

**CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, May 23, 2023 - MINUTES**

Regular Meeting

City Hall Council Chambers

6:00 p.m.

Members Present: Chairperson Russell, Alderperson Fermanich, Alderperson Caylor

Others Present: Mayor Hass, City Clerk Anderson-Malm, Finance Director Unertl, Public Works Director/City Engineer Akey, Police Chief Bennett, Library Director Ollhoff, Alderperson Weix, Alderperson Lupton and Merrill Productions video operator

- I. **Call to Order** – Chairperson Russell called the meeting to order at 6:00 PM.
- II. **Vouchers –April**
Alderperson Caylor questioned a \$1,200 amount on the vouchers. This amount was answered favorably by Library Director Ollhoff. Alderperson Caylor made a motion to approve the April vouchers. Alderperson Fermanich seconded and the motion carried.
- III. **Minutes from previous meeting(s):**
A motion was made by Alderperson Fermanich to approve the April 25th meeting minutes. Alderperson Caylor seconded and the motion carried.
- IV. **Agenda Items for Consideration:**
 1. **Review and discuss fiscal status of 2023 WPS expense for City facilities**
Additional information was handed out at the meeting regarding Park & Recreation WPS expenses. Discussion occurred between the committee members and City Administration. Alderperson Fermanich mentioned she appreciated the information and a heads-up of the current situation. Mayor Hass had a concern regarding a \$6,000 increase in Park & Recreation for August ice. It was stated the organization who rents the space pays the additional costs for ice and that amount is recouped in the rental price.

Following discussion, Chair Russell requested a review/update every 60 days to the Personnel & Finance committee.
- V. **Monthly Reports:**
Chair Russell stated all reports were included in the packet and asked if there were any questions from the committee members. There were no questions.

Alderperson Caylor made a motion to place all the monthly reports on file. Alderperson Fermanich seconded and the motion carried.
- VI. **Public Comment**
There was no public comment.
- VII. **Establish date, time and location of next regular meeting**
The next regular meeting will be Tuesday, June 27 at 6:00 PM

VIII. Closed Session:

City Attorney Hayden read the following statement regarding closed session:

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(c) and (e) for considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and deliberation or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for purposes of discussion a fire union grievance.

Aldersperson Caylor made a motion to go into closed session. Aldersperson Fermanich seconded and the motion carried on a 3/0 roll call vote. The committee entered into closed session at 6:13 PM with the following present: Chair Russell, Aldersperson Caylor, Aldersperson Fermanich, Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Interim Administrators Akey and Bennett, Aldersperson Weix and Aldersperson Lupton.

City Clerk Anderson-Malm recorded the minutes without objection.

The committee discussed a fire union grievance. Action was taken in closed session.

V. Reconvene in Open Session:

The committee did not reconvene in open session.

VI. Adjournment:

Aldersperson Caylor made a motion to adjourn from closed session. Aldersperson Fermanich seconded and the motion carried. The committee adjourned at 6:30 PM.

Minutes prepared by: Lori Anderson-Malm – City Clerk