



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

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NOTICE

THE TRANSIT COMMISSION WILL MEET ON **March 21, 2022** AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in phone: : Phone: Phone: 339-545-4319 PIN: 642 708 607 #

Transit Commission; Chairman- Rick Blake, Steve Willis, Sue Kunkel, Katie Swope, Denise Ziech

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Public Comment:
- 3) Approve the minutes of the February 28, 2022 meeting:
- 4) Administrator's Report:
 - a. Ridership
 - b. Employee Status
- 5) Internet and Facebook
- 6) Future Agenda items:
- 7) Next meeting date: April 18, 2022, in City Hall Council Chambers 1004 E 1st St Merrill, WI 54452
- 8) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594.

**Transit Commission Meeting
February 28, 2022
Minutes**

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope, Denise Ziech(remote) and Brad Brummond – Transit Administrator

- 1) Call to order 4:00pm
- 2) Public Comment – None
- 3) Approval of January 2022 minutes

A motion to approve minutes of the January 2022 meeting was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership steady at about 175+ per day
- B. Employee Status – Greg resigned. Have new candidate for Full time tentative start 3/14/2022.

- 5) Consider changing service area to entire city – Discussion about the service area.

A motion to table service area change until further request. Continue to track all requests and consider each request on an individual basis was made by Mr. Steve Willis and seconded by Mr. Rick Blake. All ayes, motion approved unanimously

6) Future Agenda Items

- employee status
- Ridership
- Mask mandate
- Web and Facebook

- 8) Next meeting date will be March 21, 2022. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

- 9) Adjournment - a Motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator