

CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, June 29, 2022 - MINUTES

Regular Meeting

City Hall Council Chambers

5:15 p.m.

Members Present: Mayor Steve Hass and Alderpersons Steve Sabatke and Dick Lupton and Alderperson Mike Rick

Members Absent/Excused: Utility Superintendent Gabe Steinagel

Others Present: Alderpersons Rick Blake, and Mark Weix, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Street Superintendent Dustin Bonack, City Administrator Dave Johnson, City Clerk Lori Anderson-Malm, Street & Weed Commissioner Ron Liberty and Merrill Productions video operator

I. Mayor Hass called the meeting to order at 5:15 p.m.

II. Consider approval of meeting minutes from May 25, 2022

A motion to approve the May 25 minutes was made by Alderperson Rick. The motion was seconded by Alderperson Lupton and was carried.

III. Water & Sewer Agenda Items:

1. Water and Sewer Vouchers – Alderperson Sabatke had questions regarding some voucher items. Street Superintendent Bonack and Public Works Director/City Engineer Akey answered all questions.

A motion was made by Alderperson Lupton to accept the vouchers. Alderperson Sabatke seconded and the motion carried.

2. Water and Sewer Operations Report – Utility Superintendent Steinagle was excused. The report was included in the agenda packet.

Motion to put the Water and Sewer Operations Report on file. Carried.

IV. Board of Public Works Agenda Items:

1. Board of Public Works Vouchers – Alderperson Sabatke made a motion to approve the Board of Public Works vouchers. Alderperson Lupton seconded and the motion passed.

2. Discuss 10 year capital equipment plan – Street Superintendent Bonack reported on the 2023 capital equipment plan. Replacement of a wood chipper is the capital request for 2023.

3. **Discuss 1007 St Paul Drive – yard** – Building Inspector Pagel explained the history regarding this parcel. After further discussion including City Attorney Hayden, Street Superintendent Bonack and the committee the following motion was made.

Mayor Hass made a motion to send notice and natural lawn application to start the process. Alderperson Rick seconded and the motion carried.

4. **Discuss rapid flashing beacons at the corner of E 3rd and Logan Street and possibly E 2nd and Logan Street.**

Street & Weed Commissioner Liberty reported on this issue and the near misses that have been witnessed during the school year with vehicles not paying attention to students crossing the streets. He will take this to the school board Facilities Committee in September.

5. **Update on garbage and recycle program** – this was moved to the Street Superintendent's monthly report portion of the agenda.

6. **Consider right-of-way lease for Riverside Athletic sign** – City Attorney Hayden reported on the standard form for a right-of-way. There is a small yearly fee.

A motion was made by Alderperson Rick to approve the right-of-way lease for Riverside Athletic sign. Alderperson Lupton seconded and the motion carried.

V. Monthly Report:

Monthly Report – Building Inspector Pagel – the report was included in the agenda packet. There were no questions.

Monthly Report – Public Works Director/City Engineer Akey – the report was included in the agenda packet. There were no questions.

Monthly Report - Street Superintendent Bonack – the report was included in the agenda packet. Street Superintendent Bonack reported on the garbage and recycle program. The system is running smoothly. The number of calls received has gone down.

Mayor Hass said he received a compliment on the new system.

Monthly Report - Street & Weed Commissioner Liberty – the report was included in the agenda packet. Street & Weed Commissioner Liberty reported the door hangers and letters are working and people are mowing.

A motion to put the reports on file was made by Alderperson Rick. Alderperson Lupton seconded and the motion carried.

VI. Next Meeting – Wednesday, July 27th at 5:15 p.m.

VII. Public Comment Period – None

VIII. Adjournment

A motion was made by Alderperson Rick to adjourn. Alderperson Lupton seconded. The meeting was adjourned at 5:41 P.M.

Prepared by: Lori L Anderson-Malm - City Clerk