

CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, April 26, 2023 - MINUTES
Regular Meeting City Hall Council Chambers 5:30 p.m.

Members Present: Mayor Hass, Alderpersons Sabatke, Lupton and Rick

Others Present: Public Works Director/City Engineer Akey, Street Superintendent Bonack, Utility Superintendent Steinagel, Building Inspector/Zoning Administrator Pagel, City Clerk Anderson-Malm, Alderperson Weix and Merrill Productions.

Street & Weed Commissioner Liberty was excused

I. Call to Order - Mayor Hass called the meeting to order at 5:30 p.m.

II. Consider approval of meeting minutes from March 29, 2023

A motion to approve the March 29 minutes was made by Alderperson Sabatke. The motion was seconded by Alderperson Lupton and was carried.

III. Water and Sewer Agenda Items:

1. Water and Sewer Vouchers

Alderperson Rick motioned to place the Water and Sewer vouchers on file. Alderperson Lupton seconded and the motion carried.

2. Water and Sewer Operation Monthly Report – Steinagel

Utility Superintendent Steinagel highlighted some items on his report including the PFAS information.

IV. Street Department Agenda Items:

1. Street Department Vouchers

Alderperson Lupton made a motion to approve the Street Department vouchers. Alderperson Sabatke seconded and the motion carried.

2. Budget Update:

Street Superintendent Bonack spoke about the increase for Wisconsin Public Service which is at 65% of their budget. He will monitor this and adjust going forward.

Mayor Hass thanked Superintendent Bonack for bringing this to the committee's attention and hopes other Department Heads will monitor their budgets and bring to attention any items of concern.

3. Consider proposed minimum bids for City owned tax delinquent properties:

Public Works Director/City Engineer Akey spoke about the delinquent properties and the information provided in the packet. Alderperson Sabatke questioned some of the prices with existing structures. PWDCE Akey and Building Inspector/Zoning Administrator Pagel stated parameters and time frames can be included when these properties go out for bid.

After discussion, Alderperson Sabatke made a motion to change the minimum bid for the property on Wisconsin St to \$15,000 and the property on 2nd St to \$10,000. The motion died for lack of a second.

Alderperson Rick made a motion to approve the minimum bids for the City owned tax delinquent properties as stated in the packet. Mayor Hass seconded and the motion carried on a 3/1 voice vote. Alderperson Sabatke voted no.

4. Consider T-Mobile lease renewal for space on Water Tower A (East Street):

PWDCE Akey reviewed the agreement and would like to renegotiate the lease agreement and bring this back to the committee. There were no objections to that request.

V. Monthly Reports:

All monthly reports were included in the packet. There were no questions regarding the monthly reports. Mayor Hass made a motion to place the monthly reports on file. Alderperson Lupton seconded and the motion carried.

VI. Determine date and time of next meeting:

The next regular meeting will be Wednesday, May 24 at 5:15 PM

VII. Public Comment

There was no public comment

VIII. Adjournment

Alderperson Rick made a motion to adjourn. Alderperson Sabatke seconded and the motion carried. The meeting was adjourned at 5:47 PM.

Prepared by: Lori L Anderson-Malm - City Clerk