	0.00	650.00	162.50	(250.00)
Fixed Charges	2,317.00	0.00	413.86	17.86	1,903.14
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #5 - Hwy 107/Taylor	3,093.00	0.00	1,063.86	34.40	2,029.14
TOTAL EXPENDITURES	<u>3,093.00</u>	<u>0.00</u>	<u>1,063.86</u>	<u>34.40</u>	<u>2,029.14</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>11,175.63</u>	<u>0.00</u>	<u>13,067.77</u>	<u>0.00</u>	<u>(1,892.14)</u>

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	113,251.78	0.00	113,251.78	100.00	0.00
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	116,095.78	0.00	113,251.78	97.55	2,844.00
TOTAL REVENUE	116,095.78	0.00	113,251.78	97.55	2,844.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #6 - Downtown</u>					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	2,400.00	0.00	2,650.00	110.42	(250.00)
Special Services	10,000.00	0.00	2,044.62	20.45	7,955.38
Fixed Charges	32,271.00	0.00	4,854.68	15.04	27,416.32
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	47,656.00	0.00	9,549.30	20.04	38,106.70
TOTAL EXPENDITURES	47,656.00	0.00	9,549.30	20.04	38,106.70
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	68,439.78	0.00	103,702.48	0.00	(35,262.70)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	552,655.70	0.00	152,655.70	27.62	400,000.00
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476.00
Miscellaneous Revenues	<u>60,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>
TOTAL TID #7 - N Center Ave	614,131.70	0.00	152,655.70	24.86	461,476.00
TOTAL REVENUE	614,131.70	0.00	152,655.70	24.86	461,476.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	9,575.00	0.00	804.73	8.40	8,770.27
Contractual Services	12,900.00	0.00	2,650.00	20.54	10,250.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	164,425.00	0.00	2,212.50	1.35	162,212.50
Capital Outlay	<u>390,000.00</u>	<u>0.00</u>	<u>996.80</u>	<u>0.26</u>	<u>389,003.20</u>
TOTAL TID #7 - N Center Ave	576,900.00	0.00	6,664.03	1.16	570,235.97
TOTAL EXPENDITURES	576,900.00	0.00	6,664.03	1.16	570,235.97
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	37,231.70	0.00	145,991.67	0.00	(108,759.97)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	628,440.41	0.00	128,440.41	20.44	500,000.00
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668.00
Public Charges-Services	200.00	0.00	175.00	87.50	25.00
Miscellaneous Revenues	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL TID #8 - West Side	682,308.41	0.00	128,615.41	18.85	553,693.00
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	682,308.41	0.00	128,615.41	18.85	553,693.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	29,030.00	14,890.66	36,408.12	125.42	(7,378.12
Contractual Services	9,650.00	0.00	2,258.00	23.40	7,392.00
Special Services	212,500.00	0.00	11,595.60	5.46	200,904.40
Fixed Charges	310,595.00	0.00	55,297.50	17.80	255,297.50
Capital Outlay	275,000.00	965.50	73,407.77	26.69	201,592.23
TOTAL TID #8 - West Side	836,775.00	15,856.16	178,966.99	21.39	657,808.01
<u>TID #8 - 201 S Prospect</u>					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	836,775.00	15,856.16	178,966.99	21.39	657,808.01
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(154,466.59)	(15,856.16)	(50,351.58)	0.00	(104,115.01
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #9-WI River/S Center</u>					
Taxes (or Utility Rev.)	400,000.00	0.00	0.00	0.00	400,000.00
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896.00
Public Charges-Services	0.00	0.00	375.00	0.00	(375.00
Miscellaneous Revenues	37,500.00	0.00	0.00	0.00	37,500.00
TOTAL TID #9-WI River/S Center	442,396.00	0.00	375.00	0.08	442,021.00
<u>TID #9-Idle Sites (Page)</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	442,396.00	0.00	375.00	0.08	442,021.00
=====					
EXPENDITURES					
=====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	22,506.00	0.00	0.00	0.00	22,506.00
Contractual Services	6,400.00	90.00	3,493.35	54.58	2,906.65
Special Services	10,000.00	0.00	2,503.83	25.04	7,496.17
Fixed Charges	32,450.00	0.00	3,725.00	11.48	28,725.00
Capital Outlay	370,000.00	0.00	61.11	0.02	369,938.89
TOTAL TID #9-WI River/S Center	441,356.00	90.00	9,783.29	2.22	431,572.71
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	441,356.00	90.00	9,783.29	2.22	431,572.71
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,040.00	(90.00)	(9,408.29)	0.00	10,448.29
=====					

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	733,335.22	0.00	58,355.22	7.96	674,980.00
Public Charges-Services	0.00	0.00	425.00	0.00	(425.00)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	733,335.22	0.00	58,780.22	8.02	674,555.00
TOTAL REVENUE	733,335.22	0.00	58,780.22	8.02	674,555.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #10-Fox Point</u>					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	7,400.00	0.00	900.00	12.16	6,500.00
Special Services	0.00	10,000.00	10,000.00	0.00	(10,000.00)
Fixed Charges	29,125.00	0.00	0.00	0.00	29,125.00
Capital Outlay	665,000.00	200.00	261.11	0.04	664,738.89
TOTAL TID #10-Fox Point	706,100.00	10,200.00	11,161.11	1.58	694,938.89
TOTAL EXPENDITURES	706,100.00	10,200.00	11,161.11	1.58	694,938.89
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	27,235.22	(10,200.00)	47,619.11	0.00	(20,383.89)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	636,061.06	0.00	236,061.06	37.11	400,000.00
Intergovernmental	16,304.81	0.00	16,304.81	100.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	652,365.87	0.00	252,365.87	38.68	400,000.00
TOTAL REVENUE	652,365.87	0.00	252,365.87	38.68	400,000.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #11 - Apartments</u>					
Personnel Services	15,406.00	618.43	618.43	4.01	14,787.57
Contractual Services	2,900.00	0.00	2,565.00	88.45	335.00
Special Services	150,000.00	0.00	10,000.00	6.67	140,000.00
Fixed Charges	119,115.00	0.00	20,237.50	16.99	98,877.50
Capital Outlay	287,500.00	3,894.31	4,214.21	1.47	283,285.79
TOTAL TID #11 - Apartments	574,921.00	4,512.74	37,635.14	6.55	537,285.86
TOTAL EXPENDITURES	574,921.00	4,512.74	37,635.14	6.55	537,285.86
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	77,444.87	(4,512.74)	214,730.73	0.00	(137,285.86)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #12 - Weinbrenner</u>					
Taxes (or Utility Rev.)	25,393.90	0.00	25,393.90	100.00	0.00
TOTAL TID #12 - Weinbrenner	25,393.90	0.00	25,393.90	100.00	0.00
TOTAL REVENUE	25,393.90	0.00	25,393.90	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #12 - Weinbrenner</u>					
Personnel Services	2,575.00	0.00	0.00	0.00	2,575.00
Contractual Services	900.00	0.00	975.00	108.33	(75.00
Fixed Charges	7,775.00	0.00	1,387.50	17.85	6,387.50
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #12 - Weinbrenner	41,250.00	0.00	2,362.50	5.73	38,887.50
TOTAL EXPENDITURES	41,250.00	0.00	2,362.50	5.73	38,887.50
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(15,856.10)	0.00	23,031.40	0.00	(38,887.50
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #13 - Industrial</u>					
Taxes (or Utility Rev.)	208.13	0.00	208.13	100.00	0.00
TOTAL TID #13 - Industrial	208.13	0.00	208.13	100.00	0.00
TOTAL REVENUE	208.13	0.00	208.13	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #13 - Industrial</u>					
Personnel Services	1,650.00	0.00	0.00	0.00	1,650.00
Contractual Services	900.00	0.00	650.00	72.22	250.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	2,550.00	0.00	650.00	25.49	1,900.00
TOTAL EXPENDITURES	2,550.00	0.00	650.00	25.49	1,900.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(2,341.87)	0.00	(441.87)	0.00	(1,900.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #14 - Car Wash</u>					
Taxes (or Utility Rev.)	13,357.58	0.00	13,357.58	100.00	0.00
TOTAL TID #14 - Car Wash	13,357.58	0.00	13,357.58	100.00	0.00
TOTAL REVENUE	13,357.58	0.00	13,357.58	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #14 - Car Wash</u>					
Personnel Services	1,850.00	0.00	0.00	0.00	1,850.00
Contractual Services	650.00	0.00	400.00	61.54	250.00
Special Services	40,000.00	0.00	40,000.00	100.00	0.00
TOTAL TID #14 - Car Wash	42,500.00	0.00	40,400.00	95.06	2,100.00
TOTAL EXPENDITURES	42,500.00	0.00	40,400.00	95.06	2,100.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(29,142.42)	0.00	(27,042.42)	0.00	(2,100.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	503,000.00	171.60	113,959.98	22.66	389,040.02
Specials (Utility Rev.)	10,000.00	0.00	3,797.00	37.97	6,203.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	9,478.75	0.00	(9,478.75
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	513,000.00	171.60	127,235.73	24.80	385,764.27
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
<u>Streets - Concrete</u>					
Taxes (or Utility Rev.)	85,000.00	0.00	0.00	0.00	85,000.00
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Streets - Concrete	95,000.00	0.00	0.00	0.00	95,000.00
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUE	768,000.00	171.60	127,235.73	16.57	640,764.27
=====					
EXPENDITURES					
=====					
<u>Streets - Sealcoat</u>					
Personnel Services	0.00	1,544.96	1,544.96	0.00	(1,544.96
Supplies & Expenses	60,000.00	54,705.70	54,957.70	91.60	5,042.30
TOTAL Streets - Sealcoat	60,000.00	56,250.66	56,502.66	94.17	3,497.34
<u>Streets - Concrete</u>					
Personnel Services	41,300.00	3,165.02	3,398.06	8.23	37,901.94
Supplies & Expenses	53,700.00	2,088.63	2,228.62	4.15	51,471.38
TOTAL Streets - Concrete	95,000.00	5,253.65	5,626.68	5.92	89,373.32
<u>Streets - Resurfacing</u>					
Personnel Services	23,000.00	1,032.35	1,032.35	4.49	21,967.65
Supplies & Expenses	77,000.00	0.00	0.00	0.00	77,000.00
TOTAL Streets - Resurfacing	100,000.00	1,032.35	1,032.35	1.03	98,967.65

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	<u>463,000.00</u>	<u>17,266.68</u>	<u>75,343.09</u>	<u>16.27</u>	<u>387,656.91</u>
TOTAL Capital Outlay/Projects	463,000.00	17,266.68	75,343.09	16.27	387,656.91
<u>Financing Costs</u>					
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	718,000.00	79,803.34	138,504.78	19.29	579,495.22
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	50,000.00	(79,631.74)	(11,269.05)	0.00	61,269.05
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	124,885.00	7,108.86	63,373.51	50.75	61,511.49
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,830,470.00	176,140.84	880,896.41	48.12	949,573.59
Intergov Charges (Misc.)	26,250.00	898.69	13,634.23	51.94	12,615.77
Miscellaneous Revenues	500.00	1,549.38	8,561.99	712.40	(8,061.99)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,980,667.00	185,697.77	966,466.14	48.79	1,014,200.86
TOTAL REVENUE	1,980,667.00	185,697.77	966,466.14	48.79	1,014,200.86
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	122,500.00	0.00	0.00	0.00	122,500.00
TOTAL Non-Departmental	122,500.00	0.00	0.00	0.00	122,500.00
<u>Pumping Expenses</u>					
	92,500.00	6,273.13	39,903.07	43.14	52,596.93
TOTAL Pumping Expenses	92,500.00	6,273.13	39,903.07	43.14	52,596.93
<u>Water Treatment Expenses</u>					
	73,250.00	2,559.44	34,190.04	46.68	39,059.96
TOTAL Water Treatment Expenses	73,250.00	2,559.44	34,190.04	46.68	39,059.96
<u>Trans & Distribution Exp</u>					
	280,500.00	17,295.07	116,386.81	41.49	164,113.19
TOTAL Trans & Distribution Exp	280,500.00	17,295.07	116,386.81	41.49	164,113.19
<u>Customer Accts Expenses</u>					
	97,750.00	7,334.73	51,214.26	52.39	46,535.74
TOTAL Customer Accts Expenses	97,750.00	7,334.73	51,214.26	52.39	46,535.74
<u>Admin & General Expenses</u>					
	828,250.00	36,578.58	178,688.90	21.57	649,561.10
TOTAL Admin & General Expenses	828,250.00	36,578.58	178,688.90	21.57	649,561.10

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Work</u>					
	2,000.00	59.42	500.90	25.05	1,499.10
TOTAL Contract Work	2,000.00	59.42	500.90	25.05	1,499.10
<u>Taxes</u>					
	415,000.00	2,391.71	327,937.41	79.02	87,062.59
TOTAL Taxes	415,000.00	2,391.71	327,937.41	79.02	87,062.59
<u>Debt Service</u>					
	36,179.00	0.00	18,662.21	51.58	17,516.79
TOTAL Debt Service	36,179.00	0.00	18,662.21	51.58	17,516.79
TOTAL EXPENDITURES	1,947,929.00	72,492.08	767,483.60	39.40	1,180,445.40
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	32,738.00	113,205.69	198,982.54	0.00	(166,244.54
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	8,500.00	6,768.06	38,530.07	453.29	(30,030.07
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	433.23	2,521.18	33.62	4,978.82
Miscellaneous Revenues	1,500.00	1,549.37	8,562.02	570.80	(7,062.02
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,648,775.00	167,558.57	793,897.96	48.15	854,877.04
Other Charges-Services	170,000.00	23,137.59	131,377.68	77.28	38,622.32
TOTAL Non-Departmental	1,836,275.00	199,446.82	974,888.91	53.09	861,386.09
TOTAL REVENUE	1,836,275.00	199,446.82	974,888.91	53.09	861,386.09
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	287,500.00	5,702.17	35,358.07	12.30	252,141.93
TOTAL Non-Departmental	287,500.00	5,702.17	35,358.07	12.30	252,141.93
<u>Contract Work</u>					
	500.00	0.00	110.48	22.10	389.52
TOTAL Contract Work	500.00	0.00	110.48	22.10	389.52
<u>Taxes - SS/Medicare</u>					
	39,500.00	2,790.91	18,739.91	47.44	20,760.09
TOTAL Taxes - SS/Medicare	39,500.00	2,790.91	18,739.91	47.44	20,760.09
<u>Operations</u>					
	295,250.00	17,713.81	157,178.55	53.24	138,071.45
TOTAL Operations	295,250.00	17,713.81	157,178.55	53.24	138,071.45
<u>Maintenance</u>					
	322,500.00	14,961.90	120,680.63	37.42	201,819.37
TOTAL Maintenance	322,500.00	14,961.90	120,680.63	37.42	201,819.37
<u>Customer Accts Expenses</u>					
	123,500.00	7,835.24	62,883.25	50.92	60,616.75
TOTAL Customer Accts Expenses	123,500.00	7,835.24	62,883.25	50.92	60,616.75

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	485,500.00	33,914.70	185,686.33	38.25	299,813.67
TOTAL Admin & General Expenses	485,500.00	33,914.70	185,686.33	38.25	299,813.67
<u>Taxes & Depreciation</u>					
	362,000.00	0.00	0.00	0.00	362,000.00
TOTAL Taxes & Depreciation	362,000.00	0.00	0.00	0.00	362,000.00
<u>Transfers</u>					
	10,200.00	0.00	5,382.00	52.76	4,818.00
TOTAL Transfers	10,200.00	0.00	5,382.00	52.76	4,818.00
TOTAL EXPENDITURES	1,926,450.00	82,918.73	586,019.22	30.42	1,340,430.78
REVENUES OVER/ (UNDER) EXPENDITURES	(90,175.00)	116,528.09	388,869.69	0.00	(479,044.69)

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

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*** END OF REPORT ***

Attachment: Revenue Expense Report 2023-06 (10135 : Discussion and approval of the June Revenue & Expense Reports)

Knights of Columbus
Father Rene Menard Council 1133
1708 E. 10th Street
Merrill, WI 54522

June 28, 2023

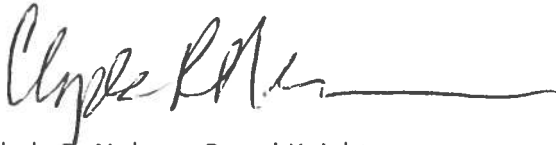
Attorney Thomas Hayden
City of Merrill
1004 E. 1st Street
Merrill, WI 54452

Dear Attorney Hayden

Knights of Columbus Council 1133(Knights) is requesting the City of Merrill's permission to sell its current building located on the Merrill Festival Grounds to the 4-H Leaders Association. This would allow the 4-H Leaders Association to take ownership of it and either enter into a lease with the City of Merrill or have them assume the current lease between the Knights and the City of Merrill. It is our hope that this transaction will take place prior to the 2023 Lincoln County Fair.

Thank you for your consideration in this request. If you have any questions associated with this please contact Clyde R. Nelson, Grand Knight at 906-271-0440

Sincerely,



Clyde R. Nelson, Grand Knight
Knights of Columbus Council 1133

Cc: Jennifer Porath, 4-H Leaders Association

Attachment: Sale of Knights of Columbus building at FG (10134 : Consider the sale of the Knights of Columbus building at the Festival

MERRILL FESTIVAL GROUNDS GROUND LEASE / FOOD VENDOR

This agreement, made and entered into as of _____, by and between the City of Merrill, Wisconsin, a municipal corporation, hereinafter called the Lessor, and **KNIGHTS OF COLUMBUS** whose mailing address is **1708 E. 10th STREET, MERRILL, WI 54452** hereinafter called the Lessee(s).

WHEREAS, the Lessor owns and operates the Merrill Festival Grounds (hereinafter the "Grounds") and Lessee is desirous of leasing from the Lessor a certain parcel of land at the Merrill Festival Grounds, hereinafter more fully described, for the purpose of concession sales and related endeavors;

NOW, THEREFORE, for and in consideration of the rental charges, covenants, and agreements herein contained, the Lessee does hereby lease from the Lessor the following premises, rights, and easements upon the following terms and conditions.

1. **Property Description:** Building No. 1 as described on the attached map, including five feet (5') in all directions from the perimeter of Building 1 or area used and delineated by owner of Building 1. This consists of a land area 26 feet by 44 feet totaling 1,144 square feet, with 26 lineal feet of frontage, located at the Merrill Festival Grounds.

If alcoholic beverages are served by Lessee, they agree to fence the area, if requested, in which alcohol is dispensed and/or consumed, per City of Merrill policy and/or insurance requirements.

2. **Building Construction.** The Lessee shall have the right to erect, maintain and alter buildings or structures upon the premises providing such buildings or structures conform to the building code requirements of the Wisconsin Department of Safety and Professional Services, pertinent provisions of any local ordinance in effect and the work is performed by properly licensed contractors. The plans for replacing or remodeling such buildings or structures shall be reviewed and approved in writing by the Lessor prior to construction.
3. **Term.** The original term of this lease commenced on _____ and will continue for 25 years from said date, it and shall be automatically renewed from year to year thereafter, January 1st through December 31st. This agreement shall be reviewed yearly for a period of three years, after commencement of the lease term, and every three years thereafter, with rates adjusted and other terms reviewed. In the event Lessee wishes to terminate this lease, Lessor shall receive at least a 90-day notice of such intention prior to the expiration of the lease.
4. **Rent.** The Lessee agrees to pay to the Lessor for the use of the premises, rights, and easements herein described, a yearly rental of \$23.75 per linear foot for the land

leased for a total annual charge of \$617.50, plus tax, payable on or before January 31st of each year during the term of this lease. It is understood and agreed that the rental rate specified shall be subject to reexamination and readjustment , as set forth above, provided that any readjustment of present rates shall be reasonable and applicable to all Leases at the Festival Grounds.

5. **Sale of Products.** Lessee is aware that to accommodate the demands of certain event sponsors, the Lessor or Sub-Lessor retains the right to specify which brands of food or beverage products may be sold during such time as the Sub-Lessor is in legal possession of premises. Lessee shall agree to honor any written request, deemed reasonable and approved by the Festival Grounds Committee, made by the Sub-Lessor related to the sale of beverages or food products

Lessor or Sub-Lessor shall have the right to establish minimum prices for food and beverages, and size of commodities sold to ensure uniformity among vendors.

Lessor or Sub-Lessor may request/require and/or establish security measures at any time, and at any event, which alcohol is offered for sale.

6. **Restrictions on Events.** Lessee agrees that during certain events sponsored by the City of Merrill, Merrill Chamber of Commerce, or like entities (e.g. Pork in the Park) at the Merrill Festival Grounds, Food Vendor Lessees shall not be open for business. The City of Merrill shall attempt to give the Food Vendor Lessees 30 days written notice of such event.
7. **Non-Exclusive Use.** The Lessee shall have the right to the non-exclusive use, in common with others, of the parking areas, appurtenances and improvements; the right to install, operate, maintain and store, subject to the approval of the Lessor in the interests of safety and convenience of all concerned, all equipment necessary for the safe operation of the concession /refreshment stand; the right of ingress to and egress from the premises, which shall also extend to Lessee's employees, guests and patrons; the right, in common with others authorized to do so, to use common areas of the Merrill Festival Grounds.
8. **Laws and Regulations.** The Lessee agrees to observe and obey during the term of this lease all laws, ordinances, rules and regulations promulgated and enforced by the Lessor, and by other proper authority having jurisdiction over the conduct of operations at the Merrill Festival Grounds.
9. **Hold Harmless.** The Lessee agrees to hold the Lessor free and harmless from loss from each and every claim and demand of whatever nature made upon the behalf of or by any person or persons for any wrongful act or omission on the part of the Lessee, his agents or employees, and from all loss or damages by reason of such acts or omissions.
10. **Assumption of Risk for Personal Property and Fixtures.** All personal property and fixtures of any kind or description whatsoever, including, but not limited to vehicles and products placed on the leased premises, shall be placed on the leased premises at the Lessee's sole risk, which risk Lessee hereby agrees to assume. The City of

Merrill shall not be liable for any damage done to or loss of such personal property, or damage or loss suffered by any business or occupation of the Lessee arising from acts or omissions of others, or from the malfunction of any utility or mechanical systems serving the leased premises.

11. **Insurance.** The Lessee agrees that he will deposit with the Lessor a policy of comprehensive liability insurance. The policy shall be issued by a company licensed to do business in Wisconsin and shall insure the Lessee against loss from liability to the amount of \$1,000,000 for the injury or death of one person in any one accident; and in the amount of \$1,000,000 for the injury or death of more than one person in any one accident; and in the amount of \$1,000,000 for damage to property of others for any one accident. The policy shall also name the City of Merrill, as additional insured and provide for a minimum of ten (10) days prior written notice to the City of Merrill in the event of a cancellation. The Lessee shall provide the City of Merrill with the Certificate of Insurance. The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate the lease, unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.
12. **Maintenance of Buildings.** The Lessee will maintain the structures occupied by it and the surrounding land premises in good order and make such repairs as are necessary. In the event of fire or any other casualty to structures owned by the Lessee, the Lessee shall either repair or replace the building or remove the damaged building and restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damage occurred. Upon petition by the Lessee, the Lessor may grant an extension of time if it appears such extension is warranted.
13. **Right to Inspect.** The Lessor reserves the right to request entrance to the premises, which request will not be unreasonably withheld, at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.
14. **Taxes.** The Lessee shall pay all taxes or assessments that may be levied against the personal property of the Lessee or the buildings which he may erect on lands leased exclusively to it.
15. **Signs.** The Lessee agrees that no signs or advertising matter may be erected without the consent of the Lessor.
16. **Utilities.** Lessee is responsible for all utilities associated with their building, including electric, and propane. Water Utility will discontinue water service on or about October 31st.
17. **Default.** The Lessee shall be deemed in default upon:
 - a. Failure to pay rent within 30 days after due date.
 - b. The filing of a petition under the Federal Bankruptcy Act or any amendment thereto including a petition for reorganization or an arrangement.

- c. The commencement of a proceeding for dissolution or for the appointment of a receiver.
- d. The making of an assignment for the benefit of creditors.
- e. Violation of any restrictions in this lease, or failure to keep any of its covenants after written notice to cease such violation and failure to correct such violation within thirty days.

In the event of a default, except for the payment of rent, the Lessor shall give five (5) days written notice of the nature of the default to the Lessee. Lessee shall have thirty (30) days from the date of the notice to cure any other Default. Failure to pay rent in a timely fashion under this lease shall constitute a Default without further notice except as required under Wisconsin state statutes. Default as defined under this paragraph, shall authorize the Lessor, at its option, to declare this lease void, cancel the same, and re-enter and take possession of the premises.

- 18. Title.** Title to the building erected by the Lessee shall remain with the Lessee and shall be transferable. Upon termination of this lease, the Lessee may, at the option of the Lessor, remove the buildings, equipment, and property, and restore the leased property to its original condition.
- 19. Lease Transfer.** The Lessee may not, at any time during the time of this lease, assign or transfer this agreement or any interest contained herein, without the consent of the Lessor.
- 20. Merrill Festival Grounds Development.** The Lessor reserves the right to further develop or improve Merrill Festival Grounds as it sees fit, regardless of the desires or view of the Lessee, and without interference or hindrance. If the development of the Merrill Festival Grounds requires the relocation of the Lessee on the Festival Grounds, the Lessor agrees to provide a comparable location to Lessee.
- 21. Dispute Resolution.** Any controversy or claim arising out of or relating to this Lease or any alleged breach thereof, which cannot be settled between the parties, shall be settled by resolution in the appropriate Court of Record.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this day of _____, 20____ in the City of Merrill, Lincoln County, Wisconsin.

LESSOR: **CITY OF MERRILL**

LESSEE: **KNIGHTS OF COLUMBUS**

By: _____
Mayor

Jim Finucan President

Attest: _____
City Clerk

STATE OF WISCONSIN)
) ss.
COUNTY OF LINCOLN)

Personally appeared before me this ____ day of _____, 20____, William R. Bialecki and William N. Heideman, who acknowledged that they were Mayor and City Clerk, respectively of the City of Merrill, and that they, as such Mayor and City Clerk, being authorized to do so, executed the foregoing instrument on the city's behalf.

Notary Public, State of Wisconsin
My commission

STATE OF WISCONSIN)
) ss.
COUNTY OF LINCOLN)

Personally appeared before me this ____ day of _____, 20____, by _____ and _____, who acknowledged that they executed the foregoing instrument on their own behalf.

Notary Public, State of Wisconsin
My commission

Notice is hereby given that the following application has been filed with the City Clerk, Merrill, WI:

Change of Agent on Class A Beer/Class A Liquor License

Christina Jaeger, Agent

Krist Oil Company (Krist Food Mart #88)

105 S Center Ave

Merrill, WI 54452

License Period : 06/26/2023-06/30/2023 and 07/01/2023-06/30/2024

Lori Anderson-Malm

City Clerk

Published June 22, 2023

Attachment: Krist Oil Change of Agent (10137 : Consider the change of applicant application from Krist Oil Company)

#88

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of MERRILL County of LINCOLN

The undersigned duly authorized officer/member/manager of KRIST OIL COMPANY
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as KRIST FOOD MART #88

located at 105 SOUTH CENTER AVENUE (Trade Name)

appoints CHRISTINA JAEGER

1503 MATTHEWS STREET, MERRILL, WI 54452
(Name of Appointed Agent)
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?
☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? LIFE

Place of residence last year 1503 MATHEWS STREET, MERRILL, WI 54452

For: KRIST OIL COMPANY
By: *Krist Oil*
(Name of Corporation / Organization / Limited Liability Company)
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, CHRISTINA JAEGER, hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Christina Jaeger 6-13-23 Agent's age 45
(Signature of Agent) (Date)
1503 MATTHEWS STREET, MERRILL, WI 54452 Date of birth 05/17/1978
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

AT-104 (PL 4-18)

Wisconsin Department of Revenue

Attachment: Krist Oil Change of Agent (10137 : Consider the change of applicant application from Krist Oil Company)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
JAEGER		CHRISTINA		A	
Home Address (street/route)		Post Office	City	State	Zip Code
1503 MATHEWS ST			MERRILL	WI	54452
Home Phone Number		Age	Date of Birth	Place of Birth	
715-302-3734		41	07/23/1981	Milwaukee, WI	

The above named individual provides the following information as a person who is (check one):

- ☐ Applying for an alcohol beverage license as an individual.
☐ A member of a partnership which is making application for an alcohol beverage license.
☒ STATION AGENT

(Officer / Director / Member / Manager / Agent)

of KRIST OIL COMPANY

(Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- (a) How long have you continuously resided in Wisconsin prior to this date? LIFE
- (b) Have you resided in the City of Milwaukee continuously for one year immediately prior to this date? ☐ Yes ☒ No
- (a) Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, or laws of any other states? ☐ Yes ☒ No
- (b) Have you ever been convicted of any violations of any county or municipal ordinances? ☒ Yes ☐ No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
943.03/99.05 lrc Jail/Probation - Discharged 2019 (BACK)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
 If yes, identify.
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
 If yes, identify.

(Name, Location and Type of License/Permit)

(Name of Wholesale Licensee or Permittee)

(Address by City and County)

READ CAREFULLY BEFORE SIGNING: I, The undersigned, shall not willfully refuse to provide those services offered under this license, or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry; I shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. I also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named on the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Christina Jaeger
 (Signature of Applicant)

AT-103a (PL 7-18)

Wisconsin Department of Revenue

Attachment: Krist Oil Change of Agent (10137 : Consider the change of applicant application from Krist Oil Company)

Original Alcohol Beverage License Application

FOR CLERKS ONLY	
Municipality	11.2.a
License Period	

License(s) Requested

- ☐ Class "A" Beer \$ ☐ "Class A" Liquor \$
☒ Class "B" Beer \$ 100.00 ☒ "Class B" Liquor \$ 500.00
☐ "Class C" Wine \$ ☐ "Class A" Liquor (Cider Only) \$ 0
☐ Reserve "Class B" Liquor \$ ☐ "Class B" (Wine Only) Winery \$

License Fees	\$
Publication Fee	\$ <u>10.00</u>
Background Check	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship) <u>Sunset Hollow Ranch</u>		
2. Trade Name or DBA <u>Sunset Hollow Wine Bistro & Gifts</u>		
3. Premises Address <u>813 E 1st Street</u>		
4. County <u>Lincoln</u>	5. Municipality <u>City of Merrill</u>	6. Aldermanic District <u>#3</u>
7. Mailing Address (if different from premises address) <u>W3193 Pine River Road Merrill WI 54452</u>		
8. FEIN <u>82-1856015</u>	9. Wisconsin Seller's Permit Number <u>456-1030343109-02</u>	
10. Premises Phone <u>715-216-4136</u>	11. Premises Email <u>one2manyhorses1@gmail.com</u>	
12. Entity Type (check one) ☐ Sole Proprietor ☒ Partnership ☐ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization		
13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary. <u>The premises is located at 813 E 1st Street, Merrill. Includes the storage, dining area, kitchen, bar, hallway of the 1,000 sq ft Building lower level. Outside patio area on back store, refrigerator in kitchen, back storage area, exclude living qtrs upstairs</u>		

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate.....	☐ Yes ☒ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)?.....	☒ Yes ☐ No
If yes, please explain using the space below. Attach additional sheets if necessary. <u>Joe and myself own and operate our Winery at Sunset Hollow Ranch. Hold permits for serving and selling wine in town of Pine River at our wine barn. All wine is made at the above business at W3193 Pine River Rd Merrill. We want to make our wine available easier to the public and create a new and unique wine bistro experience for Merrill.</u>	

Part C: For Corporate/LLC Applicants Only

1. State of Registration		2. Date of Registration	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☐ Yes ☐ No			
Name of Parent Company		FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☐ No If yes, please explain using the space below. Attach additional sheets if necessary.			
5. Agent's Last Name	Agent's First Name		Phone

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Hoffman	Joe	owner / partner	715-216-436
Hoffman	Melissa	owner / partner	715-216-436

Part E: Attestation

Who must sign this application?

- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Melissa M Hoffman</i>		Date <i>6-19-23</i>	
Name (Last, First, M.I.)			
Title <i>Owner / partner</i>	Email <i>one2manyhorses@gmail.com</i>	Phone <i>715-216-436</i>	

Part F: For Clerk Use Only

Date application was filed with clerk <i>6-20-2023</i>	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Alcohol Beverage License Application
Supplemental Questionnaire

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information				
1. Registered Entity Name (or individual name if sole proprietor)				
Sunset Hollow Ranch				
2. Trade Name or DBA				
Sunset Hollow Wine Bistro & Gifts				
3. Entity Type (check one)				
☐ Sole Proprietor ☒ Partnership ☐ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization				

Part B: Individual Information				
1. Name (Last, First, M.I.)				
Hoffman Melissa M				
2. Relationship to Registered Entity (Title)		3. Email		4. Phone
owner / partner		one2manyhorses@gmail.com		715-216-4136
5. Home Address				
W 3193 Pine River Rd				
6. City		7. State	8. Zip Code	9. Date of Birth
Merrill		WI	54452	5-31-77
10. Drivers License/State ID Number			11. Drivers License/State ID State of Issuance	
H155-5537-7691-06				

Part C: Address History	
List in chronological order your last two residence addresses within the last 5 years.	
Previous Address 1	
Same as above address	
Previous City, State, Zip	Dates (MM/YYYY - MM/YYYY)
Previous Address 2	
Previous City, State, Zip	Dates (MM/YYYY - MM/YYYY)

Part D: Employment History	
List in chronological order your last two employers within the last 5 years.	
Employer's Name	
Melissa Hoffman Sunset Hollow Ranch	
Employer's Address	Dates Employed (MM/YYYY - MM/YYYY)
W 3193 Pine River Rd Merrill WI	Oct 2016 - Current
Employer's Name	
Employer's Address	Dates Employed (MM/YYYY - MM/YYYY)

Part E: Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part F: Questions

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. ☐ Yes ☒ No

2. How long have you continuously lived in Wisconsin prior to the date of application?	Years 36	Months —
--	-------------	-------------

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☒ Yes ☐ No

Owner / partner of Sunset Hollow Ranch. member w/
all wine is made on premises

Part G: Attestation

READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature Melissa M. Hoffmann	Date 6-19-23
----------------------------------	-----------------

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town
☐ Village of menisco County of Lincoln
☒ City

The undersigned duly authorized officer/member/manager of Sunset Hollow Ranch
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Sunset Hollow Wine Bistro and Gifts
(Trade Name)

located at 813 E 1st Street.

appoints Melissa M Hoffman
(Name of Appointed Agent)

W3193 Pine River Road Merrill WI
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Sunset Hollow Ranch Merrill WI Town Pine River

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 4 years

Place of residence last year Same as above address

For: _____
(Name of Corporation / Organization / Limited Liability Company)

By: _____
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Melissa M Hoffman, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Melissa M Hoffman 10-20-23 Agent's age _____
(Signature of Agent) (Date)

(Home Address of Agent) Date of birth _____

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

PARKS AND RECREATION COMMISSION

June 7, 2023

The Merrill Parks and Recreation Commission met on Wednesday, June 7, 2023 at 4:15 p.m., at Merrill City Hall.

Members Present: Kyle Gulke, Chad Krueger, Dan Novitch, Rebecca Rutkowski, Jean Ravn, and Joan Tabor

Members Excused Absent: Mark Weix

Department Staff Present: Dan Wendorf and Dawn Smith

***Motion by Ravn, seconded by Rutkowski to approve the minutes from the May meeting.

***Carried unanimously.

***Motion by Tabor, seconded by Ravn, to approve the claims from May 2023.

***Carried unanimously.

Public Comment: none

The next item on the agenda was to discuss the issue of unleashed dogs and removal of pet waste in all parks. Wendorf stated that this is becoming a pretty big issue in the parks with people not leashing their dogs or picking up waste. Wendorf stated that we do have doggy ports for people that offer bags and a waste disposal. There was a discussion on having different language put in for City Ordinances. Wendorf will talk with Attorney Hayden about new language. This item will be brought back to the next meeting.

The next item on the agenda was continued discussion and update on connector bridge from Prairie Dells County Park to the City Forest. Wendorf stated that there was a couple different locations picked out. The County will be bringing in an engineer to pick out the best location for the bridge. Wendorf will keep the commission updated.

The next item on the agenda was to discuss potentially adjusting cancellation fees for Park Shelter Reservations. Wendorf stated that this is something he would like the commission to consider before budget time. Wendorf stated there has been more cancellations now with online reservations. Wendorf stated that there has to be some changes in our cancellation policy due to people just making reservations and canceling them a month later. We end up losing money because if no one else rents the park than we have an open park. Wendorf handed out a sheet with some other community policies on it for new cancellation fees. This item will be brought back on a future agenda.

The next item on the agenda is an update on the Bierman Family Aquatic Center. Wendorf stated that all the leaks were fixed and the construction joints were finished up. Hoping that Badger Pool can do start up and cross fingers that everything goes good.

The next item on the agenda was monthly reports. Wendorf asked if anyone had questions. Gulke questioned how the trail building was going on the new land purchased. Wendorf stated everything is going good. Chris Schotz is working on the trails again and doing a good job.

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

Wendorf stated Summer Playground is going good, leagues are in full swing and programs will be starting soon.

Rutkowski questioned if the County gave money through ARPA to the make a campground inside the City limits. Wendorf stated that he did have a conversation with a County Board member and shared a few ideas and will refer to Engineer Akey and the Park and Recreation Commission does not have anything to do with that unless it is located within a park, and that would be more of a question for the Council.

The next regular meeting is scheduled for Wednesday, August 2, 2023 at 4:15 p.m. at the Merrill City Hall.

Public Comment: Hallie Savell, N2934 Hwy 107. Hallie was concerned that all parks did not have doggy waste removal ports and was wondering if more could be purchased. Hallie stated that Ott's Park did not have one and there is a lot of waste and unleashed dogs. Hallie also stated Riverside does not have one and it would be nice for both parks to have them.

***Motion by Ravn, seconded by Rutkowski to adjourn at 5:00 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

Transit Commission Meeting May 15, 2023 Minutes

Present: Mr. Rick Blake – Chairperson (remote), Ms. Sue Kunkel, Ms. Katie Swope, Ms. Sara Doerr and Brad Brummond – Transit Administrator

- 1) Call to order: 4:00pm
- 2) Introduce Sara Doerr new member
- 3) Public Comment – None
- 4) Approval of March, 2023 minutes

A motion to approve minutes of the April 2023 meeting was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

5) Administrator's Report:

- A. Ridership – holding steady
 - B. Employee Status, still short 2 p/t. interviewed 1 waiting for response. 1 f/t out FMLA
- A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Sara Doerr. All ayes, motion approved unanimously.

6) Student behavior policy – Discussion about driver thoughts.

A motion to approve new student behavior policy was made by Ms. Sue Kunkel and seconded by Mr. Rick Blake. All ayes, motion approved unanimously.

7) Consider service to Hillside Church – Discussions – no motion made.

8) Future Agenda Items: Admin Report, parental signature form for next school year. Docu Sign

9) Next meeting date will be June 19, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

10) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

Transit Commission Meeting June 19, 2023 Minutes

Present: Mr. Rick Blake – Chairperson, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech, Ms. Sara Doerr and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – Mayor Haas regarding 107 Bait stop for groups

3) Approval of May, 2023 minutes

A motion to approve minutes of the May 2023 meeting was made by Ms. Sue Kunkel and seconded by, Ms. Sara Doerr. All ayes, motion approved unanimously.

4) Administrator's Report:

A. Ridership – holding steady

B. Employee Status - still short 2 p/t. looking for ideas to restructure employees to maintain coverage

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

5) Parent signature form for students – Can't do FTA and Public Transit Rules

6) Consider service to 107 Bait Shop – Discussions – A Motion to service 107 Bait Shop for Groups was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech. All ayes, motion approved unanimously.

7) Future Agenda Items: Admin Report, Restructure Employees

8) Next meeting date will be July 17, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

9) Adjournment - A motion to adjourn was made by Ms. Sara Doerr and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

City of Merrill

Airport Commission Meeting at Merrill Airport

Wednesday, May 24, 2023 at 6:00 PM

Voting Members present: Joe Malsack, Gary Schulz, Gary Schwartz, Lyle Banser (via phone), Mark Wiex Jr (Alderman).

Public Present: Larry Wenning, Steve Krueger.

1. Gary Schwartz called the meeting to order at 6:00 PM.
2. Approval of Minutes: Reviewed and Mark W. made a motion to approve. Joe M. seconded. Motion passed.
3. Approval of Vouchers: Reviewed and Joe M. made a motion to pay vouchers. Mark W. seconded. Motion passed.
4. Runway 16/34 Project status: It is still being held and reviewed at the Federal level.
5. Update Entitlement Projects 2022/23: Phase 1 started, Phase 2 drainage for T-hangars starting June 5th and should take 7 days weather permitting. Finishing Phase 1 and repainting of lines will be about 6 weeks. They will paint over the rose compass and the 99 Group will come back next year to repaint. Gary Schwartz and the BOA are talking to the contractors to see if they will donate the paint for the Rose Compass.
6. Discussion/Decision RFP Current FBO Hangar: No current talks, still open and may close next meeting.
7. Update Airport Signage: Joe M. presented sign and costs and layout. Discussion followed about location and height. Joe M. made a motion to purchase a sign for the intersection of Airport Rd. and Taylor St. Approximate cost \$3000.00 with cement, Mark W. seconded. Motion passed. Other signs Joe M. will work on for arrows and the Street Dept. after this sign done.
8. Update F-84 Monument: Rich contacted Allen Haus and there is a possibility to have Fort McCoy take it for training. Due to the cost of renovation being over \$100,000 we have to get permission from the US aircraft museum before anything can be done with the unit.

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

9. Airport General Maintenance: Mowing started, weed spraying within the next week. Rolled the grass runway, borrowed the roller from Larry Wenning. Thank you, Larry. They were able to roll out the ruts left by the grader. Rich is getting quotes for new fuel hoses; we are overdue to replace.

11. Chairman's Report: Kurk Zastrow will be storing a king air in Agra's hangar. He asked for a discount on fuel due to the fact he does Angel flights. Rich and Gary Schwartz will discuss. Damaged aircraft sitting by hangars need to be moved. Rich and Gary Schwartz will contact the FAA and Insurance Company to see when they can get them moved out.

12. Aviation Happenings: Registration of aircraft is supposed to be returned from the FAA within 90 days. It has been almost 6 months currently due to staffing concerns and backlogs. The FAA will be starting a test bed for on line registration for general aviation. If this works like it is suppose to, they may open it up to corporate aircraft.

13. Public Comment: Fuel pricing seems high currently compared to other airports in the area. Gary Schwartz and Rich will look into it and see if we can purchase more fuel to lower cost.

14. Agenda Items for Next Meeting: Start meeting at 7:00 PM for summer, Air Cup Race.

15. The Committee convened into a closed session. Gary Schulz made a motion to go into closed session, Mark W. seconded. Committee went into closed session and guests were excused. Discussion was held on closed session agenda matter. No action taken. Gary Schulz made a motion to adjourn closed session, Mark W. seconded.

16. Adjournment: Gary Schulz made a motion to adjourn, Mark W. seconded. Motion passed.

Minutes prepared by Joe Malsack

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
CITY PLAN COMMISSION
Tuesday, June 6, 2023**

Regular Meeting

City Hall Council Chambers

6:00 p.m.

- I. **The meeting was called to order** by Mayor Hass at 6:00 PM.
Members Present: Mayor Steve Hass, Alderperson Steve Sabatke, Kyle Gulke, Ralph Sturm, Melissa Schroeder, Alli Henkelman and Robert Reimann.

Others Present: Public Works Director/City Engineer Akey, City Attorney Hayden, Building Inspector/Zoning Administrator Pagel, Police Chief Bennett, Alderperson Fermanich, Todd Fredrick, Pat Semling, and Merrill Productions video operator.

City Clerk Anderson-Malm was excused

- II. **Minutes of previous meeting** – Melissa Schroeder made a motion to approve the minutes from the May 2nd meeting. Alderperson Sabatke seconded and the motion carried.

III. **Public Hearing:**

1. Public Hearing Notice:

City Attorney Hayden read the public hearing notice. Robert Reimann made a motion to open the hearing. Melissa Schroeder seconded and the motion carried. The public hearing started at 6:03 PM.

2. Frank Romano, Best Share Mining LLC, requesting a Conditional Use for Data Mining Center at 400 S Kyes Street per M.M.C. Sec. 113-100 located in the City of Merrill, Lincoln County, Wisconsin. Legally described in pin #251-3106-182-0216.:

Frank Romano was remote and spoke at the public hearing. He asked what conditions are required by the city for him to operate within the original zoning requirements of industrial manufacturing. He was willing to answer any questions.

Building Inspector/Zoning Administrator Pagel asked how long Mr. Romano has been operating. Per Mr. Romano, all equipment has been moved in and ready to expand and waiting on approval from the City Planning Commission. Mr. Pagel stated nothing was to be moved in before getting approval from the city. Mr. Romano stated all equipment was moved in approximately 4-5 months ago. Discussion occurred between Mr. Pagel and Mr. Romano regarding moving in equipment.

Mr. Romano was asked if computers have been running, he stated yes, the computers have been running inside the building however no data mining has taken place. Alderperson Sabatke stated he's heard a distinct humming from the building. Mr. Romano said it is an exhaust fan. Mr. Romano stated he is more than willing to turn on the equipment to measure the decibel reading.

BIZA Pagel asked if any electrical work has been done inside the building. Mr. Romano stated shelving units and power distribution units have been moved in. BIZA Pagel asked if he has done nothing except plug in the unit in the existing power source without doing any changes to it. Mr. Romano said yes, that is correct and stated all equipment

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

is ready to go. The data mining procedure is very computer intensive but not internet intensive. The power usage is no higher than the previous SEMCO manufacturing plant.

Mr. Romano stated they are leasing 27,000 square feet of the building. Entire building is 150,000 square feet separated into 5 buildings.

Alderperson Fermanich was given floor privileges and stated this was supposed to be the first meeting regarding approving moving into the space for this business. However, it appears they are already moved in. She said there are rules that need to be followed and if this business is allowed to do this, others may follow suit. Ralph Sturm has concern regarding any changes that have taken place regarding wiring and moving in equipment.

BIZA Pagel stated he would like to inspect the building to see what is there since there has been conflicting information.

Todd Frederick stated he lives in the area and is concerned with the noise. He stated 75 decibels is pretty loud in a manufacturing facility.

Melissa Schroeder made a motion to close the public hearing. Robert Reimann seconded and the motion carried. The public hearing was closed at 6:52 PM.

Mayor Hass asked the committee members if they had any concerns regarding this request. Kyle Gulke stated he is against this type of operation so close to the River Bend Trail. Melissa Schroeder stated she is unable to make a decision because of the lack of information regarding this business. Mayor Hass stated he has concerns with the noise and the power grid.

After further discussion, there was a referral to move this to the next City Planning meeting after Mr. Romano meets with BIZA Pagel and additional information is provided to the committee.

- IV. **Continued discussion of Conditional Use Application form:**
Building Inspector/Zoning Administrator Pagel explained the revised Conditional Use Application form. The committee had no concerns or issues with the revised form.
- V. **Public Comment:**
There was no public comment
- VI. **Adjournment:**
Melissa Schroeder made a motion to adjourn. Alli Henkelman seconded and the motion carried. The meeting was adjourned at 6:59 PM.

Minutes prepared by Lori L. Anderson-Malm City Clerk using the video provided by Merrill Productions

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

COMMITTEE OF THE WHOLE

Tuesday, June 13, 2023

5:30 PM

Common Council Chambers

I. Call to order

The meeting was called to order at 5:30 PM by Mayor Steve Hass with the following attending:

Paul Russell – District 1
 Michael “Gus” Caylor – District 2
 Rick Blake – District 3
 LaDonna Fermanich – District 4
 Dick Lupton – District 5 - excused
 Mike Rick – District 6
 Mark Weix – District 7
 Steve Sabatke – District 8

Other’s present: Mayor Hass, City Clerk Anderson-Malm, Finance Director Unertl, City Attorney Hayden, Enrichment Center Director Mrachek, Library Director Ollhoff, Police Chief Bennett, Public Works/City Engineer Akey and Merrill Productions.

II. Roll Call was taken.

III. Public Comment: There was no public comment

IV. General Agenda Items:

1. Discussion and possible recommendation on EV (electric vehicle) charging stations.

Public Works Director/City Engineer Akey provided additional information at the meeting from Wheeler’s Chevrolet regarding 5 vehicle charging stations.

The city would be spending roughly \$30,000 for electrical and paving work to accommodate the charging stations. There were a number of questions from the council members regarding this topic including budgeting for this expense. After further discussion, Alderperson Rick made a motion to forward this to a future Committee of the Whole meeting. Alderperson Blake seconded and the motion passed on an 8/0 voice vote.

2. Discussion and possible recommendation on overall make-up of committees and commissions.

Mayor Hass asked for direction from the council as to the number of people on committees. He explained the difficulty getting citizens to volunteer to sit on a

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

committee. Alderperson Fermanich stated it is difficult to get people to volunteer however there should be more than the same people serving on multiple committees.

After further discussion, it was decided this would be brought back to the next Committee of the Whole meeting. No action was taken.

V. Closed Session:

City Attorney Hayden read the following statement regarding the closed session:

The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to discuss the Communications Specialist agreement, evaluation, employment contract and related matters.

A motion to enter into closed session was made by Alderperson Rick and seconded by Alderperson Sabatke. The motion carried on an 8-0 roll call vote.

Closed session commenced at 6:08 PM with City Clerk Anderson-Malm taking minutes without objection. Closed session included the following in addition to the Common Council, Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Interim Administrator's Akey and Bennett.

The council discussed the Communications Specialist agreement, evaluation, employment contract and related matters.

2. Approve minutes from the previous closed session:

Alderperson Caylor made a motion to approve the previous closed session minutes. Alderperson Rick seconded and the motion carried.

VI. Adjournment

The committee did not reconvene in open. Alderperson Caylor motioned to adjourn. Alderperson Rick seconded and the motion carried. The meeting was adjourned at 6:57 PM.

Minutes prepared by: Lori Anderson-Malm – City Clerk

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

JUNE '23 MEETING MINUTES

Merrill Enrichment Center Committee

Meeting was held on June 15th, 2023 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Rick Blake (Alderperson), Laura (Chair), Gene Bebel, Sharon Harvey,
Sharon Anderson, Jennifer Clark (ADRC representative) **Absent:** Teresa Baker, Jay Tlusty**1. Opening**

- a. Bertagnoli called the meeting to order.

2. Consent Items

- a. Motion by Blake second by Bebel to approve May '23 minutes. Motion carried.
- b. Motion by Harvey second by Anderson to approve May/June '23 vouchers. Motion carried.

3. Public Comment

- a. none

4. Operations

- a. Director shared an update on our new check in system and summarized how check in works on the touch screen. The staff is still working through a few programming features to get it to the level we would like. Director shared the benefit of having the system take pictures of participants to be included in their information, especially for the Director as she is not at the main check in desk, also realizing how important it is to people to know their name. In addition, reporting features will be very beneficial during budget.
- b. Director shared the first draft of our endowment brochure with Committee members for their review and recommendations. It was decided to have the endowment be under our budget #26 which allows us more control over the funds versus a true endowment where another organization is involved. We can manage the funds more efficiently. Director explained how our current 'Memorial Fund' works. This is funded by individuals that may or may not specify how their donation is to be spent. Bebel inquired into the approval process of using money from the endowment fund. He asked who approves the expenditures out of the Memorial Fund. Director shared that she has the authority, along with the committee to spend the money as needed for the Center. However, Director also shared that she would seek approval from the previous Administrator if the amount was very large, such as a new bus for example and would also reach out to Kathy Unertl for guidance and approval of larger amounts. Bebel further inquired about the risk of the City taking money from our Memorial and future Endowment funds to cover the amount they request of us each year. Blake confirmed he did not believe they cannot touch that specified funding for other use. Director will work with the City Attorney and Finance director Unertl, to draft a document that states this, recommended by Bebel and Bertagnoli, as 5+ years from now many of us, if not all, will not be active in this committee and we wish to secure this funding so the Center can continue operations for many years into the future. Bertagnoli inquired into the recognition of donors, specifically listed in our newsletter. Director would adjust space if needed in the case we had a month of many donations. Bebel stated that people like to know how their donation is being spent. Director would utilize our newsletter and social media to report out how the money has been used. Anderson suggested looking to the Foto News also as other local organizations like the Humane Society and MAPS lists their donations in the paper. Director will inquire if there is a cost associated with this. Further discussion from the committee was focused on keeping track of donations. Director will create a spreadsheet dedicated to these specific donations and how the money has been used. We also will have our donation tree in the main hallway of the MEC which will showcase engraved wooden leaves with the names and/or message requested. Finally, Bebel recommended getting our completed brochure into funeral homes.
- c. Fall open house will take place in late September in the mid to late afternoon. Director will choose a date. Committee approved having the Athens zip code as our second newsletter reach prior to our open house, as our reach to Gleason seemed to produce awareness and new attendance. This would be our September newsletter. Anderson mentioned having some transportation to our open house. Director stated we have our bus as an option. Anderson recommended having cooking demonstrations, hair and makeup, etc., at the open house. Director asked what we wanted our open house to look like, suggesting what we are currently offering like our exercise classes along with craft/art demonstrations, and possibly have another 'new activity' offerings afternoon or evening, later in the year. Committee agreed and suggested having Anderson's ideas be incorporated into monthly sessions. Other suggestions for our open house were showcasing intergenerational opportunities and quilt room demonstrations. Director stated that we are having some difficulty getting seniors to work with our park&rec youth. Clark mentioned having these youth 'adopt' a group of adults we have here to play games or especially read together. Director asked committee to please promote this activity to get more adults to volunteer.

5. ADRC

- a. Jennifer Clark promoted the Senior Farmers Market stating there is a new process of submitting an application online as well as an increase in the amount offered to \$35.
- b. Clark placed emphasis on the Falls Prevention program offered through the ADRC, which is now her primary focus. She conducts home visits to assess their homes. Most of the local fire departments in the surrounding Wausau area stated that 42% of their calls are related to falls. Fall prevention resource fair September 20th from 1-4pm at NTC will offer a fall assessment. They will then have different interactive resource booths available featuring community guest experts. Desired result is that individuals will leave with an individual action plan to prevent falls.
- c. The Stepping on Program is in need of 2 facilitators to go through 3-day training so we can offer this great program in our area. This is a 7-week free program. This is a 3 day training both virtual and in-person. Anderson recommended Gigi Heinz, our yoga instructor. Clark stated this is an evidence based program so the people who work within this program need to have certain qualifications such as Physical Therapists, Vision experts, and other professionals. However, Gigi may be able to come in after the program and share what she offers here for people to maintain what they have learned. Bertagnoli asked for details such as

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

how much time, etc. Clark shared that the session is 2 hours a week for 7 weeks. There is a follow up session 3 months later to check in. Clark stated we need to debunk the myth that falling is just part of aging. This program helps understand it is not and there may be underlying issues like vision. In the Wausau area 65 people respond to the offering. Director offered to promote the program in our newsletter as we had in the past to try to bring this program to our area.

6. Discussion

- a. Rick Blake announced his resignation but will remain on the transit commission as he has been on for years. He suggested recommending to Mayor Hass that he be allowed to attend meetings as a community member which we all are in favor of.

7. Adjournment

- a. Motion to adjourn by Harvey second by Anderson.

The next meeting date is **July 20th 2023 at 2:15pm at the MEC.**

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted

TMrachek

Tammie Mrachek, MEC Director

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THE POWER OF INTERGENERATIONAL CONNECTIONS

reference: Generation American Society on Aging

The power of intergenerational connections can transform individuals and communities.

Limited social interaction can affect an individual's mental, emotional, and physical health, potentially leading to adverse health outcomes.

Having sufficient social interaction can *positively* impact one's quality of life.

Connecting with others across generations adds another layer of benefits. **Young people and older adults have an opportunity to leverage intergenerational**

relationships to improve cognitive function, increase empathy, and live longer lives.

Everyone's first intergenerational experience occurs early on in childhood, often between children and parents or legal guardians. Those fortunate enough to have an extended family may often have intergenerational connections with grandparents, aunts, and uncles. Within the family unit, these relationships are imperative for the transfer of knowledge, traditions, and storytelling from one generation to the next.

Because many families are no longer in the same city or state, creating these opportunities within our community is more important than ever.

MEC and Partners are creating intergenerational opportunities

1. Summer playground (offered by Park & Rec) would like to partner with the MEC. We are looking for adults who would like to spend 1-1.5 hours a week with local youth (4th-5th graders) on a variety of activities through the summer. Activities include arts & crafts, a variety of games (cards, cribbage, checkers, etc.), baking/cooking, sewing, painting and more. We welcome any ideas you may have!
2. Child Care Shortage -Presentation by Renee Krueger, Lincoln County Administrative Coordinator.

There are a number of organizations and community members who have come together through a facilitated process to address local issues with child care capacity. Through this process, we have identified one of the most significant barriers for providing sufficient child care slots and extended hours is staffing availability. In brainstorming solutions, an idea was brought up about working with child caring agencies on job sharing opportunities. One example of this is working with the schools and early childhood curriculum to create a school cooperative placement. Another idea might be having retired community members who are interested in a few hours a day to fill needs or on-call circumstances. Our DREAM UP! Group is hoping to create an opportunity through the MEC to discuss this with our community members to see if this is something that would be of interest.

**City of Merrill
Historic Preservation Committee
Wednesday, June 21, 2023
City Hall Common Council Chambers**

Historic Preservation Voting Members Present: Chair Caylor, Alderperson Sabatke, Elizabeth McCrank, and Bill Heideman. Bea Lebel was excused.

Other's present: City Clerk Anderson-Malm, Mayor Hass and Merrill Productions

I. Call to order – Chair Caylor called the meeting to order at 6:00 PM

II. Approval of Previous Meeting Minutes from May 17, 2023

Bill Heideman made a motion to place the minutes from May 17, 2023 on file. Elizabeth McCrank seconded and the motion carried.

III. General Agenda Items:

1. Update and continued discussion on Legion Building:

a. Legion Building story board – Elizabeth presented information at the meeting regarding the story board. The board will consist of four sections with information and pictures. After discussion it was decided this would be brought back to the July agenda for additional information and discussion.

b. Information from Park and Recreation regarding the building – Chair Caylor stated the building is used for summer programs and is heated to a minimal temperature in the winter. The building was given to the Park and Recreation Commission and is under their control. It was decided this would be on the July agenda for further discussion.

2. Discussion on possible list of contractors for Historic homes and buildings - Alderperson Sabatke created a list of contractors and had it available for the committee members to view. He stated it is difficult to find contractors that specialize in plaster wood working and historic arts.

Elizabeth McCrank reached out to North Bennet St. School in Boston. This is a college that specializes in craftsmanship. Their website is nbss.org. She stated the students are trained in Boston but are located throughout the country.

Following discussion, this will be placed on the July agenda for continued discussion and will invite Media Specialist Savall to the July meeting.

3. Continued discussion on sign placement schedule and media coverage:

a. Update on placed street signs – Chair Caylor updated the committee on the signs that were placed. The signs for Krueger and Kurtz will be placed in the near future when the families are available. The sign for Russell will be placed on November 11th. Sister Aniceta's sign will be placed in September. The signs for Scribner and Klattenburg will be scheduled in the future. Andrew Warren's sign will be created after a picture is included.

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Chair Caylor will create a form for citizens to submit a name for an honorary street sign. The cost per request will be \$20.00 to cover the cost of the signs and is non-refundable.

IV. Next meeting date and time:

The next meeting will be Wednesday, July 19 at 6:00 PM

V. Public Comment

There was no public comment.

VI. Adjournment

Alderperson Sabatke made a motion to adjourn. Elizabeth McCrank seconded and the motion carried. The meeting was adjourned at 6:20 PM.

Minutes prepared and submitted by: Lori Anderson-Malm, City Clerk

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
HEALTH & SAFETY COMMITTEE
MONDAY, June 26, 2023 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.**

Members Present: Alderpersons Mark Weix, Michael Caylor and Mike Rick (remote)

Others present in person or remote: City Clerk Anderson-Malm, Fire Chief Klug, Police Chief Bennett (left at 5:26), Deputy Health Officer Ashbeck (left at 5:16), Joe and Melissa Hoffman – Sunset Hollow Ranch and Merrill Productions.

- I. Chair Weix called the meeting to order at 5:15 p.m.

- II. **Minutes from the May 22, 2023 meeting:**
Alderson Caylor motioned to place the minutes from May 22, 2023 meeting on file.
Chair Weix seconded and the motion carried.

- III. **Nuisance Complaints & Vouchers:**
 1. **Nuisance Complaints** – Deputy Health Officer Ashbeck reported on the nuisance complaints that were in the agenda packet.

 2. **Vouchers** – Alderson Caylor motioned to approve the vouchers. Chair Weix seconded and the motion carried.

- IV. **General Agenda Items:**
 1. **Consider the change of applicant application from Krist Oil Company naming Christina Jaeger the Agent for Krist Oil Company.**
Alderson Rick made a motion to approve the change of agent for Krist Oil Company.
Alderson Caylor seconded and the motion carried.

 2. **Northwood's Maple & More is not renewing their liquor license but will renew their tobacco license for 2023-2024.**
This was for information only. No action was taken.

 3. **Consider a Class B Combo license application for Sunset Hollow Ranch to operate Sunset Hollow Wine Bistro & Gifts at 813 E 1st Street.**
Police Chief Bennett stated there were no issues considering this application.
Alderson Caylor asked which building this will be located. Melissa Hoffman stated it is the former antique store on the corner. Alderson Caylor made a motion to approve the Class B Combo license for Sunset Hollow Ranch. Alderson Rick seconded and the motion carried.

 4. **Discussion on lowering the speed limit on CTH G from 45 to 35 within the city limits.**
Police Chief Bennett stated he received a request to consider lowering the speed limit on CTH G from 45 to 35. He stated there have been a number of accidents and provided information on the last 10 years. There have been approximately 15 crashes; a number have been vehicle/deer crashes.

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Following discussion, Alderperson Rick made a motion to leave the speed limit as is. Alderperson Caylor seconded and the motion carried.

V. **Monthly Reports:**

1. Monthly Report – Fire Chief Klug – He highlighted some items in his report.
2. Monthly Report – Police Chief Bennett – Chief Bennett had to leave the meeting. There were no questions regarding his report.
3. Alderperson Caylor motioned to place the monthly reports on file. Alderperson Rick seconded and the motion carried.

VI. **Establish date and time of next regular meeting:**

The next meeting will be Monday, July 24 at 5:15

VII. **Public Comment**

There was no public comment

VIII. **Adjournment**

Alderperson Caylor motioned to adjourn the meeting. Alderperson Rick seconded and the motion carried. The meeting was adjourned at 5:29 PM.

Minutes prepared by: Lori L Anderson-Malm City Clerk

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, June 27, 2023 - MINUTES**

Regular Meeting

City Hall Council Chambers

6:00 p.m.

