



CITY OF MERRILL
BOARD OF PUBLIC WORKS
MINUTES • WEDNESDAY MARCH 24, 2021

Regular Meeting

City Hall Council Chambers

5:30 PM

1. Call to Order

Mayor Woellner called the meeting to order at 5:30 P.M.

Attendee Name	Title	Status	Arrived
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	
Mike Rick	Aldersperson - Sixth District	Present	

Other meeting attendees (either in-person or remotely) included: City Administrator Dave Johnson, Public Works Director, City Engineer Rod Akey, Street Superintendent Dustin Bonack, Street & Weed Commissioner Ron Liberty, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Utility Operations Manager Gabe Steinagel, Information Technology Manager Dustin Brown, Alderman Steve Hass, Alderman Steve Osness, Alderman Rick Blake, Alderman John Van Lieshout and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

2. Preliminary items:

1. Vouchers

The vouchers were in the meeting packet.

Alderman Sabatke asked questions related to the vouchers.

Motion (Rick/Van Lieshout) to approve.

RESULT:	APPROVED
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3. Other agenda items for consideration:

1. Consider alley vacation request from Brent Scantlin for alley on the north side of the 1400 block of West Main Street.

Public Works Director/City Engineer Akey reported that Brent Scantlin has contacted him to request this alley vacation. The area is approximately 16' by 100'.

Although this vacation would require paperwork and a public hearing, Public Works Director/City Engineer Akey stated that he wanted the Board of Public Works to be aware of the request.

City Attorney Hayden was directed to start the process on this request. No formal action was taken at this time.

2. Consider bids for the M-2021-02 on Superior Street Extension and St. Paul Street Surface Project. The bids will be received March 23rd and will be presented at the meeting along with recommendation(s).

The bids were opened on March 23rd. Six bids were received. The bid tabulation report was distributed.

Public Works Director/City Engineer Akey recommends approving the low bid of \$279,356.55 from Merrill Gravel & Construction Co.

Motion (Van Lieshout/Rick) to approve the low bid of \$279,356.55 from Merrill Gravel & Construction Co. Alderman Sabatke abstained on the vote on this motion.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 4/13/2021 6:00 PM
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3. Discussion and action on automated garbage and recycling start date

Street Superintendent Bonack gave a verbal status report.

Motion (Rick/Van Lieshout) to postpone, until the spring of 2022, the start date for the automated garbage/recycling program.

RESULT:	APPROVED
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4. Continue discussion on District 7 properties

Maps of the properties were in the meeting packet. Street Superintendent Bonack noted that, for consideration, the properties are divided into three groups.

No action was taken.

4. Monthly Reports:

1. Building Inspector/Zoning Administrator Pagel

The monthly report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel provided information on a potential razing. A new offer has been made, so the raze order has been rescinded.

2. Public Works Director/City Engineer Akey

The monthly report was in the meeting packet. Public Works Director/City Engineer reviewed the report and provided additional verbal details.

3. Street Superintendent Bonack

The monthly report was in the meeting packet. Street Superintendent Bonack noted that we are having an “early spring” this year.

4. Street & Weed Commissioner Liberty

The monthly report was in the meeting packet.

Street & Weed Commissioner Liberty stated that a list of lawns that were mowed by the Street Department last year is being prepared. This list can be used as a starting point for this year.

5. Consider placing monthly reports on file

Motion (Van Lieshout/Sabatke) to place on file.

RESULT:	PLACED ON FILE
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5. Establish date, time and location of next regular meeting

Wednesday, April 28th, 2021 at 5:30 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

None.

7. Adjournment

Motion (Van Lieshout/Sabatke) to adjourn. Carried. Adjourned at 5:53 P.M.