



CITY OF MERRILL
COMMON COUNCIL
AGENDA • TUESDAY JUNE 8, 2021

Regular Meeting

City Hall Council Chambers

6:00 PM

To attend remotely, call 415-569-7804 and PIN 367 713 466 #.

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
 1. Minutes of May 11, 2021 meeting
7. Revenue & Expense Reports(s):
 1. Revenue & Expense Report for Period Ending May 31, 2021
8. General Agenda Items:
 1. Consider potential COVID-19 vaccination lottery incentive. Mayor Woellner is bringing this agenda item directly to the Common Council.
9. Committee of the Whole
 1. The Committee of the Whole recommends designating \$70,000 of the American Rescue Plan (ARP) Federal Grant Program funds to fund the American Rescue Plan Act Funding grant program for organizations holding local events/programs.
 2. The Committee of the Whole recommends approving the request (\$15,000) from the Merrill Youth Softball Association for American Rescue Plan Act Funding grant funds.
10. Health and Safety Committee:
 1. The Health and Safety Committee recommends approving the applications from the Lincoln County Fair Association for five temporary Class "B" (picnic) licenses to sell fermented malt beverages at the Alumni Tent, the VFW stand and the Eagle's stand (all at the Merrill Festival Grounds) during the Lincoln County Free Fair, August 11-August 15, 2021.
 2. The Health and Safety Committee recommends approving the 2021-2022 Liquor License Applications (per list).

3. Consider applications from the Merrill Fastpitch and Merrill Youth Softball Association for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at the softball fields at the Merrill Area Recreation Complex (MARC), 1100 MARC Drive, on July 23-25, 2021, in conjunction with the Merrill Fastpitch Tournament. Alderman Osness is bringing these applications directly to the Common Council.
11. Personnel and Finance Committee:
 1. The Personnel and Finance Committee recommends implementing a utility employee "in-house" program for cross connection inspections. At a meeting on April 28th, 2021, the Water and Sewage Disposal Committee recommended implementing an in-house cross connection inspection program, and referred this recommendation to the Personnel and Finance Committee.
12. Placing Committee Reports on File:
 1. Consider placing the following committee reports on file: Airport Commission, Committee of the Whole, Festival Grounds Committee. Library Board, Merrill Enrichment Center Committee, Redevelopment Authority, Transit Commission, Water & Sewage Disposal Committee and Zoning Board of Appeals.
13. Mayor's Appointments:

Josh Jaeger, Enrichment Center Committee, term to expire May 1, 2022
14. Ordinances:
 1. An Ordinance Amending Code of Ordinances Chapter 2, Article IV, Section 2-81, to create Marketing and Communications Committee. The Committee of the Whole recommends approval. This ordinance is due for a third reading.
 2. An Ordinance amending Code of Ordinances Chapter 2, Article III, Section 2-81, to merge the Water and Sewage Disposal Committee into the Board of Public Works. The Water and Sewage Disposal Committee and the Board of Public Works recommend approval.
15. Resolutions:
 1. A Resolution authorizing a Development Agreement by and between the City and Rain Auto Wash LLC. The Redevelopment Authority recommends approval.
 2. A Resolution creating Tax Incremental District No. 14, approving its project plan and establishing its boundaries. The Redevelopment Authority recommends approval.
 3. A Resolution approving the 2020 Compliance Maintenance Annual Report for the City of Merrill Wastewater Treatment Plant. Alderman Osness is bringing this resolution directly to the Common Council.

- 16. Mayor's Communications
- 17. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.



CITY OF MERRILL
COMMON COUNCIL
MINUTES • TUESDAY MAY 11, 2021

Regular Meeting**City Hall Council Chambers****6:00 PM**

1. **Call to Order**

Mayor Woellner called the meeting to order at 6:03 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Remote	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Derek Woellner	Mayor	Present	

2. **Silent Prayer**

3. **Pledge of Allegiance**

4. **Roll Call**

5. **Proclamation:**

1. **A Proclamation Honoring Alice Bacher on her 100th Birthday**

WHEREAS, Alice Emma Dorothy Fruend Bacher was born in Carlisle, Illinois on May 17, 1921, and is a life-long resident of Merrill, WI; and

WHEREAS, Alice Bacher will achieve the milestone of 100 years of age on May 17, 2021; and

WHEREAS, Alice and her parents William Christian Fruend and Lydia Fruend moved to Merrill by boxcar with all their furniture, a horse, one cow, and several chickens, walked from the train station and founded the Fruend family farm on Highway 2 and 64; and

WHEREAS, Alice and her sisters ran the family farm while her brothers were off fighting WWII and often drove the milk into town with their tractor to sell at market; and

WHEREAS, Alice met and married Robert K. Bacher in 1937, they purchased their home on River Street for \$4000 and raised their three children there - Duane (Ike) Bacher, Donald Bacher, and Joyce (Taylor); and

WHEREAS, Alice and Bob enjoyed playing cards, dining out for fish fries with friends Gracie and Cliff Wendorf; Alice enjoyed hunting and making summer sausage, and one of her greatest joys was her annual fishing trip to Canada; and

WHEREAS, Alice Bacher later worked at Fox manufacturing in Merrill for 35 years making snowmobile suits, and saving the scraps to make quilts for her grandchildren; and

WHEREAS, Alice later enjoyed visiting with her children and grandchildren and was famous for her much loved Trilby and raspberry cookies; Alice was also very involved with St. John's Lutheran Church and was a fixture for decades at the Lincoln County Fair making chicken in the St. John's tent; and

WHEREAS, to prove her tenacity she triumphed over and overcame COVID-19 in January 2021, continuing the blessing of her long life; and

WHEREAS, while Alice Bacher has lived during the most eventful century of this nation's history, and always being a model and inspiration to her family and to those who have known her; she has outlived her parents, brothers and sisters, and her own children, but is much loved by her grandchildren and extended Freund family members; and

WHEREAS, the United States has the greatest number of centenarians in the world, Alice among them, and today Alice Bacher should be honored for 100 years on this earth; and

NOW THEREFORE, I, Derek Woellner, Mayor of the City of Merrill, Wisconsin, do hereby take official note of the joyous occasion of Alice Bacher's 100th Birthday and do hereby proclaim May 17, 2021 as Alice Bacher Day in the City of Merrill, Wisconsin.

Motion (Osness/Van Lieshout) to approve.

RESULT:	APPROVED
----------------	-----------------

6. Public Comment Period

None.

7. Minutes of previous Common Council meeting(s):

1. Minutes of April 13, 2021 meeting and April 28, 2021 meeting

Motion (Hass/Blake) to approve.

RESULT:	APPROVED
----------------	-----------------

8. Revenue & Expense Reports(s):

1. Revenue & Expense Report for Period Ending April 30, 2021

Motion (Rick/Van Lieshout) to approve.

RESULT:	APPROVED
----------------	-----------------

9. Board of Public Works:

1. Consider offer submitted to purchase city-owned property at 1405 Mathews Street. The Board of Public Works recommends approving the offer of \$5,100.

Motion (Hass/Osness) to refer to a sealed bid process, along with the other city-owned properties for sale. Motion failed 3-5 on roll call vote. Voting Yes - Alderman Hass, Alderman Osness and Alderman Sabatke.

Motion (Van Lieshout/Blake) to approve the offer.

RESULT:	APPROVED BY ROLL CALL VOTE [6 TO 2]
AYES:	Russell, Blake, Van Lieshout, Rick, Weix, Sabatke
NAYS:	Hass, Osness

2. Consider bids on Parkview Drive project. Mayor Woellner is bringing these bids directly to the Common Council.

Motion (Hass/Van Lieshout) to approve the low bid of \$173,554.55 from Merrill Gravel and Construction Co.

RESULT:	APPROVED
----------------	-----------------

3. Consider bids on River Bend Trail paving. Mayor Woellner is bringing these bids directly to the Common Council.

Motion (Van Lieshout/Blake) to approve the low bid of \$33,150.00 from American Asphalt.

RESULT:	APPROVED
----------------	-----------------

10. Committee of the Whole:

1. Consider recommendation(s) from May 10, 2021 Committee of the Whole meeting related to the potential allocation of American Rescue Plan (ARP) funds, in response to funding requests from the Lincoln County Fair Association and the Wisconsin River Pro Rodeo. This agenda item is part of an amended agenda.

At a meeting on May 10th, 2021, the Committee of the Whole recommended approving the following funding allocations from the American Rescue Plan (ARPA) Federal Grant:

1. Personal Protective Equipment & Supplies for City departments = \$70,000
2. Lincoln County Fair Association = \$15,000
3. Wisconsin River Pro Rodeo = \$7,500
4. Strand Associates (Water Tower Design & Safe Drinking Water Loan) = \$55,500

Motion (Van Lieshout/Blake) to approve the four funding allocations.

RESULT: APPROVED

11. Health and Safety Committee:

1. Application from the Lincoln County Rodeo Association Inc. for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at the Merrill Festival Grounds during the Wisconsin River Pro Rodeo, June 11-13, 2021. The Health and Safety Committee recommends approval.

Motion (Russell/Rick) to approve.

RESULT: APPROVED

12. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, City Plan Commission, Committee of the Whole, Committee of the Whole/Redevelopment Authority (Joint Meeting), Festival Grounds Committee, Health & Safety Committee, Historic Preservation Committee, Library Board, Merrill Enrichment Center Committee, Parks & Recreation Commission, Personnel & Finance Committee, Redevelopment Authority, Transit Commission, Water & Sewage Disposal Committee and Zoning Board of Appeals.

Motion (Russell/Van Lieshout) to place on file.

RESULT: PLACED ON FILE

13. Ordinances:

1. An Ordinance amending Code of Ordinances Chapter 2, Article IV, Section 2-81, to create Marketing and Communications Committee. The Committee of the Whole recommends approval. This ordinance is due for a second reading.

City Attorney Hayden gave the ordinance a second reading by synopsis.

2. An Ordinance amending Code of Ordinances Chapter 6, Section 6-91, to prohibit cruelty to animals (Ordinance 2021-07).

City Attorney Hayden gave the ordinance a first reading by synopsis.

Motion (Hass/Russell) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Paul Russell, Alderperson - First District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

3. An Ordinance repealing Code of Ordinances Chapter 8, Article VII, Section 8-164 and 8-165, related to milk licenses and requirements (Ordinance 2021-08).

City Attorney Hayden gave the ordinance a first reading by synopsis.

Motion (Russell/Hass) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John M. Van Lieshout, Alderperson - Fifth District
SECONDER:	Mike Rick, Alderperson - Sixth District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

14. Resolutions:

1. A Resolution approving a Final Plat for single family residential development at the intersection of Grand Avenue, Edgewater Drive and Rock Ridge Court, aka Plan of Rock Ridge Park. (Resolution #2683).

WHEREAS, the City of Merrill ("The Applicant") has applied for final approval of a subdivision plat pursuant to Code of Ordinances Sec.111-114, 115 for land located in Lots One through Ten of Certified Survey Map No. 2802, recorded on page 16, in Volume 236 of Certified Surveys, as Document No. 546324, in the office of the Register of Deeds for Lincoln County, Wisconsin; and

WHEREAS, The City Plan Commission considered the application at a meeting on May 4, 2021; and

WHEREAS, The City Plan Commission found that the Final Plat submitted by the Applicant complied with the preliminary plat approval in Resolution No. 2675;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of May 2021, that:

The Common Council Adopts the City Plan Commissions findings and incorporates them into this resolution.

The final plat of Single Family Residential Development at the intersection of Grand Avenue, Edgewater Drive, and Rock Ridge Court, aka Plan of Rock Ridge Park presented by City of Merrill and prepared by Joshua Prentice for REI and involving a subdivision plat pursuant to Code of Ordinances Sec.111-114, 115 for land located in Lots One through Ten of Certified Survey Map No. 2802, recorded on page 16, in Volume 236 of Certified Surveys, as Document No. 546324, in the office of the Register of Deeds for Lincoln County, Wisconsin is hereby approved.

BE IT FURTHER RESOLVED That the applicant, City of Merrill City Clerk is directed to record the final plat with the Lincoln County Register of Deeds in accordance with the requirement of Chapter 111, Article II, Section 111-115 of the Code of Ordinances of the City of Merrill.

Motion (Hass/Weix) to approve.

RESULT:	APPROVED
----------------	-----------------

2. A Resolution honoring Mark J. Heckendorf for his extended service and great contribution to the City of Merrill (Resolution #2684).

WHEREAS, Mark J. Heckendorf has served the City of Merrill as a Patrolman, PO, POI, POII and School Resource Officer/Investigator, from January, 1987 to April, 2021; and,

WHEREAS, Mark J. Heckendorf's cheerful manner, dedication to Police service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Police Department and Merrill's citizens; and,

WHEREAS, Mark J. Heckendorf has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and,

WHEREAS, Mark J. Heckendorf's skills and experience will be missed at the City of Merrill Police Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11th day of May, 2021, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the faithful service Mark J. Heckendorf has given the City of Merrill Police Department and commends him for those 34 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Mark J. Heckendorf, congratulate him upon the occasion of his retirement from the City of Merrill Police Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT: APPROVED

15. Mayor's Appointments:

Ralph Sturm, City Plan Commission, term to expire May 1, 2024

Robert Reimann, City Plan Commission, term to expire May 1, 2024

Audrey Huftel, Library Board, term to expire June 30, 2024

Richard Mamer, Library Board, term to expire June 30, 2024

Sharon Anderson, Enrichment Center Committee, term to expire May 1, 2022

Tony Kusserow, Redevelopment Authority, term to expire September, 2025

Rebecca Roberts, Tourism Commission, term to expire May 1, 2022

Ryan Schwartzman, Tourism Commission, term to expire May 1, 2022

Ernie Stender, Tourism Commission, term to expire May 1, 2022

Motion (Hass/Blake) to approve all appointments.

RESULT: APPROVED

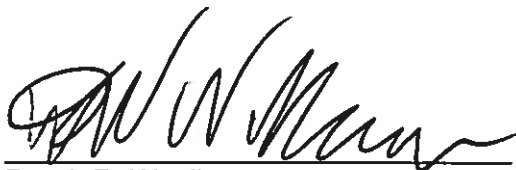
16. Mayor's Communications

Mayor Woellner encouraged everyone to enjoy the pretty weather.

17. Adjournment

Motion (Van Lieshout/Rick) to adjourn. Carried. Adjourned at 6:37 P.M.

Attachment: 2021-05-11 Council Minutes (5947 : Minutes of May 11, 2021 meeting)

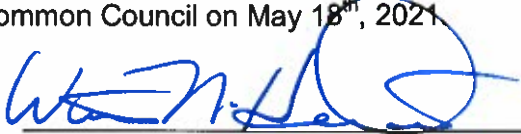


Derek R. Woellner
Mayor



William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on May 18th, 2021.



William N. Heideman, CMC, WCMC
City Clerk



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: May 5, 2021

To: Mayor Derek Woellner
Alderpersons

From: Kathy Unertl, Finance Director

RE: May 2021 - Revenue & Expense Reports

Revenues – General Fund:

Consistent with budgeted amounts.

Expenses – General Fund:

Consistent with budgeted amounts – except: lump sum retirement sick leave payouts.

Fund 52 – Capital:

City received \$714,365 in Federal grant funding for the two transit buses. Net cost for the two buses for the City was \$178,591.

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,394,384.00	266,871.16	3,455,406.95	78.63	938,977.05
Intergovernmental	4,406,184.71	63,005.80	537,919.75	12.21	3,868,264.96
Licenses and Permits	40,070.00	7,175.00	18,466.85	46.09	21,603.15
Fines, Forfeits, & Pen.	116,750.00	3,999.74	42,684.43	36.56	74,065.57
Public Charges-Services	7,650.00	668.41	3,530.85	46.15	4,119.15
Miscellaneous Revenues	121,675.00	6,694.93	46,253.09	38.01	75,421.91
TOTAL Non-Departmental	9,086,713.71	348,415.04	4,104,261.92	45.17	4,982,451.79
<u>Municipal Court</u>					
Intergov Charges (Misc.)	8,004.00	959.00	1,859.00	23.23	6,145.00
TOTAL Municipal Court	8,004.00	959.00	1,859.00	23.23	6,145.00
<u>City Attorney</u>					
Intergov Charges (Misc.)	10,000.00	0.00	1,524.50	15.25	8,475.50
Miscellaneous Revenues	16,500.00	0.00	0.00	0.00	16,500.00
TOTAL City Attorney	26,500.00	0.00	1,524.50	5.75	24,975.50
<u>City Administrator</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	35,935.00	0.00	0.00	0.00	35,935.00
TOTAL City Administrator	35,935.00	0.00	0.00	0.00	35,935.00
<u>Personnel - HR</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.00
<u>Clerk/Treasurer Staff</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.00
<u>Elections - AVERAGED</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<u>Treasurer/Finance Dir.</u>					
Intergovernmental	0.00	0.00	2,403.05	0.00	(2,403.05)
Licenses and Permits	400.00	318.13	764.64	191.16	(364.64)
Miscellaneous Revenues	32,500.00	0.00	0.00	0.00	32,500.00
TOTAL Treasurer/Finance Dir.	32,900.00	318.13	3,167.69	9.63	29,732.31

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 2

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Information Technology					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Information Technology	0.00	0.00	0.00	0.00	0.00
City Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	1,937.74	0.00	(1,937.74)
TOTAL City Maintenance	0.00	0.00	1,937.74	0.00	(1,937.74)
Over-Collected Taxes					
Miscellaneous Revenues	750.00	0.00	441.76	58.90	308.24
TOTAL Over-Collected Taxes	750.00	0.00	441.76	58.90	308.24
Police					
Intergovernmental	15,700.00	0.00	5,906.73	37.62	9,793.27
Public Charges-Services	7,300.00	1,620.15	7,704.95	105.55	(404.95)
Intergov Charges (Misc.)	10,125.00	0.00	6,798.44	67.15	3,326.56
Miscellaneous Revenues	0.00	0.00	861.80	0.00	(861.80)
TOTAL Police	33,125.00	1,620.15	21,271.92	64.22	11,853.08
Traffic Control					
Miscellaneous Revenues	0.00	187.22	1,691.09	0.00	(1,691.09)
TOTAL Traffic Control	0.00	187.22	1,691.09	0.00	(1,691.09)
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	8,275.00	960.07	1,470.07	17.77	6,804.93
Intergov Charges (Misc.)	221,898.59	0.00	110,949.30	50.00	110,949.29
Miscellaneous Revenues	0.00	3,133.92	3,258.92	0.00	(3,258.92)
TOTAL Fire Protection	230,173.59	4,093.99	115,678.29	50.26	114,495.30
Ambulance/EMS					
Intergovernmental	1,116,000.00	106,570.96	363,826.42	32.60	752,173.58
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,116,000.00	106,570.96	363,826.42	32.60	752,173.58
Bldg. Inspection/Zoning					
Licenses and Permits	35,376.00	3,755.00	20,813.50	58.84	14,562.50
Miscellaneous Revenues	13,250.00	0.00	0.00	0.00	13,250.00
TOTAL Bldg. Inspection/Zoning	48,626.00	3,755.00	20,813.50	42.80	27,812.50
Public Works/Engineer					
Miscellaneous Revenues	86,336.00	0.00	0.00	0.00	86,336.00
TOTAL Public Works/Engineer	86,336.00	0.00	0.00	0.00	86,336.00

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 3

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Superintendent					
Miscellaneous Revenues	11,505.00	0.00	0.00	0.00	11,505.00
TOTAL Street Superintendent	11,505.00	0.00	0.00	0.00	11,505.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
Operations Support (M&E)					
Intergovernmental	353,500.00	21,506.90	100,717.29	28.49	252,782.71
Miscellaneous Revenues	0.00	0.00	811.87	0.00	(811.87)
TOTAL Operations Support (M&E)	353,500.00	21,506.90	101,529.16	28.72	251,970.84
Roads					
Intergovernmental	78,000.00	8,750.00	13,764.81	17.65	64,235.19
Public Charges-Services	2,500.00	0.00	2,552.03	102.08	(52.03)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	80,500.00	8,750.00	16,316.84	20.27	64,183.16
Snow and Ice					
Intergovernmental	0.00	0.00	566.52	0.00	(566.52)
Public Charges-Services	10,000.00	0.00	900.00	9.00	9,100.00
TOTAL Snow and Ice	10,000.00	0.00	1,466.52	14.67	8,533.48
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Leave Expenses					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 4

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Airport					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	25,500.00	775.00	16,115.84	63.20	9,384.16
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,500.00	775.00	16,115.84	63.20	9,384.16
Transit					
Specials (Utility Rev.)	279,055.00	0.00	81,700.68	29.28	197,354.32
Intergovernmental	70,000.00	0.00	0.00	0.00	70,000.00
Public Charges-Services	90,500.00	7,556.00	41,297.70	45.63	49,202.30
Miscellaneous Revenues	3,000.00	0.00	3,077.00	102.57	(77.00)
TOTAL Transit	442,555.00	7,556.00	126,075.38	28.49	316,479.62
Garbage Collection					
Miscellaneous Revenues	6,000.00	240.77	1,179.18	19.65	4,820.82
TOTAL Garbage Collection	6,000.00	240.77	1,179.18	19.65	4,820.82
Recycling					
Intergovernmental	32,500.00	32,695.62	32,695.62	100.60	(195.62)
Miscellaneous Revenues	5,000.00	220.00	480.00	9.60	4,520.00
TOTAL Recycling	37,500.00	32,915.62	33,175.62	88.47	4,324.38
Weed & Nuisance Control					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	7,500.00	0.00	0.00	0.00	7,500.00
MEC - Enrichment					
Public Charges-Services	8,750.00	0.00	0.00	0.00	8,750.00
TOTAL MEC - Enrichment	8,750.00	0.00	0.00	0.00	8,750.00
Library					
Intergovernmental	457,661.00	0.00	228,830.50	50.00	228,830.50
Public Charges-Services	10,000.00	616.29	2,830.96	28.31	7,169.04
Miscellaneous Revenues	0.00	8,809.56	12,906.27	0.00	(12,906.27)
TOTAL Library	467,661.00	9,425.85	244,567.73	52.30	223,093.27
Parks					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	19,500.00	2,235.51	8,770.34	44.98	10,729.66
Miscellaneous Revenues	0.00	0.00	1,500.00	0.00	(1,500.00)
TOTAL Parks	19,500.00	2,235.51	10,270.34	52.67	9,229.66
Recreation Programs					
Public Charges-Services	51,000.00	1,674.93	3,916.70	7.68	47,083.30
TOTAL Recreation Programs	51,000.00	1,674.93	3,916.70	7.68	47,083.30

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 5

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Cable Franchise Adm</u>					
Licenses and Permits	6,250.00	0.00	0.00	0.00	6,250.00
TOTAL Cable Franchise Adm	6,250.00	0.00	0.00	0.00	6,250.00
<u>MARC - Smith Center</u>					
Public Charges-Services	70,500.00	240.00	22,012.27	31.22	48,487.73
TOTAL MARC - Smith Center	70,500.00	240.00	22,012.27	31.22	48,487.73
<u>Aquatic Center</u>					
Public Charges-Services	105,000.00	(194.91)	513.38	0.49	104,486.62
TOTAL Aquatic Center	105,000.00	(194.91)	513.38	0.49	104,486.62
 TOTAL REVENUE	 12,409,034.30	 551,045.16	 5,213,612.79	 42.01	 7,195,421.51
 EXPENDITURES	 =====	 =====	 =====	 =====	 =====
<u>Common Council</u>					
Personnel Services	34,000.00	2,885.08	15,072.69	44.33	18,927.31
Contractual Services	4,082.00	0.00	615.22	15.07	3,466.78
Supplies & Expenses	6,843.00	789.30	5,807.79	84.87	1,035.21
TOTAL Common Council	44,925.00	3,674.38	21,495.70	47.85	23,429.30
<u>Municipal Court</u>					
Personnel Services	91,615.00	7,144.33	37,996.37	41.47	53,618.63
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,180.00	25.76	1,076.73	25.76	3,103.27
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	5,754.00	0.00	5,754.00	100.00	0.00
TOTAL Municipal Court	102,549.00	7,170.09	44,827.10	43.71	57,721.90
<u>City Attorney</u>					
Personnel Services	209,870.00	16,997.01	92,077.21	43.87	117,792.79
Contractual Services	3,700.00	3,737.40	9,717.30	262.63	(6,017.30)
Supplies & Expenses	7,000.00	642.00	1,746.23	24.95	5,253.77
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	220,570.00	21,376.41	103,540.74	46.94	117,029.26
<u>Mayor</u>					
Personnel Services	13,780.00	1,043.40	5,738.70	41.65	8,041.30
Supplies & Expenses	825.00	114.00	114.00	13.82	711.00
TOTAL Mayor	14,605.00	1,157.40	5,852.70	40.07	8,752.30

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 6

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>City Administrator</u>					
Personnel Services	125,760.00	9,694.20	52,615.71	41.84	73,144.29
Contractual Services	675.00	41.24	130.64	19.35	544.36
Supplies & Expenses	500.00	0.00	24.44	4.89	475.56
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Administrator	126,935.00	9,735.44	52,770.79	41.57	74,164.21
<u>Personnel - HR</u>					
Contractual Services	4,500.00	371.60	1,694.40	37.65	2,805.60
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	4,750.00	371.60	1,694.40	35.67	3,055.60
<u>City Clerk</u>					
Personnel Services	81,085.00	6,287.23	34,122.03	42.08	46,962.97
Supplies & Expenses	4,550.00	72.67	1,441.02	31.67	3,108.98
Technology	4,750.00	641.59	6,892.77	145.11	(2,142.77)
TOTAL City Clerk	90,385.00	7,001.49	42,455.82	46.97	47,929.18
<u>Clerk/Treasurer Staff</u>					
Personnel Services	157,028.00	11,342.25	67,365.29	42.90	89,662.71
Supplies & Expenses	1,250.00	11.07	348.39	27.87	901.61
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	158,278.00	11,353.32	67,713.68	42.78	90,564.32
<u>Elections - AVERAGED</u>					
Personnel Services	27,425.00	0.00	12,362.76	45.08	15,062.24
Contractual Services	13,000.00	0.00	0.00	0.00	13,000.00
Supplies & Expenses	5,075.00	0.00	1,830.59	36.07	3,244.41
Fixed Charges	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	45,500.00	0.00	14,193.35	31.19	31,306.65
<u>Treasurer/Finance Dir.</u>					
Personnel Services	117,226.00	9,166.04	49,236.15	42.00	67,989.85
Contractual Services	6,250.00	906.62	2,205.64	35.29	4,044.36
Supplies & Expenses	25,050.00	1,829.56	9,711.01	38.77	15,338.99
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	148,526.00	11,902.22	61,152.80	41.17	87,373.20
<u>Information Technology</u>					
Personnel Services	71,450.00	4,005.85	28,246.53	39.53	43,203.47
Technology	109,500.00	3,268.53	46,658.88	42.61	62,841.12
TOTAL Information Technology	180,950.00	7,274.38	74,905.41	41.40	106,044.59
<u>Assessment of Property</u>					
Contractual Services	29,350.00	0.00	13,500.00	46.00	15,850.00
Supplies & Expenses	0.00	5.59	5.59	0.00	(5.59)
TOTAL Assessment of Property	29,350.00	5.59	13,505.59	46.02	15,844.41

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 7

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Independent Auditing</u>					
Contractual Services	13,500.00	3,360.24	12,278.42	90.95	1,221.58
Technology	<u>1,250.00</u>	<u>0.00</u>	<u>1,279.00</u>	<u>102.32</u>	<u>(29.00)</u>
TOTAL Independent Auditing	14,750.00	3,360.24	13,557.42	91.91	1,192.58
<u>City Maintenance</u>					
Personnel Services	129,878.00	8,751.44	49,922.62	38.44	79,955.38
Contractual Services	70,900.00	6,484.14	31,076.07	43.83	39,823.93
Supplies & Expenses	17,050.00	1,652.36	6,351.13	37.25	10,698.87
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	7,000.00	24.27	24.27	0.35	6,975.73
Technology	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL City Maintenance	224,828.00	16,912.21	87,374.09	38.86	137,453.91
<u>City Maint-Library</u>					
Personnel Services	0.00	449.72	658.01	0.00	(658.01)
Supplies & Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL City Maint-Library	0.00	449.72	658.01	0.00	(658.01)
<u>City Maint-Fire Station</u>					
Personnel Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
<u>Over-Collected Taxes</u>					
Supplies & Expenses	<u>600.00</u>	<u>0.00</u>	<u>3,794.70</u>	<u>632.45</u>	<u>(3,194.70)</u>
TOTAL Over-Collected Taxes	600.00	0.00	3,794.70	632.45	(3,194.70)
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	<u>346,250.00</u>	<u>(11,148.43)</u>	<u>347,732.19</u>	<u>100.43</u>	<u>(1,482.19)</u>
TOTAL Insurance/Employee	346,250.00	(11,148.43)	347,732.19	100.43	(1,482.19)
<u>Police</u>					
Personnel Services	2,543,020.00	181,044.27	1,017,009.93	39.99	1,526,010.07
Contractual Services	46,900.00	1,168.23	34,109.89	72.73	12,790.11
Supplies & Expenses	64,350.00	6,102.00	22,870.06	35.54	41,479.94
Fixed Charges	0.00	38.97	38.97	0.00	(38.97)
Capital Outlay	11,000.00	0.00	340.30	3.09	10,659.70
Technology	<u>23,000.00</u>	<u>0.00</u>	<u>2,506.09</u>	<u>10.90</u>	<u>20,493.91</u>
TOTAL Police	2,688,270.00	188,353.47	1,076,875.24	40.06	1,611,394.76
<u>Traffic Control</u>					
Personnel Services	13,758.00	400.44	2,655.18	19.30	11,102.82
Supplies & Expenses	<u>17,000.00</u>	<u>721.74</u>	<u>7,793.29</u>	<u>45.84</u>	<u>9,206.71</u>
TOTAL Traffic Control	30,758.00	1,122.18	10,448.47	33.97	20,309.53

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 8

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Fire Protection					
Personnel Services	1,551,486.00	154,747.53	654,638.53	42.19	896,847.47
Contractual Services	19,300.00	1,600.85	9,555.16	49.51	9,744.84
Supplies & Expenses	54,500.00	10,046.99	32,102.50	58.90	22,397.50
Fixed Charges	0.00	0.00	512.82	0.00	(512.82)
Capital Outlay	0.00	2,080.00	4,550.00	0.00	(4,550.00)
Technology	5,000.00	1,329.50	3,090.33	61.81	1,909.67
TOTAL Fire Protection	1,630,286.00	169,804.87	704,449.34	43.21	925,836.66
Fire Protection-Hydrants					
Contractual Services	125,160.00	31,290.00	62,580.00	50.00	62,580.00
TOTAL Fire Protection-Hydrants	125,160.00	31,290.00	62,580.00	50.00	62,580.00
Ambulance/EMS					
Personnel Services	991,638.00	67,943.77	399,754.81	40.31	591,883.19
Contractual Services	26,250.00	1,600.88	9,335.30	35.56	16,914.70
Supplies & Expenses	88,112.00	3,156.74	24,947.90	28.31	63,164.10
Fixed Charges	5,000.00	0.00	728.98	14.58	4,271.02
Technology	5,000.00	1,329.50	3,090.32	61.81	1,909.68
TOTAL Ambulance/EMS	1,116,000.00	74,030.89	437,857.31	39.23	678,142.69
Bldg. Inspection/Zoning					
Personnel Services	165,166.00	12,760.21	68,456.90	41.45	96,709.10
Contractual Services	450.00	10.83	43.32	9.63	406.68
Supplies & Expenses	3,975.00	314.18	1,178.00	29.64	2,797.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	169,591.00	13,085.22	69,678.22	41.09	99,912.78
City Sealer					
Contractual Services	4,800.00	0.00	0.00	0.00	4,800.00
TOTAL City Sealer	4,800.00	0.00	0.00	0.00	4,800.00
Public Works/Engineer					
Personnel Services	113,541.00	6,078.74	32,893.16	28.97	80,647.84
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	5,000.00	66.20	171.46	3.43	4,828.54
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Public Works/Engineer	121,541.00	6,144.94	33,064.62	27.20	88,476.38
Street Commissioner					
Personnel Services	2,690.00	207.02	1,138.61	42.33	1,551.39
Contractual Services	250.00	21.66	86.64	34.66	163.36
Supplies & Expenses	810.00	0.00	80.64	9.96	729.36
TOTAL Street Commissioner	3,750.00	228.68	1,305.89	34.82	2,444.11

