

Transit Commission Meeting
May 15, 2023
Minutes

Present: Mr. Rick Blake – Chairperson (remote), Ms. Sue Kunkel, Ms. Katie Swope, Ms. Sara Doerr and Brad Brummond – Transit Administrator

- 1) Call to order: 4:00pm
- 2) Introduce Sara Doerr new member
- 3) Public Comment – None
- 4) Approval of March, 2023 minutes

A motion to approve minutes of the April 2023 meeting was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

5) Administrator's Report:

- A. Ridership – holding steady
 - B. Employee Status, still short 2 p/t. interviewed 1 waiting for response. 1 f/t out FMLA
- A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Sara Doerr. All ayes, motion approved unanimously.

- 6) Student behavior policy – Discussion about driver thoughts.
- A motion to approve new student behavior policy was made by Ms. Sue Kunkel and seconded by Mr. Rick Blake. All ayes, motion approved unanimously.

- 7) Consider service to Hillside Church – Discussions – no motion made.

- 8) Future Agenda Items: Admin Report, parental signature form for next school year. Docu Sign

- 9) Next meeting date will be June 19, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

- 10) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator