

T. B. Scott Free Library · Board of Trustees
Minutes of the regular meeting, June 15th, 2022

Opening

President Mike Geisler called the regular meeting of the Board of Trustees to order at 3:59 p.m. in the Library Community Room. Present: Katie Breitenmoser, Rick Blake, Darcy Dalsky, Elizabeth McCrank, Ryan Martinovici, Jim Wedemeyer, and Richard Mamer. Excused: Audrey Huftel. Also present: Jessica Zellers, Laurie Ollhoff, Andrea Bennett, and camera operator.

The Board reviewed a thank-you note to staff from Merrill High School's Raise Your Voice Club. President Mike Geisler introduced Rick Blake, who succeeds Tim Meehan to represent Merrill's Common Council.

Consent items

K. Breitenmoser/R. Martinovici/C to approve the minutes of the regular meeting of May 18, 2022.
J. Wedemeyer/D. Dalsky/C to accept the monthly Revenue and Expense Report for May 2022.

Reports/discussion items/action items

- A. Collection Development Policy.** J. Zellers presented a new Collection Development Policy to replace the existing Materials Selection Policy. Additionally, she will work with the historical society to draft a document describing collaborative collection development for local history, local interest, and genealogical resources. D. Dalsky/E. McCrank/C to approve the policy with a minor revision to eliminate an incomplete sentence.
- B. Endowment request: collection refresh.** J. Zellers presented a collection refreshment project, which had been tabled at the May 2022 meeting. While endowment funds typically do not support the purchase of circulating materials, this is an unusual circumstance. E. McCrank/R. Blake/C to approve \$3,295.10 (for juvenile nonfiction) and \$2,336.78 (for adult fiction) for a total of \$5,631.88.
- C. Strategic Plan Goals and Objectives #5.** J. Zellers provided updates on strategic plan Goal #5.
- D. Wisconsin Trustee Essential #19: Library director certification.** J. Zellers provided copies of Trustee Essential #19. She has Wisconsin Grade I library director certification, as does Assistant Director Laurie Ollhoff.

Library director's report

- Remote attendance for Board members will be a regular feature.
- The Friends book sale had modest turnout. For the fall sale, we will try different advertising. (Thank you, Darcy, for suggesting we time it with the garage sale.)
- Summer Reading has more than 200 people signed up. Youth Services Specialist Tena Gnewuch did a terrific job controlling the throngs of people on the first day.
- I am serving on some WVLS committees while the Head of Circulation position is vacant. WVLS is helping us train the new Technology Services Coordinator.
- I spoke at the June Common Council meeting about the library's hope to open more hours after July 4th, and more hours in the future, staffing permitting. The Foto News will run an article about this as well.

- We are conducting interviews this week for a new Head of Circulation. We hope to conduct interviews soon for Library Assistant.
- The staffing shortage continues.

President's remarks

- Trustee training is coming up in August. These are webinars that Board members may attend for free.

Adjournment

R. Martinovici/D. Dalsky/C moved to adjourn the meeting at 4:24 p.m. The next regular business meeting of the Board of Trustees is scheduled for July 20th, 2022, at 4:00 p.m. in the Library Community Room.

Respectfully submitted,
Jessica Zellers, Secretary