



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator
1004 East First Street • Merrill, Wisconsin • 54452
Phone (715) 536-7112 • FAX (715) 539-2668
e-mail: brad.brummond@ci.merrill.wi.us

NOTICE

THE TRANSIT COMMISSION WILL MEET ON December 19, 2022 AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in Phone: 567-236-0300 PIN: 314 279 598 #

Transit Commission; Chairman- Mr. Rick Blake, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Public Comment:
- 3) Approve the minutes of the November, 2022 meeting:
- 4) Administrator's Report:
 - a. Ridership
 - b. Employee Status
 - c. Tour of lights
- 5) Election Days
- 6) Future Agenda items:
- 7) Next meeting date: January 16, 2023 at 4:00pm. Meeting will be held at City Hall in the Council Chambers
1004 E 1st St Merrill, WI 54452
- 8) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594.

Transit Commission Meeting
November 21, 2022
Minutes

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel (remote), Ms. Katie Swope, Ms. Denise Ziech and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – None

3) Approval of October, 2022 minutes

A motion to approve minutes of the August 2022 meeting with corrections was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership – 4890 for month
- B. Employee Status – no change
- C. MPR – going to be on radio December 1

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

5) Consider changing service to fixed route adding bus stop shelters and benches. – Alderperson Sabatke suggested at budget meeting

6) Glen Drive service – lengthy discussions regarding expanding service areas

7) Student book policy – Discussion about student rules regarding items out of backpacks

8) Election Days –Discussion regarding a policy for election days as to free rides and locations

9) Future Agenda Items: Admin Report, Election Policy

10) Next meeting date will be December 19, 2022 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

11) Adjournment - A motion to adjourn was made by Mr. Steve Willis and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

1004 East First Street • Merrill, Wisconsin • 54452

Phone (715) 536-7112 • FAX (715) 539-2668

e-mail: brad.brummond@ci.merrill.wi.us

The Merrill Transit Commission has decided to enact the following policy regarding free rides on election days.

The Merrill Transit System shall provide free rides on Election Day's to all polling locations. Free rides shall be provided between the hours of 9:00am and 2:00pm.

Rick Blake

Transit Commission Chair

December 19, 2022.