

Transit Commission Meeting
April 19, 2021
Minutes

Present; Mr. Steve Willis, Ms. Sue Kunkel, Denise Ziech, Katie Swope and Brad Brummond – Transit Administrator

1) Call to order 4:00pm

2) Public Comment – None

3) Approval of March 15, 2020 minutes

A motion to approve minutes of the March 2020 meeting was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

A) New Bus Progress

- a. Both bus 9 and 10 are delivered. Gillig PDI on April 20, 2021.
- b. Inspection trip went well. Found wrong camera wiring, undercoating wiring connections was done on buses per request on the production line. All other issues corrected on site.

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

5) Covid-19 update

- A) Ridership still holding steady at 40 to 60 same day rides
- B) Discussion about capacity limitations

A motion to remove capacity limits was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

6) 100 Year of Motorbus Anniversary

- a. Tokens, brochures, and banners
 - i. Discussions about the cost and look of the tokens, brochures were assumed ordered but not delivered yet, banner ideas presented.
- b. Discussions about banner placements
- c. Tom Berg presented ideas for the nickel tour for the celebration
 - i. Decision for the Nickel tour to be on November 6th

6)Future Agenda Items

- new bus progress
- 100 year celebration

6)Next meeting date will be May 17, 2021. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

7) Motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator