



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

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NOTICE

THE TRANSIT COMMISSION WILL MEET ON May 15, 2023 AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in Phone: 802-676-0354 PIN: 623 297 752 #

Transit Commission; Chairman- Mr. Rick Blake, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech, Ms. Sara Doerr

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Introduce Sara Doerr new member
- 3) Public Comment:
- 4) Approve the minutes of the April, 2023 meeting:
- 5) Administrator's Report:
 - a. Ridership
 - b. Employee Status
- 6) Student bus behavior – review disruptive behavior policy.
- 7) Consider Service to Hillside Church 1501 Pier Street (1 Person requested)
- 8) Future Agenda items:
- 9) Next meeting date: June 19, 2023 at 4:00pm. Meeting will be held at City Hall in the Council Chambers 1004 E 1st St Merrill, WI 54452
- 10) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594.

Transit Commission Meeting
April 17, 2023
Minutes

Present: Mr. Rick Blake – Chairperson (remote), Ms. Sue Kunkel, Ms. Denise Ziech and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – None

3) Approval of March, 2023 minutes

A motion to approve minutes of the March 2023 meeting was made by Ms. Sue Kunkel and seconded by Mr. Rick Blake. All ayes, motion approved unanimously.

4) Administrator's Report:

A. Ridership – holding steady

B. Steve's picture and Resolution were shared

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech. All ayes, motion approved unanimously.

5) Student behavior policy–Reviewed updated student policy. Have the bus operators' review and give input. Discussion of having a form for parents to sign for student riders stating they understand that service may be suspending with a phone call.

6) Future Agenda Items: Admin Report, bus behavior – policy for review.

7) Next meeting date will be May 15, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

8) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator