

**CITY OF MERRILL  
HISTORIC PRESERVATION COMMITTEE  
Wednesday, May 18, 2022 at 6:00 P.M.  
City Hall Council Chambers  
1004 E. First Street**

**AGENDA**

Voting members of Committee: Michael Caylor Jr., Chairman, William Heideman, Bea Lebal, Elizabeth McCrank and Alderman Steve Sabatke.

**To attend remotely, call 515-599-7275 and meeting PIN 548 964 747#**

1. Call to order
2. Approval of April 20, 2022 minutes
3. Update on uses of Legion Building
4. Consider placement and wording of plaque on Legion Building
5. Update on news article about committee
6. Update on city brand for signs
7. Update on letters for designated memorial streets
8. Discussion potential city celebrations of Merrill's 175 birthday
9. Public comment
10. Set date, time of next meeting.
11. Adjourn

Agenda prepared by Shari P. Wicke  
Agenda reviewed by Chairman Michael Caylor Jr.

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at 536-5594.

City of Merrill  
Historic Preservation Committee  
Wednesday, April 20, 2022, 6:00 p.m.  
City Hall Common Council Chambers, 1004 East First Street

Voting Members Present: Alderman Steve Sabatke, Elizabeth McCrank, and Bea Lebal

Absent: Chairman Michael Caylor Jr., Bill Heideman

Others meeting attendees (either in-person or remotely) included: Building Inspector/Zoning Administrator Darin Pagel, Attorney Tom Hayden, Finance Director/Deputy Clerk Unertl

**Call to Order**

Ms. McCrank called the meeting to order at 6:00 P.M.

Motion to approve March 16, 2022 minutes Mr. Sabatke, second Ms. Lebal, carried.

3. Discussion on High School History Class, Ms. McCrank and Alderman Sabatke attended. Consensus that it could be useful to combine efforts to refine the ability for the public to easily use the information that has been compiled.
4. Discussion on possible uses of the Legion Building, Attorney Hayden reiterated that it is under Park and Rec control and is their decision what they use it for. There was a discussion on how that came about and possible future uses.
5. With Chairman Caylor not being present, this item will be on next months agenda.
6. ZA Pagel distributed a quote from the plaque supplier. It is the City's responsibility to pay for these under the ordinance. ZA Pagel suggested the committee contemplate what they would like on the plaque for the Legion building and decide at the next meeting.
7. No additional information on this item.
8. ZA Pagel explained that in the future he will only provide a list of properties with orders on them that are currently on the Landmark list.
9. No public comment.
10. Next meeting May 18, 2022 at 6:00 pm

Motion to adjourn Mr. Sabatke, second Ms. Lebal, carried.

Meeting adjourned 6:30pm

Darin Pagel, Recording Secretary.



Paul Zimmerman Foundries  
637 Hempfield Hill Road  
Columbia, PA 17512  
dba ERIE LANDMARK COMPANY

## Quote / Order Acknowledgement

| Date      | Estimate # |
|-----------|------------|
| 3/17/2022 | 53359      |

### Bill To:

City of Merrill  
Shari Wicke  
City Hall  
1004 East First Street  
Merrill, WI 54452

|                                                |
|------------------------------------------------|
| Phone #<br>715-536-4880 x6                     |
| Fax #<br>715-539-2668                          |
| e-Mail Address<br>shari.wicke@ci.merrill.wi.us |

| P.O. No.                                                                                          | Contact Person<br>Shari Wicke | Terms<br>Due on receipt | Ship Via | FOB<br>Columbia | Must Have | Due Date |
|---------------------------------------------------------------------------------------------------|-------------------------------|-------------------------|----------|-----------------|-----------|----------|
| Description                                                                                       |                               | Qty                     | Finish   | Mount           | Amount    | Total    |
| 11 x 8 Oval Plaque - Bronze<br>CITY OF MERRILL HISTORICK<br>LANDMARK...<br>WORDING TO BE PROVIDED |                               | 1                       | Black    | Front           | 331.00    | 331.00   |
| Quantity Discount                                                                                 |                               |                         |          |                 | -10.00%   | -33.10   |
| Cost to ship items weighing 8 - 9 lbs.                                                            |                               |                         |          |                 | 30.00     | 30.00    |

Please sign and date here.

**Please review art/pricing carefully and fax back to us with your approval signature or corrections. Customer is responsible for any errors that appear on final plaque.**

**Subtotal** \$327.90

**Sales Tax (0.0%)** \$0.00

**Total** \$327.90

| Phone #        | Fax #          | E-mail                         |
|----------------|----------------|--------------------------------|
| (717) 285-5253 | (717) 285-3166 | pwzfoundries@erielandmark.c... |

JOB #28614-11"x 8" OVAL  
APPROVAL, SIGNATURE & DATE:

PAID  
DEC 09 2010

