



CITY OF MERRILL
BOARD OF PUBLIC WORKS
AGENDA • WEDNESDAY MAY 24, 2023

Regular Meeting

City Hall Council Chambers

5:15 PM

To attend remotely call 304-715-2774 PIN 178 996 948 #

- I. Call to Order
- II. Minutes from previous meeting:
 - Consider approving the minutes from the April 26th meeting
- III. Water and Sewer Agenda Items:
 1. Discuss and consider approving Water and sewer vouchers
 2. Monthly Report - Utility Superintendent Steinagel
 3. Review and approval of 2022 Compliance Maintenance Annual Report
 - a. CMAR Resolution to approve and forward to the Common Council
- IV. Street Department Items:
 1. Discuss and consider approving Street Department vouchers
- V. Monthly Reports:
 1. Monthly Report - Building Inspector/Zoning Administrator Pagel
 2. Monthly Report - Public Works Director/City Engineer Akey
 3. Monthly Report - Street Superintendent Bonack
 4. Monthly Report - Street & Weed Commissioner Liberty
 5. Consider placing monthly reports on file
- VI. Determine date and time of next meeting:

Wednesday, June 28 at 5:15 PM
- VII. Public Comment
- VIII. Adjournment

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, April 26, 2023 - MINUTES**

Regular Meeting City Hall Council Chambers 5:30 p.m.

Members Present: Mayor Hass, Alderpersons Sabatke, Lupton and Rick

Others Present: Public Works Director/City Engineer Akey, Street Superintendent Bonack, Utility Superintendent Steinagel, Building Inspector/Zoning Administrator Pagel, City Clerk Anderson-Malm, Alderperson Weix and Merrill Productions.

Street & Weed Commissioner Liberty was excused

- I. **Call to Order** - Mayor Hass called the meeting to order at 5:30 p.m.

- II. **Consider approval of meeting minutes from March 29, 2023**
A motion to approve the March 29 minutes was made by Alderperson Sabatke. The motion was seconded by Alderperson Lupton and was carried.

- III. **Water and Sewer Agenda Items:**
 1. **Water and Sewer Vouchers**
Alderperson Rick motioned to place the Water and Sewer vouchers on file. Alderperson Lupton seconded and the motion carried.

 2. **Water and Sewer Operation Monthly Report – Steinagel**
Utility Superintendent Steinagel highlighted some items on his report including the PFAS information.

- IV. **Street Department Agenda Items:**
 1. **Street Department Vouchers**
Alderperson Lupton made a motion to approve the Street Department vouchers. Alderperson Sabatke seconded and the motion carried.

 2. **Budget Update:**
Street Superintendent Bonack spoke about the increase for Wisconsin Public Service which is at 65% of their budget. He will monitor this and adjust going forward.

Mayor Hass thanked Superintendent Bonack for bringing this to the committee's attention and hopes other Department Heads will monitor their budgets and bring to attention any items of concern.

 3. **Consider proposed minimum bids for City owned tax delinquent properties:**
Public Works Director/City Engineer Akey spoke about the delinquent properties and the information provided in the packet. Alderperson Sabatke questioned some of the prices with existing structures. PWDCE Akey and Building Inspector/Zoning Administrator Pagel stated parameters and time frames can be included when these properties go out for bid.

Attachment: 2023-04-26 BPW Minutes (9984 : Consider approving the minutes from the April 26th meeting)

After discussion, Alderperson Sabatke made a motion to change the minimum bid for the property on Wisconsin St to \$15,000 and the property on 2nd St to \$10,000. The motion died for lack of a second.

Alderperson Rick made a motion to approve the minimum bids for the City owned tax delinquent properties as stated in the packet. Mayor Hass seconded and the motion carried on a 3/1 voice vote. Alderperson Sabatke voted no.

4. Consider T-Mobile lease renewal for space on Water Tower A (East Street):

PWDCE Akey reviewed the agreement and would like to renegotiate the lease agreement and bring this back to the committee. There were no objections to that request.

V. Monthly Reports:

All monthly reports were included in the packet. There were no questions regarding the monthly reports. Mayor Hass made a motion to place the monthly reports on file. Alderperson Lupton seconded and the motion carried.

VI. Determine date and time of next meeting:

The next regular meeting will be Wednesday, May 24 at 5:15 PM

VII. Public Comment

There was no public comment

VIII. Adjournment

Alderperson Rick made a motion to adjourn. Alderperson Sabatke seconded and the motion carried. The meeting was adjourned at 5:47 PM.

Prepared by: Lori L Anderson-Malm - City Clerk

5/09/2023 9:16 AM

A/P Regular Open Item Register

P

3.1.a

PACKET: 10527 UTILITY 5.9.2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-004374		AgSOURCE COOPERATIVE SERVICES					
I-5.9.2023		AgSOURCE COOPERATIVE SERVICES	399.00				
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N			
		AgSOURCE COOPERATIVE SERVICES		62 53712-00-63210	Outside Services-Testing		228.00
		AgSOURCE COOPERATIVE SERVICES		62 53712-00-63210	Outside Services-Testing		85.50
		AgSOURCE COOPERATIVE SERVICES		62 53712-00-63210	Outside Services-Testing		85.50
		=== VENDOR TOTALS ===	399.00				
=====							
01-003126		B & M TECHNICAL SERVICES INC					
I-5.9.2023		B & M TECHNICAL SERVICES INC	687.50				
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N			
		B & M TECHNICAL SERVICES INC		63 56152-00-83310	Secondary Maintenance		687.50
		=== VENDOR TOTALS ===	687.50				
=====							
01-001521		BAY TOWEL, INC					
I-5.9.2023		BAY TOWEL, INC	699.23				
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N			
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed		105.98
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed		105.98
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed		105.98
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed		105.98
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed		53.07
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed		53.07
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed		111.70
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed		57.47
		=== VENDOR TOTALS ===	699.23				
=====							
01-002809		CARQUEST OF MERRILL					
I-5.9.2023		CARQUEST OF MERRILL	159.48				
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N			
		CARQUEST OF MERRILL		63 56150-00-82700	Other Operating Sup/Exp		159.48
		=== VENDOR TOTALS ===	159.48				
=====							
01-000215		CHEMTRADE CHEMICALS US LLC					
I-5.9.2023		CHEMTRADE CHEMICALS US LLC	4,678.92				
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N			
		CHEMTRADE CHEMICALS US LLC		63 56150-00-82400	Phosphorous Removal Chem		4,678.92
		=== VENDOR TOTALS ===	4,678.92				

Attachment: Utility April Vouchers (9985 : Discuss and consider approving Water and sewer vouchers)

5/09/2023 9:16 AM

A/P Regular Open Item Register

3.1.a

PACKET: 10527 UTILITY 5.9.2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-000381		CITY OF MERRILL					
I-5.09.2023		CITY OF MERRILL	20,000.00				
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N			
		CITY OF MERRILL		63 11-2650	Capital Rep.-incredibleb	20,000.00	
		=== VENDOR TOTALS ===	20,000.00				
=====							
01-001556		CORE & MAIN LP					
I-5.9.2023		CORE & MAIN LP	22,784.50				
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N			
		CORE & MAIN LP		62 15-5000	Materials/Supplies-Const	22,400.00	
		CORE & MAIN LP		62 53713-00-65300	Maint - Meters	384.50	
		=== VENDOR TOTALS ===	22,784.50				
=====							
01-002926		DC MTRS LLC					
I-5.9.2023		DC MTRS LLC	288.00				
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N			
		DC MTRS LLC		63 56152-00-83300	Primary Maintenance	288.00	
		=== VENDOR TOTALS ===	288.00				
=====							
01-001867		ENVIROTECH EQUIPMENT CO.					
I-5.9.2023		ENVIROTECH EQUIPMENT CO.	599.81				
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N			
		ENVIROTECH EQUIPMENT CO.		63 56152-00-83100	Sewer Main Maintenance	223.51	
		ENVIROTECH EQUIPMENT CO.		63 56152-00-83100	Sewer Main Maintenance	376.30	
		=== VENDOR TOTALS ===	599.81				
=====							
01-000632		FERGUSON ENTERPRISES #1476					
I-5.9.23		FERGUSON ENTERPRISES #1476	4,355.10				
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N			
		FERGUSON ENTERPRISES #1476		63 56152-00-83300	Primary Maintenance	223.42	
		FERGUSON ENTERPRISES #1476		63 56152-00-83300	Primary Maintenance	48.92	
		FERGUSON ENTERPRISES #1476		48 57100-08-26000	Water Improvements	3,312.00	
		FERGUSON ENTERPRISES #1476		62 15-5000	Materials/Supplies-Const	770.76	
		=== VENDOR TOTALS ===	4,355.10				

Attachment: Utility April Vouchers (9985 : Discuss and consider approving Water and sewer vouchers)

5/09/2023 9:16 AM

A/P Regular Open Item Register

3.1.a

PACKET: 10527 UTILITY 5.9.2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002661 FRONTIER						
I-5.9		FRONTIER	162.86			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		FRONTIER		62 53713-00-64110	Warehouse Cost of Operat	162.86
		=== VENDOR TOTALS ===	162.86			
=====						
01-000221 GRAINGER						
I-5.9.2023		GRAINGER	92.58			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		GRAINGER		62 53713-00-64100	Supplies & Expenses	5.84
		GRAINGER		62 53713-00-64100	Supplies & Expenses	3.90
		GRAINGER		63 56152-00-83400	Bldg./Grounds Maintenanc	66.84
		GRAINGER		63 56152-00-83330	Belt Press Maintenance	16.00
		=== VENDOR TOTALS ===	92.58			
=====						
01-000224 HYDRITE CHEMICAL CO						
I-5.9.2023		HYDRITE CHEMICAL CO	4,140.60			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		HYDRITE CHEMICAL CO		62 53712-00-63100	Chemicals	1,873.00
		HYDRITE CHEMICAL CO		63 56152-00-83310	Secondary Maintenance	2,267.60
		=== VENDOR TOTALS ===	4,140.60			
=====						
01-000313 LINCOLN CO TREASURER'S OFFICE						
I-5.9.2023		LINCOLN CO TREASURER'S OFFICE	281.53			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		LINCOLN CO TREASURER'S OFFICE		63 56150-00-82720	Landfill Tipping Fees	281.53
		=== VENDOR TOTALS ===	281.53			
=====						
01-000351 LOCAL GOVERNMENT INVESTMENT PO						
I-5.9.23		LOCAL GOVERNMENT INVESTMENT P	8,450.00			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		LOCAL GOVERNMENT INVESTMENT PO		62 11-2735	SDWLP Bond - LGIP	8,450.00
		=== VENDOR TOTALS ===	8,450.00			

Attachment: Utility April Vouchers (9985 : Discuss and consider approving Water and sewer vouchers)

5/09/2023 9:16 AM
PACKET: 10527 UTILITY 5.9.2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

3.1.a

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000157 LONDERVILLE STEEL						
I-5.09.2023		LONDERVILLE STEEL	280.91			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		LONDERVILLE STEEL		63 56152-00-83100	Sewer Main Maintenance	280.91
		✓ === VENDOR TOTALS ===	280.91			
=====						
01-000317 MARTELLE WATER TREATMENT						
I-5.9.2023		MARTELLE WATER TREATMENT	2,889.00			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		MARTELLE WATER TREATMENT		62 53712-00-63200	Water Treatment Supplies	2,889.00
		✓ === VENDOR TOTALS ===	2,889.00			
=====						
01-001064 MENARDS - WAUSAU						
I-5.9.2023		MENARDS - WAUSAU	2,088.45			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		MENARDS - WAUSAU		48 57100-08-26000	Water Improvements	131.43
		MENARDS - WAUSAU		62 53713-00-64100	Supplies & Expenses	106.14
		MENARDS - WAUSAU		62 53713-00-65200	Maint - Services	925.44
		MENARDS - WAUSAU		62 53713-00-65100	Maint - Water Mains	925.44
		✓ === VENDOR TOTALS ===	2,088.45			
=====						
01-000041 MERRILL ACE HARDWARE						
I-5.9.2023		MERRILL ACE HARDWARE	153.33			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		MERRILL ACE HARDWARE		62 53713-00-64100	Supplies & Expenses	104.76
		MERRILL ACE HARDWARE		63 56152-00-83400	Bldg./Grounds Maintenanc	9.59
		MERRILL ACE HARDWARE		63 56152-00-83200	Lift Station Maintenance	38.98
		✓ === VENDOR TOTALS ===	153.33			
=====						
01-000328 MERRILL WATER UTILITY						
I-5.9.2023		MERRILL WATER UTILITY	295.35			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		MERRILL WATER UTILITY		63 56152-00-83400	Bldg./Grounds Maintenanc	295.35
		✓ === VENDOR TOTALS ===	295.35			

Attachment: Utility April Vouchers (9985 : Discuss and consider approving Water and sewer vouchers)

5/09/2023 9:16 AM

A/P Regular Open Item Register

3.1.a

PACKET: 10527 UTILITY 5.9.2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000331		MULCAHY/SHAW WATER INC				
I-5.09		MULCAHY/SHAW WATER INC	397.60			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		MULCAHY/SHAW WATER INC		63 56150-00-82705	Industrial Monitoring	397.60
		=== VENDOR TOTALS ===	397.60			
=====						
01-000540		NAPA AUTO PARTS				
I-5.9.2023		NAPA AUTO PARTS	30.99			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		NAPA AUTO PARTS		63 56152-00-83320	Digesters Maintenance	30.99
		=== VENDOR TOTALS ===	30.99			
=====						
01-000336		NIENOW ELECTRIC, INC				
I-5.9.2023		NIENOW ELECTRIC, INC	1,905.07			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		NIENOW ELECTRIC, INC		63 56152-00-83300	Primary Maintenance	633.10
		NIENOW ELECTRIC, INC		48 57100-08-26500	Sanitary Sewer Improveme	131.97
		NIENOW ELECTRIC, INC		62 53713-00-65201	Maint - Diggers Hotline	1,140.00
		=== VENDOR TOTALS ===	1,905.07			
=====						
01-000337		NORTH CENTRAL LABORATORIES				
I-5.9.23		NORTH CENTRAL LABORATORIES	2,550.13			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		NORTH CENTRAL LABORATORIES		62 53712-00-63200	Water Treatment Supplies	59.63
		NORTH CENTRAL LABORATORIES		63 56150-00-82710	Laboratory Supplies	53.44
		NORTH CENTRAL LABORATORIES		62 53712-00-63200	Water Treatment Supplies	481.61
		NORTH CENTRAL LABORATORIES		63 56150-00-82710	Laboratory Supplies	780.14
		NORTH CENTRAL LABORATORIES		63 56150-00-82710	Laboratory Supplies	1,175.31
		=== VENDOR TOTALS ===	2,550.13			
=====						
01-001891		NORTHERN LAKE SERVICE INC				
I-5.9.23		NORTHERN LAKE SERVICE INC	3,426.10			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		NORTHERN LAKE SERVICE INC		63 56156-00-85220	Outside Lab Services	519.28
		NORTHERN LAKE SERVICE INC		20 53622-02-22500	Contractor - Sampling	287.95
		NORTHERN LAKE SERVICE INC		20 53622-02-22500	Contractor - Sampling	521.54
		NORTHERN LAKE SERVICE INC		20 53622-02-22500	Contractor - Sampling	521.54
		NORTHERN LAKE SERVICE INC		20 53622-02-22000	Gas Monitoring	1,575.79
		=== VENDOR TOTALS ===	3,426.10			

Attachment: Utility April Vouchers (9985 : Discuss and consider approving Water and sewer vouchers)

5/09/2023 9:16 AM
PACKET: 10527 UTILITY 5.9.2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

3.1.a

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-004556 NORTHWOODS TOOL LLC						
I-5.9.2023		NORTHWOODS TOOL LLC	27.50			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		NORTHWOODS TOOL LLC		63 56150-00-82700	Other Operating Sup/Exp	27.50
		=== VENDOR TOTALS ===	27.50			
=====						
01-001979 P B B S EQUIPMENT CORPORATION						
I-5.9.2023		P B B S EQUIPMENT CORPORATION	1,256.24			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		P B B S EQUIPMENT CORPORATION		63 56152-00-83320	Digesters Maintenance	1,256.24
		=== VENDOR TOTALS ===	1,256.24			
=====						
01-001392 PACE ANALYTICAL SERVICES INC						
I-5.9.2023		PACE ANALYTICAL SERVICES INC	1,406.00			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		PACE ANALYTICAL SERVICES INC		63 56156-00-85220	Outside Lab Services	401.00
		PACE ANALYTICAL SERVICES INC		63 56150-00-82705	Industrial Monitoring	1,005.00
		=== VENDOR TOTALS ===	1,406.00			
=====						
01-003381 PETERSEN PRODUCTS CO. LLC						
I-5.9.23		PETERSEN PRODUCTS CO. LLC	357.91			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		PETERSEN PRODUCTS CO. LLC		63 56152-00-83400	Bldg./Grounds Maintenanc	357.91
		=== VENDOR TOTALS ===	357.91			
=====						
01-000586 QUILL CORPORATION						
I-5.9/2023		QUILL CORPORATION	96.83			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		QUILL CORPORATION		62 53716-00-92100	Supplies & Expenses	24.63
		QUILL CORPORATION		63 56156-00-85100	Office Supplies & Expens	24.62
		QUILL CORPORATION		62 53716-00-92100	Supplies & Expenses	23.79
		QUILL CORPORATION		63 56156-00-85100	Office Supplies & Expens	23.79
		=== VENDOR TOTALS ===	96.83			

Attachment: Utility April Vouchers (9985 : Discuss and consider approving Water and sewer vouchers)

5/09/2023 9:16 AM

A/P Regular Open Item Register

3.1.a

PACKET: 10527 UTILITY 5.9.2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-004213		TEAM LABORATORY CHEMICAL, LLC				
=====						
I-5.9.2023		TEAM LABORATORY CHEMICAL, LLC	1,557.00			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		TEAM LABORATORY CHEMICAL, LLC		63 56152-00-83100	Sewer Main Maintenance	1,151.50
		TEAM LABORATORY CHEMICAL, LLC		62 53713-00-65201	Maint - Diggers Hotline	405.50
		=== VENDOR TOTALS ===	1,557.00			
=====						
01-000578		USA BLUE BOOK				
=====						
I-5.9.2023		USA BLUE BOOK	676.51			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		USA BLUE BOOK		62 53716-00-93000	Miscellaneous Expense	545.56
		USA BLUE BOOK		63 56152-00-83100	Sewer Main Maintenance	130.95
		=== VENDOR TOTALS ===	676.51			
=====						
01-004597		VIKING CHEMICAL COMPANY				
=====						
I-5.9.2023		VIKING CHEMICAL COMPANY	3,424.47			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		VIKING CHEMICAL COMPANY		63 56150-00-82300	Chlorine	3,424.47
		=== VENDOR TOTALS ===	3,424.47			
=====						
01-000284		VIP ALL-VALUE				
=====						
I-5.9.2023		VIP ALL-VALUE	500.19			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		VIP ALL-VALUE		62 53712-00-63210	Outside Services-Testing	18.36
		VIP ALL-VALUE		63 56156-00-85100	Office Supplies & Expens	19.99
		VIP ALL-VALUE		63 56156-00-85100	Office Supplies & Expens	437.97
		VIP ALL-VALUE		63 56150-00-82705	Industrial Monitoring	23.87
		=== VENDOR TOTALS ===	500.19			
=====						
01-000299		WAL-MART COMMUNITY/CAPITAL ONE				
=====						
I-5.9.2023		WAL-MART COMMUNITY/CAPITAL ON	121.92			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		WAL-MART COMMUNITY/CAPITAL ONE		63 56150-00-82710	Laboratory Supplies	87.12
		WAL-MART COMMUNITY/CAPITAL ONE		63 56150-00-82700	Other Operating Sup/Exp	34.80
		=== VENDOR TOTALS ===	121.92			

Attachment: Utility April Vouchers (9985 : Discuss and consider approving Water and sewer vouchers)

5/09/2023 9:16 AM
PACKET: 10527 UTILITY 5.9.2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

3.1.a

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-004359 DAVID WALICZEK						
I-5.9.2023		DAVID WALICZEK	75.48			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		DAVID WALICZEK		62 53716-00-93000	Miscellaneous Expense	75.48
		=== VENDOR TOTALS ===	75.48			
=====						
01-000587 WI STATE LAB OF HYGIENE						
I-5.9.2023		WI STATE LAB OF HYGIENE	28.00			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		WI STATE LAB OF HYGIENE		62 53712-00-63210	Outside Services-Testing	28.00
		=== VENDOR TOTALS ===	28.00			
=====						
01-000656 WISCONSIN PUBLIC SERVICE						
I-5.9.2023		WISCONSIN PUBLIC SERVICE	14,343.17			
4/30/2023	4	DUE: 5/09/2023 DISC: 5/09/2023		1099: N		
		WISCONSIN PUBLIC SERVICE		62 53711-00-62200	Operation - Electric Pum	3,921.94
		WISCONSIN PUBLIC SERVICE		62 53711-00-62210	Gas for Heat	581.34
		WISCONSIN PUBLIC SERVICE		62 53713-00-64110	Warehouse Cost of Operat	1,013.02
		WISCONSIN PUBLIC SERVICE		62 53713-00-65000	Maint-Standpipe/Reservio	468.58
		WISCONSIN PUBLIC SERVICE		63 56150-00-82100	Power & Fuel for Pumping	3,361.86
		WISCONSIN PUBLIC SERVICE		63 56150-00-82200	Power & Fuel for Aeratio	3,677.40
		WISCONSIN PUBLIC SERVICE		63 56150-00-82210	Gas for Heat & Digesters	1,319.03
		=== VENDOR TOTALS ===	14,343.17			
		=== PACKET TOTALS ===	105,667.26			

Attachment: Utility April Vouchers (9985 : Discuss and consider approving Water and sewer vouchers)

PACKET: 10527 UTILITY 5.9.2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	105,667.26
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00

BATCH TOTALS	105,667.26
--------------	------------

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2023		20 -21-0000	Accounts Payable Control	2,906.82-*				
		20 -53622-02-22000	Gas Monitoring	1,575.79	6,000	3,911.10	31,547	17,439.84
		20 -53622-02-22500	Contractor - Sampling	1,331.03	8,750	7,418.97	31,547	17,684.60
		48 -21-0000	Accounts Payable Control	3,575.40-*				
		48 -57100-08-26000	Water Improvements	3,443.43	35,000	2,517.43- Y	275,000	219,496.09
		48 -57100-08-26500	Sanitary Sewer Improveme	131.97	0	4,595.05- Y	275,000	222,807.55
		62 -11-2735	SDWLP Bond - LGIP	8,450.00				
		62 -15-5000	Materials/Supplies-Const	23,170.76				
		62 -21-0000	Accounts Payable Control	48,612.00-*				
		62 -53711-00-62200	Operation - Electric Pum	3,921.94	45,000	29,204.94	92,500	63,323.11
		62 -53711-00-62210	Gas for Heat	581.34	5,000	641.05	92,500	66,663.71
		62 -53712-00-63100	Chemicals	1,873.00	13,000	5,348.52	73,250	51,018.45
		62 -53712-00-63200	Water Treatment Supplies	3,430.24	7,000	2,830.35	73,250	49,461.21
		62 -53712-00-63210	Outside Services-Testing	445.36	5,000	3,473.64	73,250	52,446.09
		62 -53713-00-64100	Supplies & Expenses	220.64	5,000	3,665.18	280,500	199,930.94
		62 -53713-00-64110	Warehouse Cost of Operat	1,175.88	18,500	11,830.38	280,500	198,975.70
		62 -53713-00-65000	Maint-Standpipe/Reservio	468.58	15,000	12,212.34	280,500	199,683.00
		62 -53713-00-65100	Maint - Water Mains	925.44	45,000	27,603.09	280,500	199,226.14
		62 -53713-00-65200	Maint - Services	925.44	27,000	22,923.96	280,500	199,226.14
		62 -53713-00-65201	Maint - Diggers Hotline	1,545.50	25,000	16,228.20	280,500	198,606.08
		62 -53713-00-65300	Maint - Meters	384.50	30,000	19,484.94	280,500	199,767.08
		62 -53716-00-92100	Supplies & Expenses	48.42	8,000	3,448.92	828,250	706,359.35
		62 -53716-00-92300	Outside Serv. Employed	423.92	20,000	10,264.24	828,250	705,983.85
		62 -53716-00-93000	Miscellaneous Expense	621.04	6,250	3,401.10	828,250	705,786.73
		63 -11-2650	Capital Rep.-incredibleb	20,000.00				
		63 -21-0000	Accounts Payable Control	50,573.04-*				
		63 -56150-00-82100	Power & Fuel for Pumping	3,361.86	30,500	17,894.01	295,250	190,863.52
		63 -56150-00-82200	Power & Fuel for Aeratio	3,677.40	44,000	29,239.36	295,250	190,547.98
		63 -56150-00-82210	Gas for Heat & Digesters	1,319.03	12,500	3,127.05	295,250	192,906.35
		63 -56150-00-82300	Chlorine	3,424.47	3,750	325.53	295,250	190,800.91
		63 -56150-00-82400	Phosphorous Removal Chem	4,678.92	35,000	21,174.39	295,250	189,546.46

Attachment: Utility April Vouchers (9985 : Discuss and consider approving Water and sewer vouchers)

PACKET: 10527 UTILITY 5.9.2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		63 -56150-00-82700	Other Operating Sup/Exp	221.78	5,500	2,650.02	295,250	194,003.60
		63 -56150-00-82705	Industrial Monitoring	1,426.47	9,000	4,875.58	295,250	192,798.91
		63 -56150-00-82710	Laboratory Supplies	2,096.01	12,500	6,540.09	295,250	192,129.37
		63 -56150-00-82720	Landfill Tipping Fees	281.53	4,500	3,294.33	295,250	193,943.85
		63 -56152-00-83100	Sewer Main Maintenance	2,163.17	59,500	49,520.81	322,500	246,292.39
		63 -56152-00-83200	Lift Station Maintenance	38.98	27,500	11,897.02	322,500	248,416.58
		63 -56152-00-83300	Primary Maintenance	1,193.44	32,500	13,907.27	322,500	247,262.12
		63 -56152-00-83310	Secondary Maintenance	2,955.10	50,000	38,067.66	322,500	245,500.46
		63 -56152-00-83320	Digesters Maintenance	1,287.23	30,000	24,793.88	322,500	247,168.33
		63 -56152-00-83330	Belt Press Maintenance	16.00	23,000	18,421.45	322,500	248,439.56
		63 -56152-00-83400	Bldg./Grounds Maintenanc	729.69	45,000	34,952.25	322,500	247,725.87
		63 -56156-00-85100	Office Supplies & Expens	506.37	5,000	2,445.99	485,500	363,719.19
		63 -56156-00-85200	Outside Service Employed	275.31	20,000	9,809.69	485,500	363,950.25
		63 -56156-00-85220	Outside Lab Services	920.28	7,000	5,591.06	485,500	363,305.28
		99 -14-0020	Due From Remedial (Landf	2,906.82 *				
		99 -14-0048	Due from TID #8 Fund	3,575.40 *				
		99 -14-0062	Due From Water Fund	48,612.00 *				
		99 -14-0063	Due From Sewer Fund	50,573.04 *				
		** 2023 YEAR TOTALS		105,667.26				

Attachment: Utility April Vouchers (9985 : Discuss and consider approving Water and sewer vouchers)

5/09/2023 9:16 AM

A/P Regular Open Item Register

PACKET: 10527 UTILITY 5.9.2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
20	4/2023	2,906.82
48	4/2023	3,575.40
62	4/2023	48,612.00
63	4/2023	50,573.04

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: Utility April Vouchers (9985 : Discuss and consider approving Water and sewer vouchers)

May 10, 2023

TO: Water & Sewage Committee
FROM: Gabe Steinagel, Utility Manager
RE: Operations Report

Water & Sewer Operations & Water Recycling Operations aka Wastewater Operations

- The lab audit went well at the Wastewater Treatment Plant and there are no major concerns
- The late snow & thaw this spring caused heavy infiltration and inflow at the Wastewater Treatment Plant. We did not have any violations with our permit
- We are currently working on the W 3rd Street Project. We have all the water and sewer lines in
- Hydrant flushing is taking place the week of May 22nd.

Respectfully submitted,



Gabe Steinagel
Utility Manager

ah

Attachment: Operations Report May (9986 : Monthly Report - Utility Superintendent Steinagel)

Compliance Maintenance Annual Report

3.3.a

Merrill City Of

Last Updated: Reporting Fo
5/9/2023 2022

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	1.0281	x	191	x	8.34	=	1,633
February	1.0141	x	189	x	8.34	=	1,595
March	1.2222	x	159	x	8.34	=	1,623
April	1.8410	x	100	x	8.34	=	1,540
May	1.4565	x	121	x	8.34	=	1,475
June	1.1574	x	151	x	8.34	=	1,453
July	0.9868	x	196	x	8.34	=	1,617
August	1.0597	x	180	x	8.34	=	1,588
September	0.9535	x	223	x	8.34	=	1,770
October	0.9209	x	204	x	8.34	=	1,563
November	1.0120	x	179	x	8.34	=	1,509
December	0.9798	x	177	x	8.34	=	1,444

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	3.6	x	90	=	3.24
		x	100	=	3.6
Design BOD, lbs/day	2800	x	90	=	2520
		x	100	=	2800

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

3.3.a

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

☒ Yes

Enter last calibration date (MM/DD/YYYY)

2022-04-04

☐ No

If No, please explain:

Flow meter is after the primary effluent tanks

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

☐ Yes

☒ Yes

☐ Yes

☒ No

☐ No

☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☐ Yes

gallons

☒ No

Holding Tanks

☒ Yes

14,974,750 gallons

☐ No

Grease Traps

☐ Yes

gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

No problems were reported.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☐ Yes

☒ No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

- Yes
- No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

We received 141,000 gallons of leachate from the Ward Landfill and 166,000 gallons of Industrial.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	4	1	0	0
February	25	22.5	5	1	0	0
March	25	22.5	4	1	0	0
April	25	22.5	6	1	0	0
May	25	22.5	4	1	0	0
June	25	22.5	2	1	0	0
July	25	22.5	3	1	0	0
August	25	22.5	2	1	0	0
September	25	22.5	2	1	0	0
October	25	22.5	2	1	0	0
November	25	22.5	2	1	0	0
December	25	22.5	3	1	0	0

* Equals limit if limit is ≤ 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

No violations

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

• Yes Enter last calibration date (MM/DD/YYYY)
2022-04-04

○ No

If No, please explain:

The flow meter is after the primary effluent tanks.

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

○ Yes

• No

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

☐ Yes

☒ No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

☐ Yes

☐ No

☒ N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	9	1	0	0
February	30	27	8	1	0	0
March	30	27	9	1	0	0
April	30	27	10	1	0	0
May	30	27	8	1	0	0
June	30	27	6	1	0	0
July	30	27	5	1	0	0
August	30	27	4	1	0	0
September	30	27	6	1	0	0
October	30	27	5	1	0	0
November	30	27	5	1	0	0
December	30	27	7	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

No violations

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.773	1	0
February	1	0.628	1	0
March	1	0.667	1	0
April	1	0.806	1	0
May	1	0.826	1	0
June	1	0.875	1	0
July	1	0.746	1	0
August	1	0.563	1	0
September	1	0.591	1	0
October	1	0.593	1	0
November	1	0.512	1	0
December	1	0.574	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

No violations

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☒ Land applied under your permit
- ☐ Publicly Distributed Exceptional Quality Biosolids
- ☐ Hauled to another permitted facility
- ☐ Landfilled
- ☐ Incinerated
- ☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

609.7 acres

2.1.2 How many acres did you use?

60 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

o Yes (30 points)

● No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

● Yes

o No (10 points)

o N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - ANAEROBIC SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75				0										0	0
Cadmium		39	85				1.2										0	0
Copper		1500	4300				450										0	0
Lead		300	840				20										0	0
Mercury		17	57				.35										0	0
Molybdenum	60		75				9.8									0		0
Nickel	336		420				34									0		0
Selenium	80		100				0									0		0
Zinc		2800	7500				2600										0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

● 0 (0 Points)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

☐ 1-2 (10 Points)

☐ > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

☐ Yes

☐ No (10 points)

● N/A - Did not exceed limits or no HQ limit applies (0 points)

☐ N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

● 0 (0 Points)

☐ 1 (10 Points)

☐ > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

☐ Yes (20 Points)

● No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	
Sample Dates:	01/01/2022 - 12/31/2022
Density:	
Sample Concentration Amount:	
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	MCRT of the biosolids is calculated daily and maintained greater than 15 days. Digester temperature is recorded daily and is maintained at greater than 35 Degrees C.

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

☐ Yes (40 Points)

● No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

 Last Updated: Reporting For
 5/9/2023 2022

Outfall Number:	002	0
Method Date:	12/19/2022	
Option Used To Satisfy Requirement:	Volatile Solids Reduction	
Requirement Met:	Yes	
Land Applied:	Yes	
Limit (if applicable):	>=38	
Results (if applicable):	59.7	

5.2 Was the limit exceeded or the process criteria not met at the time of land application?

☐ Yes (40 Points)

☒ No

If yes, what action was taken?

6. Biosolids Storage

6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?

☒ >= 180 days (0 Points)

☐ 150 - 179 days (10 Points)

☐ 120 - 149 days (20 Points)

☐ 90 - 119 days (30 Points)

☐ < 90 days (40 Points)

☐ N/A (0 Points)

6.2 If you checked N/A above, explain why.

7. Issues

7.1 Describe any outstanding biosolids issues with treatment, use or overall management:

None

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

 Last Updated: Reporting For
 5/9/2023 2022

Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

☒ Yes

☐ No

If No, please explain:

Could use more help/staff for:

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

☒ Yes

☐ No

If No, please explain:

2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

☒ Yes (Continue with question 2) ☐ ☐

☐ No (40 points) ☐ ☐

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

☒ Yes

☐ No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

☒ Yes

☐ Paper file system

☐ Computer system

☒ Both paper and computer system

☐ No (10 points)

0

3. O&M Manual

3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?

☒ Yes

☐ No

4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

☒ Excellent

☐ Very good

☐ Good

☐ Fair

☐ Poor

Describe your rating:

The head operator at the plant has implemented a very thorough maintenance program.

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

3.3.a

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- ☒ Yes (0 points)
- ☐ No (20 points)

Name:

STEVEN B LANDWEHR

Certification No:

32016

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTF	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- ☒ Yes (0 points)
- ☐ No (20 points)

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff
- ☐ An arrangement with another certified operator
- ☐ An arrangement with another community with a certified operator
- ☐ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- ☐ A consultant to serve as your certified operator
- ☐ None of the above (20 points)

If "None of the above" is selected, please explain:

4. Continuing Education Credits

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

OIT and Basic Certification:

- Averaging 6 or more CECs per year.
- Averaging less than 6 CECs per year.

Advanced Certification:

- Averaging 8 or more CECs per year.
- Averaging less than 8 CECs per year.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

 Last Updated: Reporting For
 5/9/2023 2022

Financial Management

1. Provider of Financial Information

Name:

Gabe Steinagel

Telephone:

715-536-6561

(XXX) XXX-XXXX

E-Mail Address
(optional):

gabriel.steinagel@ci.merrill.wi.us

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2022

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., EWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2022

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 1,584,915.14

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 1,584,915.14

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 252,997.77

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

\$ 15,053.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,822,859.91

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

Replaced RAS pump

3.3 What amount should be in your Replacement Fund? \$ 1,359,923.00

0

Please note: If you had a CWWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the Section Instructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☒ Yes

☐ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☒ Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

☐ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Will be having a facility plan done for future permit needs.	\$90,000	2023
2	Biological Phosphorus Removal	\$900,000	2027
3	Conversion to UV disinfection	\$802,000	2027
4	Vactruck	\$450,000	2025

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 10

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

 Last Updated: Reporting For
 5/9/2023 2022

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	7,459	9
February	8,437	21
March	6,162	4
April	5,002	6
May	4,625	5
June	4,513	5
July	4,106	5
August	3,592	4
September	2,809	8
October	3,019	5
November	4,459	3
December	7,152	9
Total	61,335	84
Average	5,111	7

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
☐ Extended Shaft Pumps
☐ Flow Metering and Recording
☐ Pneumatic Pumping
☒ SCADA System
☒ Self-Priming Pumps
☒ Submersible Pumps
☒ Variable Speed Drives
☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- ☒ No
☐ Yes

Year:

By Whom:

Describe and Comment:

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

All pumps at the lift stations have been upgraded and have scheduled yearly maintenance.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	62,640	31.87	1,965	50.62	1,237	3,605
February	62,160	28.39	2,190	44.66	1,392	4,121
March	53,440	37.89	1,410	50.31	1,062	2,231
April	58,240	50.23	1,054	46.20	1,261	2,265
May	57,040	45.15	1,263	45.73	1,247	1,330
June	66,800	34.72	1,924	43.59	1,532	954
July	66,720	30.59	2,181	50.13	1,331	374
August	62,640	32.85	1,907	49.23	1,272	252
September	61,840	28.61	2,161	53.10	1,165	24
October	61,360	28.55	2,149	48.45	1,266	434
November	62,960	30.36	2,074	45.27	1,391	2,493
December	72,320	30.37	2,381	44.76	1,616	3,407
Total	748,160	414.58		572.05		21,490
Average	62,347	34.55	1,888	47.67	1,314	1,791

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☐ Aerobic Digestion
- ☒ Anaerobic Digestion
- ☐ Biological Phosphorus Removal
- ☐ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☒ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☐ Influent Pumping
- ☐ Mechanical Sludge Processing
- ☐ Nitrification
- ☒ SCADA System
- ☐ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Continue replacing lighting and upgrading pumping equipment.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

☐ No

☒ Yes

If Yes, how is the biogas used (Check all that apply):

☒ Flared Off

☒ Building Heat

☒ Process Heat

☐ Generate Electricity

☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

☐ No

☒ Yes

☒ Entire facility

Year:

2002

By Whom:

Focus on Energy

Describe and Comment:

It was done at the wastewater treatment plant.

☐ Part of the facility

Year:

By Whom:

Describe and Comment:

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Clean and televise sewer mains, identify areas for root cutting and repairing.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2021-01-01

Does your sewer use ordinance or other legally binding document address the following:

- ☐ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☐ Construction, Inspection, and Testing
- ☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures
- ☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐
- ☐ Special Studies Last Year (check only those that apply):
 - ☐ Infiltration/Inflow (I/I) Analysis
 - ☐ Sewer System Evaluation Survey (SSES)
 - ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
 - ☐ Lift Station Evaluation Report
 - ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	40.3	% of system/year
Root removal	2.7	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	7.6	% of system/year
Manhole inspections	22.9	% of system/year
Lift station O&M	3	# per L.S./year
Manhole rehabilitation	1.1	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	1	% of system/year
Private sewer I/I removal	0	% of private services

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

River or water
crossings

100

% of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

32.48	Total actual amount of precipitation last year in inches
32	Annual average precipitation (for your location)
62.8	Miles of sanitary sewer
10	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
4	Number of basement backup occurrences
31	Number of complaints
1.14	Average daily flow in MGD (if available)
2.77	Peak monthly flow in MGD (if available)
0	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.06	Basement backups (number/sewer mile)
0.49	Complaints (number/sewer mile)
2.4	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- ☒ Yes
- ☐ No

If Yes, please describe:

When the river rises there is an increase in I/I.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- ☒ Yes
- ☐ No

If Yes, please describe:

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

During heavy precipitation the plant would experience hydraulic loading.

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

Continue to rehab manholes and televise sewer mains.

5.4 What is being done to address infiltration/inflow in your collection system?

We are televising sewer laterals and improper sump pump connections. We will be cleaning and televising the Interceptor this year looking for I/I.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Merrill City Of

Last Updated: Reporting For
5/9/2023 2022

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F).

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

Compliance Maintenance Annual Report

Merrill City Of

 Last Updated: Reporting For
 5/9/2023 2022

Grading Summary

WPDES No: 0020150

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	128
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Attachment: 2022 CMAR (10004 : Review and approval of 2022 Compliance Maintenance Annual Report)

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE 2022 COMPLIANCE MAINTENANCE
ANNUAL REPORT FOR THE CITY OF MERRILL WASTEWATER
TREATMENT PLANT**

WHEREAS, the City of Merrill is required by the Wisconsin Department of Natural Resources (WDNR) to complete a Compliance Maintenance Annual Report on its Wastewater Treatment Plant; and

WHEREAS, the City of Merrill, has reviewed the Compliance Maintenance Report for the year 2022, and has determined that it reflects the performance of the Wastewater Treatment Plant during 2022; and

WHEREAS, the report indicates a need for continued improvements at the Wastewater Treatment Plant and its operations to meet the requirements set forth by the WDNR;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 13th day of June, 2023, that:

1. The Compliance Maintenance Annual Report for 2022 is hereby approved and authorized to be filed with the WDNR.
2. That the Compliance Maintenance Annual Report for 2022 is an accurate indication of the performance of the City of Merrill Wastewater Treatment Plant for the year 2022.

Recommended by:
Board of Public Works

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass, Mayor

Passed: _____

Lori Anderson-Malm, City Clerk

PACKET: 10525 BPW - 05/05/2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-001521	BAY TOWEL, INC ✓						
I-4490596 ✓		UNIFORMS W/E 04-06-23	218.89 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		M&E		✓10 53240-03-46000	Uniform Services	16.66 ✓	
		GARBAGE		✓10 53620-03-46000	Uniform Services	4.56 ✓	
		RECYCLE		-10 53635-03-46000	Uniform Services	7.76 ✓	
		ROADS		✓10 53300-03-46000	Uniform Services	73.22 ✓	
		SWEEP		✓10 53310-03-46000	Uniform Services	9.36 ✓	
		TOWELS		10 53230-03-40000	Operating Supplies	24.53 ✓	
		STREET SUPER		10 53102-03-40000	Operating Supplies	82.80 ✓	
I-4493693		UNIFORMS W/E 04-13-23	79.69 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		STREET SUPER		✓10 53102-03-40000	Operating Supplies	55.20CR ✓	
		M&e		-10 53240-03-46000	Uniform Services	16.66 ✓	
		GARBAGE		-10 53620-03-46000	Uniform Services	4.56 ✓	
		RECYCLE		-10 53635-03-46000	Uniform Services	7.76 ✓	
		ROADS		✓10 53300-03-46000	Uniform Services	73.02 ✓	
		SWEEP		-10 53310-03-46000	Uniform Services	8.36 ✓	
		TOWELS		✓10 53230-03-40000	Operating Supplies	24.53 ✓	
I-4496820 ✓		UNIFORMS W/E 04-20-23	137.29 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		M&E		✓10 53240-03-46000	Uniform Services	16.66 ✓	
		GABAGE		✓10 53620-03-46000	Uniform Services	4.56 ✓	
		RECYCLE		-10 53635-03-46000	Uniform Services	7.76 ✓	
		ROADS		-10 53300-03-46000	Uniform Services	73.42 ✓	
		SWEEP		✓10 53310-03-46000	Uniform Services	10.36 ✓	
		TOWELS		✓10 53230-03-40000	Operating Supplies	24.53 ✓	
I-4499941		UNIFORMS W/E 04-27-23	136.09 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		M&E		✓10 53240-03-46000	Uniform Services	16.66 ✓	
		GARBAGE		✓10 53620-03-46000	Uniform Services	4.56 ✓	
		RECYCLE		-10 53635-03-46000	Uniform Services	7.76 ✓	
		ROADS		✓10 53300-03-46000	Uniform Services	74.22 ✓	
		SWEEP		-10 53310-03-46000	Uniform Services	8.36 ✓	
		TOWELS		✓10 53230-03-40000	Operating Supplies	24.53 ✓	
I-S4491215 ✓		SOY SOAP	200.28				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		SOY SOAP		✓10 53240-03-40000	Operating Supplies	200.28 ✓	
		=== VENDOR TOTALS ===	772.24				

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10525 BPW - 05/05/2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

4.1.a

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-000071	BRICKNERS PARK CITY						
I-95210 ✓		EVAP. LEAK		515.55 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		EVAP. LEAK			✓10 53240-03-40000	Operating Supplies	515.55
=== VENDOR TOTALS ===				515.55			
=====							
01-003954	BROCK WHITE COMPANY LLC ✓						
I-15815019-01 ✓		VESTS		99.95 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		VESTS			✓10 53300-03-32000	Safety Educ/Materials	99.95
=== VENDOR TOTALS ===				99.95			
=====							
01-002809	CARQUEST OF MERRILL						
C-240738 ✓		RETURN OIL SEAL		20.78CR ✓			
5/05/2023	1	DUE: 4/18/2023 DISC: 4/18/2023			1099: N		
		RETURN OIL SEAL			✓10 53240-03-40000	Operating Supplies	20.78CR
I-240416 ✓		ROTOR, PAD, FILTER		259.31 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		ROTOR, PAD, FILTER			✓10 53240-03-40000	Operating Supplies	259.31
I-240430 ✓		BATTERIES		124.12 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		BATTERIES			✓10 53240-03-40000	Operating Supplies	124.12
I-240460 ✓		FILTER		7.34 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTER			✓10 53240-03-40000	Operating Supplies	7.34
I-240527 ✓		TRANSMISSION		2,823.49 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		TRANSMISSION			✓10 53240-03-40000	Operating Supplies	2,823.49
I-240563 ✓		BRAKE LUBE, COMPOUND		40.99 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		BRAKE LUBE, COMPOUND			✓10 53240-03-40000	Operating Supplies	40.99
I-240591 ✓		FILTERS		58.43 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTERS			✓10 53240-03-40000	Operating Supplies	58.43
I-240629 ✓		BRAKE SHOES		47.11 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		BRAKE SHOES			✓10 53240-03-40000	Operating Supplies	47.11

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10525 BPW - 05/05/2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

4.1.a

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-002809	CARQUEST OF MERRILL	(** CONTINUED **)					
I-240639 ✓		FUEL CAP		10.13 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FUEL CAP			✓10 53240-03-40000	Operating Supplies	10.13
I-240651 ✓		ROTOR, PLUG, CAP		51.17 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		ROTOR, PLUG, CAP			✓10 53240-03-40000	Operating Supplies	51.17
I-240716 ✓		OIL SEAL		20.78 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		OIL SEAL			✓10 53240-03-40000	Operating Supplies	20.78
I-240735 ✓		OIL FILTER		4.19 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		OIL FILTER			✓10 53240-03-40000	Operating Supplies	4.19
I-240739 ✓		BATTERY CABLE LUG		3.32 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		BATTERY CABLE LUG			✓10 53240-03-40000	Operating Supplies	3.32
I-240842 ✓		FILTER		31.49 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTER			✓10 53240-03-40000	Operating Supplies	31.49
I-240859 ✓		ROD		36.09 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		ROD			✓10 53240-03-40000	Operating Supplies	36.09
I-240869 ✓		FILTER		31.49 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTER			✓10 53240-03-40000	Operating Supplies	31.49
I-240896 ✓		FILTERS		181.43 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTERS			✓10 53240-03-40000	Operating Supplies	181.43
I-240897 ✓		FILTER		24.84 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTER			✓10 53240-03-40000	Operating Supplies	24.84
I-240902 ✓		ANTI SIEZE LUBE		17.28 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		ANTI SIEZE LUBE			✓10 53240-03-40000	Operating Supplies	17.28
I-240915 ✓		HYDRAULIC FITTING		12.48 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		HYDRAULIC FITTING			✓10 53240-03-40000	Operating Supplies	12.48

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-002809 CARQUEST OF MERRILL (** CONTINUED **)							
=====							
I-240964 /		FITTING, HOSE CUTTER	28.16 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		FITTING, HOSE CUTTER		✓10 53240-03-40000	Operating Supplies	28.16	
=== VENDOR TOTALS ===			3,792.86 ✓				
=====							
01-003747 CENTRAL WISCONSIN WHOLESALE AU							
=====							
I-28633 /		BRAKE CLEANER	76.56 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		BRAKE CLEANER		✓10 53240-03-40000	Operating Supplies	76.56	
=====							
I-28646 /		BALANCING BEADS	13.34 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		BALANCING BEADS		✓10 53240-03-40000	Operating Supplies	13.34	
=====							
I-28686 /		ZIP TIE, WHEEL	75.00 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		ZIP TIE, WHEEL		✓10 53240-03-40000	Operating Supplies	75.00	
=====							
I-28716 /		BLACK LUBE	30.64 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		BLACK LUBE		✓10 53240-03-40000	Operating Supplies	30.64	
=====							
I-28728 /		ORINGS	32.94 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		ORINGS		✓10 53240-03-40000	Operating Supplies	32.94	
=== VENDOR TOTALS ===			228.48 ✓				
=====							
01-002661 FRONTIER							
=====							
I-04/28/2023 /		FRONTIER	16.70 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		FRONTIER		10 53230-02-25000	Telephone & Fiber	16.70	
=== VENDOR TOTALS ===			16.70				
=====							
01-004958 INSIGHT FS, A DIVISION OF GROW ✓							
=====							
I-700014452 /		6003 DSL, 2003 UNL FUEL	25,307.03 ✓				
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N			
		6003 DSL, 2003 UNL FUEL		✓10 53240-03-40000	Operating Supplies	25,307.03	
=== VENDOR TOTALS ===			25,307.03				

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10525 BPW - 05/05/2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

4.1.a

-----ID-----		GROSS		P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000313 LINCOLN CO TREASURER'S OFFICE						
I-15075 ✓		193.92 TON GARBAGE	10,499.37 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023	1099: N			
		193.92 TON GARBAGE	✓10 53620-03-94000	Tipping Fees	10,499.37	
=== VENDOR TOTALS ===			10,499.37			
=====						
01-000041 MERRILL ACE HARDWARE						
C-04/2023 DISC BPW ✓		MERRILL ACE HARDWARE	12.77CR			
5/05/2023	1	DUE: 4/30/2023 DISC: 4/30/2023	1099: N			
		MERRILL ACE HARDWARE	✓10 53240-03-40000	Operating Supplies	12.77CR	
I-224492 ✓		TORCH KIT	69.99 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023	1099: N			
		TORCH KIT	✓10 53240-03-40000	Operating Supplies	69.99	
I-224611 ✓		FASTENERS	40.50 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023	1099: N			
		FASTENERS	✓10 53240-03-40000	Operating Supplies	40.50	
I-224671 ✓		COUPLING, HOSE	7.58 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023	1099: N			
		COUPLING, HOSE	✓10 53240-03-40000	Operating Supplies	7.58	
I-224676 ✓		BAGS	9.59 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023	1099: N			
		BAGS	✓10 53240-03-40000	Operating Supplies	9.59	
=== VENDOR TOTALS ===			114.89 ✓			
=====						
01-000540 NAPA AUTO PARTS						
C-017701 ✓		FILTER RETURN	32.26CR ✓			
5/05/2023	1	DUE: 4/17/2023 DISC: 4/17/2023	1099: N			
		FILTER RETURN	✓10 53240-03-40000	Operating Supplies	32.26CR	
I-015383 ✓		V BELT, FILTER	37.85 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023	1099: N			
		V BELT, FILTER	✓10 53240-03-40000	Operating Supplies	37.85	
I-015384 ✓		BELT	46.39 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023	1099: N			
		BELT	✓10 53240-03-40000	Operating Supplies	46.39	
I-016642 ✓		FILTER	10.13 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023	1099: N			
		FILTER	✓10 53240-03-40000	Operating Supplies	10.13	

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10525 BPW - 05/05/2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

4.1.a

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-000540	NAPA AUTO PARTS	(** CONTINUED **)					
I-016714 ✓		FILTERS		75.16 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTERS			✓10 53240-03-40000	Operating Supplies	75.16
I-016715 ✓		FILTER		5.33 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTER			✓10 53240-03-40000	Operating Supplies	5.33
I-016722 ✓		FILTERS		75.16 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTERS			✓10 53240-03-40000	Operating Supplies	75.16
I-017692 ✓		SPARK PLUGS		39.99 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		SPARK PLUGS			✓10 53240-03-40000	Operating Supplies	39.99
I-017693 ✓		FILTER		107.82 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTER			✓10 53240-03-40000	Operating Supplies	107.82
I-017703 ✓		BRAKE ROTORS		259.66 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		BRAKE ROTORS			✓10 53240-03-40000	Operating Supplies	259.66
I-017704 ✓		BRAKE PADS		55.22 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		BRAKE PADS			✓10 53240-03-40000	Operating Supplies	55.22
I-017883 ✓		SEAL		65.58 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		SEAL			✓10 53240-03-40000	Operating Supplies	65.58
I-017893 ✓		FILTER		6.69 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTER			✓10 53240-03-40000	Operating Supplies	6.69
I-017969 ✓		FILTER		69.60 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTER			✓10 53240-03-40000	Operating Supplies	69.60
I-018154 ✓		AIR FILTER		33.03 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		AIR FILTER			✓10 53240-03-40000	Operating Supplies	33.03
I-019435 ✓		FILTERS		45.56 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		FILTERS			✓10 53240-03-40000	Operating Supplies	45.56

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10525 BPW - 05/05/2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

4.1.a

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-000540	NAPA AUTO PARTS	(** CONTINUED **)					
I-019505 ✓		BELT		50.72 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		BELT			✓10 53240-03-40000	Operating Supplies	50.72
I-17882 ✓		BOLT, BRAKE		18.77 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		BOLT, BRAKE			✓10 53240-03-40000	Operating Supplies	18.77
I-18008 ✓		CABLE, LUG		12.57 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		CABLE, LUG			✓10 53240-03-40000	Operating Supplies	12.57
=== VENDOR TOTALS ===				982.97 ✓			
=====							
01-000336	NIENOW ELECTRIC, INC ✓						
I-4405 ✓		REPAIR LIGHT POLE, E. MAIN		941.57 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		REPAIR LIGHT POLE, E. MAIN			✓10 53420-02-22500	Streetlight Repairs/Main	941.57
=== VENDOR TOTALS ===				941.57			
=====							
01-000535	✓RED ROCK GRANITE, INC.						
I-115792 ✓		LOADS ROAD BASE		323.66 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		LOADS ROAD BASE			✓10 53300-03-76000	Sand/Gravel	323.66
=== VENDOR TOTALS ===				323.66			
=====							
01-000531	RENT-A-FLASH OF WI ✓						
I-84988 ✓		STREET SIGNS		2,136.56 ✓			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		STREET SIGNS			✓10 52110-03-57000	Traffic Signs	2,136.56
=== VENDOR TOTALS ===				2,136.56			
=====							
01-003883	RIVER'S EDGE LP ✓						
I-04148 ✓		20# GAS		60.00			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023			1099: N		
		20# GAS			✓10 53240-03-40000	Operating Supplies	60.00
=== VENDOR TOTALS ===				60.00			

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10525 BPW - 05/05/2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

4.1.a

-----ID-----		GROSS		P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000023 RTL ELECTRIC LLP /						
I-65800 /		BUCKET TRK, LIGHT POLE	200.00 /			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N		
		BUCKET TRK, LIGHT POLE		/10 53420-02-22500	Streetlight Repairs/Main	200.00
=== VENDOR TOTALS ===			200.00			
=====						
01-000546 SCHAEFFER MFG CO						
I-MN14548-INV1 /		SUPER LUBE	304.88 /			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N		
		SUPER LUBE		/10 53240-03-40000	Operating Supplies	304.88
=== VENDOR TOTALS ===			304.88			
=====						
01-005124 SIERRA CONTAINER GROUP /						
I-6499 /		60 LIDS FOR CARTS	1,529.72 /			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N		
		60 LIDS FOR CARTS		/10 53620-03-40000	Operating Supplies	1,529.72
=== VENDOR TOTALS ===			1,529.72			
=====						
01-002488 /SUNRISE BROADCASTING LLC						
I-17471-4		COMMUNITY SCAN	180.00 /			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N		
		COMMUNITY SCAN		/10 53635-03-20000	Publish Legal Notices	180.00
I-17798-1 /		SPRING BRUSH	95.00 /			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N		
		SPRING BRUSH		/10 53635-03-20000	Publish Legal Notices	95.00
=== VENDOR TOTALS ===			275.00 /			
=====						
01-003715 TRUCK COUNTRY OF WISC /						
I-X205331975:01 /		VALVE	205.06 /			
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N		
		VALVE		/10 53240-03-40000	Operating Supplies	205.06
=== VENDOR TOTALS ===			205.06			

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10525 BPW - 05/05/2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS		P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000855 ZIENTARA FLEET EQUIPMENT INC. ✓						
I-01173912P ✓		FILTERS	132.49	✓		
5/05/2023	1	DUE: 5/05/2023 DISC: 5/05/2023		1099: N		
		FILTERS		✓10 53240-03-40000	Operating Supplies	132.49
=== VENDOR TOTALS ===			132.49			
=== PACKET TOTALS ===			48,438.98			

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10525 BPW - 05/05/2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

*** T O T A L S ***

INVOICE TOTALS 48,504.79
DEBIT MEMO TOTALS 0.00
CREDIT MEMO TOTALS 65.81CR

BATCH TOTALS 48,438.98

*** G/L ACCOUNT TOTALS ***

				=====LINE ITEM=====		=====GROUP BUDGET=====	
BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET OVER AVAILABLE BUDG
2023		10 -21-0000	Accounts Payable Control	48,438.98-*			
		10 -52110-03-57000	Traffic Signs	2,136.56	10,000	7,863.44	25,950 20,503.63
		10 -53102-03-40000	Operating Supplies	27.60	200	72.07	105,877 73,743.84
		10 -53230-02-25000	Telephone & Fiber	16.70	4,000	3,158.72	48,550 24,130.54
		10 -53230-03-40000	Operating Supplies	98.12	18,500	14,589.32	48,550 24,049.12
		10 -53240-03-40000	Operating Supplies	31,844.49	380,000	187,710.32	603,373 333,136.63
		10 -53240-03-46000	Uniform Services	66.64	750	448.48	603,373 364,914.48
		10 -53300-03-32000	Safety Educ/Materials	99.95	6,000	4,412.90	333,209 242,069.97
		10 -53300-03-46000	Uniform Services	293.88	3,000	2,706.12	333,209 241,876.04
		10 -53300-03-76000	Sand/Gravel	323.66	1,500	662.77	333,209 241,846.26
		10 -53310-03-46000	Uniform Services	36.44	250	209.38	51,395 42,376.49
		10 -53420-02-22500	Streetlight Repairs/Main	1,141.57	500	1,112.57- Y	161,500 116,847.93
		10 -53620-03-40000	Operating Supplies	1,529.72	500	1,029.72- Y	261,388 197,339.27
		10 -53620-03-46000	Uniform Services	18.24	650	550.57	261,388 198,850.75
		10 -53620-03-94000	Tipping Fees	10,499.37	107,500	68,686.49	261,388 188,369.62
		10 -53635-03-20000	Publish Legal Notices	275.00	3,500	2,621.00	233,729 183,372.79
		10 -53635-03-46000	Uniform Services	31.04	500	358.95	233,729 183,616.75
		99 -14-0010	Due from General Fund	48,438.98 *			
		** 2023 YEAR TOTALS		48,438.98			

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10525 BPW - 05/05/2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	5/2023	48,438.98

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10511 BPW - 04/28/2023

4.1.a

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
=====							
01-003554		APPLIED MAINTENANCE SUPPLIES A					
I-7026788292 ✓		WHITE PAINT	177.44 ✓				
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023		1099: N			
		WHITE PAINT		✓10 53300-03-40000	Operating Supplies	177.44	
		=== VENDOR TOTALS ===	177.44				
=====							
01-003954 ✓		BROCK WHITE COMPANY LLC					
I-15815019-00 ✓		SWEATSHIRTS, JACKETS	187.15 ✓				
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023		1099: N			
		SWEATSHIRTS, JACKETS		✓10 53300-03-32000	Safety Educ/Materials	187.15	
		=== VENDOR TOTALS ===	187.15				
=====							
01-003285		KODY GIPPLE					
I-4172023 ✓		BOOT, CDL RENEWAL	328.74				
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023		1099: N			
		BOOT REIMBURSE		✓10 53300-03-46500	Boots & Clothing-Reimbur	251.22 ✓	
		CDL REIMBURSE		✓10 53300-03-40000	Operating Supplies	77.52 ✓	
		=== VENDOR TOTALS ===	328.74				
=====							
01-003786 ✓		JOHN FABICK TRACTOR CO					
I-PIWA0122380 ✓		NUT	0.58 ✓				
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023		1099: N			
		NUT		✓10 53240-03-40000	Operating Supplies	0.58	
I-PIWA0122783 ✓		FREIGHT	18.83 ✓				
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023		1099: N			
		FREIGHT		✓10 53240-03-40000	Operating Supplies	18.83	
I-PIWA0123114 ✓		AIR CLEANER	182.38 ✓				
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023		1099: N			
		AIR CLEANER		✓10 53240-03-40000	Operating Supplies	182.38	
		=== VENDOR TOTALS ===	201.79				
=====							
01-002938 ✓		ROBERT KRUEGER					
I-04152023 ✓		BOOT REIMBURSE	300.00 ✓				
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023		1099: N			
		BOOT REIMBURSE		✓10 53300-03-46500	Boots & Clothing-Reimbur	300.00	
		=== VENDOR TOTALS ===	300.00				

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

4/27/2023 2:55 PM
PACKET: 10511 BPW - 04/28/2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

4.1.a

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-002976 ✓ MATTHEW D. KUCIREK							
I-04172023		BOOT REIMBURSE		300.00			
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023			1099: N		
		BOOT REIMBURSE			✓10 53300-03-46500	Boots & Clothing-Reimbur	300.00
=== VENDOR TOTALS ===				300.00	✓		
=====							
01-002204 ✓ PREMIER TOUCHLESS DRYING SYSTE							
I-18668A ✓		BLACK DECALS		5.00			
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023			1099: N		
		BLACK DECALS			✓10 53240-03-40000	Operating Supplies	5.00
=== VENDOR TOTALS ===				5.00			
=====							
01-003883 RIVER'S EDGE LP							
I-2932 ✓		GAS, CRACKSEAL		340.00			
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023			1099: N		
		GAS, CRACKSEAL			✓10 53300-03-40000	Operating Supplies	340.00
=== VENDOR TOTALS ===				340.00			
=====							
01-003341 ✓ SHERWIN INDUSTRIES, INC.							
I-SS097592 ✓		ROADSAVER		27,752.71			
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023			1099: N		
		ROADSAVER			✓10 53300-03-79000	Crack Sealing	27,752.71
=== VENDOR TOTALS ===				27,752.71	✓		
=====							
01-000774 ✓ WAUSAU SPRING & ALIGNMENT SERV							
I-192844 ✓		SPRINGS, U BOLTS		✓1,230.00			
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023			1099: N		
		SPRINGS, U BOLTS			✓10 53240-03-40000	Operating Supplies	1,230.00
=== VENDOR TOTALS ===				1,230.00			
=====							
01-000854 ✓ ZARNOTH BRUSH WORKS, INC							
I-0193313-IN		ANCHOR, BRACKET, CLAMP, CHAIN		457.55			
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023			1099: N		
		ANCHOR, BRACKET, CLAMP, CHAIN			✓10 53310-03-40000	Operating Supplies	457.55
=== VENDOR TOTALS ===				457.55			

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10511 BPW - 04/28/2023

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

4.1.a

-----ID-----		GROSS		P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000855 ✓ ZIENTARA FLEET EQUIPMENT INC.						

I-01172925P ✓		AIR FILTER	12.87			
4/28/2023	1	DUE: 4/28/2023 DISC: 4/28/2023		1099: N		
		AIR FILTER		✓10 53240-03-40000	Operating Supplies	12.87 ✓
=== VENDOR TOTALS ===			12.87			
=== PACKET TOTALS ===			31,293.25			

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

PACKET: 10511 BPW - 04/28/2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

4.1.a

** T O T A L S **

INVOICE TOTALS	31,293.25
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00

BATCH TOTALS	31,293.25
--------------	-----------

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
					ANNUAL	BUDGET	OVER	ANNUAL	BUDGET	OVER
					BUDGET	AVAILABLE	BUDG	BUDGET	AVAILABLE	BUDG
2023		10 -21-0000	Accounts Payable Control	31,293.25-*						
		10 -53240-03-40000	Operating Supplies	1,449.66	380,000	219,944.00		603,373	365,370.31	
		10 -53300-03-32000	Safety Educ/Materials	187.15	6,000	4,512.85		333,209	271,431.37	
		10 -53300-03-40000	Operating Supplies	594.96	15,000	14,050.03		333,209	271,023.56	
		10 -53300-03-46500	Boots & Clothing-Reimbur	851.22	2,500	1,345.80		333,209	270,767.30	
		10 -53300-03-79000	Crack Sealing	27,752.71	25,000	2,752.71- Y		333,209	243,865.81	
		10 -53310-03-40000	Operating Supplies	457.55	2,500	1,434.45		51,395	42,412.93	
		99 -14-0010	Due from General Fund	31,293.25 *						
			** 2023 YEAR TOTALS	31,293.25						

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

7/27/2023 2:00 PM
PACKET: 10511 BPW - 04/28/2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	4/2023	31,293.25

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: Street dept vouchers 1 (9987 : Discuss and consider approving Street Department vouchers)

5/12/2023 9:03 AM
 PACKET: 10533 BPW - 05/12/2023
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

PAGE: 1

#2

-----ID-----				GROSS		P.O. #							
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT		G/L ACCOUNT		-----ACCOUNT NAME-----		DISTRIBUTION			
=====													
01-003554 APPLIED MAINTENANCE SUPPLIES A													
=====													
I-7026882835		WASHERS, LOCKWASHERS		106.50									
5/12/2023	1	DUE: 5/12/2023 DISC: 5/12/2023				1099: N							
		WASHERS, LOCKWASHERS				10 53240-03-40000		Operating Supplies				106.50	
=====													
I-7026904449		LOCKNUTS		14.35									
5/12/2023	1	DUE: 5/12/2023 DISC: 5/12/2023				1099: N							
		LOCKNUTS				10 53240-03-40000		Operating Supplies				14.35	
=====													
=== VENDOR TOTALS ===				120.85									
=====													
01-004797 BASSETT MECHANICAL													
=====													
I-6049578C		SEMI ANNUAL MAINT. AGRMT		2,100.00									
5/12/2023	1	DUE: 5/12/2023 DISC: 5/12/2023				1099: N							
		SEMI ANNUAL MAINT. AGRMT				10 53230-03-40000		Operating Supplies				2,100.00	
=====													
=== VENDOR TOTALS ===				2,100.00									
=====													
01-004541 BLACKSTONE TECHNOLOGIES, LLC													
=====													
I-232150		HIGH PERFORMANCE PATCH		1,560.00									
5/12/2023	1	DUE: 5/12/2023 DISC: 5/12/2023				1099: N							
		HIGH PERFORMANCE PATCH				10 53300-03-75000		Patching Materials				1,560.00	
=====													
=== VENDOR TOTALS ===				1,560.00									
=====													
01-003954 BROCK WHITE COMPANY LLC													
=====													
I-15829305-00		STRAW MAT, MASTIC, COLUMN		2,803.01									
5/12/2023	1	DUE: 5/12/2023 DISC: 5/12/2023				1099: N							
		STRAW, SEED, STAKES				10 53300-03-40000		Operating Supplies				1,125.00	
		STAKES, SEED, MASTIC				10 53314-03-40000		Operating Supplies				820.28	
		SPRAYER				52 53337-03-40000		Operating Supplies				139.99	
		SUPPLIES				10 53300-03-40000		Operating Supplies				100.00	
		COLUMNS				48 57100-08-25750		Streetlight Improvements				297.84	
		REBAR				41 57100-08-25750		Streetlight Improvements				319.90	
=====													
=== VENDOR TOTALS ===				2,803.01									
=====													
01-000199 CUMMINS SALES & SERVICE													
=====													
I-F9-45640		FILTERS		1,534.45									
5/12/2023	1	DUE: 5/12/2023 DISC: 5/12/2023				1099: N							
		FILTERS				10 53240-03-40000		Operating Supplies				1,534.45	
=====													
=== VENDOR TOTALS ===				1,534.45									

Attachment: bpw vouchers 2 (9987 : Discuss and consider approving Street Department vouchers)

5/12/2023 9:03 AM
 PACKET: 10533 BPW - 05/12/2023
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

PAGE: 2

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-003566 FEHR & GRAHAM							
=====							
I-115044		SAFETY TRAINING		1,700.00			
5/12/2023	1	DUE: 5/12/2023 DISC: 5/12/2023			1099: N		
		SAFETY TRAINING			10 53240-03-32000	Safety Educ/Materials	300.00
		SAFETY TRAINING			10 53300-03-32000	Safety Educ/Materials	650.00
		SAFETY TRAINING			10 53635-03-32000	Safety Educ/Materials	250.00
		SAFETY TRAINING			10 53312-03-32000	Safety Educ/Materials	500.00
		=== VENDOR TOTALS ===		1,700.00			
=====							
01-005169 GFL ENVIRONMENTAL							
=====							
I-XE0000000150		RECYCLABLES		1,056.72			
5/12/2023	1	DUE: 5/12/2023 DISC: 5/12/2023			1099: N		
		RECYCLABLES			10 53635-03-93000	Tipping Fees - Recycle	1,056.72
		=== VENDOR TOTALS ===		1,056.72			
=====							
01-004474 I-STATE TRUCK CENTER							
=====							
I-C271119389:01		LATCH HOOD		93.28			
5/12/2023	1	DUE: 5/12/2023 DISC: 5/12/2023			1099: N		
		LATCH HOOD			10 53240-03-40000	Operating Supplies	93.28
		=== VENDOR TOTALS ===		93.28			
=====							
01-000529 MID-STATES EQUIPMENT INC							
=====							
I-1381183-01		HYDRAULIC FITTINGS		110.75			
5/12/2023	1	DUE: 5/12/2023 DISC: 5/12/2023			1099: N		
		HYDRAULIC FITTINGS			10 53240-03-40000	Operating Supplies	110.75
		=== VENDOR TOTALS ===		110.75			
=====							
01-003203 JOSH PLAUTZ							
=====							
I-05/08/2023		INSOLES		73.84			
5/12/2023	1	DUE: 5/12/2023 DISC: 5/12/2023			1099: N		
		INSOLES			10 53300-03-46500	Boots & Clothing-Reimbur	73.84
		=== VENDOR TOTALS ===		73.84			

Attachment: bpw vouchers 2 (9987 : Discuss and consider approving Street Department vouchers)

A/P Regular Open Item Register

Attachment: bpw vouchers 2 (9987 : Discuss and consider approving Street Department vouchers)

5/12/2023 9:03 AM
 PACKET: 10533 BPW - 05/12/2023
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

PAGE: 4

** T O T A L S **

INVOICE TOTALS 13,854.82
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 13,854.82

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2023	10	-21-0000	Accounts Payable Control	13,097.09-*					
	10	-53230-03-40000	Operating Supplies	2,100.00	18,500	12,489.32		48,550	21,932.42
	10	-53240-03-32000	Safety Educ/Materials	300.00	650	350.00		603,373	325,453.23
	10	-53240-03-40000	Operating Supplies	4,561.25	380,000	290,745.89		603,373	321,191.98
	10	-53300-03-32000	Safety Educ/Materials	650.00	6,000	3,762.90		333,209	224,807.47
	10	-53300-03-40000	Operating Supplies	1,225.00	15,000	12,762.47		333,209	224,232.47
	10	-53300-03-46500	Boots & Clothing-Reimbur	73.84	2,500	1,271.96		333,209	225,383.63
	10	-53300-03-75000	Patching Materials	1,560.00	35,500	29,245.60		333,209	223,897.47
	10	-53312-03-32000	Safety Educ/Materials	500.00	500	0.00		270,574	58,945.87
	10	-53314-03-40000	Operating Supplies	820.28	14,500	13,679.72		62,400	51,789.38
	10	-53635-03-32000	Safety Educ/Materials	250.00	500	250.00		233,729	180,687.88
	10	-53635-03-93000	Tipping Fees - Recycle	1,056.72	22,400	16,002.14		233,729	179,881.16
	41	-21-0000	Accounts Payable Control	319.90-*					
	41	-57100-08-25750	Streetlight Improvements	319.90	0	319.90- Y		574,921	541,798.60
	48	-21-0000	Accounts Payable Control	297.84-*					
	48	-57100-08-25750	Streetlight Improvements	297.84	50,000	36,241.92		275,000	219,066.28
	52	-21-0000	Accounts Payable Control	139.99-*					
	52	-53337-03-40000	Operating Supplies	139.99	2,500	2,360.01		95,000	94,737.24
	99	-14-0010	Due from General Fund	13,097.09 *					
	99	-14-0041	Due From TID #11 Fund	319.90 *					
	99	-14-0048	Due from TID #8 Fund	297.84 *					
	99	-14-0052	Due From Capital Project	139.99 *					
			** 2023 YEAR TOTALS	13,854.82					

Attachment: bpw vouchers 2 (9987 : Discuss and consider approving Street Department vouchers)

5/12/2023 9:03 AM
PACKET: 10533 BPW - 05/12/2023
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	5/2023	13,097.09
41	5/2023	319.90
48	5/2023	297.84
52	5/2023	139.99

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: bpw vouchers 2 (9987 : Discuss and consider approving Street Department vouchers)



Inspection Department

1004 East First Street • Merrill, Wisconsin • 54452
Phone: 715.536.4880 • Fax: 715.539.2668

TO: Board of Public Works

FROM: Darin Pagel, Building Inspector

Dear Board Members,

Since the last meeting, we have been dealing with typical issues around the City. The following are some highlights.

- Daily building and zoning questions, issuance of permits, and inspections.
- Nuisance Complaint investigations and follow-ups.
- Have been working on multiple exterior maintenance and garbage files.
- Working on exterior maintenance follow-ups.
- Working with City attorney on multiple issues.
- Working on Certified Survey Maps and Plats for Developments.
- Focusing on garbage cleanup of properties, typical patrolling.
- Doing exterior maintenance inspections for 2023.
- Multiple New Home Permits and Inspections.

We have included exterior maintenance and nuisance list.
I plan to be at the meeting for any questions.

2023 BUILDING/ZONING PERMITS

5.1.a

PERMIT TYPE	FEES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	GRAND TOTAL
New Residence	\$685.00				4									4
Mobile Homes	\$75.00	1	2											3
Re. Remodel<500	\$375.00													0
Re. Remodel>500	\$475.00			2										2
Re. Remodel Small	\$65.00													0
Mechanical	\$65.00	10	10	7	6									33
Garages	\$175.00				3									3
Storage Bldg. w/o Elec	\$125.00		1	1	4									6
Wrecking	\$125.00				1									1
Decks/Porches	\$175.00	1												1
Signs	\$70.00	1	1		2									4
Fence	\$65.00	1		1	2									4
Commercial New/Add.	\$200.00													0
Comm. No S.F. Rem.I	\$200.00			2	1									3
Moving	\$100.00													0
Swimming pools	\$75.00				1									1
Tel. Comm	\$50.00													0
Chicken Coop	\$25.00				1									
Number of Permits:		14	14	13	25	0	0	0	0	0	0	0	0	65
Total Permit Amount		\$ 970.00	\$ 920.00	\$ 2,425.00	\$ 5,690.00									\$ 10,005.00

Attachment: Monthly Report - Building Inspector (9988 : Monthly Report - Building Inspector/Zoning

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorney	Rental
Robert & Ardis Kort	207	5th E.	04-25-23	5-Day Garbage Clean-up yard, furniture, mattresses	05-09-23	no	no
T&T Evergreen	402	6th E.	04-25-23	5-Day Garbage Clean-up yard and appliances	05-09-23	no	yes
Sara Brown	505	East	04-25-23	5-Day Garbage Clean-up yard, mower parts, car parts	05-09-23	no	no
AFR Holdings	402	Genesee N.	04-26-23	5-Day Garbage Clean-up junk and tires	05-09-23	no	yes
Shandi Schalow	708	Grand	04-25-23	5-Day Garbage Clean-up furniture next to garage and garbage	05-09-23	no	no
Edward Duellman	810	Grand	04-25-23	5-Day Garbage Clean-up junk crates in trailer, yard area	05-09-23	no	no
David Towle	1902	Main E.	04-27-23	5-Day Garbage clean-up yard and porch	05-11-23	no	no
Kevin Delp	404	East	05-04-23	5-Day Garbage Clean-up(dog feces, yard area, mattresses)	05-14-23	no	yes
Jenna Pittsley	310	Prospect N.	05-04-23	5-Day Garbage Pick-up (Yard Area and garbage bags)	05-14-23	no	no
Jacob & Victoria Bogdonovich	204	4th E.	11-02-21	Remove garage	05-15-23	no	no
1504 LLC (Mark Raymer)	1504	Main W.	11-14-22	Parking lot screening	05-15-23	no	no
Dan Hagen	214	Park S.	11-15-22	Complaint: Tarp on garage roof, materials in yard, wood and Bld. Materials in yard	05-15-23	YES	no
Steve Stadler	619	Cottage	05-04-23	Remove Temporary Structure	05-16-23	no	no
Carol Osness	1510	Cotter Ave.	05-09-23	Cancelled HO Ins.	05-16-23 CDBG	no	no
Laurie Lee	1108	Lake St.	05-09-23	Cancelled HO Ins.	05-16-23 CDBG	no	no
Nathanial Fabbri	700	3rd E.	01-30-23	5-Day Garbage Clean-up (Junk in truck and yard area, appliance) Interior inspection request. Cleaned S.D. 02-20-23. See orders	05-19-23	YES	no
Jamie Venrooy	510	4th E.	03-01-23	Paint entire house & garage	06-01-23	no	yes
Marion Martell	414	8th E.	03-01-23	Paint entire garage	06-01-23	no	no

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorney	Rental
Thomas Frisch	1212	9th E.	11-02-21	Paint entire house & garage	06-01-23	no	no
Hunter Johnson	308	Court N.	03-01-23	Paint all non-maint. Areas on house & garage	06-01-23	no	no
Ivan Voigt	400	Court N.	03-01-23	Paint front porch	06-01-23	no	no
Jimbo's Bar	1007	Main E.	03-01-23	Finish siding the exterior of commercial building(front & back)OUT OF BUSINESS 03-02-23 (PER FACEBOOK)	06-01-23	no	Business
Robert & Ardis Kort	1300	Main E.	03-01-23	Paint entire Commercial building	06-01-23	no	Business
Shirley Ryan	314	Nast N.	03-01-23	Paint entire garage & garage doors	06-01-23	no	yes
James Dehnel	407	Pier	03-01-23	Paint entire accessory structure(Darin left letter on door 3/9 because returned in mail)	06-01-23	no	no
Alan Burgener	508	Pier	03-01-23	Repair siding and paint entire garage	06-01-23	no	no
Justin Ek	710	Pier	03-01-23	Paint entire accessory structure	06-01-23	no	yes
Thomas Kayhart	102	Poplar N.	03-01-23	Paint entire house	06-01-23	no	no
Jane Helminski	500	Cleveland	11-02-21	Paint entire house & garage	06-02-23	no	yes
Edward & Robert Hancock	103	Cottage	02-03-21	Paint entire house and garage	06-02-23	no	no
Perry Mattson	1003	2nd E.	03-01-23	Paint entire garage	06-05-23	no	no
Dan Jackson	200	2nd E.	03-01-23	Finish siding your house	06-05-23	no	yes
Shadije Alimi	600	2nd E.	03-01-23	Paint entire garage	06-05-23	no	no
Badger Estates LLC	701	3rd E.	03-01-23	Paint all non-maintenence areas on house and paint trim on garage	06-05-23	no	yes
Dan & Amy Hekrdle	404	6th E.	03-01-23	Repair siding on garage	06-05-23	no	yes
Marcus Patton	410	7th E.	03-01-23	Paint entire garage	06-05-23	no	no

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorney	Rental
Brian Eckman	201	Court N.	03-01-23	Paint entire house	06-05-23	no	no
Julia White	200	East	03-01-23	Paint front porch	06-05-23	no	no
David Peck	605	Genesee N.	03-01-23	Paint front porch on house	06-05-23	no	no
Tammy Annis	403	Harrison	03-01-23	Paint accessory structure	06-05-23	no	no
Christopher Chrudimsky	212	Hendricks	03-01-23	Paint 2 accessory structures	06-05-23	no	no
Gregory Bluemn	106	Parkway	03-01-23	Paint accessory structure	06-05-23	no	no
Robert Ricci	610	Prospect	03-01-23	Paint entire garage	06-05-23	no	yes
Nicolette Barnett	308	Prospect St.	03-01-23	Finish siding on house	06-05-23	no	no
Brianne Stevenson	704	St Paul W.	03-01-23	Remove accessory structure	06-05-23	no	no
Dean Dahlke Housing	407	Cleveland	03-01-23	Paint entire house	06-07-23	no	yes
Sara Barnett	405	Cleveland N.	03-01-23	Paint trim on garage	06-07-23	no	no
Audrey Lass	109	Cottage	03-01-23	Paint entire house	06-07-23	no	no
James Bjorklund	121	Cottage	03-01-23	Paint entire garage	06-07-23	no	yes
Christopher Salter	300	Cottage	03-01-23	Paint entire garage	06-07-23	no	no
Holly Burgener	112	Genesee S.	03-01-23	Paint accessory structure	06-07-23	no	no
Alexander Wilson	1001	Riverside E.	03-01-23	Paint fence	06-07-23	no	no
Alan Renken	1009	Riverside E.	03-01-23	Paint entire house	06-07-23	no	yes
Aimee Weisskopf	204	Riverside E.	03-01-23	Paint accessory structure	06-07-23	no	no

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorney	Rental
Sisters of Mercy	700	Riverside E.	03-01-23	Paint accessory structure	06-07-23	no	no
Michael Smith	118	State N.	03-01-23	Paint trim & windows on garage	06-07-23	no	yes
Flippin Rentals	110	State S.	03-01-23	Paint porch railings on house	06-07-23	no	yes
Larry Lipke	513	Wisconsin	03-01-23	Paint fascia & windows on house	06-07-23	no	no
ARC Unlimited	604	Wisconsin	03-01-23	Paint entire garage	06-07-23	no	yes
RJ Properties LLC	606	Wisconsin	03-01-23	Paint entire garage	06-07-23	no	yes
Paul Lindstrom	700	Wisconsin	03-01-23	Paint entire garage	06-07-23	no	yes
Audra Bohmann	208	Cooper	03-02-23	Paint accessory structure	06-12-23	no	yes
Richard Platzek	308	Cooper	03-02-23	Paint non-maint. Areas on house & accessory structure	06-12-23	no	yes
Wesley Jones	1508	Logan Ave.	03-02-23	Paint accessory structure	06-12-23	no	yes
Skaar Properties	1304	River	03-02-23	Finish siding and paint doors on house	06-12-23	no	yes
Scott Sense	1404	River	03-02-23	Paint windows on house	06-12-23	no	no
Dale Hoffman	1501	River	03-02-23	Paint garage doors	06-12-23	no	no
Chad Sabatke	1804	River	03-02-23	Paint accessory structure	06-12-23	no	no
Thomas Cimino Sr.	1805	River	03-02-23	Paint entire garage including doors	06-12-23	no	yes
Chelse Dengel	2108	River	03-02-23	Paint non-maint. Areas and windows on house/siding on shed	06-12-23	no	no
Carl Pophal	2211	River	03-02-23	Paint accessory structure	06-12-23	no	no
Mark Raymer	2308	River	03-02-23	Paint trim on garage	06-12-23	no	yes

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorney	Rental
Annie David	2005	Sturdevant	03-02-23	Paint entire garage	06-12-23	no	yes
Dennis Kanpp	2401	Sturdevant	03-02-23	Paint entire building (commercial)	06-12-23	no	Business
Paul Werner	2408	Sturdevant	03-02-23	Paint entire house and fence	06-12-23	no	yes
Lymon Hatz	N2241	Airport Rd	05-20-22	Roof on hanger and paint-Lymon Hatz Owner 715-218-2782	06-15-23	YES	no
Jacob Pieffle-New Owner	612	State N.	11-03-21	Paint entire house	06-18-23	no	no
Aug Properties	1100	7th E.	11-02-21	Paint entire house & garage	07-01-23	YES	yes
Michael & Jackie Albert	204	3rd E.	11-02-21	Paint entire house (CDBG)	07-01-23 CDBG	no	no
Melissa Vandre	208	Ohio N.	03-08-23	HCRI Loan for rent assistance	07-01-23 CDBG	no	no
Patrick Wunsch	506	East	02-05-21	Replace windows	07-31-23	no	yes
Thomas Krembs	1306	7th E.	03-01-23	Paint entire house & garage	09-01-2024	no	no
Norm Thompson	904	Grand Ave.	03-01-23	Paint entire garage (Extended because of Street work being done/R Akey)	09-01-23	no	no
Thomas Pankow	115	State N.	03-01-23	Paint entire house	09-01-23	no	no
Andrew Plautz	1903	River	03-02-23	Finish siding your garage	09-12-23	no	no
Hoffman Storage	1601	Cty K	09-15-20	Hard surface parking-10-1-23 per BPW	10-01-23	no	yes
River Country	1311	River	03-31-21	Old mill repairs or demo	10-31-23	no	yes
Brian Lee - (Christian Mens Dicipleship)	100	Polk N.	05-03-23	City Plan approved he needs to provide City Plan a detailed plan of project within 6-months(file is in inspection files)	11-03-23	no	no
Fick Bricks LLC	201	Prospect N.	03-01-23	Fix eaves on rental building	12-01-23	no	yes
Jeff Mulford	501 1/2	9th E.	10-17-22	Complaint: no permanent heat-UNFIT FOR HUMAN HABITATION	Attorney	YES	yes

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date	Attorney	Rental
Tommy Miller	703	Center S.	08-05-21	See File-City Owned	Attorney	YES	no
Semling-Menke	400	Kyes S.	08-05-19	Repair block and paint-Cond Use required for Tenant	Attorney	YES	no



CITY OF MERRILL
PUBLIC WORKS DIRECTOR/CITY ENGINEER
REPORT TO THE BOARD OF PUBLIC WORKS
May 24th, 2023

Street Dept. Work

See report from Dustin Bonack

Engineering

-W Third Street, Lincolnwood plant #2 street reconstruction underway, complete early June.

-2023 Construction to begin end of May.

-Development planning.

-Continue to review sustainable level of service considering budget constraints.

Respectfully Submitted,

Roderick J. Akey, PE
Public Works Director/ City Engineer



**City of Merrill Street Department
Street Superintendent
Report to the Board of Public Works
May 24, 2023**

- Street Sweeping – We are back to operating one sweeper as needed throughout the city.
- Patching – We are continuing to patch as needed.
- Gravel Roads – Roads and alleys have been graded. The remainder of our calcium chloride was spread for dust control. I do not plan to continue using this in the future. It is becoming cost prohibitive and it is extremely corrosive to our equipment.
- Crack Sealing – We completed the majority of what we wanted to this past month. A few other projects and warm weather popped up causing us to end a little early.
- Storm Sewers – We have finished out cleaning goal for the spring. We will continue to help the Water Utility with the cleaning of the sanitary sewers.
- Tree Work – The majority of tree work is done for the spring. We will prune/remove as needed.
- Bridges – We discovered a hole in the south approach of the S State St bridge. As of 5/11 we plan to expose and patch the deterioration on Monday, May 15.
- W 3rd St – Our crews will be installing and replacing some storm sewer structures on this project during the week of May 15-18. We will also be preparing the subgrade for curb and gutter as well as paving.
- Garbage and Recycling – Large item pickups and regular collection continue as usual.
- Shop – All equipment has now been converted to summer operations.

Our next big project will be installing the street light bases and conduit on the Webster St project. Along with that we will be pouring curbs and sidewalks and patching street openings. Street painting should also begin shortly.

Sincerely,

Dustin Bonack

Street Superintendent