



CITY OF MERRILL
COMMON COUNCIL
AGENDA • TUESDAY APRIL 13, 2021

Regular Meeting

City Hall Council Chambers

6:00 PM

1. To attend remotely, call 661-527-3579 and PIN 381 786 090 #.
2. Call to Order
3. Invocation by Rev. Laverne Larson, Christ United Methodist Church
4. Pledge of Allegiance
5. Roll Call
6. Public Comment Period
7. Minutes of previous Common Council meeting(s):
 1. Minutes of March 9, 2021 meeting and March 24, 2021 meeting
8. Financial Reports:
 1. Revenue & Expense Report for Period Ending March 31, 2021
 2. Review and discuss 2020 Room Tax Reports
9. General Agenda Items:
 1. Presentation from CGI on free banner program
 2. Employee Years of Service Recognition:
 - Jon L. Leiskau, 20 years (Fire Department)
 - Corey A. Bennett, 15 years (Police Department)
10. Board of Public Works:
 1. Consider bids for the M-2021-02 on Superior Street Extension and St. Paul Street Surface Project. The Board of Public Works recommends approving the low bid of \$279,356.55 from Merrill Gravel & Construction Co.
11. Health and Safety Committee:
 1. Change of Agent application from Krist Oil Company, naming Amy J. Sazalar the Agent for Krist Food Mart #88, 105 S. Center Avenue. The Health and Safety Committee recommends approval.
12. Personnel and Finance Committee:
 1. Consider reinstating full pay for Festival Grounds Manager Bjorklund. The Personnel and Finance Committee recommends reinstating full pay (\$1,000 per month) for the Festival Grounds Manager position, effective April 15th, 2021.

2. Consider funding request (\$5,000) from the Lincoln County Fair Association. This request was discussed at the March 23rd, 2021 Personnel and Finance Committee meeting, and was then informally referred to the Common Council.
3. Consider funding request (\$7,500) from Wisconsin River Pro Rodeo. Alderman Hass is bringing this request directly to the Common Council.
13. Redevelopment Authority:
 1. Consider \$125,000 TID No. 11 budget amendment to facilitate construction of Parkview Drive. The Redevelopment Authority recommends approval.
14. Placing Committee Reports on File:
 1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, City Plan Commission, Committee of the Whole/Redevelopment Authority (Joint Meeting), Health & Safety Committee, Historic Preservation Committee, Library Board, Merrill Enrichment Center Committee, Parks & Recreation Commission, Personnel & Finance Committee, Redevelopment Authority, Transit Commission and Water & Sewage Disposal Committee.
15. Ordinances:
 1. An Ordinance amending Code of Ordinances Chapter 2, Article IV, Section 2-81, to create Marketing and Communications Committee. The Committee of the Whole recommends approval.
16. Resolutions:
 1. A Resolution authorizing a Development Agreement by and between the City and Merrill Social and Sick Benefit Society. The Redevelopment Authority recommends approval.
 2. A Resolution authorizing a Development Agreement by and between the City and JJ Premier LLC (Phase 2). The Redevelopment Authority recommends approval.
 3. A Resolution adopting the Merrill Safe Routes to School Plan. The Health and Safety Committee recommends approval.
17. Mayor's Appointments:

List of appointments will be published April 12th
18. Mayor's Communications
19. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.



CITY OF MERRILL
COMMON COUNCIL
MINUTES • TUESDAY MARCH 9, 2021

Regular Meeting**City Hall Council Chambers****6:00 PM**

1. Call to Order

Mayor Woellner called the meeting to order at 6:03 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Remote	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Derek Woellner	Mayor	Present	

Also in attendance, either in-person or remotely: Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, Information Technology Manager Dustin Brown, Transit Director Brad Brummond, City Attorney Tom Hayden, City Administrator Dave Johnson, Fire Chief Josh Klug, Enrichment Center Director Tammie Mrachek, Utility Operations Manager Gabe Steinagel, Library Director Stacy Stevens, Finance Director Kathy Unertl, Park and Recreation Director Dan Wendorf, Facilities Maintenance Manager Nick Wszalek and City Clerk Bill Heideman.

2. Invocation by Rev. William Hohman, New Testament Church
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period

LaDonna Fermanich commented on the "Safe Routes to School" resolution to be discussed later in the meeting. She also spoke on the anticipated \$270,000 budget surplus and stated that she hoped the a use for these funds would be designated.

6. Minutes of previous Common Council meeting(s):

1. Minutes of February 9, 2021 meeting

Motion (Rick/Van Lieshout) to approve.

RESULT:	APPROVED
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7. Revenue & Expense Reports(s):

1. Revenue & Expense Report for period ending February 28, 2021

Motion (Hass/Russell) to approve.

Attachment: 2021-03-09 Council Minutes (5827 : Minutes of March 9, 2021 meeting and March 24, 2021 meeting)

RESULT: APPROVED

8. Board of Public Works:

1. Bids on M-2021-01 Project (Poplar Street & Court Street). The Board of Public Works recommends approving the low bid of \$335,112.48 from Merrill Gravel & Construction Co.

Motion (Van Lieshout/Weix) to approve the bid from Merrill Gravel & Construction Co.

RESULT: APPROVED

9. Community Development Committee:

1. Consider an Economic Development loan (\$200,000) for The Lofts at City Hall, 713 East Second Street. The loan would be for 20 years at a 2% annual rate. The City would secure the loan with mortgage and personal guarantees. The loan would be contingent upon the Lofts at City Hall receiving a WHEDA grant. The Community Development Committee recommends approval.

Motion (Russell/Blake) to approve.

RESULT: APPROVED

10. Personnel and Finance Committee:

1. Consider writing off 2020 over-collected Personal Property tax bill of \$626.77 for former R-Store Merrill LLC (1001 N. Center Ave.). The Personnel and Finance Committee recommends approving the write-off.

Motion (Hass/Osness) to approve.

RESULT: APPROVED

11. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: TB Scott Library Board, Airport Commission, Community Development Committee, Festival Grounds Committee, Joint Review Board, Merrill Enrichment Center Committee, Personnel & Finance Committee and Transit Commission.

Motion (Russell/Osness) to place on file.

RESULT: PLACED ON FILE

12. Ordinances:

1. An Ordinance amending Chapter 16, Section 16-1 Schedules of licenses and fees, Chapter 4 Alcohol Beverages for the license year of July 1, 2021 to June 30, 2022 (Ordinance #2021-02).

City Attorney Hayden gave the ordinance a first reading by synopsis.

Motion (Hass/Blake) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Rick Blake, Alderperson - Third District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

2. An Ordinance amending Chapter 38, Article II, Division 2, Section 3-152, related to septic/holding tank and leachate rates (Ordinance #2021-03).

City Attorney Hayden gave the ordinance a first reading by synopsis.

Motion (Blake/Van Lieshout) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Osness, Alderperson - Fourth District
SECONDER:	Rick Blake, Alderperson - Third District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

3. An Ordinance amending Chapter 16, Section 16-1 schedules of licenses and fees Chapter 38 Utilities (Ordinance #2021-04).

City Attorney Hayden gave the ordinance a first reading by synopsis.

Motion (Hass/Rick) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Steve Osness, Alderperson - Fourth District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

4. An Ordinance amending Chapter 38, Article II, Division 2, Section 38-46 General water service; unmetered - UG-1 (Ordinance #2021-05).

City Attorney Hayden gave the ordinance a first reading by synopsis.

Motion (Hass/Russell) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Rick Blake, Alderperson - Third District
AYES:	Russell, Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke

5. An Ordinance amending Code of Ordinances Chapter 2, Article IV, Section 2-155, to allow two non-residents to be appointed to and serve on the Merrill Area Housing Authority (Ordinance #2021-06).

City Attorney Hayden gave the ordinance a first reading by synopsis.

Motion (Russell/Blake) to amend by adding the following to the ordinance:

"Any nonresident member of the Housing Authority must be a resident of Lincoln County and must either own a business in the City of Merrill or work in the City of Merrill."

Motion to amend carried.

City Attorney Hayden gave the amended ordinance a first reading by synopsis.

Motion (Blake/Russell) to suspend the rules and give the amended ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden give the amended ordinance a second reading and a third reading by title only.

RESULT:	APPROVED [7 TO 1]
MOVER:	John M. Van Lieshout, Alderperson - Fifth District
SECONDER:	Steve Osness, Alderperson - Fourth District
AYES:	Russell, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
NAYS:	Hass

13. Resolutions:

1. A Resolution adopting the Merrill Safe Routes to School Plan.

WHEREAS, the City of Merrill supports policies and programs that focus on health and wellness and healthier community environments; and

WHEREAS, the health and safety of children is of highest concern to the citizens of the City of Merrill; and

WHEREAS, Safe Routes to School efforts help remove barriers to walking and biking to school, and reduce traffic congestion and speed in and around schools; and

WHEREAS, the City of Merrill has developed a Safe Routes To School (SRTS) Plan for the dual purposes of serving as a guide for future programming and infrastructure improvements (the 5 E's of education, encouragement, engineering, enforcement, and evaluation), and in order to be eligible for various funding programs including the Transportation Alternatives Program (TAP grant); and

WHEREAS, the Wisconsin Department of Transportation (WisDOT) requires, that in order to be eligible for funding of needed projects, municipalities to either create or amend their SRTS Plan; and

WHEREAS, the City of Merrill had members/staff on the SRTS Task Force; and

WHEREAS, the SRTS Task Force collected data, reviewed the results, and provided direction for SRTS Plan development, and then incorporated those results into the SRTS Plan; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of March, 2021, that the City of Merrill hereby adopts Resolution _____.

BE IT FURTHER RESOLVED, that the City of Merrill staff is directed to begin implementing this SRTS Plan by coordinating efforts among the two governmental entities who created this plan (City of Merrill and Merrill Area Public School District).

Motion (Russell/Osness) to refer to the Health and Safety Committee.

RESULT:	REFERRED TO H & S	Next: 3/22/2021 5:15 PM
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2. Resolution - Petition for Airport Project (Resolution #2678).

WHEREAS, the City of Merrill, Lincoln County, Wisconsin hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11, to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the sponsor desires to develop or improve the Merrill Municipal Airport, Lincoln County, Wisconsin,

"PETITION FOR AIRPORT PROJECT"

WHEREAS, the foregoing proposal for airport improvements has been referred to the city plan commission for its consideration and report prior to council action as required by Wis. Stat. §62.23(5), and

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution, and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) as amended, and a transcript of the hearing is transmitted with this petition, and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of March, 2021 , that a petition for federal and (or) state aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a general aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: upgrade fuel system card reader; conduct airport master plan/mast plan update/update Airport Layout Plan; and any necessary related work.
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the sponsor is required by Wis. Stat. §114.32(5) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"

THEREFORE, BE IT RESOLVED, by the sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such, in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stat. §32 .02; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

FURTHER, the sponsor requests that the Secretary provide, per Wis. Stat. §114.33(8)(a), that the sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

"AIRPORT OWNER ASSURANCES"

AND BE IT FURTHER RESOLVED that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans §55, or in accordance with sponsor assurances enumerated in a federal grant agreement.

AND BE IT FURTHER RESOLVED THAT THE Mayor and the Airport Commission Chairman be authorized to sign and execute the agency agreement and federal block grant owner assurances authorized by this resolution.

Motion (Weix/Van Lieshout) to approve.

RESULT:	APPROVED
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14. Mayor's Appointments

1. Jeremy Cordova to the Housing Authority, term to expire November 10, 2024, replacing Linda Murray (resigned)

Motion (Russell/Osness) to approve. Carried.

15. Mayor's Communications

1. Reinstate Festival Grounds Manager - Rick Bjorklund

Motion (Van Lieshout/Rick) to refer the reinstatement of Festival Grounds Manager Bjorklund to the Personnel and Finance Committee. Carried.

With City committee appointments pending, Mayor Woellner reported that 14 citizens have applied online expressing an interest in serving on committee(s). He asked that the Common Council members encourage their families, friends and neighbors to apply in order to serve their community.

Mayor Woellner thanked Library Director Stevens for preparing and distributing the T.B. Scott Free Library Annual Report.

16. Adjournment

Motion (Osness/Sabatke) to adjourn. Carried. Adjourned at 7:13 P.M.

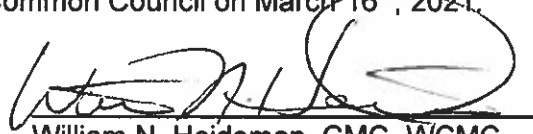


Derek R. Woellner
Mayor



William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on March 16th, 2021.



William N. Heideman, CMC, WCMC
City Clerk



CITY OF MERRILL COMMON COUNCIL

MINUTES • WEDNESDAY MARCH 24, 2021

Special Meeting

City Hall Council Chambers

7:00 PM

I. Call to Order

Mayor Woellner called the meeting to order at 7:06 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Remote	
Steve Hass	Aldersperson - Second District	Present	
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Derek Woellner	Mayor	Present	

II. Silent Prayer

III. Pledge of Allegiance

IV. Public Comment Period

Bill Bialecki noted that the Merrill Area Chamber of Commerce is in the process of hiring a new Executive Director. He urged City officials to attend Chamber meetings. He also suggested that the Chamber could be an information resource as creation of a Marketing and Communications Committee continues.

V. Resolutions:

1. A Resolution supporting CMJ Investments, LLC, D/B/A "The Lofts at City Hall" application for Wisconsin Economic Development Corporation (WEDC) funds, for a renovation (Resolution #2679).

WHEREAS, CMJ Investments, LLC, d/b/a "The Lofts at City Hall", has purchased the "Old City Hall" located at 713 E 2nd St., and is engaged, among other things, in the business of renovating, updating, maintaining and managing the apartment building located at 713 E. 2nd Street, now known as the "The Lofts at City Hall" to provide workforce housing; and

WHEREAS, it is necessary that funds be procured for that project, including a grant applied by the City of Merrill for CMJ Investments, LLC, d/b/a/ "The Lofts at City Hall", through the Wisconsin Economic Development Corporation (WEDC); and

WHEREAS, these funds will be used to renovate, restore, and update the "The Lofts at City Hall" property;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 24th day of March, 2021, that the City of Merrill hereby supports speedy approval of the grant application by the City of Merrill for CMJ Investments, LLC, d/b/a "The Lofts at City Hall", to the WEDC in furtherance of the renovation project to provide workforce housing, and further, wishes CMJ Investments, LLC, d/b/a "The Lofts at City Hall", the best of luck in their endeavor, and further urges WEDC to expeditiously handle the loan application, approval, and related matters

Motion (Hass/Van Lieshout) to approve.

RESULT:	APPROVED
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VI. Other Common Council Action(s):

1. Consider Development Agreement by and between the City and CMJ Investments, LLC.

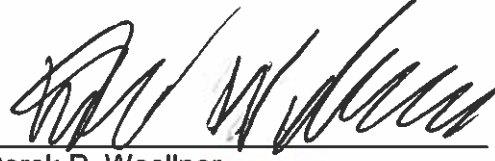
Clerk's Note: This consideration of the Development Agreement was not on the meeting agenda.

Motion (Hass/Osness) to approve.

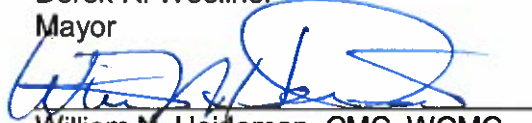
RESULT:	APPROVED
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VII. Adjournment

Motion (Hass/Van Lieshout) to adjourn. Carried. Adjourned at 7:16 P.M.

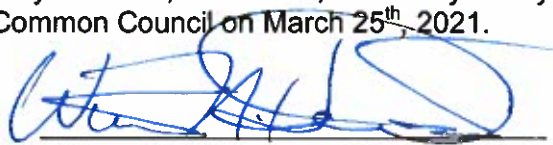


Derek R. Woellner
Mayor



William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on March 25th, 2021.



William N. Heideman, CMC, WCMC
City Clerk



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: April 6, 2021

To: Mayor Derek Woellner
Alderpersons

From: Kathy Unertl, Finance Director

RE: March 2021 - Revenue & Expense Reports

Property Taxes – 2020:

As shown by the attached March 2021 Settlement of 2020 Tax Roll (i.e. February 2021 collections), City staff receipted over \$1.0 million dollars in installment payments.

Revenues – General Fund:

Consistent with budgeted amounts.

Expenses – General Fund:

Consistent with budgeted amounts – except:

With three lump sum retirement payouts, the entire 2021 budgeted amount (\$100,250) for Retiree's Sick Leave/Health Insurance account has been expended. There will be an additional Retiree Lump Sum in April.

It is likely that the two additional planned 2021 retirees will continue coverage under the City's group health insurance.

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

**March Settlement of 2020 Tax Roll
General Property Tax Only**

Tax District: City of Merrill

County: Lincoln

Community Code: 35251

PART I	Taxes Levied	Percent	Allocated Share
A. 1.State Taxes	-	0.000000000	-
B. 1. Portion of State Special Charges Upon County	119.87		
2. Portion of County Tax Levied Over Entire Tax District	2,258,014.10		
3. Special Purpose			
4. Special Purpose			
5. Special Purpose			
Total County Taxes - Sum of B1 thru B5	2,258,133.97	0.165196605	168,338.72
C. Special District Codes and Names			
1.			
2.			
3.			
4.			
5.			
6.			
7.			
D. Other Special Purpose District Taxes			
1. Total Tax Increment (TIF)	1,581,978.49	0.115731608	117,932.88
2.			
3.			
4. Other State Special Charges			
5. County Special Charges			
6. All Other Town, Village or City Taxes	5,776,084.00	0.422556625	430,593.84
7. Surplus Funds Applied to Tax Roll			
8. Overrun - Underrun	0.03	0.000000002	0.00
Total Tax District Taxes	7,368,062.52	0.538288235	548,526.72
E. School District Codes and Names			
1. Number 3500 School District of Merrill Area	3,535,002.00	0.258607478	263,526.31
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
F. Technical College District Codes and Names			
1. Number 1500 North Central Technical College	518,174.23	0.037907682	38,628.70
2.			
3.			
G - 1. Total General Property Taxes - Real and Personal	13,669,372.72	1.000000000	1,019,020.45

Column 1.

Column 2.

Column 3.

Column 4.

* Must agree with Line 5 Part II.

PART II

Total Collections on Hand	1,019,020.45	(1)	
Less: Collections of Special Charges		(2)	
Collections of Special Assessments		(3)	
Collections of Special Taxes		(4)	
Collections of General Property Taxes (Line 1 minus Lines 2, 3 and 4)	<u>1,019,020.45</u>	(5)	
Percentage (Line 5 Divided by Line 6)			<u>0.074547711</u>
Total General Property Taxes (Line G-1 From Part I)	<u>13,669,372.72</u>	(6)	

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,394,384.00	470,182.07	2,735,634.10	62.25	1,658,749.90
Intergovernmental	4,406,184.71	0.00	244,710.72	5.55	4,161,473.99
Licenses and Permits	40,070.00	165.00	935.85	2.34	39,134.15
Fines, Forfeits, & Pen.	116,750.00	12,887.31	26,720.27	22.89	90,029.73
Public Charges-Services	7,650.00	433.41	1,719.99	22.48	5,930.01
Miscellaneous Revenues	121,675.00	6,881.20	32,645.03	26.83	89,029.97
TOTAL Non-Departmental	9,086,713.71	490,548.99	3,042,365.96	33.48	6,044,347.75
<u>Municipal Court</u>					
Intergov Charges (Misc.)	8,004.00	300.00	690.00	8.62	7,314.00
TOTAL Municipal Court	8,004.00	300.00	690.00	8.62	7,314.00
<u>City Attorney</u>					
Intergov Charges (Misc.)	10,000.00	0.00	0.00	0.00	10,000.00
Miscellaneous Revenues	16,500.00	0.00	0.00	0.00	16,500.00
TOTAL City Attorney	26,500.00	0.00	0.00	0.00	26,500.00
<u>City Administrator</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	35,935.00	0.00	0.00	0.00	35,935.00
TOTAL City Administrator	35,935.00	0.00	0.00	0.00	35,935.00
<u>Personnel - HR</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.00
<u>Clerk/Treasurer Staff</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.00
<u>Elections - AVERAGED</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<u>Treasurer/Finance Dir.</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	400.00	179.49	259.93	64.98	140.07
Miscellaneous Revenues	32,500.00	0.00	0.00	0.00	32,500.00
TOTAL Treasurer/Finance Dir.	32,900.00	179.49	259.93	0.79	32,640.07

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 2

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Information Technology					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Information Technology	0.00	0.00	0.00	0.00	0.00
City Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	1,937.74	1,937.74	0.00	(1,937.74)
TOTAL City Maintenance	0.00	1,937.74	1,937.74	0.00	(1,937.74)
Over-Collected Taxes					
Miscellaneous Revenues	750.00	0.00	0.00	0.00	750.00
TOTAL Over-Collected Taxes	750.00	0.00	0.00	0.00	750.00
Police					
Intergovernmental	15,700.00	4,252.77	4,252.77	27.09	11,447.23
Public Charges-Services	7,300.00	2,827.29	4,468.75	61.22	2,831.25
Intergov Charges (Misc.)	10,125.00	0.00	6,798.44	67.15	3,326.56
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Police	33,125.00	7,080.06	15,519.96	46.85	17,605.04
Traffic Control					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Traffic Control	0.00	0.00	0.00	0.00	0.00
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	8,275.00	5.00	505.00	6.10	7,770.00
Intergov Charges (Misc.)	221,898.59	0.00	110,949.30	50.00	110,949.29
Miscellaneous Revenues	0.00	0.00	125.00	0.00	(125.00)
TOTAL Fire Protection	230,173.59	5.00	111,579.30	48.48	118,594.29
Ambulance/EMS					
Intergovernmental	1,116,000.00	0.00	94,254.94	8.45	1,021,745.06
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,116,000.00	0.00	94,254.94	8.45	1,021,745.06
Bldg. Inspection/Zoning					
Licenses and Permits	35,376.00	8,816.20	13,789.00	38.98	21,587.00
Miscellaneous Revenues	13,250.00	0.00	0.00	0.00	13,250.00
TOTAL Bldg. Inspection/Zoning	48,626.00	8,816.20	13,789.00	28.36	34,837.00
Public Works/Engineer					
Miscellaneous Revenues	86,336.00	0.00	0.00	0.00	86,336.00
TOTAL Public Works/Engineer	86,336.00	0.00	0.00	0.00	86,336.00

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 3

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Miscellaneous Revenues	11,505.00	0.00	0.00	0.00	11,505.00
TOTAL Street Superintendent	11,505.00	0.00	0.00	0.00	11,505.00
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Operations Support (M&E)</u>					
Intergovernmental	353,500.00	21,532.03	58,587.02	16.57	294,912.98
Miscellaneous Revenues	0.00	0.00	609.00	0.00	(609.00)
TOTAL Operations Support (M&E)	353,500.00	21,532.03	59,196.02	16.75	294,303.98
<u>Roads</u>					
Intergovernmental	78,000.00	0.00	1,168.00	1.50	76,832.00
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	80,500.00	0.00	1,168.00	1.45	79,332.00
<u>Snow and Ice</u>					
Public Charges-Services	10,000.00	900.00	900.00	9.00	9,100.00
TOTAL Snow and Ice	10,000.00	900.00	900.00	9.00	9,100.00
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
<u>Street Leave Expenses</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 4

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Airport</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	25,500.00	2,060.00	14,565.84	57.12	10,934.16
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,500.00	2,060.00	14,565.84	57.12	10,934.16
<u>Transit</u>					
Specials (Utility Rev.)	279,055.00	0.00	0.00	0.00	279,055.00
Intergovernmental	70,000.00	0.00	0.00	0.00	70,000.00
Public Charges-Services	90,500.00	11,546.35	24,938.70	27.56	65,561.30
Miscellaneous Revenues	3,000.00	3,077.00	3,077.00	102.57	(77.00)
TOTAL Transit	442,555.00	14,623.35	28,015.70	6.33	414,539.30
<u>Garbage Collection</u>					
Miscellaneous Revenues	6,000.00	455.00	750.72	12.51	5,249.28
TOTAL Garbage Collection	6,000.00	455.00	750.72	12.51	5,249.28
<u>Recycling</u>					
Intergovernmental	32,500.00	0.00	0.00	0.00	32,500.00
Miscellaneous Revenues	5,000.00	105.00	210.00	4.20	4,790.00
TOTAL Recycling	37,500.00	105.00	210.00	0.56	37,290.00
<u>Weed & Nuisance Control</u>					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	7,500.00	0.00	0.00	0.00	7,500.00
<u>MEC - Enrichment</u>					
Public Charges-Services	8,750.00	0.00	0.00	0.00	8,750.00
TOTAL MEC - Enrichment	8,750.00	0.00	0.00	0.00	8,750.00
<u>Library</u>					
Intergovernmental	457,661.00	228,830.50	228,830.50	50.00	228,830.50
Public Charges-Services	10,000.00	835.92	1,522.69	15.23	8,477.31
Miscellaneous Revenues	0.00	336.00	1,409.95	0.00	(1,409.95)
TOTAL Library	467,661.00	230,002.42	231,763.14	49.56	235,897.86
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	19,500.00	1,316.20	2,003.96	10.28	17,496.04
Miscellaneous Revenues	0.00	200.00	200.00	0.00	(200.00)
TOTAL Parks	19,500.00	1,516.20	2,203.96	11.30	17,296.04
<u>Recreation Programs</u>					
Public Charges-Services	51,000.00	0.00	0.00	0.00	51,000.00
TOTAL Recreation Programs	51,000.00	0.00	0.00	0.00	51,000.00

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Cable Franchise Adm</u>					
Licenses and Permits	6,250.00	0.00	0.00	0.00	6,250.00
TOTAL Cable Franchise Adm	6,250.00	0.00	0.00	0.00	6,250.00
<u>MARC - Smith Center</u>					
Public Charges-Services	70,500.00	20,643.36	21,043.36	29.85	49,456.64
TOTAL MARC - Smith Center	70,500.00	20,643.36	21,043.36	29.85	49,456.64
<u>Aquatic Center</u>					
Public Charges-Services	105,000.00	0.00	0.00	0.00	105,000.00
TOTAL Aquatic Center	105,000.00	0.00	0.00	0.00	105,000.00
TOTAL REVENUE	12,409,034.30	800,704.84	3,640,213.57	29.34	8,768,820.73
EXPENDITURES					
<u>Common Council</u>					
Personnel Services	34,000.00	2,437.00	8,165.46	24.02	25,834.54
Contractual Services	4,082.00	0.00	217.28	5.32	3,864.72
Supplies & Expenses	6,843.00	1,146.09	3,803.33	55.58	3,039.67
TOTAL Common Council	44,925.00	3,583.09	12,186.07	27.13	32,738.93
<u>Municipal Court</u>					
Personnel Services	91,615.00	7,043.66	21,130.98	23.06	70,484.02
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,180.00	100.76	861.97	20.62	3,318.03
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	5,754.00	0.00	5,754.00	100.00	0.00
TOTAL Municipal Court	102,549.00	7,144.42	27,746.95	27.06	74,802.05
<u>City Attorney</u>					
Personnel Services	209,870.00	16,987.32	50,961.96	24.28	158,908.04
Contractual Services	3,700.00	400.00	1,742.50	47.09	1,957.50
Supplies & Expenses	7,000.00	168.60	168.60	2.41	6,831.40
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	220,570.00	17,555.92	52,873.06	23.97	167,696.94
<u>Mayor</u>					
Personnel Services	13,780.00	1,043.40	3,130.20	22.72	10,649.80
Supplies & Expenses	825.00	0.00	0.00	0.00	825.00
TOTAL Mayor	14,605.00	1,043.40	3,130.20	21.43	11,474.80

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 6

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
City Administrator					
Personnel Services	125,760.00	9,694.20	29,083.05	23.13	96,676.95
Contractual Services	675.00	41.23	48.16	7.13	626.84
Supplies & Expenses	500.00	24.44	24.44	4.89	475.56
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Administrator	126,935.00	9,759.87	29,155.65	22.97	97,779.35
Personnel - HR					
Contractual Services	4,500.00	403.60	748.20	16.63	3,751.80
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	4,750.00	403.60	748.20	15.75	4,001.80
City Clerk					
Personnel Services	81,085.00	6,287.23	18,861.69	23.26	62,223.31
Supplies & Expenses	4,550.00	144.55	209.39	4.60	4,340.61
Technology	4,750.00	0.00	6,251.18	131.60	(1,501.18)
TOTAL City Clerk	90,385.00	6,431.78	25,322.26	28.02	65,062.74
Clerk/Treasurer Staff					
Personnel Services	157,028.00	11,649.02	39,415.38	25.10	117,612.62
Supplies & Expenses	1,250.00	69.99	325.95	26.08	924.05
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	158,278.00	11,719.01	39,741.33	25.11	118,536.67
Elections - AVERAGED					
Personnel Services	27,425.00	458.22	5,979.35	21.80	21,445.65
Contractual Services	13,000.00	0.00	0.00	0.00	13,000.00
Supplies & Expenses	5,075.00	274.93	325.03	6.40	4,749.97
Fixed Charges	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	45,500.00	733.15	6,304.38	13.86	39,195.62
Treasurer/Finance Dir.					
Personnel Services	117,226.00	8,956.26	26,868.85	22.92	90,357.15
Contractual Services	6,250.00	372.06	765.28	12.24	5,484.72
Supplies & Expenses	25,050.00	2,609.47	7,857.64	31.37	17,192.36
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	148,526.00	11,937.79	35,491.77	23.90	113,034.23
Information Technology					
Personnel Services	71,450.00	4,337.95	14,369.96	20.11	57,080.04
Technology	109,500.00	7,994.04	30,910.09	28.23	78,589.91
TOTAL Information Technology	180,950.00	12,331.99	45,280.05	25.02	135,669.95
Assessment of Property					
Contractual Services	29,350.00	0.00	6,750.00	23.00	22,600.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Assessment of Property	29,350.00	0.00	6,750.00	23.00	22,600.00

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 7

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Independent Auditing					
Contractual Services	13,500.00	0.00	0.00	0.00	13,500.00
Technology	1,250.00	0.00	0.00	0.00	1,250.00
TOTAL Independent Auditing	14,750.00	0.00	0.00	0.00	14,750.00
City Maintenance					
Personnel Services	129,878.00	9,625.49	28,417.04	21.88	101,460.96
Contractual Services	70,900.00	4,972.35	18,640.13	26.29	52,259.87
Supplies & Expenses	17,050.00	483.04	4,145.53	24.31	12,904.47
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	7,000.00	0.00	0.00	0.00	7,000.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	224,828.00	15,080.88	51,202.70	22.77	173,625.30
City Maint-Library					
Personnel Services	0.00	0.00	208.29	0.00	(208.29)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	0.00	208.29	0.00	(208.29)
City Maint-Fire Station					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
Over-Collected Taxes					
Supplies & Expenses	600.00	626.77	3,794.70	632.45	(3,194.70)
TOTAL Over-Collected Taxes	600.00	626.77	3,794.70	632.45	(3,194.70)
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	346,250.00	208,524.92	314,680.70	90.88	31,569.30
TOTAL Insurance/Employee	346,250.00	208,524.92	314,680.70	90.88	31,569.30
Police					
Personnel Services	2,543,020.00	179,675.28	577,229.03	22.70	1,965,790.97
Contractual Services	46,900.00	1,083.62	31,380.09	66.91	15,519.91
Supplies & Expenses	64,350.00	3,592.54	12,097.41	18.80	52,252.59
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	11,000.00	0.00	340.30	3.09	10,659.70
Technology	23,000.00	44.41	2,400.13	10.44	20,599.87
TOTAL Police	2,688,270.00	184,395.85	623,446.96	23.19	2,064,823.04
Traffic Control					
Personnel Services	13,758.00	43.09	43.09	0.31	13,714.91
Supplies & Expenses	17,000.00	5,548.71	6,372.18	37.48	10,627.82
TOTAL Traffic Control	30,758.00	5,591.80	6,415.27	20.86	24,342.73

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 8

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Fire Protection					
Personnel Services	1,551,486.00	105,500.91	346,335.91	22.32	1,205,150.09
Contractual Services	19,300.00	2,560.65	5,855.57	30.34	13,444.43
Supplies & Expenses	54,500.00	8,464.49	16,909.43	31.03	37,590.57
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	2,470.00	2,470.00	0.00	(2,470.00)
Technology	5,000.00	367.12	1,235.57	24.71	3,764.43
TOTAL Fire Protection	1,630,286.00	119,363.17	372,806.48	22.87	1,257,479.52
Fire Protection-Hydrants					
Contractual Services	125,160.00	0.00	31,290.00	25.00	93,870.00
TOTAL Fire Protection-Hydrants	125,160.00	0.00	31,290.00	25.00	93,870.00
Ambulance/EMS					
Personnel Services	991,638.00	68,390.08	232,895.39	23.49	758,742.61
Contractual Services	26,250.00	2,560.67	5,635.65	21.47	20,614.35
Supplies & Expenses	88,112.00	7,320.99	16,759.87	19.02	71,352.13
Fixed Charges	5,000.00	558.04	728.98	14.58	4,271.02
Technology	5,000.00	367.11	1,235.57	24.71	3,764.43
TOTAL Ambulance/EMS	1,116,000.00	79,196.89	257,255.46	23.05	858,744.54
Bldg. Inspection/Zoning					
Personnel Services	165,166.00	12,577.15	37,731.31	22.84	127,434.69
Contractual Services	450.00	10.83	21.66	4.81	428.34
Supplies & Expenses	3,975.00	84.82	748.84	18.84	3,226.16
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	169,591.00	12,672.80	38,501.81	22.70	131,089.19
City Sealer					
Contractual Services	4,800.00	0.00	0.00	0.00	4,800.00
TOTAL City Sealer	4,800.00	0.00	0.00	0.00	4,800.00
Public Works/Engineer					
Personnel Services	113,541.00	6,078.74	18,140.12	15.98	95,400.88
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	5,000.00	0.00	48.81	0.98	4,951.19
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Public Works/Engineer	121,541.00	6,078.74	18,188.93	14.97	103,352.07
Street Commissioner					
Personnel Services	2,690.00	207.02	621.06	23.09	2,068.94
Contractual Services	250.00	21.66	43.32	17.33	206.68
Supplies & Expenses	810.00	(313.60)	(313.60)	38.72-	1,123.60
TOTAL Street Commissioner	3,750.00	(84.92)	350.78	9.35	3,399.22

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 9

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Personnel Services	93,455.00	6,879.77	20,409.65	21.84	73,045.35
Supplies & Expenses	1,500.00	27.12	284.24	18.95	1,215.76
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	94,955.00	6,906.89	20,693.89	21.79	74,261.11
<u>Garage Maintenance</u>					
Personnel Services	665.00	0.00	149.43	22.47	515.57
Contractual Services	30,000.00	4,177.59	10,692.09	35.64	19,307.91
Supplies & Expenses	15,500.00	4,873.73	6,474.26	41.77	9,025.74
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	46,165.00	9,051.32	17,315.78	37.51	28,849.22
<u>Operations Support (M&E)</u>					
Personnel Services	214,276.00	14,412.07	42,745.40	19.95	171,530.60
Contractual Services	3,024.00	0.00	3,024.00	100.00	0.00
Supplies & Expenses	376,850.00	32,483.33	72,530.24	19.25	304,319.76
Technology	575.00	0.00	30.23	5.26	544.77
TOTAL Operations Support (M&E)	594,725.00	46,895.40	118,329.87	19.90	476,395.13
<u>Roads</u>					
Personnel Services	242,149.00	8,850.29	39,956.62	16.50	202,192.38
Supplies & Expenses	91,000.00	31,032.81	34,026.96	37.39	56,973.04
TOTAL Roads	333,149.00	39,883.10	73,983.58	22.21	259,165.42
<u>Street Cleaning</u>					
Personnel Services	46,775.00	2,926.46	2,929.67	6.26	43,845.33
Supplies & Expenses	1,250.00	58.52	73.52	5.88	1,176.48
TOTAL Street Cleaning	48,025.00	2,984.98	3,003.19	6.25	45,021.81
<u>Snow and Ice</u>					
Personnel Services	231,036.00	27,906.34	72,907.28	31.56	158,128.72
Contractual Services	1,600.00	405.00	675.00	42.19	925.00
Supplies & Expenses	60,250.00	281.16	11,399.26	18.92	48,850.74
TOTAL Snow and Ice	292,886.00	28,592.50	84,981.54	29.02	207,904.46
<u>Stormwater Maintenance</u>					
Personnel Services	37,416.00	596.73	1,529.15	4.09	35,886.85
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	22,500.00	0.00	0.00	0.00	22,500.00
TOTAL Stormwater Maintenance	61,916.00	596.73	1,529.15	2.47	60,386.85
<u>Street Painting-Marking</u>					
Personnel Services	23,576.00	0.00	0.00	0.00	23,576.00
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Street Painting-Marking	43,576.00	0.00	0.00	0.00	43,576.00

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 10

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Leave Expenses</u>					
Personnel Services	74,655.00	3,055.68	21,285.19	28.51	53,369.81
TOTAL Street Leave Expenses	74,655.00	3,055.68	21,285.19	28.51	53,369.81
<u>Street Lighting</u>					
Contractual Services	160,275.00	22,835.55	37,401.25	23.34	122,873.75
Capital Outlay	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL Street Lighting	163,775.00	22,835.55	37,401.25	22.84	126,373.75
<u>Stormwater Plan/Const.</u>					
Contractual Services	7,250.00	0.00	1,500.00	20.69	5,750.00
TOTAL Stormwater Plan/Const.	7,250.00	0.00	1,500.00	20.69	5,750.00
<u>Airport</u>					
Personnel Services	1,101.00	20.66	106.04	9.63	994.96
Contractual Services	118,318.00	7,488.32	22,155.85	18.73	96,162.15
Supplies & Expenses	25,575.00	345.38	2,409.59	9.42	23,165.41
TOTAL Airport	144,994.00	7,854.36	24,671.48	17.02	120,322.52
<u>Transit</u>					
Personnel Services	390,955.00	28,238.16	86,472.95	22.12	304,482.05
Contractual Services	2,775.00	456.46	1,073.45	38.68	1,701.55
Supplies & Expenses	88,200.00	2,472.67	8,096.53	9.18	80,103.47
Fixed Charges	32,125.00	0.00	16,864.55	52.50	15,260.45
Technology	4,995.00	151.63	343.39	6.87	4,651.61
TOTAL Transit	519,050.00	31,318.92	112,850.87	21.74	406,199.13
<u>Garbage Collection</u>					
Personnel Services	99,597.00	5,559.90	23,752.44	23.85	75,844.56
Supplies & Expenses	97,150.00	6,888.68	15,814.83	16.28	81,335.17
Capital Outlay	24,000.00	2,451.13	6,509.18	27.12	17,490.82
TOTAL Garbage Collection	220,747.00	14,899.71	46,076.45	20.87	174,670.55
<u>Recycling</u>					
Personnel Services	101,502.00	10,929.62	34,601.52	34.09	66,900.48
Supplies & Expenses	117,450.00	9,674.97	27,146.14	23.11	90,303.86
TOTAL Recycling	218,952.00	20,604.59	61,747.66	28.20	157,204.34
<u>Weed & Nuisance Control</u>					
Personnel Services	17,125.00	0.00	0.00	0.00	17,125.00
Contractual Services	250.00	0.00	0.00	0.00	250.00
Supplies & Expenses	1,250.00	0.00	0.00	0.00	1,250.00
TOTAL Weed & Nuisance Control	18,625.00	0.00	0.00	0.00	18,625.00

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 11

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Health Officer					
Personnel Services	3,660.00	0.00	0.00	0.00	3,660.00
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	0.00	0.00	3,760.00
MEC - Enrichment					
Personnel Services	140,281.00	10,200.47	30,202.93	21.53	110,078.07
Contractual Services	575.00	50.69	196.50	34.17	378.50
Supplies & Expenses	2,895.00	34.17	160.28	5.54	2,734.72
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL MEC - Enrichment	143,751.00	10,285.33	30,559.71	21.26	113,191.29
Library					
Personnel Services	775,440.00	58,058.13	179,715.53	23.18	595,724.47
Contractual Services	50,000.00	3,129.17	9,655.84	19.31	40,344.16
Supplies & Expenses	44,900.00	2,307.78	8,643.55	19.25	36,256.45
Fixed Charges	9,400.00	2,490.48	3,166.48	33.69	6,233.52
Capital Outlay	0.00	0.00	8,965.45	0.00	(8,965.45)
Print Media - Library	51,000.00	4,299.84	7,643.15	14.99	43,356.85
Non-Print Media-Library	16,001.00	2,585.98	3,202.17	20.01	12,798.83
Technology	45,363.00	5,634.75	10,831.39	23.88	34,531.61
TOTAL Library	992,104.00	78,506.13	231,823.56	23.37	760,280.44
Parks					
Personnel Services	274,445.00	15,498.44	47,540.96	17.32	226,904.04
Contractual Services	34,250.00	1,151.48	3,491.43	10.19	30,758.57
Supplies & Expenses	38,700.00	3,051.84	5,304.64	13.71	33,395.36
Fixed Charges	2,500.00	0.00	0.00	0.00	2,500.00
Capital Outlay	24,000.00	100.00	2,363.14	9.85	21,636.86
TOTAL Parks	373,895.00	19,801.76	58,700.17	15.70	315,194.83
Athletic Park Lights					
Contractual Services	1,750.00	74.14	235.50	13.46	1,514.50
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,750.00	74.14	235.50	13.46	1,514.50
Ott's Park Lights					
Contractual Services	1,400.00	92.82	287.23	20.52	1,112.77
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	92.82	287.23	19.15	1,212.77
Recreation Programs					
Personnel Services	215,990.00	10,874.66	31,562.97	14.61	184,427.03
Contractual Services	5,660.00	660.08	1,969.55	34.80	3,690.45
Supplies & Expenses	33,850.00	295.76	615.29	1.82	33,234.71
TOTAL Recreation Programs	255,500.00	11,830.50	34,147.81	13.37	221,352.19

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:20 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 12

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Marketing - PR					
Personnel Services	2,905.00	0.00	0.00	0.00	2,905.00
Supplies & Expenses	18,345.00	0.00	319.00	1.74	18,026.00
TOTAL Marketing - PR	21,250.00	0.00	319.00	1.50	20,931.00
Decorations & Banners					
Personnel Services	2,775.00	0.00	1,032.65	37.21	1,742.35
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	930.84	93.08	69.16
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	0.00	1,963.49	35.22	3,611.51
Outside Agencies					
Supplies & Expenses	32,242.22	1,242.22	24,742.22	76.74	7,500.00
TOTAL Outside Agencies	32,242.22	1,242.22	24,742.22	76.74	7,500.00
MARC - Smith Center					
Personnel Services	36,875.00	3,609.54	10,858.13	29.45	26,016.87
Contractual Services	49,250.00	4,737.54	12,393.24	25.16	36,856.76
Supplies & Expenses	18,450.00	1,364.91	3,069.68	16.64	15,380.32
Capital Outlay	5,000.00	0.00	350.00	7.00	4,650.00
TOTAL MARC - Smith Center	109,575.00	9,711.99	26,671.05	24.34	82,903.95
Aquatic Center					
Personnel Services	88,325.00	0.00	0.00	0.00	88,325.00
Contractual Services	24,300.00	260.39	794.81	3.27	23,505.19
Supplies & Expenses	41,250.00	0.00	0.00	0.00	41,250.00
Technology	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Aquatic Center	156,375.00	260.39	794.81	0.51	155,580.19
Economic Development					
Contractual Services	20,200.00	0.00	17,000.00	84.16	3,200.00
TOTAL Economic Development	20,200.00	0.00	17,000.00	84.16	3,200.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES					
	12,644,829.22	1,081,375.93	3,055,486.45	24.16	9,589,342.77
REVENUES OVER/(UNDER) EXPENDITURES					
	(235,794.92)	(280,671.09)	584,727.12	0.00	(820,522.04)

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:27 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 1

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Remediation Action					
Personnel Services	8,985.00	27.30	995.72	11.08	7,989.28
Contractual Services	21,000.00	142.72	3,073.95	14.64	17,926.05
TOTAL Remediation Action	29,985.00	170.02	4,069.67	13.57	25,915.33
TOTAL EXPENDITURES	29,985.00	170.02	4,069.67	13.57	25,915.33
REVENUES OVER/(UNDER) EXPENDITURES	(29,985.00)	(170.02)	(4,069.67)	0.00	(25,915.33)

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:28 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 1

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Police-SRO					
Taxes (or Utility Rev.)	60,667.00	0.00	60,667.00	100.00	0.00
Intergovernmental	66,166.00	0.00	0.00	0.00	66,166.00
TOTAL Police-SRO	126,833.00	0.00	60,667.00	47.83	66,166.00
TOTAL REVENUE	126,833.00	0.00	60,667.00	47.83	66,166.00
EXPENDITURES					
Police-SRO					
Personnel Services	122,108.00	13,143.49	31,258.07	25.60	90,849.93
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
Fixed Charges	2,225.00	0.00	0.00	0.00	2,225.00
TOTAL Police-SRO	124,833.00	13,143.49	31,258.07	25.04	93,574.93
TOTAL EXPENDITURES	124,833.00	13,143.49	31,258.07	25.04	93,574.93
REVENUES OVER/(UNDER) EXPENDITURES	2,000.00	(13,143.49)	29,408.93	0.00	(27,408.93)

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:28 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 1

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Tractor Pull</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	0.00	0.00	0.00	0.00	0.00
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	36,000.00	0.00	36,000.00	100.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	24,900.00	0.00	0.00	0.00	24,900.00
TOTAL Merrill Festival Grounds	63,400.00	0.00	36,000.00	56.78	27,400.00
<u>Room Tax</u>					
Taxes (or Utility Rev.)	65,225.00	9,349.47	14,987.11	22.98	50,237.89
TOTAL Room Tax	65,225.00	9,349.47	14,987.11	22.98	50,237.89
<u>Bierman Building</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	6,500.00	1,628.00	1,628.00	25.05	4,872.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	6,500.00	1,628.00	1,628.00	25.05	4,872.00
TOTAL REVENUE	135,125.00	10,977.47	52,615.11	38.94	82,509.89
=====					
EXPENDITURES					
=====					
<u>Merrill Festival Grounds</u>					
Personnel Services	6,445.00	0.00	501.11	7.78	5,943.89
Contractual Services	30,250.00	1,207.24	3,310.44	10.94	26,939.56
Supplies & Expenses	4,750.00	0.00	44.96	0.95	4,705.04
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	40,200.00	0.00	0.00	0.00	40,200.00
TOTAL Merrill Festival Grounds	81,645.00	1,207.24	3,856.51	4.72	77,788.49
<u>Room Tax</u>					
Supplies & Expenses	50,495.00	0.00	0.00	0.00	50,495.00
TOTAL Room Tax	50,495.00	0.00	0.00	0.00	50,495.00
<u>Bierman Building</u>					
Personnel Services	11,555.00	486.77	1,719.64	14.88	9,835.36
Contractual Services	17,500.00	1,107.73	3,633.05	20.76	13,866.95
Supplies & Expenses	4,125.00	249.99	249.99	6.06	3,875.01
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	33,180.00	1,844.49	5,602.68	16.89	27,577.32

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:28 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 2

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	165,320.00	3,051.73	9,459.19	5.72	155,860.81
REVENUES OVER/(UNDER) EXPENDITURES	(30,195.00)	7,925.74	43,155.92	0.00	(73,350.92)

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

4-06-2021 02:28 PM

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 1

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	169,350.00	2,603.49	44,598.64	26.34	124,751.36
TOTAL CDBG Grants/Loans	169,350.00	2,603.49	44,598.64	26.34	124,751.36
<u>Community Development</u>					
Taxes (or Utility Rev.)	12,905.00	0.00	12,905.00	100.00	0.00
Intergov Charges (Misc.)	14,885.00	0.00	0.00	0.00	14,885.00
TOTAL Community Development	27,790.00	0.00	12,905.00	46.44	14,885.00
TOTAL REVENUE					
	197,140.00	2,603.49	57,503.64	29.17	139,636.36
=====					
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	75.00	12,957.09	8.61	137,542.91
TOTAL CDBG Grants/Loans	150,500.00	75.00	12,957.09	8.61	137,542.91
<u>Community Development</u>					
Personnel Services	25,415.00	1,966.61	5,899.89	23.21	19,515.11
Contractual Services	400.00	10.83	1,697.10	424.28	(1,297.10)
Supplies & Expenses	1,975.00	66.93	302.95	15.34	1,672.05
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	27,790.00	2,044.37	7,899.94	28.43	19,890.06
TOTAL EXPENDITURES					
	178,290.00	2,119.37	20,857.03	11.70	157,432.97
=====					
REVENUES OVER/(UNDER) EXPENDITURES	18,850.00	484.12	36,646.61	0.00	(17,796.61)
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*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Aviation Fuel</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	80,000.00	3,200.76	5,589.11	6.99	74,410.89
Miscellaneous Revenues	0.00	0.00	464.60	0.00	(464.60)
Other Financing Sources	100.00	0.00	0.00	0.00	100.00
TOTAL Aviation Fuel	80,100.00	3,200.76	6,053.71	7.56	74,046.29
TOTAL REVENUE	80,100.00	3,200.76	6,053.71	7.56	74,046.29
EXPENDITURES					
=====					
<u>Aviation Fuel</u>					
Contractual Services	4,925.00	293.14	668.52	13.57	4,256.48
Special Services	71,100.00	15,589.31	15,657.49	22.02	55,442.51
Fixed Charges	1,625.00	812.50	812.50	50.00	812.50
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	77,650.00	16,694.95	17,138.51	22.07	60,511.49
TOTAL EXPENDITURES	77,650.00	16,694.95	17,138.51	22.07	60,511.49
REVENUES OVER/(UNDER) EXPENDITURES	2,450.00	(13,494.19)	(11,084.80)	0.00	13,534.80

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>Debt Service</u>					
Taxes (or Utility Rev.)	2,734,273.92	65,437.78	1,639,394.42	59.96	1,094,879.50
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	37,742.74	0.00	14,041.00	37.20	23,701.74
TOTAL Debt Service	2,772,016.66	65,437.78	1,653,435.42	59.65	1,118,581.24
TOTAL REVENUE	2,772,016.66	65,437.78	1,653,435.42	59.65	1,118,581.24
EXPENDITURES					
<u>Debt Service</u>					
Debt Service	1,613,488.36	114,848.34	116,448.34	7.22	1,497,040.02
TOTAL Debt Service	1,613,488.36	114,848.34	116,448.34	7.22	1,497,040.02
<u>TID - Debt Service</u>					
Debt Service	1,158,725.52	64,625.28	64,625.28	5.58	1,094,100.24
TOTAL TID - Debt Service	1,158,725.52	64,625.28	64,625.28	5.58	1,094,100.24
TOTAL EXPENDITURES	2,772,213.88	179,473.62	181,073.62	6.53	2,591,140.26
REVENUES OVER/(UNDER) EXPENDITURES	(197.22)	(114,035.84)	1,472,361.80	0.00	(1,472,559.02)

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

PAGE: 1

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	968,674.33	117,932.88	525,350.67	54.23	443,323.66
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	52,173.00	0.00	0.00	0.00	52,173.00
TOTAL TID #3 - East Side	1,020,847.33	117,932.88	525,350.67	51.46	495,496.66
TID #3 -Festival Grounds					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
TID #3 - Idle Sites Grant					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
TID #3 - Wal-Mart Dev.					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,020,847.33	117,932.88	525,350.67	51.46	495,496.66
EXPENDITURES					
TID #3 - East Side					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.00
Contractual Services	2,900.00	150.00	150.00	5.17	2,750.00
Special Services	165,000.00	0.00	0.00	0.00	165,000.00
Fixed Charges	797,068.00	32,961.22	32,961.22	4.14	764,106.78
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	45,000.00	0.00	0.00	0.00	45,000.00
TOTAL TID #3 - East Side	1,013,768.00	33,111.22	33,111.22	3.27	980,656.78
TID #3 -Festival Grounds					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
TID #3 - Idle Sites Grant					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TID #3 - Wal-Mart Dev.</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,013,768.00	33,111.22	33,111.22	3.27	980,656.78
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	7,079.33	84,821.66	492,239.45	0.00	(485,160.12)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	197,868.08	0.00	197,868.08	100.00	0.00
Intergovernmental	23,877.00	0.00	0.00	0.00	23,877.00
TOTAL TID #4 -Thielman/P Ridge	221,745.08	0.00	197,868.08	89.23	23,877.00
TOTAL REVENUE	221,745.08	0.00	197,868.08	89.23	23,877.00
EXPENDITURES					
=====					
TID #4 -Thielman/P Ridge					
Personnel Services	6,575.00	0.00	0.00	0.00	6,575.00
Contractual Services	7,400.00	245.50	2,251.50	30.43	5,148.50
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	92,683.00	2,625.00	2,625.00	2.83	90,058.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL TID #4 -Thielman/P Ridge	206,658.00	2,870.50	4,876.50	2.36	201,781.50
TOTAL EXPENDITURES	206,658.00	2,870.50	4,876.50	2.36	201,781.50
REVENUES OVER/(UNDER) EXPENDITURES	15,087.08	(2,870.50)	192,991.58	0.00	(177,904.50)

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	17,464.23	0.00	17,464.23	100.00	0.00
Intergovernmental	<u>137.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>137.00</u>
TOTAL TID #5 - Hwy 107/Taylor	17,601.23	0.00	17,464.23	99.22	137.00
TOTAL REVENUE	17,601.23	0.00	17,464.23	99.22	137.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	1,395.00	0.00	0.00	0.00	1,395.00
Contractual Services	650.00	150.00	150.00	23.08	500.00
Fixed Charges	2,406.44	0.00	0.00	0.00	2,406.44
Capital Outlay	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL TID #5 - Hwy 107/Taylor	9,451.44	150.00	150.00	1.59	9,301.44
TOTAL EXPENDITURES	9,451.44	150.00	150.00	1.59	9,301.44
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	8,149.79	(150.00)	17,314.23	0.00	(9,164.44)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	57,647.58	0.00	57,647.58	100.00	0.00
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	60,491.58	0.00	57,647.58	95.30	2,844.00
TOTAL REVENUE	60,491.58	0.00	57,647.58	95.30	2,844.00
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	6,150.00	150.00	900.00	14.63	5,250.00
Special Services	20,000.00	0.00	440.33	2.20	19,559.67
Fixed Charges	27,873.00	2,782.81	2,782.81	9.98	25,090.19
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL TID #6 - Downtown	59,508.00	2,932.81	4,123.14	6.93	55,384.86
TOTAL EXPENDITURES	59,508.00	2,932.81	4,123.14	6.93	55,384.86
REVENUES OVER/(UNDER) EXPENDITURES	983.58	(2,932.81)	53,524.44	0.00	(52,540.86)

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	116,594.15	0.00	116,594.15	100.00	0.00
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #7 - N Center Ave	118,070.15	0.00	116,594.15	98.75	1,476.00
TOTAL REVENUE	118,070.15	0.00	116,594.15	98.75	1,476.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	8,075.00	0.00	0.00	0.00	8,075.00
Contractual Services	1,400.00	150.00	1,150.00	82.14	250.00
Special Services	0.00	0.00	1,175.52	0.00	(1,175.52)
Fixed Charges	105,746.00	2,437.50	2,437.50	2.31	103,308.50
Capital Outlay	32,500.00	0.00	0.00	0.00	32,500.00
TOTAL TID #7 - N Center Ave	147,721.00	2,587.50	4,763.02	3.22	142,957.98
TOTAL EXPENDITURES	147,721.00	2,587.50	4,763.02	3.22	142,957.98
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(29,650.85)	(2,587.50)	111,831.13	0.00	(141,481.98)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	461,660.26	0.00	58,260.26	12.62	403,400.00
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668.00
Miscellaneous Revenues	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL TID #8 - West Side	590,328.26	0.00	58,260.26	9.87	532,068.00
TOTAL REVENUE	590,328.26	0.00	58,260.26	9.87	532,068.00
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	10,550.00	0.00	0.00	0.00	10,550.00
Contractual Services	4,400.00	186.00	1,686.00	38.32	2,714.00
Special Services	300,000.00	172.57	21,499.10	7.17	278,500.90
Fixed Charges	90,055.00	9,606.25	9,606.25	10.67	80,448.75
Capital Outlay	103,400.00	0.00	0.00	0.00	103,400.00
TOTAL TID #8 - West Side	508,405.00	9,964.82	32,791.35	6.45	475,613.65
TOTAL EXPENDITURES	508,405.00	9,964.82	32,791.35	6.45	475,613.65
REVENUES OVER/(UNDER) EXPENDITURES	81,923.26	(9,964.82)	25,468.91	0.00	56,454.35

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-WI River/S Center					
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896.00
Miscellaneous Revenues	47,840.00	234.96	704.88	1.47	47,135.12
TOTAL TID #9-WI River/S Center	52,736.00	234.96	704.88	1.34	52,031.12
TID #9-Idle Sites (Page)					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	52,736.00	234.96	704.88	1.34	52,031.12
EXPENDITURES					
TID #9-WI River/S Center					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,650.00	150.00	1,650.00	5.21	30,000.00
Special Services	0.00	0.00	131.17	0.00	(131.17)
Fixed Charges	23,350.00	4,175.00	4,175.00	17.88	19,175.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	57,315.00	4,325.00	5,956.17	10.39	51,358.83
TID #9-Idle Sites (Page)					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	57,315.00	4,325.00	5,956.17	10.39	51,358.83
REVENUES OVER/(UNDER) EXPENDITURES	(4,579.00)	(4,090.04)	(5,251.29)	0.00	672.29

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	595,000.00	0.00	0.00	0.00	595,000.00
Miscellaneous Revenues	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL TID #10-Fox Point	595,001.00	1.00	1.00	0.00	595,000.00
TOTAL REVENUE	595,001.00	1.00	1.00	0.00	595,000.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #10-Fox Point</u>					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	400.00	150.00	150.00	37.50	250.00
Special Services	100,000.00	0.00	0.00	0.00	100,000.00
Fixed Charges	525,132.00	0.00	0.00	0.00	525,132.00
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #10-Fox Point	630,107.00	150.00	150.00	0.02	629,957.00
TOTAL EXPENDITURES	630,107.00	150.00	150.00	0.02	629,957.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(35,106.00)	(149.00)	(149.00)	0.00	(34,957.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	1,184,574.78	0.00	145,074.78	12.25	1,039,500.00
Intergovernmental	16,305.00	0.00	0.00	0.00	16,305.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	2.00	0.00	0.00	0.00	2.00
TOTAL TID #11 - Apartments	1,200,881.78	0.00	145,074.78	12.08	1,055,807.00
TOTAL REVENUE	1,200,881.78	0.00	145,074.78	12.08	1,055,807.00
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	5,150.00	0.00	0.00	0.00	5,150.00
Contractual Services	5,150.00	1,061.76	7,974.66	154.85	(2,824.66)
Special Services	160,000.00	0.00	30,000.00	18.75	130,000.00
Fixed Charges	594,458.00	8,500.00	8,500.00	1.43	585,958.00
Capital Outlay	435,000.00	0.00	920.00	0.21	434,080.00
TOTAL TID #11 - Apartments	1,199,758.00	9,561.76	47,394.66	3.95	1,152,363.34
TOTAL EXPENDITURES	1,199,758.00	9,561.76	47,394.66	3.95	1,152,363.34
REVENUES OVER/(UNDER) EXPENDITURES	1,123.78	(9,561.76)	97,680.12	0.00	(96,556.34)

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #12 - Weinbrenner</u>					
Taxes (or Utility Rev.)	20,395.07	0.00	20,395.07	100.00	0.00
TOTAL TID #12 - Weinbrenner	20,395.07	0.00	20,395.07	100.00	0.00
TOTAL REVENUE	20,395.07	0.00	20,395.07	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #12 - Weinbrenner</u>					
Personnel Services	2,075.00	0.00	0.00	0.00	2,075.00
Contractual Services	900.00	150.00	650.00	72.22	250.00
Fixed Charges	8,075.00	1,537.50	1,537.50	19.04	6,537.50
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	11,050.00	1,687.50	2,187.50	19.80	8,862.50
TOTAL EXPENDITURES	11,050.00	1,687.50	2,187.50	19.80	8,862.50
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	9,345.07	(1,687.50)	18,207.57	0.00	(8,862.50)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	1,889,090.00	0.00	153,003.76	8.10	1,736,086.24
Specials (Utility Rev.)	10,000.00	0.00	3,136.94	31.37	6,863.06
Intergovernmental	776,022.50	0.00	0.00	0.00	776,022.50
Public Charges-Services	0.00	380.00	380.00	0.00	(380.00)
Miscellaneous Revenues	15,000.00	0.00	4,250.00	28.33	10,750.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	2,690,112.50	380.00	160,770.70	5.98	2,529,341.80
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	55,000.00	0.00	0.00	0.00	55,000.00
TOTAL Streets - Sealcoat	55,000.00	0.00	0.00	0.00	55,000.00
<u>Streets - Concrete</u>					
Taxes (or Utility Rev.)	90,000.00	0.00	0.00	0.00	90,000.00
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Streets - Concrete	100,000.00	0.00	0.00	0.00	100,000.00
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUE	2,945,112.50	380.00	160,770.70	5.46	2,784,341.80
=====					
EXPENDITURES					
=====					
<u>Streets - Sealcoat</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	55,000.00	0.00	0.00	0.00	55,000.00
TOTAL Streets - Sealcoat	55,000.00	0.00	0.00	0.00	55,000.00
<u>Streets - Concrete</u>					
Personnel Services	46,300.00	0.00	0.00	0.00	46,300.00
Supplies & Expenses	53,700.00	0.00	0.00	0.00	53,700.00
TOTAL Streets - Concrete	100,000.00	0.00	0.00	0.00	100,000.00
<u>Streets - Resurfacing</u>					
Personnel Services	23,000.00	0.00	0.00	0.00	23,000.00
Supplies & Expenses	77,000.00	0.00	0.00	0.00	77,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	0.00	28.22	0.00	(28.22)
Capital Outlay	<u>2,480,293.50</u>	<u>11,984.00</u>	<u>25,141.71</u>	<u>1.01</u>	<u>2,455,151.79</u>
TOTAL Capital Outlay/Projects	2,480,293.50	11,984.00	25,169.93	1.01	2,455,123.57
<u>Financing Costs</u>					
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>2,735,293.50</u>	<u>11,984.00</u>	<u>25,169.93</u>	<u>0.92</u>	<u>2,710,123.57</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>209,819.00</u>	<u>(11,604.00)</u>	<u>135,600.77</u>	<u>0.00</u>	<u>74,218.23</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	110,376.00	16,113.86	33,879.59	30.69	76,496.41
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,490,660.00	128,034.06	358,607.36	24.06	1,132,052.64
Intergov Charges (Misc.)	23,775.00	751.99	8,285.80	34.85	15,489.20
Miscellaneous Revenues	500.00	0.00	37.55	7.51	462.45
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,623,873.00	144,899.91	400,810.30	24.68	1,223,062.70
TOTAL REVENUE					
	1,623,873.00	144,899.91	400,810.30	24.68	1,223,062.70
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	78,000.00	0.00	0.00	0.00	78,000.00
TOTAL Non-Departmental	78,000.00	0.00	0.00	0.00	78,000.00
<u>Pumping Expenses</u>					
	89,250.00	1,393.58	20,781.66	23.28	68,468.34
TOTAL Pumping Expenses	89,250.00	1,393.58	20,781.66	23.28	68,468.34
<u>Water Treatment Expenses</u>					
	100,750.00	1,543.83	34,700.95	34.44	66,049.05
TOTAL Water Treatment Expenses	100,750.00	1,543.83	34,700.95	34.44	66,049.05
<u>Trans & Distribution Exp</u>					
	286,750.00	12,369.70	54,779.01	19.10	231,970.99
TOTAL Trans & Distribution Exp	286,750.00	12,369.70	54,779.01	19.10	231,970.99
<u>Customer Accts Expenses</u>					
	90,500.00	7,742.68	24,765.57	27.37	65,734.43
TOTAL Customer Accts Expenses	90,500.00	7,742.68	24,765.57	27.37	65,734.43
<u>Admin & General Expenses</u>					
	756,956.00	22,168.71	80,424.54	10.62	676,531.46
TOTAL Admin & General Expenses	756,956.00	22,168.71	80,424.54	10.62	676,531.46

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Work</u>					
	3,500.00	53.44	221.51	6.33	3,278.49
TOTAL Contract Work	3,500.00	53.44	221.51	6.33	3,278.49
<u>Taxes</u>					
	397,000.00	2,188.33	377,911.24	95.19	19,088.76
TOTAL Taxes	397,000.00	2,188.33	377,911.24	95.19	19,088.76
<u>Debt Service</u>					
	25,019.00	4,196.88	4,196.88	16.77	20,822.12
TOTAL Debt Service	25,019.00	4,196.88	4,196.88	16.77	20,822.12
 TOTAL EXPENDITURES	 1,827,725.00	 51,657.15	 597,781.36	 32.71	 1,229,943.64
 REVENUES OVER/(UNDER) EXPENDITURES	 (203,852.00)	 93,242.76	 (196,971.06)	 0.00	 (6,880.94)

*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	8,500.00	0.00	119.33	1.40	8,380.67
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	5,000.00	854.81	2,889.03	57.78	2,110.97
Miscellaneous Revenues	350.00	0.00	18.63	5.32	331.37
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,526,000.00	151,111.84	375,981.96	24.64	1,150,018.04
Other Charges-Services	160,000.00	11,905.76	23,640.01	14.78	136,359.99
TOTAL Non-Departmental	1,699,850.00	163,872.41	402,648.96	23.69	1,297,201.04
TOTAL REVENUE	1,699,850.00	163,872.41	402,648.96	23.69	1,297,201.04
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	197,009.00	0.00	40,553.62	20.58	156,455.38
TOTAL Non-Departmental	197,009.00	0.00	40,553.62	20.58	156,455.38
Contract Work	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
Taxes - SS/Medicare	37,500.00	3,026.58	8,683.82	23.16	28,816.18
TOTAL Taxes - SS/Medicare	37,500.00	3,026.58	8,683.82	23.16	28,816.18
Operations	305,000.00	12,419.83	52,399.79	17.18	252,600.21
TOTAL Operations	305,000.00	12,419.83	52,399.79	17.18	252,600.21
Maintenance	291,072.00	14,364.50	73,476.23	25.24	217,595.77
TOTAL Maintenance	291,072.00	14,364.50	73,476.23	25.24	217,595.77
Customer Accts Expenses	108,250.00	9,632.01	30,340.23	28.03	77,909.77
TOTAL Customer Accts Expenses	108,250.00	9,632.01	30,340.23	28.03	77,909.77

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2021

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	<u>475,050.00</u>	<u>26,537.09</u>	<u>85,653.83</u>	<u>18.03</u>	<u>389,396.17</u>
TOTAL Admin & General Expenses	475,050.00	26,537.09	85,653.83	18.03	389,396.17
<u>Taxes & Depreciation</u>					
	<u>325,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>325,500.00</u>
TOTAL Taxes & Depreciation	325,500.00	0.00	0.00	0.00	325,500.00
<u>Transfers</u>					
	<u>7,250.00</u>	<u>3,160.50</u>	<u>3,160.50</u>	<u>43.59</u>	<u>4,089.50</u>
TOTAL Transfers	7,250.00	3,160.50	3,160.50	43.59	4,089.50
 TOTAL EXPENDITURES	 1,747,131.00	 69,140.51	 294,268.02	 16.84	 1,452,862.98
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(47,281.00)	94,731.90	108,380.94	0.00	(155,661.94)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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*** END OF REPORT ***

Attachment: Revenue & Expense Report 2021-03 (5828 : Revenue & Expense Report for Period Ending March 31, 2021)

Form
SL-304

2020 Room Tax Report

WI Dept
of Revenue

Municipality

Co-muni code 35251	Municipality CITY OF MERRILL	County LINCOLN	Due date May 3, 2021	Report type ORIGINAL
-----------------------	---------------------------------	-------------------	-------------------------	-------------------------

Section A: Room Tax Collection

1. Room tax collected in 2020	\$63,998
2. Room tax rate imposed as of December 31, 2020	6.00 %
3. Did your municipality change your room tax rate during 2020?	No
4. If yes above, provide your municipality's prior room tax rate	%

Section B: Room Tax Revenue Distributions

1. During 2020, did your municipality forward room tax revenues to a tourism entity or commission for tourism development?	Yes
2. List each tourism entity and commission that received room tax revenues from your municipality	
Tourism Entity or Commission	Revenues Distributed to Entity or Commission
1. Merrill Tourism Commission	\$44,798

Section C: Tourism Entity/Commission Members

For each tourism entity and commission reported in Section B, you must provide member information including any related business entities.

- For a tourism commission - list each member
- For a tourism entity - list each member of its governing body
- Related business entity - includes a business the member owns, operates or is employed by. Select "None" to indicate the member has no related business entity.

1. Merrill Tourism Commission		
First Name	Last Name	Related Business Entity
Dan	Wendorf	City of Merrill Parks Director
Rebecca	Roberts	None
Ernie	Stender	AmericInn Hotel
John	Van Lieshout	City of Merrill Alderperson
Ryan	Schwartzman	None

Form
SL-304**2020 Room Tax Report**WI Dept
of Revenue**Section D: Tourism Promotion/Development Expenditures**

1. Of the room tax revenue forwarded for tourism promotion and tourism development, report all expenditures of \$1,000 or more made by a tourism commission and tourism entity.

To report your expenditures, you must:

- Attach an expenditure report as a PDF, and/or
- Enter each expenditure below

Note: These expenditures are provided to your municipality by a tourism entity and tourism commission.

Date	Recipient Name	Amount	Description (optional)
01/24/2020	Merrill Area Chamber of Commerce	\$10,000	2020 Administration Fees
01/24/2020	Merrill Area Chamber of Commerce	\$1,680	1/2 of Website Fees for 2020
02/28/2020	Close Publication	\$1,200	Fun in WI Ad
06/12/2020	Wisconsin River Pro Rodeo	\$3,839	Reimbursement - 2020 Tourism Grant
07/31/2020	Close Publication	\$1,000	Fun in WI Ad
08/14/2020	Buyer's Guide	\$1,000	Black Squirrel Scurry Ad - 2020 Tourism Grant
10/28/2020	Close Publication	\$1,200	Website Ad
12/08/2020	Merrill Ice Draggers	\$4,500	Reimbursement - 2020 Tourism Grant

Attachments:

Section E: 1994 Documentation

1. Did your municipality collect room tax on May 13, 1994?	No
2. You must attach (PDF files), unless provided in a prior year:	
Room tax ordinance in effect on May 13, 1994	
Municipality's financial statement closest to May 13, 1994 showing the percentage of room tax revenues retained by the municipality for purposes other than tourism promotion and development	

Attachment: Room Tax 2020 - SL-304 (5845 : Review and discuss 2020 Room Tax Reports)

Form
SL-304**2020 Room Tax Report**WI Dept
of Revenue**Preparer/Contact Information**

Preparer name Kathy Unertl	Preparer title Finance Director	Preparer phone (715) 536-5594	Preparer email kathy.unertl@ci.merrill.wi.us
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Contact Information

Contact name Kathy Unertl	Contact title Finance Director	Contact phone (715) 536-5594	Contact email kathy.unertl@ci.merrill.wi.us
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Comments**Submission Information**

You successfully submitted your report. Save and/or print a copy for your records.

Co-muni code: 35251

Submission date: 04-07-2021 11:35 AM

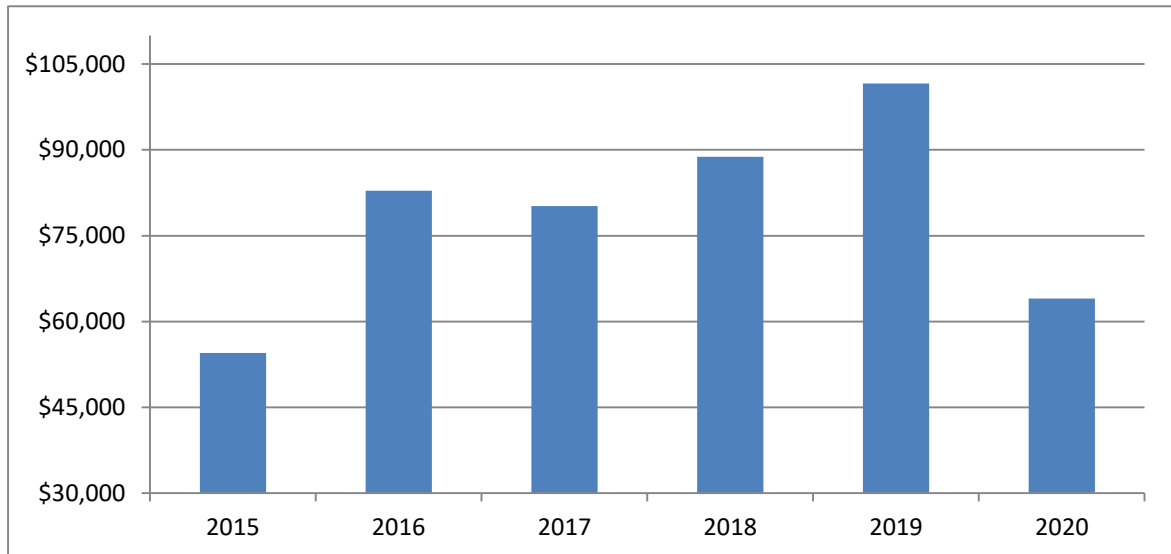
Confirmation: RT20200929O1617813318850

Submission type: ORIGINAL

Attachment: Room Tax 2020 - SL-304 (5845 : Review and discuss 2020 Room Tax Reports)

City of Merrill - Total Room Tax (6.00% as of 10/1/2015)

The annual amounts reflect 4th quarter of prior year and three quarters of current year.



	Total Collected	Tourism^ Commission	MARC Marketing	City - MFG**	
2015	\$54,502	\$40,855	\$6,809	\$6,838	4.0% till 9/30/2015
2016	\$82,857	\$58,000	\$7,022	\$17,835	
2017	\$80,174	\$56,117	\$6,794	\$17,262	
2018	\$88,789	\$62,152	\$7,524	\$19,112	
2019	\$101,621	\$71,135	\$8,612	\$21,874	
2020	\$63,998	\$44,798	\$3,965	\$15,235	
COVID Impact	(\$37,623) -37.0%	(\$26,336) -37.0%	(\$4,647) -54.0%	(\$6,640) -30.4%	

* Tourism Commission receives 70% (per WI Stats)

**Merrill Festival Grounds & Bierman Building/Expo

Merrill Tourism Commission - 2020 Grants

Name	2020 request	2020 funded	spent	
Sled Dog	\$400	\$400	\$511	
Merrill Airport Days	\$900	\$900	\$0	cancelled
Lion's Car Show	\$1,160	\$1,160	\$0	cancelled
Lincoln County Fair	\$4,000	\$3,000	\$0	cancelled
Gleason Heritage Days	\$400	\$400		
Rodeo	\$6,500	\$5,000	\$3,839	cancelled
Gazebo Nights	\$500	\$350	\$0	cancelled
Concertina Festival	\$380	\$380	\$274	
Merrill Ice Drags	\$5,000	\$4,500	\$4,500	
Barleyfest	\$2,500	\$2,500	\$0	cancelled
Pork in the Park Ribfest	\$2,500	\$2,500	\$0	cancelled
Lobsterfest	\$2,250	\$1,500	\$0	cancelled
Merrill Tractor Pull	\$500	\$500	\$0	cancelled
Black Squirrel Scurry	\$1,000	\$1,000	\$1,000	
HAVEN 2nd Golf	\$500	\$250	\$0	cancelled
Total	\$28,490	\$24,340	\$10,124	



COMMUNICATIONS

Banner Program

History

9.1.a

Dedicated to serving communities and businesses across the U.S.

30+ years

of community based marketing and advertising experience

3,000+

community partners

50,000+

business clients across the U.S. and Canada

Attachment: Merrill CGI Banner Presentation Info (5838 :

Partnerships

9.1.a

PARTNERED WITH:



PREMIER CORPORATE MEMBER OF:



MEMBER OF:



MUNICIPAL LEAGUE PARTNERS:



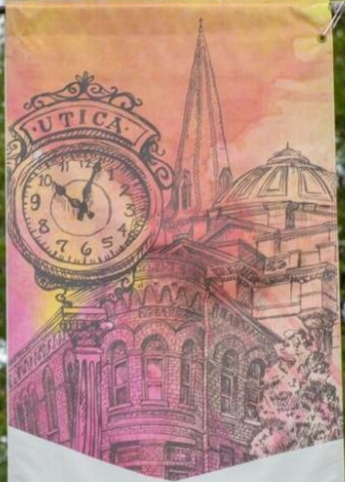


Banner Sizes

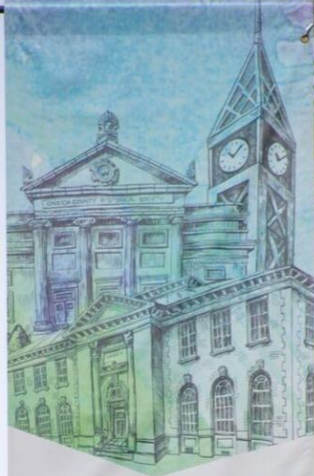


Keep it local

9.1.a



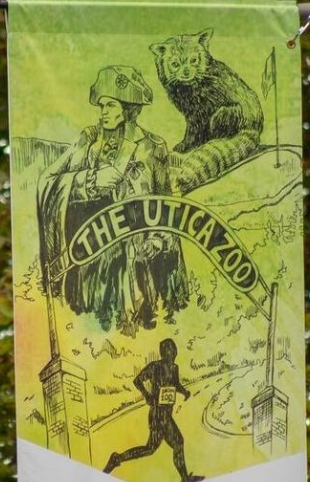
Acacia
Village



AX Signature
Screen Printing & Embroidery



Holiday Inn
Utica Business Park

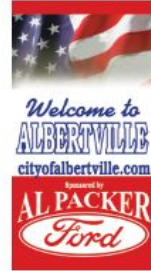
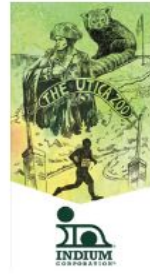


AX Tactical

Attachment: Merrill CGI Banner Presentation Info (5838 :

Examples

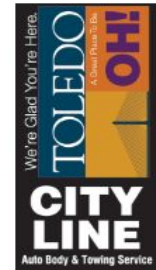
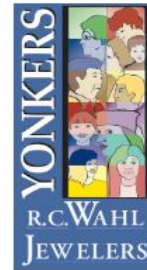
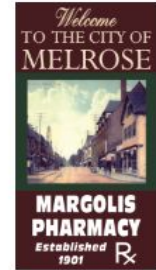
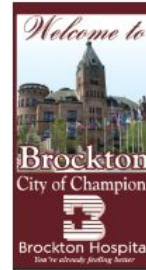
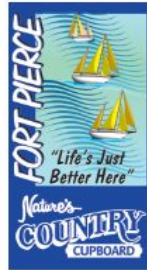
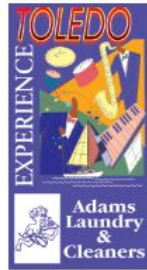
9.1.a



Attachment: Merrill CGI Banner Presentation Info (5838 :

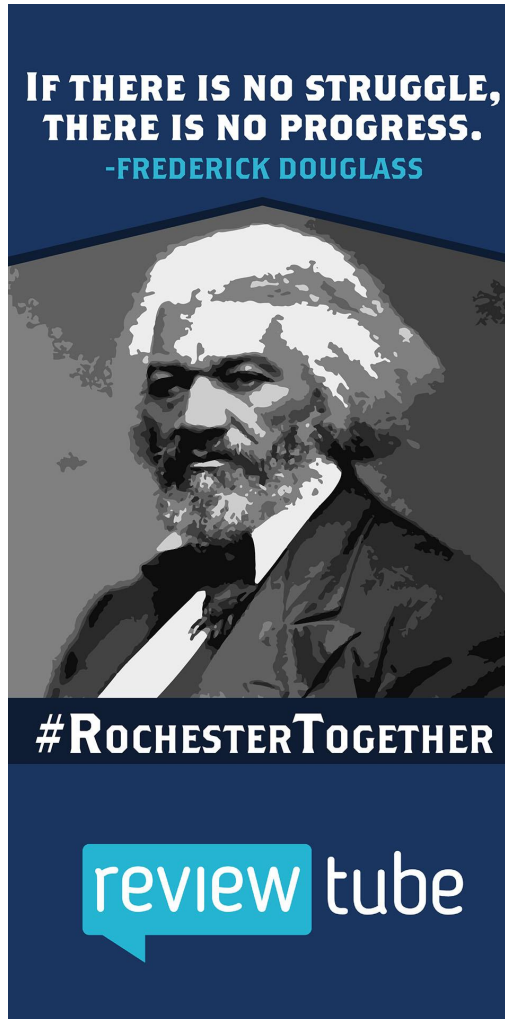
Examples

9.1.a



Attachment: Merrill CGI Banner Presentation Info (5838 :

Examples

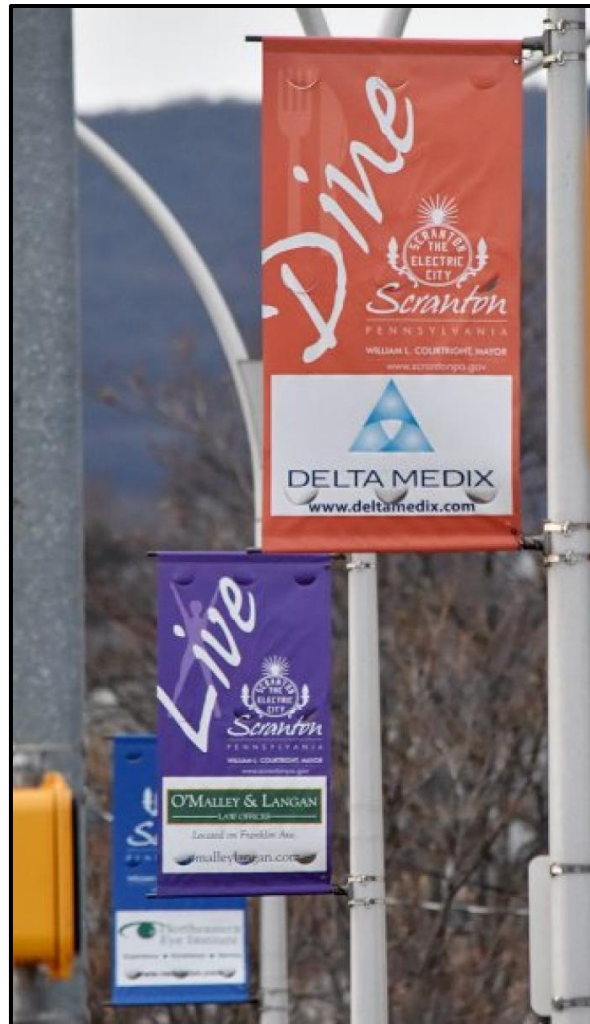


9.1.a

Attachment: Merrill CGI Banner Presentation Info (5838 :

Packet Pg. 66

Beautify Downtown



9.1.a

Attachment: Merrill CGI Banner Presentation Info (5838 :

Packet Pg. 67

Beautify Downtown



9.1.a

Attachment: Merrill CGI Banner Presentation Info (5838 :

Packet Pg. 68

Free Banners

9.1.a



Fire Station



Police Station

Packet Pg. 69

Make it FUN

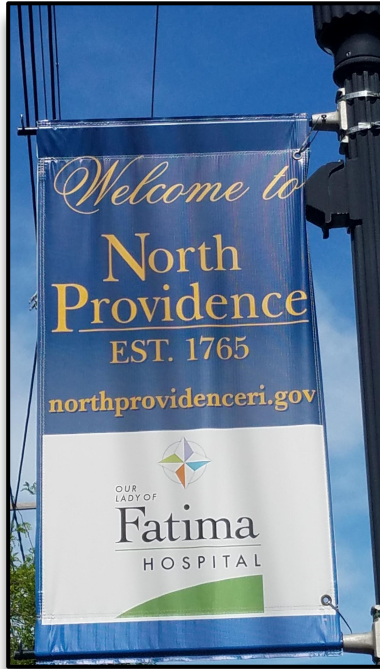


9.1.a

Attachment: Merrill CGI Banner Presentation Info (5838 :

Updated Design Every Year

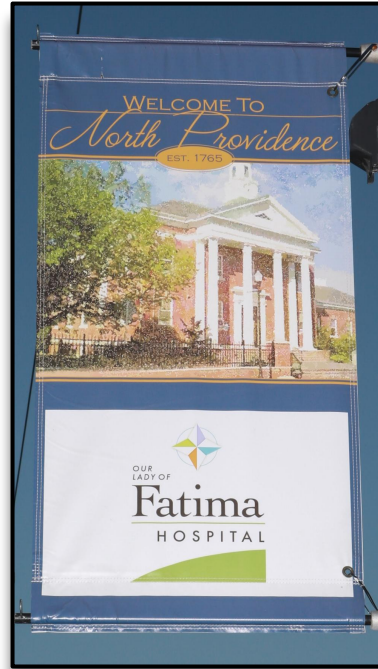
9.1.a



2017



2018



2019



Attachment: Merrill CGI Banner Presentation Info (5838 :

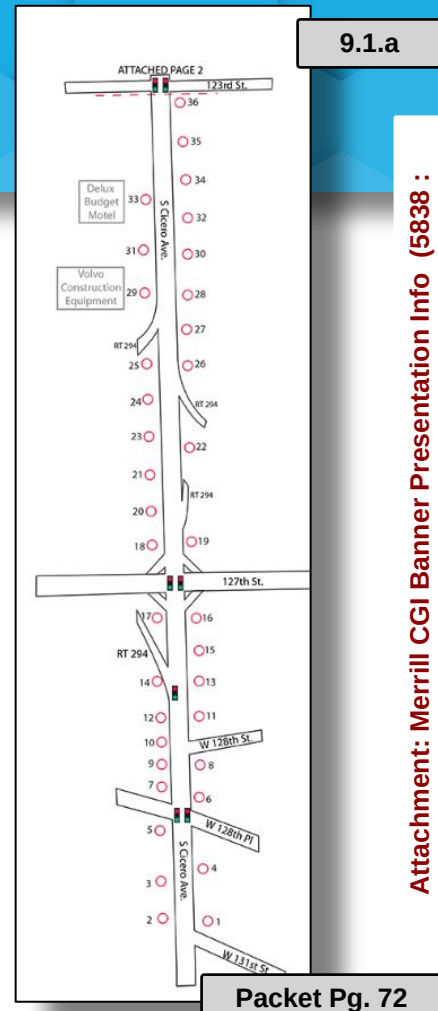
Where the banners go

You will work with CGI to identify the best streets and poles for the banner display.

The most requested locations include but are not limited to:

- Downtown, historic and business districts
- Main Streets
- Key community corridors

Plot Map



Lasting Pride

9.1.a



Attachment: Merrill CGI Banner Presentation Info (5838 :

Letter Example



KRZYSZTOF (KRIS) WASOWICZ
MAYOR/VILLAGE PRESIDENT
kwasowicz@villageofjustice.org

Village of
JUSTICE

Phone 708-458-2520
Fax 708-458-4582
Cell 708-243-8032

7800 South Archer Road, Justice, Illinois 60458
www.villageofjustice.org

April 16, 2015

Dear Justice Business Owner:

As you know, the Village of Justice is dedicated to making our community a great place to live, work, shop and conduct business. We have agreed to participate in a promotional campaign conducted by CGI Communications, Inc., which we believe will help market the community and doing business in the Village of Justice.

The program calls for street banners, designed exclusively for our community, indicating our Village's website address (www.villageofjustice.org) and also showing Justice's economic vitality, and the support of our business community.

A representative of CGI Communications, Inc. will be contacting you to discuss the street banner program. The program is strictly voluntary and although we encourage you to consider supporting this program, you are under no obligation to participate. Please take a look and see what you think. The program can certainly be a win-win for all involved.

Sincerely,

Krzysztof (Kris) Wasowicz
Village President
Village of Justice

9.1.a

Attachment: Merrill CGI Banner Presentation Info (5838 :

Program Summary

9.1.a

- Enhance ordinary street poles with beautiful artwork
- Brighten and invigorate downtown area
- Make a visual impact, creating a buzz around downtown and in business districts
- Reinforce and enhance city brand
- Promote community assets and local events
- Reach thousands of citizens daily
- Drive traffic to community website
- CGI installs and maintains all banners



[Previous](#) [Next](#) [Close Window](#)
[Print Results](#)

Project Bid Results

Superior Street Extension and W St Paul Street Surface Project (Quest project #7628722)

Owner: Merrill WI, City of
1004 E 1st Street
Merrill , WI 54452
ph: 715-536-5594
contact: Rod Akey
e-mail: rod.akey@ci.merrill.wi.us

Soliciting agent: Merrill WI, City of

Contact: Rod Akey

Phone: 715-536-5594

E-mail: rod.akey@ci.merrill.wi.us

Bid Date: 03/23/2021 02:00 PM CDT

Owner Project Number: M2021-02

Award Date:

Comments:

Award Status: Pending

Bid Result/Award Information: (no information presently available)

Company/Contact	Phone/E-mail	Amount	Awarded
Merrill Gravel & Construction Co Matthew Schumitsch	715-536-6223 office@merrillgravel.com	\$279,356.55	
Jake's Excavating & Landscaping LLC Jake Novascone	906-285-7109 jakesexcavating@aol.com	\$289,307.88	
Haas Sons, Inc. Craig Haas	7156695469 Bidding@haas4.com	\$295,058.00	
Francis Melvin, Inc. Eric Melvin	715-748-1107 eric.melvin@tds.net	\$341,476.90	
A-1 Excavating Inc. Estimator	715/568-4141 estimating@a1excavating.com	\$351,484.00	
Switlick & Sons Inc. Merlin Switlick	715-257-9081 mswitlick@frontier.com	\$375,948.00	

Attachment: Bid Results on M2021-02 Street Project (5803 : Bids on Superior Street and St. Paul Street Projects)

\$10.00 fee

Agent Change 11.1.a

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company 88

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

RECEIVED
MAR 17 2021
BY

To the governing body of: ☐ Town ☐ Village of MERRILL County of LINCOLN
☒ City

The undersigned duly authorized officer/member/manager of KRIST OIL COMPANY
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as KRIST FOOD MART #88
(Trade Name)

located at 105 S. CENTER AVE. MERRILL, WI 54452

appoints AMY J. SALAZAR
(Name of Appointed Agent)
600 COTTAGE ST. MERRILL, WI 54452
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? LIFE

Place of residence last year 104 BLAINE ST. MERRILL, WI 54452

For: KRIST OIL COMPANY
(Name of Corporation / Organization / Limited Liability Company)
By: Krist Atanasoff
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, AMY J. SALAZAR, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Amy Salazar 3-9-2021 Agent's age 33
(Signature of Agent) (Date)
600 COTTAGE ST. MERRILL, WI 54452 Date of birth 08/10/1987
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Attachment: Change of Agent Krist Food Mart #88 (5777 : Change of Agent for Krist Food Mart)



CITY OF MERRILL
City Administrator

David Johnson, City Administrator

1004 East First Street
Merrill, Wisconsin 54452

Phone (715) 536-5594

FAX (715) 539-2668

e-mail: David.Johnson@ci.merrill.wi.us

3/25/2021

Merrill Common Council,

Commencing August 1, 2020 the Common Council entered into a revised contract with the Festival Grounds Manager which reduced his compensation for services from \$1,000/month to \$500/month because of a lack of events and activity at the Festival Grounds due to COVID-19 restrictions. With the opening of the Festival Grounds for events (County Fair, Rodeo, gun shows, wrestling, craft shows, Labor Day car show, and others, the work load on the Festival Grounds Manager has increased significantly. Per the terms specified in the existing contract I am notifying the Council of this change in conditions in which bookings and inquiries have returned to pre-COVID levels and ask that the Festival Grounds Manager's compensation be returned to the \$1000.month level as stated in the contract.

David Johnson

David Johnson

City Administrator

Attachment: Request to reinstate full salary for FGM (5758 : Consider reinstating Festival Grounds Manager Bjorklund)

CITY OF MERRILL FESTIVAL GROUNDS MANAGER AGREEMENT

THIS AGREEMENT, made and entered into by and between the City of Merrill, a municipal corporation ("City") and Richard Bjorklund ("Festival Grounds Manager"), is subject to the terms and conditions set forth herein:

I. DUTIES AND RESPONSIBILITIES

The FESTIVAL GROUNDS MANAGER, is generally being contracted to plan, organize, lead and administer all activities for the City of Merrill Festival Grounds in accordance with State Laws and City Ordinances. The Festival Grounds Manager shall positively promote and coordinate events utilizing the City of Merrill Festival Grounds facilities, and ensure the effective and efficient use of labor, funds, material and time.

EXAMPLES OF DUTIES: Plans, organizes, directs, coordinates, and administers the City of Merrill Festival Grounds; develops and recommends goals, objectives and policies; prepares and administers the budget recommended by the City of Merrill Common Council; controls fiscal expenditures and revenues; formulates rules and regulations for lessees and the public; rents commercial exhibit space; prepares and administers bid processes for carnivals, vendors, and other contract services; negotiates contracts and agreements; arranges for special attractions and events; plans and carries out the Festival Grounds programs; selects and contracts for judges, when necessary; makes arrangements for adequate police, fire, first aid, and sanitary facilities; promotes and advertises for City of Merrill Festival Grounds activities through a variety of media, including the press and radio; participates in community activities or civic groups; encourages and arranges for the use of the City of Merrill Festival Grounds and buildings on a year-round basis; ensures proper maintenance of fiscal and other records in accordance with applicable regulations; cooperates with a variety of State, County, and local agencies; submits monthly report to the Personnel and Finance Committee and Festival Grounds committee detailing events of the prior month, and future events booked and potential future events.

II HOURS OF WORK

The parties understand and agree that this contract is for part-time services. It occasionally requires the Festival Grounds Manager to work before and beyond normal business hours, and on weekends and holidays.

III COMPENSATION

Commencing on August 1, 2020, for the services rendered pursuant to this agreement, the City will provide the Festival Grounds Manager with a monthly compensation of Five Hundred Dollars (\$500), which will be paid bi-monthly about the 15th of and the end of the month. This reduction in compensation shall continue until the City of Merrill Common Council finds that the bookings and inquiries have returned to pre-COVID-19 crisis levels. The City Administrator shall notify the Common Council when it appears that bookings and inquiries reach such level.

IV TERM/TERMINIATION

This agreement supersedes and replaces the prior agreement dated April 8, 2016. It may be terminated by either party upon 60 days written notice to the other.

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals the day and year so noted.

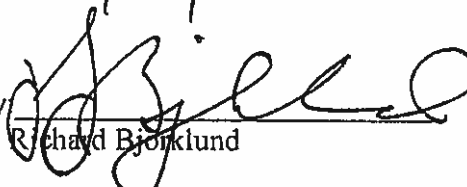
CITY OF MERRILL

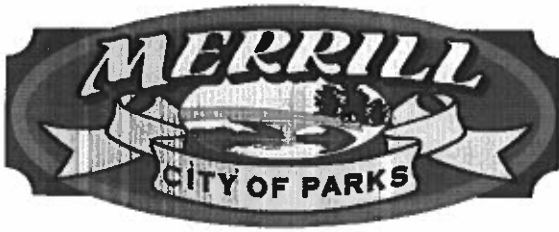
Dated: 7-23-2020

BY: 
Derek Woellner, Mayor

BY: 
William N. Heideman, City Clerk

Dated: 7/21/20

By: 
Richard Bjorklund



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: April 7, 2021

To: Mayor Derek Woellner
Alderpersons

From: Kathy Unertl, Finance Director

RE: Follow-up from 3/23/2021 Personnel & Finance Committee –
Lincoln County Fair Association 2021 Funding Request

This is in follow-up to March 23rd Personnel & Finance Committee discussion on Lincoln County Fair Association 2021 funding request.

Strategic community event sponsors have fiscally impacted due to:

- Event cancellations in 2020 due to COVID public health uncertainties;
- Negative fiscal impacts on small businesses that traditionally have been community event sponsors;
- Increased event expenses related to public health safety precautions; and
- Some reduced Tourism marketing grants due to decreased Room Taxes.

The City of Merrill will be receiving \$445,000 in American Rescue Plan Federal funding (through the State of Wisconsin) by mid-June 2021 and another \$445,000 in 2022 funding. An eligible expense for the American Rescue Plan funding includes:

"To respond to the public health emergency caused by the COVID-19 pandemic or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality."

I strongly recommend the following budget amendments to allocate 2021 funding to assist various community organizations, including:

Lincoln County Fair Association	\$15,000
Wisconsin River Pro Rodeo	\$ 7,500

Attachment: P-F Follow-up-LC Fair-Rodeo (5848 : Consider funding request for Lincoln County Fair)



City of Merrill

Personnel and Finance Committee

March 23, 2021

Re: 2021 Fair Grant Request

On June 2nd 2020, I had the unforgiving responsibility of sending out a letter cancelling the 2020 Lincoln County Fair. Obviously the nexus of this decision was the current situation with the COVID 19 pandemic. Since that time Lincoln County has gone from extremely high to medium level of COVID 19 with only 2 new cases in the last week. The fair board voted unanimously to put the wheels in motion to have a county fair in 2021 with the theme of "These are the good old days".

The colors red, green and black will be evident to support the return of the tractor pulls at the fair this year. This grandstand event will be complimented by the other two grandstand events, demo derby and monster trucks. In addition, some new venues are scheduled to be at the fair along with the carnival, non-profit permanent food stands, 4H/FFA programs. This is all the good news for the children and families that could not attend an annual summer tradition last year.

The bad news is the Fair Association had zero revenue this past year and still had to pay the bills throughout the pandemic. We are in need of some grant (seed) funding to help pay for advertising, down payments for entertainment, maintenance and other associated costs of providing a quality fair experience for children and families.

We are requesting grants from the three largest government entities within Lincoln County. This would have been the same letter sent this fall during budget cycles but the pandemic situation did not allow for a safe decision for our fair goes at that time. Our request for the three government entities are as follows; \$10,000 from Lincoln County, \$5,000 City of Merrill and \$3,000 City of Tomahawk. Outside of the Tomahawk Fall Ride this is the largest annual event in the city/county with an estimated 35,000 attendees over a 5 day period. (August 11-15th 2021)

Attachment: P-F Follow-up-LC Fair-Rodeo (5848 : Consider funding request for Lincoln County Fair)

I believe this year's theme speaks for the children and families who have not had a fair experience since August 2019. We appreciate your consideration of this request and hope you can support what we intend to be one of the best fairs ever at the Merrill Festival Grounds. Thank you for your consideration and feel free to contact me with any further questions.

V/r

A handwritten signature in black ink, appearing to read "Paul Russell", with a long horizontal flourish extending to the right.

Paul Russell

President Lincoln County Fair Association



A presentation of the Lincoln County Rodeo Association, Inc., 906 N Center Ave, Merrill, WI 54452

To the City of Merrill:

The Lincoln County Rodeo Association, Inc. is requesting \$7,500 to help cover the cost of our 2021 rodeo. We are experiencing a shortfall as many of our previous sponsors are not participating or have reduced their sponsorship. Any assistance would be greatly appreciated.

Thank You,

Bryan Bloch

Attachment: P-F Follow-up-LC Fair-Rodeo (5848 : Consider funding request for Lincoln County Fair)

Tourism Commission Meeting Minutes November 5, 2020 Held at the Merrill Chamber of Commerce

Members Present: Ryan Schwartzman, Dan Wendorf, John Van Lieshout, Ernie Stender

Members Absent: Becky Roberts

Staff Present: Cheryl Skoug

Staff Absent: Debbe Kinsey

Others Present: MP3

Called to order: 10am by Dan Wendorf

Approval of Minutes from last meeting were not included in packet, will review and approve at next meeting

Overview of Commission for new members was skipped due to everyone having been on the Commission before.

Review of Budget for 2021

Reviewing of data that was provided. Dan Wendorf ask the Chamber to keep to the budget and not go over. If something major comes up, to bring it forward to the commission for voting.

Review of Applications of Grants:

Wendorf suggested the Commission discuss each request individually and make suggested award amounts during discussion. He suggested reviewing the total budget at the end of overall discussion to ensure it fits within the anticipated budget for 2021. This would allow for one motion at the end of all discussion to set the Tourism Budget for next year.

Merrill Winterfest Sled Dog Race, January 23-24, 2021: This is a fun unique event that happens here in Merrill. Asking: \$400, granted: \$400

Merrill Area Lion's Labor Day Car Show, September 6, 2021: This event is growing every year. Talked about how money is going to be spent in a different avenue this coming year. Asking: \$1060, granted: \$1000

Lincoln County Fair, August 11-15, 2021: Major event in Merrill. Will be huge if it can be held this upcoming year. Have not been turning in receipts to get reimbursed for the last few year. Asking: \$4000, granted: \$2000

Gleason Heritage Days, June 2021: Nice event that brings people to Gleason. Asking: \$400, granted: \$400

Wisconsin River Pro Rodeo, June 11-13, 2021: Brings in a lot of people to Merrill. Asking: \$6500, granted: \$4000

Central Wisconsin Concertina Festival, April 23-24, 2021: Event brings people from all over to enjoy the concertina. Asking: \$300, granted: \$300

Merrill Ice Drags January-February 2021: Canceled 2021 events.

Lincoln County Barleyfest, October 2, 2021: How could this event go on even if COVID-19 is still bad – hold it outside, certain times for people to come in, will look into if there is a need. Asking: \$2500, granted: \$1500

Pork in the Park, September 18, 2021: Bringing in the Merrill Riders Club to use the Arena during the day, craft/vendor sale and the gun show all going on at the same time. Trying new things to bring more people. Asking: \$2000, granted: \$1500

Lobsterfest, July 24, 2021: Great outdoor event that could be spread out more. Asking: \$2250, granted: \$1500

Black Squirrel Scurry, July 24, 2021: did it virtual for 2020. Every year it is getting bigger and bigger. Asking: \$1000, granted: \$500

HAVEN 2nd Annual Golf Tournament, June 19, 2021: application is not filled out completely. This event draws a local crowd. Asking \$500, granted \$250

Art Attack, August 7, 2021: New event to replace Crazy Daze. Chalk it up, community art, body painting, live music, different food trucks, and more for people to enjoy. Asking: \$2000, granted: \$1000

Merrill Area Lion's Bowling Tournament, Feb-April 2021: Merrill is lucky to have this tournament. People from all over the state will be here. People have already booked their rooms at AmericInn. Asking: \$5853, granted: \$2000

Oktoberfest, September 25, 2021: Event has happened on a small scale, now moving into a fundraiser for the church with more activities for people to enjoy. Asking: \$4000, granted: \$1000

A motion to approve the Tourism Grant amounts listed above with a total of \$17,350 awarded was made by Ryan Schwartzman, seconded by John Van Lieshout, voted and carried unanimously.

A motion to approve the total budget for the Tourism Commission along with the grant award amount included, \$56,490, was made by Ryan Schwartzman, seconded by Ernie Stender, voted and carried unanimously.

Discussion: (1) Would like that the Tourism Commission is kept in the loop of things, and if anything comes up they are made aware of. (2) A few weeks ago, AmericInn have license plates from 12 different states at one time. (3) Cobblestone is planning on re-opening. Just had open interviews.

Next meeting: Will plan for a February meeting, will set the date after the 1st of the year.

A motion to adjourned at 11:15 am was made by John Van Lieshout, seconded by Ryan Schwartzman, voted and carried.

Cheryl Skoug
Recording Secretary

Unertl, Kathy

From: Akey, Rod
Sent: Thursday, February 11, 2021 2:15 PM
To: Unertl, Kathy; Steinagel, Gabriel; Bonack, Dustin
Cc: Johnson, David; Hayden, Tom
Subject: RE: Parkview Drive - Engineering Probable Cost

Preliminary estimate including lighting would be \$225,000.

Any sidewalks installed at this point would lead to nowhere.
 Add another \$35,000 on for sidewalk for Parkview Drive and Rock Ridge Court.

