

**T. B. Scott Free Library · Board of Trustees**  
Minutes of the Regular Meeting December 21, 2022

**Opening**

President Mike Geisler called the regular meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Katie Breitenmoser, Darcy Dalsky, Audrey Huftel, Richard Mamer, Elizabeth McCrank, and Jim Wedemeyer. Excused: Rick Blake and Ryan Martinovici. Also present: Laurie Ollhoff, Andrea Bennett, and camera operator.

The Board reviewed holiday messages and thank-you notes to staff from patrons, Haven, Inc. Merrill Area Public Schools, and Trinity Lutheran School for the generous donations and continued support by library staff members.

**Consent items**

E. McCrank/K. Breitenmoser/C to approve the minutes of the regular meeting of November 16, 2022.

R. Mamer/A. Huftel /C to accept the monthly Revenue and Expense Report for November 2022.

**Reports/discussion items/action items**

**A. Endowment Fund Request-Professional Development**

E. McCrank/D. Dalsky/C to approve the Revised Endowment Fund Request for Professional Development in the amount of \$4000.

**B. Strategic Plan Goals and Objectives #4.** L. Ollhoff provided updates on Strategic Plan Goal #4.

**C. Wisconsin Trustee Essential #23: Dealing with Challenges to Materials and Policies.** L. Ollhoff provided copies of Trustee Essential #23 for review and questions.

**Library Director's Report**

- Library program highlights for upcoming events to include Holiday Music with Mary Ament, December's Critic's Choice Movie, and Author Chat with Greta Kurth, Tomahawk High School freshmen who has written two books in a dystopian/sci-fi trilogy.
- Nothing to report from Diane Peterson, Wisconsin Valley Library Service (WVLS) representative. Laurie attended the WVLS New Director Orientation conducted by the WVLS team.
- Laurie has been accepted into the Wisconsin Library Association Library Director Mentorship Program and will work closely with a librarian who has roughly 20 years of experience and is now with the Wisconsin Department of Public Instruction as a Public Library Consultant.
- Friends of the Library held their annual Poinsettia Sale that was a great success.
- The Merrill Historical Society graciously accepted the donation of the T.B. Scott Free Library Board of Trustees Minutes dating back to 1898 and will now retain ownership of the same.
- The search for an Assistant Director/Head of Adult Services is underway. We have three viable candidates and will conduct interviews the week of December 26, 2022.
- The library outdoor announcement sign is on order and will be installed in 2023 as weather permits.
- Work continues with Derek Krzanowski for the completion of the elm tree cookie table.
- A special thank you to the Board for their support of the library and representation of the same in the public.

**President's remarks**

- President Geisler wished everyone a Merry Christmas and Happy Holidays.

E. McCrank /R. Martinovici/C moved to adjourn the meeting at 4:26 p.m. The next regular business meeting of the Board of Trustees is scheduled for January 18, 2023, at 4:00 p.m. in the Library Community Room.

Respectfully submitted,  
Laurie Ollhoff, Secretary