



CITY OF MERRILL
COMMON COUNCIL
AGENDA • TUESDAY MARCH 14, 2023

Regular Meeting

City Hall Council Chambers

7:00 PM

To attend remotely call 786-886-2441 PIN 834 846 431 #

- I. Call to Order
- II. Invocation
 1. Pastor Paul Hohman - New Testament Church
- III. Pledge of Allegiance
- IV. Roll Call
- V. Public Comment
- VI. Minutes from Previous Meeting:
 1. Consider placing the minutes from the February 14, 2023 Common Council meeting on file.
- VII. Revenue & Expense Reports:
 1. February 2023 Revenue & Expense Reports
- VIII. Personnel & Finance:
 1. Discuss and consider excluding access to closed sessions via remote and for the City Attorney and Administrators to create a policy. This was referred to the Council and recommended by the Personnel & Finance Committee.
- IX. Health & Safety:
 1. Consider a Temporary Class "B" picnic license for the Lincoln County Humane Society for a Humane Society Fundraiser at AGRA Pavilion, 404 S. Park St on March 18, 2023. The Health & Safety Committee recommends approval.
- X. Board of Public Works:
 1. Consider Struck & Irwin micro surfacing bid for 2023. The Board of Public Works recommends approval.
 2. Consider the bids for the following projects. The Board of Public Works recommends approval.
 - a. Webster Street paving bid - Northeast Asphalt
 - b. E. 10th Street reconstruction bid - Merrill Gravel and Construction
 - c. O'day Street reconstruction bid - Merrill Gravel and Construction
- XI. Employee Recognition:

Dane Mathwich, 15 Years (Police Department)

XII. Place Committee Reports on File:

1. Consider placing the following committee reports on file: Transit Commission, Airport Commission, Marketing & Communications Committee, Merrill Enrichment Center Committee, Committee of the Whole, Health & Safety Committee, Personnel & Finance Committee, Board of Public Works, Library Board, Redevelopment Authority and Park & Recreation Commission.

XIII. Ordinances:

1. An Ordinance amending Chapter 16, Section 16-1, 30-31 through 30-32, Solid Waste and Recycling

XIV. Resolutions

1. A Resolution honoring Steve P. Willis

XV. Mayor's Communications:

XVI. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
COMMON COUNCIL
Tuesday, February 14, 2023 MINUTES
Regular Meeting City Hall Council Chambers 7:00 p.m.**

- I. **Call to Order:** Mayor Hass called the meeting to order at 7:00 p.m. The following elected officials, department heads and residents were in attendance:

Elected Officials and Department Heads present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Fire Chief Klug, Public Works Director/City Engineer Akey, Enrichment Center Director Mrachek, Facilities Maintenance Manager Wszalek, Library Director Ollhoff, Building Inspector/Zoning Administrator Pagel, Police Chief Bennett, Transit Director Brummond, and Utility Operations Manager Steinagel.

Park & Recreation Director Wendorf was excused

Others in attendance: Pastor Hohman, Al Wix, Val Mindak, Mr. and Mrs. Doering, Matthew Waid and family, Matthew Davis and his mother and Merrill Productions.

- II. **Invocation** by Pastor William Hohman – New Testament Church
- III. **Pledge of Allegiance** was recited.
- IV. **Roll Call** was taken and the following alderperson's were in attendance:
- | | |
|--|---------|
| Paul Russell – First District | Present |
| Michael "Gus" Caylor – Second District | Present |
| Rick Blake – Third District | Remote |
| LaDonna Fermanich – Fourth District | Present |
| Dick Lupton – Fifth District | Present |
| Mike Rick - Sixth District | Present |
| Mark Weix – Seventh District | Present |
| Steve Sabatke – Eighth District | Present |
- V. **Public Comment** – There was no public comment.
- VI. **Minutes of previous Common Council meeting** – January 10, 2023
Aldersperson Russell made a motion to place the minutes from the January 10, 2023 Common Council meeting on file. Aldersperson Lupton seconded and the motion carried.
- VII. **Revenue & Expense Reports:**
Aldersperson Fermanich made a motion to refer the December 2022 portion of the Revenue & Expense reports to the February Personnel & Finance meeting for further review. Aldersperson Sabatke seconded. After discussion, the motion carried.
- Aldersperson Caylor made a motion to approve the January Revenue & Expense reports.
Aldersperson Rick seconded and the motion carried.
- VIII. **Communications and Petitions:**
1. Consider claim filed by Barbara Doering – Aldersperson Russell made a motion to allow floor privileges to Mr. and Mrs. Doering. Aldersperson Sabatke seconded and the motion carried.

Mr. and Mrs. Doering approached the Council and spoke on the damages sustained by the check. Alderperson Russell motioned to refer this claim to the February Personnel & Finance meeting. The motion died on the lack of a second.

No motion was made so the claim was deemed denied for lack of a motion.

2. Consider claim filed by Steven Anderson – Alderperson Caylor made a motion to deny the claim per the City's insurance carrier's recommendation. Alderperson Lupton seconded and the motion carried.

3. Consider claim filed by Matthew Davis – Alderperson Sabatke made a motion to allow floor privileges to Matthew Davis's mother. Alderperson Weix seconded and the motion carried.

Mrs. Davis stated reasons why she felt the city should allow the claim. After discussion, Alderperson Sabatke made a motion to deny the claim as presented. Alderperson Fermanich seconded and the motion carried.

IX. Committee of the Whole:

1. Consider potential action from previous Closed Session regarding the City Administrator position.

No action was taken in Closed Session.

X. City Plan Commission:

1. Discuss and consider the request from the February 7th City Plan meeting.

Additional information was handed out at the meeting. No action was taken.

XI. Board of Public Works:

1. Consider a proposal to place a vending machine in the City Hall Lobby.

Alderperson Sabatke made a motion to approve placing a vending machine in the City Hall Lobby. Alderperson Rick seconded and the motion carried.

XII. Personnel & Finance Committee:

1. Review and discuss the 2015 Grant Policy.

Alderperson Caylor made a motion to approve the 2015 Grant Policy with the new revisions. Alderperson Fermanich seconded and the motion carried.

XIII. Health & Safety Committee:

1. Consider a temporary Class "B"/Class"B" retailer's license for St. Francis Xavier.

Alderperson Rick motioned to approve the temporary Class "B"/Class"B" retailer's license for St. Francis Xavier. Alderperson Weix seconded and the motion carried.

2. Consider an Alcohol Beverage Retail license for D's Dogs.

Alderperson Rick motioned to approve the Alcohol Beverage Retail license for D's Dogs. Alderperson Weix seconded and the motion carried.

XIV. General Agenda Items – Employee Recognition:

Peter Borchardt – 25 Years (Police Department)

Jennifer Thorson – 25 Years (Police Department)

Kyle Banaszak – 10 Years (Fire Department)

Geoffrey Hoock – 10 Years (Street Department)

Mayor Hass thanked all the employees for the years of service to the City.

XV. Place Committee Reports on File:

Alderson Russell made a motion to place the committee reports on file. Alderson Lupton seconded and the motion carried.

XVI. Resolutions:

A Resolution Authorizing a Development Agreement by and between the City of Merrill, Wisconsin and JJ Premier LLC (Phase 3)

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 11 on May 10, 2016 and the development site is within TID No. 11; and,

WHEREAS, JJ Premier LLC has proposed construction of up to fifteen new single-family homes through a phased construction timeframe including on Edgewater Drive and Parkview Drive; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated and new residential homes created from this development project; and,

WHEREAS, JJ Premier LLC has negotiated the development agreement to provide for transfer of property ownership to five lots on Parkview Drive and an incentive payment not to exceed \$50,000 to facilitate Phase 3 of the single-family home development project;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of February, 2023, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and JJ Premier LLC and to facilitate the implementation thereof.

City Attorney Hayden read the Resolution. Alderson Sabatke made a motion to accept the development agreement between the City of Merrill and JJ Premier LLC (Phase 3). Alderson Blake seconded and the motion carried.

XVII. Mayor's Communications:

Mayor Hass had the following communications:

The Ice Drags will hopefully happen on February 18th and 25th

February 25th the Fire Fighters Gala is at the VFW

February 25th Sleds and Jam

March 11th Wrestling at the Festival Grounds

The Library has an Art Share event happening now

February 21st the Merrill Transit will offer free rides to polling locations from 9am until 2pm

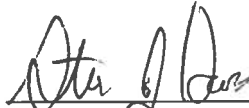
April 29th there will be a Loyalty Day Parade; more details will follow

Reminded people to pick up a new Merrill Visitor's Guide

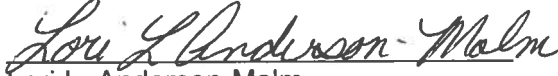
XVIII. Adjournment:

Aldersperson Rick made a motion to adjourn. Aldersperson Lupton seconded and the motion carried. The meeting was adjourned at 7:30 PM.

Minutes respectfully submitted by Lori L Anderson-Malm – City Clerk



Steve Hass
Mayor



Lori L. Anderson-Malm
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on February 17th, 2023.



Lori L. Anderson-Malm
City Clerk



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: March 6, 2023

To: Mayor Steve Hass
Alderpersons

From: Kathy Unertl, Finance Director

RE: February 2023 - Revenue & Expense Reports

2022 Taxes – Settlement for January 2023 collections:

Attached is the February Tax Settlement summary.

City Attorney Office has sent delinquent Personal Property notices. There will be several proposed write-offs at the March Personnel & Finance Committee related to out-of-business entities.

Revenues – General Fund:

Consistent with budgeted amounts except:

- Utility Payment in Lieu of Taxes (PILOT) is likely going to be about \$75,000 lower than 2023 budget based upon City Auditor preliminary 2022 calculation.
- Interest Income is already at \$45,928 which is \$16,322 more than the \$29,606 budgeted level for 2023. This significantly increased monthly amount will continue through mid-year and will offset the Water PILOT difference.

Expenses – General Fund:

Consistent with budgeted amounts. Key items to monitor:

- Diesel and Unleaded Fuel expenses.
- Wisconsin Public Service electric and natural gas expenses.

**February Settlement of 2022 Tax Roll
General Property Tax Only**

Tax District: City of Merrill

County: Lincoln

Community Code: 35251

PART I	Taxes Levied	Percent	Allocated Share
A. 1.State Taxes	-	0.000000000	-
B. 1. Portion of State Special Charges Upon County	-		
2. Portion of County Tax Levied Over Entire Tax District	2,194,156.56		
3. Special Purpose			
4. Special Purpose			
5. Special Purpose			
Total County Taxes - Sum of B1 thru B5	2,194,156.56	0.169781690	526,509.21
C. Special District Codes and Names			
1.			
2.			
3.			
D. Other Special Purpose District Taxes			
1. Total Tax Increment (TIF)	1,900,980.80	0.147096036	456,158.83
2.			
3.			
4. Other State Special Charges			
5. County Special Charges			
6. All Other Town, Village or City Taxes	5,853,781.00	0.452959852	1,404,671.68
7. Surplus Funds Applied to Tax Roll			
8. Overrun - Underrun	(0.52)	-0.000000040	(0.13)
Total Tax District Taxes	7,754,761.28	0.600055848	1,860,830.38
E. School District Codes and Names			
1. Number 3500 School District of Merrill Area	2,423,069.65	0.187494761	581,439.13
2.			
3.			
4.			
5.			
1. Number 1500 North Central Technical College	551,411.73	0.042667701	132,316.61
2.			
3.			
G - 1. Total General Property Taxes - Real and Personal	12,923,399.22	1.000000000	3,101,095.33

Column 1.

Column 2.

Column 3.

Column 4.

* Must agree with Line 5 Part II.

PART II

Total Collections on Hand	3,119,119.57	(1)	
Less: Collections of Special Charges	(\$5,334.53)	(2)	
Less: Collections of Special Assessments	(\$4,245.03)	(3)	
Less: Collections of Delinquent Utilities	(\$8,444.68)	(4)	
Collections of General Property Taxes (Line 1 minus Lines 2, 3 and 4)	<u>3,101,095.33</u>	(5)*	
Percentage (Line 5 Divided by Line 6)			<u>0.239959726</u>
Total General Property Taxes (Line G-1 From Part I)	<u>12,923,399.22</u>	(6)	

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,363,956.00	1,407,926.54	4,037,694.36	92.52	326,261.64
Intergovernmental	4,457,013.25	13,678.39	255,066.68	5.72	4,201,946.57
Licenses and Permits	40,120.00	125.00	1,589.00	3.96	38,531.00
Fines, Forfeits, & Pen.	117,500.00	10,690.20	31,318.34	26.65	86,181.66
Public Charges-Services	8,600.00	524.84	1,414.81	16.45	7,185.19
Miscellaneous Revenues	129,031.00	30,189.44	70,477.90	54.62	58,553.10
TOTAL Non-Departmental	9,116,220.25	1,463,134.41	4,397,561.09	48.24	4,718,659.16
<u>Municipal Court</u>					
Intergov Charges (Misc.)	8,175.00	360.00	360.00	4.40	7,815.00
TOTAL Municipal Court	8,175.00	360.00	360.00	4.40	7,815.00
<u>City Attorney</u>					
Intergov Charges (Misc.)	9,000.00	0.00	0.00	0.00	9,000.00
Miscellaneous Revenues	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL City Attorney	44,000.00	0.00	0.00	0.00	44,000.00
<u>Mayor</u>					
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Mayor	2,500.00	0.00	0.00	0.00	2,500.00
<u>City Administrator</u>					
Intergovernmental	45,000.00	0.00	0.00	0.00	45,000.00
Miscellaneous Revenues	17,667.00	0.00	0.00	0.00	17,667.00
TOTAL City Administrator	62,667.00	0.00	0.00	0.00	62,667.00
<u>Clerk/Treasurer Staff</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	0.00	0.00	0.00	0.00	0.00
<u>Elections - AVERAGED</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<u>Treasurer/Finance Dir.</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	400.00	206.36	535.11	133.78	(135.11
Miscellaneous Revenues	43,826.00	0.00	0.00	0.00	43,826.00
TOTAL Treasurer/Finance Dir.	44,226.00	206.36	535.11	1.21	43,690.89

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Information Technology</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Information Technology	0.00	0.00	0.00	0.00	0.00
<u>City Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	750.00	0.00	0.00	0.00	750.00
TOTAL Over-Collected Taxes	750.00	0.00	0.00	0.00	750.00
<u>Police</u>					
Intergovernmental	184,774.00	0.00	0.00	0.00	184,774.00
Public Charges-Services	14,000.00	1,232.60	2,065.80	14.76	11,934.20
Intergov Charges (Misc.)	11,336.00	0.00	8,221.97	72.53	3,114.03
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Police	210,110.00	1,232.60	10,287.77	4.90	199,822.23
<u>Traffic Control</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Traffic Control	0.00	0.00	0.00	0.00	0.00
<u>Fire Protection</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	13,050.00	30.00	120.00	0.92	12,930.00
Intergov Charges (Misc.)	221,899.00	0.00	0.00	0.00	221,899.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	234,949.00	30.00	120.00	0.05	234,829.00
<u>Ambulance/EMS</u>					
Intergovernmental	1,198,137.00	77,436.09	77,436.09	6.46	1,120,700.91
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,198,137.00	77,436.09	77,436.09	6.46	1,120,700.91
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	43,500.00	770.00	1,740.00	4.00	41,760.00
Miscellaneous Revenues	5,258.00	0.00	0.00	0.00	5,258.00
TOTAL Bldg. Inspection/Zoning	48,758.00	770.00	1,740.00	3.57	47,018.00
<u>Public Works/Engineer</u>					
Miscellaneous Revenues	123,733.00	0.00	0.00	0.00	123,733.00
TOTAL Public Works/Engineer	123,733.00	0.00	0.00	0.00	123,733.00

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Miscellaneous Revenues	22,427.00	0.00	0.00	0.00	22,427.00
TOTAL Street Superintendent	22,427.00	0.00	0.00	0.00	22,427.00
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Operations Support (M&E)</u>					
Intergovernmental	368,500.00	23,710.84	40,619.40	11.02	327,880.60
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Operations Support (M&E)	368,500.00	23,710.84	40,619.40	11.02	327,880.60
<u>Roads</u>					
Intergovernmental	84,000.00	0.00	0.00	0.00	84,000.00
Licenses and Permits	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	86,500.00	0.00	0.00	0.00	86,500.00
<u>Snow and Ice</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Snow and Ice	10,000.00	0.00	0.00	0.00	10,000.00
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
<u>Street Leave Expenses</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Leave Expenses	0.00	0.00	0.00	0.00	0.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Plan/Const.	0.00	0.00	0.00	0.00	0.00

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Airport</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	26,000.00	675.00	8,680.66	33.39	17,319.34
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	26,000.00	675.00	8,680.66	33.39	17,319.34
<u>Transit</u>					
Specials (Utility Rev.)	257,500.00	0.00	0.00	0.00	257,500.00
Intergovernmental	77,500.00	0.00	0.00	0.00	77,500.00
Public Charges-Services	122,000.00	9,305.40	17,131.40	14.04	104,868.60
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Transit	459,500.00	9,305.40	17,131.40	3.73	442,368.60
<u>Garbage Collection</u>					
Miscellaneous Revenues	1,000.00	82.16	82.16	8.22	917.84
TOTAL Garbage Collection	1,000.00	82.16	82.16	8.22	917.84
<u>Recycling</u>					
Intergovernmental	32,750.00	0.00	0.00	0.00	32,750.00
Miscellaneous Revenues	1,500.00	25.00	95.00	6.33	1,405.00
TOTAL Recycling	34,250.00	25.00	95.00	0.28	34,155.00
<u>Weed & Nuisance Control</u>					
Public Charges-Services	7,500.00	0.00	0.00	0.00	7,500.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	7,500.00	0.00	0.00	0.00	7,500.00
<u>MEC - Enrichment</u>					
Intergovernmental	12,500.00	0.00	0.00	0.00	12,500.00
Public Charges-Services	15,649.00	0.00	0.00	0.00	15,649.00
TOTAL MEC - Enrichment	28,149.00	0.00	0.00	0.00	28,149.00
<u>Library</u>					
Intergovernmental	484,602.00	0.00	0.00	0.00	484,602.00
Public Charges-Services	2,600.00	420.39	558.98	21.50	2,041.02
Miscellaneous Revenues	0.00	2,400.00	2,900.00	0.00	(2,900.00)
TOTAL Library	487,202.00	2,820.39	3,458.98	0.71	483,743.02
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	28,000.00	2,349.26	5,708.40	20.39	22,291.60
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Parks	28,000.00	2,349.26	5,708.40	20.39	22,291.60

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Recreation Programs					
Public Charges-Services	50,500.00	147.87	406.65	0.81	50,093.35
TOTAL Recreation Programs	50,500.00	147.87	406.65	0.81	50,093.35
Cable Franchise Adm					
Licenses and Permits	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Cable Franchise Adm	5,000.00	0.00	0.00	0.00	5,000.00
MARC - Smith Center					
Public Charges-Services	68,750.00	1,560.30	3,918.51	5.70	64,831.49
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL MARC - Smith Center	68,750.00	1,560.30	3,918.51	5.70	64,831.49
Aquatic Center					
Intergovernmental	50,000.00	0.00	0.00	0.00	50,000.00
Public Charges-Services	90,000.00	0.00	0.00	0.00	90,000.00
TOTAL Aquatic Center	140,000.00	0.00	0.00	0.00	140,000.00
TOTAL REVENUE	12,917,503.25	1,583,845.68	4,568,141.22	35.36	8,349,362.03
EXPENDITURES					
Common Council					
Personnel Services	37,140.00	2,098.66	3,514.75	9.46	33,625.25
Contractual Services	3,500.00	458.33	458.33	13.10	3,041.67
Supplies & Expenses	9,635.00	184.87	2,569.43	26.67	7,065.57
TOTAL Common Council	50,275.00	2,741.86	6,542.51	13.01	43,732.49
Municipal Court					
Personnel Services	96,944.00	7,444.34	12,513.58	12.91	84,430.42
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,800.00	800.00	875.13	23.03	2,924.87
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	6,025.00	0.00	6,103.00	101.29	(78.00)
TOTAL Municipal Court	107,769.00	8,244.34	19,491.71	18.09	88,277.29
City Attorney					
Personnel Services	222,490.00	17,097.82	27,996.60	12.58	194,493.40
Contractual Services	16,500.00	360.00	735.00	4.45	15,765.00
Supplies & Expenses	6,250.00	633.56	633.56	10.14	5,616.44
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	245,240.00	18,091.38	29,365.16	11.97	215,874.84

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mayor</u>					
Personnel Services	26,915.00	2,070.20	3,248.09	12.07	23,666.91
Supplies & Expenses	950.00	0.00	0.00	0.00	950.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	27,865.00	2,070.20	3,248.09	11.66	24,616.91
<u>City Administrator</u>					
Personnel Services	88,917.00	0.00	0.00	0.00	88,917.00
Contractual Services	650.00	0.00	0.00	0.00	650.00
Supplies & Expenses	12,100.00	0.00	0.00	0.00	12,100.00
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL City Administrator	102,667.00	0.00	0.00	0.00	102,667.00
<u>Personnel - HR</u>					
Contractual Services	9,750.00	255.05	404.55	4.15	9,345.45
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Personnel - HR	10,000.00	255.05	404.55	4.05	9,595.45
<u>City Clerk</u>					
Personnel Services	84,067.00	6,527.01	10,746.72	12.78	73,320.28
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,500.00	65.00	123.00	2.73	4,377.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	4,750.00	0.00	154.57	3.25	4,595.43
TOTAL City Clerk	93,817.00	6,592.01	11,024.29	11.75	82,792.71
<u>Clerk/Treasurer Staff</u>					
Personnel Services	166,740.00	14,079.85	25,379.94	15.22	141,360.06
Supplies & Expenses	2,550.00	0.00	0.00	0.00	2,550.00
TOTAL Clerk/Treasurer Staff	169,290.00	14,079.85	25,379.94	14.99	143,910.06
<u>Elections - AVERAGED</u>					
Personnel Services	27,975.00	0.00	0.00	0.00	27,975.00
Contractual Services	11,500.00	0.00	0.00	0.00	11,500.00
Supplies & Expenses	6,025.00	113.96	113.96	1.89	5,911.04
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	45,500.00	113.96	113.96	0.25	45,386.04
<u>Treasurer/Finance Dir.</u>					
Personnel Services	126,952.00	9,861.77	16,057.82	12.65	110,894.18
Contractual Services	6,350.00	163.23	259.67	4.09	6,090.33
Supplies & Expenses	26,150.00	1,505.61	4,800.27	18.36	21,349.73
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	159,452.00	11,530.61	21,117.76	13.24	138,334.24

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Information Technology</u>					
Personnel Services	72,605.00	4,325.41	7,235.81	9.97	65,369.19
Technology	<u>107,395.00</u>	<u>1,210.30</u>	<u>22,211.42</u>	<u>20.68</u>	<u>85,183.58</u>
TOTAL Information Technology	180,000.00	5,535.71	29,447.23	16.36	150,552.77
<u>Assessment of Property</u>					
Contractual Services	32,000.00	0.00	7,125.00	22.27	24,875.00
Supplies & Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Assessment of Property	32,000.00	0.00	7,125.00	22.27	24,875.00
<u>Independent Auditing</u>					
Contractual Services	17,250.00	2,373.26	2,373.26	13.76	14,876.74
Technology	<u>1,540.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,540.00</u>
TOTAL Independent Auditing	18,790.00	2,373.26	2,373.26	12.63	16,416.74
<u>City Maintenance</u>					
Personnel Services	130,740.00	11,958.54	19,431.14	14.86	111,308.86
Contractual Services	79,160.00	7,845.85	17,967.66	22.70	61,192.34
Supplies & Expenses	15,800.00	1,494.18	1,732.78	10.97	14,067.22
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	7,000.00	0.00	0.00	0.00	7,000.00
Technology	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL City Maintenance	232,700.00	21,298.57	39,131.58	16.82	193,568.42
<u>City Maint-Library</u>					
Personnel Services	0.00	66.86	631.07	0.00	(631.07)
Supplies & Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL City Maint-Library	0.00	66.86	631.07	0.00	(631.07)
<u>City Maint-Fire Station</u>					
Personnel Services	<u>0.00</u>	<u>0.00</u>	<u>31.27</u>	<u>0.00</u>	<u>(31.27)</u>
TOTAL City Maint-Fire Station	0.00	0.00	31.27	0.00	(31.27)
<u>Livingston Building</u>					
Contractual Services	<u>2,500.00</u>	<u>383.51</u>	<u>383.51</u>	<u>15.34</u>	<u>2,116.49</u>
TOTAL Livingston Building	2,500.00	383.51	383.51	15.34	2,116.49
<u>Over-Collected Taxes</u>					
Supplies & Expenses	<u>600.00</u>	<u>0.00</u>	<u>117.53</u>	<u>19.59</u>	<u>482.47</u>
TOTAL Over-Collected Taxes	600.00	0.00	117.53	19.59	482.47
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	<u>358,250.00</u>	<u>3,704.73</u>	<u>58,071.44</u>	<u>16.21</u>	<u>300,178.56</u>
TOTAL Insurance/Employee	358,250.00	3,704.73	58,071.44	16.21	300,178.56

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Police</u>					
Personnel Services	2,696,139.00	190,300.10	352,330.08	13.07	2,343,808.92
Contractual Services	47,600.00	1,255.59	31,009.71	65.15	16,590.29
Supplies & Expenses	79,250.00	4,615.91	8,259.77	10.42	70,990.23
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	29,000.00	17.98	2,593.80	8.94	26,406.20
TOTAL Police	2,862,989.00	196,189.58	394,193.36	13.77	2,468,795.64
<u>Traffic Control</u>					
Personnel Services	10,192.00	0.00	0.00	0.00	10,192.00
Supplies & Expenses	15,758.00	290.63	609.90	3.87	15,148.10
TOTAL Traffic Control	25,950.00	290.63	609.90	2.35	25,340.10
<u>Fire Protection</u>					
Personnel Services	1,580,299.00	106,600.81	213,465.18	13.51	1,366,833.82
Contractual Services	24,125.00	3,004.04	5,037.21	20.88	19,087.79
Supplies & Expenses	71,000.00	4,865.15	5,959.61	8.39	65,040.39
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Technology	6,000.00	389.00	767.13	12.79	5,232.87
TOTAL Fire Protection	1,681,424.00	114,859.00	225,229.13	13.40	1,456,194.87
<u>Fire Protection-Hydrants</u>					
Contractual Services	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection-Hydrants	0.00	0.00	0.00	0.00	0.00
<u>Ambulance/EMS</u>					
Personnel Services	1,064,820.00	79,940.74	153,171.35	14.38	911,648.65
Contractual Services	24,850.00	3,003.15	5,036.31	20.27	19,813.69
Supplies & Expenses	101,967.00	9,637.38	11,431.57	11.21	90,535.43
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Technology	6,500.00	389.95	768.08	11.82	5,731.92
TOTAL Ambulance/EMS	1,198,137.00	92,971.22	170,407.31	14.22	1,027,729.69
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	158,525.00	12,594.23	20,771.02	13.10	137,753.98
Contractual Services	450.00	11.22	11.22	2.49	438.78
Supplies & Expenses	3,975.00	634.75	713.92	17.96	3,261.08
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	162,950.00	13,240.20	21,496.16	13.19	141,453.84
<u>City Sealer</u>					
Contractual Services	4,800.00	0.00	0.00	0.00	4,800.00
TOTAL City Sealer	4,800.00	0.00	0.00	0.00	4,800.00

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Public Works/Engineer					
Personnel Services	123,233.00	6,346.60	10,461.94	8.49	112,771.06
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	2,000.00	0.00	0.00	0.00	2,000.00
Technology	2,000.00	0.00	154.57	7.73	1,845.43
TOTAL Public Works/Engineer	128,733.00	6,346.60	10,616.51	8.25	118,116.49
Street Commissioner					
Personnel Services	4,305.00	331.24	519.71	12.07	3,785.29
Contractual Services	250.00	22.43	22.43	8.97	227.57
Supplies & Expenses	800.00	0.00	0.00	0.00	800.00
TOTAL Street Commissioner	5,355.00	353.67	542.14	10.12	4,812.86
Street Superintendent					
Personnel Services	104,677.00	7,650.76	12,203.48	11.66	92,473.52
Supplies & Expenses	1,200.00	67.27	67.27	5.61	1,132.73
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	105,877.00	7,718.03	12,270.75	11.59	93,606.25
Garage Maintenance					
Personnel Services	200.00	0.00	0.00	0.00	200.00
Contractual Services	29,850.00	5,795.84	11,631.78	38.97	18,218.22
Supplies & Expenses	18,500.00	1,332.06	2,182.06	11.79	16,317.94
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	48,550.00	7,127.90	13,813.84	28.45	34,736.16
Operations Support (M&E)					
Personnel Services	217,924.00	18,562.57	31,662.58	14.53	186,261.42
Contractual Services	3,024.00	2,736.00	2,736.00	90.48	288.00
Supplies & Expenses	381,850.00	42,922.27	79,005.59	20.69	302,844.41
Technology	575.00	0.00	0.00	0.00	575.00
TOTAL Operations Support (M&E)	603,373.00	64,220.84	113,404.17	18.80	489,968.83
Roads					
Personnel Services	237,959.00	9,844.14	14,508.54	6.10	223,450.46
Supplies & Expenses	95,250.00	1,487.11	2,878.16	3.02	92,371.84
TOTAL Roads	333,209.00	11,331.25	17,386.70	5.22	315,822.30
Street Cleaning					
Personnel Services	48,495.00	0.00	0.00	0.00	48,495.00
Supplies & Expenses	2,900.00	0.00	0.00	0.00	2,900.00
TOTAL Street Cleaning	51,395.00	0.00	0.00	0.00	51,395.00
Snow and Ice					
Personnel Services	199,474.00	43,686.74	71,530.68	35.86	127,943.32
Contractual Services	1,600.00	540.00	540.00	33.75	1,060.00
Supplies & Expenses	69,500.00	18,409.98	18,409.98	26.49	51,090.02
TOTAL Snow and Ice	270,574.00	62,636.72	90,480.66	33.44	180,093.34

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Stormwater Maintenance</u>					
Personnel Services	37,900.00	0.00	0.00	0.00	37,900.00
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	22,500.00	0.00	0.00	0.00	22,500.00
TOTAL Stormwater Maintenance	62,400.00	0.00	0.00	0.00	62,400.00
<u>Street Painting-Marking</u>					
Personnel Services	19,800.00	0.00	0.00	0.00	19,800.00
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Street Painting-Marking	39,800.00	0.00	0.00	0.00	39,800.00
<u>Street Leave Expenses</u>					
Personnel Services	69,452.00	3,326.11	5,100.37	7.34	64,351.63
TOTAL Street Leave Expenses	69,452.00	3,326.11	5,100.37	7.34	64,351.63
<u>Street Lighting</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	159,500.00	13,594.38	16,567.50	10.39	142,932.50
Capital Outlay	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL Street Lighting	161,500.00	13,594.38	16,567.50	10.26	144,932.50
<u>Stormwater Plan/Const.</u>					
Contractual Services	4,000.00	0.00	1,500.00	37.50	2,500.00
TOTAL Stormwater Plan/Const.	4,000.00	0.00	1,500.00	37.50	2,500.00
<u>Airport</u>					
Personnel Services	981.00	83.66	145.93	14.88	835.07
Contractual Services	118,669.00	8,987.70	16,353.29	13.78	102,315.71
Supplies & Expenses	22,825.00	1,724.19	2,703.15	11.84	20,121.85
TOTAL Airport	142,475.00	10,795.55	19,202.37	13.48	123,272.63
<u>Transit</u>					
Personnel Services	409,161.00	29,759.87	48,567.78	11.87	360,593.22
Contractual Services	4,000.00	757.42	1,438.03	35.95	2,561.97
Supplies & Expenses	93,350.00	5,463.48	9,370.36	10.04	83,979.64
Fixed Charges	32,325.00	0.00	19,703.40	60.95	12,621.60
Technology	4,995.00	157.01	157.01	3.14	4,837.99
TOTAL Transit	543,831.00	36,137.78	79,236.58	14.57	464,594.42
<u>Garbage Collection</u>					
Personnel Services	98,488.00	5,293.03	8,471.47	8.60	90,016.53
Supplies & Expenses	112,900.00	10,199.74	10,199.74	9.03	102,700.26
Capital Outlay	50,000.00	4,407.47	7,512.29	15.02	42,487.71
TOTAL Garbage Collection	261,388.00	19,900.24	26,183.50	10.02	235,204.50

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Recycling					
Personnel Services	125,779.00	4,626.42	8,359.41	6.65	117,419.59
Supplies & Expenses	107,950.00	8,548.30	12,641.11	11.71	95,308.89
TOTAL Recycling	233,729.00	13,174.72	21,000.52	8.98	212,728.48
Weed & Nuisance Control					
Personnel Services	10,765.00	0.00	0.00	0.00	10,765.00
Contractual Services	250.00	0.00	0.00	0.00	250.00
Supplies & Expenses	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Weed & Nuisance Control	12,515.00	0.00	0.00	0.00	12,515.00
Health Officer					
Personnel Services	5,813.00	0.00	0.00	0.00	5,813.00
Supplies & Expenses	75.00	0.00	0.00	0.00	75.00
TOTAL Health Officer	5,888.00	0.00	0.00	0.00	5,888.00
MEC - Enrichment					
Personnel Services	164,485.00	12,172.78	20,039.64	12.18	144,445.36
Contractual Services	600.00	67.30	67.30	11.22	532.70
Supplies & Expenses	1,975.00	0.60	4.30	0.22	1,970.70
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	168,060.00	12,240.68	20,111.24	11.97	147,948.76
Library					
Personnel Services	794,981.00	54,526.45	89,006.60	11.20	705,974.40
Contractual Services	47,400.00	5,753.75	11,550.39	24.37	35,849.61
Supplies & Expenses	47,500.00	6,616.27	9,661.75	20.34	37,838.25
Fixed Charges	9,400.00	126.00	126.00	1.34	9,274.00
Capital Outlay	0.00	103.60	103.60	0.00	(103.60)
Print Media - Library	51,000.00	2,459.68	3,872.92	7.59	47,127.08
Non-Print Media-Library	16,001.00	522.74	801.09	5.01	15,199.91
Technology	45,363.00	330.82	330.82	0.73	45,032.18
TOTAL Library	1,011,645.00	70,439.31	115,453.17	11.41	896,191.83
Parks					
Personnel Services	309,796.00	20,469.28	33,891.99	10.94	275,904.01
Contractual Services	34,000.00	1,706.57	3,050.25	8.97	30,949.75
Supplies & Expenses	46,950.00	2,732.98	3,650.75	7.78	43,299.25
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	18,500.00	183.64	2,008.64	10.86	16,491.36
TOTAL Parks	409,246.00	25,092.47	42,601.63	10.41	366,644.37
Athletic Park Lights					
Contractual Services	1,750.00	73.07	73.07	4.18	1,676.93
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,750.00	73.07	73.07	4.18	1,676.93

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ott's Park Lights</u>					
Contractual Services	1,450.00	39.11	39.11	2.70	1,410.89
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Ott's Park Lights	1,500.00	39.11	39.11	2.61	1,460.89
<u>Recreation Programs</u>					
Personnel Services	217,738.00	12,366.32	20,732.89	9.52	197,005.11
Contractual Services	5,450.00	1,014.38	1,990.02	36.51	3,459.98
Supplies & Expenses	23,325.00	2,529.42	2,856.83	12.25	20,468.17
TOTAL Recreation Programs	246,513.00	15,910.12	25,579.74	10.38	220,933.26
<u>Community/Events</u>					
Personnel Services	3,300.00	0.00	69.36	2.10	3,230.64
Supplies & Expenses	20,200.00	90.00	90.00	0.45	20,110.00
TOTAL Community/Events	23,500.00	90.00	159.36	0.68	23,340.64
<u>Decorations & Banners</u>					
Personnel Services	2,775.00	0.00	881.57	31.77	1,893.43
Contractual Services	300.00	325.61	325.61	108.54	(25.61)
Supplies & Expenses	5,000.00	0.00	0.00	0.00	5,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	9,575.00	325.61	1,207.18	12.61	8,367.82
<u>Outside Agencies</u>					
Supplies & Expenses	40,889.00	9,888.65	33,388.65	81.66	7,500.35
TOTAL Outside Agencies	40,889.00	9,888.65	33,388.65	81.66	7,500.35
<u>MARC - Smith Center</u>					
Personnel Services	40,850.00	5,408.19	8,309.39	20.34	32,540.61
Contractual Services	52,450.00	7,569.87	7,719.87	14.72	44,730.13
Supplies & Expenses	13,150.00	2,707.50	2,732.24	20.78	10,417.76
Capital Outlay	5,000.00	172.93	172.93	3.46	4,827.07
TOTAL MARC - Smith Center	111,450.00	15,858.49	18,934.43	16.99	92,515.57
<u>Aquatic Center</u>					
Personnel Services	94,430.00	0.00	0.00	0.00	94,430.00
Contractual Services	52,170.00	459.53	955.71	1.83	51,214.29
Supplies & Expenses	50,900.00	0.00	0.00	0.00	50,900.00
Technology	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Aquatic Center	200,000.00	459.53	955.71	0.48	199,044.29
<u>Economic Development</u>					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Transfers</u>					
Transfers	26,945.00	0.00	0.00	0.00	26,945.00
TOTAL Transfers	26,945.00	0.00	0.00	0.00	26,945.00
TOTAL EXPENDITURES	13,128,282.00	921,713.36	1,771,944.62	13.50	11,356,337.38
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(210,778.75)	662,132.32	2,796,196.60	0.00	(3,006,975.35)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Remediation Action</u>					
Taxes (or Utility Rev.)	26,945.00	0.00	0.00	0.00	26,945.00
TOTAL Remediation Action	26,945.00	0.00	0.00	0.00	26,945.00
TOTAL REVENUE	26,945.00	0.00	0.00	0.00	26,945.00
=====					
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	11,280.00	1,080.03	1,530.05	13.56	9,749.95
Contractual Services	19,767.00	903.79	2,858.86	14.46	16,908.14
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Remediation Action	31,047.00	1,983.82	4,388.91	14.14	26,658.09
TOTAL EXPENDITURES	31,047.00	1,983.82	4,388.91	14.14	26,658.09
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	(4,102.00)	(1,983.82)	(4,388.91)	0.00	286.91
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	62,661.00	0.00	0.00	0.00	62,661.00
Intergovernmental	65,161.00	0.00	0.00	0.00	65,161.00
TOTAL Police-SRO	127,822.00	0.00	0.00	0.00	127,822.00
 <u>Police-23rd Officer</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Police-23rd Officer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	127,822.00	0.00	0.00	0.00	127,822.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Police-SRO</u>					
Personnel Services	124,922.00	8,490.45	16,026.27	12.83	108,895.73
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
Fixed Charges	2,400.00	0.00	0.00	0.00	2,400.00
TOTAL Police-SRO	127,822.00	8,490.45	16,026.27	12.54	111,795.73
 <u>Police-23rd Officer</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL Police-23rd Officer	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	127,822.00	8,490.45	16,026.27	12.54	111,795.73
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(8,490.45)	(16,026.27)	0.00	16,026.27
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	46,000.00	0.00	0.00	0.00	46,000.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	12,500.00	0.00	9,461.25	75.69	3,038.75
Miscellaneous Revenues	4,750.00	0.00	0.00	0.00	4,750.00
TOTAL Merrill Festival Grounds	63,250.00	0.00	9,461.25	14.96	53,788.75
<u>Room Tax</u>					
Taxes (or Utility Rev.)	125,000.00	0.00	8,209.96	6.57	116,790.04
TOTAL Room Tax	125,000.00	0.00	8,209.96	6.57	116,790.04
<u>Bierman Building</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	9,500.00	695.00	1,145.00	12.05	8,355.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	9,500.00	695.00	1,145.00	12.05	8,355.00
TOTAL REVENUE	197,750.00	695.00	18,816.21	9.52	178,933.79
=====					
EXPENDITURES					
=====					
<u>Merrill Festival Grounds</u>					
Personnel Services	10,965.00	0.00	0.00	0.00	10,965.00
Contractual Services	35,964.00	1,753.86	2,753.86	7.66	33,210.14
Supplies & Expenses	6,500.00	211.00	211.00	3.25	6,289.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	15,700.00	0.00	0.00	0.00	15,700.00
TOTAL Merrill Festival Grounds	69,129.00	1,964.86	2,964.86	4.29	66,164.14
<u>Room Tax</u>					
Supplies & Expenses	98,000.00	0.00	0.00	0.00	98,000.00
TOTAL Room Tax	98,000.00	0.00	0.00	0.00	98,000.00
<u>Bierman Building</u>					
Personnel Services	11,052.00	885.20	1,430.26	12.94	9,621.74
Contractual Services	18,750.00	2,047.31	2,224.26	11.86	16,525.74
Supplies & Expenses	4,125.00	392.78	392.78	9.52	3,732.22
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	33,927.00	3,325.29	4,047.30	11.93	29,879.70
TOTAL EXPENDITURES	201,056.00	5,290.15	7,012.16	3.49	194,043.84

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	229,525.00	25,750.98	28,896.77	12.59	200,628.23
TOTAL CDBG Grants/Loans	229,525.00	25,750.98	28,896.77	12.59	200,628.23
<u>Community Development</u>					
Taxes (or Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
Intergov Charges (Misc.)	34,500.00	0.00	0.00	0.00	34,500.00
TOTAL Community Development	44,500.00	0.00	0.00	0.00	44,500.00
TOTAL REVENUE	274,025.00	25,750.98	28,896.77	10.55	245,128.23
=====					
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	23,010.00	23,010.00	15.29	127,490.00
TOTAL CDBG Grants/Loans	150,500.00	23,010.00	23,010.00	15.29	127,490.00
<u>Community Development</u>					
Personnel Services	48,737.00	3,804.98	6,405.63	13.14	42,331.37
Contractual Services	400.00	11.21	11.21	2.80	388.79
Supplies & Expenses	1,975.00	0.00	200.00	10.13	1,775.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	51,112.00	3,816.19	6,616.84	12.95	44,495.16
TOTAL EXPENDITURES	201,612.00	26,826.19	29,626.84	14.69	171,985.16
=====					
REVENUES OVER/(UNDER) EXPENDITURES	72,413.00	(1,075.21)	(730.07)	0.00	73,143.07
=====					

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Aviation Fuel</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	76,000.00	1,790.09	2,757.47	3.63	73,242.53
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	76,000.00	1,790.09	2,757.47	3.63	73,242.53
TOTAL REVENUE	76,000.00	1,790.09	2,757.47	3.63	73,242.53
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Aviation Fuel</u>					
Contractual Services	4,925.00	271.47	414.39	8.41	4,510.61
Special Services	78,000.00	54.12	86.72	0.11	77,913.28
Fixed Charges	5,625.00	0.00	0.00	0.00	5,625.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	88,550.00	325.59	501.11	0.57	88,048.89
TOTAL EXPENDITURES	88,550.00	325.59	501.11	0.57	88,048.89
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(12,550.00)	1,464.50	2,256.36	0.00	(14,806.36)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Debt Service</u>					
Taxes (or Utility Rev.)	3,095,643.48	1,288.93	2,632.25	0.09	3,093,011.23
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	<u>37,870.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,870.00</u>
TOTAL Debt Service	3,133,513.48	1,288.93	2,632.25	0.08	3,130,881.23
TOTAL REVENUE	3,133,513.48	1,288.93	2,632.25	0.08	3,130,881.23
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Debt Service</u>					
Debt Service	<u>1,796,909.36</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,796,909.36</u>
TOTAL Debt Service	1,796,909.36	0.00	0.00	0.00	1,796,909.36
<u>TID - Debt Service</u>					
Debt Service	<u>1,336,604.48</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,336,604.48</u>
TOTAL TID - Debt Service	1,336,604.48	0.00	0.00	0.00	1,336,604.48
TOTAL EXPENDITURES	3,133,513.84	0.00	0.00	0.00	3,133,513.84
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(0.36)	1,288.93	2,632.25	0.00	(2,632.61)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	991,440.08	456,158.83	1,207,937.27	121.84	(216,497.19)
Intergovernmental	<u>47,294.52</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>47,294.52</u>
TOTAL TID #3 - East Side	1,038,734.60	456,158.83	1,207,937.27	116.29	(169,202.67)
<u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Idle Sites Grant</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,038,734.60	456,158.83	1,207,937.27	116.29	(169,202.67)
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.00
Contractual Services	2,650.00	0.00	1,250.00	47.17	1,400.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	792,982.00	0.00	0.00	0.00	792,982.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	<u>237,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>237,500.00</u>
TOTAL TID #3 - East Side	1,061,932.00	0.00	1,250.00	0.12	1,060,682.00
<u>TID #3 -Festival Grounds</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #3 -Festival Grounds	0.00	0.00	0.00	0.00	0.00
<u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TID #3 - Wal-Mart Dev.</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,061,932.00	0.00	1,250.00	0.12	1,060,682.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(23,197.40)	456,158.83	1,206,687.27	0.00	(1,229,884.67)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	167,685.32	0.00	0.00	0.00	167,685.32
Intergovernmental	23,877.64	0.00	0.00	0.00	23,877.64
TOTAL TID #4 -Thielman/P Ridge	191,562.96	0.00	0.00	0.00	191,562.96
TOTAL REVENUE	191,562.96	0.00	0.00	0.00	191,562.96
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	6,325.00	0.00	0.00	0.00	6,325.00
Contractual Services	2,400.00	0.00	750.00	31.25	1,650.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	96,559.00	0.00	0.00	0.00	96,559.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	115,000.00	0.00	0.00	0.00	115,000.00
TOTAL TID #4 -Thielman/P Ridge	220,284.00	0.00	750.00	0.34	219,534.00
TOTAL EXPENDITURES	220,284.00	0.00	750.00	0.34	219,534.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(28,721.04)	0.00	(750.00)	0.00	(27,971.04)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	14,131.63	0.00	0.00	0.00	14,131.63
Intergovernmental	137.00	0.00	0.00	0.00	137.00
TOTAL TID #5 - Hwy 107/Taylor	14,268.63	0.00	0.00	0.00	14,268.63
TOTAL REVENUE	14,268.63	0.00	0.00	0.00	14,268.63
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	376.00	0.00	0.00	0.00	376.00
Contractual Services	400.00	0.00	0.00	0.00	400.00
Fixed Charges	2,317.00	0.00	0.00	0.00	2,317.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #5 - Hwy 107/Taylor	3,093.00	0.00	0.00	0.00	3,093.00
TOTAL EXPENDITURES	3,093.00	0.00	0.00	0.00	3,093.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	11,175.63	0.00	0.00	0.00	11,175.63
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #6 - Downtown					
Taxes (or Utility Rev.)	113,251.78	0.00	0.00	0.00	113,251.78
Intergovernmental	2,844.00	0.00	0.00	0.00	2,844.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	116,095.78	0.00	0.00	0.00	116,095.78
TOTAL REVENUE	116,095.78	0.00	0.00	0.00	116,095.78
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	2,400.00	0.00	1,500.00	62.50	900.00
Special Services	10,000.00	2,044.62	2,044.62	20.45	7,955.38
Fixed Charges	32,271.00	0.00	0.00	0.00	32,271.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	47,656.00	2,044.62	3,544.62	7.44	44,111.38
TOTAL EXPENDITURES	47,656.00	2,044.62	3,544.62	7.44	44,111.38
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	68,439.78	(2,044.62)	(3,544.62)	0.00	71,984.40
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	552,655.70	0.00	0.00	0.00	552,655.70
Intergovernmental	1,476.00	0.00	0.00	0.00	1,476.00
Miscellaneous Revenues	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL TID #7 - N Center Ave	614,131.70	0.00	0.00	0.00	614,131.70
TOTAL REVENUE	614,131.70	0.00	0.00	0.00	614,131.70
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
TID #7 - N Center Ave					
Personnel Services	9,575.00	0.00	0.00	0.00	9,575.00
Contractual Services	12,900.00	0.00	1,500.00	11.63	11,400.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	164,425.00	0.00	0.00	0.00	164,425.00
Capital Outlay	390,000.00	0.00	0.00	0.00	390,000.00
TOTAL TID #7 - N Center Ave	576,900.00	0.00	1,500.00	0.26	575,400.00
TOTAL EXPENDITURES	576,900.00	0.00	1,500.00	0.26	575,400.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	37,231.70	0.00	(1,500.00)	0.00	38,731.70
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	628,440.41	0.00	0.00	0.00	628,440.41
Intergovernmental	3,668.00	0.00	0.00	0.00	3,668.00
Public Charges-Services	200.00	0.00	0.00	0.00	200.00
Miscellaneous Revenues	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>
TOTAL TID #8 - West Side	682,308.41	0.00	0.00	0.00	682,308.41
 <u>TID #8 - 201 S Prospect</u>					
Intergovernmental	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	682,308.41	0.00	0.00	0.00	682,308.41
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	29,030.00	0.00	0.00	0.00	29,030.00
Contractual Services	9,650.00	0.00	1,500.00	15.54	8,150.00
Special Services	212,500.00	1,595.60	1,595.60	0.75	210,904.40
Fixed Charges	310,595.00	0.00	0.00	0.00	310,595.00
Capital Outlay	<u>275,000.00</u>	<u>1,322.20</u>	<u>1,322.20</u>	<u>0.48</u>	<u>273,677.80</u>
TOTAL TID #8 - West Side	836,775.00	2,917.80	4,417.80	0.53	832,357.20
 <u>TID #8 - 201 S Prospect</u>					
Special Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	836,775.00	2,917.80	4,417.80	0.53	832,357.20
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(154,466.59)	(2,917.80)	(4,417.80)	0.00	(150,048.79)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #9-WI River/S Center</u>					
Taxes (or Utility Rev.)	400,000.00	0.00	0.00	0.00	400,000.00
Intergovernmental	4,896.00	0.00	0.00	0.00	4,896.00
Miscellaneous Revenues	<u>37,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,500.00</u>
TOTAL TID #9-WI River/S Center	442,396.00	0.00	0.00	0.00	442,396.00
<u>TID #9-Idle Sites (Page)</u>					
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	<u>442,396.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>442,396.00</u>
EXPENDITURES					
=====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	22,506.00	0.00	0.00	0.00	22,506.00
Contractual Services	6,400.00	0.00	1,000.00	15.63	5,400.00
Special Services	10,000.00	2,598.38	2,598.38	25.98	7,401.62
Fixed Charges	32,450.00	0.00	0.00	0.00	32,450.00
Capital Outlay	<u>370,000.00</u>	<u>34.14</u>	<u>34.14</u>	<u>0.01</u>	<u>369,965.86</u>
TOTAL TID #9-WI River/S Center	441,356.00	2,632.52	3,632.52	0.82	437,723.48
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>441,356.00</u>	<u>2,632.52</u>	<u>3,632.52</u>	<u>0.82</u>	<u>437,723.48</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>1,040.00</u>	<u>(2,632.52)</u>	<u>(3,632.52)</u>	<u>0.00</u>	<u>4,672.52</u>

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
TID #10-Fox Point					
Taxes (or Utility Rev.)	733,335.22	0.00	0.00	0.00	733,335.22
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	733,335.22	0.00	0.00	0.00	733,335.22
TOTAL REVENUE	733,335.22	0.00	0.00	0.00	733,335.22
	=====	=====	=====	=====	=====
EXPENDITURES =====					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	7,400.00	0.00	0.00	0.00	7,400.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	29,125.00	0.00	0.00	0.00	29,125.00
Capital Outlay	665,000.00	34.14	34.14	0.01	664,965.86
TOTAL TID #10-Fox Point	706,100.00	34.14	34.14	0.00	706,065.86
TOTAL EXPENDITURES	706,100.00	34.14	34.14	0.00	706,065.86
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	27,235.22	(34.14)	(34.14)	0.00	27,269.36
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #11 - Apartments					
Taxes (or Utility Rev.)	636,061.06	0.00	0.00	0.00	636,061.06
Intergovernmental	16,304.81	0.00	0.00	0.00	16,304.81
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	652,365.87	0.00	0.00	0.00	652,365.87
TOTAL REVENUE	652,365.87	0.00	0.00	0.00	652,365.87
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
TID #11 - Apartments					
Personnel Services	15,406.00	0.00	0.00	0.00	15,406.00
Contractual Services	2,900.00	0.00	1,250.00	43.10	1,650.00
Special Services	150,000.00	0.00	10,000.00	6.67	140,000.00
Fixed Charges	119,115.00	0.00	0.00	0.00	119,115.00
Capital Outlay	287,500.00	0.00	0.00	0.00	287,500.00
TOTAL TID #11 - Apartments	574,921.00	0.00	11,250.00	1.96	563,671.00
TOTAL EXPENDITURES	574,921.00	0.00	11,250.00	1.96	563,671.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	77,444.87	0.00	(11,250.00)	0.00	88,694.87
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #12 - Weinbrenner</u>					
Taxes (or Utility Rev.)	25,393.90	0.00	0.00	0.00	25,393.90
TOTAL TID #12 - Weinbrenner	25,393.90	0.00	0.00	0.00	25,393.90
TOTAL REVENUE	25,393.90	0.00	0.00	0.00	25,393.90
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #12 - Weinbrenner</u>					
Personnel Services	2,575.00	0.00	0.00	0.00	2,575.00
Contractual Services	900.00	75.00	575.00	63.89	325.00
Fixed Charges	7,775.00	0.00	0.00	0.00	7,775.00
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #12 - Weinbrenner	41,250.00	75.00	575.00	1.39	40,675.00
TOTAL EXPENDITURES	41,250.00	75.00	575.00	1.39	40,675.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(15,856.10)	(75.00)	(575.00)	0.00	(15,281.10)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #13 - Industrial</u>					
Taxes (or Utility Rev.)	208.13	0.00	0.00	0.00	208.13
TOTAL TID #13 - Industrial	208.13	0.00	0.00	0.00	208.13
TOTAL REVENUE	208.13	0.00	0.00	0.00	208.13
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #13 - Industrial</u>					
Personnel Services	1,650.00	0.00	0.00	0.00	1,650.00
Contractual Services	900.00	0.00	0.00	0.00	900.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	2,550.00	0.00	0.00	0.00	2,550.00
TOTAL EXPENDITURES	2,550.00	0.00	0.00	0.00	2,550.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(2,341.87)	0.00	0.00	0.00	(2,341.87)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #14 - Car Wash					
Taxes (or Utility Rev.)	13,357.58	0.00	0.00	0.00	13,357.58
TOTAL TID #14 - Car Wash	13,357.58	0.00	0.00	0.00	13,357.58
TOTAL REVENUE	13,357.58	0.00	0.00	0.00	13,357.58
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
TID #14 - Car Wash					
Personnel Services	1,850.00	0.00	0.00	0.00	1,850.00
Contractual Services	650.00	0.00	0.00	0.00	650.00
Special Services	40,000.00	40,000.00	40,000.00	100.00	0.00
TOTAL TID #14 - Car Wash	42,500.00	40,000.00	40,000.00	94.12	2,500.00
TOTAL EXPENDITURES	42,500.00	40,000.00	40,000.00	94.12	2,500.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(29,142.42)	(40,000.00)	(40,000.00)	0.00	10,857.58
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	503,000.00	138.15	282.12	0.06	502,717.88
Specials (Utility Rev.)	10,000.00	654.40	1,284.88	12.85	8,715.12
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	513,000.00	792.55	1,567.00	0.31	511,433.00
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
<u>Streets - Concrete</u>					
Taxes (or Utility Rev.)	85,000.00	0.00	0.00	0.00	85,000.00
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Streets - Concrete	95,000.00	0.00	0.00	0.00	95,000.00
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUE	768,000.00	792.55	1,567.00	0.20	766,433.00
EXPENDITURES =====					
<u>Streets - Sealcoat</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
<u>Streets - Concrete</u>					
Personnel Services	41,300.00	0.00	0.00	0.00	41,300.00
Supplies & Expenses	53,700.00	0.00	0.00	0.00	53,700.00
TOTAL Streets - Concrete	95,000.00	0.00	0.00	0.00	95,000.00
<u>Streets - Resurfacing</u>					
Personnel Services	23,000.00	0.00	0.00	0.00	23,000.00
Supplies & Expenses	77,000.00	0.00	0.00	0.00	77,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	<u>463,000.00</u>	<u>252.00</u>	<u>550.41</u>	<u>0.12</u>	<u>462,449.59</u>
TOTAL Capital Outlay/Projects	463,000.00	252.00	550.41	0.12	462,449.59
 <u>Financing Costs</u>					
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	718,000.00	252.00	550.41	0.08	717,449.59
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	50,000.00	540.55	1,016.59	0.00	48,983.41
	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	124,885.00	9,351.43	22,935.99	18.37	101,949.01
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,830,470.00	84,408.97	268,173.97	14.65	1,562,296.03
Intergov Charges (Misc.)	26,250.00	3,341.01	8,997.58	34.28	17,252.42
Miscellaneous Revenues	500.00	1,212.73	2,476.58	495.32	(1,976.58)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,980,667.00	98,314.14	302,584.12	15.28	1,678,082.88
TOTAL REVENUE	1,980,667.00	98,314.14	302,584.12	15.28	1,678,082.88
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	122,500.00	0.00	0.00	0.00	122,500.00
TOTAL Non-Departmental	122,500.00	0.00	0.00	0.00	122,500.00
<u>Pumping Expenses</u>					
	92,500.00	1,573.27	7,476.23	8.08	85,023.77
TOTAL Pumping Expenses	92,500.00	1,573.27	7,476.23	8.08	85,023.77
<u>Water Treatment Expenses</u>					
	73,250.00	1,298.58	5,844.42	7.98	67,405.58
TOTAL Water Treatment Expenses	73,250.00	1,298.58	5,844.42	7.98	67,405.58
<u>Trans & Distribution Exp</u>					
	280,500.00	14,125.38	31,996.12	11.41	248,503.88
TOTAL Trans & Distribution Exp	280,500.00	14,125.38	31,996.12	11.41	248,503.88
<u>Customer Accts Expenses</u>					
	97,750.00	8,452.51	13,728.91	14.04	84,021.09
TOTAL Customer Accts Expenses	97,750.00	8,452.51	13,728.91	14.04	84,021.09
<u>Admin & General Expenses</u>					
	828,250.00	21,598.74	62,243.43	7.52	766,006.57
TOTAL Admin & General Expenses	828,250.00	21,598.74	62,243.43	7.52	766,006.57

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Work</u>					
	2,000.00	124.40	124.40	6.22	1,875.60
TOTAL Contract Work	2,000.00	124.40	124.40	6.22	1,875.60
<u>Taxes</u>					
	415,000.00	2,339.31	317,613.01	76.53	97,386.99
TOTAL Taxes	415,000.00	2,339.31	317,613.01	76.53	97,386.99
<u>Debt Service</u>					
	36,179.00	0.00	0.00	0.00	36,179.00
TOTAL Debt Service	36,179.00	0.00	0.00	0.00	36,179.00
TOTAL EXPENDITURES	1,947,929.00	49,512.19	439,026.52	22.54	1,508,902.48
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	32,738.00	48,801.95	(136,442.40)	0.00	169,180.40
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	8,500.00	5,351.29	10,867.79	127.86	(2,367.79)
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	333.38	809.27	10.79	6,690.73
Miscellaneous Revenues	1,500.00	1,212.73	2,476.59	165.11	(976.59)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,648,775.00	77,740.14	232,740.93	14.12	1,416,034.07
Other Charges-Services	170,000.00	20,263.46	20,263.46	11.92	149,736.54
TOTAL Non-Departmental	1,836,275.00	104,901.00	267,158.04	14.55	1,569,116.96
TOTAL REVENUE	1,836,275.00	104,901.00	267,158.04	14.55	1,569,116.96
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	287,500.00	4,385.15	4,683.56	1.63	282,816.44
TOTAL Non-Departmental	287,500.00	4,385.15	4,683.56	1.63	282,816.44
<u>Contract Work</u>					
	500.00	110.48	110.48	22.10	389.52
TOTAL Contract Work	500.00	110.48	110.48	22.10	389.52
<u>Taxes - SS/Medicare</u>					
	39,500.00	2,961.86	5,613.00	14.21	33,887.00
TOTAL Taxes - SS/Medicare	39,500.00	2,961.86	5,613.00	14.21	33,887.00
<u>Operations</u>					
	295,250.00	11,792.33	33,448.32	11.33	261,801.68
TOTAL Operations	295,250.00	11,792.33	33,448.32	11.33	261,801.68
<u>Maintenance</u>					
	322,500.00	13,089.31	20,587.19	6.38	301,912.81
TOTAL Maintenance	322,500.00	13,089.31	20,587.19	6.38	301,912.81
<u>Customer Accts Expenses</u>					
	123,500.00	10,895.27	16,275.84	13.18	107,224.16
TOTAL Customer Accts Expenses	123,500.00	10,895.27	16,275.84	13.18	107,224.16

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	485,500.00	22,429.30	59,461.72	12.25	426,038.28
TOTAL Admin & General Expenses	485,500.00	22,429.30	59,461.72	12.25	426,038.28
<u>Taxes & Depreciation</u>					
	362,000.00	0.00	0.00	0.00	362,000.00
TOTAL Taxes & Depreciation	362,000.00	0.00	0.00	0.00	362,000.00
<u>Transfers</u>					
	10,200.00	0.00	0.00	0.00	10,200.00
TOTAL Transfers	10,200.00	0.00	0.00	0.00	10,200.00
 TOTAL EXPENDITURES	 1,926,450.00	 65,663.70	 140,180.11	 7.28	 1,786,269.89
 REVENUES OVER/(UNDER) EXPENDITURES	 (90,175.00)	 39,237.30	 126,977.93	 0.00	 (217,152.93)

*** END OF REPORT ***

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*** END OF REPORT ***

Attachment: Revenue & Expense Reports - 2023-02 (9694 : February 2023 Revenue & Expense Reports)

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 20.00 pd Debbie Alvin (grt to Debbie) Application Date: _____
☐ Town ☐ Village ☒ City of MERRILL County of LINCOLN

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3/18/2023 and ending 3/19/2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name LINCOLN COUNTY HUMANE SOCIETY
 (b) Address 310 N. MEMORIAL DRIVE MERRILL, WI. 54452
 (Street) ☐ Town ☐ Village ☒ City

- (c) Date organized 1979
 (d) If corporation, give date of incorporation reinstated 2011
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐
 (f) Names and addresses of all officers:
 President Patrick Hoerstmann, 4440 Sunset Ln, Merrill
 Vice President Jim Daenicke, 138 Henry St, Tomahawk
 Secretary Mary Moscherosch, N2324 Doering Drive, Merrill
 Treasurer Diane Brunelle, 901 E 3rd St, Merrill
 (g) Name and address of manager or person in charge of affair: DEBBIE ALVIN
call 715-551-4881 1312 NICK LAUS DR. MERRILL WI.

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number ABRA PAVILION, 404 S. PARK ST. MERRILL, WI.
 (b) Lot _____ Block _____
 (c) Do premises occupy all or part of building? ALL
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

- (a) List name of the event HUMANE SOCIETY FUNDRAISER
 (b) Dates of event 3/18/2023 and 3/19/2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

* Officer Diane Brunelle LINCOLN COUNTY HUMANE SOCIETY
 (Signature / Date) (Name of Organization)

Date Filed with Clerk 1/23/23 Date Reported to Council or Board _____

Date Granted by Council _____ License No. 09600-09601

CABeno 1/25/23

2023 Micro Surface Bids

Budget: \$60,000/\$2.95 per square yard

Struck and Irwin Paving, Inc.: \$2.74 per square yard/\$54,937.00

Fahrner Asphalt Sealers, LLC: \$3.29 per square yard/\$65,964.50

We recommend awarding the bid to Struck and Irwin Paving, Inc.

Attachment: 2023 Micro Surface Bids (9717 : Consider Struck & Irwin micro surfacing bid for 2023.)

Webster Street Paving

Quest Number: 8380728

Owner Number: M2023-01
Closing Date: Thu, 02/16/2023 02:00 PM CST
Posting Type: Construction Project

Owner Name:	Merrill WI, City of
Owner Contact:	Rod Akey
Owner Phone:	715-536-5594
Solicitor Name:	Merrill WI, City of
Contact:	Rod Akey
Email:	rod.akey@ci.merrill.wi.us
Phone:	715-536-5594
Award Date:	
Comments:	
Award Status:	Pending
Letting Bid Tabulation:	View on vBid

Company	Contact	Phone	E-mail	Amount	Awarded	Comment
Northeast Asphalt, Inc.	Kim Bosman	920-494-0543	kbosman@walbecgroup.com	\$ 120,960.00		
American Asphalt of WI Div. of Mathy	Nick Novy	715-539-6135	nick.novy@americanasphaltofwi.com	\$ 122,731.00		
RC Pavers LLC/Ron Christiansen Trucking Inc.	Ryan/Randy	715-359-3866	info@rcpavers.com	\$ 123,885.80		

Attachment: M2023-01 Webster Street Paving Bid Results (9719 : a. Webster Street paving bid)

E Tenth Street Reconstruction

Quest Number: 8380730

Owner Number: M2023-02
Closing Date: Thu, 02/16/2023 02:00 PM CST
Posting Type: Construction Project

Owner Name:	Merrill WI, City of
Owner Contact:	Rod Akey
Owner Phone:	715-536-5594
Solicitor Name:	Merrill WI, City of
Contact:	Rod Akey
Email:	rod.akey@ci.merrill.wi.us
Phone:	715-536-5594
Award Date:	
Comments:	
Award Status:	Pending
Letting Bid Tabulation:	View on vBid

Company	Contact	Phone	E-mail	Amount	Awarded	Comment
Merrill Gravel & Construction Co	Matthew Schumitsch	715-536-6223	office@merrillgravel.com	\$ 685,326.75		
Francis Melvin, Inc.	Eric Melvin	715-748-1107	bids@melvincompanies.com	\$ 712,146.98		
Haas Sons, Inc.	Craig Haas	7156695469	Bidding@haas4.com	\$ 740,113.00		

Attachment: M2023-02 E Tenth Street Reconstruction Bid Results (9720 : b. E. 10th Street reconstruction bid)

O'day Street Reconstruction

Quest Number: 8380734

Owner Number: M2023-03
Closing Date: Thu, 02/16/2023 02:00 PM CST
Posting Type: Construction Project

Owner Name:	Merrill WI, City of
Owner Contact:	Rod Akey
Owner Phone:	715-536-5594
Solicitor Name:	Merrill WI, City of
Contact:	Rod Akey
Email:	rod.akey@ci.merrill.wi.us
Phone:	715-536-5594
Award Date:	
Comments:	
Award Status:	Pending
Letting Bid Tabulation:	View on vBid

Company	Contact	Phone	E-mail	Amount	Awarded	Comment
Merrill Gravel & Construction Co	Matthew Schumitsch	715-536-6223	office@merrillgravel.com	\$ 506,039.13		
Francis Melvin, Inc.	Eric Melvin	715-748-1107	bids@melvincompanies.com	\$ 538,568.76		
Haas Sons, Inc.	Craig Haas	7156695469	Bidding@haas4.com	\$ 549,998.47		

Attachment: M2023-03 O'day Street Reconstruction Bid Results (9721 : c. O'day Street reconstruction bid)

Transit Commission Meeting
February 13, 2023
Minutes

Present; Rick Blake – Chairperson, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech and Brad Brummond – Transit Administrator

- 1) Call to order: 4:00pm
- 2) Public Comment – None
- 3) Approval of December, 2022 minutes

A motion to approve minutes of the December 2022 meeting was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. Ridership – YTD up 4% from last year same time
 - B. Tour of Lights –buses full, Santa visited, learned a few things for next year if judging lights
 - C. 2022 4th Quarter – all good numbers closer to pre pandemic
- A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

- 5) Student behavior – discussion to partner with MAPS for discipline
- 6) P&F Committee Grant Policy Review – discussion on effects if proposed policy passes
- 7) Future Agenda Items: Admin Report, bus behavior –video and policy for review, outcome of P&F review
- 8) Next meeting date will be March 20, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.
- 9) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

City of Merrill
 Airport Commission Meeting Minutes
 Wednesday, February 15, 2023
 Merrill Airport Terminal

Members Present: Lyle Banser, Mark Weix Jr. (Alderman), Gary Schwartz (Chairman), Rich McCullough (Manager), Gary Schultz, Joe Malsack

Public Present: Steve Krueger, Larry Wenning, Jim Bergh, Draco Fink (Cameraman)

1. Call to Order – Meeting called to order at 18:00 hours by Chairman Schwartz.
2. Approval of Meeting Minutes from January 18, 2023. Motion by Malsack; second by Weix. All ayes. Motion carried.
3. Approval of Vouchers – Vouchers presented, received and initialed. Motion to pay vouchers by Malsack; second by Banser. All ayes. Motion carried.
4. Runway 16/34 Project Status – Schwartz reported Anna Sullivan, who is second in charge for the FAA Chicago Region, asked for our wind analysis software which Beecher Hoppe developed. They will share these wind analysis results. Apparently FAA is still working on the Runway 16/34 issue and considering data on the runway.
5. Update Entitlement Projects 2022 – Nothing new because of Winter. Contractors were contacted recently and were ready for Spring/Summer construction season.
6. Discussion/Decision Large Hangar South of Terminal – Jim Bergh explained his intention to build a hangar south of new FBO. Next step is deposit and State approved plans. Motion by Schulz to approve the construction of 80' x 100' hangar on the lot by public entrance; second by Malsack. All ayes. Motion carried.
7. Update Airport Signage – Malsack explained a proposed sign for the FBO building and will work to estimate cost.
8. Update F-84 Monument – Banser reported he talked to John Chimel in Wausau. He provided us with the cost of their display of a A-7 military aircraft. We reviewed the cost of the excavation, cement/footing, steel fabrication, engineering, plane prep and painting and crane rental and mounting on stand, which is now from six years ago. The next step will be McCullough and Banser talking to Merrill Steel for current cost estimates and Bishop at ProColors for means of preservation.

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

9. Airport General Maintenance – Replaced key pad on north gate. Ordered new replacement lights for building exterior. Wind sock parts are being ordered to get light working. Airbag on courtesy car is replaced. Also fixed PAPI (Precision Approach Path Indicator) lights.

Discussion house sewer service – Schwartz reported that he has talked to Rod Akey about installing a gravity feed lateral to City Sewer, when weather allows this Spring, to eliminate the trouble with the lift pump.

11. Chairman's Report – Schwartz asked that the list of people renting City T Hangars needs to be updated to reflect all correct tenants. City has a 2015 patrol car that they offered to replace our 2012 Fusion courtesy car; but the Fusion is still in good shape, so we will stick with it. We would like to thank the City for thinking of the airport.
12. Aviation Happenings – Schulz reported on electric regional planes that are capable of winged flight and vertical takeoff. FAA Aircraft registration will be renewed every seven years instead of three. There has been a number of runway incursions (conflicting traffic) nationwide. FAA isn't requiring the Letter of Deviation for flight reviews or instruction any more.
13. Public Comment – None
14. Agenda Items for Next Meeting – Nothing
15. Adjournment – Motion by Schulz to adjourn; second by Malsack. All ayes. Motion carried.

Minutes prepared by Lyle Banser

**CITY OF MERRILL
MARKETING & COMMUNICATIONS COMMITTEE
THURSDAY, February 16, 2023 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.**

Present: Alderperson Blake (Chair) (remote), Alderperson's Weix and Fermanich, Chamber of Commerce – Sturm, Enrichment Center Director – Mrachek, Library Director - Ollhoff

Absent: Gene Bebel, Renea Frederick, Dan Wendorf, John Greenwood

Also Present: City Clerk Anderson-Malm, City Attorney Hayden, Public Works Director/City Engineer Akey, Scott Steele, Communications Specialist Kuczmarski, Social Media Specialist Savall, Jessica Gipp and Merrill Productions Camera Operator.

- I. Chair Blake called the meeting to order at 5:15 PM.
- II. **Minutes of previous meeting** – December 19th
Alderperson Fermanich made a motion to approve the January 26th meeting minutes. Chair Blake seconded and the motion carried.
- III. **Branding/Marketing Update:**
A number of topics were discussed including options for the tagline, branding, email signatures, marketing, working with the Festival Grounds Manager, promoting use of the Expo Center and the town hall video editing from November. No formal actions were taken.
- IV. **Presentation of Tagline Graphic – Scott Steele**
Scott Steele discussed the three tagline options that were included in the agenda packet. Discussion occurred between committee members. Jessica Gipp was given floor privileges to speak regarding her thoughts on the tagline font options. After further discussion, Option A was chosen.

Alderperson Fermanich made a motion to use Option A with more spacing between the letters. Alderperson Weix seconded and the motion carried.

Scott Steele will make the corrections to the tagline and bring it to the March meeting.
- V. **Presentation of shrpa – Sarah Sturm**
Chamber of Commerce – Sturm presented information about shrpa. This is a travel platform built to deliver destinations and share activities to do in our area to promote tourism. People can upload pictures on shrpa and the City of Merrill and Chamber of Commerce can use the pictures. The pictures and content can be filtered to use on the City and Chamber websites. There was no formal action taken.
- VI. **Marketing & Communications Update and Monthly Report:**
The majority of the Marketing update was covered in the above agenda item. Communications Specialist Kuczmarski highlighted some of the other items on her monthly report.
- VII. **Social Media Update and Monthly Report:**
Communications Specialist Kuczmarski discussed the Social Media guidelines that were included in the agenda packet.

Marketing & Communications – February 16, 2023

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

Social Media Specialist Savall presented her monthly report at the meeting. She highlighted some of the items on her report. She requested Facebook Messenger be turned back on to answer questions. She will monitor and thought it would be nice for people to know someone is here in the City to manage questions and concerns. Interim CA Akey will discuss this with Mayor Hass.

SMS Savall asked the committee to follow the city's Facebook page and let her know any areas they think might need improvement.

VIII. Consider placing Monthly Reports on file:

The committee asked to have the meeting moved to the 4th Thursday of each month. Interim CA Akey will discuss this with Mayor Hass.

Aldersperson Fermanich made a motion to place the monthly reports on file. Aldersperson Weix seconded and the motion carried.

IX. Public Comment:

There was no public comment.

X Next meeting date and time:

The next meeting will be Thursday, March 16 at 5:15 PM

XI. Adjournment

Aldersperson Fermanich made a motion to adjourn. Chair Blake seconded and the motion carried. The meeting was adjourned at 6:24 PM.

Minutes respectfully submitted by,

City Clerk – Lori Anderson-Malm

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

February '23 MEETING MINUTES**Merrill Enrichment Center Committee**

Meeting was held on Feb. 16th, 2023 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Laura Bertagnoli (Chair), Gene Bebel,

Sharon Harvey, Teresa Baker, Rose Akey, Jennifer Clark (via phone)

Absent: Rick Blake (Alderpersion), Sharon Anderson

1. Opening

- a. Bertagnoli called the meeting to order. Roll call included Chantel Kuczmarski (City Communication Specialist), and Hallie Savall (City Social Media Specialist)

2. Consent Items

- a. Motion by Bebel second Harvey to approve January '23 minutes. Motion carried.
- b. Motion by Akey second by Baker to approve Jan/Feb '23 vouchers. Motion carried. Director pointed out the surprise Eagles Club donation for our quilting outreach.

3. Public Comment

- a. Bebel had a few ladies from the Eagles Club comment on our Festival of Quilts. They inquired about having it two weekends in a row. Bertagnoli added not only the liability of having the quilt show back to back weekends but the amount of work and payroll needed. Director shared the next Festival would be in August of 2024.
- b. Bertagnoli spoke with community members regarding our intergenerational offerings. Comments ranged from some evening offerings, which Director mentioned we do have, and possibly having a few Friday night openings during the Riders Club events. Director will look into that possibility cautioning that we do not want to become a daycare/babysitting location during these events.
- c. Kuczmarski promoted the visioning session at the TB Scott Free Library on Feb. 23rd at 5:30pm. It is invitation only but if you are interested please call the Library.

4. Operations

- a. Director shared final draft of survey. Baker suggested adding the word 'activities' in the last box for affordable fees. Director provided the feedback received from MHA Director Ross. She offered for us to bring our surveys over with a box to drop them in but did not believe that we would have much, if any attendance if we were to offer a listening/activity session. Baker will follow up with Ross to see if there is another option. Bebel questioned if we are doing enough for the people outside the city limits. Director shared we have many participants from Wausau area and further as well as north past tomahawk. However we can always try to reach more. Director is looking into how to reach more people and will work with Kuczmarski and Savall on this.
- b. Director provided Strong Bodies update. We received the funding from UW Extension and are now seeking out people to lead classes. They must complete the training prior. At the time of this meeting we had 2 people interested. We are now down to one, but actively promoting this opportunity. We will not have to pay anything to UW Extension as we are not directly affiliated with them and were approved as a non-profit able to take over the program. We are allowed to use the StrongBodies Logo. We are not allowed to change the program routines. We can add cardio and/or walking after the sessions.
- c. Director shared March workshops, classes and evening offerings.
- d. The MEC will have an open house in the spring showcasing the facility, activities, classes, and more. Date is TBD.

5. ADRC

- a. Jennifer shared that Meals on Wheels drivers are needed M-F for 1-1.5 hours.
- b. Our Dementia Care specialists have been working to get a Memory Cafe re-started in the Wausau area. Memory Cafes offer people with dementia and their care partners an opportunity to enjoy a social interaction with others in similar circumstances. They will continue to work with partners and volunteers to get the dementia cafe off the ground and hope to explore the interest in other communities across our region. Director will work on getting a Café started at the Center.
- c. Baker asked if the ADRC provides transportation. Jennifer informed us that the ADRC does not but will be able to connect them to what they need. She encourages people to call them for resources.
- d. Bebel asked if ADRC is aware of any adult day care other than Kindhearted, for those who do not want to go to assisted living. Jennifer is not aware of any. Bebel stated the need for more in our community.

6. Discussion

- a. MEC worked with Steve's friends to create Valentines Cards for Pine Crest residents.
- b. Committee open discussion included getting Stockbox information to the committee and the countless feedback for the ability for people to come and walk here and stay well! Bebel requested we put goal setting on a future meeting agenda.

7. Adjournment

- a. Motion to adjourn by Bebel second by Harvey.

The next meeting date is **March 16th 2023 at 2:15pm at the MEC.**

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted

TMrachek

Tammie Mrachek, MEC Director

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

MERRILL ENRICHMENT CENTER (MEC)
2023 SURVEY

12.1.a



303 N. Sales St.

Have you heard of the (MEC) Merrill Enrichment Center?	Please circle Yes No
Have you visited the MEC?	Please circle Yes No
What activities would bring you to the MEC?	Please list
Would you need transportation?	Please circle Yes No
What are the best times for you to attend?	Please circle Morning Afternoon Evening
How can the MEC improve your quality of life?	Please list
What is an affordable activity fee amount for you?	Please circle \$1-\$2 \$3-\$4 \$5-\$9 \$10+

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

COMMITTEE OF THE WHOLE
Tuesday, February 14, 2023
6:00 PM
Common Council Chambers

I. Call to order

The meeting was called to order at 6:00 PM by Mayor Steve Hass with the following attending:

Paul Russell – District 1
 Michael “Gus” Caylor – District 2
 Rick Blake – District 3 (remote)
 LaDonna Fermanich – District 4
 Dick Lupton – District 5
 Mike Rick – District 6
 Mark Weix – District 7
 Steve Sabatke – District 8

Other’s present: Mayor Hass, City Clerk Anderson-Malm, Finance Director Unertl, City Attorney Hayden, Building Inspector/Zoning Administrator Pagel, Enrichment Center Director Mrachek, Facilities Maintenance Manager Wszalek, Fire Chief Klug, Library Director Ollhoff, Police Chief Bennett, Public Works/City Engineer Akey, Transit Director Brummond, Utility Operations Manager Steinagel, Rebecca Rutkowski, Chris Malm, Nancy Kwiesielewicz, Al Wix, Steve Osness, Clyde Nelson and Merrill Productions.

Park and Recreation Director Wendorf was excused.

II. Public Comment

Clyde Nelson – 709 Cottage Street – spoke regarding the City Administrator position. He stated there is an overwhelming response to fill the City Administrator position from the business community. He is in favor of filling the position. He also stated the city needs to move forward. He mentioned Mayor Hass, Interim’s Akey and Bennett are doing a great job but the city needs a constant contact.

III. City Administrator Position:

1. Discussion on future Administrator Budgeting Strategies – Mayor Hass brought attention to the information that was provided in the agenda packet regarding financing the City Administrator position. He reminded the council the budget will be very tight over the next few years. He does think the City Administrator is needed but does not want to put the City in jeopardy to finance it.

Finance Director Unertl explained the position is financed through TID’s and water and sewer funds. It is an important position for economic development.

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

Alderson Fermanich is not in disagreement the position is not an important one however does not see how it can be funded. The position is needed but the City does not have the finances to do it at this time.

Alderson Caylor stated he was not aware the position was paid by 25% of water and sewer funds. He agreed with Alderson's Fermanich and Russell regarding the importance of the position but the funds are not available.

Nancy Kwiesielewicz spoke for the AD-Hoc Committee and asked the question "Are we progressive thinking if we don't hire a City Administrator?" She stated the City needs a leader and hopes all will consider the position and leadership and moving Merrill forward.

There was further discussion regarding lowering the criteria for candidates. It was decided this would be brought back for discussion at the next Committee of the Whole.

2. Discussion on how to proceed in the future with the City Administrator position – Rebecca Rutkowski from the Ad-Hoc Committee, was in favor of looking for a lower level position.

Alderson Fermanich stated she was open to look at if the financial situation improves. She suggested we hold off and revisit in 2-3 months.

Mayor Hass said this will be considered after the February Personnel & Finance meeting and a possible decision from the State. This topic will be revisited in May.

IV. Closed Session:

City Attorney Hayden read the Closed Session statement.

Alderson Caylor made a motion to go into closed session. Alderson Rick seconded and the motion carried on a 9-0 roll call vote.

Closed session commenced at 6:25 PM with City Clerk Anderson-Malm taking minutes without objection.

The council discussed the performance of Interim City Administrator's Akey and Bennett.

V. Reconvene in Open Session:

The committee did not reconvene in open because no action was taken in the closed session.

VI. Adjournment:

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

Aldersperson Rick motioned to adjourn from closed and not reconvene in open.
Aldersperson Caylor seconded and the motion carried. The meeting was adjourned at 6:54 PM.

Minutes prepared by: Lori Anderson-Malm – City Clerk

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
HEALTH & SAFETY COMMITTEE
MONDAY, February 27, 2023 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.**

Members Present: Alderpersons Mark Weix, Michael Caylor and Mike Rick

Others present in person or remote: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Fire Chief Klug, Police Chief Bennett, Deputy Health Office Ashbeck and Nathan Meyer from Merrill Productions.

I. Chair Weix called the meeting to order at 5:15 p.m.

II. **Minutes from the January 23rd, 2022 meeting:**

Aldersperson Rick motioned to place the minutes from January 23, 2022 meeting on file. Aldersperson Caylor seconded and the motion carried.

III. **Nuisance Complaints & Vouchers:**

1. **Nuisance Complaints** – Deputy Health Office Ashbeck reported on the nuisance complaints that were in the agenda packet.
2. **Vouchers** – Aldersperson Caylor motioned to approve the vouchers. Aldersperson Rick seconded and the motion carried.

IV. **General Agenda Items:**

1. **Consider an application for a Temporary Class “B” license for the Merrill Historical Society for March 11, 2023**
Aldersperson Rick motioned to approve the application for a Temporary Class “B” license for the Merrill Historical Society. Aldersperson Caylor seconded and the motion carried.
2. **Consider a Temporary “Class B” license for the Lincoln County Humane Society for an event on March 18th.**
Aldersperson Caylor made a motion to approve the temporary “Class B” license for the Lincoln County Humane Society. Aldersperson Rick seconded and the motion carried.

V. **Monthly Reports:**

1. Monthly Report – Fire Chief Klug – his report was in the packet. He answered questions from the committee and highlighted some items in the report.
2. Monthly Report – Police Chief Bennett – his report was in the packet and answered questions and highlighted several items in the reports.

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

3. Monthly Report – Humane Society – the report was in the packet.
4. Alderperson Caylor motioned to place the monthly reports on file. Alderperson Rick seconded and the motion carried.

VI. **Establish date and time of next regular meeting:**

The next meeting will be Monday, March 27 at 5:15

VII. **Public Comment**

There was no public comment

VIII. **Closed Session:**

Chair Weix read the following statement: The Committee may convene in closed session pursuant to Wis. Stat 19.85(1)(c) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session, for negotiation of Lincoln County/City of Merrill Emergency Medical Services contract language, potential equipment purchases for EMS service and negotiations therefore, and related items.

City Clerk Anderson-Malm recorded the minutes without objection. The following were present in Closed Session: Alderperson Weix, Alderperson Caylor, Alderperson Rick, Mayor Hass, Fire Chief Klug, Police Chief Bennett, Deputy Health Officer Ashbeck, City Attorney Hayden and City Clerk Anderson-Malm.

Alderperson Rick made a motion to go into closed session. Alderperson Caylor seconded the motion. Roll call was taken and the motion was approved by a 3-0 vote. The committee entered into closed session at 5:32 PM.

The committee discussed language and potential equipment purchases for Emergency Medical Services and other related items.

No formal motions were made in closed session and the committee did not reconvene in open.

- IX. **Adjournment** – Alderperson Rick made a motion to adjourn. Alderperson Caylor seconded and the motion carried. The meeting was adjourned at 6:00 PM.

Minutes prepared by: Lori L Anderson-Malm City Clerk

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, February 28, 2023 - MINUTES**

Regular Meeting

City Hall Council Chambers

7:00 p.m.

Members Present: Chairperson Russell, Alderperson Fermanich, Alderperson Caylor

Others Present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Public Works Director/City Engineer Akey, Police Chief Bennett, Fire Chief Klug, Building Inspector/Zoning Administrator Pagel, Facilities Maintenance Manager Wszalek, Park & Recreation Director Wendorf, Street Superintendent Bonack, Utility Operations Manager Steinagel, Stephanie Pagel, Brenda Grefe, Renea Frederick, Alderperson Lupton, Alderperson Weix, Alderperson Sabatke and Merrill Productions video operator

- I. **Call to Order** – Chairperson Russell called the meeting to order at 6:00 PM.

- II. **Vouchers – January**
 Alderperson Caylor motioned to approve the January vouchers. Alderperson Fermanich seconded the motion for discussion.

 Alderperson Fermanich questioned a \$12,000 charge for mattresses for the Fire Department. Fire Chief Klug explained the expense. Alderperson Caylor questioned a charge for tree removal. Street Superintendent Bonack explained the expense. Alderperson Caylor also questioned an amount from a local store. Finance Director Unertl explained the expense and noted it was for the Airport. After discussion the motion carried.

- III. **Minutes from previous meeting(s):**
 A motion was made by Alderperson Fermanich to approve the January 24th meeting minutes. Alderperson Caylor seconded and the motion carried.

- IV. **Agenda Items for Consideration:**
 1. **Consider writing off 2021 & 2022 personal property taxes – Kozy Korner LLC**
 This item was not discussed because it was resolved.

 2. **Consider writing off 2022 personal property tax bill for Wit's End Day Spa (out of business)**
 Alderperson Caylor motioned to approve writing off the 2022 personal property tax bill for Wit's End Day Spa. Alderperson Fermanich seconded and the motion carried.

 3. **Discuss and consider the sale of one pool car to be placed on the Wisconsin Surplus Auction**
 Mayor Hass discussed the sale of the pool car. Questions were asked regarding the use of the vehicle and all questions were answered.

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

After discussion Alderperson Caylor motioned to sell the 2015 Ford Fusion pool car on the Wisconsin Surplus Auction. Alderperson Fermanich seconded and the motion carried.

4. Discussion on remote/call in's for Closed Sessions

Mayor Hass spoke about Lincoln County's policy for no remote calls for Closed Session. Alderperson Caylor said this was a good policy to not offer remote call-ins for closed sessions; especially for the Redevelopment Authority since financing is discussed. Alderperson Fermanich agreed to no call-ins for closed sessions.

After discussion Alderperson Caylor made a motion for City Attorney Hayden work with the Mayor and Interim City Administrators to create a closed session policy to exclude remote access. Alderperson Fermanich seconded and the motion carried.

This will be on the March Common Council agenda.

5. Discussion on December 2022 Revenue & Expense Reports – Revised

Finance Director Unertl reported on the revised Revenue & Expense report from 2022 that was included in the packet. She reviewed the items and the department deficits.

Alderperson Fermanich had a number of questions regarding a number of items. She was concerned with the numbers and would like to be more informed with numbers. She stated nothing pulls anything together and no comparisons are given.

Alderperson Caylor had additional questions and concerns regarding the reports. He spoke about the City of Waupun's budget overview that was presented last spring/summer. This report showed the budget information and all the numbers so tax payers saw the ins and outs of the city's budget. He asked why this type of report has not been presented. He also stated some of this information should have been red flagged when the concern arose.

Finance Director Unertl answered questions and concerns. After further discussion, no action was taken.

6. Consider Finance Director proposal to balance 2022 budget and update on Fund Transfers – revised

Finance Director Unertl explained the reasoning for the proposal.

Alderperson Fermanich had questions regarding the transfer for the TID's and offsetting the shortfalls of the TID's. Finance Director Unertl answered the questions.

Alderperson Caylor asked what other cuts have been proposed. He also stated he is not comfortable using ARPA funds to cover short falls.

Alderperson Fermanich expressed other concerns regarding the big picture. She stated they need better reporting for easier tracking and requested this be brought back for

further discussion. Alderperson Caylor agreed to bringing this back for further discussion.

It was also requested this be discussed at the Department Head meeting and have employees suggest cost savings and possible cuts.

No action was taken.

7. Discussion on succession planning

Discussion regarding this topic and item #8 were discussed together. Police Chief Bennett asked if the committee was talking about continuity planning instead of succession planning.

Alderperson Fermanich stated it was difficult to discuss succession planning when the city is dealing with other issues. Succession planning is difficult to plan but needs to be done.

Mayor Hass and the Interim City Administrator's will continue to look at this issue.

8. Overview of Accounts Payable

Alderperson Fermanich explained she requested this item because she was not aware of the flow of transactions. This allows for better transparency.

V. Monthly Reports:

1. Monthly Report – Mayor/Interim Administrator's

The report was in the packet; there were no questions.

2. Monthly Report – Finance Director Unertl

The Finance Director's report was in the packet.

3. Monthly Report – City Attorney Hayden

The report was in the agenda packet.

4. Monthly Report – City Clerk Anderson-Malm

The report was in the agenda packet.

5. Monthly Report – Municipal Court

The report was in the agenda packet.

VI. Public Comment

Nathan Meyer – 208 E 4th St – stated he is alright with increasing taxes because of inflation to keep the services we are accustomed to in the City.

VII. Establish date, time and location of next regular meeting

The next regular meeting will be Tuesday, March 28 at 6:00 PM

VIII. Adjournment

Aldersperson Caylor made a motion to adjourn. Aldersperson Fermanich seconded and the motion carried. The meeting was adjourned at 7:32 PM.

Minutes prepared by: Lori Anderson-Malm – City Clerk

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, March 1, 2023 - MINUTES**

Regular Meeting

City Hall Council Chambers

5:15 p.m.

Members Present: Mayor Hass, Alderpersons Sabatke, Lupton and Rick

Others Present: City Attorney Hayden, Public Works Director/City Engineer Akey, Street Superintendent Bonack, Utility Superintendent Steinagel, Street & Weed Commissioner Liberty, City Clerk Anderson-Malm, Alderperson Weix, Dave Schumitsch from Merrill Gravel & Construction Co. and Merrill Productions.

Building Inspector/Zoning Administrator Pagel was excused

- I. **Call to Order** - Mayor Hass called the meeting to order at 5:15 p.m.
- II. **Consider approval of meeting minutes from January 25, 2023**
A motion to approve the January 25th minutes was made by Alderperson Rick. The motion was seconded by Alderperson Lupton and was carried.
- III. **Water and Sewer Agenda Items:**
 1. **Water and Sewer Vouchers**
Alderperson Lupton motioned to place the Water and Sewer vouchers on file. Alderperson Rick seconded and the motion carried.
 2. **Water and Sewer Operation Monthly Report – Steinagel**
Utility Superintendent Steinagel highlighted some items on his report.
- IV. **Street Department Agenda Items:**
 1. **Street Department Vouchers**
Alderperson Rick made a motion to approve the Street Department vouchers. Alderperson Lupton seconded and the motion carried.
 2. **Discussion and consideration on proposed cart fee update**
Street Superintendent Bonack spoke about the updates for the Ordinance regarding recycling/garbage carts left on boulevards.

Mayor Hass made a motion to accept the proposed cart fee update and send to the Common Council. Alderperson Rick seconded and the motion carried.
 3. **Discussion and consideration on the West Side bus stop concern**
Street & Weed Commissioner Liberty spoke on the reason for the bus stop. Police Chief Bennett will monitor the area. It was recommended this item be brought back to the April meeting to review.

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

4. Consider 2023 Micro Surfacing bids

Street Superintendent Bonack discussed the bids received for Micro Surfacing. He recommended the bid be awarded to Struck and Irwin Paving, Inc.

Aldersperson Rick made a motion to accept the bid for micro surfacing to Struck and Irwin Paving. Aldersperson Lupton seconded and the motion carried.

5. Discuss and consider bids for the following projects:

a. Webster Street paving – Public Works Director/City Engineer Akey discussed the bids for the Webster Street paving project. Aldersperson Sabatke questioned where the funds are coming from for these projects.

Aldersperson Lupton made a motion to accept the bid from Northeast Asphalt, Inc. for the Webster Street paving. Aldersperson Rick seconded for discussion. After further discussion the motion passed on a 3-1 vote. Aldersperson Sabatke voted no.

b. E 10th Street reconstruction – PWDCE Akey discussed the bids for this project. Aldersperson Sabatke spoke about budget concerns for these projects and stated he will vote accordingly. PWDCE Akey stated he cannot estimate bids due to inflation and the bids came in 21% higher than last year.

Aldersperson Lupton made a motion to accept the bid from Merrill Gravel Construction for \$685,326.75 for the E 10th Street reconstruction. Aldersperson Rick seconded. The motion carried on a 3-1 vote. Aldersperson Sabatke voted no.

c. O'day Street reconstruction – PWDCE Akey explained the estimates for this project. Dave from Merrill Gravel was asked to speak regarding the bids. He explained there was a 20% increase from last year. Suppliers are quoting the list price and not holding prices. He also stated these prices will not decrease.

Aldersperson Sabatke stated his concern with budget constraints for these projects. Aldersperson Sabatke made a motion to disapprove this project due to budget constraints. The motion died for lack of a second.

Aldersperson Lupton made a motion to accept the bid of \$506,039.13 from Merrill Gravel Construction for the O'day Street reconstruction. Aldersperson Rick seconded and the motion carried on a 3-1 vote. Aldersperson Sabatke voted no.

V. Monthly Reports:

Monthly Report – Building Inspector/Zoning Administrator Pagel – he was excused from the meeting. His report was included in the packet.

Monthly Report – Public Works Director/City Engineer Akey – The report was included in the packet. Items were highlighted. There were no additional questions.

Monthly Report – Street Superintendent Bonack – his report was in the packet. Items were highlighted. There were no additional questions.

Monthly Report – Street & Weed Commissioner Liberty – his report was in the agenda packet. He stated there is cleanup ongoing from last week's snow storm.

Aldersperson Lupton made a motion to place all monthly reports on file. Aldersperson Rick seconded and the motion carried.

VI. Determine date and time of next meeting:

The next regular meeting will be Wednesday, March 29 at 5:15 PM

VII. Public Comment

There was no public comment

VIII. Adjournment

Aldersperson Rick made a motion to adjourn. Aldersperson Lupton seconded and the motion carried. The meeting was adjourned at 5:39 PM.

Prepared by: Lori L Anderson-Malm - City Clerk

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

T. B. Scott Free Library · Board of Trustees
Minutes of the Regular Meeting December 21, 2022

Opening

President Mike Geisler called the regular meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Katie Breitenmoser, Darcy Dalsky, Audrey Huftel, Richard Mamer, Elizabeth McCrank, and Jim Wedemeyer. Excused: Rick Blake and Ryan Martinovici. Also present: Laurie Ollhoff, Andrea Bennett, and camera operator.

The Board reviewed holiday messages and thank-you notes to staff from patrons, Haven, Inc. Merrill Area Public Schools, and Trinity Lutheran School for the generous donations and continued support by library staff members.

Consent items

E. McCrank/K. Breitenmoser/C to approve the minutes of the regular meeting of November 16, 2022.
R. Mamer/A. Huftel /C to accept the monthly Revenue and Expense Report for November 2022.

Reports/discussion items/action items

A. Endowment Fund Request-Professional Development

E. McCrank/D. Dalsky/C to approve the Revised Endowment Fund Request for Professional Development in the amount of \$4000.

B. Strategic Plan Goals and Objectives #4. L. Ollhoff provided updates on Strategic Plan Goal #4.

C. Wisconsin Trustee Essential #23: Dealing with Challenges to Materials and Policies. L. Ollhoff provided copies of Trustee Essential #23 for review and questions.

Library Director's Report

- Library program highlights for upcoming events to include Holiday Music with Mary Ament, December's Critic's Choice Movie, and Author Chat with Greta Kurth, Tomahawk High School freshmen who has written two books in a dystopian/sci-fi trilogy.
- Nothing to report from Diane Peterson, Wisconsin Valley Library Service (WVLS) representative. Laurie attended the WVLS New Director Orientation conducted by the WVLS team.
- Laurie has been accepted into the Wisconsin Library Association Library Director Mentorship Program and will work closely with a librarian who has roughly 20 years of experience and is now with the Wisconsin Department of Public Instruction as a Public Library Consultant.
- Friends of the Library held their annual Poinsettia Sale that was a great success.
- The Merrill Historical Society graciously accepted the donation of the T.B. Scott Free Library Board of Trustees Minutes dating back to 1898 and will now retain ownership of the same.
- The search for an Assistant Director/Head of Adult Services is underway. We have three viable candidates and will conduct interviews the week of December 26, 2022.
- The library outdoor announcement sign is on order and will be installed in 2023 as weather permits.
- Work continues with Derek Krzanowski for the completion of the elm tree cookie table.
- A special thank you to the Board for their support of the library and representation of the same in the public.

President's remarks

- President Geisler wished everyone a Merry Christmas and Happy Holidays.

E. McCrank /R. Martinovici/C moved to adjourn the meeting at 4:26 p.m. The next regular business meeting of the Board of Trustees is scheduled for January 18, 2023, at 4:00 p.m. in the Library Community Room.

Respectfully submitted,
Laurie Ollhoff, Secretary

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

T. B. Scott Free Library · Board of Trustees
Minutes of the Regular Meeting January 18, 2023

Opening

President Mike Geisler called the regular meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Rick Blake, Katie Breitenmoser, Darcy Dalsky, Audrey Huftel, Richard Mamer, Ryan Martinovici, Elizabeth McCrank, and Jim Wedemeyer. Excused: Richard Mamer. Also present: Laurie Ollhoff, Andrea Bennett, and camera operator.

The Board reviewed correspondence received from the Merrill Historical Society, Inc., confirming receipt of library historical documentation to be archived at the Merrill Historical Society, Inc., museum.

Consent items

E. McCrank/K. Breitenmoser/C to approve the minutes of the regular meeting of December 21, 2022.

R. The monthly Revenue and Expense Report for December 2022 deferred to February 16, 2023, Board of Trustees meeting as the 2022 calendar year had not been finalized by the City's Financial Director.

Reports/discussion items/action items

- A. E. McCrank/D. Dalsky/C to approve **Inclement Weather Policy**.
- B. J. Wedemeyer/D. Dalsky/C to approve **Fines/Fees Policy**.
- C. E. McCrank/R. Blake/C to approve **Amended Fund Request-Electronic Announcement Sign**.
Discussion regarding the additional funding request took place as a result of unforeseen 2022 budget shortfall.
- D. D. Dalsky/A. Huftel/C to approve **Endowment Fund Request-Library Name Sign**.
- E. R. Blake/K. Breitenmoser/C to approve **Library Closure Request for Annual Staff Development**.
Discussion followed with an explanation of the intent for closures to allow collaboration with other area libraries facilitating annual regularly scheduled staff development on federally recognized holidays to include Martin Luther King, Jr., Day; President's Day; Juneteenth Day; Indigenous People's Day; and Veteran's Day.
- F. J. Wedemeyer/E. McCrank/C **Disclaimer of Entire Interest in the Nathan Kloske Estate**.
Discussion followed to grant Director Laurie Ollhoff authorization to sign the Disclaimer on the Library's behalf. Mr. Kloske's bequest to T.B. Scott Free Library consisted of outdated books that did not comply with the Library's Collection Development Policy guidelines and as a result were not accepted.
- G. **Space Needs Study Update**. L. Ollhoff provided update on the status of the ongoing study. On February 23, 2023, MSR Design will facilitate the first step in the process with a Visioning Session. The day will begin with a discussion with the library staff team at the biweekly staff meeting. MSR Design will tour the building and grounds to develop drawings of the facility spaces along with site measurements and photographs. At 5:30PM, a Community Visioning Session will take place with invited community members and stakeholders.
- H. **Library Long Range Plan**. L. Ollhoff shared that the current Long Range Plan will come to an end in December 2023 and that the process for developing a new five-year plan would begin mid year.
- I. **Strategic Plan Goals and Objectives Full Review**. L. Ollhoff provided updates on Strategic Plan Goals and Objectives in its entirety.
- J. **Wisconsin Trustee Essential #24: Library Friends and Library Foundations**. L. Ollhoff provided copies of Trustee Essential #24 for review and questions.

Library Director's Report

- Library program highlights for upcoming events were provided
- Nothing to report from Diane Peterson, Wisconsin Valley Library Service (WVLS) representative.

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

T.B. Scott Free Library

Board of Trustees

December 2022

- L. Ollhoff announced that there was a change in direction for the search to hire an Assistant Director/Head of Adult Services. There was an interest in the Assistant Director duties by the current Head of Youth Services. A decision was made to promote from within and that Andrea Bennett, Head of Youth Services had accepted the newly created position of Assistant Director/Head of Youth Services. This required further review and revision of current positions. New posting for the redesigned position of Head of Adult Services was than put in place. We are accepting applications and have received two as of the meeting date.
- Staff is currently gathering data for the Wisconsin Department of Public Instruction Annual Library Report that will be put forth to the Board of Trustees for approval at the scheduled February Board Meeting.
- Status provided on the Merrill Aware and Active Citizens group and the creation of a non-profit organization that developed as a result of past programming offerings. A website for the non-profit is in its development stages, which will promote the work of the non-profit to support and enhance civic engagement in the Merrill community.
- Status provided on the keyless entry/FOB system being installed at the library similar to what is in place at City Hall. This is a City Council approved Capital Project for 2023.

President's remarks

- No remarks were made.

R. Blake /D. Dalsky/C moved to adjourn the meeting at 4:31 p.m. The next regular business meeting of the Board of Trustees is scheduled for February 15, 2023, at 4:00 p.m. in the Library Community Room.

Respectfully submitted,
Laurie Ollhoff, Secretary

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, March 1, 2023 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Steve Hass, Clyde Nelson, Mark Bares, Steve Sabatke, Rebecca Rutkowski, and Jim Koppelman

RDA Excused: Tony Kusserow

Others: Alderperson LaDonna Fermanich, City Clerk Lori Anderson-Malm, Finance Director Kathy Unertl, City Attorney Tom Hayden, City Public Works Director/City Engineer Rod Akey, City Building Inspector/Zoning Administrator Darin Pagel, Bill Bialecki from Lincoln County Economic Development Corp., Brooke & Jordon Burton, and video operator from Merrill Productions

Call to Order: Chair Hass called the meeting to order at 8:00 a.m. and advised that the Closed Session would be held first.

Closed Session:

Chair Hass read: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider: Consideration of potential TID No. 8 development concept and negotiation of potential development incentives.

Motion (Koppelman/Sabatke) to move to Closed Session. Carried 6-0 on roll call vote at 8:03 a.m.

There was information provided and discussion of potential redevelopment of existing vacant West Side building. Also discussed was the overall potential impact that a relocated commercial business could have on the area.

Typical previous City of Merrill TID cash development incentives have been around 10% of the rehabilitation project expense. RDA Commissioners requested additional cost estimates.

The RDA reconvened in open session at 8:30 a.m.

Consider approval of RDA meeting minutes from February 1st, 2023:

Motion (Bares/Rutkowski) to approve the meeting minutes from February 1st. Carried.

Public Comments: None.

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

Status update on residential developments:

Unertl highlight status of residential developments. Five new single-family homes are under construction. The first Webster Street apartment building received State Occupancy Permit on Tuesday, 2/28th and is marketing for tenants.

Continued review of procedure and marketing for \$10,000 new housing incentive program:

The program is for new single-family or duplex residential development on privately-owned lots. All areas within the City of Merrill are eligible. The incentive is up to 5% of preliminary assessment valuation (maximum of \$10,000).

Bares requested additional information on what other communities are doing, including whether City of Marshfield still has a residential development incentive program. Koppelman and Bares suggested that potential sunset date for Merrill program be considered.

Public Works Director/City Engineer Akey emphasized that builders have commented upon the profit difference between building homes in Wausau-area vs. Merrill,

New Home – 302 Willow Bend Court:

The completed residential incentive program application form from Lucas & Elizabeth Thiel was included in the agenda packet. The property is within ½ mile of TID No. 8 boundary. Building Permit application construction estimate was for \$250,000. This is fourth new home on privately-owned property eligible for the residential incentive program.

Discuss needs and potential cost to facilitate redevelopment to facilitate redevelopment of 401 S. Kyes Street property (former Anson-Gilkey) – TID No. 9 including: Wetland delineation and Market analysis.

Public Works Director/City Engineer Akey reported that cost of wetland delineation would be about \$3,000 and the proposed housing market analysis about \$5,500. Hass advised that the potential developer is still reviewing options. Just like floodplain delineation, having the wetland delineation would assist to facilitate redevelopment of the former Anson-Gilkey property.

Motion (Sabatke/Bares) to authorize the wetland delineation. Carried. The market analysis will proceed if there is firmer potential developer interest.

Next RDA Meeting: Wednesday, April 5th at 8:00 a.m.

Adjournment: (Bares/Hass) to adjourn at 8:55 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

PARKS AND RECREATION COMMISSION

March 8, 2023

The Merrill Parks and Recreation Commission met on Wednesday, March 8, 2023 at 4:15 p.m., at Merrill City Hall.

Members Present: Kyle Gulke, Joan Tabor, Chad Krueger, Dan Novitch, Mark Weix and Jean Ravn,

Members Excused Absent: Brian Artac

Department Staff Present: Dan Wendorf and Dawn Smith

***Motion by Ravn, seconded by Gulke to approve the minutes from the February meeting.

***Carried unanimously.

***Motion by Weix, seconded by Krueger, to approve the claims from February 2023.

Krueger questioned if the Zamboni was battery operated and if that is what the battery expense was for. Wendorf stated it was and also stated that the Community Foundation will be sponsoring the batteries. The cost was paid out of a non-lapsing account for now. Krueger also questioned the bill from Accentu for the tent from Badger State, he was wondering if the Parks department will be reimbursed for the tent payment. Wendorf stated that it will not be reimbursed. Wendorf stated the tent was paid from the City Forest timber money. Weix questioned if hockey or ice reflections help pay for the batteries. Wendorf stated that through the hockey contract some of the money is used for the batteries. Weix questioned how many fat tire bikers raced. Wendorf stated around 50 bikers. Wendorf also stated that he had some other organizations that might be interested in doing races at the City Forest. Weix questioned what the Stow Away Shed is being used for. Wendorf stated that we run tot time on Wednesday mornings and we are using that for storage for the equipment. Weix questioned if the wood and paint from Menards was for picnic tables. Wendorf stated that it was and that due to vandalism they end up repairing probably about half the picnic tables each year.

***Carried unanimously.

Public Comment: none

The next item on the agenda was to review/approve bids for Ott's park Pickleball Courts. Wendorf stated that he was disappointed that they only received one bid for the Asphaltic surfacing and only one bid for fencing and no bids for the lighting project. Wendorf stated that for the lighting they will more than likely have the street department install them or private contractor. Wendorf recommended approving the bid from American Asphalt of Wisconsin for \$97,500 w/o netting and the bid from American Fence Company for \$40,000 including netting.

***Motion by Weix, seconded by Tabor to approve the bid from American Asphalt of Wisconsin bid for \$97,500 and the bid from American Fence Company for \$40,000 for the Pickleball Courts at Ott's Park.

***Carried unanimously.

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

The next item on the agenda was to consider proposal for waste collection/removal for park shelters and athletic fields. Wendorf stated that with the cost of waste removal we have to move forward on a different plan for the waste removal. Wendorf stated a lot of other communities don't offer anything; their thought is whatever garbage you bring in you take home. Wendorf stated that he has been working with Dustin from the City Garage and will be utilizing the 96 garbage totes for the park reservations this year. Wendorf stated that they will come up with plan so that each rental will be able to use one garbage tote per rental. Wendorf stated that the weekend crew will try and empty after rentals on the weekend, but he will continue working with Dustin on a plan and will keep the Commission updated. Tabor questioned if there would be a recycling bin. Wendorf stated that they could try it, but most people don't separate garbage at the parks. Krueger questioned if a garbage bin could be at Ott's, Athletic and Lion's park for garbage during the baseball/softball season but they would rent a dumpster for tournaments.

***Motion by Gulke, seconded by Tabor to approve the plan to move forward to utilize the 96 gallon garbage carts in the parks where it is feasible.

Krueger questioned if there would be a bin located at Athletic, Marc, Lions and Otts Park. Wendorf stated there would be.

***Carried unanimously.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Wendorf stated that Thursday was the last day of ice and then dry floor events will start. Wendorf stated that they had several dry floor events this summer. Wendorf stated that he is hoping it will be a smooth transition getting the ball fields ready for the summer and getting parks ready for rentals. Weix questioned if any pruning was being done to the trees on the boulevard. Wendorf stated that they would be starting that soon. Weix stated to pay attention to the trees on the east and west side. Gulke questioned if Wendorf scheduled the Arbor Day planting. Wendorf stated he did not, he's waiting for availability dates from our WDNR Urban Forestry Coordinator.

The next regular meeting is scheduled for Wednesday, April 5, 2023 at 4:15 p.m. at the Merrill City Hall.

***Motion by Krueger, seconded by Weix to adjourn at 4:45 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

Attachment: Committee Minutes for March (9715 : Consider placing the following committee reports on file:)

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE:

Re: Amending Chapter 16, Section 16-1, 30-31
through 30-32, Solid Waste and Recycling

ORDINANCE NO. 2023-

Introduced: _____

1st Reading: _____

2nd Reading: _____

3rd Reading: _____

Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 16, Section 16-1, 30-31 through 30-32 of the Code of Ordinances for the City of Merrill is amended to read as follows:

CHAPTER 30 SOLID WASTE AND RECYCLING		
30-31(l)	Large item pick-up—once per tax parcel	No fee
30-32(c)	Extra garbage items pick-up charge: Desk or dresser	\$25.00
	Extra garbage items pick-up charge: Sofa/couch	\$25.00
	Extra garbage items pick-up charge: Large chair	\$25.00
	Extra garbage items pick-up charge: Roll of carpet	\$25.00
	Extra garbage items pick-up charge: Microwave	\$45.00
	Extra garbage items pick-up charge: Dehumidifier	\$65.00
	Extra garbage items pick-up charge: Air conditioner	\$65.00
	Extra garbage items pick-up charge: Television	\$40.00
	Extra garbage items pick-up charge: Box spring or mattress	\$25.00 each
	Extra garbage items pick-up charge: Computer/monitor	\$35.00
	Extra garbage items pick-up charge: Copier/printer	\$35.00
	Extra garbage items pick-up charge: Refrigerator/Freezer	\$65.00
	Extra garbage items pick-up charge: Washer/Dryer	\$45.00
	Extra garbage items pick-up charge: Water Heater	\$45.00
	Extra garbage items pick-up charge: Dishwasher	\$45.00
	Extra garbage items pick-up charge: Stove	\$60.00
	Extra garbage items pick-up charge: Bag or box of garbage w/recycle	\$25.00
	Extra garbage items pick-up charge: Brush piles not bundled and cut to four feet	\$25.00
	Extra garbage items pick-up charge: Tires	\$25.00 per tire
	Extra garbage items pick-up charge: Building materials	\$25.00
	Extra garbage items pick-up charge: Fluorescent light tubes	\$25.00 per tube
	Carts left in street right-of-way	\$20.00 per instance
	Incorrect materials in roll-out cart	\$20.00 per instance

Attachment: Ord cart fine update (9700 : An Ordinance amending Chapter 16, Section 16-1, 30-31 through 30-32)

	One-time fee for additional garbage or recycling carts	\$70.00 per cart
	Annual fee for additional roll-out carts	\$50.00 per cart

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed.

Approved:

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Steve J. Hass, Mayor

Attest:

Lori Anderson-Malm, City Clerk

RESOLUTION NO. _____**A RESOLUTION HONORING STEVE P. WILLIS FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL AND EXTENDING CONDOLENCES TO HIS FAMILY**

WHEREAS, Steve Willis passed away suddenly on February 18, 2023; and,

WHEREAS, Steve Willis has been a valued member of the Merrill Transit Commission since his appointment in April 2010; and

WHEREAS, he was known for his love of travel, his technological capabilities, his musical talents, his generosity and positive manner and nature; and,

WHEREAS, Steve Willis's cheerful manner, humor, wit and unwavering dedication to the Transit Commission will be greatly missed; and,

WHEREAS, the Mayor, Common Council, officials and employees of the City of Merrill and its Transit Commission were saddened by the sudden death of Steve Willis;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of March, 2023, that the Common Council and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Steve P. Willis gave to the City of Merrill, commend him for those years of service, and extend our deepest condolences and sympathy to the family of Steve Willis.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
City Clerk

Attachment: Resolution Steve Willis (9701 : A Resolution honoring Steve P. Willis)