Roderick J. Akey, PE
 Public Works Director/City Engineer
 City of Merrill
 715-536-5594

-----Original Message-----

From: Unertl, Kathy
Sent: Thursday, February 11, 2021 7:37 AM
To: Akey, Rod; Steinagel, Gabriel; Bonack, Dustin
Cc: Johnson, David; Hayden, Tom
Subject: Parkview Drive - Engineering Probable Cost

Rod - For March RDA meeting packet - needed by Monday, 2/22nd:

Could you please provide engineering probable cost estimate for Parkview Drive utility and street improvements ? Also, sidewalk on Rock Ridge Court (i.e. River Bend Trail connection) and any potential streetlighting.

Look forward to your info.

Kathy Unertl, Finance Director
 City of Merrill

Attachment: TID 11 - Parkview Dr. Budget Amendment (5847 : Budget Amendment for Parkview Drive construction)

PRELIMINARY PLAT OF
ROCK RIDGE PARK

ALL OF LOT 4 OF CERTIFIED SURVEY MAP NUMBER 2802, RECORDED ON PAGE 16, IN VOLUME 236, AS DOCUMENT NUMBER 546324, FILED IN THE LINCOLN COUNTY REGISTER OF DEEDS OFFICE; BEING PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 AND PART OF GOVERNMENT LOT 4 OF SECTION 10, TOWNSHIP 31 NORTH, RANGE 6 EAST, ALL IN THE CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, JOSHUA W. PRENTICE, WISCONSIN PROFESSIONAL LAND SURVEYOR S-2852, DO HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF: THAT I HAVE SURVEYED, MAPPED AND DIVIDED A PARCEL OF LAND BEING ALL OF LOT 4 OF CERTIFIED SURVEY MAP NUMBER 2802, RECORDED IN VOLUME 16, ON PAGE 236, AS DOCUMENT NUMBER 546324, FILED IN THE LINCOLN COUNTY REGISTER OF DEEDS OFFICE, BEING PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 AND PART OF GOVERNMENT LOT 4 OF SECTION 10, TOWNSHIP 31 NORTH, RANGE 6 EAST, ALL IN THE CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN.

THAT THE ABOVE DESCRIBED PARCEL OF LAND CONTAINS 198,095 SQUARE FEET, 4.548 ACRES, MORE OR LESS.

THAT I HAVE MADE THIS SURVEY, DIVISION AND MAP THEREOF AT THE DIRECTION OF THE CITY OF MERRILL, OWNER OF SAID PARCEL.

THAT SAID PARCEL IS SUBJECT TO EASEMENTS, RESTRICTIONS, AND RIGHT-OF-WAYS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATUTES, WISCONSIN ADMINISTRATIVE CODE A-E7, THE SUBDIVISION REGULATIONS OF THE CITY OF MERRILL, AND THE WISCONSIN DEPARTMENT OF ADMINISTRATION.

THAT THIS MAP IS A CORRECT AND ACCURATE REPRESENTATION OF THE EXTERIOR BOUNDARIES OF SAID PARCEL, AND OF THE DIVISION THEREOF MADE.

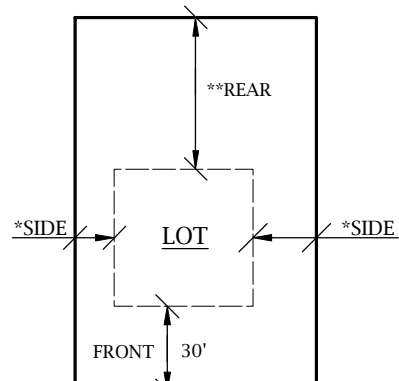
DATED THIS _____ DAY OF _____

REI ENGINEERING, INC.
JOSHUA W. PRENTICE
WI P.L.S. S-2852

OWNER:
CITY OF MERRILL
1004 EAST 1ST STREET
MERRILL, WI 54452
715-536-4880

ENGINEER:
CITY OF MERRILL
ROD AKEY
1004 EAST 1ST STREET
MERRILL, WI 54452
715-536-4880

SURVEYOR:
REI ENGINEERING
JOSHUA W. PRENTICE WI PLS S-2852
4080 N. 20TH AVENUE
WAUSAU, WI 54401
715-675-9784



MINIMUM SETBACK REQUIREMENTS

LANDS WITHIN THE CITY OF MERRILL

R1 ZONING

FRONT YARD-30'

REAR YARD-20% OF DEPTH**

SIDE-8'

SIDE-12'

FROM SECTION 113.34 OF THE CITY OF MERRILL ZONING CODE

*8' FOR ONE SIDE AND NO LESS THAN 20 FEET FOR BOTH SIDE

YARDS FOR UP TO 1-1/2 STORY HOUSES AND 10' FOR ONE SIDE

AND NO LESS THAN 25' FOR BOTH SIDE YARD FOR 2 STORY

HOUSES AND TALLER FROM SIDE PROPERTY LINES.

**20% OF THE DEPTH OF YOUR LOT, WITH THE PROVISION THAT

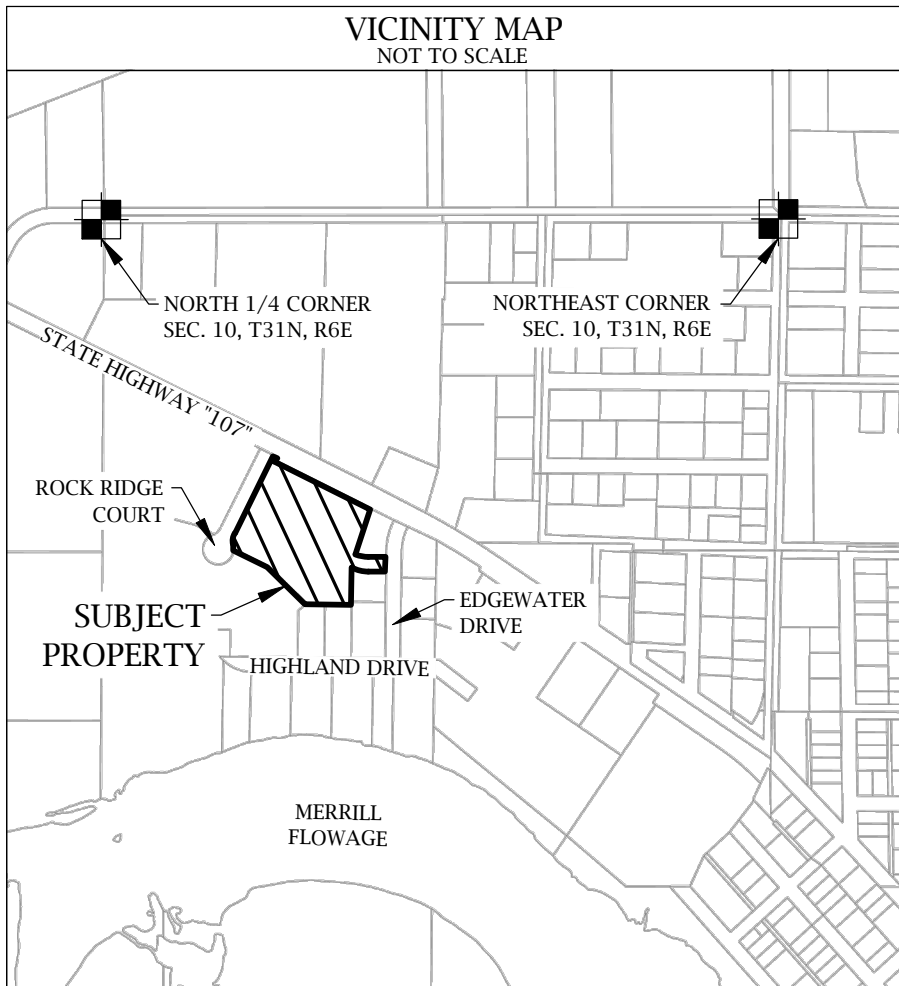
YOU DON'T NEED A REAR YARD OR MORE THAN 30 FEET FROM

THE REAR PROPERTY LINE.

LEGEND		
	1 1/4 IN. O.D. X 18 IN. IRON PIPE	EDGE OF GRAVEL
	WEIGHING 1.68 LBS./LIN. FT. SET #10X18" REBAR WEIGHING 4.303 LBS./LIN. FT. SET (UNLESS NOTED)	EDGE OF ASPHALT
	1-1/4 IN. O.D. IRON PIPE FOUND	MOW LINE
	RECORDED BEARING/LENGTH	— F— CURB AND GUTTER
	MEASURED BEARING/LENGTH	— G— UNDERGROUND FIBER OPTIC LINE
	WATER VALVE	— T— UNDERGROUND GAS LINE
	GUY CABLE	— T— UNDERGROUND TELECOMMUNICATION LINE
	POWER POLE	— OH— OVERHEAD UTILITIES
	LIGHT POLE	— W— WATER MAIN
	SANITARY SEWER MANHOLE	— SAN— SANITARY SEWER
	UTILITY PEDESTAL	— SS— STORM WATER
	STORM INLET	— C— FENCE LINE
	SIGN	— 1304'— MINOR CONTOUR
	GAS VALVE	— 1305'— MAJOR CONTOUR
		— — — — — PROPERTY LINE
		— — — — — BUILDING SETBACK LINE

1" = 50'

VICINITY MAP
NOT TO SCALE



GENERAL NOTES:

- BEARINGS AND COORDINATES ARE BASED ON THE LINCOLN COUNTY COORDINATE SYSTEM, NAD83 (2011) DATUM, AND ARE REFERENCED TO THE NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 10, TOWNSHIP 31 NORTH, RANGE 6 EAST, MEASURED TO BEAR NORTH 89°55'56" EAST.
- ELEVATIONS ARE REFERENCED TO THE NAVD 88 DATUM AND ESTABLISHED BY USING THE WISCONSIN NETWORK. THREE BENCHMARKS ARE SHOWN ON THE MAP.
- THERE APPEARS TO BE NO STRUCTURES ON THE SUBJECT PROPERTY AT THE TIME OF SURVEY.
- BUILDING SETBACKS ARE AS FOLLOWS:
FRONT SETBACK = 30 FEET FROM PROPERTY LINE
SIDE YARD SETBACK = 8 FEET FOR ONE SIDE AND NO LESS THAN 20 FEET FOR BOTH SIDE YARDS FOR UP TO 1-1/2 STORY HOUSES AND 10 FEET FOR ONE SIDE AND NO LESS THAN 25 FEET FOR BOTH SIDE YARD FOR 2 STORY HOUSES AND TALLER FROM SIDE PROPERTY LINES
REAR YARD SETBACK = 20% OF THE DEPTH OF YOUR LOT, WITH THE PROVISION THAT YOU DON'T NEED A REAR YARD OR MORE THAN 30 FEET FROM THE REAR PROPERTY LINE
HEIGHT = 35 FEET
- PUBLIC UTILITIES - THE SOURCE INFORMATION FROM PLANS AND MARKINGS PROVIDED BY OTHERS WAS COMBINED WITH OBSERVED SURFACE EVIDENCE OF UTILITIES TO DEVELOP THE APPROXIMATED LOCATION OF THE UNDERGROUND UTILITIES. HOWEVER, LACKING EXCAVATION, THE EXACT LOCATION OF ALL UNDERGROUND FEATURES CANNOT BE ACCURATELY, COMPLETELY OR RELIABLY DEPICTED. IN ADDITION, IN SOME JURISDICTIONS, 811 UTILITY LOCATE REQUESTS FROM SURVEYORS MAY BE IGNORED OR PARTIALLY RESPONDED TO WHERE ADDITIONAL OR MORE DETAILED INFORMATION IS REQUIRED, THE CLIENT IS ADVISED THAT EXCAVATION AND/OR A PRIVATE UTILITY LOCATE REQUEST MAY BE NECESSARY.
- FIELD WORK WAS COMPLETE ON 1-6-2021.
- SUBJECT PROPERTY IS SOIL TYPE F&B.
- SUBJECT PROPERTY IS ZONED FOR R-1 SINGLE FAMILY.

Curve Table							
CURVE	RADIUS LENGTH	CHORD BEARING	CHORD LENGTH	CENTRAL ANGLE	ARC LENGTH	TANGENT IN	TANGENT OUT
C1	250.00'	S84°46'49"E	38.66'	8°52'07"	38.70'	S89°12'52"E	S80°20'45"E
C2	279.00'	S3°30'13"W	15.14'	3°06'37"	15.15'	S5°03'32"W	S1°56'55"W
C3	310.00'	N83°41'54"W	59.60'	11°01'57"	59.69'	N89°12'52"W	N78°10'55"W
C4	60.00'	N7°40'01"W	14.95'	14°18'48"	14.99'	N0°30'37"W	N14°49'25"W
C5	60.00'	N5°52'51"E	42.43'	41°24'48"	43.37'	N26°35'15"E	N14°49'33"W
C6	250.00'	N71°52'49"W	73.61'	16°55'54"	73.88'	N80°20'45"W	N63°24'52"W
C7	250.00'	S76°18'52"E	111.63'	25°48'00"	112.57'	S63°24'52"E	S89°12'52"E
C8	310.00'	N70°47'53"W	79.68'	14°46'04"	79.90'	N78°10'55"W	N63°24'52"W
C9	310.00'	N76°18'52"W	138.42'	25°48'00"	139.59'	N63°24'52"W	N89°12'52"W

SHEET 1 OF 1

REI PROJECT #9451

DATE _____ REVISION _____ BY _____ CHK'D _____

REI Engineering, INC.
1004 N. 20TH AVENUE
WAUSAU, WISCONSIN 54401
PHONE: 715-675-9784 FAX: 715-675-9669
EMAIL: MAIL@REIENGINEERING.COM

REI CIVIL & ENVIRONMENTAL
ENGINEERING, SURVEYING

Minutes Merrill Airport Commission

Wednesday March 17, 2021

Present: Joe Malsack, Gary Schulz via phone, Lyle Baner via phone, Gary Schwartz and Mark Weix (Alderman), Rich McCullough (Airport Manager).

Also: Ben Hoerstmann(Camera Man).

1. Gary Schwartz called the meeting to order at 6 pm.
2. February 2021 minutes were reviewed. Joe M. made a motion to approve the minutes, Mark Weix seconded. Motion passed.
3. Vouchers were passed around and discussed. Gary Schulz made a motion to approve paying the vouchers, Joe Malsack seconded, Motion passed.
4. Runway 16/34 project: Gary Schwartz stated he has had very little contact with the FAA. He is not sure on how to pursue or wait a little longer before pushing the matter forward.
5. Discussion Airport and T Hanger written policies: Gary Schulz has a draft started and was passing around to see if anything is missing or additions are needed. Review before next meeting so we can come closer to finalizing the draft.
6. Discussion/Decision fuel system credit card reader: The city passed the motion to go ahead and replace the point-of-sale system at the airport with the 80/20 funding. 2 bids were received and Walt's Petroleum won the bid to install at \$17751.00. Rich will contact QT Pod for the possible rebate of \$3500 on used parts from the old system. Joe Malsack made a motion to install the new Point of Sale system, Mark Weix seconded. Motion passed.
7. Discussion F-84 Display and Mounting: The new 10-year contract is due from the US Air Force Museum and they have specifications on mounting, insurance and maintenance. Gary Schwartz will finish reviewing and filling out the contract, then send in after reviewing with city attorney.
8. Discussion T Hanger Project: Rod Ackey City Engineer has started the bidding request process for our T hangar project. Gary Schwartz contacted the county and they will supply manpower and equipment for blacktopping around the new T hangar to help with costs. We will have to pay for the materials. Gary

- Schulz discussed option of heat tape in conduit in front of door to help reduce icing in front of doors on the new hangar construction.
9. Discussion on EAA Air Cup Race: Joe Malsack reported he has been in contact with EAA and working with Rich to set up Merrill as the official finish line to the race. The aircraft will be recovered at Wausau due to cooling down the engines and less traffic congestion with the high-speed aircraft flying by. They will be flying down runway 16 and over town 500-1000 ft, then onto Wausau. We will have to advertise to let city residents know about the extra noise for this 1-day event. Scheduled July 25, 2021. More details to follow.
 10. Manager's Report: The city crew had to stop brush cutting due to the ground thawing out and getting stuck. Rich has been contacted by a pilot to rent part of the Agra hangar and will need 300 gallons of jet fuel per week. Rich will be working with him to try and make this happen. Rich had problems with accessing the airport security system, due to WPS cut the power to the airport without telling us. Rich found out Per Mar did not update the backup batteries, (due for replacement last year) and did not have enough power to keep the security system powered for 8 hours. Joe Malsack asked if we should have a generator back up for the system, to protect the security system for the city.
 11. Airport General Maintenance/outside lighting/airport signage: No Report.
 12. Chairman's Report: Obstructions on approaches, trees are getting too tall. Gary Schwartz is trying to get this added to the construction projects. Two companies have provided formal interest in engineering Merrill Airport Entitlement Grant projects. We are waiting on the scoring to award one of the Engineering firms.
 13. Aviation Happenings: Gary Schulz reported on the 5G phone network causing problems with GPS navigation systems along with the military causing GPS signals to go down. This is a major concern due to most of our ground base navigation is being turned off or discontinued due to maintenance costs. Parts for aircraft repairs has become a major concern due to no supply and aircraft backed up in maintenance shops unable to be flown. On a good note, the Wisconsin Hamburger Social will be happening this summer. So, dust off those planes and get ready to eat and fly.
 14. Public Comment: None.

15. Agenda Items for Next Meeting: Tree cutting, Air cup race, generator for security system.
 16. A motion to adjourn was made by Joe Malsack., seconded by Lyle Baner
Motion passed.
-

Minutes submitted by Joe Malsack

This was originally discussed at the January 27th, 2021 Board of Public Works meeting. At that meeting, Street Superintendent Bonack was instructed to submit a proposal with updated prices. He estimates that the current charge per light would be approximately \$25 per month.

Street Superintendent Bonack recommends the installation of two lights on Martin Street, between Lark Street and O'Day Street. He also recommends that the light currently on O'Day Street be moved east to the intersection.

Alderman Sabatke stated that this area seems dark, but that he would prefer to consider this recommendation when the 2022 budget is being prepared.

Motion (Van Lieshout/Rick) to approve the Martin Street lighting as presented.

RESULT: APPROVED

3. East Tenth Street lighting

Information, including a map, was in the meeting packet.

Street Superintendent Bonack is recommending the installation of three additional lights. Because there are no existing poles, the estimated charge for these lights would be \$32 per month, with a three-year commitment.

Motion (Van Lieshout/Rick) to approve the recommendation as presented.

RESULT: APPROVED

4. Discussion of ten-year capital plan

Information was in the meeting packet.

Street Superintendent Bonack explained that, as priorities change, adjustments to the ten-year plan are necessary.

No action was requested, necessary or taken at this time.

5. District 7 city-owned properties

Information was in the meeting packet.

It was suggested that, if an alley vacation is completed, some of the properties could go to the property owners.

Alderman Sabatke suggested that the City keep the "prime" properties for potential future use(s).

It was decided that discussion on this will continue at future meeting(s). No action as taken at this time.

6. Discuss policies and procedures on demolitions

Alderman Sabatke had requested that this item be placed on the agenda.

It was noted that bids must be sought for all demolitions costing more than \$25,000.

Alderman Sabatke explained his rationale for requesting this agenda item. He stated, that, regardless of what the Board of Public Works does, he would like to bring a resolution to the Common Council to place a moratorium on City demolitions.

Alderman Rick and Alderman Van Lieshout stated their opinions that Building Inspector/Zoning Administrator Pagel is doing a good job.

No action was taken.

4. **Monthly Reports:**

1. **Building Inspector/Zoning Administrator Pagel**

The monthly report was in the meeting packet.

2. **Public Works Director/City Engineer Akey**

The monthly report was in the meeting packet.

Public Works Director/City Engineer Akey stated that he was seeking input from the board on whether they were satisfied with the format he is using for his monthly report. The board raised no objections to the current format.

3. **Street Superintendent Bonack**

The monthly report was in the meeting packet.

Street Superintendent Bonack reported that the Street Department has been busy with snow plowing.

The new trucks for automated garbage/recycling have been ordered.

4. **Street & Weed Commissioner Liberty**

The monthly report was in the meeting packet.

Street and Weed Commissioner Liberty reviewed the report.

5. **Consider placing monthly reports on file**

Motion (Van Lieshout/Sabatke) to place on file.

RESULT:	PLACED ON FILE
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5. **Establish date, time and location of next regular meeting**

Wednesday, March 24th, 2021 at 5:30 P.M. in the City Hall Common Council Chambers.

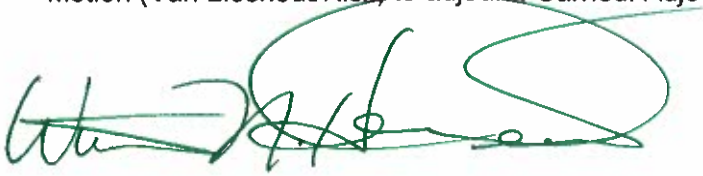
6. **Public Comment Period**

City Attorney Hayden complimented Building Inspector/Zoning Administrator Pagel on the job he is doing.

Alderman Hass suggested that the public be informed that the new garbage/recycling program is not ready to be implemented yet.

7. Adjournment

Motion (Van Lieshout/Rick) to adjourn. Carried. Adjourned at 6:15 P.M.

A handwritten signature in blue ink, appearing to be "Rick", is written over the text of the motion.



CITY OF MERRILL
BOARD OF PUBLIC WORKS
MINUTES • WEDNESDAY MARCH 24, 2021

Regular Meeting**City Hall Council Chambers****5:30 PM**

1. **Call to Order**

Mayor Woellner called the meeting to order at 5:30 P.M.

Attendee Name	Title	Status	Arrived
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	

Other meeting attendees (either in-person or remotely) included: City Administrator Dave Johnson, Public Works Director, City Engineer Rod Akey, Street Superintendent Dustin Bonack, Street & Weed Commissioner Ron Liberty, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Utility Operations Manager Gabe Steinagel, Information Technology Manager Dustin Brown, Alderman Steve Hass, Alderman Steve Osness, Alderman Rick Blake, Alderman John Van Lieshout and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

2. **Preliminary items:**

1. **Vouchers**

The vouchers were in the meeting packet.

Alderman Sabatke asked questions related to the vouchers.

Motion (Rick/Van Lieshout) to approve.

RESULT: APPROVED

3. **Other agenda items for consideration:**

1. **Consider alley vacation request from Brent Scantlin for alley on the north side of the 1400 block of West Main Street.**

Public Works Director/City Engineer Akey reported that Brent Scantlin has contacted him to request this alley vacation. The area is approximately 16' by 100'.

Although this vacation would require paperwork and a public hearing, Public Works Director/City Engineer Akey stated that he wanted the Board of Public Works to be away of the request.

City Attorney Hayden was directed to start the process on this request. No formal action was taken at this time.

Attachment: Committee Reports (5830 : File Committee Reports)

2. Consider bids for the M-2021-02 on Superior Street Extension and St. Paul Street Surface Project. The bids will be received March 23rd and will be presented at the meeting along with recommendation(s).

The bids were opened on March 23rd. Six bids were received. The bid tabulation report was distributed.

Public Works Director/City Engineer Akey recommends approving the low bid of \$279,356.55 from Merrill Gravel & Construction Co.

Motion (Van Lieshout/Rick) to approve the low bid of \$279,356.55 from Merrill Gravel & Construction Co. Alderman Sabatke abstained on the vote on this motion.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 4/13/2021 6:00 PM
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3. Discussion and action on automated garbage and recycling start date
Street Superintendent Bonack gave a verbal status report.

Motion (Rick/Van Lieshout) to postpone, until the spring of 2022, the start date for the automated garbage/recycling program.

RESULT:	APPROVED
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4. Continue discussion on District 7 properties

Maps of the properties were in the meeting packet. Street Superintendent Bonack noted that, for consideration, the properties are divided into three groups.

No action was taken.

4. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

The monthly report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel provided information on a potential razing. A new offer has been made, so the raze order has been rescinded.

2. Public Works Director/City Engineer Akey

The monthly report was in the meeting packet. Public Works Director/City Engineer reviewed the report and provided additional verbal details.

3. Street Superintendent Bonack

The monthly report was in the meeting packet. Street Superintendent Bonack noted that we are having an "early spring" this year.

4. Street & Weed Commissioner Liberty

The monthly report was in the meeting packet.

Street & Weed Commissioner Liberty stated that a list of lawns that were mowed by the Street Department last year is being prepared. This list can be used as a starting point for this year.

5. Consider placing monthly reports on file

Motion (Van Lieshout/Sabatke) to place on file.

RESULT: PLACED ON FILE

5. Establish date, time and location of next regular meeting

Wednesday, April 28th, 2021 at 5:30 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

None.

7. Adjournment

Motion (Van Lieshout/Sabatke) to adjourn. Carried. Adjourned at 5:53 P.M.





CITY OF MERRILL
CITY PLAN COMMISSION
MINUTES • TUESDAY FEBRUARY 2, 2021

Regular Meeting**City Hall Council Chambers****6:00 PM****I. Call to Order**

Mayor Woellner called the meeting to order at 6:06 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman		Present	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Robert Reimann		Present	
Derek Woellner	Mayor	Present	
Steve Hass	Aldersperson - Second District	Present	
Kyle Gulke		Present	

Other attendees (either in-person or remote) included: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Alderman Steve Sabatke, IT Manager Dustin Brown and City Clerk Bill Heideman.

II. Minutes of previous meeting(s):**1. Minutes of December 1, 2020 meeting**

Motion (Schroeder/Woellner) to approve.

RESULT: APPROVED

III. Agenda items for consideration:**1. Oral report from Building Inspector/Zoning Administrator Pagel on Certified Survey Maps**

Building Inspector/Zoning Administrator Pagel reported that, in the last month, he approved two Certified Survey Maps. One was for an extraterritorial survey in the Town of Scott and the other was for the former Hurd property.

Building Inspector/Zoning Administrator Pagel then answered a question related to the maps.

IV. Public Hearing:**1. Public Hearing on Preliminary Plat for Single Family Residential Development, at the intersection of Grand Avenue, Edgewater Drive and Rock Ridge Court (Plan of Rock Ridge Park).**

City Attorney Hayden read the public hearing notice.

Motion (Hass/Schwartzman) to open the public hearing. Carried.

Nobody spoke for or against the Preliminary Plat.

Attachment: Committee Reports (5830 : File Committee Reports)

Motion (Schwartzman/Reimann) to close the public hearing. Carried.

Motion (Hass/Schroeder) to approve the Preliminary Plat as submitted.

RESULT:

APPROVED & SENT TO COUNCIL

Next: 2/9/2021 6:00 PM

V. Public Comment Period

None.

VI. Establish date, time and location of next meeting

The next meeting will be at the call of the Chairperson.

VII. Adjournment

Motion (Hass/Sturm) to adjourn. Carried. Adjourned at 6:12 P.M.

A handwritten signature in green ink, appearing to be "W. H. Sturt", is written over the text of the adjournment motion.



CITY OF MERRILL
CITY PLAN COMMISSION
MINUTES • THURSDAY MARCH 11, 2021

Regular Meeting**City Hall Council Chambers****6:00 PM****I. Call to Order**

Mayor Woellner called the meeting to order at 6:06 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman		Present	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Robert Reimann		Excused	
Derek Woellner	Mayor	Present	
Steve Hass	Aldersperson - Second District	Present	
Kyle Gulke		Excused	

Other meeting attendees (either in-person) included: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Finance Director Kathy Unertl, Information Technology Manager Dustin Brown, Tina Scott, Heather O'Neill Sherry Heath and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Minutes of previous meeting(s):**1. Minutes of February 2, 2021 meeting**

Motion (Schroeder/Hass) to approve.

RESULT: APPROVED

III. Agenda items for consideration:**1. Oral report from Building Inspector/Zoning Administrator Pagel on Certified Survey Maps**

Building Inspector/Zoning Administrator Pagel had nothing to report at this time.

IV. Public Hearing:**1. Public hearing on the designation of the T.B. Scott Mansion, 501 S. Center Avenue, as a City of Merrill Historic Structure.**

Motion (Hass/Schroeder) to open the public hearing. Carried.

Alderman Sabatke stated his opinion that a historic designation now would be only symbolic.

Heather O'Neill stated that other structures have been razed in the past, and she questioned why steps to preserve the building were not taken earlier.

Attachment: Committee Reports (5830 : File Committee Reports)

Sherry Heath stated that, in her opinion, it is not too late to save and rehabilitate at least a portion of the mansion. She wished that there would have been more local input.

Motion (Hass/Schroeder) to close the public hearing. Carried.

City Attorney Hayden then gave a legal opinion. He said that, at this point, a historic designation for the mansion would not change anything and would not affect the mansion in any way. The demolition permit has been issued and the demolition is proceeding. He recommends that both the City Plan Commission and the Common Council take no action.

No action was taken.

V. Public Comment Period

None.

VI. Establish date, time and location of next meeting

The next meeting will be at the call of the Chairperson.

VII. Adjournment

Motion (Hass/Schroeder) to adjourn. Carried. Adjourned at 6:23 P.M.



City of Merrill
Joint meeting of Meeting of Redevelopment Authority (RDA)
and Committee of Whole

Wednesday, April 7, 2021 at 5:15 p.m.
City Hall Common Council Chambers

RDA Present: Clyde Nelson, Tony Kusserow, Derek Woellner, Steve Sabatke, Sheila Polak, Lori Anderson-Malm, and Val Mindak

Additional Committee of Whole Present: Alderpersons Steve Hass, Rick Blake, Steve Osness, John Van Lieshout, Mark Weix, Paul Russell (via phone), and Mike Rick Jr. (via phone)

Others: Finance Director Kathy Unertl, City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, City Building Inspector/Zoning Administrator Darin Pagel, Jim Jaworski from JJ Premier Investments, Bill Bialecki from Lincoln County Economic Development Corp. (LEDC), City IT Manager Dustin Brown, and Merrill Productions camera operator

Call to Order: Mayor Woellner called the meeting to order at 5:15 p.m. and then turned over to RDA Chair Nelson.

Consider approval of RDA meeting minutes from March 10th, 2021:

Consensus to approve the meeting minutes from March 10th, 2021. Carried.

Public Comment: None

Update on new residential developments (2009 through March 2021):

Unertl and Johnson highlighted the single-family and multi-family building permit information. There were nine single-family permits issued in 2020. Except for 2015 when five houses were constructed, the typical number has been one or two annually for the past decade.

The three homes constructed on W. St. Paul St. are now occupied and two additional homes are under construction by Denyon Homes-Ott Development. There is also a buyer for future home to be built along the Superior Street extension. Another house permit has been issued for Rio Grande Ave. JJ Premier is requesting additional lots for new home construction along the future Parkview Dr.

Update on new residential developments (2009 through March 2021) - Continued:

Sabatke asked about rising cost of building materials. From developer perspective, Jim Jaworski indicated that rising costs are a concern; however, his firm is pre-buying and in bulk quantities.

Jaworski emphasized that JJ Premier's objective is to maintain pricing in \$189,000 to \$209,000 range. Nelson commented that some of the increased new home expenses are partially offset by lower interest rates. Mindak also highlighted the challenges due to the lack of available housing and appraisal pricing information.

Update on TID No. 11 – Superior St. Extension-W. St. Paul St. infrastructure improvements:

A total of six bids were received. Three construction bids under \$300,000 for paving of W. St. Paul St. and utility and street extension of Superior Street. Low bid was from Merrill Gravel & Construction Co. at \$279,356.55 which is about \$100,000 lower than the TID No. 11 adopted 2021 budget. The bid award will be considered at the April 13th Common Council meeting.

Review of Rock Ridge Park Plat and request from JJ Premier LLC for five additional lots for 2021 new single-family construction:

RDA Commissioners reviewed the Preliminary Plat which includes ten lots with new Parkview Street connecting from Edgewater Dr. to Rock Ridge Ct. JJ Premier is requesting five (instead of four) of these lots single-family home construction during 2021. Jaworski reported that Wisconsin Public Service would like to install electrical and natural gas when Parkview Dr. is improved.

Consider potential 2021 TID No. 11 budget amendment request to facilitate utility and street infrastructure construction of Parkview Drive through Rock Ridge Park Plat:

City Engineer preliminary construction estimate is \$225,000 (including streetlighting). Without construction of Parkview Dr., it isn't possible to access/develop the five new single-family homes proposed by JJ Premier. With the savings on W. St. Paul St. and Superior St., a TID No. 11 budget amendment of \$125,000 is being requested.

Kusserow asked about the new housing window of opportunity future. From her financing experience, Mindak emphasized that there are lots of moving parts. There is considerable borrowing interest in new home construction, as well as refinancing existing mortgages. Interest rates are likely to remain low. There are dynamic economic trends for working from home and people relocating to different areas. Woellner noted that the additional street construction costs would be paid back in about ten years with the tax increment generated by proposed new single-family homes.

Motion (Mindak/Polak) to recommend a \$125,000 TID No. 11 budget amendment to facilitate construction of Parkview Dr. Carried.

Consider a resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and JJ Premier LLC – Phase 2 (TID No. 11):

Motion (Kusserow/Sabatke) to recommend the development agreement by and between the City of Merrill, Wisconsin and JJ Premier LLC – Phase 2 (TID No. 11). Carried.

Next RDA meetings: Regular RDA meeting on Wednesday, May 5th at 8:00 a.m. and then on Tuesday, May 25th at 6:00 p.m. for public hearing on proposed TID No. 14 creation.

Closed Session: Chair Nelson the following: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:

- a. Consider potential negotiation terms for cash development incentive(s) to facilitate redevelopment along E. Main St. (Parcel within existing TID No. 3) and would be included in proposed new TID No. 14 Overlay District
- b. Update on potential purchase of property in TID No. 8 to facilitate new residential developments
- c. Consider negotiation terms for cash development incentive(s) to facilitate multi-family home development in TID No. 8
- d. Update on additional single-family and duplex housing opportunities in TID No.8 and consider negotiation terms for cash development incentive(s)

Motion (Sabatke/Mindak) to move into Closed Session at 5:55 p.m. Carried 7-0 on roll call vote.

Closed Session Summary:

There was extensive discussion on proposed E. Main St. redevelopment project on a parcel located within TID No. 3 (which will be within proposed TID No. 14 Overlay District). Negotiation terms for cash development incentive will be included in the development agreement that will be considered at the May 25th RDA meeting.

Johnson and Hayden provided update on potential land purchase to facilitate new housing construction in TID No. 8 (West Side Area). Negotiations continue. Additional potential properties will be reviewed.

Maximum potential negotiation terms for cash development incentive for multi-family housing proposal were discussed and City staff will relay to the developer.

Johnson reported that there is developer interest in construction of both single-family homes and rental duplexes. However, nothing is possible without available land.

Adjournment: (Mindak/Kusserow) to adjourn at 7:25 p.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl



CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • MONDAY JANUARY 25, 2021

Regular Meeting**City Hall Council Chambers****5:15 PM****I. Call to Order**

Alderman Russell called the meeting to order at 5:16 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Paul Russell	Aldersperson - First District	Remote	
Mark Weix	Aldersperson - Seventh District	Remote	

Others in attendance (either in-person or remote) included: Mayor Derek Woellner, City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Information Technology Manager Dustin Brown, Public Works Director/City Engineer Rod Akey, Alderman Steve Hass, Allen Shidell and City Clerk Bill Heideman. Merrill Productions was present to video tape the meeting.

II. COVID-19 Reports

Deputy Health Officer Ashbeck reported that COVID-19 vaccines are scheduled to be administered at the Festival Grounds beginning January 26th. Currently, people 65 years of age and older are eligible for the vaccine. COVID-19 testing continues.

III. Nuisance Complaints and Vouchers:**1. Nuisance Complaints**

Deputy Health Officer Ashbeck reported that everything is "on hold" at this time. The case that was due in court has been postponed.

2. Corrected Fire Department Vouchers

The corrected vouchers were in the meeting packet.

Fire Chief Klug stated that he would answer questions on the corrected vouchers. There were no questions.

3. Vouchers

The vouchers were in the meeting packet.

Fire Chief Klug and Police Chief Bennett answered questions related to the vouchers.

Motion (Russell/Weix) to approve the vouchers and the Fire Department corrected vouchers.

Attachment: Committee Reports (5830 : File Committee Reports)

RESULT: APPROVED

IV. Picnic and/or Liquor License Applications:

1. Change of Agent application from Applegreen Midwest, LLC, naming Sheri R. Myers the Agent for Express Lane #2328, 702 North Center Avenue. The Health and Safety Committee recommends approval.

Police Chief Bennett has no concerns with the application.

Motion (Blake/Weix) to approve.

RESULT: APPROVED & SENT TO COUNCIL

Next: 2/9/2021 6:00 PM

2. Consider application from CR & KM Enterprise, LLC, for a Class "B" (beer) and a "Class B" (liquor) license for 1-900, 2501 West Main Street, effective February 10, 2021. The Health and Safety Committee recommends approval.

Police Chief Bennett has no concerns with the application.

Motion (Blake/Weix) to approve.

RESULT: APPROVED & SENT TO COUNCIL

Next: 2/9/2021 6:00 PM

3. Review of and potential action(s) on existing liquor license for Allen Shidell for El Mariachi, 608 East Second Street.

On January 12th, 2021, Police Chief Bennett sent a letter to Allen Shidell, owner of El Mariachi, 608 East Second Street. A copy of the letter was in the meeting packet.

The letter explains the City of Merrill ordinances related to liquor licensees being open for at least 150 days during the annual license period. El Mariachi has not met the qualifications, and therefore Police Chief Bennett is requesting a review of the license.

Allen Shidell explained that he has not opened for business yet. One problem is that he has a "hood" that is required over a grill, and he has not been able to locate anyone that can or will install the hood.

Motion (Blake/Weix) to instruct Mr. Shidell to open his business within 60 days, or else face revocation of his "Class B" and Class "B" licenses.

RESULT: APPROVED

V. Other agenda items to consider:

1. Discussion on parking control in the 100 block of N. Pine Street

No information was in the meeting packet.

Police Chief Bennett stated that he was unsure of the exact nature of this issue/request. He suggested that it would be discussed at the Department Head and/or City staff level, and, if necessary, could be considered at a future meeting. There was no objection to his suggestion, so no action was taken.

2. Consider reopening City Hall and other City facilities. On January 12th, 2021, this was referred from the Common Council to the Health and Safety Committee.

Mayor Woellner explained that he is currently using two-week increments when assessing COVID-19 levels and possibilities for reopening City facilities. He plans on some type of reopening when levels drop to either HIGH or MEDIUM. The current level for Lincoln County is VERY HIGH. Lincoln County government currently has all facilities open.

Alderman Russell reported that the Health and Safety Committee is allowed to act as a Board of Health for the City. He suggested that structural changes to the committee be considered, in order to improve addressing of community health and safety issues. Alderman Weix stated his opinion that additional health professionals should be added as Health and Safety Committee members. Alderman Hass asked whether anyone knows if Dr. Gill wants to remain a committee member.

No action was taken at this time.

3. Discussion and recommendation(s) on ambulance transfers outside the service area

Information was in the meeting packet.

Fire Chief Klug provided verbal details on the current policies and procedures for ambulance transfers outside the service area. There have been two such calls in the last two weeks. Fire Chief Klug explained that these type of transfers generate revenue for Lincoln County without compromising service.

No action was taken.

VI. Minutes and Monthly Reports:

1. Minutes of December 28, 2020 meeting

The minutes were in the meeting packet.

Motion (Weix/Blake) to approve.

RESULT:	APPROVED
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2. Monthly Report - Fire Chief Klug

The monthly report was in the meeting packet. Fire Chief Klug addressed the highlights of the report.

Due to COVID-19, fire inspections are still postponed. Interviews for the new fire inspector position have been completed, and it is anticipated the position will be filled by March.

The callback report indicates that callback availability is improving.

The Fire Department assisted in a large barn fire recently.

The Fire Department currently has an adequate supply of Personal Protective Equipment (PPE).

3. Monthly Report - Police Chief Bennett

The monthly report was in the meeting packet. Police Chief Bennett addressed the highlights of the report.

The Police Department currently has an adequate supply of Personal Protective Equipment (PPE).

Vaccinations have started for Police Department personnel who have opted to get the COVID-19 vaccine. Police Chief Bennett is encouraged by the response of staff.

Donated money is being used for expenditures that are not included in the Police Department budget.

4. Monthly Report - Lincoln County Humane Society

The monthly report was in the meeting packet.

5. Consider placing monthly reports on file

Motion (Weix/Blake) to place the monthly reports on file.

RESULT: PLACED ON FILE

VII. Establish date, time and location of next regular meeting

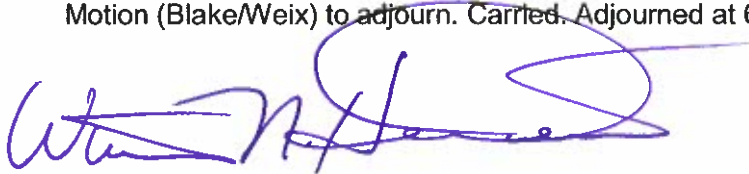
Monday, February 22nd at 5:15 P.M., in the City Hall Common Council Chambers.

VIII. Public Comment Period

None.

IX. Adjournment

Motion (Blake/Weix) to adjourn. Carried. Adjourned at 6:35 P.M.





CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • TUESDAY FEBRUARY 2, 2021

Special Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:01 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Remote	
Paul Russell	Aldersperson - First District	Remote	
Mark Weix	Aldersperson - Seventh District	Present	

Other attendees (either in-person or remote) included: Mayor Derek Woellner, City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Information Technology Manager Dustin Brown, Public Works Director/City Engineer Rod Akey, Alderman Steve Sabatke, Alderman Steve Hass, Alderman Mike Rick and City Clerk Bill Heideman.

II. Agenda Items:

1. Consider recommendation(s) to Common Council on Safe Routes to School Plan

A draft of the plan was in the meeting packet.

Police Chief Bennett reported that this issue is also on the agenda of the February 3rd Parks and Recreation Commission meeting. Parks and Recreation Director Dan Wendorf has also been working on this. Historically, a "general" type of resolution on the plan has been approved by the Common Council.

Alderman Hass stated that adopting a resolution on the plan does not "lock" the City into any type of commitment.

Public Works Director/City Engineer Akey stated his opinion that the plan is to be used as a guideline when planning projects and developing budgets. He added that approving the plan does provide an avenue for obtaining funding.

Deputy Health Officer Ashbeck stated that, to his knowledge, Merrill Area Public Schools (MAPS) does not have any major objections to the draft plan.

Alderman Russell stated that Department Heads and the Common Council should be involved in considering the plan.

Deputy Health Officer Ashbeck suggested that Dale Bergman be contacted and asked to attend a future meeting to discuss this subject. Mr. Bergman is the MAPS Director of Buildings and Grounds. Deputy Health Officer Ashbeck then stated that he would contact Mr. Bergman and invite him to a future meeting.

Attachment: Committee Reports (5830 : File Committee Reports)

Fire Chief Klug inquired as to whether parochial schools were included in the plan.

Motion (Blake/Weix) to approve the Safe Routes to School plan, as presented, and refer this recommendation to the Common Council. This recommendation to approve would be considered by the Common Council in the form of a resolution.

RESULT:	APPROVED
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2. Consider recommendation(s) to Common Council on opening of City facilities

Mayor Woellner expressed surprise that this item was placed on the agenda. He reviewed his current plan on potential reopening of facilities. He predicts that Lincoln County is close to being classified in the HIGH COVID-19 level rather than VERY HIGH.

Alderman Sabatke shared his opinion that the closing of facilities is not helping to fight the COVID-19 pandemic. He added that the continued closure of the Enrichment Center is costing the City money.

Note: At this point, Alderman Russell asked Alderman Hass to temporarily run the meeting. Later in the meeting, Alderman Russell reassumed chairmanship.

Mayor Woellner stated that the goals on his current policy on closures are to set an example and protect the citizens. Alderman Hass agreed with Mayor Woellner.

Alderman Blake and Alderman Weix would like to see reopening plans in place before actually reopening takes place.

It was noted that the Mayor has the ultimate authority on this matter. It was agreed that more information should be available next week, and that the new information can be analyzed before any decisions are made.

No action was taken at this time.

3. Discuss progress of transforming Health and Safety Committee into Public Safety/Board of Public Health

Alderman Blake explained that the committee members were assigned a task related to this agenda item. His task was to determine whether Wisconsin State Statutes allow a City to create its own health department. He then read a portion of Wisconsin State Statutes Chapter 251. He concluded by stating that it appears that state statutes do not allow a City to create its own Health Department.

Alderman Weix reported that he conducted research related to the possibility of including more medical professionals on the Health and Safety Committee. He tried to contact Dr. Gill to determine whether Dr. Gill wants to remain a committee member, but Dr. Gill was out of town. He will also contact other area medical professionals and ask them whether they would be interested in serving on the committee.

Alderman Russell stated that these issues need be researched further.

Mayor Woeller remarked that the Health and Safety Committee already has the power to act as a Board of Health.

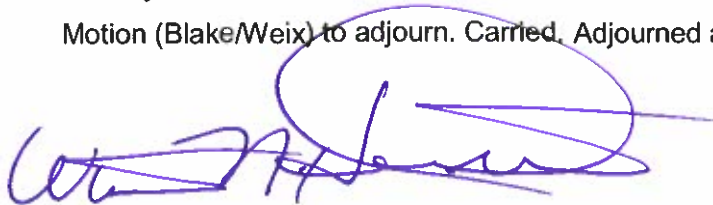
No action was taken.

III. Public Comment Period

City Clerk Heideman suggested contacting neighboring municipalities when gathering information related the possibility of transforming the Health and Safety Committee into Public Safety/Board of Public Health.

IV. Adjournment

Motion (Blake/Weix) to adjourn. Carried. Adjourned at 6:02 P.M.





CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • MONDAY FEBRUARY 22, 2021

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Paul Russell	Aldersperson - First District	Remote	
Mark Weix	Aldersperson - Seventh District	Present	

Other attendees (either in-person or remotely) included: City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Information Technology Manager Dustin Brown, Alderman Mike Rick, Alderman Steve Hass, Lincoln County Emergency Management Director September Murphy, Michael Caylor and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. COVID-19 Reports:

Alderman Russell reported that he has had discussions with Lincoln County Emergency Management Director September Murphy and Lincoln County Health Department Director Shelley Hersil regarding the planning of upcoming 2021 summer/fall events. The Lincoln County Health Department guidelines will be used when planning these events.

Lincoln County Emergency Management Director Murphy provided a verbal status report on the distribution of Personal Protective Equipment (PPE). She also gave an update report on COVID-19 vaccinations in the area.

City Administrator Johnson reported that all City facilities have been reopened. Masking and social distancing protocols are still in effect.

III. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The nuisance complaint summary report was in the meeting packet.

Deputy Health Officer Ashbeck reported that the one case on the report is "on hold", awaiting the court date.

2. Vouchers

The vouchers were in the meeting packet.

Motion (Weix/Blake) to approve.

Attachment: Committee Reports (5830 : File Committee Reports)

RESULT:	APPROVED
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IV. Picnic and/or Liquor License Applications:

None.

V. Other agenda items to consider:

1. Consider letter from Class B licensees regarding beer/liquor license fees for 2021-2022, in light of the economic impact of COVID-19.

On May 13th, 2020, the Common Council adopted Ordinance #2020-08. This ordinance reduced, for the 2020-2021 license year only, the fee for a Class "B" license (\$100 to zero) and reduced the fee for a "Class B" license (\$500 to \$50). This reduction was done in light of the negative economic impact of the COVID-19 pandemic.

A letter signed by 13 "Class B" and Class "B" licensees was in the meeting packet. The letter requested that, due to the continuing negative economic impact that the COVID-19 pandemic is having on their businesses, a reduction in "Class B" and Class "B" license fees again be considered for the 2021-2022 license year.

Alderman Russell requested that the rules be suspended to allow floor privileges to anyone who wanted to speak on this issue. Without objection, it was so ordered.

Michael Caylor stated that COVID-19 continues to have a negative economic impact, and that a reduction in the license fees would certainly aid these businesses financially.

Motion (Weix/Blake) to decrease, for the 2021-2022 license year, the fee for a Class "B" license from \$100 to zero and the fee for a "Class B" license from \$500 to \$50.

RESULT:	APPROVED & SENT TO COUNCIL
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Next: 3/9/2021 6:00 PM

VI. Monthly Reports:

1. Monthly Report - Fire Chief Klug

The monthly report was in the meeting packet.

Fire Chief Klug reported that the Fire Department is increasingly using social media to share information with the public.

The new Fire Inspector position has been filled, and it is anticipated that fire inspections will resume in March.

More than half of the staff have received their COVID-19 vaccinations.

The Fire Department provided assistance at a recent fire.

Fire Chief Klug answered a question on response times.

The Fire Department currently has an adequate supply of Personal Protective Equipment (PPE).

2. Monthly Report - Police Chief Bennett

The monthly report was in the meeting packet.

Police Chief Bennett reported that the new officer, Bryan Allen, has started work and is doing well.

Two retirements are pending. One of the positions vacated by the retirements will be filled in April and the other will be filled in June. Upon Mark Heckendorf's retirement, Janie Jaeger will be replacing him as School Resource Officer.

The Police Department currently has an adequate supply of Personal Protective Equipment (PPE).

3. Monthly Report - Lincoln County Humane Society

The monthly report was in the meeting packet.

4. Consider placing monthly reports on file

Motion (Blake/Weix) to place on file.

RESULT:	PLACED ON FILE
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VII. Establish date, time and location of next regular meeting

Monday, March 22nd, 2021 at 5:15 P.M. in the City Hall Common Council Chambers.

VIII. Public Comment Period

None.

IX. Adjournment

Motion (Blake/Weix) to adjourn. Carried. Adjourned at 5:41 P.M.





CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
MINUTES • MONDAY MARCH 22, 2021

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:17 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Paul Russell	Aldersperson - First District	Present	
Mark Weix	Aldersperson - Seventh District	Present	

Others in attendance (either in-person or remotely): Mayor Derek Woellner, City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Information Technology Manager Dustin Brown, Alderman Mike Rick, Alderman Steve Sabatke, Alderman Steve Hass, Allen Shidell and City Clerk Bill Heideman. Merrill Productions was in attendance to videotape the meeting.

II. COVID-19 Reports

Alderman Russell reported that he has not received any COVID-19 update reports from either Lincoln County Health Department Director Shelley Hersil or Lincoln County Emergency Management Director September Murphy. Lincoln County has changed from the "HIGH" category of COVID-19 cases to "MEDIUM", which is good news. Alderman Russell noted that COVID-19 vaccine information is available on the Lincoln County website, and he requested that a link to this information be placed on the City website.

III. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The nuisance complaint summary report was in the meeting packet. The one case on the report has a April 12th court date.

Deputy Health Officer Ashbeck reported that he has received some phone calls related to nuisance complaints, but nothing official.

2. Vouchers

The vouchers were in the meeting packet.

Motion (Blake/Weix) to approve.

RESULT: APPROVED

IV. Picnic and/or Liquor License Applications:

1. Change of Agent application from Krist Oil Company, naming Amy J. Sazalar the Agent for Krist Food Mart #88, 105 S. Center Avenue.

Attachment: Committee Reports (5830 : File Committee Reports)

A copy of the application was in the meeting packet.

Police Chief Bennett has no concerns with application as submitted.

Motion (Weix/Blake) to approve.

RESULT: APPROVED & SENT TO COUNCIL

Next: 4/13/2021 6:00 PM

V. Other agenda items to consider:

1. Review of and potential action(s) on existing liquor license for Allen Shidell for El Mariachi, 608 East Second Street.

Allen Shidell, the licensee for El Mariachi, requested floor privileges to speak. Without objection, it was so ordered.

Mr. Shidell reported that El Mariachi is planning a "soft" opening on Thursday, March 24th. Consideration is also being given to opening a Mexican store. Mr. Shidell reported that the bar and restaurant business is "not good" currently. To start, they are planning on having the bar open 4-5 hours a day, 5 days a week.

No action was taken.

2. Review Executive Summary Ambulance Transfer Report

The Executive Summary Report was in the meeting packet.

Fire Chief Klug reminded everyone that the ambulance transfers generate revenue for Lincoln County. The ambulance service is managed by the Fire Chief.

Fire Chief Klug then reported that the Fire Department will no longer pursue ambulance transfers outside Lincoln County. However, they will be allowed the flexibility to take non-emergent outside transfers upon specific patient requests.

Alderman Russell requested that Fire Chief Klug continue to monitor this situation and provide periodic updates.

No action was taken.

3. A Resolution adopting the Merrill Safe Routes to School Plan. The Health and Safety Committee recommends approval.

The proposed resolution was in the meeting packet.

Deputy Health Officer Ashbeck reported that the Merrill Area Public Schools (MAPS) has no issues with the plan as prepared. The school board has approved the plan.

Alderman Blake stated that he supports the plan. He said that it is not a mandate, but more of a planning tool.

Alderman Weix stated that he also supports the plan, adding that it will benefit many people for many reasons.

Police Chief Bennett commented that the plan presents numerous opportunities for the City.

Alderman Russell suggested that it could be beneficial to have Health and Safety Committee representation/participation related to the plan. He suggested periodic Health and Safety Committee review and evaluation of the plan.

Motion (Blake/Weix) to approve the resolution.

RESULT:	APPROVED AND SENT TO COUNCIL	Next: 4/13/2021 6:00 PM
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VI. Minutes & Monthly Reports:

1. Minutes of the following 2021 meetings: January 25, February 2 and February 22

The minutes were in the meeting packet.

One typo in the January 25th, 2021 minutes was noted. City Clerk Heideman requested that he be allowed to correct it. Without objection, it was so ordered.

Motion (Blake/Weix) to approve the minutes, including the correction to the January 25th, 2021 meeting.

RESULT:	APPROVED
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2. Monthly Report - Fire Chief Klug

The monthly report was in the meeting packet.

Fire Chief Klug reviewed the highlights of the report, including information on two recent fires.

Approximately 60% of the Fire Department personnel have requested and received COVID-19 vaccination(s).

The new Fire Inspector has completed training and has begun conducting fire inspections. He is doing a good job.

The Fire Department currently has an adequate supply of Personal Protective Equipment (PPE).

3. Monthly Report - Police Chief Bennett

The monthly report was in the meeting packet.

Police Chief Bennett summarized information related to ongoing training.

A new officer will be starting work in April.

Two officers are currently off work due to injuries.

Police Chief Bennett answered questions related to the report.

The Police Department currently has an adequate supply of Personal Protective Equipment (PPE).

4. Monthly Report - Lincoln County Humane Society (None submitted yet this month)

To date, no monthly report has been submitted.

5. Consider placing monthly reports on file

Motion (Blake/Weix) to place on file.

RESULT:	PLACED ON FILE
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VII. Establish date, time and location of next regular meeting

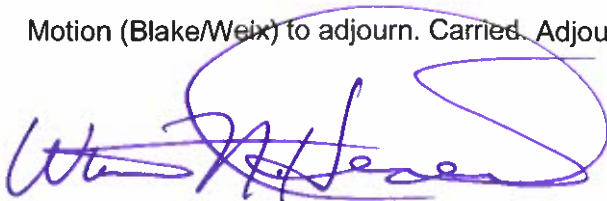
Monday, April 26th, 2021 at 5:15 P.M. in the City Hall Common Council Chambers.

VIII. Public Comment Period

City Administrator Johnson provided verbal information on the latest COVID-19 case reports.

IX. Adjournment

Motion (Blake/Weix) to adjourn. Carried. Adjourned at 6:12 P.M.



**City of Merrill
Historic Preservation Committee
Wednesday, February 17, 2021 at 5:00 P.M.
City Hall Common Council Chambers, 1004 East First Street**

Voting Members Present (5 of 5): Jeremy Thompson, Alderman Steve Sabatke, Elizabeth McCrank, Bea Lebal and Alderman Paul Russell.

Others meeting attendees (either in-person or remotely) included: Mayor Derek Woellner, City Administrator Dave Johnson, Information Technology Manager Dustin Brown, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Alderman Steve Hass, Tina Scott, Linda Tryczak, Christine Martens, Richard Smith, Joe Chilsen, Don Boquist, Diane Marnholz, Kristen Van Der Geest, Chris Vorpapel, Michelle Salter and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

Call to order

Mayor Woellner called the meeting to order at 5:00 P.M.

July 30, 2018 meeting minutes

Mayor Woellner requested that, because he is not a voting member of the committee, the minutes be amended to reflect the fact that he did not second the motion to adjourn the meeting. Without objection, City Clerk Heideman was directed to make that amendment.

Motion (Russell/Sabatke) to approve the minutes of the July 30th, 2018 meeting, as amended. Carried.

Elect Chairperson of Historic Preservation Committee

Alderman Sabatke nominated Alderman Russell. There were no other nominations. By voice vote, Alderman Russell was elected the Chairperson.

Consider designation of T.B. Scott Mansion as Historic Site

Alderman Russell made introductory comments. He reported that this meeting is being held because two hospital firms are in the process of completing a sale, and the sale could affect the future of the T.B. Scott Mansion.

Alderman Russell requested that the order of the agenda items be changed and that public comment be taken next. Without objection, it was so ordered.

Public Comment Period

Several people spoke in favor of saving the mansion if possible. Some were at the meeting site and others attended remotely via phone.

Consider designation of T.B. Scott Mansion as Historic Site (continued)

Alderman Russell reported that he did not become aware of the potential demolition of the mansion until February 14th. Upon learning of it, he requested that a meeting be scheduled as soon as possible.

Alderman Sabatke reported that, as a committee member, he had asked that he be included in discussions on this issue. He expressed surprise that he was not included in those discussions.

Mayor Woellner replied that alderpersons do not need to know every detail related to all discussions or administrative decisions. He stated that he shared any information he deemed important.

Mayor Woellner then provided information on policies and procedures related to the designation of historic structures. This process began in 1992.

Mayor Woellner reported that, at a meeting in 2018, he requested that the Historic Preservation Committee designate the T.B. Scott Mansion as a historic site. He added that, at that time, the Historic Preservation Committee was uncomfortable doing so, and the committee did not approve his request.

Also in 2018, City staff had meetings with Ascension, the owner of the mansion, regarding renovation of the mansion. Building Inspector/Zoning Administrator Pagel mentioned that Ascension decided the guest list for these meetings. Ascension did submit a renovation plan to the City.

Elizabeth McCrank questioned whether the City has a right to know what private property owners are planning to do with their property.

City Attorney Hayden provided legal information related to agreements, covenants and deeds.

Jeremy Thompson asked whether Ascension had completed the renovation plan. Building Inspector/Zoning Administrator Pagel responded that Ascension had not fulfilled the agreement based on the renovation plan. However, they are not in violation because, to date, there have been no citations issued.

Elizabeth McCrank questioned whether the property could be platted again. Building Inspector/Zoning Administrator Pagel responded that the Zoning Board of Appeals could approve a variance in a case of non-compliance.

Alderman Sabatke suggested doing a title search on the property. City Attorney Hayden does not think a title search would be appropriate in this case.

Alderman Sabatke asked whether there has been work related to demolition being done at the property. City Administrator Johnson replied that floor tile is being removed, but no "wall" work has been done yet. The Merrill Historical Society has requested that they be allowed to take possession of some items in the mansion.

Mayor Woellner stated his opinion that the only hope for saving the mansion is if something goes wrong with the demolition. He suggested that it be designated a historic site, which would then lead to a public hearing at a City Plan Commission meeting. The public hearing at a City Plan Commission meeting would require publishing a Class 1 notice.

Alderman Sabatke suggested, in case of demolition, the City should ask the demolition company to donate some items or materials to the City for future use.

February 19th was suggested as the next meeting date, based on City Attorney Hayden's explanation of the 24-hour notice language in the Open Meetings Law. However, City Attorney Hayden does not think a public hearing could be held on February 19th, because a public hearing notice could not be published before that meeting date.

Alderman Russell noted that neither of the hospital corporations nor the demolition firm were in attendance at the meeting. He speculated that, at this time, the only way to delay or halt the demolition would be to take those firm(s) to court.

Mayor Woellner suggested having a meeting, with a public hearing, on Friday, February 19th. Alderman Sabatke agreed with the suggestion.

City Administrator Johnson reported that, in 2018, Shuette Movers estimated that it would take \$700,000 to move the building. They estimated that it would take 2 to 3 million dollars to renovate, and then there would be ongoing maintenance cost. A lot to put the building on would further add to the costs.

Motion (Sabatke/Thompson) to schedule a Historic Preservation Committee meeting for February 19th, and to include a public hearing on that meeting agenda. The purpose of the meeting/hearing would be to consider designating the T.B. Scott mansion as a historic site. Carried.

Discussion on committee powers and future action

This agenda item was not discussed.

Consider purchase and placement of historic plaques at old Fire Station

Building Inspector/Zoning Administrator Pagel reported that the current owner, the Merrill Area Housing Authority, does want any historic designation for the site.

Alderman Sabatke noted that the building housing the Craig Nienow's law office is the oldest wood structure in the City.

Jeremy Thompson gave a verbal report on the policies and procedures for historic designations.

Update on renovation of cattle barn @ Merrill Festival Grounds

City Administrator Johnson reported that he is seeking additional funds from the Bierman Foundation to be used for renovation.

Alderman Sabatke requested that the minutes note that the City is grateful to the Bierman Foundation for their financial help with the renovation.

Update on future of former American Legion Building

City Administrator Johnson reported that the Merrill Historical Society will soon be moving everything out of the building and storing it at their new storage facility. That leads to the question of what will happen to their current storage facility (former American Legion building).

Representing the Merrill Historical Society, Pat Burg reported that the building was appraised at \$104,000. To date, the Merrill Historical Society has invested approximately \$57,000 in the building.

Establish date, time and location of next meeting

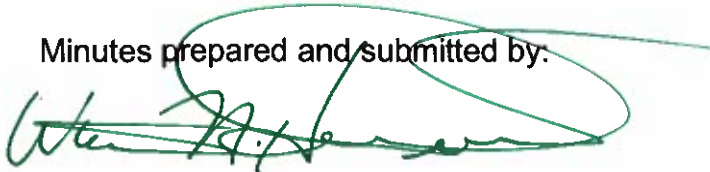
Monday, February 22nd, 2021 at 6:00 P.M. in the City Hall Common Council Chambers.
Note: An earlier motion scheduled the next meeting for Friday, February 19th.

Tina Scott raised the possibility of contacting the contractor to request a delay in demolition of the T.B. Scott Mansion. City Administrator Johnson replied that he has already contacted the contractor, and was told that they intend to proceed with the demolition.

Adjournment

Motion (Thompson/Sabatke) to adjourn. Carried. Adjourned at 7:02 P.M.

Minutes prepared and submitted by:



William N. Heideman CMC, WCMC
City Clerk

**City of Merrill
Historic Preservation Committee
Monday, February 22, 2021 at 6:00 P.M.
City Hall Common Council Chambers, 1004 East First Street**

Voting Members Present (5 of 5): Jeremy Thompson, Alderman Steve Sabatke, Elizabeth McCrank, Bea Lebal and Alderman Paul Russell.

Other meeting attendees (either in-person or remotely) included: City Administrator Dave Johnson, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Information Technology Manager Dustin Brown, Alderman Steve Hass, Alderman Mike Rick, Alderman Mark Weix, Alderman Rick Blake, Alderman Steve Osness, Keith Boyce, Rose Ponko, Emily Peterson, Sabrina Wagner, Patti Wendt, Chris Vorpapel, Laurie Thiel, Martha Bergh, Amanda Wegner, Delmar Polak, Sue Tesch, Lucas Tesch, Erin McCarthy, Scott Gomoll, Jack Froom, Marinella Froom, Calvin Callahan, Meagan Schafer, Linda Tryczak, Matthew Kloth, Sherry Heath, Peter Breitwisch, Tina Scott and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

Call to order

Alderman Russell called the meeting to order at 6:01 P.M.

Preliminary Hearing on Historic Structure designation of T.B. Scott Mansion

Motion (Russell/Sabatke) to designate the T.B. Scott Mansion, 501 S. Center Avenue, as a City of Merrill Historic Structure.

City Administrator Johnson read a statement submitted by the Holy Cross Sisters. The letter stated that their research did not indicate that any records/documents included language prohibiting demolition of the mansion.

Sue Tesch mentioned that the mansion is a unique and historic building. She reported that a petition to save the mansion currently contains in excess of 2,400 signatures.

Sherry Heath stated that, if the mansion is demolished, we will be losing a part of history. If possible, she hopes the mansion is saved.

City Administrator Johnson reported on the status of mansion demolition. There is no longer heat in the building, and demolition is well underway.

Matthew Kloth stated his hope that at least portion(s) of the mansion could be preserved.

Jack Froom questioned whether all avenues to save the mansion have been explored.

Sabrina Wagner reported that the City of Wausau made three houses out of a mansion. If the entire mansion cannot be saved, she hopes portions of it can be salvaged.

Emily Peterson urged anyone that has the power to save the mansion to do so.

Keith Boyce stated that the mansion is a part of Merrill's legend. He sees no positive aspect to demolishing the mansion. In his opinion, the mansion somewhat belongs to the entire community, and preserving artifacts from the mansion is not the same as preserving the entire structure.

Peter Breitwisch observed that the mansion is not the only component that makes up Merrill.

Alderman Steve Osness stated his fear that there has been a lack of transparency by City administration. Discussion were held between the hospital and the City administration, but the Common Council members were "kept in the dark" on the results of those discussions. Realistically, he does not think that the mansion can be saved. He stressed that we need to determine how and why this happened, and he urged that an investigation be held to answer those questions.

Tina Scott reported that the Wisconsin Historic Trust Preservation (Madison) is willing to come to Merrill and do 3D scanning of the mansion. There would be no cost, and the scanning would not alter the structure in any way. The result would be a three-dimensional representation of the mansion.

Patti Wendt stated that, while she would prefer to see the mansion preserved, she questioned whether it would be financially possible and practical to do so.

Sabrina Wagner stated that she would like to see the 3D scanning project be approved and completed. She also suggested that volunteers would be willing to help save the mansion.

Sherry Heath raised the question of the Merrill Historical Society's position. Merrill Historical Society President Bea Lebal responded that, based on City Attorney Hayden's legal opinion, it would not be appropriate to comment at this time.

Sue Tesch mentioned that "This Old House" has expressed interest in helping preserve the mansion.

Michelle Salter stated that there was a great deal of misinformation and outcry on social media on the mansion, and she suggested that the City could have been more transparent on this issue.

Alderman Russell declared the public hearing closed.

City Attorney Hayden reminded everyone that, if the motion to designate is approved, the next step would be a public hearing as part of a City Plan Commission meeting. The scheduling of that meeting would be subject to notice of public hearing publishing timeframes.

Jeremy Thompson remarked that the owner of the mansion does not want any historic designation for the mansion. Alderman Russell responded by asking if this has been confirmed.

Alderman Sabatke stated that, in his opinion, the motion to designate the mansion a historic structure is "too little, too late". Communication from City administration has been very bad, in his opinion. We need to take steps to open communications and take necessary steps to ensure that something similar does not happen in the future. He hopes that certain things from the mansion can be saved.

Alderman Mark Weix stated that he was informed in the fall of 2020 that the mansion would be demolished. He then gave additional details on his perception of the events related to the mansion.

Motion to designate the T.B. Scott Mansion as a Historic Structure carried 3-2 on roll call vote. Voting No – Jeremy Thompson and Bea Lebal.

Public Comment Period

The comments made previously served as the public comment period.

Establish date, time and location of next meeting

Building Inspector/Zoning Administrator Pagel reported that, based on publishing timelines, March 11th would be earliest date that the City Plan Commission could hold a public hearing on designating the mansion a historic site.

The City Plan Commission will hold a public hearing at 6:00 P.M. on Thursday, March 11th, 2021 in the City Hall Common Council Chambers.

The next Historic Preservation Committee meeting was scheduled for 5:15 P.M. on Thursday, March 11th, 2021. It will also be held in the City Hall Common Council Chambers.

Adjournment

Motion (Sabatke/Thompson) to adjourn. Carried. 3301 Adjourned at 7:00 P.M.

Minutes prepared and submitted by:

William N. Heideman CMC, WCMC
City Clerk

**City of Merrill
Historic Preservation Committee
Thursday, March 11th, 2021 at 5:15 P.M.
City Hall Common Council Chambers, 1004 East First Street**

Voting Members Present (5 of 5): Jeremy Thompson, Alderman Steve Sabatke, Elizabeth McCrank, Bea Lebal and Alderman Paul Russell.

Others meeting attendees (either in-person or remotely) included: Mayor Derek Woellner, City Administrator Dave Johnson, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Information Technology Manager Dustin Brown, Finance Director Kathy Unertl, Alderman Steve Osness, Alderman Mike Rick, Alderman Mark Weix, Alderman Steve Hass, Melissa Wrycha, Sherry Heath, Brad Bacher, Tina Scott and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

Call to order

Alderman Russell called the meeting to order at 5:00 P.M. He introduced the members of the Historic Preservation Committee.

Update on T.B. Scott Mansion status

Alderman Russell stated that the focus now should be on what can be done in the future to minimize the possibility of similar occurrences.

City Administrator Johnson read a statement that he received from Ascension. The statement included language that Ascension is committed to preserving artifacts from the mansion. Ascension is also committed to refurbishment of the mansion tower, as well as relocation and installation of the tower to a location at the head of the River Bend Trail. Park City Credit Union has pledged \$5,000 to refurbish the area of the mansion, and will continue to collect funds to help save other historic buildings.

Alderman Sabatke read a statement. He noted that the Merrill Historical Society has been diligent in working to preserve artifacts from the mansion. Open communication is important. At this time, the petition to save the mansion contains 2,869 signatures.

Elizabeth McCrank explained why she accepted the nomination to the committee. She noted that she has already voted "YES" to designate the mansion a historic structure, and still believes it should be designated as such.

Bea Lebal quoted the City ordinances related to historic preservation. In her opinion, the committee needs to meet on a more frequent basis, in order to establish sound policies. Alderman Russell agreed, adding that, as long as he is the committee chair, the committee will meet monthly.

Discussion on donations for tower preservation

Representing Park City Credit Union, Melissa Wrycha reported that Park City Credit Union is currently raising money to help defray costs associated with the mansion as well as artifact preservation/maintenance. She provided details on methods to donate.

Alderman Sabatke raised the question of whether the Historic Preservation Committee could provide funding. Bea Lebal responded that she wants the Historic Preservation Committee to be careful when considering any funding.

Discussion on procedure & policies for future nominations of Historic Structures

Building Inspector/Zoning Administrator Pagel raised the question of whether the Historic Preservation Committee is willing to proactively seek possibilities for historic structures, or simply wait to be approached by property owners. To him, this is a critical question for the committee to address.

Jeremy Thompson stated his opinion that, if you are going to compel property owners to seek historic structure designation, it follows that the code related to historic structure removal needs to be modified. Building Inspector/Zoning Administrator Pagel agrees that the code would need to be clarified.

City Attorney Hayden questioned the idea of telling property owners what to do with their own property. Building Inspector/Zoning Administrator Pagel agrees, saying that he has a problem with forcing people.

Jeremy Thompson raised the possibility of providing financial incentives to property owners who seek historic designation(s).

Discussion on building repair guidelines

Information was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reviewed the current City ordinances related to building repair.

Mayor Woellner stated that he was pleased that the committee is discussing building repair guidelines.

Elizabeth McCrank suggested that the U.S. National Park Service could be a valuable resource and partner for future historic preservation efforts.

Bea Lebal urged that, moving forward, the committee should focus on one issue at a time.

Public Comment

Sherry Heath asked for clarification on a deed for the mansion (1926). To her, it seems as if the property should have reverted to the City. She does not understand why the hospital needs the land on which the mansion is located.

Brad Bacher noted that, although the mansion is still standing, it will be gone forever if the demolition is not stopped.

A lady asked a question related to the exterior maintenance of the mansion.

A lady from Wausau (on the phone) stated that she would be willing to help rewrite the City ordinances related to historic preservation.

Establish date, time and location of next meeting

Thursday, April 8th, 2021 at 5:15 P.M. in the City Hall Common Council Chambers.

Adjournment

Motion (Thompson/Sabatke) to adjourn. Carried. Adjourned at 7:00 P.M.

Minutes prepared and submitted by:



William N. Heideman CMC, WCMC
City Clerk

T. B. SCOTT FREE LIBRARY BOARD OF TRUSTEES
March 11th, 2021

Minutes

1. Call to order

A special meeting of the Board of Trustees was called to order by President Mike Geisler at 5:05 p.m. in the Library Community Room.

Present: Gene Bebel, Darcy Dalsky, Paul Gilk, Audrey Huftel, Richard Mamer, Tim Meehean, and Jim Wedemeyer. Excused: Katie Breitenmoser. Also Present: Laurie Ollhoff.

2. Public Comment

There was no public comment.

3. Motion to Convene in Closed Session

M Meehean/S Huftel to convene in closed session at 5:07 p.m. pursuant to Wis. State Statutes Section 19.85 (1) (c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the Library Board has jurisdiction or exercise responsibility, i.e., to consider applications for the position of Library Director. The motion carried unanimously on a roll call vote.

4. Motion to Reconvene in Open Session to Take Action on Closed Session Issues

M Meehean/S Wedemeyer to reconvene in open session at 5:30 p.m. Motion carried unanimously on a roll call vote.

M Meehean/S Mamer to approve Jessica Zellers as the new Library Director under the terms discussed.

5. Adjournment

Jessica Zellers was brought into the meeting virtually facilitated through BlueJeans to be officially notified by the Board.

M Meehean/S Wedemeyer/C to adjourn the meeting at 5:45 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on March 17th at 4:00 p.m. in the Library Community Room.

Stacy Stevens, Secretary

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
March 17th 2021
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Darcy Dalsky, Paul Gilk, Audrey Huftel, Tim Meehean and Jim Wedemeyer. Excused: Gene Bebel, Katie Breitenmoser and Richard Mamer. Also present: Laurie Ollhoff.

A thank you letter was received from the family of Cliff Livingston for the Memorial Book donation in his memory. A Facebook post, from a patron with young children, was shared that contained compliments of appreciation for our services. There was no public comment.

2. Consent Items

M Meehean/S Dalsky/C to approve the minutes of the February 17th Meeting and the March 11th Special Meeting as printed. M Huftel/S Dalsky/C to accept the Monthly Revenue and Expense Report for February.

3. Reports/Discussion Items/Action Items

A. Update on COVID-19 Building Closure, Curbside Pickup and Reopening: Lincoln County recently provided an update that the COVID-19 Activity Level in Lincoln County is Medium. There will be little to no change in current procedures in place for patrons and staff. Library capacity can increase at this time and staff do not foresee any issues adjusting to the increase. Capacity limits for the Community Room can increase to 15-20 however the guidelines still recommend 6 feet distancing and the room layout cannot accommodate more than that. Masks will continue to be a requirement for the foreseeable future regardless of whether there is an official Statewide Mask Mandate in place.

B. Policy Review: Donations: M Meehean/S Gilk/C to approve the policy as presented.

C. Strategic Plan Progress: Goal #1: Updates to Goal #1 were provided.

D. Wisconsin Trustee Essential #3-Bylaws-Organizing the Board for Effective Action: Ms. Stevens provided copies of Trustee Essential #3 and the current Board Bylaws.

E. Reports from Friends and WVLS Representative: Friends are considering conducting a Bag of Books Sale since a booksale in the Community Room is unlikely until October. The Friends generously funded the library's movie license again this year.

4. Forthcoming Events & Library Director Report

- February Monthly Statistical Report was provided.
- Oral history audio interviews are being conducted as part of the Expanding the River Bend Trail-Wisconsin Humanities Grant. An extension of the grant is being requested so that a possible outdoor gathering can occur in late summer/fall to promote and celebrate the grant activities.
- Virtual programming continues and staff learn from each experience. Copyright restrictions have become increasingly complex as online programming becomes more mainstream for libraries. The latest Great Scotty Bake-Off program went well; however, there continue to be issues with adequate patron bandwidth availability. Connectivity to virtual programs, which is currently the primary means of programming for our community, remains a concern.

5. Adjournment

M Meehean/S Wedemeyer/C to adjourn the meeting at 4:30 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on April 21st at 4:00 p.m. in the Library Community Room.

Stacy D. Stevens, Secretary

MARCH '21 MEETING MINUTES**Merrill Enrichment Center Committee**Meeting was held on March 18th, 2021 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Laura Bertagnoli (Chair), Paul Russell (Aldersperson) Gene Bebel, Rose Akey, Sharon Harvey*Absent:* Jennifer Clark (ADRC representative)**1. Opening**

- a. Bertagnoli called the meeting to order.

2. Consent Items

- a. Motion by Bebel second by Russell to approve February minutes. Motion carried.
- b. Motion by Bebel second by Harvey to approve Feb/March vouchers. Motion carried. Russell suggested Director attach voucher spreadsheet to agenda for those attending remotely. Director pointed out quilting room donations on vouchers list from individual donors for \$200, John Boucher for \$950 and Eagle's grant of \$1000.

3. Public Comment – no public comment.**4. COVID-19 – Update on Operations**

- a. Vaccinations and Covid testing will no longer take place in the Expo and Steckling building. Bertagnoli asked if the MEC had to turn away any business or opportunities because of the vaccinations. The MEC did not have to do that but did have to limit our programming during the time the expo was in use by the LCHD. Russell mentioned that the LCHD will only be reporting on Mondays versus daily.
- b. Director sought advice from Committee on using the CDC recommendations for a safety guideline as people are now getting vaccinated and are questioning mask use. This discussion was lengthy and touched on the following;
 - i. Currently MEC is using CDC recommendation sheet (attached) for individuals who have been vaccinated. Director asked if this was the proper guide to follow.
 - ii. Bertagnoli asked who is following what guidelines. Russell added that the LCHD now follows the State of WI and simply gives recommendations to the public. He also stated that all counties seem to have their own guidelines. Russell further added that he would discuss these questions at the Health & Safety committee as Shelly Hersil and September Murphy often attend.
- c. Director opened conversation on MEC operations relative to vaccinations. Would we ever have to ask people for vaccination cards especially for those groups who wish to return but would be in close contact for hours? If so would we violate HIPPA? Russell recommended possible legal opinion from City Attorney on this matter. Akey mentioned that individuals receive a card when vaccinated. Bebel stated we probably would not have a good reception to that request. All agreed.
 - i. Bertagnoli feels that we continue our safety protocols including wearing masks. We need to find rules regarding vaccinations, masks, to proceed and remain consistent.

5. ADRC

Jennifer was not able to join us but provided the following updates;

- 1. **Better Your Balance Event:** We are still taking registrations for the virtual Better Your Balance: Tips & Tricks event that is being held on March 23 from 6-7 pm for Caregivers and on March 25 from 1-2 pm for adults/older adults. Pre-registration is required by visiting: <http://www.adrc-cw.org/falls> or by calling 888-486-9545. There is a call-in option available for those unable to join by Zoom.
- 2. **New Senior Dining Opportunity:** ADRC-CW has been working with the American Hmong Center in Wausau to start conversations around a Hmong senior dining site, along with improved community outreach and services to the southeast Asian population.
- 3. **Aging Plan 2022-2024:** We began the process of developing the new three-year aging plan as required by the federal government to continue to receive Older American Act grant funding. We are soliciting input from seniors and adults in our region to help in prioritizing and planning how funding will be used in the respective program areas of nutrition, caregiver support, healthy aging promotion and dementia support. An online and written survey was developed to receive input. The ADRC is also planning to old virtual and telephone focus groups on the following dates/times:
 Nutrition: Tuesday, April 6 from 10:00 am -10:30 am
 Health Promotion: Tuesday, April 6 from 1:00 pm - 1:30 pm
 Caregiver: Tuesday, April 6th from 6:30 pm- 7 pm AND Thursday, April 8th from 1:00 pm -1:30 pm
 Individuals interested in participating in the focus groups are encouraged to call the ADRC-CW at 888-486-9545 or email: adrc@adrc-cw.org

6. Discussion

- a. Director reminded committee of upcoming member terms. We are looking to fill another seat on our committee due to the departure of Pastor Lucas Williams who moved out of the area. Director asked for recommendations. Bertagnoli recommended reaching out to the new Pastor of St. Stephens. Other committee members were asked to reach out and recruit.
- b. Director shared the discussion that took place at the COW meeting on March 9th regarding Strategic Plan #3 and #4. The MEC aids in #4 (improved communications to citizens) by marketing and promotion of our offerings via social media and our newsletter, in addition to partnering with a number of local organizations.
- c. Director shared an update relative to the marketing committee the city is discussing. The director, along with the Park & Rec and Library directors met with Mayor Woellner last August to discuss a central point of marketing for all events offered in Merrill. The discussion did mention a committee as an option. However, we thought a marketing person who could manage a Merrill Events webpage may also be an idea. At this time, the Mayor submitted ideas on what a marketing committee may look like. Director has concerns, as does committee member Bebel that the plan is too controlling and is set up for micro managing. Additionally, the length

of time it would take to get anything published based on the normal structure of a committee and decision making may not be the best way to conduct marketing for the city. MEC committee felt if there was a marketing committee; it is made up of some community members who along with council members would be actively involved and working versus just providing direction. Russell stated that another COW meeting would be schedule next week and he would take our concerns into consideration.

- d. Bertagnoli followed up from our last meeting regarding Bebel mentioned the idea of teaching people residing in nursing homes how to use a laptop or iPad for Zoom meetings. Director informed committee that at this time getting into the resident building is not possible at this time. We will offer learning sessions at the MEC utilizing the Sip & Swipe tablets. We will also continue to reach out to the assisted living facilities in our area to arrange teaching to those who are not able to get to the MEC when it is safe to do so.

7. Adjournment

- a. Motion to adjourn made by Bebel second by Russell.

The next meeting date is **April 15th at 2:15pm in the MEC Conference room. Please note change in time.**

Public invited to call in. Phone: 530-832-8068 PIN: 606 742 942 #

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek
MEC Director



CDC recommends that fully vaccinated people continue to take these COVID-19 precautions when in public, when visiting with unvaccinated people from multiple other households and when around unvaccinated people who are at high risk of getting severely ill from COVID-19:

- Wear a well-fitted mask.
- Stay at least 6 feet from people you do not live with.
- Avoid medium- and large-sized in-person gatherings.

<https://www.cdc.gov/media/releases/2021/p0308-vaccinated-guidelines.html>

PARKS AND RECREATION COMMISSION

April 7, 2021

The Merrill Parks and Recreation Commission met on Wednesday, April 7, 2021 at 4:15 p.m., at Merrill City Hall.

Members Present: Dan Novitch, Kyle Gulke, Jean Ravn, Brian Artac, Joan Tabor, and John Van Lieshout.

Members Excused Absent:

Department Staff Present: Dan Wendorf and Dawn Smith

***Motion by Ravn, seconded by Artac to approve the minutes from the March meeting.

***Carried unanimously.

***Motion by Tabor, seconded by Gulke, to approve the claims from March.

***Carried unanimously.

Public Comment:

Jon Krohn, 1851 Center Ave, Merrill. Krohn stated that on March 10 and also the April 5 at the River Bend Trail meeting it was voted on to approve the Blue route for the new section of the Riverbend Trail bike route. Krohn stated that it would be the safest route and if people wanted to use the Red route it would be their decision. Krohn stated for out of town visitors it would be nice to make them aware of a safe route. Krohn said the RBT committee stated that they could do a sign at the start and the finish of the trail, so there are not signs all over.

Christine Vorpapel, N2227 Oak Ridge Ave., Merrill. Vorpapel stated that she was amazed that there was not an Amended Agenda including the TB Scott Library Tower. Vorpapel stated that she was surprised that she did not see a Thank You in last month's meeting minutes thanking all the places that have donated to the tower. Vorpapel believes that this item should be kept on the agenda and the public should be informed on what is happening.

Sharon Anderson, 1200 A Johnson Street, Merrill. Anderson stated that she has concerns on where the Park and Recreation commission has voted to put the TB Scott Tower. Anderson doesn't believe that the location will do the tower justice and displayed some pictures of some areas that she thought would work out much nicer. Anderson stated that the Bankers Square would be a great spot and vandalism would be less in that area. Anderson stated that she would like to have the Park and Recreation Commission reconsider the location of the tower.

The next item on the agenda was to discuss and recommend River Bend Trail route through the MARC to connect with Council Grounds. Wendorf stated there was really no bad route, no wrong answer and either way there will be two routes. Wendorf stated the Blue Route was safer and a little longer and the Red Route was shorter. Wendorf would recommend the Red Route because a majority of people already use it daily. Wendorf stated that the poles for signs would already be in place on the Red Route, the Blue Route would need to have poles put in for signage. Vanlieshout questioned if trails would be paved. Wendorf stated they would not. Tabor stated that the Red Route would be shorter but the parking lot could be very busy and not sure

about safety, would bike lanes need to be put in. Wendorf stated you would have to put in a strip for bikers, similar to how we do it on roads with shared use.

***Motion made by Gulke, seconded by Ravn to approve the Blue Route option for the extension of the River bend bike trail.

***Carried unanimously.

The next item on the agenda was to discuss

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Wendorf stated that with the early spring the crew has been getting a good start on ball fields and hooking bathrooms to get ready for spring sports. Wendorf stated ice removal went good and was very happy to report that there were no problems with the chiller this year. Wendorf stated that he is working on capital improvements including the pit toilets and rain gutters. Wendorf stated that the Park and Recreation has been put in a difficult position regarding to the TB Scott Tower. Wendorf stated it came up quickly with not a lot of time to put thought into the project. Wendorf stated that no matter what decision the commission decides on, someone will not be happy about it. Wendorf stated that too many people are using social media to stir things up and in the end it really doesn't benefit anyone. Wendorf stated that if someone wanted to talk about ideas the Park and Recreation office is open every day or call or email, please feel free to contact me instead of posting everything on social media. The Parks and Rec office received zero direct correspondence related to the tower or its location.

Ravn questioned if the Aquatic Center was going to be open this year and when they would be selling passes. Wendorf stated it would be open but no passes will be sold this year due to the pandemic, and if we have to close we do not have to refund anything.

The next regular meeting is scheduled for Wednesday, May 5 at 4:15 p.m. at the Merrill City Hall.

Public Comment: Gulke stated that there has been some information posted on Facebook regarding the equipment at Stange Park. Gulke stated that the 10 year plan should be revisited to consider adding a new playground for next year.

***Motion by Vanlieshout, seconded by Ravn to adjourn at 5:00 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY FEBRUARY 23, 2021

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Hass called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
Steve Hass	Aldersperson - Second District	Present	

Other meeting attendees (either in-person or remotely) included: Mayor Derek Woellner, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Information Technology Manager Dustin Brown, Fire Chief Josh Klug, Facilities Maintenance Manager Nick Wszalek, Public Works Director/City Engineer Rod Akey, Alderman Paul Russell, Alderman Steve Sabatke, Alderman Mike Rick, Alderman Mark Weix and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Vouchers:

1. Vouchers

The vouchers were in the meeting packet.

Motion (Osness/Blake) to approve.

RESULT: APPROVED

III. Agenda items for consideration:

1. Consider writing off 2020 over-collected Personal Property tax bill of \$626.77 for former R-Store Merrill LLC (1001 N. Center Ave.). The Personnel and Finance Committee recommends approving the write-off.

Information was in the meeting packet.

Motion (Blake/Osness) to approve the write-off.

RESULT: APPROVED & SENT TO COUNCIL **Next: 3/9/2021 6:00 PM**

2. Consider request to hold "Surplus Equipment Auction" of surplus Street Department equipment.

Information was in the meeting packet.

Motion (Osness/Blake) to approve the request to hold the auction.

Attachment: Committee Reports (5830 : File Committee Reports)

RESULT: APPROVED**3. Consider lifting hiring freeze to fill vacancy in the Street Department.**

No information was in the meeting packet.

Motion (Osness/Blake) to lift the hiring freeze.

RESULT: APPROVED**4. Consider lifting hiring freeze to fill vacancy in part-time City Hall custodian position. This item is part of an amended agenda.**

No information was in the meeting packet.

Motion (Osness/Blake) to lift the hiring freeze.

RESULT: APPROVED**5. Review Public Works Department after hours call-in policy**

A copy of the policy was in the meeting packet.

Public Works Director/City Engineer Akey led discussion on the current policy.

The policy will continue to be evaluated and will be considered at a future meeting. No action was taken at this time.

6. Reviews policy on use of accrued sick time by new employees (less than six months)

Currently, the language in the City of Merrill Personnel Policies Manual (Section 12-3-2) states that newly hired employees are not eligible to use any sick leave until they have completed six (6) months of service.

City Administrator Johnson reported that, after conducting research, it was determined that the City of Merrill was the only municipality in the area that has this six-month restriction on use of sick time.

Motion (Osness/Blake) to amend the City of Merrill Personnel Policies Manual (Section 12-3-2), to allow employees to use accrued sick time during the first six months of employment.

RESULT: APPROVED**7. Review Employee Leave Report**

Information was in the meeting packet.

8. Review City Vehicle listing

A list of city vehicles was in the meeting packet.

9. Discussion and potential recommendation(s) on city-wide audit

At the January 26th, 2021 Personnel and Finance Committee meeting, Alderman Osness requested that this item be placed on a Personnel and Finance Committee meeting agenda.

Alderman Osness suggested using a different audit firm for the next annual City audit. After discussion, it was agreed that this issue would be revisited when the current audit contract expires.

No action was taken at this time.

IV. Monthly Reports:

1. Municipal Court

The monthly report was in the meeting packet.

2. Finance Director Unertl

The monthly report was in the meeting packet.

3. City Attorney Hayden

The monthly report was in the meeting packet.

4. City Clerk Heideman

The monthly report was in the meeting packet.

5. City Administrator Johnson

The monthly report was in the meeting packet.

6. Consider placing monthly reports on file

Motion (Blake/Osness) to place on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next meeting

Tuesday, March 23rd, 2021 at 5:15 P.M. in the City Hall Common Council Chambers. An option to attend the meeting remotely will be available.

VI. Public Comment Period

None.

VII. Adjournment

Motion (Osness/Blake) to adjourn. Carried. Adjourned at 5:43 P.M.





CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY MARCH 23, 2021

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Hass called the meeting to order at 5:16 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Steve Osness	Aldersperson - Fourth District	Present	
Steve Hass	Aldersperson - Second District	Present	

Others in attendance (either in-person or virtually) included: Mayor Derek Woellner, City Administrator Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Information Technology Manager Dustin Brown, Library Director Stacy Stevens, Fire Chief Josh Klug, Alderman Mark Weix, Alderman Steve Sabatke, Alderman Mike Rick, Alderman Paul Russell, LaDonna Fermanich, Lori Anderson-Malm and City Clerk Bill Heideman. Merrill Productions was in attendance to videotape the meeting.

II. Vouchers:

1. Vouchers

The vouchers were in the meeting packet.

Finance Director Unertl and Fire Chief Klug answered questions on the vouchers.

Motion (Osness/Blake) to approve.

RESULT: APPROVED

III. Agenda items for consideration:

1. Consider how long to maintain the City's voluntary extension of Families First Coronavirus Response Act (FFCRA) leave benefits.

Information was in the meeting packet.

City Administrator Johnson reported that, at a meeting on December 8th, 2020, the Common Council approved a motion to extend the provisions of the Families First Coronavirus Response Act, using an "open-ended" expiration date.

That was intended as a temporary extension. City Administrator Johnson now recommends that the extension expire at the end of March.

Motion (Osness/Blake) to terminate the provisions of the Families First Coronavirus Response Act, effective April 1st, 2021.

RESULT: APPROVED

2. Consider Fire Department request to increase fees for filling swimming pools.

Attachment: Committee Reports (5830 : File Committee Reports)

Information was in the meeting packet.

Fire Chief Klug explained the reasons for the requested increase.

Motion (Blake/Osness) to approve the increase, and to include the current water rate when calculating the "actual gallons used" portion of the fee.

Motion (Osness) to refer to the Water and Sewage Disposal Committee. Motion failed due to lack of a second.

Motion to approve the increase was approved.

3. Consider reinstating full pay for Festival Grounds Manager Bjorklund. On March 9, 2021, the Common Council referred this to the Personnel and Finance Committee.

On March 9th, 2021, the Common Council referred this to the Personnel and Finance Committee.

Motion (Osness/Hass) to reinstate full pay (\$1,000 per month) for the Festival Grounds Manager position, effective April 15th, 2021.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 4/13/2021 6:00 PM
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4. Discussion on the handling of tax delinquent properties now owned by the City. This agenda item was requested by Mayor Woellner.

Mayor Woellner had requested that this item be placed on the agenda. He is looking for input on this.

City Attorney Hayden reported that, at this time, there is no written policy. He cited a current case in which a person is seeking to repurchase a property.

City Attorney Hayden was directed to draft a policy to be considered at a future meeting.

No action was taken at this time.

5. 2021 Lincoln County Fair Grant request. This agenda item was requested by Alderman Russell.

On behalf of the Lincoln County Fair Association, Alderman Russell read a letter, which was also distributed. The letter requests that the three largest government entities in Lincoln County provide funding to support the 2021 Lincoln County Fair. The letter seeks the following funding amounts: Lincoln County (\$10,000), City of Merrill (\$5,000) and City of Tomahawk (\$3,000).

The 2021 Lincoln County Fair is scheduled for August 11-15.

Alderman Hass remarked that he did not think a decision should be made without additional information.

Alderman Russell also suggested the possibility of a reduction in the fair-related fees that the Lincoln County Fair Association pays the City.

After discussion, it was decided to place this item on the April 13th Common Council meeting agenda. Finance Director Unertl was directed to provide information on potential options for funding the request.

6. Review proposed TID tax increment sharing as of 12/31/2020.

Information was in the meeting packet.

Finance Director Unertl requested that the order of agenda items be changed and that this agenda item be considered after the Lincoln County Fair funding request. Without objection, it was so ordered.

Finance Director Unertl reviewed the information in the meeting packet.

No action taken.

7. Consider options for potential TID #3 Overlay vs. deferring General Fund Advance repayment from TIDs.

Information was in the meeting packet.

Finance Director Unertl reported on the potential creation of TID #14.

Alderman Hass remarked that he favors the creation of this TID, because Finance Director Unertl had stated that there is a business seeking to locate within the TID.

There was an informal agreement to proceed with the creation of TID #14. No official action was taken.

8. Consider \$26,945 General Fund Transfer for the 2021 scheduled repayment to Landfill Fund.

Information was in the meeting packet.

Finance Director Unertl reported that the General Fund is in a major positive status.

There was an informal agreement to proceed with the transfer. No official action was taken.

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

5. City Administrator Johnson

The report was in the meeting packet.

6. Fire Department Callback Report

The report was in the meeting packet.

7. Consider placing monthly reports on file

Motion (Osness/Blake) to place on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next regular meeting

Tuesday, April 27th, 2021 at 5:15 in the City Hall Common Council Chambers.

VI. Public Comment Period

Lori Anderson-Malm stated that she has done research on the Foto News (Tina Scott) article regarding the T.B. Scott Mansion. She said that it is a "slippery slope" when a public figure threatens the employment of a private citizen.

Alderman Sabatke reported that he has contacted the management of the Foto News regarding the T.B. Scott Mansion. He was told that the Foto News management does not think there are any falsehoods in the article.

LaDonna Fermanich stated that was pleased to hear other people speaking out on issues. She issued a reminder that the elected officials work for the people, not the other way around.

VII. Closed Session(s):

1. The Committee may convene in closed session pursuant to Section 19.85(1)(c) and (f) of the Wisconsin State Statutes for the purpose of considering performance evaluation data of a public employee over which the Committee exercises responsibility and preliminary consideration of personnel matter which, if discussed in public, would likely have an adverse effect upon the reputation of individuals referred to in the personnel matter, including discussion regarding performance evaluation data for City Administrator and discussion of performance concerns for City employee.

Motion (Osness/Blake) to convene in closed session. Carried 3-0 on roll call vote.

The closed session minutes will be filed separately and confidentially.

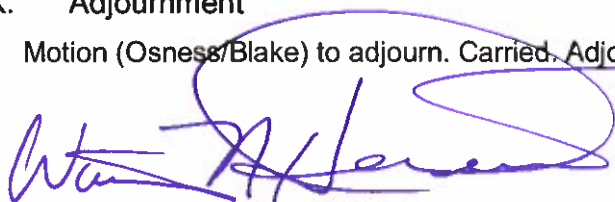
VIII. Potential Return to Open Session:

1. The Committee may reconvene in open session for potential action(s) on closed session issue(s).

The Committee opted to not reconvene in open session.

IX. Adjournment

Motion (Osness/Blake) to adjourn. Carried. Adjourned (from closed session) at 6:57 P.M.



City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, March 10, 2021 at 5:15 p.m.
City Hall Common Council Chambers

RDA Present: Clyde Nelson, Tony Kusserow, Derek Woellner, Steve Sabatke, Sheila Polak, Lori Anderson-Malm, and Val Mindak

Others: Alderperson Mark Weix, Alderperson Steve Hass (via remote), Finance Director Kathy Unertl (via remote), City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Bill Bialecki from Lincoln County Economic Development Corp. (LEDC), Mike VanDerGest of Premier LLC, and City IT Manager Dustin Brown

Call to Order: Nelson called the meeting to order at 5:19 p.m.

Consider approval of RDA meeting minutes from January 19th, 2021:

Consensus to approve the meeting minutes from January 19th, 2021. Carried.

Public Comment: None

Consider a resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and Merrill Social and Sick Benefit Society (TID No. 8):

In response to question from Sabatke about negotiation process, Unertl and Nelson advised that the City staff recommended \$30,000 TID cash development incentive is consistent with previous City TID developments. The S&S expansion project has been planned since November 2018 when S&S purchased part of the City-owned parking lot, Mindak commented that this development is partnership between the City and the developer.

Motion (Sabatke/Mindak) to recommend the resolution authorizing a development agreement by and between the City of Merrill and Merrill Social and Sick Benefit Society (TID No. 8). Carried.

Consider reallocating 2021 TID No. 7 budget funding to facilitate utility infrastructure extension north of E. 9th St. along Poplar St. (Referred from Water & Sewage Disposal Committee meeting of 1/21/2021):

Water & Sewage Committee member Weix highlighted that Committee's January 27th, 2021 recommendation to install to 6" water main and 8" sewer main instead of smaller sized utility services. This type of utility infrastructure would facilitate potential future residential development in the pines area to the north of E. 9th St.

The lots for sale on N. Poplar St. are owned by HAVEN, Inc. and therefore are currently tax exempt. Public Works Director/City /Engineer Akey reported that there remains potential interest in residential development on the site although the January petitioner was no longer considering. The proposed utility infrastructure improvements could also serve the adjacent vacant lot (to the west of N. Poplar St.) and could be extended to the north.

Sabatke questioned the conceptual utility infrastructure request without any site plans or building permit. Akey advised that no utility infrastructure would occur without firm residential development commitment. Mindak emphasized that potential purchaser is doing their due diligence as to whether utility service would be available which is what any financial institution would be asked before loaning money for new home construction. Mindak further commented that it is important to see something happening in City of Merrill.

Motion (Woellner/Mindak) to authorize reallocation of the \$35,000 TID No. 7 budgeted utility infrastructure funding for utility infrastructure extension on N. Poplar St. After further discussion, Amendment to the Motion (Nelson/Mindak) to make any budget reallocation contingent upon actual housing construction. The amendment passed.

Amended motion to authorize reallocation of \$35,000 TID No. 7 budgeted utility infrastructure funding for utility infrastructure extension on N. Poplar St. contingent upon actual housing construction plans. Carried.

Next RDA meeting: Due to pending issues involving 2021 TID budget amendment, the next RDA meeting will be joint with the Committee of Whole at 5:15 p.m. on Wednesday, April 7th.

Chair Nelson the following: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:

- a. Consider potential purchase of property and negotiation terms for cash development incentive(s) to facilitate multi-family home development along Alexander Street (TID No. 8)
- b. Consider potential negotiation terms for cash development incentive(s) to facilitate redevelopment along E. Main St. (Within ½ mile of TID No. 4) and consideration of potential creation of new Overlay Tax Increment District (Parcels within TID No. 3)

Motion (Sabatke/Kusserow) to move into Closed Session at 5:47 p.m. Carried 7-0 on roll call vote.

Closed Session Summary:

There was extensive discussion on proposed E. Main St. redevelopment project on a parcel located within TID No. 3. The proposed developer highlighted plans and challenges.

The expenditure period for TID No. 3 ended in September 2020. Two TID fiscal options include use of TID No. 4 (since within ½ mile of boundary) or potentially creating new TID No. 14 (i.e. overlay of the development site and the adjacent parcel).

There was also extensive discussion on potential purchase of property to facilitate residential development in TID No. 8. A requested TID No. 8 development incentive for proposed multi-family development was discussed and RDA Commissioners provided negotiation direction. City Administrator Johnson reported on two additional housing developers that are interested in potentially building in the City of Merrill.

Adjournment: (Kusserow/Polak) to adjourn at 7:15 p.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Transit Commission Meeting February 15, 2021 Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, Denise Ziech , and Brad Brummond – Transit Administrator

- 1) Call to order 4:00pm
- 2) Public Comment – Alderperson Wiex first time joining the meeting.
- 3) Approval of January 2020 minutes

A motion to approve minutes of the January 2020 meeting was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

4) Administrator's Report:

- A) Covid-19 update
 - a. All Transit employees wanting the COVID vaccine have had both shots
 - b. Ridership holding steady at 40 to 60 same day rides
- B) New Bus Progress
 - a. Scheduled for production March 12 and 15
 - b. Discussion for inspection options
 - c. Motion to have First do it again cost of \$1500 or less per bus by Sue Kunkel seconded by Steve Willis; all Ayes passed unanimously.
- C) 100 Year of Motorbus Anniversary
 - a. MAPS willing to help with Token possibly banners – Rick working on this.
 - b. Nickel tour good idea – calling Tom Berg to see if still interested

- 5)Future Agenda Items
- new bus progress
 - 100 year celebration
 - possibility of Mr. Iwen helping with the tour.

6)Next meeting date will be March 15, 2021. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

7) Motion to adjourn was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Transit Commission Special Meeting
February 22, 2021
Minutes

Present; Mr. Rick Blake – Chairman, Denise Ziech, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope and Brad Brummond – Transit Administrator

1) Call to order 3:30pm

2) Public Comment None

3) Discussion on new bus inspection

A motion to send Brad for the inspection saving \$1200.00 or more. by Steve Willis and seconded by Sue Kunkel. All ayes, motion approved unanimously.

Next meeting date will be March 15, 2020. Meeting to be held at the Transit Office in City Hall, 1004 E 1st St, Merrill, WI 54452.

6) Motion to adjourn was made by Sue Kunkel and seconded by Denise Ziech. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: Committee Reports (5830 : File Committee Reports)



CITY OF MERRILL
WATER & SEWAGE DISPOSAL COMMITTEE
MINUTES • WEDNESDAY MARCH 24, 2021

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Osness called the meeting to order at 5:01 P.M.

Attendee Name	Title	Status	Arrived
Steve Osness	Aldersperson - Fourth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	
Mark Weix	Aldersperson - Seventh District	Present	

Other meeting attendees (either in-person or remotely) included: Mayor Derek Woellner, City Administrator Dave Johnson, Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey, Information Technology Manager Dustin Brown, Alderman Steve Hass, Alderman Steve Sabatke and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Preliminary Items

1. January Vouchers

See February vouchers agenda item.

2. February Vouchers

Motion (Rick/Weix) to approve the January and February vouchers.

RESULT: APPROVED

III. Agenda Items for Consideration

1. Discussion on merging City Water & Sewer Committee with Board of Public Works Committee

No information was in the meeting packet.

Motion (Rick/Weix) to approve the merger of the Water and Sewage Disposal Committee with the Board of Public Works.

RESULT: APPROVED

2. Discussion on service call bill at 1815 W Main St

No information was in the meeting packet.

Alderman Rick had requested that this item be placed on the agenda.

Recently, there was a freeze-up at 1815 West Main Street. The Water Utility assisted in freezing the pipes. The property owner is willing to pay for the water used, but has concerns whether there will be a charge for a service call.

Attachment: Committee Reports (5830 : File Committee Reports)

Utility Operations Manager Steinagel reported that, in this case, no action is necessary. No action was taken.

IV. Monthly Report

1. Operations Report

The report was in the meeting packet.

Utilities Operations Manager Steinagel reviewed the monthly reports, including the following subjects:

Water Tower leak

Water Withdrawal Report

Meter changes starting again

Replacement of storm water pump - Wastewater Treatment Plant

All customers who were running water to prevent freeze-ups have now stopped

V. Public Comment Period

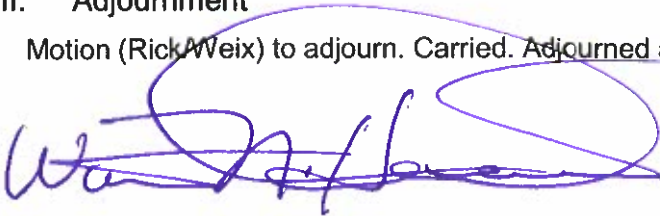
None.

VI. Establish date, time and location of next meeting

Wednesday, April 28th, 2021 at 5:00 P.M. in the City Hall Common Council Chambers.

VII. Adjournment

Motion (Rick Weix) to adjourn. Carried. Adjourned at 5:10 P.M.



CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE:

Re: Amending Chapter 2, Article IV Section 2-81
Standing committees; action on committee
reports

ORDINANCE NO. 2021-

Introduced: April 13, 2021

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action:

C.O.W. RECOMMENDS APPROVAL

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 2, Article IV, Section 2-81 of the Code of Ordinances for the City of Merrill is amended to read as follows:

- (a) *Committees enumerated; duties.* Appointments to all standing committees and boards of the council shall be made by the mayor at the organizational meeting of the common council. Alderperson members shall have two-year assignments on standing committees. The mayor shall appoint the members of all committees, boards and commissions, other than members named by title, subject to confirmation by majority vote of the council, unless specifically provided otherwise, except the members of the board of public works who are confirmed by a two-thirds vote of the council. The following shall be the standing committees and boards of the common council:

(1) *Board of public works.*

- a. *Composition.* The board of public works shall consist of the following:
 1. The mayor and three alderpersons appointed by the mayor;
 2. The mayor shall act as chairperson; and
 3. The city administrator, city attorney, public works director/city engineer, street superintendent, and street commissioner shall attend all meetings.
- b. *Duties.* In addition to the powers and duties prescribed by state statutes, the board of public works shall:
 1. Keep all streets, alleys, storm sewers, sidewalks, curbs, gutters, and other public places maintained and repaired;
 2. Prescribe rules and regulations for the street department;
 3. Hold public hearings relative to special assessments and related charges permitted by state statutes and city ordinances;

4. Appoint special committees for special matters within the jurisdiction of the common council;
5. Perform such duties pertaining to acquisition of private property for public use as may be prescribed by the council;
6. Prescribe all rules and regulations, and perform all duties relating to recycling and garbage collection; and
7. Make recommendations for meeting future needs of on-street and off-street parking.

(2) *Personnel and finance committee.*

- a. *Membership and attendance.* The personnel and finance committee shall consist of:
 1. Three alderpersons; and
 2. The city administrator, city attorney, city clerk and director of finance, who shall attend all committee meetings unless excused by the presiding officer.
- b. *Finance duties.* The personnel and finance committee shall:
 1. Audit, study and approve all bills, claims, expenses and payrolls of the city;
 2. Study all budgets pertaining to insurance; and
 3. Work with the mayor and city director of public works on all matters of finance.
- c. *Personnel duties.* The personnel and finance committee shall review and make recommendations to the council prior to the November council meeting on all requests for changes in wages, salary and other benefits affecting city employees, other than department heads, officers and elected or appointed officials. Such requests shall be detailed and submitted to the committee by the heads of all departments, committees and boards in charge of such employees, their agents or representatives who shall submit requests for changes in wages, salary and other benefits to their department head, committee or board on or before July 1 of each year. No changes in wages, salary or other benefits shall be granted, unless the procedure set forth in this section is followed or unless the common council otherwise orders, nor shall any raise in wages, salary or increase in benefits be granted such employees in mid-term or midyear, unless there has been an increase in the job hours or additional work for such employees, or a change in job classification.
- d. *Personnel officer.* There is created the office of personnel officer whose duties shall be fulfilled by the city administrator. The personnel officer shall:
 1. Annually survey personnel rules and regulations currently practiced in private industry and governmental entities pertaining to benefit plans, sick leave, vacations, health insurance and similar matters; and
 2. Determine all controversies and disputes in such matters existing between the city and its employees, officers and officials subject to the approval of the council.
- e. *Negotiations.* Special counsel shall be employed as the personnel and finance committee's negotiator.

1. The personnel and finance committee is empowered, at its sole discretion, to engage additional professional legal assistance for mediation and binding arbitration.
2. The personnel and finance committee is authorized to recommend to the council additional reasonable compensation to be paid to the city attorney for services performed by the city attorney in actual negotiations.

(3) *Health and safety committee.*

- a. The health and safety committee shall consist of three alderperson.
- b. The health and safety committee shall function in accordance with the duties of a board of health and, in addition, shall be responsible for making advisory recommendations regarding the control and management (day-to-day operation) of the fire and police departments. Additionally, the committee may make rules and regulations in respect thereto.
- c. The health and safety committee shall investigate and make recommendations on all applications for municipal licenses.
- d. The deputy health officer, fire chief and police chief shall be ex officio members of the health and safety committee and the deputy officer and chiefs shall be required to attend committee meetings.
- e. The mayor shall appoint a member of the health and safety committee who shall represent the city on the rural fire department committee.

(4) *Water and sewage disposal committee.* The water and sewage disposal committee shall:

- a. Consist of three alderperson.
- b. Prescribe rules for the operation and maintenance of the water and sewage departments.
- c. Perform all functions pertaining to water and sewage matters, and shall act on any remedial action on the existing sanitary landfill.

(5) *Marketing and Communications Committee.*

- a. *Composition.* The marketing and communications committee shall consist of the following:
 1. Three alderpersons appointed by the mayor, 1 Chamber of Commerce member, 1 Active And Aware Citizens group member, Park & Recreation Director, Enrichment Center Director and Library Director.
- b. *Duties.* The marketing and communications committee shall:
 1. Establish, maintain branding standards for the city, including but not limited to official logos, mottos, color palette, and typefaces;
 2. Perform such duties as pertain to the marketing of the city to prospective businesses, residents, and tourists;
 3. Keep all city residents and property owners well informed on city matters through the use of press releases, mailings, newsletters, local media ad buys, etc.;

4. Prescribe policy and manage content for the city website, social media accounts, and all other public communication for all departments within the city;

(b) *Committee appointments.*

- (1) The mayor shall designate the chairperson of each standing committee. Each member shall serve as appointed unless excused by a majority of the members of the council. All alderperson shall serve on at least one standing committee. The mayor shall be an ex officio member of each standing committee.
- (2) The mayor may declare the entire council a committee of the whole for informal discussion at any meeting or for any other purpose and shall ex officio be chairperson of the same.

(c) *Special committees.* The mayor may from time to time appoint such special committees as he may deem necessary, which said appointments shall be announced to the council stating the object and membership of the committee. A special committee shall expire upon the expiration of the term in office of the appointing mayor.

(d) *Committee of the whole.* The mayor and the alderperson shall constitute the committee of the whole, and when so constituted shall be exempt from all provisions of this section; provided, however, that proper notice of meetings shall be given by the city clerk, in accordance with the provisions of Wis. Stats. ch. 19, subch. V, open meetings of governmental bodies. The committee of the whole shall make recommendation to the common council as to all matters to come before it.

(e) *Meetings; hearings.*

- (1) Standing committees and boards may call special meetings upon request of their chairmen or the mayor. Any standing committee or board may hold a public hearing on any matter in which it is interested, and may interview any person with respect to committee or board matters.
- (2) Standing committees and boards shall meet at least quarterly on dates set by the mayor and approved by the council, and specially, at other times on dates set by the chairperson or mayor. Unless otherwise provided by law, special and citizens' committees. Boards and commissions shall meet on dates set by the chairperson on the request of the mayor or the council.

(f) *Committee reports.*

- (1) All ordinances, resolutions, communications and other matters submitted to the council may be read by title and author and referred to the appropriate committee by the mayor without motion unless objected to by a councilmember. The city clerk shall read and record each such reference by title. Any alderperson may require the reading in full of any matter at any time it is before the common council.
- (2) Each committee shall, at the next regular council meeting, submit a verbal report on all matters referred to it, unless a longer time be granted by vote of the council. Such report shall recommend a definite action on each item and shall be approved by a majority of the committee. Any committee may require any city officer or employee to confer with it and supply information in connection with any matter pending before it. Minority reports may be submitted.
- (3) All committee reports shall be filed with the city clerk on or before 9:00 a.m. the Wednesday prior to the regular council meeting.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Derek Woellner, Mayor

Attest:

William N. Heideman, City Clerk

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT BY AND
BETWEEN THE CITY OF MERRILL, WISCONSIN AND
MERRILL SOCIAL & SICK BENEFIT SOCIETY**

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 8 on September 27, 2011 and the development site is within TID No. 8; and,

WHEREAS, Merrill Social & Sick Benefit Society has proposed a commercial building addition; and

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated and new commercial space created from this development project; and,

WHEREAS, Merrill Social & Sick Benefit Society has negotiated the development agreement to provide for an incentive payment not to exceed \$30,000 for the commercial addition project.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of April, 2021, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and Merrill Social & Sick Benefit Society and to facilitate the implementation thereof.

Recommended by:
Redevelopment Authority (RDA)

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

City of Merrill – TIF Development Incentive Overview

TID No. 8 (West Side Area)

Property Owner:	Merrill Social & Sick Society
Location:	416 – 418 Grand Ave. (East of the existing building)
Development:	2,200 sq. ft. addition (Site plan and building elevations/drawings follow)
Investment:	Estimated at about \$342,000 City sold 20' x 60' part of the City-owned parking lot to S&S for \$2,375 in late November 2018 to facilitate this planned development
Infrastructure:	None

TID Development Incentive:

City staff recommendation:

Total of \$30,000 with the following payment schedule:

- | | |
|--|----------|
| • Upon completion of building addition | \$10,000 |
| • By September 1 st , 2022 | \$10,000 |
| • By September 1 st , 2023 | \$10,000 |

TID Lifespan Tax Increment:

Spreadsheet provided – projected at about \$133,000 and likely to be higher than conservative estimates.

City of Merrill - Tax Increment District (TID) No. 8 (West Side)							
Projected Tax Increment for Building Addition (2,200 Sq. Ft.)							
Merrill Social & Sick Society - 416-418 Grand Ave.							
PIN 251-3106-113-0502							
Real Estate		Valuations					
		<u>1/1/2020</u>					
	Land	\$3,000					
	Improved	\$51,800					
	Total	\$54,800					
		Projected					
		<u>Valuation</u>					
	Land	\$5,000			Projected Tax Increment \$277,000		
	With Addition	\$326,800					
	New Total	\$331,800					
Projected Tax Increment:							
Const.	Value	Revenue	Tax		Tax	Total New	
Year	Year	Year	Increment		Rate	Increment	
2021	2022	2023	\$277,000		\$30.00	\$8,310	
	2023	2024	\$277,000		\$30.00	\$8,310	
	2024	2025	\$277,000		\$30.00	\$8,310	
	2025	2026	\$277,000		\$30.00	\$8,310	
	2026	2027	\$277,000		\$30.00	\$8,310	
	2027	2028	\$277,000		\$30.00	\$8,310	
	2028	2029	\$277,000		\$30.00	\$8,310	
	2029	2030	\$277,000		\$30.00	\$8,310	
	2030	2031	\$277,000		\$30.00	\$8,310	
	2031	2032	\$277,000		\$30.00	\$8,310	
	2032	2033	\$277,000		\$30.00	\$8,310	
	2033	2034	\$277,000		\$30.00	\$8,310	
	2034	2035	\$277,000		\$30.00	\$8,310	
	2035	2036	\$277,000		\$30.00	\$8,310	
	2036	2037	\$277,000		\$30.00	\$8,310	
	2037	2038	\$277,000		\$30.00	\$8,310	
			Projected Tax Increment			\$132,960	
						Total	

Social And Sick Society Addition

418 Grand Ave
Merrill, Wisconsin 54452

Conditionally
APPROVED
DEPT. OF SAFETY AND PROFESSIONAL
SERVICES
DIVISION OF INDUSTRY SERVICES
William Wagner
SEE CORRESPONDENCE

Transaction ID: 3307406
Plan Type: Addition/Alteration Level 2
Review Type: Building
Date: 01/22/2021

**COX &
ASSOCIATES**
Architects and Planners
7702 STARFLOWER DR
WAUSAU
WISCONSIN 54401
PHONE (715) 355-8260
CELL (715) 551-0032

DRAWING INDEX

STATE SUBMITTAL 6-1-2020
REVISED SUBMITTAL 7-7-2020
REVISED STATE SUBMITTAL 11-12-2020

ARCHITECTURAL

●	T1.0	TITLE SHEET , CODE & SITE PLAN
●	A1.0	FLOOR PLAN & ENLARGED PLANS
●	A2.0	ELEVATIONS
●	A3.0	BUILDING SECTIONS & DETAILS

STRUCTURAL

●	S1.0	FOUNDATION PLAN & FRAMING PLANS
---	------	---------------------------------



CODE NOTES:

2015 IBC

OCCUPANCY CLASSIFICATION -
ASSEMBLY A-2 - BANQUET HALL

ALLOWABLE AREA - 6,000 SF - 1 STORIES

EXISTING BUILDING IS 50' X 60' = 3,000 SF
EXISTING 2ND FLOOR IS 25' X 60' = 1,500 SF
IT IS TWO STORY.
ADDITION PROJECT - 2,200 SF

FIRE AREA LIMITS ARE 5,000 SF AND OCCUPANCY LIMITED TO 99

THE ADDITION WOULD BE OVER THAT LIMIT SO THE ADDITION WILL
BE A 2 HR FIRE WALL GIVING US TWO FIRE AREAS

NON SPRINKLERED UNPROTECTED CLASS OF CONSTRUCTION

TYPE OF CONSTRUCTION - TYPE V B

2 HOUR FIRE WALL PROVIDED BETWEEN EXISTING
AND PROPOSED ADDITION

TABLE 601 - TYPE V B	
PRIMARY STRUCTURAL FRAME	0
BEARING WALLS EXTERIOR	0
BEARING WALLS INTERIOR	0
NON BEARING & INTERIOR	0
ROOF CONSTRUCTION	0

99 OCCUPANTS MAX - TO BE POSTED
50 MEN, 49 WOMEN, REQUIRED 1 PER 75 OCCUPANTS
2 - UNISEX TOILETS PROVIDED

SIGNATURE	
ARCHITECT:	RBC
REGISTRATION NUMBER:	8047
DATE:	11/12/2020
DRAWN BY:	RBC
CHECKED BY:	RBC

PROJECT TITLE
**S & S BAR
Addition**

**MERRILL
WISCONSIN**

Project Number **21911**

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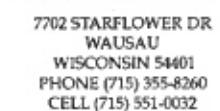
Revision	Date	Description
1	7-7-2020	STATE REVISIONS
2	7-17-2020	STATE REVISIONS
3	11-12-2020	STATE REVISIONS

Phase
**CONSTRUCTION
DOCUMENTS**

Sheet Title
Title Sheet

Drawing No.
T1.0

Attachment: T1D8 - SS Addition (5829 : Resolution on Development Agreement with Social and Sick)



A1.0





**COX &
ASSOCIATES**

Architects and Planners

7702 STARFLOWER DR
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SIGNATURE
ARCHITECT: RBC
REGISTRATION NUMBER: EP47
DATE: 11/12/2020
DRAWN BY: RBC
CHECKED BY: RBC

PROJECT TITLE
**S & S BAR
Addition**

**MERRILL
WISCONSIN**

Project Number **21911**

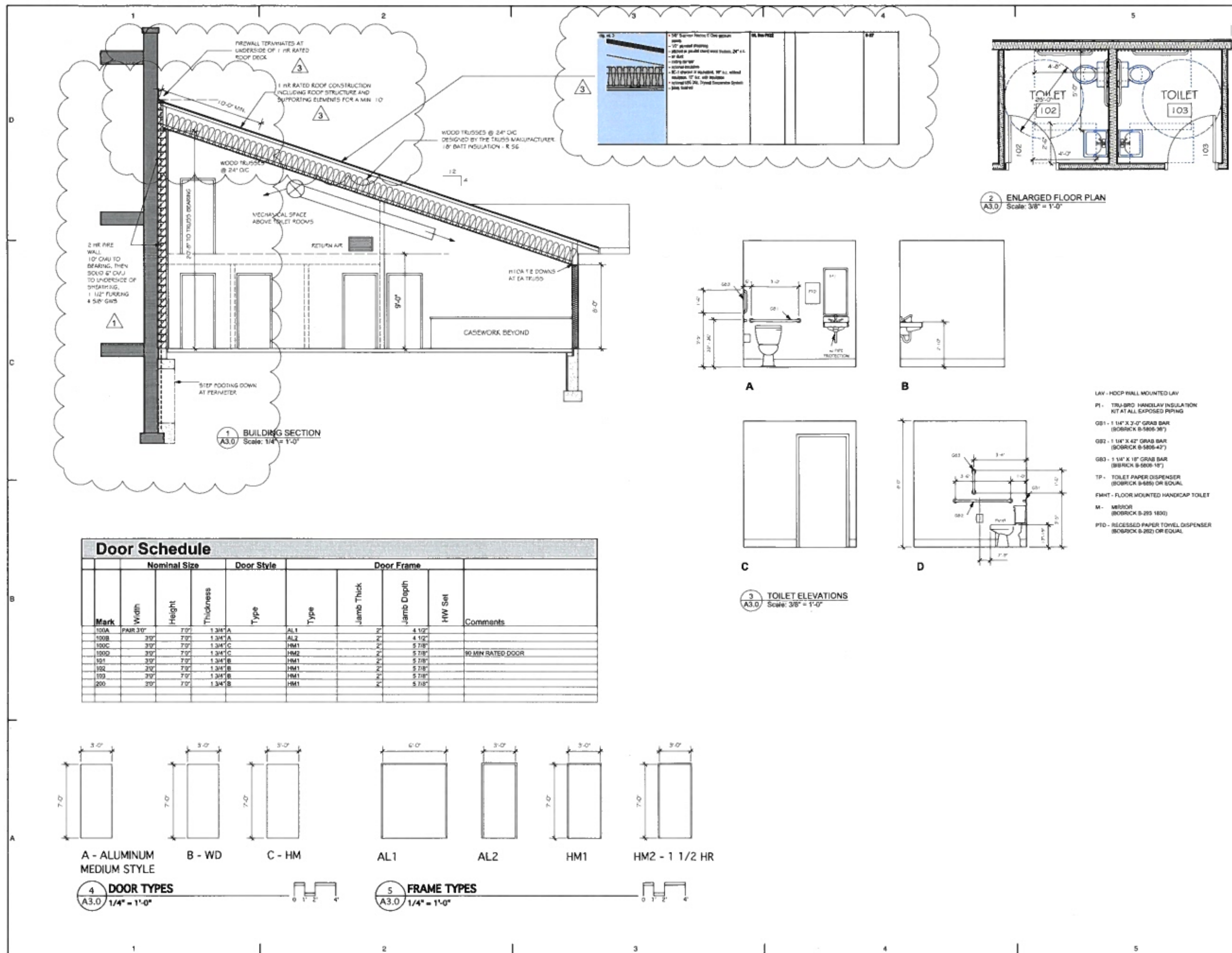
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Revision	Date	Description
1	7-7-2020	STATE REVISIONS
3	11-12-2020	STATE REVISIONS

Phase
**CONSTRUCTION
DOCUMENTS**

Sheet Title
Elevations

Drawing No.
A2.0





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Architects and Planners
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CELL (715) 551-0032

SIGNATURE _____

ARCHITECT: _____ RBC

REGISTRATION NUMBER: _____ 6947

DATE: _____ 11/12/2020

DRAWN BY: _____ RBC

CHECKED BY: _____ RBC

PROJECT TITLE

**S & S BAR
Addition**

MERRILL
WISCONSIN

Project Number **21911**

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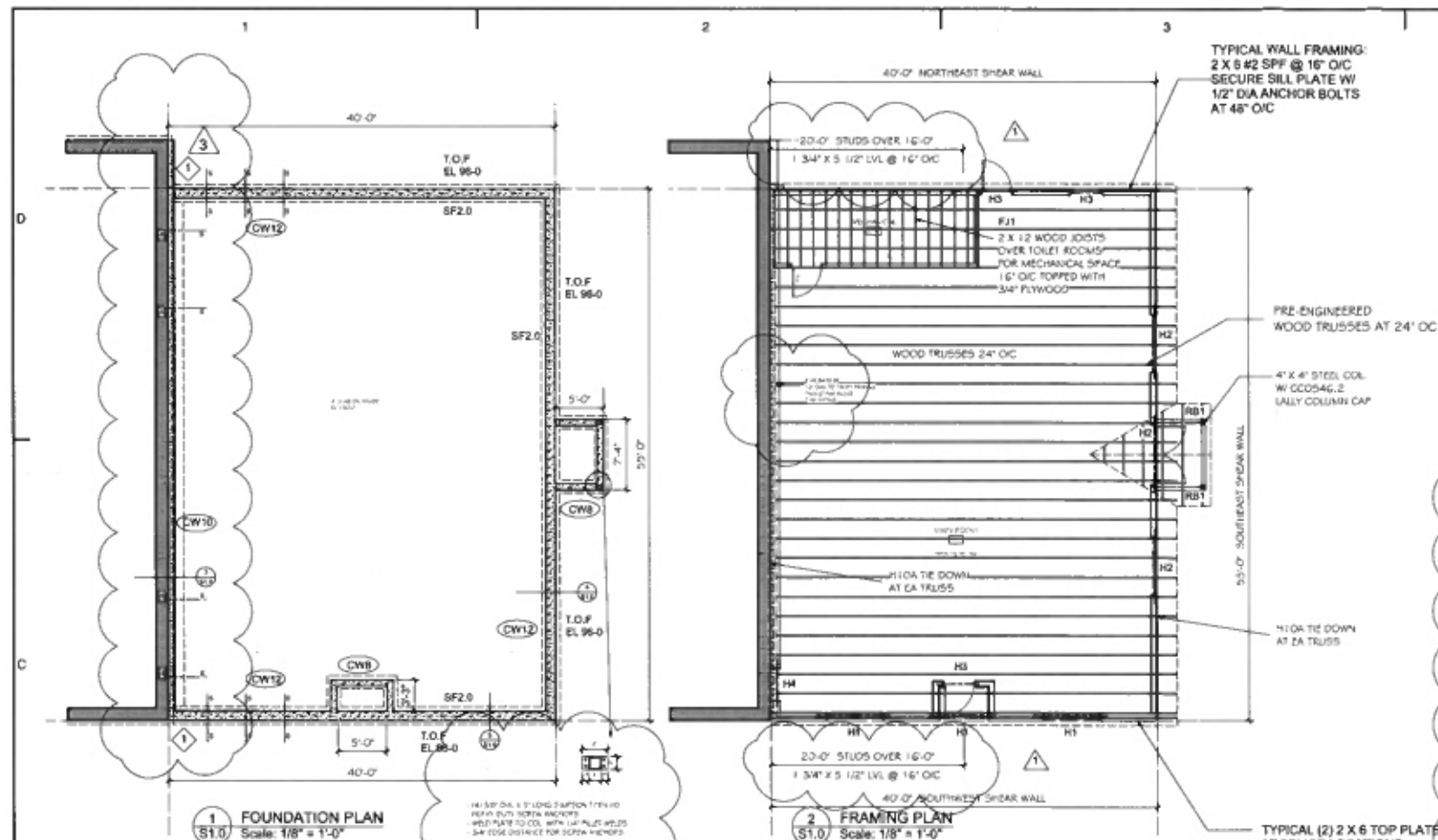
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Revision	Date	Description
1	7-7-2020	STATE REVISIONS
2	7-17-2020	STATE REVISIONS

Phase **CONSTRUCTION DOCUMENTS**

Sheet Title **Building Sections
Details**

Drawing No. **A3.0**



FOUNDATION PLAN NOTES:

- SEE SHEET S1.0 FOR GENERAL NOTES & ABBREVIATIONS
- STRIP FOOTINGS ARE CENTERED ON WALLS, U.N.O.
- EXACT SLAB CONTROL JOINTS TO BE DETERMINED BY CONTRACTOR, MAXIMUM 15' O/C
- EXTERIOR FOUNDATION WALLS ARE CONCRETE
- TOP OF EXTERIOR FOOTING (16'-0") TO MATCH EXISTING FIELD VERIFY EXISTING

KEY NOTES:

- PROVIDE (2) #5 BARS @ FOOTING, DRILL & EPOXY GROUT 6" INTO EXISTING FOOTING
- VERIFY EXISTING FOOTING ELEVATION & STEP NEW FOOTING TO MATCH. CONTACT ENGINEER IF GRADE COVER TO BOTTOM OF FOOTING IS LESS THAN 4'-0"

FOOTING SCHEDULE

MARK	SIZE	REINFORCING	DEPTH
SF2.0	24" X CONT.	2-#5 X CONT.	12"
F2.0	2'-0" X 2'-0"	(2) #5 EACH WAY	12"

CONCRETE WALL SCHEDULE

MARK	THICKNESS	REINFORCING
CW8	8"	(1) LAYER - #4 @ TOP & BOT & #4 4-0 O/C VERT.
CW10	10"	(1) LAYER - #4 @ TOP & BOT & #4 4-0 O/C VERT.
CW12	12"	(1) LAYER - #4 @ TOP & BOT & #4 4-0 O/C VERT.

HEADER SCHEDULE - SEE STRUCTURAL CALCS

- H1 - HEADER SPAN 6'-0" (WINDOWS)**
2-2x10s #2 SPF
1 (2x8) SPF STUD GRADE - STUDS FOR BEARING
- H2 - HEADER SPAN 6'-4" (FRONT ENTRY DOOR & WINDOWS)**
2-1 3/4" X 9 1/2" LVL 2.0E/2800Fb
2 (2x8) SPF STUD GRADE - STUDS FOR BEARING
- H3 - HEADER SPAN 3'-4" (REAR DOOR)**
2-2x10s #2 SPF
1 (2x6) SPF STUD GRADE - STUDS FOR BEARING
- H4 - HEADER SPAN 3'-4" 10" BOND BEAM**
- FJ1 - FLOOR JOISTS SPAN 7'-3" (MECHANICAL SPACE)**
2-2x10s #2 SPF
WALL FOR BEARING

BEAM SCHEDULE - SEE STRUCTURAL CALCS

- RB1 - BEAM SPAN 5'-0" AT ENTRY**
2-2x10s #2 SPF
BEAM POCKET & 1 1/4" X 4" STEEL COL.

NORTHEAST & SOUTHWEST SHEAR WALLS

OSB ROOF SHEATHING TO ROOF TRUSSES W/ POWER DRIVEN NAILS:
FASTENING: UNBLOCKED, 7/16" OSB, 0.131" DIA GUN NAILS,
2" LONG OR GREATER @ 6" O/C EDGES AND 12" O/C FIELD

OSB WALL SHEATHING TO WALL STUDS W/ POWER DRIVEN NAILS:
FASTENING: BLOCKED, 7/16" OSB, 0.131" DIA GUN NAILS,
2" LONG OR GREATER @ 6" O/C EDGES AND 12" O/C FIELD

5/8" GWB TO WALL STUDS - NO. 6 - 1 1/4" SCREWS 8" O/C EDGES AND 12" O/C FIELD

FRAMED GABLE WALL TO ROOF SHEATHING
FASTENING: UNBLOCKED, 7/16" OSB, 0.131" DIA GUN NAILS,
2" LONG OR GREATER @ 6" O/C EDGES

WALL TO SILL PLATE USING WALL SHEATHING:
FASTENING: BLOCKED, 7/16" OSB, 0.131" DIA GUN NAILS,
2" LONG OR GREATER @ 6" O/C EDGES

SOUTHEAST SHEAR WALLS

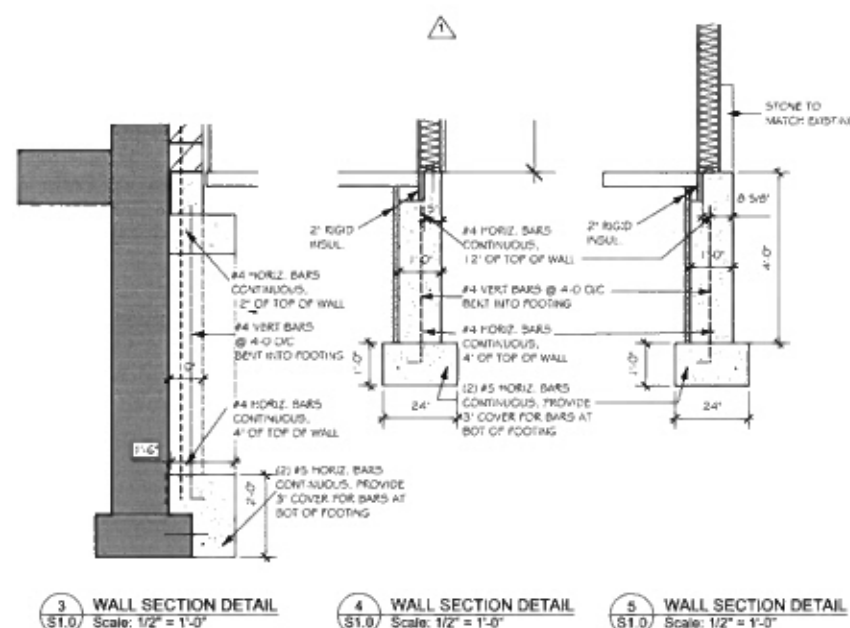
OSB ROOF SHEATHING TO ROOF TRUSSES W/ POWER DRIVEN NAILS:
FASTENING: UNBLOCKED, 7/16" OSB, 0.131" DIA GUN NAILS,
2" LONG OR GREATER @ 6" O/C EDGES AND 12" O/C FIELD

OSB WALL SHEATHING TO WALL STUDS W/ POWER DRIVEN NAILS:
FASTENING: BLOCKED, 7/16" OSB, 0.131" DIA GUN NAILS,
2" LONG OR GREATER @ 6" O/C EDGES AND 12" O/C FIELD

5/8" GWB TO WALL STUDS - NO. 6 - 1 1/4" SCREWS 8" O/C EDGES AND 12" O/C FIELD

TRUSSES TO WALL TOP PLATE - USE H10A AT EACH TRUSS

WALL TO SILL PLATE USING WALL SHEATHING:
FASTENING: BLOCKED, 7/16" OSB, 0.131" DIA GUN NAILS,
2" LONG OR GREATER @ 6" O/C EDGES



**COX &
ASSOCIATES**
Architects and Planners

7702 STARFLOWER DR
WAUSAU
WISCONSIN 54401
PHONE (715) 355-8260
CELL (715) 551-0032

SIGNATURE

ARCHITECT: RBC

REGISTRATION NUMBER: 6947

DATE: 11/12/2020

DRAWN BY: RBC

CHECKED BY: RBC

PROJECT TITLE

**S & S BAR
Addition**

**MERRILL
WISCONSIN**

Project Number 21911

Errors may occur in the transmission of electronic files. Cox & Associates is not responsible for any claims, damages or expenses arising out of the unauthorized use of the information contained in electronic files.

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Revision	Date	Description
1	7-7-2020	STATE REVISIONS
3	11-12-2020	STATE REVISIONS

Phase
**CONSTRUCTION
DOCUMENTS**

Sheet Title
**Foundation Plan
Framing Plan & Details**

Drawing No.

S1.0

PLUMBING

Price includes all materials, labor and tax for the following:

Removal of the cast iron drain lines for the existing bathrooms in the basement

Re-pipe those drain lines with PVC pipe

Install new PVC drain lines to the proposed lavatories, toilets and kitchen sink up to Wisconsin state code

Install new pex water lines to the proposed lavatories, toilets and kitchen sink with separate valves to

control this portion without affecting the old portion

Supply and install a 50 gallon electric AO Smith hot water heater

Supply and install 2 Gerber Viper ADA toilets in white

Supply and install 2 Gerber wall hung lavatories in white

Supply and install a Mainline double compartment stainless steel kitchen sink

Supply and install a Delta 400 kitchen faucet

Supply and install two Delta ADA lavatory faucets

Supply and install two trap wraps on the lavatories

Supply and install three grab bars for the toilets for ADA compliance

40

HVAC

1 - Evergreen High Efficient Boiler, 155,000 BTU's, 95% Efficient Model EVG155

Approximately 2500' of 5/8 Pex Tubing with vapor barrier and cross linked

1- Low Water cut off per code

1- Auxiliary High Limit per code

1- Expansion Tank with auto spiro vent bleeder

1- Set of manifolds with flow meters and valves for 1 zone, 5 loops

1- lot of copper and fittings

Ball valves to isolate boiler and pumps

Honeywell T-6 Hydronic Programable Thermostat

50 Gals of Alphi Anti-Freeze

1- Rheem Two Stage Roof top unit set on back side of building, on slab (Slab by general contractor) with R- 8 insulated duct-ran on outside wall **Note: Unit is 208-230 3 Phased**

7 1/2 Tons of cooling and 180,000 BTU's heating

1- RxRD- OIMDHAM3 Horizontal Economizer

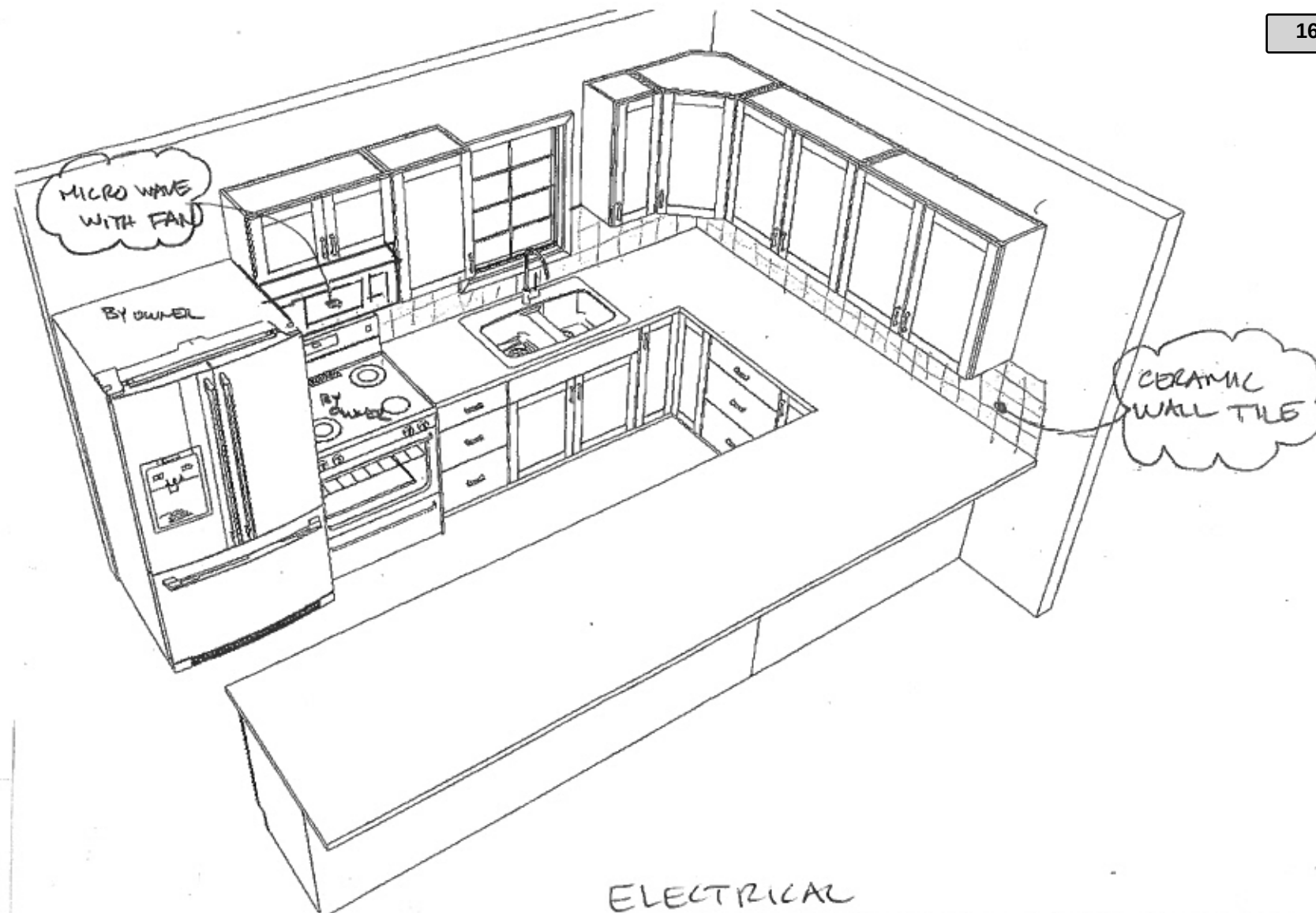
1- Honeywell Vision pro 8000 with red link technology 7 day programmable

Duct work ran in 22" galvanized spiral pipe reduced to 18" hung from ceiling

14- 20x6 spiral registers

1-36x36 return air grill

3- L100, 100 CFM Lonsone Fans with 3 641 6" wall caps



ELECTRICAL

Design Build

NOTE - These numbers are generalities that are to be used for future budgeting and not to be use as a firm number for construction.

WPS-WE Energies /
Inspections / Permits

Coordination for disconnection and re-connection of the electrical service, required permits, inspection fees as required, compliance cards, etc.

150 Main electrical Panel

This would be dedicated for the new addition. The existing service is a 400 amp with twin 200 amp panels being fed from it. It may be possible that the existing loads could be combined as to be supplied from one panel, the more likely option would be that it will be necessary rework the main service to accomplish that.

Lighting

General and accent lighting throughout, this lighting will be dimmable, used for everything from lighting the addition for cleaning, down to task lighting in the warming kitchen.

Receptacles

Wiring for general receptacles throughout the new addition area

Mechanicals

Boilers, furnace, A/C, hot water, etc

Bathrooms

Power for bathroom lights, power, exhaust fans, etc.

General

Exterior signage, Canopy Lighting, (2) ceiling fans, multiple TV's, etc

Island

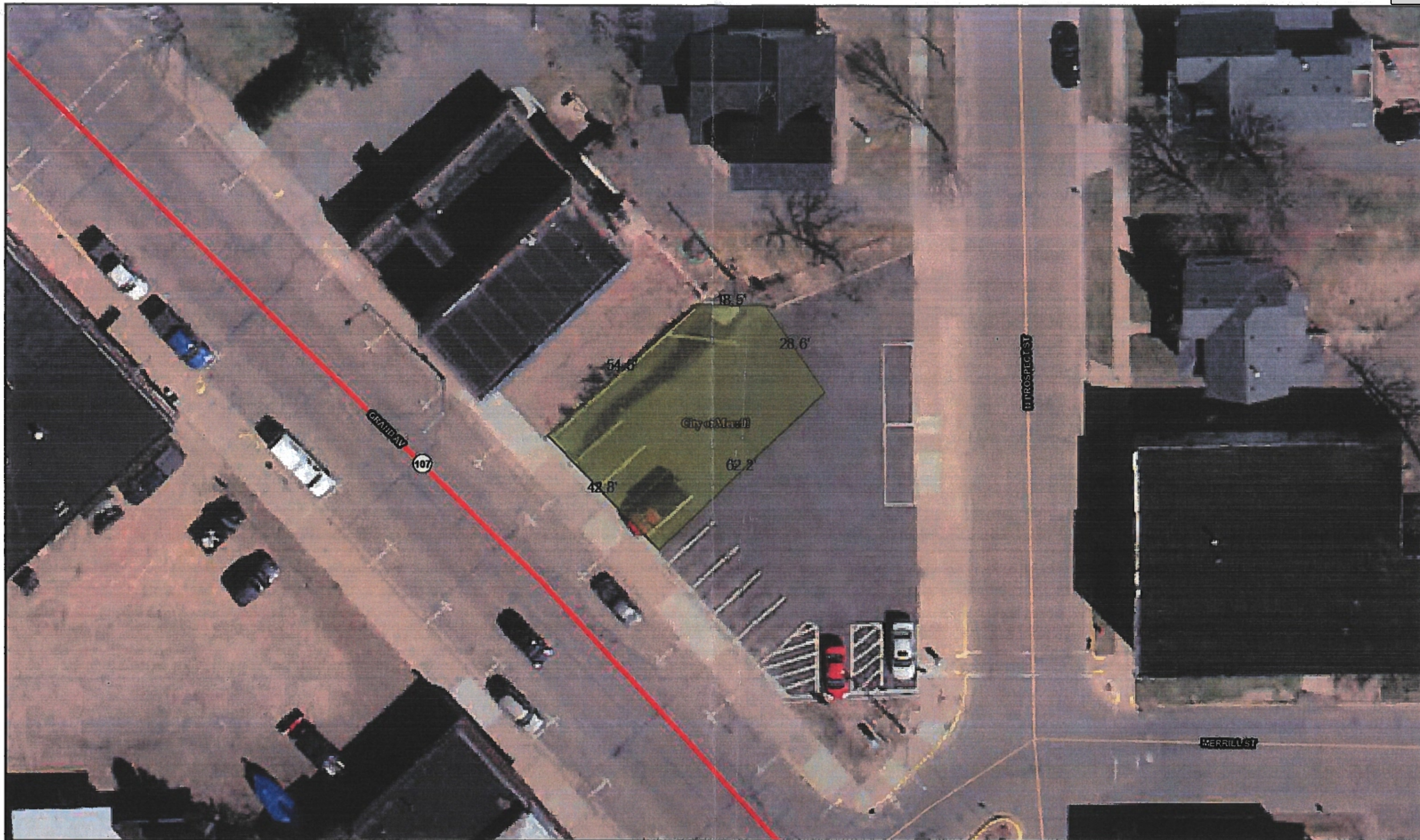
Power and custom lighting to and for the bar area for both function and looks.

Warming Kitchen

General (4) and dedicated receptacles for dishwasher, stove, refrigerator, (6) Nesco units, coffee pots, crockpots, etc.

Labor and Misc. Materials

Labor and Misc. materials required for a complete project



SS Construction Parking

Author: Public

Date Printed: 2/15/2021



DISCLAIMER: The information depicted on this map is a compilation of public record information including aerial photography and other base maps. No warranty is made, express or implied, as to the accuracy of the information used. The data layers are a representation of current data to the best of our knowledge and may contain errors. It is not a legally recorded map and cannot be substituted for field-verified information. Errors should be reported to Land Services Department, 801 North Sales St, Merrill, WI, 54452. Phone (715) 539-1087.

**DEVELOPMENT AGREEMENT
BY AND BETWEEN THE
CITY OF MERRILL, WISCONSIN
AND MERRILL SOCIAL AND SICK BENEFIT SOCIETY**

THE DEVELOPMENT AGREEMENT (the “Agreement”) is entered into as of _____, 2021 by and between the City of Merrill, Wisconsin, (the “City”) a political subdivision of the State of Wisconsin and Merrill Social and Sick Benefit Society (the “Developer”).

RECITALS

- A. The City desires to encourage economic development, the development of underutilized land, expand its tax base and create new jobs within the City.
- B. Wis. Stat. §66.1105 (the “Tax Increment Law”) provides the authority and establishes procedures by which the City may exercise powers necessary and convenient to carry out the purposes of the Tax Increment Law, cause project plans to be prepared, approve such plans, implement provisions and effectuate the purposes of such plans and finance such development through the use of tax incremental financing.
- C. Wis. Stat. §66.1333 (the “Redevelopment Law”) provides the authority and establishes the procedures by which the City acting through and by the Redevelopment Authority of the City of Merrill (the “RDA”) may exercise powers necessary and convenient to carry out the purposes of the Redevelopment Law, cause redevelopment plans to be prepared, approve such plans, borrow money and issue bonds, implement provisions and effectuate the purposes of such plans and finance redevelopment through the Redevelopment Law.
- D. Merrill Social and Sick Benefit Society owns the development area described as:
Lt 1 CSM 2805 V16 P245 D0546566
Located at: 416-418 Grand Ave., Merrill, Wisconsin
- E. The Developer proposes to construct a 2,200 sq. ft. addition located within the Development Area.
- F. As an inducement to Developer to undertake the Development in TID 8 and to construct or cause to construct the Development, the City and the RDA intend to provide an incentive to Developer by making an incentive payment to the Developer for project costs incurred to remodel existing building and construct building addition within TID 8.
- G. The City and RDA finds incentives to be necessary to encourage the Development in the Development Area and for Developer to undertake the Development in such a manner as to accomplish the City goals.

H. The City finds that the redevelopment and the fulfillment generally of the terms and conditions of this Agreement are in the vital and best interest of the City, RDA and City residents by expanding the tax base, creating new jobs and causing the redevelopment of underutilized property thereby serving a public purpose in accordance with state and local law.

NOW THEREFORE, in consideration of the promises and mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

Section 1.01 Initial Undertaking of the City of Merrill

The City Has:

- a. Included the Development Area within TID #8, created September 27, 2011.
- b. Reviewed the Business Plans of the Developers.

Following Execution of this Agreement, the City agrees that it shall cooperate with Developer to facilitate Developer's performance under this Agreement.

Section 1.02 Initial Undertakings of the Developers

- a. Acquired all necessary real estate interests.
- b. Raised equity and financing necessary for the development.
- c. File site plan and permit applications with the City and/or State.
- d. Contract for construction of the building addition.
- e. Developer will commence construction, with occupancy planned by December 15, 2021. The new tax increment would be generated beginning with 2022 property tax (2023 collection).
- f. This development incentive is to facilitate building addition construction.
- g. Shall pay all Real Estate Taxes when due.

ARTICLE II

INCENTIVE PAYMENTS TO DEVELOPER

The City shall pay a pay-as-you-go development incentive to the Developer in the aggregate amount of Thirty Thousand Dollars (\$30,000). This incentive shall be paid to Merrill Social and Sick Benefit Society per the following schedule as new property tax increment is generated and property taxes paid:

PAYMENT TIME FRAME

DEVELOPMENT INCENTIVES

Merrill Social and Sick Benefit Society

Upon completion of addition	\$10,000
By September 1, 2022	\$10,000
By September 1, 2023	\$10,000

Section 2.03 Warranties and Representations of the City. The City hereby warrants and represents that until all incentive payments have been made to Developer pursuant to Article III of this Agreement: (i) the assessment ratio generally applicable to property within the City (and therefore applicable to the Development and the Development Area) shall be no less than ninety percent (90%) and (ii) the tax rate generally applicable to property within the City (and therefore applicable to the Development and the Development Area) shall be no less than Thirty and 00/100 Dollars (\$30.00) per Thousand Dollars (\$1,000) of assessed valuation.

Section 2.04 Warranties and Representations of Merrill Social and Sick Benefit Society. Merrill Social and Sick Benefit Society hereby warrants and represents the following: Merrill Social and Sick Benefit Society will expend at least Two Hundred Fifty Thousand Dollars (\$250,000) for construction of the building addition within the Development Area. Further, the Developer hereby agrees that, so long as the warranties and representations of the City in Section 2.03 above remain true and correct, the City shall receive a minimum of Seven Thousand Five Hundred and 00/100 Dollars (\$7,500) in incremental taxes from the new construction in the Development and the Development Area, commencing with the first calendar year occurring after Developer's substantial completion of the Development.

ARTICLE III MISCELLANEOUS

Section 3.01 Restriction on Sale.

Prior to the earlier of January 1, 2038 or the date TID #8 is dissolved, Merrill Social and Sick Benefit Society shall not sell, transfer, convey or assign the Development Area or any part thereof to any person, entity or in any manner which would render the Development Area exempt from property taxation without the prior written consent to the City. As an express condition for such consent, the City shall require purchaser to annually pay to the City an amount equal to all property taxes, which would have accrued to the Development Area if it were subject to property taxation. Any such payments shall be considered tax increment and shall be applied as set forth in above.

Section 3.02 Indemnification.

Merrill Social and Sick Benefit Society, its successors and assigns shall indemnify and save harmless and defend the other party and its respective officers, agents and employees from any and all liabilities, suits, actions, claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or occasioned wholly or in part by any act or omission on the other party's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the

foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

Section 3.03 No City Obligations.

The City shall have no obligations or liability for any obligations or responsibilities to any lending institution, architect, contractor or sub-contractor or any other party retained by Developers in the performance of its obligations and responsibilities under the terms and conditions of this Agreement. The Developers specifically agrees that no representation, statements, assurances or guarantees will be made by Developers to any third party contrary to this provision.

Section 3.04 Default.

a. Default and Notice of Default. In the event either party to this Agreement is in default hereunder (the “Defaulting Party”) the other party (the “Non-Defaulting Party”) shall be entitled to take any action allowed by applicable law, by virtue of said default, provided that Non-Defaulting Party gives the Defaulting Party written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specifying a time period of not less than sixty (60) days in which the default may be cured by the Defaulting party. Notwithstanding the foregoing, if any default cannot reasonably be cured within sixty (60) days, the Non Defaulting Party shall refrain from exercising remedies as long as a cure is being diligently pursued.

If either party fails to cure a default as permitted herein, the Non-Defaulting Party, without limiting its remedies under this Agreement, may compel performance by the Defaulting Party by bringing an action for specific performance. If after the specified time period for cure proceedings are initiated to cure an alleged default, the prevailing party in such proceedings shall be entitled to reimbursement from the other party for its reasonable attorney’s fees and associated costs incurred in such proceedings.

b. Force Majeure. Neither party shall be responsible to the other party for any resulting losses if the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of the enemies, strikes, fires, floods, acts of God, unusual weather, or by any other cause not within the control of the party whose performance was interfered with and which by the exercise of reasonable diligence such party is unable to prevent, whether of the class of causes herein above enumerated or not, and the time for performance shall be extended by the period of delay occasioned by any such cause.

Section 3.05 Non Discrimination.

Neither the Development nor any portion thereof shall be used by any party in any manner to permit unlawful discrimination or unlawful restriction on the basis of race, creed, ethnic origin or identity, color, gender, marital status, familial status, age,

Section 3.10 Severability.

If any provisions of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case, in any jurisdiction or jurisdictions or in all jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance or of rendering and provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatsoever.

Section 3.11 Compliance with Law.

The parties shall, in undertaking the construction and operation of the Development, comply with all applicable federal, state, and local laws.

Section 3.12 City Authorization.

The execution of this Agreement was authorized by Resolution No _____ adopted on March ____, 2021, by the Common Council.

IN WITNESS WHEREOF:

The parties have executed this Agreement as of _____, 2021

CITY OF MERRILL, WISCONSIN

Derek Woellner, Mayor

Approved:

Katherine G. Unertl, Finance Director

William N. Heideman, Clerk

Approved as to Form:

Thomas N. Hayden, City Attorney

STATE OF WISCONSIN)

) ss.

COUNTY OF LINCOLN)

Personally came before me this ____ day of _____, 2021, the above named Derek Woellner, Mayor and William N. Heideman, Clerk, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My commission _____

MERRILL SOCIAL AND SICK BENEFIT SOCIETY

By _____

Michael Kunkel, President

STATE OF WISCONSIN)

) ss.

COUNTY OF LINCOLN)

Personally appeared before me this ____ day of _____, 2021, the above named Michael Kunkel, of Merrill Social and Sick Benefit Society to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My commission _____

Attachment: TID8 - SS Addition (5829 : Resolution on Development Agreement with Social and Sick)

MERRILL SOCIAL AND SICK BENEFIT SOCIETY

By _____
 Jeff Anderson, Secretary

STATE OF WISCONSIN)
) ss.
 COUNTY OF LINCOLN)

Personally appeared before me this ____ day of _____, 2021, the above named Jeff Anderson, of Merrill Social and Sick Benefit Society to me known to be the persons who executed the foregoing instrument and acknowledged the same.

 Notary Public, State of Wisconsin
 My commission _____

MERRILL SOCIAL AND SICK BENEFIT SOCIETY

By _____
 William Folta, Treasurer

STATE OF WISCONSIN)
) ss.
 COUNTY OF LINCOLN)

Personally appeared before me this ____ day of _____, 2021, the above named William Folta, of Merrill Social and Sick Benefit Society to me known to be the persons who executed the foregoing instrument and acknowledged the same.

 Notary Public, State of Wisconsin
 My commission _____

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT BY AND
BETWEEN THE CITY OF MERRILL, WISCONSIN AND
JJ PREMIER LLC (PHASE 2)**

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 11 on May 10, 2016 and the development site is within TID No. 11; and,

WHEREAS, JJ Premier LLC has proposed construction of up to fifteen new single-family homes through a phased construction timeframe including new homes under construction on Edgewater Drive; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated and new residential homes created from this development project; and,

WHEREAS, JJ Premier LLC has negotiated the development agreement to provide for transfer of property ownership of four lots on Parkview Drive and an incentive payment not to exceed \$50,000 to facilitate Phase 2 of the single-family home development project;.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of April, 2021, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and JJ Premier LLC and to facilitate the implementation thereof.

Recommended by:
Redevelopment Authority (RDA)

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

TAX INCREMENT DISTRICT (TID) No. 11 – Rock Ridge Lot 3

Phase 2 of Single-Family Homes

Through TID No. 11, the former Lokemoen Development property (17.8 acres) was acquired by the City of Merrill in 2016 for \$200,000. Phases I and II of Rock Ridge Apartments were constructed with total of six apartment buildings (i.e. 72 units) with total assessed valuation of \$4,125,100 as of 1/1/2020.

Lot 3 is about 5.314 acres and is adjacent to the Edgewater Drive single-family home neighborhood. Total of fifteen (15) new single-family homes are planned.

Key development background:

- Existing City utility services (i.e. water and sanitary sewer) are available on Edgewater Drive and Rock Ridge Court frontage. Three new lots were created through Certified Survey Map (CSM) process for Phase 1 housing development on Edgewater Drive.
- The Preliminary Rock Ridge Park Plat is being finalized for the rest of the development site. City has contracted with REI for the survey and Plat development work.
- There will need to be extension of City water and sanitary sewer to service the interior of the site and curb/gutter & paving of proposed new City street (Parkview Dr.) between Edgewater Dr. and Rock Ridge Ct.

Phased Development:

Phase 2 – five new homes on Parkview Dr. with 2021 construction

Infrastructure Requirements - Parkview Dr. construction in 2021

Conceptual Development Fiscal – Phase 2:

Preliminary development fiscal spreadsheet is provided on following spreadsheet for Phase 2.

Overall development project of fifteen (15) new single-family homes cash flows and would allow for the proposed TID No. 11 infrastructure investments debt service payments.

There potentially could be tax increment transfers to “blighted area” TIDs after additional single-family housing phases constructed.

City of Merrill - TID No. 11 (Hwy 107/MARC Area)								
Projected Tax Increment for single-family home development								Phase 2
PIN 251-3106-101-0212 - City-owned property (former Lokemoen Development)								
Rock Ridge Park Preliminary Plat								
- between Edgewater Dr. and Rock Ridge Ct. along State Highway 107								
Projected assessments for new single-family home:								
	Land	Improved	Total RE					
	Valuation	Valuation	Valuation					
	\$5,000	\$150,000	\$155,000					
Projected Tax Increment and TID No. 11 Cash Flow:								
						If five (5) new homes		
					Each Home			
Const.	Value	Revenue	TID Value	Tax	Projected	TID Value	Projected	
Year	Year	Year	Increment	Rate	Tax Increment	Increment	Tax Increment	
2021	2022	2023	\$125,000	\$30.00	\$3,750	\$625,000	\$18,750	
2022	2023	2024	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2023	2024	2025	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2024	2025	2026	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2025	2026	2027	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2026	2027	2028	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2027	2028	2029	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2028	2029	2030	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2029	2030	2031	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2030	2031	2032	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2031	2032	2033	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2032	2033	2034	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2033	2034	2035	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2034	2035	2036	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2035	2036	2037	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
2036	2037	2038	\$155,000	\$30.00	\$4,650	\$775,000	\$23,250	
				Total	\$73,500	Total	\$367,500	

**DEVELOPMENT AGREEMENT
BY AND BETWEEN THE
CITY OF MERRILL, WISCONSIN
AND JJ PREMIER, LLC (PHASE 1 2)**

THE DEVELOPMENT AGREEMENT (the “Agreement”) is entered into as of _____, 2020~~21~~ by and between the City of Merrill, Wisconsin, (the “City”) a political subdivision of the State of Wisconsin and JJ Premier, LLC, a Wisconsin Limited Liability Company (the “Developer”).

RECITALS

- A. The City desires to encourage economic development, the development of underutilized land, expand its tax base and create new jobs within the City.
- B. Wis. Stat. §66.1105 (the “Tax Increment Law”) provides the authority and establishes procedures by which the City may exercise powers necessary and convenient to carry out the purposes of the Tax Increment Law, cause project plans to be prepared, approve such plans, implement provisions and effectuate the purposes of such plans and finance such development through the use of tax incremental financing.
- C. Wis. Stat. §66.1333 (the “Redevelopment Law”) provides the authority and establishes the procedures by which the City acting through and by the Redevelopment Authority of the City of Merrill (the “RDA”) may exercise powers necessary and convenient to carry out the purposes of the Redevelopment Law, cause redevelopment plans to be prepared, approve such plans, borrow money and issue bonds, implement provisions and effectuate the purposes of such plans and finance redevelopment through the Redevelopment Law.
- D. The City of Merrill has acquired and will be selling to the Developer land described below for \$1 per lot.

Edgewater Drive Rock Ridge Court and Parkview Drive:

~~Lots 1, 2 and 3 of Certified Survey Map No. 2554, recorded in Volume 14, on Page 272, as Document No. 519505, being part of the Northwest Quarter of the Northeast Quarter (NW ¼ NE ¼) and part of Government Lot Four (4), located in Section Ten (10), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.~~

Lots to be determined

City may grant the Developer an option for land purchase for future phases after verification by the City Engineer or Building Inspector that construction of 35 homes is substantially completed. This option shall continue for a period of one hundred eighty (180) days.

E. As an inducement to Developer to undertake the Development in TID 11 and to construct or cause to construct the Development, the City and the RDA intend to provide an incentive to Developer by making an incentive payment to the Developer, for project costs incurred, to construct three single-family homes within TID 11.

F. The City will construct, at City's sole cost and expense, a new City Street, to facilitate access to future phases within the Development Area and extend municipal water and sanitary sewer mains, at City's sole cost and expense, to service the Development Area. The City will permit the developers to connect to the extended water and sanitary sewer mains, for the benefit and servicing of the Project.

G. The City and RDA finds incentives to be necessary to encourage the Development in the Development Area and for Developer to undertake the Development in such a manner as to accomplish the City goals.

H. The City finds that the redevelopment and the fulfillment generally of the terms and conditions of this Agreement are in the vital and best interest of the City, RDA and City residents by expanding the tax base, creating new jobs and causing the redevelopment of underutilized property thereby serving a public purpose in accordance with state and local law.

I. If the development construction is not underway by June 1, 2021~~22~~, lot ownership shall revert to the City of Merrill and Developer agrees to sign the necessary documents therefore.

NOW THEREFORE, in consideration of the promises and mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

Section 1.01 Initial Undertaking of the City of Merrill

The City has/will:

- a. Included the Development Area within TID #11, which was created by the Merrill Common Council on May 10, 2016.
- b. Purchased the property and arranged for necessary survey services and preparation of certified survey maps and future plat.

- c. ~~Will hold~~ Held a City Plan Commission Public hearing on February 2nd, 2021 on the plan of Rock Ridge Park. ~~the future plat.~~
- d. Will begin engineering design work for construction of new City Street and extension of municipal water and sanitary sewer service to serve the Development Area.
- e. Will plan for 2021 or 2022 extension of City utilities and new street construction.

Following Execution of this Agreement, the City agrees that it shall cooperate with the Developer to facilitate the Developer's performance under this Agreement.

Section 1.02 Initial Undertakings of the Developer

- a. Will raise equity and arrange for financing necessary for the Project.
- b. File site plan and permit applications with the City and/or State.
- c. Contract for construction of three single-family home and related infrastructure improvements with occupancy planned by August 31, 2021~~22~~. The new tax increment would be generated beginning with 2021~~22~~ (to the extent of improvements completed as of January 1, 2021~~22~~) property tax (2022~~23~~ collection).
- d. Shall pay all Real Estate Taxes when due.

ARTICLE II INCENTIVE PAYMENT TO DEVELOPER

This development incentive is to facilitate development of the Project, ~~three (3)~~ five (5) single-family homes in Phase ~~1~~ 2.

The City shall pay a Cash TIF development incentive to the Developer in the aggregate amount of Ten Thousand Dollars (\$10,000) per home upon its completion/occupancy permit.

Section 2.03 Warranties and Representations of the City. The City hereby warrants and represents that until all incentive payments have been made to Developer pursuant to Article III of this Agreement: (i) the assessment ratio generally applicable to property within the City (and therefore applicable to the Development and the Development Area) shall be no less than ninety percent (90%) and (ii) the tax rate generally applicable to property within the City (and therefore applicable to the Development and the Development Area) shall be no less than Thirty and 00/100 Dollars (\$30.00) per Thousand Dollars (\$1,000) of assessed valuation.

Section 2.04 Warranties and Representations of JJ Premier, LLC. JJ Premier, LLC hereby warrants and represents the following: JJ Premier, LLC will expend at least One Hundred Fifty Thousand Dollars (\$150,000) for each new single-family home

relating to the construction of the Development within the Development Area. Further, the Developer hereby agrees that, so long as the warranties and representations of the City in Section 2.03 above remain true and correct, the City shall receive a minimum of Four Thousand and 00/100 Dollars (\$4,000) in incremental taxes from each house in the Development and the Development Area, commencing with the first calendar year occurring after Developer's substantial completion of the Development.

ARTICLE III MISCELLANEOUS

Section 3.01 Restriction on Sale.

Prior to the earlier of January 1, 2037 or the date TID #11 is dissolved, JJ Premier, LLC not sell, transfer, convey or assign the Development Area or any part thereof to any person, entity or in any manner which would render the Development Area exempt from property taxation without the prior written consent to the City. As an express condition for such consent, the City shall require purchaser to annually pay to the City an amount equal to all property taxes, which would have accrued to the Development Area if it were subject to property taxation. Any such payments shall be considered tax increment and shall be applied as set forth in above.

Section 3.02 Indemnification.

JJ Premier, LLC, its successors and assigns shall indemnify and save harmless and defend the City and its respective officers, agents and employees from any and all liabilities, suits, actions, claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or occasioned wholly or in part by any act or omission on the Developer's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

The City, its successors and assigns, to the extent permitted under Wisconsin law, shall indemnify and save harmless and defend the Developer and its respective officers, agents and employees from any and all liabilities, suits, action claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or

arising out of or accessioned wholly or in part by any act or omission on the City's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

Section 3.03 No City Obligations.

The City shall have no obligations or liability for any obligations or responsibilities to any lending institution, architect, contractor or sub-contractor or any other party retained by the Developer in the performance of its obligations and responsibilities under the terms and conditions of this Agreement. The Developer specifically agrees that no representation, statements, assurances or guarantees will be made by the Developer to any third-party contrary to this provision. Notwithstanding anything aforesaid to the contrary, the Developer may assign the payments due it under this agreement to the Developer's lender, for collateral purposes only.

Section 3.04 Default.

a. Default and Notice of Default. In the event either party to this Agreement is in default hereunder (the "Defaulting Party") the other party (the "Non-Defaulting Party") shall be entitled to take any action allowed by applicable law, by virtue of said default, provided that Non-Defaulting Party gives the Defaulting Party written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specifying a time period of not less than sixty (60) days in which the default may be cured by the Defaulting party. Notwithstanding the foregoing, if any default cannot reasonably be cured within sixty (60) days, the Non-Defaulting Party shall refrain from exercising remedies as long as a cure is being diligently pursued.

If either party fails to cure a default as permitted herein, the Non-Defaulting Party, without limiting its remedies under this Agreement, may compel performance by the Defaulting Party by bringing an action for specific performance. If after the specified time period for cure proceedings are initiated to cure an alleged default, the prevailing party in such proceedings shall be entitled to reimbursement from the other party for its reasonable attorney's fees and associated costs incurred in such proceedings.

b. Force Majeure. Neither party shall be responsible to the other party for any resulting losses if the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of the enemies, strikes, fires, floods, acts of God, unusual weather, or by any other cause not within the control of the party whose performance was interfered with and which by the exercise of reasonable diligence such party is unable to prevent, whether of the class of causes herein above enumerated or not, and the time for performance shall be extended by the period of delay occasioned by any such cause.

Section 3.05 Non-Discrimination.

Neither the Development nor any portion thereof shall be used by any party in any manner to permit unlawful discrimination or unlawful restriction on the basis of race, creed, ethnic origin or identity, color, gender, marital status, familial status, age, handicap, sexual orientation, or national origin and the construction and operation of the Development shall be in compliance with all effective laws, ordinances, and regulations relating to discrimination on any of the foregoing grounds.

Section 3.06 Parties and Interest; Survival of Agreements.

Except as otherwise expressly provided herein, this Agreement is made solely for the benefit of the parties hereto and no other person, partnership, association, or corporation shall acquire or have any rights hereunder by virtue hereof. All representations and agreements in this Agreement shall remain operative and at full force and effect regardless of any investigation made by or on behalf of any party. No party may assign its rights under this Agreement without the written consent of the other party.

Section 3.07 Notices.

All notices, demand, certificates, or other communications under this Agreement shall be sufficiently given and shall be deemed given when hand-delivered or when mailed by first class mail postage pre-paid with property addresses indicated below:

To the City:	City of Merrill, Wisconsin Attention: City Clerk 1004 East First Street Merrill, Wisconsin 54452
With a copy:	The City Attorney, City of Merrill
To the Developers:	JJ Premier, LLC Attn: Jim Jaworski 140390 Lincoln Dr. Athens, WI 54411

Any party may, by written notice to the other party, designate a change of address for the purposes of aforesaid.

Section 3.08 Amendment.

No modification, alteration, or amendment of this Agreement shall be binding upon any party hereto until such modification, alteration, or amendment is reduced to writing and executed by all parties hereto.

Section 3.09 Governing Law.

The laws of the State of Wisconsin shall govern this Agreement.

Section 3.10 Severability.

If any provisions of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case, in any jurisdiction or jurisdictions or in all jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance or of rendering and provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatsoever.

Section 3.11 Compliance with Law.

The parties shall, in undertaking the construction and operation of the Development, comply with all applicable federal, state, and local laws.

Section 3.12 City Authorization.

The execution of this Agreement was authorized by Resolution No. _____ adopted on ~~October 13, 2020~~ April 13, 2021, by the Common Council

IN WITNESS WHEREOF:

The parties have executed this Agreement as of _____, 20~~20~~21

CITY OF MERRILL, WISCONSIN

Derek Woellner, Mayor

Approved:

William N. Heideman, Clerk

Approved as to Form:

Katherine G. Unertl, Finance Director

Thomas N. Hayden, City Attorney

STATE OF WISCONSIN)

) ss.

COUNTY OF LINCOLN)

Personally came before me this ____ day of _____, 20~~20~~21, the above named Derek Woellner, Mayor and William N. Heideman, Clerk, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My commission_____

JJ PREMIER, LLC

By_____

Jim Jaworski, _____

STATE OF WISCONSIN)

) ss.

COUNTY OF LINCOLN)

Personally appeared before me this ____ day of _____, 20~~20~~21, the above named Jim Jaworski of JJ Premier, LLC to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My commission_____

RESOLUTION NO. _____

RESOLUTION ADOPTING THE MERRILL SAFE ROUTES TO SCHOOL PLAN

WHEREAS, the City of Merrill supports policies and programs that focus on health and wellness and healthier community environments; and

WHEREAS, the health and safety of children is of highest concern to the citizens of the City of Merrill; and

WHEREAS, Safe Routes to School efforts help remove barriers to walking and biking to school, and reduce traffic congestion and speed in and around schools; and

WHEREAS, the City of Merrill has developed a Safe Routes To School (SRTS) Plan for the dual purposes of serving as a guide for future programming and infrastructure improvements (the 5 E's of education, encouragement, engineering, enforcement, and evaluation), and in order to be eligible for various funding programs including the Transportation Alternatives Program (TAP grant); and

WHEREAS, the Wisconsin Department of Transportation (WisDOT) requires, that in order to be eligible for funding of needed projects, municipalities to either create or amend their SRTS Plan; and

WHEREAS, the City of Merrill had members/staff on the SRTS Task Force; and

WHEREAS, the SRTS Task Force collected data, reviewed the results, and provided direction for SRTS Plan development, and then incorporated those results into the SRTS Plan; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of April, 2021, that the City of Merrill hereby adopts Resolution _____.

BE IT FURTHER RESOLVED, that the City of Merrill staff is directed to begin implementing this SRTS Plan by coordinating efforts among the two governmental entities who created this plan (City of Merrill and Merrill Area Public School District).

Recommended by: Health & Safety
Committee

CITY OF MERRILL, WISCONSIN

Moved: _____

Derek Woellner
Mayor

Passed: _____

William N. Heideman
City Clerk

Heideman, Bill

From: Woellner, Derek
Sent: Monday, April 12, 2021 1:51 PM
To: Heideman, Bill
Subject: List of Committee Appointments

Committee Appointments for Tuesday, April 13th Common Council

Nicole Johnson to Police and Fire Commission, term ending 5-1-26.

Rose Akey to Enrichment Center Committee, term ending 5-1-22.

Sharon Harvey to Enrichment Center Committee, term ending 5-1-22.

Gene Bebel to Enrichment Center Committee, term ending 5-1-22.

Laura Bergtagnoli to Enrichment Center Committee, term ending 5-1-22.

Steve Hass to Board of Appeals, term ending 5-1-24.

Ron Burrow as alternate to Board of Appeals, term ending 5-1-24.

Rick Blake to Transit Commission, term ending 5-1-24.

Katie Swope to Transit Commission, term ending 5-1-24.

Pete Koblitz to Community Development Committee, term ending 5-1-24.

Michael Caylor to Historic Preservation Committee, term ending 5-1-24.

Attachment: List of Mayoral Appointments (5850 : List of appointees will be published April 12th)