CITY OF MERRILL

COMMON COUNCIL

AGENDA ● TUESDAY DECEMBER 14, 2021

Regular Meeting | **City Hall Council Chambers** | **6:00 PM**

To attend remotely, call 475-325-0965 and PIN 771 900 617 #.

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
    1. Minutes of November 9, 2021 meeting
7. Revenue & Expense Reports(s):
    1. Revenue & Expense Report for period ending November 30, 2021
8. General agenda items:
    1. Employee Years of Service Recognition

       Phillip H. Skoug (Fire Department), 20 years
9. Board of Public Works:
    1. Consider 3.0% adjustment to Water & Sewer Service Fees for 2022. The Board of Public Works recommends approval.
10. Health and Safety Committee:
    1. Consider application from B's Nest, LLC, Duane Yorde, Agent, for a Class "B" (beer) and a "Class B" (liquor) license for B's Nest, 1404 W. Main Street, effective December 17, 2021. The Health and Safety Committee recommends approval.
11. Personnel and Finance Committee:
    1. Consider request from Merrill Professional Police Association to make change(s) in the 2022-2023 union contract, related to residency. The Personnel and Finance Committee recommends amending the first sentence in Article 3 of the contract, by changing the date from 1/1/2016 to 1/31/2016.
    2. Consider adjustments to hourly Certification Pay for Utility Employees. The Personnel and Finance Committee recommends approving the new certification pay schedule, as presented.
    3. Consider reclassification of Wastewater Treatment Plant Lead Operator position. The Personnel and Finance Committee recommends approving the reclassification of the Wastewater Treatment Plant Lead Operator from Grade 11 to Grade 12.

12. Placing Committee Reports on File:

    1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, City Plan Commission, Health & Safety Committee, Historic Preservation Committee, Library Board, Marketing & Communications Committee, Merrill Enrichment Center Committee, Parks & Recreation Commission, Personnel & Finance Committee, Police & Fire Commission, Redevelopment Authority, Tourism Commission and Transit Commission.

13. Mayor's Appointments:

    1. Nicole Johnson to the Merrill Area Housing Authority, term to expire November 10, 2025.
    2. Election Officials for 2022-2023

14. Ordinances:

    1. An Ordinance amending Code of Ordinances Chapter 14, Article V, Section 14-123 through 14-158, related to trees and shrubs. The Parks and Recreation Commission recommends approval.

15. Resolutions:

    1. A Resolution approving a Conditional Use Permit for placement of one doublewide housing unit in Whispering Pines, 2801 Thielman Street. The City Plan Commission recommends approval.
    2. A Resolution declaring the City of Merrill to be a Constitutional Republic City. Alderman Osness is bringing this resolution directly to the Common Council.

16. Mayor's Communications

17. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

CITY OF MERRILL

COMMON COUNCIL

MINUTES • TUESDAY NOVEMBER 9, 2021

Regular Meeting | **City Hall Council Chambers** | **6:00 PM**

1. Call to Order

Mayor Woellner called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Alderperson - First District	Present	
Steve Hass	Alderperson - Second District	Present	
Rick Blake	Alderperson - Third District	Present	
Steve Osness	Alderperson - Fourth District	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	6:07 PM
Mike Rick	Alderperson - Sixth District	Present	
Mark Weix	Alderperson - Seventh District	Present	
Steve Sabatke	Alderperson - Eighth District	Remote	
Derek Woellner	Mayor	Present	

2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period

None.

6. Minutes of previous Common Council meeting(s):

   1. Minutes of October 12, 2021 meeting

   Motion (Rick/Russell) to approve.

RESULT:	APPROVED

7. Revenue & Expense Reports(s):

   1. Revenue & Expense Report for the period ending October 31, 2021

   Motion (Hass/Russell) to approve.

RESULT:	APPROVED

8. Public Hearing:

   1. Public Hearing on proposed 2022 Budget

   City Attorney Hayden read the public hearing notice.

   Motion (Hass/Russell) to open the public hearing. Carried.

   Nobody spoke for or against the proposed 2022 City Budget.

   Motion (Hass/Russell) to close the public hearing. Carried.

Attachment: 2021-11-09 Council Minutes (8455 : Minutes of November 9, 2021 meeting)

9. General agenda items:

1. Employee Years of Service Recognition:

Kody E. Gipple (Street Department), 10 years

City Clerk Heideman read a certificate of recognition for Kody Gipple.

Matthew D. Kucirek (Street Department), 10 years

City Clerk Heideman read a certificate of recognition for Matthew Kucirek.

10. Board of Public Works:

1. Request from Trinity Lutheran Church for "drop-off" zone on Blaine Street, to accommodate the daycare center in the former Park City Credit Union. The Board of Public Works recommends approval.

Motion (Van Lieshout/Weix) to approve.

RESULT:	**APPROVED**

2. Request for the installation of a street light at the intersection of Harrison Street and Champagne Street. The Board of Public Works recommends approval.

RESULT:	**APPROVED BY ROLL CALL VOTE [6 TO 2]**
MOVER:	John M. Van Lieshout, Alderperson - Fifth District
SECONDER:	Mike Rick, Alderperson - Sixth District
AYES:	Russell, Hass, Blake, Van Lieshout, Rick, Weix
NAYS:	Osness, Sabatke

11. Committee of the Whole:

1. Consider new employee policy related to vacation. The following vacation schedule would be adopted: Accrued during 1 year of continuous service: 80 hours. Accrued during 5 years of continuous service: 120 hours. Accrued during 10 years of continuous service: 160 hours. Accrued during 15 years of continuous service: 208 hours. Newly hired employees would be credited with one week of vacation upon hire and any time used would be deducted from the first six months of accrual. The Committee of the Whole recommends approval.

Motion (Hass/Blake) to approve.

RESULT:	**APPROVED**

2. Consider new employee policy related to sick leave. Newly hired employees would be eligible to use sick leave upon accrual. The Committee of the Whole recommends approval.

Motion (Hass/Blake) to approve.

Attachment: 2021-11-09 Council Minutes (8455 : Minutes of November 9, 2021 meeting)

RESULT:	APPROVED

3. Consider new employee policy related to longevity pay. After five years of continuous employment, all non-union, non-elected employees would receive an annual longevity payment of $2.50 for each month worked from their employment start date. The Committee of the Whole recommends approval.

Motion (Hass/Blake) to approve

RESULT:	APPROVED

12. Personnel and Finance Committee:

1. Consider lifting the hiring freeze to fill one full-time and three part-time driver positions in the Transit Department. The Personnel and Finance Committee recommends approval.

Motion (Rick/Hass) to approve.

RESULT:	APPROVED

13. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, City Plan Commission, Health & Safety Committee, Library Board, Parks & Recreation Commission, Personnel & Finance Committee and Transit Commission.

Motion (Russell/Van Lieshout) to place on file.

RESULT:	PLACED ON FILE

14. Ordinances:

1. An Ordinance amending Code of Ordinances Chapter 2, Article V, Section 2-109(b), related to salaries for elected officials. The Committee of the Whole recommends approval.

City Attorney Hayden gave the ordinance a first reading.

Motion (Osness/Van Lieshout) to deny all increases for the elected officials. Alderman Osness then requested that his motion be withdrawn. Without objection, it was so ordered.

Motion (Russell/Blake to suspend the rules and give the ordinance and second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

Motion (Osness) to deny the increase for the Common Council and the Mayor. Motion failed due to lack of a second.

Attachment: 2021-11-09 Council Minutes (8455 : Minutes of November 9, 2021 meeting)

Motion (Russell) to increase the salary for the Street and Weed Commissioner to be the same as the Festival Grounds Manager. Motion failed due to lack of a second.

Motion (Van Leishout/Rick) to increase the annual salary for the Street and Weed Commissioner to $4,000. On roll call vote, motion carried 7-1. Voting No - Alderman Sabatke.

Motion (Sabatke/Blake) to increase the annual salary for the Mayor to $25,000. On roll call vote, motion carried 6-2. Voting No - Alderman Osness and Alderman Van Lieshout.

Motion (Van Lieshout/Sabatke) to increase the annual salary for the Alderpersons to $4,000. Motion failed 2-6 on roll call vote. Voting Yes - Alderman Russell and Alderman Van Lieshout.

Motion (Hass/Russell) to approve the ordinance, as amended at the meeting. On roll call vote, motion carried 8-0.

2. An Ordinance amending Code of Ordinances Chapter 2, Article IV, Section 80, to increase the salary for the Common Council President. The Committee of the Whole recommends approval.

City Attorney Hayden gave the ordinance a first reading.

Motion (Hass/Blake) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

Motion (Hass/Osness) to amend the ordinance by reducing the additional amount that the Council President would receive from $500 annually to $260 annually. Motion to amend carried 7-1 on roll call vote. Voting No - Alderman Russell.

Motion (Hass/Rick to approve the ordinance, as amended. Motion carried 7-1 on roll call vote. Voting No - Alderman Russell.

3. An Ordinance Adopting the 2022 City of Merrill Budget and Establishing the Tax Levy for the Year 2021. The Committee of the Whole recommends approval.

City Attorney Hayden gave the ordinance a first reading.

Motion (Hass/Van Lieshout) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

Motion (Van Lieshout/Blake) to approve the ordinance.

Attachment: 2021-11-09 Council Minutes (8455 : Minutes of November 9, 2021 meeting)

Prior to the vote on the ordinance, the following "budget adjustment" motions were made:

Motion (Russell/Blake) to reduce the Airport T-Hangar funding from $400,000 to $300,000 and approve the purchase of 70 acres of land adjacent to the City Forest ($140,000).

Alderman Russell then requested that his motion be withdrawn. Without objection, it was so ordered.

Motion (Russell/Blake) to reduce the Airport T-Hangar funding from $400,000 to $300,000. Motion carried 6-2 on roll call vote. Voting No - Alderman Van Lieshout and Alderman Weix.

Motion (Russell/Van Lieshout) to approve the purchase of 70 acres of land adjacent to the City Forest ($140,000). The purchase would be funded by grant(s). If adequate grant funding is not received, the purchase would be funded using American Rescue Plan funds. A roll call vote resulted in a 4-4 tie. Voting Yes - Alderman Russell, Alderman Blake, Alderman Van Lieshout and Alderman Weix. Mayor Woellner broke the tie by voting Yes. Therefore, the motion was approved.

Motion (Sabatke) to defund the City Administrator position in the 2022 budget. Motion failed due to lack of a second.

Roll call vote on the motion to approve the ordinance resulted in a 4-4 tie. Voting Yes - Alderman Russell, Alderman Blake, Alderman Van Lieshout and Alderman Weix. Mayor Woellner broke the tie by voting Yes. Therefore, the ordinance was adopted.

15. Resolutions:

1. A Resolution approving a Conditional Use Permit for placement of shipping containers at 505 S. Pine Ridge Avenue. The City Plan Commission recommends approval.

WHEREAS, Wal-Mart has requested a conditional use permit pursuant to the Merrill Zoning Code Chapter 113, Article IV, Section 113-317(n) for the purpose of the placement of shipping containers on the following described property:

Lt 3 CSM 2366 V13 P127 DO496457, City of Merrill, Lincoln County, Wisconsin

Commonly known as 505 S Pine Ridge Ave. herein referred to as the "Premises"; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on November 2, 2021, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code, Section 113-317(n) and has recommended approval of said application;

Attachment: 2021-11-09 Council Minutes (8455 : Minutes of November 9, 2021 meeting)

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of November, 2021, that a conditional use permit shall be issued to Wal-Mart for the purpose of the placement of shipping containers.

Motion (Hass/Russell) to approve.

RESULT:	**APPROVED**

2. A Resolution ratifying the January 1, 2022 to December 31, 2023 contract between the City and the Merrill Profession Police Association. The Personnel and Finance Committee recommends approval.

WHEREAS, negotiations between the City of Merrill and the Merrill Professional Police Association have culminated a tentative contract agreement;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of November, 2021, that the City of Merrill accept the terms and conditions for the January 1, 2022 to December 31, 2023 employment years according to the terms of the contract between the City of Merrill and the Merrill Professional Police Association on file in the City Clerk's office. Said changes and amendments in the terms and conditions to the January 1, 2022 to December 31, 2023 contract shall be effective January 1, 2022. The existing agreement shall be modified accordingly.

Motion (Hass/Russell) to approve the resolution , but to incorporate into the contract the three employee polices approved earlier in the meeting (vacation, sick, longevity). Motion carried.

3. A Resolution pertaining to redistricting of Aldermanic Districts as a result of the 2020 Census and adopting Ward Map.

WHEREAS, the City of Merrill received proposed redistricting maps and information from Lincoln County prepared pursuant to the 2020 Census; and,

WHEREAS, the Merrill Ward Map is composed of eight (8) districts divided into a total of sixteen (16) wards; and,

WHEREAS, a copy of the Merrill Ward Map, dated 11-4-2021 and prepared by the North Central Wisconsin Regional Planning Commission, is attached to this resolution as Exhibit A (the "Ward Map") with populations per district as shown on Exhibit B;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of November, 2021, that the proposed Ward Map dated 11-4-2021 and attached as Exhibit A is hereby adopted.

Motion (Van Lieshout/Blake) to approve.

Attachment: 2021-11-09 Council Minutes (8455 : Minutes of November 9, 2021 meeting)

RESULT:	APPROVED

16. Mayor's Communications

Mayor Woellner thanked everyone who attended budget meetings and all who worked to achieve an adopted 2022 budget.

November 17th has been proclaimed City of Merrill Transit Day.

17. Adjournment

Motion (Rick/Russell) to adjourn. Carried. Adjourned at 7:19 P.M.

Attachment: 2021-11-09 Council Minutes (8455 : Minutes of November 9, 2021 meeting)

Derek R. Woellner
Mayor

William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on November 18th, 2021.

William N. Heideman, CMC, WCMC
City Clerk

Attachment: 2021-11-09 Council Minutes (8455 : Minutes of November 9, 2021 meeting)

City of Merrill
Kathy Unertl, Finance Director
1004 East 1st Street • Merrill, Wisconsin • 54452
Phone: 715.536.5594 • Fax: 715.539.2668
e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: December 6th, 2021

To: Mayor Derek Woellner
Alderpersons

From: Kathy Unertl, Finance Director Kathy Unertl

RE: November 2021 - Revenue & Expense Reports

State Shared Revenue Aid - 2021:

The City of Merrill received $2,623,463 in State Shared Revenues, include Expenditure Restraint Aid. There had been July 2021 payment of $734,029.

Revenues – General Fund:

Consistent with budgeted amounts – except delay in transferring Public Fire Protection to Water Bills. Strong 2021 revenues continue for Building/Zoning Permits.

Expenses – General Fund:

Consistent with budgeted amounts – except: lump sum retirement sick leave payouts and Aquatic Center. Police Overtime expenditures will be covered from savings due to position vacancies.

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	4,394,384.00	2,236.47	4,414,706.68	100.46	(20,322.68)
Intergovernmental	4,406,184.71	2,623,462.83	4,406,528.15	100.01	(343.44)
Licenses and Permits	40,070.00	1,959.19	34,867.87	87.02	5,202.13
Fines, Forfeits, & Pen.	116,750.00	6,449.49	84,918.62	72.74	31,831.38
Public Charges-Services	7,650.00	183.41	7,930.73	103.67	(280.73)
Miscellaneous Revenues	121,675.00	6,396.25	92,506.93	76.03	29,168.07
TOTAL Non-Departmental	9,086,713.71	2,640,687.64	9,041,458.98	99.50	45,254.73
Municipal Court					
Intergov Charges (Misc.)	8,004.00	810.00	6,209.00	77.57	1,795.00
TOTAL Municipal Court	8,004.00	810.00	6,209.00	77.57	1,795.00
City Attorney					
Intergov Charges (Misc.)	10,000.00	0.00	6,777.30	67.77	3,222.70
Miscellaneous Revenues	16,500.00	0.00	0.00	0.00	16,500.00
TOTAL City Attorney	26,500.00	0.00	6,777.30	25.57	19,722.70
Mayor					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	0.00	0.00	0.00	0.00	0.00
City Administrator					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	35,935.00	0.00	0.00	0.00	35,935.00
TOTAL City Administrator	35,935.00	0.00	0.00	0.00	35,935.00
Personnel - HR					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.00
Clerk/Treasurer Staff					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.00
Elections - AVERAGED					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	2,403.05	0.00	(2,403.05)
Licenses and Permits	400.00	168.86	530.82	132.71	(130.82)
Miscellaneous Revenues	32,500.00	0.00	0.00	0.00	32,500.00
TOTAL Treasurer/Finance Dir.	32,900.00	168.86	2,933.87	8.92	29,966.13

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Information Technology					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Information Technology	0.00	0.00	0.00	0.00	0.00
City Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	1,937.74	0.00	(1,937.74)
TOTAL City Maintenance	0.00	0.00	1,937.74	0.00	(1,937.74)
Over-Collected Taxes					
Miscellaneous Revenues	750.00	0.00	441.76	58.90	308.24
TOTAL Over-Collected Taxes	750.00	0.00	441.76	58.90	308.24
Police					
Intergovernmental	15,700.00	7,178.72	28,767.03	183.23	(13,067.03)
Public Charges-Services	7,300.00	1,167.81	15,915.58	218.02	(8,615.58)
Intergov Charges (Misc.)	10,125.00	0.00	6,798.44	67.15	3,326.56
Miscellaneous Revenues	0.00	0.00	2,849.63	0.00	(2,849.63)
TOTAL Police	33,125.00	8,346.53	54,330.68	164.02	(21,205.68)
Traffic Control					
Miscellaneous Revenues	0.00	0.00	1,883.15	0.00	(1,883.15)
TOTAL Traffic Control	0.00	0.00	1,883.15	0.00	(1,883.15)
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	8,275.00	650.00	8,747.73	105.71	(472.73)
Intergov Charges (Misc.)	221,898.59	0.00	221,898.60	100.00	(0.01)
Miscellaneous Revenues	0.00	377.05	14,365.47	0.00	(14,365.47)
TOTAL Fire Protection	230,173.59	1,027.05	245,011.80	106.45	(14,838.21)
Ambulance/EMS					
Intergovernmental	1,116,000.00	116,043.12	873,160.34	78.24	242,839.66
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,116,000.00	116,043.12	873,160.34	78.24	242,839.66
Bldg. Inspection/Zoning					
Licenses and Permits	35,376.00	1,080.00	39,888.50	112.76	(4,512.50)
Miscellaneous Revenues	13,250.00	0.00	0.00	0.00	13,250.00
TOTAL Bldg. Inspection/Zoning	48,626.00	1,080.00	39,888.50	82.03	8,737.50
Public Works/Engineer					
Miscellaneous Revenues	86,336.00	0.00	0.00	0.00	86,336.00
TOTAL Public Works/Engineer	86,336.00	0.00	0.00	0.00	86,336.00

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Superintendent					
Miscellaneous Revenues	11,505.00	0.00	0.00	0.00	11,505.00
TOTAL Street Superintendent	11,505.00	0.00	0.00	0.00	11,505.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
Operations Support (M&E)					
Intergovernmental	353,500.00	25,095.60	259,701.27	73.47	93,798.73
Miscellaneous Revenues	0.00	0.00	1,325.62	0.00	(1,325.62)
TOTAL Operations Support (M&E)	353,500.00	25,095.60	261,026.89	73.84	92,473.11
Roads					
Intergovernmental	78,000.00	0.00	25,078.32	32.15	52,921.68
Public Charges-Services	2,500.00	0.00	2,552.03	102.08	(52.03)
Miscellaneous Revenues	0.00	0.00	5,954.33	0.00	(5,954.33)
TOTAL Roads	80,500.00	0.00	33,584.68	41.72	46,915.32
Snow and Ice					
Intergovernmental	0.00	0.00	566.52	0.00	(566.52)
Public Charges-Services	10,000.00	8,300.00	9,200.00	92.00	800.00
TOTAL Snow and Ice	10,000.00	8,300.00	9,766.52	97.67	233.48
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Leave Expenses					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Airport					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	25,500.00	675.00	23,646.84	92.73	1,853.16
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,500.00	675.00	23,646.84	92.73	1,853.16
Transit					
Specials (Utility Rev.)	279,055.00	0.00	166,535.85	59.68	112,519.15
Intergovernmental	70,000.00	0.00	0.00	0.00	70,000.00
Public Charges-Services	90,500.00	9,044.75	90,416.45	99.91	83.55
Miscellaneous Revenues	3,000.00	0.00	3,077.00	102.57	(77.00)
TOTAL Transit	442,555.00	9,044.75	260,029.30	58.76	182,525.70
Garbage Collection					
Miscellaneous Revenues	6,000.00	303.33	3,234.30	53.91	2,765.70
TOTAL Garbage Collection	6,000.00	303.33	3,234.30	53.91	2,765.70
Recycling					
Intergovernmental	32,500.00	0.00	32,695.62	100.60	(195.62)
Miscellaneous Revenues	5,000.00	854.16	1,514.16	30.28	3,485.84
TOTAL Recycling	37,500.00	854.16	34,209.78	91.23	3,290.22
Weed & Nuisance Control					
Public Charges-Services	7,500.00	6,560.43	7,950.01	106.00	(450.01)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	7,500.00	6,560.43	7,950.01	106.00	(450.01)
MEC - Enrichment					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	8,750.00	0.00	0.00	0.00	8,750.00
TOTAL MEC - Enrichment	8,750.00	0.00	0.00	0.00	8,750.00
Library					
Intergovernmental	457,661.00	1,420.24	460,628.24	100.65	(2,967.24)
Public Charges-Services	10,000.00	62.11	5,688.31	56.88	4,311.69
Miscellaneous Revenues	0.00	0.00	15,056.87	0.00	(15,056.87)
TOTAL Library	467,661.00	1,482.35	481,373.42	102.93	(13,712.42)
Parks					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	19,500.00	402.85	22,176.85	113.73	(2,676.85)
Miscellaneous Revenues	0.00	110.15	2,260.15	0.00	(2,260.15)
TOTAL Parks	19,500.00	513.00	24,437.00	125.32	(4,937.00)

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Recreation Programs					
Public Charges-Services	51,000.00	(231.04)	23,653.85	46.38	27,346.15
TOTAL Recreation Programs	51,000.00	(231.04)	23,653.85	46.38	27,346.15
Cable Franchise Adm					
Licenses and Permits	6,250.00	0.00	0.00	0.00	6,250.00
TOTAL Cable Franchise Adm	6,250.00	0.00	0.00	0.00	6,250.00
MARC - Smith Center					
Public Charges-Services	70,500.00	5,552.61	35,492.20	50.34	35,007.80
TOTAL MARC - Smith Center	70,500.00	5,552.61	35,492.20	50.34	35,007.80
Aquatic Center					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	105,000.00	0.00	88,764.32	84.54	16,235.68
TOTAL Aquatic Center	105,000.00	0.00	88,764.32	84.54	16,235.68
TOTAL REVENUE	12,409,034.30	2,826,313.39	11,561,202.23	93.17	847,832.07
EXPENDITURES					
Common Council					
Personnel Services	34,000.00	3,022.36	32,484.22	95.54	1,515.78
Contractual Services	4,082.00	136.42	1,594.53	39.06	2,487.47
Supplies & Expenses	6,843.00	967.19	13,124.45	191.79	(6,281.45)
TOTAL Common Council	44,925.00	4,125.97	47,203.20	105.07	(2,278.20)
Municipal Court					
Personnel Services	91,615.00	7,197.87	84,447.94	92.18	7,167.06
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,180.00	81.72	2,113.66	50.57	2,066.34
Capital Outlay	500.00	0.00	500.00	100.00	0.00
Technology	5,754.00	0.00	6,062.80	105.37	(308.80)
TOTAL Municipal Court	102,549.00	7,279.59	93,124.40	90.81	9,424.60
City Attorney					
Personnel Services	209,870.00	17,236.14	202,600.23	96.54	7,269.77
Contractual Services	3,700.00	1,912.50	23,704.67	640.67	(20,004.67)
Supplies & Expenses	7,000.00	84.00	4,355.30	62.22	2,644.70
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	220,570.00	19,232.64	230,660.20	104.57	(10,090.20)

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Mayor					
Personnel Services	13,780.00	1,043.40	12,520.80	90.86	1,259.20
Supplies & Expenses	825.00	104.00	821.00	99.52	4.00
TOTAL Mayor	14,605.00	1,147.40	13,341.80	91.35	1,263.20
City Administrator					
Personnel Services	125,760.00	9,665.50	115,063.10	91.49	10,696.90
Contractual Services	675.00	41.14	377.79	55.97	297.21
Supplies & Expenses	500.00	0.00	81.40	16.28	418.60
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Administrator	126,935.00	9,706.64	115,522.29	91.01	11,412.71
Personnel - HR					
Contractual Services	4,500.00	574.10	4,273.30	94.96	226.70
Supplies & Expenses	250.00	0.00	90.00	36.00	160.00
TOTAL Personnel - HR	4,750.00	574.10	4,363.30	91.86	386.70
City Clerk					
Personnel Services	81,085.00	6,342.31	74,834.86	92.29	6,250.14
Supplies & Expenses	4,550.00	53.99	2,506.82	55.09	2,043.18
Technology	4,750.00	0.00	5,559.96	117.05	(809.96)
TOTAL City Clerk	90,385.00	6,396.30	82,901.64	91.72	7,483.36
Clerk/Treasurer Staff					
Personnel Services	157,028.00	19,009.20	145,803.68	92.85	11,224.32
Supplies & Expenses	1,250.00	2.94	558.01	44.64	691.99
TOTAL Clerk/Treasurer Staff	158,278.00	19,012.14	146,361.69	92.47	11,916.31
Elections - AVERAGED					
Personnel Services	27,425.00	0.00	14,862.76	54.19	12,562.24
Contractual Services	13,000.00	0.00	3,202.72	24.64	9,797.28
Supplies & Expenses	5,075.00	0.00	1,890.26	37.25	3,184.74
Fixed Charges	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	45,500.00	0.00	19,955.74	43.86	25,544.26
Treasurer/Finance Dir.					
Personnel Services	117,226.00	9,270.58	108,978.33	92.96	8,247.67
Contractual Services	6,250.00	149.10	4,121.50	65.94	2,128.50
Supplies & Expenses	25,050.00	1,611.17	24,013.67	95.86	1,036.33
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	148,526.00	11,030.85	137,113.50	92.32	11,412.50
Information Technology					
Personnel Services	71,450.00	4,749.76	61,135.90	85.56	10,314.10
Technology	109,500.00	7,885.19	92,146.85	84.15	17,353.15
TOTAL Information Technology	180,950.00	12,634.95	153,282.75	84.71	27,667.25

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Assessment of Property					
Contractual Services	29,350.00	0.00	29,346.85	99.99	3.15
Supplies & Expenses	0.00	0.00	27.87	0.00	(27.87)
TOTAL Assessment of Property	29,350.00	0.00	29,374.72	100.08	(24.72)
Independent Auditing					
Contractual Services	13,500.00	0.00	18,810.67	139.34	(5,310.67)
Technology	1,250.00	0.00	1,279.00	102.32	(29.00)
TOTAL Independent Auditing	14,750.00	0.00	20,089.67	136.20	(5,339.67)
City Maintenance					
Personnel Services	129,878.00	11,785.15	106,675.28	82.13	23,202.72
Contractual Services	70,900.00	4,843.61	63,489.93	89.55	7,410.07
Supplies & Expenses	17,050.00	1,063.47	17,278.44	101.34	(228.44)
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	7,000.00	0.00	2,471.07	35.30	4,528.93
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	224,828.00	17,692.23	189,914.72	84.47	34,913.28
City Maint-Library					
Personnel Services	0.00	836.50	5,732.43	0.00	(5,732.43)
Supplies & Expenses	0.00	0.00	498.80	0.00	(498.80)
TOTAL City Maint-Library	0.00	836.50	6,231.23	0.00	(6,231.23)
City Maint-Fire Station					
Personnel Services	0.00	0.00	270.99	0.00	(270.99)
TOTAL City Maint-Fire Station	0.00	0.00	270.99	0.00	(270.99)
Livingston Building					
Contractual Services	0.00	88.95	125.10	0.00	(125.10)
TOTAL Livingston Building	0.00	88.95	125.10	0.00	(125.10)
Over-Collected Taxes					
Supplies & Expenses	600.00	0.00	3,794.70	632.45	(3,194.70)
TOTAL Over-Collected Taxes	600.00	0.00	3,794.70	632.45	(3,194.70)
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	346,250.00	59,275.64	549,115.96	158.59	(202,865.96)
TOTAL Insurance/Employee	346,250.00	59,275.64	549,115.96	158.59	(202,865.96)
Police					
Personnel Services	2,543,020.00	310,365.76	2,344,735.78	92.20	198,284.22
Contractual Services	46,900.00	1,182.40	42,443.75	90.50	4,456.25
Supplies & Expenses	64,350.00	3,013.26	52,432.34	81.48	11,917.66
Fixed Charges	0.00	0.00	38.97	0.00	(38.97)
Capital Outlay	11,000.00	0.00	340.30	3.09	10,659.70
Technology	23,000.00	24,078.00	28,332.24	123.18	(5,332.24)
TOTAL Police	2,688,270.00	338,639.42	2,468,323.38	91.82	219,946.62

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Traffic Control					
Personnel Services	13,758.00	1,117.96	9,195.52	66.84	4,562.48
Supplies & Expenses	17,000.00	260.60	14,099.83	82.94	2,900.17
TOTAL Traffic Control	30,758.00	1,378.56	23,295.35	75.74	7,462.65
Fire Protection					
Personnel Services	1,551,486.00	203,362.58	1,447,833.80	93.32	103,652.20
Contractual Services	19,300.00	1,691.31	19,658.88	101.86	(358.88)
Supplies & Expenses	54,500.00	1,843.79	65,757.71	120.66	(11,257.71)
Fixed Charges	0.00	0.00	512.82	0.00	(512.82)
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	5,000.00	367.11	5,693.02	113.86	(693.02)
TOTAL Fire Protection	1,630,286.00	207,264.79	1,539,456.23	94.43	90,829.77
Fire Protection-Hydrants					
Contractual Services	0.00	31,906.46	127,037.50	0.00	(127,037.50)
TOTAL Fire Protection-Hydrants	0.00	31,906.46	127,037.50	0.00	(127,037.50)
Ambulance/EMS					
Personnel Services	991,638.00	135,269.07	918,019.18	92.58	73,618.82
Contractual Services	26,250.00	1,691.29	20,036.86	76.33	6,213.14
Supplies & Expenses	88,112.00	7,661.33	73,671.12	83.61	14,440.88
Fixed Charges	5,000.00	0.00	728.98	14.58	4,271.02
Technology	5,000.00	367.12	5,693.01	113.86	(693.01)
TOTAL Ambulance/EMS	1,116,000.00	144,988.81	1,018,149.15	91.23	97,850.85
Bldg. Inspection/Zoning					
Personnel Services	165,166.00	13,209.67	151,435.93	91.69	13,730.07
Contractual Services	450.00	10.83	108.30	24.07	341.70
Supplies & Expenses	3,975.00	604.68	3,780.86	95.12	194.14
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	169,591.00	13,825.18	155,325.09	91.59	14,265.91
City Sealer					
Contractual Services	4,800.00	0.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	0.00	4,800.00	100.00	0.00
Public Works/Engineer					
Personnel Services	113,541.00	6,133.05	72,260.45	63.64	41,280.55
Contractual Services	1,500.00	0.00	3,400.00	226.67	(1,900.00)
Supplies & Expenses	5,000.00	0.00	754.90	15.10	4,245.10
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Public Works/Engineer	121,541.00	6,133.05	76,415.35	62.87	45,125.65

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Commissioner					
Personnel Services	2,690.00	207.02	2,484.24	92.35	205.76
Contractual Services	250.00	21.66	216.60	86.64	33.40
Supplies & Expenses	810.00	0.00	543.02	67.04	266.98
TOTAL Street Commissioner	3,750.00	228.68	3,243.86	86.50	506.14
Street Superintendent					
Personnel Services	93,455.00	10,360.30	87,420.41	93.54	6,034.59
Supplies & Expenses	1,500.00	54.23	802.65	53.51	697.35
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	94,955.00	10,414.53	88,223.06	92.91	6,731.94
Garage Maintenance					
Personnel Services	665.00	0.00	149.43	22.47	515.57
Contractual Services	30,000.00	1,503.41	23,404.91	78.02	6,595.09
Supplies & Expenses	15,500.00	189.46	17,014.96	109.77	(1,514.96)
Capital Outlay	0.00	0.00	95.00	0.00	(95.00)
TOTAL Garage Maintenance	46,165.00	1,692.87	40,664.30	88.08	5,500.70
Operations Support (M&E)					
Personnel Services	214,276.00	18,360.66	177,464.45	82.82	36,811.55
Contractual Services	3,024.00	0.00	3,024.00	100.00	0.00
Supplies & Expenses	376,850.00	33,790.21	325,942.28	86.49	50,907.72
Technology	575.00	0.00	30.23	5.26	544.77
TOTAL Operations Support (M&E)	594,725.00	52,150.87	506,460.96	85.16	88,264.04
Roads					
Personnel Services	242,149.00	28,413.98	214,678.22	88.66	27,470.78
Supplies & Expenses	91,000.00	2,019.00	80,265.32	88.20	10,734.68
TOTAL Roads	333,149.00	30,432.98	294,943.54	88.53	38,205.46
Street Cleaning					
Personnel Services	46,775.00	6,527.81	48,120.33	102.88	(1,345.33)
Supplies & Expenses	1,250.00	23.63	2,329.34	186.35	(1,079.34)
TOTAL Street Cleaning	48,025.00	6,551.44	50,449.67	105.05	(2,424.67)
Snow and Ice					
Personnel Services	231,036.00	2,040.20	79,314.32	34.33	151,721.68
Contractual Services	1,600.00	0.00	675.00	42.19	925.00
Supplies & Expenses	60,250.00	9,552.64	27,004.16	44.82	33,245.84
TOTAL Snow and Ice	292,886.00	11,592.84	106,993.48	36.53	185,892.52
Stormwater Maintenance					
Personnel Services	37,416.00	662.29	35,402.54	94.62	2,013.46
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	22,500.00	0.00	25,808.76	114.71	(3,308.76)
TOTAL Stormwater Maintenance	61,916.00	662.29	61,211.30	98.86	704.70

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Painting-Marking					
Personnel Services	23,576.00	0.00	12,369.96	52.47	11,206.04
Supplies & Expenses	20,000.00	0.00	14,355.68	71.78	5,644.32
TOTAL Street Painting-Marking	43,576.00	0.00	26,725.64	61.33	16,850.36
Street Leave Expenses					
Personnel Services	74,655.00	8,436.04	52,447.78	70.25	22,207.22
TOTAL Street Leave Expenses	74,655.00	8,436.04	52,447.78	70.25	22,207.22
Street Lighting					
Contractual Services	160,275.00	12,407.34	124,186.37	77.48	36,088.63
Capital Outlay	3,500.00	0.00	1,672.90	47.80	1,827.10
TOTAL Street Lighting	163,775.00	12,407.34	125,859.27	76.85	37,915.73
Stormwater Plan/Const.					
Contractual Services	7,250.00	501.28	3,001.28	41.40	4,248.72
TOTAL Stormwater Plan/Const.	7,250.00	501.28	3,001.28	41.40	4,248.72
Airport					
Personnel Services	1,101.00	34.42	555.02	50.41	545.98
Contractual Services	118,318.00	7,011.30	83,847.12	70.87	34,470.88
Supplies & Expenses	25,575.00	2,104.72	17,143.70	67.03	8,431.30
TOTAL Airport	144,994.00	9,150.44	101,545.84	70.03	43,448.16
Transit					
Personnel Services	390,955.00	29,827.30	340,112.40	87.00	50,842.60
Contractual Services	2,775.00	236.20	2,382.93	85.87	392.07
Supplies & Expenses	88,200.00	4,399.74	40,275.67	45.66	47,924.33
Fixed Charges	32,125.00	0.00	25,976.31	80.86	6,148.69
Technology	4,995.00	151.63	4,325.92	86.61	669.08
TOTAL Transit	519,050.00	34,614.87	413,073.23	79.58	105,976.77
Garbage Collection					
Personnel Services	99,597.00	7,834.98	83,403.29	83.74	16,193.71
Supplies & Expenses	97,150.00	8,737.65	88,104.41	90.69	9,045.59
Capital Outlay	24,000.00	2,821.18	27,582.15	114.93	(3,582.15)
TOTAL Garbage Collection	220,747.00	19,393.81	199,089.85	90.19	21,657.15
Recycling					
Personnel Services	101,502.00	13,391.48	139,020.31	136.96	(37,518.31)
Supplies & Expenses	117,450.00	9,545.22	107,334.22	91.39	10,115.78
TOTAL Recycling	218,952.00	22,936.70	246,354.53	112.52	(27,402.53)
Weed & Nuisance Control					
Personnel Services	17,125.00	375.73	10,799.66	63.06	6,325.34
Contractual Services	250.00	50.00	325.00	130.00	(75.00)
Supplies & Expenses	1,250.00	0.00	1,417.58	113.41	(167.58)
TOTAL Weed & Nuisance Control	18,625.00	425.73	12,542.24	67.34	6,082.76

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Health Officer					
Personnel Services	3,660.00	0.00	3,660.12	100.00	(0.12)
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	3,660.12	97.34	99.88
MEC - Enrichment					
Personnel Services	140,281.00	10,774.72	122,071.67	87.02	18,209.33
Contractual Services	575.00	50.07	601.83	104.67	(26.83)
Supplies & Expenses	2,895.00	31.77	862.19	29.78	2,032.81
Technology	0.00	0.00	1,837.60	0.00	(1,837.60)
TOTAL MEC - Enrichment	143,751.00	10,856.56	125,373.29	87.22	18,377.71
Library					
Personnel Services	775,440.00	60,963.79	705,038.07	90.92	70,401.93
Contractual Services	50,000.00	3,758.39	51,031.73	102.06	(1,031.73)
Supplies & Expenses	44,900.00	2,533.64	48,375.77	107.74	(3,475.77)
Fixed Charges	9,400.00	359.60	4,584.52	48.77	4,815.48
Capital Outlay	0.00	230.00	9,195.45	0.00	(9,195.45)
Print Media - Library	51,000.00	3,893.98	44,432.53	87.12	6,567.47
Non-Print Media-Library	16,001.00	642.67	15,175.93	94.84	825.07
Technology	45,363.00	0.99	46,787.22	103.14	(1,424.22)
TOTAL Library	992,104.00	72,383.06	924,621.22	93.20	67,482.78
Parks					
Personnel Services	274,445.00	24,792.65	250,548.95	91.29	23,896.05
Contractual Services	34,250.00	4,077.18	26,318.50	76.84	7,931.50
Supplies & Expenses	38,700.00	1,513.20	34,982.24	90.39	3,717.76
Fixed Charges	2,500.00	0.00	676.70	27.07	1,823.30
Capital Outlay	24,000.00	164.88	18,165.78	75.69	5,834.22
TOTAL Parks	373,895.00	30,547.91	330,692.17	88.45	43,202.83
Athletic Park Lights					
Contractual Services	1,750.00	84.44	1,516.38	86.65	233.62
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,750.00	84.44	1,516.38	86.65	233.62
Ott's Park Lights					
Contractual Services	1,400.00	92.82	1,273.10	90.94	126.90
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	92.82	1,273.10	84.87	226.90
Recreation Programs					
Personnel Services	215,990.00	12,488.23	184,402.36	85.38	31,587.64
Contractual Services	5,660.00	206.17	3,994.18	70.57	1,665.82
Supplies & Expenses	33,850.00	851.51	11,655.33	34.43	22,194.67
TOTAL Recreation Programs	255,500.00	13,545.91	200,051.87	78.30	55,448.13

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Marketing - PR					
Personnel Services	2,905.00	69.74	2,590.72	89.18	314.28
Supplies & Expenses	18,345.00	0.00	14,290.50	77.90	4,054.50
TOTAL Marketing - PR	21,250.00	69.74	16,881.22	79.44	4,368.78
Decorations & Banners					
Personnel Services	2,775.00	0.00	1,032.65	37.21	1,742.35
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	2,867.64	286.76	(1,867.64)
Capital Outlay	1,500.00	248.62	1,648.62	109.91	(148.62)
TOTAL Decorations & Banners	5,575.00	248.62	5,548.91	99.53	26.09
Outside Agencies					
Supplies & Expenses	32,242.22	0.00	31,742.22	98.45	500.00
TOTAL Outside Agencies	32,242.22	0.00	31,742.22	98.45	500.00
MARC - Smith Center					
Personnel Services	36,875.00	4,203.31	30,280.45	82.12	6,594.55
Contractual Services	49,250.00	4,472.11	41,273.42	83.80	7,976.58
Supplies & Expenses	18,450.00	1,369.85	5,161.52	27.98	13,288.48
Capital Outlay	5,000.00	2,850.43	5,554.11	111.08	(554.11)
TOTAL MARC - Smith Center	109,575.00	12,895.70	82,269.50	75.08	27,305.50
Aquatic Center					
Personnel Services	88,325.00	0.00	98,952.59	112.03	(10,627.59)
Contractual Services	24,300.00	378.29	56,633.49	233.06	(32,333.49)
Supplies & Expenses	41,250.00	18.96	58,397.92	141.57	(17,147.92)
Technology	2,500.00	0.00	1,176.00	47.04	1,324.00
TOTAL Aquatic Center	156,375.00	397.25	215,160.00	137.59	(58,785.00)
Economic Development					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00
Transfers					
Transfers	0.00	0.00	26,945.00	0.00	(26,945.00)
TOTAL Transfers	0.00	0.00	26,945.00	0.00	(26,945.00)
TOTAL EXPENDITURES	12,519,669.22	1,275,884.89	11,574,314.48	92.45	945,354.74
REVENUES OVER/(UNDER) EXPENDITURES	(110,634.92)	1,550,428.50	(13,112.25)	0.00	(97,522.67)

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Remediation Action					
Taxes (or Utility Rev.)	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL Remediation Action	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL REVENUE	26,945.00	0.00	26,945.00	100.00	0.00
EXPENDITURES					
Remediation Action					
Personnel Services	8,985.00	3,005.14	7,845.87	87.32	1,139.13
Contractual Services	21,000.00	127.73	14,729.09	70.14	6,270.91
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Remediation Action	29,985.00	3,132.87	22,574.96	75.29	7,410.04
TOTAL EXPENDITURES	29,985.00	3,132.87	22,574.96	75.29	7,410.04
REVENUES OVER/(UNDER) EXPENDITURES	(3,040.00)	(3,132.87)	4,370.04	0.00	(7,410.04)

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Police-SRO					
Taxes (or Utility Rev.)	60,667.00	0.00	60,667.00	100.00	0.00
Intergovernmental	66,166.00	0.00	33,057.04	49.96	33,108.96
TOTAL Police-SRO	126,833.00	0.00	93,724.04	73.90	33,108.96
Police-23rd Officer					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Police-23rd Officer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	126,833.00	0.00	93,724.04	73.90	33,108.96
EXPENDITURES					
Police-SRO					
Personnel Services	122,108.00	15,432.76	119,419.71	97.80	2,688.29
Supplies & Expenses	500.00	0.00	450.00	90.00	50.00
Fixed Charges	2,225.00	0.00	2,475.00	111.24	(250.00)
TOTAL Police-SRO	124,833.00	15,432.76	122,344.71	98.01	2,488.29
Police-23rd Officer					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL Police-23rd Officer	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	124,833.00	15,432.76	122,344.71	98.01	2,488.29
REVENUES OVER/(UNDER) EXPENDITURES	2,000.00	(15,432.76)	(28,620.67)	0.00	30,620.67

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Tractor Pull					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	0.00	0.00	0.00	0.00	0.00
Merrill Festival Grounds					
Taxes (or Utility Rev.)	36,000.00	0.00	36,000.00	100.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	2,500.00	0.00	1,700.00	68.00	800.00
Miscellaneous Revenues	24,900.00	0.00	25,404.67	102.03	(504.67)
TOTAL Merrill Festival Grounds	63,400.00	0.00	63,104.67	99.53	295.33
Room Tax					
Taxes (or Utility Rev.)	65,225.00	10,539.93	78,526.81	120.39	(13,301.81)
TOTAL Room Tax	65,225.00	10,539.93	78,526.81	120.39	(13,301.81)
Bierman Building					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	6,500.00	1,840.00	6,483.00	99.74	17.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	6,500.00	1,840.00	6,483.00	99.74	17.00
TOTAL REVENUE	135,125.00	12,379.93	148,114.48	109.61	(12,989.48)
EXPENDITURES					
Merrill Festival Grounds					
Personnel Services	6,445.00	0.00	18,937.84	293.84	(12,492.84)
Contractual Services	30,250.00	5,168.14	31,168.33	103.04	(918.33)
Supplies & Expenses	4,750.00	0.00	598.32	12.60	4,151.68
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	40,200.00	0.00	25,119.43	62.49	15,080.57
TOTAL Merrill Festival Grounds	81,645.00	5,168.14	75,823.92	92.87	5,821.08
Room Tax					
Supplies & Expenses	50,495.00	0.00	39,483.46	78.19	11,011.54
TOTAL Room Tax	50,495.00	0.00	39,483.46	78.19	11,011.54
Bierman Building					
Personnel Services	11,555.00	608.55	6,892.03	59.65	4,662.97
Contractual Services	17,500.00	1,252.29	15,622.06	89.27	1,877.94
Supplies & Expenses	4,125.00	290.14	2,158.79	52.33	1,966.21
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	63.62	0.00	(63.62)
TOTAL Bierman Building	33,180.00	2,150.98	24,736.50	74.55	8,443.50

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	165,320.00	7,319.12	140,043.88	84.71	25,276.12
REVENUES OVER/(UNDER) EXPENDITURES	(30,195.00)	5,060.81	8,070.60	0.00	(38,265.60)

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
CDBG Grants/Loans					
Miscellaneous Revenues	169,350.00	1,748.54	130,929.13	77.31	38,420.87
TOTAL CDBG Grants/Loans	169,350.00	1,748.54	130,929.13	77.31	38,420.87
Community Development					
Taxes (or Utility Rev.)	12,905.00	0.00	12,905.00	100.00	0.00
Intergov Charges (Misc.)	14,885.00	0.00	0.00	0.00	14,885.00
TOTAL Community Development	27,790.00	0.00	12,905.00	46.44	14,885.00
TOTAL REVENUE	197,140.00	1,748.54	143,834.13	72.96	53,305.87
EXPENDITURES					
CDBG Grants/Loans					
Special Services	150,500.00	0.00	235,088.00	156.20	(84,588.00)
TOTAL CDBG Grants/Loans	150,500.00	0.00	235,088.00	156.20	(84,588.00)
Community Development					
Personnel Services	25,415.00	2,113.95	23,288.83	91.63	2,126.17
Contractual Services	400.00	10.83	1,783.74	445.94	(1,383.74)
Supplies & Expenses	1,975.00	373.62	1,347.23	68.21	627.77
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	27,790.00	2,498.40	26,419.80	95.07	1,370.20
TOTAL EXPENDITURES	178,290.00	2,498.40	261,507.80	146.68	(83,217.80)
REVENUES OVER/(UNDER) EXPENDITURES	18,850.00	(749.86)	(117,673.67)	0.00	136,523.67

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Aviation Fuel					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	80,000.00	3,497.75	62,053.02	77.57	17,946.98
Miscellaneous Revenues	0.00	0.00	464.60	0.00	(464.60)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	80,000.00	3,497.75	62,517.62	78.15	17,482.38
TOTAL REVENUE	80,000.00	3,497.75	62,517.62	78.15	17,482.38
EXPENDITURES					
Aviation Fuel					
Contractual Services	4,925.00	243.90	10,371.38	210.59	(5,446.38)
Special Services	71,000.00	105.27	49,741.33	70.06	21,258.67
Fixed Charges	1,625.00	0.00	1,625.00	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	77,550.00	349.17	61,737.71	79.61	15,812.29
TOTAL EXPENDITURES	77,550.00	349.17	61,737.71	79.61	15,812.29
REVENUES OVER/(UNDER) EXPENDITURES	2,450.00	3,148.58	779.91	0.00	1,670.09

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

30 -Debt Sevice

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Debt Service					
Taxes (or Utility Rev.)	2,838,480.28	18.06	2,838,681.59	100.01	(201.31)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	37,742.74	0.00	14,041.00	37.20	23,701.74
TOTAL Debt Service	2,876,223.02	18.06	2,852,722.59	99.18	23,500.43
TOTAL REVENUE	2,876,223.02	18.06	2,852,722.59	99.18	23,500.43
EXPENDITURES					
Debt Service					
Debt Service	1,613,488.46	0.00	1,617,588.46	100.25	(4,100.00)
TOTAL Debt Service	1,613,488.46	0.00	1,617,588.46	100.25	(4,100.00)
TID - Debt Service					
Debt Service	1,238,642.63	0.00	1,238,642.63	100.00	0.00
TOTAL TID - Debt Service	1,238,642.63	0.00	1,238,642.63	100.00	0.00
TOTAL EXPENDITURES	2,852,131.09	0.00	2,856,231.09	100.14	(4,100.00)
REVENUES OVER/(UNDER) EXPENDITURES	24,091.93	18.06	(3,508.50)	0.00	27,600.43

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	968,674.33	0.00	968,674.34	100.00	(0.01)
Intergovernmental	52,173.00	0.00	49,545.21	94.96	2,627.79
TOTAL TID #3 - East Side	1,020,847.33	0.00	1,018,219.55	99.74	2,627.78
TID #3 -Festival Grounds					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
TID #3 - Idle Sites Grant					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
TID #3 - Wal-Mart Dev.					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,020,847.33	0.00	1,018,219.55	99.74	2,627.78
EXPENDITURES					
TID #3 - East Side					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.00
Contractual Services	2,900.00	0.00	2,989.40	103.08	(89.40)
Special Services	165,000.00	0.00	165,000.00	100.00	0.00
Fixed Charges	797,068.00	0.00	797,060.22	100.00	7.78
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	45,000.00	0.00	0.00	0.00	45,000.00
TOTAL TID #3 - East Side	1,013,768.00	0.00	965,049.62	95.19	48,718.38
TID #3 -Festival Grounds					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
TID #3 - Idle Sites Grant					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TID #3 - Wal-Mart Dev.					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,013,768.00	0.00	965,049.62	95.19	48,718.38
REVENUES OVER/(UNDER) EXPENDITURES	7,079.33	0.00	53,169.93	0.00	(46,090.60)

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	197,868.08	0.00	197,868.08	100.00	0.00
Intergovernmental	23,877.00	0.00	23,833.48	99.82	43.52
TOTAL TID #4 -Thielman/P Ridge	221,745.08	0.00	221,701.56	99.98	43.52
TOTAL REVENUE	221,745.08	0.00	221,701.56	99.98	43.52
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	6,575.00	0.00	0.00	0.00	6,575.00
Contractual Services	7,400.00	0.00	30,001.50	405.43	(22,601.50)
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	92,683.00	0.00	92,683.40	100.00	(0.40)
Capital Outlay	0.00	0.00	6,669.97	0.00	(6,669.97)
Transfers	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL TID #4 -Thielman/P Ridge	206,658.00	0.00	129,354.87	62.59	77,303.13
TOTAL EXPENDITURES	206,658.00	0.00	129,354.87	62.59	77,303.13
REVENUES OVER/(UNDER) EXPENDITURES	15,087.08	0.00	92,346.69	0.00	(77,259.61)

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	17,464.23	0.00	17,464.23	100.00	0.00
Intergovernmental	137.00	0.00	(73.30)	53.50-	210.30
TOTAL TID #5 - Hwy 107/Taylor	17,601.23	0.00	17,390.93	98.81	210.30
TOTAL REVENUE	17,601.23	0.00	17,390.93	98.81	210.30
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	1,395.00	0.00	210.31	15.08	1,184.69
Contractuál Services	650.00	0.00	650.00	100.00	0.00
Fixed Charges	2,406.44	0.00	4,354.33	180.94	(1,947.89)
Capital Outlay	5,000.00	0.00	5,940.00	118.80	(940.00)
TOTAL TID #5 - Hwy 107/Taylor	9,451.44	0.00	11,154.64	118.02	(1,703.20)
TOTAL EXPENDITURES	9,451.44	0.00	11,154.64	118.02	(1,703.20)
REVENUES OVER/(UNDER) EXPENDITURES	8,149.79	0.00	6,236.29	0.00	1,913.50

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	57,647.58	0.00	57,647.58	100.00	0.00
Intergovernmental	2,844.00	0.00	2,844.45	100.02	(0.45)
Miscellaneous Revenues	0.00	0.00	5,061.00	0.00	(5,061.00)
TOTAL TID #6 - Downtown	60,491.58	0.00	65,553.03	108.37	(5,061.45)
TOTAL REVENUE	60,491.58	0.00	65,553.03	108.37	(5,061.45)
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	6,150.00	0.00	1,400.00	22.76	4,750.00
Special Services	20,000.00	1,440.00	62,001.14	310.01	(42,001.14)
Fixed Charges	27,873.00	0.00	44,598.54	160.01	(16,725.54)
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL TID #6 - Downtown	59,508.00	1,440.00	107,999.68	181.49	(48,491.68)
TOTAL EXPENDITURES	59,508.00	1,440.00	107,999.68	181.49	(48,491.68)
REVENUES OVER/(UNDER) EXPENDITURES	983.58	(1,440.00)	(42,446.65)	0.00	43,430.23

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	116,594.15	0.00	123,358.22	105.80	(6,764.07)
Intergovernmental	1,476.00	0.00	1,475.77	99.98	0.23
Miscellaneous Revenues	0.00	0.00	2,000.00	0.00	(2,000.00)
TOTAL TID #7 - N Center Ave	118,070.15	0.00	126,833.99	107.42	(8,763.84)
TOTAL REVENUE	118,070.15	0.00	126,833.99	107.42	(8,763.84)
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	8,075.00	0.00	85.61	1.06	7,989.39
Contractual Services	1,400.00	0.00	3,511.74	250.84	(2,111.74)
Special Services	0.00	0.00	29,530.15	0.00	(29,530.15)
Fixed Charges	105,746.00	0.00	93,093.24	88.03	12,652.76
Capital Outlay	32,500.00	0.00	34.00	0.10	32,466.00
TOTAL TID #7 - N Center Ave	147,721.00	0.00	126,254.74	85.47	21,466.26
TOTAL EXPENDITURES	147,721.00	0.00	126,254.74	85.47	21,466.26
REVENUES OVER/(UNDER) EXPENDITURES	(29,650.85)	0.00	579.25	0.00	(30,230.10)

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	661,660.26	0.00	1,006,427.74	152.11	(344,767.48)
Intergovernmental	3,668.00	0.00	3,667.68	99.99	0.32
Public Charges-Services	0.00	0.00	200.00	0.00	(200.00)
Miscellaneous Revenues	130,100.00	0.00	13,685.00	10.52	116,415.00
TOTAL TID #8 - West Side	795,428.26	0.00	1,023,980.42	128.73	(228,552.16)
TID #8 - 201 S Prospect					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	795,428.26	0.00	1,023,980.42	128.73	(228,552.16)
EXPENDITURES					
TID #8 - West Side					
Personnel Services	10,550.00	2,665.66	9,411.16	89.21	1,138.84
Contractual Services	4,400.00	0.00	4,741.00	107.75	(341.00)
Special Services	310,855.29	10,269.25	207,746.64	66.83	103,108.65
Fixed Charges	90,055.00	0.00	99,266.94	110.23	(9,211.94)
Capital Outlay	303,400.00	1,301.96	252,563.86	83.24	50,836.14
TOTAL TID #8 - West Side	719,260.29	14,236.87	573,729.60	79.77	145,530.69
TID #8 - 201 S Prospect					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	719,260.29	14,236.87	573,729.60	79.77	145,530.69
REVENUES OVER/(UNDER) EXPENDITURES	76,167.97	(14,236.87)	450,250.82	0.00	(374,082.85)

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-WI River/S Center					
Intergovernmental	4,896.00	0.00	4,895.82	100.00	0.18
Miscellaneous Revenues	47,840.00	234.96	4,634.56	9.69	43,205.44
TOTAL TID #9-WI River/S Center	52,736.00	234.96	9,530.38	18.07	43,205.62
TID #9-Idle Sites (Page)					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	52,736.00	234.96	9,530.38	18.07	43,205.62
EXPENDITURES					
TID #9-WI River/S Center					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,650.00	0.00	2,225.00	7.03	29,425.00
Special Services	0.00	0.00	181.17	0.00	(181.17)
Fixed Charges	23,350.00	0.00	23,350.00	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	57,315.00	0.00	25,756.17	44.94	31,558.83
TID #9-Idle Sites (Page)					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	57,315.00	0.00	25,756.17	44.94	31,558.83
REVENUES OVER/(UNDER) EXPENDITURES	(4,579.00)	234.96	(16,225.79)	0.00	11,646.79

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	595,000.00	0.00	565,000.00	94.96	30,000.00
Miscellaneous Revenues	1.00	0.00	1.00	100.00	0.00
TOTAL TID #10-Fox Point	595,001.00	0.00	565,001.00	94.96	30,000.00
TOTAL REVENUE	595,001.00	0.00	565,001.00	94.96	30,000.00
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	400.00	0.00	422.50	105.63	(22.50)
Special Services	100,000.00	0.00	75,000.00	75.00	25,000.00
Fixed Charges	525,132.00	0.00	534,277.88	101.74	(9,145.88)
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	630,107.00	0.00	609,700.38	96.76	20,406.62
TOTAL EXPENDITURES	630,107.00	0.00	609,700.38	96.76	20,406.62
REVENUES OVER/(UNDER) EXPENDITURES	(35,106.00)	0.00	(44,699.38)	0.00	9,593.38

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	1,184,574.78	0.00	1,340,074.78	113.13	(155,500.00)
Intergovernmental	16,305.00	0.00	20,041.86	122.92	(3,736.86)
Public Charges-Services	0.00	0.00	380.00	0.00	(380.00)
Miscellaneous Revenues	2.00	0.00	0.00	0.00	2.00
TOTAL TID #11 - Apartments	1,200,881.78	0.00	1,360,496.64	113.29	(159,614.86)
TOTAL REVENUE	1,200,881.78	0.00	1,360,496.64	113.29	(159,614.86)
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	5,150.00	991.41	40,490.40	786.22	(35,340.40)
Contractual Services	5,150.00	85.00	18,073.52	350.94	(12,923.52)
Special Services	160,000.00	100,000.00	180,000.00	112.50	(20,000.00)
Fixed Charges	594,458.00	0.00	612,054.33	102.96	(17,596.33)
Capital Outlay	435,000.00	9,698.60	289,081.94	66.46	145,918.06
TOTAL TID #11 - Apartments	1,199,758.00	110,775.01	1,139,700.19	94.99	60,057.81
TOTAL EXPENDITURES	1,199,758.00	110,775.01	1,139,700.19	94.99	60,057.81
REVENUES OVER/(UNDER) EXPENDITURES	1,123.78	(110,775.01)	220,796.45	0.00	(219,672.67)

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	20,395.07	0.00	20,395.07	100.00	0.00
TOTAL TID #12 - Weinbrenner	20,395.07	0.00	20,395.07	100.00	0.00
TOTAL REVENUE	20,395.07	0.00	20,395.07	100.00	0.00
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	2,075.00	0.00	24.76	1.19	2,050.24
Contractual Services	900.00	0.00	900.00	100.00	0.00
Fixed Charges	8,075.00	0.00	8,075.00	100.00	0.00
Capital Outlay	0.00	0.00	5,940.00	0.00	(5,940.00)
TOTAL TID #12 - Weinbrenner	11,050.00	0.00	14,939.76	135.20	(3,889.76)
TOTAL EXPENDITURES	11,050.00	0.00	14,939.76	135.20	(3,889.76)
REVENUES OVER/(UNDER) EXPENDITURES	9,345.07	0.00	5,455.31	0.00	3,889.76

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	1,597,796.00	1.92	1,597,817.39	100.00	(21.39)
Specials (Utility Rev.)	10,000.00	1,461.90	6,649.51	66.50	3,350.49
Intergovernmental	794,198.50	0.00	732,840.28	92.27	61,358.22
Public Charges-Services	0.00	0.00	940.00	0.00	(940.00)
Miscellaneous Revenues	0.00	0.00	16,779.99	0.00	(16,779.99)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	2,401,994.50	1,463.82	2,355,027.17	98.04	46,967.33
Streets - Sealcoat					
Taxes (or Utility Rev.)	55,000.00	0.00	55,000.00	100.00	0.00
TOTAL Streets - Sealcoat	55,000.00	0.00	55,000.00	100.00	0.00
Streets - Concrete					
Taxes (or Utility Rev.)	90,000.00	0.00	90,000.00	100.00	0.00
Specials (Utility Rev.)	10,000.00	2,886.65	2,886.65	28.87	7,113.35
TOTAL Streets - Concrete	100,000.00	2,886.65	92,886.65	92.89	7,113.35
Streets - Resurfacing					
Taxes (or Utility Rev.)	100,000.00	0.00	100,000.00	100.00	0.00
TOTAL Streets - Resurfacing	100,000.00	0.00	100,000.00	100.00	0.00
TOTAL REVENUE	2,656,994.50	4,350.47	2,602,913.82	97.96	54,080.68
EXPENDITURES					
Streets - Sealcoat					
Personnel Services	0.00	0.00	448.14	0.00	(448.14)
Supplies & Expenses	55,000.00	0.00	52,771.55	95.95	2,228.45
TOTAL Streets - Sealcoat	55,000.00	0.00	53,219.69	96.76	1,780.31
Streets - Concrete					
Personnel Services	46,300.00	632.17	42,349.52	91.47	3,950.48
Supplies & Expenses	53,700.00	2,246.50	24,094.41	44.87	29,605.59
TOTAL Streets - Concrete	100,000.00	2,878.67	66,443.93	66.44	33,556.07
Streets - Resurfacing					
Personnel Services	23,000.00	0.00	12,405.83	53.94	10,594.17
Supplies & Expenses	77,000.00	58,562.93	70,715.50	91.84	6,284.50
TOTAL Streets - Resurfacing	100,000.00	58,562.93	83,121.33	83.12	16,878.67

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Capital Outlay/Projects					
Personnel Services	0.00	0.00	4,086.07	0.00	(4,086.07)
Capital Outlay	2,325,550.70	119,626.77	1,742,545.88	74.93	583,004.82
TOTAL Capital Outlay/Projects	2,325,550.70	119,626.77	1,746,631.95	75.11	578,918.75
Financing Costs					
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,580,550.70	181,068.37	1,949,416.90	75.54	631,133.80
REVENUES OVER/(UNDER) EXPENDITURES	76,443.80	(176,717.90)	653,496.92	0.00	(577,053.12)

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	110,376.00	12,386.12	116,359.89	105.42	(5,983.89)
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	55,500.00	0.00	55,500.00	100.00	0.00
Public Charges-Services	1,490,660.00	67,641.20	1,371,612.92	92.01	119,047.08
Intergov Charges (Misc.)	23,775.00	2,312.80	19,663.27	82.71	4,111.73
Miscellaneous Revenues	500.00	15.87	111,758.32	351.66	(111,258.32)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,679,373.00	82,355.99	1,674,894.40	99.73	4,478.60
TOTAL REVENUE	1,679,373.00	82,355.99	1,674,894.40	99.73	4,478.60
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	133,500.00	0.00	71,904.03	53.86	61,595.97
TOTAL Non-Departmental	133,500.00	0.00	71,904.03	53.86	61,595.97
Pumping Expenses					
	89,250.00	1,185.06	87,826.21	98.40	1,423.79
TOTAL Pumping Expenses	89,250.00	1,185.06	87,826.21	98.40	1,423.79
Water Treatment Expenses					
	100,750.00	1,759.67	82,497.17	81.88	18,252.83
TOTAL Water Treatment Expenses	100,750.00	1,759.67	82,497.17	81.88	18,252.83
Trans & Distribution Exp					
	286,750.00	15,795.56	260,086.22	90.70	26,663.78
TOTAL Trans & Distribution Exp	286,750.00	15,795.56	260,086.22	90.70	26,663.78
Customer Accts Expenses					
	90,500.00	7,274.42	94,935.89	104.90	(4,435.89)
TOTAL Customer Accts Expenses	90,500.00	7,274.42	94,935.89	104.90	(4,435.89)
Admin & General Expenses					
	756,956.00	27,001.73	331,351.45	43.77	425,604.55
TOTAL Admin & General Expenses	756,956.00	27,001.73	331,351.45	43.77	425,604.55

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Contract Work					
	3,500.00	233.81	1,379.08	39.40	2,120.92
TOTAL Contract Work	3,500.00	233.81	1,379.08	39.40	2,120.92
Taxes					
	397,000.00	2,509.75	408,367.54	102.86	(11,367.54)
TOTAL Taxes	397,000.00	2,509.75	408,367.54	102.86	(11,367.54)
Debt Service					
	38,769.87	0.00	38,769.87	100.00	0.00
TOTAL Debt Service	38,769.87	0.00	38,769.87	100.00	0.00
TOTAL EXPENDITURES	1,896,975.87	55,760.00	1,377,117.46	72.60	519,858.41
REVENUES OVER/(UNDER) EXPENDITURES	(217,602.87)	26,595.99	297,776.94	0.00	(515,379.81)

*** END OF REPORT ***

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	8,500.00	122.01	718.21	8.45	7,781.79
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	5,000.00	2,479.03	10,123.53	202.47	(5,123.53)
Miscellaneous Revenues	350.00	15.86	164.11	46.89	185.89
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,526,000.00	75,821.26	1,417,521.70	92.89	108,478.30
Other Charges-Services	160,000.00	12,767.81	138,629.49	86.64	21,370.51
TOTAL Non-Departmental	1,699,850.00	91,205.97	1,567,157.04	92.19	132,692.96
TOTAL REVENUE	1,699,850.00	91,205.97	1,567,157.04	92.19	132,692.96
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	227,000.00	0.00	193,406.77	85.20	33,593.23
TOTAL Non-Departmental	227,000.00	0.00	193,406.77	85.20	33,593.23
Contract Work					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
Taxes - SS/Medicare					
	37,500.00	3,026.02	34,985.57	93.29	2,514.43
TOTAL Taxes - SS/Medicare	37,500.00	3,026.02	34,985.57	93.29	2,514.43
Operations					
	305,000.00	8,885.24	229,407.37	75.22	75,592.63
TOTAL Operations	305,000.00	8,885.24	229,407.37	75.22	75,592.63
Maintenance					
	291,072.00	15,148.61	326,332.08	112.11	(35,260.08)
TOTAL Maintenance	291,072.00	15,148.61	326,332.08	112.11	(35,260.08)
Customer Accts Expenses					
	108,250.00	8,799.72	117,175.62	108.25	(8,925.62)
TOTAL Customer Accts Expenses	108,250.00	8,799.72	117,175.62	108.25	(8,925.62)

Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2021

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Admin & General Expenses					
	475,050.00	25,761.01	338,914.75	71.34	136,135.25
TOTAL Admin & General Expenses	475,050.00	25,761.01	338,914.75	71.34	136,135.25
Taxes & Depreciation					
	325,500.00	0.00	0.00	0.00	325,500.00
TOTAL Taxes & Depreciation	325,500.00	0.00	0.00	0.00	325,500.00
Transfers					
	11,787.11	0.00	11,787.11	100.00	0.00
TOTAL Transfers	11,787.11	0.00	11,787.11	100.00	0.00
TOTAL EXPENDITURES	1,781,659.11	61,620.60	1,252,009.27	70.27	529,649.84
REVENUES OVER/(UNDER) EXPENDITURES	(81,809.11)	29,585.37	315,147.77	0.00	(396,956.88)

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*** END OF REPORT ***

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Attachment: Revenue and Expense Reports 2021-11 (8457 : Revenue & Expense Report for period ending November 30, 2021)

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Board of Public Works - Utility

Date of Meeting: Wednesday – 12/01/2021

Request by: Kathy Unertl, Finance Director

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information)

Consider 3.0% adjustment to Water & Sewage Service Fees for 2022

Date Requested: 11/15/2021

Attachment: Water & Sewer Service Fees for 2022 (8461 : Consider 3.0% adjustment to Water & Sewer Service Fees for 2022)

City of Merrill - Water and Sewage Service Charges

	2020	2021	2022
Water Tap 3/4" (Includes Corp.)	$119.70	$123.25	$126.95
	3.0%	3.0%	3.0%
Water Tap 1" (Includes Corp.)	$145.90	$150.25	$154.75
	3.0%	3.0%	3.0%
Water Tap 1 1/2" (Includes Corp.)	$448.20	$461.65	$475.50
	3.0%	3.0%	3.0%
Water Tap 2"	$501.25	$516.25	$531.75
	3.0%	3.0%	3.0%
Flush Private Hydrant	$316.80	$326.25	$336.04
	3.0%	3.0%	3.0%
Water Tap - Larger than 2"	At Cost	At Cost	At Cost
Raise "New" Curb Boxes	At Cost	At Cost	At Cost
Sewer Tap 4" (Includes Saddle)*	$145.75	$150.15	$154.65
	3.0%	3.0%	3.0%
Sewer Tap 6" (Includes Saddle)	$163.90	$168.85	$173.95
	3.0%	3.0%	3.0%
Public Labor Charge	$44.70	$46.05	$47.45
	3.0%	3.0%	3.0%
Backhoe & Operator	$101.50	$104.55	$107.70
	3.0%	3.0%	3.0%
Thawing Machine (Including personnel - 2)	$109.10	$112.40	$115.77
Outside normal hours - $15.00/hr.	3.0%	3.0%	3.0%
for machine plus labor cost			
Valve Turned on at curb stop (PSC)	PSC	PSC	PSC
Reinstallation of meter/valving curb stop (PSC)	PSC	PSC	PSC
Jet Vactor Truck (Including personnel - 2)	$189.50	$195.15	$201.00
Outside normal hours - $79.00/hr.	3.0%	3.0%	3.0%
for truck plus labor cost.			

Attachment: Water & Sewer Service Fees for 2022 (8461 : Consider 3.0% adjustment to Water & Sewer Service Fees for 2022)

Reviewed by
Board of Public Works -

Common Council - Adopted: _____

City of Merrill - Water and Sewage Service Charges

	2020	2021	2022
Laboratory Cost - Test Observation Wells	$2,460.15	$2,533.95	$2,610.00
	3.0%	3.0%	3.0%
B.O.D. Test	$37.70	$38.83	$40.00
	3.0%	3.0%	3.0%
Suspended Solids Test	$18.18	$18.73	$19.30
	3.0%	3.0%	3.0%
Total Solids Test	$18.18	$18.73	$19.30
	3.0%	3.0%	3.0%
PH Test	$12.82	$13.20	$13.60
	3.0%	3.0%	3.0%
C.O.D. Test	$29.55	$30.45	$31.35
	3.0%	3.0%	3.0%
Phosphorus Test	$36.35	$37.45	$38.57
	3.0%	3.0%	3.0%
Holding Tank Disposal	$10.15	$10.45	$10.76
	3.0%	3.0%	3.0%
Fixed Charge Per Load - Holding Tank	$11.74	$12.10	$12.46
	3.0%	3.0%	3.0%

Attachment: Water & Sewer Service Fees for 2022 (8461 : Consider 3.0% adjustment to Water & Sewer Service Fees for 2022)

Reviewed by
Board of Public Works -

Common Council - Adopted: _____

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 12/17/2021 (mm dd yyyy) ending: 6/30/2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } Merrill

County of Lincoln

Aldermanic Dist. No._____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☒ Limited Liability Company ☐ Corporation/Nonprofit Organization

09267

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	

TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	$
☒ Class B beer	$ ∅
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$ 29.19
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 10.00
TOTAL FEE	$ 39.19

Name (individual / partners give last name, first, middle: corporations / limited liability companies give registered name)
B's Nest LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name: Yorde	(First): Duane	(Middle Name):	Home Address (Street, City or Post Office, & Zip Code): W6657 The Clearing Merrill WI 54452
Vice President / Member Last Name:	(First):	(Middle Name):	Home Address (Street, City or Post Office, & Zip Code):
Secretary / Member Last Name:	(First):	(Middle Name):	Home Address (Street, City or Post Office, & Zip Code):
Treasurer / Member Last Name:	(First):	(Middle Name):	Home Address (Street, City or Post Office, & Zip Code):
Agent Last Name: Yorde	(First): Duane	(Middle Name):	Home Address (Street, City or Post Office, & Zip Code): W6657 The Clearing Merrill WI 54452
Directors / Managers Last Name:	(First):	(Middle Name):	Home Address (Street, City or Post Office, & Zip Code):

1. Trade Name B's Nest Business Phone Number 715 571-2213
2. Address of Premises 1404 W Main St Post Office & Zip Code Merrill WI 54452
3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
   Main Floor Bar, Back Yard & Volleyball Court (Fenced in area) Behind the bar
4. Legal description (omit if street address is given above): _____
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ..... ☒ Yes ☐ No
   (b) If yes, under what name was license issued? Wild Badger Sports Bar

Attachment: Class B Combo Liquor application B's Nest (8473 : Class B license application for B's Nest)

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☒ Yes ☐ No

7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No

9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 11-17-2021 of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☐ Yes ☒ No

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.)	Title/Member	Date
[redacted] Yorde Duane A	Member	11-16-2021
Signature	**Phone Number**	**Email Address**
Duane Yorde	715-571-2213	YordeTool@charter.

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
11/17/21			
Date license granted	**Date license issued**	**License number issued**	

AT-106 (R. 3-19)

Attachment: Class B Combo Liquor application B's Nest (8473 : Class B license application for B's Nest)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Merrill County of Lincoln

The undersigned duly authorized officer/member/manager of B's Nest LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Main & Foster LLC
(Trade Name)

located at 1404 W Main St Merrill, WI 54452

appoints Duane Yorde
(Name of Appointed Agent)

W6657 The Clearing
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 60 years

Place of residence last year Merrill, WI

For: B's Nest
(Name of Corporation / Organization / Limited Liability Company)

By: Duane Yorde
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

ACCEPTANCE BY AGENT

I, Duane Yorde, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Duane Yorde *(Signature of Agent)* 11-16-2021 *(Date)* Agent's age 60

W6657 The Clearing Merrill WI 54452 *(Home Address of Agent)* Date of birth 8-26-1961

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ *(Date)* by _____ *(Signature of Proper Local Official)* Title _____ *(Town Chair, Village President, Police Chief)*

Attachment: Class B Combo Liquor application B's Nest (8473 : Class B license application for B's Nest)

Auxiliary Questionnaire
Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name *(please print)* (last name)	(first name)	(middle name)		
Yorde	Duane	Albert		
Home Address *(street/route)*	**Post Office**	**City**	**State**	**Zip Code**
W6657 The Clearing		Merrill	WI	54452
Home Phone Number	**Age**	**Date of Birth**	**Place of Birth**	
715-571-2213	60	8-26-1961	Merrill, WI	

The *above named individual* provides the following information as a person who is *(check one)*:

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Member *(Officer / Director / Member / Manager / Agent)* of B's West LLC *(Name of Corporation, Limited Liability Company or Nonprofit Organization)*

which is making application for an alcohol beverage license.

The *above named individual* provides the following information to the licensing authority.

1. How long have you continuously resided in Wisconsin prior to this date? 60 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
   If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. *(If more room is needed, continue on reverse side of this form.)*
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
   If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
   If yes, identify. *(Name, Location and Type of License/Permit)*
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
   If yes, identify. *(Name of Wholesale Licensee or Permittee)* *(Address By City and County)*
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Northcentral Technical	1000 Campus Drive	2010	Present
Employer's Name	Employer's Address	Employed From	To
Yorde Tool & Machining LLC	1111 Jackson St	1995	Present

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Duane Yorde
(Signature of Named Individual)

Attachment: Class B Combo Liquor application B's Nest (8473 : Class B license application for B's Nest)

Heideman, Bill

From: Johnson, David
Sent: Monday, November 15, 2021 3:32 PM
To: Hass, Steve
Cc: Heideman, Bill; Bennett, Corey
Subject: P&F Agenda

~~Steve~~,

Please ~~have the City Clerk place items on the next P&F Agenda to discuss a policy on "date of retirement" as we~~ discussed earlier ~~today~~. As well as the change in the labor ~~contract with Merrill Professional Police Association that we~~ also discussed.

~~David Johnson, City Administrator~~
~~City of Merrill~~
~~1004 E. 1st St.~~
~~Merrill WI 54452~~
~~715-536-5594~~

At the present time we ~~have no policy that states when an employee's~~ effective retirement date occurs. I ~~suggest~~ the following language change.
~~Add to Section 9~~-3
~~*An employee's effective date of retirement must be on a day on which they are on paid status, either a work day or paid leave day.*~~

The Merrill Professional Police Association is asking for a minor date change in the negotiated labor contract from Jan. 1, 2016 to January 31, 2016.
Article 3
All full-time employees hired after ~~1/1/2016~~ 1/31/2016, shall reside within a 15-mile radius of the City of Merrill jurisdictional limits (boundaries), no later than 60 days after the completion of their probationary period..

Without this minor change we will lose a 6 year employee whom both the Union and management are desirous to retain. Given our push to recruit and retain employees this would be an advantageous move for the City.

Attachment: Info related to MPPA contract amendment request (8463 : Consider request from Merrill PPA related to residency date)

Heideman, Bill

From: Johnson, David
Sent: Monday, November 22, 2021 11:47 AM
To: Heideman, Bill; Hass, Steve
Subject: P&F Agenda Item
Attachments: Utilities certification pay.pdf

Presently the Water and Wastewater Utilities offer hourly certification pay as employees gain skills and proficiency in water and wastewater treatment functions. The City pays all costs for training and testing for each certification. The present hourly certification rates only differ by $.05 to $.10 an hour to obtain certifications that require training and testing to obtain.
It is suggested that we revamp the certification pay system to more realistically reward the obtaining of certifications. Accompanying this suggestion are the existing certification progression and a proposed certification progression.

David Johnson, City Administrator
City of Merrill
1004 E. 1st St.
Merrill WI 54452
715-536-5594

Attachment: Certification Pay for Utility Employees (8476 : Certification pay for utilities employees)

Water Certifications Only	$0.40 per hour
Sewer Certifications Only	$0.45 per hour
Cross Connection Certification	$0.50 per hour

Dual Water and Sewer Certifications - Progression		
Base	Water – Groundwater (G) and Distribution (D)	$0.40 per hour
Base	WWT – Sewer Certifications Only	$0.45 per hour *
Step 1	Water – Oxidation & Filtration (I) in addition to G & D	$0.45 per hour
Step 2	WWT – General (In addition to Water Certifications)	$0.55 per hour
Step 3	WWT – Laboratory (J) in addition to Step 2	$0.60 per hour
Step 4	WWT – Activated Sludge (C) in addition to Step 3	$0.65 per hour
Step 5	All Water & Wastewater Certifications	$0.70 per hour
*Existing WWT – Sewer would receive additional $0.25 upon obtaining Water – Groundwater (G), Distribution (D), and Oxidation & Filtration (I)		$0.70 per hour

The City will pay all ordinary costs for training and testing for each certification required for the first test taken by each employee and will pay for the registration cost only of subsequent tests taken in event that the employee fails the first test.

If new regulatory processes are required, each certification must be obtained within twenty-four (24) months; otherwise the employee will forfeit the certification pay until new certification is obtained.

Revised: 6/15/2021

Attachment: Certification Pay for Utility Employees (8476 : Certification pay for utilities employees)

Certification Pay- Utility Employees

Step 1 - Water Certification (Distribution and Groundwater)	$0.50 per hour
Step 2 - Cross Connection Certification, Iron Removal, Zeolite Softening	
Sanitary Sewer Collection System	$0.50 per hour
Step 3 - Wastewater Certification (General)	$0.50 per hour
Step 4 - Wastewater (Biological Solids/Sludge, Biological Treatment,	
Disinfection, Laboratory, Nutrient Removal, Solids Separation)	$0.50 per hour

Attachment: Certification Pay for Utility Employees (8476 : Certification pay for utilities employees)

Heideman, Bill

From: Johnson, David
Sent: Monday, November 22, 2021 12:01 PM
To: Heideman, Bill; Hass, Steve
Subject: P&F Agenda Item - Lead Operator Reclassifcation

When the Carlson Dettman wage and classification study was conducted in 2015 the recommended pay grades were approved by the Common Council. Since that time 4 positions have been appealed or created which required that they be refactored or factored by Carlson Dettman at a cost of $250 each. Our Lead WWTP Operator was slotted at a Grade 11 while the GIS Specialist in Utilities was factored at a Grade 12. The Lead Operator has responsibility for operating the wastewater treatment plant in such a manner that we consistently meet our WPDES Permit. He makes the decisions on adjustments and tweaks to the treatment process while working with the other WWTP Operators. The Lead Operator is responsible for ensuring that lab testing is properly performed and completing compliance reports to the DNR. He is the "go-to" person for everything at the wastewater treatment plant.

The Wisconsin DNR regulates wastewater treatment plants under the federal Clean Water Act of 1972. Publicly owned wastewater treatment plants that have a design flow of one million gallons per day or greater are considered majors, this applies to 86 of the municipal wastewater treatment plants in Wisconsin. Merrill is classified as a major WWTP by the DNR. The City of Merrill is required to meet effluent discharge requirements set out in our WPDES Permit. The Lead Operator is responsible for the operation of the WWTP so that it meets the requirements of the WPDES Permit. State and Federal regulations have been ratcheting down on regulations making it more difficult and costly to meet changing standards. Phosphorus in wastewater has been an issue and PFAS (polyfluoroalkyl substances) is a rising and potentially expensive treatment issue. Our Lead Operator is required to know more and do more than in the past. Positions are factored based upon required education and experience, decision-making requirements and impact of decisions made on the organization, thinking challenges and problem solving required, interactions and communications, and work environment
Today, the Lead WWTP Operator would factor out at a Grade 12 rather than a Grade 11. The Lead Operator was a high point Grade 11 when factored in 2015, meaning it was not far from a Grade 12. We can pay Carlson Dettman $250 to analyze the position and then raise it or we can increase the grade to the Grade 12 we know it will be factored at. Moving this grade will assist with current employee retention and future employee recruitment. Qualified WWTP Operators are a hot commodity in the job market and Lead Operators even more so.

David Johnson, City Administrator
City of Merrill
1004 E. 1st St.
Merrill WI 54452
715-536-5594

Attachment: Reclassificiation of WWTP Lead Operator (8477 : Reclassification of WWTP Lead Operator)

Minutes Merrill Airport Commission

Wednesday October 20, 2021

Present: Joe Malsack, Gary Schwartz, Gary Schulz, and Mark Weix (Alderman), Rich McCullough (Airport Manager).

1. Gary Schwartz called the meeting to order at 6 pm.
2. September 2021 minutes were reviewed. Mark Weix made a motion to approve the minutes, Joe Malsack seconded. Motion passed.
3. Vouchers were passed around and discussed. Joe Malsack made a motion to approve paying the vouchers, Mark Weix seconded, Motion passed.
4. Runway 16/34 project: Gary Schwartz stated he has had continuing conversations with governmental offices. Nothing has changed at this point.
5. Discussion F84 Display: Rich found out Merrill Iron and Steel built the pedestal for the aircraft in Wausau. Rich states we will have to paint the aircraft and seal up prior to being mounted. There will be some expenses when we get to mounting the aircraft.
6. Discussion on Entitlement Money: BOA is holding on to all of it until spring. They will start the bidding process in Dec or Jan, 2022 to get first on the contractors list, so we may start construction on some of our projects in the spring.
7. Discussion T Hangar Project: Currently on hold at city hall during the budget meetings. There has been some discussion on moving forward, but we will see what happens in the upcoming budget meetings. We currently have 18 people looking to park an airplane at Merrill. This is due to the fact we have maintenance and instruction located on the property.
8. Manager's Report: Lighting the ramp with more powerful lamps will cost us more then we voted on and approved last meeting. The cost per lamp is $1000.00 plus installation. Joe Malsack made a motion to go ahead and replace only 2 of the 3 lights. Gary Schulz seconded; motion passed. Weeds were sprayed last Friday on the ramp and taxi ways needing black top. Gary Schwartz asked if there was a way to work up the gravel to slow down weed growth. Peterson was able to push some of the pole on the north fence down.
9. Chairman's Report: No report.

Attachment: Committee Reports (8459 : File committee reports)

10. Aviation Happenings: GAMI has been successful on 100LL replacement fuel on smaller aircraft engines. They are still in the testing stage on larger engines before working on the STC. We are very hopeful this will be the answer for leaded fuel replacement.
11. Public Comment: None.
12. Agenda Items for Next Meeting: Young eagle flights for next year may be possible with EAA chapter 640. They are very organized with the help of EAA's online registration. This will allow for lower amounts of crowd control while performing the flights. Also, people have scheduled times to fly and do not have to wait all day. More to follow.
13. A motion to adjourn was made by Joe Malsack., seconded by Mark Weix Motion passed.

Minutes submitted by Joe Malsack

Attachment: Committee Reports (8459 : File committee reports)

Minutes Merrill Airport Commission

Wednesday November 17, 2021

Present: Joe Malsack, Gary Schwartz, Gary Schulz, Rich McCullough (Airport Manager). Also present: Craig Hanig, Ian Morgan (camera personnel).

1. Gary Schwartz called the meeting to order at 6:00 pm.
2. October 2021 minutes were reviewed. Gary Schulz made a motion to approve the minutes, Joe Malsack seconded. Motion passed.
3. Vouchers were passed around and discussed. Joe Malsack made a motion to approve paying the vouchers, Gary Schulz seconded, Motion passed.
4. Runway 16/34 project: Gary Schwartz stated that Karl Kemper was at the Wisconsin airport managers conference and met up with Kyle Lewis from AOPA. He is the representative for this area. Kyle was very interested in what Merrill was doing and arranged a teleconference with Karl, Gary Schwartz, Kyle and Adam from AOPA. They are finding this is a national concern and Becker Hoppe showed how the wind data from the FAA was wrong, due to not factoring in wind gusts. FAA shows Merrill 7/25 runway covers 96% with their data. Becker Hoppe shows 85% coverage. Becker Hoppe is running the numbers for AOPA on an airport in Michigan having the exact same problem with Chicago District office. We will see how and if this will help us. More to come.
5. Discussion F84 Display: No Report.
6. Discussion on Entitlement Money: BOA is slow moving. We were hoping to have the bidding process in December for next spring. So far, no movement from the BOA. Gary will continue working keep pushing for spring construction. Gary Schulz mentioned that the beacon is now not visible from the north east and south east due to trees. He asked if we could move the beacon with some of the money from BOA. We reminded him it is in the 16/34 project plan. Changing any plans could slow the progress we have and push back another year.
7. Discussion T Hangar Project: In the original budget meetings we were approved for $400,000 funds for hangar construction. In the final budget approved we were only granted $300,000. This will not cover the cost of

Attachment: Committee Reports (8459 : File committee reports)

construction. We will have to hold for now until more money is allotted. We currently have 18 people looking to park an airplane at Merrill. This is due to the fact we have maintenance and instruction located on the property. The approximate cost for 16/34 reconstruction is around $3,000,000.

8. Manager's Report: Lighting the ramp has been ordered, a few weeks out before delivery. The door for the FBO hangar is ordered no eta. Rich and Craig have the snow equipment ready. Rich reported a possible wolf on airport property and is having the DNR remove the animal. Also, we have 4 bears denned up and the DNR will trap and move to another location. New fuel hoses are needed for the fuel farm by Jan 2022. Rich is waiting on one more quote before moving forward.
9. Chairman's Report: No report.
10. Aviation Happenings: Interference from the new 5G phones has been narrowed down to the radar altimeter on aircraft landing. This is a major problem with large carriers and auto land systems. Some phone providers have held off on offering the 5G due to this concern.
11. Public Comment: Craig who works on airport maintenance suggested we look into investing into a small tractor with bucket and brush hog. The big tractor has the mower on and takes ½ day to switch everything over to move rock and perform fence repairs. Cost would be around $20,000-25,000 set up. The city budget has been passed for next year. Gary will talk to Kathy and see how we should proceed.
12. Agenda Items for Next Meeting: Beacon being moved. Craig's pay scale.
13. A motion to adjourn was made by Joe Malsack., seconded by Gary Schulz Motion passed.

Minutes submitted by Joe Malsack

Attachment: Committee Reports (8459 : File committee reports)

CITY OF MERRILL

BOARD OF PUBLIC WORKS

MINUTES • WEDNESDAY DECEMBER 1, 2021

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

1. Call to Order

Mayor Woellner called the meeting to order at 5:17 P.M.

Attendee Name	Title	Status	Arrived
John M. Van Lieshout	Alderperson - Fifth District	Present	
Derek Woellner	Mayor	Present	
Steve Sabatke	Alderperson - Eighth District	Present	
Mike Rick	Alderperson - Sixth District	Present	

Other meeting attendees (either in-person or remotely) included: City Administrator Dave Johnson, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Street & Weed Commissioner Ron Liberty, Building Inspector/Zoning Administrator Darin Pagel, Utility Operations Manager Gabe Steinagel, City Attorney Tom Hayden, Alderman Mark Weix, Mike Caylor and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

2. Water & Sewer Agenda Items:

1. Water and Sewer Vouchers

The vouchers were in the meeting packet.

Alderman Sabatke asked a question on a voucher.

Motion (Rick/Van Lieshout) to approve.

RESULT:	**APPROVED**

2. Water and Sewer Operations Report

The report was in the meeting packet.

Utility Operations Manager Steinagel reviewed the report.

3. Consider 3.0% adjustment to Water & Sewer Service Fees for 2022

A report detailing the proposed 2022 charge amounts was in the meeting packet.

Mayor Woellner noted that the increase is only for specialized services that may be requested or necessary. It is not an increase in general water and sewer rates and would not result in an increase to a standard water bill.

Motion (Van Lieshout/Rick) to approve.

Attachment: Committee Reports (8459 : File committee reports)

RESULT:	APPROVED & SENT TO COUNCIL	Next: 12/14/2021 6:00 PM

3. BPW Agenda Items:

1. Board of Public Works Vouchers

The vouchers were in the meeting packet.

Street Superintendent Bonack answered a question on a voucher.

Motion (Rick/Van Lieshout) to approve.

RESULT:	APPROVED

2. Consider referral from Historic Preservation Committee, related to Honorary Street Designation policy.

Mike Caylor, a member of the Historic Preservation Committee, provided additional details to the information in the meeting packet.

Motion (Van Lieshout/Rick) to approve.

RESULT:	APPROVED

3. Automated Collection Update

Street Superintendent Bonack reviewed the meeting packet information.

At this time, June 6th, 2022 is the target date to implement the new program.

This report was provided for information only. No action was necessary, requested or taken.

4. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported "business as usual" the last month.

2. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey gave a verbal review of 2021 projects. It appears that 2022 will be a competitive bidding year.

3. Street Superintendent Bonack

The report was in the meeting packet.

Street Superintendent Bonack reported that the new policy on brush pile size limitations seems to be working well.

Attachment: Committee Reports (8459 : File committee reports)

Snowplowing season has begun.

4. Street & Weed Commissioner Liberty

The report was in the meeting packet.

Street and Weed Commissioner Liberty reviewed the report.

5. Consider placing monthly reports on file

Motion (Sabatke/Rick) to place on file.

RESULT:	PLACED ON FILE

5. Establish date, time and location of next regular meeting

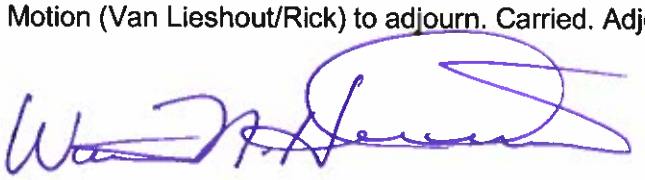
Wednesday, January 5th, 2022 at 5:15 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

None.

7. Adjournment

Motion (Van Lieshout/Rick) to adjourn. Carried. Adjourned at 5:35 P.M.



Attachment: Committee Reports (8459 : File committee reports)

CITY OF MERRILL

CITY PLAN COMMISSION

MINUTES • TUESDAY DECEMBER 7, 2021

Regular Meeting | **City Hall Council Chambers** | **5:45 PM**

I. Call to Order

Mayor Woellner called the meeting to order at 5:45 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman		Present	
Ralph Sturm		Present	
Melissa Schroeder		Remote	
Robert Reimann		Present	
Derek Woellner	Mayor	Present	
Steve Hass	Alderperson - Second District	Present	
Kyle Gulke		Present	

Other meeting attendees (either in-person or remotely) included: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Attorney Nicholas Watt and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Minutes of previous meeting(s):

1. Minutes of November 2, 2021 meeting

The minutes were in the meeting packet.

Motion (Hass/Schroeder) to approve.

RESULT:	**APPROVED**

III. Agenda items for consideration:

1. Oral report from Building Inspector/Zoning Administrator Pagel on Certified Survey Maps

Building Inspector/Zoning Administrator Pagel had nothing to report at this time.

IV. Recess:

At 5:46 P.M., Mayor Woellner announced that a recess would be held until 6:00 P.M., the scheduled start time for the public hearing. At 6:00 P.M., he called the meeting back to order.

V. Public Hearing:

1. Public hearing on request for Conditional Use Permit amendment for placement of a Doublewide Housing Unit in Whispering Pines, 2801 Thielman Street.

The public hearing notice and related information were in the meeting packet.

City Attorney Hayden read the public hearing notice.

Attachment: Committee Reports (8459 : File committee reports)

Motion (Hass/Reimann) to open the public hearing. Carried.

Attorney Nicholas Watt, representing Whispering Pines, reviewed the request and then answered questions.

Alderman Sabatke, a resident of Whispering Pines, asked questions related to utilities. Attorney Watt provided answers to those questions.

Motion (Gulke/Hass) to close the public hearing. Carried.

If approved, the application will be considered via resolution at the December 14th, 2021 Common Council meeting.

Motion (Hass/Schroeder) to approve the application.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 12/14/2021 6:00 PM

VI. Public Comment Period

None.

VII. Establish date, time and location of next meeting

The next meeting will be at the call of the Chairperson.

VIII. Adjournment

Motion (Hass/Schwartzman) to adjourn. Carried. Adjourned at 6:11 P.M.

Attachment: Committee Reports (8459 : File committee reports)

CITY OF MERRILL

HEALTH AND SAFETY COMMITTEE

MINUTES • MONDAY NOVEMBER 29, 2021

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Alderman Russell called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Alderperson - First District	Remote	
Steve Hass	Alderperson - Second District	Present	
Mark Weix	Alderperson - Seventh District	Present	

Other meeting attendees (either in-person or remotely) included: Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Alderman Rick Blake, Duane Yorde, Brent Scantlin and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. COVID-19 Reports

Alderman Russell reported that, since the last meeting, he has not received any reports from Lincoln County officials.

Alderman Russell reviewed the latest data on the Lincoln County Health Department website. Lincoln County remains in the "Very High" category of COVID-19 activity.

Alderman Russell reviewed upcoming area vaccination and testing opportunities.

Deputy Health Officer Ashbeck reported that the Merrill Area Public Schools have made no recent changes by COVID-19 policies.

III. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The nuisance complaint summary report was in the meeting packet.

Deputy Health Officer Ashbeck reported on the three cases that appeared on the report. Nothing has changed on the first case in the last two months. The second case is a "work in progress" at this time. The third case has a court date pending.

2. Vouchers

The vouchers were in the meeting packet.

Police Chief Bennett answered questions on the vouchers.

Motion (Hass/Weix) to approve.

Attachment: Committee Reports (8459 : File committee reports)

RESULT:	APPROVED

IV. Picnic and/or Liquor License Applications:

1. Consider application from B's Nest, LLC, Duane Yorde, Agent, for a Class "B" (beer) and a "Class B" (liquor) license for B's Nest, 1404 W. Main Street, effective December 17, 2021.

The application was in the meeting packet.

Police Chief Bennett has no concerns with the application.

Motion (Hass/Weix) to approve.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 12/14/2021 6:00 PM

V. Other agenda items to consider:

None.

VI. Minutes & Monthly Reports:

1. Minutes of October 25, 2021 meeting

The minutes were in the meeting packet.

Motion (Weix/Hass) to approve.

RESULT:	APPROVED

2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug provided information related to ongoing training.

A new tethered drone has been purchased and staff is beginning to learn to use it. This purchase (approximately $30,000) was made possible by funding from the Bierman Foundation.

Fire drills in all schools were performed as part of continuing fire prevention efforts.

Fire Chief Klug reported on a donation from the Lau family.

A presentation on the Community Care Paramedic program was made to officials from Aspirus Wausau Hospital.

There was a recent structure fire on Cotter Avenue.

Fire Chief Klug answered questions related to the monthly report.

3. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Attachment: Committee Reports (8459 : File committee reports)

Police Chief Bennett reported that it was a busy month for school calls and traffic cases.

A Christmas fundraiser was held recently.

The 2017 squad car no longer in service has been disposed of via auction.

Efforts are being made to expedite the hiring process.

The Police and Fire Commission will be meeting on December 6th.

Two grant applications have been submitted to the Bierman Foundation.

The Christmas parade is scheduled for Saturday, December 4th, and will begin at 5:00 P.M.

Winter parking restrictions will be in effect beginning December 1st.

Efforts to obtain a COPS grant were unsuccessful this year. At this time, obtaining grant money is a very competitive process.

4. Monthly Report - Lincoln County Humane Society

The report was in the meeting packet.

Alderman Russell complimented the staff at the Lincoln County Humane Society for the high-quality work they have done and continue to do.

5. Consider placing monthly reports on file

Motion (Hass/Weix) to place on file.

RESULT:	**PLACED ON FILE**

VII. Establish date, time and location of next regular meeting

No December meeting was scheduled. However, if circumstances dictate that a December meeting is necessary, Chairperson Russell will call a meeting.

The regular January meeting was scheduled for Monday, January 24th, 2022 at 5:15 P.M in the City Hall Common Council Chambers.

VIII. Public Comment Period

None.

IX. Adjournment

Motion (Weix/Hass) to ~~adjourn.~~ Carried. Adjourned at 5:51 P.M.

Attachment: Committee Reports (8459 : File committee reports)

City of Merrill
Historic Preservation Committee
Wednesday, November 10th, 2021 at 6:00 P.M.
City Hall Common Council Chambers, 1004 East First Street

Voting Members Present (4 of 5): Alderman Steve Sabatke, Michael Caylor, Elizabeth McCrank (arr. 6:11) and Bea Lebal. Alderman Paul Russell (Chairperson) was excused.

Others meeting attendees (either in-person or remotely) included: City Administrator Dave Johnson, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, I/T Manager Dustin Brown, Alderman Steve Hass and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

Call to order

In the absence of Alderman Russell, Alderman Sabatke called the meeting to order at 6:00 P.M.

Minutes of previous meeting(s)

The minutes were in the meeting packet.

Motion (Caylor/Sabatke) to approve the October 13th, 2021 minutes. Carried.

Consider final propeal for street naming (honorary) project

Note: Blocks designated as memorials would not change the actual street name. Residents would continue to use the exact same address they have always used for their homes and businesses, and the memorial street will not be recognized by the United States Post Office.

Mike Caylor distributed the proposed policy. Discussion was held.

Motion (Caylor/Sabatke) to approve the proposed policy as submitted and refer it to the Board of Public Works. Carried.

Finish press release on mission and purpose of the committee

Mike Caylor reported that this is a work in process, so this agenda item was not considered at this time.

Attachment: Committee Reports (8459 : File committee reports)

Discuss Steve Sabatke and Elizabeth McCrank projects

Alderman Sabatke reported that he has been reviewing and updating the list of prospective historic structures. He has also taken pictures at several of the sites.

Elizabeth McCrank made several suggestions for additional data fields in the list.

Historic structures that already have plaques will be added to the list.

Work on this project will continue.

Exterior Maintenance Report

The report was in the meeting packet, and will be included in future meeting packets. The report was reviewed.

Public Comment Period

None.

Establish date, time and location of next meeting

Motion (Caylor/McCrank) to schedule the next meeting for Wednesday, December 8th, 2021 at 6:00 P.M. in the City Hall Common Council Chambers. Carried.

Adjournment

Motion (Caylor/McCrank) to adjourn. Carried. Adjourned at 6:31 P.M.

Minutes prepared and submitted by:

William N. Heideman CMC, WCMC
City Clerk

Attachment: Committee Reports (8459 : File committee reports)

City of Merrill
Historic Preservation Committee
Wednesday, October 13th, 2021 at 6:00 P.M.
City Hall Common Council Chambers, 1004 East First Street

Voting Members Present (4 of 5): Alderman Steve Sabatke, Michael Caylor, Elizabeth McCrank (arr. 6:07) and Bea Lebal. Alderman Paul Russell (Chairperson) was excused.

Others meeting attendees (either in-person or remotely) included: Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

Call to order

In the absence of Chairperson Russell, Bea Lebal called the meeting to order at 6:00 P.M.

Minutes of previous meeting(s)

The minutes were in the meeting packet.

Motion (Caylor/Sabatke) to approve the September 8th, 2021 minutes. Carried.

Methods to communicate Historic Preservation ordinance changes to the public

Building Inspector/Zoning Administrator Pagel commented that people primarily "pay attention" to the ordinances when they are planning to take action(s) on structures.

Mike Caylor suggested contacting the media when there are changes. Alderman Sabatke suggested that a press release would also help communicate changes.

Committee members suggested that it would be beneficial for them to receive the monthly list of outstanding inspection orders. Building Inspector/Zoning Administrator Pagel will address this request.

Alderman Sabatke and Elizabeth McCrank will work on updating the list of prospective historic properties. It was suggested that their progress on this should be a monthly future agenda item.

Mike Caylor will work on an article related to this subject.

Attachment: Committee Reports (8459 : File committee reports)

Discussion on admirable street names

Note on admirable street names: **Blocks designated as memorials would not change the actual street name. Residents would continue to use the exact same address they have always used for their homes and businesses, and the memorial street will not be recognized by the United States Post Office.**

Mike Caylor suggested that the next step in the process should be to send a recommendation to the Board of Public Works. The questions that still need answering include:

- How often should new nominations be considered?
- How many nominations at a time should be considered?
- Will there be a fee, and, if so, how much?

There seemed to agreement that a "complete" policy should be prepared and approved by the committee. This policy could then be recommended to the Board of Public Works.

Street signs and associated costs were discussed.

It was suggested that, at some future time, each committee member should submit three names for consideration.

Mike Caylor will prepare a proposal/policy for consideration at the next meeting.

Develop historic resource list for property owners

Alderman Sabatke suggested that property owners have access to a list of available contractors that do remodeling/rehab work on historic and/or potentially historic sites.

Building Inspector/Zoning Administrator Pagel suggested that Linda Tryczak might be able to provide a list to use as a starting point.

Elizabeth McCrank suggested that, before establishing a list of resources, a list of resource types should be developed.

Alderman Sabatke volunteered to be a "focal point" for gathering information related to people offering services related to historic structures.

Mike Caylor will contact Linda Tryczak to determine whether she could provide a list.

Attachment: Committee Reports (8459 : File committee reports)

Public Comment Period

Alderman Sabatke stated that it is his understanding that Jon Malm is not interested in purchasing the Livingston Center (former American Legion building) at this time. Alderman Sabatke then noted that, now that the City has taken ownership of the Livingston Center, steps will need to be taken to winterize the building. He that expressed his opinion that, as soon as possible, the Livingston Center should be given historic structure designation.

Building Inspector/Zoning Pagel reviewed the current policy on applications for historic structure designation.

Alderman Sabatke requested that the next agenda include consideration of designating the Livingston Building as a historic structure.

Establish date, time and location of next meeting

Motion (Caylor/McCrank) to schedule the next meeting for Wednesday, November 10th, 2021 at 6:00 P.M. in the City Hall Common Council Chambers. Carried.

Adjournment

Motion (McCrank/Sabatke) to adjourn. Carried. Adjourned at 6:49 P.M.

Minutes prepared and submitted by:

William N. Heideman CMC, WCMC
City Clerk

Attachment: Committee Reports (8459 : File committee reports)

T. B. Scott Free Library · Board of Trustees
Minutes of the regular meeting, November 17th, 2021

Opening
President Mike Geisler called the regular meeting of the Board of Trustees to order at 4:02 p.m. in the Library Community Room. Present: Audrey Huftel, Ryan Martinovici, Katie Breitenmoser, Richard Mamer, Tim Meehean, and Paul Gilk. Excused: Darcy Dalsky and Jim Wedemeyer. Also present: Jessica Zellers, Laurie Ollhoff, Andrea Bennett, and camera operator.

The Board reviewed a letter from Haven thanking library staff for their recent donation. There was no public comment.

Consent items
T. Meehean/R. Mamer/C to approve the minutes of the regular meeting of October 20, 2021.
T. Meehean/A. Huftel/C to accept the monthly Revenue and Expense Report for October.

Reports/discussion items/action items

A. **Nominating Committee.** M. Geisler nominated T. Meehean to prepare a slate of officers for presentation to the Board at the January meeting.
B. **Appointments to Building and Grounds.** M. Geisler appointed J. Wedemeyer to Chair and K. Breitenmoser as the second member of the Building and Grounds committee.
C. **Policy: Fines and Fees.** T. Meehean proposed amending the heading on the policy, presented as "Library Cards," to "Library Cards and Replacements." A. Huftel/P. Gilk/C to accept the amended policy.
D. **Strategic Plan Progress: Goal #4.** J. Zellers provided updates to Goal #4. Andrea Bennett, Youth Services Librarian, spoke about goal 4.4 (Objective: Support area schools in provided resources for teachers and students; Measure: Collaborated with MAPS to expend $1,000 annually on collections that support their curriculum). She collaborates with staff at the middle school to collect materials to support the MAPS curriculum. T. Meehean suggested writing up guidelines on purchasing books, to be presented to the Board in a future meeting packet.
E. **Wisconsin Trustee Essential #13:** Library advocacy. J. Zellers provided copies of Trustee Essential #13.

Library director's report

- There's a story walk outside the library, this week only, perfect for preschoolers and their caregivers.
- WVLS:
    - Leah Giordano is the new director at Marathon County Public Library. Laurie Ollhoff reported that MCPL withdrawal is on hold for at least a year and not yet certain.
    - The Aspen improvements to the library catalog are coming early next year.
- The Friends of the Library may be able to volunteer to help with outreach while the Outreach Librarian is on extended leave.
- Two employees are on extended leave. We are doing our best to not cut back hours, though some services will be impacted.

Attachment: Committee Reports (8459 : File committee reports)

- The City of Merrill recently made changes to vacation, sick leave, and longevity that are more generous to employees.
    - The Board will review the library's leave policy at the December meeting next month.
- In keeping with these changes, and prompted by two employees on leave, J. Zellers asked the City to consider removing the cap on the number of vacation hours each employee may donate to a colleague (currently capped at 8). Instead, the employee receiving the donation could receive up to 12 weeks of donated leave.
    - The Board will consider this policy at next month's meeting.
    - J. Zellers will investigate the financial impact of donated leave.
- The city is discussing flexible scheduling for employees. Things are still very much in the discussion stage.
- The new Gift Books process (formerly known as Memorial Books) is in place and going well.
- Covid: J. Zellers does not anticipate relaxing Covid restrictions until local conditions drop to Medium Activity. However, we are no longer staffing the mask station by the door. Our regular patrons know to wear masks.

President's remarks

- M. Geisler wished us all a Happy Thanksgiving.

Adjournment

R. Martinovici/A. Huftel/C moved to adjourn the meeting at 4:32 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on December 15th, 2021, at 4:00 p.m. in the Library Community Room.

Jessica Zellers, Secretary

Attachment: Committee Reports (8459 : File committee reports)

CITY OF MERRILL

MARKETING & COMMUNICATIONS

MINUTES • THURSDAY NOVEMBER 18, 2021

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Alderman Blake called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Chair	Present	
John M. Van Lieshout	Alderperson - Fifth District	Absent	
Mark Weix	Alderperson - Seventh District	Present	
Dan Wendorf	Park and Recreation Director	Excused	
Tammie Mrachek	Community Enrichment Center Director	Excused	
Jessica Zellers	Library Director	Present	

Other attendees (either in-person or remotely) included: City Administrator Dave Johnson, City Attorney Tom Hayden, Scott Steele, Renea Frederick, John Greenwood, Mike Ravn and City Clerk Bill Heideman. Merrill Productions were present to videotape the meeting.

II. Minutes of Previous Meeting(s):

1. Minutes of October 6, 2021 and October 21, 2021 meetings

The minutes for the two meetings were in the meeting packet.

Motion (Weix/Blake) to approve the minutes of the October 6th, 2021 meeting. Carried.

Motion (Weix/Blake) to approve the minutes of the October 21st, 2021 meeting. Carried.

III. Agenda Items

1. Discuss Marketing, Branding & Communications Budget

Information was in the meeting packet.

Scott Steele led discussion on the budget. On November 9th, the Common Council approved the 2022 City Budget, which included $110,000 for Marketing.

The next step on the process is to hire a Communications Director, which will be a contracted position. By consensus, Scott Steele was authorized to begin this process.

Work on the Branding phase of the initiative is pending.

2. Discuss Timeline

The timeline was in the meeting packet.

Information on the timeline was reviewed, especially the items coming up in early 2022.

Attachment: Committee Reports (8459 : File committee reports)

Renea Frederick raised the issue of the objective on the initiative. Discussion was held on this.

Mike Ravn stated that he was pleased that the Common Council opted to provide $110,000 for the Marketing Initiative in the 2022 City Budget.

Alderman Blake reported that he will schedule a time to be on the radio, to publicize the Marketing Initiative, and he asked Scott Steele to join him. This will likely take place in early December.

Scott Steele suggested that the "Talking Points" be revisited at the next meeting.

IV. Public Comment Period

None.

V. Estabish date, time & location of next meeting

Thursday, December 16th, 2021 at 5:15 P.M. in the City Hall Common Council Chambers.

VI. Adjournment

Motion (Weix/Blake) to adjourn. Carried. Adjourned at 5:41 P.M.

Attachment: Committee Reports (8459 : File committee reports)

CITY OF MERRILL

MARKETING & COMMUNICATIONS

MINUTES • THURSDAY OCTOBER 21, 2021

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Alderman Blake called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Chair	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	5:18 PM
Mark Weix	Alderperson - Seventh District	Present	
Jessica Zellers	Library Director	Present	

Other attendees (either in-person or remotely) included: Melissa Wrycha, Renea Frederick, Scott Steele, City Attorney Tom Hayden and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Agenda Items:

1. Update on reaction/input from Merrill Chamber of Commerce regarding October 20, 2021 presentation by Melissa Wyrcha.

Melissa Wrycha reported that the presentation seemed to go well. The Chamber seemed very interested in collaboration, although they did have some questions and concerns.

Alderman Blake mentioned that he will be extending an "official" invitation to Clyde Nelson to attend future Marketing and Communications Committee meetings. Mr. Nelson in the Executive Director of the Chamber.

2. Discuss Communications, Personnel and Budget sections of Marketing, Branding and Communications Initiative.

Information was in the meeting packet.

This agenda item was not addressed at the meeting.

3. Consider budget recommendations to forward to October 29, 2021 Committee of the Whole Budget Meeting.

Scott Steele led discussion on expenses that will be necessary components of an initial Marketing Budget. He noted that we will need to weight the "worth" of various components, based on available resources.

Hiring a Social Media person is necessary. Scott Steele suggested that this be a contracted, part-time position, approximately 20 hours per week. He estimated the annual cost for this position at $25,000.

Attachment: Committee Reports (8459 : File committee reports)

Hiring a Director of Communications is also necessary. Scott Steele suggested that this also be a contracted position, with the person working 30 to 35 hours per week. He estimated the annual cost for this position at $50,000 to $60,000.

Alderman Van Lieshout suggested that the Chamber of Commerce should be approached for possible funding for some of the costs.

Annual advertising costs were estimated at $36,000, although Scott Steele suggested that, for 2022 only, $27,000 (April to December) may suffice.

Funds will also be necessary for materials, branding and a logo. The total of these costs were estimated to be $25,000 to $35,000.

The total amount needed for 2022 was estimated at $100,000 to $120,000.

Alderman Blake suggested that Cable Franchise Fee funds are available to help fund the 2022 Marketing Budget. He proposed that the request to the Common Council be for $125,000.

Alderman Blake will discuss the proposal with City Administrator Johnson and Finance Director Unertl, and a formal proposal will be drafted, for consideration at the October 29th Committee of the Whole budget meeting.

4. Next Steps

Scott Steele will begin drafting a job description for the Director of Communications position.

III. Public Comment Period

None.

IV. Establish date, time & location of next meeting

The next regular meeting has already been scheduled. It will be at 5:15 P.M. on Thursday, November 18th, and will be held in the City Hall Common Council Chambers.

V. Adjournment

Motion (Weix/Van Lieshout) to adjourn. Carried. Adjourned at 6:06 P.M.

Attachment: Committee Reports (8459 : File committee reports)

CITY OF MERRILL

MARKETING & COMMUNICATIONS

MINUTES • WEDNESDAY OCTOBER 6, 2021

Special Meeting | **City Hall Council Chambers** | **6:00 PM**

I. Call to Order

Alderman Blake called the meeting to order at 6:01 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Chair	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	
Mark Weix	Alderperson - Seventh District	Present	
Dan Wendorf	Park and Recreation Director	Present	
Tammie Mrachek	Community Enrichment Center Director	Present	
Jessica Zellers	Library Director	Present	

Other attendees (either in-person or remotely) included: City Administrator Dave Johnson, City Attorney Tom Hayden, John Greenwood, Renea Frederick, Scott Steele, Clyde Nelson, Gene Bebel, Mike Ravn, Nancy Kwiesielewicz, Kris McGarigle and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Agenda Item:

1. Introductions

The meeting attendees introduced themselves.

2. Review and update of Marketing and Communications Committee activities to this point

Discussion was held on the progress of the committee to date.

Presentation by Scott Steele, Vice President Chief Marketing Officer, Church Mutual Insurance Company

Scott Steele led discussion on a Power Point presentation. "Marketing, Branding & Communications Initiative".

The following topics were addressed during the presentation:

- Vision
- Mission
- Values
- Marketing Strategy
- Define Objectives
- Current Situation
- Target Audience
- Communications
- Personnel

Work on Brand Development is pending.

Attachment: Committee Reports (8459 : File committee reports)

The timeline included in the presentation was then reviewed.

3. Discussion regarding possible marketing collaboration between City of Merrill and Merrill Chamber of Commerce

Opportunities for the City and the Chamber to work together were suggested and considered.

There was a suggestion to schedule a "focus" meeting between several committee members and several Chamber representatives.

III. Public Comment Period

None.

IV. Review Dates for Remaining Scheduled 2021 Regular Meetings:

Thursday, October 21st

Thursday, November 18th

Thursday, December 16th

(All meetings to begin at 5:15 P.M. in the City Hall Common Council Chambers)

V. Adjournment

Motion (Van Lieshout/Weix) to adjourn. Carried. Adjourned at 7:22 P.M.

Attachment: Committee Reports (8459 : File committee reports)

NOVEMBER '21 MEETING MINUTES

Merrill Enrichment Center Committee

Meeting was held on November 18th, 2021 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Rick Blake (Alderperson), Gene Bebel, Sharon Anderson, Rose Akey, Jennifer Clark (ADRC representative)

Absent: Laura Bertagnoli (Chair), Paul Russell (Alderperson), Josh Jaeger, Sharon Harvey

1. **Opening**
   a. Blake called the meeting to order.
2. **Consent Items**
   a. Motion by Bebel second Anderson to approve Oct '21 minutes. Motion carried.
   b. Motion by Anderson second by Akey to approve Oct/Nov '21 vouchers. Motion carried.
3. **Public Comment**
   a. none
4. **Operations**
   a. Nov/Dec events
      i. Director shared that we reached 250 Thanksgiving meals two weeks before Thanksgiving Day. Director stated that we generally receive calls right up to the day before and always plan for a cushion. Next year the MEC will try to find smaller parishes in our community to work together with us to offer the Thanksgiving meal here in our Expo. We will plan for 350+. Blake asked how many people, we could fit in the expo. Director stated that the capacity is over 700 but to sit people comfortably we *may* be able to accommodate up to 500. This would take a *substantial* amount of funding and volunteers.
      ii. Director shared more information on our Dec. 3rd evening shopping event. We promoted the evening as a Sip, Shop and support with the intention of promoting a local winery. It was brought to the Directors attention that we needed a picnic license and a licensed bartender. This would have been fine but then Director found out we would need to purchase wine through a distributor. This defeated the original purpose of promoting and supporting a local business. Blake suggested looking further into this.
      iii. The MEC participates annually in O'Tannenbaum. This year our Cricut group offered to make all the ornaments and decorate the tree. We are thankful for their time and efforts.
      iv. The MEC will have Christmas Joy Deliveries for the 23rd year. Deadline to order is Dec. 15th. Delivery will take place on Dec. 22nd. Clark asked if there are any restrictions on who can receive the delivery. We do not have restrictions but generally focus on those who are home alone on this holiday. Clark asked if she could have a flyer for the meals on wheels participants.
   b. The MEC is considering working with the UW Extension and the ADRC on the Wisconsin DHS/Hunger task force of Milwaukee Stockbox program for seniors (commodities). Meetings are taking place and decisions will be made by the beginning of December.
   c. There are funds left over from the Lifting Lincoln County outreach from last year. The MEC will receive funds to provide outreach bags to our community. Some of these will go out with our Christmas Joy deliveries. Bebel added the need for support for our local St. Vincent. They do receive money from the Salvation Army annually but the money goes fast. They are taking on more than ever before as churches are not able to take care of their parishioners as before and are now referring people to St. Vincent. He also mentioned that people need help year round, not just at the holidays. Akey mentioned the food pantry being full but no people are coming. Further conversation centered on the stigma associated with going to get food and that people like to pick their own food vs. having it picked for them.
5. **ADRC**

   Jennifer provided the following updates;
   a. ADRC now has a Full time dementia specialist opening. Training available. Please visit the Marathon county website. The Executive Director position is also available.
   b. The ADRC was happy to have 165 Farmers market vouchers distributed this year. 184 were available. The MEC will help to ensure all are utilized next year.
   c. The ADRC is working again with Peyton's Promise to provide food and shelf stable meals to the community. A local Girl Scout troop assists with packing and delivering meals. Peyton's Promise serves as the middleman between food drives (organized by them) and organizations fighting hunger.

Attachment: Committee Reports (8459 : File committee reports)

d. The ADRC had received additional grant funding to continue COVID-19 vaccination registration and outreach through 2021 and into 2022. We will be connecting older adults/adults with disabilities to COVID vaccines and booster options.... and will help them navigate any barriers to receiving booster/vaccine (i.e. Transportation issues etc.).

6. **Discussion**
   a. Director shared the approval of the Marketing committees' requested budget for personnel. Council member Blake shared the details including a need for a contracted Communication Director and a Social Media specialist. These two positions will spearhead our marketing plan for the city.
   b. Director asked the committee to bring their ideas for MEC's Goals for 2022 to our January meeting. Director would like to revisit our SOAR analysis results from 2018 for updating.
   c. MEC committee will not meet in December.
   d. Director asked committee members to email discussion items for January.
7. **Adjournment**
   a. Motion to adjourn made by Bebel second by Akey.

The next meeting date is **January 20th at 2:15pm in the MEC Conference room.**
Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted,

TMrachek, Tammie Mrachek, MEC Director

Attachment: Committee Reports (8459 : File committee reports)

OCTOBER '21 MEETING MINUTES

Merrill Enrichment Center Committee

Meeting was held on October 21st, 2021 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Laura Bertagnoli (Chair), Gene Bebel, Sharon Harvey, Rose Akey, Jennifer Clark (ADRC representative)

Absent: Paul Russell (Alderperson), Josh Jaeger, Sharon Anderson

1. **Opening**
   a. Bertagnoli called the meeting to order.
2. **Consent Items**
   a. Motion by Bebel second Harvey to approve August '21 minutes. Motion carried.
   b. Motion by Bebel second by Akey to approve August '21 vouchers. Motion carried.
3. **Public Comment**
   a. none
4. **Operations**
   a. Director shared the numerous amount of positive feedback from both participants and shoppers for the October Fall Craft & Market Event. We made $1670 in table fees and $428 on our quilt raffle.
   b. Thanksgiving outreach this year will be hosted at the MEC/Expo with St. John Church providing the meal. Delivery or pick-up only this year again due to COVID.
   c. The MEC will have Christmas Joy Deliveries for the 23rd year. We are looking for volunteer drivers. Delivery will take place on Dec. 22nd.
   d. We have decided to add another event this year. On Dec. 3rd the MEC will host an evening shopping event.
   e. Mask use continues as Lincoln county is in a Critical High state.
   f. 2022 budget is going well so far. Director will have more information after the all-day budget meeting on October 29th.
5. **ADRC**
   Jennifer provided the following updates;
   a. ADRC requires prescheduled appointments and are not conducting home visits until further notice.
   b. Dining sites are open again at JT, Tomahawk Senior Center and the Gleason Lions Club.
   c. Stockboxes for seniors is provided by the FDA and Hunger task force of Milwaukee. They are looking to reach all counties in our state. The ADRC along with the UW extension would like to work with area organizations, including the MEC, to get the program running in Lincoln County.
6. **Discussion**
   a. Director shared that a Quorum for meetings for the MEC are 4 members present to make proceedings of the meeting valid.
   b. Committee decided that November will be the last meeting this year.
   c. Director will discuss update on Marketing Committee requests for 2022 budget.
7. **Adjournment**
   a. Motion to adjourn made by Harvey second by Akey.

The next meeting date is **November 18th at 2:15pm in the MEC Conference room.**
Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted,

TMrachek, Tammie Mrachek, MEC Director

Attachment: Committee Reports (8459 : File committee reports)

PARKS AND RECREATION COMMISSION

DECEMBER 1, 2021

The Merrill Parks and Recreation Commission met on Wednesday, December 1, 2021 at 4:15 p.m., at Merrill City Hall.

Members Present: Kyle Gulke (call in), Joan Tabor, Brian Artac, and Jean Ravn, Dan Novitch

Members Excused Absent: John VanLieshout

Department Staff Present: Dan Wendorf and Dawn Smith

***Motion by Ravn, seconded by Artac to approve the minutes from the November meeting.

***Carried unanimously.

***Motion by Tabor, seconded by Artac, to approve the claims from November.

***Carried unanimously.

Public Comment: None

The next item on the agenda was to review/approve potentially changing policy of only taking shelter reservations beginning first business day after the New Year. Wendorf stated that changing to being able to reserve year round would be nice since we now will be switching to Civic Rec and people are able to reserve online. Wendorf stated that he has not been able to find any ordinance stating why we can only take reservations after the first of the year. Tabor questioned if the Civic Rec program has a calendar with available dates. Wendorf stated it did. Novitch suggested that if this is something we want to move forward with we should begin after the first of year so that we don't upset people who may not be aware of the policy change.

***Motion by Ravn, seconded by Artac to allow year round shelter reservations starting January 3, 2022.

***Carried unanimously.

The next item on the agenda was to review/approve potential transfer of Legion Building and property to Parks Department. Wendorf stated that a walk through was done with building inspector Darin Pagel. Wendorf and Pagel both agreed that structurally the building is sound. Wendorf had a slide show that he presented to the Park and Recreation Commission. Wendorf stated that there is potential to utilize the building for an afterschool location, running some programs and summer playground from the building. Wendorf stated that there will have to be some work on the inside but believes it would be a good investment for the Parks Department. City Administrator stated that long term the roof will have to be replaced and also some work on the windows and doors.

***Motion by Tabor, seconded by Ravn to support and recommend the City Council returning the Legion Building to the Park Department for park use.

***Carried unanimously.

Attachment: Committee Reports (8459 : File committee reports)

The next item on the agenda was an update on the Sumnicht Property. Wendorf stated that when they got into the final budget hearing a council member requested putting the Sumnicht property back on for approval to purchase. Wendorf stated it was a 4/4 tie and the Mayor broke the tie by voting yes. Wendorf stated that the funding source will be coming from the American Rescue plan if the Tourism Grant is unsuccessful. Wendorf stated that they have reached out the family and let them know that the City will be purchasing the land. Wendorf stated that he has met with City Administrative Dave Johnson and City Attorney Hayden to start on the legal paperwork for the land. Wendorf stated that the City Forest will now be over 1,000 acres. The 70 acres will be purchased for $140,000.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Ravn stated that it is really sad to see that there was more vandalism at Normal Park again. Wendorf stated that some youth just don't have a very good structured life. Ravn questioned if it was fixable. Wendorf stated it was, and new parts have been ordered. Tabor stated that programs do make a difference in kids lives, it may not seem like it, but they do make an impact on a child's life. Wendorf stated that he would like to thank all the part time and full time employees for all the wonderful work they do all year.

The next regular meeting is scheduled for Wednesday, January 5, 2022 at 4:15 p.m. at the Merrill City Hall. Novitch stated that if there is nothing to discuss that the meeting might be canceled but will keep commission members updated.

Public Comment:

***Motion by Artac, seconded by Ravn to adjourn at 5:04 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

Attachment: Committee Reports (8459 : File committee reports)

CITY OF MERRILL

PERSONNEL AND FINANCE COMMITTEE

MINUTES • TUESDAY NOVEMBER 30, 2021

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Alderman Hass called the meeting to order at 5:16 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Alderperson - Third District	Present	
Steve Osness	Alderperson - Fourth District	Present	
Steve Hass	Alderperson - Second District	Present	

Other meeting attendees (either in--person or remotely) included: Mayor Derek Woellner, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Utility Operations Manager Gabe Steinagel, Police Chief Corey Bennett, Public Works Director/City Engineer Rod Akey, Fire Chief Josh Klug, Alderman Paul Russell, Alderman Steve Sabatke, Alderman Mark Weix, Lincoln County District Attorney Galen Bayne-Allison , Pastor Adam Rodriguez, Pastor Scott Gustafson, LaDonna Fermanich and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Vouchers:

1. Vouchers

The vouchers were in the meeting packet.

Motion (Osness/Blake) to approve.

RESULT:	**APPROVED**

III. Agenda items for consideration:

1. Consider request from Trinity Church Daycare for American Rescue Plan funding.

Information on the request was distributed at the meeting.

Representing Trinity Church Daycare, Pastor Adam Rodriguez gave a presentation related to the request.

Trinity is renovating the former Park City Credit Union building, in order to open a daycare facility. They are hoping to get a maximum of 136 children enrolled, aged from infants to five years old. Their request is for $88.398, to help pay for the purchase of playground equipment at the daycare.

Alderman Osness stated that he was in favor of the daycare, but added that other churches that requested American Rescue Plan funding earlier in the year were denied.

Alderman Blake stated that is not against the request, but has concerns with the amount requested.

Attachment: Committee Reports (8459 : File committee reports)

Motion (Blake) to approve funding of $10,000. Motion failed due to lack of a second.

Alderman Osness suggested that this request could be reconsidered at a future meeting. After discussion, it was agreed that the request will be placed on the next regular meeting agenda.

2. Presentation from a legal firm regarding potentially providing outside legal services for the City.

Attorney Shame VanderWaal gave a presentation and answered questions.

No action was taken.

3. Consider changes to Section 12-11-6 and 12-12-4 of the Employee Handbook, to allow for unlimited donation of vacation time to another employee to be used for sick leave.

Information was in the meeting packet.

Motion (Osness/Blake) to approve. After discussion, Alderman Osness requested that his motion be withdrawn. Without objection, it was so ordered.

Motion (Blake/Osness) to approve. If approved, the policy would be reviewed during the 2023 budget process.

RESULT:	**APPROVED**

4. Consider addition to Employee Handbook Section 9-3, related to employee's effective date of retirement.

Information was in the meeting packet.

After discussion, no action was taken.

5. Consider request from Merrill Professional Police Association to make change(s) in 2022-2023 union contract, related to residency. The Common Council approved the contract on November 9th, 2021, by Resolution #2712.

Information was in the meeting packet.

City Administrator Johnson reported on the request, which is to make a minor date change in Article 3 of the recently-approved union contract with the Merrill Professional Police Association.

Alderman Hass suggested the possibility of changing the "residency radius" rather than changing the date. City Administrator Johnson responded that a change in the radius would need to be accomplished via negotiations.

Motion (Osness/Blake) to approve the request.

Attachment: Committee Reports (8459 : File committee reports)

RESULT:	APPROVED & SENT TO COUNCIL	Next: 12/14/2021 6:00 PM

6. Consider adjustments to hourly Certification Pay for Utility Employees

Information was in the meeting packet.

Utility Operations Manager Steinagel reported on the proposed changes in certification pay.

Motion (Blake/Osness) to approve the changes.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 12/14/2021 6:00 PM

7. Consider reclassification of Wastewater Treatment Plant Lead Operator position

Information was in the meeting packet.

City Administrator Johnson reported that, over the last few years, this position has been assigned additional duties and responsibilities.

Motion (Blake/Osness) to approve the reclassification.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 12/14/2021 6:00 PM

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

5. City Administrator Johnson

The report was in the meeting packet.

6. Fire Department Callback Report

The report was in the meeting packet.

7. Consider placing monthly reports on file

Motion (Osness/Blake) to place on file.

Attachment: Committee Reports (8459 : File committee reports)

RESULT:	PLACED ON FILE

V. Establish date, time and location of next regular meeting

No December meeting was scheduled. However, if circumstances dictate that a December meeting is necessary, Chairperson Hass will call a meeting.

The regular January meeting was scheduled for Tuesday, January 25th, 2022 at 5:15 P.M in the City Hall Common Council Chambers.

VI. Public Comment Period

LaDonna Fermanich stated that she hoped that the public will be kept informed of any action(s) taken as a result of the closed sessions to be held later in the meeting.

VII. Closed Sessions:

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to review and consider applications from legal firms for possible selection/recommendation to provide outside legal services to the City.

Alderman Hass read the first closed session agenda item.

Motion (Blake/Osness) to convene in closed session. Motion carried 3-0 on roll call vote.

Convened in closed session at 6:11 P.M.

The closed session minutes will be filed separately and confidentially.

2. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon any person referred to in such histories or data, or involved in such problems or investigations, to review recently submitted citizen feedback documents related to City employee(s).

The closed session minutes will be filed separately and confidentially.

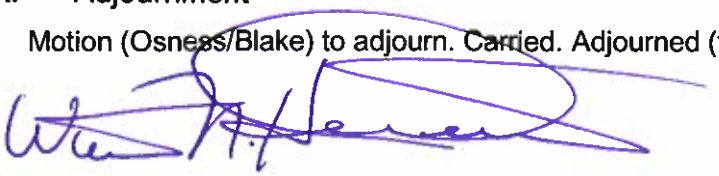
VIII. Open Session:

1. The Committee may reconvene in open session for potential action(s) on closed session issue(s).

The Committee did not reconvene in open session.

IX. Adjournment

Motion (Osness/Blake) to adjourn. Carried. Adjourned (from closed session) at 7:27 P.M.



Attachment: Committee Reports (8459 : File committee reports)

CITY OF MERRILL

POLICE AND FIRE COMMISSION

Monday, December 6, 2021 · 5:00 p.m.
Council Chambers – City Hall · 1004 E. First St., Merrill, WI

Members Present: Paul Russell (Chairman), Nicole Johnson (Secretary), Don Heyel, Lisa Gervais and Norm Hanson
Members Absent:
Others Present: Police Chief Bennett and City Administrator Dave Johnson

I. **Call to Order:**
Chairman Russell called the meeting to order at 4:58 p.m.

II. **Public Comment Period:**

No public comments.

Chief Bennett gave an update on the vacancies of the dept as well as other upcoming retirements or possible vacancies. There are currently two spots to fill and a possible third spot soon. Approval in process needed to move forward with applicants that have begun hiring process and interviews.

III. **Closed Session(s):** Convened at 5:11 p.m.
Pursuant to Wisconsin State Statutes Section 19.85(1)(c), moved (Heyel/Russell) that the Commission go into closed session "to consider employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction of exercises responsibility. *Carried.*

IV. **Reconvene in Open Session:** Reconvened at 6:34 p.m.
The committee may reconvene in open session to recommend the new Fire Department Chief. Motion to move to open session (Hanson/Gervais). *Carried.*

Motion made to approve the four applicants in the hiring process brought fourth by Chief Bennett for consideration, pending their qualifications and testing requirements met (Russell/Heyel): Carried by vote 5/5, *motion carried.*

V. **Adjournment:**
Moved to adjourn at 6:35 p.m. (Johnson/Hanson). *Carried.*

Respectfully submitted,

Nicole Johnson
Secretary
Merrill Police and Fire Commission

Attachment: Committee Reports (8459 : File committee reports)

CITY OF MERRILL
POLICE AND FIRE COMMISSION

Wednesday, July 21, 2021 · 4:30 p.m.
Conference Room (basement) – City Hall · 1004 E. First St., Merrill, WI

Members Present: Paul Russell (Chairman), Nicole Johnson (Secretary), Don Heyel, and Norm Hanson
Members Absent: Lisa Gervais
Others Present: Police Chief Bennett and City Administrator Dave Johnson

I. **Call to Order:**
Chairman Russell called the meeting to order at 4:29 p.m.

II. **Public Comment Period:**

No public comments.

Chief Bennett gave an update on the three recent hires for the dept. All three are now on staff and in different stages of training. The first is through field training, the second is in the process of completing field training, and the third has just started. The dept will be fully staffed once the three have successfully completed their training. Commissioners Russell and Johnson both made comment about interactions in public settings they have had with one of the two of the new officers. Both were very complimentary on the officers' conduct in public.

Chief Bennett then updated on the recent promotion in January and the good progress made in that area. Greg Hartwig's retirement was mentioned, and we discussed the process conducted to handle the filling of his position. The applicants were all interviewed and scored in several areas. Recommendation made by Chief Bennett to promote Pete Borchardt for the position.

Moved to allow Chief Bennett to promote Officer Borchardt (Heyel/Gervais). *Carried 4/4 vote.*

III. **Adjournment:**
Moved to adjourn at 4:51 p.m. (Heyel/Gervais). *Carried.*

Respectfully submitted,

Nicole Johnson
Secretary
Merrill Police and Fire Commission

Attachment: Committee Reports (8459 : File committee reports)

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, November 3rd, 2021 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Clyde Nelson, Derek Woellner, Sheila Polak, Steve Sabatke, Lori Anderson-Malm, Tony Kusserow, and Val Mindak (Remote

Others: Alderpersons Rick Blake, Steve Hass, and Mark Weix, City Clerk Bill Heideman, Finance Director Kathy Unertl, City Administrator Dave Johnson, City Attorney Tom Hayden Public Works Director/City Engineer Rod Akey, City Building Inspector/Zoning Administrator Darin Pagel, and Merrill Productions video operator

Call to Order: Nelson called the meeting to order at 8:00 a.m.

Consider approval of RDA meeting minutes from October 6th:

Motion (Polak/Anderson-Malm) to approve the meeting minutes from October 6th. Carried.

Public Comment: LaDonna Fremanich (Remote) expressed concern about housing needs and suggested that there be an updated housing study.

2022 Budget – TID-Funded Infrastructure Investments:

Unertl highlighted the TID No. 8, No. 7, and No. 11 infrastructure investments that were approved at the October 19th Committee of Whole meeting. Unertl anticipates TID Revenue Bonds will be issued for these utility and street infrastructure projects.

Update on potential affordable housing support for WHEDA tax credit application (TID No. 8):

The information going to the Lincoln County Board of Supervisors from Horizon (Madison developer) was provided in the RDA agenda packet. In additional to requesting American Rescue Plan Act (ARPA) funding support from Lincoln County for affordable housing, the proposal included $755,067 in potential City of Merrill Tax Incremental District (TID) support.

City Administrator Johnson reported that the developer has no control of the proposed site; the development likely wouldn't be owned by a taxable entity (I.e. just potential PILOT - Payment in Lieu of Taxes); and it wasn't realistic to potential rezone the proposed site at this preliminary planning status.

Attachment: Committee Reports (8459 : File committee reports)

Update on potential affordable housing support for WHEDA tax credit application (TID No. 8) - Continued:

Anderson-Malm expressed preference to not extend TID No. 3 to 2027 for affordable housing and instead supported lowering taxes, Mindak recommended following the City's Strategic Plan which includes advancing affordable housing as a goal. Mindak emphasized that the purpose of the RDA is to find solutions to implement Merrill Common Council policy directions. Kusserow suggested that more study and demographic information was needed.

Unertl reported that this was just an update since information was going to Lincoln County Board committees referencing potential City of Merrill TID funding requests.

Discuss future redevelopment of 401-403 W. Main St. (TID No. 8):

The vacant site of the former bank building has been used for parking and construction staging for the Stonebridge Apartments and Park Place remodeling. The 2015 Westside Renewal Plan had concept for potential multi-story new building. Keeping the property as a public parking lot was not proposed.

RDA Commissioner consensus to issue Request for Proposals for site redevelopment.

Next RDA meeting: No December meeting. Next meeting is scheduled for Wednesday, January 5th, 2022 at 8 a.m.

Adjournment: (Sabatke/Polak) to adjourn at 8:35 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Attachment: Committee Reports (8459 : File committee reports)

Tourism Commission Meeting Minutes
November 2, 2021
Held at the Merrill Chamber of Commerce

Members Present: Ryan Schwartzman, Dan Wendorf, John Van Lieshout
Via Zoom: Becky Roberts

Staff Present: Clyde Nelson, Cheryl Skoug

Others Present: MP3

Called to order: 12:30pm by Dan Wendorf

Approval of Minutes from last meeting reviewed, and a motion to approve minutes from the November 5, 2020, meeting was made by Schwartzman, seconded by Roberts, voted, and carried.

Review of Budget for 2022

Reviewing of data that was provided. Pictures of handouts were sent via text message to Roberts.

Review of Applications of Grants:

Operations Budget:

Wendorf suggested the Commission discuss each request individually and make suggested award amounts during discussion. He suggested reviewing the total budget at the end of overall discussion to ensure it fits within the anticipated budget for 2022. This would allow for one motion at the end of all discussion to set the Tourism Budget for next year. Nelson suggested, that with a healthy budget heading into 2022, that we could consider full funding for each applicant.

Admin/Rent: The Chamber provided information showing what the cost of running Tourism out of our office. The Chamber would like a slight increase to help offset the cost to the Chamber.

Information was provided to show what each visitor that comes to Merrill spends. With the "rack" price increased, that means the Room Tax will slightly increase.

Room Tax for the surrounding areas was provided to see if we are on the right track at 6%.

Would we like to have two grant application periods per year? Have the budget for 6 months at a time instead of the year? Will investigate and decide at next meeting. It was mentioned that Rothschild utilizes the two per year grant cycle.

*** Welcome Clyde Nelson to Tourism Commission. Clyde is the new Executive Director at the Merrill Chamber.***

The Commission should consider helping the city with re-branding Merrill. The Commission is on board with helping them out.

Attachment: Committee Reports (8459 : File committee reports)

With not knowing how COVID-19 was going to affect Tourism in Merrill in 2020-2021, we were cautious with funds. We have a nice amount in the checkbook, would we need to review each of the applications and adjust what they are asking for?

Savings Account – do we need one or do we just make sure we have funds in checkbook to be able to work with Discover Wisconsin when they come to us without taking a huge hit?

What is the budget for each event? Commission would like to see how each grantee uses the money for marketing and with what companies, to ensure they are creating overnight stays. Wendorf stated that it is important (and required) for each organization to provide a detailed budget for their events. This helps aid the Commission with their decisions.

Two of the major events, Fair and Rodeo are the two biggest events that bring overnight stays to Merrill. Will need to keep that in mind when reviewing.

Nelson suggested that we just grant the asking amount to all applicates. Let's help the events make some money.

Schwartzman suggested that if we give the Rodeo their asking amount, that we should think of bumping the Fair to the same amount. Would like to see that the fair advertises outside of the basic areas – Green Bay, Shawano, Eau Claire, etc.

A motion to approve the following amounts to events.

Merrill Winterfest Sled Dog Race: Asking: $400, granted: $400
Merrill Area Lion's Labor Day Car Show: Asking: $1100, granted: $1100
Lincoln County Fair: Asking 10,000, granted: $12,500 – will need to use the extra money advertising outside their normal avenues.
Wisconsin River Pro Rodeo: Asking: $12,500, granted: $12,500
Central Wisconsin Concertina Festival Asking: $300, granted: $300
Merrill Ice Drags: Asking: $5,000, granted: $5,000
Lincoln County Barleyfest: Asking: $2500, granted: $2500
Pork in the Park: Asking; $2500, granted: $2500
Black Squirrel Scurry Asking: $1000, granted: $1000
Oktoberfest Asking: $2500, granted: $2500
Underdown Trail Ride: Asking: $750, granted: $750
Grants totaling $41,050 was made by Ryan Schwartzman, seconded by Becky Roberts, voted, and carried unanimously.

A motion to approve the total budget for the Tourism Commission along with the grant award amount included, $82,250, was made by Ryan Schwartzman, seconded by John VanLieshout, voted, and carried unanimously.

Discussion: (1) Why are people not applying for the funds? (2) Commission would like to see who the grantees are using for advertising. (3) Depending on when the event is, do we offer applications turned in at two different times of the year. (4) Do we move the date later September 30th of the year? (5) Dan will reach out to Rothschild to see how they do their application process twice a year. (6) Ironbull organization which is holding the Underdown Trail Ride. They are working with Dan to make this

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"silent" sport heard. (7) Do we need to set aside money to help rebrand Merrill? (8) Use the money that is not used to help better the city with things that would help with tourism, example: signs throughout the city. (9) The chamber will be looking for other grants opportunities to the city. (10) We need to grow Merrill by advertising in the outside areas – Counties, State.

Next meeting: April 19, 2022, at noon – Chamber office.

A motion to adjourned at 1:29 pm was made by John Van Lieshout, seconded by Ryan Schwartzman, voted, and carried.

Cheryl Skoug
Recording Secretary

Attachment: Committee Reports (8459 : File committee reports)

Transit Commission Meeting
October 18, 2021
Minutes

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Denise Ziech, Ms. Katie Swope and Brad Brummond – Transit Administrator

1) Call to order 4:00pm

2) Public Comment – None

3) Approval of September 2021 minutes

A motion to approve minutes of the August 2021 meeting was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope . All ayes, motion approved unanimously.

4) Administrator's Report;

A. Employee Status – Ad placed for full and part time driver
B. Barley Fest – discussion – 43 riders one other rider all day
C. 3rd Quarter report - all numbers up almost back to pre COVID levels

5)100 years of Motorbus Anniversary

a. two dates set for WJMT, 10/8 went very well again on 10/26
b. put event on city web page and facebook
c. narrators in place, test run Thursday the 21st at noon

6) Future Agenda Items

-100 year celebration review
- employee status

7) Next meeting date will be November 15, 2021. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

8) At 4:18pm The commission adjourned to closed session pursuant to Wisconsin State Statutes 19.85(1)(f) at 5:12 a Motion to adjourn was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis.
All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: Committee Reports (8459 : File committee reports)

DISTRICT 1	DISTRICT 2	DISTRICT 3
Bialecki, Bill	Arndorfer, Nancy	Bagley, Arlene
Boes, Gary	Detert, Russell	Chrudimsky, Jeanne
Dabbert, Richard	Doerr, Linda	Kautz, Ronald
Evans, Judy	Hamann, Mike	Knospe, Connie
Heyel, Carol	Jaeger, Sharon	Leopold, Jerry
Hinz, Jeffrey	Willman, Mike	McCrank, Elizabeth
Holz, Carol	Wistein, Kelleen	Raasch, Patricia
Indrebo, Jill		Streich, Nancy
Loesel, John		Wiesnewski, Elizabeth
Mueller, Brenda		
Mueller, Tom		
Rhode, Donna		
Sheridan, Kathleen		
Storm, Diane		
Wais, Barb		
West, Kim		
DISTRICT 4	DISTRICT 5	DISTRICT 6
Helmuth, Bill	Burrow, Malinda	Ashbeck, Norbert
Klug, Kay	Burrow, Ron	Gulke, Kyle
Knott, Dennis	Radloff, Karen	Bondioli, Gloria
Nelson, Clyde	Rothlisberg, Barbara	Hendrick, Paul
Schroeder, Melissa	Simon, Elaine	Iwen, Kathy
Schult, Paulette	Wright, Cheryl	Lemmer, Jan
Sturm, Rosemary	Woellner, Willow	Ponko, Rosalyn
Voigt, Phyllis		
DISTRICT 7	DISTRICT 8	
Johnson, Marge	Geiss, Eric	
Norton, Rob	Grefe, Dennis	
Perkins, Jean	Rohde, Kathryn	
Rhinehart, Linda	Sabatke, Steve	
Robinson, Catherine	Thiel, Laurie	
Rusch, Greta	Travis, Patricia	
Sukow, David	Wix, Allen	
Thompson, Janet (Rep.)		
Viesselmann, David		
Wendt, Mary		

Attachment: Election workers list for 2022-2023 (8474 : Election Officials for 2022-2023)

Election Inspectors Nomination List

Dear Bill,

Pursuant to Wis. Stat. §7.30, and for the purposes of nominating Republican Election Inspectors in Lincoln County,

I, Landis Holdorf , Chairman of the Republican Party of Lincoln County hereby nominate the named individuals below.

Certification

I, hereby, certify that each nominee whose name appears on this list has been contacted individually and each nominee on this list has agreed to serve as an election inspector.

Landis Holdorf — 11/25/2021

County Party Chair — Date

Please do not hesitate to contact me with any questions or if you need any additional information.

715-218-5008

Landisholdorf1998@gmail.com

Attachment: Poll Worker Nomination from Republican Party (8474 : Election Officials for 2022-2023)

List of Nominees

Name #1: Janet Thompson

Mailing Address: 606 Bramble Way, Merrill, WI 54452

Telephone: 715-218-0998

Email: pjthompson1@charter.net

Name #2: _____

Mailing Address: _____

Telephone: _____

Email: _____

Name #3: _____

Mailing Address: _____

Telephone: _____

Email: _____

Name #4: _____

Mailing Address: _____

Telephone: _____

Email: _____

Attachment: Poll Worker Nomination from Republican Party (8474 : Election Officials for 2022-2023)

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

ORDINANCE NO. 2021-
Introduced: December 14, 2021
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

AN ORDINANCE:

Re: Amending Chapter 14, Article V, Section 14-123 through 158 Environment

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 14, Article V, Section 14-123 through158 of the Code of Ordinances for the City of Merrill is amended to read as follows:

Sec. 14-123. Statement of policy and applicability.

(a) *Intent and purpose.* It is the policy of the city to regulate and establish policy for the control of planting, removal, maintenance and protection of trees and shrubs, in or upon, all public areas and terrace areas to eliminate and guard against dangerous conditions which may result in injury to persons using the streets, alleys, sidewalks or other public areas; to promote and enhance the beauty and general welfare of the city; to prohibit the undesirable and unsafe planting, removal, treatment and maintenance of trees and shrubs located in public areas; and to guard all trees and shrubs, both public and private, within the city against damage and the spread of disease, insects or pests.

(b) *Application.* The provisions of this article shall apply to trees and shrubs growing, or hereafter planted, in or upon public areas and terrace areas, and also to all trees and shrubs, growing or to be planted, in or upon any private premises which shall threaten the life, health, safety or welfare of the public or of any public areas.

Sec. 14-124. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Board means the board of parks and recreation commissioners as constituted under this Code.

Boulevard or *terrace areas* mean the land between the normal location of the street curbing and sidewalk. Where there is no curb and gutter, the area four feet from the curbline shall be deemed to be a boulevard for the purpose of this article. The term "boulevard" has the same

Attachment: Ordinance related to forestry and trees (8506 : Ordinance related to forestry and trees)

meaning as the term "terrace." Where there are no sidewalks, the area four feet from the curb shall be deemed boulevard areas under this article. Or as determined by GIS mapping.

Clear-sight triangle means a triangle formed by the existing or proposed curblines of two or more intersecting streets, roads or alleys and, a third line connecting specified points on those curblines in order to provide vehicular traffic an unobstructed view at intersections.

Evergreen tree means any woody plant, normally having one stem or trunk and bearing foliage in the form of needles and crowns which extend from ground level throughout its entire height.

Forester means a person appointed by the common council to serve as city forester and administrator of this article. Unless otherwise provided, the city forester shall be the parks and recreation director.

Maintenance and protection means and includes all operations of trimming, pruning, spraying, injecting, fertilizing, treating, bracing, doing surgery work and cutting any tree or shrub above or below ground.

Major alteration means trimming a tree beyond necessary trimming to comply with this article. Crowning 30 percent or more of natural growth is considered a major alteration.

Person means a person, firm, association or corporation.

Public areas means and includes all public parks and other lands owned, controlled or leased by the city, except the terrace areas.

Public nuisance means any tree, shrub or part thereof which, by reason of its condition, interferes with the use of any public area; is infected with a plant disease; is infested with injurious insects or pests; is injurious to public improvements, or endangers the life, health, safety or welfare of persons or property.

Public trees and shrubs means all trees and shrubs located, or to be planted, in or upon public areas.

Shrub means any woody vegetation or a woody plant having multiple stems and bearing foliage from the ground up, reaching a height of less than 12 feet.

Tree means any woody plant, normally having one stem or trunk bearing its foliage or crown well above ground level to heights of 12 feet or more.

Tree Protection Zone (TPZ) is defined as the minimum area beneath a tree that must be undisturbed in order to preserve a sufficient root mass to give a tree a reasonable chance of survival. The tree protection zone will typically be represented by a concentric circle centering on the tree's trunk.

Sec. 14-125. Abatement of tree diseases and public nuisances.

(a) *Declaration.* The common council declares any of the following to be a public nuisance and therefore subject to abatement:

(1) Any tree, shrub or part thereof, located upon any public or private property which by reason of its condition, interferes with the use of a public area, is infected with an infectious plant disease, is infested with injurious insects or pests, is injurious to public improvements, or endangers the life, health or safety of persons or property.

(2) All trees, hedges, billboards, or other obstructions, which prevent persons driving vehicles (to include ATV's, UTV's, or bicycles) on public streets, alleys, or

Attachment: Ordinance related to forestry and trees (8506 : Ordinance related to forestry and trees)

highways from obtaining a clear view of traffic when approaching an intersection or pedestrian crosswalk.

(b) *Abatements.*

(1) *Public areas.* Whenever the city forester shall find on examination that a public nuisance exists upon any public area except in any area zoned conservancy, he shall immediately cause such nuisance tree or shrub to be treated, trimmed, removed, or otherwise abated in such a manner as to destroy or prevent the spread of the nuisance. The manner in which the nuisance shall be abated shall be determined by the city forester.

(2) *Private premises.* If the city forester shall determine, with reasonable certainty upon inspection or examination, that any nuisance tree or shrub exists in or upon any private premises within the city, he shall notify the owner of such premises, or his agent, in writing, that said nuisance tree or shrub must be treated, trimmed, removed or otherwise abated. Said written notice shall specify the nature and exact location of the nuisance, the manner in which the nuisance shall be abated, and the time limit in which the nuisance shall be abated, which shall not be less than 15 days after issuance of said notice, unless the city forester shall determine that immediate action is necessary for the public safety.

(3) *Abatement by city.* If the owner of private premises, or his agent, shall refuse or neglect to comply with the terms of the written notice within the time specified, the city forester shall cause the public nuisance to be abated and shall report the expenses thereof to the city clerk who shall enter it as a charge against the property upon which the tree or shrub is located. No damage shall be awarded to the owner for the destruction of trees or shrubs pursuant to this section.

Sec. 14-126. Regulations regarding public trees and shrubs.

(a) *Clear-sight triangle.* No tree, shrub, hedge, or other growth exceeding 30 inches in height above street grade shall hereafter be planted in any clear-sight triangle within the city. The limits of each clear-sight triangle shall be determined by measuring 30 feet each way at the corner of the street intersection.

(b) *Obstruction of signs, signals, travel.* All trees and shrubs located upon any public way, or upon any private premises adjacent to the public way, shall be kept trimmed so that the lowest projecting branches provide a clearance height of not less than 14 feet above the public street, and not less than nine feet above the public sidewalk. The city forester may waive the provisions of this section for newly planted or naturally low-profile trees, if he determines that they do not interfere with public travel, obstruct the light of any street light, obstruct the view of any traffic sign or signal, or endanger public safety.

(c) *Violations.* Any tree, shrub or part thereof, found to be in violation of the provisions of subsection (a) of this section, shall be declared to be a nuisance and shall be subject to abatement as set forth in section 14-125.

Sec. 14-127. Planting public trees and shrubs.

(a) *Requirements.*

(1) *Permit required.* No person shall plant, remove, maintain, or protect any public tree or shrub, or cause such work to be done, without obtaining a written permit from the city forester.

Attachment: Ordinance related to forestry and trees (8506 : Ordinance related to forestry and trees)

(2) *Application and approval.* Any person desiring to plant, remove, maintain, or protect any public tree or shrub shall apply in writing to the city forester for a permit to do such work. Such application shall specify the location and description of the proposed work. If the city forester determines that the proposed work is necessary and in accordance with the purposes of this article, taking into account the safety, health and welfare of the public, location of utilities, public sidewalks, driveways and street lights, general character and aesthetic quality of the area in which the tree or shrub is located or proposed to be located, and the soil conditions and physiological needs of the tree or shrub, he shall issue a permit to the applicant.

(3) *Conditions of approval.* The size, genus, species and variety of trees and shrubs to be planted in terraces, tree banks and boulevards and the manner of planting shall be submitted to the city forester for approval before commencement of such work. All planting, maintenance and trimming of trees in terraces shall be the responsibility of the individual property owners. No trees, except the types named in this section, shall be planted in or upon any public street or place. They shall be planted, only after written permission has been received from the city forester, which permit shall state the name of the applicant, his address, the property on which the trees are to be planted and the type to be planted.

(4) *Permit form, expiration, compliance, inspection.* Permits shall be issued by the city forester on a standard form and shall include a description of the work to be done and shall specify the genus, species, variety, size, grade and location of trees or shrubs to be planted, if any. Any work done under such permit shall be performed in strict compliance with the terms thereof. The city forester may inspect all work performed pursuant to this section. Permits issued under this section shall expire three months after issuance.

(b) *Approved standard trees.*

(1) Only the following named standard trees shall be planted in the streets of the city with a six-foot terrace: Maple species should be avoided due to over-stocked numbers. . . Ash species should be eliminated due to EAB. These lists will be changed quite dramatically and be referred to Arboricultural Specifications Manual that will be developed.

a. Schwedler maple (Acer platanoides schwedleri).
b. Red or Scarlet maple (Acer vubrum).
c. Burgundy Belle Maple (Acer rubrum ‘Magnificent Magenta’)
d. Matador Maple (Acer x freemanii ‘Bailston’)
e. Northwood Red Maple (Acer rubrum ‘Northwood Red’)
f. Inferno Sugar Maple (Acer saccharim ‘Jeferno’)
g. Firefall Maple (Acer x freemanii ‘AF#I’)
h. Autumn Blaze Maple (Acer x freemanii ‘Jeffersred’)
i. Sienna Glen Maple (Acer x freemanii ‘Sienna Glen’)
~~c~~j. Norway maple (Acer platanoides).
~~d~~k. Sugar maple (Acer saccharum).
~~e~~l. American elm (Ulmus americana).
~~f~~m. Moline elm (Ulmus americana var. moline).
n. Princeton Elm (Ulmus Americana ‘Princeton’)
o. Regal Elm (Ulmus ‘Regal’)
p. New Horizon Elm (Ulmus americana ‘New Horizon’)
q. St. Croix Elm (Ulmus americana ‘St. Croix’)

Attachment: Ordinance related to forestry and trees (8506 : Ordinance related to forestry and trees)

~~g~~r. Scarlet oak (Quercus coccinea).
~~h~~s. Pin oak (Quercusp Palustris).
t. Northern Pin Oak (Quercus ellipsoidalis)
~~i~~u. Red oak (Quercus rubra).
v. Heritage Oak (Quercus robur x macrocarpa 'Clemons')
w. Swamp White Oak (Quercus bicolor)
x. Prairie Stature Oak (Quercus x bimundorum 'Midwest')
y. Bur Oak (Quercus macrocarpa)
z. Regal Prince Columnar Oak (Quercus x warei 'Long')
aa. Majestic Skies Northern Pin Oak (Quercus ellipsoidalis 'Bailskies')
bb. Ironwood (Ostrya virginiana)
~~j~~cc. White ash (Fraxinus americana).
~~k~~dd.Crimson king Norway maple.
~~l~~ee.Schwedler's Norway maple.
~~m~~ff.Moraine seedless honey locust.
~~n~~gg.White birch.
hh. Yellow Birch (Betula lutea)
ii. Heritage River Birch (Betula nigra 'Cully')
jj. Parkland Pillar Birch (Betula platyphylla 'Jefpark')
kk. Whitespire Birch (Betula populifolia 'Whitespire')
~~o~~ll. Crimean linden (type of basswood).
mm.American Linden (Tilia americana)
nn. American Sentry Linden (Tilia americana 'McK Sentry')
oo. Greenspire Linden (Tilia cordata 'Greenspire')
pp. Ginkgo (ornamental, slow growing) (male only).

(2) The city forester may allow planting of hybridized species of the hardwood trees listed in subsection (1) of this section. All trees planted shall have a diameter of not less than 1¼ inches at a point three feet above the ground.

(c) *Approved trees.* The following named trees are hereby approved for planting where the terrace shall be at least four feet wide:

(1) Japanese tree lilac (Syringa ~~amurensis japonica~~ reticulata).

(2) Snowdance Japanese Tree Lilac (Syringa reticulata 'Bailnce')

(3) Ivory Silk Japanese Tree Lilac (Syringa reticulate 'Ivory Silk')

(4) Miss Kim Lilac (Syringa patula 'Miss Kim')

(~~2~~5) Washington hawthorn (Crataegus phaenopyrum).

(~~3~~6) Mountain maple (Acer spicatum).

(~~4~~7) Scanlon red maple (Acer rubrum conica scanlon).

(~~5~~8) Rancho sargent cherry (Prunus sargenti columnare).

(~~6~~9) Pyramidal european ash (Fraxinus excelsior pyramidalis vink).

(~~7~~10) Globe Norway maple (Acer platanoides globosum).

(~~8~~11) Globe single seed hawthorn (Crataegus monogyna inermis).

(12) Thornless Cockspur Hawthorn (Crataegus crus-galli var. inermis)

(~~9~~13) Hop hornbeam (Ostrya virginiana).

Attachment: Ordinance related to forestry and trees (8506 : Ordinance related to forestry and trees)

(~~10~~14)Idaho locust.

(15) Northern Acclaim Honey Locust (Gleditsia triacanthos var. inermis 'Harve')

(16) Vanilla Strawberry Hydrangea (Hydrangea paniculata 'Renhy')

(1~~1~~7) Hawthorne.

(1~~2~~8) Flowering crabs.

(1~~3~~9) Pyramidal european hornbeam.

(~~14~~20)Oakleaf european hornbeam.

(~~15~~21)Improved columar maple.

(~~16~~22Little leaf linden (European basewood).

(~~17~~23)Black Norway maple.

(~~18~~24)Erect Norway maple.

(~~19~~25)Cleveland Norway maple.

(2~~0~~6) Crimson king Norway maple.

(27) Autumn Brilliance Serviceberry (Amelanchier x grandiflora 'Autumn Brilliance')

(28) Blue Beech (Carpinus caroliniana)

(d) *Planting location; objects in terrace.*

(1) There shall be a distance of 50 feet (or proportionate to the size of the trees at maturity) between terrace area trees depending upon the size of the tree and other factors. Terrace trees shall be planted with equal distance between the sidewalk or proposed sidewalk and back of the curb or proposed back of curb. In terrace areas less than three feet wide, planting will not be permitted. Terrace area trees shall be a minimum of ~~25~~ 30 feet from an intersection.

(2) Trees to be planted must be offset 25 feet from under any utility wires that are less than 35 feet from the ground. Trees may not be planted within 25 feet of utility or light poles. Tree species selection for the area around overhead utilities must be appropriate size at maturity.

(3) Evergreen trees or shrubs shall not be planted in a terrace area.

(4) It shall be unlawful to plant or maintain shrubbery, ground cover or other plants not considered to be an approved deciduous leaf tree within terrace areas whose growth is in excess of 24 inches in height above the top of the nearest curb, or where no curb exists, above the existing road grade.

(5) No plants shall be planted in the terrace islands where two sidewalks intersect.

(6) An application for a permit to plant in terrace areas shall be obtained by the property owner at the city clerk's office or the parks and recreation department office and shall be approved or disapproved by the city forester.

(7) Terrace areas must not include noxious weeds or noxious grasses; and all lawns and grasses must not exceed eight inches as regulated in section 14-36(b).

(8) No foreign objects shall be allowed to enhance the area in or around the terrace areas including, but not limited to, landscape timbers, blocks, rocks, bricks and similar items.

Attachment: Ordinance related to forestry and trees (8506 : Ordinance related to forestry and trees)

(9) If at any time the city, or a utility operating in the city, deem it necessary to do work in a terrace area, they bear no responsibility for damage to plants in the terrace areas. Persons doing work in terrace area must take every reasonable precaution to protect plants in terrace.

(10) Tree grates or cut out areas shall be provided for terrace trees surrounded by concrete by the adjacent property owner and shall be level with adjacent concrete.

(e) *Cottonwood and box elder trees prohibited.* No person shall plant or maintain within the city any female tree of the species Populas deltoidea, commonly called the cottonwood, or any tree commonly called the seed-bearing box elder or Acer negundo, which may now or hereafter, become infested with box elder bugs, and such trees are hereby declared a nuisance. Any person having any such trees on his premises shall cause the same to be removed.

(f) *Unlawfully planted trees.* Trees, plants or shrubs planted within any terrace or planting easement without the authorization and approval of the city forester may be removed. The city forester shall notify the abutting owner in writing, listing the unlawfully planted trees, plants or shrubs, ordering their removal, and establishing a reasonable time within which such removal shall be accomplished. In the event that removal is not accomplished within the time specified, the city may remove such trees, plants or shrubs and assess the costs thereof to the owner.

Sec. 14-128. Removal of trees and shrubs.

(a) *Standards.* In cutting down trees located in public and terrace areas, the tree shall be removed with the root stump grubbed out, or ground out to a depth of at least nine inches below grade measured in a straight line with the normal grade of sidewalk to top of nine inches below grade measured as a straight line, normal grade of sidewalk to top of curb. All wood and debris must be removed from the street prior to the end of each working day and all holes shall be filled to normal grade level with topsoil as soon as practicable. The abutting property owner shall have a right of first refusal to keep the wood, provided such wood is not diseased.

(b) *Private removal.* No person, firm, organization or corporation shall plant, injure, trim, remove or destroy any tree or shrub located in or upon any public place, until a permit shall have been issued by the city forester. Such permit shall be issued only when the removal, trimming or cutting of the tree or shrub is necessary, as determined by the city forester, because of disease, damage, hazardous condition, and/or location, or its location is such that substantial detriment is done to the property upon which the tree or shrub stands, or property abutting the same. Such permit shall expressly state the premises upon which the tree stands and the location of the tree thereon.

(c) *Disposals.* If any trees are removed from either private property or from public property adjoining private property, pursuant to law, the city forester shall do the following: No cutting of oak species is allowed between April 1st & October 1st. The purpose of this regulation is to try and limit spread of oak wilt.

(1) Arrange for the removal of said tree and/or stump, either through the city street department or by private bid contracts.

(2) Any such trees which have fire wood value shall, after being cut into removable lengths, first be offered free to the adjoining landowner, if any; said right of the adjoining landowner shall belong to that landowner alone, and not to other citizens, and the landowner so electing to take said wood shall expressly waive any actions

Attachment: Ordinance related to forestry and trees (8506 : Ordinance related to forestry and trees)

or causes of actions against the city or any employee thereof, resulting from in any way the removal of said trees or wood.

(3) The said landowner shall be given written notice of his right to remove the wood lengths from the boulevard within 48 hours.

(4) If the adjoining landowner does not remove said wood, then said wood shall remain the property of the city, and be removed by the city for sale on the open market: should be for urban wood re-utilization – where and when applicable.

a. Said wood is to be organized at least annually by the city, and the city shall advertise said wood for sale publicly.
b. All such wood shall be sold to the highest bidder by sealed written bids, the wood must be removed by the buyer within 20 days of acceptance of the bid.
c. Sorting of wood shall not be permitted by the buyer, and the buyer shall remove all wood so purchased; that further, any elm wood shall be disposed of by the buyer no later than April 1, of each year to help prevent the spread of Dutch elm disease.

Sec. 14-129. Prohibited acts.

(a) *Damage to public trees.* No person, business, or contractor shall, without the consent of the owner, in the case of a private tree or shrub, or without written permits from the city forester, in the case of a terrace-area tree, public tree or shrub, perform or cause to be performed by others any of the following acts:

(1) Secure, fasten or run any rope, wire sign, unprotected electrical installation or other device or material to, around or through a tree or shrub.

(2) Break, injure, mutilate, deface, kill or destroy any tree or shrub or permit any fire to burn where it will injure any tree or shrub.

(3) Permit any toxic chemical, gas, smoke, oil or other injurious substance to seep, drain or be emptied upon or about any tree or shrub or place cement or other solid substance around the base of the same.

(4) Remove any guard, stake or other device or material intended for the protection of a public tree or shrub, or close or obstruct any open space about the base of a public tree or shrub designed to permit access of air, water and fertilizer.

(5) Attach any sign, poster, notice or other object on any tree, or fasten any guy wire, cable, rope, nails, screws or other device to any tree; except that the city may tie temporary no parking signs to trees when necessary in conjunction with street improvement work, tree maintenance work or parades.

(6) Cause or encourage any fire or burning near or around any tree.

(7) Place any earth fill, rock, trash, or other material within the tree protection zone of any public tree or shrub which material may compact or prevent the entry of air and water to the root zone.

(b) *Excavations.* All trees on any parkway or other publicly owned property near any excavation or construction of any building structure or street work shall be sufficiently guarded and protected by those responsible for such work as to prevent any injury to said trees. No person shall excavate any ditches, tunnels or trenches, or install pavement within a radius of ten feet from any public tree without a permit from the city forester. Contractors are responsible for any/all damage to any tree on publicly owned property.

(c) *Interference with city forester prohibited.* No person shall:

Attachment: Ordinance related to forestry and trees (8506 : Ordinance related to forestry and trees)

(1) Interfere with or prevent any acts of the city forester, or his agents or employees, while they are engaged in the performance of duties imposed by this section.

(2) Refuse to permit the city forester, or his duly authorized representative, to enter upon his premises at reasonable times to exercise the duties imposed by this section.

(3) Permit any public nuisance to remain on any premises owned or controlled by him when ordered by the city forester to abate such nuisance.

Sec. 14-130. Appeal from determinations or orders.

Any person who receives a determination or order under this article from the city forester, and objects to all or any part thereof, shall have the right to appeal such determination or order, subject to the provisions of this chapter, to the parks and recreation commission within seven days of receipt of the order and the parks and recreation commission shall hear such appeal within 30 days of receipt of written notice of the appeal. After such hearing, the parks and recreation commission may reverse, affirm or modify the order or determination appealed from and the grounds for its decision shall be stated in writing. The parks and recreation commission shall, by letter, notify the party appealing the order or determination of its decision within ten days after the hearing has been concluded. The parks and recreation commission shall file its written decision with the city clerk.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: _____

_____
Derek Woellner, Mayor

Adopted: _____

Approved: _____

Attest:

Published: _____

_____
William N. Heideman, City Clerk

Attachment: Ordinance related to forestry and trees (8506 : Ordinance related to forestry and trees)

RESOLUTION NO. _____

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR PLACEMENT OF ONE DOUBLEWIDE HOUSING UNIT IN WHISPERING PINES, 2801 THIELMAN STREET, MERRILL

WHEREAS, Whispering Pines MHC WI, LLC has requested a conditional use permit pursuant to the Merrill Zoning Code Chapter 113, Article IV, Section 113-100 for the purpose of the placement of a doublewide housing unit on the following described property:

Lt 1 CSM 731 V3 P315 D0331602, City of Merrill, Lincoln County, Wisconsin,

Commonly known as 2801 Thielman St. herein referred to as the "Premises"; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on December 7, 2021, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code, Section 113-100 and has recommended approval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of December, 2021, that a conditional use permit shall be issued to Whispering Pines MHC WI, LLC for the purpose of the placement of one doublewide housing unit.

Recommended by: City Plan Commission

Moved: _____

Passed: _____

CITY OF MERRILL, WISCONSIN

_____
Derek Woellner
Mayor

_____
William N. Heideman
City Clerk

Attachment: Resolution on CUP for Whispering Pines (8488 : Resolution on CUP amendment for Whispering Pines)

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452

NOTICE OF PUBLIC HEARING

All persons interested will be given an opportunity to be heard at a public hearing to be held by and before the City Plan Commission of the City of Merrill, Wisconsin, commencing at **6:00 p.m., on Tuesday, December 7, 2021**, in the City Hall Council Chambers, 1004 East First Street, Merrill, Wisconsin, on the following proposed matter, to wit;

To attend remotely, Phone: 530-500-4157, PIN 272 015 442 #

1.) Public hearing on an amendment to a Conditional Use for placement of a Doublewide Housing Unit in Whispering Pines, 2801 Thielman Street per M.M.C. Sec. 113-100, in the City of Merrill, Lincoln County, Wisconsin. Legally described in tax# 251-3106-182-0112.

Anyone having any questions regarding the hearing should contact Zoning Administrator, Darin Pagel at 536-4880.

Dated: November 16, 2021

CITY OF MERRILL, WISCONSIN

By: _____
William N. Heideman
City Clerk

Attachment: 2021-12-07 City Plan Hearing-Doublewide Housing Unit Whispering Pines.docx (8488 : Resolution on CUP amendment for

APPLICATION FOR CONDITIONAL USE PERMIT
CITY OF MERRILL

DATE 11/12/2021

APPLICANT'S NAME: Whispering Pines MHC WI, LLC by Allen Schmidt

BUSINESS NAME: Whispering Pines Manufactured Home Community

PHONE #: (608) 709-7115 EMAIL: kramer@kewlaw.com c/o Attorney Jessica M. Krame

PROPERTY ADDRESS: 2801 Thielman St., Merrill, WI 54452

PROPERTY OWNER'S NAME: Whispering Pines MHC WI, LLC

TAX ROLL#: 34- PIN #: 251- 3106-182-0112

EXISTING USE: Manufactured Home Community

PROPOSED USE: Manufactured Home Community - with the addition of one double-wide manufactured home at site #93.

REASON FOR REQUESTING A USE PERMIT CHANGE: To permit the installation of a double-wide home on Site #93 at the Whispering Pines community.

PLEASE PROVIDE A SEPARATE ATTACHMENT WITH A RESPONSE TO EACH OF THE FOLLOWING ITEMS
(Required per Section 113-100 of the Zoning Code)

1. A statement, in writing by applicant, that describes how the proposed conditional use(s) shall conform to the standards set forth in Section 113-103 hereinafter.

   a) The establishment, maintenance or operation of the conditional use will not be detrimental or endanger public health, safety, morals, comfort or general welfare.

   b) That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with use of adjacent land (describe mitigating features to be part of the operations of the proposed use).

   c) Describe how the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the Zoning District.

   d) Describe if adequate utilities, access roads, drainage, and other required site improvements have been or will be provided.

   e) Describe what adequate measures have been taken to provide ingress and egress and how designed as to minimize traffic congestion in public streets.

Attachment: Conditional Use Permit Amendment Info (8488 : Resolution on CUP amendment for Whispering Pines)

f) Explain how the conditional use shall conform to all applicable regulations of the district in which it is located.

g) Explain how the conditional use will not violate flood plain regulations governing the site.

h) That when applying the above standards to any new construction or placing an addition on an existing building, the Plan Commission and Common Council shall bear in mind the statement of purposes for the zoning district such that the proposed building or addition at the proposed location, does not defeat the purpose and objective or the Zoning District.

i) In addition to passing the Conditional use Permit, the Plan Commission and Common Council shall also evaluate the effect of the proposed use upon:

I) The maintenance of safe and healthful conditions;

II) The prevention of water pollution including sedimentation;

III) Existing topography, drainage features and vegetative cover on the site;

IV) The location of the site with respect to floodplains and floodways of rivers and streams;

V) The erosion potential of the site based upon the degree and direction of slope, soil type, and vegetative cover;

VI) The location of the site with respect to existing or future access roads;

VII) The need of the proposed use for a shoreline location;

VIII) The compatibility with uses on adjacent land;

IX) The amount of liquid waste to be generated and the adequacy of the proposed disposal system.

2. Include the Names and Addresses of the architect, professional engineer, and contractor (if appropriate), and all property owners of record within 100 feet of the applicant. Note: Zoning Administrator will provide list of property owners to be included in the submittal.

3. Description of the subject site by lot, block, and recorded subdivision or by metes and bounds description address of the subject site; type of structure; proposed operation or use of the structure of site; number of employees and the Zoning District within which the subject site lies.

4. Plat of Survey prepared by a registered land surveyor showing property lines, buildings, improvements, landscaping, and all of the information required for a building permit.

5. Additional information as may be required by the Plan Commission of Common Council, or Officers of the City.

6. A fee of $175.00 must accompany the application.

The information submitted with this application is true and accurate to the best of my knowledge and belief.

Signature of Applicant

Signature of Applicant

Attachment: Conditional Use Permit Amendment Info (8488 : Resolution on CUP amendment for Whispering Pines)

Attachment to Application for Amended Conditional Use Permit

Applicant: Whispering Pines MHC WI, LLC

Date of Application: November 15, 2021

The following constitutes the Applicant's responses to the items listed in the Application for Conditional Use Permit, as required by section 113-100 of the City of Merrill Zoning Code.

1. A statement, in writing by applicant, that describes how the proposed conditional use(s) shall conform to the standards set forth in Section 113-103 hereinafter.

a) The establishment, maintenance or operation of the conditional use will not be detrimental or endanger public health, safety, morals, comfort or general welfare.

Response: The granting of the conditional use to permit a double-wide home will in no way be detrimental to or endanger the public health, safety, morals, comfort or general welfare of the City of Merrill or the Manufactured Home Community ("Community"). To the contrary, our goal is not to change the current use of the Community in any fashion, but rather to provide the most modern and beneficial amenities to our residents. We have found that our residents desire the most up-to-date and largest homes and strive to accommodate their needs wherever possible.

b) That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with use of adjacent land (described mitigating features to be part of the operations of the proposed use).

Response: The uses, values, and enjoyment of other property in the neighborhood will not be substantially impaired or diminished by allowing for the installation of larger homes at the Community. In addition, the proposed use remains consistent with our existing Conditional Use Permit. As stated above, our goal is to provide the best accommodations for our residents, and we believe that the installation of new and more modern homes will only serve to enhance the uses and enjoyment of our neighbors.

c) Describe how the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the Zoning District.

Response: The establishment of this conditional use will not impede the normal and orderly development of the surrounding property. The home installation will in no way effect the overall operation of the Community, nor do we seek to amend the layout of the Community or engage in other activities that would be a detriment to our neighbors. The Community will continue to be operated in a first-class condition, as is our standard.

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d) Describe if adequate utilities, access roads, drainage, and other required site improvements have been or will be provided.

Response: Adequate site utilities, access roads, drainage, and other site improvements for the installation of the home are already in place at the Community. We do not seek to make any significant alterations other than installing the new double-wide home, with the proper foundation underneath.

e) Describe what adequate measures have been taken to provide ingress and egress and how designed as to minimize traffic congestion in public streets.

Response: The installation will be performed by a properly licensed vendor familiar with City of Merrill requirements. As neither the existing use of the Community nor its current layout will be changing, there will be no issues with access to public roads or traffic congestion while the work is completed.

f) Explain how the conditional use shall conform to all applicable regulations of the district in which it is located.

Response: The conditional use will otherwise comply with the zoning regulations applicable to the district in which the Community is located. The Community complies with the setback requirements of the City (see the enclosed previously completed Setback Study). As mentioned above, we do not seek to alter the layout or current use of the Community, but rather enhance the current use by providing more modern amenities and accommodations, consistent with and in compliance with City of Merrill requirements.

g) Explain how the conditional use will not violate flood plain regulations governing the site.

Response: There will be no impact on flood plain regulations in connection with the proposed conditional use. Proper site improvements are already in place for the installation of the new double-wide home.

h) That when applying the above standards to any new construction or placing an addition on an existing building, the Plan Commission and Common Council shall bear in mind the statement of purposes for the zoning district such that the proposed building or addition at the proposed location, does not defeat the purpose and objective or the Zoning District.

Response: Applicant states that the proposed double-wide home in no way defeats the purpose and objective of the Zoning District.

i) In addition to passing the Conditional use Permit, the Plan Commission and Common Council shall also evaluate the effect of the proposed use upon:

I) The maintenance of safe and healthful conditions;

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Response: The addition of one double-wide home will have no impact on health or safety and will be maintained in the same way and under the same standards as the rest of the Community.

II) The prevention of water pollution including sedimentation;

Response: The addition of one double-wide home will have no impact on water pollution or sedimentation, as its water usage will be the same as the rest of the Community and will be negligible when added to the rest of the Community.

III) Existing topography, drainage features and vegetative cover on the site;

Response: No impact is expected.

IV) The location of the site with respect to floodplains and floodways of rivers and streams;

Response: No issue is expected.

V) The erosion potential of the site based upon the degree and direction of slope, soil type, and vegetative cover;

Response: No impact is expected.

VI) The location of the site with respect to existing or future access roads;

Response: No impact is expected.

VII) The need of the proposed use for a shoreline location;

Response: Not applicable.

VIII) The compatibility with uses on adjacent land;

Response: Not applicable, as the adjacent land is entirely within the Community.

IX) The amount of liquid waste to be generated and the adequacy of the proposed disposal system.

Response: The addition of one double-wide home will have no impact on the disposal system, as its amount of liquid waste will be negligible when added to the rest of the Community.

2. Include the Names and Addresses of the architect, professional engineer, and contractor (if appropriate), and all property owners of record within 100 feet of the applicant. Note: Zoning Administrator will provide list of property owners to be included in the submittal.

Response: No architect or engineer is needed. Installation contactor information is below.

Attachment: Conditional Use Permit Amendment Info (8488 : Resolution on CUP amendment for Whispering Pines)

Precision Home Builders Inc
12900 Binkwoods Dr
Grand Haven, MI 49417
Contact: Tim Julien
(614) 832-2127
modsquad@sbcglobal.net

3. Description of the subject site by lot, block, and recorded subdivision or by metes and bounds description address of the subject site; type of structure; proposed operation or use of the structure or site; number of employees and the Zoning District within which the subject site lies.

Response: As the proposed use is one site within an existing parcel, with an existing conditional use permit, we do not believe this information is needed for this application.

4. Plat of Survey prepared by a registered land surveyor showing property lines, buildings, improvements, landscaping, and all of the information required for a building permit.

Response: As the proposed use is one site within an existing parcel, we do not believe this information is needed for this application. See attached map which shows all the sites within the Community, as well as a drawn site plan showing the proposed location of the double-wide home, including all setback distances.

5. Additional information as may be required by the Plan Commission of Common Council, or Officers of the City.

Response: We are happy to provide any additional information requested.

6. A fee of $175.00 must accompany the application.

Response: See the enclosed check for the application fee.

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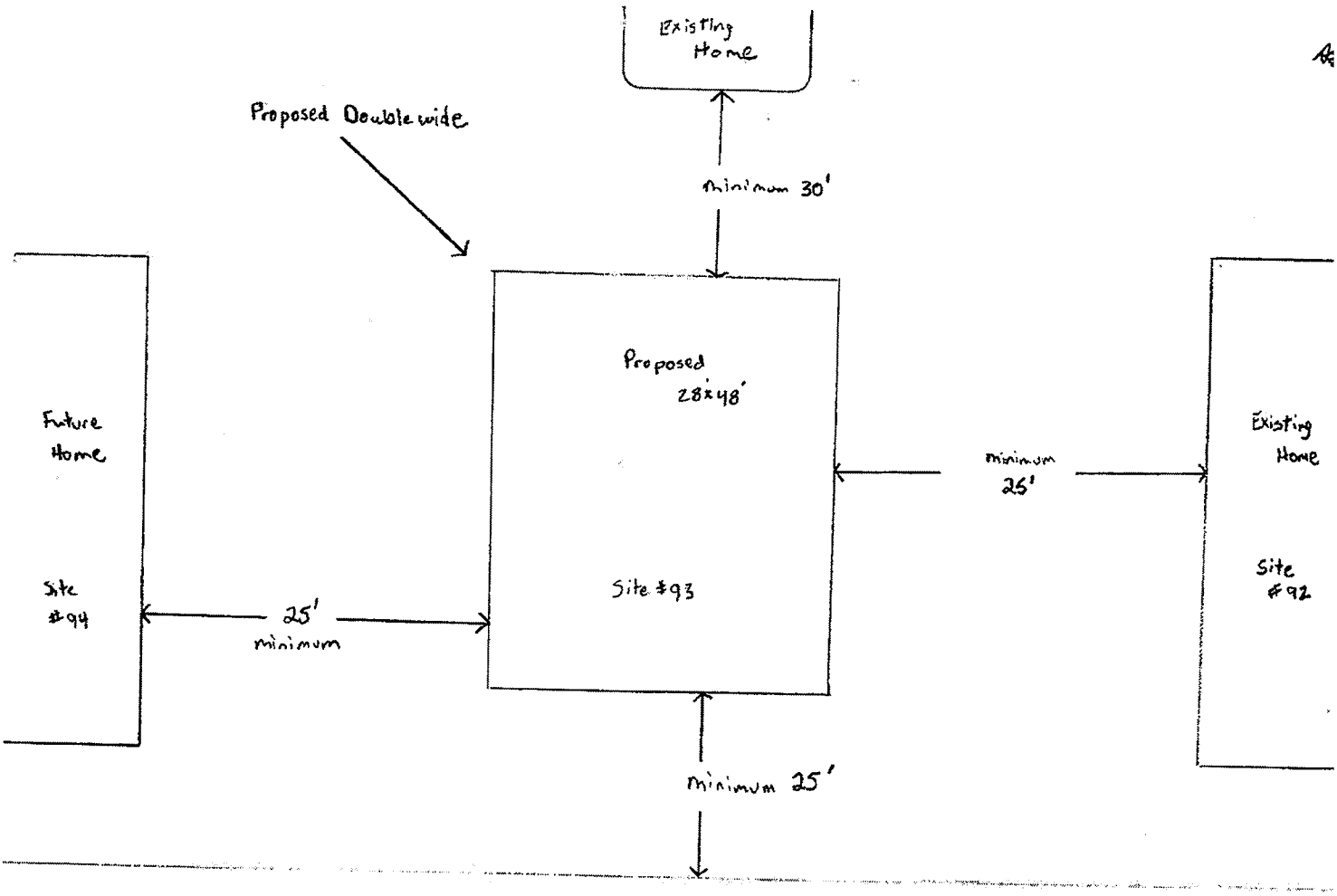

Whispering Pines
2801 Thielman St
Merrill WI 54452

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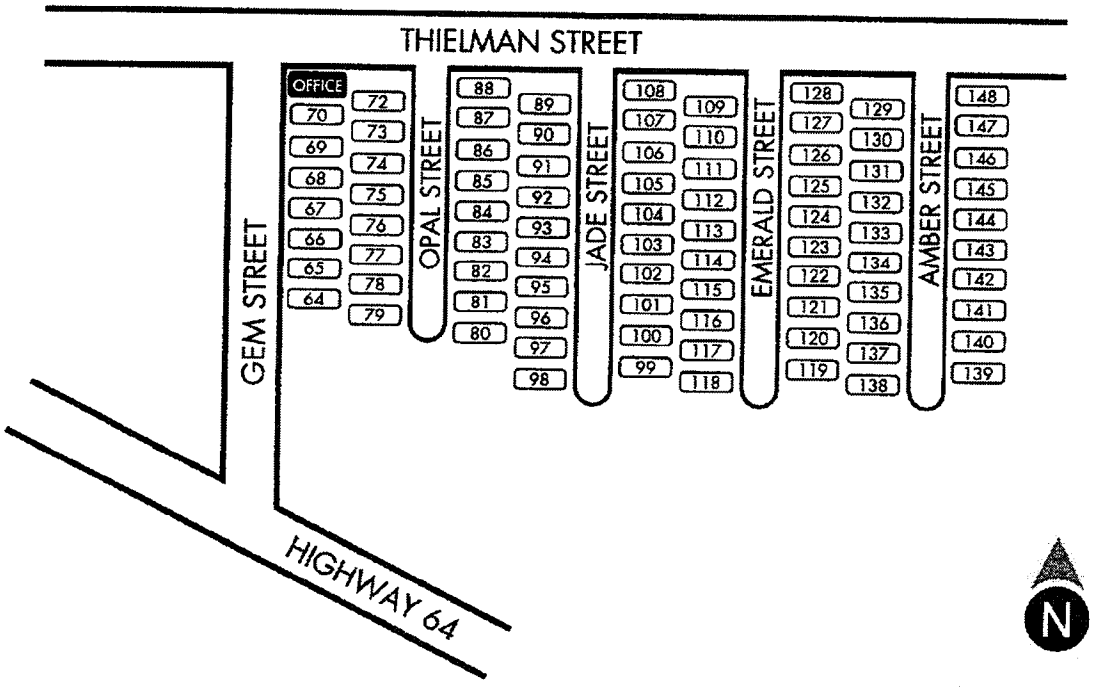
Whispering Pines

live life. live it here.®

2801 Thielman Street, Lot #71 • Merrill, WI 54452
(715) 536-2369 • whisperingpines@rhp-properties.com
bayshorehomesales.com
rhp PROPERTIES | america's home®



Attachment: Conditional Use Permit Amendment Info (8488 : Resolution on CUP amendment for Whispering Pines)

RESOLUTION NO. _____

A RESOLUTION OF THE MERRILL COMMON COUNCIL DECLARING THE CITY OF MERRILL TO BE A CONSTITUTIONAL REPUBLIC CITY

WHEREAS, the Constitution of the United States protects our rights, endowed by our creator, as well as guarantees liberties to American citizens, including the establishment of justice, the promotion of the general welfare and securing the blessings of liberty; and,

WHEREAS, the Constitution espouses many principles upon which the United States is founded, namely the separation of powers, individual rights, and the rule of law; and,

WHEREAS, the Constitution of the State of Wisconsin provides that all people are by nature free and independent and have inalienable rights, including enjoying and defending life and liberty, acquiring, possessing, and protecting property, and pursuing and obtaining safety, happiness, and privacy; and,

WHEREAS, John Adams, the second president of the United States, wrote, “the very definition of a Republic is ‘an Empire of Laws, and not of men.’ That, as a Republic is the best of governments, so that particular arrangement of the powers of society, or in other words that form of government, which is best contrived to secure an impartial and exact execution of the laws, is the best of Republics;” and,

WHEREAS, we the Common Council of the City of Merrill believe in the separation of powers, individual rights, and the rule of law as outlined in the United States Constitution, including the freedom for local government to have local control over issues related to the citizens who reside within the City’s jurisdictional boundaries;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of December, 2021, that the City of Merrill is declared to be a Constitutional Republic City;

BE IT FURTHER RESOLVED, by the Common Council of the City of Merrill that any executive orders issued by the State of Wisconsin or by the United States federal government that are overreaching or clearly violate our constitutionally protected rights will not be enforced by the City of Merrill against its citizens.

Attachment: Resolution declaring the City of Merrill a Constitutional Republic (8507 : Resolution declaring Merrill a Constitutional Republic

Recommended by: Alderman Osness

CITY OF MERRILL, WISCONSIN

Derek Woellner
Mayor

Moved: _____

Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution declaring the City of Merrill a Constitutional Republic (8507 : Resolution declaring Merrill a Constitutional Republic