T. B. Scott Free Library Board of Trustees
REGULAR MEETING
December 18th, 2019

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:05 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, Audrey Huftel, Tim Meehean, Richard Mamer, and Jim Wedemeyer. Excused: Gene Bebel and Darcy Dalsky. Also present: Laurie Ollhoff, John Greenwood, Tim Panfil, and Draco F. from MP3.

A copy of the letter sent to MCPL Board President was provided in the board packet. Ms. Stevens shared the annual Endowment Fund donation letter sent out this month as well as the amount of donations generated as a result of these letters over the last 5 years.

Mr. Panfil was introduced. As a member of the Tomahawk Library Board and the Lincoln County Board of Supervisors, he wished to understand this library board's position regarding MCPL exploration of moving to SCLS. Mr. Panfil was given a copy of the letter sent to MCPL Board President dated December 10th.

2. Consent Items

M Meehean/S Huftel/C to approve the minutes of the November meeting as printed. M Meehean/S Mamer/C to accept the Monthly Revenue & Expense Report for November as printed.

3. Reports/Discussion Items/Action Items

<u>A. Appointment of the Nominating Committee:</u> Mr. Meehean was appointed to the nominating committee; he will report at the next meeting.

<u>B. 2020 Budget Update</u>: Ms. Stevens discussed a change in an employee's health care insurance coverage and the potential impact on the 2020 budget.

<u>C. Quarterly Contract Review: John Greenwood:</u> Mr. Greenwood briefly discussed and presented documents providing details on: Review of Building Merrill Together Series; update on Aware and Active Citizens quarterly meetings and subcommittee meetings; and update on the fulfilment of the grant through the Wisconsin Humanities Council. November task log was provided. M Gilk/S Breitenmoser/C to approve the payment of $7,560 for consulting services with John Greenwood for the year 2020 from the Endowment Fund as presented.

<u>D. Status of Church Property:</u> Board members remain concerned about potential uses of the building as it relates to the shared parking lot. Ms. Stevens is not aware of any developments regarding the property.

<u>E. Strategic Plan Progress-Goals #4:</u> Goal #4 was presented with objectives and measurable outcomes.

<u>F. Trustee Essential #16-Ethics and Conflict of Interest Laws Applying to Trustees:</u> Copies were provided of Trustee Essential #16.

<u>G. Reports from Friends/WVLS Representative</u>: The Friends did not hold their December meeting due to weather.

4. Forthcoming Events & Library Director Report

- November Statistical Report was presented.
- Carpet is scheduled to be installed the week of Christmas.
- Restricted parking signs for the public parking lot have been ordered.
- Leigh Yawkey Art Program for Family Storytime was held again today as well as several class visits.

- Upcoming programs in 2020 were highlighted: Night sky program at the school forest with UWSP professor on Jan. 10th; Homelessness program featuring local author Jim Finucan Jan. 12th; Sawmill Short Story Book Club continues on Jan. 13th; Family Fun Night January 23rd -Winter Wonderland; Bullying program co-hosted with MAPS Jan. 29th; Written Off-Collaborative event with Lincoln County Healthy Minds on Feb. 3rd.

5. Adjournment:

M Meehean/S Mamer/C to adjourn the meeting at 4:35 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on January 15th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary