



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

1004 E 1st Street Merrill, Wisconsin • 54452

Phone (715) 536-7112 • FAX (715) 539-2668

e-mail: brad.brummond@ci.merrill.wi.us

NOTICE

THE TRANSIT COMMISSION WILL MEET ON June 19, 2023 AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in Phone: 413-758-2986 PIN: 725 763 167 #

Transit Commission; Chairman- Mr. Rick Blake, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech, Ms. Sara Doerr

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Public Comment:
- 3) Approve the minutes of the May, 2023 meeting:
- 4) Administrator's Report:
 - a. Ridership
 - b. Employee Status
- 5) Parent signature form for next school year
- 6) Consider 107 Bait for groups. Permission already obtained to pull in and turn around.
- 7) Future Agenda items:
- 8) Next meeting date: July 17, 2023 at 4:00pm. Meeting will be held at City Hall in the Council Chambers
1004 E 1st St Merrill, WI 54452
- 9) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594.

Transit Commission Meeting
May 15, 2023
Minutes

Present: Mr. Rick Blake – Chairperson (remote), Ms. Sue Kunkel, Ms. Katie Swope, Ms. Sara Doerr and Brad Brummond – Transit Administrator

- 1) Call to order: 4:00pm
- 2) Introduce Sara Doerr new member
- 3) Public Comment – None
- 4) Approval of March, 2023 minutes

A motion to approve minutes of the April 2023 meeting was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

5) Administrator's Report:

- A. Ridership – holding steady
 - B. Employee Status, still short 2 p/t. interviewed 1 waiting for response. 1 f/t out FMLA
- A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Sara Doerr. All ayes, motion approved unanimously.

6) Student behavior policy – Discussion about driver thoughts.

A motion to approve new student behavior policy was made by Ms. Sue Kunkel and seconded by Mr. Rick Blake. All ayes, motion approved unanimously.

7) Consider service to Hillside Church – Discussions – no motion made.

8) Future Agenda Items: Admin Report, parental signature form for next school year. Docu Sign

9) Next meeting date will be June 19, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

10) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator