



CITY OF MERRILL
BOARD OF PUBLIC WORKS

MINUTES • WEDNESDAY DECEMBER 16, 2020

Virtual Meeting

Virtual Meeting

5:30 PM

I. Call to Order

Mayor Woellner called the meeting to order at 5:39 P.M.

Attendee Name	Title	Status	Arrived
John M. Van Lieshout	Aldersperson - Fifth District	Remote	
Derek Woellner	Mayor	Remote	
Steve Sabatke	Aldersperson - Eighth District	Remote	
Mike Rick	Aldersperson - Sixth District	Present	

Attending in the City Hall Common Council Chambers: City Administrator Dave Johnson and Public Works Director/City Engineer Rod Akey.

Attending virtually: Finance Director Kathy Unertl, Street Superintendent Dustin Bonack, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Alderman Paul Russell and City Clerk Bill Heideman.

Street and Weed Commissioner Ron Liberty was excused.

II. Preliminary Items:

1. Vouchers

The vouchers were in the meeting packet.

Alderman Sabatke asked a question on the vouchers.

Motion (Rick/Sabatke) to approve.

RESULT:	APPROVED
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III. Agenda Items:

1. Consider signage for Veteran's Center on Johnson Street

Building Inspector/Zoning Administrator Pagel explained that the proposed signs would be in the right-of-way. Based on that, Board of Public Works approval is necessary before the signs can be installed.

Alderman Sabatke proposed four sign locations, based on budgetary considerations of the VFW post. He added that the size and content of the signs have not yet been discussed.

Public Works Director/City Engineer Akey explained that the signs will not be advertising, but instead will be informational. He proposed two locations for now, with the possibility of adding other locations later.

Motion (Sabatke/Van Lieshout) to approve the installation of signs in the right of way at two locations. One location would be on the southeast corner of East Sixth Street and Memorial Drive, and the other would be on the corner of Johnson Street and Highway G. The signs can be two-sided, but they are not to exceed eight (8) square feet in size.

RESULT: APPROVED

2. Consider options for automated garbage and recycling cart distribution

Information was in the meeting packet.

Street Superintendent Bonack noted that the information in the meeting packet included three options related to garbage/recycling cart distribution. Public Works Director/City Engineer Akey and Street Superintendent Bonack are recommending Option #1.

Alderman Sabatke stated his opinion that he favors Option #2, because it allows for two carts (bins) for duplexes instead of just one cart. Mayor Woellner agreed with Alderman Sabatke, as did Alderman Hass.

Street Superintendent Bonack reported that there are currently 12 three-family residences in the City.

Motion (Woellner/Van Lieshout) to approve Option #2, but to amend it to treat three-family residences the same as commercial properties.

Below is Option #2, as amended:

<u>Residence/Property Type</u>	<u>Number of carts (bins)</u>
Single Family	1 garbage & 1 recycle
Two Family Units	2 garbage & 2 recycle
Three Family Units	2 garbage & 2 recycle
Commercial	2 garbage & 2 recycle

Motion for Option #2, as amended, was approved.

IV. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported on the progress of new home construction on West St. Paul Street and Edgewater Drive.

Raze orders have been issued for a house on Prospect Street.

Lincoln County has provided the City with a list of properties that will eventually be repossessed by the City.

2. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey provided a verbal update on projects in the next construction season.

3. Street Superintendent Bonack

The report was in the meeting packet.

Street Superintendent Bonack reported that, due to the lack of snow, the Street Department was able to get other work and projects completed.

Work on the grant related to the recycling transition continues. Issues related to City addresses are also a current priority. A “demo” truck has arrived and will be available for the department.

4. Street & Weed Commissioner Liberty

The report was in the meeting packet.

5. Consider placing monthly reports on file

Motion (Van Lieshout/Rick) to place on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next regular meeting

Wednesday, January 27th, 2021 at 5:30 P.M. A public hearing at 6:00 P.M. will be on that meeting agenda.

VI. Public Comment Period

Public Works Director/City Engineer Akey remarked that, at an earlier meeting, the Water and Sewage Disposal Committee took action to recommend merging the Water and Sewage Disposal Committee with the Board of Public Works. The proposed merger will likely be on the next Board of Public Works meeting agenda.

VII. Adjournment

Motion (Rick/Van Lieshout) to adjourn. Carried. Adjourned at 6:34 P.M.