

**CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
Special Meeting/Closed Meeting**

TUESDAY, July 11, 2022 - MINUTES
Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Chairperson Russell, Alderperson Caylor, Alderperson Fermanich

Others Present: Alderperson Weix, Alderperson Lupton, Alderperson Blake, Alderperson Sabatke, Mayor Hass, City Administrator Johnson, Finance Director Unertl, City Clerk Anderson-Malm, City Attorney Hayden, Building Inspector/Zoning Administrator Pagel, Fire Chief Klug, Library Director Zellers, Outside Counsel Bob Burns.

I. Call to Order

Chairperson Russell called the meeting to order at 6:00 pm.

II. Review and recommend and clarify the process of the community development positions wage adjustment and classification.

Discussion occurred between City Administrator Johnson, Finance Director Unertl and Alderperson Caylor, Alderperson Fermanich and Chair Russell.

No motion was made regarding the previous actions of the Personnel and Finance Committee.

III. Discussion and recommendation on the future of the Carlson Dettman plan.

Discussion occurred regarding the validity of the Carlson Dettman study and plan. City Administrator Johnson gave a brief history regarding the study.

Further discussion took place. Alderperson Blake was given the opportunity to comment without objection. He stated this type of plan gives an objective opinion and eliminates favoritism.

Chairperson Russell commented that the whole council should become familiar with Carlson Dettman in order to make informed decisions.

City Administrator Johnson has the power point from 2015 and will email it to alderperson's to view.

Alderperson Fermanich asked for a history of re-classifications as to how they were handled. Finance Director Unertl and City Administrator Johnson will help get that information.

After discussion, it was decided this topic would be on a future Committee of the Whole meeting.

IV. Public Comment:

There was no public comment.

V. Public Comment Period – There was no public comment

VI. Closed Session Summary:

Chair Russell read the following two statements regarding closed session:

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(c) and (e) for considering employment promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility and deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for purposes of discussing fire union collective bargaining strategy.

2. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85 (1) (c) and (f) to consider employment, promotion, compensation or performance evaluation data of an employee over which the governmental body has jurisdiction and to consider financial, medical, social or personal histories of disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon any person referred to in such histories or data, or involved in such problems or investigations, to continue review of recently reported incident related to City employee(s) and to review the personnel file and status of a City employee.

A motion was made by Alderperson Caylor to move into closed session. Alderperson Fermanich seconded and the motion passed on a 3-0 roll call vote. The committee entered into closed session at 6:30 PM. Without objection, City Clerk Anderson-Malm recorded the minutes.

Outside Counsel Gulya joined the closed session remotely. Discussion occurred regarding the financial obligations between the police and fire unions. After discussion, outside counsel Gulya recommended to schedule a meeting with the fire department union.

The first closed session was adjourned at 6:58 PM. All appointed city officials left the room and outside counsel Gulya disconnected the remote connection.

The second closed session started at 7:00 PM. Without objection, City Clerk Anderson-Malm recorded the minutes.

Elected officials and outside counsel Burns remained for the second closed session.

Discussion occurred regarding the subject with outside counsel Burns answering the questions and addressing the issues.

After discussion, it was decided the Personnel and Finance Committee would meet again in closed session, on July 19th to make a recommendation to forward to the Common Council.

VI. Adjournment

A motion was made at 8:15 PM to adjourn by Alderperson Fermanich. Alderperson Caylor seconded and the motion carried.

Minutes prepared by: Lori Anderson-Malm – City Clerk