

Transit Commission Meeting
December 18, 2023
Minutes

Present: Mr. Rick Blake – Chairperson, Ms. Sue Kunkel, Ms. Jill Weber, Ms. Denise Ziech -,
Ms. Sara Doerr and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2 Public Comment – Mayor Haas – Thanking for Tour of Lights maybe increase number of buses
Rick Blake – suggesting possible 2 nights next year

3) Approval of November, 2023 minutes

A motion to approve minutes of the September 2023 regular meeting was made by Ms. Sara Doerr
and seconded by, Ms. Jill Weber. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership – holding steady
- B. Employee Status – Lori Retiring April 1 Hiring full time person
- C. Budget- passed with 4th full time in event need to go that route for staffing
- D. Tour of lights- went well had many people on wait list
- E. Recruitment- hiring full time and part time

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms.
Denise Ziech. All ayes, motion approved unanimously.

5) Future Agenda Items: Admin Report, tour of lights, radio, recruitment

6) Next meeting date will be January 29, 2024 at 4:00pm. Meeting will be held at the Council Chambers
in City Hall, 1004 E 1st St, Merrill, WI 54452.

7) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech.
All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator