

Transit Commission Meeting
June 19,2023
Minutes

Present: Mr. Rick Blake – Chairperson, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech, Ms. Sara Doerr and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – Mayor Haas regarding 107 Bait stop for groups

3) Approval of May, 2023 minutes

A motion to approve minutes of the May 2023 meeting was made by Ms. Sue Kunkel and seconded by, Ms. Sara Doerr. All ayes, motion approved unanimously.

4) Administrator's Report:

A. Ridership – holding steady

B. Employee Status - still short 2 p/t. looking for ideas to restructure employees to maintain coverage

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

5) Parent signature form for students – Can't do FTA and Public Transit Rules

6) Consider service to 107 Bait Shop – Discussions – A Motion to service 107 Bait Shop for Groups was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech. All ayes, motion approved unanimously.

7) Future Agenda Items: Admin Report, Restructure Employees

8) Next meeting date will be July 17, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

9) Adjournment - A motion to adjourn was made by Ms. Sara Doerr and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator