



CITY OF MERRILL
COMMON COUNCIL
AGENDA • TUESDAY JUNE 14, 2022

Regular Meeting

City Hall Council Chambers

6:00 PM

To attend remotely, call 954-361-0867 PIN 800 252 336 #

- I. Call to Order
- II. Invocation
 1. Sister Pam Hodgson - Bell Tower
- III. Pledge of Allegiance
- IV. Roll Call
- V. Public Comment Period
- VI. Minutes of Previous Common Council meeting:
 1. Minutes of May 10, 2022 meeting
- VII. Revenue & Expense Report(s):
 1. Revenue & Expense Reports for Period Ending May 31, 2022
- VIII. Board of Public Works:
 1. Consider increasing the minimum bid to \$500 for vacant city lots. If the minimum bid would need to be adjusted, the bid would go back to the Board of Public Works. The Board of Public Works recommends approval.
 2. Approve Certified Survey Map and Right-of-Way Dedication for Johnson Street lots. This is being brought directly to the Common Council.
- IX. Health & Safety Committee:
 1. Consider approving the 2022/2023 liquor license applications (per list) with the exception of Erickson's Westside Tap for non compliance with the city ordinance. The Health and Safety Committee recommends approval.
 2. Street Use Permit application from Ballyhoo's to close Prospect Street (from Grand Avenue to West Main Street) from 12:00 PM to 10:00 PM on Saturday, July 30, 2022 for the Lobster Fest event. This is being brought directly to the Common Council.
 3. Application from Athletic Park Baseball Boosters for 30 temporary Class "B" picnic licenses to sell fermented malt beverages inside Athletic Park during baseball games on the following dates in 2022: May 29, June 4, June 8, June 9, June 13, June 14, June 19, June 20, June 22, June 26, June 28, June 29, July 6, July 7, July 8, July 9, July 10, July 11, July 12, July 13, July 14, July 15, July 16, July 17, July 20, July 21, July 22, July 23, July 24 and July 29. This is being brought directly to the Common Council.

X. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Common Council joint meeting with Marketing & Communications Committee, Airport Commission, Board of Public Works, Board of Review, Merrill Enrichment Center Committee, Festival Grounds Committee, Health & Safety Committee, Historic Preservation Committee, Library Board, Parks & Recreation Commission, Personnel & Finance Committee, Police and Fire Commission, Redevelopment Authority, Tourism Commission, Zoning Board of Appeals, Transit Commission April minutes and the revised minutes from the May 5th Festival Grounds Committee.

XI. Proclamation

1. 175th Anniversary of the Founding of Merrill

XII. Ordinances:

1. Consider amending Code of Ordinances Chapter 8, Article V, Section 8-113, to revise language regarding the certificate of liability insurance. The Health and Safety Committee recommends approval.
2. Consider amending Code of Ordinances Chapter 14, Article II, Section 14-39 regarding Electronic Smoking Device(s). The Health and Safety Committee recommends approval.
3. Consider amending Code of Ordinances Chapter 36, Article II, Division 1, Section 36-23 regarding School bus warning lights. The Health and Safety Committee recommends approval.
4. Consider amending the District Zoning Map of the City of Merrill, Wisconsin for a parcel of land located on the east side of Johnson Street from Rural to R1. The City Plan Commission recommends approval.

XIII. Public Hearing on Alley Vacation

1. Public Hearing Notice on Alley Vacation

XIV. Resolutions:

1. A Resolution honoring Merrilee J DuPlayee, a/k/a Toby, for her long-time service to the City of Merrill.
2. A Resolution authorizing the vacation of an alley located in part of H.W. Wright Lumber Company's addition. The Board of Public Works and City Plan Commission recommend approval.
3. A Resolution approving the 2021 Compliance Maintenance Annual Report (CMAR) for the City of Merrill wastewater treatment plant. The Board of Public Works recommends approval.
4. A Resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and Ott Development & Construction, LLC (for Johnson St. homes). The Redevelopment Authority recommends approval.

5. A Resolution approving a preliminary plat for residential development between Eugene, Alexander, and Heldt Streets aka Alexander Estates in the City of Merrill. The City Plan Commission recommends approval.
 6. A Resolution approving a conditional use permit for a daycare facility at 201 Stange Street, Merrill. The City Plan Commission recommends approval.
 7. A Resolution in support of Construction and Promotion of "Affordable Housing" within the City of Merrill.
- XV. Mayor's Appointments
1. Alderperson Rick Blake to the Library Board, replacing Tim Meehan, term to expire 04/16/24.
 2. Reappoint Mike Giesler to the Library Board, term to expire 04/16/24.
- XVI. Mayor's Communications
- XVII. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
COMMON COUNCIL
TUESDAY, MAY 10, 2022 MINUTES**

Regular Meeting

City Hall Council Chambers

6:00 p.m.

1. Mayor Hass called the meeting to order at 6:00 p.m. with the following members:

Paul Russell – First District	Present
Michael “Gus” Caylor – Second District	Present
Rick Blake – Third District	Present
LaDonna Fermanich – Fourth District	Present
Dick Lupton – Fifth District	Present
Mike Rick - Sixth District	Present
Mark Weix – Seventh District	Present
Steve Sabatke – Eighth District	Present
Steve Hass – Mayor	Present

Elected Officials and Department Heads present: City Attorney – Tom Hayden, City Administrator – Dave Johnson, City Clerk – Lori Anderson-Malm, Enrichment Center Director – Tammie Mrachek, Facilities Maintenance Manager – Nick Wszalek, Finance Director – Kathy Unertl, Fire Chief – Josh Klug, Library Director – Jessica Zellers, Police Chief – Corey Bennett, Public Works Director/ City Engineer – Rod Akey. Park & Recreation Director – Dan Wendorf was excused.

2. Invocation by Father Maridas “Maria”, St. Francis Xavier Church
3. Pledge of Allegiance
4. Roll Call
5. Proclamation – Merrill Area United Way is celebrating its 75th Anniversary. Mike Ravn shared information regarding the history of the United Way in this area.
6. Public Comment - none
7. Minutes of previous Common Council meeting(s) – April 12 and April 19 – Motion (Rick/Russell) to approve. Carried.
8. Revenue & Expense Reports for period ending April 30, 2022 – There was a question from Alderperson Sabatke regarding the increase in fuel prices in relation to the future reports. Alderperson Fermanich asked for clarification regarding miscellaneous categories. Finance Director answered both questions and explained some miscellaneous categories.

Motion (Russell/Weix) to approve. Carried.

9. Consider sale of properties City purchased as Lincoln County delinquent tax foreclosures.

1. Consider the bids received for tax delinquent properties. It is recommended that the three parcels be sold to Tyson Fisher for his bid of \$6,500 (405 E 7th St, 607 Douglas St and 609 Douglas St). It is recommended that 405 N Genesee be sold to Mark Rosengren at the bid amount of \$4,000 and that 410 N Prospect St be sold to Brooke Hanke at the bid amount of \$3,500. This was brought directly to the Council by Mayor Hass.

City Administrator Johnson said Brooke Hanke withdrew her bid for 410 N Prospect St after realizing this was an empty lot. The next highest bid received was \$500 however, after discussion; no action was taken on the 410 N Prospect St property.

There was discussion regarding the \$500 minimum bid standard, Alderperson Caylor requested this item be on the Board of Public Works agenda for their May meeting to discuss further.

Alderperson Russell made a motion to approve the 4 parcels; three for Tyson Fischer and one for Mark Rosengren. Alderperson Weix seconded. Motion carried.

10. Health and Safety

1. Fire Chief Klug to request compensation for EMS Medical Director. The Health and Safety Committee recommends approval.

Alderperson Weix asked the reason for compensating Dr. Clark. Fire Chief Klug explained there was a change in the DEA which now requires medical directors, in the City of Merrill's type of situation, to be compensated so they have tax exempt status when purchasing narcotics. This would be budgeted through the ambulance service budget.

Motion (Rick/Weix) to compensate Dr. Clark for \$250 so he maintains the tax exempt status for purchasing narcotics. Motion carried.

2. Application from the Lincoln County Rodeo Association Inc. for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at the Merrill Festival Grounds during the Wisconsin River Pro Rodeo, June 10-12, 2022. The Health and Safety committee recommends approval.

Motion (Caylor/Lupton) to approve the three temporary Class "B" (picnic) licenses for the Lincoln County Rodeo Association Inc. Motion carried.

3. Application from the Merrill Baseball Association for nine temporary Class "B" (picnic) licenses to sell fermented malt beverages at Lion's Park, Athletic Park and the Merrill Area Recreation Complex (MARC), on June 10-12, 2022, in conjunction with the Merrill Baseball Tournament. The Health and Safety committee recommends approval.

Motion (Weix/Blake) to approve the nine temporary Class "B" (picnic) licenses for the Merrill Baseball Association. Motion carried.

4. Consider application from the Merrill Historical Society for one temporary Class "B" (picnic) license to sell fermented malt beverages at the Expo Center – Bierman Building on Saturday, June 4, 2022, in conjunction with the GLCW – Oh, You Didn't Know?!? Wrestling event. This is being brought directly to the Common Council.

Motion (Rick/Sabatke) to approve the temporary Class "B" (picnic) license for the Merrill Historical Society. Motion carried.

11. Redevelopment Authority (RDA):

1. Consider the purchase of 2.61 acres on Johnson Street for \$50,000 from Church Mutual Insurance Company through TID No. 4. The Redevelopment Authority recommends approval.

Aldersperson Russell addressed his concerns regarding this purchase does not address affordable housing. This type of housing is not geared toward a young family being able to purchase their first home.

Aldersperson Sabatke responded and stated he agreed with Aldersperson Russell however he also felt this was a fair offer for the land and 8 lots. He mentioned that the taxes received from these houses would pay back the initial investment in about 2 years. He also stated there is a need for housing people can afford.

Aldersperson Blake stated he hopes the people who build these homes will be moving from more affordable homes.

Aldersperson Caylor has concerns with the city buying land for speculation purposes. There was discussion between him and Finance Director Unertl regarding the ability to build three homes the first year due to the fact the State is behind doing plat reviews. The most that can be built in a year is three with certified survey maps.

Further discussion with Aldersperson Fermanich regarding RFP's and how it is determined which contractor will receive the bid. City Administrator Johnson said the contractor will provide a plan which will include the style of homes they will build. The RFP process goes to the Redevelopment Authority and then will need to be approved by the Common Council.

After lengthy discussion, there was a motion to approve the purchase of the 2.61 acres on Johnson Street for \$50,000 from Church Mutual Insurance Company (Rick/Lupton). Motion carried on a 7 to 1 vote.

12. Placing Committee Reports on File:

Consider placing the following committee reports on file: Airport Commission, Board of Public Works, Enrichment Center Committee, Festival Grounds Committee, Health & Safety Committee, Historical Preservation Committee, T.B. Scott Free Library Board, Marketing & Communications Committee, Parks & Recreation Commission and Redevelopment Authority.

Motion (Russell/Caylor) to place Committee Reports on File. Carried.

13. Mayor's Appointments:

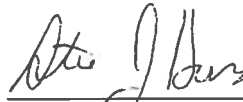
1. Teresa Baker, Enrichment Center Committee, term to expire May 1, 2023; replaces Josh Jaeger.
2. Kyle Gulke, City Plan, term to expire May 1, 2023
3. Ketul Patel, Tourism Committee, term to expire May 1, 2023

Motion to approve the Mayor's appointments (Russell/Sabatke). Motion carried.

14. Mayor's Communications – Mayor Hass stated he had a long list of announcements.

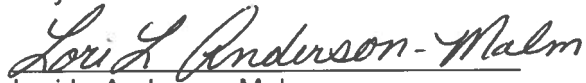
- May 25th is the last day of school; please be aware of more children out and about
- There was a Council Orientation May 6th. Any questions should be addressed to the Mayor or appropriate Department Head.
- The Committee of the Whole meeting will be rescheduled from May 16th; no date has been assigned.
- Merrill Water Utility will be flushing the system from May 16 – 19. There may be discoloration in water during this process.
- Lincoln County Rodeo is June 10-12 at the Festival Grounds.
- Wrestling event is June 4th at the Expo Center
- New garbage system starts in June. Carts will be delivered mid-May. Please call the City Garage with any questions.
- Merrill Historical Society is having a History Hunt on May 14th.
- Questions have been received as to why Alderperson Russell was removed from the Police and Fire Commission. This is from a court case. It was suggested Council members are not on that commission only non-elected citizens should be appointed to that commission.
- Memorial Day is Monday May 30th. There will be a ceremony at 11am at the VFW Memorial St. Francis Cemetery. If there is inclement weather, the ceremony will be moved to the Northwood's Veterans Post. There will be a free will meal served at the VFW following the ceremony.
- May is Military Appreciation Month. Please thank Veteran's for their service.

15. Motion (Rick/Lupton) to adjourn at 6:36 p.m. Motion carried.



Steve Hass

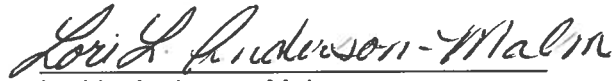
Mayor



Lori L. Anderson-Malm

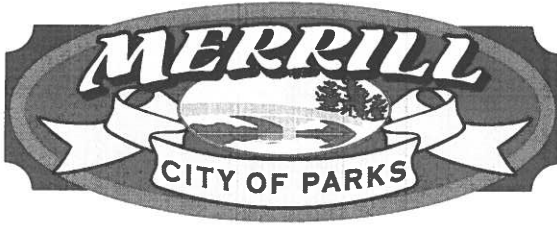
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on May 13th, 2022.



Lori L. Anderson-Malm

City Clerk



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: June 5, 2022

To: Mayor Steve Hass
Alderpersons

From: Kathy Unertl, Finance Director

RE: May 2022 - Revenue & Expense Reports

Fund 26 – Non-Lapsing Accounts:

Summary as of 5/31/2022 is provided.

Thanks to Bierman Family Foundation for the \$103,000 donation for K-9 replacement!

An additional \$173,230 donation from the Bierman Family Foundation was received on Friday, June 3rd for the new grandstand lighting at Merrill Festival.

Revenues – General Fund:

Consistent with budgeted amounts.

Expenses – General Fund:

Consistent with budgeted amounts.

If fuel prices continue at current levels, there will be some overages in various City Departments (such as Police, Fire, and Parks & Recreation). There will be offsetting revenues for Transit and Ambulance-EMS.

6-05-2022 10:40 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

PAGE: 1

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,445,502.00	633,557.78	3,444,451.15	77.48	1,001,050.82
Intergovernmental	4,399,898.10	41,679.03	526,330.26	11.96	3,873,568.87
Licenses and Permits	41,720.00	10,445.00	25,084.50	60.13	16,635.50
Fines, Forfeits, & Pen.	118,500.00	5,948.40	57,526.48	48.55	60,973.52
Public Charges-Services	9,150.00	538.12	3,365.14	36.78	5,784.86
Miscellaneous Revenues	120,325.00	6,706.20	44,839.75	37.27	75,485.25
TOTAL Non-Departmental	9,135,095.10	698,874.53	4,101,597.28	44.90	5,033,497.82
<u>Municipal Court</u>					
Intergov Charges (Misc.)	8,025.00	210.00	1,110.00	13.83	6,915.00
TOTAL Municipal Court	8,025.00	210.00	1,110.00	13.83	6,915.00
<u>City Attorney</u>					
Intergov Charges (Misc.)	10,000.00	0.00	1,994.30	19.94	8,005.70
Miscellaneous Revenues	31,000.00	0.00	0.00	0.00	31,000.00
TOTAL City Attorney	41,000.00	0.00	1,994.30	4.86	39,005.70
<u>Mayor</u>					
Miscellaneous Revenues	1,600.00	0.00	0.00	0.00	1,600.00
TOTAL Mayor	1,600.00	0.00	0.00	0.00	1,600.00
<u>City Administrator</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	36,005.00	0.00	0.00	0.00	36,005.00
TOTAL City Administrator	36,005.00	0.00	0.00	0.00	36,005.00
<u>Personnel - HR</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.00
<u>Clerk/Treasurer Staff</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.00
<u>Elections - AVERAGED</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<u>Treasurer/Finance Dir.</u>					
Intergovernmental	0.00	0.00	6,835.08	0.00	(6,835.08)
Licenses and Permits	400.00	281.19	1,114.52	278.63	(714.52)
Miscellaneous Revenues	37,744.00	0.00	0.00	0.00	37,744.00
TOTAL Treasurer/Finance Dir.	38,144.00	281.19	7,949.60	20.84	30,194.39

Attachment: Revenue Expense Reports - 2022-05 (8885 : Revenue & Expense Reports for Period Ending May 31, 2022)

6-05-2022 10:40 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

PAGE:

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
Information Technology					
Intergovernmental	0.00	0.00	0.00	0.00	0
TOTAL Information Technology	0.00	0.00	0.00	0.00	0
City Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0
Over-Collected Taxes					
Miscellaneous Revenues	750.00	0.00	123.92	16.52	626
TOTAL Over-Collected Taxes	750.00	0.00	123.92	16.52	626
Police					
Intergovernmental	18,700.00	2,391.72	7,894.87	42.22	10,805
Public Charges-Services	15,300.00	1,144.94	5,466.49	35.73	9,833
Intergov Charges (Misc.)	10,341.00	0.00	7,845.49	75.87	2,495
Miscellaneous Revenues	0.00	0.00	3,442.65	0.00	(3,442
TOTAL Police	44,341.00	3,536.66	24,649.50	55.59	19,691
Traffic Control					
Miscellaneous Revenues	0.00	205.10	205.10	0.00	(205
TOTAL Traffic Control	0.00	205.10	205.10	0.00	(205
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0
Public Charges-Services	11,025.00	804.15	5,090.81	46.18	5,934
Intergov Charges (Misc.)	221,899.00	0.00	110,949.30	50.00	110,949
Miscellaneous Revenues	0.00	500.00	1,189.80	0.00	(1,189
TOTAL Fire Protection	232,924.00	1,304.15	117,229.91	50.33	115,694
Ambulance/EMS					
Intergovernmental	1,155,912.00	85,935.68	360,619.34	31.20	795,292
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL Ambulance/EMS	1,155,912.00	85,935.68	360,619.34	31.20	795,292
Bldg. Inspection/Zoning					
Licenses and Permits	40,500.00	10,637.00	21,378.90	52.79	19,121
Miscellaneous Revenues	12,250.00	0.00	0.00	0.00	12,250
TOTAL Bldg. Inspection/Zoning	52,750.00	10,637.00	21,378.90	40.53	31,371
Public Works/Engineer					
Miscellaneous Revenues	122,550.00	0.00	0.00	0.00	122,550
TOTAL Public Works/Engineer	122,550.00	0.00	0.00	0.00	122,550

Attachment: Revenue Expense Reports - 2022-05 (8885 : Revenue & Expense Reports for Period Ending May 31, 2022)

6-05-2022 10:40 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

PAGE:

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
Street Superintendent					
Miscellaneous Revenues	11,847.00	0.00	0.00	0.00	11,847
TOTAL Street Superintendent	11,847.00	0.00	0.00	0.00	11,847
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0
Operations Support (M&E)					
Intergovernmental	349,585.00	30,274.03	126,430.54	36.17	223,154
Miscellaneous Revenues	0.00	492.00	766.50	0.00	(766
TOTAL Operations Support (M&E)	349,585.00	30,766.03	127,197.04	36.39	222,387
Roads					
Intergovernmental	78,000.00	4,233.40	10,356.75	13.28	67,643
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL Roads	80,500.00	4,233.40	10,356.75	12.87	70,143
Snow and Ice					
Intergovernmental	0.00	0.00	870.96	0.00	(870
Public Charges-Services	10,000.00	900.00	2,050.00	20.50	7,950
TOTAL Snow and Ice	10,000.00	900.00	2,920.96	29.21	7,079
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0
Street Leave Expenses					
Intergovernmental	0.00	0.00	0.00	0.00	0
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0
Stormwater Plan/Const.					
Licenses and Permits	0.00	0.00	0.00	0.00	0
TOTAL Stormwater Plan/Const.	0.00	0.00	0.00	0.00	0

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6-05-2022 10:40 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

PAGE:

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
<u>Airport</u>					
Intergovernmental	0.00	0.00	0.00	0.00	(
Public Charges-Services	25,500.00	1,075.00	11,915.66	46.73	13,584
Miscellaneous Revenues	0.00	0.00	0.00	0.00	(
TOTAL Airport	25,500.00	1,075.00	11,915.66	46.73	13,584
<u>Transit</u>					
Specials (Utility Rev.)	282,455.00	96,105.61	96,105.61	34.03	186,349
Intergovernmental	70,000.00	0.00	0.00	0.00	70,000
Public Charges-Services	92,500.00	8,698.90	48,115.10	52.02	44,384
Miscellaneous Revenues	3,000.00	0.00	2,461.00	82.03	539
TOTAL Transit	447,955.00	104,804.51	146,681.71	32.74	301,273
<u>Garbage Collection</u>					
Miscellaneous Revenues	2,500.00	123.23	1,247.43	49.90	1,252
TOTAL Garbage Collection	2,500.00	123.23	1,247.43	49.90	1,252
<u>Recycling</u>					
Intergovernmental	32,500.00	0.00	0.00	0.00	32,500
Miscellaneous Revenues	5,000.00	135.00	375.00	7.50	4,625
TOTAL Recycling	37,500.00	135.00	375.00	1.00	37,125
<u>Weed & Nuisance Control</u>					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL Weed & Nuisance Control	7,500.00	0.00	0.00	0.00	7,500
<u>MEC - Enrichment</u>					
Intergovernmental	5,000.00	0.00	5,000.00	100.00	0
Public Charges-Services	9,250.00	0.00	0.00	0.00	9,250
TOTAL MEC - Enrichment	14,250.00	0.00	5,000.00	35.09	9,250
<u>Library</u>					
Intergovernmental	468,671.94	0.00	241,836.00	51.60	226,835
Public Charges-Services	8,000.00	117.98	1,202.12	15.03	6,797
Miscellaneous Revenues	0.00	1,995.84	7,556.87	0.00	(7,556
TOTAL Library	476,671.94	2,113.82	250,594.99	52.57	226,076
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0
Public Charges-Services	26,500.00	955.59	10,134.05	38.24	16,365
Miscellaneous Revenues	0.00	0.00	1,651.16	0.00	(1,651
TOTAL Parks	26,500.00	955.59	11,785.21	44.47	14,714

Attachment: Revenue Expense Reports - 2022-05 (8885 : Revenue & Expense Reports for Period Ending May 31, 2022)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Recreation Programs					
Public Charges-Services	41,000.00	695.26	6,460.88	15.76	34,539.12
TOTAL Recreation Programs	41,000.00	695.26	6,460.88	15.76	34,539.12
Cable Franchise Adm					
Licenses and Permits	6,500.00	0.00	0.00	0.00	6,500.00
TOTAL Cable Franchise Adm	6,500.00	0.00	0.00	0.00	6,500.00
MARC - Smith Center					
Public Charges-Services	65,500.00	20,946.50	34,266.19	52.31	31,233.81
Miscellaneous Revenues	0.00	0.00	279.92	0.00	(279.92)
TOTAL MARC - Smith Center	65,500.00	20,946.50	34,546.11	52.74	30,953.89
Aquatic Center					
Intergovernmental	0.00	0.00	30,000.00	0.00	(30,000.00)
Public Charges-Services	108,850.00	586.06	1,369.04	1.26	107,480.94
TOTAL Aquatic Center	108,850.00	586.06	31,369.04	28.82	77,480.94
TOTAL REVENUE	12,581,255.04	968,318.71	5,277,308.63	41.95	7,303,946.36
EXPENDITURES					
Common Council					
Personnel Services	36,875.00	2,398.71	11,857.94	32.16	25,017.06
Contractual Services	3,500.00	75.50	863.68	24.68	2,636.32
Supplies & Expenses	6,850.00	1,484.39	5,949.41	86.85	900.59
TOTAL Common Council	47,225.00	3,958.60	18,671.03	39.54	28,553.97
Municipal Court					
Personnel Services	93,295.00	7,278.29	36,631.91	39.26	56,663.09
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,955.00	26.91	1,989.93	50.31	1,965.07
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	5,875.00	0.00	5,930.92	100.95	(55.92)
TOTAL Municipal Court	104,125.00	7,305.20	44,552.76	42.79	59,572.24
City Attorney					
Personnel Services	215,850.00	17,523.09	89,400.57	41.42	126,449.41
Contractual Services	16,200.00	3,012.68	10,464.29	64.59	5,735.71
Supplies & Expenses	6,200.00	1,182.88	2,024.32	32.65	4,175.68
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	238,250.00	21,718.65	101,889.18	42.77	136,360.82

Attachment: Revenue Expense Reports - 2022-05 (8885 : Revenue & Expense Reports for Period Ending May 31, 2022)

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mayor</u>					
Personnel Services	20,775.00	2,070.20	6,607.56	31.81	14,167.44
Supplies & Expenses	950.00	255.00	493.00	51.89	457.00
Capital Outlay	0.00	190.99	190.99	0.00	(190.99)
TOTAL Mayor	21,725.00	2,516.19	7,291.55	33.56	14,433.45
<u>City Administrator</u>					
Personnel Services	125,830.00	9,685.46	49,465.34	39.31	76,364.54
Contractual Services	675.00	41.10	166.71	24.70	508.29
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Administrator	127,005.00	9,726.56	49,632.05	39.08	77,372.95
<u>Personnel - HR</u>					
Contractual Services	4,500.00	299.60	1,518.40	33.74	2,981.60
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	4,750.00	299.60	1,518.40	31.97	3,231.60
<u>City Clerk</u>					
Personnel Services	81,995.00	7,080.72	8,023.14	9.78	73,971.86
Supplies & Expenses	4,550.00	234.26	1,002.28	22.03	3,547.72
Capital Outlay	0.00	349.99	349.99	0.00	(349.99)
Technology	4,750.00	0.00	4,688.38	98.70	61.62
TOTAL City Clerk	91,295.00	7,664.97	14,063.79	15.40	77,231.25
<u>Clerk/Treasurer Staff</u>					
Personnel Services	160,825.00	12,224.58	64,575.81	40.15	96,249.19
Supplies & Expenses	1,250.00	353.11	572.60	45.81	677.39
TOTAL Clerk/Treasurer Staff	162,075.00	12,577.69	65,148.41	40.20	96,926.58
<u>Elections - AVERAGED</u>					
Personnel Services	27,425.00	0.00	8,236.10	30.03	19,188.90
Contractual Services	12,000.00	0.00	0.00	0.00	12,000.00
Supplies & Expenses	6,075.00	97.78	1,104.47	18.18	4,970.53
Fixed Charges	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	45,500.00	97.78	9,340.57	20.53	36,159.43
<u>Treasurer/Finance Dir.</u>					
Personnel Services	121,870.00	9,526.23	47,988.30	39.38	73,881.67
Contractual Services	6,250.00	147.94	733.12	11.73	5,516.88
Supplies & Expenses	25,650.00	4,292.38	13,466.39	52.50	12,183.61
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	153,770.00	13,966.55	62,187.81	40.44	91,582.16

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SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Information Technology</u>					
Personnel Services	68,575.00	4,811.27	26,732.32	38.98	41,842
Technology	<u>111,750.00</u>	<u>6,665.79</u>	<u>43,085.14</u>	<u>38.55</u>	<u>68,664</u>
TOTAL Information Technology	180,325.00	11,477.06	69,817.46	38.72	110,507
<u>Assessment of Property</u>					
Contractual Services	31,150.00	0.00	13,700.00	43.98	17,450
Supplies & Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
TOTAL Assessment of Property	31,150.00	0.00	13,700.00	43.98	17,450
<u>Independent Auditing</u>					
Contractual Services	17,500.00	9,131.06	13,521.59	77.27	3,978
Technology	<u>1,250.00</u>	<u>0.00</u>	<u>1,407.00</u>	<u>112.56</u>	<u>(157)</u>
TOTAL Independent Auditing	18,750.00	9,131.06	14,928.59	79.62	3,821
<u>City Maintenance</u>					
Personnel Services	127,800.00	10,602.54	56,380.35	44.12	71,419
Contractual Services	68,150.00	6,266.94	38,240.49	56.11	29,909
Supplies & Expenses	18,550.00	1,700.83	5,578.37	30.07	12,971
Fixed Charges	0.00	0.00	0.00	0.00	0
Capital Outlay	7,000.00	2,104.00	5,588.80	79.84	1,411
Technology	<u>0.00</u>	<u>0.00</u>	<u>187.55</u>	<u>0.00</u>	<u>(187)</u>
TOTAL City Maintenance	221,500.00	20,674.31	105,975.56	47.84	115,524
<u>City Maint-Library</u>					
Personnel Services	0.00	181.26	906.17	0.00	(906)
Supplies & Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
TOTAL City Maint-Library	0.00	181.26	906.17	0.00	(906)
<u>City Maint-Fire Station</u>					
Personnel Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0
<u>Livingston Building</u>					
Contractual Services	<u>0.00</u>	<u>213.06</u>	<u>1,271.03</u>	<u>0.00</u>	<u>(1,271)</u>
TOTAL Livingston Building	0.00	213.06	1,271.03	0.00	(1,271)
<u>Over-Collected Taxes</u>					
Supplies & Expenses	<u>600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600</u>
TOTAL Over-Collected Taxes	600.00	0.00	0.00	0.00	600
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0
Fixed Charges	<u>346,250.00</u>	<u>(104,123.84)</u>	<u>132,805.31</u>	<u>38.36</u>	<u>213,444</u>
TOTAL Insurance/Employee	346,250.00	(104,123.84)	132,805.31	38.36	213,444

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<u>Police</u>					
Personnel Services	2,557,035.00	183,842.24	975,118.35	38.13	1,581,916
Contractual Services	47,100.00	1,452.01	6,000.53	12.74	41,099
Supplies & Expenses	59,175.00	5,951.30	27,036.78	45.69	32,138
Fixed Charges	0.00	0.00	0.00	0.00	0
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000
Technology	23,000.00	519.98	3,251.57	14.14	19,748
TOTAL Police	2,697,310.00	191,765.53	1,011,407.23	37.50	1,685,902
<u>Traffic Control</u>					
Personnel Services	12,300.00	605.81	2,470.56	20.09	9,829
Supplies & Expenses	16,500.00	5,859.18	7,442.36	45.11	9,057
TOTAL Traffic Control	28,800.00	6,464.99	9,912.92	34.42	18,887
<u>Fire Protection</u>					
Personnel Services	1,595,074.00	158,061.85	636,386.78	39.90	958,687
Contractual Services	22,825.00	1,390.51	10,565.21	46.29	12,259
Supplies & Expenses	56,500.00	8,537.07	31,319.00	55.43	25,181
Fixed Charges	0.00	0.00	0.00	0.00	0
Capital Outlay	0.00	0.00	0.00	0.00	0
Technology	5,000.00	378.13	2,997.14	59.94	2,002
TOTAL Fire Protection	1,679,399.00	168,367.56	681,268.13	40.57	998,130
<u>Fire Protection-Hydrants</u>					
Contractual Services	0.00	21,483.68	53,712.43	0.00	(53,712
TOTAL Fire Protection-Hydrants	0.00	21,483.68	53,712.43	0.00	(53,712
<u>Ambulance/EMS</u>					
Personnel Services	1,032,894.00	79,344.40	392,531.62	38.00	640,362
Contractual Services	24,895.00	1,390.51	10,897.74	43.77	13,997
Supplies & Expenses	88,123.00	6,004.20	41,310.09	46.88	46,812
Fixed Charges	5,000.00	0.00	0.00	0.00	5,000
Technology	5,000.00	378.13	2,997.13	59.94	2,002
TOTAL Ambulance/EMS	1,155,912.00	87,117.24	447,736.58	38.73	708,175
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	169,290.00	13,287.98	67,306.62	39.76	101,983
Contractual Services	450.00	10.54	43.19	9.60	406
Supplies & Expenses	3,975.00	0.00	1,121.93	28.22	2,853
Technology	0.00	0.00	0.00	0.00	0
TOTAL Bldg. Inspection/Zoning	173,715.00	13,298.52	68,471.74	39.42	105,243
<u>City Sealer</u>					
Contractual Services	4,800.00	0.00	0.00	0.00	4,800
TOTAL City Sealer	4,800.00	0.00	0.00	0.00	4,800

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<u>Public Works/Engineer</u>					
Personnel Services	119,550.00	6,145.28	31,378.00	26.25	88,172
Contractual Services	1,500.00	0.00	0.00	0.00	1,500
Supplies & Expenses	5,000.00	166.86	407.72	8.15	4,592
Technology	1,500.00	0.00	57.31	3.82	1,442
TOTAL Public Works/Engineer	127,550.00	6,312.14	31,843.03	24.97	95,706
<u>Street Commissioner</u>					
Personnel Services	3,835.03	304.64	1,153.82	30.09	2,681
Contractual Services	250.00	21.08	86.38	34.55	163
Supplies & Expenses	810.00	0.00	171.50	21.17	638
TOTAL Street Commissioner	4,895.03	325.72	1,411.70	28.84	3,483
<u>Street Superintendent</u>					
Personnel Services	94,047.00	7,370.92	37,149.57	39.50	56,897
Supplies & Expenses	1,250.00	36.21	262.43	20.99	987
Technology	0.00	0.00	0.00	0.00	0
TOTAL Street Superintendent	95,297.00	7,407.13	37,412.00	39.26	57,885
<u>Garage Maintenance</u>					
Personnel Services	645.00	47.16	47.16	7.31	597
Contractual Services	27,500.00	2,632.54	20,217.27	73.52	7,282
Supplies & Expenses	17,000.00	3,777.54	9,992.81	58.78	7,007
Capital Outlay	0.00	0.00	465.00	0.00	(465
TOTAL Garage Maintenance	45,145.00	6,457.24	30,722.24	68.05	14,422
<u>Operations Support (M&E)</u>					
Personnel Services	204,696.00	17,671.72	90,659.04	44.29	114,036
Contractual Services	3,024.00	0.00	2,736.00	90.48	288
Supplies & Expenses	376,850.00	23,013.10	168,283.56	44.66	208,566
Technology	575.00	0.00	0.00	0.00	575
TOTAL Operations Support (M&E)	585,145.00	40,684.82	261,678.60	44.72	323,466
<u>Roads</u>					
Personnel Services	239,750.00	22,385.97	63,284.56	26.40	176,465
Supplies & Expenses	91,000.00	4,245.68	41,432.41	45.53	49,567
TOTAL Roads	330,750.00	26,631.65	104,716.97	31.66	226,033
<u>Street Cleaning</u>					
Personnel Services	46,500.00	3,449.55	11,266.62	24.23	35,233
Supplies & Expenses	1,250.00	1,174.32	2,412.46	193.00	(1,162
TOTAL Street Cleaning	47,750.00	4,623.87	13,679.08	28.65	34,070
<u>Snow and Ice</u>					
Personnel Services	229,875.00	1,330.13	125,409.90	54.56	104,465
Contractual Services	1,600.00	0.00	1,125.00	70.31	475
Supplies & Expenses	60,250.00	8,658.75	45,994.50	76.34	14,255
TOTAL Snow and Ice	291,725.00	9,988.88	172,529.40	59.14	119,195

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<u>Stormwater Maintenance</u>					
Personnel Services	37,900.00	3,933.81	12,002.07	31.67	25,897
Contractual Services	2,000.00	0.00	0.00	0.00	2,000
Supplies & Expenses	22,500.00	1,433.36	7,983.84	35.48	14,516
TOTAL Stormwater Maintenance	62,400.00	5,367.17	19,985.91	32.03	42,414
<u>Street Painting-Marking</u>					
Personnel Services	22,700.00	0.00	0.00	0.00	22,700
Supplies & Expenses	20,000.00	15,416.50	15,416.50	77.08	4,583
TOTAL Street Painting-Marking	42,700.00	15,416.50	15,416.50	36.10	27,283
<u>Street Leave Expenses</u>					
Personnel Services	70,055.00	5,118.74	18,383.12	26.24	51,671
TOTAL Street Leave Expenses	70,055.00	5,118.74	18,383.12	26.24	51,671
<u>Street Lighting</u>					
Contractual Services	152,750.00	12,889.63	55,963.09	36.64	96,786
Capital Outlay	3,500.00	0.00	0.00	0.00	3,500
TOTAL Street Lighting	156,250.00	12,889.63	55,963.09	35.82	100,286
<u>Stormwater Plan/Const.</u>					
Contractual Services	4,000.00	1,000.00	2,500.00	62.50	1,500
TOTAL Stormwater Plan/Const.	4,000.00	1,000.00	2,500.00	62.50	1,500
<u>Airport</u>					
Personnel Services	985.00	29.77	264.68	26.87	720
Contractual Services	118,434.00	7,275.37	44,075.35	37.22	74,358
Supplies & Expenses	25,575.00	1,371.99	6,907.18	27.01	18,667
TOTAL Airport	144,994.00	8,677.13	51,247.21	35.34	93,746
<u>Transit</u>					
Personnel Services	400,105.00	29,171.46	145,693.86	36.41	254,411
Contractual Services	2,775.00	333.96	2,467.63	88.92	307
Supplies & Expenses	84,450.00	5,044.74	24,031.51	28.46	60,418
Fixed Charges	32,125.00	11,725.00	30,638.70	95.37	1,486
Technology	4,995.00	147.56	3,124.66	62.56	1,870
TOTAL Transit	524,450.00	46,422.72	205,956.36	39.27	318,493
<u>Garbage Collection</u>					
Personnel Services	98,475.00	7,986.61	41,929.69	42.58	56,545
Supplies & Expenses	97,150.00	12,029.92	35,460.24	36.50	61,689
Capital Outlay	25,000.00	3,644.23	14,285.41	57.14	10,714
TOTAL Garbage Collection	220,625.00	23,660.76	91,675.34	41.55	128,949

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<u>Recycling</u>					
Personnel Services	132,529.00	11,712.64	58,954.09	44.48	73,574
Supplies & Expenses	117,950.00	11,521.76	48,820.39	41.39	69,129
TOTAL Recycling	250,479.00	23,234.40	107,774.48	43.03	142,704
<u>Weed & Nuisance Control</u>					
Personnel Services	11,265.00	598.62	598.62	5.31	10,666
Contractual Services	250.00	0.00	0.00	0.00	250
Supplies & Expenses	1,500.00	160.00	160.00	10.67	1,340
TOTAL Weed & Nuisance Control	13,015.00	758.62	758.62	5.83	12,256
<u>Health Officer</u>					
Personnel Services	4,845.00	0.00	2,906.56	59.99	1,938
Supplies & Expenses	100.00	0.00	0.00	0.00	100
TOTAL Health Officer	4,945.00	0.00	2,906.56	58.78	2,038
<u>MEC - Enrichment</u>					
Personnel Services	145,701.00	10,844.34	55,644.39	38.19	90,056
Contractual Services	575.00	51.01	199.17	34.64	375
Supplies & Expenses	1,975.00	0.00	623.78	31.58	1,351
Technology	1,000.00	0.00	0.00	0.00	1,000
TOTAL MEC - Enrichment	149,251.00	10,895.35	56,467.34	37.83	92,783
<u>Library</u>					
Personnel Services	775,440.00	56,226.98	289,811.13	37.37	485,628
Contractual Services	47,400.00	3,623.02	21,593.16	45.56	25,806
Supplies & Expenses	47,500.00	5,075.37	19,067.76	40.14	28,432
Fixed Charges	9,400.00	0.00	2,554.20	27.17	6,845
Capital Outlay	0.00	994.15	1,793.59	0.00	1,793
Print Media - Library	51,000.00	3,104.58	19,778.02	38.78	31,221
Non-Print Media-Library	16,001.00	580.62	3,125.91	19.54	12,875
Technology	54,374.00	252.45	19,565.37	35.98	34,808
TOTAL Library	1,001,115.00	69,857.17	377,289.14	37.69	623,825
<u>Parks</u>					
Personnel Services	307,025.00	24,546.15	111,420.79	36.29	195,604
Contractual Services	31,750.00	2,461.56	9,081.79	28.60	22,668
Supplies & Expenses	40,450.00	2,539.09	16,664.97	41.20	23,785
Fixed Charges	2,000.00	0.00	0.00	0.00	2,000
Capital Outlay	18,500.00	65.00	5,336.57	28.85	13,163
TOTAL Parks	399,725.00	29,611.80	142,504.12	35.65	257,220
<u>Athletic Park Lights</u>					
Contractual Services	1,750.00	85.68	326.49	18.66	1,423
Supplies & Expenses	0.00	0.00	0.00	0.00	0
TOTAL Athletic Park Lights	1,750.00	85.68	326.49	18.66	1,423

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CITY OF MERRILL
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PAGE:

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ott's Park Lights</u>					
Contractual Services	1,400.00	77.84	368.28	26.31	1,031
Supplies & Expenses	100.00	0.00	0.00	0.00	100
TOTAL Ott's Park Lights	1,500.00	77.84	368.28	24.55	1,131
<u>Recreation Programs</u>					
Personnel Services	207,775.00	11,334.03	58,686.24	28.25	149,088
Contractual Services	5,450.00	654.15	4,084.12	74.94	1,365
Supplies & Expenses	23,325.00	267.30	3,523.03	15.10	19,801
TOTAL Recreation Programs	236,550.00	12,255.48	66,293.39	28.03	170,256
<u>Marketing - PR</u>					
Personnel Services	2,905.00	0.00	0.00	0.00	2,905
Supplies & Expenses	18,345.00	4,449.00	4,728.00	25.77	13,617
TOTAL Marketing - PR	21,250.00	4,449.00	4,728.00	22.25	16,522
<u>Decorations & Banners</u>					
Personnel Services	2,775.00	0.00	690.86	24.90	2,084
Contractual Services	300.00	0.00	152.80	50.93	147
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500
TOTAL Decorations & Banners	5,575.00	0.00	843.66	15.13	4,731
<u>Outside Agencies</u>					
Supplies & Expenses	36,962.68	5,962.68	29,462.68	79.71	7,500
TOTAL Outside Agencies	36,962.68	5,962.68	29,462.68	79.71	7,500
<u>MARC - Smith Center</u>					
Personnel Services	37,475.00	2,471.18	16,964.06	45.27	20,510
Contractual Services	48,250.00	3,603.67	28,614.49	59.30	19,635
Supplies & Expenses	16,450.00	728.70	4,501.59	27.37	11,948
Capital Outlay	5,000.00	1,000.00	3,069.04	61.38	1,930
TOTAL MARC - Smith Center	107,175.00	7,803.55	53,149.18	49.59	54,025
<u>Aquatic Center</u>					
Personnel Services	93,950.00	230.14	320.57	0.34	93,629
Contractual Services	25,500.00	468.79	2,234.32	8.76	23,265
Supplies & Expenses	46,900.00	2,790.62	2,835.10	6.04	44,064
Technology	2,500.00	0.00	0.00	0.00	2,500
TOTAL Aquatic Center	168,850.00	3,489.55	5,389.99	3.19	163,460
<u>Economic Development</u>					
Contractual Services	20,200.00	0.00	17,000.00	84.16	3,200
TOTAL Economic Development	20,200.00	0.00	17,000.00	84.16	3,200

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10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
<u>Transfers</u>					
Transfers	26,945.00	26,945.00	26,945.00	100.00	(
TOTAL Transfers	26,945.00	26,945.00	26,945.00	100.00	(
TOTAL EXPENDITURES	12,733,249.71	922,292.44	4,993,536.18	39.22	7,739,713
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(151,994.67)	46,026.27	283,772.45	0.00	(435,767
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>Remediation Action</u>					
Taxes (or Utility Rev.)	26,945.00	26,945.00	26,945.00	100.00	0
TOTAL Remediation Action	26,945.00	26,945.00	26,945.00	100.00	0
TOTAL REVENUE	26,945.00	26,945.00	26,945.00	100.00	0
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	8,985.00	810.43	3,542.65	39.43	5,442
Contractual Services	21,000.00	68.56	7,278.60	34.66	13,721
Capital Outlay	9,000.00	0.00	0.00	0.00	9,000
TOTAL Remediation Action	38,985.00	878.99	10,821.25	27.76	28,163
TOTAL EXPENDITURES	38,985.00	878.99	10,821.25	27.76	28,163
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(12,040.00)	26,066.01	16,123.75	0.00	(28,163
	=====	=====	=====	=====	=====

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21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	60,911.00	0.00	60,911.00	100.00	0
Intergovernmental	63,411.00	0.00	0.00	0.00	63,411
TOTAL Police-SRO	124,322.00	0.00	60,911.00	48.99	63,411
<u>Police-23rd Officer</u>					
Intergovernmental	93,693.00	0.00	0.00	0.00	93,693
TOTAL Police-23rd Officer	93,693.00	0.00	0.00	0.00	93,693
TOTAL REVENUE	218,015.00	0.00	60,911.00	27.94	157,104
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Police-SRO</u>					
Personnel Services	121,172.00	9,848.92	47,715.08	39.38	73,456
Supplies & Expenses	500.00	0.00	0.00	0.00	500
Fixed Charges	2,650.00	2,078.00	2,078.00	78.42	572
TOTAL Police-SRO	124,322.00	11,926.92	49,793.08	40.05	74,528
<u>Police-23rd Officer</u>					
Personnel Services	93,693.00	0.00	0.00	0.00	93,693
TOTAL Police-23rd Officer	93,693.00	0.00	0.00	0.00	93,693
TOTAL EXPENDITURES	218,015.00	11,926.92	49,793.08	22.84	168,221
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(11,926.92)	11,117.92	0.00	(11,117
	=====	=====	=====	=====	=====

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CITY OF MERRILL
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24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	61,000.00	0.00	36,000.00	59.02	25,000.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	12,500.00	(2,924.45)	10,636.80	85.09	1,863.15
Miscellaneous Revenues	178,630.00	0.00	0.00	0.00	178,630.00
TOTAL Merrill Festival Grounds	252,130.00	(2,924.45)	46,636.80	18.50	205,495.55
<u>Room Tax</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	37,094.30	37.09	62,905.70
TOTAL Room Tax	100,000.00	0.00	37,094.30	37.09	62,905.70
<u>Bierman Building</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	7,500.00	450.00	6,627.00	88.36	873.00
Miscellaneous Revenues	0.00	0.00	500.00	0.00	(500.00)
TOTAL Bierman Building	7,500.00	450.00	7,127.00	95.03	373.00
TOTAL REVENUE	359,630.00	(2,474.45)	90,858.10	25.26	268,771.55
=====					
EXPENDITURES					
=====					
<u>Merrill Festival Grounds</u>					
Personnel Services	8,420.00	5,588.44	5,618.91	66.73	2,801.56
Contractual Services	33,500.00	1,467.64	9,945.66	29.69	23,554.34
Supplies & Expenses	5,250.00	0.00	1,100.55	20.96	4,149.45
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	200,930.00	0.00	473.50	0.24	200,456.50
TOTAL Merrill Festival Grounds	248,100.00	7,056.08	17,138.62	6.91	230,961.35
<u>Room Tax</u>					
Supplies & Expenses	78,575.00	0.00	20,896.11	26.59	57,678.89
TOTAL Room Tax	78,575.00	0.00	20,896.11	26.59	57,678.89
<u>Bierman Building</u>					
Personnel Services	11,555.00	1,149.40	5,445.16	47.12	6,109.84
Contractual Services	18,000.00	1,799.37	8,439.44	46.89	9,560.56
Supplies & Expenses	4,125.00	148.28	1,835.58	44.50	2,289.42
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	33,680.00	3,097.05	15,720.18	46.68	17,959.42
TOTAL EXPENDITURES	360,355.00	10,153.13	53,754.91	14.92	306,600.00

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25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	199,350.00	22,145.85	29,016.35	14.56	170,333
TOTAL CDBG Grants/Loans	199,350.00	22,145.85	29,016.35	14.56	170,333
<u>Community Development</u>					
Taxes (or Utility Rev.)	10,000.00	0.00	10,000.00	100.00	0
Intergov Charges (Misc.)	17,725.00	0.00	0.00	0.00	17,725
TOTAL Community Development	27,725.00	0.00	10,000.00	36.07	17,725
TOTAL REVENUE	227,075.00	22,145.85	39,016.35	17.18	188,058
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	26,480.80	64,662.35	42.97	85,837
TOTAL CDBG Grants/Loans	150,500.00	26,480.80	64,662.35	42.97	85,837
<u>Community Development</u>					
Personnel Services	25,350.00	2,212.04	10,964.51	43.25	14,385
Contractual Services	400.00	10.54	10,043.19	510.80	(9,643
Supplies & Expenses	1,975.00	10.00	261.24	13.23	1,713
Technology	0.00	0.00	0.00	0.00	0
TOTAL Community Development	27,725.00	2,232.58	21,268.94	76.71	6,456
TOTAL EXPENDITURES	178,225.00	28,713.38	85,931.29	48.22	92,293
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	48,850.00	(6,567.53)	(46,914.94)	0.00	95,764
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports - 2022-05 (8885 : Revenue & Expense Reports for Period Ending May 31, 2022)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
Aviation Fuel					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0
Public Charges-Services	80,000.00	4,512.95	16,365.11	20.46	63,634
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
Other Financing Sources	0.00	0.00	0.00	0.00	0
TOTAL Aviation Fuel	80,000.00	4,512.95	16,365.11	20.46	63,634
TOTAL REVENUE	80,000.00	4,512.95	16,365.11	20.46	63,634
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
Aviation Fuel					
Contractual Services	4,925.00	1,235.73	2,326.29	47.23	2,598
Special Services	71,000.00	148.20	505.11	0.71	70,494
Fixed Charges	1,625.00	0.00	0.00	0.00	1,625
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL Aviation Fuel	77,550.00	1,383.93	2,831.40	3.65	74,718
TOTAL EXPENDITURES	77,550.00	1,383.93	2,831.40	3.65	74,718
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	2,450.00	3,129.02	13,533.71	0.00	(11,083
	=====	=====	=====	=====	=====

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue Expense Reports - 2022-05 (8885 : Revenue & Expense Reports for Period Ending May 31, 2022)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>Debt Service</u>					
Taxes (or Utility Rev.)	2,968,509.44	18.75	1,629,209.30	54.88	1,339,300
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
Other Financing Sources	35,243.00	14,283.00	14,283.00	40.53	20,960
TOTAL Debt Service	3,003,752.44	14,301.75	1,643,492.30	54.71	1,360,260
TOTAL REVENUE	3,003,752.44	14,301.75	1,643,492.30	54.71	1,360,260
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Debt Service</u>					
Debt Service	1,753,810.20	0.00	392,484.35	22.38	1,361,325
TOTAL Debt Service	1,753,810.20	0.00	392,484.35	22.38	1,361,325
<u>TID - Debt Service</u>					
Debt Service	1,249,942.00	0.00	129,744.08	10.38	1,120,197
TOTAL TID - Debt Service	1,249,942.00	0.00	129,744.08	10.38	1,120,197
TOTAL EXPENDITURES	3,003,752.20	0.00	522,228.43	17.39	2,481,523
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.24	14,301.75	1,121,263.87	0.00	(1,121,263)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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PAGE:

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	1,380,500.00	2.01	153,009.77	11.08	1,227,490
Specials (Utility Rev.)	10,000.00	797.04	2,796.28	27.96	7,203
Intergovernmental	117,012.50	0.00	0.00	0.00	117,012
Public Charges-Services	0.00	100.00	965.00	0.00	(965
Miscellaneous Revenues	115,000.00	0.00	0.00	0.00	115,000
Other Financing Sources	0.00	0.00	0.00	0.00	0
TOTAL Non-Departmental	1,622,512.50	899.05	156,771.05	9.66	1,465,741
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	55,000.00	0.00	0.00	0.00	55,000
TOTAL Streets - Sealcoat	55,000.00	0.00	0.00	0.00	55,000
<u>Streets - Concrete</u>					
Taxes (or Utility Rev.)	90,000.00	0.00	0.00	0.00	90,000
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000
TOTAL Streets - Concrete	100,000.00	0.00	0.00	0.00	100,000
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000
TOTAL REVENUE	1,877,512.50	899.05	156,771.05	8.35	1,720,741
=====					
EXPENDITURES					
=====					
<u>Streets - Sealcoat</u>					
Personnel Services	0.00	0.00	0.00	0.00	0
Supplies & Expenses	55,000.00	0.00	0.00	0.00	55,000
TOTAL Streets - Sealcoat	55,000.00	0.00	0.00	0.00	55,000
<u>Streets - Concrete</u>					
Personnel Services	46,300.00	405.56	405.56	0.88	45,894
Supplies & Expenses	53,700.00	1,495.12	1,495.12	2.78	52,204
TOTAL Streets - Concrete	100,000.00	1,900.68	1,900.68	1.90	98,099
<u>Streets - Resurfacing</u>					
Personnel Services	23,000.00	0.00	0.00	0.00	23,000
Supplies & Expenses	77,000.00	0.00	0.00	0.00	77,000
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000

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52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	249.26	854.63	0.00	(854
Capital Outlay	<u>1,515,675.47</u>	<u>438,714.32</u>	<u>726,056.62</u>	<u>47.90</u>	<u>789,618</u>
TOTAL Capital Outlay/Projects	1,515,675.47	438,963.58	726,911.25	47.96	788,764
 <u>Financing Costs</u>					
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0
TOTAL EXPENDITURES	1,770,675.47	440,864.26	728,811.93	41.16	1,041,863
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	106,837.03	(439,965.21)	(572,040.88)	0.00	678,877
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	1,014,953.48	65,884.82	745,459.41	73.45	269,494
Intergovernmental	47,294.52	34,621.52	34,621.52	73.20	12,673
TOTAL TID #3 - East Side	1,062,248.00	100,506.34	780,080.93	73.44	282,167
<u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0
<u>TID #3 - Idle Sites Grant</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0
<u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0
TOTAL REVENUE	1,062,248.00	100,506.34	780,080.93	73.44	282,167
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800
Contractual Services	5,150.00	0.00	150.00	2.91	5,000
Special Services	45,000.00	0.00	0.00	0.00	45,000
Fixed Charges	792,215.00	0.00	0.00	0.00	792,215
Capital Outlay	0.00	0.00	0.00	0.00	0
Transfers	200,000.00	0.00	0.00	0.00	200,000
TOTAL TID #3 - East Side	1,046,165.00	0.00	150.00	0.01	1,046,015
<u>TID #3 -Festival Grounds</u>					
Personnel Services	0.00	0.00	0.00	0.00	0
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0
<u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0

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PAGE :

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TID #3 - Wal-Mart Dev.					
Capital Outlay	0.00	0.00	0.00	0.00	(
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	(
TOTAL EXPENDITURES	1,046,165.00	0.00	150.00	0.01	1,046,015
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	16,083.00	100,506.34	779,930.93	0.00	(763,847)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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PAGE:

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES =====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	816,642.77	0.00	191,642.77	23.47	625,000
Intergovernmental	23,877.17	10,716.17	10,716.17	44.88	13,161
TOTAL TID #4 -Thielman/P Ridge	840,519.94	10,716.17	202,358.94	24.08	638,161
TOTAL REVENUE	840,519.94	10,716.17	202,358.94	24.08	638,161
	=====	=====	=====	=====	=====
EXPENDITURES =====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	6,575.00	0.00	0.00	0.00	6,575
Contractual Services	12,900.00	8.00	3,708.00	28.74	9,192
Special Services	325,000.00	380,461.76	380,461.76	117.07	(55,461
Fixed Charges	102,434.00	0.00	0.00	0.00	102,434
Capital Outlay	300,000.00	1,350.58	1,350.58	0.45	298,649
Transfers	100,000.00	0.00	0.00	0.00	100,000
TOTAL TID #4 -Thielman/P Ridge	846,909.00	381,820.34	385,520.34	45.52	461,388
TOTAL EXPENDITURES	846,909.00	381,820.34	385,520.34	45.52	461,388
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(6,389.06)	(371,104.17)	(183,161.40)	0.00	176,772
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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PAGE:

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	16,524.07	0.00	16,524.07	100.00	(
Intergovernmental	137.00	0.00	0.00	0.00	137
TOTAL TID #5 - Hwy 107/Taylor	16,661.07	0.00	16,524.07	99.18	137
TOTAL REVENUE	16,661.07	0.00	16,524.07	99.18	137
=====					
EXPENDITURES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	1,395.00	0.00	0.00	0.00	1,395
Contractual Services	650.00	0.00	150.00	23.08	500
Fixed Charges	2,361.00	0.00	0.00	0.00	2,361
Capital Outlay	20,000.00	0.00	0.00	0.00	20,000
TOTAL TID #5 - Hwy 107/Taylor	24,406.00	0.00	150.00	0.61	24,256
TOTAL EXPENDITURES	24,406.00	0.00	150.00	0.61	24,256
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(7,744.93)	0.00	16,374.07	0.00	(24,119
=====					

*** END OF REPORT ***

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PAGE:

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	73,238.49	0.00	73,238.49	100.00	0
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL TID #6 - Downtown	76,082.49	0.00	73,238.49	96.26	2,844
TOTAL REVENUE	76,082.49	0.00	73,238.49	96.26	2,844
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #6 - Downtown</u>					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985
Contractual Services	1,400.00	0.00	1,650.00	117.86	(250
Special Services	25,000.00	0.00	15,000.00	60.00	10,000
Fixed Charges	32,376.00	0.00	0.00	0.00	32,376
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL TID #6 - Downtown	61,761.00	0.00	16,650.00	26.96	45,111
TOTAL EXPENDITURES	61,761.00	0.00	16,650.00	26.96	45,111
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	14,321.49	0.00	56,588.49	0.00	(42,267
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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PAGE:

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	930,908.75	0.00	130,908.75	14.06	800,000
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476
Miscellaneous Revenues	30,000.00	0.00	0.00	0.00	30,000
TOTAL TID #7 - N Center Ave	962,384.75	0.00	130,908.75	13.60	831,476
TOTAL REVENUE	962,384.75	0.00	130,908.75	13.60	831,476
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	8,075.00	0.00	255.21	3.16	7,819
Contractual Services	2,150.00	0.00	1,650.00	76.74	500
Special Services	0.00	0.00	1,653.23	0.00	(1,653
Fixed Charges	84,725.00	0.00	0.00	0.00	84,725
Capital Outlay	800,000.00	0.00	0.00	0.00	800,000
TOTAL TID #7 - N Center Ave	894,950.00	0.00	3,558.44	0.40	891,391
TOTAL EXPENDITURES	894,950.00	0.00	3,558.44	0.40	891,391
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	67,434.75	0.00	127,350.31	0.00	(59,915
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	880,290.33	0.00	75,290.33	8.55	805,000
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668
Public Charges-Services	200.00	0.00	0.00	0.00	200
Miscellaneous Revenues	100,000.00	0.00	0.00	0.00	100,000
TOTAL TID #8 - West Side	984,158.33	0.00	75,290.33	7.65	908,868
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0
TOTAL REVENUE	984,158.33	0.00	75,290.33	7.65	908,868
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	21,100.00	0.00	0.00	0.00	21,100
Contractual Services	14,650.00	0.00	1,650.00	11.26	13,000
Special Services	117,500.00	0.00	15,976.44	13.60	101,523
Fixed Charges	186,202.00	0.00	0.00	0.00	186,202
Capital Outlay	705,000.00	332.19	24,350.33	3.45	680,649
TOTAL TID #8 - West Side	1,044,452.00	332.19	41,976.77	4.02	1,002,475
<u>TID #8 - 201 S Prospect</u>					
Special Services	0.00	0.00	0.00	0.00	0
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0
TOTAL EXPENDITURES	1,044,452.00	332.19	41,976.77	4.02	1,002,475
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(60,293.67)	(332.19)	33,313.56	0.00	(93,607
	=====	=====	=====	=====	=====

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PAGE:

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>TID #9-WI River/S Center</u>					
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896.00
Miscellaneous Revenues	52,820.00	0.00	704.88	1.33	52,115.12
TOTAL TID #9-WI River/S Center	57,716.00	0.00	704.88	1.22	57,011.00
<u>TID #9-Idle Sites (Page)</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	57,716.00	0.00	704.88	1.22	57,011.00
=====					
EXPENDITURES					
=====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,150.00	0.00	2,100.00	6.74	29,050.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	22,900.00	0.00	0.00	0.00	22,900.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	56,365.00	0.00	2,100.00	3.73	54,265.00
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	56,365.00	0.00	2,100.00	3.73	54,265.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,351.00	0.00	(1,395.12)	0.00	2,746.00
=====					

*** END OF REPORT ***

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40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
TID #10-Fox Point					
Taxes (or Utility Rev.)	200,000.00	0.00	0.00	0.00	200,000
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL TID #10-Fox Point	200,000.00	0.00	0.00	0.00	200,000
TOTAL REVENUE	200,000.00	0.00	0.00	0.00	200,000
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575
Contractual Services	900.00	0.00	150.00	16.67	750
Special Services	200,000.00	0.00	0.00	0.00	200,000
Fixed Charges	12,987.16	0.00	0.00	0.00	12,987
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL TID #10-Fox Point	218,462.16	0.00	150.00	0.07	218,312
TOTAL EXPENDITURES	218,462.16	0.00	150.00	0.07	218,312
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(18,462.16)	0.00	(150.00)	0.00	(18,312)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	785,413.02	0.00	175,413.02	22.33	610,000
Intergovernmental	16,304.81	16,304.81	16,304.81	100.00	0
Public Charges-Services	0.00	0.00	0.00	0.00	0
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0
TOTAL TID #11 - Apartments	801,717.83	16,304.81	191,717.83	23.91	610,000
TOTAL REVENUE	801,717.83	16,304.81	191,717.83	23.91	610,000
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #11 - Apartments</u>					
Personnel Services	5,150.00	6.40	582.84	11.32	4,567
Contractual Services	2,650.00	130.00	1,780.00	67.17	870
Special Services	200,000.00	0.00	40,000.00	20.00	160,000
Fixed Charges	120,948.00	0.00	0.00	0.00	120,948
Capital Outlay	510,000.00	220.17	220.17	0.04	509,779
TOTAL TID #11 - Apartments	838,748.00	356.57	42,583.01	5.08	796,164
TOTAL EXPENDITURES	838,748.00	356.57	42,583.01	5.08	796,164
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(37,030.17)	15,948.24	149,134.82	0.00	(186,164
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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PAGE:

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>TID #12 - Weinbrenner</u>					
Taxes (or Utility Rev.)	23,509.31	0.00	23,509.31	100.00	(
TOTAL TID #12 - Weinbrenner	23,509.31	0.00	23,509.31	100.00	(
TOTAL REVENUE	23,509.31	0.00	23,509.31	100.00	0
=====					
EXPENDITURES					
=====					
<u>TID #12 - Weinbrenner</u>					
Personnel Services	2,075.00	0.00	0.00	0.00	2,075
Contractual Services	900.00	0.00	650.00	72.22	250
Fixed Charges	7,925.00	0.00	0.00	0.00	7,925
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000
TOTAL TID #12 - Weinbrenner	40,900.00	0.00	650.00	1.59	40,250
TOTAL EXPENDITURES	40,900.00	0.00	650.00	1.59	40,250
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(17,390.69)	0.00	22,859.31	0.00	(40,250
=====					

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53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>TID #13 - Industrial</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0
TOTAL TID #13 - Industrial	0.00	0.00	0.00	0.00	0
TOTAL REVENUE	0.00	0.00	0.00	0.00	0
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #13 - Industrial</u>					
Personnel Services	1,660.00	0.00	0.00	0.00	1,660
Contractual Services	840.00	0.00	150.00	17.86	690
Capital Outlay	0.00	0.00	0.00	0.00	0
TOTAL TID #13 - Industrial	2,500.00	0.00	150.00	6.00	2,350
TOTAL EXPENDITURES	2,500.00	0.00	150.00	6.00	2,350
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(2,500.00)	0.00	(150.00)	0.00	(2,350
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #14 - Car Wash</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	(
TOTAL TID #14 - Car Wash	0.00	0.00	0.00	0.00	(
TOTAL REVENUE	0.00	0.00	0.00	0.00	(
=====					
EXPENDITURES					
=====					
<u>TID #14 - Car Wash</u>					
Personnel Services	1,850.00	0.00	0.00	0.00	1,850
Contractual Services	650.00	0.00	150.00	23.08	500
Special Services	40,000.00	0.00	40,000.00	100.00	0
TOTAL TID #14 - Car Wash	42,500.00	0.00	40,150.00	94.47	2,350
TOTAL EXPENDITURES	42,500.00	0.00	40,150.00	94.47	2,350
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(42,500.00)	0.00	(40,150.00)	0.00	(2,350
=====					

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PAGE:

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	110,376.00	9,882.50	50,676.16	45.91	59,699.84
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	126,000.00	0.00	0.00	0.00	126,000.00
Public Charges-Services	1,498,288.00	79,070.44	622,328.50	41.54	875,959.50
Intergov Charges (Misc.)	22,275.00	782.25	11,617.66	52.16	10,657.34
Miscellaneous Revenues	500.00	17.36	84.53	16.91	415.47
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,756,001.00	89,752.55	684,706.85	38.99	1,071,294.15
TOTAL REVENUE	1,756,001.00	89,752.55	684,706.85	38.99	1,071,294.15
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	220,500.00	0.00	32,938.46	14.94	187,561.54
TOTAL Non-Departmental	220,500.00	0.00	32,938.46	14.94	187,561.54
 <u>Pumping Expenses</u>					
	89,250.00	1,735.63	24,735.85	27.72	64,514.15
TOTAL Pumping Expenses	89,250.00	1,735.63	24,735.85	27.72	64,514.15
 <u>Water Treatment Expenses</u>					
	69,750.00	1,956.39	28,534.44	40.91	41,215.56
TOTAL Water Treatment Expenses	69,750.00	1,956.39	28,534.44	40.91	41,215.56
 <u>Trans & Distribution Exp</u>					
	278,250.00	13,087.16	89,160.57	32.04	189,089.43
TOTAL Trans & Distribution Exp	278,250.00	13,087.16	89,160.57	32.04	189,089.43
 <u>Customer Accts Expenses</u>					
	93,000.00	7,845.00	46,359.41	49.85	46,640.59
TOTAL Customer Accts Expenses	93,000.00	7,845.00	46,359.41	49.85	46,640.59
 <u>Admin & General Expenses</u>					
	791,000.00	41,238.93	155,907.08	19.71	635,092.92
TOTAL Admin & General Expenses	791,000.00	41,238.93	155,907.08	19.71	635,092.92

Attachment: Revenue Expense Reports - 2022-05 (8885 : Revenue & Expense Reports for Period Ending May 31, 2022)

6-05-2022 10:56 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

PAGE:

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
<u>Contract Work</u>					
	<u>2,000.00</u>	<u>0.00</u>	<u>197.50</u>	<u>9.88</u>	<u>1,802</u>
TOTAL Contract Work	2,000.00	0.00	197.50	9.88	1,802
<u>Taxes</u>					
	<u>424,250.00</u>	<u>374,260.30</u>	<u>384,540.79</u>	<u>90.64</u>	<u>39,709</u>
TOTAL Taxes	424,250.00	374,260.30	384,540.79	90.64	39,709
<u>Debt Service</u>					
	<u>38,977.00</u>	<u>0.00</u>	<u>20,039.60</u>	<u>51.41</u>	<u>18,937</u>
TOTAL Debt Service	38,977.00	0.00	20,039.60	51.41	18,937
 TOTAL EXPENDITURES	 2,006,977.00	 440,123.41	 782,413.70	 38.98	 1,224,563
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(250,976.00)	(350,370.86)	(97,706.85)	0.00	(153,269
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports - 2022-05 (8885 : Revenue & Expense Reports for Period Ending May 31, 2022)

6-05-2022 10:57 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

PAGE:

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGE BALAN
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	6,000.00	71.16	337.95	5.63	5,662
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0
Intergovernmental	100,000.00	0.00	0.00	0.00	100,000
Intergov Charges (Misc.)	6,500.00	421.74	2,675.98	41.17	3,824
Miscellaneous Revenues	350.00	17.35	84.50	24.14	265
Other Financing Sources	0.00	0.00	0.00	0.00	0
Public Charges-Services	1,563,500.00	77,620.36	625,944.04	40.03	937,555
Other Charges-Services	160,000.00	22,115.98	64,787.92	40.49	95,212
TOTAL Non-Departmental	1,836,350.00	100,246.59	693,830.39	37.78	1,142,519
TOTAL REVENUE	1,836,350.00	100,246.59	693,830.39	37.78	1,142,519
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	303,500.00	0.00	0.00	0.00	303,500
TOTAL Non-Departmental	303,500.00	0.00	0.00	0.00	303,500
 <u>Contract Work</u>					
	500.00	0.00	0.00	0.00	500
TOTAL Contract Work	500.00	0.00	0.00	0.00	500
 <u>Taxes - SS/Medicare</u>					
	37,500.00	3,010.58	17,675.57	47.13	19,824
TOTAL Taxes - SS/Medicare	37,500.00	3,010.58	17,675.57	47.13	19,824
 <u>Operations</u>					
	297,750.00	9,077.32	115,250.36	38.71	182,499
TOTAL Operations	297,750.00	9,077.32	115,250.36	38.71	182,499
 <u>Maintenance</u>					
	286,000.00	19,275.51	150,515.60	52.63	135,484
TOTAL Maintenance	286,000.00	19,275.51	150,515.60	52.63	135,484
 <u>Customer Accts Expenses</u>					
	123,000.00	8,739.05	51,463.52	41.84	71,536
TOTAL Customer Accts Expenses	123,000.00	8,739.05	51,463.52	41.84	71,536

Attachment: Revenue Expense Reports - 2022-05 (8885 : Revenue & Expense Reports for Period Ending May 31, 2022)

6-05-2022 10:57 AM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

PAGE:

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	487,250.00	39,977.58	165,339.17	33.93	321,910.00
TOTAL Admin & General Expenses	487,250.00	39,977.58	165,339.17	33.93	321,910.00
<u>Taxes & Depreciation</u>					
	362,000.00	0.00	0.00	0.00	362,000.00
TOTAL Taxes & Depreciation	362,000.00	0.00	0.00	0.00	362,000.00
<u>Transfers</u>					
	10,900.00	0.00	5,777.50	53.00	5,122.50
TOTAL Transfers	10,900.00	0.00	5,777.50	53.00	5,122.50
 TOTAL EXPENDITURES	 1,908,400.00	 80,080.04	 506,021.72	 26.52	 1,402,378.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(72,050.00)	20,166.55	187,808.67	0.00	(259,858.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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Attachment: Revenue Expense Reports - 2022-05 (8885 : Revenue & Expense Reports for Period Ending May 31, 2022)

City of Merrill	Reserved and Designated Fund Equity			As of 5/31/2022	
	Balance	12/31/21	2022	2022	05/31/22
Description	Sheet #	Rev. Balance	Revenues	Expenses	Balance
2% Fire Dues	26-31-5223	\$40,477.13	\$0.00	\$13,791.81	\$26,685.32
LC Emergency Man. Grant	26-31-5800	\$107.80	\$0.00	\$0.00	\$107.80
Fire Department Donations	26-31-5711	\$6,663.10	\$5,250.00	\$7,158.12	\$4,754.98
Fire Prevention Donations	26-31-5815	\$479.95	\$1,105.00	\$424.83	\$1,160.12
Firefighters Memorial Donations	26-31-5224	\$4,352.06	\$0.00	\$0.00	\$4,352.06
Fire - Equip Sales/Donations	26-31-5225	\$15,981.02	\$260.00	\$0.00	\$16,241.02
Fire Station - Wall Sealing	26-31-5226	\$13,000.00			\$13,000.00
State EMS Grant - ACT 102	26-31-5222	\$14,242.29	\$4,580.00	\$0.00	\$18,822.29
State EMS Grant - Training		\$0.00	\$2,842.07	\$1,872.00	\$970.07
EMS Equipment Sales/Donations	26-31-5221	(\$1,332.57)	\$72.00	\$0.00	(\$1,260.57)
EMS - Community Paramedic	26-31-5712	\$36,814.26	\$0.00	\$752.14	\$36,062.12
Police - K-9 Dog	26-31-5720	\$17,592.89	\$103,000.00	\$2,122.86	\$118,470.03
DARE Account - Program	26-31-5210	\$3,570.56	\$0.00	\$0.00	\$3,570.56
Police Department Donations	26-31-5710	\$5,716.65	\$38.00	\$0.00	\$5,754.65
Police Technology (Court Bonds)	26-31-5213	\$29,389.03	\$5,830.00	\$4,919.00	\$30,300.03
School Safety Patrol	26-31-5215	\$5,226.38	\$802.37	\$100.00	\$5,928.75
NORDEG Investigations	26-31-5313	\$13,229.26	\$2,894.36	\$4,900.00	\$11,223.62
Cops & Kids Grant	26-31-5211	\$1,625.71	\$400.00	\$0.00	\$2,025.71
Police Vehicles/Equipment	26-31-5214	\$14,333.36	\$0.00	\$7,404.73	\$6,928.63
Police Bulk Ammo	26-31-5324	\$14.00	\$0.00	\$0.00	\$14.00
Police Training	26-31-5212	\$15,500.00	\$0.00	\$5,400.52	\$10,099.48
Vehicle Forfeitures	26-31-5315	\$0.00	\$0.00	\$0.00	\$0.00
Mind & Body Wellness	26-31-5522	\$4,034.62	\$0.00	\$0.00	\$4,034.62
Memorials	26-31-5545	\$29,348.12	\$0.00	\$698.19	\$28,649.93
MEC Activities	26-31-5530	\$36,041.31	\$6,118.00	\$1,956.51	\$40,202.80
Quilting Project	26-31-5531	\$6,794.13	\$2,589.00	\$1,377.75	\$8,005.38
MEC Crafts	26-31-5535	\$4,986.83	\$4,165.15	\$2,174.72	\$6,977.26
Sharing Christmas	26-31-5537	\$2,766.92	\$370.00	\$529.74	\$2,607.18
Bierman - Transportation	26-31-5546	\$9,210.73	\$0.00	\$107.54	\$9,103.19
Bierman - Meal Program	26-31-5547	\$6,148.08	\$0.00	\$0.00	\$6,148.08
Library Health Contingency	26-31-5400	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Library State Aid	26-31-5401	\$0.00	\$0.00	\$0.00	\$0.00
Library Cross-County Borrowing	26-31-5415	\$4,138.53	\$6,084.65	\$0.00	\$10,223.18
Library - Photocopier	26-31-5425	\$9,527.77	\$1,346.40	\$238.39	\$10,635.78
Library - Grants/Donations	26-31-5430	\$0.00	\$0.00	\$0.00	\$0.00
Library - Memorial Books	26-31-5455	\$10,710.15	\$1,393.53	\$1,668.05	\$10,435.63

City of Merrill	Reserved and Designated Fund Equity			As of 5/31/2022	
Description	Balance Sheet #	12/31/21 Rev. Balance	2022 Revenues	2022 Expenses	05/31/22 Balance
Transit	26-31-5520	\$38,782.56	\$0.00	\$0.00	\$38,782.56
MARC Improvements	26-31-5360	\$0.00	\$0.00	\$0.00	\$0.00
MARC Dog Park	26-31-5356	\$1,146.30	\$60.00	\$0.00	\$1,206.30
MARC - Zamboni Replacement	26-31-5358	\$6,300.00	\$500.00	\$0.00	\$6,800.00
Aquatic Center	26-31-5390	\$43,264.69	\$1,000.00	\$4,988.25	\$39,276.44
City Forest - Timber Sales	26-31-5375	\$46,702.63	\$250.00	\$3,680.00	\$43,272.63
Parks Events: Lager Barleyfest	26-31-5361	\$9,686.33	\$1,650.00	\$158.40	\$11,177.93
Parks Events: Black Squirrel	26-31-5357	\$843.02	\$3,879.40	\$50.00	\$4,672.42
5th Quarter	26-31-5362	\$2,136.48	\$0.00	\$0.00	\$2,136.48
Normal Park Improvements	26-31-5363	\$0.00	\$0.00	\$0.00	\$0.00
Riverside/Gebert Park Imp	26-31-5365	\$15,000.00			\$15,000.00
Disc Golf Improvements	26-31-5387	\$0.00	\$0.00	\$0.00	\$0.00
Boller Memorial Donations	26-31-5366	\$930.00	\$0.00	\$0.00	\$930.00
Groth Memorial Donations	26-31-5367	\$220.00	\$0.00	\$0.00	\$220.00
Park Endowment	26-31-5368	\$29,276.87	\$2,000.00	\$3,375.00	\$27,901.87
Lion's Park Improvements	26-31-5369	\$1,675.46	\$0.00	\$0.00	\$1,675.46
Athletic Park Improvements	26-31-5370	\$1,523.72	\$0.00	\$0.00	\$1,523.72
Smith Center - Future Roof	26-31-5359	\$33,628.00			\$33,628.00
Recreation Programs - Ladies	26-31-5385	\$186.40			\$186.40
River Bend Trail - Amenities	26-31-5395	\$1,356.80			\$1,356.80
Scott Tower - PCCU		\$0.00	\$380.27		\$380.27
Woller Community Donations	26-31-5715	\$2,000.00			\$2,000.00
City Hall - Flooring	26-31-7550	\$11,417.53		\$4,552.05	\$6,865.48
City Maintenance - Lift Rental	26-31-7551	\$2,500.00			\$2,500.00
Historical Preservation	26-31-5716	\$3,262.70			\$3,262.70
Election Equipment	26-31-8000	\$12,589.00			\$12,589.00
Streets-Bridges-Parking Lots-Dirt	26-31-7500	\$26,293.92			\$26,293.92
Decorations-Banners	26-31-7527	\$7,366.08			\$7,366.08
Future Reassessment	26-31-7600	\$15,000.00			\$15,000.00
Cable Franchise - Unexpended (Including Marketing & Communications)	26-31-5714	\$285,902.66	\$48,877.69	\$23,049.31	\$311,731.04
Total Reserved Amount		\$969,681.22	\$207,737.89	\$97,449.91	\$1,079,969.20



CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING
4080 N. 20TH AVENUE, WAUSAU, WI 54401
(715) 675-9784

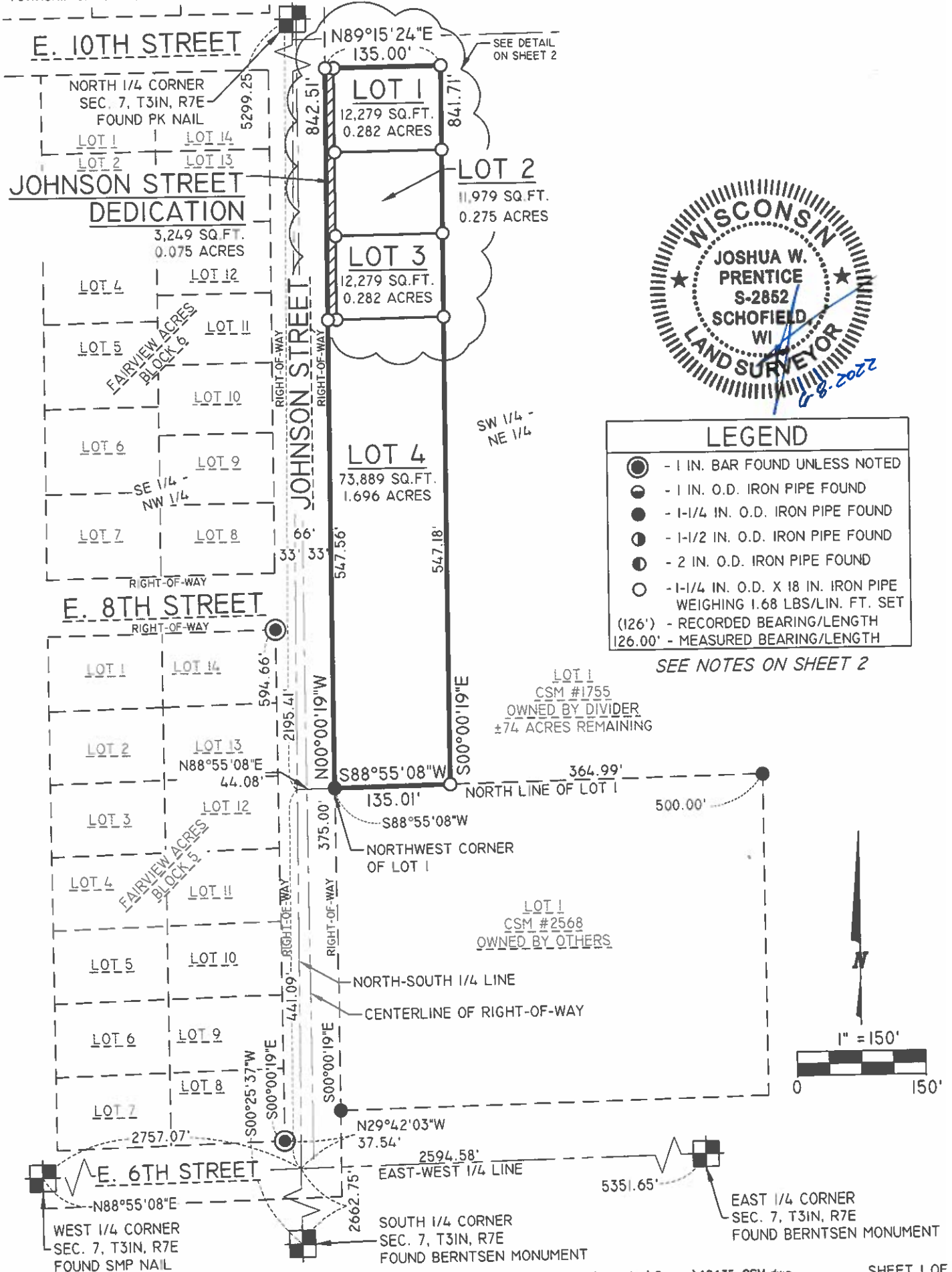
LINCOLN COUNTY CERTIFIED SURVEY MAP

MAP NO. _____ VOLUME _____ PAGE _____

PREPARED FOR: CITY OF MERRILL

LANDOWNER: CHURCH MUTUAL INSURANCE COMPANY

OF PART LOT 1 OF CERTIFIED SURVEY MAP NUMBER 1755, RECORDED IN VOLUME 9, ON PAGE 10, AS DOCUMENT NUMBER 430764, FILED IN THE LINCOLN COUNTY REGISTER OF DEEDS OFFICE, LOCATED IN THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 7, TOWNSHIP 31 NORTH, RANGE 7 EAST, CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN.



**LIQUOR AND BEER LICENSE APPLICATIONS
CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN
JULY 1, 2022 TO JUNE 30, 2023 LICENSE PERIOD**

CLASS B COMBINATION LICENSE

Quade, LLC Jesse Quade, Agent	1-900	2501 W. Main Street
All Aboard LLC Marion L. Clark, Agent	All Aboard	315 E. 2 nd Street
M & C Entertainment LLC Cheryl Fick, Agent	Ballyhoo's	124 N. Prospect Street
B's Nest LLC Duane Yorde, Agent	B's Nest	1404 W. Main Street
Bubba's Pub Brian Kummerow, Agent	Bubba's Pub	405 Grand Avenue
Casa-Amigos Mexican Restaurant LLC Yareldi Gutierrez, Agent	Casa-Amigos Mexican Restaurant	2410 State Rd 107
Caylors Trophy Bar, LLC Michael J Caylor, Agent	Caylors Trophy Bar	808 E. Main Street
Erickson, Craig	Ericksons Westside Tap	116 N Prospect Street
Fraternal Order of Eagles Aerie 584 Scott Doerr, Agent	Fraternal Order of Eagles	1205 N. Lake Street
Kort LLC Ardis K. Kort, Agent	Gesundheit	1300 E. Main Street
JWM-CO LLC James Merkel	Jimbo's	1007 E. Main St
Hinz, Calvin L.	Kathy & Cal's Club 64	2405 W. Main Street
Lincoln Lanes, Inc. Mark M. Bares, Agent	Lincoln Lanes	1208 N. Center Ave.
V-F Inc Valeria Melendez, Agent	Los Mezcales	3340 E. Main Street
Texas Recreational Center, Inc. Michael Malinowski, Agent	Merrill Public Golf Course	1604 O'Day Street

Attachment: 2022-2023 Liquor License List to H S (8887 : Approval of the 2022/2023 Liquor License applications with exceptions)

Kim's Wisconsin LLC Qemal Alimi, Agent	New Pine Ridge Restaurant	1302 N. Center Ave
Plautz's Pub LLC David R Plautz, Agent	Plautz's Pub	310 E. 2 nd Street
Merrill Social & Sick Benefit Society Amanda Plautz, Agent	S & S Bar	418 Grand Avenue
Jespersion, Flori A.	Salvo's Restaurant	201 E. 2 nd Street
Sawmill Brewing Co Inc Zach Kubichek, Agent	Sawmill Brewing Co.	1110 E 10 th Street
Sutton's Wine Bar, LLC Vanessa Lazarz, Agent	Sutton's Wine Bar, LLC	129 N Prospect
Schmitt-Manecke-Donner VFW Post 1638 John Rathke, Agent	VFW Post 1638	601 Johnson Street

CLASS A COMBINATION LICENSE

Hometown Grocer, Inc Steve Burkhardt, Agent	Dave's County Market	300 E. 1st Street
Dolgencorp, LLC Crystal Lemke, Agent	Dollar General Store #21051	710 E 2 nd Street
Applegreen Midwest LLC Sheri R Myers, Agent	Express Lane #2328	702 N. Center Avenue
In & Out Beer and Liquor LLC Eric W Dayton, Agent	In & Out Beer and Liquor LLC	701 E. 2 nd Street
Krist Oil Company Amy Salazar, Agent	Krist Food Mart #88	105 S. Center Avenue
Kwik Trip, Inc. Heather Elizabeth Ohlmann, Agent	Kwik Trip #386	2311 E. Main Street
Kwik Trip, Inc Angela Rae Brose, Agent	Kwik Trip #241	300 S. Pine Ridge Ave
Lotter II LLC Frank Lotter, Agent	Lotter's Merrill Mobil	1201 Grand Avenue
River Country Cooperative Becky Guite, Agent	Merrill Cenex	1300 N. Center Avenue

Merrill Shell LLC Melissa J Wagner, Agent	Merrill Shell	604 S. Center Avenue
Carkelsy, Inc Gary L. Schwartz, Agent	Pine Ridge Convenience Store	3350 E. Main Street
Walgreen Co. Michael Cich, Agent	Walgreens #10574	101 N. Center Avenue
Wal-Mart Stores East, LP Esther Novak, Agent	Walmart #1366	505 S. Pine Ridge Avenue
Raymer's Westside Market LLC Mark Raymer, Agent	Westside Market	1504 W. Main Street

CLASS A LIQUOR LICENSE

Northwoods Maple Farm, LLC Rebecca Renken, Agent	Northwoods Maple & More 811 E. 1 st Street
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CLASS B BEER LICENSE

Swami Bapa Hotels, Inc. Ketul Kumar Patel, Agent	Cobblestone Inn & Suites	3209 E Main Street
Merrill Hockey, Inc. Carmen Klug, Agent	Merrill Hockey	1100 Marc Drive

CLASS A BEER LICENSE

Pier 2 Citgo LLC Jennifer Gremler, Agent	Pier 2 Cenex	504 E 2 nd Street
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CLASS A BEER LICENSE WITH CIDER

Indianhead Oil Co LLC Mary Hofele, Agent	Holiday Stationstore #482	1312 W Main Street
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CLASS B BEER AND CLASS C WINE (0)

Updated 5/06/2022
22 of 24 Class B Combo in use

Submitted
Lori Anderson-Malm
City Clerk

09382

CITY OF MERRILL STREET USE PERMIT

Name of Applicant: Mike Fick

Applicant Address: W 7148 Von Besser Applicant Phone #: 920-889-0675

Club or Organization (if applicable): B.G. Brothers and B.G. Sister

Name of Responsible Person: Mike Fick

Responsible Person Address: W 7148 Von Besser Phone #: 920-889-0675

Date of proposed street use: Lobster Fest 2022 7/30/22

Time of street use: From: 12 P.M. To: 10 P.M.

Describe portion of street to be used: Prospect Street From
Main North TO GRAND

Approximate number of persons who will attend: 500

Proposed use (in detail): Fund Raiser For
B.G. Brothers and B.G. Sister

Petition for Street Use Permit

We, the undersigned residents of the 100 hundred block of Prospect Street/Avenue in the City of Merrill, hereby consent to the use of this street as requested above and hereby consent to the City of Merrill granting a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of use as the City of Merrill shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than twelve (12) hours on the date above specified. We agree to remove from the street all equipment, vehicles and other personal property placed or driven thereon during the event for which the permit is granted prior to the end of said period. We further agree to designate _____ as the responsible person or persons who have applied for said Street Use Permit.

Name Mike Fick Address 124 N Prospect 126 N Prospect

Name Wally Smith Address Miller Furniture

810/day

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

Application Date: 5/23/22

☐ Town ☐ Village ☒ City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 5/29/22 and ending 8/10/22 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → ☒ Bona fide Club ☐ Church ☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization ☐ Fair Association

(a) Name Athletic Park Baseball Boosters

(b) Address 1100 Monroe St Merrill WI 54452
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 2005

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Shawn Schultz 1100 Monroe St Merrill WI 54452

Vice President

Secretary

Treasurer

(g) Name and address of manager or person in charge of affair: Same

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 500 S Logan - Athletic Park

(b) Lot Block

(c) Do premises occupy all or part of building? sell from concession - inside the park

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event

(b) Dates of event

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Shawn Schultz 5/23/22
(Signature/date)

Athletic Park Baseball Boosters
(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 5/25/2022

Date Reported to Council or Board

Date Granted by Council

License No.

✓ CABeno 5/26/22

Lori Anderson-Malm 5/26/22

Dates for license at Athletic Park

May 29,

June 4, 8, 9, 13, 14, 19, 20, 22, 26, 28, 29

July 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 20, 21, 22, 23, 24, 29

30

CITY OF MERRILL
COMMON COUNCIL
Joint meeting with
MARKETING & COMMUNICATIONS COMMITTEE
Thursday, MAY 19, 2022 MINUTES

Special Meeting City Hall Council Chambers

5:15 p.m.

1. Mayor Hass called the meeting to order at 5:15 p.m. with the following members:

Paul Russell – First District	Present
Michael “Gus” Caylor – Second District	Present
Rick Blake – Third District	Present/M&C committee Chair
LaDonna Fermanich – Fourth District	Present/M&C committee member
Dick Lupton – Fifth District	Present
Mike Rick - Sixth District	Excused
Mark Weix – Seventh District	Present/M&C committee member
Steve Sabatke – Eighth District	Present

Marketing & Communications Committee members present: Gene Bebel - Citizen, Renea Frederick – Business Rep, Dan Wendorf – Park & Recreation Director, Tammie Mrachek – Enrichment Center Director, Jessica Zellers – Library Director, Scott Steele – Church Mutual Insurance

Elected Officials and Department Heads present: City Attorney – Tom Hayden, City Administrator – Dave Johnson, City Clerk – Lori Anderson-Malm, Mayor – Steve Hass, Dustin Brown – IT Manager, Greg Zipp and Merrill Productions.

2. Pledge of Allegiance
3. Public Comment - none

4. Festival Grounds Committee:

1. Review and discuss with potential adoption of the Festival Grounds lighting bids received

City Administrator Johnson distributed a map with the area for lighting at the Festival Ground. He explained the Bierman Foundation agreed to pay all but \$25,000 for the lowest estimate of \$150,000. The city budgeted for \$25,000 for Festival Grounds lighting in this year's budget. Two bids were received; one for \$199,230 from Techline Sports Lighting and one for \$224,860 from Van Ert Electric working with Musco Lighting. Upon receiving the bids, the Bierman Foundation agreed to contribute another \$24,000 towards the lowest bid; they did not give indication they would go to the next highest bid.

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

Mayor Hass opened the floor to Greg Zipp representing Van Ert Electric to answer to the reasoning for their bid amount of \$224,860. Mr. Zipp provided a breakdown as to the work needed to be completed for the Festival Grounds lighting project. He stated they could rebid the project for \$10,000 less if they use aluminum wire. The lead time on the lights is 8-10 weeks and all other material Van Ert Electric already has. Their goal would be to have the project completed by the Lincoln County Fair.

Discussion continued regarding the comparisons of the two bids. City Administrator Johnson mentioned the bids could be rejected for the betterment of the city, however questioned how to get the additional \$25,000 for the project. Questions were asked about the spec sheets. Alderman Sabatke responded by being on the Festival Grounds committee and questioned the need for this lighting. He thanked the Bierman Foundation for their generosity.

Mayor Hass said in his opinion, both bids should be rejected and rebid considering the additional information. This would allow Techline to come and do a walk around so their bid is accurate with the work involved. The decision is up to the Council, he stated, however he wants to do what is best for the taxpayers.

Alderson Blake made a motion to approve the Techline Sports Lighting for discussion. Alderson Lupton seconded. Alderson Fermanich had further questions regarding what is included in the lighting bids; sound system, sports boards. City Administrator Johnson clarified that the bids only include the lighting. Alderson Fermanich asked how many night time events are at the Festival Grounds. It was estimated there are approximately 20 night time events that require lighting. Alderson Russell asked about the old lighting. City Administrator Johnson said that lighting would be used in the parking area. The new lighting would be LED and cost efficient compared to the current lighting. Alderson Russell would like the council to have all the paperwork when deciding on these types of projects for better decision making.

After discussion a roll call vote was requested. Motion carried 4-3. Alderson's Caylor, Blake, Lupton and Weix voting to approve the Techline Sports Lighting bid. Alderson's Russell, Fermanich and Sabatke voting against the motion.

5. Marketing & Communications Committee:

1. Presentation from Scott Steele – Merrill Branding Proposal

Scott Steele gave a presentation regarding the Merrill Branding Proposal. The information was included in the agenda packet.

2. Discussion and potential adoption of the rebranding proposal

After the presentation from Scott Steele, a motion was made for the approval to move forward with adoption of the rebranding proposal. Alderson Weix made the motion. Alderson Blake seconded. Motion carried to enter discussion.

Alderson Sabatke asked about the next step and a logo. The Historical Preservation Committee will coordinate with the Marketing & Communications committee for the next steps.

6. Adjournment

Motion to adjourn was made by Alderson Lupton. Seconded by Alderson Weix. Motion carried. Meeting adjourned at 5:55 P.M.

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

Minutes Merrill Airport Commission

Wednesday May 18, 2022

Present: Joe Malsack, Gary Schwartz, Gary Schulz, Lyle Banser via phone, Rich McCullough (Airport Manager), Mark Weix Jr (Alderman). Also present: Larry Wenning, Steve Krueger and Steve Haas (Mayor).

1. Gary Schwartz called the meeting to order at 7:00 pm.
2. April 2022 minutes were reviewed. Gary Schulz made a motion to approve the minutes, Mark W. seconded. Motion passed.
3. Vouchers were passed around and discussed. Lyle B. made a motion to approve paying the vouchers, Joe M. seconded, Motion passed.
4. Runway 16/34 project: Gary Schwartz stated that the FAA has changed the wording and removed gusting from the calculation in determining crosswind runways. Gary sent the information to David Green in Madison and Kyle Lewis with AOPA. Gary has a meeting set with Kyle but has not heard from David at this point.
5. Update Entitlement Projects 2022: FAA has not released the money to the states yet. This has caused major delays to the point we may not get any work done until next year.
6. Discussion/Decision edits to update T-Hangar Lease, and ground lease: Gary Schwartz sent out an email for us to review. Comments were sent back and edits and additions were made. Review the new contract. Gary Schulz made a motion to increase rent \$5.00 per month starting January 1, 2023 and damage deposit raised to \$150.00. Joe M. seconded. Motion passed. \$135.00 for 6 center units, \$140.00 for 2 end units smaller, \$145.00 for 2 end units large. Review lease agreement again next month, need to add compliance language. Will begin review of ground lease now.
7. Discussion/Decision bulk aviation fuel sale: With fuel prices climbing people are asking to prepurchase fuel. After discussion found Rich still does not have cards to do this for QT Pod. When he did it prior, he had to go in and make lots of adjustments. The system was not working correctly. Joe M. made a motion to not sell prepaid bulk fuel. Mark W. seconded; motion passed.

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

8. Manager's Report: Dustin brought out the street sweeper and cleaned up taxi way Bravo, north and south ramp, fuel farm ramp from debris due to plowing snow. Spraying is being worked on and we need more weed spray for the fence. Steve Krueger will try to get another 55-gallon barrel which usually lasts 2 years. Equipment all working ok and getting maintained with City Garage. One hangar has part of the roof missing. Building inspector will be called to inspect and advise owner repairs needed. North gate sticking at times.
9. Chairman's Report: Gary Schwartz stated we need to consider doing some repairs to 16/34 before FAA shuts runway down or an aircraft is damaged.
10. Aviation Happenings: FAA working the drones, useful and dangerous. Electric self-flying aircraft. China had a 737 possible deliberate crash killed all on board. Stunts with flying aircraft, losing their license. Non pilot landed Cessna after pilot passed out. Can you land at a non-designated airport? What are the rules with the new stol aircraft?
11. Public Comment: Move meeting time to 7 PM due to Wednesday night burger fly ins for June, July, and August.
12. Agenda Items for Next Meeting: T- Hangar lease and ground lease with compliance language added. 16/34 repairs. Entrance Systems annual service for the entrance gates.
13. A motion to adjourn was made by Joe M., seconded by Mark W. Motion passed.

Minutes submitted by Joe Malsack

CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, MAY 25, 2022 - MINUTES

Regular Meeting

City Hall Council Chambers

5:15 p.m.

Members Present: Mayor Steve Hass and Alderpersons Steve Sabatke and Dick Lupton. Alderperson Mike Rick attended remotely.

Members Absent/Excused: Building Inspector/Zoning Administrator Darin Pagel

Others Present: Alderpersons Rick Blake, and Mark Weix, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Utility Superintendent Gabe Steinagel, Street Superintendent Dustin Bonack, Finance Director Kathy Unertl (remote), City Administrator Dave Johnson, City Clerk Lori Anderson-Malm, Street & Weed Commissioner Ron Liberty, Kristine Vorpapel (remote) and Merrill Productions video operator

- 1. Mayor Hass called the meeting to order at 5:15 p.m.**
- 2. Consider approval of meeting minutes from April 27, 2022 – Motion**
(Sabatke/Lupton) to approve. Carried.
- 3. Water & Sewer Agenda Items:**
 1. Water and Sewer Vouchers – Motion to approve (Lupton/Sabatke). Carried.
 2. Water and Sewer Operations Report – Utility Superintendent Steinagle stated the water and electric has been installed at the camp grounds at the Festival Grounds. River crossings have been checked for leaks and everything is good. Well #4 work has been completed and will be put back online when 2 safe water samples are received. Sludge has been started to be spread on fields and fire hydrants were flushed the previous week. His report was in the agenda packet.

Motion to put the Water and Sewer Operations Report on file. Carried.
- 4. Board of Public Works Agenda Items:**
 1. Board of Public Works Vouchers – Motion (Lupton/Sabatke) to approve. Carried.

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

5. Other agenda items for consideration:

1. Resolution approving the 2021 Compliance Maintenance Annual Report for the City of Merrill Wastewater Treatment Plant

Motion to forward the annual report to council was made by Alderperson Lupton. Seconded by Alderperson Sabatke. Carried.

2. Discussion on Facilities Review at the Wastewater Treatment Plant – Utility Superintendent Steinagel met with Strand regarding a facilities review. The last time this was done was in the 1980's. The last major update at the plant was done in 1991. Permit renewal in 2024; will apply next summer and then will know the limits for phosphorous, ammonia, etc. The estimated cost for the review is \$80,000 - \$100,000. Then we will have 4 years to finish the step-by-step requirements to meet the DNR standards. City Engineer Akey stated our current phosphorous level is .7; the limit is 1. The new DNR standards are .3 which will require an upgrade to our process. These upgrades will be required to get the new permit number and will be in the 2023 budget. They just wanted everyone to be aware of these numbers.

Alderperson Sabatke asked why the long time between reviews. Utility Superintendent Steinagel said the reason is because the limits haven't been changed since the 1990's.

What is pushing this review, according to City Engineer Akey, is from upper Wisconsin and TMDL which is the total maximum daily load for phosphorous.

Alderperson Sabatke asked if the \$80,000 - \$100,000 is what to expect. City Engineer Akey said it could be \$8 - \$10 million for a plant upgrade. The timeline is 5-10 years and there is funding available.

3. Consider a Natural Lawn Permit - Street Superintendent Bonack explained this permit follows the city ordinance. This is our existing natural lawn application and does require buffer zones that need to be maintained. The permit fee is \$25.00.
4. Discuss and possibly consider acceptable minimum bid for vacant city lots – City Administrator Johnson stated this came from the last COW in May. The current minimum is \$250.

After discussion, a motion was made to increase the minimum bid to \$500. If the minimum bid needs to be adjusted, it would come back to the Board of

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

Public Works. Alderperson Sabatke made the motion. Alderperson Lupton seconded. Motion carried. This will be referred to the Common Council.

6. Monthly Reports included in the agenda packet;

1. Building Inspector Pagel - excused
2. Public Works/City Engineer Akey
3. Street Superintendent Bonack
4. Street & Weed Commissioner Liberty

7. Next Meeting – Wednesday, June 29th at 5:15 p.m.

8. Public Comment Period – None

9. Adjournment - Motion (Sabatke/Lupton) to adjourn at 5:48 p.m. Carried.

Prepared by: Lori L Anderson-Malm - City Clerk

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

**City of Merrill
Board of Review
Thursday, May 26, 2022
4:00 P.M.
City Council Chambers**

I. Call to Order & Roll call

Mayor Hass called the meeting to order at 4:00 P.M.

II. Agenda Items:

1. Roll Call – City Clerk Anderson-Malm

Roll call showed the following voting members present: Mayor Steve Hass, Alderperson Paul Russell, Alderperson Rick Blake, Alderperson LaDonna Fermanich, Alderperson Dick Lupton and City Clerk Lori Anderson-Malm.

Also present: Kitt Koski (Bowmar Appraisal, Inc.). Attendee at the hearing portion of the meeting: Steve Traudt, representing MEND Merrill and Merrill Ridge Plaza and Christopher Hayden, representing Walmart Real Estate Business Trust.

2. Verify at least one member has met the mandatory training requirements.

City Clerk Anderson-Malm has taken the required training and has submitted the training affidavit to the State of Wisconsin. A copy of the training affidavit was in the agenda packet.

3. Opening Comments – Mayor Hass

Mayor Hass asked City Assessor Koski his views on the assessment. City Assessor Koski indicated the last revaluation was done in 2016 and recommends a revaluation in 2024. This would be a market review based on the field inspections of 2016.

Alderperson Russell asked for City Assessor Koski to introduce himself to the new board members. City Assessor Koski gave a brief history of his work with the city. Alderperson Fermanich asked about the market review expense. City Assessor Koski stated a market review is less expensive than a field review. The other person in attendance, Steve Traudt, was introduced and asked a question for the City Assessor.

4. Acknowledge policy regarding the procedures for waiver of Board of Review hearing request.

City of Merrill Board of Review minutes – May 26, 2022

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

A copy of the policy was in the meeting packet.

City Clerk Anderson-Malm reported that the policy was adopted in 2017 and is still in effect.

5. Acknowledge policy regarding the procedures for sworn telephone testimony requests and sworn written testimony requests.

A copy of the policy was in the meeting packet.

City Clerk Anderson-Malm reported that the policy was adopted in 2017 and is still in effect.

6. Annual Assessment Report – Bowmar Appraisal

City Assessor Koski stated they do not need to complete an annual assessment report.

7. Receipt of the Assessment Roll from the Assessor

City Clerk Anderson-Malm reported she has received the Assessment Roll from City Assessor Koski. The report was placed on the table for viewing.

8. Board of Review Hearings:

Hearing #1 – Parcel #251-3106-182-130

This hearing was scheduled at 5:00 but was granted by the board to begin at 4:20

City Clerk Anderson-Malm administered the oath to Kit Koski and Steve Traudt.

Steve Traudt, Assessment Reduction Services, LLC – representing Merrill Ridge Plaza, 3500 E. Main St, Merrill, WI and MEND Merrill, LLC, 3402 E. Main St, Merrill, WI.

The current assessment for Merrill Ridge Plaza is \$2,546,100.00 (Land = \$558,700, Improvements = \$1,987,400). On the objection form, Merrill Ridge Plaza contends that the total assessment should be \$905,223.

The current assessment for MEND Merrill, LLC is \$1,910,200 (Land - \$481,400, Improvements = \$1,428,800). On the objection form, MEND Merrill, LLC contends that the total assessment should be \$1,112,477.

The reason for the reduction in assessed value, according to Steve Traudt, is because the property has been vacant and does not have full assessed value.

Kitt Koski and Steve Traudt had extensive discussion regarding the assessed value of both properties. Mr. Koski agreed to lower the assessed value on the MEND Merrill, LLC property however remained firm on the assessed value on the Merrill Ridge Plaza property.

Mayor Hass made a motion to maintain the assessment on the parcel Merrill Ridge Plaza, 3500 E. Main St. Alderperson Blake seconded. Carried 5-0 on a roll call vote.

Alderperson Fermanich made a motion to reduce the total assessment on the parcel MEND Merrill, LLC at 3402 E. Main St. from \$1,910,200 (\$481,400 land and \$1,428,800 improvements) to \$1,586,000 (\$481,400 land and \$1,104,600 improvements). Alderperson Blake seconded. Carried 5-0 on roll call vote.

Hearing #2 –Parcel #251-3107-172-0004

Walmart Real Estate Business Trust has filed an objection to Real Property Assessment related to their property at 505 South Pine Ridge Avenue (Wal-Mart).

The current assessment is \$9,956,700 (\$1,309,000 land and \$8,647,700 improvements). On their objection form, Wal-Mart contends that the total assessment should be \$5,138,500.

City Clerk Anderson-Malm administered the oath to Kitt Koski and Christopher Hayden, representing Walmart Real Estate Business Trust.

Representing Wal-Mart, Christopher Hayden presented his case and answered questions.

Motion (Lupton/Blake) to retain the assessment of Wal-Mart at \$9,956,700 (\$1,309,000 land and \$8,647,700 improvements). Carried 5-0 on roll call vote.

III. Public Comment

None.

IV. Adjournment

Motion (Fermanich /Blake) to adjourn Sine Die. Carried. Adjourned at 6:02 P.M.

Minutes prepared and submitted by,

Lori L Anderson-Malm
City Clerk

MAY '22 MEETING MINUTES

Merrill Enrichment Center Committee

Meeting was held on May 19th, 2022 at 2:15pm

Merrill Enrichment Center Multipurpose Room – 303 N. Sales Street

Present: Rick Blake (Alderperson), Laura Bertagnoli (Chair), Gene Bebel, Sharon Anderson, Rose Akey, Sharon Harvey (via phone), Teresa Baker, Jennifer Clark (ADRC representative)

1. Opening

- a. Bertagnoli called the meeting to order.
- b. Committee welcomed new member Teresa Baker. We are pleased to have her as a member.

2. Consent Items

- a. Motion by Blake second Anderson to approve April '22 minutes. Motion carried.
- b. Motion by Akey second by Bebel to approve April/May '22 vouchers. Motion carried.

3. Public Comment

- a. No public comment

4. Operations

- a. Director discussed workshop series. Response has been very good. We have sessions scheduled through August at this time and are in the process of schedule more into the fall season. Baker asked if we had anything scheduled for Advanced Directives. Director shared this topic is on our list and should run this fall.
- b. MEC Bathroom Request - motion made by Bebel and second by Blake to explore options for installation of a public/staff bathroom/handicap accessible, in the Enrichment section of the building. Director will work with Nick Wszalek, Maintenance supervisor to obtain quotes. Director will also contact Unertl to discuss funding options.
- c. After extensive discussion with program leaders for Girls On The Run, it was decided by Director that we do not have the resources available to accommodate the evening needs of the program. We will remain in contact for future opportunities to work with this organization.
- d. Advertising.
 - i. Cost/Benefit was discussed by the Director. Information was obtained by participants in our workshops as to how they were made aware of the offerings. Majority said they saw the ad in the Foto News or in our newsletter. Our radio ads did not seem to have the reach we were expecting, although a few participants said they heard the ad's which reminded them of our print ad. Our Facebook page always generates awareness of offerings. It is important to have multiple forms of advertising for successful reach. At this time we will pause our radio advertising and possibly resume again in the fall not only for workshops but events.
 - ii. Director informed committee that Lakeland sign had been contacted as they were the contractor who installed our road sign. We will be setting up a demonstration after June 1st. Director will reach out to other committees and city officials for this demo. This sign will benefit the Festival Grounds events as well as the MEC and other city events. Director will also obtain costs.
 - iii. Director shared information on FB boosts from Vicki Gaedtke who handles MEC's marketing. She provided the following; for our last fall event our post

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

reached 14, 058 people without a boost. Boosts run for as little as a\$1 a day – with a reach of 404-1.2k people. So at this point with how many people we reach without paying, the boosts may not help us much. Anderson mentioned that FB has a free trial so we may give it a try for our Fall Show or Festival of Quilts.

5. ADRC

- a. Jennifer highlighted upcoming offerings; call to register 888-486-9545
 - i. Farmers Market Vouchers are available after June 1st for low income individuals over 60 years of age. Vouchers are \$25 and will be mailed to the qualified individuals. 160 vouchers were given out last year.
 - ii. Caregiver support started in April. This is an ongoing offering in a hybrid format; virtual or in-person which takes place in the Wausau office. This takes place the 4th Monday of each month from 10:30-Noon
 - iii. Healthy Living with Diabetes is a six-week virtual class starting June 8th to help adults living with type 2 diabetes, pre-diabetes, or who live with someone that does. In this interactive class, learn to set goals, problem-solve, improve blood sugar, make healthy food choices, and new solutions to live well. Director asked Jennifer if they have considered an educational workshop on how to *prevent* diabetes. She said they are working in Wausau with a group. Director would like to have an offering here.

6. Discussion

- a. Blake provided a Marketing Committee update for the MEC committee. Director provided a handout of the brand proposal to the Committee members. Our new communication specialist will begin work in June. Bebel expressed concern at the loss of our referendum and how that will affect our marketing of our schools while promoting Merrill. It will be more challenging. We need to provide necessary information to the public next time so they understand the full impact and can confidently vote in favor of the referendum. Baker mentioned her love of Merrill and how safe it is here. She did express her concern of losing the small town feels if we grow too much.
- b. SOAR analysis
 1. Ran out of time to discuss. This will be the first item on next month's agenda. Committee will review handout prior to next meeting.

7. Adjournment

- a. Motion to adjourn by Bebel, second by Blake.

The next meeting date is **June 16th at 2:15pm in the MEC Multipurpose room.**

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted

TMrachek

Tammie Mrachek, MEC Director

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
THURSDAY, June 2, 2022 MINUTES**

Regular Meeting

City Hall Council Chambers

6:00 p.m.

Members Present: Mayor Steve Hass, Alderpersons Michael "Gus" Caylor, Steve Sabatke, Mike Rick. Other committee members present: Bryan Bloch, Brad Becker and Becky Meyer.

Absent: City Administrator Dave Johnson

Others Present: Festival Grounds Manager Rick Bjorklund, City Administrator Dave Johnson, City Clerk Lori Anderson-Malm, and Merrill Productions video operator

1. Chair Hass called the meeting to order at 6:00 p.m.
2. Agenda Items for Consider:
 1. Fair Update – Fair Association Rep Becker reported the landscaping is complete. Entertainment has been scheduled and they are looking for sponsors.
 2. Rodeo Update – Rodeo Association Rep Bloch reported the setup will take place on Friday. They are having increased online sales. Tickets can be obtained online at WRPR.org website. Overflow parking is set for Pine Crest if needed.
 3. Water & Electric Update –The water and electric is in for the campsites. There are 20 camping spots.
 4. Arena Lighting Update –The lighting will be up and running for the Fair. There was a request to have outlets on all poles. It was decided additional outlets could be added as needed.
 5. Food Vendor Update – There was no update from the food vendors.
 6. Calendar of Events

List of dates for May through July 2022 events was included in the agenda packet.
3. Monthly Reports
 1. Meeting minutes from May 5, 2022 – Motion (Caylor/Sabatke) to approve the meeting minutes.

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

Mayor Hass asked only City Council members vote until clarification is established regarding voting members. Mayor Hass and City Attorney Hayden are working on this issue.

Aldersperson Rick had questions regarding the lighting bid that was approved at the May Common Council meeting. He wanted clarification regarding the amount from the Bierman Foundation and the additional \$25,000. Discussion occurred regarding this issue. City Attorney Hayden will check on the lighting question and report back at the next meeting.

The motion was amended to approve the minutes except the lighting. Aldersperson Caylor amended the original motion and Aldersperson Sabatke seconded. Carried.

2. Festival Grounds Manager – Bjorklund reported the wrestling event sales are doing well. Event set-up is requiring very little oversight.

Aldersperson Sabatke asked if additional campsites would improve the events and Festival Grounds Manager Bjorklund agreed having more campsites could increase attendance.

Aldersperson Sabatke asked if there was discussion regarding collecting rents for camping for various events. It was decided this item would be on next month's agenda for discussion.

3. Food Vendor Representative – there was no food vendor report for this meeting.
4. Public Comment Period – None.
5. Establish date, time and location of next meeting – Next meeting will be the Call of the Chair.
6. Motion (Rick/Caylor) to adjourn at 6:13 p.m.

Minutes prepared by: Lori Anderson-Malm City Clerk

CITY OF MERRILL
HEALTH & SAFETY COMMITTEE
MONDAY, May 23, 2022 - MINUTES

Regular Meeting

City Hall Council Chambers

5:15 p.m.

Members Present: Alderpersons Mark Weix, Michael Caylor, Mike Rick,

Others present in person or remote: Alderperson Rick Blake, Alderperson Dick Lupton, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Police Chief Corey Bennett, Fire Chief Josh Klug, City Clerk Lori Anderson-Malm, City Administrator Dave Johnson, Mayor Steve Hass, and Merrill Productions video operator

1. Chair Weix called the meeting to order at 5:15 p.m.
2. Nuisance Complaints & Vouchers:
 1. Nuisance Complaints – Deputy Health Officer Ashbeck discussed the items on the nuisance list. The first item can be removed from the list since they are in compliance.
 2. Alderperson Rick made a motion to approve the vouchers for discussion. Alderperson Caylor seconded the motion.

Alderperson Caylor had a few questions regarding the some of the items. The first one was on page 15 for \$2,882 Firefighter Behavior Health. Per Fire Chief Klug, last fall, Sawmill Brewery hosted an event and the proceeds were split between the Fire and Police departments. The Fire Department put those proceeds towards a mental health program which was postponed from the fall to January. The second question was for Elk River Custom Rods. Fire Chief Klug explained this is for retirement gifts for firefighters. One was for Chris Marion and the other for Tadd Wegener.

Motion to accept the vouchers was made by Alderperson Rick and seconded by Alderperson Caylor. Motion carried.

3. Update on COVID-19 Report. – City Administrator Johnson reported that Lincoln County raised the Covid level to high. There was no information on actual hospitalization or data to report. Alderperson Caylor mentioned there used to be reports with graphs provided for information regarding Covid, now there is just a link for information. Chairman Weix asked if the Lincoln County Health Director could come to a meeting to provide information regarding the Covid levels.
4. Picnic and/or Liquor Licensing:
 1. Changes during 2021-2022 licensing period and 2022 renewal

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

There was discussion regarding the list that was prepared by the Clerk/Treasurer's staff regarding the liquor licenses for 2022/2023. There were only two liquor license renewal issues.

2. 2022 – 2023 Liquor License Applications (per list)

Aldersperson Rick questioned the application for Ericksons Westside Tap. Police Chief Bennett said this committee can make a decision on Ericksons. They have not complied with the ordinance.

Aldersperson Caylor made a motion to accept the list with the exception of denying Ericksons Westside Tap for being out of compliance with the ordinance. Aldersperson Rick seconded. Motion carried.

3. Consider a request from Ballyhoo's for an extension of premises to sell alcoholic beverages from Ballyhoo's (124 N Prospect Street) to a fenced in area east of their front door to Cenotaph Park next to Park Place on July 30, 2022, in conjunction with Merrill Lobsterfest.

Motion was made by Aldersperson Caylor and seconded by Aldersperson Rick to grant the request from Ballyhoo's for an extension of premises for Lobsterfest. Motion carried.

5. Other agenda items to consider:

1. Consider amending Code of Ordinances Chapter 8, Article V, Section 8-113, to revise language regarding the certificate of liability insurance.

City Attorney Hayden clarified this revision pertains to taxi services in Merrill and was recommended by the city's insurance carrier. This is solely for taxi's operating in the city of Merrill only; picking up and dropping off in Merrill.

Aldersperson Caylor motioned to approve the revision. Aldersperson Rick seconded. Motion carried.

2. Consider amending Code of Ordinances Chapter 14, Article II, Section 14-39 regarding Electronic Smoking Device(s)

City Administrator Johnson clarified this revision was a request from the Health Department and Anti-Smoking Coalition.

Aldersperson Caylor made the motion to approve this revision. Chairperson Weix seconded. Motion passed on a 2-1 vote.

3. Consider amending Code of Ordinances Chapter 36, Article II, Division 1, Section 36-23 regarding School bus warning lights

Police Chief Bennett requested this revision in wording due to the fact of the disregard of motorists stopping when the school bus arm is extended. This revision will make this

ordinance enforceable in the city. This request is for school buses, except when on the perimeter of a school, to use warning lights and arm when loading and unloading students.

Motion was made by Alderperson Rick and seconded by Alderperson Caylor to revise the wording for school buses to use their stop warning lights and arm when loading and unloading students. Motion passed.

6. Monthly Reports:

1. Minutes from April 25th- Motion (Caylor/Rick) to approve. Carried.

Reports were in the agenda packet.

2. Monthly Reports – Fire Chief Klug – briefly discussed the April house fires. He also talked about a change in the fire department's policy regarding transporting people back home from the hospital. The fire department no longer will transport people back to their home after transporting them to the hospital. Patients become the responsibility of the hospital to return the patient.
3. Monthly Reports – Police Chief Bennett – briefly discussed the adolescent disorderly behavior issue. He also talked about the "Click it or Ticket" campaign that starts 05/23/22. The tornado sirens are back up and running with upgrades. The tornado locations will be a topic for discussion on the June agenda.
4. Monthly Reports – Lincoln County Humane Society – no report this month
5. Consider placing monthly reports on file – Motion (Caylor/Rick) to place on file. Carried.
7. Next meeting on Monday, June 27th at 5:15 p.m.
8. Public Comment Period – none.
9. Motion (Rick/Caylor) to adjourn at 5:50 p.m. Carried.

Minutes prepared by: Lori L Anderson-Malm City Clerk

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

**City of Merrill
Historic Preservation Committee
Wednesday, May 18, 2022
City Hall Common Council Chambers, 1004 East First Street**

Voting Members Present (5 of 5): Chairperson – Michael Caylor, Alderperson – Steve Sabatke, Elizabeth McCrank, William Heideman, Bea Lebel.

Others meeting attendees (either in-person or remotely) included: City Clerk – Lori Anderson- Malm, Building Inspector/Zoning Administrator – Darin Pagel, City Attorney – Tom Hayden, Pat Berg, Shari Wicke, Merrill Productions was present to videotape the meeting.

Call to order

Chairman Caylor called the meeting to order at 6:01 PM.

Consider approval of meeting minutes from April 20, 2022

Elizabeth McCrank motioned to approve the April 20, 2022 minutes. Alderman Sabatke seconded. Motion carried.

Update on uses of Legion Building

Elizabeth McCrank attended the last Parks and Recreation Committee meeting and reported the lower level of the Legion Building will be used for the summer recreation program. The building will be a place for rainy day use. There was not discussion regarding how this building would be used in the fall but Elizabeth said she would be willing to attend another of their meetings and report back.

Chairman Caylor mentioned the Boys and Girls Club wants to start a chapter in the fall. The committee discussed this option but realized there could be potential accessibility concerns.

Consider placement and wording of plaque on Legion Building

Building Inspector Pagel provided an example of a plaque. Typically residences have a round/oval plaque. Building Inspector Pagel provided a quote for an 11 x 8 oval plaque for reference.

Alderperson Sabatke referenced a non-lapsing fund to use for purchase of a plaque. City Clerk Anderson-Malm will check on this and provide this information at the June meeting.

Elizabeth McCrank mentioned wording for a residence is typically the family who preserved the residence however, in this case, the architect or Legion Post could be used on the plaque. The committee also discussed a square plaque versus an oval one to differentiate between a residence and other structure.

Update on news article about committee

Chairperson Caylor gave the article information to Foto News Editor, Tina Scott and is waiting for a response.

Update on city brand for signs

Chairman Caylor spoke with Marketing and Communications Chairperson Blake as well as Mayor Hass regarding choosing a logo. After the special joint Common Council and Marketing and Communications meeting scheduled for May 19th, there should be a clearer plan for a logo. After the logo is adopted, the memorial street signs can be ordered.

The committee talked about possible logo ideas including the old Merrill “patch” which was on every city uniform and had pine trees and the courthouse. Chairman Caylor said the “courthouse is the jewel of Merrill”. It is what everyone notices when they come to the city.

Update on letters for designated memorial streets

Chairman Caylor wrote letters regarding the five memorial street names informing the survivors, if there are survivors, of this committee’s actions and the process in place and inviting them, hopefully this summer, when the memorial street signs are unveiled. The five are: Lt. Robert F. Russell, Captain Elmer Krueger, Lt. Thomas Beckman, Hans von Kaltenborn and Riley Kurtz.

Discuss city involvement in recognition of the 175th Anniversary of the first settlers arriving in Jenny

Pat Berg from the Merrill Historical Society spoke about their ideas for the 175th Anniversary. A logo was developed with a tag line “175 years of community pride in the building of Merrill”. They have used this tag line as well as have an exhibit to commemorate this anniversary. The Historical Society has bricks from various buildings in the exhibit which represents the theme of “building of Merrill”. The Historical Society would like to see other organizations become involved and promote the anniversary.

The committee discussed various ways to celebrate the anniversary, such as a city proclamation and a possible weekend celebration.

Motion to refer this to the Marketing and Communications committee and keep this on the agenda for future reference. Motion by Elizabeth, seconded by Bea. Motion carried.

Reconsider prior Historic street nominations

Chairman Caylor spoke with Common Council President Russell and Mayor Hass regarding the street nominations. They wanted this committee to recognize all 10 names for historic street signs. The entire list includes: Lt. Robert F Russell, Mrs. Natalie Scribner, Captain Elmer Krueger, Lt. Thomas Beckman, Sgt Grant Dampier, Tiny Krueger, Andrew Warren, Hans von Kaltenborn, Sgt. Ryan Jopek and Riley Kurtz.

The ten street name choices along with biographies and the street designation locations:

Lt. Robert F. Russell, KIA WWII, decorated posthumously, one of only four Lincoln County servicemen who are noted as missing in action from WWII – 100 block South Court St.

Mrs. Natalie Scribner, the longest serving director of the T.B. Scott Free Library: holding that position from 1922 – 1948. Scribner shepherded the library through the Great Depression, during which time she expanded the collection, the circulation numbers and the services offered to the public. She was instrumental in the creation of the Wisconsin Valley Library Service that became the model for cooperative libraries and inter-library loan sharing throughout the state. She was committed to serving the surrounding community and played a role in expanding the library through satellite branches and rural delivery services at a time when access to the library was, for many people, the only access to post-elementary education – 100 block W 1st St

Captain Elmer Krueger. Elmer Krueger, Captain of the patrol of the Merrill Police Department. He was shot and mortally wounded in the line of duty on July 12, 1952. The location of the incident was on the north side of the Lincoln County Jail in the 1100 block of E 2nd St. A memorial nearby marks the location of the shooting which led to Krueger's death. The only Merrill Police Officer to be killed in the line of duty. Elmer Krueger Way - 1100 block of E 2nd St.

Lt. Thomas Beckman was a firefighter on the Merrill Fire Department. On January 3, 1978, Beckman was off duty when he responded to a house fire on Mill Street. While working the fire, Beckman was overcome by smoke and collapsed, later dying. He left behind a wife and two small children. Beckman was well known in central Wisconsin for his work educating firefighters and members of the public in fire service training, fire prevention and emergency care. Beckman was known as a trailblazer in modern fire techniques and his contributions to modern fire service. The 100 block of South Pier St is now the home to the Merrill Fire Department and likely be for our lifetimes making that block a natural location for the designation. Lt. Thomas Beckman Trail.

Sgt. Grant Dampier was mortally wounded in the line of duty while serving our country overseas as a part of Operation Iraqi Freedom. Assigned to the 8th Infantry Regiment, 3rd Heavy Brigade Combat Team, Fort Carson, CO. KIA 5-15-2006 while on combat patrol. Sgt. Grant Dampier Pass – proposed is Ruby St, alternate 300 block of N. Prospect St. – former home.

Clifford "Tiny" Krueger was a resident of Merrill who ran away with the circus and became known as the "Fat Boy" for the Seils-Sterling Circus. He did graduate from Merrill High School and from the former Merrill Business School. At one time, he ran a tavern known as "Tiny's Bar" at about 1204 E Main St. While in Merrill, Krueger served on the common council before being elected to the Wisconsin State Senate in 1947 at the age of 28. Krueger served until 1955 but was back in the Senate by 1957 and served until 1983 when he retired. While he was a Senator, Krueger was a champion of the north woods of Wisconsin, especially Merrill, and was known in Madison as a leader of the Republican Party, although he labeled himself as a progressive. This sign would

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

be placed on the block in which Krueger owned his tavern. Tiny Krueger Place – 1200 block of E Main St.

Andrew Warren bought a tract of land at the juncture of the Wisconsin and Prairie Rivers. He assembled a crew of workmen and built a sawmill and a dam. He also built log cabins to house the men. Jenny Bull Falls, later to be called Jenny, was born. The mill was eventually purchased by T.B. Scott and the T.B. Scott Lumber Company began. Under the new management team, led by Scott, the Scott mill became one of the largest and most important mills on the Wisconsin River. 100 block S. Mill St.

Hans von Kaltenborn was born in Milwaukee but raised in Merrill in the 700 block of E 1st Street. Jenny Towers, the high-rise apartment building from the Merrill Housing Authority, stands where his boyhood home stood. Kaltenborn ran away from home and joined the armed forces to fight in the Spanish American War and to provide stories for his hometown newspaper, the Merrill Advocate. Upon his return to the US, he landed a job with the Brooklyn Daily Eagle on the political beat and at the age of 24, enrolled as a special student at Harvard University. He began his radio career at WEAJ in New York in 1923 where he became the first newsman to offer commentary in addition to a simple report. He joined the Columbia Broadcasting Network (CBS) in 1927, and by 1936, was the first to provide a live account from a battlefield. He reported from Spain during the Spanish Civil War. A few months later, he became the first newsman to offer the very first live broadcast of a king's coronation when George VI came to the throne after his brother's abdication. In 1938, he remained inside of the CBS radio studio for 18 days to straight to report on the Munich Agreement. He later called it the first international crisis in which radio broadcasting participated intensively every step of the way. His fame was sufficient enough to gain him a role in the 1939 feature film, "Mr. Smith Goes to Washington", which starred Jimmy Stewart. In 1940, he moved to NBC Radio where he was given his own broadcast, "Kaltenborn Edits the War News". In 1944, he received the Alfred du Pont award for his "aggressive, independent and meritorious gathering, interpretation and presentation of the news". He made further appearances as himself in films such as "The Babe Ruth Story" (1949), and "The Day the Earth Stood Still" (1951). Although he semi-retired, Kaltenborn continued to provide commentary for the national political conventions of 1954. He also authored four books on his time in journalism. In 2011, Kaltenborn was elected to the Radio Hall of Fame. Hans von Kaltenborn is one of the most famous people to come from Merrill, WI but is not recognized anywhere within the city. Hans von Kaltenborn Byway – 700 block of E 1st St.

Sgt. Ryan Jopek was killed in action 08/01/2006 while serving overseas as part of Operation Iraqi Freedom. He was 20 years old, assigned to 2nd Battalion, 127 Infantry Regiment, Wisconsin National Guard. He suffered injuries when an IED detonated near his convoy in Tikrit, Iraq. Sgt. Ryan Jopek Ave – 2000 block E Main St.

Riley Curtz – Riley's Route – will be in honor of Merrill Police Officer, Riley Kurtz who died while serving the city of Merrill. Kurtz died in January of 2022 at the age of 24, making him only the fourth active police officer to die while serving the city, and the youngest. The loss of Riley has a lasting impact on his family, his co-workers and the community he served. It would be most fitting to have the street that most MPD officers leave the station from for their daily beat to be named in honor of the officer who died a

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

premature death and whose impact will be felt by many for a lifetime. 100 block of N Court St.

A motion to reconsider and include all ten names for honorary street signs was made by Alderman Sabatke and seconded by Elizabeth McCrank. Motion carried.

Public Comment Period

There was no public comment.

Set date, time and location of next meeting

Wednesday, June 15, 2022 at 6:00 PM in the Common Council Chambers.

Adjournment

Motion by William Heideman, seconded by Bea Lebel to adjourn. Carried. Adjourned at 6:28 P.M.

Minutes prepared and submitted by: Lori Anderson-Malm, City Clerk

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

T. B. Scott Free Library · Board of Trustees
Minutes of the regular meeting, May 18th, 2022

Opening

Vice President Tim Meehan called the regular meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Audrey Huftel, Katie Breitenmoser, Darcy Dalsky, Elizabeth McCrank, and Ryan Martinovici (arrived 4:30). Excused: Mike Geisler, Jim Wedemeyer, and Richard Mamer. Also present: Jessica Zellers, Laurie Ollhoff, Andrea Bennett, Mayor Steve Hass, and camera operator.

The Board reviewed correspondence from Lincoln County Humane Society, thanking library staff for their donation, and Prevent Child Abuse Wisconsin, thanking staff for distributing their bookmarks.

During the public comment period, Assistant Director Laurie Ollhoff spoke about staffing and scheduling and how difficult it has been to maintain operations, especially when people call in sick.

Consent items

A. Huftel/E. McCrank/C to approve the minutes of the regular meeting of April 20, 2022.

E. McCrank inquired about monies received from Better World Books; those funds go to the Friends of the Library. T. Meehan recommends bringing up rising energy costs with city.

E. McCrank/D. Dalsky/C to accept the monthly Revenue and Expense Report for April 2022.

Reports/discussion items/action items

- A. Library open hours.** Restoring more open hours is the goal, but right now there is one vacancy with new staff who are not ready to work solo desk shifts yet. Most part-timers are already maxed out at their hours; increasing them would mean added costs in benefits (paid time off, retirement, and medical). There's not enough room in the budget to hire an additional part-timer. So for now, we will do some publicity explaining the reduced hours, with the positive spin of working toward more open hours after July 4. E. McCrank/K. Breitenmoser/C approved opening Monday through Thursday evenings an extra hour, till 7 p.m., with the goal to implement by July 4th.
- B. Endowment request: collection refresh.** J. Zellers discussed the need to replace outdated books and books in bad condition and asked the Board to consider funding the collection refreshment project in stages. Discussion about weeding policy and practice ensued; E. McCrank observing that there had been a weeding policy as recently as 2017 (contrary to what J. Zellers had uncovered) and suggested that members of the public have more input in the process. Next month the Board will review an updated Materials Selection Policy as well as a document describing weeding practice and procedure. E. McCrank/K. Breitenmoser/C to table the request for Endowment monies until next month.
- C. Strategic Plan Goals and Objectives #4.** J. Zellers provided updates on strategic plan Goal #4.
- D. Wisconsin Trustee Essential #18: Library board appointments and composition.** J. Zellers provided copies of Trustee Essential #18.

Library director's report

- Jessica and Andrea attended Wisconsin Association of Public Libraries conference last week

- A new Technology Services Coordinator has been hired, but now we need to hire a new Head of Circulation.
- Jessica has started talks with the city about the 2023 library budget. She will make a case for increasing the personnel line, gradually over several years, to get closer to parity with other city employees. She will also make a case for increasing the other lines in the operating budget.

Vice President's remarks

- Jessica has been solo director since June of last year, so Tim will be evaluating her performance, based on discussions with staff and feedback from Board members. Tim will compile the evaluation forms, hopefully within two weeks, and is hoping to perform the evaluation in closed session at next month's meeting.

Adjournment

A. Huftel/E. McCrank/C moved to adjourn the meeting at 4:55 p.m. The next regular business meeting of the Board of Trustees is scheduled for June 15th, 2022, at 4:00 p.m. in the Library Community Room.

Jessica Zellers, Secretary

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

Parks & Recreation Commission Minutes

Wednesday, June 1, 2022

The Parks & Recreation Commission met on Wednesday, June 1st, 2022 at 4:15 p.m. at the Merrill City Hall.

Members Present: Dan Novitch, Brian Artac, Kyle Gulke, Jean Ravn, Joan Tabor, Chad Krueger, Mark Weix

Members Absent: None

Department Staff: Dan Wendorf

Others: Draco Fink – MP3, Dave Johnson

Minutes from previous meeting:

***Motion Ravn, seconded by Artac to approve the minutes from the May meeting.

Carried unanimously.

Claims: Novitch questioned Lincoln County Health Department charges. Wendorf said it was annual permits for the pool. Weix asked about RTL invoice for the pool, Wendorf explained it was wiring in the new chemical feeder system for the aquatic center.

***Motion Weix, seconded by Tabor to approve the May claims.

Carried unanimously.

Public Comment: There was no public comment.

Summary of Outdoor Recreation Survey: Wendorf provided a summary outline as requested by the Commission and gave a verbal explanation from the department's view. He said he was pleased with the survey and it provided a lot of very helpful data. Including reassuring the Department and Commission that many of our recent developments and investments are still ranked at the top of people's current recreational uses and interests. Wendorf explained that this is a powerful tool to utilize when capital budgeting and it is important to invest in things that our citizens want and actually use consistently. By comparing our current Outdoor Recreation Survey to our past Outdoor Recreation plan it is powerful confirmation that these trends are longer lasting and not just a flash in the pan type fad.

Discussion on Bierman Family Aquatic Center staffing levels and future recruitment and retention: Wendorf asked chairperson Novitch if we could blend the next item on the agenda into this one to allow for free flowing conversation on related topics. The Commission agreed. Wendorf began the discussion by talking about up to date staffing levels. He said they have just enough lifeguards and other staff to open the pool during weekdays and select weekends when staffing allows. Wendorf stated that they have done literally all they can do to recruit employees from the area and beyond but there is simply not enough interest at this time. He said he is continuing to work with MAPS and they have a Lifeguard

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Training Course set up for the weekend of June 10-12th and hopefully that will help. Wendorf informed the Commission that MAPS recently approved a rate increase for their lifeguards. MAPS guards will now get paid \$15/hr. for their first two years, then move up to \$16/hr. They will also pay their head guards \$17/hr. to start. Wendorf stated that even with our last increase for our guards, we are still \$2.00/hr. less than the newest MAPS increase. Wendorf stated that we literally share all of our guards between our two entities and requested that we at least match what MAPS is offering their guards. Equity for the same duties and responsibilities is important for continuity and for retention. Ravn asked if we had ever considered referral bonuses for guards who help recruit other guards. Wendorf said that is a great idea but they would have to make sure to have funding to allow that and would have to look into the legality of it as we are not a private entity. Johnson said it can be done under certain circumstances (a community to our south did it recently – but for a higher profile hire). Krueger asked if it might be a good time to not only match wage rates but potentially slightly exceed so that it is more enticing and so that we are not chasing others with rates. Wendorf continued the discussion by talking about compaction within seasonal and full time hourly employees. He said another concern we should all have is the issue of needing to adjust seasonal wages in order to recruit and retain good seasonal employees, but we cannot forget about our full time hourly employees. If we increase wages for our seasonal employees we should be increasing wages for our full time employees proportionally. Failing to do this in today's market could be catastrophic because of the number of job openings in our area that are paying more than what we currently are. We can only speak to our own department but we are extremely fortunate to have amazing full time hourly staff members and we want to do everything we possibly can to retain them for their entire career. Our full time hourly staff goes way above and beyond each and every day, taking on a lot of additional responsibilities. The ripple effect of adjusting seasonal wages too close to full time could have consequences with lasting effects. This is a very real issue and needs to be looked at much more holistically than just seasonal. Novitch suggested keeping this discussion going and coming up with a proposal as we get to our 2023 budget request. Johnson mentioned that there might be a savings in the pool wages budget due to our limited operational hours that we won't be able to run that we had intended on being open that we might be able to use at the end of the season.

Monthly report: Wendorf informed the Commission that almost all of their seasonal help has started and that High School spring sports have come to a close and youth recreational leagues are in full swing. He said the pool is open now for the season and so far has been good – with the exception of the staffing issues. Wendorf said that many of the recreation programs will be starting next week and continuing through the summer months and that everyone is looking forward to another great season in Parks & Recreation.

Next meeting will be on July 13th, 2022 at 4:15 p.m. in the Council Chambers at City Hall.

***Motion Artac, seconded by Ravn to adjourn at 5:15pm.

Carried unanimously.

Dan Wendorf
Recording Secretary

CITY OF MERRILL

PERSONNEL & FINANCE COMMITTEE

TUESDAY, MAY 24, 2022 - MINUTES

Regular Meeting

City Hall Council Chambers

5:15 p.m.

Members Present: Chairperson Paul Russell, Alderperson Michael Caylor, Alderperson LaDonna Fermanich

Others Present: Alderpersons Mark Weix, Dick Lupton and Rick Blake, Mayor Hass, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Clerk Anderson-Malm, City Attorney Tom Hayden, Street Superintendent Dustin Bonack, City Engineer Rod Akey, Shari Wicke, Jill Bostrom and Merrill Productions video operator

1. **Chair Russell called the meeting to order at 5:15 p.m.**
2. **Vouchers – March & April - Motion (Caylor/Fermanich) to approve. Carried.**

Discussion took place regarding questions on some items in the vouchers. All questions were answered. Alderperson Caylor asked for a table of accounts which would make it easier for verification of the vouchers. Finance Director Unertl said she will get a list sent to the Alderperson's.

Chairperson Russell commended the new committee members and city staff for asking questions in advance and receiving answers. He mentioned there may be a number of questions since there are new Alderperson's and again thanked the city staff for their ability to answer all the concerns and questions.

3. Agenda items for consideration:

1. **Consider change from May 15 to May 22 for Temporary Classification pay for Clerk/Treasurer's staff.**

A motion was made to change the temporary classification pay from May 15 to May 22 by Alderperson Fermanich. Alderperson Caylor seconded. Motion carried.

2. **Consider increasing wages for the employees that were maxed out on their step increases and did not receive the 2.5% increase the rest of the Street Dept., Park Dept. and Transit Department employees received for having their CDL.**

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Aldersperson Caylor made a motion to consider increasing wages for the employees that were maxed out on their step increases and did not receive the 2.5% increase the rest of the Street Dept., Park Dept. and Transit Department employees received for having their CDL for discussion. Aldersperson Fermanich seconded.

There was discussion regarding additional background information. Finance Director Unertl does not believe there is enough background information and understands this is a challenge that needs to be fixed.

City Administrator Johnson explained this is an initiative that was started last year to retain and attract employees.

City Engineer Akey explained a bit more about the background regarding this request. This is a way to retain employees.

There was discussion regarding how to accomplish this by a lump sum amount for the employees. This amount would be based on 2,080 hours. There were concerns regarding the taxes taken if a lump sum would be given; such as a CDL certification sum.

After further discussion, the original motion was removed and decided this would be referred to the June agenda, including the Utility employees, for further clarification and discussion.

3. Consider creating two Public Works I positions for the operators of the new automated garbage and recycling trucks.

Aldersperson Fermanich made a motion to approve for discussion. Aldersperson Caylor seconded.

City Engineer Akey explained the need for creating two positions. After lengthy discussion the original motion was withdrawn. The new motion was to create two Public Works I positions for the operators of the new automated garbage and recycling trucks and repost. Aldersperson Caylor seconded. Motion carried.

4. Consider clarification of voting and non-voting committee members and compensation for said committee members.

Mayor Hass was given the opportunity to explain the need for clarification of voting and non-voting committee members. This was discovered while going through communications regarding the Marketing & Communications Committee.

Marketing & Communications Chair Blake said he was not sure if people were appointed and voted in.

It was decided members need to be appointed by the Mayor and with term dates and serve two year terms.

Other committees that need to be looked at are Festival Grounds and the Library Board.

Further clarification and discussion is needed. This will be referred back to the June Personnel & Finance agenda after the Mayor and City Attorney have a chance to meet and clarify.

5. Discuss the status of return to normal city hall hours.

Finance Director Unertl explained why the need to have the Clerk/Treasurer office closed on Tuesday's and Thursday's. She anticipated the counter would be able to return to normal business hours after the first week in July.

Aldersperson Caylor discussed the amount of people in the Clerk/Treasurer office and was told closing the counter was a temporary solution until the new clerk took office. In his opinion, we are a public entity and thinks the counter should be open.

There was further discussion regarding changing the times the counter was closed to make it easier for the public to come pay bills and other tasks required at the counter. Aldersperson Caylor said that was not the issue he has been hearing, it is because the counter is not open to the public during regular business hours.

Aldersperson Fermanich said she has not received complaints about the hours but agrees that since we are a public entity, the counter should be open regular hours.

Mayor Hass was asked for his opinion regarding this issue. He stated the counter should be open regular business hours. He said private business deals with issues every day and work load is adjusted to compensate.

After continued discussion it was established the Clerk/Treasurer counter would be open regular business hours starting, Tuesday, May 31. Finance Director Unertl stated there will be possible overtime until they get caught up. Possible help can be brought to help with the elections if needed.

6. Discuss the status of remote working employee(s).

Alderman Caylor wanted to know the status of employees working remotely.

City Administrator Johnson said there are two employees working remotely on a part time basis. There is one at the Library and one at City Hall working remotely.

7. Discuss the security in the City Clerk's office.

Alderman Caylor mentioned his concern with the lack of security in the City Clerk's office. City Administrator Johnson signed the agreement with Per Mar, who will be installing the security in the City Clerk's office. There will be one panic button at the counter and one at the desk.

8. Discuss the timeline of the 2023 budget.

Alderman Caylor asked for this to be put on the agenda. He would like to see an earlier budget timeline. Possibly start on the budget in July. What he would like to avoid is having an all-day budget session which results in hard feelings and hostility between the council and department heads.

City Engineer Akey said it makes sense for an earlier budget timeline for the Street Department and Water Utility. This would help with future projects.

Financial Director Unertl said the county requests information for the ambulance and library in July. One big challenge is health insurance increases which will not be known until mid-September. She said the capital part of the budget could be started earlier. She is concentrating on getting the 2021 audit completed and would like to start the borrowing process earlier due to increasing interest rates. She could see having initial talks in July and August and having a COW scheduled in September to make decisions.

This will remain on the Personnel and Finance agenda for the following months for further discussion and updates.

9. Consider placing monthly reports on file:

1. Finance Director Unertl – March and April reports
2. City Attorney Hayden - April report
3. City Administrator Johnson – March and April reports
4. Municipal Court Reports – March and April

5. Fire Department Callback Report
6. Consider placing monthly reports on file - Motion (Caylor/Fermanich) to put on file. Carried.

10. Establish date, time and location of next regular meeting

Next regular scheduled meeting will be Tuesday, June 28, 5:15pm in the Common Council Chambers

11. Public Comment Period – None

12. Adjournment

A motion to adjourn by Alderperson Fermanich and seconded by Alderperson Caylor to adjourn. Motion carried. Meeting adjourned at 6:20 PM.

Minutes prepared by: Lori Anderson-Malm – City Clerk

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

CITY OF MERRILL
POLICE AND FIRE COMMISSION

Thursday, June 2, 2022 • 5:15 p.m.

Basement Conference Room – City Hall • 1004 E. First St., Merrill, WI

Members Present: Nicole Johnson (Secretary), Lisa Gervais, Eric Malm, Jeremy Thompson and Norm Hanson

Members Absent:

Others Present: Mayor Hass, MDP Officer Bacher, Police Chief Bennett and City Administrator Dave Johnson

I. Call to Order:

Mayor Hass called the meeting to order at 5:15 p.m.

II. Commission Organization:

Mayor Hass called for nominations for officers (Chairman and Secretary). Nomination of Norm Hansen as Chairman was made by Nicole Johnson and 2nd made by Lisa Gervais. Hansen accepted nomination and motion was carried with 5/5 vote. Nomination of Nicole Johnson as Secretary was made by Lisa Gervais and 2nd made by Norm Hanson. Johnson accepted the nomination and motion was carried with 5/5 vote. Two new members of the commission have been appointed as well: Jeremy Thompson and Eric Malm.

III. Approval of Prior Minutes:

Minutes dated 12.06.2021 up for approval. Motion made to accept minutes (Hansen/Malm). *Carried*

IV. Public Comment Period:

No public comments.

Chief Bennett gave an update on the vacancies of the dept as well as an upcoming retirement in January. There are currently two patrol vacancies to fill and a possible third spot soon with the pending retirement. Approval in process needed to move forward with applicants that have begun hiring process, testing and interviews have been conducted. 4 applicants being presented for approval by the commission (3 of which have received contingent offers).

V. Closed Session(s): Convened at 5:28 p.m.

Pursuant to Wisconsin State Statutes Section 19.85(1)(c), moved (Thompson/Gervais) that the Commission go into closed session “to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the Commission has jurisdiction of exercises responsibility. *Carried*.”

VI. Reconvene in Open Session: Reconvened at 6:34 p.m.

The committee may reconvene in open session to recommend applicant approvals. Motion to move to open session (Thompson/Johnson). *Carried*.

Motion made to approve the four applicants in the hiring process brought forth by Chief Bennett for consideration, pending their qualifications and testing requirements met (Thompson/Malm): Carried by vote 5/5, *motion carried*.

VII. Adjournment:

Moved to adjourn at 6:57 p.m. (Malm/Thompson). *Carried*.

Respectfully submitted,
 Nicole Johnson, Secretary

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City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, June 1, 2022 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Steve Hass, Steve Sabatke, Mark Bares, Sheila Polak, Jim Koppelman, and Tony Kusserow

RDA Absent: Clyde Nelson

Others: Alderpersons Rick Blake, Mark Weix, Dick Lupton, and LaDonna Fermanich, Finance Director Kathy Unertl, City Clerk Lori Anderson-Malm, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, City Building Inspector/Zoning Administrator Darin Pagel, Ryan Ott (Remote), and video operator from Merrill Productions,

Call to Order: Mayor Hass called the meeting to order at 8:00 a.m.

Consider approval of RDA meeting minutes from May 4th:

Motion (Polak/Sabatke) to approve the meeting minutes from May 4th. Carried.

Public Comments: None.

Update on 2022 Assessments – TID No. 11 Residential Developments:

Unertl highlighted the almost \$1.250 million in tax increment growth on the former Keinitz parcel (i.e. between W. 10th St. and W. St. Paul St.) and almost \$4.9 million in tax increment growth on former Lokemoen Construction parcel for Rock Ridge Apartments and single-family homes.

Unertl noted that these are 1/1/2022 assessed valuations. Equalized valuation information will be provided by Wisconsin Department of Revenue in August.

Next RDA Meeting:

Due to July 4th holiday period, consensus to schedule the next meeting for Wednesday, June 29th at 8:00 a.m.

TID No. 4 – Johnson Street Housing:

Only one complete Request for Proposal (RFP) response was received. The RDA continued in open session to discuss and make recommendation to the Common Council.

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

TID No. 4 – Johnson Street Housing (Continued):

Koppelman questioned the timeframe in the draft development agreement to build three new homes by end of 2022. Ryan Ott from Ott Development & Construction reported a 120 to 140 day completion timeframe. Ott emphasized that his firm orders materials that take the longest (i.e. trusses and windows) as soon as possible.

As to potential changes in housing demand, Ott reported that the demand continues to exceed the available supply of single-family homes. Interest rates increases have not been impacting the housing demand. Ott also emphasized that the new housing construction is establishing the Merrill market. The same house in Wausau area is appraised at and sells at higher price.

Land use steps needed for this proposed residential development include rezoning the property; completions of Certified Survey Map (CSM); and then future Plat. REI has been hired for the survey work and preparation of the CSM and Plat.

City Building Inspector/Zoning Administrator Pagel reported that the rezoning request was on the June 7th City Plan Commission agenda. Public Works Director/City Engineer Akey advised that the CSM should be ready by the end of June. The formal Plat is likely to take until early 2023 for required State of Wisconsin review and approval. Then, the Plat will be taken to the City Plan Commission and Common Council for City approvals.

There was broader RDA Commissioner discussion of need to subsidize development; City investment in real estate purchases; and Tax Increment District (TID) fiscal status. Unertl reported that RDA Commissioners, in Fall 2021 when considering the Webster Street duplex and single-family home developments, discussed only providing land for \$1.00 without potential \$10,000 TID development incentive for each new housing unit.

For the Johnson Street residential developments only land and water & sewer service lines are planned as City of Merrill TID investments. Typical water & sewer service lines expense is about \$3,300 per house. Unertl emphasized that there would not be \$10,000 TID Residential Incentives for each new home.

Motion (Koppelman/Sabatke) to recommend the resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and Ott Development & Construction, LLC for Johnson St. homes (TID No. 4). Carried.

Adjournment: (Koppelman/Sabatke) to adjourn at 8:35 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

Tourism Commission Meeting Minutes

May 2, 2022

Held at the Merrill Chamber of Commerce

Members Present: Dan Wendorf, Sue Kunkel, Ketul Patel, Paul Russell, Sara Gilbert, Jeremy Ratliff

Staff Present: Clyde Nelson, Cheryl Skoug

Others Present: MP3

Called to order: 12:03pm by Dan Wendorf

Introduction to new members.

Public Comment: None

Approval of Minutes from last meeting reviewed, and a motion to approve meeting minutes as written was made by Paul Russell, seconded by Jeremy Ratliff, voted, and carried.

Overview of Commission for new members - Clyde Nelson gave an overview of What is Tourism? Tourism is events that bring people to Merrill and generates overnight stays.

Report that was provided to the Common Council - Clyde provided the Council with this report. We need people to stay in Merrill. "Heads in the beds," People visiting Merrill for the Day spend \$71 on average while here. People that stay overnight spend on average \$160 while here. Room Tax that is received to the city of Merrill, 70% goes to Tourism. As the commission grants out money, they look at the money that has come from room tax in the previous quarters, to determine what funds are available to give to each grantee. In a survey provided from the Department of Tourism in Wisconsin, people will be taking short trips around the state due to the rise in fuel.

Room Tax Rate was at 4% three years ago in Lincoln County and is currently at 6%. Merrill has 158 rooms available to rent out. Sara Gilbert from Council Grounds will provide overnight stays from this time forward, and if they are here staying for a certain reason.

Admin/Rent Fees – these are the fees that get paid to the Merrill Chamber for holding the tourism information for the city and state, creating and submitting ads to publications to different agencies in the state, maintain communications and payment to the Grantees, mailing and giving out information about the city and county, and storing the misc. city, county and state information.

Review of Grantees and award amounts – Grantees who received money must use that money for advertising outside of Lincoln County. Grantees can submit applications for their events to help pay for advertising.

-Clyde played a recording from Travel Wisconsin that was aired in Milwaukee, WI on WTMJ about traveling to Merrill to visit the River Bend Trail and Sawmill Brewing Company.

-Currently the Merrill Chamber is working with Travel Wisconsin to bring an "influencer" to Merrill to write about the non-motorized trails in Merrill. We will be looking for a grant to help pay for this person to come. Plus, we will be working with Harrison Hills to start advertising the area with trails. In hopes to bring more people to the area for trail riding. "Economic Impact of Tourism in Wisconsin" from 2020, was handed out to everyone to review on their own time. The Chamber will be working with Travel Wisconsin to get trails listed in their publications that are provide.

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

- Do we have any knowledge of how many people come to Merrill and stay with family members, and what they spend while in Merrill? Currently, we do not have a way to account for this information. We should have numbers on each event how many rooms are used. We should receive those numbers.
- How do we know if the advertising the grantee use, brings people to the event? No way of knowing unless someone is right there getting the information.
- Chamber has not attended any tradeshow to help bring people to Merrill. The Chamber will start attending different tradeshow throughout the state.
- The Commission needs to focus on giving money to events that apply for funds that the event is held here in Merrill.
- The chamber will add the city logo with our logo along with tag words to keep everything sync. People will hear the same tag words from the Chamber and City.
- What Ken does with his videos? These videos could help the event do more advertising. Chamber might start working with a company that people could upload their pictures to help show others what they experience at the Grantee's event.
- Charter Spectrum would like Merrill to start to advertise online with them. Have pop ups that would come online while people are using their system.
- City of Merrill has hired a Marketing Specialist. She is contracted by the city to start on June 1st. Will be working with Businesses to help bring people to Merrill. City is also looking for a social media part-time person.
- Explore the City – Quality of Life. City Pages from Wausau only had what is happening at the Sawmill. Where are all the events for Merrill? Fall Ride has no set stops in Merrill. Why is that?
- Budget** – was approved last November for 2022. We do not pay the grantee the money they are awarded until we received the receipts of paid advertising from grantee. If no receipts are received, no money is paid out and the money stays in the account.
- Grant Applications** – review how the applications are received and process.
- Produce a brief survey to ask why the are coming to Merrill for the hotels to ask. Jeremy and Ketul will work on survey for the next meeting.

Next meeting will be Tuesday July 19, 2022, at Noon at the Merrill Chamber office.

A motion to adjourn at 1:20pm was made by Sue Kunkel, seconded by Jeremy Ratliff, voted and motion carried.

ZONING BOARD OF APPEALS MINUTES

June 8, 2022, 6:00 p.m.

PRESENT: Chairman Jeremy Thompson, Dean Haas, Ron Burrows, Eric Dayton, Jim Koebe, Rebecca Rutkowski, and Zoning Administrator Darin Pagel

Guests: Joe Schefelbein, Travis and Natalie Klug

No public comment.

Motion to approve January 5, 2022 minutes Mr. Haas, second Mr. Burrow, carried.

ZA Pagel read the meeting notice and explained the first hearing.

Motion to open hearing Mr. Haas, second Mr. Burrow, carried.

Mr. Schefelbein spoke in favor and stated it was a small lot and he already had a house plan which would be valued at \$310,000.00. It will be a spec house, wants to center it on the lot with 4.5' setback on each side. The board asked if anyone had called in opposition, ZA Pagel stated there has been no opposition. ZA Pagel stated the Board could put conditions on variances such as a Certified Survey Map.

Motion to close hearing Mr. Haas, second Mr. Dayton, carried.

Motion to approve Mr. Haas, second Mr. Burrow, with the condition of a Certified Survey Map being completed. carried unanimously.

ZA Pagel read the meeting notice and explained the second hearing.

Motion to open hearing Mr. Burrow, second Mr. Koebe, carried.

Travis and Natalie Klug, 501 Wisconsin, spoke in favor for the need for privacy, an odd shaped lot, and safety of their children. The Board asked questions of height, location, and materials. No one spoke in opposition.

Motion to close hearing Mr. Burrow, second Mr. Haas, carried.

Motion to approve Mr. Haas, second Mr. Burrow, with the following conditions: 1. Certified Survey Map.

2. The fence could be placed 1' from the sidewalk with the owner accepting all liability for fence damage during sidewalk construction.

3. Maximum 6' solid fence with the finished side facing out. Carried unanimously.

No other business

Next meeting will be at call of the Chairman

Motion to adjourn Mr. Burrow, second Mr. Haas, carried.

Meeting adjourned 6:30pm

Darin Pagel, Recording Secretary.

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

Transit Commission Meeting
April 18, 2022
Minutes

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope, Denise Ziech(remote) and Brad Brummond – Transit Administrator

- 1) Call to order: 4:00pm
- 2) Public Comment – None
- 3) Approval of March 2022 minutes

A motion to approve minutes of the March 2022 meeting was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership steady at about 200+ per day
- B. Employee Status –
 - a. Rachel started on her own and doing a great job.
 - b. Still need 2 part time drivers
- C. Mask mandate extended to May 3
- D. 2022 first quarter looks good. Just shy of pre pandemic levels.

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

- 5) Future Agenda Items
 - employee status
 - Ridership
 - Mask mandate

6) Next meeting date will be May 16, 2022. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

- 7) Adjournment - a Motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
THURSDAY, May 5, 2022 MINUTES * Revised**

Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Mayor Steve Hass, Alderpersons Michael "Gus" Caylor, Steve Sabatke and Mike Rick, Bryan Bloch and Becky Meyer.

Members Absent: Brad Becker

Others Present: Festival Grounds Manager Rick Bjorklund, City Administrator Dave Johnson, Finance Director/Deputy City Clerk Kathy Unertl (remote), City Clerk Lori Anderson-Malm, and Merrill Productions video operator

1. Chair Hass called the meeting to order at 6:00 p.m.
2. Agenda Items for Consider:

1. Fair Update

No new updates.

2. Rodeo Update

Bloch reported that Wisconsin River Pro Rodeo has received a lot of requests and emails. They will start setting up the Friday before.

The new 10' x 18' video board will be ready for instant replay, display the leader board and will have spots for advertisements.

Food vendors are ready and include the regular previous year's vendors. A variety of food will be available. The BBQ vendor is not participating this year.

EMS is worked out for this year. Overflow parking will be at Pine Crest.

Friday night is Military Night. Saturday is "Tough enough to wear Pink". Sunday is family day.

3. Water & Electric Update

City Administrator Johnson, reported that water is in place and electrical boxes are in 10 spots with 20 available outlets. This is located in the South fence area.

4. Food Stand Rent for 2022

City Administrator Johnson reported that the city gave breaks in rent 2021 for COVID. Alder Caylor mentioned it would be well received for vendors if that break would become permanent.

Attachment: revised committee reports (8890 : Consider placing the following committee reports on file:)

A motion was made to offer a 50% reduction in rent for permanent food stand vendors for the 2022 season. Rodeo Rep Block made the Motion. Alder Sabatke seconded. Motion passed.

5. Arena Lighting Update

City Administrator Johnson reported that the bid for last year's lighting quote was \$150,000. This year two bids were received. The first one was for \$250,000 and the second for \$310,000. The Bierman Foundation pledged the initial \$150,000 last year and, after being approached with the current bid amounts, will make up the balance of the current bid when it is granted.

6. Calendar of Events

List of dates for May through July 2022 events was included in the agenda packet.

7. Review of Lease Payments 2020-2022

Reviewed the list of lease payments and who was paid and who was due. Becky Meyer will make sure St. John's is paid.

3. Monthly Reports

1. Meeting minutes from February 3, 2022 – Motion (Caylor/Bloch) to approve the meeting minutes. Carried.
2. Festival Grounds Manager – Bjorklund reported there is increased interest in having events during the weekday. He will bring back this request to the committee for further discussion at a later meeting. It was decided there would be a 2-3 month lead time to notify Tammy for accommodation if needed.

Outdoor activities were also discussed including a Disk Golf long drive contest and a Robotics event.

Caylor talked about a business expo that could be a possibility to hold at the Expo center.

3. Food Vendor Representative – there was no food vendor report for this meeting.

4. Public Comment Period – None.

5. Establish date, time and location of next meeting – Next meeting will be Thursday, June 2, at 6:00 PM in the Council Chambers.

6. Motion (Sabatke/Caylor) to adjourn at 6:19 p.m.

Minutes prepared by: Lori Anderson-Malm City Clerk

Proclamation

City of Merrill, Wisconsin

WHEREAS, the area known as Beaulieux Rapids, named after an early French trader, was settled under a squatter's claim; and

WHEREAS, that claim was relinquished in 1847 to Andrew Warren, who established a permanent community, building the first dam, sawmill, and logging camp, and renaming the area Jenny Bull Falls; and

WHEREAS, in 1851 the Town of Jenny, Marathon County, was formed and included all of what is now Lincoln County, plus the land north to Michigan; and

WHEREAS, Jenny's growth was advanced by the building of a permanent bridge across the Wisconsin River in 1871, the growth of the original mill under the ownership of T.B. Scott, increased logging and expansion of travel routes north of Jenny, and the arrival of the railroad in 1879; and

WHEREAS, in 1881 a village resolution was passed renaming Jenny to Merrill, the name of the Post Office officially changed from Jenny to Merrill, and the original plat survey of Jenny took place; and

WHEREAS, the City of Merrill was incorporated in 1883 and T.B. Scott was elected the city's first mayor; and

WHEREAS, it is appropriate for our community to recognize and appreciate the history and development of our community on this important anniversary;

NOW, THEREFORE, I, Mayor Steve Hass, and the Common Council of the City of Merrill, Wisconsin, do hereby proclaim the celebration of the

175th Anniversary of the Founding of Merrill

and encourage our community and its local businesses and organizations to join us in incorporating the observance of this occasion into personal and professional programs and activities.

Approved this 6 day of June in the year 2022.



Mayor

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE:

Re: Amending Chapter 8, Article V, Section 8-113
Insurance Required

ORDINANCE NO. 2022-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 8, Article V, Section 8-113 of the Code of Ordinances for the City of Merrill is amended to read as follows:

(a) *Certificate of liability insurance.* It shall be unlawful to operate a vehicle for the conveyance of passengers for hire, or permit the same to be operated, nor shall any license be issued hereunder, until and unless the applicant for a license deposited with the city clerk a certificate of liability insurance for the vehicles for which licenses are sought, said certificate of liability insurance to be acceptable and approved by the city clerk and issued by a company authorized to do business in the state, indemnifying the applicant:

- (1) In the amount of \$500,000.00 for damage to property;
- (2) In the amount of \$500,000.00 for injury to one person; ~~and~~
- (3) In the amount of \$1,000,000.00 for injury to more than one person;
- (4) City of Merrill shall be listed as additional insured on all liability policies;

caused by the operation of said vehicles in the city.

(b) *Cancellation; violation.* Each taxicab insurance policy shall contain a provision that the same may not be cancelled before the expiration of its term, except upon 30 days' written notice to the city. Every day upon which any vehicle is operated for the conveyance of passengers for hire or when taxicab or similar transportation is offered to the public without an insurance policy as required herein being in effect and on file with the city clerk shall be deemed a separate violation. The cancellation or other termination of any insurance policy issued in compliance with

this section shall automatically revoke and terminate all licenses issued for the taxicab covered by such insurance policy, unless another policy shall be provided and in effect at the time of such cancellation or termination.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
 Adopted: _____
 Approved: _____
 Published: _____

Approved:

 Steve J. Hass, Mayor

Attest:

 Lori Anderson-Malm, City Clerk

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE:

Re: Amending Chapter 14, Article II, Section 14-39
Smoking prohibited in certain areas

ORDINANCE NO. 2022-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 14, Article II, Section 14-39 of the Code of Ordinances for the City of Merrill is amended to read as follows:

(a) *Purpose.* The purposes of this section are:

- (1) To protect the public health and welfare by prohibiting smoking in public places and places of employment; and
- (2) To guarantee the right of nonsmokers to breathe smoke-free air.

(b) *Definitions.*

Bar means an establishment that is devoted to the serving of alcoholic beverages for consumption by guests on the premises and in which the serving of food is only incidental to the consumption of those beverages, including but not limited to, taverns, nightclubs, cocktail lounges, and cabarets.

Childcare facility means any state licensed or county certified child care facility including, but not limited to licensed family day care or licensed group day care centers, licensed day camps, certified school-age programs and Head Start programs.

Educational facility means any building used principally for educational purposes in which a school is located or a course of instruction or training program is offered that has been approved or licensed by a state agency or board.

Electronic Smoking Device means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device, including, but not limited to, an e-cigarette, e-cigar, vape pen, or e-hooka.

Employee means any person who is employed by any employer for direct or indirect monetary wages or profit, including those full time, part-time, temporary or contracted for from a

third party; employee also means any person who serves as a volunteer for a business or nonprofit entity.

Employer means any person, partnership, limited liability company, corporation, or other entity, including a public or nonprofit entity who employs the services of one or more individual persons.

Enclosed area means all space between a floor and a ceiling that is closed in on all sides by doors, walls, or windows, whether open or closed, the combination of which extend from the floor to the ceiling. A wall includes any physical barrier, whether temporary or permanent.

Health care facility means an office or institution providing care or treatment of diseases, whether physical, mental, or emotional, or other medical, physiological, or psychological conditions, including but not limited to, hospitals, rehabilitation hospitals or other clinics, including weight control clinics, nursing homes, long-term care facilities, homes for the aging or chronically ill, laboratories, and offices of surgeons, chiropractors, physical therapists, physicians, psychiatrists, dentists, and all specialists within these professions. This definition shall include all waiting rooms, hallways, private rooms, semiprivate rooms, and wards within health care facilities.

Person in charge means the person who ultimately controls, governs or directs the activities aboard a public conveyance or within or at a place where smoking is regulated under this section, regardless of the person's status as owner or lessee.

Place of employment means any indoor area at which two or more individuals perform any type of a service for consideration of payment under any type of contractual relationship, including, but not limited to, an employment relationship with or for a private corporation, partnership, individual or government agency. Place of employment includes any indoor area where two or more individuals gratuitously perform services for which individuals are ordinarily paid. A place of employment includes, but is not limited to, public conveyances, factories, warehouses, offices, retail stores, restaurants, bars, banquet facilities, theaters, food stores, banks, financial institutions, employee cafeterias, lounges, auditoriums, gymnasiums, restrooms, elevators, hallways, museums, libraries, bowling establishments, health care facilities, and rooms or areas containing office equipment used in common. Vehicles used in whole or in part for work purposes are places of employment during hours of operation if more than one person is present. An area in which work is performed in a private residence is a place of employment during hours of operation if:

- (1) The homeowner uses the area exclusively and regularly as a principal place of business and has one or more on-site employees; or
- (2) The homeowner uses the area exclusively and regularly as a place to meet or deal with patients, clients, or customers in the normal course of the homeowner's trade or business.

Private residence means premises owned, rented or leased for temporary or permanent habitation.

Public place means any enclosed, indoor areas used by the general public, including, but not limited to, restaurants, bars, and other food or liquor establishments; retail stores and other commercial establishments; educational facilities, both public and private; hospitals; nursing homes; auditoriums; sports arenas, including enclosed areas in outdoor arenas; public

transportation vehicles, including buses and taxicabs, and ticket, boarding and waiting areas of public transportation facilities; meeting rooms; elevators; polling places; restrooms, lobbies, reception areas, hallways and other common-use areas; and common areas of apartment buildings and other multiple-unit residential facilities.

Room means a space within a building completely enclosed with walls, partitions, floor and ceiling, except for openings for light, ventilation, ingress and egress.

Smoking means inhaling, ~~or~~ exhaling, ~~burning, or carrying smoke from~~ any lighted ~~or heated~~, cigarette, cigar, pipe, ~~or any other lighted or heated or similar~~ tobacco nicotine or ~~product or other lighted~~ plant product intended for inhalation, including hookah and marijuana, whether natural or synthetic. "Smoking" also includes the use of an electronic smoking device. ~~A person having in their possession or control a lighted tobacco product or lighted plant product is also considered smoking.~~

Sports arena means sports pavilions, bleachers, stadiums, gymnasiums, health spas, boxing arenas, swimming pools, roller and indoor ice rinks, and bowling centers.

Tobacco bar means a bar that generates 50 percent or more of its total annual gross income from the on-site sale of tobacco products, not including any sales from vending machines.

Retail tobacco store means a retail establishment that derives more than 80 percent of its gross revenue from the sale of cigars, cigarettes, pipes, or other smoking devices for burning tobacco and related smoking accessories and in which the sale of other products is merely incidental. "Retail tobacco store" does not include a tobacco department or section of a larger commercial establishment or any establishment with a Class 'B' fermented malted beverages license or 'Class B' intoxicating liquor license or any restaurant in existence on May 1, 2008.

(c) *Prohibition of smoking in enclosed public places.* Except as otherwise provided, it shall be unlawful for any person to smoke in public places, including but not limited to the following:

- (1) Public forms of transportation, including but not limited to motor buses, taxicabs, or other public passenger vehicles.
- (2) Theatres, libraries, museums, auditoriums, and convention halls that are used by or open to the public.
- (3) Any childcare facility.

Incorporated herein by reference are the following Wisconsin statutory and administrative code sections and any amendments or renumbering thereof: Sec. 101.123(l)(ad) and (2)(bm), Wis. Stats; See s. HFS 45.02(4), 45.06(8)(g), 46.03(13), 46.06(2)(h), and 46.08(2)(c), Wis. Admin. Code.

- (4) Retail stores.
- (5) Health care facilities.
- (6) Meeting and conference rooms in which people gather for educational, business, professional, union, governmental, recreational, political or social purposes.
- (7) Polling places.

- (8) Service lobbies, waiting areas, and the common areas open to the public of financial institutions, business and professional offices, and multi-unit commercial facilities.
- (9) Self-service laundry facilities.
- (10) Enclosed, indoor areas of restaurants.
- (11) Common areas of malls.
- (12) City buildings.
- (13) City-owned or leased motor vehicles.
- (14) Sports arenas, including enclosed places in outdoor arenas.
- (15) Enclosed, indoor areas of bars.
- (16) Bed and breakfast establishments, hotels and motels, except as provided in subsection (f).
- (17) Educational facilities, both public and private.
- (d) *Prohibition of smoking in places of employment.*
 - (1) It shall be unlawful for any person to smoke cigarettes or tobacco products in places of employment.
 - (2) Every building that is a place of employment shall have at least one entrance that is smoke-free. For buildings with fewer than four entrances, no more than one entrance may be designated as a smoking entrance. For buildings with four or more entrances, no more than 25 percent of all entrances may be designated as a smoking entrance.
- (e) *Prohibition of smoking in outdoor areas.* Smoking shall be prohibited in the following outdoor places:
 - (1) Within a reasonable distance outside any entrances designated smoke free pursuant to subsection (d)(2) above, open windows, and intake of ventilation systems of enclosed areas where smoking is prohibited, so as to insure that tobacco smoke does not enter those areas.
 - (2) In all outdoor arenas, stadiums, and amphitheaters, except in designated smoking areas, which may be established only in perimeter areas at least 15 feet from any seating areas or concession stands. Smoking shall also be prohibited in, and within 15 feet of, bleachers and grandstands for use by spectators at sporting and other public events.
 - (3) In outdoor common areas of nursing homes, except in designated smoking areas, which must be located at least 15 feet outside entrances, operable windows, and ventilation systems of enclosed areas where smoking is prohibited.
- (f) *Where smoking is not regulated.* The following areas shall not be subject to the smoking restrictions of this section:

- (1) Private residences, except when used as a childcare, adult day care, or healthcare facility.
- (2) Outdoor areas of places of employment except those covered by the provisions of subsection (e)(2).
- (g) *Signage.*
 - (1) "Smoke-free Establishment" or "No Smoking" signs or the international "No Smoking" symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it) shall be clearly and conspicuously posted in every public place and place of employment where smoking is prohibited by this section, by the owner, operator, manager, or other person in control of that place. Signs shall reference "Merrill Ordinance 2010-02."
 - (2) "Smoking Allowed" signs shall be clearly and conspicuously posted in every public place and place of employment where smoking is not prohibited by this section, by the owner, operator, manager, or other person in control of that place. Signs shall reference "Merrill Ordinance 2010-02".
 - (3) Every public place and place of employment where smoking is prohibited by this section shall have posted at every entrance a sign not smaller than 11 by eight and one-half inches clearly stating that smoking is prohibited. Each sign and the language contained therein shall be clearly visible from a distance of at least ten feet. Every vehicle that constitutes a place of employment under this section shall have at least one conspicuous sign, visible from the exterior of the vehicle, clearly stating that smoking is prohibited.
 - (4) All ashtrays shall be removed from any area where smoking is prohibited by this section by the owner, operator, manager, or other person having control of the area.
 - (5) It shall be unlawful for any person to remove, deface, or destroy any sign required by this section, or to smoke in any place where any such sign is posted.
- (h) *Nonretaliation; nonwaiver of rights.*
 - (1) No person or employer shall discharge, refuse to hire, or in any manner retaliate against an employee, applicant for employment, or customer because that employee, applicant, or customer exercises any rights afforded by this section or reports or attempts to prosecute a violation of this section. Notwithstanding subsection (j), violation of this subsection shall be punishable by a fine not to exceed \$1,000.00 for each violation.
 - (2) An employee who works in a setting where an employer allows smoking does not waive or otherwise surrender any legal rights the employee may have against the employer or any other party.
- (i) *Enforcement.*
 - (1) This section shall be enforced by the police chief, building inspector, or an authorized designee.

- (2) Notice of the provisions of this section shall be given in writing to all applicants for a business license in the City of Merrill.
- (3) Any citizen who desires to register a complaint under this section may initiate enforcement with the chief of police.
- (4) The police department, fire department, building inspector, or their designees shall, while an establishment is undergoing otherwise mandated inspections, inspect for compliance with this section.
- (5) If an owner, manager, operator, or employee of an establishment subject to this section observes a person violating the section, he or she shall immediately direct the person in violation to stop smoking. If the person violating the section does not stop smoking, the owner, manager, operator, or employee shall make reasonable efforts to prevent smoking in prohibited areas by:
 - a. Approaching smokers who fail to voluntarily comply with this section and requesting that they extinguish their cigarette or tobacco product and refrain from smoking, or
 - b. Refusing service to anyone smoking in a prohibited area.
- (6) In addition to the remedies provided by the provisions of this section, the chief of police or any person aggrieved by the failure of the owner, operator, manager, or other person in control of a public place or a place of employment to comply with the provisions of this section may apply for injunctive relief to enforce those provisions in any court of competent jurisdiction.
- (j) *Violations and penalties.*
 - (1) A person who smokes in an area where smoking is prohibited by the provisions of this section shall be guilty of an infraction, punishable by:
 - a. A forfeiture not exceeding \$100.00 for a first violation.
 - b. A forfeiture not exceeding \$200.00 for a second violation within one year.
 - c. A forfeiture not exceeding \$500.00 for each additional violation within one year.
 - (2) Except as otherwise provided in subsection (h)(1), a person who owns, manages, operates, or otherwise controls a public place or place of employment and who fails to comply with the provisions of this section shall be guilty of an infraction, punishable by:
 - a. A forfeiture not exceeding \$100.00 for a first violation.
 - b. A forfeiture not exceeding \$200.00 for a second violation within one year.
 - c. A forfeiture not exceeding \$500.00 for each additional violation within one year.
 - (3) In addition to the forfeitures established by this section, violation of this section by a person who owns, manages, operates, or otherwise controls a public place

- or place of employment may result in the suspension or revocation of any permit or license issued to the person for the premises on which the violation occurred.
- (4) Violation of this section is hereby declared to be a public nuisance, which may be abated by the city by restraining order, preliminary and permanent injunction, or other means provided for by law, and the city may take action to recover the costs of the nuisance abatement.
 - (5) Each day on which a violation of this section occurs shall be considered a separate and distinct violation.
 - (k) *Clean indoor air.*
 - (1) *Intent and construction.* The City of Merrill finds that it is in the interests of the health, safety and welfare of the community to adopt by reference Sec. 101.123, Wis. Stats., and subsequent amendments, additions and recodifications thereto. It is the intent of this section that where there may be conflict between Sec. 101.123, Wis. Stats., or any subsequent amendments, additions and recodifications thereto, and this section, that the provisions of the applicable state statute shall apply. This section shall not be construed to mean that progressive discipline of city employees for violations of laws, rules, and regulations is only authorized where explicitly provided by ordinance.
 - (2) In the event that Sec. 101.123, Wis. Stats, as effective July 5, 2010, is repealed by an act of the Wisconsin Legislature, this section shall be null and void.
 - (3) Penalty. The penalties provided by Sec. 101.123, Wis. Stats, shall be in addition to the penalties provided for violation of this section when a person has violated both laws. In addition to the penalties provided by this section and Sec. 101.123, Wis. Stats., any city employee who violates any provision of this section or Sec. 101.123, Wis. Stats., may also be subject to progressive discipline by his or her employer.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
Adopted: _____
Approved: _____
Published: _____

Approved: _____
Steve J. Hass, Mayor
Attest: _____
Lori Anderson-Malm, City Clerk

Attachment: Ord electronic smoking device (8893 : Consider amending Code of Ordinances Chapter 14, Article II, Section 14-39)

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE:

Re: Amending Chapter 36, Article II, Division 1,
Section 36-23 School bus warning lights

ORDINANCE NO. 2022-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 36, Article II, Division 1, Section 36-23 of the Code of Ordinances for the City of Merrill is amended to read as follows:

(a) Notwithstanding the provisions of Wis. Stats. § 346.48(2)(b)2, adopted by reference in section 36-19 ~~to the contrary~~, and except as provided in subsection (b) of this section, school bus operators shall use flashing red warning lights in residential and business districts when pupils or other authorized passengers are to be loaded or unloaded ~~at locations at which there are no crosswalk or traffic signals so that pupils must cross the street or highway before being loaded or after being unloaded.~~

(b) Pursuant to Wis. Stats. § 349.21(2), the use of flashing red warning lights by school bus operators is prohibited when pupils or other authorized passengers are loaded or unloaded directly from or onto the school grounds or that portion of the right-of-way between the roadway and the school grounds in a zone designated by "school" warning signs as provided in Wis. Stats. § 118.08(1), in which a street or highway borders the grounds of a school.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Steve J. Hass, Mayor

Attest:

Lori Anderson-Malm, City Clerk

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: City Plan Commission
Re: Amending the District Zoning Map of the City of
Merrill, Wisconsin for a parcel of land located
on the east side of Johnson Street.

ORDINANCE NO. 2022-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. The District Zoning Map of the City of Merrill, Wisconsin is hereby amended by changing the zoning of the following described parcel of land on the east side of Johnson Street in the City of Merrill from Rural Development to R-1, said parcel more particularly described as follows:

Lots 1, 2 and 3 per attached map (description will be updated after recording completed).

A part of Lot 1 of Certified Survey Map Number 1755, recorded in Volume 9, on Page 10, as document number 430764, filed in the Lincoln County Register of Deeds office, located in the southwest $\frac{1}{4}$ of the northeast $\frac{1}{4}$ of section 7, Township 31 north, Range 7 east, City of Merrill, Lincoln County, Wisconsin.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved: _____

Steve J. Hass, Mayor

Attest: _____

Lori Anderson-Malm, City Clerk

Attachment: Ord Zoning Change Rural to R1 (8895 : Consider amending the district zoning map for a parcel of land on east side of Johnson St)



CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING
4080 N. 20TH AVENUE, WAUSAU, WI 54401
(715) 675-9784

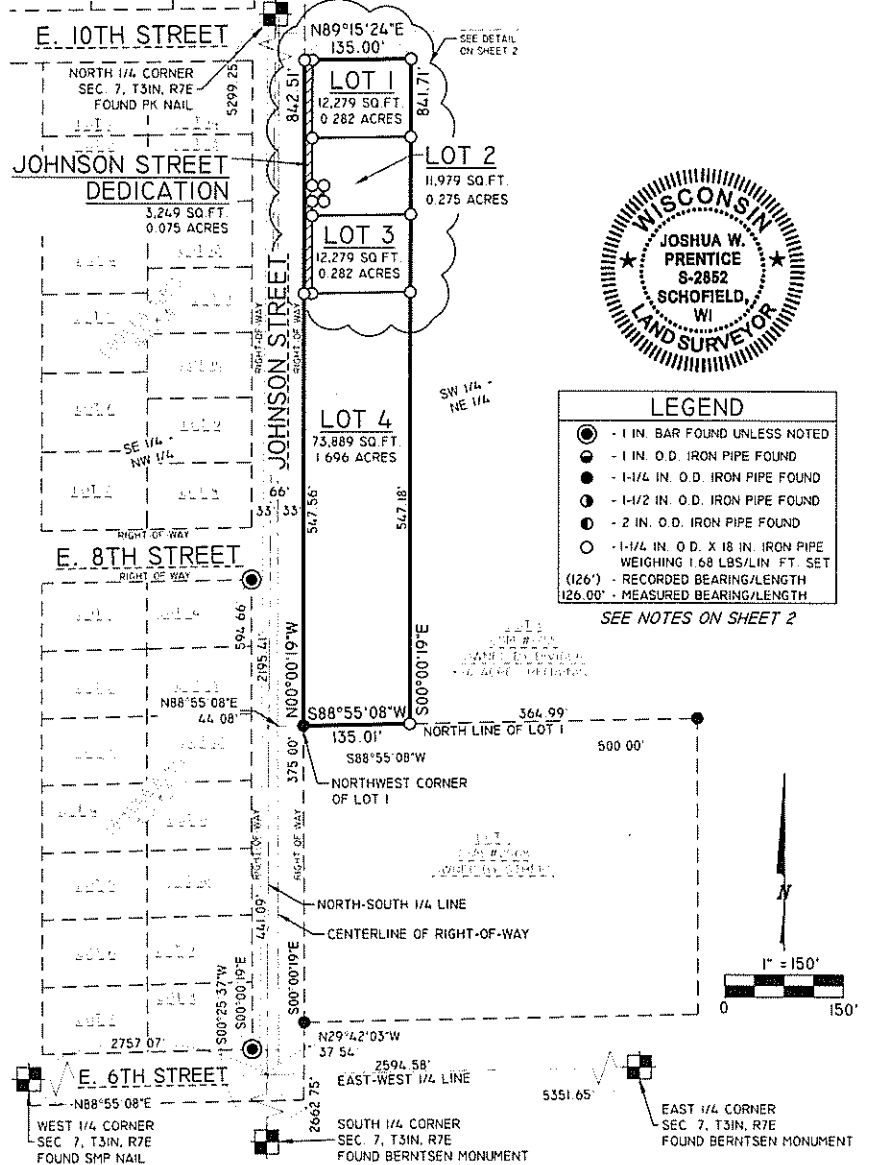
LINCOLN COUNTY CERTIFIED SURVEY MAP

MAP NO. _____ VOLUME _____ PAGE _____

PREPARED FOR: CITY OF MERRILL

LANDOWNER: CHURCH MUTUAL INSURANCE COMPANY

OF PART LOT 1 OF CERTIFIED SURVEY MAP NUMBER 1755, RECORDED IN VOLUME 9, ON PAGE 10, AS DOCUMENT NUMBER 430764, FILED IN THE LINCOLN COUNTY REGISTER OF DEEDS OFFICE, LOCATED IN THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 7, TOWNSHIP 31 NORTH, RANGE 7 EAST, CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN



DRAWING FILE: Q:\10400-10499\10435 - City of Merrill - Johnson Street Subdivision - Merrill-Drawing\Survey\10435 - 15M.dwg

SHEET 1 OF 4

Attachment: Johnson St Map (8895 : Consider amending the district zoning map for a parcel of land on east side of Johnson St)

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

NOTICE OF ACTION ON AN ALLEY VACATION

Notice is hereby given that a Resolution to vacate an Alley is to be acted upon by the Common Council of the City of Merrill, Wisconsin, at the meeting of the Common Council commencing at 6:00 p.m., June 14, 2022, at City Hall, Merrill, Wisconsin, on the following proposed Vacation Resolution, to wit:

1. Vacating that portion of an alley described as follows:

A part of H.W. Wright Lumber Company's Addition of Section Eleven (11) located in Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin; more particularly described as follows:

All that part of Chippewa Street Beginning at the North Corner of Lot Four (4), Block Six (6) of H.W. Wright Lumber Company's Addition, thence S 46°32'41" W along the South Right-of-way of Chippewa Street 136.08 Feet, thence N 41°23'08" W along the West Right-of-way of Chippewa Street 30.02 Feet, thence N 46°36-52" E along the North Right-of-way of Chippewa Street 136.08 Feet, thence S 41°23'08" E along the West Right-of-way of West Street 30.02 Feet to the Point of Beginning.

This Notice of action is being taken pursuant to a recommendation of the Board of Public Works on February 23, 2022 and the City Plan Commission on April 7, 2022.

Any questions, please call City Attorney Thomas N. Hayden at 715-539-3510.

Dated: April 8, 2022

CITY OF MERRILL, WISCONSIN

BY: 
 Katherine Unertl
 Deputy City Clerk

{Merrill Foto News: Insert 3 times before date of meeting}
 Insert on 4-14, 4-21, 4-28

Attachment: PH Notice Alley Vacation West Chippewa LLC (8904 : Public Hearing Notice on Alley Vacation)

RESOLUTION NO.**A RESOLUTION HONORING MERRILEE J DU PLAYEE, a/k/a TOBY, FOR HER LONG-TIME SERVICE TO THE CITY OF MERRILL**

WHEREAS, Merrilee J Du Playee, more commonly known as Toby, has served the City of Merrill T.B. Scott Library for 15 years; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Toby has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and

WHEREAS, Toby's skills and experience will be missed at the City of Merrill T.B. Scott Library;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of June, 2022, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Toby has given the City of Merrill T.B. Scott Library and commends her for those 15 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Toby, congratulate her upon the occasion of her retirement from the City of Merrill T.B. Scott Library, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
City Clerk

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE VACATION OF AN ALLEY LOCATED IN PART OF H.W. WRIGHT LUMBER COMPANY'S ADDITION

WHEREAS, West Chippewa LLC requests the vacation of an alley, to efficiently consolidate commercial property; and,

WHEREAS, the alley to be vacated is described as: In the City of Merrill, Lincoln County, Wisconsin:

A part of H.W. Wright Lumber Company's Addition of Section Eleven (11) located in Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin; more particularly described as follows:

All that part of Chippewa Street Beginning at the North Corner of Lot Four (4), Block Six (6) of H.W. Wright Lumber Company's Addition, thence S 46°32'41" W along the South Right-of-way of Chippewa Street 136.08 Feet, thence N 41°23'08" W along the West Right-of-way of Chippewa Street 30.02 Feet, thence N 46°36'52" E along the North Right-of-way of Chippewa Street 136.08 Feet, thence S 41°23'08" E along the West Right-of-way of West Street 30.02 Feet to the Point of Beginning.

WHEREAS, the Board of Public Works on February 23, 2022 and the City Plan Commission on April 7, 2022 have recommended such vacation;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of June, 2022, that the following described alley be vacated:

A part of H.W. Wright Lumber Company's Addition of Section Eleven (11) located in Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin; more particularly described as follows:

All that part of Chippewa Street Beginning at the North Corner of Lot Four (4), Block Six (6) of H.W. Wright Lumber Company's Addition, thence S 46°32'41" W along the South Right-of-way of Chippewa Street 136.08 Feet, thence N 41°23'08" W along the West Right-of-way of Chippewa Street 30.02 Feet, thence N 46°36'52" E along the North Right-of-way of Chippewa Street 136.08 Feet, thence S 41°23'08" E along the West Right-of-way of West Street 30.02 Feet to the Point of Beginning.

BE IT FURTHER RESOLVED, that the City hereby declares that the alley being vacated is not needed for public purposes and hereby declares that the portion vacated shall revert, to the extent permitted by law, to the adjoining property owners.

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
City Clerk



1 inch = 67 feet

Alley to be Vacated
Chippewa St

Legend

 Area to be vacated

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE 2021 COMPLIANCE MAINTENANCE
ANNUAL REPORT FOR THE CITY OF MERRILL WASTEWATER
TREATMENT PLANT**

WHEREAS, the City of Merrill is required by the Wisconsin Department of Natural Resources (WDNR) to complete a Compliance Maintenance Annual Report on its Wastewater Treatment Plant; and

WHEREAS, the City of Merrill, has reviewed the Compliance Maintenance Report for the year 2021, and has determined that it reflects the performance of the Wastewater Treatment Plant during 2021; and

WHEREAS, the report indicates a need for continued improvements at the Wastewater Treatment Plant and its operations to meet the requirements set forth by the WDNR;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 14th day of June, 2022, that:

1. The Compliance Maintenance Annual Report for 2021 is hereby approved and authorized to be filed with the WDNR.
2. That the Compliance Maintenance Annual Report for 2021 is an accurate indication of the performance of the City of Merrill Wastewater Treatment Plant for the year 2021.

Recommended by:
Board of Public Works

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass, Mayor

Passed: _____

Lori Anderson-Malm, City Clerk

RESOLUTION NO. ____**A RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT BY
AND BETWEEN THE CITY OF MERRILL, WISCONSIN AND
OTT DEVELOPMENT & CONSTRUCTION, LLC (FOR JOHNSON ST. HOMES)**

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 4 on September 11, 2007 and the redevelopment site is within TID No. 4; and,

WHEREAS, the City of Merrill purchased about 2.61 acres of land from Church Mutual Insurance Company on Johnson St.; and,

WHEREAS, the City received proposals for development of eight single-family homes on Johnson St. in two Phases; and

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional residential housing units and property taxes will be generated through these developments; and,

WHEREAS, Ott Development & Construction, LLC has negotiated the development agreement to provide development lots for \$1.00 as an incentive; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of June, 2022, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and Ott Development & Construction, LLC and to facilitate the implementation thereof.

Recommended by:
Redevelopment Authority (RDA)

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
Deputy City Clerk

**DEVELOPMENT AGREEMENT
BY AND BETWEEN THE
CITY OF MERRILL, WISCONSIN
AND OTT DEVELOPMENT & CONSTRUCTION, LLC
(FOR JOHNSON ST. HOMES)**

THE DEVELOPMENT AGREEMENT (the "Agreement") is entered into as of _____, 2022 by and between the City of Merrill, Wisconsin, (the "City") a political subdivision of the State of Wisconsin and Ott Development & Construction, LLC, (the "Developer").

RECITALS

- A. The City desires to encourage economic development, the development of underutilized land, expand its tax base and create new jobs within the City.
- B. Wis. Stat. §66.1105 (the "Tax Increment Law") provides the authority and establishes procedures by which the City may exercise powers necessary and convenient to carry out the purposes of the Tax Increment Law, cause project plans to be prepared, approve such plans, implement provisions and effectuate the purposes of such plans and finance such development through the use of tax incremental financing.
- C. Wis. Stat. §66.1333 (the "Redevelopment Law") provides the authority and establishes the procedures by which the City acting through and by the Redevelopment Authority of the City of Merrill (the "RDA") may exercise powers necessary and convenient to carry out the purposes of the Redevelopment Law, cause redevelopment plans to be prepared, approve such plans, borrow money and issue bonds, implement provisions and effectuate the purposes of such plans and finance redevelopment through the Redevelopment Law.
- D. The City of Merrill is purchasing the development area described as:

Part of PIN 251-3107-071-0004 - pending Certified Survey Map (CSM)

Located on the east side of: 700, 800, and 900 blocks of Johnson St., Merrill, Wisconsin

- E. The Developer proposes to construct eight single-family homes on the east side of Johnson St. within the Development Area.

F. As an inducement to Developer to undertake the Development in TID 4 and to construct or cause to construct the Development, the City and the RDA intend to provide land for the development in two phases:

- Phase 1 – Three lots via Certified Survey Map (CSM) in 2022
- Phase 2 – Five lots via formal Plat land division process in 2023

G. The City and RDA finds incentives to be necessary to encourage the Development in the Development Area and for Developer to undertake the Development in such a manner as to accomplish the City goals.

H. The City finds that the redevelopment and the fulfillment generally of the terms and conditions of this Agreement are in the vital and best interest of the City, RDA and City residents by expanding the tax base, creating new jobs and causing the redevelopment of underutilized property thereby serving a public purpose in accordance with state and local law.

NOW THEREFORE, in consideration of the promises and mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

Section 1.01 Initial Undertaking of the City of Merrill

The City Has:

- a. Included the Development Area within TID #4.
- b. Contracted for survey work for preparation of Certified Survey Map (CSM) for 2022 development lots and formal Plat for 2023 development lots.
- b. Reviewed the Business Plans of the Developers.

Following Execution of this Agreement, the City agrees that it shall cooperate with Developer to facilitate Developer's performance under this Agreement.

Section 1.02 Initial Undertakings of the Developers

- a. Raised equity and financing necessary for the development.
- b. File site plan and permit applications with the City and/or State.
- c. Contracted for construction of eight single-family homes in two Phases in 2022 and 2023.
- d. Developer will commence construction, with occupancy planned by December 31, 2022 for the three Phase 1 homes and by December 31, 2023 for the five Phase 2 homes.
- e. This land development incentive is to facilitate construction of new single-family homes.

ARTICLE II INCENTIVE PAYMENTS TO DEVELOPER AND LAND REVISIONARY CLAUSE

The only City incentives will be land for \$1.00 to be transferred in two Phases in 2022 and 2023.

In the event that the developments anticipated to be constructed in either Phase One or Phase Two are not completed by April 1, 2023 for Phase One and April 1, 2024 for Phase Two the real estate developed in the respective phase shall revert to the City of Merrill. Developer agrees to sign necessary paperwork to facilitate such transfer.

ARTICLE III MISCELLANEOUS

Section 3.01 Restriction on Sale.

Prior to the earlier of January 1, 2031 or the date TID #4 is dissolved, Ott Development & Construction, LLC, shall not sell, transfer, convey or assign the Development Area or any part thereof to any person, entity or in any manner which would render the Development Area exempt from property taxation without the prior written consent to the City. As an express condition for such consent, the City shall require purchaser to annually pay to the City an amount equal to all property taxes, which would have accrued to the Development Area if it were subject to property taxation. Any such payments shall be considered tax increment and shall be applied as set forth in above.

Section 3.02 Indemnification.

Ott Development & Construction, LLC, its successors and assigns shall indemnify and save harmless and defend the other party and its respective officers, agents and employees from any and all liabilities, suits, actions, claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or occasioned wholly or in part by any act or omission on the other party's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

Section 3.03 No City Obligations.

The City shall have no obligations or liability for any obligations or responsibilities to any lending institution, architect, contractor or sub-contractor or any

other party retained by Developers in the performance of its obligations and responsibilities under the terms and conditions of this Agreement. The Developers specifically agrees that no representation, statements, assurances or guarantees will be made by Developers to any third party contrary to this provision.

Section 3.04 Default.

a. Default and Notice of Default. In the event either party to this Agreement is in default hereunder (the “Defaulting Party”) the other party (the “Non-Defaulting Party”) shall be entitled to take any action allowed by applicable law, by virtue of said default, provided that Non-Defaulting Party gives the Defaulting Party written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specifying a time period of not less than sixty (60) days in which the default may be cured by the Defaulting party. Notwithstanding the foregoing, if any default cannot reasonably be cured within sixty (60) days, the Non Defaulting Party shall refrain from exercising remedies as long as a cure is being diligently pursued.

If either party fails to cure a default as permitted herein, the Non-Defaulting Party, without limiting its remedies under this Agreement, may compel performance by the Defaulting Party by bringing an action for specific performance. If after the specified time period for cure proceedings are initiated to cure an alleged default, the prevailing party in such proceedings shall be entitled to reimbursement from the other party for its reasonable attorney’s fees and associated costs incurred in such proceedings.

b. Force Majeure. Neither party shall be responsible to the other party for any resulting losses if the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of the enemies, strikes, fires, floods, acts of God, unusual weather, or by any other cause not within the control of the party whose performance was interfered with and which by the exercise of reasonable diligence such party is unable to prevent, whether of the class of causes herein above enumerated or not, and the time for performance shall be extended by the period of delay occasioned by any such cause.

Section 3.05 Non Discrimination.

Neither the Development nor any portion thereof shall be used by any party in any manner to permit unlawful discrimination or unlawful restriction on the basis of race, creed, ethnic origin or identity, color, gender, marital status, familial status, age, handicap, sexual orientation, or national origin and the construction and operation of the Development shall be in compliance with all effective laws, ordinances, and regulations relating to discrimination on any of the foregoing grounds.

Section 3.06 Parties and Interest; Survival of Agreements.

Except as otherwise expressly provided herein, this Agreement is made solely for the benefit of the parties hereto and no other person, partnership, association, or corporation shall acquire or have any rights hereunder by virtue hereof. All representations and agreements in this Agreement shall remain operative and at full force and effect regardless of any investigation made by or on behalf of any party. No party may assign its rights under this Agreement without the written consent of the other party.

Section 3.07 Notices.

All notices, demand, certificates, or other communications under this Agreement shall be sufficiently given and shall be deemed given when hand-delivered or when mailed by first class mail postage pre-paid with property addresses indicated below:

To the City: City of Merrill, Wisconsin
 Attention: City Clerk
 1004 East First Street
 Merrill, Wisconsin 54452

With a copy to the City Attorney.

To the Developers: Ott Development & Construction, LLC
 Attn: Ryan Ott
 W5646 Tug Lake Ave.
 Irma, Wisconsin 54442

Any party may, by written notice to the other party, designate a change of address for the purposes of aforesaid.

Section 3.08 Amendment.

No modification, alteration, or amendment of this Agreement shall be binding upon any party hereto until such modification, alteration, or amendment is reduced to writing and executed by all parties hereto.

Section 3.09 Governing Law.

The laws of the State of Wisconsin shall govern this Agreement.

Section 3.10 Severability.

If any provisions of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case, in any jurisdiction or

jurisdictions or in all jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance or of rendering and provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatsoever.

Section 3.11 Compliance with Law.

The parties shall, in undertaking the construction and operation of the Development, comply with all applicable federal, state, and local laws.

Section 3.12 City Authorization.

The execution of this Agreement was authorized by Resolution No _____ adopted on _____, 2022 by the Common Council

TAX INCREMENT DISTRICT (TID) No. 4 – JOHNSON ST.

Through TID No. 4, the Merrill Common Council authorized purchase of about 2.61 acres from Church Mutual Insurance Company on May 10, 2022 for \$50,000.

Key development background:

- Existing City utility services (i.e. water and sanitary sewer) are available on Johnson St.
- Three new lots will be created through Certified Survey Map (CSM) process for Phase 1 housing development in 2022.
- A Plat is needed for the rest of the development site. City has contracted with REI for the survey and Plat development work for an additional five new lots, as well as potential E. 8th St. right-of-way.
- There was a Request for Proposals process. One complete Response from Ott Development & Construction LLC was reviewed by the Redevelopment Authority (RDA) on June 1, 2022.

Phased Development:

- Phase 1 – three new homes in 2022
- Phase 2 – five new homes in 2023

Conceptual Development Fiscal – Phase 1 and Phase 2:

Preliminary development fiscal spreadsheet is provided on following spreadsheets.

TID No. 4 – Donor District to “Blighted Area” TIDs:

After recovery of the \$50,000 land purchase expense and installation of water & sanitary sewer services, there will be significant tax increment to:

- Cover other TID No. 4 expenses – especially related to Pine Ridge Plaza redevelopment
- Potentially tax increment transfers to “blighted area” TIDs

City of Merrill - TID No. 4 (Johnson St.)							
Projected Tax Increment for single-family home development							Phase 1
About 2.61 Acres that will be split from: 251-3107-071-0004 with Certified Survey Map							
-East side of Johnson St.							
Projected assessments for new single-family home:							
	Land	Improved	Total RE				
	Valuation	Valuation	Valuation				
	\$9,000	\$241,000	\$250,000				
Projected Tax Increment and TID No. 4 Cash Flow:							
						Three homes -	
					1 new home	2022 Construction	
Const.	Value	Revenue	TID Value	Tax	Projected	TID Value	Projected
Year	Year	Year	Increment	Rate	Tax Increment	Increment	Tax Increment
2022	2023	2024	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
		2025	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
		2026	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
		2027	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
		2028	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
		2029	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
		2030	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
		2031	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
		2032	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
		2033	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
		2034	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
		2035	\$250,000	\$28.03	\$7,008	\$750,000	\$21,023
				Total	\$84,090	Total	\$252,270

City of Merrill - TID No. 4 (Johnson St.)							
Projected Tax Increment for single-family home development							
							Phases 1 & 2
About 2.61 Acres that will be split from: 251-3107-071-0004							
-with Certified Survey Map - East side of Johnson St.							
Projected assessments for new single-family home:							
	Land	Improved	Total RE				
	Valuation	Valuation	Valuation				
	\$9,000	\$241,000	\$250,000				
Projected Tax Increment and TID No. 4 Cash Flow:							
Const.	Value	Revenue	TID Value	Tax	#	TID Value	Projected
Year	Year	Year	Increment	Rate	Homes	Increment	Tax Increment
2022	2023	2024	\$250,000	\$28.03	3	\$750,000	\$21,023
2023	2024	2025	\$250,000	\$28.03	8	\$2,000,000	\$56,060
		2026	\$250,000	\$28.03	8	\$2,000,000	\$56,060
		2027	\$250,000	\$28.03	8	\$2,000,000	\$56,060
		2028	\$250,000	\$28.03	8	\$2,000,000	\$56,060
		2029	\$250,000	\$28.03	8	\$2,000,000	\$56,060
		2030	\$250,000	\$28.03	8	\$2,000,000	\$56,060
		2031	\$250,000	\$28.03	8	\$2,000,000	\$56,060
		2032	\$250,000	\$28.03	8	\$2,000,000	\$56,060
		2033	\$250,000	\$28.03	8	\$2,000,000	\$56,060
		2034	\$250,000	\$28.03	8	\$2,000,000	\$56,060
		2035	\$250,000	\$28.03	8	\$2,000,000	\$56,060
						Total	\$637,683



Response to Request for Proposals:

Johnson Street Housing Project



Ott Development and Construction LLC
W5646 Tug Lake Ave, Irma 54442

Ryan Ott, Owner
715-218-5801

ottconstructionco@yahoo.com

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Response to Request for Proposals: Johnson Street Housing Project

May 25, 2022

Mr. David Johnson
City Administrator
1004 East First Street
Merrill, WI 54452

Dear Mr. Johnson:

Ott Development & Construction Co., LLC is pleased to present a proposal for the planning, development, and construction of the "Johnson Street Housing Project". This development will be designed to maximize the potential of the prime location, with its proximity to top rated employers, schools, and ease of access to Hwy 51.

Our vision for this development is to build quality market-rate single family homes that are critical to local employers trying to facilitate employment growth within the Merrill community. Merrill is challenged with a housing shortage, and the little inventory which is available is older than that of other communities. Adding new, quality housing is an important goal of the city that we will help fulfill with this project. Based on our experience and understanding of the local market, we will design this development to offer homes with a variety of sizes, specifications, and price points which will fit buyers' needs we are currently seeing.

This project provides an economic benefit to the city and its residents by expanding the city's tax base, with the added benefit of providing more opportunities for local employers looking to fulfill the needs of a growing workforce. These homes not only have the potential to draw new residents into Merrill's population, but also provide options to existing residents who may be looking to upgrade/upsized. This would free-up some of the older home inventory which, in many cases, would be available at a lower price point. This allows for even more movement within the housing market. The city's investment in this project would be returned within a couple years.

We are committed to continue building new homes in and around Merrill. Ott Development has positive history working in Merrill, becoming the area's largest new home builder in recent years, with the full completion of Champagne Park under way and full occupancy expected in the coming months. Immediately, we will have a marketing team work closely with perspective buyers on the construction of their new homes. We are now one of the only builders in the area who has the in-house ability to plan and design homes in real time and provide 3D renderings for our buyers. This will ensure great results for such a desirable location. Our in-house construction team will oversee the project from start to finish and project manage our subcontractors until the homes are complete.

We are confident that with the credentials of our team, along with the success we have displayed in other projects, this proposal will meet the City's objectives. Our credentials and financial capacity for this project, combined with the vision of the City, will make this project a success.



Response to Request for Proposals: Johnson Street Housing Project

Project Summary and Schedule

Ott Development is excited to propose the construction of 8 new single family homes on the east side of Johnson street. This project has an estimated total value of more than 2.2 million dollars. After receiving ownership of the lots, we will immediately pull permits for the first three lots which will be recorded first. Once the city has completed the official plat, we will continue with remaining five lots.

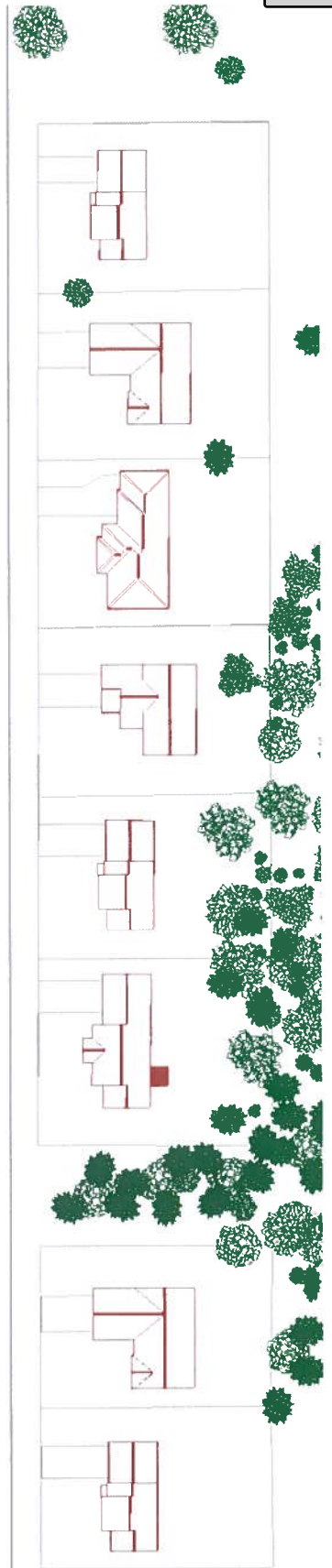
We would anticipate the state process of this to take longer than desired and would have to start two to three more in spring of 2023, with the remainder underway by fall of 2023. Ultimate goal would be to have entire project complete by within summer of 2024. If demand exceeds availability, we have financial capacity to build all five remaining homes as soon as the plat is complete and we continue to have committed subcontractors who will be available for these homes as they are in other communities.

We have several floor plans and will design additional floorplans tailored to this project. Floor plans would include a mix or two- and three-bedroom range and bi-level floorplans with main level finished square footage range of 1150 to 1550. Outside of our standard plans, we are also open to working with customers on new or customized floorplans. We are one of the only builders in the area to have in-house ability to customize floor plans and produce 3d renderings.



Response to Request for Proposals: Johnson Street Housing Project

Proposed Site and Plat Concept



Response to Request for Proposals: Johnson Street Housing Project

Site Renderings



Response to Request for Proposals: Johnson Street Housing Project

Development Organization

Ott Development and Construction Company LLC is an established Merrill-area company, founded in 2010. Our company has extensive experience in various types of construction projects. We have worked on multiple development projects, such as the Champagne Park subdivision, and have built many other single-family homes within Merrill as well as neighboring townships. We provide employment to several Merrill residents, use local subcontractors, and utilize products which are manufactured in Merrill and neighboring communities. One important thing that sets us apart from our competitors who are building in Merrill is the fact that we are rooted locally, including majority of our workforce. Money spent on our construction projects stays in the community.

Our first development in Merrill of Champagne Park included a strategic incentive program making it attractive to develop in a community where there was little to no new home construction activity. The city later adopted this concept which has resulted in several other developers now looking to build in Merrill. Champagne Park consists of 13 single family homes totaling approximately 3.5 million dollars in total value. Prior to Champagne Park, there was only one single-family home building permit issued most years with a 10-year average of only 1.9 per year from 2009 to 2019. We have since seen a consistent spike in single family home development with over a 600% increase immediately. We are currently building our final homes in Champagne Park which means we are out of developable lots; our team has continued to meet with city leaders over the last year and a half to collaborate on the creation of new lots and developments. We value the partnership we have built with the city of Merrill in recent years and hope the positive effects it has had on additional development in the city will enable us to continue to develop in Merrill.



Response to Request for Proposals: Johnson Street Housing Project

Financial Viability and Investment Strategy

Our company has extensive equity, established capital, as well as strong banking relationships which will be used to back this project. Our strategy for this development project will be a mix of self-funding and utilizing construction loans. We have attached a financial commitment letter from our primary lender, Nicolet National Bank, as requested (next page).



Response to Request for Proposals: Johnson Street Housing Project



May 25, 2022

David Johnson, City Administrator
1004 East First Street
Merrill WI 54452

RE: Johnson Street Housing Project

Mr. Johnson,

Please use this letter as confirmation that Nicolet National Bank, with its past performance history and current standing with Ott Construction & Development, LLC offer you the necessary assurances needed for Mr. Ott to submit his proposal on the above referenced project.

Nicolet is a strong advocate for Mr. Ott and has provided Mr. Ott with our intentions and conditions in becoming his partner in this development.

If you should need anything further or would like to discuss this matter in more detail please call me at (715) 722-1401.

Regards,

A handwritten signature in black ink, appearing to read "Kurt J Rust".

Kurt J Rust
VP Commercial Lending

111 North Washington St ■ PO Box 23900 Green Bay WI 54305-3900 ■ P 920-430-1400 ■ F 920-430-7581



Response to Request for Proposals: Johnson Street Housing Project

RESOLUTION NO. _____

**A RESOLUTION APPROVING A PRELIMINARY PLAT FOR RESIDENTIAL
DEVELOPMENT BETWEEN EUGENE, ALEXANDER, AND HELDT STREETS
aka ALEXANDER ESTATES IN THE CITY OF MERRILL**

WHEREAS, the City of Merrill ("The Applicant") has applied for preliminary approval of a subdivision plat pursuant to Code of Ordinances Sec.111-114 for land located in the Municipal Plat of Alexander Estates, a subdivision plat being all of Lot 2 of Certified Survey Map number 2855, recorded in volume 17 on page 77 as document number 552477, and all of Lot 1 and all of Lot 2 of Certified Survey Map number 2918, recorded in volume 17, on page 228, as document number 558428, both filed in the Lincoln County Register of Deeds office; being part of Assessor's Plat of the City of Merrill number 617, located in the southwest ¼ of the northwest ¼, section 15, Township 31 North, Range 6 East, City of Merrill, Lincoln County, Wisconsin; and

WHEREAS, The City Plan Commission considered the application at a hearing, duly noticed, and scheduled on June 7, 2022; and

WHEREAS, The City Plan Commission recommends approval of the preliminary plat subject to certain conditions; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of June, 2022, that

1. The Common Council Adopts the City Plan Commissions findings and incorporates them into this resolution.
2. The proposed preliminary plat of Residential Development between Eugene, Alexander, and Heldt Streets aka Alexander Estates presented by City of Merrill and prepared by REI and involving a subdivision plat pursuant to Code of Ordinance Sec.111-114 for being all of Lot 2 of Certified Survey Map number 2855, recorded in volume 17 on page 77 as document number 552477, and all of Lot 1 and all of Lot 2 of Certified Survey Map number 2918, recorded in volume 17, on page 228, as document number 558428, both filed in the Lincoln County Register of Deeds office; being part of Assessor's Plat of the City of Merrill number 617, located in the southwest ¼ of the northwest ¼, section 15, Township 31 North, Range 6 East, City of Merrill, Lincoln County, Wisconsin is hereby approved.

BE IT FURTHER RESOLVED, That the applicant, City of Merrill is directed to prepare the final plat in accordance with the requirements of Chapter 111 of the Code of Ordinances of the City of Merrill and present the final plat for review by the City Plan Commission.

Recommended by: City Plan
Commission

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
City Clerk

RESOLUTION NO. _____**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A
DAYCARE FACILITY AT
201 STANGE STREET, MERRILL**

WHEREAS, Trinity Lutheran Church has requested a conditional use permit pursuant to the Merrill Zoning Code Chapter 113, Article IV, Section 113-100 for the purpose of a daycare facility on the following described property:

LT 1 CSM 2420 V13 P259 D0503969, City of Merrill, Lincoln County, Wisconsin,

Commonly known as 201 Stange Street herein referred to as the "Premises"; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on June 7, 2022, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code, Chapter 113, Article IV, Section 113-100 and has recommended approval of said application; and,

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of June, 2022, that a conditional use permit shall be issued to Trinity Lutheran Church for a daycare facility on the aforesaid described premises.

Recommended by: City Plan
Commission

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
City Clerk

RESOLUTION NO. _____

**RESOLUTION IN SUPPORT OF CONSTRUCTION AND PROMOTION OF
“AFFORDABLE HOUSING” WITHIN THE CITY OF MERRILL**

WHEREAS, the City of Merrill, Lincoln County, WHEDA and other agencies have been seeking to improve the quality of life for Lincoln County residents; and

WHEREAS, development projects consisting of increased affordable housing opportunities are proposed; and

WHEREAS, affordable housing within the Community provides for a healthy local economy and enhanced quality of life for all of our citizens; and

WHEREAS, the development of affordable housing opportunities will benefit all residents by supplementing other housing stock, adding affordable rental options and assist in providing a stable workforce; and

WHEREAS, a partnership of developers and government agencies and resources can address housing challenges in the Lincoln County area and expand the types of housing currently served by the housing market; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of June, 2022, that the City of Merrill hereby encourages and supports the creation of affordable housing opportunities throughout the City of Merrill, and is pleased to support and participate in the construction of such housing.

Recommended by:

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
City Clerk

Attachment: Council Resolution supporting affordable housing (8906 : A Resolution to support Housing Project concept.)