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 9

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Superintendent					
Personnel Services	93,455.00	7,057.31	37,916.47	40.57	55,538.53
Supplies & Expenses	1,500.00	27.12	599.26	39.95	900.74
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	94,955.00	7,084.43	38,515.73	40.56	56,439.27
Garage Maintenance					
Personnel Services	665.00	0.00	149.43	22.47	515.57
Contractual Services	30,000.00	2,256.55	15,430.90	51.44	14,569.10
Supplies & Expenses	15,500.00	5,450.53	12,989.02	83.80	2,510.98
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	46,165.00	7,707.08	28,569.35	61.89	17,595.65
Operations Support (M&E)					
Personnel Services	214,276.00	15,031.77	79,316.49	37.02	134,959.51
Contractual Services	3,024.00	0.00	3,024.00	100.00	0.00
Supplies & Expenses	376,850.00	36,937.39	151,067.40	40.09	225,782.60
Technology	575.00	0.00	30.23	5.26	544.77
TOTAL Operations Support (M&E)	594,725.00	51,969.16	233,438.12	39.25	361,286.88
Roads					
Personnel Services	242,149.00	14,531.82	91,611.36	37.83	150,537.64
Supplies & Expenses	91,000.00	6,764.65	42,783.44	47.01	48,216.56
TOTAL Roads	333,149.00	21,296.47	134,394.80	40.34	198,754.20
Street Cleaning					
Personnel Services	46,775.00	3,484.01	12,000.98	25.66	34,774.02
Supplies & Expenses	1,250.00	525.80	616.57	49.33	633.43
TOTAL Street Cleaning	48,025.00	4,009.81	12,617.55	26.27	35,407.45
Snow and Ice					
Personnel Services	231,036.00	90.37	76,183.39	32.97	154,852.61
Contractual Services	1,600.00	0.00	675.00	42.19	925.00
Supplies & Expenses	60,250.00	0.00	15,552.52	25.81	44,697.48
TOTAL Snow and Ice	292,886.00	90.37	92,410.91	31.55	200,475.09
Stormwater Maintenance					
Personnel Services	37,416.00	8,005.04	11,502.71	30.74	25,913.29
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	22,500.00	0.00	3,189.36	14.17	19,310.64
TOTAL Stormwater Maintenance	61,916.00	8,005.04	14,692.07	23.73	47,223.93
Street Painting-Marking					
Personnel Services	23,576.00	0.00	0.00	0.00	23,576.00
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Street Painting-Marking	43,576.00	0.00	0.00	0.00	43,576.00

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 10

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Leave Expenses					
Personnel Services	74,655.00	1,472.67	26,873.51	36.00	47,781.49
TOTAL Street Leave Expenses	74,655.00	1,472.67	26,873.51	36.00	47,781.49
Street Lighting					
Contractual Services	160,275.00	12,231.00	61,876.72	38.61	98,398.28
Capital Outlay	3,500.00	1,672.90	1,672.90	47.80	1,827.10
TOTAL Street Lighting	163,775.00	13,903.90	63,549.62	38.80	100,225.38
Stormwater Plan/Const.					
Contractual Services	7,250.00	0.00	1,500.00	20.69	5,750.00
TOTAL Stormwater Plan/Const.	7,250.00	0.00	1,500.00	20.69	5,750.00
Airport					
Personnel Services	1,101.00	49.89	160.06	14.54	940.94
Contractual Services	118,318.00	6,552.00	38,883.13	32.86	79,434.87
Supplies & Expenses	25,575.00	842.36	4,638.37	18.14	20,936.63
TOTAL Airport	144,994.00	7,444.25	43,681.56	30.13	101,312.44
Transit					
Personnel Services	390,955.00	28,753.13	156,053.84	39.92	234,901.16
Contractual Services	2,775.00	228.15	1,514.15	54.56	1,260.85
Supplies & Expenses	88,200.00	5,072.11	16,020.12	18.16	72,179.88
Fixed Charges	32,125.00	0.00	16,875.31	52.53	15,249.69
Technology	4,995.00	151.63	3,166.65	63.40	1,828.35
TOTAL Transit	519,050.00	34,205.02	193,630.07	37.30	325,419.93
Garbage Collection					
Personnel Services	99,597.00	5,537.55	37,856.52	38.01	61,740.48
Supplies & Expenses	97,150.00	9,509.85	33,183.52	34.16	63,966.48
Capital Outlay	24,000.00	2,710.57	11,891.85	49.55	12,108.15
TOTAL Garbage Collection	220,747.00	17,757.97	82,931.89	37.57	137,815.11
Recycling					
Personnel Services	101,502.00	11,628.24	63,682.65	62.74	37,819.35
Supplies & Expenses	117,450.00	9,506.48	46,673.62	39.74	70,776.38
TOTAL Recycling	218,952.00	21,134.72	110,356.27	50.40	108,595.73
Weed & Nuisance Control					
Personnel Services	17,125.00	1,144.95	1,144.95	6.69	15,980.05
Contractual Services	250.00	25.00	25.00	10.00	225.00
Supplies & Expenses	1,250.00	0.00	0.00	0.00	1,250.00
TOTAL Weed & Nuisance Control	18,625.00	1,169.95	1,169.95	6.28	17,455.05

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 11

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Health Officer					
Personnel Services	3,660.00	0.00	1,830.06	50.00	1,829.94
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	1,830.06	48.67	1,929.94
MEC - Enrichment					
Personnel Services	140,281.00	10,208.72	54,911.56	39.14	85,369.44
Contractual Services	575.00	51.08	298.66	51.94	276.34
Supplies & Expenses	2,895.00	0.00	275.94	9.53	2,619.06
Technology	0.00	288.27	288.27	0.00	(288.27)
TOTAL MEC - Enrichment	143,751.00	10,548.07	55,774.43	38.80	87,976.57
Library					
Personnel Services	775,440.00	65,539.92	332,115.45	42.83	443,324.55
Contractual Services	50,000.00	6,867.32	21,832.28	43.66	28,167.72
Supplies & Expenses	44,900.00	4,927.47	20,908.49	46.57	23,991.51
Fixed Charges	9,400.00	8.00	3,433.48	36.53	5,966.52
Capital Outlay	0.00	0.00	8,965.45	0.00	(8,965.45)
Print Media - Library	51,000.00	1,766.94	15,698.67	30.78	35,301.33
Non-Print Media-Library	16,001.00	1,146.73	6,514.50	40.71	9,486.50
Technology	45,363.00	21,258.32	32,952.29	72.64	12,410.71
TOTAL Library	992,104.00	101,514.70	442,420.61	44.59	549,683.39
Parks					
Personnel Services	274,445.00	16,037.02	84,906.58	30.94	189,538.42
Contractual Services	34,250.00	1,789.54	6,973.33	20.36	27,276.67
Supplies & Expenses	38,700.00	2,627.77	10,097.21	26.09	28,602.79
Fixed Charges	2,500.00	0.00	676.70	27.07	1,823.30
Capital Outlay	24,000.00	342.93	8,055.77	33.57	15,944.23
TOTAL Parks	373,895.00	20,797.26	110,709.59	29.61	263,185.41
Athletic Park Lights					
Contractual Services	1,750.00	80.22	389.95	22.28	1,360.05
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,750.00	80.22	389.95	22.28	1,360.05
Ott's Park Lights					
Contractual Services	1,400.00	0.00	287.23	20.52	1,112.77
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	0.00	287.23	19.15	1,212.77
Recreation Programs					
Personnel Services	215,990.00	11,556.31	59,836.14	27.70	156,153.86
Contractual Services	5,660.00	273.48	2,812.23	49.69	2,847.77
Supplies & Expenses	33,850.00	409.38	1,548.84	4.58	32,301.16
TOTAL Recreation Programs	255,500.00	12,239.17	64,197.21	25.13	191,302.79

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 02:57 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 12

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Marketing - PR					
Personnel Services	2,905.00	0.00	0.00	0.00	2,905.00
Supplies & Expenses	18,345.00	0.00	4,844.00	26.41	13,501.00
TOTAL Marketing - PR	21,250.00	0.00	4,844.00	22.80	16,406.00
Decorations & Banners					
Personnel Services	2,775.00	0.00	1,032.65	37.21	1,742.35
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	930.84	93.08	69.16
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	0.00	1,963.49	35.22	3,611.51
Outside Agencies					
Supplies & Expenses	32,242.22	0.00	25,742.22	79.84	6,500.00
TOTAL Outside Agencies	32,242.22	0.00	25,742.22	79.84	6,500.00
MARC - Smith Center					
Personnel Services	36,875.00	1,422.68	14,573.29	39.52	22,301.71
Contractual Services	49,250.00	2,998.19	24,528.98	49.81	24,721.02
Supplies & Expenses	18,450.00	429.00	3,129.30	16.96	15,320.70
Capital Outlay	5,000.00	0.00	350.00	7.00	4,650.00
TOTAL MARC - Smith Center	109,575.00	4,849.87	42,581.57	38.86	66,993.43
Aquatic Center					
Personnel Services	88,325.00	1,579.00	1,579.00	1.79	86,746.00
Contractual Services	24,300.00	240.51	1,252.03	5.15	23,047.97
Supplies & Expenses	41,250.00	4,917.10	6,099.29	14.79	35,150.71
Technology	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Aquatic Center	156,375.00	6,736.61	8,930.32	5.71	147,444.68
Economic Development					
Contractual Services	20,200.00	0.00	17,000.00	84.16	3,200.00
TOTAL Economic Development	20,200.00	0.00	17,000.00	84.16	3,200.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES					
	12,644,829.22	928,673.05	5,208,485.66	41.19	7,436,343.56
REVENUES OVER/(UNDER) EXPENDITURES					
	(235,794.92)	(377,627.89)	5,127.13	0.00	(240,922.05)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:04 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	8,985.00	195.79	3,039.46	33.83	5,945.54
Contractual Services	<u>21,000.00</u>	<u>388.24</u>	<u>4,518.26</u>	<u>21.52</u>	<u>16,481.74</u>
TOTAL Remediation Action	29,985.00	584.03	7,557.72	25.21	22,427.28
=====					
TOTAL EXPENDITURES	29,985.00	584.03	7,557.72	25.21	22,427.28
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	(29,985.00)	(584.03)	(7,557.72)	0.00	(22,427.28)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:04 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	60,667.00	0.00	60,667.00	100.00	0.00
Intergovernmental	66,166.00	0.00	0.00	0.00	66,166.00
TOTAL Police-SRO	126,833.00	0.00	60,667.00	47.83	66,166.00
TOTAL REVENUE	126,833.00	0.00	60,667.00	47.83	66,166.00
EXPENDITURES					
=====					
<u>Police-SRO</u>					
Personnel Services	122,108.00	8,139.45	55,534.76	45.48	66,573.24
Supplies & Expenses	500.00	153.25	153.25	30.65	346.75
Fixed Charges	2,225.00	0.00	0.00	0.00	2,225.00
TOTAL Police-SRO	124,833.00	8,292.70	55,688.01	44.61	69,144.99
TOTAL EXPENDITURES	124,833.00	8,292.70	55,688.01	44.61	69,144.99
REVENUES OVER/ (UNDER) EXPENDITURES	2,000.00	(8,292.70)	4,978.99	0.00	(2,978.99)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:04 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Tractor Pull</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	0.00	0.00	0.00	0.00	0.00
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	36,000.00	0.00	36,000.00	100.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	2,500.00	250.00	2,950.00	118.00	(450.00)
Miscellaneous Revenues	24,900.00	0.00	0.00	0.00	24,900.00
TOTAL Merrill Festival Grounds	63,400.00	250.00	38,950.00	61.44	24,450.00
<u>Room Tax</u>					
Taxes (or Utility Rev.)	65,225.00	0.00	15,683.66	24.05	49,541.34
TOTAL Room Tax	65,225.00	0.00	15,683.66	24.05	49,541.34
<u>Bierman Building</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	6,500.00	0.00	1,628.00	25.05	4,872.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	6,500.00	0.00	1,628.00	25.05	4,872.00
TOTAL REVENUE	135,125.00	250.00	56,261.66	41.64	78,863.34
=====					
EXPENDITURES					
=====					
<u>Merrill Festival Grounds</u>					
Personnel Services	6,445.00	1,415.62	1,979.94	30.72	4,465.06
Contractual Services	30,250.00	1,946.65	6,676.58	22.07	23,573.42
Supplies & Expenses	4,750.00	0.00	44.96	0.95	4,705.04
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	40,200.00	1,259.88	6,253.44	15.56	33,946.56
TOTAL Merrill Festival Grounds	81,645.00	4,622.15	14,954.92	18.32	66,690.08
<u>Room Tax</u>					
Supplies & Expenses	50,495.00	0.00	11,975.89	23.72	38,519.11
TOTAL Room Tax	50,495.00	0.00	11,975.89	23.72	38,519.11
<u>Bierman Building</u>					
Personnel Services	11,555.00	610.05	3,248.72	28.12	8,306.28
Contractual Services	17,500.00	3,098.29	7,839.53	44.80	9,660.47
Supplies & Expenses	4,125.00	561.71	1,010.91	24.51	3,114.09
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	33,180.00	4,270.05	12,099.16	36.47	21,080.84

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:04 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 2

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	165,320.00	8,892.20	39,029.97	23.61	126,290.03
REVENUES OVER/(UNDER) EXPENDITURES	(30,195.00)	(8,642.20)	17,231.69	0.00	(47,426.69)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:05 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	169,350.00	9,531.80	90,721.43	53.57	78,628.57
TOTAL CDBG Grants/Loans	169,350.00	9,531.80	90,721.43	53.57	78,628.57
<u>Community Development</u>					
Taxes (or Utility Rev.)	12,905.00	0.00	12,905.00	100.00	0.00
Intergov Charges (Misc.)	14,885.00	0.00	0.00	0.00	14,885.00
TOTAL Community Development	27,790.00	0.00	12,905.00	46.44	14,885.00
TOTAL REVENUE					
	197,140.00	9,531.80	103,626.43	52.56	93,513.57
=====					
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	23,240.00	23,390.00	15.54	127,110.00
TOTAL CDBG Grants/Loans	150,500.00	23,240.00	23,390.00	15.54	127,110.00
<u>Community Development</u>					
Personnel Services	25,415.00	1,966.59	10,554.55	41.53	14,860.45
Contractual Services	400.00	10.83	1,718.76	429.69	(1,318.76)
Supplies & Expenses	1,975.00	57.25	509.78	25.81	1,465.22
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	27,790.00	2,034.67	12,783.09	46.00	15,006.91
TOTAL EXPENDITURES					
	178,290.00	25,274.67	36,173.09	20.29	142,116.91
=====					
REVENUES OVER/(UNDER) EXPENDITURES	18,850.00	(15,742.87)	67,453.34	0.00	(48,603.34)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:07 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Aviation Fuel</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	80,000.00	3,375.17	11,388.94	14.24	68,611.06
Miscellaneous Revenues	0.00	0.00	464.60	0.00	(464.60)
Other Financing Sources	100.00	0.00	0.00	0.00	100.00
TOTAL Aviation Fuel	80,100.00	3,375.17	11,853.54	14.80	68,246.46
TOTAL REVENUE	80,100.00	3,375.17	11,853.54	14.80	68,246.46
=====					
EXPENDITURES					
=====					
<u>Aviation Fuel</u>					
Contractual Services	4,925.00	258.07	4,609.69	93.60	315.31
Special Services	71,100.00	62.52	15,774.00	22.19	55,326.00
Fixed Charges	1,625.00	0.00	812.50	50.00	812.50
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	77,650.00	320.59	21,196.19	27.30	56,453.81
TOTAL EXPENDITURES	77,650.00	320.59	21,196.19	27.30	56,453.81
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	2,450.00	3,054.58	(9,342.65)	0.00	11,792.65
=====					

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:08 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Debt Service					
Taxes (or Utility Rev.)	2,734,273.92	18.76	1,688,382.39	61.75	1,045,891.53
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	37,742.74	0.00	14,041.00	37.20	23,701.74
TOTAL Debt Service	2,772,016.66	18.76	1,702,423.39	61.41	1,069,593.27
TOTAL REVENUE	2,772,016.66	18.76	1,702,423.39	61.41	1,069,593.27
EXPENDITURES					
Debt Service					
Debt Service	1,613,488.36	0.00	374,613.62	23.22	1,238,874.74
TOTAL Debt Service	1,613,488.36	0.00	374,613.62	23.22	1,238,874.74
TID - Debt Service					
Debt Service	1,158,725.52	0.00	113,557.64	9.80	1,045,167.88
TOTAL TID - Debt Service	1,158,725.52	0.00	113,557.64	9.80	1,045,167.88
TOTAL EXPENDITURES	2,772,213.88	0.00	488,171.26	17.61	2,284,042.62
REVENUES OVER/ (UNDER) EXPENDITURES	(197.22)	18.76	1,214,252.13	0.00	(1,214,449.35)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:09 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					

<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	968,674.33	64,094.60	712,919.83	73.60	255,754.50
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	52,173.00	36,872.31	36,872.31	70.67	15,300.69
TOTAL TID #3 - East Side	1,020,847.33	100,966.91	749,792.14	73.45	271,055.19
<u>TID #3 - Borrowing</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Borrowing	0.00	0.00	0.00	0.00	0.00
<u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Idle Sites Grant</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,020,847.33	100,966.91	749,792.14	73.45	271,055.19
=====					
EXPENDITURES					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.00
Contractual Services	2,900.00	2,500.00	2,650.00	91.38	250.00
Special Services	165,000.00	0.00	0.00	0.00	165,000.00
Fixed Charges	797,068.00	0.00	32,961.22	4.14	764,106.78
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	45,000.00	0.00	0.00	0.00	45,000.00
TOTAL TID #3 - East Side	1,013,768.00	2,500.00	35,611.22	3.51	978,156.78
<u>TID #3 -Festival Grounds</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:09 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 2

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Wal-Mart Dev.</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,013,768.00	2,500.00	35,611.22	3.51	978,156.78
REVENUES OVER/ (UNDER) EXPENDITURES	7,079.33	98,466.91	714,180.92	0.00	(707,101.59)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:10 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	197,868.08	0.00	197,868.08	100.00	0.00
Intergovernmental	23,877.00	10,672.01	10,672.01	44.70	13,204.99
TOTAL TID #4 -Thielman/P Ridge	221,745.08	10,672.01	208,540.09	94.04	13,204.99
TOTAL REVENUE	221,745.08	10,672.01	208,540.09	94.04	13,204.99
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	6,575.00	0.00	0.00	0.00	6,575.00
Contractual Services	7,400.00	17,250.00	19,501.50	263.53	(12,101.50)
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	92,683.00	0.00	2,625.00	2.83	90,058.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL TID #4 -Thielman/P Ridge	206,658.00	17,250.00	22,126.50	10.71	184,531.50
TOTAL EXPENDITURES	206,658.00	17,250.00	22,126.50	10.71	184,531.50
REVENUES OVER/ (UNDER) EXPENDITURES	15,087.08	(6,577.99)	186,413.59	0.00	(171,326.51)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:10 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	17,464.23	0.00	17,464.23	100.00	0.00
Intergovernmental	<u>137.00</u>	(210.51)	(210.51)	<u>153.66-</u>	<u>347.51</u>
TOTAL TID #5 - Hwy 107/Taylor	17,601.23	(210.51)	17,253.72	98.03	347.51
TOTAL REVENUE	<u>17,601.23</u>	<u>(210.51)</u>	<u>17,253.72</u>	<u>98.03</u>	<u>347.51</u>
EXPENDITURES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	1,395.00	210.31	210.31	15.08	1,184.69
Contractual Services	650.00	0.00	150.00	23.08	500.00
Fixed Charges	2,406.44	0.00	458.53	19.05	1,947.91
Capital Outlay	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL TID #5 - Hwy 107/Taylor	9,451.44	210.31	818.84	8.66	8,632.60
TOTAL EXPENDITURES	<u>9,451.44</u>	<u>210.31</u>	<u>818.84</u>	<u>8.66</u>	<u>8,632.60</u>
REVENUES OVER/ (UNDER) EXPENDITURES	<u>8,149.79</u>	<u>(420.82)</u>	<u>16,434.88</u>	<u>0.00</u>	<u>(8,285.09)</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:10 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #6 - Downtown					
Taxes (or Utility Rev.)	57,647.58	0.00	57,647.58	100.00	0.00
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	60,491.58	0.00	57,647.58	95.30	2,844.00
TOTAL REVENUE	60,491.58	0.00	57,647.58	95.30	2,844.00
=====					
EXPENDITURES					
=====					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	6,150.00	500.00	1,400.00	22.76	4,750.00
Special Services	20,000.00	224.80	1,907.10	9.54	18,092.90
Fixed Charges	27,873.00	0.00	5,403.03	19.38	22,469.97
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL TID #6 - Downtown	59,508.00	724.80	8,710.13	14.64	50,797.87
TOTAL EXPENDITURES	59,508.00	724.80	8,710.13	14.64	50,797.87
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	983.58	(724.80)	48,937.45	0.00	(47,953.87)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:11 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	116,594.15	0.00	116,594.15	100.00	0.00
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #7 - N Center Ave	118,070.15	0.00	116,594.15	98.75	1,476.00
TOTAL REVENUE	118,070.15	0.00	116,594.15	98.75	1,476.00
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	8,075.00	0.00	0.00	0.00	8,075.00
Contractual Services	1,400.00	750.00	1,900.00	135.71	(500.00)
Special Services	0.00	75.00	1,325.52	0.00	(1,325.52)
Fixed Charges	105,746.00	0.00	2,437.50	2.31	103,308.50
Capital Outlay	32,500.00	0.00	0.00	0.00	32,500.00
TOTAL TID #7 - N Center Ave	147,721.00	825.00	5,663.02	3.83	142,057.98
TOTAL EXPENDITURES	147,721.00	825.00	5,663.02	3.83	142,057.98
REVENUES OVER/ (UNDER) EXPENDITURES	(29,650.85)	(825.00)	110,931.13	0.00	(140,581.98)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:11 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	461,660.26	0.00	58,260.26	12.62	403,400.00
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668.00
Public Charges-Services	0.00	200.00	200.00	0.00	(200.00)
Miscellaneous Revenues	125,000.00	5,100.00	5,100.00	4.08	119,900.00
TOTAL TID #8 - West Side	590,328.26	5,300.00	63,560.26	10.77	526,768.00
TOTAL REVENUE	590,328.26	5,300.00	63,560.26	10.77	526,768.00
=====					
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	10,550.00	0.00	0.00	0.00	10,550.00
Contractual Services	4,400.00	750.00	2,436.00	55.36	1,964.00
Special Services	300,000.00	17,831.77	42,087.87	14.03	257,912.13
Fixed Charges	90,055.00	0.00	42,760.69	47.48	47,294.31
Capital Outlay	103,400.00	193,331.61	193,331.61	186.97	(89,931.61)
TOTAL TID #8 - West Side	508,405.00	211,913.38	280,616.17	55.20	227,788.83
TOTAL EXPENDITURES	508,405.00	211,913.38	280,616.17	55.20	227,788.83
=====					
REVENUES OVER/(UNDER) EXPENDITURES	81,923.26	(206,613.38)	(217,055.91)	0.00	298,979.17
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:11 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #9-WI River/S Center</u>					
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896.00
Miscellaneous Revenues	47,840.00	234.96	1,174.80	2.46	46,665.20
TOTAL TID #9-WI River/S Center	52,736.00	234.96	1,174.80	2.23	51,561.20
<u>TID #9-Idle Sites (Page)</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	52,736.00	234.96	1,174.80	2.23	51,561.20
=====					
EXPENDITURES					
=====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,650.00	575.00	2,225.00	7.03	29,425.00
Special Services	0.00	0.00	131.17	0.00	(131.17)
Fixed Charges	23,350.00	0.00	4,175.00	17.88	19,175.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	57,315.00	575.00	6,531.17	11.40	50,783.83
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	57,315.00	575.00	6,531.17	11.40	50,783.83
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(4,579.00)	(340.04)	(5,356.37)	0.00	777.37
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:08 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	595,000.00	0.00	0.00	0.00	595,000.00
Miscellaneous Revenues	1.00	0.00	1.00	100.00	0.00
TOTAL TID #10-Fox Point	595,001.00	0.00	1.00	0.00	595,000.00
TOTAL REVENUE	595,001.00	0.00	1.00	0.00	595,000.00
EXPENDITURES					
=====					
<u>TID #10-Fox Point</u>					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	400.00	250.00	400.00	100.00	0.00
Special Services	100,000.00	0.00	25,000.00	25.00	75,000.00
Fixed Charges	525,132.00	0.00	0.00	0.00	525,132.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	630,107.00	250.00	25,400.00	4.03	604,707.00
TOTAL EXPENDITURES	630,107.00	250.00	25,400.00	4.03	604,707.00
REVENUES OVER/(UNDER) EXPENDITURES	(35,106.00)	(250.00)	(25,399.00)	0.00	(9,707.00)

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:09 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	1,184,574.78	0.00	145,074.78	12.25	1,039,500.00
Intergovernmental	16,305.00	20,041.86	20,041.86	122.92	(3,736.86)
Public Charges-Services	0.00	0.00	380.00	0.00	(380.00)
Miscellaneous Revenues	2.00	0.00	0.00	0.00	2.00
TOTAL TID #11 - Apartments	1,200,881.78	20,041.86	165,496.64	13.78	1,035,385.14
TOTAL REVENUE	1,200,881.78	20,041.86	165,496.64	13.78	1,035,385.14
=====					
EXPENDITURES					
=====					
<u>TID #11 - Apartments</u>					
Personnel Services	5,150.00	1,969.79	1,969.79	38.25	3,180.21
Contractual Services	5,150.00	8,870.00	17,167.06	333.34	(12,017.06)
Special Services	160,000.00	0.00	40,000.00	25.00	120,000.00
Fixed Charges	594,458.00	0.00	21,199.17	3.57	573,258.83
Capital Outlay	435,000.00	124,863.32	128,708.73	29.59	306,291.27
TOTAL TID #11 - Apartments	1,199,758.00	135,703.11	209,044.75	17.42	990,713.25
TOTAL EXPENDITURES	1,199,758.00	135,703.11	209,044.75	17.42	990,713.25
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,123.78	(115,661.25)	(43,548.11)	0.00	44,671.89
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:09 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #12 - Weinbrenner</u>					
Taxes (or Utility Rev.)	20,395.07	0.00	20,395.07	100.00	0.00
TOTAL TID #12 - Weinbrenner	20,395.07	0.00	20,395.07	100.00	0.00
TOTAL REVENUE	20,395.07	0.00	20,395.07	100.00	0.00
=====					
EXPENDITURES					
=====					
<u>TID #12 - Weinbrenner</u>					
Personnel Services	2,075.00	0.00	0.00	0.00	2,075.00
Contractual Services	900.00	250.00	900.00	100.00	0.00
Fixed Charges	8,075.00	0.00	1,537.50	19.04	6,537.50
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	11,050.00	250.00	2,437.50	22.06	8,612.50
TOTAL EXPENDITURES	11,050.00	250.00	2,437.50	22.06	8,612.50
=====					
REVENUES OVER/(UNDER) EXPENDITURES	9,345.07	(250.00)	17,957.57	0.00	(8,612.50)
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:12 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	1,889,090.00	1.99	153,009.59	8.10	1,736,080.41
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
Intergovernmental	776,022.50	714,364.80	714,364.80	92.05	61,657.70
Public Charges-Services	0.00	0.00	380.00	0.00	(380.00)
Miscellaneous Revenues	15,000.00	0.00	13,179.99	87.87	1,820.01
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	2,690,112.50	714,366.79	880,934.38	32.75	1,809,178.12
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	55,000.00	0.00	0.00	0.00	55,000.00
TOTAL Streets - Sealcoat	55,000.00	0.00	0.00	0.00	55,000.00
<u>Streets - Concrete</u>					
Taxes (or Utility Rev.)	90,000.00	0.00	0.00	0.00	90,000.00
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Streets - Concrete	100,000.00	0.00	0.00	0.00	100,000.00
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUE	2,945,112.50	714,366.79	880,934.38	29.91	2,064,178.12
=====					
EXPENDITURES					
=====					
<u>Streets - Sealcoat</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	55,000.00	0.00	0.00	0.00	55,000.00
TOTAL Streets - Sealcoat	55,000.00	0.00	0.00	0.00	55,000.00
<u>Streets - Concrete</u>					
Personnel Services	46,300.00	10,658.39	10,658.39	23.02	35,641.61
Supplies & Expenses	53,700.00	2,318.50	2,318.50	4.32	51,381.50
TOTAL Streets - Concrete	100,000.00	12,976.89	12,976.89	12.98	87,023.11
<u>Streets - Resurfacing</u>					
Personnel Services	23,000.00	0.00	0.00	0.00	23,000.00
Supplies & Expenses	77,000.00	0.00	0.00	0.00	77,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:12 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 2

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	254.44	649.55	0.00	(649.55)
Capital Outlay	<u>2,480,293.50</u>	<u>41,411.87</u>	<u>977,594.77</u>	<u>39.41</u>	<u>1,502,698.73</u>
TOTAL Capital Outlay/Projects	2,480,293.50	41,666.31	978,244.32	39.44	1,502,049.18
<u>Financing Costs</u>					
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>2,735,293.50</u>	<u>54,643.20</u>	<u>991,221.21</u>	<u>36.24</u>	<u>1,744,072.29</u>
REVENUES OVER/ (UNDER) EXPENDITURES	<u>209,819.00</u>	<u>659,723.59</u>	<u>(110,286.83)</u>	<u>0.00</u>	<u>320,105.83</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:13 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	110,376.00	7,674.84	53,524.69	48.49	56,851.31
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,490,660.00	63,569.37	584,391.82	39.20	906,268.18
Intergov Charges (Misc.)	23,775.00	985.38	11,082.25	46.61	12,692.75
Miscellaneous Revenues	500.00	16.42	86.21	17.24	413.79
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,623,873.00	72,246.01	649,084.97	39.97	974,788.03
TOTAL REVENUE	1,623,873.00	72,246.01	649,084.97	39.97	974,788.03
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	78,000.00	0.00	(516.25)	0.66-	78,516.25
TOTAL Non-Departmental	78,000.00	0.00	(516.25)	0.66-	78,516.25
Pumping Expenses					
	89,250.00	1,470.57	53,415.63	59.85	35,834.37
TOTAL Pumping Expenses	89,250.00	1,470.57	53,415.63	59.85	35,834.37
Water Treatment Expenses					
	100,750.00	1,401.44	44,973.11	44.64	55,776.89
TOTAL Water Treatment Expenses	100,750.00	1,401.44	44,973.11	44.64	55,776.89
Trans & Distribution Exp					
	286,750.00	15,758.30	108,109.08	37.70	178,640.92
TOTAL Trans & Distribution Exp	286,750.00	15,758.30	108,109.08	37.70	178,640.92
Customer Accts Expenses					
	90,500.00	7,305.94	42,755.74	47.24	47,744.26
TOTAL Customer Accts Expenses	90,500.00	7,305.94	42,755.74	47.24	47,744.26
Admin & General Expenses					
	756,956.00	26,570.61	144,040.44	19.03	612,915.56
TOTAL Admin & General Expenses	756,956.00	26,570.61	144,040.44	19.03	612,915.56

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:13 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 2

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Work</u>					
	<u>3,500.00</u>	<u>57.39</u>	<u>598.89</u>	<u>17.11</u>	<u>2,901.11</u>
TOTAL Contract Work	3,500.00	57.39	598.89	17.11	2,901.11
<u>Taxes</u>					
	<u>397,000.00</u>	<u>12,678.06</u>	<u>393,947.59</u>	<u>99.23</u>	<u>3,052.41</u>
TOTAL Taxes	397,000.00	12,678.06	393,947.59	99.23	3,052.41
<u>Debt Service</u>					
	<u>25,019.00</u>	<u>0.00</u>	<u>19,715.28</u>	<u>78.80</u>	<u>5,303.72</u>
TOTAL Debt Service	25,019.00	0.00	19,715.28	78.80	5,303.72
 TOTAL EXPENDITURES	 1,827,725.00	 65,242.31	 807,039.51	 44.16	 1,020,685.49
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(203,852.00)	7,003.70	(157,954.54)	0.00	(45,897.46)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:13 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 1

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	8,500.00	62.67	302.88	3.56	8,197.12
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	5,000.00	658.53	5,172.27	103.45	(172.27)
Miscellaneous Revenues	350.00	16.41	67.28	19.22	282.72
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,526,000.00	76,919.29	602,613.96	39.49	923,386.04
Other Charges-Services	160,000.00	16,529.98	55,409.97	34.63	104,590.03
TOTAL Non-Departmental	1,699,850.00	94,186.88	663,566.36	39.04	1,036,283.64
TOTAL REVENUE	1,699,850.00	94,186.88	663,566.36	39.04	1,036,283.64
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	197,009.00	0.00	41,744.69	21.19	155,264.31
TOTAL Non-Departmental	197,009.00	0.00	41,744.69	21.19	155,264.31
<u>Contract Work</u>					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
<u>Taxes - SS/Medicare</u>					
	37,500.00	2,892.83	15,868.25	42.32	21,631.75
TOTAL Taxes - SS/Medicare	37,500.00	2,892.83	15,868.25	42.32	21,631.75
<u>Operations</u>					
	305,000.00	9,080.38	106,941.81	35.06	198,058.19
TOTAL Operations	305,000.00	9,080.38	106,941.81	35.06	198,058.19
<u>Maintenance</u>					
	291,072.00	17,380.87	135,887.77	46.69	155,184.23
TOTAL Maintenance	291,072.00	17,380.87	135,887.77	46.69	155,184.23
<u>Customer Accts Expenses</u>					
	108,250.00	7,881.58	52,967.71	48.93	55,282.29
TOTAL Customer Accts Expenses	108,250.00	7,881.58	52,967.71	48.93	55,282.29

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

6-02-2021 03:13 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

PAGE: 2

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	475,050.00	24,595.89	148,398.39	31.24	326,651.61
TOTAL Admin & General Expenses	475,050.00	24,595.89	148,398.39	31.24	326,651.61
<u>Taxes & Depreciation</u>					
	325,500.00	0.00	0.00	0.00	325,500.00
TOTAL Taxes & Depreciation	325,500.00	0.00	0.00	0.00	325,500.00
<u>Transfers</u>					
	7,250.00	0.00	5,814.11	80.19	1,435.89
TOTAL Transfers	7,250.00	0.00	5,814.11	80.19	1,435.89
 TOTAL EXPENDITURES	 1,747,131.00	 61,831.55	 507,622.73	 29.05	 1,239,508.27
 REVENUES OVER/(UNDER) EXPENDITURES	 (47,281.00)	 32,355.33	 155,943.63	 0.00	 (203,224.63)

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue & Expense Reports (May 2021) (5948 : Revenue & Expense Report for Period Ending May 31, 2021)

Heideman, Bill

From: Woellner, Derek
Sent: Friday, June 4, 2021 10:50 AM
To: Heideman, Bill
Subject: Material for vaccine lottery incentive

Proposal to increase vaccination rates

Looking at the bar graph on the first page of this document from the county health department titled, Vaccine Doses for Lincoln County Residents by Week, it is evident that the number of people vaccinated each week is trending downward.

https://co.lincoln.wi.us/sites/default/files/fileattachments/health/page/26243/lincoln_county_covid-19_weekly_update_6.1.21.pdf

As a government, we should be doing what we can to increase the number of people being vaccinated to help protect the public health. After researching possible incentive programs, I believe a lottery is the best solution to increase the number of people being vaccinated. This article from Wired is just one of many that explains the benefits of a lottery over other incentives programs like guaranteed \$20 payments. <https://www.wired.com/story/wait-vaccine-lotteries-actually-work/>

Ohio was the first state to begin a lottery program to incentivize residents to get vaccinated, and the data shows the program was successful at increasing the number of people being vaccinated.

<https://odh.ohio.gov/wps/portal/gov/odh/media-center/odh-news-releases/odh-news-release-05-20-21>

I am proposing that we create our own vaccination lottery incentive, totaling \$50,000, to create five \$10,000 awards to be given to Merrill residents that are 18+, that receive their free COVID vaccination and opt in to the lottery. The drawing would take place once a week for five weeks, starting the July 14th and ending August 11th.

To opt in, residents would need to fill out an online form with their name and contact info. To claim the prize, the winner would need to show their completed vaccine card, ID, and proof of residence. Registered voters would already have proof of residence on file.

Bill, please include this email and the documents from the three links in the council agenda packet.

Thank you,
 Derek

Attachment: COVID-19 Vaccination Incentive Info (6000 : Consider potential COVID-19 vaccination lottery incentive)

Lincoln County Health Department Weekly COVID-19 Update

Data as of June 1, 2021

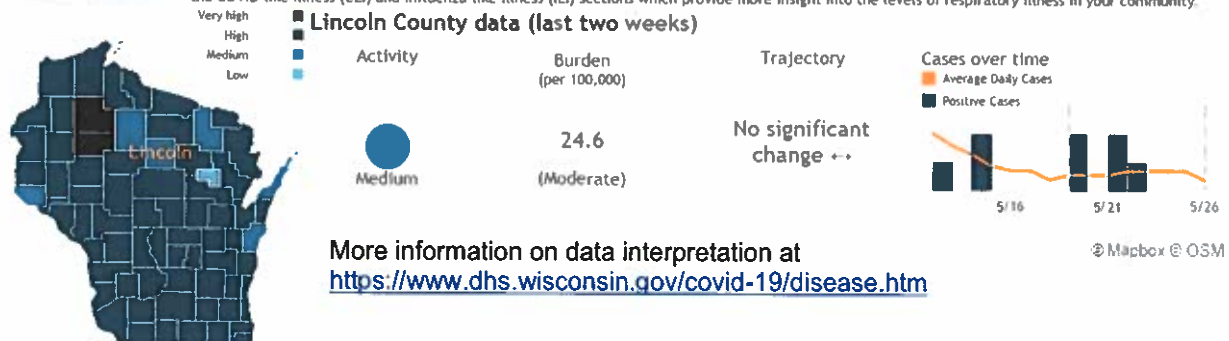
Lincoln County Activity Level

COVID-19 Disease Activity				
Wisconsin Lincoln	Case Activity	Percent Positive	CLI Activity	ILI Activity
	High	Low	Medium	Low
	Medium	Low	Medium	Low

Updated: 5/27/2021

In Lincoln between 5/12/2021 - 5/25/2021, the case activity level was medium.

Hover over visuals and text to find more information.



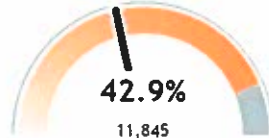
COVID-19 Vaccination Data

Lincoln County Vaccine Summary	5/24/21	6/1/21	Change (+, -, =)
Total Vaccines Administered	21,545	22,041	+ 496
Total Completed Vaccination Series	10,503	10,815	+ 312

*Source: Wisconsin Department of Health Services

**The Pfizer and Moderna vaccines are both a two dose series. Individuals are counted as having completed the vaccination series when both doses have been administered, while Janssen (Johnson & Johnson) is only one dose, therefore, they have completed the series after the one.

Percent of Lincoln County residents who have received at least one dose

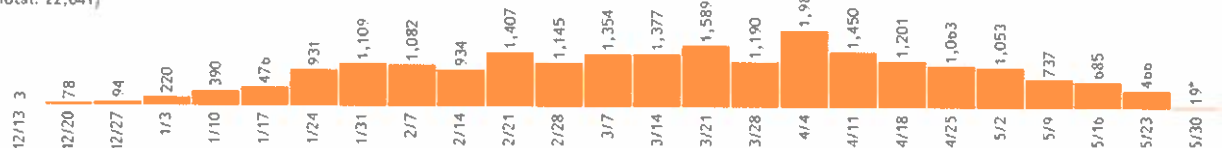


Percent of Lincoln County residents who have completed the vaccine series



*Orange represents the population for whom the vaccine is authorized. Gray represents the population whom the vaccine is not authorized for (<16 years)

Vaccine doses for Lincoln County residents by week
(Total: 22,041)



*Current week may be incomplete.

Data Insight:

Lincoln County, along with Wisconsin as a whole, has started to see a decrease in demand for COVID-19 vaccine. Vaccine availability is no longer an issue. Recently the Pfizer vaccine was approved for those 12-15 years old. LCHD has both Pfizer and Johnson & Johnson (Janssen) vaccine.

More information at <https://www.dhs.wisconsin.gov/covid-19/vaccine-data.htm>.

Lincoln County Health Department – Situation Report – June 1, 2021

Lincoln County Data

Testing Results	5/24/21	6/1/21	Change (+, -, =)	Confirmed Cases	5/24/21	6/1/21	Change (+, -, =)
Total	16,788	16,872	+ 84	Total	3,067	3,067	= 0
Negative	13,365	13,449	+ 84	Active	17	17	= 0
Positive	3,067	3,067	= 0	Recovered	2,986	2,985	- 1

* Source Wisconsin Electronic Disease Surveillance System

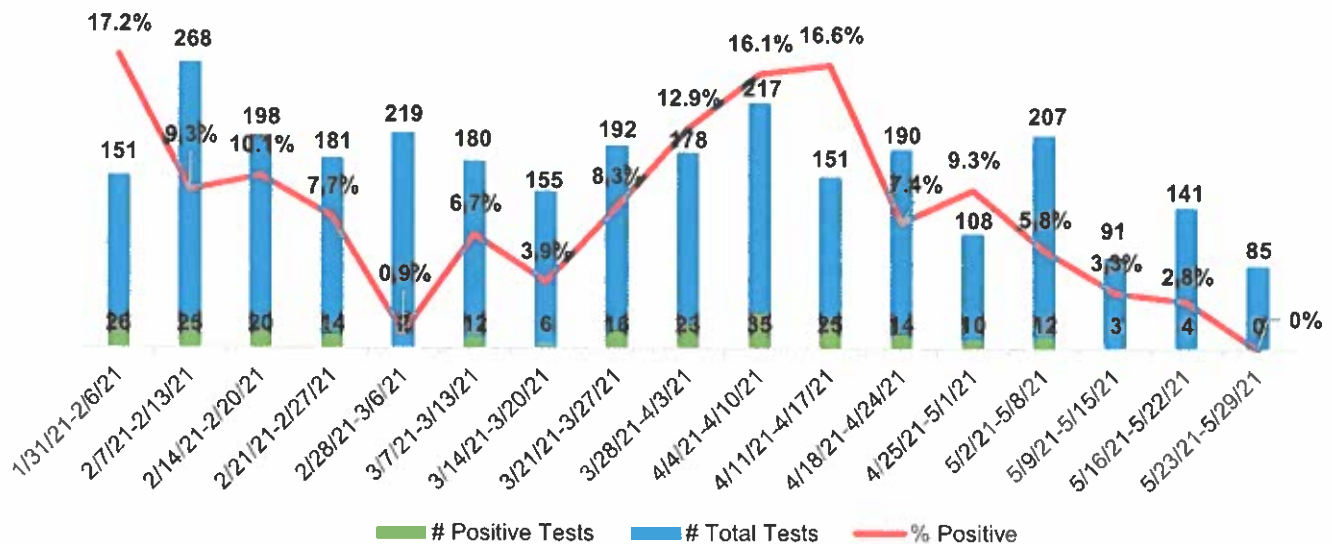
Probable Cases *	5/24/21	6/1/21	Change (+, -, =)
Total	217	217	= 0
Active	0	0	= 0
Recovered	188	188	= 0

* Source Wisconsin Electronic Disease Surveillance System

* A person is counted as a **probable** case or death of COVID-19 if they are not positive (confirmed) by a confirmatory laboratory test method (ex: PCR or NAT test), but have met one of the following:

- Test positive using an antigen test method.
- Have symptoms of COVID-19 AND known exposure to COVID-19 (ex: being a close contact of someone who was diagnosed with COVID-19).
- COVID-19 or SARS-CoV-2 is listed on the death certificate.

Weekly Percent of Positive COVID-19 Tests in Lincoln County



Lincoln County Total Confirmed Cases by Age



Data Insight:

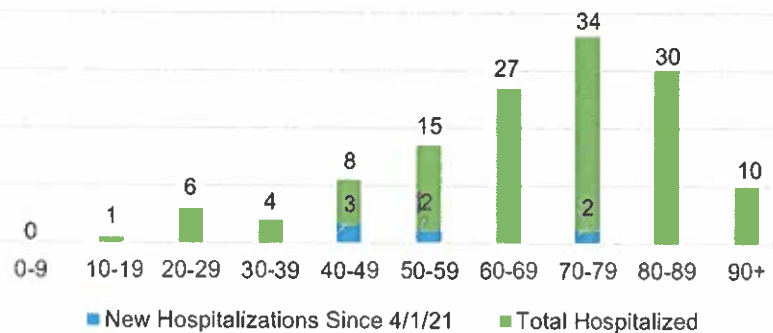
Since 4/1/21, Lincoln County has seen an increase in cases of those 10-59 years old and a decrease in cases in those 70+. This may reflect the success of vaccination; as of 5/24/21, 80.1% of Lincoln County Residents who are 65+, have been fully vaccinated.

135 Total Hospitalizations

Data Insight:

Since 4/1/21, Lincoln County the percent of hospitalizations have been at 5.9%. During our surge in cases, from 10/1/20-12/31/20 we saw hospitalizations at 4.0%. Despite number of cases and number of hospitalization being down, the percentage of hospitalizations per positive cases, are not.

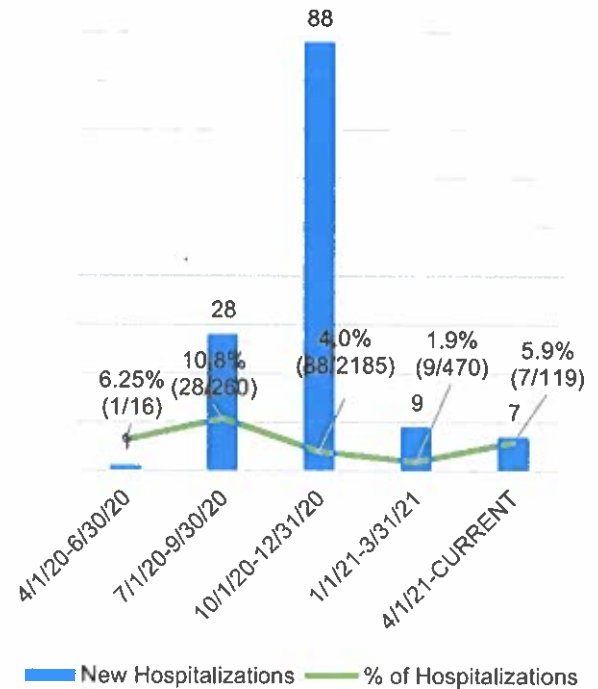
Lincoln County Total Confirmed Cases Requiring Hospitalization by Age



**As of 6/1/21 - 11 probable cases have been hospitalized due to COVID-19 in Lincoln County*

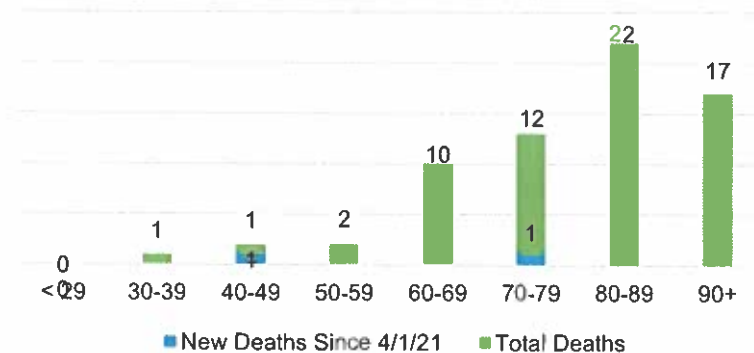
**Source Wisconsin Electronic Disease Surveillance System*

Percent of COVID-19 Cases Hospitalized April 2020 - Present



65 Total Deaths

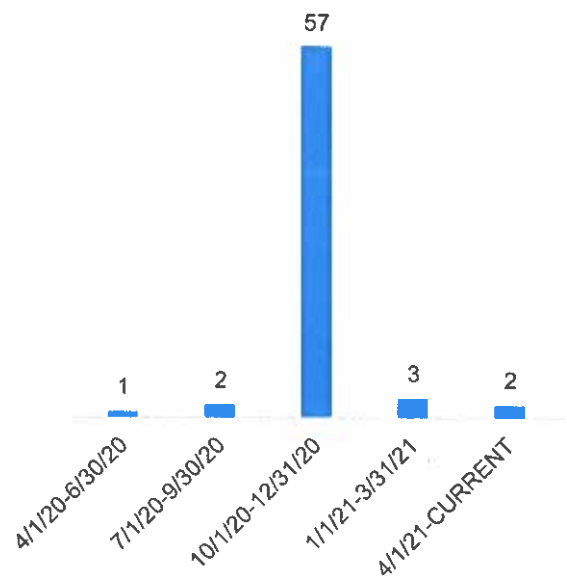
Lincoln County Total Confirmed COVID-19 Related Deaths by Age



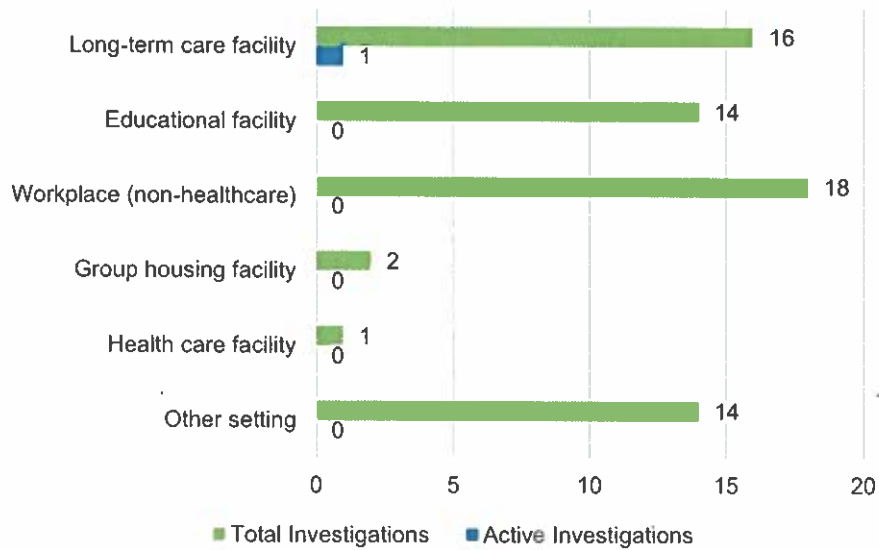
**As of 6/1/21 – there have been 29 probable COVID-19 related deaths in Lincoln County*

**Source Wisconsin Electronic Disease Surveillance System*

Number of COVID-19 Fatalities in Lincoln County April 2020 - Present



Number of Investigations by Setting



There is 1 active facility-wide investigations for COVID-19 in Lincoln County

Nursing homes with active public health investigations:

Pine Crest Nursing Home

*Source Wisconsin Electronic Disease Surveillance System. Updated 5/29/21.

North Central WI

North Central WI Counties	Cases 5/24/21	Cases 6/1/21	Change (+, -, =)
Clark	3,282	3,287	+ 5
Forest	961	963	+ 2
Iron	580	581	+ 1
Langlade	2,012	2,025	+ 13
Lincoln	3,067	3,067	= 0
Marathon	14,809	14,830	+ 21
Oneida	3,649	3,652	+ 3
Portage	6,805	6,835	+ 30
Price	1,237	1,240	+ 3
Taylor	1,887	1,894	+ 7
Vilas	2,278	2,283	+ 5
Wood	7,137	7,167	+ 30

*Source: Wisconsin Department of Health Services. *Counties are members of the North Central Wisconsin Healthcare Emergency Readiness Coalition.

ADAM ROGERS SCIENCE 06.03.2021 07:08 AM

Wait, Vaccine Lotteries Actually Work?

Ooh, the behavioral economists are going to be so smug about this.



PHOTOGRAPH: TONY GARCIA/GETTY IMAGES

UNITED AIRLINES WOULD very much like people to start flying on airplanes again. They stopped during the pandemic —nearly 10 times as many people flew in the United States on Memorial Day weekend in 2019, the Before Times, as on the same three days in 2020. That's a problem for United, because air travel is, like, United's whole thing.

That company would also very much like the people who do fly on airplanes to be vaccinated against Covid-19. Not that planes and airports are crucibles of infection! Definitely not, probably. But vaccinations are, let's agree, a social good. Pretty much everyone wins, except germs.

But United doesn't want to require vaccination. People get so mad. So earlier this year, corporate bigwigs started brainstorming ideas to encourage people to get vaccinated *and also* fly United. Their idea: Give everyone who gets their shots a reward. Maybe a few thousand miles' worth of frequent-flier points? It's the airline equivalent of a doughnut, or a beer. You can have it, as a treat.

But no. "There were a number of us involved who, I would say, lean heavily from the marketing sciences group within United who said, 'Actually, that's not the right path,'" says Luc Bondar, the vice president of marketing at United and president of the airline's frequent-flier program, MileagePlus. "I may have crashed an executive meeting to say that there's a different way. And out of some healthy discussion, we agreed on an approach that's very aligned with behavioral science."

That approach is a big damn lottery. Prove you're vaccinated and join MileagePlus, and you could win a year of travel for two in first class. Now, you probably *won't* win. But still, that's a high-value target. They have warm nuts. "It was that trade-off. Do we want to give something certain but small," Bondar says, "versus going out with a sweepstakes?"

Bondar proposed a Willy Wonka-esque golden-ticket experience, "and the fact that you and I are talking, I think, is evidence that we got it right," he says. In the first 48 hours, United had over 400,000 entrants and more than 100,000 new sign-ups for MileagePlus. While Bondar hasn't crunched the data yet, he thinks the dates on the vaccine cards the newbies uploaded will show that some significant number got their shots after the prize was announced. It's a good guess, since lotteries with huge cash prizes have led to similarly huge upticks in vaccination rates in half a dozen states across the US, including Republican-led Ohio, Democrat-led California, and whatever-the-hell-is-happening-in Oregon. (In Ohio, week-on-week vaccinations were declining by 25 percent before Governor Mike DeWine announced that five lucky shot-getters would win \$1 million, and teenagers could get full-ride scholarships. The downslope turned into an upslope, to the tune of a 49 percent increase in vaccinations among Ohioans 16 and up.) A few life-changing prizes may turn out to be just the thing to get vaccine-hesitant Americans to roll up their sleeves. That's just science. Well, economics. But still. It actually works.

MAYBE IT DOESN'T sit well with you, the idea that public health officials (or airlines) are resorting to, let's be honest, hucksterish means to drive crowds toward a scientifically wondrous shot that prevents a potentially fatal disease. You would think the big prize would be "not dying."

In fact, that's just not how people make these kinds of decisions. Some people are highly motivated to get vaccinated. Some people are highly motivated not to. But some folks might just see the whole thing as slightly more inconvenient for them than it is useful for society. As Richard Thaler and Cass Sunstein wrote in their book *Nudge*—an updated version comes out in August—when people feel that way, getting them to do the thing anyway requires making those things easy. It helps if you also make those things fun. "Lotteries are fun. It's like a cheap dream," says Thaler, a Nobel Prize-winning economist at the University of Chicago, when I ask about vaccine lotteries.

Lotteries actually confuse some economists. A hyperrational economist would say that a lottery ticket has an "expected value," what it's actually going to be worth, of hardly anything at all, because, let's face it, you're almost certainly not going to win. It's barely worth the paper it's printed on, in real dollars. But people don't see it that way. "We know people value them much more highly than their expected value—because people buy them," Thaler says.

Vaccine lotteries are even stranger, because the only cost to enter is time (since Covid shots are free) and the chance of side effects. Real values and expected values are hard to calculate here. "People in general assign a higher value to these opportunities, the lotto tickets, than the expected value of the lotto ticket," says Ashby Monk, executive director of the Stanford Global Projects Center and a consultant on the Oregon vaccine lottery. "The probability of winning is very low, so the expected value doesn't even meet the cost. So if you're trying to get a huge bang for your buck to motivate people, this is probably a cheaper way."

But economists who know how to party see lotteries and other inducements in a whole different way. This will sound resoundingly dumb when I say it, but some people need reasons to justify their behaviors and make decisions. That idea is called "reason-based choice." Vaccines are scarce in most of the world but widely available in the United States. If someone hasn't gotten one yet, maybe they're just an anti-vaxxer, in which case, a lottery ain't gonna help. But different kinds of hesitancy are sensitive to different kinds of interventions. Some people—like in the Black community—have historical reasons to distrust the medical establishment, and that requires a different kind of outreach to fix. And some people, maybe they're busy, or they procrastinate, or they're worried about side effects, or they're anywhere else on the spectrum of hesitancy. Some motivational change might, well, *nudge* them to get a shot.

So why not just give people a guaranteed reward, instead of one that almost certainly won't hit? Maybe not a doughnut, but what about, say, \$100? That's a lot.

Get the Latest Covid-19 News

Sign up for our Coronavirus Update newsletter, providing the latest insights on the pandemic, vaccine rollouts, and more.

Your email

Enter your email

SUBMIT

By signing up you agree to our [User Agreement](#) and [Privacy Policy & Cookie Statement](#)

But it's not enough. The problem is sort of the inverse of what the economists Uri Gneezy and Aldo Rustichini meant when they wrote the article "A Fine Is a Price." Their hypothesis says that if you charge people a penalty for bad behavior (for anything from coming late to pick up kids at daycare to, presumably, polluting waterways), that doesn't deter them—people (and corporations) just factor the fine into their cost of doing business. The flip side is, if you give people a doughnut or \$100 or 2,000 frequent-flier miles or a discounted \$5 subscription to WIRED, that's the value they assign to what they're getting. And if that's *less*, to them, than the value of getting vaccinated, it doesn't work as a nudge. The needling isn't worth the needle. It's too low to overcome vaccine hesitancy—in theory.

(This idea is actually hard to study. Thaler says he and Katy Milkman, a behavior researcher at the Wharton School and author of *How to Change*, once thought about running an experiment to give some people \$3 lottery tickets to induce

them to get flu vaccines. “It would’ve been a nice thing to have done two years ago,” Thaler says. And proposals to give people \$100 to get vaccines have run into trouble with university institutional review boards, the groups that monitor the treatment of human subjects in scientific research. One fundamental ethical tenet is that you’re not supposed to coerce or bribe people to participate.)

But when it comes to Covid vaccines, free beers haven’t moved numbers as well as the irrational but fabulous prizes. “Economists think there’s no such thing as a free beer,” Thaler says. “Real people think free beers are good.” But they think even a scant chance at \$1 million is better.

In marketing, this overvaluing of the distant win is called “prospect theory”; in gaming terms, it’s an “extrinsic reward,” something fun or useful that’s not inherent to the act. “A fully rational economist from Chicago can’t figure out why people buy lottery tickets,” Monk says. “It’s the same thing happening here. The expected value that people assign to the potential to win \$1 million is far higher than the cost to the state.”

This motivational thinking applies to a lot more than vaccines. Monk, who’s also cofounder of the gamified bank Long Game Savings, says “variable-reward prizes” (that’s lotteries) motivate people to increase their savings and improve their personal finances. In one trial, telling people that enrolling in a savings account also enrolls them in a raffle increased savings account enrollments by 40 percent. And auto-enrollment—opt-out instead of opt-in, as is the case for many of the state vaccine lotteries—has an even bigger effect. If you have to opt out of a retirement savings program, 90 percent of people stay in one. Opt in, it’s 50 percent. (That’s called “status-quo bias.”)

A free ride to a vaccination site, and maybe better websites to sign up? Those all help, too, for sure. Again, different kinds of hesitancy have different solutions. When things are easy, people are more likely to do them. That’s “effort bias.” “Do what it takes to give people no excuse for not doing it, and a justification for doing it—in addition to the obvious one, which is, we don’t want to get sick,” Thaler says.

The wild part here is that giving out a few million-dollar prizes is actually *cheaper* than, say, giving \$50 per vaccinated person. The benefits of the behavior change are enormous, of course—more vaccinated people means fewer people in hospitals and a quicker economic recovery. But even at the dollar-on-dollar level, lotteries cost less and have a bigger impact. Ohio spent about \$5.6 million on its “Vax-a-Million” program—5 million-dollar prizes and \$600,000 for a bunch of scholarships to teenagers who get vaccinated. The lottery turns out to be a force multiplier. “If you had to buy that time on CNN and ABC and NBC and local stations, what would that cost?” Dan Tierney, press secretary for Ohio governor Mike DeWine, told me just a few minutes before the state announced the first winner last week. “Vax-a-Million has been covered in earned media to the tune of \$25.8 million. We couldn’t have bought that amount of publicity with just \$5 million.”

The same principle holds at United. MileagePlus points don’t expire—a change Bondar made to the program pre-Covid. That’s good if you want a loyalty program to build actual loyalty. But “we would have been giving out, let’s say, 5,000 miles to every customer, and those miles would have sat out there until the customers used them or they disengaged,” Bondar says. “There’s a cost, a liability associated with that.” It wouldn’t have encouraged people to travel *now*, and United would have risked the chance of everyone redeeming miles at once—a run on the airline. “The cost of running a sweepstakes versus the potential cost of giving every customer a small, certain prize is different,” Bondar says. A small award to every MileagePlus member versus really big awards to just a few? “The latter approach, from an economic standpoint, is a better outcome.”

United's also running smaller, regular prizes every day—just as California is both running a lottery and giving away smaller gifts. That makes sure everyone knows someone else is winning, a “regret lottery” to make the impossible dream seem slightly more possible. FOMO is tough to ignore.

IF A LOTTERY gets people to get vaccinated, and it's economical for the institutions running it, that feels like a win-win. For that matter, why not get all lotteried up in here? Attach them as nudges for every dutiful, goody-two-shoes societal need. Governments, agencies, and companies could set up opt-out, million-dollar lotteries for voting, or getting an annual physical, or buying earthquake insurance. (Actually, wait, buying insurance is already kind of a lottery, except if you lose, you win. But still.)

Except the idea of nudging people to do something they might not have otherwise done is still ethically fraught—even more so when you do it via the otherwise joyful mechanisms of games. “That’s why a lot of people don’t trust government and science, because they feel they’re being manipulated all the time,” says Celia Hodent, a psychologist and game-user-experience strategist. Cultural values are at work here. A nudge can be benevolent, or it can be part of a “dark pattern,” exploiting attention and habit to change behaviors online. “A chance to win something that’s valuable—we know that it works, but ethically it’s debatable,” Hodent says. “It’d be easier if, like, you go somewhere and, hey, you can get the jab if you want.” Do it in shopping malls. Drive an ice cream truck around, but it’s vaccine shots. That’d be a less complicated, make-it-easy type nudge.

That concern is legitimate, but it’s a far cry from the argument that people used to have about the usefulness of massive but basically unwinable prizes. Now they seem like a bipartisan solution to getting people vaccinated. While Ohio was first out of the gate with a lottery, at the same time, state Republicans like Governor DeWine are also trying to pass a law abolishing vaccine requirements in places like nursing homes and schools. Clearly inducements are more popular than mandates. Lotteries might seem messy, irrational, or of dubious moral character—but at this point, as the saying goes, they seem worth a shot.

More From WIRED on Covid-19

-  The latest on tech, science, and more: [Get our newsletters!](#)
- As the US un.masks, the pressure is on [for vaccine passports](#)
- The drug trial that could actually [produce Covid treatments](#)
- The 60-year-old scientific screwup [that helped Covid kill](#)
- How to find a vaccine appointment [and what to expect](#)
- So you’re vaccinated! How can you [let people know?](#)
- Read all of [our coronavirus coverage here](#)



Adam Rogers writes about science and miscellaneous geekery. Before coming to WIRED, Rogers was a Knight Science Journalism Fellow at MIT and a reporter for *Newsweek*. He is the author of *The New York Times* science bestseller *Proof: The Science of Booze*.

SENIOR CORRESPONDENT

Featured Video



Why NASA Made a Helicopter for Mars

Why NASA Made a Helicopter for Mars

It's not easy designing a new helicopter, especially if that new helicopter has to survive a ride on a rocket into space. NASA's Ingenuity helicopter is the first machine aerial vehicle to fly on a planet outside Earth. Ingenuity was designed specifically to fly on Mars. So, why did NASA decide to design a helicopter specifically for Mars?

TOPICS COVID-19 CORONAVIRUS VACCINES PUBLIC HEALTH MATH POLICY BEHAVIOR

Ohio Vax-a-Million Drives Increase in Vaccination Across State

May 20, 2021 | [ODH](#)

FOR IMMEDIATE RELEASE

May 18, 2021

Contact: ODH Office of Communications (614) 644-8562

Danielle Frizzi-Babb, Ohio Lottery (216) 774-5746

Opportunity leads to more than 28% increase in Ohio vaccination rates among Ohioans 16 and older

COLUMBUS – Since its announcement May 13, the Vax-a-Million campaign has helped drive an increase in vaccination rates among Ohioans 16 and older by more than 28 percent.

According to Ohio Department of Health data, vaccinations in those ages 16 and older:

- Dropped by 25% the weekend of May 7 to May 10, compared to the weekend of April 30 to May 3.
- Increased by 28% for the same age group from May 14 to May 17, the weekend following the announcement of the Vax-a-Million drawings.

“This dramatic increase in vaccinations indicates that the Vax-a-Million drawing has been impactful in creating momentum for vaccinations throughout Ohio,” said Stephanie McCloud, Director of the Ohio Department of Health. “We are grateful that the drawings are helping spur Ohioans to take this important measure to protect their health, their loved ones, and their community. Vaccines are our best tool to return to the lives we remember from before the pandemic.”

In addition to the more than 1 million entries for the 18 and older drawing, tens of thousands of entries have been received for the youth scholarship opportunities for those who are 12-17 who have received at least a first dose of the Pfizer vaccine.

Attachment: COVID-19 Vaccination Incentive Info (6000 : Consider potential COVID-19 vaccination lottery incentive)

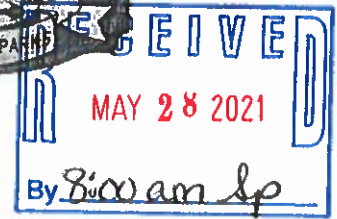
Ohio Vax-a-Million is a public outreach campaign and initiative to increase awareness of the availability and efficacy of COVID-19 vaccines and provide incentives to Ohioans to get a COVID-19 vaccination. Ohioans 18 and older who have received a received at least one dose of the COVID-19 vaccine can enter to win one of five \$1 million prizes. Ohioans ages 12-17 who have received a received at least one dose of the COVID-19 vaccine can enter to win one of five four-year, full-ride scholarships, including room and board, tuition, and books, to any Ohio state college or university. More information is available at ohiovoxamillion.com.

All Ohioans age 12 and older are currently eligible to be vaccinated. Ohioans can find additional vaccination opportunities and schedule appointments by visiting gettheshot.coronavirus.ohio.gov or by calling 1-833-4-ASK-ODH (1-833-427-5634). Walk-in appointments are available at many providers statewide. Anyone with questions regarding COVID-19 vaccination within the state of Ohio can learn more at coronavirus.ohio.gov/vaccine.

-30-

Attachment: COVID-19 Vaccination Incentive Info (6000 : Consider potential COVID-19 vaccination lottery incentive)

City of Merrill
Grant Application
American Rescue Plan Act Funding



It is recognized that many local events and programs have suffered as a result of the COVID Pandemic. Utilizing American Rescue Plan Act funding the City of Merrill has established a grant program to encourage and promote economic recovery of hospitality businesses, tourism and non-profit organizations in Merrill. Organizations that have promoted tourism in the Merrill Area through events and programs may apply for assistance to fund their events and programs in 2021.

Applicants are required to disclose their complete organizational budget and source of funding when completing this form to be considered for funding. Non-complete forms will not be considered for funding.

This application must be returned by 10:00 am on May 28, 2021 to:
 Clerk/Treasurer's Office
 1004 East 1st St.
 Merrill, WI 54452

The City reserves the right to deny or modify requests.

Approved applicants will be notified via a letter from the City of Merrill stating the approved amount and further instructions regarding the allocation of approved dollars.

Please call the City of Merrill with any questions about the application process at 715-536-5594.

Your application must be complete or it will not be considered for funding.

Name of event or program: Merrill Fastpitch Tournament

Applicant organization name: Merrill Fastpitch aka Merrill Youth Softball Association

Mailing address or P.O. Box: N2751 Pine Grove Road

City: Merrill State: Wisconsin Zip: 54452

Organization Phone: _____ Email: _____

Name/title of person filling-out application: Chad Krueger / President

Telephone: 715-409-0454 Email: chadders@netzero.com

Amount of Request: \$ 15,000

Describe event or program and include dates and times: Merrill Fastpitch hosts an annual tournament. This last year's tournament was scheduled for July 24-26 hosting girl's teams at the Merrill Area Recreation Complex using the 6 softball fields. This tournament generates revenue for the program that is then fully reinvested into the program to purchase higher cost items so as to keep the costs of player participation low. This generally includes field improvements; park structural improvements; equipment; and uniforms. COVID prevented the ability to host this tournament and has impacted the program from moving forward with much needed and planned things.

Attachment: Information on Merrill Softball Grant Application (5994 : Approve \$15,000 in ARP funds to Merrill Softball Association)

List the goals of the event or program, including the economic impact it will have on our area:

This tournament would have hosted 49 teams with 5 division 8u-5 teams, 10u-12 teams, 12u-12 teams, 14u-12 teams, 17u-8 teams (including 9 Merrill Teams). 20 of these teams would have needed to stay in hotels and most teams visiting local Restaurants, Taverns and Gas/Convenient Stores. We also offer ½ off water passes for players that weekend to the Bierman Family Aquatic Center which in 2019 which totaled \$728 (\$364 which Merrill Fastpitch paid) that is 182 player visitors from the tournament itself. Hotels and campgrounds are at compacity tournament weekend

Present 2019 complete financial information for the event which shows your expenses and income from that year. This information **must be included to be considered for funding:**

Please see attached

Are you receiving funds from any other source? If yes, from where and how much?

Player participation fees typically cover ¾ of the cost of tournament entry fees and insurance. We do hold local fundraising events - Bean Bag Tournament, Golf Outing and Superbowl Raffle that totals about \$6,000. These funds cover our rental costs for an indoor practice facility.

Present your event or program plan, indicate how you specifically plan to use the funds you are requesting.:

The funds that we are requesting will go towards the follow expenses:

Improvements and Maintenance for softball fields at the MARC \$10,000

New equipment, uniforms for players (which we reuse) and our indoor facility \$5,000

If necessary, attach additional pages with any other pertinent information.

We are requiring your complete/entire budget for the event you are requesting funding for. Due to the potential competitiveness of these grant, we must now see the entire budget for the event. Without it, your application will not be considered.

Attachment: Information on Merrill Softball Grant Application (5994 : Apporve \$15,000 in ARP funds to Merrill Softball Association)

8:58 AM

05/21/21

Accrual Basis

MYSA
Profit & Loss
 January through December 2019

	Jan - Dec 19
Ordinary Income/Expense	
Income	
Banner sponsorships	
Banner expense	-440.00
Banner sponsor income	600.00
Total Banner sponsorships	160.00
Direct Public Support	
Business Contributions	
Fundraising Expenses	-104.79
Business Contributions - Other	6,480.00
Total Business Contributions	6,375.21
Total Direct Public Support	6,375.21
Indirect Public Support	
Amazon smile rebate	6.33
Total Indirect Public Support	6.33
Investments	
Interest-Savings, Short-term CD	9.91
Total Investments	9.91
Player registration fees	
Refunds/Discounts	-50.00
Player registration fees - Other	11,850.00
Total Player registration fees	11,800.00
Tournament	
Apparel for tournament	-3,146.73
Concession expenses	-9,689.44
Field improvements	-1,998.00
Field maintenance	-660.00
Grounds expenses	-743.60
Softballs/Equipment	-728.70
Swim Passes	-364.00
Tournament deposits	22,179.02
Tournament entry fee income	11,800.00
Umpire fees	-8,185.00
Total Tournament	8,463.55
Total Income	26,815.00
Expense	
Apparel	
Coaches apparel	279.00
Hats	1,161.77
Uniforms	3,945.17
Total Apparel	5,385.94
Donations	200.00
Equipment expense	2,189.20
Facilities and Equipment	
Batting cage/practice facility	
Facility improvements/equipment	2,384.59
Facility rent	6,192.00
Facility utilities	695.09
Total Batting cage/practice facility	9,271.68
Storage rent	720.00
Total Facilities and Equipment	9,991.68

8:58 AM

05/21/21

Accrual Basis

MYSA
Profit & Loss
 January through December 2019

	Jan - Dec 19
Insurance for players	1,155.00
Other Types of Expenses	
Other Costs	131.27
Total Other Types of Expenses	131.27
Tournament registrations	
10u tournaments	1,600.00
11u tournaments	1,265.00
12u tournaments	1,400.00
13u tournaments	1,325.00
14u tournaments	2,050.00
16-17u tournaments	1,800.00
8u tournaments	775.00
9u tournaments	1,050.00
Total Tournament registrations	11,265.00
Total Expense	30,318.09
Net Ordinary Income	-3,503.09
Net Income	-3,503.09

Attachment: Information on Merrill Softball Grant Application (5994 : Apporve \$15,000 in ARP funds to Merrill Softball Association)

9:00 AM

05/21/21

Accrual Basis

MYSA
Balance Sheet
 As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
PCCU Checking	9,330.65
PCCU Savings	12,412.80
Total Checking/Savings	21,743.45
Total Current Assets	21,743.45
Other Assets	
Security Deposits Asset	30.00
Total Other Assets	30.00
TOTAL ASSETS	21,773.45
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
Other Liabilities	10,055.00
Total Long Term Liabilities	10,055.00
Total Liabilities	10,055.00
Equity	
Opening Balance Equity	13,784.49
Unrestricted Net Assets	1,437.05
Net Income	-3,503.09
Total Equity	11,718.45
TOTAL LIABILITIES & EQUITY	21,773.45

Attachment: Information on Merrill Softball Grant Application (5994 : Apporve \$15,000 in ARP funds to Merrill Softball Association)

MYSA
Projected Budget
2021

	Budget 2021	2019
Banner sponsorships (net)	-	160.00
Fundraising (Golf outing/bags/Super Bowl) (net)	6,240.00	6,375.21
Individual donations from registrations	-	-
Amazon smile rebate	10.00	6.33
Can recycling income	1,000.00	-
Dividend income	10.00	9.91
Player registration fees less refunds/discounts	11,025.00	11,800.00
Player registration fees still to be collected	-	-
Fall ball tournament profit (net)	-	-
Tournament net profit (see budget below)	9,000.00 *	8,463.55
Apparel: coaches, hats, players appreciation	(2,000.00)	(1,440.77)
Uniforms	-	(3,945.17)
Donations to booster club/other non-profits	-	(200.00)
Equipment expense	(2,000.00)	(2,189.20)
Batting cage/practice facility rent	(7,200.00)	(6,192.00)
Batting cage/practice facility equipment/improvements	(2,500.00)	(2,384.59)
Batting cage/practice facility utilities	(1,200.00)	(695.09)
Storage unit rent	(720.00)	(720.00)
Insurance for players	(1,625.00)	(1,155.00)
Chamber membership	(240.00)	-
Website service	(1,850.00)	-
Other costs	(100.00)	(131.27)
Tournament registrations:	(7,850.00)	(11,265.00)
Net Income (Loss)	<u>-</u>	<u>(3,503.09)</u>

Tournament budget:

Income:

Tournament deposits (gross)	22,000.00	
Tournament entry fee income	<u>12,000.00</u>	
Total budgeted income		34,000.00

Expenses:

Apparel for tournament	(3,500.00)	
Concession expenses	(10,000.00)	
Field maintenance costs	(1,000.00)	
Grounds expenses	(750.00)	
Softballs/equipment	(750.00)	
Umpire fees	<u>(9,000.00)</u>	
Total budgeted expenses		<u>(25,000.00)</u>

Projected Tournament Net Income

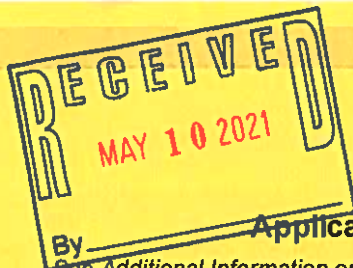
9,000.00 * Included in Budget Above

City of Merrill - Tourism Commission 2021 Grants (from Room Tax)

From November 5, 2020 Tourism Commission Meeting

Organization	Scheduled	Requested Amount	Awarded Amount	Difference
Merrill Winterfest Sled Dog Race	1/23-24/2021	\$400	\$400	\$0
Merrill Area Lion's Labor Day Car Show	9/6/2021	\$1,000	\$1,000	\$0
Lincoln County Fair	8/11-15/2021	\$4,000	\$2,000	(\$2,000)
Gleason Heritage Days	June 2021	\$400	\$400	\$0
Wisconsin River Pro Rodeo	6/11-13/2021	\$6,500	\$4,000	(\$2,500)
Central WI Concertina Festival	4/23-24/2021	\$300	\$300	\$0
Merrill Ice Drags	Cancelled 2021 Events			\$0
Lincoln County Barleyfest	10/3/2021	\$2,500	\$1,500	(\$1,000)
Pork in the Park	9/18/2021	\$2,000	\$1,500	(\$500)
Lobsterfest	7/24/2021	\$2,250	\$1,500	(\$750)
Black Squirrel Scurry	7/24/2021	\$1,000	\$500	(\$500)
HAVEN 2nd Annual Golf Tournament	6/19/2021	\$500	\$250	(\$250)
Art Attack (New - replace Crazy Daze)	8/7/2021	\$2,000	\$1,000	(\$1,000)
Merrill Area Lion's Bowling Tournament	Feb-April 2021	\$5,853	\$2,000	(\$3,853)
Oktoberfest (Church Fundraiser)	9/25/2021	\$4,000	\$1,000	(\$3,000)
Totals		\$32,703	\$17,350	(\$15,353)

Attachment: Merrill Tourism - 2021 Grants (5994 : Approve \$15,000 in ARP funds to Merrill Softball Association)



Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 60.00 PA 5/10/21

Application Date: 5-10-2021

☐ Town ☐ Village ☒ City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-11-21 and ending 8-15-21 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☒ Fair Association

(a) Name Lincoln Co. Fair Association

(b) Address P.O. Box 921 (2001 E 2nd St) Merrill, WI 54452
☐ Town ☐ Village ☒ City

(c) Date organized 1888

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Paul Russell

Vice President Dave Buck

Secretary Sue Kunkel

Treasurer _____

(g) Name and address of manager or person in charge of affair: Paul Russell
P.O. Box 921 Merrill, WI 54452

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2001 E 2nd St (Merrill Festival Grounds/bg)

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? yes, Alumni, VFW, Eagles

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: The Entire Festival grounds

3. Name of Event

(a) List name of the event 2021 Lincoln Co Fair

(b) Dates of event August 11-15 2021

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Bul B 5-10-21
 (Signature/date)

Officer _____
 (Signature/date)

Date Filed with Clerk 5/10/21

Date Granted by Council _____

Lincoln Co Fair Assoc.
 (Name of Organization)

Officer _____
 (Signature/date)

Officer _____
 (Signature/date)

Date Reported to Council or Board _____

License No. 09089-09093

**LIQUOR AND BEER LICENSE APPLICATIONS
CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN
JULY 1, 2021 TO JUNE 30, 2022 LICENSE PERIOD**

CLASS B COMBINATION LICENSE

CR & KM Enterprise LLC Cody Robert Hoffman, Agent	1-900	2501 W. Main Street
All Aboard LLC Marion L. Clark, Agent	All Aboard	315 E. 2 nd Street
M & C Entertainment LLC Cheryl Fick, Agent	Ballyhoo's	124 N. Prospect Street
Casa-Amigos Mexican Restaurant LLC Yareldi Gutierrez, Agent	Casa-Amigos Mexican Restaurant	2410 State Rd 107
Caylors Trophy Bar, LLC Michael J Caylor, Agent	Caylors Trophy Bar	808 E. Main Street
Erickson, Craig	Ericksons Westside Tap	116 N Prospect Street
Fick Bricks, LLC Cheryl Fick, Agent	Fick Bricks	405 Grand Ave
Fraternal Order of Eagles Aerie 584 Scott Doerr, Agent	Fraternal Order of Eagles	1205 N. Lake Street
Kort LLC Ardis K. Kort, Agent	Gesundheit	1300 E. Main Street
JWM-CO LLC Merkel, James	Jimbo's	1007 E. Main St
Hinz, Calvin L.	Kathy & Cal's Club 64	2405 W. Main Street
Lincoln Lanes, Inc. Mark M. Bares, Agent	Lincoln Lanes	1208 N. Center Ave.
V-F Inc. Valeria Melendez, Agent	Los Mezcales	3340 E. Main Street
Texas Recreational Center, Inc. Michael Malinowski, Agent	Merrill Public Golf Course	1604 O'Day Street
Kim's Wisconsin, LLC Qemal Alimi, Agent	New Pine Ridge Restaurant	1302 N. Center Ave
Plautz's Pub LLC David R Plautz, Agent	Plautz's Pub	310 E. 2 nd Street

Attachment: Liquor License List 2021-2022 (5927 : 2021-2022 Liquor License Applications (per list))

Merrill Social & Sick Benefit Society Amanda Lepsch, Agent	S & S Bar	418 Grand Avenue
Jespersion, Flori A.	Salvo's Restaurant	201 E. 2 nd Street
Sawmill Brewing Co Inc Zach Kubichek, Agent	Sawmill Brewing Co.	1110 E 10 th Street
Sutton's Wine Bar, LLC Vanessa Lazarz, Agent	Sutton's Wine Bar, LLC	129 N Prospect
Schmitt-Manecke-Donner VFW Post 1638 Arnold Viljevac, Agent	VFW Post 1638	601 Johnson Street
Scantlin, Brent Alan	Wild Badger Sports Bar	1404 W. Main Street

CLASS A COMBINATION LICENSE

Bonnell's, Inc. David J. Bonnell Jr., Agent	Dave's County Market	300 E. 1st Street
Dolgencorp, LLC Crystal Lemke, Agent	Dollar General Store #21051	710 E 2 nd Street
Applegreen Midwest LLC Sheri R Myers, Agent	Express Lane #2328	702 N. Center Avenue
In & Out Beer and Liquor LLC Eric W Dayton, Agent	In & Out Beer and Liquor LLC	701 E. 2 nd Street
Krist Oil Company Amy Salazar, Agent	Krist Food Mart #88	105 S. Center Avenue
Kwik Trip, Inc. Heather Elizabeth Ohlmann, Agent	Kwik Trip #386	2311 E. Main Street
Kwik Trip, Inc Angela Rae Greffe, Agent	Kwik Trip #241	300 S. Pine Ridge Ave
Lotter II LLC Daniel Nicholson, Agent	Lotter's Merrill Mobil	1201 Grand Avenue
River Country Cooperative Becky Guite, Agent	Merrill Cenex	1300 N. Center Avenue
Merrill Shell LLC Melissa J Wagner, Agent	Merrill Shell	604 S. Center Avenue
Carkelsy, Inc Gary L. Schwartz, Agent	Pine Ridge Convenience Store	3350 E. Main Street

Walgreen Co. Jane Kaczmarek, Agent	Walgreens #10574	101 N. Center Avenue
Wal-Mart Stores East, LP Esther Novak, Agent	Walmart #1366	505 S. Pine Ridge Avenue
Raymer's Westside Market LLC Mark Raymer, Agent	Westside Market	1504 W. Main Street

CLASS A LIQUOR LICENSE

Northwoods Maple Farm, LLC Rebecca Renken, Agent	Northwoods Maple & More	811 E. 1 st Street
---	----------------------------	-------------------------------

CLASS B BEER LICENSE

Merrill Hockey, Inc. Carmen Klug, Agent	Merrill Hockey	1100 Marc Drive
PH Hospitality Group LLC Brenda Blixt, Agent	Pizza Hut	901 N. Center Avenue

CLASS A BEER LICENSE

Pier 2 Citgo LLC Jennifer Gremler, Agent	Pier 2 Cenex	504 E 2 nd Street
---	--------------	------------------------------

CLASS A BEER LICENSE WITH CIDER

Indianhead Oil Co LLC Mary Hofele, Agent	Holiday Stationstore #482	1312 W Main Street
---	---------------------------	--------------------

William N. Heideman, CMC, WCMC
City Clerk

Updated 5/10/2021

CHANGES TO 2021-2022 LIQUOR LICENSES FROM 2020-2021

Avenue Bar owner Shirley Eggers is retiring. Fick Bricks, LLC (Irvin & Cheryl Fick) are purchasing the property at 405 Grand Avenue and are applying as Fick Bricks, LLC for a Class B Combo license.

Merrill Hotel Group at 3209 E Main St sold the property in November of 2020. They no longer hold a liquor license to that property.

Allen Shidell, owner of El Mariachi, at 608 E 2nd St has surrendered his liquor license for that premise.

Fraternal Order of Eagles Aerie 584 at 1205 N Lake St had an officer change as follows:
Vice-President changed from Brad Geiss to Carl Hantke.

Schmitt-Manecke-Donner VFW Post 1638 at 601 Johnson St had officer changes as follows:
Susan Gleason was not listed as Secretary (position left blank).
Treasurer changed from Susan Gleason to Fred Heldt.

Dollar General at 710 E 2nd St had the following changes:
Agent change from John Greene to Crystal Lemke.
President from Jason Reiser to Stephen Deckard.
Vice-President Emily Taylor was added to application.

Kwik Trip # 386 at 2311 E Main St. had a name change to agent:
Heather Timm changed to Heather Ohlmann.

Merrill Shell at 604 S Center Ave had the following change:
President changed from Howard Wagner (no longer listed) to Melissa Wagner.

Walgreen's #10574 at 101 N Center Ave had an agent name change from
Jane Zipperer to Jane Kaczmarek.

Walmart #1366 at 505 S Pine Ridge Ave had an agent change from Jill Hanson to Esther Novak.

Hugo's Pizza at 1213 E Main St did not renew.

First Street Coffee Station did not renew either for either of her two premises.

Merrill Hockey Assoc. had officer changes as follows:
Vice-President changed from Jenah Hanson to Stacy Hagenbucher.
Treasurer changed from Stacy Hagenbucher to Monica Pierce.

Piert 2 Citgo had a name change to the following officer:
Secretary name change from Jamie Rousseau to Jamie Lange.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 6-3-21

☐ Town ☐ Village ☐ City of _____

County of Lincoln

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name MERRILL FASTPITCH AND MERRILL YOUTH SOFTBALL ASSC.

(b) Address N2751 PENA GROVE RD MERRILL, WI
 (Street) ☐ Town ☐ Village ☐ City

(c) Date organized 2005

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President CHAD KROEGER

Vice President JOE DWLOFF

Secretary _____

Treasurer STEVE WADOFF

(g) Name and address of manager or person in charge of affair: CHAD KROEGER (DIRECTOR), PENA GROVE RD
2715 GLEN DRIVE MERRILL, WI JOE KROEGER
(LICENSEE MANAGER)

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1100 MARK DRIVE MERRILL, WI

(b) Lot SOFTBALL FIELD Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event MERRILL FASTPITCH TOURNAMENT

(b) Dates of event JULY 23, 24, 25 2021

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

(Name of Organization)

Officer CHAD KROEGER
 (Signature/date)

Officer JOE DWLOFF
 (Signature/date)

Officer STEVE WADOFF
 (Signature/date)

Officer JOE KROEGER
 (Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



CITY OF MERRILL
WATER & SEWAGE DISPOSAL COMMITTEE
MINUTES • WEDNESDAY APRIL 28, 2021

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Osness called the meeting to order at 5:01 P.M.

Attendee Name	Title	Status	Arrived
Steve Osness	Aldersperson - Fourth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	

Other attendees (either in-person or remotely) included: Mayor Derek Woellner, City Administrator Dave Johnson, Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey, I/T Manager Dustin Brown, Finance Director Kathy Unertl, City Attorney Tom Hayden, Alderman Steve Sabatke, Alderman Steve Hass, Alderman Rick Blake and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Preliminary Items

1. March Vouchers

The vouchers were in the meeting packet.

Finance Director Unertl answered a question on a voucher.

Motion (Rick/Weix) to approve.

RESULT: APPROVED

III. Agenda Items for Consideration

1. Review & discuss the need for an additional water tower and possible funding sources

Information was in the meeting packet.

Public Works Director/City Engineer Akey provided historical information on consideration given to a new water tower, and the rationale for a new tower.

Finance Director Unertl distributed fiscal information and projections related to a new tower. She is recommending that American Rescue Plan (ARP) funds be used for tower plans. She supports a new water tower, both for fire protection and for east side growth.

Motion (Rick/Weix) to refer, with no recommendation, to the Committee of the Whole.

RESULT: REFERRED TO COMM. OF THE WHOLE Next: 5/10/2021 5:15 PM

2. Discussion on cross connection report, future plan & certification pay

No information was in the meeting packet.

Attachment: Information on cross connection inspection (5877 : Discussion on cross connection report, future plan & certification pay)

Cross connection inspections are currently being conducted by "outside" inspectors. Utility Operations Manager Steinagel recommends that the operators take the necessary classes and become certified. They would then be qualified to do these inspections, which could then be done "in house". This would involve a salary adjustment.

Motion (Weix/Rick) to recommend approval and refer to the Personnel and Finance Committee.

RESULT:

APPROVED, REFER TO P & F

Next: 5/27/2021 5:15 PM

IV. Monthly Report

1. Operations Report

The report was in the meeting packet. Utility Operations Manager Steinagel verbally reviewed the report.

V. Public Comment Period

Finance Director Unertl reported that she will be distributing the 2020 Final Water Report from the Public Service Commission (PSC) on April 29th.

Public Works Director/City Engineer Akey made comments on certain fiscal aspects of water utility operations.

VI. Establish date, time and location of next meeting

Wednesday, May 26th, 2021 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Adjournment

Motion (Rick/Weix) to adjourn. Carried. Adjourned at 5:21 P.M.

Heideman, Bill

From: Steinagel, Gabriel
Sent: Tuesday, May 18, 2021 9:16 AM
To: Hass, Steve
Cc: Heideman, Bill
Subject: cross connection inspection

Steve,

I checked with Wausau and they still have Hydro Corp do their inspections. Currently we have a 2 year agreement with Hydro Corp that is done in September. We pay them \$16,176 a year. If the water operators are compensated \$0.50 an hour that would be \$1,040 a year to be certified. We will also be able to test our own backflow preventers and that will save around \$1,000 a year. I will have 2 that will be certified right away and the other three will become certified over time as they become more familiar with the inspections. Let me know if you need anything else. Thanks

Gabe Steinagel
Utility Manager
City of Merrill
715-536-6561
Gabriel.Steinagel@ci.merrill.wi.us

Attachment: Information on cross connection inspection (5877 : Discussion on cross connection report, future plan & certification pay)

City of Merrill

Adopted Council - 7/10/2012

Utility Certification Pay

The City of Merrill will be cross-utilizing Utility Department personnel and encourages employees to obtain both Water and Sewer certifications.

Dual Water and Sewer Certifications - Progression

Base	Water - Groundwater (G) and Distribution (D)	\$0.40 per hour	
Base	WWT - Sewer Certifications Only	\$0.45 per hour	*
Step 1	Water - Oxidation & Filtration (I) in addition to G & D	\$0.45 per hour	
Step 2	WWT - General (In addition to Water Certifications)	\$0.55 per hour	
Step 3	WWT - Laboratory (J) in addition to Step 2	\$0.60 per hour	
Step 4	WWT - Activated Sludge (C) in addition to Step 3	\$0.65 per hour	
Step 5	All Water & Wastewater Certifications	\$0.70 per hour	
*Existing WWT - Sewer would receive additional \$0.25 upon obtaining Water - Groundwater (G), Distribution (D), and Oxidation & Filtration (I)		\$0.70 per hour	

The City will pay all ordinary costs for training and testing for each certification required for the first test taken by each employee and will pay for the registration cost only of subsequent tests taken in event that the employee fails the first test.

If new regulatory processes are required, each certification must be obtained within twenty-four (24) months; otherwise the employee will forfeit the certification pay until new certification is obtained.

Attachment: Utility Certification Pay - 2012 (5877 : Discussion on cross connection report, future plan & certification pay)

City of Merrill
Commission Meeting Minutes
Wednesday, May 19, 2021
Merrill Airport Terminal

Members Present: Gary Schwartz (Chairman), Lyle Banser, Joe Malsack, Mark Weix, Jr. (Alderman), Gary Schulz (via phone), Rich McCullough (Airport Manager)

Public Present: Larry Wenning, Steve Kureger, Ian Morgan (Cameraman)

1. Call to Order – Meeting called to order by Chairman Schwartz at 19:00.
2. Approval of Meeting Minutes from April 2021 – Motion by Malsack; second by Banser to approve minutes. All ayes. Motion carried.
3. Approval of Vouchers – Vouchers reviewed and initialed. Motion to pay vouchers by Banser; second by Malsack. All ayes. Motion carried.
4. Runway 16/34 Project Status – Schwartz reported he did not get a response from FAA by 05/05/21 so he emailed parties involved, Gary Wilson from the FAA and Matt Melicki from BOA, and asked them what is going on. Gary Wilson responded and said he was working on it and would get back to him (Schwartz), and that was two weeks ago. The Commission agreed to make political contacts along with a contact to AOPA in the future if FAA does not respond to this third attempt. The Airport has met FAA guidelines for crosswind runways.
5. Update T-Hangar Project – Schwartz had a scoping meeting with BOA engineer Andy Trimblae, Rich McCullough, and Karl Kemper of Beecher-Hoppe. Kemper is planning for bids by 08/01/21. Also planning for the AWOS update. Apron expansion project west of current apron may be pushed back.
6. Update Fuel System Credit Card Reader – A hold up on QT Pod's part backed up the project to Monday, 05/24/21, installation.
7. Discussion F-84 Display and Mounting – McCullough reported he contacted Allen Hughes with the 115 Fighter Group, which helped to move the Corsair in Wausau. He spoke with Master Sergeant Mike Schmidt who expressed interest in the F84 Project; and he will contact McCullough next week.
8. Update Entitlement Projects 2021 – Discussed T-Hangar project, pavement repair, AWOS project and possible apron expansion project.
9. Update EAA Race – Malsack reported Merrill is the finish line for the Air Cup Race. No other news on race.

Attachment: Committee Reports (5951 : File committee reports)

10. Manager's Report – Zero turn mower is down with hydraulic seal leak. City Garage is repairing it. Spraying and brush clearing is underway. Fence fixing is started. Trying to figure a way to pound the fence posts down; and Peterson Construction will push the wooden posts down. Motion by Malsack to have Peterson Construction push the wooden posts down with a budget up to \$3,000; second by Banser. All ayes. Motion carried. McCullough reported we are selling Jet A for \$3.10 per gallon to move the fuel.
11. Airport General Maintenance – Nothing new to report.

Airport Lighting Outside – No discussion.

Airport Signage – No discussion.
12. Chairman's Report – No report.
13. Aviation Happenings – Schultz reported there is starting to be talk of improvements to infrastructure coupled with an electric air taxi vehicle and may help small airports be supported. AWOS monitor in new terminal is being repaired due to lightening strike.
14. Public Comment – None
16. Agenda Items – Young Eagles flights; tree trimming for approach.
17. Adjournment – Motion to adjourn by Malsack; second by Weix. All ayes. Motion carried.

Minutes prepared by Lyle Banser



CITY OF MERRILL
COMMITTEE OF THE WHOLE
MINUTES • TUESDAY MARCH 9, 2021

Regular Meeting**City Hall Council Chambers****5:00 PM****I. Call to Order**

Mayor Woellner called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Remote	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Remote	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Derek Woellner	Mayor	Remote	

Other meeting attendees (either in-person or remotely) included: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Transit Director Brad Brummond, I/T Manager Dustin Brown, Police Chief Corey Bennett, Tina Scott, Mike Ravn and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Pledge of Allegiance**III. Agenda items for consideration****1. Review and discuss Strategic Plan issues / goals**

A copy of the Strategic Plan was in the meeting packet.

Discussion began on Strategic Issue #3: How can Merrill create an acceptable balance of taxes and municipal services? Mayor Woellner noted that he has introduced the idea of a "budget" ordinance which would establish parameter(s) for yearly tax increases, possibility using the consumer price index as a guide. Mayor Woellner and Alderman Hass will be working on the ordinance before it is presented for consideration.

Capital project planning and funding was then discussed, followed by discussion on "user utilities" and other taxes.

Mayor Woellner stated that he favors creating a utility for garbage and recycling services. Alderman Sabatke speculated that, in the future, it will be more difficult to dispose of recycling.

No action was taken.

Attachment: Committee Reports (5951 : File committee reports)

2. Consider an Ordinance amending Code of Ordinances Chapter 2, Article IV, Section 2-155, to allow two non-residents to be appointed to and serve on the Merrill Housing Authority this item was referred from the February 9th 2021 Common Council meeting

The proposed ordinance was in the meeting packet.

At the January 12th, 2021 Common Council meeting, this ordinance was introduced and given three readings. At that meeting, a motion was then made and approved to refer the ordinance to the next Common Council meeting.

At the February 9th, 2021 Common Council meeting, a motion was made and approved to refer the ordinance to the next Committee of the Whole meeting.

Motion (Osness/Blake) to refer the ordinance to the March 9th, 2021 Common Council meeting. Note: The ordinance was already on the March 9th, 2021 Common Council agenda. Motion carried.

3. Discuss creation of new Standing Committee: Marketing & Communications

Based on discussions at previous meetings, there seemed to be a consensus that, if a Marketing and Communications Committee is created, it should be a "standing" committee. Only alderpersons would be voting members of the committee.

Mayor Woellner stated that he hoped that creation and approval of a new City flag would be one of the first things the committee would "tackle" after inception.

Motion (Russell/Blake) to refer to the next Committee of the Whole meeting. Motion carried.

4. Discuss amending composition of standing committees from three alderpersons to four

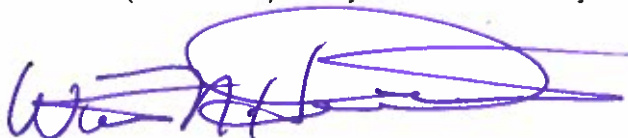
This agenda item was not discussed, but will be on the agenda of a future Committee of the Whole meeting.

IV. Public Comment

None.

V. Adjournment

Motion (Hass/Rick) to adjourn. Carried. Adjourned at 5:59 P.M.





CITY OF MERRILL
COMMITTEE OF THE WHOLE
MINUTES • WEDNESDAY MARCH 24, 2021

Regular Meeting**City Hall Council Chambers****6:00 PM****I. Call to Order**

Mayor Woellner called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Remote	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Derek Woellner	Mayor	Present	

Other meeting attendees (either in-person or remotely) included: Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, I/T Manager Dustin Brown, City Attorney Tom Hayden, City Administrator Dave Johnson, Fire Chief Josh Klug, Enrichment Center Director Tammie Mrachek, Building Inspector/Zoning Administrator Darin Pagel, Utility Operations Manager Gabe Steinagel, Library Director Stacy Stevens, Finance Director Kathy Unertl, Parks & Recreation Director Dan Wendorf, Facilities Maintenance Manager Nick Wszalek, Gene Bebel, Mike Ravn and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Pledge of Allegiance**III. Agenda items for consideration:**

1. Discuss options related to creation of Marketing & Communications Committee

Information was in the meeting packet.

Mayor Woellner presented the following three options for potential structure of a Marketing and Communications Committee:

1. Standing Committee - Would operate similar to the Board of Public Works. Capital marketing expenditures would be approved during the budget and bid out the following year.
2. Citizen Commission - Would operate similar to the Airport Commission. Money would be budgeted at budget time.

3. Local Grant - The grant would be created at budget time. Local organizations could apply and the grant would be awarded to whoever has the best plan to market the community.

Alderman Hass stated his opinion that the committee should be a standing committee. After discussion, there appeared to be a consensus favoring a standing committee.

Alderman Hass stated that he thinks the City Administrator, Library Director, Parks & Recreation Director and the Enrichment Center Director should be members of the committee.

Enrichment Center Director Mrachek remarked that all City departments are already conducting marketing. She suggested that, rather than adding another committee (and another layer of government), a part-time Marketing Director could coordinate all City marketing efforts.

Mike Ravn suggested that centralization and standardization are necessary. He favors having a marketing expert analyze the City's current marketing endeavors and then make suggestions on how to proceed.

Alderman Osness suggested that the Church Mutual Marketing Department could be a valuable information/suggestion resource.

Mayor Woellner led discussion on a review of the draft ordinance in the meeting packet.

Mayor Woellner noted that, if only an ad-hoc committee is formed, clear goals for the committee need to be established.

Motion (Woellner/Blake) to approve the draft ordinance creating a Marketing and Communications Committee. City Attorney Hayden to prepare the ordinance for consideration at a future Common Council meeting. Motion carried 6-3 on roll call vote.

2. Discuss amending composition of standing committees from three alderpersons to four

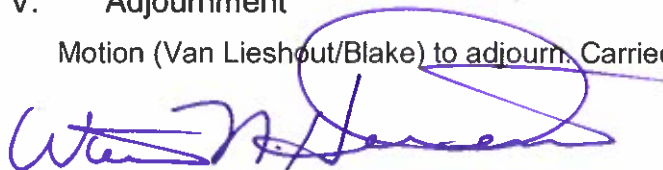
This agenda item was not discussed, due to time constraints (Common Council meeting at 7:00 P.M.).

IV. Public Comment Period

Public comment was not taken at the meeting.

V. Adjournment

Motion (Van Lieshout/Blake) to adjourn. Carried. Adjourned at 7:01 P.M.





CITY OF MERRILL
COMMITTEE OF THE WHOLE
MINUTES • WEDNESDAY MAY 5, 2021

Regular Meeting**City Hall Council Chambers****5:15 PM****I. Call to Order**

Mayor Woellner called the meeting to order at 5:17 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Remote	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Excused	
John M. Van Lieshout	Aldersperson - Fifth District	Excused	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Derek Woellner	Mayor	Present	

Other attendees (either in-person or remotely) included: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, I/T Manager Dustin Brown, Fire Chief Josh Klug, Building Inspector/Zoning Administrator Darin Pagel, Transit Director Brad Brummond, Mike Ravn and City Clerk Bill Heideman. Marketing representatives from several local companies were in attendance and provided input. Merrill Productions was present to videotape the meeting.

II. Pledge of Allegiance**III. Public Comment**

None.

IV. Agenda Item:**1. Discussion on Marketing and Communications**

A "standards" guide was distributed. Mayor Woellner led discussion on a review of the guide. He commented that it appears, at this time, Merrill has two identities. One is the "City of Parks" and the other is the "Gateway to the Northwoods". Another document related to the City was also distributed and discussed.

It was noted that an ordinance creating a Marketing and Communications Committee is now being considered by the Common Council. The ordinance had a first reading at the April 13th, 2021 Common Council meeting and is due for a second reading at the May 11th, 2021 Common Council meeting.

The meeting attendees who attended in-person introduced themselves.

A representative from Church Mutual suggested that there is more work to be done before selected an identity.

Attachment: Committee Reports (5951 : File committee reports)

A marketing representative remarked that, when their company is hiring, they sell the company first.

A representative from the Chamber of Commerce suggested that it could be beneficial to include a Chamber representative on the Marketing and Communications Committee.

The demographic target groups for marketing were then discussed. These groups included tourists, new residents and businesses.

Mike Ravn stated that the structure, budget, and other aspects of the committee should be considered next in the process. He said it is not fair to ask marketing professionals to provide information without giving them information on the current status of City marketing. He suggested that an "inventory" of the current status of marketing be compiled.

Alderman Sabatke suggested that it might be necessary to authorize someone to assess and assemble all the current City marketing efforts.

Mike Ravn remarked that, due to the availability of remote working, numerous people live in Merrill but work elsewhere.

A representative from Sierra Pacific suggested using Instagram as a way of sharing information with the public.

Mike Ravn suggested that it is imperative to have a structured committee created and formed before proceeding.

V. Adjournment

Motion (Rick/Hass) to adjourn. Carried. Adjourned at 6:30 P.M.



Attachment: Committee Reports (5951 : File committee reports)



CITY OF MERRILL
COMMITTEE OF THE WHOLE
MINUTES • MONDAY MAY 10, 2021

Regular Meeting**City Hall Council Chambers****5:15 PM****I. Call to Order**

Mayor Woellner called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Remote	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Derek Woellner	Mayor	Present	

Other attendees (either in-person or remotely) included: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, I/T Manager Dustin Brown, Public Works Director/City Engineer Rod Akey, Clyde Nelson, Cindi Christiansen and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Pledge of Allegiance**III. Public Comment**

Clyde Nelson spoke in favor of funding for the fair. He stated that the fair has a positive impact on the entire community.

Cindi Christiansen also spoke in favor of funding for the fair. She stated that it is more than a fair, it is a community event.

IV. Agenda Items:

1. Discuss allocation of American Rescue Plan funds, including 2021 funding requests from Lincoln County Fair Association and Wisconsin River Pro Rodeo.

Information was in the meeting packet.

Finance Director Unertl explained that, by mid-June of 2021, the City will receive \$445,000 from the American Rescue Plan Act (ARPA) Federal Grant. The City will also receive the same amount in 2022, for a total of \$890,000.

Alderman Sabatke stated that he has a proposal to allocate the ARPA funds to several organizations. He would like to see money given back to the people.

It was noted that, on behalf of the Lincoln County Fair Association, Paul Russell has submitted a funding request for \$15,000. The original request from the fair association, which was in the meeting packet, was for \$5,000. A \$7,500 funding request from the Wisconsin River Pro Rodeo was also in the meeting packet.

Attachment: Committee Reports (5951 : File committee reports)

Motion (Van Lieshout/Blake) to recommend allocating \$15,000 from the ARPA funds to the Lincoln County Fair Association, and allocating \$7,500 from the ARPA funds to the Wisconsin River Pro Rodeo. Motion carried 7-2 on roll call vote. Voting No - Alderman Hass and Alderman Osness.

These recommendations will be considered at the May 11th Common Council meeting.

Discussion was then held on who should determine how the remaining ARPA funds are allocated. Alderman Van Lieshout suggested that a fund request application form be developed, the application process be publicized, and that a deadline for application submission be established.

Alderman Sabatke raised the possibility of using funds for a Marketing Coordinator, Mural Painting or signage. These were funding suggestions given to him by local merchants.

It was decided that the Tourism Commission funding application form could be used, with some "tweaking" necessary before use as an ARPA fund request application.

Motion (Hass/Van Lieshout) to recommend allocating \$70,000 from the ARPA funds for Personal Protective Equipment (PPE) and supplies for various City departments. Motion carried 9-0 on roll call vote.

This recommendation will be considered at the May 11th Common Council meeting.

2. Consider Strand engineering proposal for East Side Water Tower

Information was in the meeting packet.

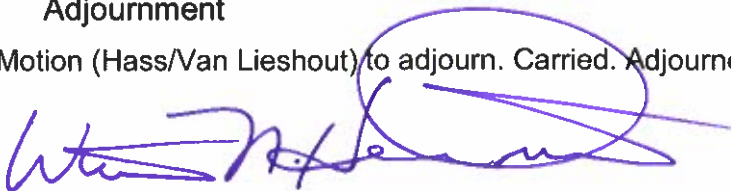
Public Works Director/City Engineer Akey noted that a new water tower has been considered for several years. He added that everyone who receives a water bill would benefit from a new tower.

Motion (Van Lieshout/Russell) to recommend allocating \$55,500 to Strand Associates Inc. (\$43,500 for design services for water tower and \$12,000 for Safe Drinking Water Loan Assistance) from the ARPA funds. Motion carried.

This recommendation will be considered at the May 11th Common Council meeting.

V. Adjournment

Motion (Hass/Van Lieshout) to adjourn. Carried. Adjourned at 6:28 P.M.





CITY OF MERRILL
COMMITTEE OF THE WHOLE
MINUTES • TUESDAY MAY 11, 2021

Regular Meeting**City Hall Council Chambers****5:00 PM****I. Call to Order**

Mayor Woellner called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Remote	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Derek Woellner	Mayor	Present	

Other attendees (either in-person or remotely) included: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, I/T Manager Dustin Brown, Building Inspector/Zoning Administrator Darin Pagel and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Pledge of Allegiance**III. Public Comment**

None.

IV. Agenda Items:**1. Review Strategic Plan**

A copy of the 2020-2024 Strategic Plan was in the meeting packet.

Mayor Woellner began by noting that, in March, the Committee of the Whole "left off" discussion at Strategic Issue #4 (How does Merrill increase citizen civic engagement in government issues).

Discussion centered on tools that the City can use to hopefully get citizens more interested and involved in City government.

Mike Ravn suggested that each City department could create a video to be posed on the City's website. These videos could explain the purpose of the departments as well as provide other pertinent department information.

Alderman Russell suggested that a Committee of the Whole meeting could be scheduled to continue review of the Strategic Plan. It was noted that there is already a Committee of the Whole meeting scheduled for June 1st. The purpose of that meeting is to review and consider American Rescue Plan (ARP) funding requests.

No action was necessary, requested or taken at this time.

2. Discuss possible changes to City committees

No information was in the meeting packet.

Alderman Russell noted that combining the Water and Sewage Disposal Committee with the Board of Public Works is currently a work in progress. There was discussion on whether the next step should be to have the two committees consider an ordinance combining the two groups, or to consider the ordinance at the Common Council level as soon as possible. There seemed to be a consensus that the combined committee should be called Board of Public Works.

The ordinance creating a Marketing and Communications Committee is due for a second reading at the May 11th, 2021 Common Council meeting.

Alderman Russell requested that City Attorney Hayden prepare a report for a future Committee of the Whole meeting. The report should include information on whether each committee, board or commission is optional or is required by Wisconsin State Statutes and/or City of Merrill Ordinances. This report could be used a tool as potential committee reorganization(s) are considered.

No action was necessary, requested or taken at this time.

V. Adjournment

Motion (Russell/Rick) to adjourn. Carried. Adjourned at 5:59 P.M.

Recommendations from the June 1st, 2021 Committee of the Whole meeting:

Motion (Woellner/Blake) to designate \$70,000 of the American Rescue Plan (ARP) Federal Grant Program funds to fund the American Rescue Plan Act Funding grant program for organizations holding local events/programs. Motion carried. This recommendation will be considered at the June 8th, 2021 Common Council meeting.

Motion (Osness/Weix) to approve the request (\$15,000) from the Merrill Youth Softball Association for American Rescue Plan Act Funding grant funds. Motion carried. This recommendation will be considered at the June 8th, 2021 Common Council meeting.

Note: The minutes of this meeting will be published upon completion.



CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
MINUTES • THURSDAY MAY 6, 2021

Regular Meeting

City Hall Basement Conference Room

6:00 PM

I. Call to Order

Alderman Van Lieshout called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Michael Caylor	Food Vendor Rep.	Present	
Mike Rick	Alderman - Sixth District	Present	
Steve Sabatke	Alderman - Eighth District	Present	
John M. Van Lieshout	Alderman - Fifth District	Present	
Derek Woellner	Mayor	Remote	
Bryan Bloch	Rodeo Assn. Rep.	Present	
Brad Becker	Fair Assn. Rep.	Present	

Other attendees (either in-person or remotely) included: City Administrator Dave Johnson, City Attorney Tom Hayden, I/T Manager Dustin Brown, Finance Director Kathy Unertl, Alderman Steve Hass, Festival Grounds Manager Richard Bjorklund, Krista Mitchell and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Agenda Items for Consideration:

1. Building names on the newly colored buildings

Permanent Vendor Rep. Caylor had asked that this item be placed on the agenda.

He noted that the signs identifying several of the Festival Grounds buildings were no longer affixed to the buildings. City Administrator Johnson responded that the signs were removed when the buildings were redone.

City Administrator Johnson will look into this. No formal action was necessary, requested or taken.

2. Rodeo update

Rodeo Association Rep. Bloch reported that the rodeo is seeking signage. They are in favor of obtaining "uniform" signs that could be altered to use for multiple events.

COVID-19 precaution procedures at various events were discussed.

There are currently items on the grounds that should be moved prior to the rodeo.

3. Fair update

The fair association met recently with the fair vendors.

To date, scheduling of events is going smoothly.

Axe throwing is planning, and an escape room is still a possibility.

4. Calendar of Events

The calendar was in the meeting packet.

Krista Mitchell verbally reviewed the calendar.

III. Monthly Reports:

1. Festival Grounds Manager Bjorklund

The report was in the meeting packet.

Festival Grounds Manager Bjorklund reported that a Swine Show would be a part of the rodeo this year.

2. Permanent Vendor Rep. Caylor

The report was in the meeting packet.

As mentioned earlier, the fair association and vendors have met recently.

Prices are a concern.

The Optimist Club will have a "free cheese curds" event on May 22nd.

IV. Public Comment Period

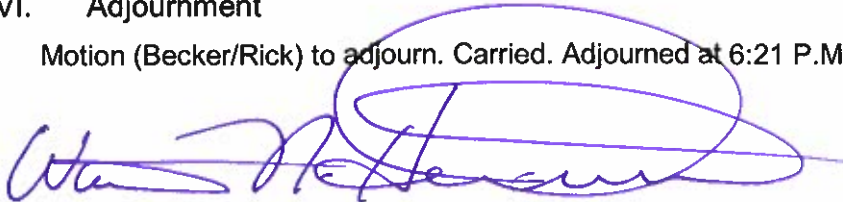
None.

V. Establish date, time and location of next meeting

Thursday, June 3rd, 2021 at 6:00 P.M. in the City Hall Common Council Chambers.

VI. Adjournment

Motion (Becker/Rick) to adjourn. Carried. Adjourned at 6:21 P.M.



Recommendations from the May 24th, 2021 Health & Safety Committee meeting:

Motion (Weix/Blake) to approve the applications from the Lincoln County Fair Association for five temporary Class "B" (picnic) licenses to sell fermented malt beverages at the Alumni Tent, the VFW Stand and the Eagles Stand (all at the Merrill Festival Grounds) during the Lincoln County Free Fair, August 11-August 15, 2021. Motion carried. This recommendation will be considered at the June 8th, 2021 Common Council meeting.

Motion (Blake/Weix) to approve the 2021-2022 Liquor License Applications (per list). Motion carried. This recommendation will be considered at the June 8th, 2021 Common Council meeting.

Note: The minutes of this meeting will be published upon completion.

T. B. Scott Free Library · Board of Trustees
Minutes of the regular meeting, May 19th, 2021

Opening

President Mike Geisler called the regular meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Katie Breitenmoser, Paul Gilk, Audrey Huftel, Richard Mamer, Tim Meehan, and Jim Wedemeyer. Excused: Gene Bebel and Darcy Dalsky. Also present: Jessica Zellers, Stacy Stevens, Laurie Ollhoff, Robert Moore, and camera operator.

The Board reviewed two items: the library's half-page ad in the Merrill Foto News Spring 2021 Activity Guide (published April 22, 2021) and a thank-you note from retiring director Stacy Stevens.

Consent items

K. Breitenmoser/A. Huftel/C to approve the minutes of the regular meeting of April 21, 2021. T. Meehan/R. Mamer/C to accept the monthly Revenue and Expense Report for April.

Reports/discussion items/action items

- A. **Update on COVID-19 building closure, curbside pickup, and reopening.** Following recent changes to guidelines from the Center for Disease Control and Prevention, the Board revisited the masking policy but made no changes, i.e., masks continue to be required for library employees and patrons. The Board will consider the mask policy at each upcoming regular meeting for as long as necessary. By consensus, the Board president and library director, in consultation with the Lincoln County Health Department, retain the power to make operating decisions about COVID.
- B. **Space needs study.** The space needs study being conducted by MSRDesign continues to be on hold. The next step, gathering public input, will resume only when public health conditions allow, and not before the next school year resumes.
- C. **Policy reviews.** Copyright Compliance Policy and Meeting Rooms, Public Use of Policy: T. Meehan/K. Breitenmoser/C to approve the policies as presented.
- D. **Strategic Plan Progress: Goal #3.** J. Zellers provided updates to Goal #3.
- E. **Wisconsin Trustee Essential #7.** The Library Board and Library Personnel: J. Zellers provided copies of Trustee Essential #7.
- F. **Reports from Friends and WVLs Representative.** The Friends will hold a Bag of Books sale starting on May 20th, 2021, and continuing indefinitely.

Forthcoming events & director's report

- Two events of note are coming up in June: The Summer Reading Challenge, for all ages, and Summer Food Summer Fun, to provide meals for children, especially those missing free and reduced-price school meals.
- Someone recently expressed interest in purchasing the vacant church with which the library shares a parking lot.
- Patrons may now print from their personal devices (phones, laptops, etc.).
- Book quarantining will end on June 1.
- Library staff meetings will include a training component on one of three topics: trauma-informed librarianship, reference/technology, and readers' advisory.
- J. Zellers encourages Board members to contact her with changes they'd like to see.

T.B. Scott Free Library

Board of Trustees

May 2021

- The early projection for the 2022 personnel budget shows a \$3,000 surplus.

Adjournment

R. Mamer/J. Wedermeyer/C to adjourn the meeting at 4:30 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on June 16th, 2021, at 4:00 p.m. in the Library Community Room.

Jessica Zellers, Secretary

Attachment: Committee Reports (5951 : File committee reports)

MAY '21 MEETING MINUTES**Merrill Enrichment Center Committee**Meeting was held on May 20th, 2021 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Laura Bertagnoli (Chair), Paul Russell (Aldersperson), Gene Bebel, Rose Akey, Sharon Harvey,
Jennifer Clark (ADRC representative)

Absent: Sharon Anderson, Josh Jaeger

1. Opening

- a. Bertagnoli called the meeting to order.
 - i. Bebel nominated Bertagnoli as the Chair of the MEC Committee, second by Harvey. Approved by all.
- b. Although not present, Bertagnoli welcomed our new committee members Anderson and Jaeger. She also confirmed *all* members' terms end on 5-1-22.

2. Consent Items

- a. Motion by Bebel second Harvey by to approve April minutes. Motion carried.
- b. Motion by Akey second Bebel by to approve April '21 vouchers. Motion carried.

3. Public Comment

- a. Bebel spoke on behalf of the men's group stating how appreciative they are of the MEC staff accommodating the group. This is their social connection as many of them are alone Akey shared that many people are relieved that the masks are not required for vaccinated individuals.

4. COVID-19 – Update on Operations

- a. Director shared that after the CDC's announcement that vaccinated individuals no longer need to mask or social distance, the City Mayor stated that his mask declaration no longer applied to those who are vaccinated. The MEC will follow this guidance. The MEC still welcomes masks and asks all participants to respect individual choices. Bebel asked if we have to follow the City. Director confirmed that we reside in a City facility and must follow the decisions of the Mayor; however we may have the ability to continue recommend masks (for instance in and out of the bldg. if we felt it was needed). Russell added the County HR Director and Council extended mask requirements for another 60 days to figure out how to move forward.

5. ADRC

Jennifer provided the following updates;

- a. ADRC will be opening their doors on Monday, June 7 for scheduled appointments only. Walk-ins will not be allowed at this point. Pre-appointment screening measures will be in place and we will be encouraging customers to bring limited people with them (3 people or less).
- b. \$25 senior farmers market vouchers start June 1st. Ages 60+. Can be used in the following counties; Lincoln, Langlade, Marathon, Wood. Contact the ADRC at 715-536-0311.
- c. Join our effort to raise awareness and fight the stigma of memory loss. The Remember Project will provide a short virtual play called "In the Garden", a one act play about memory loss. Date: Thursday, June 24th, 2021. Log-on begins at 2:45 pm, the event will run from 3-5 pm, reservations required, attendance is limited. Call the ADRC for more information at 1-888-486-9545.

6. Discussion

- a. Director updated committee on the progress of a city marketing committee. At this time the ordinance requires a third reading to become law. It will be on the agenda for the June 8th Common Council meeting. Russell added it would be a permanent standing committee structure comprised of 3 alderperson, 3 department heads, 2 community members and the mayor Bebel stated it should not take so many months (17 was his number) to form a committee. Bebel also brought up the question on a budget for this committee. Russell stated there many questions remain.
- b. Craft show recap; revenue was \$1500; expenses included \$485 for Foto News advertising which included local papers in Tomahawk, Antigo, and Wausau. Director added the MEC's newsletter as well as the power of social media which is free; Facebook and FB events which are more measurable. We also have signs around town. Overall the show was a great success.
- c. Upcoming is our Fall Craft & Market Event. We are expanding our show outside to include farmers and some flea market items in addition to a variety of food vendors. More info to come. These topics lead to brainstorming of more ideas including exhibitions, Food Art, etc.

7. Adjournment

- a. Motion to adjourn made by Bebel second by Harvey.

The next meeting date is **June 17th at 2:15pm** in the MEC Conference room.

Public invited to call in. Phone: 320-372-1037 PIN: 579 868 570 #

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek

MEC Director

Attachment: Committee Reports (5951 : File committee reports)

Recommendation from May 27th, 2021 Personnel & Finance Committee meeting:

Motion (Osness/Blake) to implement a utility employee "in-house" program for cross connection inspections. This recommendation will be considered at the June 8th, 2021 Common Council meeting.

Note: The minutes of this meeting will be published upon completion.

City of Merrill
Meeting of Redevelopment Authority (RDA)

Tuesday, May 25, 2021 at 6:00 p.m.
City Hall Common Council Chambers

RDA Present: Clyde Nelson (Remote), Derek Woellner, Steve Sabatke, Sheila Polak, and Lori Anderson-Malm,

RDA Excused: Tony Kusserow and Val Mindak

Others: Alderperson Rick Blake, Finance Director Kathy Unertl, City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, City IT Manager Dustin Brown, Mike VanDerGest from Rain Auto Wash LLC, Brian Reilly from Ehlers & Associates (Remote), City IT Manager Dustin Brown, and Merrill Productions video operator

Call to Order: Nelson requested Woellner facilitate. Meeting called to order at 6:00 p.m.

Consider approval of RDA meeting minutes from May 5th:

Motion (Sabatke/Polak) to approve the meeting minutes from May 5th. Nelson noted need to correct who made the motion and second to move into closed session (since Kusserow was listed twice). Unertl advised she would verify and correct. Carried.

Public Comment: None

Public Hearing regarding the proposed project plan, boundaries and creation of Tax Incremental District No. 14:

Unertl reported that the required legal notice for the public hearing was published in the Merrill FotoNews on May 6th and May 13th, 2021.

Motion (Anderson-Malm/Nelson) to open the public hearings at 6:02 p.m. Carried.

There were no public comments regarding the TID Plan. Brian Reilly from Ehlers & Associates highlighted TID Plan information. This is proposed as "blighted area" TID and letters were sent to the property owners of the two parcels. The City meets the under 12.0% Equalized Valuation Test, the two parcels are continuous, potential project costs include infrastructure and cash development incentives, development projections, and cash flow is shown in the draft Plan.

Motion (Woellner/Anderson-Malm) to close the public hearings at 6:12 p.m. Carried.

Consider a Resolution Designating Boundaries and Approving a Project Plan for Tax Incremental District No. 14, City of Merrill, Wisconsin:

Unertl reported that the City Public Works Director/City Engineer had prepared a Metes & Bounds Legal Description. That will be included as Exhibit A with the RDA Resolution.

Motion (Woellner/Sabatke) to recommend the resolution creating TID No. 14. Carried.

Consider assignment of TID No. 3 Development Incentive Payment from Black Bears Merrill Inn LLC to Swami Bapa, Inc. (for Cobblestone Hotel):

The final TID No. 3 cash development incentive of \$30,000 will be paid at end of August 2021. The Cobblestone Hotel is being sold by Black Bears Merrill Inn LLC to Swami Bapa LLC.

Motion (Woellner/Anderson-Malm) to authorize the assignment of the TID No. 3 development incentive payment. Carried.

Update on sale of HAVEN lots for residential development & E. 10th St. right-of-way and utility planning (TID No. 7):

This is follow-up to information from the March 7th, 2021 RDA meeting. The HAVEN lots are being purchased by a residential home developer. Rather than a single home on corner of N. Poplar St., the developer will be building two spec homes along E. 10th St. Todd & Renea Frederick from Prairie River Properties, LLC will be donating the northern street right-of-way (since only the southern street right-of-way is currently platted).

It will serve additional properties and is more cost effective to extend water and sanitary sewer infrastructure from N. Mill St. along E. 10th St. to the corner with N. Spruce St. Akey reported that there is potential for up to twelve lots for residential development.

More information will be provided at future RDA meetings.

Status update on TID No. 11 single-family housing developments and TID No. 8 development agreement with Nicolet Lumber:

Denyon Homes – Ryan Ott Development & Construction:

Two homes are under construction on W. St. Paul St. and new basement has been dug on the lot adjacent to W. 10th St. Up to another seven homes will be built along Superior St. extension (i.e. between W. 10th St. and W. St. Paul St.). Utility infrastructure and street gravel base has been installed. Work on curb, gutter, and paving will resume when conditions dry out.

JJ Premier:

One home is under construction on Edgewater Dr. Another five homes will be built along the south side of Parkview Dr. (i.e. between Edgewater Dr. and Rock Ridge Ct.). Utility infrastructure and street gravel base has been installed. Work on curb, gutter, and paving will resume when conditions dry out.

Merrill Redevelopment Authority – Meeting minutes from May 25th, 2021

Status update on TID No. 11 single-family housing developments and TID No. 8 development agreement with Nicolet Lumber (Continued):

TID 8 – Nicolet Lumber Apartments:

Draft development agreement is being reviewed. The agent for the developer has requested additional time for their due diligence review process.

Discussion of future single-family & duplex developments (TID No. 8):

In the RDA meeting background info, Unertl listed a number of policy questions for RDA Commissioner review and discussion. RDA Commissioner consensus to just offer land and TID-funded utility and street infrastructure. The proposed Webster Street utility and street infrastructure improvements would be requested in the 2022 TID No. 8 budget.

Johnson advised that there are four potential interested developers for single-family homes and duplexes. Akey suggested that potential developers were going to be interested in groups of lots so that similar-type homes could be constructed adjacent to each other.

A formal Request for Proposals (RFP) process will be distributed for interest in and ideas from residential developers. Unertl advised that REI Engineering might also have suggestions and had provided a better layout concept for the Rock Ridge Park Plat.

There was also RDA Commissioner consensus that an individual with their own residential construction contractor would be considered for a potential City-owned lot.

Discussion of potential TID cash development incentives for residential developments on lots on privately-owned lots:

If privately-owned lots are within a Tax Incremental District or within ½ mile of the TID boundary, there was discussion of providing a TID cash development incentive. Nelson noted that if the development lot was outside the TID boundary (i.e. within ½ mile) those property taxes would go to all taxing entities rather than to the TID.

RDA Commissioner consensus to offer 5% of preliminary assessed valuation up to \$10,000. City staff will develop application form. All applications would be reviewed by the RDA for authorization. The cash development incentive would be paid after the Occupancy Permit issued by the City Building Inspector/Zoning Administrator.

A formal RDA policy overview and form will be reviewed at the next RDA meeting.

Discussion of potential housing study (2022 Budget):

This agenda item was included due to requests from Alderpersons Paul Russell and Steve Sabatke. Unertl suggested perhaps the Housing Chapter of the City's Comprehensive Plan might need review and updating (which would be City Plan Commission responsibility). The City's latest Comprehensive Plan was adopted in March 2017.

Discussion of potential housing study (2022 Budget) – (Continued):

Sabatke commented on need for affordable housing (i.e. less than \$750 per month) including potential for common kitchen area. Anderson-Malm noted that the City of Tomahawk housing survey had many respondents seeking rents of \$500 to \$750 monthly range. Sabatke suggested that the City zoning code needed to allow for duplexes and triplexes

Johnson reported that many affordable housing developments were dependent upon obtaining Tax Credits, which is a competitive selection process.

Next RDA meetings: Unertl advised that there were no pressing policy issues for potential RDA meeting that had been tentatively scheduled for Wednesday, June 2nd at 8 a.m. Consensus to cancel.

The next RDA meeting will be on Tuesday, June 29th at 6:00 p.m. This meeting will focus on TID Fiscal information.

Adjournment: (Polak/Anderson-Malm) to adjourn at 7:15 p.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Transit Commission Meeting
April 19, 2021
Minutes

Present; Mr. Steve Willis, Ms. Sue Kunkel, Denise Ziech, Katie Swope and Brad Brummond – Transit Administrator

- 1) Call to order 4:00pm
- 2) Public Comment – None
- 3) Approval of March 15, 2020 minutes

A motion to approve minutes of the March 2020 meeting was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

- A) New Bus Progress
 - a. Both bus 9 and 10 are delivered. Gillig PDI on April 20, 2021.
 - b. Inspection trip went well. Found wrong camera wiring, undercoating wiring connections was done on buses per request on the production line. All other issues corrected on site.

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

- 5) Covid-19 update
 - A) Ridership still holding steady at 40 to 60 same day rides
 - B) Discussion about capacity limitations

A motion to remove capacity limits was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

- 6) 100 Year of Motorbus Anniversary
 - a. Tokens, brochures, and banners
 - i. Discussions about the cost and look of the tokens, brochures were assumed ordered but not delivered yet, banner ideas presented.
 - b. Discussions about banner placements
 - c. Tom Berg presented ideas for the nickel tour for the celebration
 - i. Decision for the Nickel tour to be on November 6th

- 6)Future Agenda Items
 - new bus progress
 - 100 year celebration

6)Next meeting date will be May 17, 2021. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

7) Motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: Committee Reports (5951 : File committee reports)



CITY OF MERRILL
WATER & SEWAGE DISPOSAL COMMITTEE
MINUTES • WEDNESDAY APRIL 28, 2021

Regular Meeting**City Hall Council Chambers****5:00 PM****I. Call to Order**

Alderman Osness called the meeting to order at 5:01 P.M.

Attendee Name	Title	Status	Arrived
Steve Osness	Aldersperson - Fourth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	

Other attendees (either in-person or remotely) included: Mayor Derek Woellner, City Administrator Dave Johnson, Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey, I/T Manager Dustin Brown, Finance Director Kathy Unertl, City Attorney Tom Hayden, Alderman Steve Sabatke, Alderman Steve Hass, Alderman Rick Blake and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Preliminary Items**1. March Vouchers**

The vouchers were in the meeting packet.

Finance Director Unertl answered a question on a voucher.

Motion (Rick/Weix) to approve.

RESULT: APPROVED

III. Agenda Items for Consideration**1. Review & discuss the need for an additional water tower and possible funding sources**

Information was in the meeting packet.

Public Works Director/City Engineer Akey provided historical information on consideration given to a new water tower, and the rationale for a new tower.

Finance Director Unertl distributed fiscal information and projections related to a new tower. She is recommending that American Rescue Plan (ARP) funds be used for tower plans. She supports a new water tower, both for fire protection and for east side growth.

Motion (Rick/Weix) to refer, with no recommendation, to the Committee of the Whole.

RESULT: REFERRED TO COMM. OF THE WHOLE Next: 5/10/2021 5:15 PM

2. Discussion on cross connection report, future plan & certification pay

No information was in the meeting packet.

ZONING BOARD OF APPEALS MINUTES

June 2, 2021, 6:00 p.m.

PRESENT: Chairman Steve Hass, Alderman Mike Rick, Jeremy Thompson, Dean Haas, Ron Burrows, Jim Koebe, and Zoning Administrator Darin Pagel

Absent: None

Guests: Lance Nowak, Ron Kautza, Ann Torkelson

No public comment.

Motion to approve May 13, 2021 minutes Mr. Haas, second Mr. Koebe, carried.

Chairman Hass read the meeting notice and explained procedure.

Motion to open hearing Mr. Rick, second Mr. Haas, carried.

ZA Pagel explained Mr. Nowak installed a storage shed, a swimming pool, and a deck without permits. There are 2 additional accessory buildings on the property already. The existing garage was at maximum lot coverage prior to the other accessories. Mr. Nowak spoke in favor stating he didn't know he needed permits and was trying to keep his yard clean with additional storage and wanted a deck on the pool. He presented signatures of neighbors in favor. Ann Torkelson commented on the excessive noise in the neighborhood. Mr. Burrow asked how many vehicles Mr. Nowak had and stated he would not want to live next to his yard. ZA Pagel explained the criteria for granting a variance and that this hardship was self-imposed by not checking on or obtaining the proper permits. He also stated that he believed a person should not be rewarded for not getting the proper permits. The members then discussed various options.

Motion to close hearing Mr. Haas, second Mr. Koebe, carried.

Motion to deny the variance Mr. Hass with both sheds and swimming pool deck to be removed to bring the property into compliance within 30 days, second Mr. Rick, Carried with one descending vote by Mr. Koebe

No other business

Next meeting will be at call of the Chairman

Motion to adjourn Mr. Thompson, second Mr. Haas, carried.

Meeting adjourned 6:20pm

Darin Pagel, Recording Secretary.

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE:

Re: Amending Chapter 2, Article IV Section 2-81
Standing committees; action on committee
reports

ORDINANCE NO. 2021-

Introduced: April 13, 2021

1st Reading: April 13, 2021

2nd Reading: May 11, 2021

3rd Reading: _____

Committee/Commission Action:

C.O.W. RECOMMENDS APPROVAL

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 2, Article IV, Section 2-81 of the Code of Ordinances for the City of Merrill is amended to read as follows:

- (a) *Committees enumerated; duties.* Appointments to all standing committees and boards of the council shall be made by the mayor at the organizational meeting of the common council. Alderperson members shall have two-year assignments on standing committees. The mayor shall appoint the members of all committees, boards and commissions, other than members named by title, subject to confirmation by majority vote of the council, unless specifically provided otherwise, except the members of the board of public works who are confirmed by a two-thirds vote of the council. The following shall be the standing committees and boards of the common council:

(1) *Board of public works.*

- a. *Composition.* The board of public works shall consist of the following:
 1. The mayor and three alderpersons appointed by the mayor;
 2. The mayor shall act as chairperson; and
 3. The city administrator, city attorney, public works director/city engineer, street superintendent, and street commissioner shall attend all meetings.
- b. *Duties.* In addition to the powers and duties prescribed by state statutes, the board of public works shall:
 1. Keep all streets, alleys, storm sewers, sidewalks, curbs, gutters, and other public places maintained and repaired;
 2. Prescribe rules and regulations for the street department;
 3. Hold public hearings relative to special assessments and related charges permitted by state statutes and city ordinances;

4. Appoint special committees for special matters within the jurisdiction of the common council;
5. Perform such duties pertaining to acquisition of private property for public use as may be prescribed by the council;
6. Prescribe all rules and regulations, and perform all duties relating to recycling and garbage collection; and
7. Make recommendations for meeting future needs of on-street and off-street parking.

(2) *Personnel and finance committee.*

- a. *Membership and attendance.* The personnel and finance committee shall consist of:
 1. Three alderpersons; and
 2. The city administrator, city attorney, city clerk and director of finance, who shall attend all committee meetings unless excused by the presiding officer.
- b. *Finance duties.* The personnel and finance committee shall:
 1. Audit, study and approve all bills, claims, expenses and payrolls of the city;
 2. Study all budgets pertaining to insurance; and
 3. Work with the mayor and city director of public works on all matters of finance.
- c. *Personnel duties.* The personnel and finance committee shall review and make recommendations to the council prior to the November council meeting on all requests for changes in wages, salary and other benefits affecting city employees, other than department heads, officers and elected or appointed officials. Such requests shall be detailed and submitted to the committee by the heads of all departments, committees and boards in charge of such employees, their agents or representatives who shall submit requests for changes in wages, salary and other benefits to their department head, committee or board on or before July 1 of each year. No changes in wages, salary or other benefits shall be granted, unless the procedure set forth in this section is followed or unless the common council otherwise orders, nor shall any raise in wages, salary or increase in benefits be granted such employees in mid-term or midyear, unless there has been an increase in the job hours or additional work for such employees, or a change in job classification.
- d. *Personnel officer.* There is created the office of personnel officer whose duties shall be fulfilled by the city administrator. The personnel officer shall:
 1. Annually survey personnel rules and regulations currently practiced in private industry and governmental entities pertaining to benefit plans, sick leave, vacations, health insurance and similar matters; and
 2. Determine all controversies and disputes in such matters existing between the city and its employees, officers and officials subject to the approval of the council.
- e. *Negotiations.* Special counsel shall be employed as the personnel and finance committee's negotiator.

1. The personnel and finance committee is empowered, at its sole discretion, to engage additional professional legal assistance for mediation and binding arbitration.
2. The personnel and finance committee is authorized to recommend to the council additional reasonable compensation to be paid to the city attorney for services performed by the city attorney in actual negotiations.

(3) *Health and safety committee.*

- a. The health and safety committee shall consist of three alderperson.
- b. The health and safety committee shall function in accordance with the duties of a board of health and, in addition, shall be responsible for making advisory recommendations regarding the control and management (day-to-day operation) of the fire and police departments. Additionally, the committee may make rules and regulations in respect thereto.
- c. The health and safety committee shall investigate and make recommendations on all applications for municipal licenses.
- d. The deputy health officer, fire chief and police chief shall be ex officio members of the health and safety committee and the deputy officer and chiefs shall be required to attend committee meetings.
- e. The mayor shall appoint a member of the health and safety committee who shall represent the city on the rural fire department committee.

(4) *Water and sewage disposal committee.* The water and sewage disposal committee shall:

- a. Consist of three alderperson.
- b. Prescribe rules for the operation and maintenance of the water and sewage departments.
- c. Perform all functions pertaining to water and sewage matters, and shall act on any remedial action on the existing sanitary landfill.

(5) *Marketing and Communications Committee.*

- a. *Composition.* The marketing and communications committee shall consist of the following:
 1. Three alderpersons appointed by the mayor, 1 Chamber of Commerce member, 1 Active And Aware Citizens group member, Park & Recreation Director, Enrichment Center Director and Library Director.
- b. *Duties.* The marketing and communications committee shall:
 1. Establish, maintain branding standards for the city, including but not limited to official logos, mottos, color palette, and typefaces;
 2. Perform such duties as pertain to the marketing of the city to prospective businesses, residents, and tourists;
 3. Keep all city residents and property owners well informed on city matters through the use of press releases, mailings, newsletters, local media ad buys, etc.;

4. Prescribe policy and manage content for the city website, social media accounts, and all other public communication for all departments within the city;

(b) *Committee appointments.*

- (1) The mayor shall designate the chairperson of each standing committee. Each member shall serve as appointed unless excused by a majority of the members of the council. All alderperson shall serve on at least one standing committee. The mayor shall be an ex officio member of each standing committee.
- (2) The mayor may declare the entire council a committee of the whole for informal discussion at any meeting or for any other purpose and shall ex officio be chairperson of the same.

(c) *Special committees.* The mayor may from time to time appoint such special committees as he may deem necessary, which said appointments shall be announced to the council stating the object and membership of the committee. A special committee shall expire upon the expiration of the term in office of the appointing mayor.

(d) *Committee of the whole.* The mayor and the alderperson shall constitute the committee of the whole, and when so constituted shall be exempt from all provisions of this section; provided, however, that proper notice of meetings shall be given by the city clerk, in accordance with the provisions of Wis. Stats. ch. 19, subch. V, open meetings of governmental bodies. The committee of the whole shall make recommendation to the common council as to all matters to come before it.

(e) *Meetings; hearings.*

- (1) Standing committees and boards may call special meetings upon request of their chairmen or the mayor. Any standing committee or board may hold a public hearing on any matter in which it is interested, and may interview any person with respect to committee or board matters.
- (2) Standing committees and boards shall meet at least quarterly on dates set by the mayor and approved by the council, and specially, at other times on dates set by the chairperson or mayor. Unless otherwise provided by law, special and citizens' committees. Boards and commissions shall meet on dates set by the chairperson on the request of the mayor or the council.

(f) *Committee reports.*

- (1) All ordinances, resolutions, communications and other matters submitted to the council may be read by title and author and referred to the appropriate committee by the mayor without motion unless objected to by a councilmember. The city clerk shall read and record each such reference by title. Any alderperson may require the reading in full of any matter at any time it is before the common council.
- (2) Each committee shall, at the next regular council meeting, submit a verbal report on all matters referred to it, unless a longer time be granted by vote of the council. Such report shall recommend a definite action on each item and shall be approved by a majority of the committee. Any committee may require any city officer or employee to confer with it and supply information in connection with any matter pending before it. Minority reports may be submitted.
- (3) All committee reports shall be filed with the city clerk on or before 9:00 a.m. the Wednesday prior to the regular council meeting.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Derek Woellner, Mayor

Attest:

William N. Heideman, City Clerk

City of Merrill - Cable Franchise Fee Overview

Follow-up from 5/27/2021 Personnel & Finance Committee Chair Request

Key first step related to potential Communication & Marketing funding:

-What is needed? Then, how to accomplish and fund.

Non-Lapsing Fund Account: 12/31/2020 balance of: **\$230,633**
This is one-time funding (i.e. once spent, it is gone).

On-Going Potential Funding:

	2016	2017	2018	2019	2020	Average
Revenues	\$108,130	\$111,188	\$113,535	\$115,895	\$119,603	\$113,670
Expenses	\$104,086	\$133,927	\$70,382	\$109,502	\$86,617	\$100,903
Net to Non-Lapsing	\$4,045	(\$22,739)	\$43,153	\$6,393	\$32,986	\$12,768

Prepared by: Kathy Unertl, Finance Director

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE:

Re: Amending Chapter 2, Article III, Section 2-81
Board of Public Works.

ORDINANCE NO. 2021-

Introduced: June 8

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action:

RECOMMENDED: W & S AND BPW

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 2, Article III, Section 2-81 of the Code of Ordinances for the City of Merrill is amended to read as follows:

(a) *Committees enumerated; duties.* Appointments to all standing committees and boards of the council shall be made by the mayor at the organizational meeting of the common council. Alderperson members shall have two-year assignments on standing committees. The mayor shall appoint the members of all committees, boards and commissions, other than members named by title, subject to confirmation by majority vote of the council, unless specifically provided otherwise, except the members of the board of public works who are confirmed by a two-thirds vote of the council. The following shall be the standing committees and boards of the common council:

(1) *Board of public works.*

a. *Composition.* The board of public works shall consist of the following:

1. The mayor and three alderpersons appointed by the mayor;
2. The mayor shall act as chairperson; and
3. The city administrator, city attorney, public works director/city engineer, **utility manager**, street superintendent, and street commissioner shall attend all meetings.

b. *Duties.* In addition to the powers and duties prescribed by state statutes, the board of public works shall:

1. Keep all streets, alleys, storm sewers, sidewalks, curbs, gutters, and other public places maintained and repaired;
2. Prescribe rules and regulations for the street department;
3. Hold public hearings relative to special assessments and related charges permitted by state statutes and city ordinances;
4. Appoint special committees for special matters within the jurisdiction of the common council;
5. Perform such duties pertaining to acquisition of private property for public use as may be prescribed by the council;

6. Prescribe all rules and regulations, and perform all duties relating to recycling and garbage collection; and
7. Make recommendations for meeting future needs of on-street and off-street parking.
8. Prescribe rules for the operation and maintenance of the water and sewage departments.
9. Perform all functions pertaining to water and sewage matters, and shall act on any remedial action on the existing sanitary landfill.

(2) *Personnel and finance committee.*

- a. *Membership and attendance.* The personnel and finance committee shall consist of:

1. Three alderpersons; and
2. The city administrator, city attorney, city clerk and director of finance, who shall attend all committee meetings unless excused by the presiding officer.

- b. *Finance duties.* The personnel and finance committee shall:

1. Audit, study and approve all bills, claims, expenses and payrolls of the city;
2. Study all budgets pertaining to insurance; and
3. Work with the mayor and city director of public works on all matters of finance.

- c. *Personnel duties.* The personnel and finance committee shall review and make recommendations to the council prior to the November council meeting on all requests for changes in wages, salary and other benefits affecting city employees, other than department heads, officers and elected or appointed officials. Such requests shall be detailed and submitted to the committee by the heads of all departments, committees and boards in charge of such employees, their agents or representatives who shall submit requests for changes in wages, salary and other benefits to their department head, committee or board on or before July 1 of each year. No changes in wages, salary or other benefits shall be granted, unless the procedure set forth in this section is followed or unless the common council otherwise orders, nor shall any raise in wages, salary or increase in benefits be granted such employees in mid-term or midyear, unless there has been an increase in the job hours or additional work for such employees, or a change in job classification.

- d. *Personnel officer.* There is created the office of personnel officer whose duties shall be fulfilled by the city administrator. The personnel officer shall:

1. Annually survey personnel rules and regulations currently practiced in private industry and governmental entities pertaining to benefit plans, sick leave, vacations, health insurance and similar matters; and
2. Determine all controversies and disputes in such matters existing between the city and its employees, officers and officials subject to the approval of the council.

- e. *Negotiations.* Special counsel shall be employed as the personnel and finance committee's negotiator.

1. The personnel and finance committee is empowered, at its sole discretion, to engage additional professional legal assistance for mediation and binding arbitration.
2. The personnel and finance committee is authorized to recommend to the council additional reasonable compensation to be paid to the city attorney for services performed by the city attorney in actual negotiations.

(3) *Health and safety committee.*

- a. The health and safety committee shall consist of three alderperson.

- b. The health and safety committee shall function in accordance with the duties of a board of health and, in addition, shall be responsible for making advisory recommendations regarding the control and management (day-to-day operation) of the fire and police departments. Additionally, the committee may make rules and regulations in respect thereto.

- c. The health and safety committee shall investigate and make recommendations on all applications for municipal licenses.
- d. The deputy health officer, fire chief and police chief shall be ex officio members of the health and safety committee and the deputy officer and chiefs shall be required to attend committee meetings.
- e. The mayor shall appoint a member of the health and safety committee who shall represent the city on the rural fire department committee.

~~(4) Water and sewage disposal committee. The water and sewage disposal committee shall:~~

- ~~a. Consist of three alderperson.~~
- ~~b. Prescribe rules for the operation and maintenance of the water and sewage departments.~~
- ~~c. Perform all functions pertaining to water and sewage matters, and shall act on any remedial action on the existing sanitary landfill.~~

(b) *Committee appointments.*

- (1) The mayor shall designate the chairperson of each standing committee. Each member shall serve as appointed unless excused by a majority of the members of the council. All alderperson shall serve on at least one standing committee. The mayor shall be an ex officio member of each standing committee.
- (2) The mayor may declare the entire council a committee of the whole for informal discussion at any meeting or for any other purpose and shall ex officio be chairperson of the same.

(c) *Special committees.* The mayor may from time to time appoint such special committees as he may deem necessary, which said appointments shall be announced to the council stating the object and membership of the committee. A special committee shall expire upon the expiration of the term in office of the appointing mayor.

(d) *Committee of the whole.* The mayor and the alderperson shall constitute the committee of the whole, and when so constituted shall be exempt from all provisions of this section; provided, however, that proper notice of meetings shall be given by the city clerk, in accordance with the provisions of Wis. Stats. ch. 19, subch. V, open meetings of governmental bodies. The committee of the whole shall make recommendation to the common council as to all matters to come before it.

(e) *Meetings; hearings.*

- (1) Standing committees and boards may call special meetings upon request of their chairmen or the mayor. Any standing committee or board may hold a public hearing on any matter in which it is interested, and may interview any person with respect to committee or board matters.
- (2) Standing committees and boards shall meet at least quarterly on dates set by the mayor and approved by the council, and specially, at other times on dates set by the chairperson or mayor. Unless otherwise provided by law, special and citizens' committees. Boards and commissions shall meet on dates set by the chairperson on the request of the mayor or the council.

(f) *Committee reports.*

- (1) All ordinances, resolutions, communications and other matters submitted to the council may be read by title and author and referred to the appropriate committee by the mayor without motion unless objected to by a councilmember. The city clerk shall read and record each such reference by title. Any alderperson may require the reading in full of any matter at any time it is before the common council.
- (2) Each committee shall, at the next regular council meeting, submit a verbal report on all matters referred to it, unless a longer time be granted by vote of the council. Such report shall recommend a definite action on each item and shall be approved by a majority of the committee. Any committee may require any city officer or employee to confer with it and supply information in connection with any matter pending before it. Minority reports may be submitted.

- (3) All committee reports shall be filed with the city clerk on or before 9:00 a.m. the Wednesday prior to the regular council meeting.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
 Adopted: _____
 Approved: _____
 Published: _____

Approved:

 Derek Woellner, Mayor

Attest:

 William N. Heideman, City Clerk

RESOLUTION NO. _____**A RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT BY AND
BETWEEN THE CITY OF MERRILL, WISCONSIN AND
RAIN AUTO WASH LLC**

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No.14 on June 8, 2021 and the redevelopment site is within TID No. 14; and,

WHEREAS, Rain Auto Wash LLC has proposed acquisition of the former real estate office site at 2806 – 2808 East Main Street; demolition of existing building; and construction of new car wash and showroom; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated from this redevelopment project; and,

WHEREAS, Rain Auto Wash LLC has negotiated the development agreement to provide an incentive payment not to exceed \$130,000 to facilitate the commercial redevelopment project.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of June, 2021, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and Rain Auto Wash LLC and to facilitate the implementation thereof.

Recommended by:
Redevelopment Authority (RDA)

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek R. Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

City of Merrill – TIF Development Incentive Overview

TID No. 14 – New Overlay (East Side)

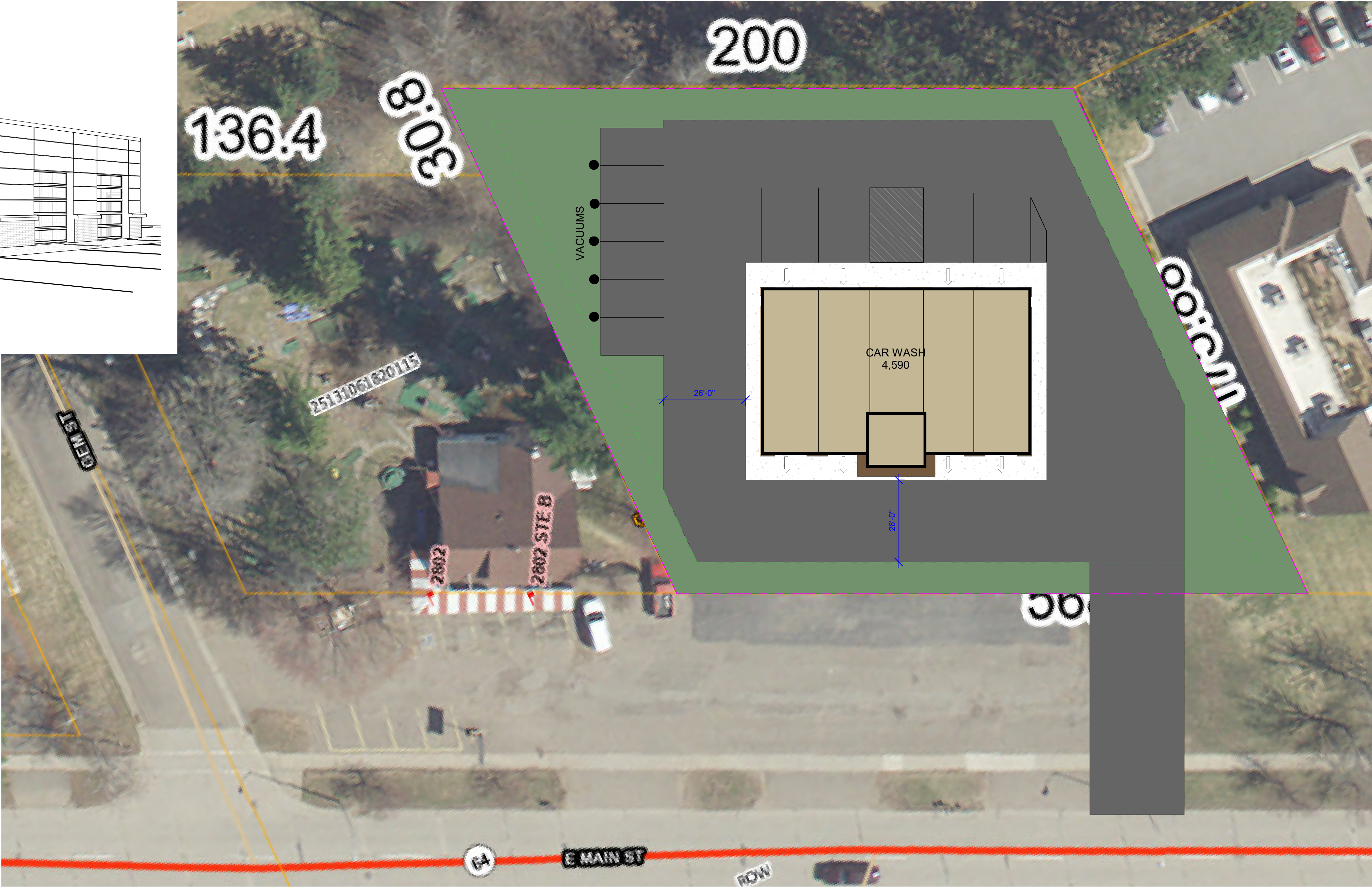
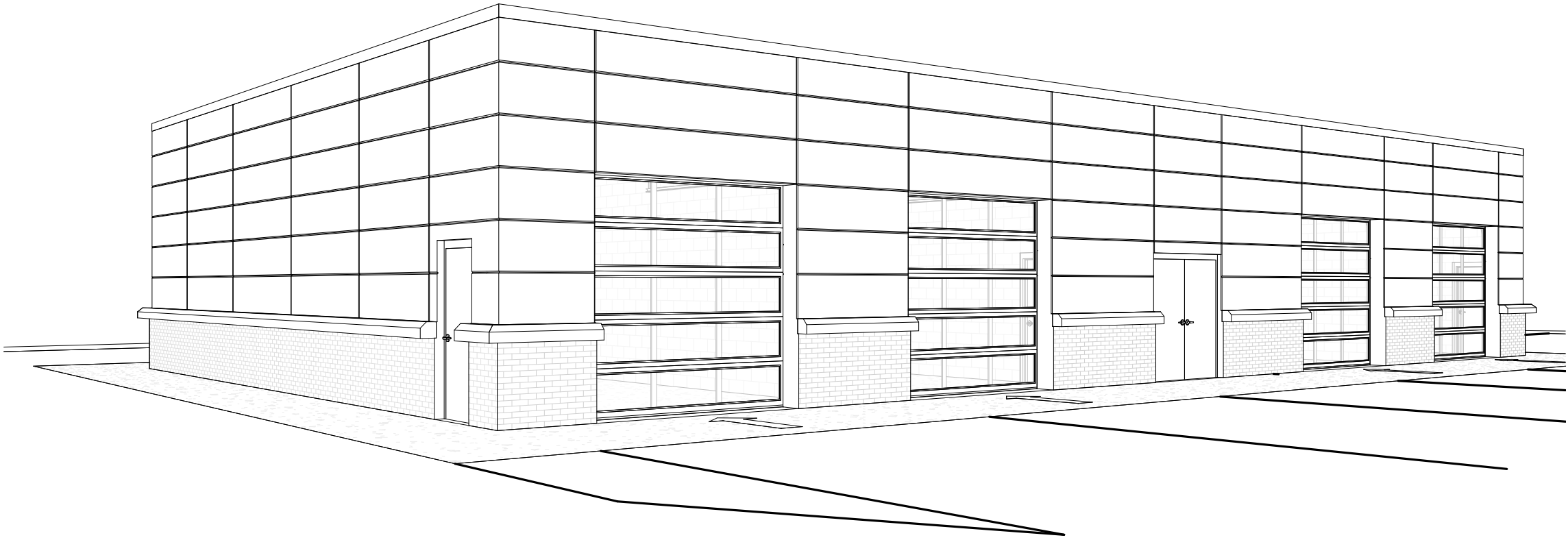
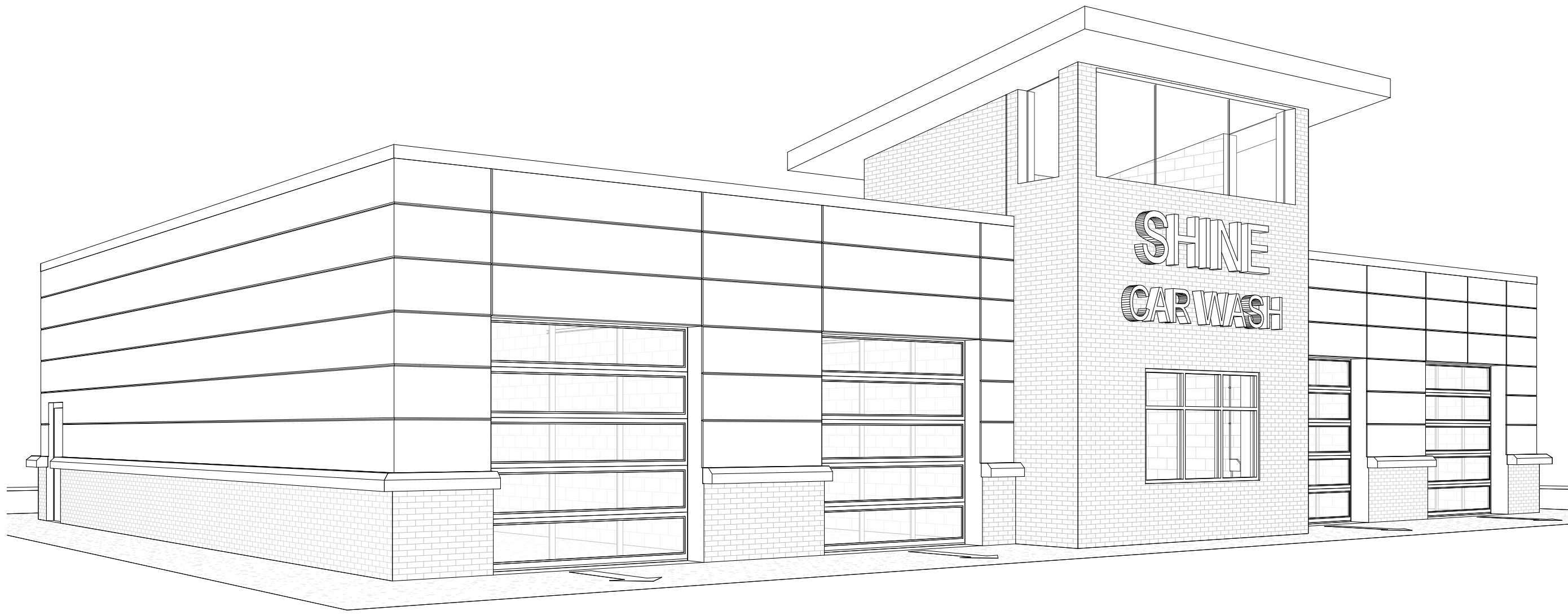
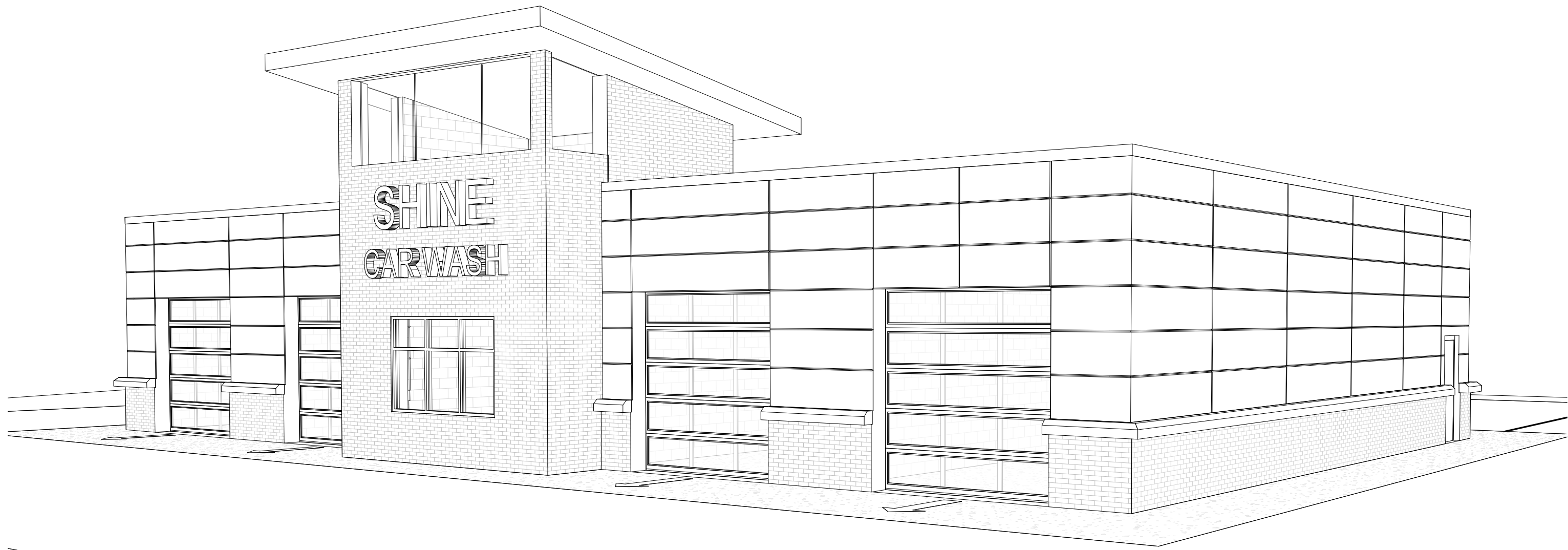
Property Owner:	Rain Auto Wash LLC (Mike VanDerGeest from Premier Companies) is purchasing from Gail Mattson
Location:	2806 - 2808 E. Main St.
Development:	Demolition of existing block real estate building and construction of new cash wash/showroom. Removal and replacement of paved surfaces. See following site plan and elevations.
Investment:	Developer estimating about \$1.5 million investment, including: \$190,000 for property purchase \$ 50,000 for demolition of existing building \$ 35,000 for new 3-phase electrical power \$850,000 for new building construction, including engineering/architectural services, permits, and new paved surfaces \$350,000 for car wash equipment Petroleum Environment Contamination: Preliminary testing & proposed vapor barrier capping - \$50,000
Infrastructure:	Just Water and Sanitary Sewer service lines

TID Development Incentive:

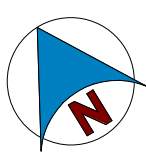
Total of \$130,000 with the following payment structure:

Upon completion \$50,000 and then \$40,000 for each of the next two years

Tax Increment projection of over \$550,000 if TID lifespan is 27 years



1 SITE PLAN
A-0.1 1" = 20'-0"



A NEW CAR WASH FACILITY FOR:
PRMIER COMPANIES - SHINE CAR WASH
MERRILL, WISCONSIN

date: 03-01-2021
job: 21-899
d. by: Author
rev.:

A-0.1

Gries Architectural Group Inc.
500 North Commercial Street
Neenah, Wisconsin 54956
Phone: 920-722-4465 Fax: 920-722-6605
www.griesarchitectural.com

©Copyright. This Print Computer File
Is The Exclusive Property Of
Gries Architectural Group, Inc.
Use Only For Purpose Which Licensed. Copying Or
Reproducing Is Prohibited. Return Upon Request.

MILLENNIUM CONSTRUCTION INC.
DESIGNERS • TRADESMEN • PROJECT MANAGERS
"THE NEW ERA OF BUILDING"
400 W. WISCONSIN AVENUE
APT. 200, WISCONSIN 54911
FAX: 920.882.8899
WWW.MILLENNIUMCONSTRUCTION.COM

City of Merrill - Tax Increment District (TID) No. 14 Overlay								
Projected Tax Increment (if open for 27-years)								
New Car Wash and Showroom								
Real Estate		Valuations						
		<u>1/1/2020</u>						
	Land	\$52,400						
	Improved	\$56,100						
	Total	\$108,500						
		Projected						
		<u>Valuation</u>						
	Land	\$58,500				Projected RE Tax Increment \$515,000		
	Improved	\$565,000						
	New Total	\$623,500						
Projected Tax Increment:				Personal				
Const.	Value	Revenue	Real Estate	Property	Total Tax	Tax		Total New
Year	Year	Year	Increment	Increment	Increment	Rate		Increment
2021	2022	2023	\$515,000	\$315,000	\$830,000	\$30.00		\$24,900
	2023	2024	\$515,000	\$291,375	\$806,375	\$30.00		\$24,191
	2024	2025	\$515,000	\$269,522	\$784,522	\$30.00		\$23,536
	2025	2026	\$515,000	\$249,308	\$764,308	\$30.00		\$22,929
	2026	2027	\$515,000	\$230,610	\$745,610	\$30.00		\$22,368
	2027	2028	\$515,000	\$213,314	\$728,314	\$30.00		\$21,849
	2028	2029	\$515,000	\$197,315	\$712,315	\$30.00		\$21,369
	2029	2030	\$515,000	\$182,517	\$697,517	\$30.00		\$20,926
	2030	2031	\$515,000	\$275,000	\$790,000	\$30.00		\$23,700
	2031	2032	\$515,000	\$254,375	\$769,375	\$30.00		\$23,081
	2032	2033	\$515,000	\$235,297	\$750,297	\$30.00		\$22,509
	2033	2034	\$515,000	\$217,650	\$732,650	\$30.00		\$21,979
	2034	2035	\$515,000	\$201,326	\$716,326	\$30.00		\$21,490
	2035	2036	\$515,000	\$186,226	\$701,226	\$30.00		\$21,037
	2036	2037	\$515,000	\$275,000	\$790,000	\$30.00		\$23,700
	2037	2038	\$515,000	\$254,375	\$769,375	\$30.00		\$23,081
	2038	2039	\$515,000	\$235,297	\$750,297	\$30.00		\$22,509
	2039	2040	\$515,000	\$217,650	\$732,650	\$30.00		\$21,979
	2040	2041	\$515,000	\$201,326	\$716,326	\$30.00		\$21,490
	2041	2042	\$515,000	\$186,226	\$701,226	\$30.00		\$21,037
	2042	2043	\$515,000	\$172,259	\$687,259	\$30.00		\$20,618
	2043	2044	\$515,000	\$275,000	\$790,000	\$30.00		\$23,700
	2044	2045	\$515,000	\$254,375	\$769,375	\$30.00		\$23,081
	2045	2046	\$515,000	\$235,297	\$750,297	\$30.00		\$22,509
	2046	2047	\$515,000	\$217,650	\$732,650	\$30.00		\$21,979
			Projected Tax Increment					\$561,549
								Total

Attachment: TID14 Rain Car Wash (5988 : Resolution on Development Agreement with Rain Auto Car Wash)

**DEVELOPMENT AGREEMENT
BY AND BETWEEN THE
CITY OF MERRILL, WISCONSIN
AND RAIN AUTO WASH, LLC**

THE DEVELOPMENT AGREEMENT (the “Agreement”) is entered into as of _____, 2021 by and between the City of Merrill, Wisconsin, (the “City”) a political subdivision of the State of Wisconsin and Rain Auto Wash, LLC a Wisconsin Limited Liability Company, (the “Developer”).

RECITALS

- A. The City desires to encourage economic development, the development of underutilized land, expand its tax base and create new jobs within the City.
- B. Wis. Stat. §66.1105 (the “Tax Increment Law”) provides the authority and establishes procedures by which the City may exercise powers necessary and convenient to carry out the purposes of the Tax Increment Law, cause project plans to be prepared, approve such plans, implement provisions and effectuate the purposes of such plans and finance such development through the use of tax incremental financing.
- C. Wis. Stat. §66.1333 (the “Redevelopment Law”) provides the authority and establishes the procedures by which the City acting through and by the Redevelopment Authority of the City of Merrill (the “RDA”) may exercise powers necessary and convenient to carry out the purposes of the Redevelopment Law, cause redevelopment plans to be prepared, approve such plans, borrow money and issue bonds, implement provisions and effectuate the purposes of such plans and finance redevelopment through the Redevelopment Law.
- D. Rain Auto Wash, LLC is purchasing a development area described as:
- Prt of SW ¼ SE ¼ Cm at Intrs of W Ln Sd ¼ ¼ & N Row Ln Hwy 64 E Alg Sd Row
165’ to Pob E 200’ N 160’ W 200’ S 160’ to Pob
- Located at: 2806-2808 E. Main Street, Merrill, Wisconsin
- E. The Developer proposes to construct a new car wash and showroom, located within the Development Area.
- F. As an inducement to Developer to undertake the Development in TID 14 and to construct or cause to construct the Development, the City and the RDA intend to provide

an incentive to Developer by making an incentive payment to the Developer for project costs incurred to construct the new car wash and showroom within TID 14.

G. The City and RDA finds incentives to be necessary to encourage the Development in the Development Area and for Developer to undertake the Development in such a manner as to accomplish the City goals.

H. The City finds that the redevelopment and the fulfillment generally of the terms and conditions of this Agreement are in the vital and best interest of the City, RDA and City residents by expanding the tax base, creating new jobs and causing the redevelopment of underutilized property thereby serving a public purpose in accordance with state and local law.

NOW THEREFORE, in consideration of the promises and mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

Section 1.01 Initial Undertaking of the City of Merrill

The City will:

- a. Include the Development Area within TID #14.
- b. Has reviewed the Business Plans of the Developers

Following Execution of this Agreement, the City agrees that it shall cooperate with Developer to facilitate Developer's performance under this Agreement.

Section 1.02 Initial Undertakings of the Developers

- a. Raised equity and financing necessary for the development.
- b. File site plan and permit applications with the City and/or State.
- c. Contracted for construction of a new car wash and showroom.
- d. Developer will commence construction of a new building, with occupancy planned by December 31, 2021.
- e. This development incentive is to facilitate the construction of a new car wash and showroom.

ARTICLE II INCENTIVE PAYMENTS TO DEVELOPER

The City shall pay a pay-as-you-go development incentive to the Developer in the aggregate amount of One Hundred Thirty Thousand Dollars (\$130,000). This incentive shall be paid to Rain Auto Wash, LLC per the following schedule:

<u>PAYMENT TIME FRAME</u>	<u>DEVELOPMENT INCENTIVES</u>
Within 30 days upon occupancy of the building	\$50,000
Annually by September 1 st for two (2) years following completion:	
Year 1 following occupancy	\$40,000
Year 2 following occupancy	\$40,000

ARTICLE III MISCELLANEOUS

Section 3.01 Restriction on Sale.

Prior to the earlier of January 1, 2046 or the date TID #14 is dissolved, Rain Auto Wash, LLC, shall not sell, transfer, convey or assign the Development Area or any part thereof to any person, entity or in any manner which would render the Development Area exempt from property taxation without the prior written consent to the City. As an express condition for such consent, the City shall require purchaser to annually pay to the City an amount equal to all property taxes, which would have accrued to the Development Area if it were subject to property taxation. Any such payments shall be considered tax increment and shall be applied as set forth in above.

Section 3.02 Indemnification.

Rain Auto Wash, LLC, its successors and assigns shall indemnify and save harmless and defend the other party and its respective officers, agents and employees from any and all liabilities, suits, actions, claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or occasioned wholly or in part by any act or omission on the other party's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

Section 3.03 No City Obligations.

The City shall have no obligations or liability for any obligations or responsibilities to any lending institution, architect, contractor or sub-contractor or any other party retained by Developers in the performance of its obligations and responsibilities under the terms and conditions of this Agreement. The Developers specifically agrees that no representation, statements, assurances or guarantees will be made by Developers to any third party contrary to this provision.

Section 3.04 Default.

a. Default and Notice of Default. In the event either party to this Agreement is in default hereunder (the “Defaulting Party”) the other party (the “Non-Defaulting Party”) shall be entitled to take any action allowed by applicable law, by virtue of said default, provided that Non-Defaulting Party gives the Defaulting Party written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specifying a time period of not less than sixty (60) days in which the default may be cured by the Defaulting party. Notwithstanding the foregoing, if any default cannot reasonably be cured within sixty (60) days, the Non Defaulting Party shall refrain from exercising remedies as long as a cure is being diligently pursued.

If either party fails to cure a default as permitted herein, the Non-Defaulting Party, without limiting its remedies under this Agreement, may compel performance by the Defaulting Party by bringing an action for specific performance. If after the specified time period for cure proceedings are initiated to cure an alleged default, the prevailing party in such proceedings shall be entitled to reimbursement from the other party for its reasonable attorney’s fees and associated costs incurred in such proceedings.

b. Force Majeure. Neither party shall be responsible to the other party for any resulting losses if the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of the enemies, strikes, fires, floods, acts of God, unusual weather, or by any other cause not within the control of the party whose performance was interfered with and which by the exercise of reasonable diligence such party is unable to prevent, whether of the class of causes herein above enumerated or not, and the time for performance shall be extended by the period of delay occasioned by any such cause.

Section 3.05 Non Discrimination.

Neither the Development nor any portion thereof shall be used by any party in any manner to permit unlawful discrimination or unlawful restriction on the basis of race, creed, ethnic origin or identity, color, gender, marital status, familial status, age, handicap, sexual orientation, or national origin and the construction and operation of the Development shall be in compliance with all effective laws, ordinances, and regulations relating to discrimination on any of the foregoing grounds.

Section 3.06 Parties and Interest; Survival of Agreements.

Except as otherwise expressly provided herein, this Agreement is made solely for the benefit of the parties hereto and no other person, partnership, association, or corporation shall acquire or have any rights hereunder by virtue hereof. All representations and agreements in this Agreement shall remain operative and at full force and effect regardless of any investigation made by or on behalf of any party. No party may assign its rights under this Agreement without the written consent of the other party.

Section 3.07 Notices.

All notices, demand, certificates, or other communications under this Agreement shall be sufficiently given and shall be deemed given when hand-delivered or when mailed by first class mail postage pre-paid with property addresses indicated below:

To the City: City of Merrill, Wisconsin
 Attention: City Clerk
 1004 East First Street
 Merrill, Wisconsin 54452

With a copy to the City Attorney.

To the Developers: Rain Auto Wash, LLC
 Att: Mike VanDerGeest
 N1308 Wisconsin River Rd.
 Merrill, WI 54452

Any party may, by written notice to the other party, designate a change of address for the purposes of aforesaid.

Section 3.08 Amendment.

No modification, alteration, or amendment of this Agreement shall be binding upon any party hereto until such modification, alteration, or amendment is reduced to writing and executed by all parties hereto.

Section 3.09 Governing Law.

The laws of the State of Wisconsin shall govern this Agreement.

Section 3.10 Severability.

If any provisions of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case, in any jurisdiction or jurisdictions or in all jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance or of rendering and provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatsoever.

Section 3.11 Compliance with Law.

The parties shall, in undertaking the construction and operation of the Development, comply with all applicable federal, state, and local laws.

Section 3.12 City Authorization.

The execution of this Agreement was authorized by Resolution No _____ adopted on June 8, 2021 by the Common Council

IN WITNESS WHEREOF:

The parties have executed this Agreement as of _____, 2021

CITY OF MERRILL, WISCONSIN

Derek Woellner, Mayor

Approved:

Katherine G. Unertl, Finance Director

William N. Heideman, Clerk

Approved as to Form:

Thomas N. Hayden, City Attorney

STATE OF WISCONSIN)

) ss.

COUNTY OF LINCOLN)

Personally came before me this ____ day of _____, 2021, the above named Derek Woellner, Mayor and William N. Heideman, Clerk, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My commission _____

RAIN AUTO WASH LLC

By _____

Mike VanDerGeest, Owner

STATE OF WISCONSIN)

) ss.

COUNTY OF _____)

Personally appeared before me this ____ day of _____, 2021, the above named Mike VanDerGeest, Owner, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My commission _____

RESOLUTION NO. _____

**RESOLUTION CREATING TAX INCREMENTAL DISTRICT NO. 14,
APPROVING ITS PROJECT PLAN AND ESTABLISHING ITS BOUNDARIES
CITY OF MERRILL, WISCONSIN**

WHEREAS, the City of Merrill (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 14 (the "District") is proposed to be created by the City as a blighted area district in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, a Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the District promotes the orderly development of the City;
- k. An opinion of the City Attorney advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to owners of all property in the proposed district, to the chief executive officers of Lincoln County, the Merrill Area School District, and the Northcentral Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Redevelopment Authority, on May 25, 2021 held a public hearing concerning the project plan and boundaries and proposed creation of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the Redevelopment Authority designated the boundaries of the District, adopted the Project Plan, and recommended to the Common Council that it create such District and approve the Project Plan.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Merrill that:

1. The boundaries of the District that shall be named "Tax Incremental District No. 14, City of Merrill", are hereby established as specified in Exhibit A of this Resolution.

2. The District is created effective as of January 1, 2021.
3. The Common Council finds and declares that:
 - (a) Not less than 50% by area of the real property within the District is a blighted area within the meaning of Wisconsin Statutes Section 66.1105(2)(ae)1.
 - (b) Based upon the finding stated in 3.a. above, the District is declared to be a blighted area district based on the identification and classification of the property included within the District.
 - (c) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
 - (d) The equalized value of the taxable property in the District plus the value increment of all other existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.
 - (e) That there are no parcels to be included within the District that were annexed by the City within the preceding three-year period.
 - (f) The City estimates that none of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
 - (g) The project costs relate directly to promoting the elimination of blight of the area consistent with the purpose for which the District is created.
4. The Project Plan for "Tax Incremental District No. 14, City of Merrill" (see Exhibit B) is approved, and the City further finds the Plan is feasible and in conformity with the master plan of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby authorized and directed to apply to the Wisconsin Department of Revenue, in such form as may be prescribed, for a "Determination of Tax Incremental Base", as of January 1, 2021, pursuant to the provisions of Wisconsin Statutes Section 66.1105(5)(b).

BE IT FURTHER RESOLVED THAT pursuant to Section 66.1105(5)(f) of the Wisconsin Statutes that the City Assessor is hereby authorized and directed to identify upon the assessment roll returned and examined under Wisconsin Statutes Section 70.45, those parcels of property which are within the District, specifying thereon the name of the said District, and the City Clerk is hereby authorized and directed to make similar notations on the tax roll made under Section 70.65 of the Wisconsin Statutes.

Recommended by: Redevelopment
Authority

Moved: _____

Passed: _____

CITY OF MERRILL, WISCONSIN

Derek Woellner
Mayor

William N. Heideman
City Clerk

Attachment: Resolution Creating TID 14 (5981 : Resolution creating TID #14)

EXHIBIT A -

LEGAL BOUNDARY DESCRIPTION

TAX INCREMENTAL DISTRICT NO. 14
CITY OF MERRILL

A part the Southwest 1/4 of the Southeast 1/4, Section 7, Township 31 North, Range 7 East, **in the City of Merrill, Lincoln County, Wisconsin, and described in particular as follows:**

Commencing at the intersection of the West line of said $\frac{1}{4}$ $\frac{1}{4}$ and the North Right-of-way line of State Highway 64; Thence Easterly along the North Right-of-way line of State Highway 64 to the East Right-of-way line of Gem Street, the point of beginning; Thence Easterly along the North Right-of-way line of State Highway 64 336.4 feet; Thence North 175.88 feet; Thence Westerly 200 feet; Thence South 30.8 feet; Thence Westerly 136.4 feet to the East Right-of-way line of Gem Street; Thence South along the East Right-of-way line of Gem Street the point of beginning.

That the above described parcel of land contains 1.22 acres, more or less;

MAP OF DISTRICT

INCLUDED IN TID PROJECT PLAN

Attachment: Resolution Creating TID 14 (5981 : Resolution creating TID #14)

EXHIBIT B -**PROJECT PLAN**

[DISTRIBUTED SEPARATELY]

Attachment: Resolution Creating TID 14 (5981 : Resolution creating TID #14)

May 6, 2021

Project Plan

Tax Incremental District No. 14

City of Merrill, Wisconsin

Organizational Joint Review Board Meeting Held:	May 25, 2021
Public Hearing Held:	May 25, 2021
Approval by RDA:	May 25, 2021
Adoption by Common Council:	June 8, 2021
Approval by the Joint Review Board:	June 29, 2021

Attachment: TID14 Project Plan (2021-05-26) (5981 : Resolution creating TID #14)

Table of Contents

Executive Summary.....	3
Preliminary Map of Proposed District Boundary	5
Map Showing Existing Uses and Conditions	6
Preliminary Parcel List and Analysis.....	7
Equalized Value Test	8
Statement Listing the Kind, Number and Location of All Proposed Public Works or Improvements Within the District.....	9
Map Showing Proposed Improvements and Uses	15
Detailed List of Estimated Project Costs	16
Economic Feasibility Study, Description of the Methods of Financing Estimated Project Costs and the Time When Related Costs or Monetary Obligations are to be Incurred	17
Annexed Property	22
Estimate of Property to Be Devoted to Retail Business.....	22
Proposed Changes of Zoning Ordinances, Master Plan, Map, Building Codes and City Ordinances	22
Statement of the Proposed Method for the Relocation of any Persons to be Displaced	23
How Creation of the Tax Incremental District Promotes the Orderly Development of the City.....	23
List of Estimated Non-Project Costs.....	24
Legal Opinion Advising Whether the Plan is Complete and Complies with Wis. Stat. § 66.1105(4)(f)	25
Calculation of the Share of Projected Tax Increments Estimated to be Paid by the Owners of Property in the Overlying Taxing Jurisdictions.....	27

SECTION 1: Executive Summary

Description of District

Tax Incremental District (“TID”) No. 14 (“District”) is a proposed Blighted Area District, comprising approximately 1.22 acres located at the intersection of East Main and Gem Streets. The District will be created to pay the costs of investing in redevelopment of the area (“Project”).

Authority

The City is creating the District under the provisions of Wis. Stat. § 66.1105.

Estimated Total Project Cost Expenditures

The City anticipates making total expenditures of approximately \$500,000 (“Project Costs”) to undertake the projects listed in this Project Plan (“Plan”).

Incremental Valuation

The City projects that new land and improvements value of approximately \$1,100,000 will result from the Project. Creation of this additional value will be made possible by the Project Costs made within the District. A table detailing assumption’s as to the development timing and associated values is included in the Economic Feasibility Study located within this Plan.

Expected Termination of District

Based on the Economic Feasibility Study located within Section 9 of this Plan, the City anticipates that the District will generate sufficient tax increment to pay all Project Costs within 23 years of the District’s allowable 27 years.

Summary of Findings

As required by Wis. Stat. § 66.1105, and as documented in this Plan and the exhibits contained and referenced herein, the following findings are made:

1. That “but for” the creation of this District, the development projected to occur as detailed in this Plan: 1) would not occur; or 2) would not occur in the manner, at the values, or within the timeframe desired by the City. In reaching this determination, the City has considered:

The substantial investment needed to provide the public infrastructure and other investments necessary to allow for redevelopment within the District. Absent the use of tax incremental financing, the City is unable to fully fund this program of infrastructure improvements.

2. The economic benefits of the District, as measured by increased employment, business and personal income, and property value, are sufficient to compensate for the cost of the improvements.

3. The benefits of the proposal outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions. As required by Wis. Stat. § 66.1105(4)(i)4., a calculation of the share of projected tax increments estimated to be paid by the owners of property in the overlying taxing jurisdictions has been prepared and can be found in this Plan. However, because the Project would not occur without the use of tax incremental financing, these tax increments would not be paid but for creation of the District. Accordingly, the City finds that the benefits expected to be realized as set forth in this Plan outweigh the value of the tax increments to be invested in the Project.
4. Not less than 50% by area of the real property within the District is a blighted area as defined by Wis. Stat. § 66.1105(2)(ae)1.
5. Based on the foregoing finding, the District is designated as a blighted area district.
6. The Project Costs relate directly to the elimination of blight in the District, consistent with the purpose for which the District is created.
7. Improvements to be made in the District are likely to significantly enhance the value of substantially all other real property in the District.
8. The equalized value of taxable property in the District, plus the incremental value of all existing tax incremental districts within the City does not exceed 12% of the total equalized value of taxable property within the City.
9. The City estimates that none of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wis. Stat. § 66.1105(5)(b).
10. That there are no parcels to be included within the District that were annexed by the City within the preceding three-year period.
11. The Plan for the District is feasible and is in conformity with the Master Plan of the City.

SECTION 2: Preliminary Map of Proposed District Boundary



SECTION 3: Map Showing Existing Uses and Conditions



Attachment: TID14 Project Plan (2021-05-26) (5981 : Resolution creating TID #14)

SECTION 4:
Preliminary Parcel List and Analysis

City of Merrill, Wisconsin																					Assessment Roll Classification? (Residential = Class 1, Commercial = Class 2, Manufacturing = Class 3, Ag = Class 4, Undeveloped = Class 5, Ag Forest = Class 5M, Forest = Class 6, Other = Class 7 & Exempt = X)
Tax Increment District #14																					
Base Property Information																					
Property Information						Assessment Information				Equalized Value				District Classification			District Classification			Comments	
Map Ref #	Parcel Number	Street Address	Owner	Acreage	Part of Existing TID? ...Indicate TID #	Land	Imp	PP	Total	Equalized Value Ratio	Land	Imp	PP	Total	Industrial (Zoned and Suitable)	Commercial/ Business	Existing Residential	Blighted	Rehab/ Conservation	Vacant	
	251-3106-182-0114	2806 - 2808 E. Main St.	Mattson, Gail A.	0.81	TID No. 3	52,400	56,100	500	109,000	100.00%	52,400	56,100	500	109,000		0.81		0.81			
	251-3106-182-0115	2802 E. Main St.	Clark, James & Amanda	0.41	TID No. 3	32,000	83,500	1,240	116,740	100.00%	32,000	83,500	1,240	116,740		0.41		0.41			
Total Acreage						84,400	139,600	1,740	225,740		84,400	139,600	1,740		0	1.218	0	1.218	0	0	
						Estimated Base Value				225,740	0.00%	100.00%	0.00%	100.00%	0.00%	0.00%					

SECTION 5: Equalized Value Test

The following calculations demonstrate that the City expects to be in compliance with Wis. Stat. § 66.1105(4)(gm)4.c., which requires that the equalized value of the taxable property in the proposed District, plus the value increment of all existing tax incremental districts, does not exceed 12% of the total equalized value of taxable property within the City.

The equalized value of the increment of existing tax incremental districts within the City, plus the base value of the proposed District, totals \$53,70,200. This value is less than the maximum of \$55,688,028 in equalized value that is permitted for the City.

Valuation Test Compliance Calculation	
District Creation Date	6/8/2021
	Valuation Data Currently Available 2020
Total EV (TID In)	464,066,900
12% Test	55,688,028
Increment of Existing TIDs	
TID #3	32,885,900
TID #4	6,717,500
TID #5	592,900
TID #6	1,957,100
TID #7	3,958,300
TID #8	1,977,900
TID #9	0
TID #10	0
TID #11	4,925,200
TID #12	692,400
Total Existing Increment	53,707,200
Projected Base of New or Amended District	225,740
Less Value of Any Underlying TID Parcels	0
Total Value Subject to 12% Test	53,932,940
Compliance	PASS

SECTION 6:

Statement Listing the Kind, Number and Location of All Proposed Public Works or Improvements Within the District

Project Costs are any expenditure made, estimated to be made, or monetary obligations incurred or estimated to be incurred as outlined in this Plan. Project Costs will be diminished by any income, special assessments or other revenues, including user fees or charges, other than tax increments, received or reasonably expected to be received in connection with the implementation of the Plan. If Project Costs incurred benefit territory outside the District, a proportionate share of the cost is not a Project Cost. Costs identified in this Plan are preliminary estimates made prior to design considerations and are subject to change after planning, design and construction is completed.

With all Project Costs, the costs of engineering, design, survey, inspection, materials, construction, restoring property to its original condition, apparatus necessary for public works, legal and other consultant fees, testing, environmental studies, permits, updating City ordinances and plans, judgments or claims for damages and other expenses are included as Project Costs.

The following is a list of public works and other tax incremental financing eligible Project Costs that the City expects to make, or may need to make, in conjunction with the implementation of the District's Plan. The map found in Section 7 of this Plan along with the Detailed List of Project Costs found in Section 8 provide additional information as to the kind, number and location of potential Project Costs.

Property, Right-of-Way and Easement Acquisition

Property Acquisition for Development

To promote and facilitate development the City may acquire property within the District. The cost of property acquired, and any costs associated with the transaction, are eligible Project Costs. Following acquisition, other Project Costs within the categories detailed in this Section may be incurred to make the property suitable for development. Any revenue received by the City from the sale of property acquired pursuant to the execution of this Plan will be used to reduce the total project costs of the District. If total Project Costs incurred by the City to acquire property and make it suitable for development exceed the revenues or other consideration received from the sale or lease of that property, the net amount shall be considered "real property assembly costs" as

defined in Wis. Stat. § 66.1105(2)(f)1.c., and subject to recovery as an eligible Project Cost.

Acquisition of Rights-of-Way

The City may need to acquire property to allow for installation of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the City to identify, negotiate and acquire rights-of-way are eligible Project Costs.

Acquisition of Easements

The City may need to acquire temporary or permanent easements to allow for installation and maintenance of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the City to identify, negotiate and acquire easement rights are eligible Project Costs.

Relocation Costs

If relocation expenses are incurred in conjunction with the acquisition of property, those expenses are eligible Project Costs. These costs may include, but are not limited to: preparation of a relocation plan; allocations of staff time; legal fees; publication of notices; obtaining appraisals; and payment of relocation benefits as required by Wis. Stat. Chapter 32 and Wis. Admin. Code ADM 92.

Site Preparation Activities

Environmental Audits and Remediation

If it becomes necessary to evaluate any land or improvement within the District, any cost incurred by the City related to environmental audits, testing, and remediation are eligible Project Costs.

Demolition

To make sites suitable for development, the City may incur costs related to demolition and removal of structures or other land improvements, to include abandonment of wells or other existing utility services.

Site Grading

Land within the District may require grading to make it suitable for development, to provide access, and to control stormwater runoff. The City may need to remove and dispose of excess material, or bring in fill material to provide for proper site elevations. Expenses incurred by the City for site grading are eligible Project Costs.

Utilities

Sanitary Sewer System Improvements

To allow development to occur, the City may need to construct, alter, rebuild or expand sanitary sewer infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: collection mains; manholes and cleanouts; service laterals; force mains; interceptor sewers; pumping stations; lift stations; wastewater treatment facilities; and all related appurtenances. To the extent sanitary sewer projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the City construct, alter, rebuild or expand sanitary sewer infrastructure located outside of the District. That portion of the costs of sanitary sewer system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs. The improvements to the wastewater treatment facilities, although not within the ½ mile radius, is an eligible project cost under Wis. Stat. § 66.1105(2)(f)1 k.

Water System Improvements

To allow development to occur, the City may need to construct, alter, rebuild or expand water system infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: distribution mains; manholes and valves; hydrants; service laterals; pumping stations; wells; water treatment facilities; storage tanks and reservoirs; and all related appurtenances. To the extent water system projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the City construct, alter, rebuild or expand water system infrastructure located outside of the District. That portion of the costs of water system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs.

Stormwater Management System Improvements

Development within the District will cause stormwater runoff. To manage this stormwater runoff, the City may need to construct, alter, rebuild or expand

stormwater management infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: stormwater collection mains; inlets, manholes and valves; service laterals; ditches; culvert pipes; box culverts; bridges; stabilization of stream and river banks; and infiltration, filtration and detention Best Management Practices (BMP's). To the extent stormwater management system projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the City construct, alter, rebuild or expand stormwater management infrastructure located outside of the District. That portion of the costs of stormwater management system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs.

Streets and Streetscape

Street Improvements

To allow development to occur, the City may need to construct or reconstruct streets, highways, alleys, access drives and parking areas. Eligible Project Costs include, but are not limited to: excavation; removal or placement of fill; construction of road base; asphalt or concrete paving or repaving; installation of curb and gutter; installation of sidewalks and bicycle lanes; installation of culverts, box culverts and bridges; rail crossings and signals; utility relocation, to include burying overhead utility lines; street lighting; installation of traffic control signage and traffic signals; pavement marking; right-of-way restoration; installation of retaining walls; and installation of fences, berms, and landscaping.

Streetscaping and Landscaping

To attract development consistent with the objectives of this Plan, the City may install amenities to enhance development sites, rights-of-way and other public spaces. These amenities include, but are not limited to: landscaping; lighting of streets, sidewalks, parking areas and public areas; installation of planters, benches, clocks, tree rings, trash receptacles and similar items; and installation of brick or other decorative walks, terraces and street crossings. These and any other similar amenities installed by the City are eligible Project Costs.

Community Development

Cash Grants (Development Incentives)

The City may enter into agreements with property owners, lessees, or developers of land located within the District for sharing costs to encourage the desired kind of improvements and assure tax base is generated sufficient to recover Project Costs. No cash grants will be provided until the City executes a developer agreement with the recipient of the cash grant. Any payments of cash grants made by the City are eligible Project Costs.

Contribution to Redevelopment Authority (RDA)

As provided for in Wis. Stat. § 66.1105(2)(f)1.h and Wis. Stat. § 66.1333(13), the City may provide funds to its RDA to be used for administration, planning operations, and capital costs, including but not limited to real property acquisition, related to the purposes for which it was established in furtherance of any redevelopment or urban renewal project. Funds provided to the RDA for this purpose are eligible Project Costs.

Revolving Loan/Grant Program (Development Incentives)

To encourage private development consistent with the objectives of this Plan, the City, through its RDA, may provide loans or grants to eligible property owners in the District. Eligible improvements will be those that are likely to improve the value of the property, enhance the visual appearance of the property and surrounding area, correct safety deficiencies, or as otherwise specified by the RDA in the program manual. Any funds returned to the RDA from the repayment of loans made are not considered revenues to the District and will not be used to offset District Project Costs. Instead, these funds may be placed into a revolving fund and will continue to be used for the program purposes stated above. Any funds provided to the RDA for purposes of implementing this program are considered eligible Project Costs.

Miscellaneous

Projects Outside the Tax Increment District

Pursuant to Wis. Stat. § 66.1105(2)(f)1.n, the City may undertake projects within territory located within one-half mile of the boundary of the District provided that: 1) the project area is located within the City's corporate boundaries; and 2) the projects are approved by the Joint Review Board. The cost of projects completed outside the District pursuant to this section are eligible project costs and may include any project cost that would otherwise be eligible if undertaken within the District. The City intends to make the following project cost expenditures outside the District:

Streets improvements and related amenities and appurtenances within the right of way.

Professional Service and Organizational Costs

The costs of professional services rendered, and other costs incurred, in relation to the creation, administration and termination of the District, and the undertaking of the projects contained within this Plan, are eligible Project Costs. Professional services include but are not limited to: architectural; environmental; planning; engineering; legal; audit; financial; and the costs of informing the public with respect to the creation of the District and the implementation of the Plan.

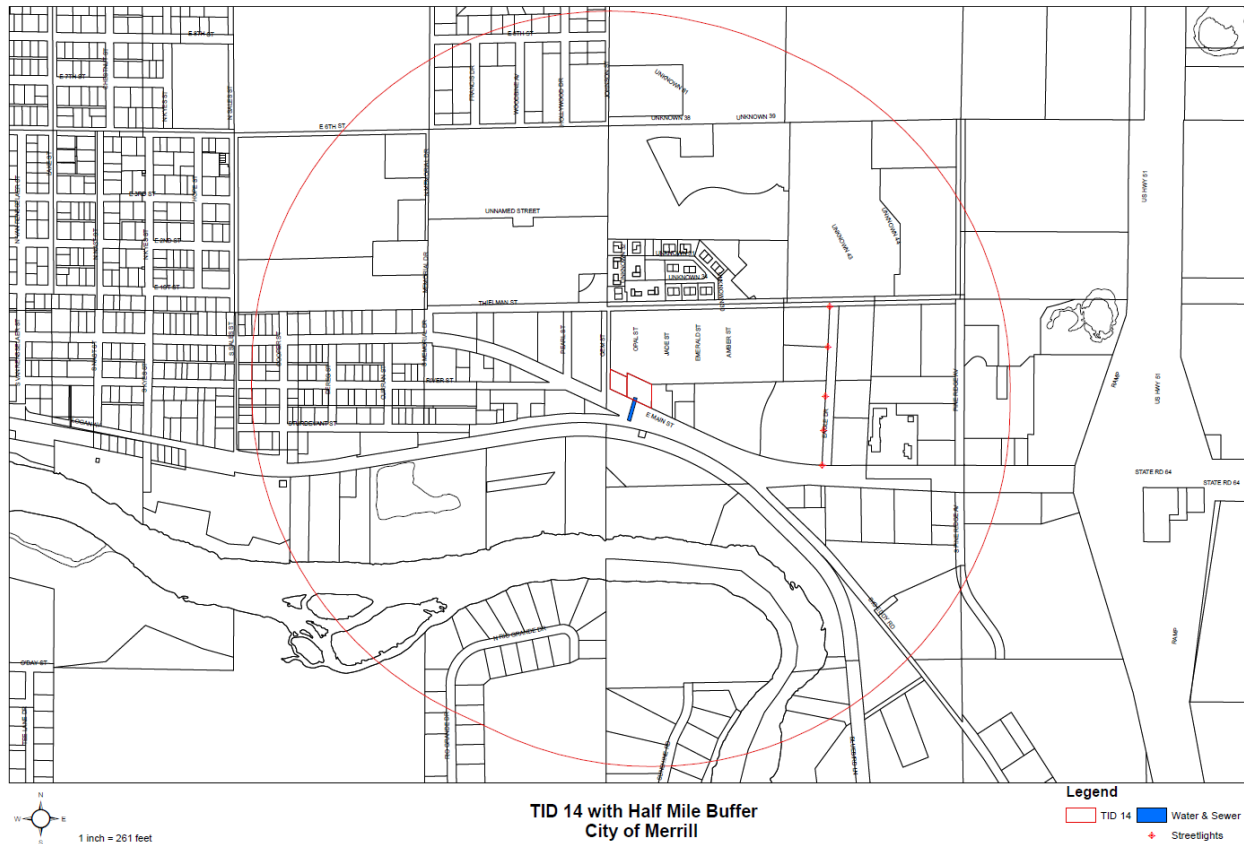
Administrative Costs

The City may charge to the District as eligible Project Costs reasonable allocations of administrative costs, including, but not limited to, employee salaries. Costs allocated will bear a direct connection to the time spent by City employees relating to the implementation of the Plan.

Financing Costs

Interest expense, debt issuance expenses, redemption premiums, and any other fees and costs incurred in conjunction with obtaining financing for projects undertaken under this Plan are eligible Project Costs.

SECTION 7: Map Showing Proposed Improvements and Uses



Other than projects within one half mile of TID boundary, all projects will occur on or adjacent to the two tax parcels within the TID boundary.

SECTION 8: Detailed List of Estimated Project Costs

The following list identifies the Project Costs that the City currently expects to incur in implementing the District's Plan. All projects identified and related costs reflect the best estimates available as of the date of preparation of this Plan. All costs are preliminary estimates and may increase or decrease. Certain Project Costs listed may become unnecessary, and other Project Costs not currently identified may need to be made. (Section 6 details the general categories of eligible Project Costs). Changes in Project Cost totals or the types of Project Costs to be incurred will not require that this Plan be amended. This Plan is not meant to be a budget nor an appropriation of funds for specific Project Costs, but a framework within which to manage Project Costs.

City of Merrill, Wisconsin

Tax Increment District #14

Estimated Project List

Project ID	Project Name/Type	Phase I 2021	Phase II 2022	Phase III 2023	Phase IV 2024	Phase V 2025 - 2043	Total (Note 1)
1	TID Plan Creation & Amendments	15,000				15,000	30,000
2	City of Merrill Personnel Services	2,500	2,500	2,500	2,500	25,000	35,000
3	Development Incentives		50,000	40,000	40,000	150,000	280,000
4	Environmental Remediation					15,000	15,000
5	Street Improvements (Including Lighting)*					40,000	40,000
6	Sanitary Sewer Improvements	25,000				25,000	50,000
7	Water System Improvements	25,000				25,000	50,000
Total Projects		67,500	52,500	42,500	42,500	295,000	500,000

Notes:

Note 1Project costs are estimates and are subject to modification

Note 2Costs include engineering and contingency where appropriate

* Projects may occur within 1/2 mile of TID boundary

SECTION 9: Economic Feasibility Study, Description of the Methods of Financing Estimated Project Costs and the Time When Related Costs or Monetary Obligations are to be Incurred

This Section includes a forecast of the valuation increases expected within the District, the associated tax increment collections, a summary of how Project Costs would be financed, and a projected cash flow demonstrating that the District is economically feasible.

Key Assumptions

The Project Costs the City plans to make are expected to result \$1.1 million in incremental value by 2032. Estimated valuations and timing for construction of the Project are included in Table 1. Assuming the City's current equalized TID Interim tax rate of \$30.00 per thousand of equalized value, and no economic appreciation or depreciation, the Project would generate \$796,514 in incremental tax revenue over the 27-year term of the District as shown in Table 2.

Table 1 – Development Assumptions

City of Merrill, Wisconsin					
Tax Increment District #14					
Development Assumptions					
Construction Year		Parcel #1 Car Wash	Parcel #2	Annual Total	Construction Year
1	2021	750,000		750,000	2021 1
2	2022			0	2022 2
3	2023			0	2023 3
4	2024			0	2024 4
5	2025			0	2025 5
6	2026			0	2026 6
7	2027			0	2027 7
8	2028			0	2028 8
9	2029			0	2029 9
10	2030		350,000	350,000	2030 10
11	2031			0	2031 11
12	2032			0	2032 12
13	2033			0	2033 13
14	2034			0	2034 14
15	2035			0	2035 15
16	2036			0	2036 16
17	2037			0	2037 17
18	2038			0	2038 18
19	2039			0	2039 19
20	2040			0	2040 20
21	2041			0	2041 21
22	2042			0	2042 22
23	2043			0	2043 23
24	2044			0	2044 24
25	2045			0	2045 25
26	2046			0	2046 26
27	2047			0	2047 27
Totals		<u>750,000</u>	<u>350,000</u>	<u>1,100,000</u>	
Notes:					

Table 2 – Tax Increment Projection Worksheet

City of Merrill, Wisconsin										
Tax Increment District #14										
Tax Increment Projection Worksheet										
Type of District	Blighted Area		Base Value	225,740		Apply to Base Value				
District Creation Date	June 8, 2021		Appreciation Factor	0.00%						
Valuation Date	Jan 1, 2021		Base Tax Rate	\$30.00						
Max Life (Years)	27		Rate Adjustment Factor							
Expenditure Period/Termination	22	6/8/2043								
Revenue Periods/Final Year	27	2049								
Extension Eligibility/Years	Yes	3	Tax Exempt Discount Rate	2.50%						
Eligible Recipient District	Yes		Taxable Discount Rate	4.00%						

Construction Year	Value Added	Valuation Year	Inflation Increment	Total Increment	Revenue Year	Tax Rate	Tax Increment	Tax Exempt		
								NPV Calculation	Taxable NPV Calculation	
1	2021	750,000	2022	0	750,000	2023	\$30.00	22,500	20,894	20,003
2	2022	0	2023	0	750,000	2024	\$30.00	22,500	41,278	39,236
3	2023	0	2024	0	750,000	2025	\$30.00	22,500	61,165	57,730
4	2024	0	2025	0	750,000	2026	\$30.00	22,500	80,567	75,512
5	2025	0	2026	0	750,000	2027	\$30.00	22,500	99,496	92,611
6	2026	0	2027	0	750,000	2028	\$30.00	22,500	117,963	109,052
7	2027	0	2028	0	750,000	2029	\$30.00	22,500	135,980	124,860
8	2028	0	2029	0	750,000	2030	\$30.00	22,500	153,557	140,060
9	2029	0	2030	0	750,000	2031	\$30.00	22,500	170,706	154,676
10	2030	350,000	2031	0	1,100,000	2032	\$30.00	33,001	195,243	175,288
11	2031	0	2032	0	1,100,000	2033	\$30.00	33,001	219,183	195,108
12	2032	0	2033	0	1,100,000	2034	\$30.00	33,001	242,538	214,165
13	2033	0	2034	0	1,100,000	2035	\$30.00	33,001	265,324	232,489
14	2034	0	2035	0	1,100,000	2036	\$30.00	33,001	287,554	250,108
15	2035	0	2036	0	1,100,000	2037	\$30.00	33,001	309,242	267,050
16	2036	0	2037	0	1,100,000	2038	\$30.00	33,001	330,401	283,340
17	2037	0	2038	0	1,100,000	2039	\$30.00	33,001	351,043	299,003
18	2038	0	2039	0	1,100,000	2040	\$30.00	33,001	371,183	314,064
19	2039	0	2040	0	1,100,000	2041	\$30.00	33,001	390,831	328,546
20	2040	0	2041	0	1,100,000	2042	\$30.00	33,001	410,000	342,471
21	2041	0	2042	0	1,100,000	2043	\$30.00	33,001	439,418	370,094
22	2042	0	2043	0	1,100,000	2044	\$30.00	33,001	458,120	383,483
23	2043	0	2044	0	1,100,000	2045	\$30.00	33,001	476,365	396,358
24	2044	0	2045	0	1,100,000	2046	\$30.00	33,001	494,165	408,737
25	2045	0	2046	0	1,100,000	2047	\$30.00	33,001	511,531	420,640
26	2046	0	2047	0	1,100,000	2048	\$30.00	33,001	528,474	432,085
27	2047	0	2048	0	1,100,000	2049	\$30.00	33,001	545,003	443,090
Totals		1,100,000		0		Future Value of Increment		796,514		

Notes:

Actual results will vary depending on development, inflation of overall tax rates.

NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

Financing and Implementation

Table 3. provides a summary of the District's financing plan. The City intends to fund eligible expenditures through advances from other funds (to be recovered through future tax increments), current and accumulated tax increments, and debt proceeds.

Table 3 – Debt Financing Plan

City of Merrill, Wisconsin Tax Increment District #14 Estimated Financing Plan		
	State Trust Fund Loan 2030	Totals
Projects		
Phase V	295,000	295,000
Total Project Funds	295,000	295,000
Estimated Finance Related Expenses	7,500	
Total Financing Required	302,500	
Rounding	500	
Net Issue Size	303,000	303,000
Notes:		

Attachment: TID14 Project Plan (2021-05-26) (5981 : Resolution creating TID #14)

Based on the Project Cost expenditures as included within the cash flow exhibit (Table 4), the District is projected to accumulate sufficient funds by the year 2044 to recover all Project cost liabilities and obligations. The projected closure is based on the various assumptions noted in this Plan and will vary dependent on actual Project Costs incurred and the actual amount of tax increments collected.

Table 4 – Cash Flow

City of Merrill, Wisconsin

Tax Increment District #14

Cash Flow Projection

Year	Projected Revenues				Expenditures							Balances			Year
	Tax Increments	Interest Earnings/ (Cost)	Other Revenue	Total Revenues	State Trust Fund Loan 303,000 Dated Date: 04/01/30			Creation			Total Expenditures	Annual	Cumulative	Principal Outstanding	
					Principal	Est. Rate	Interest	Costs	Project Costs	Admin.					
2021				0				15,000	52,500		67,500	(67,500)	(67,500)	2021	
2022				0					52,500		52,500	(52,500)	(120,000)	2022	
2023	22,500			22,500					42,500		42,500	(20,000)	(140,000)	2023	
2024	22,500			22,500					42,500		42,500	(20,000)	(159,999)	2024	
2025	22,500			22,500							0	22,500	(137,499)	2025	
2026	22,500			22,500							0	22,500	(114,998)	2026	
2027	22,500			22,500							0	22,500	(92,498)	2027	
2028	22,500			22,500							0	22,500	(69,998)	2028	
2029	22,500			22,500							0	22,500	(47,497)	2029	
2030	22,500			22,500							0	22,500	(24,997)	2030	
2031	22,500			22,500	11,220	3.75%	11,363				22,583	(82)	(25,079)	2031	
2032	33,001			33,001	11,641	3.75%	10,942				22,583	10,418	(14,661)	2032	
2033	33,001			33,001	12,078	3.75%	10,505				22,583	10,418	(4,244)	2033	
2034	33,001			33,001	12,530	3.75%	10,052				22,583	10,418	6,174	2034	
2035	33,001			33,001	13,000	3.75%	9,582				22,583	10,418	16,592	2035	
2036	33,001			33,001	13,488	3.75%	9,095				22,583	10,418	27,010	2036	
2037	33,001			33,001	13,994	3.75%	8,589				22,583	10,418	37,428	2037	
2038	33,001			33,001	14,518	3.75%	8,064				22,583	10,418	47,845	2038	
2039	33,001			33,001	15,063	3.75%	7,520				22,583	10,418	58,263	2039	
2040	33,001			33,001	15,628	3.75%	6,955				22,583	10,418	68,681	2040	
2041	33,001			33,001	16,214	3.75%	6,369				22,583	10,418	79,099	2041	
2042	33,001			33,001	16,822	3.75%	5,761				22,583	10,418	89,517	2042	
2043	33,001			33,001	17,453	3.75%	5,130				22,583	10,418	99,934	2043	
2044	33,001			33,001	18,107	3.75%	4,476				22,583	10,418	110,352	2044	
2045	33,001			33,001	18,786	3.75%	3,797				22,583	10,418	120,770	2045	
2046	33,001			33,001	19,491	3.75%	3,092				22,583	10,418	131,188	2046	
2047	33,001			33,001	20,221	3.75%	2,361				22,583	10,418	141,606	2047	
2048	33,001			33,001	20,980	3.75%	1,603				22,583	10,418	152,024	2048	
2049	33,001			33,001	21,767	3.75%	816				22,583	10,418	162,441	2049	
Total	796,514	0	0	796,514	303,000		126,073	15,000	190,000	0	634,073			Total	
Notes:												Projected TID Closure			

SECTION 10:

Annexed Property

A tax incremental district cannot include annexed territory unless at least three years have elapsed since the annexation, or certain other requirements are met. None of the property within the proposed District boundary was annexed during the past three years.

SECTION 11:

Estimate of Property to Be Devoted to Retail Business

Pursuant to Wis. Stat. § 66.1105(5)(b), the City estimates that none of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period.

SECTION 12:

Proposed Changes of Zoning Ordinances, Master Plan, Map, Building Codes and City Ordinances

Zoning Ordinances

The proposed Plan is in general conformance with the City's current zoning ordinances. Individual properties may require rezoning at the time of development.

Master (Comprehensive) Plan and Map

The proposed Plan is in general conformance with the City's Comprehensive Plan identifying the area as appropriate for redevelopment.

Building Codes and Ordinances

Development within the District will be required to conform to State Building Codes and will be subject to the City's permitting and inspection procedures. The proposed Plan conforms to all relevant State and local ordinances, plans, and codes. No changes to the existing regulations are proposed or needed.

SECTION 13:

Statement of the Proposed Method for the Relocation of any Persons to be Displaced

Should implementation of this Plan require relocation of individuals or business operations, relocations will be handled in compliance with Wis. Stat. Chapter 32 and Wis. Admin. Code ADM 92.

SECTION 14:

How Creation of the Tax Incremental District Promotes the Orderly Development of the City

Creation of the District and the implementation of the projects in its Plan will promote the orderly redevelopment of the City by eliminating blighted areas, providing necessary public infrastructure improvements, and providing appropriate financial incentives for private development projects. Through use of tax increment financing, the City can attract new investment that results in increased tax base. Development will occur in an orderly fashion in accordance with approved plans so that the Projects will be compatible with adjacent land uses.

SECTION 15:

List of Estimated Non-Project Costs

Non-project costs are public works projects which only partly benefit the District. Costs incurred that do not benefit the District may not be paid with tax increments. Examples of non-project costs are:

- A public improvement made within the District that also benefits property outside the District. That portion of the total Project Costs allocable to properties outside of the District would be a non-project cost.
- A public improvement made outside the District that only partially benefits property within the District. That portion of the total Project Costs allocable to properties outside of the District would be a non-project cost.
- Projects undertaken within the District as part of the implementation of this Project Plan, the costs of which are paid fully or in part by impact fees, grants, special assessments, or revenues other than tax increments.

The City does not presently expect any non-project costs for the District.

SECTION 16:
Legal Opinion Advising Whether the Plan is
Complete and Complies with Wis. Stat. §
66.1105(4)(f)

Legal Opinion Found on Following Page.

Attachment: TID14 Project Plan (2021-05-26) (5981 : Resolution creating TID #14)



CITY OF MERRILL

Office of the City Attorney

Thomas N. Hayden, City Attorney

1004 East First Street • Merrill, Wisconsin • 54452

Phone (715) 539-3510 • FAX (715) 536-0514

e-mail: tom.hayden@ci.merrill.wi.us

May 26, 2021

Mayor Derek Woellner
City of Merrill
1004 E First St.
Merrill, WI 54452

Re: Project Plan for Tax Incremental District No. 14

Dear Mayor Woellner:

Wisconsin Statute 66.1105(4)(f) requires that a project plan for a tax incremental financing district include an opinion provided by the City Attorney advising as to whether the plan is complete and complies with Wisconsin Statute 66.1105.

As City Attorney for the City of Merrill, I have been asked to review the above-referenced project plan for compliance with the applicable statutory requirements. Based upon my review, in my opinion, the Project Plan for the city of Merrill Tax Incremental District No. 14 is complete and complies with the provisions of Wisconsin Statute 66.1105.

Very truly yours,

CITY OF MERRILL

Thomas N. Hayden, City Attorney

TNH/km

Attachment: TID14 Project Plan (2021-05-26) (5981 : Resolution creating TID #14)

SECTION 17:

Calculation of the Share of Projected Tax Increments Estimated to be Paid by the Owners of Property in the Overlying Taxing Jurisdictions

The following projection is provided to meet the requirements of Wis. Stat. § 66.1105(4)(i)4.

Estimated portion of taxes that owners of taxable property in each taxing jurisdiction overlaying district would pay by jurisdiction.						
Statement of Taxes Data Year:			2019	Percentage		
Lincoln County			2,275,282	17.01%		
City of Merrill			7,159,908	53.52%		
School District of Merrill			3,432,409	25.66%		
North Central Technical College			509,166	3.81%		
Total			13,376,765			
Revenue Year	Lincoln County	City of Merrill	School District of Merrill	North Central Technical College	Total	Revenue Year
2023	3,827	12,043	5,773	856	22,500	2023
2024	3,827	12,043	5,773	856	22,500	2024
2025	3,827	12,043	5,773	856	22,500	2025
2026	3,827	12,043	5,773	856	22,500	2026
2027	3,827	12,043	5,773	856	22,500	2027
2028	3,827	12,043	5,773	856	22,500	2028
2029	3,827	12,043	5,773	856	22,500	2029
2030	3,827	12,043	5,773	856	22,500	2030
2031	3,827	12,043	5,773	856	22,500	2031
2032	5,613	17,664	8,468	1,256	33,001	2032
2033	5,613	17,664	8,468	1,256	33,001	2033
2034	5,613	17,664	8,468	1,256	33,001	2034
2035	5,613	17,664	8,468	1,256	33,001	2035
2036	5,613	17,664	8,468	1,256	33,001	2036
2037	5,613	17,664	8,468	1,256	33,001	2037
2038	5,613	17,664	8,468	1,256	33,001	2038
2039	5,613	17,664	8,468	1,256	33,001	2039
2040	5,613	17,664	8,468	1,256	33,001	2040
2041	5,613	17,664	8,468	1,256	33,001	2041
2042	5,613	17,664	8,468	1,256	33,001	2042
2043	5,613	17,664	8,468	1,256	33,001	2043
2044	5,613	17,664	8,468	1,256	33,001	2044
2045	5,613	17,664	8,468	1,256	33,001	2045
2046	5,613	17,664	8,468	1,256	33,001	2046
2047	5,613	17,664	8,468	1,256	33,001	2047
2048	5,613	17,664	8,468	1,256	33,001	2048
2049	5,613	17,664	8,468	1,256	33,001	2049
	135,481	426,334	204,381	30,318	796,514	

Notes:

The projection shown above is provided to meet the requirements of Wisconsin Statute 66.1105(4)(i)4.

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE 2020 COMPLIANCE MAINTENANCE
ANNUAL REPORT FOR THE CITY OF MERRILL WASTEWATER
TREATMENT PLANT**

WHEREAS, the City of Merrill is required by the Wisconsin Department of Natural Resources (WDNR) to complete a Compliance Maintenance Annual Report on its Wastewater Treatment Plant; and

WHEREAS, the Water and Sewage Committee, of the City of Merrill, has reviewed the Compliance Maintenance Report for the year 2020, and has determined that it reflects the performance of the Wastewater Treatment Plant during 2020; and

WHEREAS, the report indicates a need for continued improvements at the Wastewater Treatment Plant and its operations to meet the requirements set forth by the WDNR;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 8th day of June, 2021, that:

1. The Compliance Maintenance Annual Report for 2020 is hereby approved and authorized to be filed with the WDNR.
2. That the Compliance Maintenance Annual Report for 2020 is an accurate indication of the performance of the City of Merrill Wastewater Treatment Plant for the year 2020.

Recommended by Steve Osness,
Chairman, Water and Sewage
Committee

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner, Mayor

Passed: _____

William N. Heideman, City Clerk

Attachment: Resolution on 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	1.2629	x	134	x	8.34	=	1,414
February	1.1541	x	159	x	8.34	=	1,526
March	1.5619	x	120	x	8.34	=	1,569
April	1.7078	x	109	x	8.34	=	1,551
May	1.4018	x	126	x	8.34	=	1,469
June	1.4423	x	134	x	8.34	=	1,613
July	1.3997	x	116	x	8.34	=	1,351
August	1.1879	x	142	x	8.34	=	1,402
September	1.0921	x	160	x	8.34	=	1,454
October	1.1216	x	154	x	8.34	=	1,438
November	1.2004	x	150	x	8.34	=	1,505
December	1.1011	x	168	x	8.34	=	1,542

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	3.6	x	90	=	3.24
		x	100	=	3.6
Design BOD, lbs/day	2800	x	90	=	2520
		x	100	=	2800

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For
5/7/2021 2020

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

☒ Yes

Enter last calibration date (MM/DD/YYYY)

2020-06-25

☐ No

If No, please explain:

The flow meter is after the primary effluent tanks.

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

☐ Yes

☒ Yes

☐ Yes

☒ No

☐ No

☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☐ Yes

gallons

☒ No

Holding Tanks

☒ Yes

10,624,750 gallons

☐ No

Grease Traps

☐ Yes

gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

No problems were reported.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☐ Yes

☒ No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

☒ Yes

☐ No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

We received 477,000 gallons of leachate from the Ward landfill and 88,300 gallons from Goetsch's Welding.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For
5/7/2021 2020

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	3	1	0	0
February	25	22.5	4	1	0	0
March	25	22.5	4	1	0	0
April	25	22.5	3	1	0	0
May	25	22.5	5	1	0	0
June	25	22.5	3	1	0	0
July	25	22.5	2	1	0	0
August	25	22.5	1	1	0	0
September	25	22.5	3	1	0	0
October	25	22.5	2	1	0	0
November	25	22.5	2	1	0	0
December	25	22.5	3	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

No violations

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

☐ Yes Enter last calibration date (MM/DD/YYYY)
2020-06-25

☒ No

If No, please explain:

We have a flow meter after the primary effluent tanks.

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes

☒ No

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

☐ Yes

☒ No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

☐ Yes

☐ No

☒ N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:

5/7/2021

2020

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	6	1	0	0
February	30	27	9	1	0	0
March	30	27	9	1	0	0
April	30	27	7	1	0	0
May	30	27	15	1	0	0
June	30	27	7	1	0	0
July	30	27	7	1	0	0
August	30	27	5	1	0	0
September	30	27	6	1	0	0
October	30	27	5	1	0	0
November	30	27	4	1	0	0
December	30	27	6	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

No violations

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.631	1	0
February	1	0.849	1	0
March	1	0.721	1	0
April	1	0.720	1	0
May	1	0.820	1	0
June	1	0.703	1	0
July	1	0.684	1	0
August	1	0.592	1	0
September	1	0.643	1	0
October	1	0.580	1	0
November	1	0.495	1	0
December	1	0.659	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

No violations

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☒ Land applied under your permit
☐ Publicly Distributed Exceptional Quality Biosolids
☐ Hauled to another permitted facility
☐ Landfilled
☐ Incinerated
☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

552.70 acres

2.1.2 How many acres did you use?

85.5 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

☐ Yes (30 points)

☒ No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

☒ Yes

☐ No (10 points)

☐ N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - ANAEROBIC SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75				6										0	0
Cadmium		39	85				1.4										0	0
Copper		1500	4300				690										0	0
Lead		300	840				30										0	0
Mercury		17	57				.41										0	0
Molybdenum	60		75				10									0		0
Nickel	336		420				23									0		0
Selenium	80		100				<13									0		0
Zinc		2800	7500				3900										1	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 1

Exceedence Points

☐ 0 (0 Points)

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

● 1-2 (10 Points)

○ > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

○ Yes

○ No (10 points)

● N/A - Did not exceed limits or no HQ limit applies (0 points)

○ N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

● 0 (0 Points)

○ 1 (10 Points)

○ > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

○ Yes (20 Points)

● No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	
Sample Dates:	01/01/2020 - 12/31/2020
Density:	
Sample Concentration Amount:	
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	MCRT of the biosolids is calculated daily and maintained greater than 15 days. Digester temperature is recorded daily and is maintained at greater than 35 Degrees C.

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

○ Yes (40 Points)

● No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

0

0

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

Outfall Number:	002	0
Method Date:	12/29/2020	
Option Used To Satisfy Requirement:	Volatile Solids Reduction	
Requirement Met:	Yes	
Land Applied:	Yes	
Limit (if applicable):	>=38	
Results (if applicable):	62.80	
5.2 Was the limit exceeded or the process criteria not met at the time of land application? ☐ Yes (40 Points) ☒ No If yes, what action was taken?		
6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? ☒ >= 180 days (0 Points) ☐ 150 - 179 days (10 Points) ☐ 120 - 149 days (20 Points) ☐ 90 - 119 days (30 Points) ☐ < 90 days (40 Points) ☐ N/A (0 Points) 6.2 If you checked N/A above, explain why.		0
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: None		

Total Points Generated	10
Score (100 - Total Points Generated)	90
Section Grade	B

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

☒ Yes

☐ No

If No, please explain:

Could use more help/staff for:

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

☒ Yes

☐ No

If No, please explain:

2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

☒ Yes (Continue with question 2) ☐ ☐

☐ No (40 points) ☐ ☐

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

☒ Yes

☐ No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

☒ Yes

☐ Paper file system

☐ Computer system

☒ Both paper and computer system

☐ No (10 points)

3. O&M Manual

3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?

☒ Yes

☐ No

4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

☐ Excellent

☒ Very good

☐ Good

☐ Fair

☐ Poor

Describe your rating:

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- ☒ Yes (0 points)
☐ No (20 points)

Name:

STEVEN B LANDWEHR

Certification No:

32016

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance and is basic level only.)

- ☒ Yes (0 points)
☐ No (20 points)

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff
☐ An arrangement with another certified operator
☐ An arrangement with another community with a certified operator
☐ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
☐ A consultant to serve as your certified operator
☐ None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

- ☐ Averaging 6 or more CECs per year.
- ☐ Averaging less than 6 CECs per year.

Advanced Certification:

- ☒ Averaging 8 or more CECs per year.
- ☐ Averaging less than 8 CECs per year.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

Financial Management

1. Provider of Financial Information

Name:

Gabe Steinagel

Telephone:

715-536-6561

(XXX) XXX-XXXX

E-Mail Address
(optional):

gabriel.steinagel@ci.merrill.wi.us

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2020

● 0-2 years ago (0 points) ☐○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWF required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2020

● 1-2 years ago (0 points) ☐○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 1,240,794.34

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

+

\$ 61,095.92

3.2.3 Adjusted January 1st Beginning Balance

\$ 1,301,890.26

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 245,863.35

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 60,995.92

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,486,757.69

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

Replaced pumps at Wisconsin street lift station and 5th and Logan lift station.

3.3 What amount should be in your Replacement Fund? \$ 1,189,933.00

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☒ Yes

☐ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☒ Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

☐ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	projects to be determined based from the results of Operation and Needs Review.		2018
2	Biological Phosphorus Removal	900000	2024
3	Conversion to UV disinfection	802000	2026

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 9

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 **2020**

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	8,020	7
February	7,743	3
March	7,527	6
April	7,501	17
May	5,266	8
June	3,158	5
July	2,637	4
August	2,823	6
September	2,826	2
October	3,571	5
November	5,852	6
December	7,777	17
Total	64,701	86
Average	5,392	7

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:

5/7/2021

2020

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

All the pumps have been upgraded at the lift stations.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	66,640	39.15	1,702	43.83	1,520	3,352
February	58,240	33.47	1,740	44.25	1,316	3,384
March	56,080	48.42	1,158	48.64	1,153	2,454
April	59,600	51.23	1,163	46.53	1,281	1,708
May	55,200	43.46	1,270	45.54	1,212	576
June	65,600	43.27	1,516	48.39	1,356	14
July	65,200	43.39	1,503	41.88	1,557	13
August	61,760	36.82	1,677	43.46	1,421	46
September	59,920	32.76	1,829	43.62	1,374	161
October	60,320	34.77	1,735	44.58	1,353	743
November	67,120	36.01	1,864	45.15	1,487	2,126
December	73,760	34.13	2,161	47.80	1,543	3,510
Total	749,440	476.88		543.67		18,087
Average	62,453	39.74	1,610	45.31	1,381	1,507

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☐ Aerobic Digestion
- ☒ Anaerobic Digestion
- ☐ Biological Phosphorus Removal
- ☐ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☒ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☐ Influent Pumping
- ☐ Mechanical Sludge Processing
- ☐ Nitrification
- ☒ SCADA System
- ☐ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Continue replacing lighting in the plant.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

☐ No

☒ Yes

If Yes, how is the biogas used (Check all that apply):

☒ Flared Off

☒ Building Heat

☒ Process Heat

☐ Generate Electricity

☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

☐ No

☒ Yes

☒ Entire facility

Year:

2002

By Whom:

Focus on Energy

Describe and Comment:

It was done at the wastewater treatment plant.

☐ Part of the facility

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

☒ Yes

☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

☒ Yes

☐ No (30 points)

☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Replace pumps at Wisconsin st lift station and 5th and Logan. Clean more than 50% of the sewer mains and continue televising sewer mains.

Did you accomplish them?

☒ Yes

☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐

Does this chapter of your CMOM include:

☒ Organizational structure and positions (eg. organizational chart and position descriptions)

☒ Internal and external lines of communication responsibilities

☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

sewer use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2018-02-20

Does your sewer use ordinance or other legally binding document address the following:

☐ Private property inflow and infiltration

☒ New sewer and building sewer design, construction, installation, testing and inspection

☒ Rehabilitated sewer and lift station installation, testing and inspection

☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary

☒ Fat, oil and grease control

☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

☒ Equipment and replacement part inventories

☒ Up-to-date sewer system map

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☐ Construction, Inspection, and Testing
- ☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☐ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	59	% of system/year
Root removal	1.4	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	6.1	% of system/year
Manhole inspections	36.6	% of system/year
Lift station O&M	9	# per L.S./year
Manhole rehabilitation	.33	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	.88	% of system/year

0

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

34.79	Total actual amount of precipitation last year in inches
32.24	Annual average precipitation (for your location)
62.3	Miles of sanitary sewer
9	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
1	Number of basement backup occurrences
17	Number of complaints
1.38	Average daily flow in MGD (if available)
1.708	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.02	Basement backups (number/sewer mile)
0.27	Complaints (number/sewer mile)
1.2	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- ☒ Yes
- ☐ No

If Yes, please describe:

When the river rises there is an increase in I/I.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- ☒ Yes

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

o No

If Yes, please describe:

During heavy precipitation the plant would experience hydraulic loading.

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

Continue to rehab manholes and televise sewer mains.

5.4 What is being done to address infiltration/inflow in your collection system?

We are televising sewer laterals and improper sump pump connections. We will be cleaning and televising the Interceptor this year looking for I/I.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)

Grading Summary

WPDES No: 0020150

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	B	3	5	15
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	123
GRADE POINT AVERAGE (GPA) = 3.84				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

15.3.b

Merrill City Of

Last Updated: Reporting For:
5/7/2021 2020

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = B

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.84

Attachment: 2020 CMAR Report (5996 : Resolution on CMAR Annual Report)