



CITY OF MERRILL
COMMON COUNCIL
AGENDA • TUESDAY JUNE 13, 2023

Regular Meeting	City Hall Council Chambers	7:00 PM
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To attend remotely phone 240-812-1146 PIN 811 973 938 #

- I. Call to Order
- II. Invocation - Pastor Mike Zahn - United Methodist Church
- III. Pledge of Allegiance
- IV. Roll Call
- V. Public Comment
- VI. Minutes from previous meeting:
 - Consider placing the minutes from the May 9th Common Council meeting on file.
- VII. Revenue & Expense Reports:
 - Discussion and approval of the May Revenue & Expense Reports
- VIII. General Agenda Items:
 1. Consider approving Class "B" picnic licenses for Athletic Park Baseball Boosters to sell fermented malt beverages inside Athletic Park during baseball games on the following dates in 2023: May 28, June 2, 4, 6, 9, 13, 15, 20, 23, 26, 27, July 7, 8, 9, 10, 11, 12 and 19. This is being brought directly to the Common Council.
- IX. Committee of the Whole:
 1. Consider recommendations from the June 13th Committee of the Whole.
- X. Health & Safety:
 1. Consider approving three temporary Class "B" picnic licenses for Merrill Youth Fastpitch Association to sell fermented malt beverages at Merrill Area Recreational Center - softball fields on July 21, 22 and 23rd in association with the Merrill Fastpitch Annual Tournament. The Health and Safety Committee recommends approval.
 2. Consider approving a temporary Class "B" picnic license for the VFW/Post 1638 to sell fermented malt beverages at the Merrill Festival Grounds on July 29th in conjunction with the Four Wheeler Races. The Health and Safety Committee recommends approval.
 3. Consider approving the 2023/2024 liquor license applications (per list). The Health and Safety Committee recommends approval.

XI. City Planning Commission:

1. Update on rezoning request for 100 N Polk Street from Public to Business - Building Inspector/Zoning Administrator Pagel. This was referred from the May 9th Council meeting.

XII. Employee Recognition:

David Graveen - 20 years - Fire Department

XIII. Place Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Festival Grounds Committee, Parks and Recreation Commission, Transit Commission, Merrill Enrichment Center, Lincoln County Economic Development Corporation, Marketing & Communications Committee, Historic Preservation Committee, Health & Safety Committee, Board of Public Works, Personnel & Finance Committee, Library Board and Zoning Board of Appeals.

XIV. Resolutions:

1. A Resolution approving the 2022 Compliance Maintenance Annual Report for the city of Merrill Wastewater Treatment Plant.
2. A Resolution honoring Joy Ellen Annis, for her long-time service to the City of Merrill

XV. Mayor's Communications:

XVI. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
COMMON COUNCIL
Tuesday, May 9, 2023 MINUTES**

Regular Meeting

City Hall Council Chambers

7:00 p.m.

- I. Call to Order:** Mayor Hass called the meeting to order at 7:00 p.m. The following elected officials, department heads and residents were in attendance:

Elected Officials and Department Heads present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Public Works Director/City Engineer Akey, Library Director Ollhoff, Police Chief Bennett, Street Superintendent Bonack, Transit Director Brummond, Utility Operations Manager Steinagel and Phil Skoug.

Excused: Building Inspector/Zoning Administrator Pagel, Fire Chief Klug and Park & Recreation Director Wendorf

Others in attendance: Sister Celine, Sister Cathy, Manuel Rolon, Brian Lee, Clyde Nelson and Merrill Productions.

- II. Invocation** by Sister Celine – Sisters of Holy Cross

- III. Pledge of Allegiance** was recited.

- IV. Roll Call** was taken and the following alderperson's were in attendance:

Paul Russell – First District	Present
Michael “Gus” Caylor – Second District	Present
Rick Blake – Third District	Present (remote)
LaDonna Fermanich – Fourth District	Present
Dick Lupton – Fifth District	Present
Mike Rick - Sixth District	Present
Mark Weix – Seventh District	Present
Steve Sabatke – Eighth District	Present

- V. Public Comment** – There was no public comment.

- VI. Minutes of previous Common Council meeting** – April 11, 2023

Aldersperson Russell made a motion to place the minutes from the April 11, 2023 Common Council meeting on file. Aldersperson Lupton seconded and the motion carried.

- VII. Revenue & Expense Reports:**

Aldersperson Caylor made a motion to approve the April 2023 Revenue and Expense reports. Aldersperson Rick seconded and the motion carried.

- VIII. General Agenda Items:**

1. Street use permit for Golden Harvest on Saturday, June 3 – Aldersperson Sabatke made a motion to approve the street use permit for Golden Harvest Market to close Pearl Street from Main Street to Thielman Street from 7:00 am – 7:00 pm on Saturday, June 3 for a Customer Appreciation Event. Aldersperson Weix seconded and the motion carried.

Attachment: 2023-05-09 Council Minutes (10034 : Consider placing the minutes from the May 9th Common Council meeting on file.)

2. Consider lifting the hiring freeze for the Police Department – Alderperson Caylor made a motion to lift the hiring freeze for the Police Department due to a resignation of a senior officer. Alderperson Rick seconded and the motion carried.

IX. Health & Safety Committee:

1. Consider three temporary Class “B” picnic licenses for the Lincoln County Rodeo Association for June 9, 10 and 11 – Alderperson Rick made a motion to approve the three temporary Class “B” picnic licenses for the Lincoln County Rodeo Association to sell fermented malt beverages at the Merrill Festival Grounds during the Wisconsin River Pro Rodeo on June 9, 10 and 11, 2023. Alderperson Sabatke seconded and the motion carried.

X. City Plan Commission:

1. Consider request to rezone 100 N Polk Street from Public to Business – Alderperson Russell made a motion to deny the request to rezone 100 N Polk Street from Public to Business. Alderperson Caylor seconded for discussion.

Alderperson Russell explained his decision for the denial. Manuel Rolon and Brian Lee were given floor privileges to speak regarding the rezoning request.

City Attorney Hayden stated no one appeared at the public hearing and this was approved by the City Plan Commission with a requirement to have a plan within 6 months.

Following further discussion, Alderperson Russell amended his original motion and motioned to refer this to the June Council meeting. Alderperson Weix seconded and the motion carried.

2. Consider the approval of the final plat for CM’s first addition (aka Johnson Street) – Alderperson Sabatke made a motion to approve the final plat for CM’s first addition. Alderperson Lupton seconded and the motion carried.

XI. Tourism Commission – Annual Report Presentation:

Clyde Nelson – Executive Director of the Merrill Chamber of Commerce presented the 2022 Tourism report and the tourism room tax report. He highlighted a number of items in the report that was included in the packet.

XII. Place Committee Reports on File:

Alderperson Russell made a motion to place the committee reports on file with the corrections that were brought to the City Clerk’s attention. Alderperson Fermanich seconded and the motion carried.

XIII. Ordinances:

City Attorney Hayden read the ordinance amending Chapter 26, Article V, Section 26-134 Habitual Truancy. He explained the reason for amending the ordinance. Alderperson Caylor made a motion to suspend the rules and give the second and third readings by title only. Alderperson Russell seconded. City Attorney Hayden gave the Ordinance the second and third readings by title only.

Alderperson Caylor made a motion to accept the amended ordinance. Alderperson Lupton seconded and the motion carried on an 8/0 roll call vote.

XIV. Resolutions:

A Resolution approving a final plat for single family residential development located on Johnson Street in the City of Merrill

WHEREAS, the City of Merrill ("The Applicant") has applied for final approval of a subdivision plat pursuant to Code of Ordinances Sec. 111-114, 115 for land located in CM's First Addition, a subdivision plat being part of the Southwest ¼ of the Northeast ¼ and all of Lot 4 of Certified Survey Map Number 559835, Recorded as Document Number 559835, filed in the Lincoln County Register of Deed Office; All located in the Southwest ¼ of the Northeast ¼ of Section 7, Township 31 North, Range 7 East in the City of Merrill, Lincoln County, Wisconsin; and

WHEREAS, The City Plan Commission considered the application at a meeting on May 2, 2023; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of May 2023, that:

1. The Common Council Adopts the City Plan Commissions findings and incorporates them into this resolution.
2. The final plat of Single Family Residential Development on Johnson Street presented by City of Merrill and prepared by Joshua Prentice for REI and involving a subdivision plat pursuant to Code of Ordinances Sec. 111-114, 115 for land located in CM's First Addition, a subdivision plat being part of the Southwest ¼ of the Northeast ¼ and all of Lot 4 of Certified Survey Map Number 559835, Recorded as Document Number 559835, filed in the Lincoln County Register of Deed Office; All located in the Southwest ¼ of the Northeast ¼ of Section 7, Township 31 North, Range 7 East in the City of Merrill, Lincoln County, Wisconsin is hereby approved.

BE IT FURTHER RESOLVED That the applicant, City of Merrill City Clerk is directed to record the final plat with the Lincoln County Register of Deeds in accordance with the requirement of Chapter 111, Article II, Section 111-115 of the Code of Ordinances of the City of Merrill.

City Attorney Hayden read the Resolution. Alderperson Rick made a motion to approve the resolution. Alderperson Weix seconded and the motion carried.

XV. Mayor's Appointments:

Chris Gruenenwald to the Library Board replacing Jim Wedemeyer – term to expire 06/30/2026
Reappoint Darcy Dalsky to the Library Board – term to expire 06/30/2026

Alderperson Fermanich made a motion to approve the two appointments to the Library Board. Alderperson Caylor seconded and the motion carried.

XVI. Mayor's Communications:

Permission to appoint the Festival Grounds Manager to the Marketing & Communications Committee – Alderperson Caylor made a motion to refer this to a Committee of the Whole to review committees and commissions. Alderperson Rick seconded for discussion.

Following discussion, Alderperson Caylor amended his motion to accept the appointment of the Festival Grounds Manager to the Marketing & Communications Committee and refer to a Committee of the Whole for a discussion of the overall makeup of committees and commissions. Alderperson Blake seconded and the motion carried.

Mayor Hass read the additional communications:
He thanked all volunteers for the Loyalty Day celebration.
June 9, 10 and 11th is the Rodeo at the Festival Grounds
June 11 is the dairy breakfast at the MARC

June 24 and 25 there is mounted shooting at the Festival Grounds
Quad Events are scheduled at the Festival Grounds
June 7, 14 and 21st there is reading to a dog at the Library
The Library has one-day passes for parks; contact the library for details
This Saturday is Girls on the Run at the Agra Pavilion

XVII.**Adjournment:**

Aldersperson Rick made a motion to adjourn. Aldersperson Lupton seconded and the motion carried. The meeting was adjourned at 7:58 PM.

The complete Ordinance is available on the City of Merrill website: <https://www.ci.merrill.wi.us/>

Minutes respectfully submitted by Lori L Anderson-Malm – City Clerk



City of Merrill

Treasurer

Kathy Unertl, Finance Director

1004 E 1st St, Merrill, WI 54452

Phone: (715) 536-5594 | Fax: (715) 539-2668

kathy.unertl@ci.merrill.wi.us

Date: June 6, 2023

To: Mayor Steve Hass
Alderpersons

From: Kathy Unertl, Finance Director

RE: May 2023 - Revenue & Expense Reports

2022 Taxes – Settlement for April 2023 collections:

Attached is the May Tax Settlement summary for April 2023 tax payments. Comparable amounts will be collected through the end of June installments.

Revenues – General Fund:

Consistent with budgeted amounts except:

- Utility Payment in Lieu of Taxes (PILOT) is likely going to be about \$75,000 lower than 2023 budget based upon City Auditor preliminary 2022 calculation.

With 1/1/2024 revaluation, the Water PILOT will be about \$125,000 higher than 2022 and 2023 amounts.

- Interest Income is already at \$112,830 which is \$83,224 more than the \$29,606 budgeted level for 2023. This significantly increased monthly amount will continue with the later start on infrastructure projects (i.e. Chippewa St. on 6/5th) and will entirely offset the Water PILOT difference.

Expenses – General Fund:

Consistent with budgeted amounts. Key items to monitor:

- Diesel and Unleaded Fuel expenses.
- Wisconsin Public Service electric and natural gas expenses. Personnel & Finance Committee has requested updated review of the main City facilities every-other-month.

An equal opportunity/affirmative action employer.

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

**May Settlement of 2022 Tax Roll
General Property Tax Only**

Tax District: City of Merrill

County: Lincoln

Community Code: 35251

PART I	Taxes Levied	Percent	Allocated Share
A. 1.State Taxes	-	0.000000000	-
B. 1. Portion of State Special Charges Upon County	-		
2. Portion of County Tax Levied Over Entire Tax District	2,194,156.56		
3. Special Purpose			
4. Special Purpose			
5. Special Purpose			
Total County Taxes - Sum of B1 thru B5	2,194,156.56	0.169781690	78,406.72
C. Special District Codes and Names			
1.			
2.			
3.			
D. Other Special Purpose District Taxes			
1. Total Tax Increment (TIF)	1,900,980.80	0.147096036	67,930.28
2.			
3.			
4. Other State Special Charges			
5. County Special Charges			
6. All Other Town, Village or City Taxes	5,853,781.00	0.452959852	209,180.95
7. Surplus Funds Applied to Tax Roll			
8. Overrun - Underrun	(0.52)	-0.000000040	(0.02)
Total Tax District Taxes	7,754,761.28	0.600055848	277,111.21
E. School District Codes and Names			
1. Number 3500 School District of Merrill Area	2,423,069.65	0.187494761	86,586.77
2.			
3.			
4.			
5.			
1. Number 1500 North Central Technical College	551,411.73	0.042667701	19,704.33
2.			
3.			
G - 1. Total General Property Taxes - Real and Personal	12,923,399.22	1.000000000	461,809.03

Column 1.

Column 2.

Column 3.

Column 4.

* Must agree with Line 5 Part II.

PART II

Total Collections on Hand	\$462,716.32	(1)	
Less: Collections of Special Charges	(\$316.50)	(2)	
Less: Collections of Special Assessments	\$0.00	(3)	
Less: Collections of Delinquent Utilities	(\$590.79)	(4)	
Collections of General Property Taxes (Line 1 minus Lines 2, 3 and 4)	<u>461,809.03</u>	(5)	
Percentage (Line 5 Divided by Line 6)			<u>0.035734331</u>
Total General Property Taxes (Line G-1 From Part I)	<u>12,923,399.22</u>	(6)	

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
Non-Departmental					
Taxes (or Utility Rev.)	4,363,956.00	215,419.91	3,317,085.33	76.01	1,046,870.67
Intergovernmental	4,457,013.25	41,679.03	534,632.89	12.00	3,922,380.36
Licenses and Permits	40,120.00	15,175.00	29,271.50	72.96	10,848.50
Fines, Forfeits, & Pen.	117,500.00	9,885.08	66,596.16	56.68	50,903.84
Public Charges-Services	8,600.00	1,679.20	3,506.57	40.77	5,093.43
Miscellaneous Revenues	129,031.00	26,956.12	157,946.08	122.41	(28,915.08)
TOTAL Non-Departmental	9,116,220.25	310,794.34	4,109,038.53	45.07	5,007,181.72
Municipal Court					
Intergov Charges (Misc.)	8,175.00	1,262.00	2,612.00	31.95	5,563.00
TOTAL Municipal Court	8,175.00	1,262.00	2,612.00	31.95	5,563.00
City Attorney					
Intergov Charges (Misc.)	9,000.00	0.00	2,223.25	24.70	6,776.75
Miscellaneous Revenues	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL City Attorney	44,000.00	0.00	2,223.25	5.05	41,776.75
Mayor					
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Mayor	2,500.00	0.00	0.00	0.00	2,500.00
City Administrator					
Intergovernmental	45,000.00	0.00	0.00	0.00	45,000.00
Miscellaneous Revenues	17,667.00	0.00	0.00	0.00	17,667.00
TOTAL City Administrator	62,667.00	0.00	0.00	0.00	62,667.00
Clerk/Treasurer Staff					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.00
Elections - AVERAGED					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	400.00	(424.73)	715.81	178.95	(315.81)
Miscellaneous Revenues	43,826.00	0.00	0.00	0.00	43,826.00
TOTAL Treasurer/Finance Dir.	44,226.00	(424.73)	715.81	1.62	43,510.19

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Information Technology</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Information Technology	0.00	0.00	0.00	0.00	0.00
<u>City Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	750.00	0.00	45.21	6.03	704.79
TOTAL Over-Collected Taxes	750.00	0.00	45.21	6.03	704.79
<u>Police</u>					
Intergovernmental	184,774.00	16,049.61	16,049.61	8.69	168,724.39
Public Charges-Services	14,000.00	991.35	5,268.64	37.63	8,731.36
Intergov Charges (Misc.)	11,336.00	0.00	8,221.97	72.53	3,114.03
Miscellaneous Revenues	0.00	0.00	100.00	0.00	(100.00)
TOTAL Police	210,110.00	17,040.96	29,640.22	14.11	180,469.78
<u>Traffic Control</u>					
Miscellaneous Revenues	0.00	4,757.63	7,702.96	0.00	(7,702.96)
TOTAL Traffic Control	0.00	4,757.63	7,702.96	0.00	(7,702.96)
<u>Fire Protection</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	13,050.00	455.00	1,395.00	10.69	11,655.00
Intergov Charges (Misc.)	221,899.00	0.00	110,949.30	50.00	110,949.70
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	234,949.00	455.00	112,344.30	47.82	122,604.70
<u>Ambulance/EMS</u>					
Intergovernmental	1,198,137.00	82,319.19	376,936.60	31.46	821,200.40
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,198,137.00	82,319.19	376,936.60	31.46	821,200.40
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	43,500.00	4,300.00	13,260.00	30.48	30,240.00
Miscellaneous Revenues	5,258.00	0.00	0.00	0.00	5,258.00
TOTAL Bldg. Inspection/Zoning	48,758.00	4,300.00	13,260.00	27.20	35,498.00
<u>Public Works/Engineer</u>					
Miscellaneous Revenues	123,733.00	0.00	0.00	0.00	123,733.00
TOTAL Public Works/Engineer	123,733.00	0.00	0.00	0.00	123,733.00

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Superintendent					
Miscellaneous Revenues	22,427.00	0.00	0.00	0.00	22,427.00
TOTAL Street Superintendent	22,427.00	0.00	0.00	0.00	22,427.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
Operations Support (M&E)					
Intergovernmental	368,500.00	33,228.58	130,546.33	35.43	237,953.67
Miscellaneous Revenues	0.00	90.00	90.00	0.00	(90.00)
TOTAL Operations Support (M&E)	368,500.00	33,318.58	130,636.33	35.45	237,863.67
Roads					
Intergovernmental	84,000.00	8,921.26	16,845.72	20.05	67,154.28
Licenses and Permits	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	86,500.00	8,921.26	16,845.72	19.47	69,654.28
Snow and Ice					
Intergovernmental	0.00	0.00	865.70	0.00	(865.70)
Public Charges-Services	10,000.00	2,200.00	2,200.00	22.00	7,800.00
TOTAL Snow and Ice	10,000.00	2,200.00	3,065.70	30.66	6,934.30
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Leave Expenses					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Licenses and Permits	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	17,414.03	0.00	(17,414.03)
TOTAL Stormwater Plan/Const.	0.00	0.00	17,414.03	0.00	(17,414.03)

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Airport</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	26,000.00	675.00	13,780.66	53.00	12,219.34
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	26,000.00	675.00	13,780.66	53.00	12,219.34
<u>Transit</u>					
Specials (Utility Rev.)	257,500.00	0.00	0.00	0.00	257,500.00
Intergovernmental	77,500.00	0.00	0.00	0.00	77,500.00
Public Charges-Services	122,000.00	8,257.40	44,212.03	36.24	77,787.97
Miscellaneous Revenues	2,500.00	0.00	1,593.00	63.72	907.00
TOTAL Transit	459,500.00	8,257.40	45,805.03	9.97	413,694.97
<u>Garbage Collection</u>					
Miscellaneous Revenues	1,000.00	142.18	298.59	29.86	701.41
TOTAL Garbage Collection	1,000.00	142.18	298.59	29.86	701.41
<u>Recycling</u>					
Intergovernmental	32,750.00	0.00	0.00	0.00	32,750.00
Miscellaneous Revenues	1,500.00	25.00	370.00	24.67	1,130.00
TOTAL Recycling	34,250.00	25.00	370.00	1.08	33,880.00
<u>Weed & Nuisance Control</u>					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	7,500.00	0.00	0.00	0.00	7,500.00
<u>MEC - Enrichment</u>					
Intergovernmental	12,500.00	0.00	0.00	0.00	12,500.00
Public Charges-Services	15,649.00	0.00	0.00	0.00	15,649.00
TOTAL MEC - Enrichment	28,149.00	0.00	0.00	0.00	28,149.00
<u>Library</u>					
Intergovernmental	484,602.00	0.00	221,647.00	45.74	262,955.00
Public Charges-Services	2,600.00	247.67	1,293.67	49.76	1,306.33
Miscellaneous Revenues	0.00	0.00	6,000.00	0.00	(6,000.00)
TOTAL Library	487,202.00	247.67	228,940.67	46.99	258,261.33
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	28,000.00	(336.49)	8,274.28	29.55	19,725.72
Miscellaneous Revenues	0.00	0.00	5,925.79	0.00	(5,925.79)
TOTAL Parks	28,000.00	(336.49)	14,200.07	50.71	13,799.93

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Recreation Programs					
Public Charges-Services	50,500.00	1,104.54	24,596.56	48.71	25,903.44
TOTAL Recreation Programs	50,500.00	1,104.54	24,596.56	48.71	25,903.44
Cable Franchise Adm					
Licenses and Permits	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Cable Franchise Adm	5,000.00	0.00	0.00	0.00	5,000.00
MARC - Smith Center					
Public Charges-Services	68,750.00	887.19	42,083.78	61.21	26,666.22
Miscellaneous Revenues	0.00	1,209.25	1,209.25	0.00	(1,209.25)
TOTAL MARC - Smith Center	68,750.00	2,096.44	43,293.03	62.97	25,456.97
Aquatic Center					
Intergovernmental	50,000.00	0.00	0.00	0.00	50,000.00
Public Charges-Services	90,000.00	0.00	74.89	0.08	89,925.11
TOTAL Aquatic Center	140,000.00	0.00	74.89	0.05	139,925.11
TOTAL REVENUE	12,917,503.25	477,155.97	5,193,840.16	40.21	7,723,663.09
EXPENDITURES					
Common Council					
Personnel Services	37,140.00	2,127.66	11,507.04	30.98	25,632.96
Contractual Services	3,500.00	0.00	458.33	13.10	3,041.67
Supplies & Expenses	9,635.00	770.96	3,880.75	40.28	5,754.25
TOTAL Common Council	50,275.00	2,898.62	15,846.12	31.52	34,428.88
Municipal Court					
Personnel Services	96,944.00	7,559.74	37,853.25	39.05	59,090.75
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,800.00	184.58	1,445.00	38.03	2,355.00
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	6,025.00	0.00	6,103.00	101.29	(78.00)
TOTAL Municipal Court	107,769.00	7,744.32	45,401.25	42.13	62,367.75
City Attorney					
Personnel Services	222,490.00	17,001.37	86,685.33	38.96	135,804.67
Contractual Services	16,500.00	2,402.68	7,174.68	43.48	9,325.32
Supplies & Expenses	6,250.00	1,445.94	2,535.28	40.56	3,714.72
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	245,240.00	20,849.99	96,395.29	39.31	148,844.71

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mayor</u>					
Personnel Services	26,915.00	2,070.20	10,493.79	38.99	16,421.21
Supplies & Expenses	950.00	0.00	5.03	0.53	944.97
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	27,865.00	2,070.20	10,498.82	37.68	17,366.18
<u>City Administrator</u>					
Personnel Services	88,917.00	0.00	0.00	0.00	88,917.00
Contractual Services	650.00	0.00	0.00	0.00	650.00
Supplies & Expenses	12,100.00	0.00	0.00	0.00	12,100.00
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL City Administrator	102,667.00	0.00	0.00	0.00	102,667.00
<u>Personnel - HR</u>					
Contractual Services	9,750.00	1,829.55	2,978.70	30.55	6,771.30
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	10,000.00	1,829.55	2,978.70	29.79	7,021.30
<u>City Clerk</u>					
Personnel Services	84,067.00	6,527.01	33,162.10	39.45	50,904.90
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,500.00	208.29	805.34	17.90	3,694.66
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	4,750.00	0.00	5,030.49	105.91	(280.49)
TOTAL City Clerk	93,817.00	6,735.30	38,997.93	41.57	54,819.07
<u>Clerk/Treasurer Staff</u>					
Personnel Services	166,740.00	11,398.72	72,455.60	43.45	94,284.40
Supplies & Expenses	2,550.00	148.99	670.42	26.29	1,879.58
TOTAL Clerk/Treasurer Staff	169,290.00	11,547.71	73,126.02	43.20	96,163.98
<u>Elections - AVERAGED</u>					
Personnel Services	27,975.00	0.00	14,524.88	51.92	13,450.12
Contractual Services	11,500.00	0.00	227.50	1.98	11,272.50
Supplies & Expenses	6,025.00	0.00	1,787.11	29.66	4,237.89
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Technology	0.00	0.00	600.00	0.00	(600.00)
TOTAL Elections - AVERAGED	45,500.00	0.00	17,139.49	37.67	28,360.51
<u>Treasurer/Finance Dir.</u>					
Personnel Services	126,952.00	9,861.79	50,152.20	39.50	76,799.80
Contractual Services	6,350.00	351.75	872.84	13.75	5,477.16
Supplies & Expenses	26,150.00	1,103.25	11,399.77	43.59	14,750.23
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	159,452.00	11,316.79	62,424.81	39.15	97,027.19

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Information Technology					
Personnel Services	72,605.00	6,636.83	27,932.55	38.47	44,672.45
Technology	107,395.00	2,087.67	36,299.69	33.80	71,095.31
TOTAL Information Technology	180,000.00	8,724.50	64,232.24	35.68	115,767.76
Assessment of Property					
Contractual Services	32,000.00	0.00	14,250.00	44.53	17,750.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Assessment of Property	32,000.00	0.00	14,250.00	44.53	17,750.00
Independent Auditing					
Contractual Services	17,250.00	7,898.79	12,529.77	72.64	4,720.23
Technology	1,540.00	0.00	1,548.00	100.52	(8.00)
TOTAL Independent Auditing	18,790.00	7,898.79	14,077.77	74.92	4,712.23
City Maintenance					
Personnel Services	130,740.00	9,631.59	52,403.46	40.08	78,336.54
Contractual Services	79,160.00	5,740.97	41,492.38	52.42	37,667.62
Supplies & Expenses	15,800.00	1,309.25	7,167.13	45.36	8,632.87
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	7,000.00	370.50	3,127.92	44.68	3,872.08
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	232,700.00	17,052.31	104,190.89	44.77	128,509.11
City Maint-Library					
Personnel Services	0.00	149.90	1,068.12	0.00	(1,068.12)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	149.90	1,068.12	0.00	(1,068.12)
City Maint-Fire Station					
Personnel Services	0.00	0.00	31.27	0.00	(31.27)
TOTAL City Maint-Fire Station	0.00	0.00	31.27	0.00	(31.27)
Livingston Building					
Contractual Services	2,500.00	195.66	1,346.16	53.85	1,153.84
TOTAL Livingston Building	2,500.00	195.66	1,346.16	53.85	1,153.84
Over-Collected Taxes					
Supplies & Expenses	600.00	0.00	352.58	58.76	247.42
TOTAL Over-Collected Taxes	600.00	0.00	352.58	58.76	247.42
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	358,250.00	16,212.73	306,823.13	85.64	51,426.87
TOTAL Insurance/Employee	358,250.00	16,212.73	306,823.13	85.64	51,426.87

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Police					
Personnel Services	2,696,139.00	193,684.89	1,016,407.25	37.70	1,679,731.75
Contractual Services	47,600.00	654.38	34,423.58	72.32	13,176.42
Supplies & Expenses	79,250.00	3,376.91	19,038.14	24.02	60,211.86
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	29,000.00	0.00	2,593.80	8.94	26,406.20
TOTAL Police	2,862,989.00	197,716.18	1,072,462.77	37.46	1,790,526.23
Traffic Control					
Personnel Services	10,192.00	156.22	627.17	6.15	9,564.83
Supplies & Expenses	15,758.00	2,419.38	5,258.24	33.37	10,499.76
TOTAL Traffic Control	25,950.00	2,575.60	5,885.41	22.68	20,064.59
Fire Protection					
Personnel Services	1,580,299.00	105,380.88	626,437.42	39.64	953,861.58
Contractual Services	24,125.00	2,282.89	11,618.24	48.16	12,506.76
Supplies & Expenses	71,000.00	2,993.71	18,819.67	26.51	52,180.33
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Technology	6,000.00	557.09	3,296.72	54.95	2,703.28
TOTAL Fire Protection	1,681,424.00	111,214.57	660,172.05	39.26	1,021,251.95
Fire Protection-Hydrants					
Contractual Services	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection-Hydrants	0.00	0.00	0.00	0.00	0.00
Ambulance/EMS					
Personnel Services	1,064,820.00	73,572.30	412,323.52	38.72	652,496.48
Contractual Services	24,850.00	2,280.19	11,615.17	46.74	13,234.83
Supplies & Expenses	101,967.00	5,059.10	31,169.87	30.57	70,797.13
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Technology	6,500.00	556.13	3,295.76	50.70	3,204.24
TOTAL Ambulance/EMS	1,198,137.00	81,467.72	458,404.32	38.26	739,732.68
Bldg. Inspection/Zoning					
Personnel Services	158,525.00	12,590.41	63,964.64	40.35	94,560.36
Contractual Services	450.00	11.22	44.88	9.97	405.12
Supplies & Expenses	3,975.00	440.34	1,439.06	36.20	2,535.94
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	162,950.00	13,041.97	65,448.58	40.16	97,501.42
City Sealer					
Contractual Services	4,800.00	2,000.00	2,000.00	41.67	2,800.00
TOTAL City Sealer	4,800.00	2,000.00	2,000.00	41.67	2,800.00