Members Present: Chairperson Russell, Alderperson Fermanich, Alderperson Caylor

Others Present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Public Works Director/City Engineer Akey, Police Chief Bennett, Alderperson Weix, Alderperson Lupton, Alderperson Sabatke, outside Counsel Robert Burns and Merrill Productions video operator

I. Call to Order – Chairperson Russell called the meeting to order at 6:00 PM.

II. Public Comment – There was no public comment

III. Closed Session:

City Attorney Hayden read the following four statements regarding closed session:

2. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(c) and (f) to consider employment promotion, compensation or performance evaluation data of an employee over which the governmental body has jurisdiction and to consider financial, medical, social or personal histories of disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon any person referred to in such histories or data or involved in such problems or investigations, to continue review of recently reported incident(s) related to City employee(s) and to review the personnel file and status of a City employee.

3. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85 (1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to discuss reclassification form/request submitted by a Transit employee, review of personnel file, job description and related matters per reclassification request.

4. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss negotiations with Lincoln County regarding the Emergency Services Dispatch contract.

5. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(c) and (e) for considering employment promotion, compensation or performance valuation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and deliberating or negotiating the purchasing

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

of public properties, the investing of competitive or bargaining reasons require a closed session for purposes of discussing fire union and police union collective bargaining strategy.

Aldersperson Caylor made a motion to go into closed session. Aldersperson Fermanich seconded and the motion carried on a 3/0 roll call vote. The committee entered into closed session at 6:04 PM with the following present for topics #1 and #2: Chair Russell, Aldersperson Caylor, Aldersperson Fermanich, Mayor Hass, City Clerk Anderson-Malm, Interim Administrators Akey and Bennett, Aldersperson Weix, Aldersperson Sabatke, Aldersperson Lupton and outside counsel Robert Burns.

City Clerk Anderson-Malm recorded the minutes without objection.

#1 Aldersperson Caylor made a motion to approve the minutes from the previous closed sessions from March 28, April 13 and May 23, 2023. Aldersperson Fermanich seconded and the motion carried.

#2 The Committee heard a review from outside counsel Robert Burns regarding recently reported incident(s) related to and to review the personnel file and status of a City employee.

#3 The Committee discussed the reclassification form/request submitted by a Transit employee, review of personnel file, job description and related matters per reclassification request.

#4 The Committee discussed negotiating with Lincoln County regarding the Emergency Services Dispatch contract.

#5 The Committee discussed fire union and police union collective bargaining strategy.

IV. Reconvene in Open:

The Committee reconvened in open session at 7:32 PM. No actions or motions from closed session were communicated.

V. Vouchers:

Aldersperson Caylor made a motion to approve the May vouchers. Aldersperson Fermanich seconded and the motion carried.

VI. Minutes from previous meeting:

Aldersperson Fermanich made a motion to approve the minutes from the May 23rd meeting. Aldersperson Caylor seconded and the motion carried.

VII. Agenda Items for Consideration:

1. Discuss Internal Fraud Controls and related matters per our auditors – City Attorney Hayden provided additional information at the meeting regarding fraud controls.

Mayor Hass stated that the auditors requested this information be discussed with the Committee.

2. Review and discuss the 2024 Budget Time Frames and Budget Criteria draft – Finance Director Unertl discussed the draft and provided additional schedules. It was decided shorter Committee of the Whole budget meetings were preferred.

Aldersperson Fermanich suggested having Ehlers attend a meeting prior to borrowing to explain the city's financial situation. No action was taken.

VIII. Monthly Reports:

Chair Russell mentioned all reports were included in the packet. Aldersperson Fermanich asked about the election machines and City Clerk Anderson-Malm explained. There were no further questions

IX. Establish date and time of next meeting: Tuesday, July 25 at 6:00 PM

X. Adjournment:

Aldersperson Caylor made a motion to adjourn. Aldersperson Fermanich seconded and the motion carried. The meeting was adjourned at 7:50 PM.

Minutes prepared by: Lori Anderson-Malm – City Clerk

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, June 28, 2023 - MINUTES**

Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Mayor Hass, Alderperson Sabatke and Alderperson Lupton.
Alderperson Rick was absent.

Others Present: Public Works Director/City Engineer Akey, City Attorney Hayden, Street Superintendent Bonack, Street & Weed Commissioner Liberty, City Clerk Anderson-Malm, Alderperson Weix, Finance Director Unertl (remote) and Merrill Productions.

Building and Inspector/Zoning Administrator Pagel and Utility Superintendent Steinagel were excused.

- I. **Call to Order** - Mayor Hass called the meeting to order at 5:15 p.m.
- II. **Consider approval of meeting minutes from May 24, 2023**
A motion to approve the May 24 minutes was made by Alderperson Sabatke. The motion was seconded by Alderperson Lupton and was carried.
- III. **Water and Sewer Agenda Items:**
 1. **Water and Sewer Vouchers**
Alderperson Lupton motioned to place the Water and Sewer vouchers on file.
Alderperson Sabatke seconded and the motion carried.
 2. **Water and Sewer Operation Monthly Report – Steinagel**
PWDCE Akey highlighted a few items and answered questions.
 3. **2022 Water Utility PSC Annual Report**
The report was included in the packet. Alderperson Lupton made a motion to accept the 2022 Water Utility PSC Annual Report. Alderperson Sabatke seconded and the motion carried.
 4. **2022 Summary Rate of Return – Water**
This was included in the packet. There were no questions.
- IV. **Street Department Agenda Items:**
 1. **Street Department Vouchers**
Alderperson Lupton made a motion to approve the Street Department vouchers.
Alderperson Sabatke seconded and the motion carried.
- V. **Monthly Reports:**
All monthly reports were included in the packet. There were no questions.
- VI. **Determine date and time of next meeting:**
The next regular meeting will be Wednesday, July 26 at 5:15 PM

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

VII. Public Comment

There was no public comment

VIII. Adjournment

Aldersperson Sabatke made a motion to adjourn. Aldersperson Lupton seconded and the motion carried. The meeting was adjourned at 5:23 PM.

Prepared by: Lori L Anderson-Malm - City Clerk

Attachment: Committee Minutes (10143 : Consider placing the following committee reports on file:)

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, July 5, 2023 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Steve Hass, Tony Kusserow, Clyde Nelson, Mark Bares, Steve Sabatke, Rebecca Rutkowski, and Jim Koppelman

Others: Alderpersons LaDonna Fermanich and Mark Weix, City Clerk Lori Anderson-Malm, Finance Director Kathy Unertl, City Attorney Tom Hayden, City Public Works Director/City Engineer Rod Akey. City Building Inspector/Zoning Administrator Darin Pagel, Police Chief Corey Bennett, Bill Bialecki from Lincoln County Economic Development Corp. (LCEDC), and video operators from Merrill Productions

Call to Order: Chair Hass called the meeting to order at 8:00 a.m.

Consider approval of RDA meeting minutes from June 7, 2023:

Motion (Nelson/Kusserow) to approve the meeting minutes from June 7. Carried.

Public Comments: None.

Follow-up consideration of potential TID No. 4 real estate broker listing agreement:

Akey highlighted the two potential options for real estate commission including fixed % of sales price or % of future development valuation.

Motion (Hass/Rutkowski) to approve agreement with fixed % of sales price. Carried. The listing agreement term is through mid-June 2024.

Update on 2023 utility and street infrastructure investments:

Unertl and Akey highlight status. Construction began on July 5th on the E. 10th St. replacement (between N. Center Ave. and Lake St.).

Update on new residential developments:

Unertl highlighted status as of end of June. Two of the three Webster Street apartments have occupancy permits and tenants.

Next RDA Meeting: Tentatively scheduled for Wednesday, August 2 at 8:00 a.m.

Attachment: 2023-07-05 RDA Minutes (10143 : Consider placing the following committee reports on file:)

Closed Session:

RDA Chair Hass read the following: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider: Negotiation of potential purchase of properties and potential TID development incentives for future residential developments.

Motion (Sabatke/Kusserow) to move into Closed Session. Carried on 7-0 roll call vote at 8:10 a.m.

Two areas with existing or potential residential building lots were discussed. Both areas have existing utility and street infrastructure. RDA Commissioners provided direction to City staff as to follow-up contacts with property owners.

Unertl reported that Tax Increment District (TID) fiscal status will be reviewed at August meetings after 1/1/2023 Equalized Valuation information is available from the Wisconsin Department of Revenue.

Kusserow requested that the RDA discuss further at a future meeting before potentially forwarding to the City's Committee of Whole.

Adjournment: (Bares/Kusserow) to adjourn at 8:32 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Attachment: 2023-07-05 RDA Minutes (10143 : Consider placing the following committee reports on file:)

RESOLUTION NO. _____

A RESOLUTION HONORING RICK BLAKE FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL

WHEREAS, Rick Blake is retiring as Third District Alderperson of the City of Merrill; and,

WHEREAS, Rick Blake has served as an alderperson for the City of Merrill since October 9, 2018; and,

WHEREAS, Rick Blake serves on the Merrill Transit Commission and played a vital part in the creation, execution and success of the City of Merrill's marketing and publicity efforts;

WHEREAS, the personal commitment and unselfish dedication Rick Blake has put forth has contributed greatly to the growth, progress and stability of the City of Merrill; and,

WHEREAS, the City of Merrill offers a solid and stable community environment for all of its citizens in part because of Rick Blake's dedicated service; and,

WHEREAS, Rick Blake's cheerful manner and hard work will be missed at the Merrill City Hall;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of July, 2023, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Rick Blake has given to the City of Merrill and commend him for those years of service.

Recommended by: Common Council

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass, Mayor

Passed: _____

Lori Anderson-Malm, City Clerk