CITY OF MERRILL

COMMON COUNCIL

AGENDA ● TUESDAY DECEMBER 13, 2022

Regular Meeting	City Hall Council Chambers	7:00 PM

To attend remotely phone 415-604-0340 PIN 679 827 823 #

I. Call to Order

II. Invocation

1. Holy Cross Sisters

III. Pledge of Allegiance

IV. Roll Call

V. Public Comment

VI. Minutes of previous Common Council meeting:

1. Consider placing the minutes from the November 9th Common Council meeting on file

VII. Revenue & Expense Reports:

1. Consider placing the November 2022 Revenue & Expense reports on file

VIII. General Agenda Items:

1. Employee Years of Service Recognition:

   John Kraegenbrink II, 20 years (Fire Department)

   Steven Landwehr, 25 years (Merrill Utility)

2. Consider an alcohol beverage retail license for Riverside Athletic Club, Inc., 500 S. Center Avenue. This is being brought directly to the Council.

IX. Board of Public Works:

1. Consider selling a piece of city property between W 5th Street and W 6th Street. The Board of Public Works recommends approval.
2. Consider adjustment of 2023 Utility Service Fees. The Board of Public Works recommends approval.

X. Place Committee Reports on File:

1. Consider placing the following committee reports on file: Library Board, Airport Commission, Community Development Committee, Committee of the Whole, Tourism Commission, Redevelopment Authority, Marketing & Communications Committee, Health & Safety Committee, Personnel & Finance Committee, Board of Public Works, Parks & Recreation Commission

XI. Ordinances:

1. An Ordinance amending Chapter 38, Division 2, Section 38-152 Septic/holding tank and leachate rate

XII. Resolutions:

1. A Resolution authorizing a revised development agreement by and between the City of Merrill , Wisconsin and S.C. Swideraki, LLC (Webster St.). The Redevelopment Authority recommends approval.
2. A Resolution ratifying the January 1, 2022 to December 31, 2023 contract between the City of Merrill and the International Association of Firefighters Local 847. The Personnel and Finance Committee recommends approval.
3. A Resolution honoring Dave Johnson for his long-time service to the City of Merrill
4. A Resolution honoring Scott Krause for his extended service and great contribution to the City of Merrill

XIII. Mayor's Appointments

1. Alderperson Paul Russell to Chairman of Personnel & Finance Committee effective January 23, 2023
2. Alderperson Michael Caylor from Chairman of Personnel & Finance to committee member effective January 23, 2023

XIV. Mayor's Communications

XV. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

CITY OF MERRILL
COMMON COUNCIL
Tuesday, November 9, 2022 MINUTES
Regular Meeting City Hall Council Chambers 7:00 p.m.

I. **Call to Order:** Mayor Hass called the meeting to order at 7:00 p.m. The following elected officials, department heads and residents were in attendance:

Elected Officials and Department Heads present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Facilities Maintenance Manager Wszalek, Finance Director Unertl, Fire Department Wegner, Police Chief Bennett, Park & Recreation Director Wendorf, Utility Operations Manager Steinagel, Street Superintendent Bonack, Public Works Director/City Engineer Akey and Library Director Ollhoff.

Others in attendance: Sister Pam from Holy Cross Sisters, Brian Riley from Ehlers & Associates, Jay Humphrey, Laurie Humphrey and Merrill Productions.

II. **Invocation** by Sister Pam from the Holy Cross Sisters

III. **Pledge of Allegiance** was recited.

IV. **Roll Call** was taken and the following alderperson's were in attendance:

Paul Russell – First District	Present
Michael "Gus" Caylor – Second District	Present
Rick Blake – Third District	Present (remote)
LaDonna Fermanich – Fourth District	Present
Dick Lupton – Fifth District	Present
Mike Rick - Sixth District	Remote
Mark Weix – Seventh District	Excused
Steve Sabatke – Eighth District	Present

V. **Public Comment** – There was no public comment.

VI. **Public Hearing:**
Alderperson Caylor made a motion to open the public hearing on the proposed 2023 budget. Alderperson Lupton seconded and the motion carried.

There was no public comment on the proposed 2023 budget.

Alderperson Rick made a motion to close the public hearing on the proposed 2023 budget. Alderperson Lupton seconded and the motion carried.

Without objection, the budget Resolutions and Ordinance was moved up after the public hearing. This is reflected in the video. The minutes follow the prepared agenda.

VII. **Minutes of previous Common Council meeting** – October 11, 2022
Alderperson Russell made a motion to place the minutes from the October 11th, 2022 Common Council meeting on file. Alderperson Lupton seconded and the motion carried.

VIII. **Revenue & Expense Reports:**

Alderperson Caylor motioned to place the October 2022 Revenue & Expense reports on file. Alderperson Rick seconded and the motion carried.

IX. **Health & Safety Committee:**

1. Consider a Temporary "Class B" license to sell wine for the Merrill Historical Society for December 2, 2022 at the Expo Center in conjunction with "Holiday Shop, Sip and Support".
Alderperson Rick motioned to approve the temporary "Class B" license for the Merrill Historical Society on December 2, 2022 at the Expo Center. Alderperson Weix seconded and the motion carried.

2. Consider an alcohol beverage retail license for Humphrey's Gin Mill, LLC.
Alderperson Caylor made a motion to approve the alcohol beverage retail license for Humphrey's Gin Mill, LLC. Alderperson Rick seconded and the motion carried.

X. **Personnel & Finance Committee:**

1. Consider the agreement between the City of Merrill and Lincoln County Economic Development Corporation.
Alderperson Caylor motioned to approve the agreement between the City of Merrill and Lincoln County Economic Development Corporation. Alderperson Weix seconded and the motion carried.

XI. **2023 Budget:**

Finance Director Unertl stated the reports included in the agenda packet were informational. There were no questions from the council.

XII. **Place Committee Reports on File:**

Alderperson Russell motioned to place committee reports on file. Alderperson Lupton seconded and the motion carried.

XIII. **Ordinances:**

1. An Ordinance amending Chapter 38, Division 2, Section 38-149 Sewer Service Charges (Ordinance #2022-12)
City Attorney Hayden gave the ordinance a first reading by title only, followed by a synopsis.

Alderperson Caylor motioned to suspend the rules and give the ordinance a second and third reading by title only. Alderperson Lupton seconded and the motion carried.

City Attorney Hayden gave the ordinance a second and third reading by title only.

Alderperson Caylor motioned to adopt the ordinance. Alderperson Lupton seconded. The motion carried on an 8-0 roll call vote.

2. An Ordinance adopting the 2023 City of Merrill Budget and establishing the tax levy for year 2022 (Ordinance #2022-13)
City Attorney Hayden gave the ordinance a first reading by title only, followed by a synopsis.

Alderperson Russell motioned to suspend the rules and give the ordinance a second and third reading by title only. Alderperson Rick seconded and the motion carried.

City Attorney Hayden gave the ordinance a second and third reading by title only.

Alderperson Russell motioned to adopt the ordinance. Alderperson Weix seconded and the motion carried on a 7-1 roll call vote.

XIV. Resolutions:

1. A Resolution approving a planned unit development and construction of a multifamily development on Webster Street, in the City of Merrill (Resolution #2742)

WHEREAS, S.C. Swiderski, LLC has requested a Planned Unit Development pursuant to the Merrill Zoning Code Chapter 113, Article III, Section 113-66 to 113-69 for the purpose of facilitating a multifamily development on the following described property:
Lots 2 and 3 of Certified Survey Map Number 2855, recorded July 1, 2021, in Volume 17, page 77, as Document No. 552477, in the Office of the Register of Deed, Lincoln County, Wisconsin, being a part of A.P. 617, located in the SW ¼ of the NW ¼, Section 15, Township 31 North, Range 6 East, City of Merrill, Lincoln County, Wisconsin, the "premises",

WHEREAS, the City Plan Commission scheduled a hearing on the application on November 1, 2022 due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code, Chapter 113, Article III, Section 113-66 to 113-69 and has recommended approval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of November, 2022 that a Planned Unit Development consisting of multifamily development on the above described premises is approved.

A motion was made by Alderperson Russell to approve the resolution. Alderperson Rick seconded and the motion carried.

2. A Resolution authorizing a loan from the State of Wisconsin Trust Fund (Resolution #2740)

WHEREAS, by the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed; and

WHEREAS, by the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 9th day of November, 2022, that the City of Merrill, in the County of Lincoln, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of Five Hundred Fifty Two Thousand and 00/100 Dollars ($552,000.00) for the purpose of financing TID #4 land purchase and TID #10 development incentive and for no other purpose.

The loan is to be payable within 10 years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 5.25 percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by the law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the City of Merrill, in the County of Lincoln, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of Merrill by such loan from the State be applied or paid out for any purpose except financing TID #4 land purchase and TID #10 development incentive without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the Mayor and Clerk of the City of Merrill, in the County of Lincoln, Wisconsin, are authorized and empowered, in the name of the City of execute and deliver to the commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the City pursuant to this resolution. The Mayor and Clerk of the City will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the Clerk of this City forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Alderperson Blake motioned to approve the resolution. Alderperson Russell seconded and the motion carried on an 8-0 roll call vote.

3. A Resolution authorizing the issuance of $3,005,000 General Obligation Promissory Notes and the issuance and sale of a $3,005,000 Note Anticipation Note, Series 2022A in anticipation thereof (Resolution #2741)

Finance Director Unertl stated the amount will be $3,004,000. City Attorney Hayden read the resolution by title A.

WHEREAS, the Common Council of the City of Merrill, Lincoln County, Wisconsin (the "City") hereby finds and determines that it is necessary, desirable and in the best interest of the City to provide interim financing for public purposes, including street improvement projects, grandstand lighting, IT equipment and project costs in the City's Tax Incremental Districts such as utility and street improvements and providing development incentives to developers (collectively, the "Project"):

WHEREAS, cities are authorized by the provisions of Chapter 67, Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to authorize the issuance of and covenant to issue general obligation promissory notes (the "Securities") to provide permanent financing for the Project;

WHEREAS, the Securities have not been issued or sold;

WHEREAS, cities are authorized by the provisions of Section 67.12(1) (b), Wisconsin Statutes, to issue note anticipation notes in anticipation of receiving the proceeds from the issuance and sale of the Securities;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to authorize the issuance and sale of a note anticipation note pursuant to Section 67.12(1) (b), Wisconsin Statutes (the "Note"), in anticipation of receiving the proceeds from the issuance and sale of the Securities, to provide interim financing to pay the cost of the Project; and

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to sell the Note to Nicolet National Bank (the "Purchaser") pursuant to the terms and conditions contained in the Preliminary Term Sheet (the "Term sheet") and the proposal (collectively, the "Proposal") attached hereto as Exhibit A and incorporated herein by this reference. Ehlers & Associates, Inc. ("Ehlers"), the city's municipal advisor, has recommended that the City accept the Proposal.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1A. Ratification of the Term Sheet. The Common Council of the city hereby ratifies and approves the details of the Note set forth in Exhibit A attached hereto as and for the details of the Note. The Term Sheet and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Term Sheet, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Authorization and Issuance of Securities. The City hereby authorizes the issuance and declares its intention and covenants to issue the Securities pursuant to the provisions of Chapter 67, Wisconsin Statutes, in an amount sufficient to retire the Note. There is hereby levied on all the taxable property in the City a direct, annual, irrepealably tax sufficient to pay the interest on said Securities as it becomes due, and also to pay and discharge the principal thereof.

Section 2. Authorization and Sale of the Note. In anticipation of the sale of the Securities, for the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(1)(b), Wisconsin Statutes, the principal sum of THREE MILLION FOUR THOUSAND DOLLARS ($3,004,000) from the Purchaser. To evidence the obligation of the City, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, the Note in the principal amount of THREE MILLION FOUR THOUSAND DOLLARS ($3,004,000) for a purchase price equal to the principal amount of the Note. The Mayor and City Clerk are hereby authorized to execute the Proposal.

Section 3. Terms of the Note. The Note shall be designated "Note Anticipation Note, Series 2022A"; shall be issued in the principal amount of $3,004,000; shall be dated its date of issuance; shall be in the denomination of $1,000 or more; shall be initially numbered $-1; shall bear interest at the rate of 4.75% per annum and shall mature on November 1, 2024. Interest shall be payable annually on November 1 commencing on November 1, 2023 in the amounts set forth on the Debt Service Schedule attached as Exhibit B hereto. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months.

Section 4. Redemption Provisions. The Note is subject to redemption prior to maturity, at the option of the City, on any date. Said Note is redeemable as a whole or in part, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 5. Form of the Note. The Note shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C ad incorporated herein by this reference.

Section 6. Security. The Note shall in no event be a general obligation of the City and does not constitute an indebtedness of the City nor a charge against its general credit or taxing power. No lien is created upon the Project or any other property of the City as a result of the issuance of the Note. The Note shall be payable only from (a) any proceeds of the Note set aside for payment of interest on the Note as it becomes due and (b) proceeds to be derived from the issuance and sale of the Securities, which proceeds are hereby declared to constitute a special trust fund, hereby created and established, to be held by the city Clerk or City Treasurer and expended solely for the payment of the principal of and interest on the Note until paid.

The City hereby agrees that, in the event such monies are not sufficient to pay the principal of and interest on the Note when due, if necessary, the City will pay such deficiency out of its annual general tax levy or other available funds of the City; provided however, that such payment shall be subject to annual budgetary appropriations therefor and any applicable levy limits; and provided further, that neither this Resolution nor any such payment shall be construed as constituting an obligation of the City to make any such appropriation or any further payments.

Section 7. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Note Anticipation Note, Series 2022A" (the "Debt Service Fund Account") and such account shall be maintained until indebtedness evidenced by the Note is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Note; (ii) any proceeds of the Note representing capitalized interest on the Note or other funds appropriated by the City for payment of interest on the Note, as needed to pay the interest on the Note when due; (iii) proceeds of the Securities (or other obligations of the City issued to pay principal of or interest on the Note); (iv) such other sums as may be necessary at any time to pay principal of and interest on the Note when due and which are appropriated by the Common Council for that purpose; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Note until all such principal and interest has been paid in full and the Note canceled; provided that such monies may be invested in permitted municipal investments under the pertinent provisions of the Wisconsin Statues ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Said account shall be used for the sole purpose of paying the principal of and interest on the Note and shall be maintained for such purpose until the Note is fully paid or otherwise extinguished, and shall at all items be invested in a manner that conforms with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When the Note has been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred ad deposited in the general fund of the city, unless the Common Council directs otherwise.

Section 8. Covenants of the City. The City hereby covenants with the owners of the Note as follows:

(A) It shall issue and sell the Securities as soon as practicable, as necessary to provide for payment of the Note;

(B) It shall segregate the proceeds derived from the sale of the Securities into the special trust fund herein created and established and shall permit such special trust fund to be used for no purpose other than the payment of principal of and interest on the Note until paid. After the payment of principal of and interest on the Note in full, said trust fund may be used for such other purposes as the Common Council may direct in accordance with the law; and,

(C) It shall maintain a debt limit capacity such that it's combined outstanding principal amount of general obligation bonds or notes or certificates of indebtedness and the $3,004,000 authorized for the issuance of the Securities to provide for the payment of the Note shall at no time exceed its constitutional debt limit.

Section 9. Proceeds of the Note; Segregated Borrowed Money Fund. The proceeds of the Note (the "note Proceeds") (other than accrued interest which must be paid at the time of the delivery of the Note into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal and interest on the Note. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Note has been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes(s) shall be deposited in the Debt Service Fund Account.

Section 10. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Note to be an "arbitrage bond" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Note, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Note to the Purchaser which will permit the conclusion that the Note is not an "arbitrage bond", within the meaning of the Code of Regulations.

Section 11. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Note and the ownership, management and use of the projects will not cause the Note to be a "private activity bond" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Note including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Note) if taking, permitting or omitting to take such action would cause the Note to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Note to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Note shall provide an appropriate certificate of the City certifying that the city can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Note provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Note and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 12. Designation as Qualified Tax-Exempt Obligation. The Note is hereby designated as a "qualified tax-exempt obligation" or purposes of Sections 265 of the code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 13. Execution of the Note: Closing: Professional Services. The Note shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price on the Note, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Note may be imprinted on the Note in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Note, at least one of the signatures appearing on the Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Note shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Note an all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Note, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Note is hereby ratified and approved in all respects.

Section 14. Payment of the Note; Fiscal Agent. The principal of an interest on the Note shall be paid by the City Clerk or City Treasurer (the "Fiscal Agent").

Section 15. Persons Treated as Owners; Transfer of Note. The City shall cause books for the registration and for the transfer of the Note to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 16. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be on the record date for the Note (the "Record Date"). Payment of interest on the Note on any interest payment date shall be made to the registered owners of the Note as they appear on the registration book of the city at the close of business on the Record Date.

Section 17. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Note allocable to the payment of issuance expenses to a financial institution designated by Ehlers at Closing for further distribution as directed by Ehlers.

Section 18. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the City and the owner or owners of the Note and after the issuance of the Note no change or alteration of any kind in the provisions of this Resolution may be made, until the Note has been paid in full as to both principal and interest. The owner of the Note shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce his or their rights against the City.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding has or taken in the course of authorizing and issuing the Note in the Record Book.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that nay one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Alderperson Russell motioned to approve the resolution. Alderperson Lupton seconded and the motion carried on an 8-0 roll call vote.

XV. **Mayor's Communications**

Mayor Hass thanked the department heads, the Finance Director, interim City Administrators and the Council for working together for the budget.
November 11th – Veteran's Day program at Cenotaph Park at 11:00 am
November 17th – a Town Hall meeting is scheduled for citizens to ask questions regarding the City logo and tag line.
November 24 – 27th – City Hall will be closed for the Thanksgiving Holiday
There will be a Thanksgiving Dinner at the Expo Center.

Mayor Hass thanked the street crew for cleaning up the streets with leaves in anticipation for snow.
December 3rd – the Christmas Parade

XVI. Adjournment

Alderperson Rick motioned to adjourn. Alderperson Lupton seconded and the motion carried. The meeting was adjourned at 7:26 PM.

Minutes respectfully submitted by Lori L Anderson-Malm – City Clerk

Steve Hass
Mayor

Lori L. Anderson-Malm
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on November 14th, 2022.

Lori L. Anderson-Malm
City Clerk

City of Merrill
Kathy Unertl, Finance Director
1004 East 1st Street • Merrill, Wisconsin • 54452
Phone: 715.536.5594 • Fax: 715.539.2668
e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: December 8, 2022

To: Mayor Steve Hass
Alderpersons

From: Kathy Unertl, Finance Director *Kathy Unertl*

RE: November 2022 - Revenue & Expense Reports

Series 2022A (Note Anticipation Note):

Borrowed proceeds of $3,004,000 received from Nicolet Bank on 11/30/2022.

The borrowed amounts were posted to Fund 52 - Capital (several accounts) and various TIDs (No. 4, No. 7, No. 8, and No. 11).

Revenues – General Fund:

Consistent with budgeted amounts.

Expenses – General Fund:

Consistent with budgeted amounts except for the following:

- Since City purchases in bulk, fuel prices remained high during November. Totals will exceed 2022 budgeted levels. There will be some offsetting revenues.
- Aquatic Center will likely need additional American Rescue Plan Act (ARPA) or General Fund offset.

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Non-Departmental					
Taxes (or Utility Rev.)	4,445,502.00	2,716.30	4,413,620.05	99.28	31,881.95
Intergovernmental	4,399,898.10	2,640,970.68	4,418,657.84	100.43	(18,759.74
Licenses and Permits	41,720.00	136.00	36,743.42	88.07	4,976.58
Fines, Forfeits, & Pen.	118,500.00	5,028.58	102,191.67	86.24	16,308.33
Public Charges-Services	9,150.00	639.13	6,104.96	66.72	3,045.04
Miscellaneous Revenues	120,325.00	8,657.70	107,233.98	89.12	13,091.02
TOTAL Non-Departmental	9,135,095.10	2,658,148.39	9,084,551.92	99.45	50,543.18
Municipal Court					
Intergov Charges (Misc.)	8,025.00	810.00	4,955.50	61.75	3,069.50
TOTAL Municipal Court	8,025.00	810.00	4,955.50	61.75	3,069.50
City Attorney					
Intergov Charges (Misc.)	10,000.00	0.00	5,988.85	59.89	4,011.15
Miscellaneous Revenues	31,000.00	0.00	0.00	0.00	31,000.00
TOTAL City Attorney	41,000.00	0.00	5,988.85	14.61	35,011.15
Mayor					
Miscellaneous Revenues	1,600.00	0.00	0.00	0.00	1,600.00
TOTAL Mayor	1,600.00	0.00	0.00	0.00	1,600.00
City Administrator					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	36,005.00	0.00	0.00	0.00	36,005.00
TOTAL City Administrator	36,005.00	0.00	0.00	0.00	36,005.00
Clerk/Treasurer Staff					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.00
Elections - AVERAGED					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	400.00	156.95	690.66	172.67	(290.66
Miscellaneous Revenues	37,744.00	0.00	0.00	0.00	37,744.00
TOTAL Treasurer/Finance Dir.	38,144.00	156.95	690.66	1.81	37,453.34

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Information Technology					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Information Technology	0.00	0.00	0.00	0.00	0.00
City Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00
Over-Collected Taxes					
Miscellaneous Revenues	750.00	0.00	123.92	16.52	626.08
TOTAL Over-Collected Taxes	750.00	0.00	123.92	16.52	626.08
Police					
Intergovernmental	18,700.00	5,849.89	34,744.61	185.80	(16,044.61)
Public Charges-Services	15,300.00	1,186.76	10,871.95	71.06	4,428.05
Intergov Charges (Misc.)	10,341.00	0.00	7,845.49	75.87	2,495.51
Miscellaneous Revenues	0.00	0.00	3,442.65	0.00	(3,442.65)
TOTAL Police	44,341.00	7,036.65	56,904.70	128.33	(12,563.70)
Traffic Control					
Miscellaneous Revenues	0.00	4,254.90	16,448.55	0.00	(16,448.55)
TOTAL Traffic Control	0.00	4,254.90	16,448.55	0.00	(16,448.55)
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	11,025.00	360.00	13,570.14	123.09	(2,545.14)
Intergov Charges (Misc.)	221,899.00	0.00	221,898.60	100.00	0.40
Miscellaneous Revenues	0.00	0.00	1,189.80	0.00	(1,189.80)
TOTAL Fire Protection	232,924.00	360.00	236,658.54	101.60	(3,734.54)
Ambulance/EMS					
Intergovernmental	1,155,912.00	82,453.41	904,299.46	78.23	251,612.54
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,155,912.00	82,453.41	904,299.46	78.23	251,612.54
Bldg. Inspection/Zoning					
Licenses and Permits	40,500.00	1,110.00	43,738.50	108.00	(3,238.50)
Miscellaneous Revenues	12,250.00	0.00	0.00	0.00	12,250.00
TOTAL Bldg. Inspection/Zoning	52,750.00	1,110.00	43,738.50	82.92	9,011.50
Public Works/Engineer					
Miscellaneous Revenues	122,550.00	0.00	0.00	0.00	122,550.00
TOTAL Public Works/Engineer	122,550.00	0.00	0.00	0.00	122,550.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Superintendent					
Miscellaneous Revenues	11,847.00	0.00	0.00	0.00	11,847.00
TOTAL Street Superintendent	11,847.00	0.00	0.00	0.00	11,847.00
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
Operations Support (M&E)					
Intergovernmental	349,585.00	28,115.16	307,008.82	87.82	42,576.18
Miscellaneous Revenues	0.00	486.50	1,615.00	0.00	(1,615.00)
TOTAL Operations Support (M&E)	349,585.00	28,601.66	308,623.82	88.28	40,961.18
Roads					
Intergovernmental	78,000.00	133.20	43,331.00	55.55	34,669.00
Public Charges-Services	2,500.00	0.00	300.00	12.00	2,200.00
Miscellaneous Revenues	0.00	1,395.00	1,395.00	0.00	(1,395.00)
TOTAL Roads	80,500.00	1,528.20	45,026.00	55.93	35,474.00
Snow and Ice					
Intergovernmental	0.00	0.00	870.96	0.00	(870.96)
Public Charges-Services	10,000.00	8,700.00	11,650.00	116.50	(1,650.00)
TOTAL Snow and Ice	10,000.00	8,700.00	12,520.96	125.21	(2,520.96)
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Leave Expenses					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Licenses and Permits	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Plan/Const.	0.00	0.00	0.00	0.00	0.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Airport					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	25,500.00	545.00	21,930.66	86.00	3,569.34
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,500.00	545.00	21,930.66	86.00	3,569.34
Transit					
Specials (Utility Rev.)	282,455.00	0.00	96,105.61	34.03	186,349.39
Intergovernmental	70,000.00	0.00	55,622.00	79.46	14,378.00
Public Charges-Services	92,500.00	10,018.40	99,695.80	107.78	(7,195.80)
Miscellaneous Revenues	3,000.00	0.00	2,461.00	82.03	539.00
TOTAL Transit	447,955.00	10,018.40	253,884.41	56.68	194,070.59
Garbage Collection					
Miscellaneous Revenues	2,500.00	0.00	2,047.10	81.88	452.90
TOTAL Garbage Collection	2,500.00	0.00	2,047.10	81.88	452.90
Recycling					
Intergovernmental	32,500.00	0.00	32,612.21	100.35	(112.21)
Miscellaneous Revenues	5,000.00	530.00	1,350.00	27.00	3,650.00
TOTAL Recycling	37,500.00	530.00	33,962.21	90.57	3,537.79
Weed & Nuisance Control					
Public Charges-Services	7,500.00	2,800.00	3,550.00	47.33	3,950.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	7,500.00	2,800.00	3,550.00	47.33	3,950.00
MEC - Enrichment					
Intergovernmental	5,000.00	0.00	5,000.00	100.00	0.00
Public Charges-Services	9,250.00	0.00	0.00	0.00	9,250.00
TOTAL MEC - Enrichment	14,250.00	0.00	5,000.00	35.09	9,250.00
Library					
Intergovernmental	468,671.94	0.00	469,664.64	100.21	(992.70)
Public Charges-Services	8,000.00	93.64	2,361.79	29.52	5,638.21
Miscellaneous Revenues	0.00	1,444.98	9,241.85	0.00	(9,241.85)
TOTAL Library	476,671.94	1,538.62	481,268.28	100.96	(4,596.34)
Parks					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	26,500.00	939.90	28,199.02	106.41	(1,699.02)
Miscellaneous Revenues	0.00	14,530.62	16,181.78	0.00	(16,181.78)
TOTAL Parks	26,500.00	15,470.52	44,380.80	167.47	(17,880.80)

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Recreation Programs					
Public Charges-Services	41,000.00	56.87	44,844.77	109.38	(3,844.77)
TOTAL Recreation Programs	41,000.00	56.87	44,844.77	109.38	(3,844.77)
Cable Franchise Adm					
Licenses and Permits	6,500.00	0.00	0.00	0.00	6,500.00
TOTAL Cable Franchise Adm	6,500.00	0.00	0.00	0.00	6,500.00
MARC - Smith Center					
Public Charges-Services	65,500.00	7,590.75	48,664.80	74.30	16,835.20
Miscellaneous Revenues	0.00	0.00	279.92	0.00	(279.92)
TOTAL MARC - Smith Center	65,500.00	7,590.75	48,944.72	74.72	16,555.28
Aquatic Center					
Intergovernmental	0.00	0.00	30,000.00	0.00	(30,000.00)
Public Charges-Services	108,850.00	0.00	71,866.81	66.02	36,983.19
TOTAL Aquatic Center	108,850.00	0.00	101,866.81	93.58	6,983.19
TOTAL REVENUE	12,581,255.04	2,831,710.32	11,762,211.14	93.49	819,043.90
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EXPENDITURES					
============					
Common Council					
Personnel Services	36,875.00	2,569.59	27,726.05	75.19	9,148.95
Contractual Services	3,500.00	0.00	3,825.04	109.29	(325.04)
Supplies & Expenses	6,850.00	770.30	9,821.26	143.38	(2,971.26)
TOTAL Common Council	47,225.00	3,339.89	41,372.35	87.61	5,852.65
Municipal Court					
Personnel Services	93,295.00	7,597.06	83,789.47	89.81	9,505.53
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,955.00	168.90	3,558.50	89.97	396.50
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	5,875.00	0.00	6,086.61	103.60	(211.61)
TOTAL Municipal Court	104,125.00	7,765.96	93,434.58	89.73	10,690.42
City Attorney					
Personnel Services	215,850.00	18,215.45	202,485.33	93.81	13,364.67
Contractual Services	16,200.00	(7,753.52)	38,904.75	240.15	(22,704.75)
Supplies & Expenses	6,200.00	129.00	4,423.16	71.34	1,776.84
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	238,250.00	10,590.93	245,813.24	103.17	(7,563.24)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Mayor					
Personnel Services	20,775.00	2,070.20	20,063.86	96.58	711.14
Supplies & Expenses	950.00	49.00	713.50	75.11	236.50
Capital Outlay	0.00	0.00	190.99	0.00	(190.99)
TOTAL Mayor	21,725.00	2,119.20	20,968.35	96.52	756.65
City Administrator					
Personnel Services	125,830.00	0.00	102,202.10	81.22	23,627.90
Contractual Services	675.00	(21.45)	309.82	45.90	365.18
Supplies & Expenses	500.00	0.00	155.32	31.06	344.68
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Administrator	127,005.00	(21.45)	102,667.24	80.84	24,337.76
Personnel - HR					
Contractual Services	4,500.00	388.50	3,576.12	79.47	923.88
Supplies & Expenses	250.00	0.00	90.00	36.00	160.00
TOTAL Personnel - HR	4,750.00	388.50	3,666.12	77.18	1,083.88
City Clerk					
Personnel Services	81,995.00	6,373.65	49,021.64	59.79	32,973.36
Contractual Services	0.00	0.00	710.00	0.00	(710.00)
Supplies & Expenses	4,550.00	357.69	2,230.43	49.02	2,319.57
Capital Outlay	0.00	0.00	349.99	0.00	(349.99)
Technology	4,750.00	0.00	4,844.07	101.98	(94.07)
TOTAL City Clerk	91,295.00	6,731.34	57,156.13	62.61	34,138.87
Clerk/Treasurer Staff					
Personnel Services	160,825.00	22,238.12	147,384.38	91.64	13,440.62
Supplies & Expenses	1,250.00	200.72	3,203.31	256.26	(1,953.31)
TOTAL Clerk/Treasurer Staff	162,075.00	22,438.84	150,587.69	92.91	11,487.31
Elections - AVERAGED					
Personnel Services	27,425.00	8,549.88	23,009.98	83.90	4,415.02
Contractual Services	12,000.00	0.00	180.00	1.50	11,820.00
Supplies & Expenses	6,075.00	208.58	2,395.67	39.43	3,679.33
Fixed Charges	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	45,500.00	8,758.46	25,585.65	56.23	19,914.35
Treasurer/Finance Dir.					
Personnel Services	121,870.00	9,619.13	110,004.45	90.26	11,865.55
Contractual Services	6,250.00	3,461.32	5,954.30	95.27	295.70
Supplies & Expenses	25,650.00	1,571.62	27,201.01	106.05	(1,551.01)
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	153,770.00	14,652.07	143,159.76	93.10	10,610.24

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Information Technology					
Personnel Services	68,575.00	4,656.56	55,343.69	80.71	13,231.31
Technology	111,750.00	2,492.95	83,417.58	74.65	28,332.42
TOTAL Information Technology	180,325.00	7,149.51	138,761.27	76.95	41,563.73
Assessment of Property					
Contractual Services	31,150.00	0.00	27,400.00	87.96	3,750.00
Supplies & Expenses	0.00	0.00	45.00	0.00	(45.00)
TOTAL Assessment of Property	31,150.00	0.00	27,445.00	88.11	3,705.00
Independent Auditing					
Contractual Services	17,500.00	0.00	19,590.52	111.95	(2,090.52)
Technology	1,250.00	0.00	1,407.00	112.56	(157.00)
TOTAL Independent Auditing	18,750.00	0.00	20,997.52	111.99	(2,247.52)
City Maintenance					
Personnel Services	127,800.00	13,443.88	130,331.08	101.98	(2,531.08)
Contractual Services	68,150.00	7,473.86	85,861.22	125.99	(17,711.22)
Supplies & Expenses	18,550.00	3,127.20	17,544.43	94.58	1,005.57
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	7,000.00	10,598.26	20,767.98	296.69	(13,767.98)
Technology	0.00	0.00	187.55	0.00	(187.55)
TOTAL City Maintenance	221,500.00	34,643.20	254,692.26	114.99	(33,192.26)
City Maint-Library					
Personnel Services	0.00	59.96	1,296.34	0.00	(1,296.34)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	59.96	1,296.34	0.00	(1,296.34)
City Maint-Fire Station					
Personnel Services	0.00	0.00	60.00	0.00	(60.00)
TOTAL City Maint-Fire Station	0.00	0.00	60.00	0.00	(60.00)
Livingston Building					
Contractual Services	0.00	109.53	1,885.14	0.00	(1,885.14)
TOTAL Livingston Building	0.00	109.53	1,885.14	0.00	(1,885.14)
Over-Collected Taxes					
Supplies & Expenses	600.00	0.00	196.92	32.82	403.08
TOTAL Over-Collected Taxes	600.00	0.00	196.92	32.82	403.08
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	346,250.00	46,207.73	310,027.25	89.54	36,222.75
TOTAL Insurance/Employee	346,250.00	46,207.73	310,027.25	89.54	36,222.75

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Police					
Personnel Services	2,557,035.00	344,473.39	2,357,790.93	92.21	199,244.07
Contractual Services	47,100.00	1,346.61	16,870.90	35.82	30,229.10
Supplies & Expenses	59,175.00	5,338.10	64,318.35	108.69	(5,143.35)
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	23,000.00	24,797.25	28,225.52	122.72	(5,225.52)
TOTAL Police	2,697,310.00	375,955.35	2,467,205.70	91.47	230,104.30
Traffic Control					
Personnel Services	12,300.00	1,296.61	11,143.80	90.60	1,156.20
Supplies & Expenses	16,500.00	1,991.02	25,971.30	157.40	(9,471.30)
TOTAL Traffic Control	28,800.00	3,287.63	37,115.10	128.87	(8,315.10)
Fire Protection					
Personnel Services	1,595,074.00	269,941.36	1,510,629.40	94.71	84,444.60
Contractual Services	22,825.00	1,767.11	22,690.15	99.41	134.85
Supplies & Expenses	56,500.00	9,978.25	67,202.71	118.94	(10,702.71)
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Technology	5,000.00	378.13	5,953.55	119.07	(953.55)
TOTAL Fire Protection	1,679,399.00	282,064.85	1,606,475.81	95.66	72,923.19
Fire Protection-Hydrants					
Contractual Services	0.00	0.00	53,712.43	0.00	(53,712.43)
TOTAL Fire Protection-Hydrants	0.00	0.00	53,712.43	0.00	(53,712.43)
Ambulance/EMS					
Personnel Services	1,032,894.00	136,829.05	925,659.91	89.62	107,234.09
Contractual Services	24,895.00	1,767.09	23,278.30	93.51	1,616.70
Supplies & Expenses	88,123.00	9,644.25	98,782.50	112.10	(10,659.50)
Fixed Charges	5,000.00	0.00	0.00	0.00	5,000.00
Technology	5,000.00	378.13	5,197.27	103.95	(197.27)
TOTAL Ambulance/EMS	1,155,912.00	148,618.52	1,052,917.98	91.09	102,994.02
Bldg. Inspection/Zoning					
Personnel Services	169,290.00	12,963.53	149,212.13	88.14	20,077.87
Contractual Services	450.00	10.54	103.39	22.98	346.61
Supplies & Expenses	3,975.00	296.56	2,871.15	72.23	1,103.85
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	173,715.00	13,270.63	152,186.67	87.61	21,528.33
City Sealer					
Contractual Services	4,800.00	0.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	0.00	4,800.00	100.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Public Works/Engineer					
Personnel Services	119,550.00	6,319.30	71,311.28	59.65	48,238.72
Contractual Services	1,500.00	475.00	535.00	35.67	965.00
Supplies & Expenses	5,000.00	29.69	1,226.94	24.54	3,773.06
Technology	1,500.00	0.00	1,838.09	122.54	(338.09)
TOTAL Public Works/Engineer	127,550.00	6,823.99	74,911.31	58.73	52,638.69
Street Commissioner					
Personnel Services	3,835.03	331.24	3,306.88	86.23	528.15
Contractual Services	250.00	21.08	206.78	82.71	43.22
Supplies & Expenses	810.00	0.00	586.48	72.40	223.52
TOTAL Street Commissioner	4,895.03	352.32	4,100.14	83.76	794.89
Street Superintendent					
Personnel Services	94,047.00	10,905.08	88,921.34	94.55	5,125.66
Supplies & Expenses	1,250.00	16.36	927.03	74.16	322.97
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	95,297.00	10,921.44	89,848.37	94.28	5,448.63
Garage Maintenance					
Personnel Services	645.00	0.00	47.16	7.31	597.84
Contractual Services	27,500.00	1,835.57	28,102.15	102.19	(602.15)
Supplies & Expenses	17,000.00	3,399.96	19,035.82	111.98	(2,035.82)
Capital Outlay	0.00	0.00	3,675.27	0.00	(3,675.27)
TOTAL Garage Maintenance	45,145.00	5,235.53	50,860.40	112.66	(5,715.40)
Operations Support (M&E)					
Personnel Services	204,696.00	18,975.85	205,873.19	100.58	(1,177.19)
Contractual Services	3,024.00	0.00	2,736.00	90.48	288.00
Supplies & Expenses	376,850.00	49,342.63	434,297.93	115.24	(57,447.93)
Technology	575.00	0.00	250.00	43.48	325.00
TOTAL Operations Support (M&E)	585,145.00	68,318.48	643,157.12	109.91	(58,012.12)
Roads					
Personnel Services	239,750.00	38,688.58	215,376.07	89.83	24,373.93
Supplies & Expenses	91,000.00	11,910.30	94,204.83	103.52	(3,204.83)
TOTAL Roads	330,750.00	50,598.88	309,580.90	93.60	21,169.10
Street Cleaning					
Personnel Services	46,500.00	10,058.41	44,790.35	96.32	1,709.65
Supplies & Expenses	1,250.00	28.63	5,119.11	409.53	(3,869.11)
TOTAL Street Cleaning	47,750.00	10,087.04	49,909.46	104.52	(2,159.46)
Snow and Ice					
Personnel Services	229,875.00	7,124.44	132,534.34	57.65	97,340.66
Contractual Services	1,600.00	0.00	1,395.00	87.19	205.00
Supplies & Expenses	60,250.00	462.00	64,056.78	106.32	(3,806.78)
TOTAL Snow and Ice	291,725.00	7,586.44	197,986.12	67.87	93,738.88

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Stormwater Maintenance					
Personnel Services	37,900.00	1,734.87	26,124.38	68.93	11,775.62
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	22,500.00	0.00	22,392.44	99.52	107.56
TOTAL Stormwater Maintenance	62,400.00	1,734.87	48,516.82	77.75	13,883.18
Street Painting-Marking					
Personnel Services	22,700.00	691.04	22,362.21	98.51	337.79
Supplies & Expenses	20,000.00	13.99	20,110.49	100.55	(110.49)
TOTAL Street Painting-Marking	42,700.00	705.03	42,472.70	99.47	227.30
Street Leave Expenses					
Personnel Services	70,055.00	4,053.27	41,789.25	59.65	28,265.75
TOTAL Street Leave Expenses	70,055.00	4,053.27	41,789.25	59.65	28,265.75
Street Lighting					
Contractual Services	152,750.00	13,366.58	133,864.33	87.64	18,885.67
Capital Outlay	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL Street Lighting	156,250.00	13,366.58	133,864.33	85.67	22,385.67
Stormwater Plan/Const.					
Contractual Services	4,000.00	0.00	2,500.00	62.50	1,500.00
TOTAL Stormwater Plan/Const.	4,000.00	0.00	2,500.00	62.50	1,500.00
Airport					
Personnel Services	985.00	1,155.86	1,936.90	196.64	(951.90)
Contractual Services	118,434.00	6,749.61	89,693.26	75.73	28,740.74
Supplies & Expenses	25,575.00	1,057.86	22,257.21	87.03	3,317.79
TOTAL Airport	144,994.00	8,963.33	113,887.37	78.55	31,106.63
Transit					
Personnel Services	400,105.00	36,696.66	338,622.79	84.63	61,482.21
Contractual Services	2,775.00	214.30	3,701.82	133.40	(926.82)
Supplies & Expenses	84,450.00	4,256.33	59,174.25	70.07	25,275.75
Fixed Charges	32,125.00	0.00	31,106.70	96.83	1,018.30
Technology	4,995.00	147.56	3,967.63	79.43	1,027.37
TOTAL Transit	524,450.00	41,314.85	436,573.19	83.24	87,876.81
Garbage Collection					
Personnel Services	98,475.00	6,459.13	80,566.81	81.81	17,908.19
Supplies & Expenses	97,150.00	11,029.58	99,203.71	102.11	(2,053.71)
Capital Outlay	25,000.00	4,316.42	42,838.78	171.36	(17,838.78)
TOTAL Garbage Collection	220,625.00	21,805.13	222,609.30	100.90	(1,984.30)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Recycling					
Personnel Services	132,529.00	11,872.47	112,117.47	84.60	20,411.53
Supplies & Expenses	117,950.00	5,046.83	88,485.86	75.02	29,464.14
TOTAL Recycling	250,479.00	16,919.30	200,603.33	80.09	49,875.67
Weed & Nuisance Control					
Personnel Services	11,265.00	0.00	7,373.79	65.46	3,891.21
Contractual Services	250.00	0.00	225.00	90.00	25.00
Supplies & Expenses	1,500.00	0.00	596.99	39.80	903.01
TOTAL Weed & Nuisance Control	13,015.00	0.00	8,195.78	62.97	4,819.22
Health Officer					
Personnel Services	4,845.00	0.00	5,813.12	119.98	(968.12)
Supplies & Expenses	100.00	0.00	37.44	37.44	62.56
TOTAL Health Officer	4,945.00	0.00	5,850.56	118.31	(905.56)
MEC - Enrichment					
Personnel Services	145,701.00	14,440.58	132,254.03	90.77	13,446.97
Contractual Services	575.00	53.61	520.35	90.50	54.65
Supplies & Expenses	1,975.00	11.95	1,074.09	54.38	900.91
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	149,251.00	14,506.14	133,848.47	89.68	15,402.53
Library					
Personnel Services	775,440.00	63,147.55	647,550.23	83.51	127,889.77
Contractual Services	47,400.00	4,212.13	68,317.07	144.13	(20,917.07)
Supplies & Expenses	47,500.00	16,118.85	62,261.42	131.08	(14,761.42)
Fixed Charges	9,400.00	0.00	12,604.08	134.09	(3,204.08)
Capital Outlay	0.00	6,845.98	9,257.57	0.00	(9,257.57)
Print Media - Library	51,000.00	8,506.35	49,896.26	97.84	1,103.74
Non-Print Media-Library	16,001.00	1,133.12	13,046.31	81.53	2,954.69
Technology	54,374.00	8,312.76	36,696.50	67.49	17,677.50
TOTAL Library	1,001,115.00	108,276.74	899,629.44	89.86	101,485.56
Parks					
Personnel Services	307,025.00	26,144.16	278,391.12	90.67	28,633.88
Contractual Services	31,750.00	14,311.88	44,028.59	138.67	(12,278.59)
Supplies & Expenses	40,450.00	8,409.25	49,987.64	123.58	(9,537.64)
Fixed Charges	2,000.00	0.00	0.00	0.00	2,000.00
Capital Outlay	18,500.00	12,760.17	25,042.30	135.36	(6,542.30)
TOTAL Parks	399,725.00	61,625.46	397,449.65	99.43	2,275.35
Athletic Park Lights					
Contractual Services	1,750.00	0.00	1,522.70	87.01	227.30
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,750.00	0.00	1,522.70	87.01	227.30

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Ott's Park Lights					
Contractual Services	1,400.00	50.73	975.10	69.65	424.90
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	50.73	975.10	65.01	524.90
Recreation Programs					
Personnel Services	207,775.00	14,039.00	177,318.05	85.34	30,456.95
Contractual Services	5,450.00	152.29	5,328.19	97.76	121.81
Supplies & Expenses	23,325.00	880.57	23,178.30	99.37	146.70
TOTAL Recreation Programs	236,550.00	15,071.86	205,824.54	87.01	30,725.46
Community/Events					
Personnel Services	2,905.00	0.00	3,822.20	131.57	(917.20)
Supplies & Expenses	18,345.00	86.99	15,151.48	82.59	3,193.52
TOTAL Community/Events	21,250.00	86.99	18,973.68	89.29	2,276.32
Decorations & Banners					
Personnel Services	2,775.00	74.91	765.77	27.60	2,009.23
Contractual Services	300.00	0.00	152.80	50.93	147.20
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	1,500.00	6,663.24	7,204.04	480.27	(5,704.04)
TOTAL Decorations & Banners	5,575.00	6,738.15	8,122.61	145.70	(2,547.61)
Outside Agencies					
Supplies & Expenses	36,962.68	1,500.00	36,962.68	100.00	0.00
TOTAL Outside Agencies	36,962.68	1,500.00	36,962.68	100.00	0.00
MARC - Smith Center					
Personnel Services	37,475.00	4,730.92	37,482.11	100.02	(7.11)
Contractual Services	48,250.00	6,786.65	55,469.15	114.96	(7,219.15)
Supplies & Expenses	16,450.00	(295.90)	8,511.04	51.74	7,938.96
Capital Outlay	5,000.00	110.02	6,010.21	120.20	(1,010.21)
TOTAL MARC - Smith Center	107,175.00	11,331.69	107,472.51	100.28	(297.51)
Aquatic Center					
Personnel Services	93,950.00	1,600.19	90,654.01	96.49	3,295.99
Contractual Services	25,500.00	695.52	51,473.89	201.86	(25,973.89)
Supplies & Expenses	46,900.00	0.00	51,208.94	109.19	(4,308.94)
Technology	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Aquatic Center	168,850.00	2,295.71	193,336.84	114.50	(24,486.84)
Economic Development					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Transfers					
Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL EXPENDITURES	12,733,249.71	1,478,400.60	11,742,666.17	92.22	990,583.54
REVENUES OVER/(UNDER) EXPENDITURES	(151,994.67)	1,353,309.72	19,544.97	0.00	(171,539.64)

*** END OF REPORT ***

Attachment: Revenue Expense Reports - 2022-13 (9488 : Consider placing the November 2022 Revenue & Expense reports on file)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Remediation Action					
Taxes (or Utility Rev.)	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL Remediation Action	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL REVENUE	26,945.00	0.00	26,945.00	100.00	0.00
EXPENDITURES					
============					
Remediation Action					
Personnel Services	8,985.00	484.06	11,443.42	127.36	(2,458.42)
Contractual Services	21,000.00	800.05	24,205.09	115.26	(3,205.09)
Capital Outlay	9,000.00	0.00	0.00	0.00	9,000.00
TOTAL Remediation Action	38,985.00	1,284.11	35,648.51	91.44	3,336.49
TOTAL EXPENDITURES	38,985.00	1,284.11	35,648.51	91.44	3,336.49
REVENUES OVER/(UNDER) EXPENDITURES	(12,040.00)	(1,284.11)	(8,703.51)	0.00	(3,336.49)

*** END OF REPORT ***

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Police-SRO					
Taxes (or Utility Rev.)	60,911.00	0.00	60,911.00	100.00	0.00
Intergovernmental	63,411.00	0.00	33,737.13	53.20	29,673.87
TOTAL Police-SRO	124,322.00	0.00	94,648.13	76.13	29,673.87
Police-23rd Officer					
Intergovernmental	93,693.00	0.00	0.00	0.00	93,693.00
TOTAL Police-23rd Officer	93,693.00	0.00	0.00	0.00	93,693.00
TOTAL REVENUE	218,015.00	0.00	94,648.13	43.41	123,366.87
EXPENDITURES					
============					
Police-SRO					
Personnel Services	121,172.00	15,216.11	112,111.98	92.52	9,060.02
Supplies & Expenses	500.00	0.00	505.00	101.00	(5.00)
Fixed Charges	2,650.00	0.00	2,078.00	78.42	572.00
TOTAL Police-SRO	124,322.00	15,216.11	114,694.98	92.26	9,627.02
Police-23rd Officer					
Personnel Services	93,693.00	0.00	0.00	0.00	93,693.00
TOTAL Police-23rd Officer	93,693.00	0.00	0.00	0.00	93,693.00
TOTAL EXPENDITURES	218,015.00	15,216.11	114,694.98	52.61	103,320.02
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(15,216.11)	(20,046.85)	0.00	20,046.85

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Merrill Festival Grounds					
Taxes (or Utility Rev.)	61,000.00	0.00	36,000.00	59.02	25,000.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	12,500.00	0.00	11,036.80	88.29	1,463.20
Miscellaneous Revenues	178,630.00	0.00	179,490.99	100.48	(860.99)
TOTAL Merrill Festival Grounds	252,130.00	0.00	226,527.79	89.85	25,602.21
Room Tax					
Taxes (or Utility Rev.)	100,000.00	11,565.41	107,805.17	107.81	(7,805.17)
TOTAL Room Tax	100,000.00	11,565.41	107,805.17	107.81	(7,805.17)
Bierman Building					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	7,500.00	450.00	9,012.00	120.16	(1,512.00)
Miscellaneous Revenues	0.00	0.00	500.00	0.00	(500.00)
TOTAL Bierman Building	7,500.00	450.00	9,512.00	126.83	(2,012.00)
TOTAL REVENUE	359,630.00	12,015.41	343,844.96	95.61	15,785.04
EXPENDITURES					
Merrill Festival Grounds					
Personnel Services	8,420.00	0.00	12,576.84	149.37	(4,156.84)
Contractual Services	33,500.00	4,047.80	30,663.18	91.53	2,836.82
Supplies & Expenses	5,250.00	0.00	4,911.85	93.56	338.15
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	200,930.00	0.00	209,684.10	104.36	(8,754.10)
TOTAL Merrill Festival Grounds	248,100.00	4,047.80	257,835.97	103.92	(9,735.97)
Room Tax					
Supplies & Expenses	78,575.00	3,228.03	61,765.30	78.61	16,809.70
TOTAL Room Tax	78,575.00	3,228.03	61,765.30	78.61	16,809.70
Bierman Building					
Personnel Services	11,555.00	1,406.42	11,804.41	102.16	(249.41)
Contractual Services	18,000.00	1,674.13	17,565.08	97.58	434.92
Supplies & Expenses	4,125.00	490.87	4,033.55	97.78	91.45
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	5,085.10	5,085.10	0.00	(5,085.10)
TOTAL Bierman Building	33,680.00	8,656.52	38,488.14	114.28	(4,808.14)
TOTAL EXPENDITURES	360,355.00	15,932.35	358,089.41	99.37	2,265.59

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
CDBG Grants/Loans					
Miscellaneous Revenues	199,350.00	3,766.60	87,836.54	44.06	111,513.46
TOTAL CDBG Grants/Loans	199,350.00	3,766.60	87,836.54	44.06	111,513.46
Community Development					
Taxes (or Utility Rev.)	10,000.00	0.00	10,000.00	100.00	0.00
Intergov Charges (Misc.)	17,725.00	0.00	0.00	0.00	17,725.00
TOTAL Community Development	27,725.00	0.00	10,000.00	36.07	17,725.00
TOTAL REVENUE	227,075.00	3,766.60	97,836.54	43.09	129,238.46
EXPENDITURES					
CDBG Grants/Loans					
Special Services	150,500.00	0.00	57,842.00	38.43	92,658.00
TOTAL CDBG Grants/Loans	150,500.00	0.00	57,842.00	38.43	92,658.00
Community Development					
Personnel Services	25,350.00	4,089.02	33,702.25	132.95	(8,352.25)
Contractual Services	400.00	10.54	103.39	25.85	296.61
Supplies & Expenses	1,975.00	343.57	1,050.50	53.19	924.50
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	27,725.00	4,443.13	34,856.14	125.72	(7,131.14)
TOTAL EXPENDITURES	178,225.00	4,443.13	92,698.14	52.01	85,526.86
REVENUES OVER/(UNDER) EXPENDITURES	48,850.00	(676.53)	5,138.40	0.00	43,711.60

*** END OF REPORT ***

Attachment: Revenue Expense Reports - 2022-13 (9488 : Consider placing the November 2022 Revenue & Expense reports on file)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Aviation Fuel					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	80,000.00	2,135.44	60,084.52	75.11	19,915.48
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	80,000.00	2,135.44	60,084.52	75.11	19,915.48
TOTAL REVENUE	80,000.00	2,135.44	60,084.52	75.11	19,915.48
EXPENDITURES					
Aviation Fuel					
Contractual Services	4,925.00	152.47	4,647.11	94.36	277.89
Special Services	71,000.00	71.81	62,255.48	87.68	8,744.52
Fixed Charges	1,625.00	0.00	0.00	0.00	1,625.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	77,550.00	224.28	66,902.59	86.27	10,647.41
TOTAL EXPENDITURES	77,550.00	224.28	66,902.59	86.27	10,647.41
REVENUES OVER/(UNDER) EXPENDITURES	2,450.00	1,911.16	(6,818.07)	0.00	9,268.07

*** END OF REPORT ***

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

30 -Debt Sevice

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Debt Service					
Taxes (or Utility Rev.)	2,968,509.44	834.24	1,631,878.71	54.97	1,336,630.73
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	35,243.00	0.00	14,283.00	40.53	20,960.00
TOTAL Debt Service	3,003,752.44	834.24	1,646,161.71	54.80	1,357,590.73
TOTAL REVENUE	3,003,752.44	834.24	1,646,161.71	54.80	1,357,590.73
EXPENDITURES					
Debt Service					
Debt Service	1,755,035.20	0.00	1,754,735.20	99.98	300.00
TOTAL Debt Service	1,755,035.20	0.00	1,754,735.20	99.98	300.00
TID - Debt Service					
Debt Service	1,249,917.00	0.00	1,249,916.90	100.00	0.10
TOTAL TID - Debt Service	1,249,917.00	0.00	1,249,916.90	100.00	0.10
TOTAL EXPENDITURES	3,004,952.20	0.00	3,004,652.10	99.99	300.10
REVENUES OVER/(UNDER) EXPENDITURES	(1,199.76)	834.24	(1,358,490.39)	0.00	1,357,290.63

*** END OF REPORT ***

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	1,014,953.48	0.00	1,013,643.87	99.87	1,309.61
Intergovernmental	47,294.52	0.00	47,294.42	100.00	0.10
TOTAL TID #3 - East Side	1,062,248.00	0.00	1,060,938.29	99.88	1,309.71
TID #3 -Festival Grounds					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
TID #3 - Idle Sites Grant					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
TID #3 - Wal-Mart Dev.					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,062,248.00	0.00	1,060,938.29	99.88	1,309.71
EXPENDITURES					
TID #3 - East Side					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.00
Contractual Services	5,150.00	0.00	650.00	12.62	4,500.00
Special Services	45,000.00	0.00	45,000.00	100.00	0.00
Fixed Charges	792,215.00	0.00	0.00	0.00	792,215.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL TID #3 - East Side	1,046,165.00	0.00	45,650.00	4.36	1,000,515.00
TID #3 -Festival Grounds					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
TID #3 - Idle Sites Grant					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TID #3 - Wal-Mart Dev.					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,046,165.00	0.00	45,650.00	4.36	1,000,515.00
REVENUES OVER/(UNDER) EXPENDITURES	16,083.00	0.00	1,015,288.29	0.00	(999,205.29

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	816,642.77	125,000.00	316,642.77	38.77	500,000.00
Intergovernmental	23,877.17	0.00	23,877.64	100.00	(0.47)
TOTAL TID #4 -Thielman/P Ridge	840,519.94	125,000.00	340,520.41	40.51	499,999.53
TOTAL REVENUE	840,519.94	125,000.00	340,520.41	40.51	499,999.53
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	6,575.00	0.00	0.00	0.00	6,575.00
Contractual Services	12,900.00	0.00	7,618.00	59.05	5,282.00
Special Services	600,000.00	0.00	430,461.76	71.74	169,538.24
Fixed Charges	102,434.00	0.00	0.00	0.00	102,434.00
Capital Outlay	65,000.00	0.00	50,683.97	77.98	14,316.03
Transfers	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL TID #4 -Thielman/P Ridge	886,909.00	0.00	488,763.73	55.11	398,145.27
TOTAL EXPENDITURES	886,909.00	0.00	488,763.73	55.11	398,145.27
REVENUES OVER/(UNDER) EXPENDITURES	(46,389.06)	125,000.00	(148,243.32)	0.00	101,854.26

*** END OF REPORT ***

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	16,524.07	0.00	16,524.07	100.00	0.00
Intergovernmental	137.00	0.00	137.21	100.15	(0.21)
TOTAL TID #5 - Hwy 107/Taylor	16,661.07	0.00	16,661.28	100.00	(0.21)
TOTAL REVENUE	16,661.07	0.00	16,661.28	100.00	(0.21)
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	1,395.00	0.00	0.00	0.00	1,395.00
Contractual Services	650.00	0.00	650.00	100.00	0.00
Fixed Charges	2,361.00	0.00	0.00	0.00	2,361.00
Capital Outlay	20,000.00	0.00	22,242.90	111.21	(2,242.90)
TOTAL TID #5 - Hwy 107/Taylor	24,406.00	0.00	22,892.90	93.80	1,513.10
TOTAL EXPENDITURES	24,406.00	0.00	22,892.90	93.80	1,513.10
REVENUES OVER/(UNDER) EXPENDITURES	(7,744.93)	0.00	(6,231.62)	0.00	(1,513.31)

*** END OF REPORT ***

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	73,238.49	0.00	73,238.49	100.00	0.00
Intergovernmental	2,844.00	0.00	2,844.45	100.02	(0.45)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	76,082.49	0.00	76,082.94	100.00	(0.45)
TOTAL REVENUE	76,082.49	0.00	76,082.94	100.00	(0.45)
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	1,400.00	0.00	2,150.00	153.57	(750.00)
Special Services	25,000.00	0.00	25,000.00	100.00	0.00
Fixed Charges	32,376.00	0.00	0.00	0.00	32,376.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	61,761.00	0.00	27,150.00	43.96	34,611.00
TOTAL EXPENDITURES	61,761.00	0.00	27,150.00	43.96	34,611.00
REVENUES OVER/(UNDER) EXPENDITURES	14,321.49	0.00	48,932.94	0.00	(34,611.45)

*** END OF REPORT ***

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	930,908.75	800,000.00	930,908.75	100.00	0.00
Intergovernmental	1,476.00	0.00	1,475.77	99.98	0.23
Miscellaneous Revenues	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #7 - N Center Ave	962,384.75	800,000.00	932,384.52	96.88	30,000.23
TOTAL REVENUE	962,384.75	800,000.00	932,384.52	96.88	30,000.23
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	8,075.00	712.91	6,107.13	75.63	1,967.87
Contractual Services	2,150.00	0.00	3,041.36	141.46	(891.36)
Special Services	0.00	0.00	1,653.23	0.00	(1,653.23)
Fixed Charges	14,725.00	0.00	0.00	0.00	14,725.00
Capital Outlay	800,000.00	393,875.34	557,039.55	69.63	242,960.45
TOTAL TID #7 - N Center Ave	824,950.00	394,588.25	567,841.27	68.83	257,108.73
TOTAL EXPENDITURES	824,950.00	394,588.25	567,841.27	68.83	257,108.73
REVENUES OVER/(UNDER) EXPENDITURES	137,434.75	405,411.75	364,543.25	0.00	(227,108.50)

*** END OF REPORT ***

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	880,290.33	875,000.00	950,290.33	107.95	(70,000.00)
Intergovernmental	3,668.00	0.00	3,667.68	99.99	0.32
Public Charges-Services	200.00	0.00	0.00	0.00	200.00
Miscellaneous Revenues	100,000.00	0.00	10,500.00	10.50	89,500.00
TOTAL TID #8 - West Side	984,158.33	875,000.00	964,458.01	98.00	19,700.32
TID #8 - 201 S Prospect					
Intergovernmental	0.00	0.00	250,000.00	0.00	(250,000.00)
TOTAL TID #8 - 201 S Prospect	0.00	0.00	250,000.00	0.00	(250,000.00)
TOTAL REVENUE	984,158.33	875,000.00	1,214,458.01	123.40	(230,299.68)
EXPENDITURES					
TID #8 - West Side					
Personnel Services	21,100.00	0.00	25,270.04	119.76	(4,170.04)
Contractual Services	14,650.00	0.00	6,890.00	47.03	7,760.00
Special Services	117,500.00	0.00	25,976.44	22.11	91,523.56
Fixed Charges	186,202.00	0.00	0.00	0.00	186,202.00
Capital Outlay	705,000.00	271,002.50	815,864.44	115.73	(110,864.44)
TOTAL TID #8 - West Side	1,044,452.00	271,002.50	874,000.92	83.68	170,451.08
TID #8 - 201 S Prospect					
Special Services	0.00	0.00	250,000.00	0.00	(250,000.00)
TOTAL TID #8 - 201 S Prospect	0.00	0.00	250,000.00	0.00	(250,000.00)
TOTAL EXPENDITURES	1,044,452.00	271,002.50	1,124,000.92	107.62	(79,548.92)
REVENUES OVER/(UNDER) EXPENDITURES	(60,293.67)	603,997.50	90,457.09	0.00	(150,750.76)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-WI River/S Center					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	4,896.00	0.00	4,895.81	100.00	0.19
Miscellaneous Revenues	52,820.00	0.00	27,582.38	52.22	25,237.62
TOTAL TID #9-WI River/S Center	57,716.00	0.00	32,478.19	56.27	25,237.81
TID #9-Idle Sites (Page)					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	57,716.00	0.00	32,478.19	56.27	25,237.81
EXPENDITURES					
TID #9-WI River/S Center					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,150.00	0.00	4,335.00	13.92	26,815.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	22,900.00	0.00	0.00	0.00	22,900.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	56,365.00	0.00	4,335.00	7.69	52,030.00
TID #9-Idle Sites (Page)					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	56,365.00	0.00	4,335.00	7.69	52,030.00
REVENUES OVER/(UNDER) EXPENDITURES	1,351.00	0.00	28,143.19	0.00	(26,792.19

*** END OF REPORT ***

12-08-2022 11:27 AM CITY OF MERRILL PAGE

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	200,000.00	0.00	0.00	0.00	200,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL REVENUE	200,000.00	0.00	0.00	0.00	200,000.00
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	900.00	0.00	550.00	61.11	350.00
Special Services	200,000.00	0.00	200,000.00	100.00	0.00
Fixed Charges	12,987.16	0.00	0.00	0.00	12,987.16
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	218,462.16	0.00	200,550.00	91.80	17,912.16
TOTAL EXPENDITURES	218,462.16	0.00	200,550.00	91.80	17,912.16
REVENUES OVER/(UNDER) EXPENDITURES	(18,462.16)	0.00	(200,550.00)	0.00	182,087.84

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	785,413.02	200,000.00	375,413.02	47.80	410,000.00
Intergovernmental	16,304.81	0.00	16,304.81	100.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	801,717.83	200,000.00	391,717.83	48.86	410,000.00
TOTAL REVENUE	801,717.83	200,000.00	391,717.83	48.86	410,000.00
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	5,150.00	0.00	582.84	11.32	4,567.16
Contractual Services	2,650.00	0.00	2,530.00	95.47	120.00
Special Services	200,000.00	10,000.00	130,000.00	65.00	70,000.00
Fixed Charges	120,948.00	0.00	0.00	0.00	120,948.00
Capital Outlay	510,000.00	0.00	21,434.07	4.20	488,565.93
TOTAL TID #11 - Apartments	838,748.00	10,000.00	154,546.91	18.43	684,201.09
TOTAL EXPENDITURES	838,748.00	10,000.00	154,546.91	18.43	684,201.09
REVENUES OVER/(UNDER) EXPENDITURES	(37,030.17)	190,000.00	237,170.92	0.00	(274,201.09)

*** END OF REPORT ***

Attachment: Revenue Expense Reports - 2022-13 (9488 : Consider placing the November 2022 Revenue & Expense reports on file)

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	23,509.31	0.00	23,509.31	100.00	0.00
TOTAL TID #12 - Weinbrenner	23,509.31	0.00	23,509.31	100.00	0.00
TOTAL REVENUE	23,509.31	0.00	23,509.31	100.00	0.00
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	2,075.00	0.00	0.00	0.00	2,075.00
Contractual Services	900.00	0.00	900.00	100.00	0.00
Fixed Charges	7,925.00	0.00	0.00	0.00	7,925.00
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #12 - Weinbrenner	40,900.00	0.00	900.00	2.20	40,000.00
TOTAL EXPENDITURES	40,900.00	0.00	900.00	2.20	40,000.00
REVENUES OVER/(UNDER) EXPENDITURES	(17,390.69)	0.00	22,609.31	0.00	(40,000.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #13 - Industrial					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00
EXPENDITURES					
TID #13 - Industrial					
Personnel Services	1,660.00	0.00	0.00	0.00	1,660.00
Contractual Services	840.00	0.00	400.00	47.62	440.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	2,500.00	0.00	400.00	16.00	2,100.00
TOTAL EXPENDITURES	2,500.00	0.00	400.00	16.00	2,100.00
REVENUES OVER/(UNDER) EXPENDITURES	(2,500.00)	0.00	(400.00)	0.00	(2,100.00

*** END OF REPORT ***

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #14 - Car Wash					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #14 - Car Wash	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00
EXPENDITURES					
TID #14 - Car Wash					
Personnel Services	1,850.00	0.00	0.00	0.00	1,850.00
Contractual Services	650.00	0.00	400.00	61.54	250.00
Special Services	40,000.00	0.00	40,000.00	100.00	0.00
TOTAL TID #14 - Car Wash	42,500.00	0.00	40,400.00	95.06	2,100.00
TOTAL EXPENDITURES	42,500.00	0.00	40,400.00	95.06	2,100.00
REVENUES OVER/(UNDER) EXPENDITURES	(42,500.00)	0.00	(40,400.00)	0.00	(2,100.00)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	1,380,500.00	769,089.41	922,295.86	66.81	458,204.14
Specials (Utility Rev.)	10,000.00	9,394.67	24,653.41	246.53	(14,653.41
Intergovernmental	257,012.50	0.00	166,410.00	64.75	90,602.50
Public Charges-Services	0.00	0.00	965.00	0.00	(965.00
Miscellaneous Revenues	45,000.00	15,000.00	45,000.00	100.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,692,512.50	793,484.08	1,159,324.27	68.50	533,188.23
Streets - Sealcoat					
Taxes (or Utility Rev.)	55,000.00	50,000.00	50,000.00	90.91	5,000.00
TOTAL Streets - Sealcoat	55,000.00	50,000.00	50,000.00	90.91	5,000.00
Streets - Concrete					
Taxes (or Utility Rev.)	90,000.00	85,000.00	85,000.00	94.44	5,000.00
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Streets - Concrete	100,000.00	85,000.00	85,000.00	85.00	15,000.00
Streets - Resurfacing					
Taxes (or Utility Rev.)	100,000.00	100,000.00	100,000.00	100.00	0.00
TOTAL Streets - Resurfacing	100,000.00	100,000.00	100,000.00	100.00	0.00
TOTAL REVENUE	1,947,512.50	1,028,484.08	1,394,324.27	71.60	553,188.23
EXPENDITURES					
Streets - Sealcoat					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	55,000.00	0.00	43,413.32	78.93	11,586.68
TOTAL Streets - Sealcoat	55,000.00	0.00	43,413.32	78.93	11,586.68
Streets - Concrete					
Personnel Services	46,300.00	1,678.16	34,893.92	75.36	11,406.08
Supplies & Expenses	53,700.00	1,976.84	31,736.30	59.10	21,963.70
TOTAL Streets - Concrete	100,000.00	3,655.00	66,630.22	66.63	33,369.78
Streets - Resurfacing					
Personnel Services	23,000.00	0.00	6,519.79	28.35	16,480.21
Supplies & Expenses	77,000.00	9,329.69	43,318.98	56.26	33,681.02
TOTAL Streets - Resurfacing	100,000.00	9,329.69	49,838.77	49.84	50,161.23

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Capital Outlay/Projects					
Personnel Services	0.00	578.58	15,423.32	0.00	(15,423.32)
Capital Outlay	1,445,675.47	3,868.61	978,223.33	67.67	467,452.14
TOTAL Capital Outlay/Projects	1,445,675.47	4,447.19	993,646.65	68.73	452,028.82
Financing Costs					
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,700,675.47	17,431.88	1,153,528.96	67.83	547,146.51
REVENUES OVER/(UNDER) EXPENDITURES	246,837.03	1,011,052.20	240,795.31	0.00	6,041.72

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	110,376.00	5,285.30	116,754.92	105.78	(6,378.92
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00
Intergovernmental	12,538.00	0.00	0.00	0.00	12,538.00
Public Charges-Services	1,498,288.00	85,456.54	1,571,453.78	104.88	(73,165.78
Intergov Charges (Misc.)	22,275.00	3,700.09	21,813.50	97.93	461.50
Miscellaneous Revenues	500.00	167.64	1,545.18	309.04	(1,045.18
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,642,539.00	94,609.57	1,711,567.38	104.20	(69,028.38
TOTAL REVENUE	1,642,539.00	94,609.57	1,711,567.38	104.20	(69,028.38
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	132,038.00	574.00	74,014.75	56.06	58,023.25
TOTAL Non-Departmental	132,038.00	574.00	74,014.75	56.06	58,023.25
Pumping Expenses					
	89,250.00	2,720.97	63,346.98	70.98	25,903.02
TOTAL Pumping Expenses	89,250.00	2,720.97	63,346.98	70.98	25,903.02
Water Treatment Expenses					
	69,750.00	2,014.86	63,791.45	91.46	5,958.55
TOTAL Water Treatment Expenses	69,750.00	2,014.86	63,791.45	91.46	5,958.55
Trans & Distribution Exp					
	278,250.00	13,974.66	214,898.54	77.23	63,351.46
TOTAL Trans & Distribution Exp	278,250.00	13,974.66	214,898.54	77.23	63,351.46
Customer Accts Expenses					
	93,000.00	8,618.46	98,420.29	105.83	(5,420.29
TOTAL Customer Accts Expenses	93,000.00	8,618.46	98,420.29	105.83	(5,420.29
Admin & General Expenses					
	791,000.00	24,276.55	358,455.94	45.32	432,544.06
TOTAL Admin & General Expenses	791,000.00	24,276.55	358,455.94	45.32	432,544.06

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Contract Work					
	2,000.00	0.00	1,434.80	71.74	565.20
TOTAL Contract Work	2,000.00	0.00	1,434.80	71.74	565.20
Taxes					
	424,250.00	2,601.03	400,714.04	94.45	23,535.96
TOTAL Taxes	424,250.00	2,601.03	400,714.04	94.45	23,535.96
Debt Service					
	38,977.00	0.00	38,977.01	100.00	(0.01)
TOTAL Debt Service	38,977.00	0.00	38,977.01	100.00	(0.01)
TOTAL EXPENDITURES	1,918,515.00	54,780.53	1,314,053.80	68.49	604,461.20
REVENUES OVER/(UNDER) EXPENDITURES	(275,976.00)	39,829.04	397,513.58	0.00	(673,489.58)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2022

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	6,000.00	507.76	12,292.87	204.88	(6,292.87
Specials (Utility Rev.)	0.00	0.00	3,000.00	0.00	(3,000.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	6,500.00	3,892.86	9,036.32	139.02	(2,536.32
Miscellaneous Revenues	350.00	167.64	1,545.12	441.46	(1,195.12
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,563,500.00	77,767.63	1,458,037.63	93.25	105,462.37
Other Charges-Services	160,000.00	17,577.90	179,883.50	112.43	(19,883.50
TOTAL Non-Departmental	1,736,350.00	99,913.79	1,663,795.44	95.82	72,554.56
TOTAL REVENUE	1,736,350.00	99,913.79	1,663,795.44	95.82	72,554.56
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	206,000.00	637.00	81,337.26	39.48	124,662.74
TOTAL Non-Departmental	206,000.00	637.00	81,337.26	39.48	124,662.74
Contract Work					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
Taxes - SS/Medicare					
	37,500.00	3,459.85	38,768.10	103.38	(1,268.10
TOTAL Taxes - SS/Medicare	37,500.00	3,459.85	38,768.10	103.38	(1,268.10
Operations					
	297,750.00	13,469.75	282,238.55	94.79	15,511.45
TOTAL Operations	297,750.00	13,469.75	282,238.55	94.79	15,511.45
Maintenance					
	286,000.00	11,227.80	343,300.12	120.04	(57,300.12
TOTAL Maintenance	286,000.00	11,227.80	343,300.12	120.04	(57,300.12
Customer Accts Expenses					
	123,000.00	9,580.25	110,985.72	90.23	12,014.28
TOTAL Customer Accts Expenses	123,000.00	9,580.25	110,985.72	90.23	12,014.28

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2022

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Admin & General Expenses					
	487,250.00	23,212.46	406,839.00	83.50	80,411.00
TOTAL Admin & General Expenses	487,250.00	23,212.46	406,839.00	83.50	80,411.00
Taxes & Depreciation					
	362,000.00	0.00	0.00	0.00	362,000.00
TOTAL Taxes & Depreciation	362,000.00	0.00	0.00	0.00	362,000.00
Transfers					
	10,900.00	0.00	11,355.00	104.17	(455.00
TOTAL Transfers	10,900.00	0.00	11,355.00	104.17	(455.00
TOTAL EXPENDITURES	1,810,900.00	61,587.11	1,274,823.75	70.40	536,076.25
REVENUES OVER/(UNDER) EXPENDITURES	(74,550.00)	38,326.68	388,971.69	0.00	(463,521.69

*** END OF REPORT ***

*** END OF REPORT ***

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*** END OF REPORT ***

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 01/~~01~~ 03 Bw /2023 (mm dd yyyy) ending: ~~01/01/2024~~ 06/30/2023 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of } Merrill

County of Lincoln

Aldermanic Dist. No.______ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☑ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number

FEIN Number

TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	$
☑ Class B beer	$ 50 –
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 10
TOTAL FEE	$ 60 –

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

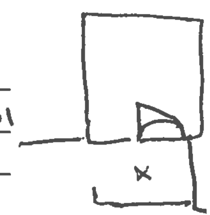
Riverside Athletic Club, Inc.

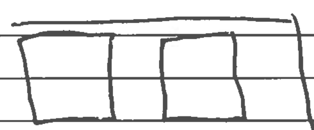
An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
President / Member Last Name: Wilde	Brandon	Mark	8503 Volkman St. Rothchild, WI 54474
Vice President / Member Last Name: Wilde	Jenessa	Elizabeth	8503 Volkman St. Rothchild, WI 54474
Secretary / Member Last Name: Wilde	Brandon	Mark	8503 Volkman St. Rothchild, WI 54474
Treasurer / Member Last Name: Wilde	Jenessa	Elizabeth	8503 Volkman St. Rothchild, WI 54474
Agent Last Name			
Directors / Managers Last Name			

1. Trade Name Riverside Athletic Club Business Phone Number 715-536-2481
2. Address of Premises 500 South Center Ave. Post Office & Zip Code 54452
3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Indoor Golf Simulator – Alcohol will be stored in a nearby office space with a locked door. Alcohol will be served behind bar. Alcohol will be consumed within building.





4. Legal description (omit if street address is given above): ________
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? . . . . ☐ Yes ☑ No

   (b) If yes, under what name was license issued? ________

AT-106 (R. 3-19) Wisconsin Department of Revenue

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☑ Yes ☐ No
Brandon Wilde has completed 3/6/2022

7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? **If yes, explain.** ☐ Yes ☑ No

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☑ No

9. (a) **Corporate/limited liability company applicants only:** Insert state ______ and date ______ of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☑ No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☐ Yes ☑ No

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☑ Yes ☐ No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☑ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

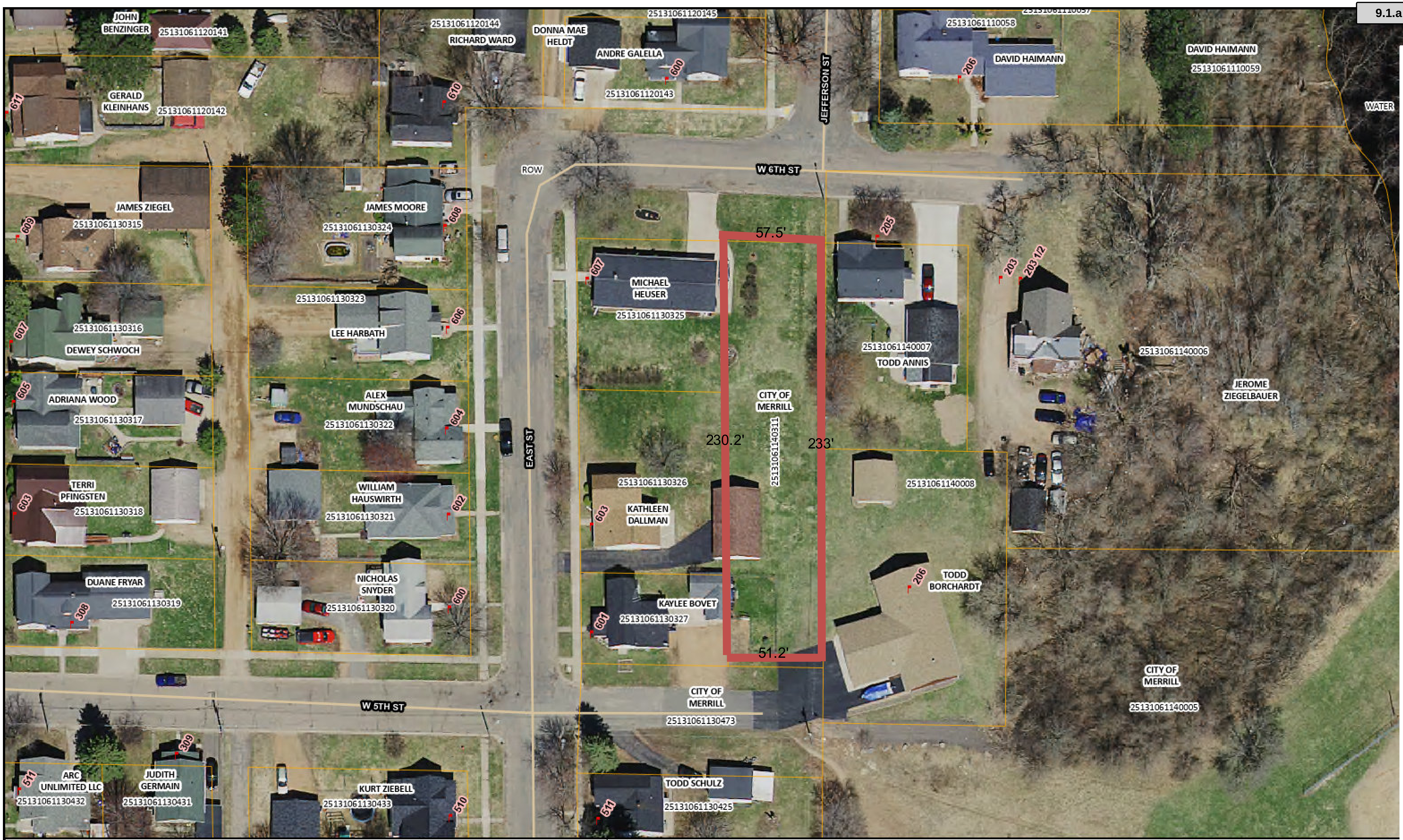
Contact Person's Name (Last, First, M.I.)	Title/Member	Date
Wilde, Brandon, M	President	12/06/20
Signature	**Phone Number**	**Email Address**
Brandon Wilde	715-536-2481	wildbrand22@gmail.com

TO BE COMPLETED BY CLERK directly to Council

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
12/6/22	1/10/23		
Date license granted	**Date license issued**	**License number issued**	
		09575	

AT-106 (R. 3-19)

Attachment: Liquor License - Riverside Athletic Club, Inc (9474 : Consider an alcohol beverage retail license for Riverside Athletic Club)



City of Merrill Parcel

Author: Public

Date Printed: 11/16/2022

N

DISCLAIMER: The information depicted on this map is a compilation of public record information including aerial photography and other base maps. No warranty i made, express or implied, as to the accuracy of the information used. The data layers are a representation of current data to the best of our knowledge and ma contain errors. It is not a legally recorded map and cannot be substituted for field-verified information. Errors should be reported to Land Services Department, 801 North Sales St, Merrill, WI, 54452. Phone (715) 539-1087.

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Board of Public Works

Date of Meeting: Wednesday, November 30, 2022 (or next meeting)

Request by: Finance Director Kathy Unertl Kathy Unertl

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information):

Consider adjustment of 2023 Utility Service Fees:

These are the fees charged for specific utility services. Annual 3.0% adjustment in utility service fees, except for Water Taps.

Utility Superintendent Gabe Steinagel reports major price increases for water tap materials. City of Merrill still has 1" water tap materials in inventory.

Request date: 11/16/2022

City of Merrill - Water and Sewage Service Charges

	2021	2022	2023	
Water Tap 3/4" (Includes Corp.)	$123.25	$126.95	$243.74	Materials
	3.0%	3.0%	92.0%	Increase
Water Tap 1" (Includes Corp.)	$150.25	$154.75	$296.74	Materials
	3.0%	3.0%	91.8%	Increase
Water Tap 1 1/2" (Includes Corp.)	$461.65	$475.50	$489.77	
	3.0%	3.0%	3.0%	
Water Tap 2"	$516.25	$531.75	$760.93	Materials
	3.0%	3.0%	43.1%	Increase
Flush Private Hydrant	$326.25	$336.04	$346.12	
	3.0%	3.0%	3.0%	
Water Tap - Larger than 2"	At Cost	At Cost	At Cost	
Raise "New" Curb Boxes	At Cost	At Cost	At Cost	
Sewer Tap 4" (Includes Saddle)*	$150.15	$154.65	$159.30	
	3.0%	3.0%	3.0%	
Sewer Tap 6" (Includes Saddle)	$168.85	$173.95	$179.17	
	3.0%	3.0%	3.0%	
Public Labor Charge	$46.05	$47.45	$48.87	
	3.0%	3.0%	3.0%	
Backhoe & Operator	$104.55	$107.70	$110.95	
	3.0%	3.0%	3.0%	
Thawing Machine (Including personnel - 2)	$112.40	$115.77	$119.25	
Outside normal hours - $15.00/hr.	3.0%	3.0%	3.0%	
for machine plus labor cost		3.0%		
Valve Turned on at curb stop (PSC)	PSC	PSC	PSC	
Reinstallation of meter/valving curb stop (PSC)	PSC	PSC	PSC	
Jet Vactor Truck (Including personnel - 2)	$195.15	$201.00	$207.05	
Outside normal hours - $79.00/hr.	3.0%	3.0%	3.0%	
for truck plus labor cost.				

Reviewed by
Board of Public Works - ______

Common Council - Adopted: ______

City of Merrill - Water and Sewage Service Charges

	2021	2022	2023
Laboratory Cost - Test Observation Wells	$2,533.95	$2,610.00	No Longer
	3.0%	3.0%	Service
B.O.D. Test	$38.83	$40.00	$41.20
	3.0%	3.0%	3.0%
Suspended Solids Test	$18.73	$19.30	$19.88
	3.0%	3.0%	3.0%
Total Solids Test	$18.73	$19.30	$19.88
	3.0%	3.0%	3.0%
PH Test	$13.20	$13.60	$14.01
	3.0%	3.0%	3.0%
C.O.D. Test	$30.45	$31.35	$32.29
	3.0%	3.0%	3.0%
Phosphorus Test	$37.45	$38.57	$39.73
	3.0%	3.0%	3.0%
Holding Tank Disposal	$10.45	$10.76	$11.08
	3.0%	3.0%	3.0%
Fixed Charge Per Load - Holding Tank	$12.10	$12.46	$12.83
	3.0%	3.0%	3.0%

Reviewed by
Board of Public Works - ______

Common Council - Adopted: ______

T. B. Scott Free Library · Board of Trustees

Minutes of the Regular Meeting October 19, 2022

Opening

President Mike Geisler called the regular meeting of the Board of Trustees to order at 4:02 p.m. in the Library Community Room. Present: Katie Breitenmoser, Rick Blake, Audrey Huftel, Richard Mamer, Elizabeth McCrank, and Ryan Martinovici. Excused: Darcy Dalsky and Jim Wedemeyer. Also present: City Attorney Tom Hayden, Laurie Ollhoff, Andrea Bennett, and camera operator.

The Board reviewed a thank-you note to staff from Fill the Gazebo and the Merrill Area Chamber of Commerce Foundation for the generous donation derived from Friday is Jean Day donations made by staff members.

Consent items

E. McCrank/R. Blake/C to approve the minutes of the regular meeting of September 21, 2022.
E. McCrank/K. Breitenmoser/C to approve the minutes fo the special meeting of August 3, 2022.
R. Martinovici/A. Huftel/C to accept the monthly Revenue and Expense Report for September, 2022.

Reports/discussion items/action items

A. **Memorial Books Policy**
   R. Martinovici/R. Blake/C to approve the Memorial Books Policy
   - Discussion included the rendering of a survey to those that donate to the library in the form of a memorial book request. A survey will be developed and included with the Memorial Request Form to be reviewed periodically to determine the effectiveness of the current procedure in place as it is directed by the current Memorial Book Policy.

B. **Space Needs Study-MSR Design.** L. Ollhoff provided a status update. Our account has been assigned to Kate Michaud of MSR Design. L. Ollhoff will begin discussions with K. Michaud to reinstate the Foundation Stage. MSR will be contacted for clarification of the Revit model mentioned in the proposal and how best for the library to move forward. No action necessary.

C. **Outdoor Sign/Church Mutual Grant Application Status**. L. Ollhoff provided an update regarding the Church Mutual CM Cares Grant. Application to the Merrill Foundation has been submitted requesting funding. The Merrill Foundation will meet November 1 as stated by E. McCrank to review the application. No action necessary.

D. **Materials Inventory/Materials Security Gate.** L. Ollhoff provided a status report on library inventory and recommended next steps. Discussion included the future purchase of an RFID system and the ease of performing a regular inventory in the future once in place. Funding sources are being researched. No action necessary.

E. **Strategic Plan Goals and Objectives #2.** L. Ollhoff provided updates on strategic plan Goal #2.

F. **Wisconsin Trustee Essential #21: The Library Board and Accessible Services.** L. Ollhoff provided copies of Trustee Essential #21 for review and questions.

Interim Library Director's Report

President's remarks

- No additional remarks.
- Thank you to everyone.

Closed Session
Motion to convene into closed session
Pursuant to Wis. Stat. 19.85(1)(c), the Board of Trustees convened into Closed Session at 4:36 p.m. for the purpose of reviewing the compensation of key employees and related matters, including discussion regarding the Library Director position.
R.Blake/E. McCrank/Roll Call taken: Rick Blake, Katie Breitenmoser, Mike Geisler, Audrey Huftel, Richard Mamer, Elizabeth McCrank, and Ryan Martinovici with unanimous votes as noted by the board President to move into Closed Session.

Reconvene into Open Session
R. Martinovici/R. Blake/C to return to Open Session.

Closed Session Action
E. McCrank/R. Blake/C to approve action taken during Closed Session.

NOTES:
Wis. Statute
19.85 Exemptions.
19.85(1) Any meeting of a governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific exemption or exemptions under this subsection by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:

(a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.
(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held.
(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Adjournment

E McCrank /R. Blake/C moved to adjourn the meeting at 4:51 p.m. The next regular business meeting of the Board of Trustees is scheduled for November 16, 2022, at 4:00 p.m. in the Library Community Room.

Respectfully submitted,
Laurie Ollhoff, Secretary

T. B. Scott Free Library · Board of Trustees
Minutes of the Regular Meeting September 21, 2022

Opening
President Mike Geisler called the regular meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Katie Breitenmoser, Rick Blake, Darcy Dalsky, Audrey Huftel, Elizabeth McCrank, Ryan Martinovici (arriving at 4:27 pm), and Jim Wedemeyer. Excused: Richard Mamer. Also present: Laurie Ollhoff, Andrea Bennett, and camera operator.

The Board reviewed a thank-you note to staff from St. Vincent DePaul Outreach for the generous donation derived from Friday is Jean Day donations made by staff members, from MAPS Raise Your Voices Fundraiser for the silent auction gift basket, and from the Friends of the River Bend Trail for staff participation at the Summer Solstice Event.

Consent items
R. Blake/A. Huftel/C to approve the minutes of the regular meeting of July 20, 2022.
J. Wedemeyer/R. Blake/C to accept the monthly Revenue and Expense Report for July and August 2022.

Reports/discussion items/action items

A. **Space Needs Study-MSR Design.** L. Ollhoff presented the Revised Fee Proposal: Services for Interior Planning/Improvements received from MSR Design after speaking with Traci Lesneski and our wish to move forward to complete the Foundation Stage. Since the initial signing of our agreement with MSR Designs, there has been an increase of $800 in fees as a result of salary/hourly rate increases. A request is being made to the Endowment Fund for the disbursement in the amount of $800 to cover this increase. J. Wedemeyer/K. Breitenmoser/C to approve the disbursement of the $800 increase from the Library Endowment Fund to MSR Design for the completion of the Space Needs Study Foundation Stage.
B. **Special Election for Office of Vice President.** M. Geisler stated A. Huftel volunteered to be place on the ballot for Vice President. Nominations were open on the floor. Nominations were closed with no additional candidates. E. McCrank/R. Blake/C for a unanimous vote for A. Huftel as Vice President.
C. **Document for the Endowment Fund of the T.B. Scott Free Library.** L. Ollhoff presented the Document for review. Suggestions for donations to guide individuals when approaching the library was discussed. E.McCrank/R. Blake/C to approve the review.
D. **Memorial Book Policy.** L. Ollhoff presented the minor changes in verbiage. No action taken. Item was tabled to the October 19, 2022, Board meeting to allow for further research on the memorial book procedure.
E. **Skateboard Policy.** L. Ollhoff presented the minor changes to include other play vehicles as part of the policy. K.Breitenmoser/R. Blake/C to approve.
F. **Wireless Internet Policy.** L. Ollhoff presented a substantial policy revision that more closely reflected the nature of the policy. D. Dalsky/A. Huftel/C to approve the revised policy.
G. **Strategic Plan Goals and Objectives #1.** L. Ollhoff provided updates on strategic plan Goal #1.
H. **Wisconsin Trustee Essential #20: The Library Board and Building Accessibility.** L. Ollhoff provided copies of Trustee Essential #20. L. Ollhoff stated the Library looks closely

Attachment: Committee Reports (9480 : Consider placing the following committee reports on file:)

at the American's with Disabilities Act (ADA) guidelines to ensure that the library is compliance with all facets.

Interim Library Director's Report

- Storytime is back in Youth Services and families are excited to be back. Cover-to-Cover Book Club has returned in full force and attendance has been great with Faith Martinson as the facilitator. Adult programming continues.
- Wisconsin Valley Library Service (WVLS) received numerous Library Services and Technology (LSTA) Grants that will facilitate evaluations of cataloging practices and integrated library systems to improve productivity and patron services.
- Friends Book Sale is on the calendar for October 27-29. The Friends will be recognized during the sale as part of National Friends of the Library Week that takes place in October
- Search for Library Director replacement is in full swing with application deadline of September 30.
- Library staff researching and obtaining quotes for operational equipment purchases to include a security/patron counter gate, outdoor announcement sign, and official library sign. D. Dalsky will contact Church Mutual Foundation to determine whether there is interest from them to donate the funds for the replacement of the outdoor announcement sign. Discussion regarding library materials inventory was included. Library Inventory will be added to the October 19, 2022, agenda.
- Parking lot is currently being used by PRMS for student drop off and pick up while road construction continues.

President's remarks

- No additional remarks.
- Thank you to everyone.

Closed Session

Motion to convene into closed session

Pursuant to Wis. Stat. 19.85(1)(c), the Board of Trustees convened into Closed Session at 4:49 p.m. to discuss the appointment of an Interim Director and other personnel matters.

E. McCrank/R. Blake/RC taken: Katie Breitenmoser, Rick Blake, Darcy Dalsky, Audrey Huftel, Elizabeth McCrank, Ryan Martinovici, and Jim Wedemeyer with unanimous votes as noted by the board President to move into Closed Session.

Reconvene into Open Session

R. Blake/E. McCrank/C to return to Open Session at 4:58 pm.

Closed Session Action

E. McCrank/K. Breitenmoser/C to approve action taken during Closed Session for the appointment of Laurie Ollhoff as Interim Director and personnel compensation adjustments.

NOTES:

Wis. Statute

19.85 Exemptions.

19.85(1) Any meeting of a governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific exemption or exemptions under this subsection by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:

(a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Adjournment

J. Wedemeyer/R. Blake/C moved to adjourn the meeting at 5:02 p.m. The next regular business meeting of the Board of Trustees is scheduled for October 19, 2022, at 4:00 p.m. in the Library Community Room.

Respectfully submitted,
Laurie Ollhoff, Secretary

City of Merrill
Airport Commission Meeting Minutes
Wednesday, October 19, 2022
Merrill Airport Terminal

Members Present: Gary Schwartz (Chairman), Joe Malsack, Lyle Banser, Gary Schulz (via phone), Mark Weix Jr. (Alderman), Rich McCullough (Manager)

Public Present: Larry Wenning, Steve Krueger, Draco Finch (cameraman)

1. Call to Order – Meeting called to order by Chairman Schwartz at 18:00.

2. Approval of September 21, 2022 Minutes – Motion by Malsack; second by Weix, with correction of last name in No. 14, to approve minutes. All ayes. Motion carried.

3. Approval of Vouchers – Vouchers reviewed. Motion by Banser to pay vouchers; second by Malsack. All ayes. Motion carried.

4. Runway 16/34 Project Status – Wind analysis data was turned over to the Bureau of Aeronautics (BOA) to be forwarded to FAA ADO. Schwartz contacted Andy Trimble, who is our engineer to check the status of the submittal. Nothing was happening after four weeks, so Schwartz contacted Trimble again by email; and was then notified that the Wind Analysis is now approved by BOA. Schwartz then was in contact with the Bureau Director of BOA who agreed to send the data on to FAA ADPO.

5. Update Entitlement Projects 2022 – Crack filling should be completed today, October 19. A post-job meeting will be October 20 at 10:30 am. to review the job. Ramp construction has been approved and will proceed in the Spring. The top coat process, called GEE, will proceed in the Spring. Paint marking will happen Tuesday, October 25.

6. Discussion/Decision Airport Signage – Malsack displayed a sample of signage and locations of signs for taxiways. He is reviewing the regulations for signage and will be working with Beecher Hoppe to make sure they are within specifications. Also showed signs and discussed signs for 'Welcome to Merrill Airport' for drive ins, estimated cost at next meeting.

7. Repairs to Runway 16/34 – Center lines and lateral runway cracks will be done.

8. Discussion/Decision T Hangar 4 Lease to Craig Hanig – Malsack motioned to rent to Hanig; Schulz second. All ayes. Motion carried.

9. F-84 Monument – No report.

10. Airport General Maintenance McCullough reported the equipment is in good shape and

getting Winter equipment ready. Discussed the closure of Airport runway intersection. McCullough will be or will have someone on site for closure. Hangar door and lighting are on hold for contractor to have time.

11. Chairman's Report – Schwartz reported that National Transportation Safety Board (NTSB) was at the Airport on Tuesday the 18th, as well as a representative from Lycoming Engines to investigate the cause of off airport landing of 93 Yankee (the training plane) and to determine the cause of engine failure. The engine was removed and dismantled in Schwartz's hangar. The engine was full of broken metal fragments. Preliminary findings are that the hydraulic valve lifters were at fault and will be investigated to determine the origin of the defective lifter.

12. Aviation Happenings – Schulz reported on light sport aircraft changes in Brazil. Gross weight moved from 1320 pounds to approximately 3000 pounds. Fixed pitch props to constant speed props. Speed allowed is 130 mph to 212 mph. We are anticipating that the Federal Aviation Administration (FAA) will consider the move by Brazil in changes being considered in the US light sport regulations. Many more planes could be qualified into light sport if limits are raised.

13. Nomination/Vote Merrill Municipal Airport Commission Chair – Schulz made a motion to nominate Schwartz for Chair; second by Weix. All ayes. Motion Carried.

14. Public Comment – Krueger congratulated McCullough for completing his Certificate for Sport Pilot.

15. Agenda Items for Next Meeting – All carried forward.

16. Adjournment – Schulz motioned to adjourn; second by Weix. All ayes; motioned carried.

Minutes prepared by Lyle Banser

Minutes Merrill Airport Commission

Wednesday November 16, 2022

Present: Joe Malsack, Gary Schwartz, Lyle Banser via phone, Rich McCullough (Airport Manager), Mark Weix Jr (Alderman). Also present: Larry Wenning, Bev Schulz, and Draco Fink (Cameraman).

1. Gary Schwartz called the meeting to order at 6:00 pm.
2. October 2022 minutes were reviewed. Item 8 correction found for Kraig spelling wrong. Joe M. made a motion to approve the minutes, Mark W. seconded. Motion passed.
3. Vouchers were passed around and discussed. Joe M. made a motion to approve paying the vouchers, Lyle B. seconded, Motion passed. We are currently under budget.
4. Runway 16/34 project: Gary Schwartz stated David Greene Director of the Bureau of Aeronautics DOT sent a letter to the FAA Great Lakes ADO requesting that FAA ADO reverse its previous denial of our request to reconstruct 16/34 based on the wind analysis performed by Becker Hoppe Associates. We are now waiting on the answer. The wind coverage of 7/25 is currently at 94.8% which meets funding levels without wind gusts. If we add the gust factor in, we are at 86%. We are the tip of the spear on this nationwide crosswind runway issue. There are potentially 30 other crosswind runways in Wisconsin that may need replacement in the future. Nationwide there could be as many as 1000 runways in the same position as Merrill. Merrill is at the forefront of this huge nationwide FAA issue.
5. Update Entitlement Projects 2022: Crack filling for the whole airport is done with the exception of runway 16/34. All the other approved projects will continue next spring.
6. Update airport signage: Joe M. reported that he has had discussions with Karl Kemper at BHA that signs could be rolled into the 16/34 project so we should hold off for a while. Signs on 7/25 show taxiway A -Term (Terminal). He will be working on the signs for outside of airport. Fuel signs will run approx. $1500-2000 per sign.

7. Repairs to runway 16/34: The County and City finished the mastic patching, crack filling, and repainting of the center line. They will have the billing done for December Meeting. The Commission is grateful for the County and City support on this issue.
8. Discussion/Decision of sale of RRL/FBO Hangar: There was a lot of discussion about selling this hangar. Rich does not have enough room to get all the aircraft in for maintenance. We are looking at an 80x100 ft building to replace it. We would use the proceeds to provide the match required by the FAA and the State for airport projects over the next few years. We are just looking to even see if it is possible, this is not a decision here tonight to sell. Schwartz will need to get thru all the city, state and federal levels to make this proposition work. For every $100,000 we get for the building we can support $2,000,000 of projects. So, the idea is to help fund the new FBO hangar, 16/34 reconstruction, and a new t-hangar. We currently have 46 aircraft based on the field and have 18 on the hangar waiting list. Rich checked on FBO rents and, found that all other airports do not charge rent for FBO hangars. Rich states helping people at the new terminal side of the airport is a problem, it would be more convenient being next to the terminal and fuel farm. There are only 5-6 repair shops within 100 miles. Most are getting ready to retire. Only 1 other shop is full time at CWA. Six other airports have contacted Rich to move to their airport. Rich has added staff and needs to grow. Building is too small. Bathrooms for east side of the airport will be the biggest issue for the east side tenants. Costs of heating new building and rent will be looked at. Advancing the city forward is the main goal of this new building. We are seeing more corporate planes fly in. They will not tell us who they are visiting, or why they are in Merrill, but most corporations locate within 10 miles of a business class airport such as Merrill for ease of access. Joe M. made a motion to move forward and look into the possible sale of the FBO hangar. Mark W. seconded. Motion passed.
9. Update F-84 Monument: Rich has been in contact with Merrill Iron and Steel for getting estimates.
10. Manager's Report: They have all the equipment ready for snow removal.
11. Chairman's Report: Gary stated the Bureau of Aeronautics DOT has now agreed to do a Master Plan, and ALP. Two firms submitted bids. Coffman and Assoc. was selected. They will also be providing an economic impact study for

the City of Merrill. The BOA is funding the master plan and studies, which means no or minimal cost to the city. Approximate cost of the plan project is $200,000.

12. Aviation Happenings: No report.
13. Public Comment: Bathroom availability for the east side of the Airport if the FBO building sold.
14. Agenda Items for Next Meeting:
15. A motion to adjourn was made by Joe M., seconded by Mark W. Motion passed.

Minutes submitted by Joe Malsack

COMMUNITY DEVELOPMENT COMMITTEE MINUTES
Wednesday, November 9, 2022, City Hall, Merrill, WI

Present: Pete Koblitz, Betsy Meier Peterson, Alderman Mark Weix, Daniel Schneider and Chris Malm.

Present: Mayor, Steve Hass and Shari Wicke, Community Development Director

No Public Comment.

The meeting was called to order at 8:00 a.m. Mr. Malm made a motion to approve the minutes of the previous meeting; seconded by Mr. Koblitz. The motion carried.

Nominations were Alderman Mark Weix & Daniel Schneider for Chairman of the Community Development Committee. Motion made by Mr. Weix to decline his nomination and nominated Daniel Schneider as Chairman of Committee; seconded by Mr. Malm; Motion carried.

Shari Wicke handed out Agreement between City of Merrill and Lincoln County Economic Development Corporation (LCEDC) for informational only. No action was needed.

Shari Wicke updated the committee on Community Development Block Grant Housing Program progress and the City of Merrill Economic Development Revolving Loan Fund status. No action was needed.

Shari Wicke presented the Small Business Emergency Support Loan Program's progress. No action was needed.

Shari Wicke presented proposed changes to the City of Merrill Economic Development Revolving Loan Fund Manual. Committee asked the City Attorney, Thomas Hayden to review the proposed changes in the manual and bring back to the next Community Development Committee meeting.

Shari Wicke presented the 2 business loan applications we offer when businesses are applying for a City of Merrill Economic Development Revolving Loan program. Committee reviewed and no changes needed of the applications. No action was needed.

No other business.

Ms. Meier Peterson made a motion to adjourn; seconded by Mr. Malm. The motion carried. Adjournment was at8:50a.m.

Respectfully submitted, Shari Wicke, Community Development Director

COMMITTEE OF THE WHOLE
Tuesday, November 3, 2022
7:00 PM
Common Council Chambers

I. **Call to order**

The meeting was called to order at 7:00 PM by Mayor Steve Hass with the following attending:

Paul Russell – District 1
Michael "Gus" Caylor – District 2
Rick Blake – District 3
LaDonna Fermanich – District 4
Dick Lupton – District 5
Mike Rick – District 6
Mark Weix – District 7
Steve Sabatke – District 8

Other's present: Mayor Hass, Finance Director Unertl, City Attorney Hayden, City Clerk Anderson-Malm, Fire Chief Klug, Park & Recreation Director Wendorf, Police Chief Bennett, Public Works Director/City Engineer Akey, Street Superintendent Bonack, Facilities Maintenance Manager Wszalek, Utility Operations Steinagel, Transit Director Brummond (remote) and Merrill Productions.

II. The Pledge of Allegiance was recited.

III. **Public Comment**
There was no public comment.

IV. **Consider placing the minutes from the November 1st meeting on file:**
Alderperson Russell motioned to place the November 1st meeting minutes on file. Alderperson Weix seconded and the motion carried.

V. **2023 Budget – General Operations:**
Finance Director Unertl asked to start with item #2. Mayor Hass approved the request without objection.

Update on preliminary 2023 tax rate projections – Finance Director Unertl stated all changes reflect the summary that was included in the packet. A 2.5% increase was suggested.

Continued review and consideration of 2023 Capital and Infrastructure Investments, including preliminary borrowing plan. – Finance Director Unertl discussed this item and answered questions from the Mayor and Alderpersons.

Continued review and consideration of 2023 Budget and Tax Levy Ordinance, Appendix A – Finance Director Unertl reviewed the pages in the packet. Page 132 has a revised version of ARPA funds from the November 1st meeting.

Alderperson Caylor made a motion to implement a hiring freeze for all positions until rescinded by the Council. Requests would go to the Personnel & Finance Committee and then to the Common Council. Alderperson Sabatke seconded. The motion carried on a 9-0 roll call vote.

Alderperson Russell made a motion to approve the budget as presented with a 2.5% increase. Alderperson Weix seconded. The motion carried on a 9-0 roll call vote.

Review of General Fund Tax Levy supported – 2023 Budget – Operating – this was discussed. Finance Director Unertl answered questions.

Discussion and consideration of spending limits for 2023 – Alderperson Caylor made a motion to set spending limits to $8,000 for new purchases unless approved by the departments committee; this does not include already budgeted items and maintenance. Alderperson Rick seconded for discussion.

After discussion, a roll call vote was taken and the motion failed on 1-8 vote. Alderperson's Russell, Blake, Fermanich, Lupton, Rick, Weix, Sabatke and Mayor Hass voted no.

VI. **Next meeting date and time**
There was not another Committee of the Whole scheduled.

VII. **Adjournment**
Alderperson Russell motioned to adjourn. Alderperson Lupton seconded and the motion carried. The meeting was adjourned at 7:51 PM.

Minutes respectfully submitted by Lori L. Anderson-Malm – City Clerk

Tourism Commission Meeting Minutes
November 10, 2022
Held at the Merrill Chamber of Commerce

Members Present: Dan Wendorf, Sue Kunkel, Ketul Patel, Rick Blake, Sara Gilbert

Absent: Jeremy Ratliff

Staff Present: Clyde Nelson, Cheryl Skoug

Others Present: MP3

Called to order: 12:05pm by Dan Wendorf

Introduction to new members.

Public Comment: Dan Wendorf read an email from Stacy Pettitt about recipients of the grants are not using the funds for what they are supposed to be used. Dan let the Commission know that we have procedures about how the grantees are reimbursed from the grants.

Approval of Minutes from last meeting was provided at the time of the meeting but Wendorf suggested allowing everyone time to review them and approve them at the next meeting.

Review of Budget for 2023

Reviewing of data that was provided. Dan explained how the money was generated for the grants, and how the money should be used. Wendorf also provided statutory language from the State of Wisconsin as well as the City Ordinance as it pertains to Room Tax and Tourism Commission for the new members.

The 6% Room tax that comes from overnight stays in the City of Merrill is given to the City. The City divides the money between the delegated locations.

Clyde reviewed the 2022 Budget and where the money was spent. Review of the 2023 Budget was presented at this time.

- Trade shows - $2,500 was added into the Budget. This was suggested that the staff should go to trade shows and get our faces seen. The Chamber will come up with shows that we are able to attend.
- Discussion on the difference between Tradeshow and Conference. A tradeshow is where staff would go, sit, and talk about why to come to Merrill. Conferences are where staff go to learn new and other ways to get people to Merrill.
- Admin/Rent – increase from last year.

Expanses breakdown was provided.

Review of Grant applications:
Wendorf suggested the Commission discuss each request individually and make suggested award amounts during discussion. He suggested reviewing the total budget at the end of overall discussion to ensure it fits within the anticipated budget for 2023. This would allow for one

motion at the end of all discussion to set the Tourism Budget and approve grant award amounts for next year.

Several applications came in higher than in the past, along with new events. One person will make a recommendation for the amount we should consider for each event. If the application came in after the deadline of September 9, 2023, the application could be awarded up to 50% of the asking amount.

We need to remind people to take time to fill out the application with as much information as possible. Providing more information about their event will help the commission determine the allotted amount of money they could get. Wendorf stated that some of the grant applications looked like there was not much thought put into them.

Merrill Winterfest Sled Dog Race – came in on September 12th. This is a unique event for Merrill. Moving locations to Gleason but mushers will still be using the hotels in Merrill. Asking $400, granted $200.

Lions Car Show – The event keeps growing every year. Had over 350 cars in 2022. Asking $1,500, granted: $1250

Lincoln County Fair – Clyde and Sue will not be voting on this event. Both will be willing to answer any questions regarding the fair. How is the Fair going to get into the Madison/Milwaukee areas? They will be using Spectrum Communications. Radio advertising. This is a huge event that brings lots of people to Merrill (40,000 to 50,000 people). Asking: $16,000, granted: $13,500.

Wisconsin River Pro Rodeo – Another event that brings a lot of people to Merrill. We do get people from all over the states. Will need to make sure that the Chamber information is on their advertising. Asking: $20,000, granted: $13,500

Concertina Festival – Application came in on September 24. Central Wisconsin Concertina has disbanded, and this group is taking the event over. Will make sure they understand how to use the funds that are granted to them. Asking: $450, granted: $225.

Merrill Ice Drags – has brought many people to the area. Has been a great event for the Merrill community. This event has no effect on Council Grounds. Would like a little more information on the event and how and where they advertise. Asking: $6,500, granted: $5,000.

Barleyfest – Dan will answer any questions for this event but will not be voting. They are looking at making a few changes to the event, and Dan stated that this event could be reduced by $1,000. Asking: $2,500, granted: $1,500

Black Squirrel Scurry – This event does bring a different crowd to Merrill. Greg has been using Facebook boost directed at people that show interest in this kind of event. Greg has been working on getting more sponsors. Asking $1,000, granted $800.

Underdown Trail Ride – Ironbull – working big on getting people educated about this recreation. Ironbull has already made connections that they use to bring people to Merrill. They do have a huge marketing avenue and not asking much in return. Asking $850, granted $850

Central Wisconsin Bandits - New event. Semiprofessional Football team moving from Marshfield to Merrill. Will be playing spring football at Jay Stadium. The current players have attended many different events in Merrill. Have been at every home game of the Bluejays High School Football team. Will have many people coming to Merrill for home games. 50 people on each team, some traveling from Illinois. Will have at least 5 home games. Asking: $1,000, granted: $750

Merrill Youth Bantam Hockey Tournament – new event. They are asking for money to pay for ice time and refs. Money is not to be used for that. Cheryl was asked about how Merrill Youth Hockey could use funds, and she explained that they must pay WAHA a fee to have a sanction tournament. The event would be listed on the WAHA website for teams from all over Wisconsin to come to. If money is granted, we would need to see the Chamber information on advertising. They are to be instructed that they can only use this funding for promotions. Asking: $2,580, granted $500.

Merrill Youth Squirt Hockey Tournament – new event. See above what was said for the Merrill Youth Bantam Hockey Tournament. Asking: $2,948, granted: $500

Carry the Cross – new event. After reviewing last year's event, they had only spent $500 on advertising. Not sure how they would use the amount requested. Will need to make sure that they know the correct information that is needed for advertising with grant money. Asking $5,000, granted: $1,000

$40,075 is the total amount of granted money.

Ketul said that Cobblestone is down by 10% from 2021 stays.

The commission would like to add to application for 2024, who are the grantees advertising with and to whom? Also, would like more information on events.

Suggestion to remove Tradeshows from the budget. We need to re-think that. We need to get our faces out around the state to get more people to come here. Sue would be willing to volunteer to go to events.

The Chamber is asked to watch the budget and if anything comes up, to let the Commission know right away.

A motion to accept the proposed budget of $98,220 for 2023 was made by Sue Kunkel, seconded by Rick Blake, voted, and carries.

Sue commented that this is hard for us to review and award the funds.

Next meeting will be emailed as needed.

A motion to adjourn at 1:43pm was made by Sue Kunkel, seconded by Sara Gilbert, voted and motion carried.

Cheryl Skoug
Recording Secretary

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, December 7, 2022 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Steve Hass, Clyde Nelson, Mark Bares, Steve Sabatke, Rebecca Rutkowski, Tony Kusserow, and Jim Koppelman

Others: Alderpersons Rick Blake and LaDonna Fermanich, City Clerk Lori Anderson-Malm, Finance Director Kathy Unertl, City Attorney Tom Hayden, City Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Bill Bialecki from Lincoln County Economic Corp. (LCEDC), and video operator from Merrill Productions

Call to Order: Chair Hass called the meeting to order at 8:00 a.m.

Consider approval of RDA meeting minutes from October 5, 2022:

Motion (Nelson/Kusserow) to approve the meeting minutes from October 5th. Carried.

Public Comments: None.

Update on status of residential developments:

Information as of 11/28/2022 was reviewed.

Since JJ Premier is completing Phase 2 of the Parkview Drive single-family home developments, Unertl reported that a Phase 3 development agreement will be drafted for consideration at the next RDA meeting. There are five (5) remaining housing lots on Parkview Drive. JJ Premier plans construction of at least two additional new homes during 2023.

Review revised development plans and proposed modifications to the development agreement for Webster St. residential developments by S.C. Swiderski, LLC (TID No. 8):

City Plan Commission and Common Council approved the Conditional Use Permit (CUP) for the revised multi-family housing development. All access will be off Webster St. The revised proposal includes 32 more housing units and projected $5 million in increased valuation over the 2021 duplex and single-family home concept.

Construction would begin in Spring 2023 with completion planned by end of 2024.

Motion (Hass/Nelson) to recommend the revised development agreement by and between the City of Merrill, Wisconsin and S.C. Swiderski, LLC (Webster St. – TID No. 8). Carried.

Review of draft Request for Proposal (RFP) for sale of City-owned development site at the southeast corner of Pine Ridge Plaza (TID No. 4):

Unertl highlighted additional items included in the draft RFP including that the City of Merrill purchased the property for $300,000 in May 2022; added proposed purchase price as part of Proposal Summary section; and added the Lincoln County Parcel Number for Lot 2 of the Certified Survey Map (CSM).

Mark Bares requested background on why City of Merrill purchased the property. Steve Sabatke emphasized that it was all or nothing related to redevelopment of the former grocery store building into Tractor Supply Company.

Unertl, and Akey highlighted previous RDA Commissioner discussions on potential restaurant site before COVID-19. The property owner was originally requesting about $750,000 for the vacant land. Former RDA Commissioners pushed to include the purchase of the 2 acres for $300,000 as part of TID No. 4 redevelopment assistance for the former grocery store building, as well as potential redevelopment assistance of the former "big box" building.

Motion (Koppelman/Hass) to proceed to distribute the Request for Proposal (RFP). Carried. RFP responses are due on Monday, January 30th.

Next RDA Meeting: Preliminarily planned for Wednesday, February 1, 2023 at 8:00 a.m.

Adjournment: (Bares/Hass) to adjourn at 8:30 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, October 5, 2022 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present:	Steve Hass, Clyde Nelson, Mark Bares, Steve Sabatke, Rebecca Rutkowski, and Tony Kusserow
Absent:	Jim Koppelman
Others:	Alderpersons Rick Blake, Dick Lupton and LaDonna Fermanich, Finance Director Kathy Unertl, City Attorney Tom Hayden, City Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Bill Bialecki from Lincoln County Economic Corp. (LCEDC), Kortni Wolf and Connor Langbehn from S.C. Swiderski, LLC, IT Manager Dustin Brown, and video operator from Merrill Productions

Call to Order: Chair Hass called the meeting to order at 8:00 a.m.

Consider approval of RDA meeting minutes from September 7, 2022 :

Motion (Bares/Sabatke) to approve the meeting minutes from September 7th. Carried.

Public Comments: Nelson distributed various economic and housing background information.

Update on status of residential developments:

Information as of 9/26/2022 was reviewed.

Review revised development plans and consider modifications to development agreement for Webster St. residential developments by S.C. Swiderski, LLC (TID No. 8):

Kortni Wolf and Connor Langbehn from S.C. Swiderski, LLC highlighted preliminary revised Webster St. residential development plans. Both Hass and Unertl recommended additional multi-family housing instead of potential single-family home lots.

The revised development agreement will be reviewed after City Plan Commission and Common Council action on the Conditional Use Permit (CUP) applications.

Additional development plan revisions occurred before the November 1 City Plan Commission review of Conditional Use Permit (CUP) application.

Construction would begin in Spring 2023 with completion planned by end of 2024.

Next RDA Meeting: Preliminarily planned for Wednesday, November 2nd at 8:00 a.m. [This potential meeting was deferred to Wednesday, December7th.]

Closed Session: There was no need for Closed Session.

Adjournment: (Nelson/Sabatke) to adjourn at 8:22 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

CITY OF MERRILL
MARKETING & COMMUNICATIONS COMMITTEE
THURSDAY, November 17, 2022 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.

Present: Alderpersons Rick Blake (Chair), Mark Weix, and LaDonna Fermanich, Communications Specialist - Chantel Kuczmarski, Enrichment Center Director Mrachek, Interim Library Director Ollhoff, Sarah Sturm, Renea Frederick, John Greenwood

Absent: Gene Bebel, Dan Wendorf

Also Present: Scott Steele from Church Mutual Insurance, Mayor Hass, City Clerk Anderson-Malm, City Attorney Hayden, Alderperson Lupton and Merrill Productions Camera Operator.

I. Chair Blake called the meeting to order at 5:15 PM.

II. **Minutes of previous meeting** – September 22, 2022:

Alderperson Fermanich made a motion to approve the minutes from October 20, 2022. Alderperson Weix seconded and the motion carried.

III. **Town Hall Meeting:**
1. Discuss procedure of Town Hall meeting:

Chair Blake explained the procedure for the town hall meeting. He asked the committee members to introduce themselves. Scott Steele will handle the presentation.

IV. **Marketing & Communications update:**
1. Monthly Report – Communications Specialist Kuczmarski

Communication Specialist Kuczmarski's report was handed out at the meeting. She read her entire report since it was not included in the agenda packet.

2. Social Media Report – Discuss hiring of Social Media Specialist

Chair Blake spoke about the social media positions. He mentioned there are currently four candidates.

V. **Public Comment**

There was no public comment.

VI. **Next meeting date and time:**

The next regular meeting will be Thursday, December 15 at 5:15 PM.

IX. **Adjournment**

Alderperson Fermanich made a motion to adjourn. Alderperson Weix seconded and the motion carried. The meeting was adjourned at 5:48 PM.

City Clerk – Lori Anderson-Malm

CITY OF MERRILL
MARKETING & COMMUNICATIONS Town Hall
THURSDAY, November 17, 2022 - MINUTES
Regular Meeting City Hall Council Chambers 6:00 p.m.

Present: Alderpersons Rick Blake (Chair), Mark Weix, and LaDonna Fermanich, Communications Specialist - Chantel Kuczmarski, Enrichment Center Director Mrachek, Interim Library Director Ollhoff, Sarah Sturm, Renea Frederick, John Greenwood

Absent: Gene Bebel, Dan Wendorf

Also Present: Scott Steele from Church Mutual Insurance, Mayor Hass, City Clerk Anderson-Malm, City Attorney Hayden, Alderperson Lupton, Public Works Director/City Engineer Akey, Greg and Betty Hartwig, Patty Prochnow, Sara Bradford, Nathan Meyer, Don Heil, Halley Sevall, Rebecca Rutkowski, Debra Keller, Mike Ravn, Melissa Richa, Sue Kunkel, Sharon Harvey, Channel 7 News crew and Merrill Productions Camera Operator.

I. Chair Blake called the meeting to order at 6:00 PM.

II. **Opening Statement – Mayor Hass**

Mayor Hass welcomed everyone to the town hall meeting. He asked all participants keep their statements to 3 minutes and be civil and respectful of others opinions.

III. **Presentation for City of Merrill Logo and Tagline:**

Chair Blake thanked everyone who participated in the town hall. He asked the committee members to introduce themselves. He turned the presentation over to Scott Steele.

Scott Steele gave a lengthy presentation regarding the background of the logo and tagline.

IV. **Town Hall – Questions from Citizens:**

The following citizens and committee members commented and asked questions about the logo and tagline:

Greg Hartwig – he liked the old logo however his mind was changed a bit after the presentation. His concern is about the cost to change the logos on vehicles and buildings. He does want the city to continue to market Merrill.

Patty Prochnow – stated that the presentation explained the logo and reason behind the tagline.

Scott Steele – addressed the City of Parks concern explaining the need for a new tagline is to attract more people and let them know of the other aspects of Merrill. Merrill is not just a city of parks.

Chantel Kuczmarski – explained the budget for the Marketing stating the money comes from franchise fees and does not come from property taxes.

Sara Bradford – she stated a number of her co-workers did not understand the tagline and thinks it needs improvement.

Nathan Meyer – "More to Life" does not feel complete. He likes the logo but thinks the tagline needs work.

Don Heil – agrees with the logo. At first he did not get it however after seeing the presentation, it makes sense.

Halley Sevall – she likes the tagline and logo but thinks it needs to be explained a bit more.

Rebecca Rutkowski – said her mind has been changed after the presentation.

Debra Keller – moved from Minneapolis and likes the logo and tagline. She said this is a calling card for Merrill and hopes it communicates to community members.

Mike Ravn – commented on the goal to attract and retain talent. We need to be proud of what we have in Merrill.

LaDonna Fermanich – said she sat in on the 5 year plan meetings where there wasn't a true identity for the city. She stated you can put your own definition on "More to Life".

Melissa Richa – likes the direction where Merrill is going. There needs to be a better job in explaining the logo and message. She like the end images of the presentation to bring everything together.

V. **Public Comment**

Chantel Kuczmarski gave a brief explanation on how she came to Merrill and the quality of opportunities in the area.

Sarah Sturm gave her perspective on Merrill and stated why she moved to Merrill.

Renea Frederick talked about her business and is encouraged on the progress of attracting talent to Merrill.

John Greenwood – appreciated the communication that took place tonight. He invited citizens to become involved in future meetings.

VI. **Adjournment**

Alderperson Weix made a motion to adjourn. Alderperson Fermanich seconded and the motion carried. The meeting was adjourned at 7:08 PM.

Minutes respectfully submitted by City Clerk – Lori Anderson-Malm

CITY OF MERRILL
HEALTH & SAFETY COMMITTEE
MONDAY, November 28, 2022 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Alderpersons Mark Weix, Michael Caylor and Mike Rick

Others present in person or remote: City Attorney Hayden, City Clerk Anderson-Malm, Fire Chief Klug, Police Chief Bennett, Building Inspector/Zoning Administrator Pagel and Merrill Productions.

Deputy Health Officer Ashbeck was excused.

I. Chair Weix called the meeting to order at 5:15 p.m.

II. **Minutes from the October 24, 2022 meeting:**

Alderperson Rick motioned to place the minutes from October 24, 2022 on file. Alderperson Caylor seconded and the motion carried.

III. **Nuisance Complaints & Vouchers**:

1. **Nuisance Complaints** – Building Inspector/Zoning Administrator Pagel reported on the nuisance complaints that were in the agenda packet.

2. **Vouchers** – Alderperson Rick motioned to approve the vouchers. Alderperson Caylor seconded and the motion carried.

IV. **General Agenda Items:**

1. **Discuss and consider the 2022 DHS EMS Flex Grant**
   Fire Chief Klug gave background information regarding the grant which was included in the agenda packet. Additional information was handed out at the meeting regarding the replacement schedule for Fire Department vehicles.

   Alderperson Caylor made a motion to disapprove the purchase of a new Ford Ranger truck with $50,000 in grant money for the Fire Department. Alderperson Weix seconded for discussion. After further discussion the motion carried on a 2-1 voice vote.

V. **Monthly Reports:**

1. Monthly Report – Fire Chief Klug – his report was in the packet and answered questions.

2. Monthly Report – Police Chief Bennett – his report was in the packet and answered questions.

Alderperson Caylor motioned to place the monthly reports on file. Alderperson Rick seconded and the motion carried.

VI. **Establish date and time of next regular meeting:**
The next meeting will be the Call of the Chair

VII. **Public Comment**
There was no public comment

VIII. **Adjournment** – Alderperson Rick made a motion to adjourn. Alderperson Caylor seconded and the motion carried. The meeting was adjourned at 5:49 PM.

Minutes prepared by: Lori L Anderson-Malm City Clerk

CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, November 29, 2022 - MINUTES

Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Chairperson Michael Caylor, Alderperson LaDonna Fermanich
Alderperson Russell was excused

Others Present: Mayor Hass, Alderperson Blake, Alderperson Lupton, Alderperson Weix, Alderperson Sabatke, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Public Works Director/City Engineer Akey, Police Chief Bennett, Enrichment Center Director Tammie Mrachek, Interim Library Director Lorie Ollhoff, Fire Chief Klug, Dawn Smith, Brenda Grefe and Merrill Productions video operator

I. **Call to Order –** Chairperson Caylor called the meeting to order at 6:00 PM.

II. **Vouchers – October**
Alderperson Fermanich made a motion to approve the October vouchers. Chairperson Caylor seconded and the motion carried.

III. **Minutes from previous meeting(s):**
A motion was made by Alderperson Fermanich to approve the October 25th meeting minutes. Chairperson Caylor seconded and the motion carried.

IV. **Agenda Items for Consideration:**
1. Discuss and consider lifting the hiring freeze in specific situations.
Public Works Director/City Engineer Akey spoke about hiring someone to fill the vacancy at the Water Treatment Plant.

Chair Caylor made a motion to lift the hiring freeze to fill a vacancy at the Water Treatment Plant. Alderperson Fermanich seconded and the motion carried.

2. City of Merrill Purchasing Procedures update
Finance Director Unertl discussed the purchasing procedures for the city. Information was included in the packet.

3. City of Merrill Grant Reporting and Journal Entry Procedures update
Finance Director Unertl reported on this topic. The 2015 Grant Policy was brought up and it was requested to add that agenda item to the January meeting to review and discuss.

V. **Monthly Reports:**
1. Monthly Report – Finance Director Unertl
The Finance Director's report was in the packet. Alderperson Fermanich stated she would like to see a summary of the budget for citizens to view in the future.

2. Monthly Report – City Attorney Hayden
The report was in the agenda packet.

3. Monthly Report – City Clerk Anderson-Malm
The report was in the agenda packet. The committee asked how the District 4 audit went and City Clerk Anderson-Malm explained the process and outcome.

4. Monthly Report – Municipal Court
The report was in the agenda packet.

5. Consider placing monthly reports on file
Alderperson Fermanich motioned to place the monthly reports on file. Chairperson Caylor seconded and the motion carried.

VI. Public Comment
Brenda Grefe requested any increases, pertaining to the closed session items, are retroactive per past practice.

VII. Establish date, time and location of next regular meeting
The next regular meeting will be the Call of the Chair

VIII. Closed Session:
Chairperson Caylor read the two topics for closed session:
1. The Committee may convene in closed session pursuant to Wisconsin State Statute 19.85(1)(c) to discuss, analyze and recommend action on employee reclassification requests submitted by several employees, and review supporting documentation and Carlson-Dettman (consultant) input related to such requests.

2. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(c) and (e) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session for purposes of conducting fire negotiations with Local 847.

Chairperson Caylor asked for a motion to go into closed session. Alderperson Fermanich stated she did not want to go into closed session for the first item. City Attorney Hayden cautioned the committee on discussing personnel issued in open session. After further discussion, Alderperson Fermanich motioned to go into closed session with reservations. Chairperson Caylor seconded and the motion carried.

The committee entered closed session at 6:19 pm with the following present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Police

Chief Bennett, Public Works Director/City Engineer Akey, Alderperson Sabatke, Alderperson Blake, Alderperson Weix and Alderperson Lupton.

Without objection, City Clerk Anderson-Malm recorded the minutes.

After discussion, Chairperson Caylor motioned to reconvene in open session to present the actions related to the closed session agenda items. Alderperson Fermanich seconded and the motion carried.

IX. Reconvene in Open Session:
The committee reconvened in open session at 7:14 pm.

The following were asked to come back into the council chambers to hear the actions from closed session: Brenda Grefe, Dawn Smith and Enrichment Center Director Mrachek.

Chairperson Caylor read the following motions from closed session:

Motion to move the Enrichment Center Director from Grade 13 to Grade 14 of the City's salary plan as recommended by Carlson Dettmann.

Motion to move the Senior Finance Administrative Assistant from Grade 8 to Grade 10 of the City's salary plan and change the title to Clerk/Treasurer Office Manager as recommended by Carlson Dettmann.

Motion to maintain the title as Transit Coordinator and move the position from Grade 7 to Grade 8 of the City's salary plan as recommended by Carlson Dettmann.

Motion to retitle the Park and Recreation Administrative Assistant to Park and Recreation Operations Manager and move from Grade 7 to Grade 9 of the City's salary plan as recommended by Carlson Dettmann. This title remains flexible for the Park and Recreation Director to review.

Motion to move the Police Administrative Assistant/Property and Evidence Manager from Grade 6 to Grade 8 of the City's salary plan as recommended by Carlson Dettmann.

Motion to make all changes retroactive to July 1, 2022.

Motion to approve the contract as presented between the City of Merrill and the Merrill Firefighters and forward to the Common Council's December 13th meeting.

X. Adjournment
Alderperson Fermanich motioned to adjourn. Chairperson Caylor seconded and the motion carried. The meeting was adjourned at 7:18 pm.

Minutes prepared by: Lori Anderson-Malm – City Clerk

City of Merrill
Personnel and Finance Committee
Wednesday, November 29, 2022 – **Closed Session**
City Hall Common Council Chambers

Personnel & Finance Committee present: Chairperson Caylor and Alderperson Fermanich
Alderperson Russell was absent

Elected officials present: Mayor Hass, City Clerk Anderson-Malm, Alderperson Sabatke, Alderperson Weix, Alderperson Lupton and Alderperson Blake
Others: City Attorney Hayden, Finance Director Unertl, Police Chief Bennett and Public Works Director/City Engineer Akey

Closed Session:

Chair Caylor read the following statement regarding closed session:

1. The Committee may convene in closed session pursuant to Wisconsin State Statute 19.85(1)(c) to discuss, analyze and recommend action on employee reclassification requests submitted by several employees, and review supporting documentation and Carlson-Dettman (consultant) input related to such requests.

2. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(c) and (e) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session for purposes of conducting fire negotiations with Local 847.

Chairperson Caylor asked for a motion to go into closed session. Alderperson Fermanich stated she did not want to go into closed session for the first item. City Attorney Hayden cautioned the committee on discussing personnel issued in open session. After further discussion, Alderperson Fermanich motioned to go into closed session with reservations. Chairperson Caylor seconded and the motion carried.

The committee entered closed session at 6:19 pm.

Without objection, City Clerk Anderson-Malm recorded the minutes.

After discussion, Chairperson Caylor motioned to reconvene in open session to present the actions related to the closed session agenda items. Alderperson Fermanich seconded and the motion carried.

Reconvene in Open Session:

The committee reconvened in open session at 7:14 pm.

The following were asked to come back into the council chambers to hear the actions from closed session: Brenda Grefe, Dawn Smith and Enrichment Center Director Mrachek.

Chairperson Caylor read the following motions from closed session:

Motion to move the Enrichment Center Director from Grade 13 to Grade 14 of the City's salary plan as recommended by Carlson Dettmann.

Motion to move the Senior Finance Administrative Assistant from Grade 8 to Grade 10 of the City's salary plan and change the title to Clerk/Treasurer Office Manager as recommended by Carlson Dettmann.

Motion to maintain the title as Transit Coordinator and move the position from Grade 7 to Grade 8 of the City's salary plan as recommended by Carlson Dettmann.

Motion to retitle the Park and Recreation Administrative Assistant to Park and Recreation Operations Manager and move from Grade 7 to Grade 9 of the City's salary plan as recommended by Carlson Dettmann. This title remains flexible for the Park and Recreation Director to review.

Motion to move the Police Administrative Assistant/Property and Evidence Manager from Grade 6 to Grade 8 of the City's salary plan as recommended by Carlson Dettmann.

Motion to make all changes retroactive to July 1, 2022.

Motion to approve the contract as presented between the City of Merrill and the Merrill Firefighters and forward to the Common Council's December 13th meeting.

Adjournment

Alderperson Fermanich motioned to adjourn. Chairperson Caylor seconded and the motion carried. The meeting was adjourned at 7:18 pm

Minutes prepared by: Lori Anderson-Malm – City Clerk

CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, November 30, 2022 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Mayor Steve Hass, Alderpersons Steve Sabatke and Dick Lupton
Alderperson Mike Rick was remote

Others Present: City Attorney Hayden, Public Works Director/City Engineer Akey, Street Superintendent Bonack, Utility Superintendent Steinagel, Building Inspector/Zoning Administrator Pagel, City Clerk Anderson-Malm, Alderperson Weix, Gary Schwartz, Don Heil and Merrill Productions video operator

Street & Weed Commissioner Ron Liberty was excused

I. **Call to Order -** Mayor Hass called the meeting to order at 5:15 p.m.

II. **Consider approval of meeting minutes from October 26, 2022**

A motion to approve the October 26th minutes was made by Alderperson Sabatke. The motion was seconded by Alderperson Lupton and was carried.

III. **Water & Sewer Agenda Items**:

1. Water and Sewer Vouchers

Alderperson Lupton made a motion to accept the vouchers. Alderperson Sabatke seconded and the motion carried.

2. Water and Sewer Operations Report

Utility Superintendent Steinagel provided his report in the packet and was available to answer any questions.

3. Consider adjustment of 2023 Utility Service Fees

Utility Superintendent Steinagel discussed the annual 3% rate increase. He spoke about increases in supplies. The adjustment of the 2023 utility service fees will be forwarded to the December 13th Common Council meeting.

IV. **Street Department Agenda Items**:

1. Street Department Vouchers

Alderperson Lupton made a motion to approve the Street Department vouchers. Alderperson Sabatke seconded and the motion passed.

2. Consider selling a piece of city property located between W. 5th Street and W. 6th Street in the 200 block.

Public Works Director/City Engineer Akey reported on this property. A survey would be completed and the owners of the adjoining properties would split this property down the middle. This would then be retained as part of their parcels.

Alderperson Rick motioned to sell the piece of city property between W 5th and W 6th Streets in the 200 block and forward to the December 13th Common Council. Alderperson Lupton seconded and the motion carried.

3. Consider allowing the Lion's Club to place service club signs at the entrances to the city.

Don Heil, representative of the Lion's Club, was granted permission to speak. He mentioned the Lion's Club would provide the signs and the signs are usually approximately 30" in diameter. He answered questions from the committee.

Public Works Director/City Engineer Akey will research costs for a framed structure.

After discussion it was decided this would be brought back to the committee on a future agenda when costs and prices are obtained.

4. Consider developing an RFP to sell the city airport service hangar.

Gary Schwartz was granted permission to speak. He provided additional information at the meeting regarding the discussion and decision for the sale of the FBO hangar from the Airport Commission's meeting. He answered questions from the committee.

Alderperson Sabatke motioned to develop an RFP to sell the city FBO hangar and forward this to the January Committee of the Whole. Alderperson Lupton seconded and the motion carried.

V. Monthly Reports:

Monthly Report – Building Inspector Pagel – the report was included in the agenda packet.

Monthly Report – Public Works Director/City Engineer Akey – the report was included in the agenda packet.

Monthly Report - Street Superintendent Bonack – the report was included in the agenda packet. He was asked about recycling costs and stated the costs will be increasing about 15%.

Alderperson Sabatke brought up recycling issued regarding plastics and questioned the need for recycling these types of products. Public Works Director/City Engineer Akey stated the State Statute requiring recycling and also stated the city does receive some money for recycling.

It was decided this item would be on the January agenda for further discussion.

Monthly Report - Street & Weed Commissioner Liberty – the report was handed out at the meeting. Mr. Liberty was excused from the meeting.

VI. **Next Meeting –** it was decided the next meeting would be the Call of the Chair

VII. **Public Comment Period**

There was no public comment.

VIII. **Adjournment**

A motion was made by Alderperson Lupton to adjourn. Alderperson Sabatke seconded. The meeting was adjourned at 5:50 P.M.

Prepared by: Lori L Anderson-Malm - City Clerk

Parks & Recreation Commission

December 7th, 2022

The Merrill Parks and Recreation Commission met on Wednesday, December 7th, 2022 at 4:15 p.m. at the Merrill City Hall.

Members Present: Kyle Gulke, Joan Tabor, Jean Ravn, Brian Artac, Mark Weix, Dan Novitch

Members Excused Absent: Chad Krueger

Department Staff Present: Dan Wendorf

***Motion Artac, seconded by Ravn to approve the minutes from the November Meeting.

***Carried unanimously.

The next item on the agenda was to discuss the claims. Novitch asked if there were any questions. Gulke asked why there was a charge for the stolen flower watering truck. Wendorf said that the insurance company paid the City that exact amount and we paid Breaman's for the work when it was finished. Wendorf informed the Commission that the transmission was replaced and the truck is fixed with the exception of a few cosmetic things on the front passenger side that will get taken care of before next summer.

***Motion Weix, seconded by Tabor to approve the claims from November.

***Carried unanimously.

The next item on the agenda was to discuss a request from a citizen to place a "Free Blockbuster Movie" Stand in a park location. There was a picture that the person sent showing they refurbished an old newspaper stand to serve as the movie exchange hub. Wendorf said he spoke with this individual and their initial request was to place this in Normal Park but Wendorf said he would prefer to place it somewhere else because Normal Park currently has so many things in it. Wendorf said he discussed a few other locations with the requestor including Streeter Square or Banker's Square. Wendorf said he prefers Banker's Square because an old newspaper stand would look like it belonged there and would provide for a great spot because of all of the retail in that downtown area. The consensus from the Commission after discussion was that they really liked the Banker's Square location and Wendorf stated that the department would install it when they had a chance.

***Motion Artac, seconded by Ravn, to place the "Blockbuster Free Movie Stand" at Banker's Square.

***Carried unanimously.

The next item on the agenda was to begin discussions on waste removal in the future. Wendorf requested this item on the agenda due to the rising costs of waste removal they have experienced throughout the parks over the past several years. Wendorf stated that they provide small dumpsters near all reservable park shelters as well as dumpsters near concession stands for the sports organizations seasonally and year round dumpsters for the Smith Center and Park Shop. Wendorf said that it is time to look into ways to cut those costs and get creative with our methods. Wendorf informed the Commission that he talked with Street Supervisor Bonack who had some pricing on purchasing our own 2 yard dumpsters for those locations. The costs were in the $750-800 range per dumpster. By owning our own dumpsters we save significant money but we have to weigh the costs of staffing and equipment from our department and street department. Wendorf also said they discussed using the 96 gallon carts that the City uses for current garbage removal. If we would use these, we would inform shelter renters that once they are full, they are responsible for removing the excess waste on their own. This would pose another challenge in that we would either have to bring those receptacles to a central location to be emptied by the auto garbage truck or create extra stops for them. Wendorf also stated that he will discuss waste removal with the baseball and softball associations as well so that we can get these costs down for our department. Wendorf stated that they don't have to make a decision right away; he just wanted to begin the discussion and problem solving process in hopes of having a plan in place by spring of 2023.

The next item was monthly board report. Wendorf asked if there were any questions. Weix asked about City Forest Timber sale extension and new Sumnicht property. Wendorf said that the extension is fairly common due to the complexity of lumber markets lately. He said that we have a 15% add-on to our contract for a requested extension that the logger is aware of and ok with. Wendorf said that he met with the new WDNR forester at the City Forest to bring him up to speed on the sale and to begin looking at the new property to eventually work into our overall timber sale. Wendorf stated that they are also looking at setting up trail development on that property as well so we might be better served trying to work those two initiatives into the fold at similar times to save money and efforts. Ravn asked about the cameras at Normal Park and if they were working to deter vandalism. Wendorf stated that they had damage to the railing of the Gazebo less than 4 hours after the cameras were installed and it helped us identify the vandals and it has been very quiet there since. Wendorf thanked all of the full time, part time, seasonal staff, Parks & Recreation Commission, City Council, and other departments for helping us create another tremendous year at Parks & Recreation.

The next regularly scheduled meeting is scheduled for February 1st, 2023 at 4:15 p.m. at the City Hall.

The next item was public comment. Gulke stated that the T.B. Scott Library had an "explorers backpack" donated by the Ice Age Trail that contains items to help explore and enjoy the Ice Age Trail that can be checked out at the Library.

***Motion Ravn, seconded by Artac to adjourn at 5:00 p.m.

***Carried unanimously.

Dan Wendorf
Recording Secretary

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By BPW
Re: Amending Chapter 38, Division 2, Section 38-152 Septic/holding tank and leachate rate

ORDINANCE NO. 2022-
Introduced: __________
1st Reading: __________
2nd Reading: __________
3rd Reading: __________
Committee/Commission Action: __________

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 38, Division 2, Section 38-152 of the Code of Ordinances for the City of Merrill is amended as follows:

(a) Rates for holding tank waste, septic tank wastes and leachate for discharges are as follows:

(1) Flow. A rate of $6.30/1,000 gallons ($4.72), based on 450 ppm total suspended solids and 750 ppm BOD, to be adjusted annually based on subsection (b) of this section.

(2) Biochemical oxygen demand. A rate of $0.675/lb. in excess of normal strength (250 mg/l).

(3) Total suspended solids. A rate of $0.660/lb. in excess of normal strength (250 mg/l).

(4) Phosphorous. A rate of $7.51/lb. in excess of normal strength (10 mg/l).

(5) Nitrogen (NH_3-N). A rate of $2.60/lb. in excess of normal strength (10 mg/l).

(6) Minimum charge.

a. Holding tank discharge: A rate of $~~10.45~~11.08/1,000 gallons.

b. Septic tank discharge: A rate of $100.80/1,000 gallons.

c. Fixed charge per load regardless of volume or contents: A rate of $~~12.10~~ 12.83 per load.

(b) Without specific analysis, septic tank concentrations of BOD shall be assumed at 7,000 mg/l and total suspended solids shall be assumed at 15,000 mg/l. Holding tank waste concentrations shall be based on average concentrations determined by each private hauler as a result of tests analyzed on their loads at least once every five loads delivered to the sewage treatment plant. Analysis of septic and holding tank wastes shall be averaged on an annual basis and a flow rate based in gallons or cubic feet will be determined for the succeeding year. The sewage utility shall have the right to test more frequently in its sole discretion. The assumed values of BOD and suspended solids may be adjusted based on any tests so conducted. Any test so conducted shall be done by the wastewater treatment plant laboratory. In the event of a dispute, the private hauler may request and independently test a split sample at a laboratory certified and registered with the state.

Section 2. **Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. **Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: ______________________________

Adopted: ______________________________

Approved: ______________________________

Published: ______________________________

Approved:

____

Steve J. Hass, Mayor

Attest:

____

Lori Anderson-Malm, City Clerk

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A REVISED DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF MERRILL, WISCONSIN AND S.C. SWIDERSKI, LLC (WEBSTER ST.)

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 8 on September 27, 2011 and the development site is within TID No. 8; and,

WHEREAS, the Common Council of the City of Merrill adopted Resolution No. 2706 on September 14, 2021 for construction of duplexes and single-family homes; and

WHEREAS, S.C. Swiderski, LLC has proposed revised Webster Street rental housing development plans for 64 units and the City Plan Commission and Common Council approved a Conditional Use Permit (CUP): and

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, expanded property tax will be generated and additional new residential units created from this revised development project; and,

WHEREAS, S.C. Swiderski, LLC has negotiated the development agreement to provide for transfer of property ownership of about12.154 acres (between Alexander St., Heldt St., and Eugene St.) to facilitate the revised development project;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of December, 2022, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and S.C. Swiderski, LLC and to facilitate the implementation thereof.

Recommended by:
Redevelopment Authority (RDA)

Moved: ____________________________

Passed:____________________________

CITY OF MERRILL, WISCONSIN

____
Steve J. Hass
Mayor

____
Lori Anderson-Malm
City Clerk

RESOLUTION NO. 2706

A RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF MERRILL, WISCONSIN AND S.C. SWIDERSKI, LLC (WEBSTER ST.)

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 8 on September 27, 2011 and the development site is within TID No. 8; and,

WHEREAS, S.C. Swiderski, LLC has proposed construction of duplexes and single-family homes; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated and new residential units created from this development project; and,

WHEREAS, S.C. Swiderski, LLC has negotiated the development agreement to provide for transfer of property ownership of about12.154 acres (between Alexander St., Heldt St., and Eugene St.) to facilitate the duplex and single-family home development project;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of September, 2021, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and S.C. Swiderski, LLC and to facilitate the implementation thereof.

Recommended by:
Redevelopment Authority (RDA)

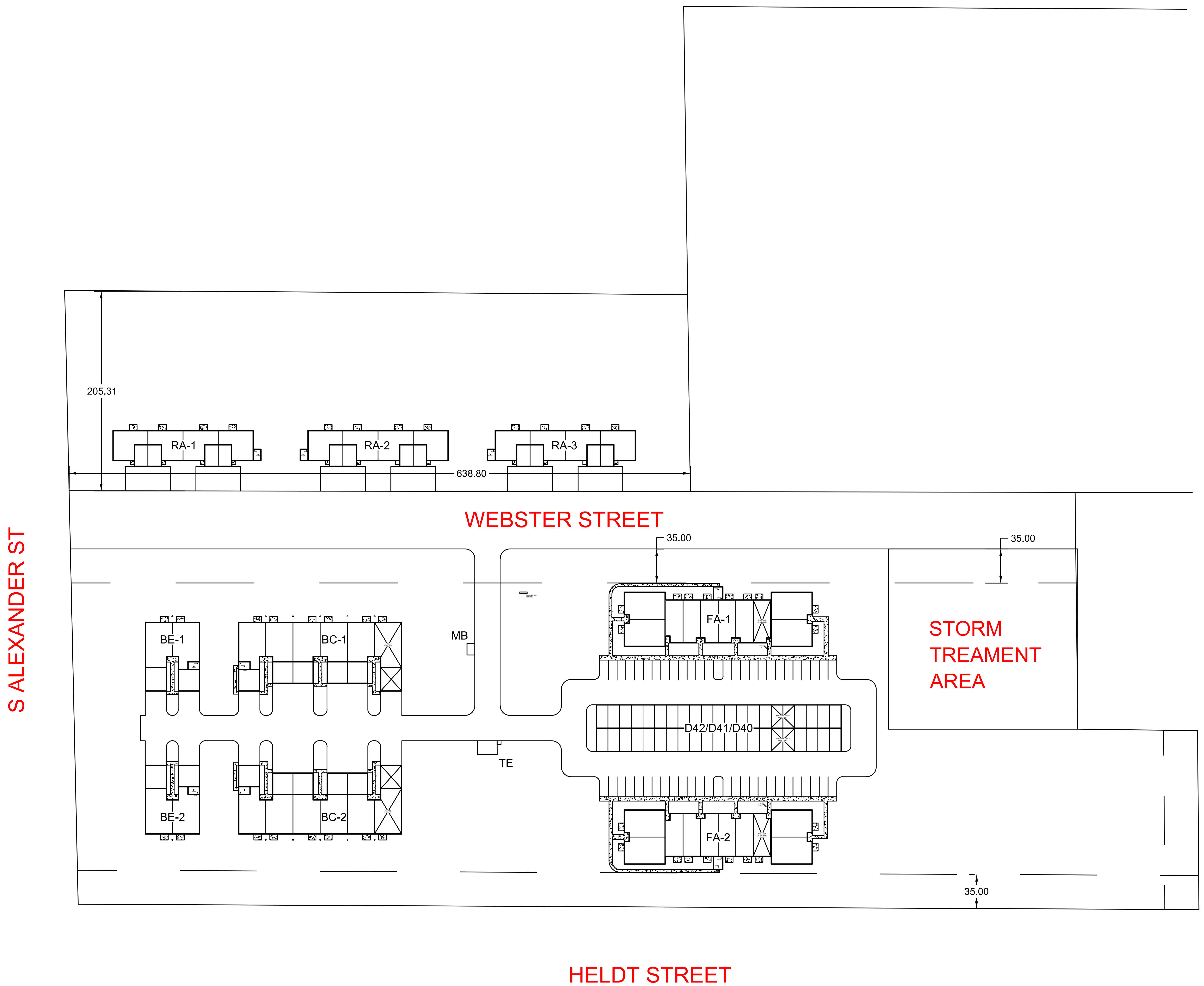
Moved: Alderman Van Lieshout

Passed: September 14, 2021

CITY OF MERRILL, WISCONSIN

Derek Woellner
Mayor

William N. Heideman
City Clerk



SITE STATISTICS

TOTAL MULTIFAMILY UNITS = 64
TOTAL ACRES = 12.23
UNIT DENSITY = 5.23

MULTIFAMILY PARKING

GARAGE STALLS = 80
PARKING SPACES = 100
PARKING PER UNIT = 2.8

MULTIFAMLY BEDROOM BREAKDOWN

1 BEDROOMS = 24 UNITS
2 BEDROOMS = 16 UNITS
3 BEDROOMS = 24 UNITS

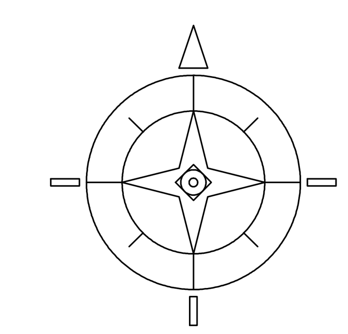
MULTIFAMILY BUILDING INFORMATION

BC = BEDFORD 6 UNIT | 2&3 BED
(2) BUILDINGS
4- 2 BED PER BUILDING
2- 3 BED PER BUILDING

BE = BEDFORD 2 UNIT | 2&3 BED
(2) BUILDINGS
2- 3 BED PER BUILDING

FA = FULTON 20 UNIT | 1&3 BED
(2) BUILDINGS
12- 1 BED PER BUILDING
8- 3 BED PER BUILDING

RA = ROCKWELL 4 UNIT | 2 BED
(2) BUILDINGS
4- 2 BED PER BUILDING



C.01

CONCEPTUAL SITE PLAN

SCALE:N/A

DWGNAME

REV	DATE	DESIGNER	REMARKS

401 RANGER STREET
MOSINEE, WI 54455
PH 715.693.9522
FAX 715.693.9523
WWW.SCSWIDERSKI.COM

PROJECT: ALEXANDER ESTATES
MODEL: CONCEPTUAL SITE PLAN A
TITLE: SITE PLAN

DATE: 10-10-2022
DRAWN BY: TSCF
SCALE: SCALE
SHEET NO.: C.01

City of Merrill - TID No. 8 - S.C. Swiderski, LLC Residential Developments

Originally PIN 251-3106-152-0228 - **now owned by City of Merrill**

	Land Valuation	Improved Valuation	Total RE Valuation	
1/1/2021	$14,700	$0	**$14,700**	**Taxes 2020 of $459**

Original 2021 proposed development: **Total of 32 Housing Units (when fully developed)**

- Duplexes - Projected total of eight (i.e. 16 housing units) — **$5,000,000** Projected Value
- Single-Family Homes - Projected total of 16 housing units
- Would have required utility and street improvements of Heldt St.

Revised 2022 proposed development: **Total of 64 Housing Units (when fully developed)**

- Bedford 6 Units - Total of two (i.e. 12 housing units) — **$10,000,000** Projected Value
- Bedford 2 Units - Total of two (i.e. 4 housing units)
- Rockwood 4 Units - Total of two (i.e. 8 housing units)
- Fulton 20 Units - Total of two (i.e. 40 housing units)
- Would not require utility and street improvements of Heldt St.

Increase # Units	**32**
Increase Projected Tax Increment	**$5,000,000**

Projected for each housing unit:

Land Valuation	Improved Valuation	Total RE Valuation
$6,250	$150,000	**$156,250**

Projected Tax Increment:

Conceptual Phased Fiscal Projection:

Const. Year	Value Year	Revenue Year	Tax Rate	Phase 1 - 2023	Phase 2 - 2024	Phase 3 -2025	TID Value Increment	Projected Tax Increment
2023	2024	2025	$30.00	12			$1,875,000	$56,250
	2025	2026	$30.00		32		$6,875,000	$206,250
	2026	2027	$30.00			20	$10,000,000	$300,000
	2027	2028	$30.00				$10,000,000	$300,000
	2028	2029	$30.00				$10,000,000	$300,000
	2029	2030	$30.00				$10,000,000	$300,000
	2030	2031	$30.00				$10,000,000	$300,000
	2031	2032	$30.00				$10,000,000	$300,000
	2032	2033	$30.00				$10,000,000	$300,000
	2033	2034	$30.00				$10,000,000	$300,000
	2034	2035	$30.00				$10,000,000	$300,000
	2035	2036	$30.00				$10,000,000	$300,000
	2036	2037	$30.00				$10,000,000	$300,000
	2037	**2038**	$30.00				$10,000,000	$300,000
								$3,862,500

REVISED DEVELOPMENT AGREEMENT
BY AND BETWEEN THE
CITY OF MERRILL, WISCONSIN
S.C. SWIDERSKI, LLC (WEBSTER ST.)

THE DEVELOPMENT AGREEMENT (the “Agreement”) is entered into as of ______ ___, 2022 by and between the City of Merrill, Wisconsin, (the “City”) a political subdivision of the State of Wisconsin and S.C. Swiderski, LLC, (the “Developer”).

RECITALS

A. The City desires to encourage economic development, the development of underutilized land, expand its tax base and create new jobs within the City.

B. Wis. Stat. §66.1105 (the “Tax Increment Law”) provides the authority and establishes procedures by which the City may exercise powers necessary and convenient to carry out the purposes of the Tax Increment Law, cause project plans to be prepared, approve such plans, implement provisions and effectuate the purposes of such plans and finance such development through the use of tax incremental financing.

C. Wis. Stat. §66.1333 (the “Redevelopment Law”) provides the authority and establishes the procedures by which the City acting through and by the Redevelopment Authority of the City of Merrill (the “RDA”) may exercise powers necessary and convenient to carry out the purposes of the Redevelopment Law, cause redevelopment plans to be prepared, approve such plans, borrow money and issue bonds, implement provisions and effectuate the purposes of such plans and finance redevelopment through the Redevelopment Law.

D. The City of Merrill has acquired and will sell about 12.154 acres to the Developer land for multiple occupancy housing unit development/construction.

> Lots Two (2) and Three (3) of Certified Survey Map Number 2855, recorded July 1, 2021, in Volume 17, page 77.

E. The Developer proposes to construct about 2 six-unit housing units, 2 four-unit housing units, 2 two-unit housing units, and 2 twenty-unit housing units located within the Development Area (the “Project”).

F. As an inducement to Developer to undertake the Development in TID 8 and to construct or cause to construct the Development, the City and the RDA intend to provide an incentive to Developer, for project costs incurred, to construct multiple occupancy housing units within TID 8.

G. The City will construct Webster Street utility and street infrastructure between Alexander Street and Eugene Street during 2021 through 2023.

H. The City will permit the developer to connect to the new Webster Street water and sanitary sewer mains, for the benefit and servicing of the Project.

I. The City and RDA finds incentives to be necessary to encourage the Development in the Development Area and for Developer to undertake the Development in such a manner as to accomplish the City goals.

J. The City finds that the redevelopment and the fulfillment generally of the terms and conditions of this Agreement are in the vital and best interest of the City, RDA and City residents by expanding the tax base, creating new jobs and causing the redevelopment of underutilized property thereby serving a public purpose in accordance with state and local law.

K. If construction is not started by May 31, 2023, property title shall revert back to the City of Merrill, and developer shall execute the appropriate documents to facilitate that transfer.

NOW THEREFORE, in consideration of the promises and mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

Section 1.01 <u>Initial Undertaking of the City of Merrill</u>

The City has:

a. Included the Development Area within TID #8, which was created by the Merrill Common Council on September 27, 2011.
b. Purchased the Alexander Street property and arranged for necessary survey services and preparation of certified survey map.
c. Held a City Plan Commission Public hearing on the Planned Unit Development (PUD) for multifamily development.

Following Execution of this Agreement, the City agrees that it shall cooperate with Developer to facilitate Developer’s performance under this Agreement.

Section 1.02 Initial Undertakings of the Developers

a. Will raise equity and arrange for financing necessary for the Project.
b. File site plan and permit applications with the City and/or State.
c. Contract for construction of multiple housing units and related infrastructure improvements with occupancy planned by December 31, 2024. The new tax increment would be generated beginning with 2024 (to the extent of improvements completed as of January 1, 2024) property tax (2025 collection).
d. Property taxes must be current.

ARTICLE II
INCENTIVE PAYMENTS TO DEVELOPER

This development incentive is to facilitate development of the Project, through City development of Webster utility and street infrastructure.

Land will be sold for $1.00. Title to property will revert back to City of Merrill if development is not completed by December 31, 2026.

ARTICLE III
MISCELLANEOUS

Section 3.01 Restriction on Sale.

Prior to the earlier of January 1, 2038 or the date TID #8 is dissolved, S.C. Swiderski, LLC shall not sell, transfer, convey or assign the Development Area or any part thereof to any person, entity or in any manner which would render the Development Area exempt from property taxation without the prior written consent to the City. As an express condition for such consent, the City shall require purchaser to annually pay to the City an amount equal to all property taxes, which would have accrued to the Development Area if it were subject to property taxation. Any such payments shall be considered tax increment and shall be applied as set forth in above.

Section 3.02 Indemnification.

S.C. Swiderski, LLC, its successors and assigns shall indemnify and save harmless and defend the City and its respective officers, agents and employees from any and all liabilities, suits, actions, claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or occasioned wholly or in part by any act or omission on Developer's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

The City, its successors and assigns, to the extent permitted under Wisconsin law, shall indemnify and save harmless and defend the Developer and its respective officers, agents and employees from any and all liabilities, suits, action claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or accessioned wholly or in part by any act or omission on the City's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

Section 3.03 No City Obligations.

The City shall have no obligations or liability for any obligations or responsibilities to any lending institution, architect, contractor or sub-contractor or any other party retained by Developers in the performance of its obligations and responsibilities under the terms and conditions of this Agreement. The Developers specifically agrees that no representation, statements, assurances or guarantees will be made by Developers to any third-party contrary to this provision. Notwithstanding anything aforesaid to the contrary, the Developer may assign the payments due it under this agreement to the Developer's lender, for collateral purposes only.

Section 3.04 Default.

a. Default and Notice of Default. In the event either party to this Agreement is in default hereunder (the "Defaulting Party") the other party (the "Non-Defaulting Party") shall be entitled to take any action allowed by applicable law, by virtue of said default, provided that Non-Defaulting Party gives the Defaulting Party written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specifying a time period of not less than sixty (60) days in which the default may be cured by the Defaulting party. Notwithstanding the foregoing, if any default cannot reasonably be cured within sixty (60) days, the Non-Defaulting Party shall refrain from exercising remedies as long as a cure is being diligently pursued.

If either party fails to cure a default as permitted herein, the Non-Defaulting Party, without limiting its remedies under this Agreement, may compel performance by the Defaulting Parting by bringing an action for specific performance. If after the specified time period for cure proceedings are initiated to cure an alleged default, the prevailing party in such proceedings shall be entitled to reimbursement from the other party for its reasonable attorney's fees and associated costs incurred in such proceedings.

b. Force Majeure. Neither party shall be responsible to the other party for any resulting losses if the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of the enemies, strikes, fires, floods, acts of God, unusual weather, or by any other cause not within the control of the party whose performance was interfered with and which by the exercise of reasonable diligence such party is unable to prevent, whether of the class of causes herein above enumerated or not, and the time for performance shall be extended by the period of delay occasioned by any such cause.

Section 3.05 Non-Discrimination.

Neither the Development nor any portion thereof shall be used by any party in any manner to permit unlawful discrimination or unlawful restriction on the basis of race, creed, ethnic origin or identity, color, gender, marital status, familial status, age, handicap, sexual orientation, or national origin and the construction and operation of the Development shall be in compliance with all effective laws, ordinances, and regulations relating to discrimination on any of the foregoing grounds.

Section 3.06 Parties and Interest; Survival of Agreements.

Except as otherwise expressly provided herein, this Agreement is made solely for the benefit of the parties hereto and no other person, partnership, association, or corporation shall acquire or have any rights hereunder by virtue hereof. All representations and agreements in this Agreement shall remain operative and at full force and effect regardless of any investigation made by or on behalf of any party. No party may assign its rights under this Agreement without the written consent of the other party.

Section 3.07 Notices.

All notices, demand, certificates, or other communications under this Agreement shall be sufficiently given and shall be deemed given when hand-delivered or when mailed by first class mail postage pre-paid with property addresses indicated below:

To the City: City of Merrill, Wisconsin
Attention: City Clerk
1004 East First Street
Merrill, Wisconsin 54452

With a copy: The City Attorney, City of Merrill

To the Developers: S.C. Swiderski, LLC
401 Ranger St.
Mosinee, WI 54455

Any party may, by written notice to the other party, designate a change of address for the purposes of aforesaid.

Section 3.08 Amendment.

No modification, alteration, or amendment of this Agreement shall be binding upon any party hereto until such modification, alteration, or amendment is reduced to writing and executed by all parties hereto.

Section 3.09 Governing Law.

The laws of the State of Wisconsin shall govern this Agreement.

Section 3.10 Severability.

If any provisions of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case, in any jurisdiction or jurisdictions or in all jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance or of rendering and provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatsoever.

Section 3.11 Compliance with Law.

The parties shall, in undertaking the construction and operation of the Development, comply with all applicable federal, state, and local laws.

Section 3.12 City Authorization.

The execution of this Agreement was authorized by Resolution No. 2706 adopted on September 14, 2021, by the Common Council and amended by Resolution No. ____ adopted on December 13, 2022, by the Common Council.

IN WITNESS WHEREOF:

The parties have executed this Agreement as of ___________________, 2022

CITY OF MERRILL, WISCONSIN

_________________________ _________________________

Steve J. Hass, Mayor | Lori Anderson-Malm, City Clerk

Approved: | Approved as to Form:

_________________________ _________________________

Katherine G. Unertl, Finance Director | Thomas N. Hayden, City Attorney

STATE OF WISCONSIN)
) ss.
COUNTY OF LINCOLN)

Personally came before me this ____ day of _______, 2022, the above named Steve J. Hass, Mayor and Lori Anderson-Malm, City Clerk, to me known to be the person who executed the foregoing instrument and acknowledged the same.

____

Notary Public, State of Wisconsin
My commission__________________

S.C. SWIDERSKI, LLC

By______________________________

____

STATE OF WISCONSIN)
) ss.

COUNTY OF __________________)

Personally appeared before me this ____ day of _______, 2022, the above named ______________________, ______________________ for S.C. Swiderski, LLC to me known to be the persons who executed the foregoing instrument and acknowledged the same.

____

Notary Public, State of Wisconsin
My commission__________________

RESOLUTION NO.______

A RESOLUTION RATIFYING THE JANUARY 1, 2022 TO DECEMBER 31, 2023 CONTRACT BETWEEN THE CITY OF MERRILL AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 847

WHEREAS, negotiations between the City of Merrill and the International Association of Firefighters Local 847 have culminated a tentative contract agreement;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of December, 2022, that the City of Merrill accept the terms and conditions for the January 1, 2022 to December 31, 2023 employment years according to the terms of the contract between the City of Merrill and the International Association of Firefighters Local 847 on file in the City Clerk's office. Said changes and amendments in the terms and conditions to the January 1, 2022 to December 31, 2023 contract shall be effective January 1, 2022. The existing agreement shall be modified accordingly.

Recommended by: Steve J. Hass

Moved: ______________________

Passed: ______________________

CITY OF MERRILL, WISCONSIN

____
Steve J. Hass
Mayor

____
Lori Anderson-Malm
City Clerk

AGREEMENT BETWEEN

CITY OF MERRILL

And The

MERRILL FIREFIGHTERS

International Association of Firefighters

Local 847

2022-2023

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AGREEMENT

ARTICLE 1 - PURPOSE OF AGREEMENT

This agreement made and entered into at Merrill, Wisconsin, effective January 1, 2022, according to the provisions of the Municipal Code of Merrill, Wisconsin, and the Wisconsin Statutes, by and between the City of Merrill, Wisconsin as Municipal Employer with the Fire Chief as its agent, hereinafter referred to as the "City", and Local 847 of the International Association of Firefighters, AFL-CIO, hereinafter referred to as the "Union". This agreement is designed to promote and maintain the harmonious relationship between the City and the Union, in order that more efficient and progressive public service may be rendered.

Now, therefore, the City and the Union have reached this Agreement.

ARTICLE 2 - RECOGNITION

A) The Employer recognizes the Union as the exclusive collective bargaining agent excluding the Fire Chief and the Shift Commanders for hours of work, and conditions of employment for regular Firefighters in the City of Merrill Fire Department.

B) The Union recognizes the Employer's right of management reserved by and vested in the Fire Chief and the Police and Fire Commission and the Common Council, and modified only to the extent of the terms of this agreement.

C) The Employer recognizes that the power to hire, promote, discharge, and suspend Firefighters lies only with the Fire Chief and Shift Commanders of the Department and the Police and Fire Commission of this City, according to the Wisconsin Statutes 62.13.

D) The City shall have the authority to consolidate the operations of two or more departments within the Fire Department and to reorganize the operation within the Fire Department.

ARTICLE 3 - RESERVATION OF RIGHTS

The Union recognizes the right of the City and Chief of the Fire Department to operate and manage its affairs in all respects. The Union recognizes the exclusive right of the Chief of the Fire Department to establish departmental rules and procedures.

The City and the Chief of the Fire Department have the exclusive rights and authority to schedule overtime work as required in the manner most advantageous to the City, commensurate with the applicable Ordinances or Resolutions for overtime compensation, as outlined in this Agreement, to members of the bargaining unit.

It is understood by the parties that every duty connected with the Fire Department operations enumerated in job descriptions is not always specifically described and it is intended that all such duties shall be performed by the employees.

The Chief of the Fire Department and the Police and Fire Commission reserve the right to discipline or discharge for cause. The City reserves the right to lay-off personnel of the Department. The City and Fire Chief of the Fire Department shall determine work schedules consistent with this Agreement and establish methods and processes by which such work is performed. The City and Chief of the Fire Department shall have the right to transfer employees within the Fire Department in a manner most advantageous to the City.

The City, Chief of the Fire Department, and the Police and Fire Commission shall retain all rights and authority to which, by law, they are entitled.

The City shall have exclusive authority to transfer any governmental operation now conducted by it to another unit of government, providing it meets with the approval of the Common Council upon transfer, all agreements are terminated, including this Agreement, as pertaining to personnel of the Department affected by the transfer.

The Union recognizes that the City has Statutory and Charter rights and obligations in contracting for matters relating to Municipal Operations. The right of contracting or subcontracting is vested in the City.

All Fire Department Employees, hired after January 31, 2016 shall reside within a 15-mile radius of the jurisdictional boundaries of the City of Merrill, WI no later than 60 days after completion of their probationary period.

The Union pledges cooperation to the increasing of departmental efficiency and effectiveness. Any and all rights concerning the management and direction of the Fire Department and the Firefighters shall be exclusively the right to the City and the Chief of the Fire Department, unless otherwise provided by the terms of this Agreement as permitted by Law.

ARTICLE 4 - UNION SECURITY

The City agrees to deduct the employee's Union dues from the firefighter's check each month upon written authorization to do so by the individual employee. The amount of such dues to be determined by the Union and the appropriate deduction amount for each union member shall be transmitted to the Payroll & Benefits Coordinator prior to any deductions being made by the City. Said dues shall be paid to Local #847, the International Association of Firefighters, AFL-CIO.

The City agrees to allow two members from the Union time off with no loss of pay to attend an in-state event annually to be selected by January 31st of that year; said two members shall not be members of the same shifts. Any overtime occurring from the event shall be paid for by the City.

Union meetings held at the Fire Station shall be held after 7:15 a.m.

The powers, rights, and/or authority claimed by the City are not to be exercised in a manner that will undermine the Union, or as an attempt to evade the provisions of this Agreement, or to violate the spirit, intent, or purpose of this Agreement.

The City agrees to provide bulletin boards for the Union's use and erect them in locations to be agreed upon for posting notices regarding Union affairs, restricted to notices of Union meetings, activities, and notices concerning bona fide Union activities such as cooperatives, credit union and unemployment compensation information, and other notices concerning Union affairs which are not political or controversial in nature.

The City will retain ownership of the bulletin boards and in the event the Union fails to remove material in violation of this Article, the City reserves the right to remove such bulletin boards.

ARTICLE 5 - SUSPENSIONS AND DISMISSALS

All newly hired permanent employees shall be considered probationary for a period of one (1) year from their date of employment with the Merrill Fire Department, or an additional six months after the employee has obtained a State of Wisconsin Paramedic License. Probationary employees may be discharged upon just cause.

In the event that the Common Council determines that it is necessary to reduce the Fire Department personnel, the employees with the least seniority will be laid off first. No new employees shall be hired until all laid-off employees have been given the opportunity to return to work.

ARTICLE 6 - HOURS

The City agrees to allow changes in work days or hours between members of the Department. Written notification must be given to and approved by the Chief of the Fire Department, or his designee , provided the employee substituted is of the same rank or equally qualified. The City shall not be liable for compensation due to exchange of hours or failure of an employee to report for work.

The work week for the Merrill Fire Department shall be averaged over a 52 week period to a 56-hour duty week. The schedule shall operate based on a 48/96 hour work schedule.

Monday through Friday, the standard Duty Hours are from 07:00 to 16:30. On Saturdays and Sundays the standard Duty Hours are from 07:00 to 14:30. On Holidays (as designated in Article 13 – Holidays) the standard Duty Hours are from 07:00 to 11:30. The typical lunch period will be from 11:30 – 13:00 hours.

All remaining hours will be Stand-by time. Stand-by time is defined as that period during which employees are in a ready state for emergency calls. During this period of time, standard work assignments shall be limited to those maintenance duties which are essential for response to calls for service and station safety including morning and evening chores.

ARTICLE 7 - SALARIES

See Appendix “A” attached.

ARTICLE 8 - RECALL TIME/COMPENSATORY TIME

RECALL TIME:

Recall time is defined as anytime an off-duty firefighter is called in to work, or held over beyond their normal workday, until relieved, including scheduled overtime.

The City shall pay recall time at the rate of one and one-half times the employees' regular rate of pay, as per schedule, for all hours worked outside of the employee’s regularly scheduled work day. The following premiums shall apply:

A. Employees called in for transfers and emergency recalls shall receive additional pay of two (2) hours straight time for the call.
B. Employees called in for other purposes shall receive additional pay of two (2) hours straight time for the call.

Overtime shall be rounded up or down to the nearest quarter hour.

Employees held over on emergency call occurring at shift exchange shall be compensated only for actual time worked rounded up to the nearest quarter hour. The two hour call time premium shall not apply to training, staff (officer) meetings, and department meetings.

COMPENSATORY TIME

The parties agree that compensatory time be given in lieu of overtime payment at the discretion of the employee as provided in this section. If compensatory time is given, the same shall be at the rate of time and one-half, along with the said conditions of two (2) hours straight time for the call.

Compensatory time may be accumulated up to a maximum of 96 hours and a maximum of 48 hours annually may be paid out by December 15th. In addition, a maximum of 48 hours of compensatory time may be carried over into the following year.

Compensatory time may only be used in increments of 1/4 hour increments and any part of an hour shall be rounded to the next quarter-hour. i.e. If a firefighter took off of work from 07:00 to 08:15 it would count as 1 ¼ hours in “comp time”. Furthermore compensatory time may only be utilized when the said shift working remains at 5 or more personnel while the “comp time” is being used. The fifth man may include Battalion Chiefs. Once compensatory time has been approved by the Fire Chief or his designee it cannot be revoked for any reason, unless the employee voluntarily agrees to reschedule his time at the request of the Fire Chief or his designee. The Fire Chief shall also have the right to call people in off of their compensatory time for emergencies as determined by the Fire Chief. Employee will be reimbursed his/her remaining compensatory time plus be compensated for recall time and either the overtime rate or compensatory time.

Compensation time may only be picked after all vacation and/or Kelly days have been offered to be scheduled by the entire shift, once all shift members have been offered their chance to pick all vacation and/or Kelly days. If an employee voluntarily “passes” or “holds” Kelly days, Compensation Time may then be picked. After the vacation schedule has been established all “carried over” comp time may be selected by seniority in a similar fashion as vacation picks. After all employees “carrying over” comp time have been given the opportunity to utilize their “carry over” time, all other accumulated comp time shall be given on a first come basis, with a written request to the Fire Chief or his designee.

The Fire Chief shall post individual compensatory hours used and accrued and total available on a monthly basis. The above shall be posted on the seventh work day of the month, by the Fire Chief.

FLSA pay shall not be reduced, when an employee utilizes compensatory time.

ARTICLE 9 - PAY PERIOD

All salaried payroll checks shall be issued bi-weekly.

Holiday pay and other monies, in addition to regular earnings, shall be noted on the employee's paychecks.

ARTICLE 10 - LONGEVITY

The City shall pay the following longevity payments:

After five (5) years of continuous service, $2.25 per month of paid services retroactive to the first day of employment.

Longevity payments will be paid around the first of December of each year.

Retiring employees shall receive payment for longevity prorated on the basis of the percentage of calendar years served at the time of retirement.

Longevity shall not be included in base pay for purposes of computing overtime or holiday pay.

ARTICLE 11 - VACATIONS

The vacation policy for the Fire Department shall be as follows:

One (1) year of service ....6 hours/month, total 72 hours/year
Two (2) years of service ....10 hours/month, total 120 hours/year
Seven (7) years of service ... .16 hours/month, total 192 hours/year
Twelve (12) years of service ....20 hours/month, total 240 hours/year
Eighteen (18) years of service ....26 hours/month, total 312 hours/year

1. The Fire Chief shall establish the vacation posting schedule and Procedure for posting. The Fire Chief shall have the right to block out any days due to training when personnel are sent to such training, due to absence of personnel due to required summer military service. Such blocking shall be for the shift or shifts affected. The Fire Chief shall also have the right to call people in off of their vacations for emergency reasons.

2. After the schedule has been posted, all employees, except the Fire Chief, and other non-24hr. shift employees who are eligible for vacation shall indicate on the posting board their choice of dates, which choices shall be posted no later than January 31st .The choice shall be made strictly on the basis of seniority.

3. There shall not be more than (1) bargaining member employee and/or Shift Commander out on each shift on vacation at any time

4. The bargaining member employees, except the Fire Chief and other non-24hr. shift employees shall select their vacation strictly by seniority, as follows:

(a) On the first round, the employee is entitled to select up to, but not more than, five (5) days of vacation, which must be consecutive and may not be split into two (2) separate time periods.

(b) On the second round and all succeeding rounds of vacation selection, the same procedure shall apply.

5. Vacation carryover policy shall reflect City policy as attached as Appendix B.

6. Due to accrual posting, a negative balance may occasionally appear on the employee records. This negative balance should never be greater than 48 hours at any time.

7. New employees shall not be eligible for vacation benefits until they have completed six-months of service.

8. Each year on or before October 15th the employer shall post the shifts.

9. All employees with at least one (1) year of service will be allowed one Kelly Day per year. This Kelly day may be picked any time after vacations are picked. Such approval will not be unreasonably withheld. A 2nd Kelly Day will be allowed after 18 years of service.

ARTICLE 12 - UNIFORMS

The City agrees to provide a clothing allowance in the amount of $500.00 per firefighter per year, paid in a lump sum each year in January. Newly hired firefighters shall receive an additional one-time $350 allotment. If new employees quit or do not finish out the first full year, the uniforms shall be the property of the City.

The annual clothing allowance shall be prorated for new employees based upon the number of full months remaining in the year of hire.

The City agrees to furnish turnout gear including boots, turnout coats, bunker pants, gloves, helmets, hoods, and Department badges and dress hat.

ARTICLE 13 - HOLIDAYS

All employees shall be granted ten and one-half (10 1/2) paid holidays. The actual date the holiday falls on will be recognized as the paid holiday. The legal holidays are as follows:

December 24
One-half day for December 31
Christmas Day (December 25)
Independence Day (July 4)
Friday (following Thanksgiving Day)
Good Friday
New Year's Day
Memorial Day
Labor Day
Easter
Thanksgiving Day

These holidays shall be compensated at the rate of one (1) regular days pay. A regular days pay shall be calculated as follows: Annual salary divided by 165 daily rate. Example: $16,000.00 divided by 165.00 = $96.97 per day. Holiday pay is to be paid monetarily. Holiday pay is to be paid around December 1.

ARTICLE 14 - SICK LEAVE

A. Sick leave shall be administered by the Fire Chief.

Sick leave shall accumulate at the rate of one (1) day for each month of service in the calendar year and may be accumulated to an unlimited number of hours. Sick leave shall be utilized as attached as Appendix C.

B. Employee to notify supervisor.

Any employee who is not available for work shall notify the firefighter's supervisor at least 60 minutes prior to the commencement of the firefighter's shift of duty of such unavailability. Upon the firefighter's first failure to so notify the firefighter's supervisor of the firefighter's unavailability, a reprimand shall be noted in the employee's file. In the event an employee accumulates a second failure in a three (3) year period, that employee shall forfeit one-half (½) day pay, as calculated on the basis on the firefighter's annual salary divided by 2920 hours multiplied by 12. In the event an employee does not accumulate a second failure in a three (3) year period, any reprimand occurring more than three (3) years prior shall be removed from the file of the employee, and the employer will destroy any record of reference to said reprimand.

C. Accrued sick leave credit.

All employees covered by the agreement who actually retire from the City service and apply within sixty (60) days of the last day paid for a retirement annuity from the Wisconsin Retirement Fund shall have their sick leave credits from the time of retirement converted to a monetary value which the City shall deposit in Post-Employment Health Plan (PEHP).

Upon retirement the City shall deposit the employees accumulated, unused sick leave (1300 hours maximum) calculated as per current fire department formula (52 weeks x 40 hours per week = 2080 hours Base wage divided by 2080 hours = hourly rate. Hourly rate x 1300 sick leave hours = Dollar amount to transfer to PEHP).

If an employee retires before his/her 62nd birthday, but after his/her 50th birthday with adequate years of service, the employee may then remain a member of the City's insurance group until age sixty-five (65). Retired is defined for purposes of this section, as drawing a monthly pension check from the Wisconsin Retirement Fund. The employee shall be responsible for the entire premium as charged to the City for such insurance; the amount will be deducted from the total amount due the employee from the funds available from the converted sick leave accumulation.

The maximum number of hours an employee will be entitled to so convert is a total of 1300 hours.

D. Sick Leave Credit:

Firefighters shall receive one personal (Kelly) day off when the firefighter does not use sick leave during a calendar year and after twenty (20) years of service will receive two Kelly days off when the firefighter does not use sick leave during a calendar year. Said Kelly day(s) will be granted in the year following the year in which it was earned.

E. Donation Of Time:

Firefighters will be allowed to donate vacation time, Kelly days, and/or comp. time to other firefighters who have exhausted their sick leave and are in need of additional time off.

ARTICLE 15 - FUNERAL LEAVE

Funeral leave shall be utilized as per City policy as attached as Appendix D.

ARTICLE 16 - LEAVE OF ABSENCE WITHOUT PAY

Request for leave of absence without pay for justifiable reasons shall be made by written application on a form provided by the Personnel Director and be submitted at least two (2) days prior to the anticipated leave.

A) For a leave not to exceed three (3) consecutive work days, the firefighter's request shall be made to and approved by the Fire Chief.

B) For a leave in excess of three (3) work days, the firefighter shall make the firefighter's request to the Personnel Director after notifying the Fire Chief.

Failure to comply with the requirements of this Article shall result in disciplinary action.

The Fire Chief or Officer in charge may grant emergency leaves of short duration for matters of urgent nature.

A maximum of two (2) members of the Bargaining Committee who are on duty when a meeting between the City and Union is called shall be permitted to attend with no loss of pay.

Any employee entitled to vote in any public election shall be afforded time to do so in accordance with the provisions of Wisconsin Statutes.

ARTICLE 17 – MILITARY SERVICE LEAVE

The procedure for administering Military Leave will follow the City Employee Handbook.

Handbook language: The City of Merrill recognizes and appreciates any City employee who elects to serve their country in the United States Armed Forces (Army, Air Force, Navy, Marines, or Coast Guard including Reserves). Employees should notify their respective department head as soon as possible with training dates or notice of active duty and/or deployment. The City intends to keep the employee whole during training and active duty; therefore they will continue to pay the employee their regular pay in compliance with any and all respective laws. The employee is not required to use leave time for military service. However, the employee's earnings will be reduced by the amount they are paid from the military on the dates they would have otherwise been scheduled to work for the City. The employee is responsible for submitting a copy of their Leave and Earning Statement (LES) to the Payroll & Benefits Specialist at City Hall in a timely fashion, so their military pay amount can be subtracted from future payrolls. The City will determine military pay reduction by taking employee's base pay and dividing it by the number of military days on the respective LES. The daily military amount figured above will be multiplied by the number of missed work days. If the employee leaves employment with the City prior to submitting their LES, the City will withhold any potential payouts to the employee until respective their LES are submitted. Employees may request an unpaid leave of absence for military service consistent with the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA).

ARTICLE 18 – WORKER'S COMPENSATION

It is expected that members of the Fire Department shall exercise sound safety practices in the performance of their duties. However, the nature of emergency duties, when protecting the interests of the general public, may place them in unforeseen and/or unpredictable hazardous situations. Therefore, the members of the Fire Department who contract a disease or are injured while on duty are covered.

The City also agrees that if a firefighter is hurt on the job or contracts an employee related disease, the City will pay the difference between the worker's compensation and the firefighters pay providing the employee has sick leave credits, and such time be counted against the firefighter's sick leave as it is covered under worker's compensation.

In cases involving third-party liability, Chapter 102.29 of the Wisconsin Statutes will apply.

ARTICLE 19 - INSURANCE

A. Health Insurance

For 2022 Firefighters shall pay 11.00% of the health insurance premiums as an employee contribution. For 2023, effective December 28, 2022, the Firefighters shall pay 11.5% of the health insurance premium if the premium to the City increases by 6% or less, and 12.00% if the premium increase to the City is greater than 6% and up to 12%, and 12.50% if the increase in premiums to the City is greater than 12%. If the premium for non-union employees remains at 11.00% in 2023, the same rate shall apply to union personnel.

The Employee shall be responsible for the single or family annual deductible.

The City shall contribute the same amount in HSA accounts for fire union personnel, single and family plans as that contributed for non-union employees or other union employees.

Notwithstanding Article 19 – Insurance (portions of which the parties acknowledge is a prohibited subject of bargaining), the design and selection of the health care coverage plan will be determined by the City in accordance with the provisions of 2011 Wisconsin Acts 10 and 32 and the statutory language it created in Wis. Stat. 111.70(4)(mc)(6). In the event this statutory language is amended, repealed or otherwise declared invalid such that the issues addressed in Article 19 are no longer prohibited subjects of bargaining prior to the expiration of this agreement, the design and selection of the health care coverage plan shall be made in accordance with the language of this article.

B. Life Insurance

The City agrees to pay its share of the cost, and in addition, one hundred percent (100%) of the employee's contribution in the State Life Insurance Program based on annual earnings. An employee not wishing to participate in the life insurance program must sign a waiver of insurance form available in the Clerk-Treasurer's Office. The City shall pay the premium for double the amount of coverage.

C. Wisconsin Retirement

All employees shall pay the entire employee required share to the Wisconsin Retirement Fund, equal to general municipal employees.

ARTICLE 20 - LOSS OR DAMAGE

Employees shall not be charged for any loss or damage of City owned property or material unless clear proof of negligence or maliciousness is shown.

ARTICLE 21 - GRIEVANCE PROCEDURE

Definition of a Grievance:

The procedure under this Article provides an orderly meeting to present and settle grievances (not involving wage rates and hours of work as such) which may arise between the Union employees and the City, as to the meaning or application of or compliance with the provisions of this agreement. It is a further purpose of this grievance procedure to assure observance of the terms and work relationship set forth to this agreement. The Grievance procedure is available to the Union employee and is limited to matters covered by this agreement.

The purpose of the Grievance Procedure shall be to settle all grievances between Fire Department and Union employees or City and Union or any member thereof.

The steps of the procedure shall be as follows:

Step 1. The aggrieved member, with Union representation, shall within ten (10) days after the occurrence of the grievance (exclusive of Saturday, Sunday and Holidays), meet with the Officer on duty at the time of the alleged grievance. Such grievance shall be submitted in writing. If said meeting and discussion does not resolve the matter within ten (10) days...it may proceed to the next step.

Step 2. If the grievance is not settled at the first step of the grievance procedure, the grievance shall be represented in writing to the Fire Chief. The Fire Chief shall, within ten (10) days (Saturday, Sunday and Holidays excluded), hold an informal meeting with the aggrieved employee, the Officer in charge, and Union representatives. If the grievance is not resolved to the satisfaction of all parties within ten (10) days (Saturday, Sunday and Holidays excluded), either party may proceed to the next step.

Step 3. If the grievance is not settled at the second step of the grievance procedure, the Union, within ten (10) days (Saturday, Sunday and Holidays excluded), shall submit the determinations made to the City Administrator. The grievance shall be submitted in writing and the City Administrator shall meet with Union representative and any parties involved in relation to the facts surrounding said grievance to make a determination of said grievance.

Step 4. If the grievance is not settled at the third step of the grievance procedure, the Union, within ten (10) days (Saturday, Sunday and Holidays excluded), shall submit the determinations made to the Personnel & Finance Committee. The grievance shall be submitted in writing and the Personnel & Finance Committee shall meet with Union representative and any parties involved in relation to the facts surrounding said grievance to make a determination of said grievance.

Step 5. If the grievance is not settled at the fourth step of the grievance procedure, the Union, within ten (10) days of the meeting of the Personnel & Finance Committee, shall submit the grievance to an arbitrator. The arbitrator shall be selected by the Wisconsin Employment Relations Commission. The decision of the arbitrator will be final and binding on all parties except for judicial review. The cost of the arbitrator will be borne equally by the City and the Union.

The City and the Union may waive any of the steps of the grievance procedure pursuant to mutual agreement.

The Union may appoint representatives of the Union and shall inform the City of the names of the individuals so appointed and of any change thereafter made in such appointments. The City will allow the representatives the necessary time to process grievance during the course of the duty day, as long as it does not interfere with their regular work responsibilities.

ARTICLE 22 - TEMPORARY SUPERVISION

A pool of six (6) members established by criteria created by the Fire Chief, all other things being equal seniority shall prevail, excluding Shift Commanders consisting of Firefighters with at least five years seniority shall be established. Said members shall meet the criteria set by the fire chief, with criteria to be posted on the back board. Chief will also post the procedure used to select TS from “unqualified” applicants if not enough “qualified” applicants apply. This pool of employees shall be eligible to work in the temporary position of supervisory capacity in the absence of such permanent officer of a shift. Any firefighters acting as such officers shall be responsible for all the normal duties of that officer, and shall be responsible for the professional performance thereof and receive certification pay of $200.00 annually. This pay will be received in the first pay period after successful completion of the course for the first year and with clothing allowance in the successive years. Those individuals serving in a supervisory capacity in the absence of regular supervisory personnel shall be compensated for at the rate at the difference between a Firefighter/Paramedic and Battalion Chief when serving in that capacity.

ARTICLE 23 - AMENDMENT PROVISIONS

This agreement is subject to amendments, alterations, or additions only by subsequent written agreement between and executed by the City and the Union where mutually agreeable. The waiver of any breach, term, or condition of this agreement by either party shall not constitute a precedent in the future enforcement of all its terms and conditions.

ARTICLE 24 - SAVINGS CLAUSE

If any article or section of this agreement or any addendum thereto should be held invalid by operation of Law of by any tribunal competent jurisdiction or if compliance with or enforcement of any article of section should be retained by such tribunal, the remainder of this agreement and addendum shall not be affected thereby, and the parties shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement for such article or section.

ARTICLE 25 – EDUCATIONAL/TRAINING BENEFITS

Firefighters with at least one (1) year of service shall receive pay for an educational incentive program. Credits earned by Firefighters under this incentive must be toward an associate degree (or better) in Fire/Public Service/EMS Administration, Fire Prevention Technology, Fire Science, Education or other related accredited programs. The City will pay Firefighters on the following schedule:

Half completion of an associate's degree (minimum of 30 credits):	$15 per month
Completion of an associate's degree (minimum of 60 credits):	$30 per month
Completion of a Bachelor's degree (minimum of 120 credits)	$60 per month

In order to receive the monthly benefit provided for under this Article, the degree course work must be offered by an accredited technical college or university. In addition the employee must obtain a pass grade for a pass/fail course of a "C" grade or better for a graded course to receive credit for the course work. Payments of benefits under this Article shall be made in a single lump sum payment annually (i.e., $180 for a ½ an associate's degree; and $360 for a full associate's degree as provided above). Said payments shall be made no later than April 1 of each year and shall be based on credits obtained as of December 31 of the previous year. Proof of credit completion shall be based on an official transcript from the institution(s) granting the credit.

A. Mandatory Training:
The City will pay for mandatory training. Mandatory training is anytime an employee is required to attend a class, training session or conference in order to maintain current rank, license or any other reason mandated by the Chief or the City. Class time will be paid at the overtime rate, if applicable, and enroute travel time will be paid at the straight-time rate. At the discretion of the employee, compensation may be at the overtime rate or compensatory time. The City will notify employees a minimum of 14 days prior to the training and will include an alternative date for training as not to require employees to attend if on vacation, Kelly days, comp-time, family leave or sick days. If an alternative date cannot be accommodated, said employee would not be required to attend training, unless license requirement is compromised. All training will include reimbursement for books, class fees/tuition, class time, and, mileage. Meals and lodging will be reimbursed if further than 50 miles from the Fire Station. If city vehicle is available it shall be used.

B. Approved Training:
The City will pay for approved training, approved training will include seminars, conference and educational classes which are professionally related in accordance with the Fire Chief. Once training is approved by the Fire Chief, said employee(s) cannot be recalled for duty if notified less than seven (7) days from the date of training. The Department will provide duty time coverage; no duty trades shall be required. Comp-time at the straight time rate shall be paid to the attendee for off duty attendance. Registration fees, lodging, meal reimbursement, and travel costs may be paid by the Department according to city policy.

C. Voluntary Training:
Defined as those training opportunities, which the Firefighter may attend on a voluntary basis. The Department may provide duty time coverage depending upon manpower availability; a duty trade may be required. No overtime shall be paid to the firefighter for off-duty attendance. Registration fees, lodging, meal reimbursement, and travel costs may be paid by the department according to city policy.

Final Determination of the level of the training shall be the responsibility of the Training Officer/Fire Chief based upon available funds.

Certification Pay For maintaining current EMT Technician Certification, each firefighter shall receive $100 annually pursuant to above schedule. For maintaining current EMT-Paramedic, each EMT – Paramedic shall receive $500. Annual certification pay shall be prorated for new employees based upon the number of full months remaining in the year of hire.

For maintaining current Driver/Operator (D/O) – Pumper Certification, Paramedic/Firefighter will receive $339.09 in 2022 only and Firefighter/EMT $316.87 in 2022 only.

For maintaining current Driver/Operator (D/O) – Aerial Certification, Paramedic/Firefighter will receive $339.09 in 2022 only and Firefighter/EMT $316.87 in 2022 only.

ARTICLE 26 - COURT TIME

Firefighters that are authorized by the Fire Chief, the Fire Chief’s designee, or have been subpoenaed, will be paid for the court time and for deposition at the rate of time and one-half of the employee’s normal hourly rate. This overtime rate will only be paid if said firefighter must appear in court when he or she is off duty and when the City of Merrill or the State of Wisconsin are parties to the law suit. Overtime shall be paid to retirees required to attend Court.

ARTICLE 27 - NO OTHER AGREEMENT

The City agrees not to enter into any other agreements, written or verbal, with firefighters individually or collectively which in any way conflicts with the provisions of this agreement.

ARTICLE 28 - DURATION

This agreement shall be effective as of January 1, 2022, and shall remain in full force until its expiration date, December 31, 2023.

A) On or before July 15, 2023, either party hereto may notify the other party in writing of its desire to negotiate the terms and provisions of a successor agreement.

B) Negotiations shall begin as close to August 15, as a mutually agreeable date can be set (this may be extended by the parties) and will attempt to reach an agreement by October 15, however, this date can be extended by mutual agreement.

C) If a satisfactory agreement cannot be reached by October 15, or shortly thereafter, it is agreed the parties will proceed to mediation provided by the Wisconsin Employment Relations

Commission.

If neither party hereto gives notice to the other party of its desire to negotiate a successor agreement prior to the expiration date of this agreement as above provided, this agreement shall automatically be renewed for successive one (1) year terms thereafter.

ARTICLE 29 - SEVERANCE PAY

Severance pay will be paid for a period of 60 days if the City lays off any personnel permanently.

ARTICLE 30 - INSTRUCTOR PAY

At the discretion of the Fire Chief, up to six (6) members within the Department shall receive instructor pay of $500.00 per year for conducting training programs for the public and City employees during the instructor's normal working hours. Instructors shall consist of up to three (3) Emergency Service Instructors with the remaining positions to be filled by Certified CPR/First Aid Instructors by criteria established by the Fire Chief, all other things being equal seniority shall prevail, if no member volunteers the least senior members shall fill the open instructor positions. An individual is only eligible for one certification pay of $500.00 per year.

ARTICLE 31 - SPECIAL SERVICE RATE

Merrill Firefighters Local 847 understands the importance of providing Emergency Services during special events within the City of Merrill or Lincoln County. To that end, Local 847 agrees to a Dedicated Standby Service rate per Appendix A for their members, with a three hour minimum, per event within the prescribed service area. Local 847, for the benefit of the community, agrees to waive the standard call time payment. The contracting entity must give 72 hour notice of the date, times and location of the event. This special service pay rate shall increase during the term of this contract at the same rate as regular hourly pay. When a firefighter signs up for a special service event, the firefighter is committed to work the special event. In the event that he can't work the event, it is the firefighter's obligation to either fill that spot himself or find someone to fill that duty. No off-duty Union member shall be forced to provide standby service.

ARTICLE 32 - RELEASE TIME - TRAINING

Whenever the Merrill Fire Department is staffed with a crew of six (6) or more personnel, crew member(s) shall be released to attend job related training as approved by the Fire Chief. Release time shall be awarded on the basis of seniority with the most senior employee/student given the first option to claim release time. Once scheduled, release time may be revoked by the Fire Chief with at least 24 hours advanced notice or at any time in the event of an emergency.

ARTICLE 33 - PROMOTIONS

Promotions within the Union shall be made in accordance with the Fire Chief's recommendation of the most senior qualified candidate. The Fire Chief has the right to determine qualifications.

ARTICLE 34 - RIGHT OF FIRST REFUSAL

Union employment opportunities involving overtime called in from the twelve (12) hour call list and stand-by list shall be offered to Union employees first, then the offer may be extended to a nonunion employee. Nothing in this article shall be construed to require the employer to fill a vacancy or otherwise employ anyone.

ARTICLE 35 – NEW EMPLOYEES

Newly hired employees agree to remain with the Merrill Fire Department for three (3) years or more. During that period of time, the Merrill Fire Department will commit to providing the employee with the required training and all other benefits provided by the existing labor contract. Additional specialized training will also be provided, as deemed necessary by the Chief of the Fire Department.

If employment with the City of Merrill Fire Department is voluntarily terminated prior to the completion of the three (3) year period the employee hereby agrees to repay the City of Merrill costs associated with outside training received, all equipment issued that cannot be reused, and all costs associated with the hiring of the employee, such as the cost of a background check, drug screening, medical costs, physical and psychological expenses, written examination and clothing allowance.

The repayment shall be pro-rated over the course of the three year period based on the following schedule. If the employee leaves voluntarily during the first year of employment they shall repay all costs. If the employee leaves voluntarily during the second year of employment the employee shall repay two-thirds of the costs. If the employee leaves voluntarily during the third year of employment the employee shall repay one-third of the costs. The repayment of costs will be pro-rated based upon the date of issuance in one year increments.

ARTICLE 36 – PEHP PLAN

The City of Merrill agrees to participation in the Life Insurance and Health Plan for Collectively Bargained Public Employee (variable employee benefit agreement – “Plan”); the City will contribute the following into each bargaining unit employee’s account:

Paramedic/Firefighter $20.00 per pay period, plus an additional annual contribution of $575.77, which consists of the 2015 daily rate ($475.77) plus $100.00.

EMT/Firefighter $20.00 per pay period, plus an additional annual contribution of $529.12, which consists of the 2015 daily rate ($429.12) plus $100.00.

ARTICLE 37 – RECALL FOR DUTY PROGRAM

RECALL PROGRAM

1. All Firefighters will provide, regularly carry, and maintain a cellular telephone. The cellular telephone number will be provided to the Fire Chief or his designee. All Firefighters will notify the Fire Chief or his designee of any changes in that telephone number. All Firefighters are expected to carry the cell phone to receive notifications and respond to the Recall for Duty Program when able.

2. Effective January 1, 2022, Firefighters shall receive pay for cell phone use at the rate of 25.00 per month and effective January 1, 2023 Firefighters shall receive pay for cell phone use at the rate of $27.50 per month.

3. Said payments shall be made no later than April 1 of each year, and shall be paid with the Education/Training benefit.

Article 38 - Critical Care Paramedic (CCP) Certification

1. Members shall have the option to become and maintain a Critical Care Paramedic endorsement at their expense. With the CCP endorsement, the member shall receive an additional 2% increase in pay to the Paramedic/Firefighter rate. Said members may decide to discontinue endorsement at which time they would return to Paramedic/Firefighter rate.
2. This additional compensation is only available if the CCP level of service operations is supported by Lincoln County EMS Committee, if applicable, and the ambulance service medical director.

Article 39 - Tactical Emergency Medical Services (TEMS)

Joining the TEMS Team shall be a voluntary assignment. No on-duty members may attend training or be deployed, only off-duty members can attend training and deploy. Members willing to volunteer for TEMS service shall be compensated in the following manner:

1. All required TEMS training shall be considered Mandatory Training as listed in Article 25 of the contract.

2. Deployments of TEMS members shall be compensated at the appropriate overtime rate.

3. Compensatory time cannot be accrued by TEMS members for training or deployments, they must be paid overtime.

In the event there are more applicants than positions available, TEMS Team membership shall be selected by the most qualified members that volunteer to fill the positions. Lincoln County Sheriff Office may be used to help determine qualifications and select TEMS members.

Article 40 - Community Care Paramedic (CPP)

1. Off duty personnel are to be used for the first Community Paramedic Program (CPP) visit. The call for personnel should be issued immediately after the appointment is made for the first CPP visit is scheduled. If off-duty staff are not available, on-duty staff may be used.
2. Filling the request for off duty personnel will be handled per the current callback procedure used by the fire department.
3. Appointments will be scheduled in accordance with the duty day hours listed in Article 6 of the contract.

4. The City reserves the right to change administration of this program if they determine a more efficient and/or effective method is found. This could include, but not limited to, changes in financial support of the program, staffing, or educational requirements for CPP personnel.
5. This article will be removed at the completion of this contract.

ARTICLE 41 - LATERAL TRANSFERS

Firefighter/Paramedics hired after January 1, 2020 who possess substantially similar full-time experience may be eligible for lateral transfer benefits, as determined by the Fire Chief.

Credit for prior years of service will only be applied to the pay structure as referenced in Appendix A and the vacation accrual structure as determined by Article11. No other benefits, especially a seniority advantage, may be granted with lateral transfer benefits. New hires receiving lateral transfer benefits may be given credit up to and for no more than 7 years of substantially similar full-time experience. In the case of existing employees, lateral transfer benefits shall never be retroactively paid for periods of time already lapsed. For each year of continued service, the lateral entry firefighter/paramedic shall progress within the pay and vacation schedule at the advanced rate, whenever applicable.

SIGNATURES:

DATED:______________________________	DATED:______________________________
FOR THE UNION:	FOR THE CITY:
______________________________	______________________________
President,	Mayor, Steve J. Hass
______________________________	______________________________
Vice President	City Administrator

APPENDIX A

2022-2023 SALARY SCHEDULE

	12/20/2021	6/20/2022	12/19/2022	6/19/2023		
Increase	1.50%	1.00%	1.00%	1.00%		
Paramedic/Firefighter	$68,834.97	$69,523.32	$70,218.55	$70,920.74		
EMT/Firefighter	$64,324.66	$64,967.91	$65,617.59	$66,273.77		
Special Service Rate	$30.50	$30.81	$31.12	$31.43		

New Hire Schedule will be as follows:

A New Hire starts at 95% of wages of whichever classification they are assigned.

Upon completion of their probationary period, they shall receive 100% of wages of whichever classification they are assigned.

APPENDIX B

12-2-9 ***Vacation Carry Over Limits***

Employees may carry over a maximum of 120 hours annually. Employees in the Police Department and Fire Departments work 42 hour and 56 hour work weeks respectively, resulting in a different carry over amount for those departments. Maximum carry over in the Police Department is 144 hours annually (excluding the Police Chief, Non-Union Investigators, and the Administrative Assistants). Maximum carry over in the Fire Department is 168 hours annually (excluding the Fire Chief, Battalion Chief of Administration and Administrative Assistant). The transition time to these carry over maximums will be as follows:

Non-union personnel including Police and Fire Support Positions Administrative, Professional Supervisory and Technical Personnel

12-31-2017: No cap
12-31-2018: 160 hours may be carried over to the next year
12-31-2019: 120 hours may be carried over to the next year

Police Department Employees (Excluding the Police Chief, Non-Union Investigators and Administrative Assistants)

12-31-2017: No cap
12-31-2018: 240 hours may be carried over to the next year
12-31-2019: 192 hours may be carried over to the next year
12-31-2020: 144 hours may be carried over to the next year

Fire Department Employees (Excluding the Fire Chief, Battalion Chief of Administration and Administrative Assistant)

12-31-2017: No cap
12-31-2018: 280 Hours may be carried over to the next year
12-31-2019: 224 hours may be carried over to the next year
12-31-2020: 168 hours may be carried over to the next year

APPENDIX C

12-3 SICK LEAVE. Sick leave for all employees is accumulated at a rate of one work day for each month of continuous service.(prorated for part time employees except LTE employees) Upon termination of an employee, any accumulated sick leave is forfeited and not paid, except for retirement or employee death as provided below:

12-3-1 Sick leave is intended for the use of employees in the event of personal illness, bodily injury, exposure to a contagious disease, or in the event of an unexpected serious illness or accident involving a member of the employee's immediate family.

(a) Immediate family is defined as spouse, child/step-child, spouses of children/step-children, parent, brother, sister, mother-in-law, father-in-law, or any person who is residing with the employee.

Unpaid leave must be granted per Family Medical Leave Act (FMLA) eligible purposes.

Sick leave can be used for doctor or dental appointments which cannot be scheduled during an employee's regular time off.

12-3-2 Newly hired employees are not eligible to use any sick leave until they have completed six (6) months of service.

12-3-3 A Department Head may require an employee to submit a medical statement, stating the specific illness, period of treatment, and date that the employee may return to work from sick leave when it occurs before or after a holiday or other scheduled days off, for sick leave in excess of three (3) days, or when an employee has a record of repetitious usage of short amounts of sick leave over an extended period of time. The Department Head may require an employee to take a medical examination upon returning from sick leave or on such occasions that it is in the best interest of the City. The medical examination is paid for by the City.

12-3-4 A Family Medical Leave Act (FMLA) leave request form must be completed upon the fourth consecutive sick leave day taken.

12-3-5 Employees who are going to be absent from duty for reasons which entitle them to sick leave must notify their Department Head or supervisor one hour before the start of scheduled work hours when possible.

12-3-6 The Department Head may investigate the alleged illness of an employee absent from work on sick leave. False or fraudulent use of sick leave may result in disciplinary action against the employee, up to and including dismissal.

12-3-7 Sick leave may be used in no less than one quarter hour units.

12-3-8 An employee who moves from one department to another by transfer, promotion, or demotion may have his/her total sick leave credits transferred to the new department.

12-3-9 Sick leave accumulation upon retirement is set at a maximum of the employee's total accumulated sick leave hours or 1,300 hours, whichever is less. Accumulated sick leave may be converted to a sick leave cash equivalent based on the employee's hourly rate at the time of retirement. The sick leave cash equivalent may be used to purchase health insurance coverage under the City's health insurance plan or as a cash payout.

12-3-10 Sick leave accumulation upon employee death before retirement is set at a maximum of the employee's total accumulated sick leave hours or 1,300 hours, whichever is less. Accumulated sick leave may be converted to a sick leave cash equivalent based on the employee's hourly rate at the time of death. The sick leave cash equivalent may only be paid as a cash payout to the estate of the deceased employee.

12-3-11 For purposes of this section, "retire" is defined as drawing a monthly pension or a lump sum payment check from the Wisconsin Retirement System (WRS). (Said payments do not include any separation benefits). Employees who retire for medical/disability reasons or when the WRS allows for early window period retirements shall not be subject to this restriction.

12-3-12 Upon retirement, employees eligible for a pension under the Wisconsin Retirement System may remain a member of the City's Group Health Insurance until the employee is eligible for Medicare. Said employee is responsible for the entire premium as deducted from the total amount due the employee from the funds available from the converted sick leave accumulation.

In the event that the retired employee exhausts the converted sick leave benefit, the retired employee shall pay any future premiums one (1) month in advance, by the 10th of each month.

In the event the retired employee dies, the surviving spouse may elect to continue such insurance coverage under COBRA. That coverage shall continue to be paid for until the accumulated sick leave is exhausted. In the event that the surviving spouse exhausts the converted sick leave benefit, the surviving spouse shall pay any future premiums one (1) month in advance, by the 10th of each month.

12-3-13 Employees eligible for a cash payout must make an irrevocable election prior to retiring to accept either extended health insurance coverage or the cash payout. The sick leave cash equivalent is taxed in accordance with State and Federal law, as applicable. In the event that the retired employee leaves the City's health plan before exhausting the sick leave cash equivalent, or chooses not to remain a part of the City's health care plan after retirement, any amount in the retired employee's sick leave cash equivalent is forfeited to the City, provided that the employee was not eligible for a cash payout as provided above.

APPENDIX D

12-4 FUNERAL LEAVE. Funeral leave is granted to all full-time and part-time employees in accordance with the following provisions.

12-4-1 *Immediate Family*. In the event of a death in an employee's immediate family, an employee may be excused from work for up to three (3) working days without loss of pay to attend the funeral and to attend to matters of the estate.

(a) Immediate family is defined as spouse, child/step-child, spouses of children/step-children, parent, brother, sister, mother-in-law, father-in-law, or any person who has resided with the employee immediately preceding the person's death.

12-4-2 *Extended Family*. In the event of the death in the extended family of an employee, the employee may request funeral leave from the Department Head, or if the employee is a Department Head, the City Administrator, and upon such request be granted funeral leave of up to one working day for attending the funeral.

(a) Extended family includes the aunt, uncle, niece, nephew, brother-in-law, sister-in-law, grandchildren, and grandparents.

12-4-3 *Attendance other than Family*. Employees wishing to attend the funeral other than a family member not listed above must use earned vacation.

City of Merrill - Merrill Fire Department

Merrill Firefighters Union - 2022 - 2023 Contract Fiscal Impacts

	06/21/21	12/20/21	06/20/22	12/19/22	06/19/23
	1.00%	1.50%	1.00%	1.00%	1.00%
Paramedic/Firefighter	$67,817.70	$68,834.97	$69,523.32	$70,218.55	$70,920.74
Firefighter/EMT	$63,374.05	$64,324.66	$64,967.91	$65,617.59	$66,273.77
Special Service Rate	$30.05	$30.50	$30.81	$31.12	$31.43

Wage Adjustments	# in 2022	Individual Increase	Annualized Increase	Individual Increase	Annualized Increase
Paramedic/Firefighter	17	$1,361	$23,145	$1,391	$23,639
Firefighter/EMT	1	$1,272	$1,272	$1,299	$1,299
		Base Wages	$24,417	Base Wages	$24,938
Certification Pay - for 2022 only:					
Driver/Operator (D/O) - Pumper	16	$339	$5,425		$0
Driver/Operator (D/O) - Aerial	15	$339	$5,086		$0
Driver/Operator (D/O) - Firefighter		$316.87 x 2	$632		$0
			$11,144		$0
Medicare - 1.45%			$516		$362
Wisconsin Retirement System (City Portion)		16.40%	$4,108	18.10%	$4,514
Post Employment Health Plan (PEHP) Goes from $16/PayPeriod to $20/PayPeriod			$1,872		$1,872
Cellular Telephone - Recall for Duty Goes from $22.50/Month to $25/Month in 2022 Then, to $27.50/Month in 2023			$540		$540
		Total	**$42,596 Annual 2022**	**Total**	**$32,225 Annual 2023**

RESOLUTION NO.

A RESOLUTION HONORING DAVE JOHNSON FOR HIS LONG-TIME SERVICE TO THE CITY OF MERRILL

WHEREAS, Dave Johnson has served the City of Merrill for over 10 years, from April 24, 2012 to October 4, 2022; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community, and the safety and well-being of our employees and citizens; and

WHEREAS, Dave Johnson has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and

WHEREAS, Dave Johnson's experience will be missed at the City of Merrill;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of December, 2022, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Dave Johnson has given the City of Merrill and commends him for those 10 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Dave Johnson, congratulate him upon the occasion of his retirement from the City of Merrill, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved:________________________

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Steve J. Hass
Mayor

Passed:________________________

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Lori Anderson-Malm
City Clerk

RESOLUTION NO.

A RESOLUTION HONORING SCOTT KRAUSE FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL

WHEREAS, Scott Krause has served the City of Merrill as a Firefighter, Lieutenant, Interim Fire Chief, and Battalion Chief from October, 1990 to November, 2022; and,

WHEREAS, Scott Krause's dedication to Fire service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Fire Department and Merrill's citizens; and,

WHEREAS, Scott Krause has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and,

WHEREAS, Scott Krause's skills and experience, will be missed at the City of Merrill Fire Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of December, 2022, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the faithful service Scott Krause has given the City of Merrill Fire Department and commends him for those 32 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Scott Krause, congratulate him upon the occasion of his retirement from the City of Merrill Fire Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved:________________________

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Steve J. Hass
Mayor

Passed:________________________

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Lori Anderson-Malm
City Clerk