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Public Works/Engineer</u>					
Personnel Services	123,233.00	6,345.05	32,239.67	26.16	90,993.33
Contractual Services	1,500.00	148.75	2,663.75	177.58	(1,163.75
Supplies & Expenses	2,000.00	85.39	139.53	6.98	1,860.47
Technology	2,000.00	0.00	154.57	7.73	1,845.43
TOTAL Public Works/Engineer	128,733.00	6,579.19	35,197.52	27.34	93,535.48
<u>Street Commissioner</u>					
Personnel Services	4,305.00	331.24	1,679.05	39.00	2,625.95
Contractual Services	250.00	22.43	89.72	35.89	160.28
Supplies & Expenses	800.00	0.00	77.07	9.63	722.93
TOTAL Street Commissioner	5,355.00	353.67	1,845.84	34.47	3,509.16
<u>Street Superintendent</u>					
Personnel Services	104,677.00	7,844.88	39,304.13	37.55	65,372.87
Supplies & Expenses	1,200.00	27.60	673.91	56.16	526.09
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	105,877.00	7,872.48	39,978.04	37.76	65,898.96
<u>Garage Maintenance</u>					
Personnel Services	200.00	0.00	0.00	0.00	200.00
Contractual Services	29,850.00	2,549.76	23,139.96	77.52	6,710.04
Supplies & Expenses	18,500.00	2,630.12	6,442.68	34.83	12,057.32
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	48,550.00	5,179.88	29,582.64	60.93	18,967.36
<u>Operations Support (M&E)</u>					
Personnel Services	217,924.00	18,859.89	93,835.70	43.06	124,088.30
Contractual Services	3,024.00	0.00	2,736.00	90.48	288.00
Supplies & Expenses	381,850.00	43,195.67	203,875.74	53.39	177,974.26
Technology	575.00	0.00	0.00	0.00	575.00
TOTAL Operations Support (M&E)	603,373.00	62,055.56	300,447.44	49.79	302,925.56
<u>Roads</u>					
Personnel Services	237,959.00	32,456.72	85,531.24	35.94	152,427.76
Supplies & Expenses	95,250.00	8,420.42	46,384.98	48.70	48,865.02
TOTAL Roads	333,209.00	40,877.14	131,916.22	39.59	201,292.78
<u>Street Cleaning</u>					
Personnel Services	48,495.00	4,728.23	12,640.57	26.07	35,854.43
Supplies & Expenses	2,900.00	36.44	1,106.17	38.14	1,793.83
TOTAL Street Cleaning	51,395.00	4,764.67	13,746.74	26.75	37,648.26
<u>Snow and Ice</u>					
Personnel Services	199,474.00	337.39	165,164.07	82.80	34,309.93
Contractual Services	1,600.00	0.00	1,170.00	73.13	430.00
Supplies & Expenses	69,500.00	500.00	45,294.06	65.17	24,205.94
TOTAL Snow and Ice	270,574.00	837.39	211,628.13	78.21	58,945.87

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Stormwater Maintenance</u>					
Personnel Services	37,900.00	3,959.12	6,826.08	18.01	31,073.92
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	<u>22,500.00</u>	<u>2,232.11</u>	<u>7,708.59</u>	<u>34.26</u>	<u>14,791.41</u>
TOTAL Stormwater Maintenance	62,400.00	6,191.23	14,534.67	23.29	47,865.33
<u>Street Painting-Marking</u>					
Personnel Services	19,800.00	0.00	0.00	0.00	19,800.00
Supplies & Expenses	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>
TOTAL Street Painting-Marking	39,800.00	0.00	0.00	0.00	39,800.00
<u>Street Leave Expenses</u>					
Personnel Services	<u>69,452.00</u>	<u>2,277.27</u>	<u>17,124.60</u>	<u>24.66</u>	<u>52,327.40</u>
TOTAL Street Leave Expenses	69,452.00	2,277.27	17,124.60	24.66	52,327.40
<u>Street Lighting</u>					
Personnel Services	0.00	0.00	403.43	0.00	(403.43)
Contractual Services	159,500.00	14,350.38	57,457.45	36.02	102,042.55
Capital Outlay	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL Street Lighting	161,500.00	14,350.38	57,860.88	35.83	103,639.12
<u>Stormwater Plan/Const.</u>					
Contractual Services	<u>4,000.00</u>	<u>1,000.00</u>	<u>2,500.00</u>	<u>62.50</u>	<u>1,500.00</u>
TOTAL Stormwater Plan/Const.	4,000.00	1,000.00	2,500.00	62.50	1,500.00
<u>Airport</u>					
Personnel Services	981.00	56.69	387.58	39.51	593.42
Contractual Services	118,669.00	15,190.19	58,147.86	49.00	60,521.14
Supplies & Expenses	<u>22,825.00</u>	<u>591.60</u>	<u>5,553.49</u>	<u>24.33</u>	<u>17,271.51</u>
TOTAL Airport	142,475.00	15,838.48	64,088.93	44.98	78,386.07
<u>Transit</u>					
Personnel Services	409,161.00	29,779.81	151,764.07	37.09	257,396.93
Contractual Services	4,000.00	432.91	2,899.32	72.48	1,100.68
Supplies & Expenses	93,350.00	5,279.57	25,105.87	26.89	68,244.13
Fixed Charges	32,325.00	(270.00)	19,433.40	60.12	12,891.60
Technology	<u>4,995.00</u>	<u>157.01</u>	<u>3,337.04</u>	<u>66.81</u>	<u>1,657.96</u>
TOTAL Transit	543,831.00	35,379.30	202,539.70	37.24	341,291.30
<u>Garbage Collection</u>					
Personnel Services	98,488.00	5,725.80	26,487.01	26.89	72,000.99
Supplies & Expenses	112,900.00	12,047.33	40,667.66	36.02	72,232.34
Capital Outlay	<u>50,000.00</u>	<u>7,522.62</u>	<u>20,660.09</u>	<u>41.32</u>	<u>29,339.91</u>
TOTAL Garbage Collection	261,388.00	25,295.75	87,814.76	33.60	173,573.24

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Recycling</u>					
Personnel Services	125,779.00	7,445.31	27,949.66	22.22	97,829.34
Supplies & Expenses	107,950.00	9,027.76	38,604.62	35.76	69,345.38
TOTAL Recycling	233,729.00	16,473.07	66,554.28	28.47	167,174.72
<u>Weed & Nuisance Control</u>					
Personnel Services	10,765.00	485.84	485.84	4.51	10,279.16
Contractual Services	250.00	0.00	0.00	0.00	250.00
Supplies & Expenses	1,500.00	252.00	252.00	16.80	1,248.00
TOTAL Weed & Nuisance Control	12,515.00	737.84	737.84	5.90	11,777.16
<u>Health Officer</u>					
Personnel Services	5,813.00	0.00	2,906.56	50.00	2,906.44
Supplies & Expenses	75.00	0.00	0.00	0.00	75.00
TOTAL Health Officer	5,888.00	0.00	2,906.56	49.36	2,981.44
<u>MEC - Enrichment</u>					
Personnel Services	164,485.00	12,703.63	62,640.56	38.08	101,844.44
Contractual Services	600.00	66.37	266.96	44.49	333.04
Supplies & Expenses	1,975.00	0.00	116.10	5.88	1,858.90
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	168,060.00	12,770.00	63,023.62	37.50	105,036.38
<u>Library</u>					
Personnel Services	794,981.00	58,841.89	290,950.14	36.60	504,030.86
Contractual Services	47,400.00	2,621.88	25,175.59	53.11	22,224.41
Supplies & Expenses	47,500.00	8,503.46	27,244.30	57.36	20,255.70
Fixed Charges	9,400.00	0.00	2,507.00	26.67	6,893.00
Capital Outlay	0.00	0.00	103.60	0.00	(103.60)
Print Media - Library	51,000.00	3,344.95	16,464.18	32.28	34,535.82
Non-Print Media-Library	16,001.00	703.25	7,367.24	46.04	8,633.76
Technology	45,363.00	17,740.27	18,305.44	40.35	27,057.56
TOTAL Library	1,011,645.00	91,755.70	388,117.49	38.36	623,527.51
<u>Parks</u>					
Personnel Services	309,796.00	21,196.28	105,738.79	34.13	204,057.21
Contractual Services	34,000.00	2,210.95	9,400.56	27.65	24,599.44
Supplies & Expenses	46,950.00	3,331.04	18,489.16	39.38	28,460.84
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	18,500.00	261.44	4,500.76	24.33	13,999.24
TOTAL Parks	409,246.00	26,999.71	138,129.27	33.75	271,116.73
<u>Athletic Park Lights</u>					
Contractual Services	1,750.00	99.45	318.42	18.20	1,431.58
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,750.00	99.45	318.42	18.20	1,431.58

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ott's Park Lights</u>					
Contractual Services	1,450.00	0.00	209.77	14.47	1,240.23
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Ott's Park Lights	1,500.00	0.00	209.77	13.98	1,290.23
<u>Recreation Programs</u>					
Personnel Services	217,738.00	11,695.69	61,659.69	28.32	156,078.31
Contractual Services	5,450.00	978.09	4,914.51	90.17	535.49
Supplies & Expenses	23,325.00	655.96	10,435.73	44.74	12,889.27
TOTAL Recreation Programs	246,513.00	13,329.74	77,009.93	31.24	169,503.07
<u>Community/Events</u>					
Personnel Services	3,300.00	371.68	530.92	16.09	2,769.08
Supplies & Expenses	20,200.00	0.00	7,494.64	37.10	12,705.36
TOTAL Community/Events	23,500.00	371.68	8,025.56	34.15	15,474.44
<u>Decorations & Banners</u>					
Personnel Services	2,775.00	0.00	881.57	31.77	1,893.43
Contractual Services	300.00	0.00	325.61	108.54	(25.61)
Supplies & Expenses	5,000.00	0.00	0.00	0.00	5,000.00
Capital Outlay	1,500.00	0.00	1,094.00	72.93	406.00
TOTAL Decorations & Banners	9,575.00	0.00	2,301.18	24.03	7,273.82
<u>Outside Agencies</u>					
Supplies & Expenses	40,889.00	0.00	33,388.65	81.66	7,500.35
TOTAL Outside Agencies	40,889.00	0.00	33,388.65	81.66	7,500.35
<u>MARC - Smith Center</u>					
Personnel Services	40,850.00	1,920.79	18,934.29	46.35	21,915.71
Contractual Services	52,450.00	2,891.11	25,287.85	48.21	27,162.15
Supplies & Expenses	13,150.00	542.40	5,575.59	42.40	7,574.41
Capital Outlay	5,000.00	412.00	981.41	19.63	4,018.59
TOTAL MARC - Smith Center	111,450.00	5,766.30	50,779.14	45.56	60,670.86
<u>Aquatic Center</u>					
Personnel Services	94,430.00	0.00	0.00	0.00	94,430.00
Contractual Services	52,170.00	491.90	2,366.72	4.54	49,803.28
Supplies & Expenses	50,900.00	5,051.40	6,933.65	13.62	43,966.35
Technology	2,500.00	1,176.00	1,176.00	47.04	1,324.00
TOTAL Aquatic Center	200,000.00	6,719.30	10,476.37	5.24	189,523.63
<u>Economic Development</u>					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Transfers</u>					
Transfers	26,945.00	26,945.00	26,945.00	100.00	0.00
TOTAL Transfers	26,945.00	26,945.00	26,945.00	100.00	0.00
TOTAL EXPENDITURES	13,128,282.00	954,062.59	5,233,482.91	39.86	7,894,799.09
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(210,778.75)	(476,906.62)	(39,642.75)	0.00	(171,136.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Remediation Action</u>					
Taxes (or Utility Rev.)	26,945.00	26,945.00	26,945.00	100.00	0.00
TOTAL Remediation Action	26,945.00	26,945.00	26,945.00	100.00	0.00
TOTAL REVENUE	26,945.00	26,945.00	26,945.00	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	11,280.00	269.28	4,846.04	42.96	6,433.96
Contractual Services	19,767.00	87.39	6,122.64	30.97	13,644.36
Capital Outlay	0.00	0.00	4,826.18	0.00	(4,826.18
TOTAL Remediation Action	31,047.00	356.67	15,794.86	50.87	15,252.14
TOTAL EXPENDITURES	31,047.00	356.67	15,794.86	50.87	15,252.14
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(4,102.00)	26,588.33	11,150.14	0.00	(15,252.14
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	62,661.00	0.00	62,661.00	100.00	0.00
Intergovernmental	65,161.00	0.00	0.00	0.00	65,161.00
TOTAL Police-SRO	127,822.00	0.00	62,661.00	49.02	65,161.00
<u>Police-23rd Officer</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Police-23rd Officer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	127,822.00	0.00	62,661.00	49.02	65,161.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Police-SRO</u>					
Personnel Services	124,922.00	8,490.45	45,497.89	36.42	79,424.11
Supplies & Expenses	500.00	0.00	180.00	36.00	320.00
Fixed Charges	2,400.00	0.00	0.00	0.00	2,400.00
TOTAL Police-SRO	127,822.00	8,490.45	45,677.89	35.74	82,144.11
<u>Police-23rd Officer</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL Police-23rd Officer	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	127,822.00	8,490.45	45,677.89	35.74	82,144.11
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(8,490.45)	16,983.11	0.00	(16,983.11)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

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24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	46,000.00	0.00	46,000.00	100.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	12,500.00	1,750.00	11,511.25	92.09	988.75
Miscellaneous Revenues	4,750.00	0.00	0.00	0.00	4,750.00
TOTAL Merrill Festival Grounds	63,250.00	1,750.00	57,511.25	90.93	5,738.75
<u>Room Tax</u>					
Taxes (or Utility Rev.)	125,000.00	1,853.28	33,543.76	26.84	91,456.24
TOTAL Room Tax	125,000.00	1,853.28	33,543.76	26.84	91,456.24
<u>Bierman Building</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	9,500.00	2,080.00	7,600.00	80.00	1,900.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	9,500.00	2,080.00	7,600.00	80.00	1,900.00
TOTAL REVENUE					
	197,750.00	5,683.28	98,655.01	49.89	99,094.99
=====					
EXPENDITURES					
=====					
<u>Merrill Festival Grounds</u>					
Personnel Services	10,965.00	1,029.34	1,542.96	14.07	9,422.04
Contractual Services	35,964.00	1,415.64	6,992.75	19.44	28,971.25
Supplies & Expenses	6,500.00	0.00	1,138.07	17.51	5,361.93
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	15,700.00	0.00	0.00	0.00	15,700.00
TOTAL Merrill Festival Grounds	69,129.00	2,444.98	9,673.78	13.99	59,455.22
<u>Room Tax</u>					
Supplies & Expenses	98,000.00	0.00	18,920.08	19.31	79,079.92
TOTAL Room Tax	98,000.00	0.00	18,920.08	19.31	79,079.92
<u>Bierman Building</u>					
Personnel Services	11,052.00	1,083.60	5,963.63	53.96	5,088.37
Contractual Services	18,750.00	1,367.86	7,834.17	41.78	10,915.83
Supplies & Expenses	4,125.00	848.56	2,518.68	61.06	1,606.32
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	3,107.00	0.00	(3,107.00)
TOTAL Bierman Building	33,927.00	3,300.02	19,423.48	57.25	14,503.52
TOTAL EXPENDITURES					
	201,056.00	5,745.00	48,017.34	23.88	153,038.66

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES OVER/(UNDER) EXPENDITURES	(3,306.00)	(61.72)	50,637.67	0.00	(53,943.67)

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	229,525.00	41,287.93	97,411.76	42.44	132,113.24
TOTAL CDBG Grants/Loans	229,525.00	41,287.93	97,411.76	42.44	132,113.24
<u>Community Development</u>					
Taxes (or Utility Rev.)	10,000.00	0.00	10,000.00	100.00	0.00
Intergov Charges (Misc.)	34,500.00	0.00	0.00	0.00	34,500.00
TOTAL Community Development	44,500.00	0.00	10,000.00	22.47	34,500.00
TOTAL REVENUE	274,025.00	41,287.93	107,411.76	39.20	166,613.24
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	21,215.00	120,438.42	80.03	30,061.58
TOTAL CDBG Grants/Loans	150,500.00	21,215.00	120,438.42	80.03	30,061.58
<u>Community Development</u>					
Personnel Services	48,737.00	3,801.16	19,284.02	39.57	29,452.98
Contractual Services	400.00	11.21	44.84	11.21	355.16
Supplies & Expenses	1,975.00	19.98	522.46	26.45	1,452.54
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	51,112.00	3,832.35	19,851.32	38.84	31,260.68
TOTAL EXPENDITURES	201,612.00	25,047.35	140,289.74	69.58	61,322.26
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	72,413.00	16,240.58	(32,877.98)	0.00	105,290.98
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	991,440.08	67,930.28	694,409.23	70.04	297,030.85
Intergovernmental	<u>47,294.52</u>	<u>34,621.52</u>	<u>34,621.52</u>	<u>73.20</u>	<u>12,673.00</u>
TOTAL TID #3 - East Side	1,038,734.60	102,551.80	729,030.75	70.18	309,703.85
 <u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
 <u>TID #3 - Idle Sites Grant</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
 <u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
 TOTAL REVENUE					
	<u>1,038,734.60</u>	<u>102,551.80</u>	<u>729,030.75</u>	<u>70.18</u>	<u>309,703.85</u>
 EXPENDITURES					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.00
Contractual Services	2,650.00	1,000.00	2,400.00	90.57	250.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	792,982.00	0.00	33,166.00	4.18	759,816.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	<u>237,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>237,500.00</u>
TOTAL TID #3 - East Side	1,061,932.00	1,000.00	35,566.00	3.35	1,026,366.00
 <u>TID #3 -Festival Grounds</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
 <u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TID #3 - Wal-Mart Dev.					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,061,932.00	1,000.00	35,566.00	3.35	1,026,366.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(23,197.40)	101,551.80	693,464.75	0.00	(716,662.15)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	167,685.32	0.00	167,685.32	100.00	0.00
Intergovernmental	<u>23,877.64</u>	<u>10,716.17</u>	<u>10,716.17</u>	<u>44.88</u>	<u>13,161.47</u>
TOTAL TID #4 -Thielman/P Ridge	191,562.96	10,716.17	178,401.49	93.13	13,161.47
TOTAL REVENUE	<u>191,562.96</u>	<u>10,716.17</u>	<u>178,401.49</u>	<u>93.13</u>	<u>13,161.47</u>
EXPENDITURES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	6,325.00	0.00	0.00	0.00	6,325.00
Contractual Services	2,400.00	1,000.00	1,984.00	82.67	416.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	96,559.00	0.00	1,875.00	1.94	94,684.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	<u>115,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>115,000.00</u>
TOTAL TID #4 -Thielman/P Ridge	220,284.00	1,000.00	3,859.00	1.75	216,425.00
TOTAL EXPENDITURES	<u>220,284.00</u>	<u>1,000.00</u>	<u>3,859.00</u>	<u>1.75</u>	<u>216,425.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>(28,721.04)</u>	<u>9,716.17</u>	<u>174,542.49</u>	<u>0.00</u>	<u>(203,263.53)</u>

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	14,131.63	0.00	14,131.63	100.00	0.00
Intergovernmental	<u>137.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>137.00</u>
TOTAL TID #5 - Hwy 107/Taylor	14,268.63	0.00	14,131.63	99.04	137.00
TOTAL REVENUE	14,268.63	0.00	14,131.63	99.04	137.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	376.00	0.00	0.00	0.00	376.00
Contractual Services	400.00	500.00	650.00	162.50	(250.00)
Fixed Charges	2,317.00	0.00	413.86	17.86	1,903.14
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #5 - Hwy 107/Taylor	3,093.00	500.00	1,063.86	34.40	2,029.14
TOTAL EXPENDITURES	3,093.00	500.00	1,063.86	34.40	2,029.14
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	11,175.63	(500.00)	13,067.77	0.00	(1,892.14)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	113,251.78	0.00	113,251.78	100.00	0.00
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	116,095.78	0.00	113,251.78	97.55	2,844.00
TOTAL REVENUE	116,095.78	0.00	113,251.78	97.55	2,844.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #6 - Downtown</u>					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	2,400.00	1,000.00	2,650.00	110.42	(250.00)
Special Services	10,000.00	0.00	2,044.62	20.45	7,955.38
Fixed Charges	32,271.00	0.00	4,854.68	15.04	27,416.32
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	47,656.00	1,000.00	9,549.30	20.04	38,106.70
TOTAL EXPENDITURES	47,656.00	1,000.00	9,549.30	20.04	38,106.70
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	68,439.78	(1,000.00)	103,702.48	0.00	(35,262.70)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	552,655.70	0.00	152,655.70	27.62	400,000.00
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476.00
Miscellaneous Revenues	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL TID #7 - N Center Ave	614,131.70	0.00	152,655.70	24.86	461,476.00
TOTAL REVENUE	614,131.70	0.00	152,655.70	24.86	461,476.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	9,575.00	804.73	804.73	8.40	8,770.27
Contractual Services	12,900.00	1,000.00	2,650.00	20.54	10,250.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	164,425.00	0.00	2,212.50	1.35	162,212.50
Capital Outlay	390,000.00	996.80	996.80	0.26	389,003.20
TOTAL TID #7 - N Center Ave	576,900.00	2,801.53	6,664.03	1.16	570,235.97
TOTAL EXPENDITURES	576,900.00	2,801.53	6,664.03	1.16	570,235.97
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	37,231.70	(2,801.53)	145,991.67	0.00	(108,759.97)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	628,440.41	0.00	128,440.41	20.44	500,000.00
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668.00
Public Charges-Services	200.00	0.00	175.00	87.50	25.00
Miscellaneous Revenues	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL TID #8 - West Side	682,308.41	0.00	128,615.41	18.85	553,693.00
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	682,308.41	0.00	128,615.41	18.85	553,693.00
=====					
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	29,030.00	21,517.46	21,517.46	74.12	7,512.54
Contractual Services	9,650.00	500.00	2,258.00	23.40	7,392.00
Special Services	212,500.00	0.00	11,595.60	5.46	200,904.40
Fixed Charges	310,595.00	0.00	55,297.50	17.80	255,297.50
Capital Outlay	275,000.00	2,610.84	58,246.72	21.18	216,753.28
TOTAL TID #8 - West Side	836,775.00	24,628.30	148,915.28	17.80	687,859.72
<u>TID #8 - 201 S Prospect</u>					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	836,775.00	24,628.30	148,915.28	17.80	687,859.72
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(154,466.59)	(24,628.30)	(20,299.87)	0.00	(134,166.72)
=====					

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #9-WI River/S Center</u>					
Taxes (or Utility Rev.)	400,000.00	0.00	0.00	0.00	400,000.00
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896.00
Public Charges-Services	0.00	0.00	375.00	0.00	(375.00
Miscellaneous Revenues	37,500.00	0.00	0.00	0.00	37,500.00
TOTAL TID #9-WI River/S Center	442,396.00	0.00	375.00	0.08	442,021.00
<u>TID #9-Idle Sites (Page)</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	442,396.00	0.00	375.00	0.08	442,021.00
=====					
EXPENDITURES					
=====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	22,506.00	0.00	0.00	0.00	22,506.00
Contractual Services	6,400.00	358.00	3,403.35	53.18	2,996.65
Special Services	10,000.00	0.00	2,503.83	25.04	7,496.17
Fixed Charges	32,450.00	0.00	3,725.00	11.48	28,725.00
Capital Outlay	370,000.00	0.00	61.11	0.02	369,938.89
TOTAL TID #9-WI River/S Center	441,356.00	358.00	9,693.29	2.20	431,662.71
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	441,356.00	358.00	9,693.29	2.20	431,662.71
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,040.00	(358.00)	(9,318.29)	0.00	10,358.29
=====					

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	636,061.06	0.00	236,061.06	37.11	400,000.00
Intergovernmental	16,304.81	16,304.81	16,304.81	100.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	652,365.87	16,304.81	252,365.87	38.68	400,000.00
TOTAL REVENUE	652,365.87	16,304.81	252,365.87	38.68	400,000.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #11 - Apartments</u>					
Personnel Services	15,406.00	0.00	0.00	0.00	15,406.00
Contractual Services	2,900.00	1,000.00	2,565.00	88.45	335.00
Special Services	150,000.00	0.00	10,000.00	6.67	140,000.00
Fixed Charges	119,115.00	0.00	20,237.50	16.99	98,877.50
Capital Outlay	287,500.00	319.90	319.90	0.11	287,180.10
TOTAL TID #11 - Apartments	574,921.00	1,319.90	33,122.40	5.76	541,798.60
TOTAL EXPENDITURES	574,921.00	1,319.90	33,122.40	5.76	541,798.60
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	77,444.87	14,984.91	219,243.47	0.00	(141,798.60)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #12 - Weinbrenner</u>					
Taxes (or Utility Rev.)	25,393.90	0.00	25,393.90	100.00	0.00
TOTAL TID #12 - Weinbrenner	25,393.90	0.00	25,393.90	100.00	0.00
TOTAL REVENUE	25,393.90	0.00	25,393.90	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #12 - Weinbrenner</u>					
Personnel Services	2,575.00	0.00	0.00	0.00	2,575.00
Contractual Services	900.00	250.00	975.00	108.33	(75.00)
Fixed Charges	7,775.00	0.00	1,387.50	17.85	6,387.50
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #12 - Weinbrenner	41,250.00	250.00	2,362.50	5.73	38,887.50
TOTAL EXPENDITURES	41,250.00	250.00	2,362.50	5.73	38,887.50
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(15,856.10)	(250.00)	23,031.40	0.00	(38,887.50)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #13 - Industrial</u>					
Taxes (or Utility Rev.)	<u>208.13</u>	<u>0.00</u>	<u>208.13</u>	<u>100.00</u>	<u>0.00</u>
TOTAL TID #13 - Industrial	208.13	0.00	208.13	100.00	0.00
TOTAL REVENUE	<u>208.13</u>	<u>0.00</u>	<u>208.13</u>	<u>100.00</u>	<u>0.00</u>
=====					
EXPENDITURES					
=====					
<u>TID #13 - Industrial</u>					
Personnel Services	1,650.00	0.00	0.00	0.00	1,650.00
Contractual Services	900.00	500.00	650.00	72.22	250.00
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #13 - Industrial	2,550.00	500.00	650.00	25.49	1,900.00
TOTAL EXPENDITURES	<u>2,550.00</u>	<u>500.00</u>	<u>650.00</u>	<u>25.49</u>	<u>1,900.00</u>
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(2,341.87)	(500.00)	(441.87)	0.00	(1,900.00)
=====					

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #14 - Car Wash</u>					
Taxes (or Utility Rev.)	13,357.58	0.00	13,357.58	100.00	0.00
TOTAL TID #14 - Car Wash	13,357.58	0.00	13,357.58	100.00	0.00
TOTAL REVENUE	13,357.58	0.00	13,357.58	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #14 - Car Wash</u>					
Personnel Services	1,850.00	0.00	0.00	0.00	1,850.00
Contractual Services	650.00	250.00	400.00	61.54	250.00
Special Services	40,000.00	0.00	40,000.00	100.00	0.00
TOTAL TID #14 - Car Wash	42,500.00	250.00	40,400.00	95.06	2,100.00
TOTAL EXPENDITURES	42,500.00	250.00	40,400.00	95.06	2,100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(29,142.42)	(250.00)	(27,042.42)	0.00	(2,100.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	503,000.00	176.75	113,788.38	22.62	389,211.62
Specials (Utility Rev.)	10,000.00	2,512.12	3,797.00	37.97	6,203.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	9,478.75	0.00	(9,478.75)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	513,000.00	2,688.87	127,064.13	24.77	385,935.87
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
<u>Streets - Concrete</u>					
Taxes (or Utility Rev.)	85,000.00	0.00	0.00	0.00	85,000.00
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Streets - Concrete	95,000.00	0.00	0.00	0.00	95,000.00
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUE	768,000.00	2,688.87	127,064.13	16.54	640,935.87
=====					
EXPENDITURES					
=====					
<u>Streets - Sealcoat</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	60,000.00	0.00	252.00	0.42	59,748.00
TOTAL Streets - Sealcoat	60,000.00	0.00	252.00	0.42	59,748.00
<u>Streets - Concrete</u>					
Personnel Services	41,300.00	233.04	233.04	0.56	41,066.96
Supplies & Expenses	53,700.00	139.99	139.99	0.26	53,560.01
TOTAL Streets - Concrete	95,000.00	373.03	373.03	0.39	94,626.97
<u>Streets - Resurfacing</u>					
Personnel Services	23,000.00	0.00	0.00	0.00	23,000.00
Supplies & Expenses	77,000.00	0.00	0.00	0.00	77,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	<u>463,000.00</u>	<u>838.00</u>	<u>58,076.41</u>	<u>12.54</u>	<u>404,923.59</u>
TOTAL Capital Outlay/Projects	463,000.00	838.00	58,076.41	12.54	404,923.59
 <u>Financing Costs</u>					
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	718,000.00	1,211.03	58,701.44	8.18	659,298.56
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	50,000.00	1,477.84	68,362.69	0.00	(18,362.69)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	124,885.00	15,533.41	56,264.65	45.05	68,620.35
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,830,470.00	83,061.20	704,755.57	38.50	1,125,714.43
Intergov Charges (Misc.)	26,250.00	2,060.28	12,735.54	48.52	13,514.46
Miscellaneous Revenues	500.00	1,595.29	7,012.61	402.52	(6,512.61)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,980,667.00	102,250.18	780,768.37	39.42	1,199,898.63
TOTAL REVENUE	1,980,667.00	102,250.18	780,768.37	39.42	1,199,898.63
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	122,500.00	0.00	0.00	0.00	122,500.00
TOTAL Non-Departmental	122,500.00	0.00	0.00	0.00	122,500.00
<u>Pumping Expenses</u>					
	92,500.00	1,887.01	31,645.24	34.21	60,854.76
TOTAL Pumping Expenses	92,500.00	1,887.01	31,645.24	34.21	60,854.76
<u>Water Treatment Expenses</u>					
	73,250.00	1,250.71	27,357.86	37.35	45,892.14
TOTAL Water Treatment Expenses	73,250.00	1,250.71	27,357.86	37.35	45,892.14
<u>Trans & Distribution Exp</u>					
	280,500.00	9,134.84	95,129.24	33.91	185,370.76
TOTAL Trans & Distribution Exp	280,500.00	9,134.84	95,129.24	33.91	185,370.76
<u>Customer Accts Expenses</u>					
	97,750.00	7,946.17	43,379.53	44.38	54,370.47
TOTAL Customer Accts Expenses	97,750.00	7,946.17	43,379.53	44.38	54,370.47
<u>Admin & General Expenses</u>					
	828,250.00	23,754.93	141,372.49	17.07	686,877.51
TOTAL Admin & General Expenses	828,250.00	23,754.93	141,372.49	17.07	686,877.51

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Work</u>					
	<u>2,000.00</u>	<u>113.28</u>	<u>441.48</u>	<u>22.07</u>	<u>1,558.52</u>
TOTAL Contract Work	2,000.00	113.28	441.48	22.07	1,558.52
<u>Taxes</u>					
	<u>415,000.00</u>	<u>1,894.41</u>	<u>325,545.70</u>	<u>78.44</u>	<u>89,454.30</u>
TOTAL Taxes	415,000.00	1,894.41	325,545.70	78.44	89,454.30
<u>Debt Service</u>					
	<u>36,179.00</u>	<u>0.00</u>	<u>18,662.21</u>	<u>51.58</u>	<u>17,516.79</u>
TOTAL Debt Service	36,179.00	0.00	18,662.21	51.58	17,516.79
 TOTAL EXPENDITURES	 1,947,929.00	 45,981.35	 683,533.75	 35.09	 1,264,395.25
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	32,738.00	56,268.83	97,234.62	0.00	(64,496.62)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	8,500.00	8,117.73	31,762.01	373.67	(23,262.01)
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	469.30	2,087.95	27.84	5,412.05
Miscellaneous Revenues	1,500.00	1,595.30	7,012.65	467.51	(5,512.65)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,648,775.00	76,964.28	626,339.39	37.99	1,022,435.61
Other Charges-Services	170,000.00	39,697.09	108,240.10	63.67	61,759.90
TOTAL Non-Departmental	1,836,275.00	126,843.70	775,442.10	42.23	1,060,832.90
TOTAL REVENUE	1,836,275.00	126,843.70	775,442.10	42.23	1,060,832.90
EXPENDITURES =====					
<u>Non-Departmental</u>					
Work Orders - Utility	287,500.00	5,291.57	29,655.90	10.32	257,844.10
TOTAL Non-Departmental	287,500.00	5,291.57	29,655.90	10.32	257,844.10
<u>Contract Work</u>					
	500.00	0.00	110.48	22.10	389.52
TOTAL Contract Work	500.00	0.00	110.48	22.10	389.52
<u>Taxes - SS/Medicare</u>					
	39,500.00	2,773.73	15,949.00	40.38	23,551.00
TOTAL Taxes - SS/Medicare	39,500.00	2,773.73	15,949.00	40.38	23,551.00
<u>Operations</u>					
	295,250.00	14,988.32	136,500.41	46.23	158,749.59
TOTAL Operations	295,250.00	14,988.32	136,500.41	46.23	158,749.59
<u>Maintenance</u>					
	322,500.00	15,099.86	97,527.91	30.24	224,972.09
TOTAL Maintenance	322,500.00	15,099.86	97,527.91	30.24	224,972.09
<u>Customer Accts Expenses</u>					
	123,500.00	10,243.22	53,088.01	42.99	70,411.99
TOTAL Customer Accts Expenses	123,500.00	10,243.22	53,088.01	42.99	70,411.99

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	485,500.00	23,473.70	142,047.38	29.26	343,452.62
TOTAL Admin & General Expenses	485,500.00	23,473.70	142,047.38	29.26	343,452.62
<u>Taxes & Depreciation</u>					
	362,000.00	0.00	0.00	0.00	362,000.00
TOTAL Taxes & Depreciation	362,000.00	0.00	0.00	0.00	362,000.00
<u>Transfers</u>					
	10,200.00	0.00	5,382.00	52.76	4,818.00
TOTAL Transfers	10,200.00	0.00	5,382.00	52.76	4,818.00
TOTAL EXPENDITURES	1,926,450.00	71,870.40	480,261.09	24.93	1,446,188.91
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(90,175.00)	54,973.30	295,181.01	0.00	(385,356.01)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

*** END OF REPORT ***

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*** END OF REPORT ***

Attachment: Revenue Expense Reports-May 2023 (10035 : Discussion and approval of the May Revenue & Expense Reports)

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 5/15/2023☐ Town☐ Village☒ City ofMerrillCounty of Lincoln

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name

Shawn Schultz

(b) Address

1100 Monroe St Merrill WI 54452

(Street)

☐ Town☐ Village☒ City

(c) Date organized

6/2000

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President _____

Vice President _____

Secretary _____

Treasurer _____

(g) Name and address of manager or person in charge of affair:

Shawn Schultz
1100 Monroe St Merrill WI 54452

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 500 S Logan St - Athletic Park - inside Brick wall

(b) Lot _____

Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event

Baseball Games

(b) Dates of event

May 28, June 2, 4, 6, 9, 13, 15, 20, 23, 26, 27 July 7, 8, 9, 10, 11, 12, 14

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Shawn Schultz
(Signature) (Date)Athletic Park Baseball Boosters
(Name of Organization)

Date Filed with Clerk

5/16/23

Date Reported to Council or Board

09665-09666-09667-09668-09669-09670-
 09673-09674-09675-09676-09677-09680-09681-09682-
 License No. 09683-09684-09685

Date Granted by Council _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 30.00

Application Date: 5-1-2023

☐ Town ☐ Village ☒ City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 07-21-23 and ending 07-23-23 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **Organization** (check appropriate box) → ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Merrill Youth Fastpitch Association Caka MYSA; Merrill Fastpitch

(b) Address 702 S. Center Avenue Merrill
 (Street)

☐ Town ☐ Village ☒ City

(c) Date organized 2008

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Chad Krueger 2715 Glen Drive, Merrill, WI 54452

Vice President Joe Olhoff 209 E. 3rd St, Merrill

Secretary Michelle Geiss W4600 Pope Rd Merrill

Treasurer Jenny Wendorf N2751 Pine Grove Rd Merrill

(g) Name and address of manager or person in charge of affair:

Renee Krueger / Chad Krueger 2715 Glen Drive; Merrill, WI 54452

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Merrill Area Recreational Center - Softball Fields Hwy 10

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? "Concession Stands"

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Merrill Fastpitch Annual Tournament

(b) Dates of event 7-21-23; 7-22-23, + 7-23-23

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]
 (Signature / Date)

Merrill Youth Fastpitch Association
 (Name of Organization)

Date Filed with Clerk 5-5-23

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 09647, 09648, 09649

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 05/04/2023

☐ Town ☐ Village ☒ City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 07/29/2023 and ending 07/29/2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☒ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name VFW / Post 1638

(b) Address 601 Johnson St
 (Street)

☐ Town ☐ Village ☒ City

(c) Date organized 01/1942

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President John Rathke - 715 218-1886 john.rathke64@gmail.com

Vice President Corey Dornback

Secretary Sue Gleason

Treasurer Codey Schultz

(g) Name and address of manager or person in charge of affair: John Rathke N2910 Hinz Road

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2001 E 2ND ST. Merrill, WI (Festival Fairgrounds)

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: VFW Fair grounds

3. Name of Event

(a) List name of the event Four Wheeler Races

(b) Dates of event 07/29/2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

(Signature / Date)

VFW POST 1638
 (Name of Organization)

Date Filed with Clerk 5-5-23

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 09651

**LIQUOR AND BEER LICENSE APPLICATIONS
CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN
JULY 1, 2023 TO JUNE 30, 2024 LICENSE PERIOD**

CLASS B COMBINATION LICENSE

Quade, LLC Jesse Quade, Agent	1-900	2501 W. Main Street
All Aboard LLC Marion L. Clark, Agent	All Aboard	315 E. 2 nd Street
M & C Entertainment LLC Cheryl Fick, Agent	Ballyhoo's	124 N. Prospect Street
B's Nest LLC Duane Yorde, Agent	B's Nest	1404 W. Main Street
Bubba's Pub Brian Kummerow, Agent	Bubba's Pub	405 Grand Avenue
Casa-Amigos Mexican Restaurant LLC Yareldi Gutierrez, Agent	Casa-Amigos Mexican Restaurant	2410 State Rd 107
Caylors Trophy Bar, LLC Michael J Caylor, Agent	Caylors Trophy Bar	808 E. Main Street
Fraternal Order of Eagles Aerie 584 Scott Doerr, Agent	Fraternal Order of Eagles	1205 N. Lake Street
Humphrey's Gin Mill Jason Humphrey, Agent	Humphrey's Gin Mill	500 W Main Street
Kort LLC Ardis K. Kort, Agent	Gesundheit	1300 E. Main Street
JWM-CO LLC James Merkel	Jimbo's	1007 E. Main St
Hinz, Calvin L.	Kathy & Cal's Club 64	2405 W. Main Street
Lincoln Lanes, Inc. Mark M. Bares, Agent	Lincoln Lanes	1208 N. Center Ave.
V-F Inc Valeria Melendez, Agent	Los Mezcales	3340 E. Main Street
Texas Recreational Center, Inc. Michael Malinowski, Agent	Merrill Public Golf Course	1604 O'Day Street

Attachment: 2023-2024 Liquor License List to Council (10039 : Consider approving the 2023/2024 liquor license applications (per list).)

Kim's Wisconsin LLC Qemal Alimi, Agent	New Pine Ridge Restaurant	1302 N. Center Ave
Plautz's Pub LLC David R Plautz, Agent	Plautz's Pub	310 E. 2 nd Street
Merrill Social & Sick Benefit Society Amanda Plautz, Agent	S & S Bar	418 Grand Avenue
Jespersion, Flori A.	Salvo's Restaurant	201 E. 2 nd Street
Sawmill Brewing Co Inc Zach Kubichek, Agent	Sawmill Brewing Co.	1110 E 10 th Street
Sutton's Wine Bar, LLC Vanessa Lazarz, Agent	Sutton's Wine Bar, LLC	129 N Prospect
Schmitt-Manecke-Donner VFW Post 1638 John Rathke, Agent	VFW Post 1638	601 Johnson Street

CLASS A COMBINATION LICENSE

Hometown Grocer, Inc Steve Burkhardt, Agent	Dave's County Market	300 E. 1st Street
Dolgenercorp, LLC Crystal Lemke, Agent	Dollar General Store #21051	710 E 2 nd Street
Applegreen Midwest LLC Sheri R Myers, Agent	Express Lane #2328	702 N. Center Avenue
In & Out Beer and Liquor LLC Eric W Dayton, Agent	In & Out Beer and Liquor LLC	701 E. 2 nd Street
Indianhead Oil Co LLC Mary Hofele, Agent	Holiday Stationstore #482	1312 W Main Street (NEW CLASS)
Krist Oil Company Kevin Erickson, Agent	Krist Food Mart #88	105 S. Center Avenue
Kwik Trip, Inc. Heather Elizabeth Ohlmann, Agent	Kwik Trip #386	2311 E. Main Street
Kwik Trip, Inc Angela Rae Brose, Agent	Kwik Trip #241	300 S. Pine Ridge Ave
Lotter II LLC Frank Lotter, Agent	Lotter's Merrill Mobil	1201 Grand Avenue

River Country Cooperative Becky Guite, Agent	Merrill Cenex	1300 N. Center Avenue
Merrill Shell LLC Melissa J Wagner, Agent	Merrill Shell	604 S. Center Avenue
Carkelsy, Inc Gary L. Schwartz, Agent	Pine Ridge Convenience Store	3350 E. Main Street
Walgreen Co. Michael Cich, Agent	Walgreens #10574	101 N. Center Avenue
Wal-Mart Stores East, LP Esther Novak, Agent	Walmart #1366	505 S. Pine Ridge Avenue
Raymer's Westside Market LLC Mark Raymer, Agent	Westside Market	1504 W. Main Street

CLASS A LIQUOR LICENSE

Northwoods Maple Farm, LLC Rebecca Renken, Agent	Northwoods Maple & More 811 E. 1 st Street
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CLASS B BEER LICENSE

Arbuda WI, LLC Niyat Chaudhari, Agent	Cobblestone Inn & Suites	3209 E Main Street
Merrill Hockey, Inc. Kaylin Weber, Agent	Merrill Hockey	1100 Marc Drive
Riverside Athletic Club, Inc. Brandon Wilde, Agent	Riverside Athletic Club	500 S Center Ave (NEW LICENSE)

CLASS A BEER LICENSE

Pier 2 Citgo LLC Jennifer Gremler, Agent	Pier 2 Cenex	504 E 2 nd Street
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CLASS A BEER LICENSE WITH CIDER (0)

CLASS B BEER AND CLASS C WINE (0)

Updated 06/02/2023

22 of 24 Class B Combo in use

Submitted – City Clerk
Lori Anderson-Malm

Attachment: 2023-2024 Liquor License List to Council (10039 : Consider approving the 2023/2024 liquor license applications (per list).)

City of Merrill

Airport Commission Meeting Minutes

Wednesday, April 19, 2023 at 18:00 hours

Merrill Airport

Voting Members: Joe Malsack (Acting Chairman), Lyle Banser, Gary Schulz (via phone), Mark Weix Jr. (Alderman)

Public Present: Larry Wenning, Luke Lazar, Steve Krueger

1. Call to Order- Meeting called to order at 18:00 hours by Acting Chairman Malsack.
2. Approval of Meeting Minutes from March 15, 2023 - Motion by Weix; second by Banser. All Ayes. Motion carried.
3. Approval of Vouchers – Vouchers presented, received and initialed. Motion to pay vouchers by Banser; second by Weix. All ayes. Motion carried.
4. Runway 16/34 Project Status – No new information. Waiting for FAA.
5. Update Entitlement Projects 2022/23 – Spring projects may be pushed back, depending on how quickly it dries up.
6. Discussion/Decision RFP Current FBO Hangar – No report. Nothing new.
7. Update Airport Signage – Malsack reported he will be working with Merrill's Marketing Department and has a meeting on the 20th. Displayed a sample of King Color Core signage and will keep looking for other products that may be able to incorporate the City's new logo. Discussion followed. Malsack also reported selling the Friends of the Airport parade model plane and trailer for \$800.00; and the proceeds will be used on the Airport signage project.
8. Update F-84 Monument – Banser reported estimate costs of pedestal support beam and the prep and painting of F-84. The costs are prohibitive. Discussion followed on priorities of the Airport. It was decided that McCullough/Banser will contact the Air Force to see what options are available to use.

9. Airport General Maintenance –Have been working on the Precision Approach Path Indicator (PAPI) light issues related to the Spring thaw and ground heaving.
10. (On Agenda is listed as 9A) Status House Sewer Service Improvement - McCullough reported he had been in contact with the City Water Department on the job coming up when conditions dry out this Spring.
11. Chairman's Report - None
12. Aviation Happenings – Schulz reported on a pilot making a low pass at a friend's short airstrip to evaluate the possibility of landing there. An adjacent neighbor considered his passes dangerous and reported him to the FAA which determined him to be operating dangerously and suspended his license for 120 days. He appealed the ruling and lost. The ruling may have had contributing circumstances of what the FAA considered dangerous or reckless operation prior to this incident. Planes that are considered Light Sport and others typically land on grass strips and pilots are obligated to fly the runway to inspect and determine if a runway is suitable to land; so these operations are being called into question. We question the FAA's decision and wait for clarification of low passes over possible landing sites.
13. Public Comment – Weix reported the Airport received a compliment from a visitor that flew into a local business, saying he appreciated such a nice facility. Weix suggested we make a list of activities at the Airport to promote the Airport and possibly get favorable press in the local papers. Malsack reported the AirCup Race will use Merrill for the finish line, just prior to EAA AirVenture. Schulz reported on posting an EAA add for considering Merrill for traffic to and from Oshkosh AirVenture. McCullough reported the Humane Society used the Airport for transfer of animals to other facilities. Wenning reported on the Merrill Township Meeting on April 18. There were a number of issues they are working through with new management; and they are committed to resurfacing/rebuilding Airport Road, hopefully this Season 2023.
14. Agenda Items for Next Meeting – AirCup Race
15. Adjournment – Motion for meeting to adjourn by Weix; second by Banser. All ayes. Motion carried.

Minutes prepared by Lyle Banser

**CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
THURSDAY, May 4, 2023 MINUTES**

Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Mayor Steve Hass, Alderpersons Michael "Gus" Caylor, Steve Sabatke, Mike Rick. Other committee members present: Bryan Bloch, Brad Becker and Festival Grounds Manager Richard Bjorklund.

Absent: Becky Meyer

Others Present: City Clerk Anderson-Malm, City Attorney Hayden Social Media Specialist Savall, Marketing Specialist Kuczarski, David Buck Fair Association and Merrill Productions video operator.

- I. **Call to Order** - Chair Hass called the meeting to order at 6:00 p.m.
- II. **Minutes from previous meeting** – Alderperson Rick made a motion to approve the minutes from the April 6th meeting. Alderperson Caylor seconded and the motion carried.
- III. **Agenda Items for Consideration:**
 1. **Loyalty Day Celebration Wrap-up** – Festival Grounds Manager Bjorklund gave an update and mentioned the committee and State Organization were very happy with the results. All feedback was positive.
 2. **Fair Update** – Fair Association Rep Becker mentioned everything is on track for the fair. He would like to schedule a meeting with City Attorney Hayden and the Mayor to go over the lease.
 3. **Rodeo Update** – Rodeo Association Rep Bloch mentioned all is going well. Equipment will be arriving on June 2nd and June 3rd is when the posts and snow fences will be put in place.
 4. **Calendar of Events** – The list of events was included in the packet. FGM Bjorklund spoke about the ATV/UTV event that is scheduled.
 5. **Continued discussion and possible recommendation on stage rental fees to charge per event for usage** – Festival Grounds Manager Bjorklund mentioned the building rental includes tables and chairs which makes renting the space very attractive. He also said it is not unreasonable to charge for usage of the stage.

Following discussion, Alderperson Caylor made a motion to set a rental fee for the stage rental of \$250.00 per event. Alderperson Rick seconded and the motion carried.
 6. **Continued discussion and possible recommendation on facility rental incentive** – Festival Grounds Manager Bjorklund mentioned there were a number of single day events that happen multiple times. There are not a lot of events that require a multiple day

rental. City Attorney Hayden did not think an incentive is necessary however after further discussion; Alderperson Sabatke made a motion to offer the incentive of three rentals, in one calendar year, at \$450.00 and the fourth at \$350.00. This is retroactive to January 1, 2023 and will sunset December 31, 2025. Alderperson Caylor seconded and the motion carried.

7. Discussion on promoting the Festival Grounds:

a. Fireworks at Festival Grounds – Mayor Hass started the discussion by stating he spoke with the Humane Society manager. She stated there is no concern for the animals if the fireworks were held at the Festival Grounds.

Public Works Director/City Engineer Akey reached out to the fireworks company regarding this and is waiting for a response. Alderperson Caylor mentioned Pine River uses Fireworks Depot from Wittenberg and also stated a number of citizens are in favor having the fireworks at the Festival Grounds.

Mayor Hass will reach out again to the fireworks company. It was decided this will be on the June agenda for further discussion and updates.

b. Campgrounds – Mayor Hass mentioned he spoke with Lincoln County Coordinator Krueger regarding ARPA funds that may be earmarked for camping for the cities of Merrill and Tomahawk and the surrounding townships regarding camping.

Marketing Specialist Kuczmariski spoke about on-line booking for events and the ability to have this option on the new city website. She stated it would be beneficial to have the ability to book the Festival Grounds and Bierman Building and have a calendar for people and coordinators to view availability of the space.

Rodeo Association Rep Bloch spoke about making the event a destination.

It was agreed this item would be on the June agenda for continued discussion and updates.

8. Discussion and recommendation of stage accessories – Mayor Hass explained the stage that was returned to the city after a theatre group disbanded. The stage is missing steps and rails for tables. The estimate for those accessories is \$3,100. This would allow the stage to be rented for events with the additional safety accessories.

Alderperson Caylor made a motion to approve \$3,100 for stage accessories to make the stage safe for users/renters. Alderperson Sabatke seconded and the motion carried.

IV. Monthly Reports:

Monthly Report – Festival Grounds Manager Bjorklund – There were no questions and the report was in the packet.

V. Public Comment – There was no public comment.

VI. Establish date and time of next meeting – The next meeting will be Thursday, June 1st at 6:00 PM

- VII. **Adjournment** – Alderperson Rick made a motion to adjourn. Bryan Bloch seconded and the motion carried. The meeting was adjourned at 6:44 PM.

Minutes prepared by: Lori Anderson-Malm City Clerk

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
THURSDAY, June 1, 2023 MINUTES**

Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Mayor Steve Hass, Alderpersons Michael "Gus" Caylor and Mike Rick. Alderperson Sabatke was excused. Other committee members present – George Henrich, Brad Becker, Becky Meyer and Festival Grounds Manager Richard Bjorklund.

Others Present: City Clerk Anderson-Malm, City Attorney Hayden, City Engineer Akey, Marketing Specialist Kuczmarski, and Eric Pfantz arrived at 6:20 and Merrill Productions video operator.

- I. **Call to Order** - Chair Hass called the meeting to order at 6:00 p.m.
- II. **Minutes from previous meeting** – Alderperson Rick made a motion to approve the minutes from the May 4th meeting. Alderperson Caylor seconded and the motion carried.
- III. **Agenda Items for Consideration:**
 1. **Fair Update** – Fair Association Rep Becker gave an update. The Fair Association is working with Holly from the new greenhouse to beautify the grounds. All other plans are going smoothly.
 2. **Rodeo Update** – Rodeo Association Rep Henrich gave an update. Ticket sales are ahead of last year and the ads are doing well and bring in a lot of interest.
 3. **Calendar of Events** – This was handed out at the meeting. There were no questions.
 4. **Continued discussion on promoting Festival Grounds:**
 - a. **Fireworks at Festival Grounds update** – Mayor Hass spoke about the Facebook post that was included in the packet by the Humane Society. Mayor Hass will be at their next meeting to discuss this issue for possibly having the fireworks at the Festival Grounds in 2024. For 2023, the fireworks will remain at the MARC.
 - b. **Campgrounds update** – Festival Grounds Manager Bjorklund provided additional information at the meeting regarding the amount needed as an investment for campgrounds. Discussion occurred between committee members. No additional action was taken.
- IV. **Monthly Reports:**

Monthly Report – Festival Grounds Manager Bjorklund – There was no physical report however updates were given on the quad racing event, additional dates for auctions and wedding bookings.

- V. **Public Comment** – Eric Pfantz, 5331 Brody Dr. Madison – gave a public comment regarding bathrooms at the Festival Grounds.
- VI. **Establish date and time of next meeting** – The next meeting will be Thursday, July 6th at 6:00 PM. Becky Meyer stated she will not be able to attend the meeting.
- VII. **Adjournment** – Alderperson Rick made a motion to adjourn. Mayor Hass seconded and the motion carried. The meeting was adjourned at 6:24 PM.

Minutes prepared by: Lori Anderson-Malm City Clerk

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

PARKS AND RECREATION COMMISSION

May 3, 2023

The Merrill Parks and Recreation Commission met on Wednesday, May 3, 2023 at 4:15 p.m., at Merrill City Hall.

Members Present: Kyle Gulke, Chad Krueger, Dan Novitch, Rebecca Rutkowski, Mark Weix and Jean Ravn,

Members Excused Absent: Joan Tabor

Department Staff Present: Dan Wendorf and Dawn Smith

***Motion by Ravn, seconded by Weix to approve the minutes from the April meeting.

***Carried unanimously.

***Motion by Weix, seconded by Ravn, to approve the claims from April 2023.

Weix questioned the bill for the Turface. Wendorf stated it was for the ball fields. Wendorf also stated that softball and baseball also purchase some Turface.

***Carried unanimously.

Public Comment: none

The next item on the agenda was to elect member to the City Plan Commission. Novitch asked if anyone would be interested. Gulke stated that he would continue to be on the City Plan Commission.

***Motion by Weix, seconded by Ravn to elect Gulke to the City Plan Commission.

***Carried unanimously.

The next item on the agenda was to elect Vice Chairperson. Novitch questioned if anyone was interested in Vice Chairperson. Krueger stated that he would.

***Motion by Weix, seconded by Gulke to elect Chad Krueger Vice Chairperson.

***Carried unanimously.

The next item on the agenda was to discuss and revisit plan for houses between Lion's Park and 3rd Street. (Currently there is a home for sale). Wendorf stated that the plan a long time ago was to work with MAPS to purchase the homes between the two parking lots by Lion's Park. Wendorf stated that area would either have been turned into parking lot or green space. Wendorf stated they are trying to sell the home for \$145,000 and when the home was purchased in 2022 it was only purchased at \$68,000. Wendorf realizes that the city does not have the money to purchase the home but would like to revisit discussions with MAPS and agreement to see a fund started so that in the future if another home in that area came up for sale the Park and Recreation Commission could purchase the home for more parking. After some discussion it was decided that Wendorf should speak with City Attorney Tom Hayden and also with the Merrill Area School district to see if both entities could come up with an agreement to eventually purchase the

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

houses in that area. Wendorf will report back to the commission in a few months on this agenda item.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Weix questioned how much damage was done by the flooding. Wendorf stated that Prairie Trails had damage with trail washout and Riverside had washout by the volleyball courts, around the shelter and in the playground area. Wendorf also stated a lot of branches and twigs were scattered throughout the parks. Lion's Park and Athletic Park also flooded but no damage. Weix questioned how the pool repairs were going. Wendorf stated that they were here Monday and Tuesday and will return next week to hopefully finish. Weix questioned if any vandalism was happening. Wendorf stated that Riverside and Ott's and Normal have all been getting vandalized. Krueger questioned if a bus trip is cancelled if there is a cancellation fee that has to be paid. Wendorf stated that if a trip is cancelled it is cancelled far enough in advance so there are no cancellation fees. Weix questioned when the Pickle ball courts would be done. Wendorf stated that they should be done by the end of August. Ravn questioned what is going on with the new skate park. Wendorf stated that no one has done any fund raising for it.

The next regular meeting is scheduled for Wednesday, June 7, 2023 at 4:15 p.m. at the Merrill City Hall.

Public Comment: no public comment

***Motion by Ravn, seconded by Krueger to adjourn at 5:10 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

Transit Commission Meeting
April 17, 2023
Minutes

Present: Mr. Rick Blake – Chairperson (remote), Ms. Sue Kunkel, Ms. Denise Ziech and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – None

3) Approval of March, 2023 minutes

A motion to approve minutes of the March 2023 meeting was made by Ms. Sue Kunkel and seconded by Mr. Rick Blake. All ayes, motion approved unanimously.

4) Administrator's Report:

A. Ridership – holding steady

B. Steve's picture and Resolution were shared

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech. All ayes, motion approved unanimously.

5) Student behavior policy–Reviewed updated student policy. Have the bus operators' review and give input. Discussion of having a form for parents to sign for student riders stating they understand that service may be suspending with a phone call.

6) Future Agenda Items: Admin Report, bus behavior – policy for review.

7) Next meeting date will be May 15, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

8) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

MAY '23 MEETING MINUTES**Merrill Enrichment Center Committee**

Meeting was held on May 18th, 2023 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Rick Blake (Alderpersion-*via phone*), Laura Bertagnoli (Chair), Gene Bebel, Sharon Harvey, Sharon Anderson, Jennifer Clark – *via phone*. **Absent:** Teresa Baker, Jay Tlusty

1. Opening

- a. Bertagnoli called the meeting to order.

2. Consent Items

- a. Motion by Bebel second by Anderson to approve April '23 minutes. Motion carried.
- b. Motion by Bebel second by Anderson to approve April/May '23 vouchers. Motion carried.

3. Public Comment

- a. Bebel shared that Don, a former Merrill resident who moved to Montana, came back to retire in Wisconsin and drove around Merrill and was so impressed with the progress the City has made.

4. Operations

- a. Director recapped the MEC Spring Craft Show. The quilt raffle brought in \$351 and the winner was Rose Daul, a crafter at the show; table fees totaled \$420 and the craft shop had \$900 in sales for a total of \$2670. MEC staff is looking into different offerings to draw in new crowds for a spring offering, as craft shows are saturating the market. Ideas from the committee were an Art Show involving local artists and high school art students. The Bell Tower Artisans showcase was mentioned. Chantel Kuczmarski, the City's communication coordinator was in attendance and mentioned bringing back a Taste of Merrill event. She also mentioned the Tourism Grants through the Chamber. Nathan Meyer, Media Productions, shared what he knew on this topic. The Chamber receives money from the room tax which is 6%. With this funding, the Tourism Commission provides grants for advertising in our area. Director will look into this for future events. Director mentioned the fall show has no vendors, only artists and crafters along with local farmer's market booths and food trucks. We wanted to make it a Merrill Day along with Barley Fest but that is no longer taking place. Instead on the same date there will be a Flea Market/Craft/Vendor event at the MARC. Our hope is this event will benefit both locations. Harvey mentioned making sure we have marketing by the MARC for our show. Bebel mentioned possibly having the Sawmill here for our fall show. Director will check into this.
- b. Our new check in system is here! Staff completed trainings and will begin the back end administration in addition to assigning key tags to participants. By mid-June, the system should be up and running.
- c. Summer offerings include two new groups; ukulele and woodcarving. Bus trips are up and running with strong participation. We will host an intergenerational presentation by The Lincoln County Dream Up! Team at the end of June and possibly July. Workshops are still running strong. Director noted that we are still in need of a presenter for Scams & Fraud. We do cover some of this information in our cell phone training. Director also shared how well attended the ADRC series has been which focuses on dementia and brain health. We are grateful for our community partners. This program will continue throughout the year. Bertagnoli asked about our fall open house. That will be addressed in our next meeting. Director asked committee to not wait for the meetings to provide information and ideas to her but rather throughout the month. Bebel mentioned the best advertisers are those who attend here. He also stated we should provide attendance numbers in our newsletter once in a while to bring awareness to the community of how well attended our offerings are. The point is that not all people are on Social media platforms.

5. ADRC

- a. Jennifer Clark joined via phone. The Senior Farmers Market Vouchers are available again this year.
 - i. Eligibility requirements; Must be a resident of Langlade, Lincoln, Marathon or Wood County, 60 years or older, or a Native American 55 years or older, and has a monthly household income that meets program requirements. Vegetables and herbs are Wisconsin grown. Individuals need to go to the ADRC office to sign up. Individuals receive \$35 in vouchers. Program runs from June 1st through October 31st.
 - ii. Bertagnoli asked Jennifer about the Meals on Wheels program. Clark stated that drivers are always needed and there is flexibility in scheduling. Director added how rewarding it is to participate in this program.

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

6. Discussion

- a. Bertagnoli asked how the intergenerational programs idea along with the MEC, Park & Rec, and Library combined offerings is going. Director shared the challenges of scheduling around 3 departments as well as all of the area summer events. This will have to take place next year.
As for Park & Rec summer playground, we have a few individuals that may be interested in teaching the kids a variety of skills. Director will work with Dawn Smith on scheduling.
- b. Bertagnoli asked if we had any results of distributing our newsletter in the Gleason area. Director shared that we received numerous calls and walk-ins the week after our newsletter was put into the Foto News. We will try to find locations in Gleason to have our newsletter. Prairie Pines was mentioned. It was worth the cost and we will consider what our next zip code will be prior to our fall open house.
- c. Bebel had a few ideas for offerings. One was an ice-cream social, which the MEC has done in the past. We will look to schedule something again. He also mentioned possible mom's groups, along with being a welcoming place for Hispanic members of our community. Harvey mentioned they have a cultural gathering at the park. She also coordinated through her Methodist church summer food for kids program averaging about 100 kids daily. Committee members also mentioned a newcomers group. *The MEC will try to create an opportunity for these groups to meet.*

7. Adjournment

- a. Motion to adjourn by Bebel and Harvey.

The next meeting date is **June 15th 2023 at 2:15pm at the MEC.** *Vouchers will be available for review 10 minutes prior to meeting time.*

Respectfully submitted

TMrachek

Tammie Mrachek, MEC Director

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

March '23 MEETING MINUTES**Merrill Enrichment Center Committee**

Meeting was held on March 16th, 2023 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Rick Blake (Alderpersion), Laura Bertagnoli (Chair), Gene Bebel, Sharon Harvey, Teresa Baker,
Rose Akey, Sharon Anderson *Absent:* Jennifer Clark

1. Opening

- a. Bertagnoli called the meeting to order. Roll call included Chantel Kuczmarski (City Communication Specialist)

2. Consent Items

- a. Motion by Harvey second by Bebel to approve February '23 minutes. Motion carried.
- b. Motion by Akey second by Baker to approve Feb/March '23 vouchers. Motion carried.

3. Public Comment

- a. Kuczmarski shared the Merrill-go-Round will provide free rides for the spring election. City website also has information on early voting. Bebel suggested publishing a map district voting locations.
- b. Anderson followed up on Bebel's question from February's meeting regarding adult daycare in Merrill. Achieve & Believe Learning & Recreational Center on 1st street is another provider in addition to Kindhearted.

4. Operations

- a. Director updated the status of our survey attempt. Housing Authority does not seem to be an option for us at this time. Director did check into getting our newsletter into neighboring zip codes outside of Merrill via the Foto News. The cost includes approximately \$200 for the Foto News and \$1000 for additional newsletters. This is affordable for the MEC. The goal is to reach people in more rural areas who may not be aware of the Center and all we have to offer. Suggestions by committee included stuffing our survey into the newsletters. Director stated people would need to mail them back to us and the likelihood of that happening is highly unlikely. Motion made by Bebel second by Blake to approve the expense to get our newsletters into the Foto News. Bebel further stated this would help get information to the town chairmen (County) so they feel they belong to our community, as they feel left out and oftentimes do not receive information. Bertagnoli voiced she would like to ensure the Center has some events in addition to our regular activities when newsletters go into the Foto News to draw people in. Kuczmarski added the possibility of the MEC having newsletters or a presence during MAPS referendum township visits along with the Library and Park & Rec.
- b. Director provided status of endowment fund research. The MEC, with guidance from other departments and city employees, has decided to create a Reserved and Designated Fund Equity account (#26) under the MEC department. This allows more flexibility and access to use the funds as the City and Department see fit for the Center. Director is in the process of writing the marketing and legal documents at this time and will seek council from the appropriate city employees and outside individuals.
- c. Partnership with ADRC continues with the Stockbox program (which provided over \$26,000 of food to those in need in our community) and new workshops focused on brain health and dementia offered by specialists Scott Seeger and Jennifer Thompson.
- d. Director shared status of the new check in system we are looking into. Dustin Brown, city IT manager, had a meeting with the representative to understand the system and how IT would be involved if at all. Director shared quoted cost estimates and benefits of the system with the hopes of implementation this summer.
- e. Due to time constraints, goals will be discussed in our April meeting.

5. ADRC

- a. There is an ongoing need for Meals on Wheels drivers. Any hours you can deliver meals - M-F for 1-1.5 hours.
- b. March 30th is Managing Caregiver stress Class at the Merrill ADRC from 2-3pm, open to anyone caring for a loved one.
- c. The ADRC is looking for individuals who are interested in helping to lead Fall Prevention (Stepping On) classes in the Merrill Community. Stepping On meets once a week for 7-weeks for 2 hours. Classes can be scheduled around the volunteer's schedule. Volunteers should feel comfortable talking in front of smaller (10-12 people) group. They will facilitate with another trained leader. If interested, please reach out!
- d. Alzheimer's Advocacy Day- Tuesday March 7th, a few ADRC staff made the trek to Madison for Alzheimer's advocacy day. It was a great day and provided us with an opportunity to meet with our legislatures and provide information regarding the important work being done to support individuals and families.

6. Discussion

- a. Suggestions for MEC's open house date were early fall and during the week (M-Th.), late afternoon into evening. Interactive demonstrations of our activities such as exercise, arts, and crafts were a suggestion. Bebel suggested invitations to be sent to specific groups in addition to regular marketing efforts. Committee members also suggested that Council members, County board, and Chamber be invited. Snacks and beverages will be provided.
- b. Committee open discussion included getting Stockbox information to the committee and the countless feedback for the ability for people to come and walk here and stay well! Bebel requested we put goal setting on a future meeting agenda.

7. Adjournment

- a. Motion to adjourn by Bebel second by Harvey.

The next meeting date is **April 20th 2023 at 2:15pm at the MEC.**

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted

TMrachek

Tammie Mrachek, MEC Director

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

Minutes

Lincoln County Economic Development Corp.

Board Meeting

May 17, 2023

9:30 am Lincoln County Service Center

Board members present: Gary Hartwig, Brian Arndorfer, Greg Hartwig, Roger Schlegel, Steve Hass, Don Friske. Excused Dave Johnson and Gregg Albert.

Also present Bill Bialecki director.

Meeting was called to order at 9:30 by Gary Hartwig.

Reviewed minutes of the Nov. 17, 2022 meeting. No Questions. Motion to approve by Greg Hartwig seconded by Roger Schlegel. Passed. Discussion regarding posting of minutes on County and City web-sites. Motion to approve made by Steve Hass seconded by Greg Hartwig was passed..

Finance Report: Bialecki gave a report on our current status thru April 30, 2023. Liabilities and Equity Totals to date \$147,916.09. Motion to approve the report by Steve Hass seconded by Roger Schlegel. That motion carried. A discussion was held regarding investing in a 6mo. certificate of deposit. Bialecki to inquire with Lincoln County financial institutions and find the best 6mo. rate for a \$100,000. deposit. Motion to approve by Don Friske seconded by Steve Hass was passed. Discussion on replacing John Kopp as treasurer. Gary Hartwig agreed to take on those responsibilities. Motion by Steve Hass seconded by Roger Schlegel to approve. Carried. Discussion regarding annual filing of our 990 with the IRS. Motion by Steve Hass seconded by Greg Hartwig to contract with Richard Mamer, C.P.A., to file our annual report. That was approved.

Reviewed Directors activities Nov. 2022- April 2023. Discussion was held. Motion by Steve Hass seconded by Brian Arndorfer to put on file. That passed.

Discussion was held regarding Corporation By-laws. Tomahawk Development Corp. has been desolved. Board to now be represented by two members of the Tomahawk Community Development Authority.

Roger Schlegel and Gregg Albert to fill those positions. Mayor of Tomahawk membership to be reinstated on the Board. Mayor Taskay will fill that position. Both Mayor's given the ability to appoint other elected officials to sit in their place. Motion by Greg Hartwig seconded by Don Friske to approve by-law changes. Carried.

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

Discussion was held regarding the future of LCEDC. Upon Bialecki's retirement he is to be replaced by a full time Director. That date is still to be determined. The Board will invite the Director of the Langlade County Economic Development Corp. to a future meeting. This will be to share policies regarding the operation of both agencies.

President Hartwig adjourned the meeting at 11:30.

Minutes prepared and respectfully submitted by Bill Bialecki

CITY OF MERRILL
MARKETING & COMMUNICATIONS COMMITTEE
THURSDAY, May 18, 2023 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.

Present: Chair Blake (remote), Alderperson's Weix and Fermanich, Chamber of Commerce – Nelson, Enrichment Center Director – Mrachek, Library Director – Ollhoff, Renea Frederick, Park & Rec Director Wendorf, John Greenwood, Scott Steele.

Also Present: Communications Specialist Kuczmarski, Social Media Specialist Savall, IT Manager Brown and Merrill Productions Camera Operator.

- I. Alderperson Weix acted as chair and called the meeting to order at 5:15 PM.
- II. **Minutes of previous meeting** – April 20
 Chair Blake made a motion to approve the April 20 meeting minutes. Alderperson Fermanich seconded and the motion carried.
- III. **General Agenda Items:**
 1. Discussion and possible consideration on design and communications for City street banners – Scott Steele reported on the street banners and discussed the examples that were provided at the meeting. No action until final example is presented.
 2. Continued discussion on contest to name the City's garbage and recycling trucks – CS Kuczmarski gave a brief report regarding this contest. Decals have been ordered and plaques will be presented to the Washington School contest winners. Bin Diesel and Garbage Goblin were the two names chosen by paper ballots and on the city's page.
 3. Presentation of new website – CS Kuczmarski gave a presentation on the new city website and asked for feedback.
- IV. **Marketing & Communications and Social Media Updates and Monthly Reports:**
 1. Monthly Report – Marketing & Communications Specialist Kuczmarski – her report was provided in the packet.
 2. Monthly Report – Social Media Specialist Savall – her report was provided in the packet.
 3. Consider placing monthly reports on file – Alderperson Fermanich made a motion to place the monthly reports on file. Chair Blake seconded and the motion carried.
- V. **Public Comment:**
 There was no public comment
- VI. **Establish date and time of next meeting:**
 Thursday, June 15 at 5:15 PM
- VII. **Adjournment:**
 Alderperson Fermanich made a motion to adjourn. Chair Blake seconded and the motion carried. The meeting was adjourned at 6:00 PM.

Minutes respectfully submitted by City Clerk - Lori Anderson-Malm
 Marketing & Communications – May 18, 2023

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

**City of Merrill
Historic Preservation Committee
Wednesday, May 17, 2023
City Hall Common Council Chambers**

Historic Preservation Voting Members Present: Alderperson – Steve Sabatke, Elizabeth McCrank, Bill Heideman and Bea Lebel. Chair Michael “Gus” Caylor was absent.

Elizabeth McCrank presided over the meeting in the Chair’s absence.

I. Call to order

Elizabeth McCrank called the meeting to order at 6:00 PM

II. Approval of Previous Meeting Minutes from April 19, 2023

Alderperson Sabatke made a motion to place the minutes from April 19, 2023 on file. Bea Lebel seconded and the motion carried.

III. General Agenda Items:

1. Bio for Mother Aniceta from last month’s meeting – Information only
Information was provided in the packet no action was taken after a brief discussion.
2. Update and continued discussion on Legion Building:
 - a. Legion Building story board – this has not been completed. No action taken.
 - b. Information from Park and Rec regarding building – No action taken.
3. Discussion on possible list of contractors for Historic homes and buildings:
Alderperson Sabatke provided information at the meeting from an internet search with architectural sources, stores and warehouses. Include contractors in the future. No further action was taken.
4. Continued discussion on sign placement schedule and media coverage:
Discussion occurred between committee members. No dates have been set regarding the placement schedule or media coverage. Alderperson Sabatke and Chair Caylor were on Channel 12 “Up North at 4” to discuss the street signs.

IV. Next meeting date and time:

The next meeting will be Wednesday, June 21 at 6:00 PM

V. Public Comment

There was no public comment.

VI. Adjournment

The meeting was adjourned at 6:14 PM.

Minutes prepared and submitted by: Lori Anderson-Malm, City Clerk

**CITY OF MERRILL
HEALTH & SAFETY COMMITTEE
MONDAY, May 22, 2023 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.**

Members Present: Alderpersons Mark Weix, Michael Caylor (remote) and Mike Rick

Others present in person or remote: City Clerk Anderson-Malm, Fire Chief Klug (remote), Police Chief Bennett, Deputy Health Officer Ashbeck, Mary Hofele representing Holiday Store #482 and Merrill Productions.

- I. Chair Weix called the meeting to order at 5:15 p.m.

- II. **Minutes from the April 24th, 2023 meeting:**
Alderman Rick motioned to place the minutes from April 24, 2023 meeting on file.
Alderman Caylor seconded and the motion carried.

- III. **Nuisance Complaints & Vouchers:**
 1. **Nuisance Complaints** – Deputy Health Officer Ashbeck reported on the nuisance complaints that were in the agenda packet.

 2. **Vouchers** – Alderman Caylor motioned to approve the vouchers. Alderman Rick seconded and the motion carried.

- IV. **General Agenda Items:**
 1. **Consider a temporary “Class B” picnic license for VFW/Post 1638 at the Festival Grounds during the Four Wheeler Races on July 29, 2023.**
Alderman Rick made a motion to approve the picnic license for VFW/Post 1638 for July 29, 2023. Alderman Caylor seconded and the motion carried.

 2. **Consider three temporary “Class B” picnic licenses for Merrill Youth Fastpitch Association for July 21, 22 and 23 at the MARC in conjunction with the Merrill Fastpitch Annual Tournament.**
Alderman Caylor made a motion to approve the three picnic licenses for Merrill Youth Fastpitch Association for July 21, 22 and 23. Alderman Rick seconded and the motion carried.

 3. **2023-2024 Liquor License Applications:**
Police Chief Bennett reported on the list that was included in the packet and explained the two new class requests. Alderman Rick made a motion to approve the list for discussion. Alderman Caylor seconded and the motion carried.

Mary Hofele from the Holiday Stationstore #482 was in attendance and answered questions regarding the new class consideration. Following further discussion, regarding the change in class for Pine Ridge Convenience Store. The original motion was amended by Alderman Rick with the following language, motion to approve the list except for Pine Ridge Mobile Convenience Store and their request for a change of class. Alderman Caylor seconded the amended motion and the motion carried on a 2/1 voice vote. Chair Weix voted no.

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

Chief Bennett reported on two additional licenses and pre-approval of licenses in the past. Alderperson Rick asked to find the notification of Council pre-approval if license does not make it through committee.

V. **Monthly Reports:**

1. Monthly Report – Fire Chief Klug – He highlighted some items in his report and answered questions.
2. Monthly Report – Police Chief Bennett – His report was in the packet. He highlighted some items and answered questions.
4. Alderperson Rick motioned to place the monthly reports on file. Chair Weix seconded and the motion carried.

VI. **Establish date and time of next regular meeting:**

The next meeting will be Monday, June 26 at 5:15

VII. **Public Comment**

There was no public comment

VIII. **Adjournment**

Alderperson Rick motioned to adjourn the meeting. Alderperson Caylor seconded and the motion carried. The meeting was adjourned at 5:32 PM.

Minutes prepared by: Lori L Anderson-Malm City Clerk

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, May 24, 2023 - MINUTES
City Hall Council Chambers 5:15 p.m.**

Regular Meeting

Members Present: Mayor Hass, Alderperson Sabatke and Alderperson Lupton.
Alderperson Rick was absent.

Others Present: City Attorney Hayden, Street Superintendent Bonack, Utility Superintendent Steinagel, Street & Weed Commissioner Liberty , City Clerk Anderson-Malm, Alderperson Weix and Merrill Productions.

Public Works Director/City Engineer Akey Building and Inspector/Zoning Administrator Pagel were excused.

- I. Call to Order** - Mayor Hass called the meeting to order at 5:15 p.m.
- II. Consider approval of meeting minutes from April 26, 2023**
A motion to approve the April 26 minutes was made by Alderperson Sabatke. The motion was seconded by Alderperson Lupton and was carried.
- III. Water and Sewer Agenda Items:**
 - 1. Water and Sewer Vouchers**
Alderperson Lupton motioned to place the Water and Sewer vouchers on file. Alderperson Sabatke seconded and the motion carried.
 - 2. Water and Sewer Operation Monthly Report – Steinagel**
Utility Superintendent Steinagel highlighted some items on his report. There were no additional questions.
 - 3. Review and approval of 2022 Compliance Maintenance Annual Report and forward Resolution to the Common Council**
Utility Superintendent Steinagel reported on the CMAR report. There were no violations. An additional handout was presented at the meeting. Alderperson Sabatke made a motion to approve the CMAR and forward the Resolution to the Common Council. Alderperson Lupton seconded and the motion carried.
- IV. Street Department Agenda Items:**
 - 1. Street Department Vouchers**
Alderperson Lupton made a motion to approve the Street Department vouchers. Alderperson Sabatke seconded and the motion carried.
- V. Monthly Reports:**
All monthly reports were included in the packet. The Monthly Report for the Street & Weed Commissioner was handed out at the meeting. There were no questions regarding the monthly reports. Alderperson Lupton made a motion to place the monthly reports on file. Alderperson Sabatke seconded and the motion carried.

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

VI. Determine date and time of next meeting:

The next regular meeting will be Wednesday, June 28 at 5:15 PM

VII. Public Comment

There was no public comment

VIII. Adjournment

Aldersperson Sabatke made a motion to adjourn. Aldersperson Lupton seconded and the motion carried. The meeting was adjourned at 5:24 PM.

Prepared by: Lori L Anderson-Malm - City Clerk

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, May 23, 2023 - MINUTES**

Regular Meeting

City Hall Council Chambers

6:00 p.m.

Members Present: Chairperson Russell, Alderperson Fermanich, Alderperson Caylor

Others Present: Mayor Hass, City Clerk Anderson-Malm, Finance Director Unertl, Public Works Director/City Engineer Akey, Police Chief Bennett, Library Director Ollhoff, Alderperson Weix, Alderperson Lupton and Merrill Productions video operator

- I. Call to Order** – Chairperson Russell called the meeting to order at 6:00 PM.
- II. Vouchers –April**
Alderperson Caylor questioned a \$1,200 amount on the vouchers. This amount was answered favorably by Library Director Ollhoff. Alderperson Caylor made a motion to approve the April vouchers. Alderperson Fermanich seconded and the motion carried.
- III. Minutes from previous meeting(s):**
A motion was made by Alderperson Fermanich to approve the April 25th meeting minutes. Alderperson Caylor seconded and the motion carried.
- IV. Agenda Items for Consideration:**
 - 1. Review and discuss fiscal status of 2023 WPS expense for City facilities**
Additional information was handed out at the meeting regarding Park & Recreation WPS expenses. Discussion occurred between the committee members and City Administration. Alderperson Fermanich mentioned she appreciated the information and a heads-up of the current situation. Mayor Hass had a concern regarding a \$6,000 increase in Park & Recreation for August ice. It was stated the organization who rents the space pays the additional costs for ice and that amount is recouped in the rental price.

Following discussion, Chair Russell requested a review/update every 60 days to the Personnel & Finance committee.
- V. Monthly Reports:**
Chair Russell stated all reports were included in the packet and asked if there were any questions from the committee members. There were no questions.

Alderperson Caylor made a motion to place all the monthly reports on file. Alderperson Fermanich seconded and the motion carried.
- VI. Public Comment**
There was no public comment.
- VII. Establish date, time and location of next regular meeting**
The next regular meeting will be Tuesday, June 27 at 6:00 PM

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

VIII. Closed Session:

City Attorney Hayden read the following statement regarding closed session:

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(c) and (e) for considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and deliberation or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for purposes of discussion a fire union grievance.

Aldersperson Caylor made a motion to go into closed session. Aldersperson Fermanich seconded and the motion carried on a 3/0 roll call vote. The committee entered into closed session at 6:13 PM with the following present: Chair Russell, Aldersperson Caylor, Aldersperson Fermanich, Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Interim Administrators Akey and Bennett, Aldersperson Weix and Aldersperson Lupton.

City Clerk Anderson-Malm recorded the minutes without objection.

The committee discussed a fire union grievance. Action was taken in closed session.

V. Reconvene in Open Session:

The committee did not reconvene in open session.

VI. Adjournment:

Aldersperson Caylor made a motion to adjourn from closed session. Aldersperson Fermanich seconded and the motion carried. The committee adjourned at 6:30 PM.

Minutes prepared by: Lori Anderson-Malm – City Clerk

T. B. Scott Free Library · Board of Trustees
Minutes of the Regular Meeting April 19, 2023

Opening

President Mike Geisler called the regular meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Rick Blake via BlueJeans Virtual Meeting Room Portal, Darcy Dalsky, Audrey Huftel, Richard Mamer, Ryan Martinovici, Elizabeth McCrank, and Jim Wedemeyer. Excused: Katie Breitenmoser. Also present: Laurie Ollhoff, Andrea Bennett, Kristilyn Vercruysse of MSR Design (4:25pm) via BlueJeans Virtual Meeting Room Portal, and camera operator.

No correspondence to review.

No public comment was made.

Consent items

E. McCrank/A. Huftel/C to approve the minutes of the regular meeting of March 15, 2023.

R. Martinovici/D. Dalsky/C to accept the monthly Unaudited Revenue and Expense Report for March 2023.

E. McCrank/R. Martinovici/C to accept the monthly Unaudited Revenue and Expense Report for December 2022.

Reports/discussion items/action items

- A. D.Dalsky/R. Martinovici/C** to approve Action Item: Confidentiality of Patron Records Policy. L. Ollhoff presented revisions required to reflect changes to WI State Statutes.
- B. A. Huftel/E. McCrank/C** to approve Action Item: Library Account Creation & Loan Policy. L. Ollhoff presented minor revisions to more accurately state verification requirements for library account creation and by what means verification can be made.
- C. R. Martinovici/D. Dalsky/C** to approve Action Item: Internet Use Policy. L. Ollhoff presented the policy for review as no revisions were necessary.
- D. No Action Required.** Conflict of Interest Statements were provided to all Board of Trustees, which required their signature to confirm understanding and acceptance of the terms of the Conflict of Interest Statements. These statements will be kept on file at the Library.
- E. No Action Required.** The Board of Trustees were provided a summary and Revit Digital Designs of the Space Needs Study completed by MSR Design. Kristilyn VerCruysse of MSR Design attended the meeting and was available to answer questions. Discussion took place related to the documentation provided and the library will continue to move forward with low-cost solutions to provide continued high-quality service to the community. Discussions are to continue related to the suggested addition of an additional meeting room space to be located on 2nd floor in the Youth Services Department.
- F. Discussion Item:** Board of Trustee James Wedemeyer will be retiring and stepping down from the Library Board of Trustees effective June 1, 2023. Discussion included mention of local resident and attorney, Chris Gruenenwald, as the Library Board's recommendation to Mayor Hass. L. Ollhoff will pass on this recommendation to Mayor Hass for appointment at the May City Council meeting.
- G. Strategic Plan Goals and Objectives #3.** L. Ollhoff provided updates on Strategic Plan Goals and Objective #3. E. McCrank commented on data collection and how to best gauge program success. L. Ollhoff shared that the library has asked attendees to complete surveys in the past with limited case. While participation is always the best gauge of success, it is not the only means of determining success. Attendee satisfaction is often considered as well. The library will continue to seek ways to better gauge program success.
- H. Wisconsin Trustee Essential #27. Trustee Orientation and Continuing Education** L. Ollhoff provided copies of Trustee Essential #27 for review and questions.

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

T.B. Scott Free Library

Board of Trustees

April 19, 2023

Library Director's Report

- Library program highlights for upcoming events were provided
- Nothing to report from Diane Peterson, Wisconsin Valley Library Service (WVLS) representative.
- Friends Spring Book Sale to be held Thursday, April 20, 2023, through Saturday, April 22, 2023. Lots of books to sell.
- New outdoor signs are now complete. The Library name sign was designed by Premier Printing, Merrill, WI, and the Library electronic announcement sign was installed by Graphic House, Wausau, WI.
- The Library will be celebrating National Library Week "There's More to the Story" with a number of activities in the Youth Services and Adult Services Departments and prizes to follow. The Library will be highlighting the "More" throughout the week on the Library website and social media. The week will end with a Puzzle Competition for Adults on Saturday, April 29, 2023.
- The Library staff are working hard getting ready for another successful Summer Reading Challenge, "All Together Now." Programs and activities will be highlighted throughout the summer on the Library website and social media. The online platform Beanstack will once again be the reading tracker made possible through a contract with the Wisconsin Department of Public Instruction. School Districts throughout the State were invited to participate on the Beanstack platform, as well, so we are hopeful that there will be increased participation in our area as a result.
- The Library's Seed Library is up and running with our very own Cat Oftedahl being featured in the Wisconsin Valley Library Service newsletter.
- Plans for the first of many staff development days set for June 19, 2023, are underway. The Library will be closed to the public for the entire day.

President's remarks

- M. Geisler, Board President, will be on vacation at the time of the next Library Board of Trustee's Meeting and Vice President A. Huftel will preside over the meeting.

R. Martinovici /A. Huftel/C moved to adjourn the meeting at 4:55 p.m. The next regular business meeting of the Board of Trustees is scheduled for May 17, 2023, at 4:00 p.m. in the Library Community Room.

Respectfully submitted,
Laurie Ollhoff, Secretary

Attachment: Monthly Meeting Minutes (10043 : Consider placing the following committee reports on file:)

ZONING BOARD OF APPEALS MINUTES

June 7, 2023, 6:00 p.m.

PRESENT: Chairman Jeremy Thompson, Ron Burrows, Ryan Schwartzman,
and Zoning Administrator Darin Pagel
Guests: David Lindstrom

No public comment.

Motion to approve September 6, 2022 minutes Mr. Burrows, second Mr. Schwartzman, carried.

Motion to open hearing Mr. Schwartzman, second Mr. Burrows, carried.
Chairman Thompson read the notice. ZA Pagel explained the variance request. Tara Gryskiewicz spoke in favor due to safety for an autistic child. ZA Pagel explained passed practices and conditions for variance requests. Tara said it would be a 6' vinyl fence all the way around the yard. No opposition.

Motion to close hearing Mr. Schwartzman, second Mr. Burrows, carried.

Motion to approve Mr. Burrows with conditions of a CSM and minimum 1' setback from front property line., second Mr. Schwartzman, carried. unanimously.

Motion to open hearing Mr. Burrows, second Mr. Schwartzman, carried.
Chairman Thompson read the notice. ZA Pagel explained the variance request. David Lindstrom had concerns about height, type of fence, setbacks, and paint color. Paul Lindstrom, owner asked for clarification of CSM requirements.

Motion to close hearing Mr. Schwartzman, second Mr. Burrows, carried.

Motion to approve Mr. Schwartzman with the conditions of a CSM, 6' maximum height, location per site plan., second Mr. Burrows, carried. unanimously.

Under other business: A discussion on swimming pool requirements. Consensus from ZBA is that any pool that can be removed in the off season would be exempt from 113-321 requirements, regardless of size or depth.

Next meeting will be at call of the Chairman

Motion to adjourn Mr. Burrows, second Mr. Schwartzman, carried.

Meeting adjourned 6:50pm

Darin Pagel, Recording Secretary.

Attachment: 2023-06-07 ZBA Minutes (10043 : Consider placing the following committee reports on file:)

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE 2022 COMPLIANCE MAINTENANCE
ANNUAL REPORT FOR THE CITY OF MERRILL WASTEWATER
TREATMENT PLANT**

WHEREAS, the City of Merrill is required by the Wisconsin Department of Natural Resources (WDNR) to complete a Compliance Maintenance Annual Report on its Wastewater Treatment Plant; and

WHEREAS, the City of Merrill, has reviewed the Compliance Maintenance Report for the year 2022, and has determined that it reflects the performance of the Wastewater Treatment Plant during 2022; and

WHEREAS, the report indicates a need for continued improvements at the Wastewater Treatment Plant and its operations to meet the requirements set forth by the WDNR;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 13th day of June, 2023, that:

1. The Compliance Maintenance Annual Report for 2022 is hereby approved and authorized to be filed with the WDNR.
2. That the Compliance Maintenance Annual Report for 2022 is an accurate indication of the performance of the City of Merrill Wastewater Treatment Plant for the year 2022.

Recommended by:
Board of Public Works

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass, Mayor

Passed: _____

Lori Anderson-Malm, City Clerk

RESOLUTION NO.**A RESOLUTION HONORING JOY ELLEN ANNIS, FOR HER LONG-TIME SERVICE
TO THE CITY OF MERRILL**

WHEREAS, Joy Ellen Annis, has served the City of Merrill Parks & Recreation Department for almost 24 years; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Joy has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and

WHEREAS, Joy's dedication was above and beyond, and she always went out of her way to help all her fellow employees; and Joy's skills and experience will be missed at the City of Merrill Parks & Recreation Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of June, 2023, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Joy has given the City of Merrill Parks & Recreation Department and commends her for those 24 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Joy, congratulate her upon the occasion of her retirement from the City of Merrill Parks & Recreation department, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
City Clerk